

Time line and sequence of events at 290 Cheverly Rd.

Created By: Thomas Sullivan

11-22-2013

On 9-3-2013 around 10:15am Public Works received a call to investigate a possible sewer stoppage at 290 Cheverly Rd.

A crew was dispatched around 10:30am. They came to the shop and picked up the CCTV push camera and sewer jetter machine. They arrived at the site around 11:20am and checked for a clean out and could not find one. They went to the door but no one was home. They then checked the man hole across the street and found the line ran into it. The crew CCTV the line and found sewer standing in the pipe. They jetted the line out, then CCTV the line again and could see low spots in the line and what looked like brick under the pipe.

It was scheduled for the crew to return the next day 9-4-13 and dig the line up and make the needed repairs.

On 9-5-13 no one was home when the crew returned and dug the line out and got the brick out from under the pipe and when they reinstalled the line they found it did not have any fall on it. They then check the home owner's line and found if they raised the Towns line for proper fall the home owner's line would be to low and would not hook up. The crew worked through the night to reinstall the line so the home owner could still use it while the Town could check to see what would need to be done to fix this. While the crews were working that evening the home owner (Robert Anderson) returned and the on call superintendent explained what they had found and what they were doing.

On 9-6-13 a crew was instructed to take the sewer jetter every other day and jet the line at 290 Cheverly Rd so it would not back up on the home owner while looking into how the line would be repaired.

On 9-6-13 a meeting was held at the site of 290 Cheverly Rd. attending was Jessie Nester (engineering) John Kirtner (Foreman) and Thomas Sullivan (Asst. superintendent) to look at what was needed to fix the flat sewer line. The home owner (Robert A.) showed up late. It was brought up to run a new sewer line from another man hole up the street and across to 290 Cheverly Rd.

On 10-11-13 a meeting was held with the plumber (Dale Bragg) Jessie N. (engineering) John K. (Foreman) and Thomas S. (Asst. superintendent) and the home owner (Robert A.) to go over the new line install and where it would be ran.

On 11-13-13 a crew went out to 290 Cheverly Rd and started the install of the new sewer line running it back up the street to 290 Cheverly Rd. The new line was completed on 11-20-13; this is when the plumber started installing a new line for the home owner.

Resolution of the Town of Christiansburg Planning Commission

Conditional Use Permit Application

WHEREAS the Christiansburg Planning Commission, acting upon a request by the Christiansburg Town Council to study a request made by Robert Muttart for a Conditional Use Permit (CUP) for a major home occupation for a landscaping business at 3795 Roanoke Street (tax parcel 502 – ((A)) – 51) in the R-2 Two-Family Residential District, has found following a duly advertised Public Hearing that the public necessity, convenience, general welfare and good zoning practices (permit / do not permit) the issuance of a Conditional Use Permit (CUP) to Robert Muttart for a major home occupation for a landscaping business at 3795 Roanoke Street (tax parcel 502 – ((A)) – 51).

THEREFORE be it resolved that the Christiansburg Planning Commission (recommends / does not recommend) that the Christiansburg Town Council approve the Conditional Use Permit with the following condition(s):

1. ~~There is to be no additional equipment stored on the property (other than the number of vehicles currently used by the operation – four trailers with mowing equipment and four trucks).~~
2. ~~The property is to be maintained in a clean, sanitary, and sightly manner.~~
3. ~~This permit shall be revocable for violations of Chapter 4 “Advertising” of the Christiansburg Town Code occurring on the property.~~
4. ~~This permit shall be subject to review by the Planning Commission and Town Council in one year.~~

Dated this the 14th day of April 2014.



Craig Moore, Chairperson
Christiansburg Planning Commission

The above Resolution was adopted on motion by Powers seconded by Franusich at a meeting of the Planning Commission following the posting of a public hearing notice upon the property and a duly advertised Public Hearing on the above request on March 31, 2014. Upon a call for an aye and nay vote on the foregoing resolution, the Commission members present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>MEMBERS</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Matthew J. Beasley	X			
Ann H. Carter	X			
Harry Collins		X		
M. H. Dorsett, AICP	X			
David Franusich	X			
Jonathan Hedrick			X	
Steve Huppert			X	
Craig Moore, Chairperson	X			
Joe Powers, Vice-Chairperson	X			
Jennifer D. Sowers		X		

Craig P. Moore
Craig Moore, Chairperson

Nichole Hair
Nichole Hair, Secretary Non-voting

**TOWN OF CHRISTIANSBURG
SEWER DEDUCT METER POLICY**
February 10, 2009 Revised May __, 2014

PURPOSE: To allow Town residential sewer customers to use water for gardens and lawns without installing a second permanent water meter and not be charged a sewerage fee for the water that is not going into the sanitary sewerage system.

Effective Date: March 1, 2009 - Revised May __, 2014

One sewer deduct meter may be purchased by a sewer customer for the purpose of watering gardens or lawns, car washing outside, outside cleaning of buildings or filling pools; however pool meters will still be available to be borrowed for the purpose of filling pools. The meter will only be used at the address for which it was purchased. No other meters will be honored.

The sewer deduct meter assembly will consist of a 5/8" meter, dual check backflow preventer, and attachments for the connection of a standard garden hose. The backflow preventer must not be removed or tampered with. This is to help protect your home and the Town's public water supply system from contamination.

The sewer deduct meter will be returned to the Town offices during the month of October to be read. The reading will then be used to adjust the sewer charges on the customer's account. This adjustment will be reflected on the bill received in November or January. October is the only month that the meters may be brought to be read. The only exception would be if the customer is discontinuing water and sewer service as a Town customer at which time the adjustment can be made on the final water and sewer bill.

Adjustment as used in this policy is - a reduction of the sewer user fee based on the number of gallons (in thousands) which were used for irrigation, car washing, outside cleaning of buildings or the filling of pools times the per thousand gallon sewer rate in effect on October 1st of the year the meter is read.

The Town will not buy back the meter assemblies. Meter assemblies may be transferred upon request of the previous customer utilizing the meter assembly provided the serial number of the assembly matches the serial number assigned to the account of the previous customer in the records of the Town and provided that the new customer who is receiving the transfer completes a new Sewer Deduct Meter User Agreement.

The meter assemblies will not be used for any use where the discharged water will enter the sanitary sewer system of the Town.

Each customer requesting a sewer deduct meter must consent to allow a Town Building Inspector to inspect their home to insure that proper backflow devices are in place and the sewer deduct meter is being properly used. Improper use will result in no deductions and previous deductions will be billed to the customer. The charge for the meter assembly is \$150.00 (set by Council on February 3, 2009).

The meter assemblies will have a sixty (60) day warranty period from the date of purchase. During the warranty period the customer may bring the meter assembly back to the Town for inspection and determination of cause of damage. If the Town makes determination that the damage was not due to negligence of the customer, the Town will make repairs or replace the meter assembly at no cost to the customer. Such determination shall be at the sole discretion of the Town. Any associated cost for repairs or replacement will be the responsibility of the customer if the Town makes determination that the damage was due to negligence or if it is determined that repairs or replacement are needed to the unit following the sixty (60) day warranty period.

**TOWN OF CHRISTIANSBURG
SEWER DEDUCT METER USER AGREEMENT**

Name: _____

Address: _____

I have received a copy of the TOWN OF CHRISTIANSBURG SEWER DEDUCT METER POLICY, dated February 10, 2009. Revised May __, 2014

I have read the policy and agree to abide by the conditions. This meter will only be used at the address listed above.

Signature: _____ Date: _____

Meter Serial Number: _____

Home backflow inspection date: _____ Inspector: _____

Date of Meter Reading

Meter Reading

Gallons Used



Town of Christiansburg

2014

Annual Action Plan

Presented to
U.S. Department of Housing and Urban Development

Prepared: April 2014
Submitted:

CITIZEN COMMENT PERIOD & PUBLIC HEARING NOTICE

TOWN OF CHRISTIANSBURG, VIRGINIA

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Town of Christiansburg Virginia as a recipient of block grant funding is required by the U.S. Department of Housing and Urban Development (HUD) to prepare and adopt a multiyear Consolidated Plan and Annual Action Plans that solicit citizen views on proposed Community Development Block Grant (CDBG) program activities contained in these documents. The Citizen Comment period and public hearing have been scheduled for the FY 2014 Annual Action Plan.

CITIZEN PARTICIPATION

Draft copies of the FY 2014 Annual Action Plan will be available for review beginning April 9, 2014 and ending May 9, 2014. The plan shall outline proposed activities for CDBG funding and specific activities for this program year beginning July 1, 2014. Print copies of the draft plan will be located at the Christiansburg Public Library, located at 125 Sheltman Street during the review process. Additional copies can be obtained from the Christiansburg Planning Department, located at the Christiansburg Town Hall, 100 E. Main Street or on the Town's website at www.christiansburg.org. Provide any comments or suggestions by mailing the Planning Department – CDBG, Town of Christiansburg, 100 E. Main Street, Christiansburg, VA 24073-3029, by e-mailing nhair@christiansburg.org or by phone at (540) 382-6120 x 1130.

PUBLIC HEARING

The Christiansburg Town Council will hold a Public Hearing on Tuesday, April 22, 2014 at 7:00 p.m. in the Council Room, Christiansburg Town Hall, 100 E. Main Street to receive comments on Council's intention to adopt the 2013 Annual Action Plan.

A copy of the FY 2014 Annual Action Plan may be viewed in the Planning Department, Town of Christiansburg, 100 E. Main Street, Christiansburg, VA 24073-3029 during normal office hours of 8:00 a.m. – 5:00 p.m. Monday through Friday. Written comments may be sent to the preceding address; please allow adequate mailing time.

Any interested party whose participation in this meeting would require reasonable accommodation of a handicap or language services should contact the Town Manager's Office 382-6128 at least six days in advance.



Fifth Program Year Action Plan

The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

The 2014 Annual Action Plan for the Town of Christiansburg outlines the activities that will be undertaken during the program year beginning July 1, 2014 and ending June 30, 2015 using Federal funds granted to the Town of Christiansburg by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). Programs and activities described in this plan are continued from Program Year 4. All programs and activities are intended to benefit low-income and moderate-income residents of the Town of Christiansburg, neighborhoods with high concentrations of low-income and moderate-income residents, and the Town as a whole.

Objectives:

- Ongoing development of new public infrastructure and upgrading portions of infrastructure to enhance the quality of life for citizens in the Low to Moderate Income Block Groups.

Outcomes:

- Providing usable sidewalks will provide connectivity for low to moderate income residents within Town. Various residential areas lie adjacent to businesses, agencies that provide services, local transit and government offices. By providing the necessary links between the neighborhoods and the commercial area, an improved transportation network will be achieved.
- Upgrading water and sewer systems that lay under the sidewalk areas provides a better quality of life as some of these lines have never been upgraded or improved.

Accomplishments:

- Existing sidewalks have been improved to comply with ADA standards in the project area along East Main Street, Roanoke Street and Park Street.

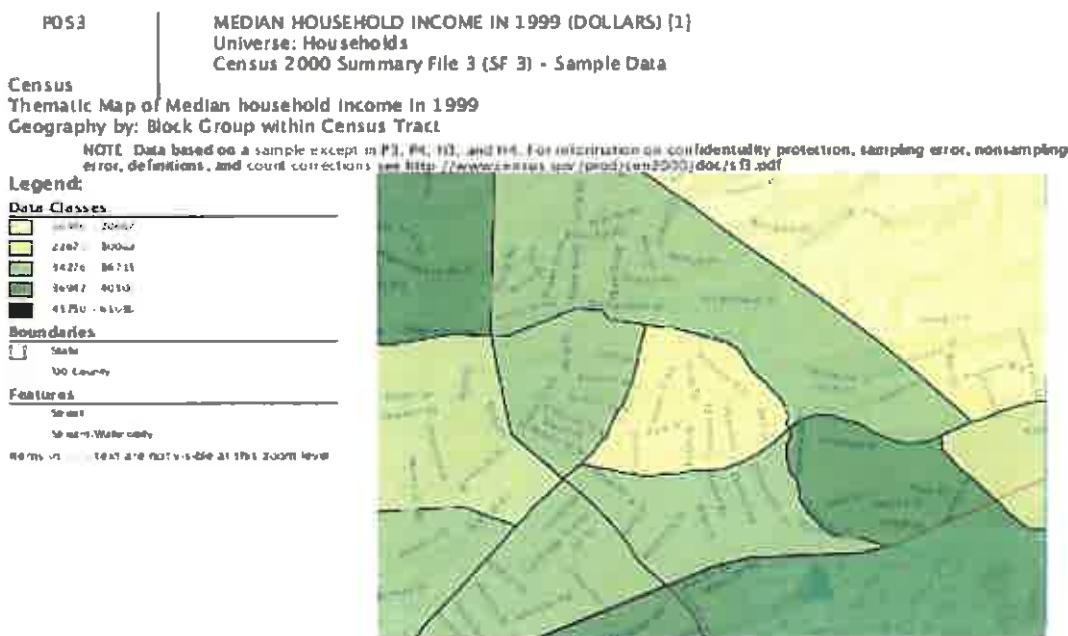
- Approximately 639 feet of new sidewalk has been installed and 2,040 feet of existing sidewalk has been improved.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The Town of Christiansburg's Park District consists of a mixture of older single family homes and rental units. The Park District is also home to lower income residents with a median household income of \$10,446 - \$20,667. The boundary of the Park District is Roanoke Street (U.S. Routes 11 and 460), Depot Street, N.E. and East Main Street. Park Street (which the area is named for), runs parallel to Roanoke Street, transects the Park District. Roanoke Street serves as a major connector to area shopping, medical offices and municipal buildings such as Christiansburg Town Hall, Montgomery County Courthouse and Health Department.

The Town of Christiansburg's Park District is home to lower income residents that require access to area shopping, medical offices and other businesses. A portion of Park Street and Roanoke Street do provide sidewalks; however, there is a need to fill in areas that do not have sidewalks. Christiansburg witnesses residents walking on the grassy shoulders to arrive at various destinations along Park Street from their residences within the Park District. Christiansburg intends to allot a minimum of 80% of the \$108,522 CDBG allocation to continue sidewalk construction, plus upgrade drainage infrastructure along portions of Park Street and Depot Street, N.E. In order to install new sidewalks, the drainage infrastructure will need to be improved. The remaining 20% will be allocated for administrative costs, if those costs should need funding.



2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The Park Street Neighborhood will receive priority attention during this funding cycle to continue the construction of new sidewalks and repair of existing infrastructure. The priorities were established based on the needs of the eligible jurisdictional area and available funds.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

A major obstacle the Town of Christiansburg has faced in meeting the needs of the targeted population is the minimal funds. Additionally, the Town of Christiansburg has limited staffing to assist with housing rehabilitation and other housing projects. In order to utilize the CDBG funds efficiently and effectively to meet the needs of the low to moderate income residents and other Town residents, infrastructure improvements serve the greater good.

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

HUD CDBG funds will be used to address the needs and objectives identified in the Annual Action Plan. The Town of Christiansburg has been allocated to receive \$108,522 for the 2014 program year. Application for the Virginia Department of Transportation Revenue (VDOT) Sharing Program will be submitted. If the application is successful, CDBG funds will be leveraged for VDOT funds. The Town of Christiansburg General Fund will ensure proper maintenance of sidewalks and infrastructure improvements.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Town of Christiansburg's Planning Department is the lead agency overseeing the administration of programs covered by the Consolidated Plan and Action Plans. The Planning Department is responsible for coordinating with area organizations, citizens and other interested parties.

In addition to overseeing the administration of the programs, the Town of Christiansburg will continue coordination of sidewalk construction and any other infrastructure improvements through various Town departments and a local consultant.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The 2014 Annual Action Plan includes the continuation of the public infrastructure project for the Park District neighborhood. In developing the 2014 Annual Action Plan, area agencies, groups and organizations were not directly contacted for input. Area agencies, groups and organizations have been and will continue to be contacted for input during the Consolidated Plan process.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

In the next year, if projects dictate the need for further coordination with local organizations, staff will work directly with local organizations to meet the needs.

Citizen Participation

1. Provide a summary of the citizen participation process.

Public input was solicited between April 14, 2014 and May 14, 2014. Copies of the Annual Action Plan were made available at the local library, Christiansburg Town Hall and on the Town website. Copies translated in Spanish were also made available. Additionally, a public hearing was held before Town Council on April 22, 2014.

2. Provide a summary of citizen comments or views on the plan.

Xxx public comments were received. Town Council recommended xxx

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

In order to broaden public participation, the Town of Christiansburg supports and encourages the participation of citizens, community groups, and other interested agencies in both the development and the evaluation of the Annual Plan's programs and activities. The citizen participation process is designed to encourage input from all residents including non-English speaking and minority populations. Extremely-low and low income persons are especially encouraged to participate in the process. Attempts are made to include residents of areas where projects currently exist or are proposed.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

To be added after public comment period.

Institutional Structure

- 1. Describe actions that will take place during the next year to develop institutional structure.**

The Town of Christiansburg will continue to administer the program, providing on-going planning, be a liaison with citizens and neighborhood organizations, and provide neighborhood improvements.

Monitoring

- 1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.**

The Town of Christiansburg staff alongside an area consultant will assure program compliance in the CDBG program by conducting a risk analyses and monitoring projects.

The CDBG program monitors high-risk projects as a first priority. The areas reviewed to determine the risk level includes meeting goals, management procedures, record keeping, financial status, construction and labor standards (if applicable), and beneficiary data.

The Town of Christiansburg will monitor its own performance in meeting the goals by conducting frequent reviews with members of Town Council, Town Council appointed Street Committee, and citizens. By gathering beneficiary information we are able to measure our success. Changes in policies and economic trends may affect a project's ability to meet proposed goals.

To ensure the Town of Christiansburg complies with HUD's "timeliness" test, the Town of Christiansburg proceeds with projects which are engineered and shovel ready. Contracts are set up with completion dates to be 45 days after construction begins. It is understood issues may arise, but the projects are to be completed in a timely manner. The sidewalk project has been behind due to staff constraints and the hope is to "catch up".

The improvements of the sidewalks throughout the Park District neighborhood provides residents access to local shops, Government and other service agencies, doctor's offices and the bus service. Sidewalks provide connectivity, allowing residents a safe option for mobility to work, other area services and for pleasure. The Town of Christiansburg emphasizes connectivity for all residents and continues to look for opportunities to meet that goal. The CDBG funds provide connectivity for an area of Town that needs that.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Christiansburg does not have the resources or expertise necessary to implement a lead poisoning prevention program. Christiansburg's Building Official can assist in education and reduction of lead-based paint hazards during remodel projects of older homes. Montgomery County's Health Department tracks lead-based paint hazards in order to provide an effective education program to improve local understanding and efforts to reduce lead-based paint hazards.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

The Town of Christiansburg will strive to maintain and increase the supply of affordable, sound housing through planning processes promoting affordable housing such reviewing the Town's Zoning Ordinance and Comprehensive Plan. Due to limited funding through HUD's CDBG Program, the Town of Christiansburg will not be addressing affordable housing needs with CDBG allocations.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Services for extremely low to moderate income families can be obtained from various organizations within the Town of Christiansburg, Montgomery County and throughout the New River Valley. These organizations can assist with housing needs, utility payments and other emergency assistance needs for a wide range of populations.

Montgomery County Department of Social Services
Community Housing Partners
New River Community Action
Women's Resource Center
New River Valley Habitat for Humanity
New River Community Services
New River Valley Agency for Persons with Mental Retardation
New River Valley Senior Services/Agency on Aging

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

Due to limited funding through HUD's CDBG Program, the Town of Christiansburg will not be addressing public housing with CDBG allocations.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

There is no Public Housing Authority within the Town of Christiansburg.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Removal of barriers to affordable housing must be done with a full analysis of potential ramifications. In this regard, the Town's Zoning Ordinance will be edited as necessary to protect and strengthen residential districts. The Town's Comprehensive Plan was recently adopted and as part of the continued process, individual "Neighborhood Plans" will be developed. The studies behind the Neighborhood Plans will aid in determining barriers to affordable housing. Christiansburg's current zoning and regulations continue to be closely examined to ensure compatibility with the promotion of affordable housing opportunities.

In addition, Christiansburg has continued to support and participate with the New River Valley Housing Partnership as it examines opportunities in the area of Continuum of Care and HOME Consortia pursuits.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.

- b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

Not applicable to the Town of Christiansburg.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. **Sources of Funds**—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. **Homelessness**—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

The Town of Christiansburg recognizes the need to assist low to moderate income households in danger of becoming homeless, and is committed to assisting those families by continued support of local agencies, the regional Housing Partnership, Continuum of Care and HOME Consortium. The Town of Christiansburg has taken an active role in a regional committee to end homelessness and will continue to provide staff support. The Town of Christiansburg will generally support applications for related programs and resources to assist in the prevention of homelessness from eligible non-profit organizations and other groups. When the Town is also an eligible applicant, it will coordinate any application with other relevant organizations so program benefits will be delivered to citizens as effectively and seamlessly as possible. No CDBG funding will assist these efforts.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 5 Action Plan ESG response:

Not applicable to the Town of Christiansburg.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

The Town of Christiansburg continues to strive to complete the sidewalk project set forth in the Consolidated Plan. The sidewalk project has been listed as the highest priority for the Goals and Objectives. Additional improvements to water and sewer infrastructure have been listed as a medium priority. Water and sewer infrastructure have not needed attention at this time.

The Town of Christiansburg has not utilized CDBG funds nor has set goals to address affordable housing.

Over 55% of the residents of the Census Block Group 020800-02 are low-moderate income persons. These residents have direct access to the new sidewalks and renovation of existing sidewalks. Improving sidewalks and installing new sidewalks will encourage a walkable community providing access to public transportation, grocery stores, doctor's offices including a free clinic and municipal buildings.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

No direct reduction of poverty levels will be attempted with the CDBG program within the Town of Christiansburg. Increased accessibility to area services, including public transportation, could aid in reducing poverty in Christiansburg.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

The Town of Christiansburg will not be addressing specific special needs with the CDBG program.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

The Town of Christiansburg does not participate in HOPWA.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 5 Specific HOPWA Objectives response:

The Town of Christiansburg does not participate in HOPWA.

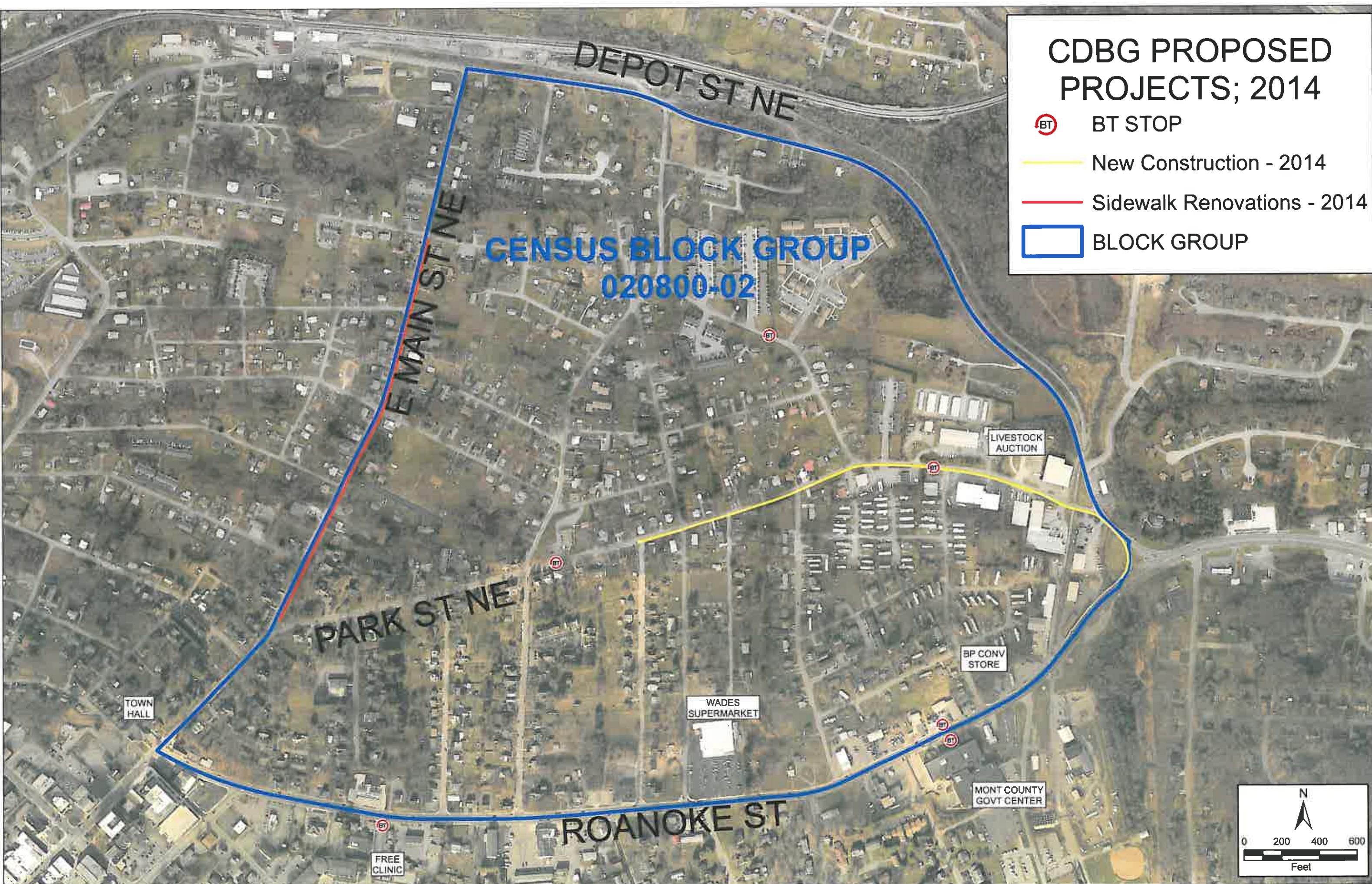
Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

ATTACHMENTS:
PROJECT AREA MAP
CENSUS MAP
TOWN ZONING MAP

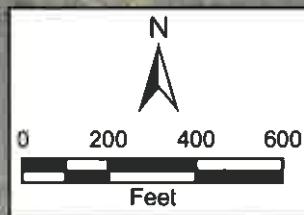
CDBG PROPOSED PROJECTS; 2014

- BT STOP
- New Construction - 2014
- Sidewalk Renovations - 2014
- BLOCK GROUP

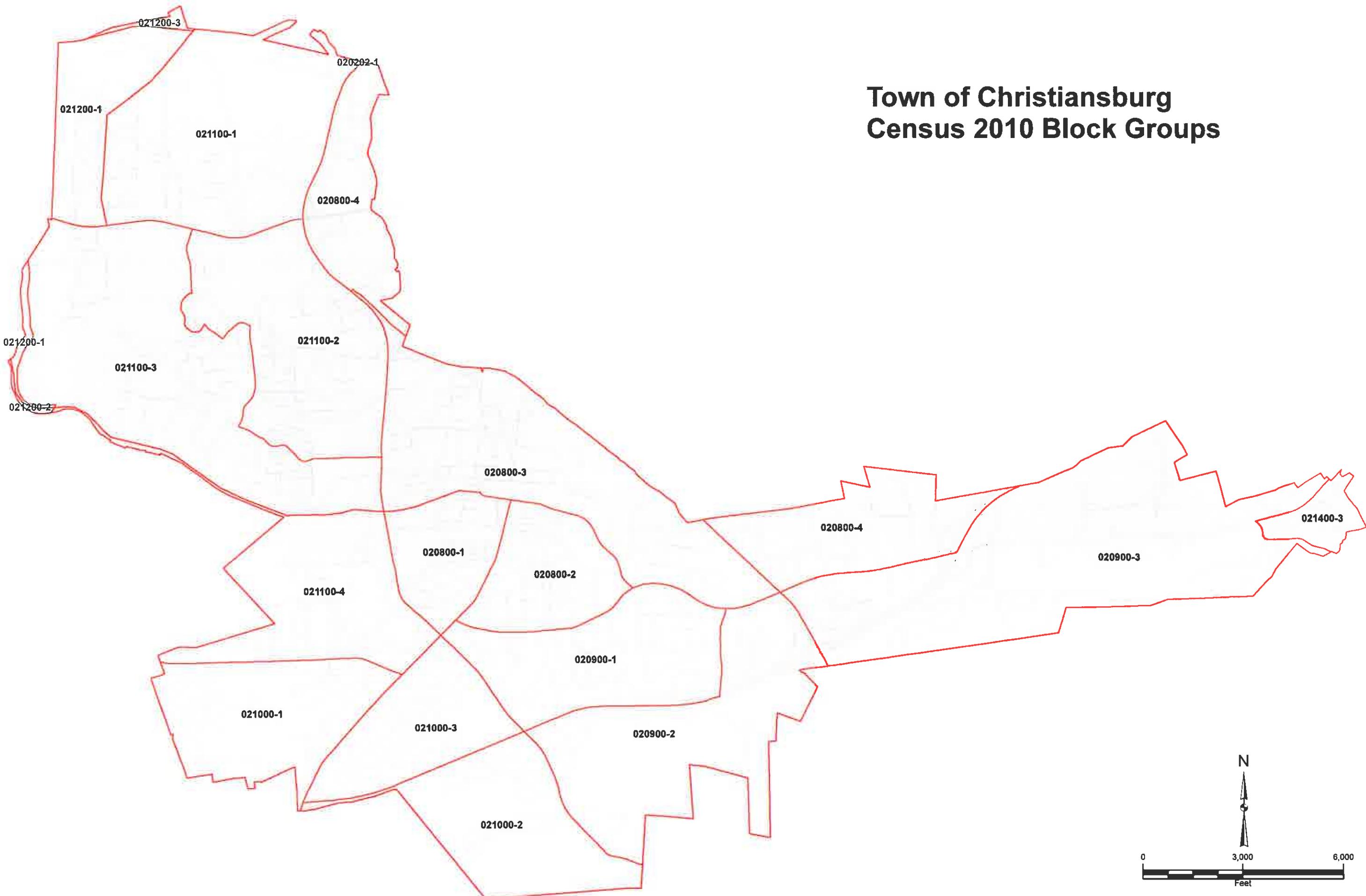


**CDBG COMPLETE
PROJECTS; 2012**

- **BT STOP**
- **RENOVATED 2012**
- BLOCK GROUP**



Town of Christiansburg Census 2010 Block Groups



TOWN OF CHRISTIANSBURG ZONING AS OF NOVEMBER 8, 2013

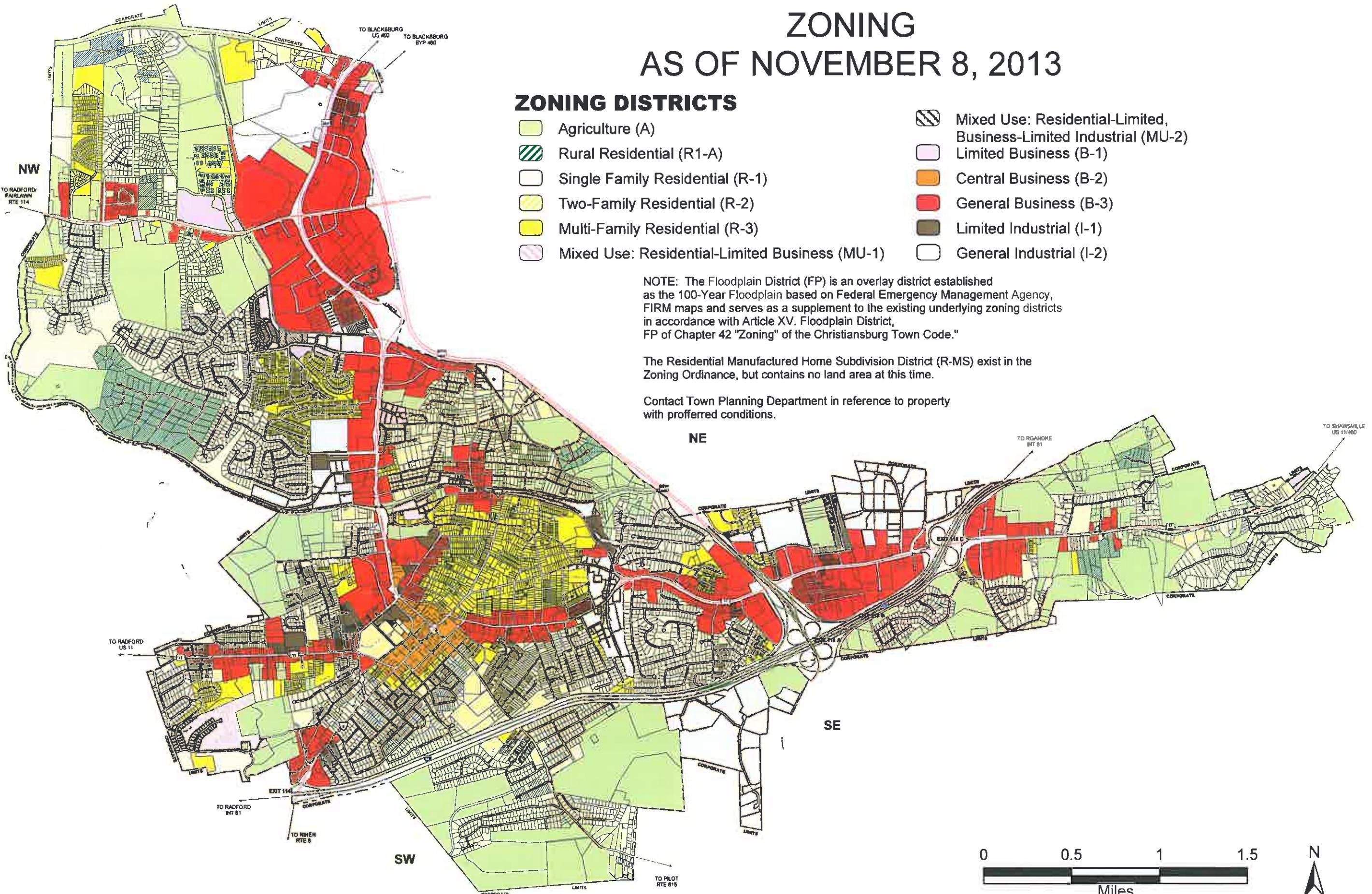
ZONING DISTRICTS

- Agriculture (A)
- Mixed Use: Residential-Limited, Business-Limited Industrial (MU-2)
- Rural Residential (R1-A)
- Limited Business (B-1)
- Single Family Residential (R-1)
- Central Business (B-2)
- Two-Family Residential (R-2)
- General Business (B-3)
- Multi-Family Residential (R-3)
- Limited Industrial (I-1)
- General Industrial (I-2)
- Mixed Use: Residential-Limited Business (MU-1)

NOTE: The Floodplain District (FP) is an overlay district established as the 100-Year Floodplain based on Federal Emergency Management Agency, FIRM maps and serves as a supplement to the existing underlying zoning districts in accordance with Article XV. Floodplain District, FP of Chapter 42 "Zoning" of the Christiansburg Town Code."

The Residential Manufactured Home Subdivision District (R-MS) exist in the Zoning Ordinance, but contains no land area at this time.

Contact Town Planning Department in reference to property with proffered conditions.



ATTACHMENTS:
NEEDS,
SPECIFIC
OBJECTIVES,
AND
PROJECTS

Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population		Sheltered		Un-sheltered		Total		Jurisdiction	
		Emergency	Transitional					Data Quality	
1. Homeless Individuals		7	2	14		23		(E) estimates	
2. Homeless Families with Children				0		0			
2a. Persons in Homeless with Children Families				0		0			
Total (lines 1 + 2a)		7	2	14		23			
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered		Total		Data Quality	
1. Chronically Homeless		0		3		3		(E) estimates	
2. Severely Mentally Ill		0		2		2			
3. Chronic Substance Abuse		0		2		2			
4. Veterans		0		1		1			
5. Persons with HIV/AIDS		0		0		0			
6. Victims of Domestic Violence		39		2		41			
7. Youth (Under 18 years of age)		0		0		0			
Part 3: Homeless Needs Table: Individuals		Needs		Available		Gap		5-Year Quantities	
Emergency Shelters	0	0	0	0	0	0	0	Year 1	Year 2
Transitional Housing	0	0	0	0	0	0	0	Year 3	Year 4
Permanent Supportive Housing	0	0	0	0	0	0	0	Year 5	Total
Total	0	0	0	0	0	0	0		
Chronically Homeless									

Part 4: Homeless Needs Table: Families		Needs Available	Gap	5-Year Quantities					Total	
				Year 1	Year 2	Year 3	Year 4	Year 5	Actual	% of Goal
Emergency Shelters	0	0	0	0	0	0	0	0	0	0
Transitional Housing	0	0	0	0	0	0	0	0	0	0
Permanent Supportive Housing	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Jurisdiction	Housing and Community Development Activities	5-Year Quantities					Actual	Goal	% of Goal
		Year 1	Year 2	Year 3	Year 4	Year 5			
01 Acquisition of Real Property 570.201(a)	Needs	0	0	0	0	0	0	0	0
02 Disposition 570.201(b)	Current	0	0	0	0	0	0	0	0
03 Public Facilities and Improvements (General) 570.201(c)	Gap	0	0	0	0	0	0	0	0
03A Senior Centers 570.201(c)	Actual	0	0	0	0	0	0	0	0
03B Handicapped Centers 570.201(c)	Goal	0	0	0	0	0	0	0	0
03C Homeless Facilities (not operating costs) 570.201(c)	Actual	0	0	0	0	0	0	0	0
03D Youth Center 570.201(c)	Goal	0	0	0	0	0	0	0	0
03E Neighborhood Facilities 570.201(c)	Actual	0	0	0	0	0	0	0	0
03F Parks, Recreational Facilities 570.201(c)	Goal	0	0	0	0	0	0	0	0
03G Parking Facilities 570.201(c)	Actual	0	0	0	0	0	0	0	0
03H Solid Waste Disposal Improvements 570.201(c)	Goal	0	0	0	0	0	0	0	0
03I Flood Drain Improvements 570.201(c)	Actual	0	0	0	0	0	0	0	0
03J Water/Sewer Improvements 570.201(c)	Goal	0	0	0	0	0	0	0	0
03K Street Improvements 570.201(c)	Actual	0	0	0	0	0	0	0	0
03L Sidewalks 570.201(c)	Goal	0	0	0	0	0	0	0	0
03M Child Care Centers 570.201(c)	Actual	0	0	0	0	0	0	0	0
03N Tree Planting 570.201(c)	Goal	0	0	0	0	0	0	0	0
03O Fire Stations/Equipment 570.201(c)	Actual	0	0	0	0	0	0	0	0
03P Health Facilities 570.201(c)	Goal	0	0	0	0	0	0	0	0
03Q Abused and Neglected Children Facilities 570.201(c)	Actual	0	0	0	0	0	0	0	0
03R Asbestos Removal 570.201(c)	Goal	0	0	0	0	0	0	0	0
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	Actual	0	0	0	0	0	0	0	0
03T Operating Costs of Homeless/AIDS Patients Programs	Goal	0	0	0	0	0	0	0	0
04 Clearance and Demolition 570.201(d)	Actual	0	0	0	0	0	0	0	0
04A Clean-up of Contaminated Sites 570.201(d)	Goal	0	0	0	0	0	0	0	0
05 Public Services (General) 570.201(e)	Actual	0	0	0	0	0	0	0	0
05A Senior Services 570.201(e)	Goal	0	0	0	0	0	0	0	0
05B Handicapped Services 570.201(e)	Actual	0	0	0	0	0	0	0	0
05C Legal Services 570.201(e)	Goal	0	0	0	0	0	0	0	0
05D Youth Services 570.201(e)	Actual	0	0	0	0	0	0	0	0
05E Transportation Services 570.201(e)	Goal	0	0	0	0	0	0	0	0
05F Substance Abuse Services 570.201(e)	Actual	0	0	0	0	0	0	0	0
05G Batteries and Abused Spouses 570.201(e)	Goal	0	0	0	0	0	0	0	0
05H Employment Training 570.201(e)	Actual	0	0	0	0	0	0	0	0
05I Crime Awareness 570.201(e)	Goal	0	0	0	0	0	0	0	0
05L Fair Housing Activities (if CDBs, then subject to 570.201(e))	Actual	0	0	0	0	0	0	0	0
05K Tenant/Landlord Counseling 570.201(e)	Goal	0	0	0	0	0	0	0	0
05L Child Care Services 570.201(e)	Actual	0	0	0	0	0	0	0	0
05M Health Services 570.201(e)	Goal	0	0	0	0	0	0	0	0
05N Abused and Neglected Children 570.201(e)	Actual	0	0	0	0	0	0	0	0
05O Mental Health Services 570.201(e)	Goal	0	0	0	0	0	0	0	0
05P Screening for Lead-Based Paint/Lead Hazards Pilots 570.201(e)	Actual	0	0	0	0	0	0	0	0
05Q Subsistence Payments 570.201(e)	Goal	0	0	0	0	0	0	0	0
05R Homeownership Assistance (not direct) 570.201(e)	Actual	0	0	0	0	0	0	0	0
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204)	Goal	0	0	0	0	0	0	0	0

Housing and Community Development Activities		5-Year Quantities					Actual		Cumulative	
		Year 1	Year 2	Year 3	Year 4	Year 5				
Needs	Current	Gap	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
05T Security Deposits (if HOME, not part of 5% Admin c)	0	0	0	0	0	0	0	0	0	0
06 Interim Assistance 570.201(f)	0	0	0	0	0	0	0	0	0	0
07 Urban Renewal Completion 570.201(h)	0	0	0	0	0	0	0	0	0	0
08 Relocation 570.201(l)	0	0	0	0	0	0	0	0	0	0
09 Loss of Rental Income 570.201(j)	0	0	0	0	0	0	0	0	0	0
10 Removal of Architectural Barriers 570.201(k)	0	0	0	0	0	0	0	0	0	0
11 Privately Owned Utilities 570.201(l)	0	0	0	0	0	0	0	0	0	0
12 Construction of Homeownership Assistance 570.201(m)	0	0	0	0	0	0	0	0	0	0
13 Direct Homeownership Assistance 570.201(n)	0	0	0	0	0	0	0	0	0	0
14A Rehabi. Single-Unit Residential 570.202	0	0	0	0	0	0	0	0	0	0
14B Rehabi. Multi-Unit Residential 570.202	0	0	0	0	0	0	0	0	0	0
14C Public Housing Modernization 570.202	0	0	0	0	0	0	0	0	0	0
14D Rehabi. Other Publicly-Owned Residential Buildings 570.202	0	0	0	0	0	0	0	0	0	0
14E Rehabi. Publicly or Privately Owned Commercial/Indus. 570.202	0	0	0	0	0	0	0	0	0	0
14F Energy Efficiency Improvements 570.202	0	0	0	0	0	0	0	0	0	0
14G Acquisition - for Rehabilitation 570.202	0	0	0	0	0	0	0	0	0	0
14H Rehabilitation Administration 570.202	0	0	0	0	0	0	0	0	0	0
14I Lead-Based/Lead Hazard Test/Abate 570.202	0	0	0	0	0	0	0	0	0	0
15 Code Enforcement 570.202(c)	0	0	0	0	0	0	0	0	0	0
16A Residential Historic Preservation 570.202(d)	0	0	0	0	0	0	0	0	0	0
16B Non-Residential Historic Preservation 570.202(d)	0	0	0	0	0	0	0	0	0	0
17A C1 Land Acquisition/Disposition 570.203(a)	0	0	0	0	0	0	0	0	0	0
17B C1 Infrastructure Development 570.203(a)	0	0	0	0	0	0	0	0	0	0
17C C1 Building Acquisition, Construction, Rehabilitation 570.203(a)	0	0	0	0	0	0	0	0	0	0
17D Other Commercial/Industrial Improvements 570.203(d)	0	0	0	0	0	0	0	0	0	0
18A ED Direct Financial Assistance to For-Profits 570.203(b)	0	0	0	0	0	0	0	0	0	0
18B ED Technical Assistance 570.203(b)	0	0	0	0	0	0	0	0	0	0
18C Micro-Enterprise Assistance	0	0	0	0	0	0	0	0	0	0
19A HOME Admin/Planning Costs of (b) (not part of 5% Ad)	0	0	0	0	0	0	0	0	0	0
19B HOME CDBG Operating Costs (not part of 5% Admin c)	0	0	0	0	0	0	0	0	0	0
19C CDBG Non-Profit Organization Capacity Building	0	0	0	0	0	0	0	0	0	0
19D CDBG Assistance to Institutions of Higher Education	0	0	0	0	0	0	0	0	0	0
19E CDBG Operation and Repair of Foreclosed Property	0	0	0	0	0	0	0	0	0	0
19F Planned Repayment of Section 108 Loan Principal	0	0	0	0	0	0	0	0	0	0
19G Unplanned Repayment of Section 108 Loan Principal	0	0	0	0	0	0	0	0	0	0
19H State CDBG Technical Assistance to Grantees	0	0	0	0	0	0	0	0	0	0
20 Planning 570.205	0	0	0	0	0	0	0	0	0	0
21A General Program Administration 570.206	0	0	0	0	0	0	0	0	0	0
21B Indirect Costs 570.206	0	0	0	0	0	0	0	0	0	0
21D Five Housing Activities (subject to 20% Admin cap) 570.206	0	0	0	0	0	0	0	0	0	0
21E Submissions or Applications for Federal Programs 570.206	0	0	0	0	0	0	0	0	0	0
21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0
21G HOME Security Deposits (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0
21H HOME Admin/Planning Costs of (b) (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0
21I HOME CDBG Operating Expenses (subject to 5% cap)	0	0	0	0	0	0	0	0	0	0
22 Uncoordinated Funds	0	0	0	0	0	0	0	0	0	0
31J Facility based housing - Development	0	0	0	0	0	0	0	0	0	0
End-Source										
Plan to Funds										
Dollars to Address										
% of Goal										
M.L.										
Actual										
Goal										
Cumulative										

Housing and Community Development Activities		Needs	Current	5-Year Quantities					% of Goal	Address	Plan to Fund	Funding Source
				Year 1	Year 2	Year 3	Year 4	Year 5				
31K Facility based housing - operations	0	0	0	0	0	0	0	0	0	0	0	0
31G Short term rent mortgage utility payments	0	0	0	0	0	0	0	0	0	0	0	0
31F Tenant based rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
31E Supportive service	0	0	0	0	0	0	0	0	0	0	0	0
31H Housing Information services	0	0	0	0	0	0	0	0	0	0	0	0
31I Resource Identification	0	0	0	0	0	0	0	0	0	0	0	0
31B Administration - grantees	0	0	0	0	0	0	0	0	0	0	0	0
31D Administration - project sponsor	0	0	0	0	0	0	0	0	0	0	0	0
Acquisition of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
Production of new rental units	0	0	0	0	0	0	0	0	0	0	0	0
Rehabilitation of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
Rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
Acquisition of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
Production of new owner units	0	0	0	0	0	0	0	0	0	0	0	0
Rehabilitation of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
Homeownership assistance	0	0	0	0	0	0	0	0	0	0	0	0
Acquisition of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
Production of new rental units	0	0	0	0	0	0	0	0	0	0	0	0
Rehabilitation of existing rental units	0	0	0	0	0	0	0	0	0	0	0	0
Rental assistance	0	0	0	0	0	0	0	0	0	0	0	0
Acquisition of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
Production of new owner units	0	0	0	0	0	0	0	0	0	0	0	0
Rehabilitation of existing owner units	0	0	0	0	0	0	0	0	0	0	0	0
Homeownership assistance	0	0	0	0	0	0	0	0	0	0	0	0
Totals	0	0	0	2	1	3	2	2	1	3	0	11
												7

Non-Homeless Special Needs Including HOPWA	Needs	Currently Available	Gap	3-5 Year Quantities					Total
				Year 1	Year 2	Year 3	Year 4*	Year 5*	
52. Elderly	0	0	0	0	0	0	0	0	0
53. Frail Elderly	0	0	0	0	0	0	0	0	0
54. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0
55. Developmentally Disabled	0	0	0	0	0	0	0	0	0
56. Physically Disabled	0	0	0	0	0	0	0	0	0
57. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0
58. Persons w/ HIV/AIDS & their Families	0	0	0	0	0	0	0	0	0
59. Public Housing Residents	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
60. Elderly	0	0	0	0	0	0	0	0	0
61. Frail Elderly	0	0	0	0	0	0	0	0	0
62. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0
63. Developmentally Disabled	0	0	0	0	0	0	0	0	0
64. Physically Disabled	0	0	0	0	0	0	0	0	0
65. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0
66. Persons w/ HIV/AIDS & their Families	0	0	0	0	0	0	0	0	0
67. Public Housing Residents	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1 Availability/Access/ability of Suitable Living Environment							
SL-1 (1)	Specific Objective - Develop and upgrade public facilities and infrastructure	Source of Funds #1 - CDBG Source of Funds #2 Source of Funds #3	Performance Indicator #1 - Sidewalk - linear feet	2010 2011 2012 2013 2014	\$92,000 \$75,519 \$86,300 \$86,605 \$86,818	\$91,001 \$78,103 74355 0 0	99% 103% 86% 0% 0%
			MULTI-YEAR GOAL			243459	#DIV/0!
			Performance Indicator #2 - Administration and Planning	2010 2011 2012 2013 2014	\$22,600 \$18,880 \$21,575 \$21,651 \$21,704	\$19,633 \$8,833 4024.12 0 0	87% 47% 19% 0% 0%
			MULTI-YEAR GOAL			32490.1	#DIV/0!
			Performance Indicator #3	2005 2006 2007 2008 2009			#DIV/0! #DIV/0! #DIV/0! #DIV/0!
			MULTI-YEAR GOAL			0	#DIV/0!

New Specific Objective

Project Name:	Park Street Neighborhood Sidewalk Improvements			
Description:	IDIS Project #:	1	UOG Code:	VA510312 CHRISTIANSBURG
Developing and upgrading public facilities such as new sidewalk, repair of existing sidewalks, water and sewer upgrades that would be located under those sidewalks within the low-moderate neighborhoods. The sidewalk will primarily serve low-moderate income residents in obtaining accessible routes to established necessary services and commercial areas.				
Location: 51121020800 Census Track, The area bordered by East Main St, Depot St and Roanoke St		Priority Need Category <div style="display: flex; align-items: center;"> Select one: <div style="flex-grow: 1; border: 1px solid #ccc; padding: 2px; margin-left: 10px;"> Infrastructure </div> </div>		
Expected Completion Date: (12/31/2014) Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Explanation: Extend and improve sidewalks within target areas. Upgrade existing and develop new infrastructure, including but not limited to curb and gutters, water and sewer, and sidewalks where needed.		
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		Specific Objectives <div style="display: flex; align-items: flex-start;"> <div style="flex: 1; margin-right: 10px;"> 1 Improve quality / Increase quantity of public improvements for lower income persons </div> <div style="flex: 1;"> 2 </div> <div style="flex: 1;"> 3 </div> </div>		
Project-level Accomplishments	11 Public Facilities	Proposed	Accompl. Type:	Proposed
		Underway	X	Underway
		Complete		Complete
		Accompl. Type:	Proposed	Accompl. Type:
		Underway		Underway
		Complete		Complete
	Accompl. Type:	Proposed	Accompl. Type:	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome		Performance Measure		Actual Outcome
Improvement of infrastructure		Linear feet of improved infrastructure		
03L Sidewalks 570.201(c)		Matrix Codes		
03J Water/Sewer Improvements 570.201(c)		Matrix Codes		
Matrix Codes		Matrix Codes		
Program Year 1	CDBG	Proposed Amt.	\$92,000	Proposed Amt.
		Actual Amount	\$91,001	Actual Amount
	Fund Source:	Proposed Amt.		Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type:	Proposed Units		Proposed Units
		Actual Units		Actual Units
	Accompl. Type:	Proposed Units		Proposed Units
		Actual Units		Actual Units

Program Year 2	CDBG	Proposed Amt.	\$75,519	Fund Source:	Proposed Amt.	
		Actual Amount	\$78,103		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	CDBG	Proposed Amt.	\$86,300	Fund Source:	Proposed Amt.	
		Actual Amount	74,355		Actual Amount	
Program Year 3	Fund Source:	Proposed Amt.	\$0	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	CDBG	Proposed Amt.	\$86,605	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.	\$0	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	11 Public Facilities	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	CDBG	Proposed Amt.	\$86,818	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.	\$0	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.	\$0	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

Project Name:	Park Street Neighborhood Sidewalk/Infrastructure Improvements (admin)			
Description:	IDIS Project #:	2	UOG Code:	VA510312 CHRISTIANSBURG
Funds to be used for Administration purposes				

Location: 51121020800 Census Track, The area bordered by East Main St, Depot St and Roanoke St		Priority Need Category			
		Select one:	Planning/Administration		
		Explanation: Utilization of funds for planning and administration of sidewalk/infrastructure improvements.			
Expected Completion Date: (12/31/2014) Objective Category					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Specific Objectives			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Improve quality / Increase quantity of public improvements for lower income persons 2 3			
Project-level Accomplishments	11 Public Facilities	Proposed	Accompl. Type:	Proposed	
		Underway	X	Underway	
		Complete		Complete	
	Accompl. Type:	Proposed	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type:	Proposed	Accompl. Type:	Proposed	
		Underway		Underway	
		Complete		Complete	
Proposed Outcome		Performance Measure		Actual Outcome	
21A General Program Administration 570.206		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$22,600	Fund Source:	Proposed Amt.
		Actual Amount	\$19,633		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	Proposed Amt.	\$18,880	Fund Source:	Proposed Amt.	
		Actual Amount	\$8,833		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Fund Source:	Proposed Amt.	\$21,575	Fund Source:	Proposed Amt.	
		Actual Amount	\$4,024		Actual Amount	
Program Year 3	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Fund Source:	Proposed Amt.	21,651	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Fund Source:	Proposed Amt.	21,704	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	



J.T. "Tommy" Whitt
Sheriff

MONTGOMERY COUNTY SHERIFF'S OFFICE



**#16 South Franklin Street
Christiansburg, Virginia 24073
(540) 382-6900**

April 22, 2014

Mr. Barry Helms
100 East Main Street
Christiansburg, Virginia 24073

Dear Mr. Helms,

During 2013, we lost 105 Law Enforcement Officers in the line of duty, and 32 to date so far in 2014. In dedication to honoring America's fallen Law Enforcement Heroes, my office is pleased to announce a ceremony in conjunction with National Police Officer Memorial Week. We will be honoring those officers who lost their lives during 2013 and remembering those from Montgomery County who have also paid the ultimate sacrifice: Officer Terry Griffith, Officer Scott Hylton, Security Guard Derrick McFarland, Corporal Eric Sutphin, and Officer Deriek Crouse.

It is my privilege to invite you to join my Office for our 10th Annual Police Memorial Ceremony to be held on **Monday May 19, 2014 at 5:00 pm** at the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia.

If you have any questions, please feel free to contact me at (540) 382-6906.

Thank you and I look forward to seeing you on May 19th.

Sincerely,

J.T. "Tommy" Whitt
Sheriff

"In valor there is hope."





May 2, 2014

TOWN OF CHRISTIANSBURG – 55327

Language in the 2013 Appropriations Act, Item 468(H), allowed localities to make an election regarding their employer contribution rate every biennium. You have the opportunity again this year to select which employer contribution rate your locality will pay, beginning July 1, 2014.

Included with this letter is the employer contribution resolution your local governing body will need to pass and then send in to communicate to VRS their election decision.

Employer Retirement Contribution Rate Election

By no later than July 1, 2014, your local governing body must approve one of the following employer contribution rate options for the defined benefit retirement plan in the biennium beginning July 1, 2014:

- 13.38% – the rate certified by the VRS Board of Trustees for the FY 2015-2016 biennium; or
- 10.70% – the alternate rate, which is the higher of the rate certified by the VRS Board for FY 2012 or 80 percent of the VRS Board-certified rate for FY 2015-2016.

Considerations in Electing Your Contribution Rate

The intent of the language in the 2013 Appropriation Act, Item 468(H) was to offer localities and schools some budget relief for the coming fiscal year with respect to the amount of their retirement contributions. However, this does not change the Board-certified rate or the recommended employer contribution rate. Therefore, if you are considering using the Alternate Rate, please be aware that doing so will:

- Reduce contributions to your employer account and the investment earnings they would have generated, which will mean there will be fewer assets available for benefits.

- Result in a lower funded ratio when the next Actuarial Valuation is performed and, thus, a higher calculated contribution rate at that time.
- Require that you include the Net Pension Obligation (NPO) under the Governmental Accounting Standards Board (GASB) Standards in your financial statements.

Deadline for Resolutions

VRS must receive your formal signed resolution for the employer retirement contribution rate election **by no later than July 10, 2014**. Please send all resolutions to Ms. ZaeAnne Sferra, Employer Coverage Coordinator at P.O. Box 2500, Richmond, VA 23218-2500.

If you have any questions about the information in this packet, please contact Ms. ZaeAnne Sferra, Employer Coverage Coordinator, at zsferra@varetire.org or (804) 775-3514.

Best regards.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert P. Schultze".

Robert P. Schultze
Director

**Employer Contribution Rates for Counties, Cities,
Towns, School Divisions and Other Political Subdivisions
(In accordance with the 2014 Appropriation Act Item 468(H))**

Resolution

BE IT RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

The Certified Rate of _____ % The Alternate Rate of _____ %; and

BE IT ALSO RESOLVED, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of [Locality, School Division, or Other Political Subdivision Name] [employer code] are hereby authorized and directed in the name of the [Locality Name or School Division Name or both] to carry out the provisions of this resolution, and said officers of the [Locality, School Division, or Other Political Subdivision Name] are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the [Locality, School Division, or Other Political Subdivision Name] for this purpose.

Governing Body/School Division Chairman

CERTIFICATE

I, _____, Clerk of the [Locality, School Division, or Other Political Subdivision Name], certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the [Locality, School Division, or Other Political Subdivision Name] held at _____, Virginia at _____ o'clock on _____, 2014. Given under my hand and seal of the [Locality, School Division, or Other Political Subdivision Name] this _____ day of _____, 2014.

Clerk

**This resolution must be passed prior to July 1, 2014 and
received by VRS no later than July 10, 2014.**