

AGENDA
REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
MARCH 24, 2015 – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

1. Proposed ordinance amendment to Chapter 42 “Zoning” of the Christiansburg Town Code in regards to definitions, conditional zoning, setbacks, off-sets for two-family dwellings and sidewalk requirements.

REGULAR MEETING

I. CALL TO ORDER BY MAYOR BARBER

II. CONSENT AGENDA

1. Resolution recognizing the Christiansburg High School wrestling team.
2. Resolution recognizing Christiansburg High School student, Ronnie Piemonte.
3. Council Meeting Minutes of March 10, 2015.
4. Monthly Bills.

III. RECOGNITIONS

1. Resolution recognizing the Christiansburg High School wrestling team.
2. Resolution recognizing Christiansburg High School student, Ronnie Piemonte.
3. Proclamation in support of the month of April as Child Abuse Prevention Month.
4. Proclamation in support of Commit to Graduate (C2G) Week.
5. Proclamation recognizing April 1-7, 2015 as Local Government Education Week.

IV. CITIZEN’S HEARING

1. Presentation on the Eric Sutphin Memorial Poker Run.
2. Department Report by Planning Director Nichole Hair.
3. Citizen Comments.

V. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS

1. Appointment of Planning Commission members to fill vacancies.
2. Montgomery-Floyd Regional Library support for the Mountains of Music Homecoming event.

VI. COUNCIL REPORTS

VII. TOWN MANAGER’S REPORTS

1. Progress Reports and Announcements:

VIII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, April 14, 2015 at 7:00 P.M.

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
WORK SESSION MINUTES – 5:30 P.M.
REGULAR MEETING MINUTES – 7:00 P.M.
MARCH 10, 2015**

A WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON MARCH 10, 2015 AT 5:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor R. Cord Hall; Samuel M. Bishop; Steve Huppert; Henry D. Showalter; James W. Vanhoozier. ABSENT: Bradford J. Stipes.

WORK SESSION

I. CALL TO ORDER BY MAYOR BARBER.

II. CLOSED MEETING

- a. Council met in Closed Meeting under Virginia Code Section 2.2-3711(A)(1), to receive legal advice regarding a subdivision plat for New River Village Townhomes. No action was taken by Council.

III. ADJOURNMENT

The work session was adjourned at 6:50 P.M.

---Adjourned until 7:00 P.M.---

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VA, ON MARCH 10, 2015 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor R. Cord Hall; Samuel M. Bishop; Steve Huppert; Henry D. Showalter; James W. Vanhoozier. ABSENT: Bradford J. Stipes.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Assistant Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Finance Director/Treasurer Val Tweedie; Director of Aquatics Terry Caldwell; Director of Parks and Recreation Brad Epperley.

PLEDGE OF ALLEGIANCE.

REGULAR MEETING

I. CALL TO ORDER BY MAYOR BARBER.

II. RECOGNITIONS

III. CONSENT AGENDA

1. Council Meeting Minutes of February 24, 2015.

Councilman Vanhoozier made a motion to approve the consent agenda as presented, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Vanhoozier – Aye.

Councilman Hall made a motion to amend the agenda to add the reappointment of Mike Saylor to the Recreation Advisory Commission. Councilman Vanhoozier seconded the motion and Council voted as follows: AYES: Bishop, Hall, Huppert, Showalter, Vanhoozier. NAYS: None. The matter was placed as item # 1 under Citizen's Hearings.

Councilman Showalter made a motion to amend the agenda to add a discussion regarding his proposal for a review of Town enforcement policies pertaining to violations of Town ordinances. Councilman Huppert seconded the motion and Council voted as follows: AYES: Bishop, Hall, Huppert, Showalter, Vanhoozier. NAYS: None. The matter was placed as item #5 under Discussions by Mayor and Council Members.

IV. CITIZEN'S HEARING

1. RECREATION ADVISORY COMMISSION – REAPPOINTMENT OF MIKE SAYLORS. Councilman Hall commended Mike Saylor on his valuable contributions to the Recreation Advisory Commission as an engineer, and as a member committed in his service to the Town. He then made a motion to reappoint Mr. Saylor to serve another term on the commission. Councilman Huppert seconded the motion and Council voted as follows: AYES: Bishop, Hall, Huppert, Showalter, Vanhoozier. NAYS: None. Mr. Saylor thanked Council for the privilege to serve another term on the Recreation Advisory Commission.
2. UPDATE BY PAULA ALSTON, DIRECTOR OF MONTGOMERY-FLOYD REGIONAL LIBRARY. Paula Alston provided each Council member with a copy of the 2014 Annual Report for the Montgomery-Floyd Regional Library, along with a program flier describing upcoming library-sponsored events. Ms. Alston spoke to Council about the value and necessity of the library to the community in its efforts to provide opportunities for early childhood literacy, and for providing opportunities for citizens to gain knowledge and learn important skills. She thanked Council for its continued annual support which has helped to fund small pocket libraries at the aquatic center, the Department of Social Services, and other locations in the county. Ms. Alston updated Council on the success of the outreach programs intended to keep citizens interested and involved with reading, and on the numerous community partnerships that support the library efforts. The library plans to host a reception in honor of those who provide financial support to the library, and she invited Council to attend.
3. UPDATE BY SUE FARRAR REGARDING THE MOUNTAINS OF MUSIC HOMECOMING EVENT SCHEDULED FOR JUNE 13, 2015. Sue Farrar, Director of Montgomery Museum, introduced the following members of the Board of Directors and other supporters, who were present in support of the museum: Dewey Rotenberry, Jimmy Blanchard, Kevin Stoner, and Kim Harich. Ms. Farrar updated Council on the museum-sponsored events for 2015, including the first annual Mountains of Music Homecoming scheduled for June 13. This event is widely anticipated and is expected to have a significant impact on tourism in Christiansburg. The museum is looking forward to working with the town and the county in planning and organizing the major music event. Council asked what the Town could do to support the museum in hosting the Mountains of Music Homecoming event and Ms. Farrar responded that assistance with advertising would be welcomed. Council discussed various ways to provide support for the museum and decided to further discuss the matter in detail at a future Council meeting.
4. UPDATE BY TERRY CALDWELL, AQUATICS DIRECTOR, REGARDING THE AQUATIC CENTER. Aquatics Director Terry Caldwell thanked Paula Alston and Sue Farrar for their work within the community and for their partnerships with the aquatic center. She then announced the winner of the new pool sliding board community vote, which was the alligator slide, and thanked Council for the funds to purchase and install the new slide. Council was updated on progresses within the aquatic center including online membership sales, installation of security cameras at the skate park, and the spring construction of a 12x12 outdoor shelter by Eagle Scout, Will Rhodes. Nine advertisement banners have been sold for the competition pool area, with more available for sale. Ms. Caldwell reported on upcoming events designed to increase community participation at the facility, and efforts to honor Child Abuse Prevention Month by hanging a banner and providing an information table during the month of April. The facility is organizing a five-year celebration to be held June 26. The aquatic center continues to advertise and communicate through social media. Ms. Caldwell reported that the facility intends to submit a budget request for funding for an LED sign and for a separate website for the aquatic center. Councilman Hall expressed his appreciation for the partnerships the aquatic center has established within the community as noted tonight, and Councilman Huppert reported on recent swim meets that had a significant impact on revenue within the town.
5. CITIZEN COMMENTS.
 - a. Steve Semones, 325 Windsor Drive, president of the New River Valley Home Builder's Association, reported on the annual New River Valley Home Show scheduled for March 13 -15 at the recreation center. Mr. Semones thanked the staff at the recreation center for partnering in the home show, and he invited all to attend the event.

V. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS

1. COUNCIL ACTION ON:

- a. Subdivision Plat for New River Village Townhomes; located on New Village Drive; creating lots 1-2. (This is a carryover item from February 10, 2015 and February 24, 2015.) Councilman Hall made a motion to approve the subdivision plat as requested, seconded by Councilman Vanhoozier. Council voted on the motion as follows: Bishop – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Vanhoozier – Aye.
2. ENFORCEMENT POLICIES FOR ORDINANCE VIOLATIONS. Councilman Showalter expressed concern that violation of town ordinances continue to be a frequent topic of Council discussions, with no changes that would allow Council to effectively address and deal with violators, especially repeat offenders. Council discussed ways to strengthen Town policies that would hold individuals accountable in complying with Town ordinances. Town Manager Helms was asked to research current enforcement policies as a beginning point to making necessary changes to policy. Councilman Vanhoozier added that it would be wise for the Town to periodically review its policies and procedures for improvements. Council agreed to hold a work session after the budget process to discuss ways to improve enforcement of Town ordinances, with a focus on past violators. A work session of Council will be scheduled at a future Council meeting.

VI. COUNCIL REPORTS

1. Councilman Huppert passed along citizen compliments on the newly implemented Town newsletter, and on the snow removal during the month of February.
2. Councilman Showalter passed along compliments to Town staff regarding the Town newsletter.
3. Councilman Vanhoozier reported that the Aquatic Center Advisory Board met on February 4 and discussed establishing a separate website for the aquatic center, an idea that was supported by Town Manager Helms, and one that he supports. The advisory board recommended that Aquatics Director Terry Caldwell submit a budget request for funds to cover the costs of implementing and maintaining a website for the aquatic center. The advisory board also recommended giving a free annual membership to all full-time Town employees and fire/rescue volunteers as a way to encourage attendance at the facility. The board further recommended giving these same employees and volunteers the opportunity to pay the difference for a family membership. Councilman Vanhoozier asked Council to consider the recommendations of the advisory commission.
4. Councilman Hall reported that community speakers have been scheduled for the month of April in honor of Child Abuse Prevention month; the Water, Sewer and Solid Waste Committee met and discussed the possibility of implementing mandatory garbage pick-up next year, and the committee has continued to study the commercial garbage pick-up program. At the meeting, Engineering Director Wayne Nelson was able to identify several sites in Town for improvements and upgrades to water and sewer systems. The Green Initiative is the current focus of the committee and federal funding is currently being sought to support the Town's green efforts.
5. Mayor Barber reported that the Town has again been awarded a Certificate of Achievement of Excellence in Financial Reporting by the Government Finance Officers Association for preparation of the Comprehensive Annual Financial Report for the fiscal year 2013-2014. This is the third year in a row that the Town has received this award. Mayor Barber thanked Finance Director/Treasurer Val Tweedie and her staff for their efforts in submitting an award-winning report.

VII. TOWN MANAGER'S REPORTS:

1. PROGRESS REPORTS AND ANNOUNCEMENTS:

- Ricky Bourne, Director of Public Works, plans to report on the Town's snow removal program at an upcoming Council meeting.
- Council was provided a *Drive Tourism* brochure, which outlined a tourism program aimed at making Montgomery County communities competitive in the tourism market. Randy Rose will present to Council information on the program at a future meeting to determine if Christiansburg is interested in participating.
- Organizers planning events to honor the anniversary of Civil War Trails have requested a plaque of recognition to be placed in Christiansburg, which the organizers agreed to install and maintain. An easement would be required for placement of the plaque and Councilman Vanhoozier made a motion to authorize Town Manager Helms to approve the sign easement, seconded by Councilman Hall. Council voted on the motion as follows: AYES: Bishop, Hall, Huppert, Showalter, Vanhoozier.

- Councilman Vanhoozier requested that Council consider the recommendations of the aquatic center presented above. Council agreed to discuss the matter in a work session, which will be scheduled at a later date.

V. ADJOURNMENT:

There being no further business to bring before Council, Councilman Hall made a motion to adjourn the meeting at 8:03 P.M., seconded by Councilman Bishop. Council voted on the motion as follows: AYES: Bishop, Hall, Huppert, Showalter, Vanhoozier. NAYS: None.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	FEBRUARY AND MARCH 2015	
VENDOR NAME	AMOUNT	DESCRIPTION
A CLEANER WORLD	789.75	
AGEE'S NEW & USED AUTO PARTS	209.00	
AIRGAS MID-AMERICA, INC.	1,135.23	OXYGEN SUPPLIES RESCUE
ALGONQUIN PRODUCTS COMPANY	1,462.80	SUPPLIES FOR SHOP AND FIRE DEPARTMENT
ALL SEASONS PEST CONTROL, INC	85.00	
AMELIA ELIZABETH TUCKWILLER	50.00	
AMERICAN MULCH	176.00	
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	81.00	
ANGLE FLORIST	35.00	
ARAMARK UNIFORM SERVICES, INC.	2,414.32	TOWEL MAINTENANCE AQUATICS
ARCET EQUIPMENT COMPANY, INC	137.24	
ARROW INTERNATIONAL, INC	557.98	
ATLANTIC UTILITY SOLUTIONS,INC	1,008.00	
AUTO ZONE, INC	81.08	
AYERS DISTRIBUTING COMPANY	834.00	
BALZER AND ASSOCIATES, INC	1,102.12	
BANE OIL COMPANY, INC	5,677.06	OFF ROAD DIESEL FOR GENERATORS AND EQUIPMENT
BASHAM OIL COMPANY	388.97	
BKT UNIFORMS	956.03	
BLACKBERRY MULCH	929.00	
BLACKSBURG/CHRISTIANSBURG	3,300.00	SMART WAY FUNDS 3RD QUARTER
BLUE RIDGE RESCUE SUPPLIERS, INC	84.64	
BRAME SPECIALTY COMPANY INC.	1,697.67	JANITORIAL SUPPLIES
C. W. WILLIAMS & COMPANY, LLC	27.56	
CAPITAL EQUIPMENT SALES, INC.	6,679.67	REBUILD DIGESTER PUMPS WWTP 6679.67
CARQUEST AUTO PARTS	428.07	
CARTER MACHINERY	2,734.96	BULK OIL AND PARTS FOR EQUIPMENT MAINTENANCE AND REPAIR
CAVALIER EQUIPMENT CORPORATION	388.54	
CENTRAL ELECTRONICS	54.00	
CENTRAL PARTS WAREHOUSE	120.81	
CHA CONSULTING INC	31,682.37	SEWER INTERCEPTOR STUDY 16333.69 CAMBRIA SYSTEM IMPROVEMENTS 3300 GAS MONITORING, VDPES PERMIT APP BIOSOLID MANAGEMENT
CHEMSOLV, INC	6,780.00	PEROXIDE FOR THREATMENT PLANT
CINTAS DOCUMENT MANAGEMENT	152.38	
CLEAR WATER SALES, INC	135.00	
CMC SUPPLY, INC.	689.55	
CONTROL EQUIPMENT CO. INC.	416.95	
DALE'S GARAGE	153.83	
DEHART TILE CO., INC.	44.48	
DON MARK LAYNE	75.00	
DUNCAN FORD MAZDA	3,877.73	VEHICLE REPAIR AND MAINTENANCE PD
EEE CONSULTING, INC	7,900.00	STORM SEWER DESIGN
ELECTRICAL SUPPLY CO	5,074.87	ELECTRICAL PARTS AND SUPPLIES NEW LIGHTING FOR GARAGE AT STATION B AND MODULAR PROJECT AT STATION B
ELEVATING EQUIPMENT INSPECTION SERVICE	195.00	
ELEVEN WEST, INC.	648.50	
EMS MANAGEMENT & CONSULTANTS, INC	1,974.30	
EMS TECHNOLOGY SOLUTIONS, LLC	306.00	
EMS, INC	6,610.00	BIOSOLID TESTING
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	SLUDGE HAULING
EVIDENT INC	157.50	
FAMILY MEDICINE OF BLACKSBURG LLC	1,129.00	DRUG TESTING AND HEP B VACINES
FERGUSON ENTERPRISES, INC.#75	8,065.09	PARTS PIPE AND SUPPLIES FOR WATER AND WASTE WATER
FIRE ENGINEERING	29.00	
FIRE SAFETY PRODUCTS, INC	627.50	
FITNESS CONCEPTS, INC.	665.00	
FLEET ONE, LLC	28,460.97	VEHICLE FUEL TOWN VEHICLES
FLEET PRIDE, INC	6,664.89	PARTS AND SUPPLIES FOR TOWN EQUIPMENT MAINTENANCE AND REPAIR
G & H APPLIANCE, INC.	39.99	
GALLS, AN ARAMARK COMPANY	3,046.40	UNIFORMS AND SUPPLIES FOR PD
GAY AND NEEL, INC.	726.25	
GEMPLER'S INC.	491.60	
GODWIN MANUFACTURING CO.,INC.	1,306.97	PARTS FOR PW EQUIPMENT
GRAINGER	1,160.83	SUPPLIES PUBLIC WORKS

