

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
OCTOBER 14, 2014 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON OCTOBER 14, 2014 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor James W. Vanhoozier; Samuel M. Bishop; R. Cord Hall; Bradford J. Stipes; Henry D. Showalter. ABSENT: Steve Huppert.

ADMINISTRATION PRESENT: Assistant Town Manager Randy Wingfield, Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Planning Director Nichole Hair. ABSENT: Town Manager Barry Helms.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

1. Council's intention to adopt the 2013 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is an evaluation and performance report detailing accomplishments toward meeting the goals outlined in the 2010-2015 Consolidated Plan. The CAPER compares the actual performance measures with those measures listed in the 2013 Annual Action Plan. There was no one to speak for or against this matter.

REGULAR MEETING

I. CALL TO ORDER:

MAYOR BARBER called the regular meeting of Council to order and asked if there were any additions or corrections to the meeting minutes of September 23, 2014. Councilman Bishop made a motion to adopt the minutes as presented, seconded by Councilman Vanhoozier. Council voted on the motion as follows: AYES: Bishop, Hall, Showalter, Stipes, Vanhoozier. NAYS: None.

II. CITIZEN'S HEARING:

1. CITIZEN COMMENTS:

There were no citizen comments.

III. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS:

1. TOWN COUNCIL ACTION ON:

- a. A Conditional Use Permit request by Wayne Brockenbrough for residential use at 302 W. Main Street (tax parcel 526 – ((A)) – 180) in the B-2 Central Business District. The Public Hearing was held September 23, 2014. Councilman Hall made a motion to issue the CUP with conditions as recommended by the Planning Commission. Councilman Stipes seconded the motion and Council was polled as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.
- b. A Conditional Use Permit request by Glenn and Karen Smith for a bed and breakfast inn at 305 East Main Street (tax parcel 527 – ((A)) – 125) in the R-3 Multi-Family Residential District. The Public Hearing was held September 23, 2014. Councilman Hall made a motion to issue the CUP with conditions as recommended by the Planning Commission, seconded by Councilman Vanhoozier. Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.

2. LIONS DRIVE PARKING RESTRICTIONS. THIS IS A REVIEW OF COUNCIL ACTION ON APRIL 8, 2014. Assistant Town Manager Wingfield informed Council that the Public Works Department, the Police

Department, and administrative staff, reported that they have received no complaints at this time concerning the parking restrictions imposed by Council on April 8, 2014, which were intended to accommodate the new garbage pickup service. Council took no new action on this matter.

3. CONSIDERATION OF RESOLUTION OPPOSING PARTISANSHIP IN REDISTRICTING. Mayor Barber provided Council with information on this matter and reported that Blacksburg and Montgomery County have taken action, or intend to take action, to support the efforts to remove politics from redistricting. Council agreed to move forward with approving a resolution opposing partisanship in redistricting, and Mayor Barber stated he would provide Council with a resolution for adoption on October 28, 2014.

4. RESOLUTION OF SUPPORT FOR DOWNTOWN ENHANCEMENT PROJECT.

Councilman Hall made a motion to adopt the Resolution of Support for Downtown Enhancement Project as presented, seconded by Councilman Stipes. Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye. A copy of the resolution is attached herewith.

5. RESOLUTION OF SUPPORT FOR HUCKLEBERRY TRAIL EXTENSION ENHANCEMENT PROJECT.

Councilman Hall made a motion to adopt the Resolution of Support for Huckleberry Trail Extension Enhancement Project as presented, seconded by Councilman Stipes. Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye. A copy of the resolution is attached herewith.

6. DISCUSSION REGARDING STATUS OF PROPOSED TOWN LOGO. THIS IS A CARRYOVER ITEM FROM SEPTEMBER 23, 2014.

Mayor Barber noted that a copy of all existing Town logo designs were provided to Council in the agenda packet, and he apologized for taking the liberty to choose the most recent color scheme of navy blue and gold without input from Council. Council expressed support for the color scheme of navy blue and gold, but supports the uniform use of one design/color scheme department-wide. Councilman Stipes made a motion to adopt the navy blue and gold Town logo and to only use that logo town-wide and department-wide, from this point forward, retiring all other designs and color schemes. Councilman Hall seconded the motion and Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye. Town Manager Helms has requested that the Town continue to use the current lapel pin design because of a large stock. Councilman Showalter requested that Town staff work with Civic Plus in coordinating the Town's website homepage colors with the new logo colors.

7. CLOSED MEETING:

- a. Councilman Vanhoozier made a motion to enter into a Closed Meeting under Code of Virginia § 2.2-3711(A)(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The request pertains to property located in the Christiansburg Industrial Park. Councilman Hall seconded the motion and Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.
- b. Reconvene in Open Meeting.
- c. Certification. Councilman Vanhoozier moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilman Hall seconded the certification and Council voted as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.
- d. Council action on the matter. Councilman Hall made a motion to direct the Town Attorney to send a letter and agreement, as drafted, presented, and recommended by the Town Attorney, further extending the deadline for property development to the Christiansburg Industrial Park property owners in default of the original Town agreement. Councilman Stipes seconded the motion and Council was polled on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Absent; Showalter – Aye; Stipes – Aye; Vanhoozier – Aye.

