

Christiansburg Aquatic Center Advisory Board

Meeting Minutes

November 12, 2014

In Attendance: Jeremy Williams, Steve Simmons, Shirley Hallock, Amelia Tuckwiller, Karen Drake, Terry Caldwell, Maddie Duke

Absent: Mark Layne, Jim Vanhoozier

Meeting was called to order by Jeremy Williams.

Shirley motioned to approve the minutes from last meeting with Steve seconding the motion.

Terry's Report

1. Update on Aquatics/Recreation Program Policy:
 - a. The policy is still being put into place; the opportunity will be available for the boards to review.
2. Personal Protection Class 10/21 & 11/08
 - a. 37 people participated
3. Black Friday Specials:
 - a. Hourly specials will be offered. Terry asked the board if these specials should be given to over-the-phone customers or walk-ins only. The board unanimously decided that if someone calls, the staff should accommodate them with a code to use during the weekend.
4. Focus Group Update:
 - a. The CAC Focus Group had their first meeting on 10/28.
5. Comment Cards/Thank You Notes
 - a. Terry shared comment cards and thank you notes.
 - b. One comment card asked for more big lockers in the women's locker room. The board discussed and decided that until monies are available to purchase more lockers, the staff can suggest that two small lockers be used.
6. Terry will send her monthly report and financial sheet to the board upon receipt of financials from finance, via email.
7. Ideas for Christmas Parade
 - a. Terry discussed the staff's ideas for the Christiansburg Christmas Parade as well as surrounding community's parades.
 - b. The board agreed with the presented ideas.
8. The Aquatic Center will host a Christmas Art Show on November 30th 1-4pm featuring work from Ruth Lefko and Bob Abraham.
9. Update on Banners in the Competition Pool side:
 - a. 6 banners sponsorship banners have been purchased.

New Business

1. The board discussed changing the meeting time for their meetings from 4pm to 6pm. The board decided to table to the decision for now stating that 4pm works for all of them but if someone contacts Terry to attend but can't make the 4pm time, they will adjust the meeting time accordingly.

Meeting adjourned.