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF		
	FEBRUARY AND MARCH 2015	
VENDOR NAME	AMOUNT	DESCRIPTION
GUYNN & WADDELL, P.C.	6,780.35	LEGAL SERVICES
HALL'S GARAGE DOORS	245.00	
HARPER AND COMPANY INC.	521.29	
HARVEY CHEVROLET CORP.	2,548.55	VEHICLE AND EQUIPMENT PARTS SUPPLIES FOR REPAIR PW
HARVEY CHRYSLER DODGE JEEP, INC	520.20	
HOSE HOUSE, INC.	61.56	
IDEAL CABINETS INC.	23.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	168.84	
J & J ASPHALT COMPANY	1,819.13	ASPHALT SURFACE MIX
JAMES RIVER EQUIPMENT-SALEM	1,387.50	EQUIPMENT REPAIR
JAMES RIVER LASERS & EQUIPMENT, LLC	150.00	
JEREMY MADISON WILLIAMS	25.00	
JORDAN OIL CO., INC.	4,856.07	FUEL FIRE AND RESCUE
KAREN L DRAKE	75.00	
KING-MOORE, INC	2,280.00	IT CONSULTING
KORMAN SIGNS, INC.	109.32	
KUSTOM SIGNALS, INC.	107.00	
L-3 COMMUNICATIONS-MOBILE VISION	5,122.95	VIDEO SYSTEM AND SENSORS FOR NEW POLICE VEHICLE
LAMOTTE COMPANY	213.84	
LANCASTER, INC.	314.89	
LANDSCAPE SUPPLY INC.	4,282.60	TURF MIX FOR BALL FIELD RECREATION DEPT
LANGUAGE LINE SERVICES	8.00	
LIBERTY FIRE SOLUTIONS, INC	603.00	
LINCOLN EQUIPMENT, INC.	85.41	
LOWES HOME CENTERS, INC.	4,058.23	VARIOUS SUPPLIES FOR BUILDING MAINTENANCE
MAGIC CITY SPRINKLER INC.	361.00	
MARKETING ON MAIN STREET LLC	41.50	
MCAFFEE, INC	225.00	
MCGRADY-PERDUE HEATING & COOLING, INC	197.00	
MEADE TRACTOR	72.82	
METRO HEAVY-DUTY, INC.	1,111.72	STARTER MOTORS FOR EQUIPMENT REPAIR PW
MID-ATLANTIC INSULATION, CO	24,221.00	CHILLED PIPING INSULATION RECREATION CENTER
MONTGOMERY COUNTY CHAMBER OF	897.00	
MONTGOMERY DISTRIBUTORS	1,886.58	SAFETY SUPPLIES
MONTGOMERY SANITATION SERVICES	70.90	
MOORE MEDICAL CORP.	1,891.76	SUPPLIES RESCUE
MOTOROLA	521.98	
MSC EQUIPMENT INC.	32.97	
MUELLER SYSTEMS	62,272.00	WATER METERS PART OF AMI PROJECT
MUNICIPAL EMERGENCY SERVICES, INC	616.05	
NEW RIVER ENGRAVING	110.00	
NEW RIVER FIRE EXTINGUISHERS	30.00	
NEW RIVER GLASS	8.50	
NORTHEASTERN SUPPLY INC.	198.28	
NORTHERN TOOL & EQUIPMENT	179.99	
OLD DOMINION BRUSH	257.08	
OLD TOWN PRINTING & COPYING	290.26	
O'REILLY AUTO PARTS	689.77	
PC LAND, INC.	35.00	
PETERS AQUATICS	84.00	
PICTOMETRY INTERNATIONAL CORP	6,039.75	SOFTWARE SUPPORT AND RENEWAL PD
PILOT FASTENERS LTD	78.44	
POWER ZONE	4,701.20	EQUIPMENT REPAIR PW
PRECISION GLASS & UPH. INC.	225.00	
PRICES BODY SHOP, INC	825.00	
PROFESSIONAL COMMUNICATIONS	581.70	
QUALITY TIRE & BRAKE SERVICE	3,109.82	TIRE REPLACEMENTS PD
QUILL CORP.	117.46	
R. E. MICHEL COMPANY, INC.	40.20	
RADIO SOURCE LLC	2,715.00	PAGERS FOR FD
REYNOLDS ARCHITECTS INC.	1,627.30	
RICHMOND MACHINERY	10,463.00	LIGHT TOWER PUBLIC WORKS
SAFETY & COMPLIANCE SERVICES, INC.	174.00	

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF		
FEBRUARY AND MARCH 2015		
VENDOR NAME	AMOUNT	DESCRIPTION
SAFEWARE INC.	100.02	
SAM'S ON THE MARKET, INC.	279.95	
SANICO, INC	4,886.36	JANITORIAL SUPPLIES
SCHINDLER ELEVATOR CORPORATION	662.18	
SERVICE COMMUNICATION	441.50	
SHELOR MOTOR MILE	125.00	
SHERWIN-WILLIAMS	39.53	
SHIRLEY C HALLOCK	75.00	
SIGN-A-RAMA	149.31	
SNAP-ON TOOLS	3,232.66	TOOLS FOR MUNICIPAL SHOP
SOUTHERN COMPUTER WAREHOUSE, INC	2,023.28	COMPUTER FOR FIRE DEPT
SOUTHERN ELEVATOR CO., INC.	703.50	
SOUTHERN STATES	789.96	
STAPLES BUSINESS ADVANTAGE	492.22	
STATE ELECTRIC SUPPLY CO.,INC.	1,024.53	SUPPLIES FOR BUILDING MAINTENANCE
STEEL SERVICES, INC.	230.17	
STERICYCLE, INC	1,258.59	RESCUE AND REC STERI DISPOSAL
STEVEN CARLYLE SIMMONS	75.00	
STRYKER SALES CORP.	2,683.97	POWER LOAD UPGRADE KIT FOR NEW AMBULANCE
SUBURBAN PROPANE, L.P.	6,924.68	PROPANE FOR WWTP
TAYLOR OFFICE & ART SUPPLY,INC	2,499.91	VARIOUS DEPTS OFFICE SUPPLIES (PAPER, INK FOR PRINTERS ETC)
TELEDYNE ISCO, INC.	454.90	
TEMPLETON-VEST	90.00	
TESSCO	260.59	
THC ENTERPRISES, INC	1,948.59	EQUIPMENT REPAIR
THE GUN SHOP	8,273.16	AMMUNITION PD
THOMPSON TIRE & MUFFLER	2,533.24	TIRE REPAIRS AND REPLACEMENT FD, PD, RESCUE, WWTP
TIDEWATER FLEET SUPPLY	4,373.34	LIGHTING SYSTEM NEW PD VEHICLE 2384.18 1849.25 TOOL BOXES FIRE DEPT 139.91 MISC
TOWN OF BLACKSBURG	1,793.75	SHUTTLES FOR SWIM MEETS
TRANE	477.00	
TREASURER OF MONTGOMERY CO.	192.50	
TREASURER OF VA DEPT.GEN.SER.	604.00	
TREASURER OF VIRGINIA	105.00	
TRUCK ENTERPRISES ROANOKE, INC	1,824.31	VEHICLE REPAIR PW
TUCKER AUTO-MATION OF NORTH CAROLINA	305.16	
UNIFIRST CORPORATION	293.14	
UNITED RENTALS,INC.	160.00	
US BANK	150.00	
USA BLUE BOOK	723.81	
VA INFORMATION TECHNOLOGIES AGENCY	52.87	
VBCOA & VPMIA JOINT CONFERENCE	75.00	
VIRGINIA BUSINESS SYSTEMS	2,603.26	COPIERS MAINTENANCE
VIRGINIA TRUCK CENTER	1,428.16	SUPPLIES FOR VEHICLE MAINTENANCE
VIRGINIA UTILITY PROTECTION SERVICE, INC	444.15	
VML/VACO STEERING COMMITTEE	7,192.00	ANNUAL DUES
WADES FOODS INC.	30.55	
WEST END ANIMAL CLINIC, INC	39.15	
WILSON BROTHERS INCORPORATED	1,633.44	EQUIPMENT AND VEHICLE PARTS FOR MAINTENANCE
WORDSPRINT	1,043.57	ENVELOPES
ZEP MANUFACTURING CO	620.74	

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

FEBRUARY AND MARCH 2015

VENDOR	AMOUNT PAID	DESCRIPTION
CARQUEST	357.96	
Duncan Ford Mazda	26,983.45	New Ford F-350 for PD
Exxon Mobil	71.28	
GATES FLOWERS AND GIFTS	21.00	
Hose House	20.11	
LANCASTER, INC	158.66	
Municipal Emergency Services	339.35	
NFPA	165.00	
Signarama	4.49	
Source 4	183.82	
TOWN OF CHRISTIANBURG	869.90	FD Fuel
VERIZON	353.68	
TOTAL PAID BILLS	29,528.70	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH 2015	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	385.08	
AFFORDABLE LAWN SERVICE AND LANDSCAPING	150.00	
AIRGAS NATIONAL CARBONATION	998.96	
AFA PROTECTIVE SERVICES	1,757.01	INSPECTION 1495.47 REPAIR AND REPLACE CAMERA
ANTHEM BLUE CROSS BLUE SHIELD	110,693.07	EMPLOYEE HEALTH INSURANCE
ANTHEM LIFE INSURANCE COMPANY	2,896.55	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	79,515.14	ELECTRIC BILLS TOWN
AT & T	389.06	
ATMOS ENERGY	16,785.65	NATURAL GAS BILL TOWN
BALLPARK SIGNS	450.00	BANNERS AQUATICS
BB&T INSURANCE	13,495.00	LIABILITY INSURANCE
BMS DIRECT	4,000.00	POSTAGE MARCH BILLS AND AP LATE NOTICES
BOSTON MUTUAL LIFE INS	1,809.76	EMPLOYEE PD INSURANCE
CARDMEMBER SERVICES	18,681.57	EQUIP SUPPLY 6770.26 DUES 360 SCHOOLS 4621.85 TRAVEL 2929.91 SOFTWARE 1060.69 UNIFORMS 2211.92 FIRE/RESCUE RECRUITING 726.94
CHANDLER CONCRETE	1,638.07	
CITIZENS	1,820.00	INTERNET SERVICES
COCA-COLA BOTTLING	36.00	
COLD STONE CREAMERY	416.00	
COLONIAL LIFE & ACCIDENT INSURANCE	1,035.76	EMPLOYEE PAID LIFE INSURANCE
DE LAGE LANDEN	793.00	COPIERS PD
DELTA DENTAL	7,730.82	
DONS AUTO	995.10	
DUES AND MEMBERSHIP	175.00	PD 175
ECK SUPPLY COMPANY	662.71	
EDIBLE ARRANGEMENTS	187.41	
FED EX	145.57	
GENWORTH	476.08	EMPLOYEE PAID LIFE INSURANCE
GOV DEALS	791.25	
HARVEY CHRYSLER DODGE JEEP INC	73.44	ANIMAL FRIENDLY PLATES DISTRIBUTION
HETERICK, MOLLIE	560.00	
HI-D-HO DOG TRAINING INC	2,950.00	
KUSTOM SIGNALS	2,540.00	RADAR UNITS PD
LUMOS NETWORKS INC	912.03	
MID-ATLANTIC	420.94	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	23,236.62	TIPPING CHARGES
MOTION PICTURE LICENSING	572.13	
OLD TOWN PRINTING	131.54	
PAPA JOHNS	464.59	PIZZA FOR AQUATIC PARTIES
PETTY CASH	100.84	
PURE FLOW INC	6,948.80	UV LAMPS FOR AQ WATER TREATMENT
PURCHASE POWER	10,000.00	POSTAGE FOR POSTAGE MACHINE
R.E. MICHAEL COMPANY	60.96	
REFUND FEES REC DEPT	829.00	
REFUND TAXES	366.74	REFUND OVERPAID TAXES
REFUNDwater deposits	841.32	
REFUND THIRD PARTY	73.85	
REIMBURSEMENTS EMPLOYEES	1,085.47	
SALEM STONE	429.75	
SAMS CLUB	387.92	
SCHOOLS	420.00	PD 420
SCHEIDER ELETRIC	294.00	
SELECTIVE	27,051.00	LIABILITY INS
SHENTEL	272.07	
SISSON & RYAN LLC	5,512.99	STONE, GRAVEL, SAND
SOUTHEASTERN SECURITY CONSULTANTS	210.00	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH 2015	
VENDOR	AMOUNT PAID	DESCRIPTION
SOUTHERN REFRIDGERATION	15.63	
SPRINT	497.92	
STAND ENERGY	16,774.42	GAS AQUATIC 2 MONTHS
SUPER SHOES	302.98	
TEXT LATER LIVE LONGER	112.35	
TRACTOR SUPPLY	533.37	
TRAVEL	2,272.91	PW 67.67 PD 1811.41 ENG 263.69 IT 88.11 HR 42.03
TREASURER OF VIRGINIA	76.96	60 dmv stops. 16.96 sales tax
TREASURER VA TECH CE	500.00	
US CELLULAR	486.92	
VERIZON	4,477.46	
VERIZON WIRELESS	5,672.30	PHONES
VESTS SALES AND SERVICE	196,708.00	NEW AMBULANCE HALF FROM EMS AND HALF FROM GEN FUND.
VRS	162,760.35	EMPLOYEE RETIREMENT
TOTAL SPECIAL REVENUE BILLS PAID	29,528.70	
TOTAL PAID BILLS	746,847.19	
BILLS TO BE PAID	399,701.91	
GRAND TOTAL	1,176,077.80	

Christiansburg Aquatic Center



Monthly Report: February 2015

Terry Caldwell, Director

- Council meeting discussion in regards to aquatic business plan
- Meeting with local Eagle Scout about his project to build a shelter at the skate park, projected completion this spring
- Budget meeting with town manager and finance director
- Prevention Partners meeting, partnering with NRVCS for promotion of Child Abuse Prevention month in April
- Visited Christiansburg Head Start for voting of the new children's slide to be installed this summer
- Advisory Board meeting and discussion of marketing/brochure development ideas
- Focus group meeting; discussion about new pass ideas, behind the scenes tours and 5 year celebration
- Planning meeting with parks and recreation department
- Meeting with pertinent town employees in regards to the mowing contract information

Allison Zuchowski, Aquatic Services Manager

- Facilitated Lifeguard in-service training 2/22
- Redesigned the CAC display board
- Working with the Supervisors to redesign the CAC Program brochure for Spring/Summer

Bill Beecher, Competitive Coordinator

- Set up and oversaw combined Conference 24 and 32 Championship- 286athletes, 12 Teams, 429 estimated spectators
- Set up and ran Virginia Tech Invitational -155 Athletes, 254 Estimated spectators , 6 Teams
- Set up and oversaw VHSL 3A West regional Swim and Dive championship 314 Athletes, 20 Teams, 500 Estimated spectators
- Set up ,organized and ran the Appalachian Swimming Conference Championship- 252 athletes,14 teams, 400 Estimated spectators
- Set up and oversaw the 2A,3A and 4A VHSL State swim and Dive Championships –999 Athletes ,94 Teams,1499Estimated spectators
- Set up and oversaw Virginia Swimming’s District and Regional Championships – 664 Athletes,16 teams, 1,104 Estimated spectators
- During the month we hosted 2,670 athletes and 4,186estimated spectators
- Coordinated and Coached the Master’s Program
- Coordinated Youth Fitness program

Chrystal Jones, Aquatic Supervisor

- Facilitated with all aspects of the 8 swim meets held at the CAC this month.
- Arranged a photographer to take stock photos for the CAC photo files.
- Consulted on the Part Time Employee Incentive program.
- Wrote and distributed the March 2015 Splash Flash

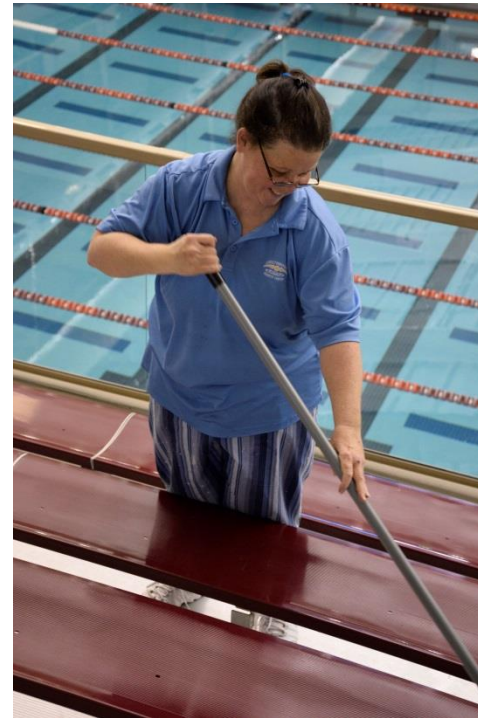


Stephanie Goens, Lifeguard Supervisor

- Welcomed CPS for an afterhours party on 2/6
- Interviewed 3 new lifeguard candidates
- Updated the lifeguard hiring process and pre-course skills
- Continuing evaluations of lifeguards including drills, practice skills and emergency action
- Lifeguard in-service held on 2/22

Wayne Hunter, Maintenance Superintendent

- Replaced belt on treadmill
- Pm maintenance on fitness equipment
- Replaced light switch in family changing room
- Repaired gutter on leisure pool side
- Repaired backflow valve on sprinkler system
- Repaired starting blocks
- Trane repaired burnt contactor
- Replaced bad emergency lights
- Cleaned snow from parking lots
- Cleaned snow from side walks
- Replaced bad blower motor on therapy pool heater
- Helped with swim meets



Scott Coppock, Facility Coordinator

Prior Membership Monthly reports have been distributed by current, renewing memberships. This report and future reports will reflect the memberships sold in the month of February.

- Total Membership Sold:
 - Resident: **19**
 - Non Resident: **18**
- Attendance:
 - Daily Resident Passes: **1,165**
 - Daily Non-Resident Passes: **405**
 - Dry Passes: **269**
 - Member's Scanned: **2,581**
 - \$1 Admissions: **13**

Birthday parties & room rentals

- Had **12** birthday parties in February
- Had **5** room rentals in February



Lauren Woodcock, Program Supervisor

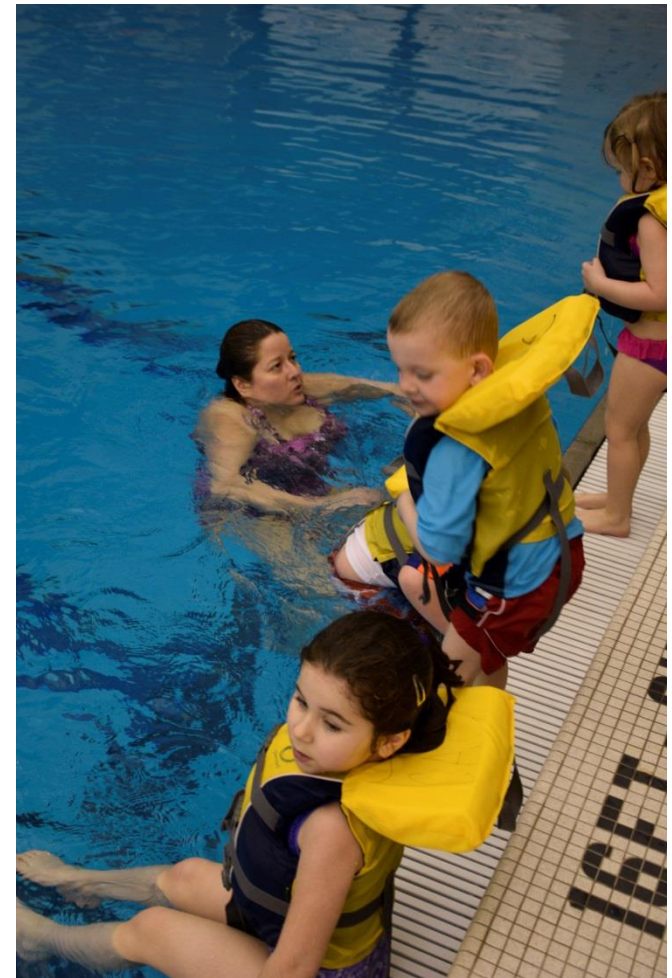
Learn to Swim classes	45
Morning Fit	8 +passes
Evening Fit	1 +passes
Warm Water Workout	27
Aqua Zumba	No classes scheduled
Ai chi	8 +passes
Rolling in the Deep	4 +passes
Private lessons	11 unique members (19 uses)
Water fitness passes	13 unique members (45 uses)
Total participants for February	117(157)

February Events

Intro to diving class began February 1st-8 enrolled
First Aid/CPR class February 18th-cancelled due to snow
Learn to Swim 2nd session began February 17th-rescheduled T/Th classes due to snow days
Kids in Kayaks February 5th-cancelled low registration
Covered guarding shifts
Covered Lessons
Covered Aerobics

Upcoming March 2015 Events

Kayak roll clinic-March 12th
Parents Night Out-March 27th
Tackle the tower-March 15th
Intro to Diving-Mondays
Lifeguard Training and Recert-March 27-29th
Saturday Learn to Swim session begins March 28th
Learn to Swim session 3 begins March 16th



Aquatic Center Revenue Report

February 1-28 2015

Days of Operation	24
Facility Closed for Meets	4
Holiday Closings	0
Meets Held (without Facility Closure)	4
Maintenance Closing	0

Memberships

Non-Resident Membership	18
Resident Membership	19
Total Memberships	37

Attendance

Daily Resident Pass	1,165
Daily Non-Resident Pass	405
Dry Pass	269
Member Scan	2,581
Programs, Rentals	2,827
Total Attendance	7,247
Daily Average	302

\$1 Late Admission	13
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Revenue

Facility Revenue	2,764.00
Daily Admission	6,253.00
Program Revenue	5,965.00
Retail Revenue	508.80
Food Concessions	94.61
Membership Revenue	7,453.17
Competitive Meet Revenue	14,550.40
Refund	-180.00
Over/Short	2.00
VT Contributions	-
Total Revenue	37,410.98

Birthday Parties	12
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AN ORDINANCE AMENDING CHAPTER 42 “ZONING” OF THE *CHRISTIANSBURG TOWN CODE* IN REGARDS TO DEFINITIONS, CONDITIONAL ZONING, SETBACKS, OFF-SETS FOR TWO-FAMILY DWELLINGS AND SIDEWALK REQUIREMENTS.

WHEREAS, notice of the Planning Commission public hearing regarding the intention of the Town Council to pass said ordinance was published two consecutive weeks (February 14, 2015 and February 21, 2015) in The Roanoke Times, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, notice of the intention of the Town Council to pass said ordinance was published two consecutive weeks (March 11, 2015 and March 18, 2015) in The News Messenger, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, a public hearing of the Planning Commission of the Town was held March 2, 2015 and resulted in a recommendation by the Planning Commission that the following proposed ordinance revisions be adopted; and,

WHEREAS, a public hearing of Council of the Town was held March 24, 2015; and,

WHEREAS, Council deems proper so to do,

Be it ordained by the Council of the Town of Christiansburg, Virginia that Chapter 42 “Zoning” of the *Christiansburg Town Code* be amended as follows:

ARTICLE I. IN GENERAL

Sec. 42-1. Definitions.

Apartment, accessory, means a dwelling unit with ~~or without~~ a kitchen ~~or~~ **and** bath provided for **a caregiver or** family members ~~related by blood or marriage~~ within a single-family residence or within a residential garage structure.

Building, height of, means the vertical distance measured from the level of the curb or the established curb grade opposite the middle of the front of the **building or** structure to the highest point of the ~~roof~~ **building or structure**, if a flat roof, to the deck line of a mansard roof or the ~~mean height level between the eaves and ridge of a gable, hip or gambrel roof~~. For buildings set back from the street line, the height shall be measured from the average elevation of the ground surface along the front of the **building or structure**.

Family means one or more persons related by blood, marriage, adoption or legal guardianship

Sec. 42-12. Conditional zoning.

- (a) *Purpose*. Where competing and incompatible uses conflict, traditional zoning methods and procedures are sometimes inadequate. In such cases, more flexible and adaptable zoning methods are needed to permit differing land uses and at the same time to recognize effects of change. It is the purpose of this section to provide a zoning method as authorized under Code of Virginia, § 15.2-2303, as amended, whereby a zoning reclassification may be allowed subject to certain conditions proffered by the zoning applicant for the protection of the community even though said conditions may not be generally applicable to land similarly zoned. While the conditions may vary from property to property by reason of the nature of

the use and different circumstances at a particular location, it is not the intention of this section to authorize conditions limited to a particular individual or group, owner or operator, and the provisions of this section shall not be used for the purpose of discrimination in housing.

(b) *Proffer, in writing.*

- (1) As a part of a petition for rezoning or amendment of the zoning district map, the owner or owners of the property involved may, prior to a public hearing before the town council, voluntarily proffer, in writing, such reasonable conditions, in addition to the regulations provided for the zoning district or districts as herein set forth, as he deems appropriate for the particular case; provided that:
 - a. The rezoning itself must give rise for the need for the conditions;
 - b. Such conditions shall have a reasonable relation to the rezoning;
 - c. Such conditions shall not include a cash contribution to the town;
 - d. Such conditions shall not include mandatory dedication of real or personal property for open space, parks, schools, fire departments or other public facilities not otherwise provided for in the subdivision ordinance, chapter 40;
 - e. The conditions shall not include a requirement that the applicant create a property owners' association under the Code of Virginia, § 55-508, et seq., which includes an express further condition that members of a property owners' association pay an assessment for the maintenance of public facilities owned in fee by a public entity, including open space, parks, schools, fire departments and other public facilities not otherwise provided for in Code of Virginia, § 15.2-2241; however, such facilities shall not include sidewalks, special street signs or markers, or special street lighting in public rights-of-way not maintained by the Virginia Department of Transportation;
 - f. Such conditions shall not include payment for ~~or construction of~~ off-site improvements, except those provided for in the subdivision ordinance, chapter 40;
 - g. No condition shall be proffered that is not related to the physical development or physical operation of the property; and
 - h. All such conditions shall be in conformity with the comprehensive plan.
- (2) For the purpose of this chapter, proffered conditions shall be interpreted to include written statements, development plans, profiles, elevations, and/or other demonstrative materials. Materials of whatever nature and intended as conditions shall be annotated with the following statement signed by the owner, or owners, of the subject property: "I (we) hereby proffer that the development of the subject property of this application shall be in strict accordance with the conditions set forth in this submission."
- (3) Once proffered and accepted as part of an amendment to the zoning ordinance, such conditions shall continue in full force and effect until a subsequent amendment changes the zoning on the property covered by such conditions; provided, however, that such conditions shall continue if the subsequent amendment is part of a comprehensive implementation of a new or substantially revised zoning ordinance.

ARTICLE II. AGRICULTURAL DISTRICT A

Sec. 42-37. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of 25 feet or side lot line easement width, whichever is greater.
- (b) Each main structure shall have a rear yard of 50 feet or more.
- (c) Accessory structures shall have a side and rear yard of 3 feet or more.
- (d) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1)The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

ARTICLE III. RURAL RESIDENTIAL DISTRICT R-1A

Sec. 42-72. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of 15 feet or side lot line easement width whichever is greater.
- (b) Each main structure shall have a rear yard of 40 feet or more.
- (c) Accessory structures shall have a side and rear yard of three feet or more.
- (d) Sidewalks and curb and gutter shall be required on both sides of the public streets for all new streets. In lieu of sidewalks and curb and gutter, an owner or developer shall provide a paved multi-use trail a minimum of ten feet in width connecting to the street right-of-way adjoining other properties and to each lot within the development by a hard surface connection.
- (e) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1)The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

ARTICLE IV. SINGLE-FAMILY RESIDENTIAL DISTRICT R-1

Sec. 42-97. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of ten feet or side lot line easement width, whichever is greater.
- (b) Each main structure shall have a rear yard of 35 feet or more.
- (c) Accessory structures shall have a side and rear yard of three feet or more.
- (d) Sidewalks and curb and gutter shall be required on both sides of the public streets for all new streets. In lieu of sidewalks and curb and gutter, an owner or developer shall provide a paved multi-use trail a minimum of ten feet in width connecting to the street right-of-way adjoining other properties and to each lot within the development by a hard surface connection.
- (e) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1) The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

ARTICLE V. TWO-FAMILY RESIDENTIAL DISTRICT R-2

Sec. 42-131. Frontage.

- (a) The minimum lot width at the setback line and the street line shall be 80 feet for a single-family dwelling and 100 feet for a two-family dwelling and other permitted uses.
- (b) All structures in this district shall be located on the lot with the front of the structure facing the front lot line.
- (c) **The full facades of individual units within a two-family dwelling shall be varied by changed front yard setbacks. Variation in setback shall be at least three feet.**

Sec. 42-132. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of ten feet or side lot line easement width, whichever is greater.
- (b) Each main structure shall have a rear yard of 25 feet or more.
- (c) Accessory structures shall have a side and rear yard of three feet or more.

- (d) The front yard shall contain a minimum of 20 percent greenspace or landscaped area. For duplexes for individual sale, the greenspace or landscaped area in the front yard shall be maintained at a ratio of 20 percent for each dwelling unit on each lot. For this purpose, corner lots shall be deemed to contain a minimum of 20 percent greenspace or landscaped area in each yard fronting a public street.
- (e) Sidewalks and curb and gutter shall be required on both sides of the public streets for all new streets. In lieu of sidewalks and curb and gutter, an owner or developer shall provide a paved multi-use trail a minimum of ten feet in width connecting to the street right-of-way adjoining other properties and to each lot within the development by a hard surface connection.
- (f) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1) The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

ARTICLE VI. MULTIPLE-FAMILY RESIDENTIAL DISTRICT R-3

Sec. 42-158. Frontage and lot depth.

- (a) The minimum lot width at the setback line and street line shall be 80 feet for a single-family dwelling, 100 feet for a two-family dwelling and other permitted nonresidential uses, and 125 feet for a multiple-family dwelling.
- (b) All structures in this district shall be located on the lot with the front of the structure facing the front lot line. Where permitted, multiple buildings on a single lot may be arranged in accord with approved site plans.
- (c) **The full facades of individual units within a two-family dwelling shall be varied by changed front yard setbacks. Variation in setback shall be at least three feet.**

Sec. 42-159. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of ten feet or side lot line easement width, whichever is greater.
- (b) Each main structure shall have a rear yard of 20 feet or more.
- (c) Accessory structures shall have a side and rear yard of three feet or more.
- (d) The front yard shall contain a minimum of 20 percent greenspace or landscaped area. For duplexes for individual sale, the greenspace or landscaped area in the front yard shall be maintained at a ratio of 20 percent for each dwelling unit on each lot. For this purpose, corner lots shall be deemed to contain a minimum of 20 percent greenspace or landscaped area in each yard fronting a public street.

- (e) Sidewalks and curb and gutter shall be required on both sides of the public streets for all new streets and for all multifamily residential development. In lieu of sidewalks and curb and gutter, an owner or developer shall provide a paved multi-use trail a minimum of ten feet in width connecting to the street right-of-way adjoining other properties and to each lot within the development for single-family, duplex or townhouse development or at least the length of the total street frontage connecting to the right-of-way adjoining other properties and to each apartment or condominium unit within the development by a hard surface connection.
- (f) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1) The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

**ARTICLE VII. RESIDENTIAL MANUFACTURED HOME SUBDIVISION DISTRICT
R-MS**

Sec. 42-187. Yards.

- (a) The minimum side yard for each main structure shall be a minimum of ten feet or the side lot line easement width, whichever is greater.
- (b) Each main structure shall have a rear yard of 35 feet or more.
- (c) Accessory structures shall have a side and rear yard of three feet or more.
- (d) Sidewalks and curb and gutter shall be required on both sides of the public streets for all new streets. In lieu of sidewalks and curb and gutter, an owner or developer shall provide a paved multi-use trail a minimum of ten feet in width connecting to the street right-of-way adjoining other properties and to each lot within the development by a hard surface connection.
- (e) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1) The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
 - (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
 - (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

ARTICLE VIII. MIXED USE: RESIDENTIAL—LIMITED BUSINESS DISTRICT MU-1

Sec. 42-222. Frontage and yards.

- (a) The minimum lot width at the setback line and street line shall be 80 feet for a single-family dwelling, 100 feet for a two-family dwelling, and 125 feet for a multiple-family dwelling. Commercial uses have no minimum width.
- (b) All residential structures in this district shall be located on the lot with the front of the structure facing the front lot line. Where permitted, multiple buildings on a single lot may be arranged in accord with approved site plans.
- (c) Commercial lots need not abut or adjoin a public street right-of-way, provided vehicular or pedestrian access is provided to a public street right-of-way through a perpetual unobstructed paved easement or parking area of at least 30 feet in width for vehicular access or ten feet in width for pedestrian access. Other access designs may be approved by the administrator with consideration being given to overall site conditions and traffic patterns in keeping with article XXI, Site Plan Review.
- (d) The minimum side yard for each residential structure shall be a minimum of ten feet or side lot line easement width, whichever is greater.
- (e) Each structure shall have a rear yard of 20 feet or more.
- (f) The minimum side yard for each main structure shall be a minimum of ten feet. The side yard of corner lots shall be 30 feet or more.
- (g) Single-family residences shall have a setback of a minimum of ten feet from any residential district. Main structures other than single-family residences shall have a setback of a minimum of 20 feet from any residential district.
- (h) Accessory structures shall have a side and rear yard of three feet or more.
- (i) Lots need not abut or adjoin a public street right-of-way, provided vehicular or pedestrian access is provided to a public street right-of-way through a perpetual unobstructed paved easement or parking area of at least 30 feet in width for vehicular access or ten feet in width for pedestrian access. Other access designs may be approved by the administrator with consideration being given to overall site conditions and traffic patterns in keeping with article XXI, Site Plan Review.
- (j) If a development includes common areas in addition to the individual lots, the common areas shall be maintained by, and be the sole responsibility of, the developer-owner of the development until such time as the developer-owner conveys such common area to a nonprofit corporate owner whose members shall be all of the individual owners of the individual lots in the development. Said land shall be conveyed to, and be held by, said nonprofit corporate owner solely for the benefit of the owners of the individual lots in the development. In the event of such conveyance by the developer-owner to a nonprofit corporate owner, deed restrictions and covenants shall provide, among other things, that any assessments, charges for cost of maintenance of such common areas shall constitute a pro rata lien upon the individual lots. Maintenance to exteriors, lawns, special lighting and drainage shall be provided in a manner so as to discharge any responsibility for the town.

- (k) Whenever any development containing common area is proposed by a developer, and before any permit for the erection of structures shall be granted, the developer, or his agent, shall apply, in writing, to the agent for the approval of the plat and submit three copies of the plat, including the lot, street and utilities layout to a scale of not less than one inch equals 50 feet. No lots shall be sold until a final plat for the development shall have been approved by council and recorded in the office of the clerk of the county within 60 days after notification of final approval by the agent; otherwise, the approval shall become invalid.
- (l) Provisions shall be made to ensure that nonpublic areas for the common use of occupants shall be maintained without expense to the town.
- (m) No business or commercial building or structure, temporary or permanent, shall be located closer than 20 feet to the boundary of a residential district or located within any easement or right-of-way. Residential development shall comply with all frontage, lot, yards and development standards for similar development in the R-3 Multiple-Family Residential District, unless such residence is part of the business building or structure.
- (n) The front yard shall contain a minimum of 20 percent greenspace or landscaped area with no more than 50 percent of the greenspace in grass alone. The greenspace shall contain trees with a minimum height, at time of planting, of six feet or more at the ratio of one tree per 400 square feet or less of greenspace area. Such greenspace is to be distributed uniformly around the perimeter of the site or distributed throughout the parking and pedestrian areas. For duplexes for individual sale, the greenspace or landscaped area in the front yard shall be maintained at a ratio of 20 percent for each dwelling unit on each lot. For this purpose, corner lots shall be deemed to contain a minimum of 20 percent greenspace or landscaped area in each yard fronting a public street.
- (o) A landscaping plan with all areas drawn to scale shall be submitted as part of the site plan.
- (p) Preservation of existing trees is encouraged and shall be credited toward the landscaping requirement.
- (q) Sidewalks shall be required for all new development. **Sidewalks shall be required whenever a new principal building is built or an existing principal building is renovated or expanded sufficiently to increase its value by twenty-five (25) percent before a Certificate of Occupancy may be issued.** The zoning administrator/town manager may waive this requirement in circumstances that sidewalks do not provide desired connectivity and/or are not physically practical due to site limitations, provided the owner/developer makes a contribution in an amount approximate to the sidewalk installation cost to the town to be utilized for sidewalk improvements and/or repairs in other locations. The zoning administrator/town manager may refer the decision regarding the connectivity and/or practicality to the planning commission should there be any doubts. The town manager/town engineer shall make the determination of the approximate sidewalk installation cost.
- (r) **Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:**
 - (1) **The encroachment by the ramp must be the minimum necessary to accomplish safe access;**

(2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and

(3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.

- (s) **The full facades of individual units within a two-family dwelling shall be varied by changed front yard setbacks. Variation in setback shall be at least three feet.**

ARTICLE IX. MIXED USE: RESIDENTIAL—LIMITED BUSINESS—LIMITED INDUSTRIAL DISTRICT MU-2

Sec. 42-253. Frontage and yards.