IV. COUNCIL REPORTS:

1. Councilman Showalter reported that the Water, Sewer and Solid Waste Committee met last week to discuss single stream recycling and future mandatory garbage pickup. The committee also reviewed its five-year plan including curbside recycling and commercial recycling possibilities. The committee discussed the sewer situation on White Pine Drive as requested by Drema Bishop and Nancy Epperly on September 23, 2014; a design plan for the new sewer system that would serve White Pine Drive is expected by the year 2016-2017. Councilman Showalter then reported that the Public Works Department plans to coordinate with organizers of all future Town events to ensure proper trash pickup.
2. Councilman Stipes thanked Mayor Barber and Assistant Town Manager Wingfield for organizing the carpool to Roanoke for the annual VML conference.
3. Councilman Vanhoozier reported that the Christiansburg Aquatic Center Advisory Board met last week in preparation for the joint work session with Council scheduled for October 21, 2014 at 6:00 p.m.
4. Councilman Hall reported that, in an effort to improve on recycling within Town, a single stream recycling program will be reviewed by the Water, Sewer, and Solid Waste Committee in November. Councilman Hall noted that he may have a scheduling conflict with the joint work session with the Christiansburg Aquatic Center Advisory Board on October 21, 2014. Councilman Vanhoozier said the advisory board intended to provide an informational handout, which would be helpful if Councilman Hall does miss the work session.
5. Councilman Bishop reminded Council of fire prevention week and parade next week; the fall festival at the New River Valley Mall on October 18, sponsored by the police and fire departments; and the annual Around the World cooking event hosted by Christiansburg Institute this Saturday at the recreation center. He also reported that Fire Chief Hanks was the guest speaker at the Ruritan Club last night.
6. Mayor Barber reported that the Farmers Market Committee has been appointed as follows: Billy Aldridge, Allison Long, Randy Wingfield, Emily Tidings, Charleton McCoy, and a member of Downtown Christiansburg, Inc. The committee is currently working to organize its first meeting. He then reported that while at the VML Mayors Institute, he learned from Blacksburg Mayor Ron Rordam, and Pulaski Mayor Jeff Worrell, the importance of the mayor's role in providing support during a disaster, while allowing communication with the public to come from professionals during an active disaster.

IV. TOWN MANAGER'S REPORTS:

1. PUBLIC HEARING REQUEST: Assistant Town Manager Wingfield presented the following requests and recommended setting the Public Hearings as indicated:

October 28, 2014: (These Public Hearing requests were previously set for tonight's meeting but are being rescheduled for October 28, 2014 for administrative reasons.)

- a. Conditional Use Permit request for residential use at 150 Arrowhead Trail in the B-3 General Business District.
- b. Conditional Use Permit request for residential use at 201 Roanoke Street in the B-3 General Business District.

November 18, 2014:

- a. Proposed amendment to the Development Fee Schedule pertaining to inspection fees.
- b. Proposed amendment to Chapter 30 "Streets, Sidewalks and Other Public Places", *Christiansburg Town Code*, pertaining to right-of-way encroachments.

December 9, 2014:

- a. Conditional Use Permit request by Shah Development, LLC for residential use in the B-3 General Business zoning district, 2765 Roanoke Street.

On motion by Councilman Hall, seconded by Councilman Vanhoozier, Council voted to set the Public Hearings for the dates indicated, as follows: AYES: Bishop, Hall, Showalter, Stipes, Vanhoozier. NAYS: None.

2. PROGRESS REPORTS AND ANNOUNCEMENTS:

- Public Works department has completed the maintenance on the Veterans Memorial in the downtown square.
- Public Works has completed seventy-five percent of Town lane striping and will finish as weather permits.
- Fall Cleanup is behind schedule by only one-half day, which is attributed to new equipment.
- Christiansburg High School Homecoming Parade is scheduled for tomorrow night.
- An update was given on the Huckleberry Trail bridge and extension. The bridge is expected to open in November.
- Ms. Meghan Dorsett has submitted her resignation from the Planning Commission effective October 31, 2014.

Mayor Barber reported that the creative writing and theater students at Christiansburg High School are hosting a family-friendly "Ghost Tour" as a fundraiser for several high school clubs. The event will begin at the Christiansburg Aquatic Center and will transport participants using a Blacksburg Transit bus. Tickets to participate in the event are \$4; Blacksburg Transit wants to charge the high school a \$2 fee per rider. The school has requested that the Town become a co-sponsor of the event, which may help in negotiating a lower ridership fee. After Council discussion, Council agreed to support Town participation in the event by covering the final Blacksburg Transit fee, after negotiations.

Councilman Showalter requested a site visit for Zoning Permit compliance on County property on Reading Road. Mr. Wingfield stated that the Zoning Permit was for a mechanical garage and contractor equipment for the County shops, but that the County has not utilized the Zoning Permit. Mr. Showalter stated that he had heard of complaints regarding children accessing the buildings and that safety was the concern. Council directed Mr. Wingfield to contact County Administrator Craig Meadows to make him aware of the situation.

V. ADJOURNMENT:

There being no further business to bring before Council, Councilman Hall made a motion to adjourn the meeting at 8:10 P.M., seconded by Councilman Showalter. Council voted on the motion as follows: AYES: Bishop, Hall, Showalter, Stipes, Vanhoozier. NAYS: None.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor