

**Christiansburg Planning Commission
Minutes of August 18, 2014**

Present: Matthew J. Beasley (arrived at 7:20 p.m.)
Ann Carter
Harry Collins
M.H. Dorsett, AICP
David Franusich
Steve Huppert
Craig Moore, Chairperson
Joe Powers, Vice-Chairperson
Jennifer D. Sowers
Nichole Hair, Secretary ^{Non-Voting}

Absent: Jonathan Hedrick

Staff/Visitors: Missy Martin, staff
Sara Morgan, staff
Cindy Wells Disney, Montgomery County Planning Commission
Dr. Diane Zham, Virginia Tech
Richard Bird
Wayne Brockenbrough, 302 W. Main Street

Chairperson Moore called the meeting to order at 7:00 p.m. in the Christiansburg Town Hall at 100 E. Main Street, Christiansburg, Virginia, following the pledge of allegiance, to discuss the following items:

Public Comment.

Chairperson Moore opened the floor for public comment.

Dr. Diane Zahm, Virginia Tech faculty member in Urban Affairs and Planning, provided the Planning Commission with a Downtown Christiansburg Parking Study conducted by her students. She gave a brief description of the study and left a copy of the report with each Planning Commissioner. Commissioner Collins asked Dr. Zahm to come back to discuss the study. Dr. Zahm stated she would be happy to come back to discuss the study. Ms. Hair will coordinate with Dr. Zahm.

With no further comments Chairperson Moore closed the floor for public comment.

Approval of meeting minutes for July 21, 2014.

Chairperson Moore introduced the discussion. Commissioner Dorsett made a motion to approve the Planning Commission meeting minutes. Commissioner Franusich seconded the motion, which passed 8-0. Commissioner Powers abstained from the vote as he was not present for the past meeting.

Planning Commission Public Hearing on a Conditional Use Permit request by Wayne Brockenbrough for residential use at 302 W. Main Street (tax parcel 526 – ((A)) – 180) in the B-2 Central Business District.

Richard Bird, spoke on behalf of Mr. Brockenbrough, explained the current News Messenger building will include residential use and office space, if the Conditional Use Permit is approved. Mr. Bird supplied the Commissioners with handouts related to the request.

Commissioner Huppert asked if the building would be torn down. Mr. Bird clarified the building would be renovated to include the residential use and office space. The building would not be torn down.

Commissioner Huppert asked about the current tenants. Mr. Bird explained the New Messenger will remain a tenant and the music store is moving out. The music store space will be used as office space. The residential units will be located in the middle of the building.

Mr. Bird explained adequate parking is provided in upper and lower lots. These lots provide adequate parking for offices and apartments.

Mr. Bird noted the Future Land Use map designates the property as Mixed Use.

Commissioner Huppert asked how many apartments would be created. Mr. Bird said three units would be created. If the office space does not work out then the number of residential units may increase in the office space locations.

Chairperson Moore asked if anyone else would like to comment on the request. Seeing that there were no other comments, Chairperson Moore closed the public hearing.

Commissioner Dorsett asked about the windows of the building. Mr. Bird stated there will windows on Phlegar Street.

Commissioner Sowers asked if the back side of the building is underground. Mr. Bird stated that the back of the building is below grade. He explained the applicant wishes to install skylights or solar tubes to allow more natural light in the units.

Commissioner Sowers asked about the fire code in regards to the number of windows in the units. Ms. Hair explained that this would be addressed during the building plan review process. The Fire Marshall will be aware of the concerns.

Commissioner Powers asked about the fire corridor that is designated on the plans, handed out by Mr. Bird. Mr. Bird explained the use of a fire corridor when there is not access to the outside of the building. The fire corridor was included in the plans for the back office with thoughts of a future residential unit.

Planning Commission Public Hearing on a Conditional Use Permit request by Wayne Brockenbrough for residential use at 302 W. Main Street (tax parcel 526 – ((A)) – 180) in the B-2 Central Business District (continued).

Commissioner Powers asked about the number of units proffered. Chairperson Moore clarified that the Conditional Use Permit is for the entire building. There are no drafted conditions. Ms. Hair clarified that the Conditional Use Permit request is triggered because of the units being at street level. Commissioner Powers read the definition the applicable Town Code section.

Commissioner Dorsett asked about the intended occupants. Mr. Bird stated the applicant hopes the units will be occupied by older residents.

Commissioner Huppert asked for clarification on the parking on the property. Mr. Bird stated there are 7 parking spaces in the upper lot and 21 parking spaces in the lower lot.

Commissioner Powers asked about the storage space designated on the plan. The space will be used for general storage for the residential units or office spaces. The storage space will have doors coming off the fire corridors. Commissioner Sowers noted that the space could have sections for each resident.

Commissioner Dorsett asked about the square footage for the units. Mr. Bird stated the units would be between 600-800 square feet.

Commissioner Huppert expressed his support for residential units on Main Street in Downtown Christiansburg.

Ms. Hair stated the number or percentage of residential units can be conditioned by the Planning Commission.

Commissioner Carter spoke about the precedent set in the past by allowing residential use with the approval of the Roanoke Street request.

Chairperson Moore noted the property is separated from the R-3 Multi-Family Zoning District by one property. Commissioner Franusich added the property abuts a residential property.

Commissioner Dorsett believes the space fronting Main Street should remain business and the other space could be residential. Commissioner Franusich and Commissioner Sowers agreed. Commissioner Dorsett stated that this request makes sense to her. The division of space was discussed by the Commission.

Ms. Hair asked Mr. Bird about the square footage of the building. He responded by stating the front office is 2,000 square footage. The entire building square footage is around 5,000 square feet.

Commissioner Powers discussed the possibility of a skylight in the units being included as a condition.

Planning Commission Public Hearing on a Conditional Use Permit request by Wayne Brockenbrough for residential use at 302 W. Main Street (tax parcel 526 – ((A)) – 180) in the B-2 Central Business District (continued).

Commissioner Dorsett suggested 50% of the building be limited to business and 50% be residential use. The square footage was discussed by the Planning Commission and Mr. Bird. The Commission further discussed the percentage of business and residential.

Commissioner Sowers noted there is limited stock for one bedroom, ground floor apartments in this price range in Town. Those that are in Town have waiting lists and are in high demand.

The 60% residential space was discussed by Commissioners Dorsett, Carter and Sowers. It is the hope of the Planning Commission that the condition will allow for the back office space to be converted to residential space if the applicant wishes to do so in the future. This would allow the applicant to do so without needing to submit another request.

Ms. Hair read the proposed conditions:

1. The use of the building fronting on W. Main Street shall remain business.
2. Residential use of the building is not to exceed 60% of the total square footage of the building.
3. Skylights or similar devices shall be used for natural lighting in each residential unit.

Commissioner Sowers asked Ms. Hair to verify the square footage of the building before the next Planning Commission meeting.

Commissioner Dorsett and Carter discussed the need and benefits of the request.

Ms. Hair stated the next Planning Commission Meeting is Tuesday, September 2 and this Conditional Use Permit request can be voted on at that meeting. The Planning Commission decided to wait to vote on this request at the next meeting. Ms. Hair noted the public hearing for the Conditional Use Permit request for a Bed & Breakfast at 305 E. Main Street will also be on the agenda. Ms. Hair will not be in town for the next meeting and staff member, Sara Morgan will be running the meeting.

Chairperson Moore asked the applicant to be present at the next meeting.

Other Business:

Commissioner Powers stated two Wednesdays from now is the next Development Committee meeting.

Commissioner Dorsett and Ms. Hair discussed the next meeting date for the Comprehensive Plan subcommittee. Ms. Hair requested the September 2, 2014 meeting be cancelled due to her absence

Commissioner Powers asked cash proffers be of topic for the Development Subcommittee meeting. Ms. Hair stated that can be done and she will discuss cash proffers with the Town Attorney and Administrative staff.

Commissioner Powers requested a presentation to the Planning Commission for the Parks & Recreation Master Plan and Metropolitan Planning Organization's Regional Bikeway Walkway Plan.

Commissioner Carter noted the Cemetery Advisory Committee will be presenting the master plan for the Cemetery at the library. The meeting will be held Monday, August 25 from 1:00-3:00 PM and 4:00-6:00 PM.

There being no more business Chairperson Moore adjourned the meeting at 7:30 p.m.

Craig Moore, Chairperson

Nichole Hair, Secretary^{Non-Voting}

Resolution of the Town of Christiansburg Planning Commission

Conditional Use Permit Application

WHEREAS the Christiansburg Planning Commission, acting upon a request by the Christiansburg Town Council to study a Conditional Use Permit (CUP) request made by Wayne Brockenbrough for property at 302 W. Main Street (tax parcel 526 – ((A)) – 180) for residential use in the B-2 Central Business District, has found following a duly advertised Public Hearing that the public necessity, convenience, general welfare and good zoning practices (**permit / do not permit**) the issuance of a CUP to Wayne Brockenbrough for property at 302 W. Main Street (tax parcel 526 – ((A)) – 180) for residential use in the B-2 Central Business District.

THEREFORE be it resolved that the Christiansburg Planning Commission (**recommends / does not recommend**) that the Christiansburg Town Council approve the issuance of the Conditional Use Permit with the following condition(s):

1. The use of the building fronting on W. Main Street shall remain business.
2. Residential use of the building is not to exceed 60% or 3,765 square feet of the total square footage (6,276 square feet) of the building
3. Skylights or other similar devices shall be used for natural lighting in each residential unit.

Dated this the 2nd day of September 2014.

Craig Moore, Chairperson
Christiansburg Planning Commission

The above Resolution was adopted on motion by _____ seconded by _____ at a meeting of the Planning Commission following the posting of a public hearing notice upon the property and a duly advertised Public Hearing on the above request on August 18, 2014. Upon a call for an aye and nay vote on the foregoing resolution, the Commission members present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>MEMBERS</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Matthew J. Beasley				
Ann H. Carter				
Harry Collins				
M. H. Dorsett, AICP				
David Franusich				

Jonathan Hedrick

Steve Huppert

Craig Moore, Chairperson

Joe Powers, Vice-Chairperson

Jennifer D. Sowers

Craig Moore, Chairperson

Nichole Hair, Secretary^{Non-voting}



TOWN OF CHRISTIANSBURG

100 East Main Street

Christiansburg, VA 24073

Phone (540) 382-6120 Fax (540) 381-7238

Conditional Use Permit Application

Landowner: Glenn & Karen Smith

Agent: RE Agent - Dan Myers

Address: 305 E. Main St

Address: _____

Christiansburg, VA 24073

Phone: 321-615-0777

Phone: _____

I am requesting a Conditional Use Permit to allow

property to be used as 4 bedroom bed and breakfast

on my property that is zoning classification

R3

under Chapter 42: Zoning of the

Christiansburg Town Code.

My property is located at

305 E. Main St. Christiansburg, VA

Tax Parcel(s):

012543

527-(A)-125

24073

Fee: 750.00

I certify that the information supplied on this application and any attachments is accurate and true to the best of my knowledge. I understand that Conditions may be placed on my property in regards to the above mentioned use/activity. I also understand that the Conditional Use Permit may be revoked and/or additional Conditional Use Permits required should questions regarding conformity arise.

Signature of Landowner(s):

Karen Smith
DM Smith

Date:

8/8/14

Date:

8/8/14

Date: _____

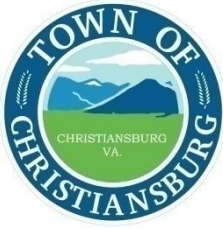
This request was approved / disapproved by a vote of the Christiansburg Town Council on

_____. Any Conditions attached shall be considered requirements of the above request.

Town Manager _____

Date _____

pd by C-1
8-14-14
mm



ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR
D. MICHAEL BARBER

COUNCIL MEMBERS
SAMUEL M. BISHOP
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES
JAMES W. "JIM" VANHOOZIER

TOWN MANAGER
BARRY D. HELMS

**DIRECTOR OF FINANCE/
TOWN TREASURER**
VALERIE L. TWEEDIE

CLERK OF COUNCIL
MICHELE M. STIPES

TOWN ATTORNEY
GUYNN, MEMMER &
DILLON, P.C.

Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Engineering Fax 540-381-7238

Town of Christiansburg Planning Staff Report

Planning Commission Public Hearing Date: Tuesday, September 2, 2014 at 7:00 p.m.

Town Council Public Hearing Date: Tuesday, September 23, 2014 at 7:00 p.m.

Application Type: Conditional Use Permit

Applicant: Glenn and Karen Smith


Location: 305 East Main Street (tax parcels 527 – ((A)) – 125)

The Town of Christiansburg has received a Conditional Use Permit request by Glenn and Karen Smith for a bed and breakfast inn at 305 East Main Street (tax parcel 527 – ((A)) – 125) in the R-3 Multi-Family Residential District.

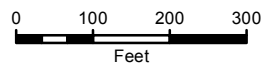
The property does not lie within the 100-Year and 500-Year Flood Hazard Areas. The property is located within the East Main Historic District. The adjoining properties are zoned R-3 Multi-Family Residential. The adjoining properties contain residences and the former Montgomery County School Board office.

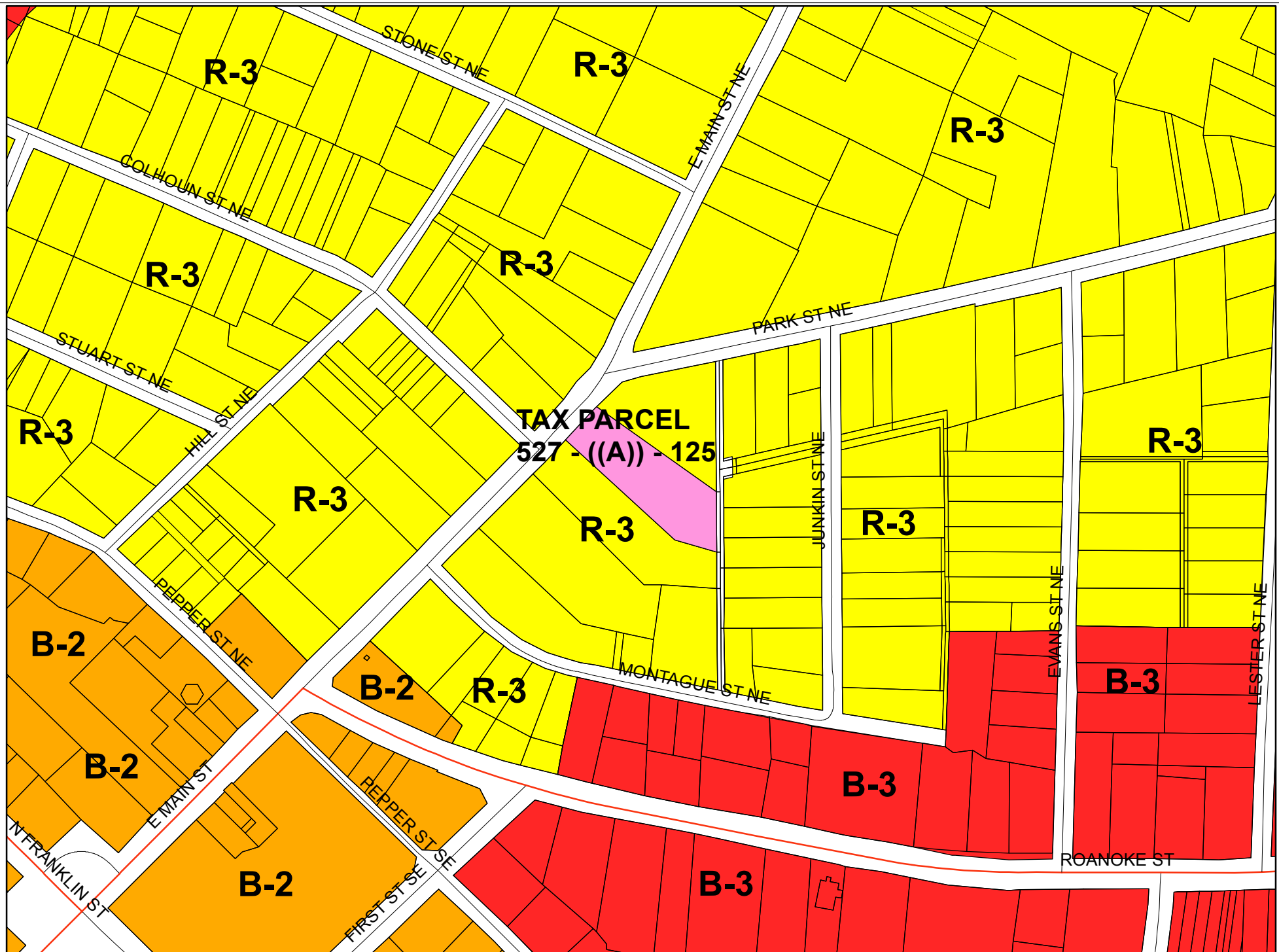


Legend

 527-((A))-125

CUP REQUEST: 305 East Main Street
PC: SEPTEMBER 2, 2014
TC: SEPTEMBER 23, 2014

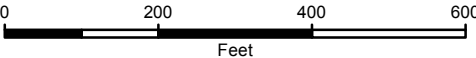




CUP REQUEST: 305 East Main Street

PC: SEPTEMBER 2, 2014

TC: SEPTEMBER 23, 2014



CUP Request: 305 E Main Street

<u>Tax Map#</u>	<u>Owner(s)</u>		<u>Mailing Address</u>	<u>City, St, Zip</u>
527- A 12	PONTONE MICHAEL E	PONTONE CAROL LYNN	304 E MAIN ST	CHRISTIANSBURG VA 24073
527- A 14	HANSON GARY E	HANSON KAY B	300 EAST MAIN ST	CHRISTIANSBURG VA 24073
527- A126	TROUT PAUL M JR	TROUT ANN V	5 PARK ST	CHRISTIANSBURG VA 24073
527- A125	ROBINSON DEBORAH M	ROBINSON STEVEN C	305 EAST MAIN ST	CHRISTIANSBURG VA 24073
527- A124	BAKER WALTER W JR	BAKER CHARLOTTE M	301 E MAIN ST	CHRISTIANSBURG VA 24073
527- 12 7,8,9	BOARD OF SUPERVISORS	COUNTY OF MONTGOMERY VA	755 ROANOKE ST STE 2F	CHRISTIANSBURG VA 24073
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