- (a) The minimum lot width at the setback line and street line shall be 80 feet for a single-family dwelling, 100 feet for a two-family dwelling and 125 feet for a multiple-family dwelling. Commercial uses have no minimum width.
- (b) All residential structures in this district shall be located on the lot with the front of the structure facing the front lot line. Where permitted, multiple buildings on a single lot may be arranged in accord with approved site plans.
- (c) Commercial lots need not abut or adjoin a public street right-of-way, provided vehicular or pedestrian access is provided to a public street right-of-way through a perpetual unobstructed paved easement or parking area of at least 30 feet in width for vehicular access or ten feet in width for pedestrian access. Other access designs may be approved by the administrator with consideration being given to overall site conditions and traffic patterns in keeping with article XXI, Site Plan Review.
- (d) The minimum side yard for each residential structure shall be a minimum of ten feet or side lot line easement width, whichever is greater.
- (e) Each structure shall have a rear yard of 20 feet or more.
- (f) The minimum side yard for each main structure shall be a minimum of ten feet. The side yard of corner lots shall be 30 feet or more.
- (g) Single-family residences shall have a setback of a minimum of ten feet from any residential district. Main structures other than single-family residences shall have a setback of a minimum of 20 feet from any residential district.
- (h) Accessory structures shall have a side and rear yard of three feet or more.
- (i) Lots need not abut or adjoin a public street right-of-way, provided vehicular or pedestrian access is provided to a public street right-of-way through a perpetual unobstructed paved easement or parking area of at least 30 feet in width for vehicular access or ten feet in width for pedestrian access. Other access designs may be approved by the administrator with consideration being given to overall site conditions and traffic patterns in keeping with article XXI, Site Plan Review.

- (j) If a development includes common areas in addition to the individual lots, the common areas shall be maintained by, and be the sole responsibility of, the developer-owner of the development until such time as the developer-owner conveys such common area to a nonprofit corporate owner whose members shall be all of the individual owners of the individual lots in the development. Said land shall be conveyed to, and be held by, said nonprofit corporate owner solely for the benefit of the owners of the individual lots in the development. In the event of such conveyance by the developer-owner to a nonprofit corporate owner, deed restrictions and covenants shall provide, among other things, that any assessments, charges for cost of maintenance of such common areas shall constitute a pro rata lien upon the individual lots. Maintenance to exteriors, lawns, special lighting and drainage shall be provided in a manner so as to discharge any responsibility for the town.
- (k) Whenever any development containing common area is proposed by a developer, and before any permit for the erection of structures shall be granted, the developer, or his agent, shall apply, in writing, to the agent for the approval of the plat and submit three copies of the plat, including the lot, street and utilities layout to a scale of not less than one inch equals 50 feet. No lots shall be sold until a final plat for the development shall have been approved by council and recorded in the office of the clerk of the county within 60 days after notification of final approval by the agent; otherwise, the approval shall become invalid.
- (l) Provisions shall be made to ensure that nonpublic areas for the common use of occupants shall be maintained without expense to the town.
- (m) No business or commercial building or structure, temporary or permanent, shall be located closer than 20 feet to the boundary of a residential district or located within any easement or right-of-way. Residential development shall comply with all frontage, lot, yards and development standards for similar development in the R-3 Multiple-Family Residential District, unless such residence is part of the business building or structure.
- (n) The front yard shall contain a minimum of 20 percent greenspace or landscaped area with no more than 50 percent of the greenspace in grass alone. The greenspace shall contain trees with a minimum height, at time of planting, of six feet or more at the ratio of one tree per 400 square feet or less of greenspace area. Such greenspace is to be distributed uniformly around the perimeter of the site or distributed throughout the parking and pedestrian areas. For duplexes for individual sale, the greenspace or landscaped area in the front yard shall be maintained at a ratio of 20 percent for each dwelling unit on each lot. For this purpose, corner lots shall be deemed to contain a minimum of 20 percent greenspace or landscaped area in each yard fronting a public street.
- (o) A landscaping plan with all areas drawn to scale shall be submitted as part of the site plan.
- (p) Preservation of existing trees is encouraged and shall be credited toward the landscaping requirement.
- (q) Sidewalks shall be required for all new development. **Sidewalks shall be required whenever a new principal building is built or an existing principal building is renovated or expanded sufficiently to increase its value by twenty-five (25) percent before a Certificate of Occupancy may be issued.** The zoning administrator/town manager may waive this requirement in circumstances that sidewalks do not provide desired connectivity and/or are not physically practical due to site limitations, provided the owner/developer makes a contribution in an amount approximate to the sidewalk installation

cost to the town to be utilized for sidewalk improvements and/or repairs in other locations. The zoning administrator/town manager may refer the decision regarding the connectivity and/or practicality to the planning commission should there be any doubts. The town manager/town engineer shall make the determination of the approximate sidewalk installation cost.

(r) Handicap ramps shall be allowed to encroach in all yards if the following criteria are met:

- (1) The encroachment by the ramp must be the minimum necessary to accomplish safe access;**
- (2) The ramp must meet the current edition of the Virginia Uniform Statewide Building Code and the Town of Christiansburg Code; and**
- (3) The minimum size of a building entry landing associated with the ramp shall meet Virginia Uniform Statewide Building Code requirements. The maximum building entry landing size shall be six (6) feet by six (6) feet.**

(s) The full facades of individual units within a two-family dwelling shall be varied by changed front yard setbacks. Variation in setback shall be at least three feet.

ARTICLE X. LIMITED BUSINESS DISTRICT B-1

Sec. 42-284. Yards.

- (a) No building or structure shall be located closer than 20 feet to the boundary of a residential district or located within any easement or right-of-way.
- (b) A minimum of 20 percent of the site shall be reserved for greenspace landscaping with no more than 50 percent of the greenspace in grass alone. The greenspace shall contain trees with a minimum height at time of planting of six feet or more at the ratio of one tree per 400 square feet or less of greenspace area. Such greenspace is to be distributed uniformly around the perimeter of the site or distributed throughout the parking and pedestrian areas.
- (c) A landscaping plan with all areas drawn to scale shall be submitted as part of the site plan.
- (d) Preservation of existing trees is encouraged and shall be credited toward the landscaping requirement.
- (e) Sidewalks shall be required for all new development. In lieu of sidewalks, an owner-developer may provide a paved multi-use trail if approved by the town manager. The trail must be a minimum of ten feet in width and adjoin the street right-of-way. A trail must run the entire road frontage of the parcel. In the absence of unreasonable hardship, the town manager will not approve a trail for parcels whose adjoining parcels have sidewalks such that a trail connects to a sidewalk. The zoning administrator/town manager may waive this requirement in circumstances that sidewalks do not provide desired connectivity and/or are not physically practical due to site limitations provided the owner/developer makes a contribution in an amount approximate to the sidewalk installation cost to the town to be utilized for sidewalk improvements and/or repairs in other locations. The zoning administrator/town manager may refer the decision regarding the connectivity and/or practicality to the planning commission should there be any doubts. The town manager/town engineer shall make the determination of the approximate sidewalk installation cost.

- (f) **Sidewalks shall be required whenever a new principal building is built or an existing principal building is renovated or expanded sufficiently to increase its value by twenty-five (25) percent before a Certificate of Occupancy may be issued.**

ARTICLE XI. CENTRAL BUSINESS DISTRICT B-2

Sec. 42-308. Frontage, yards and height.

- (a) There shall be no minimum frontage, front yard setback, side yard setback or rear yard regulations, except that no building or structure shall be located closer than ten feet to the boundary of a residential district. However, no building or structure shall be located within any easement or right-of-way. Additionally, gas station pump island locations shall comply with Virginia Department of Transportation setbacks. There shall be no height regulation with the exception that structures greater than 70 feet shall require conditional use permit approval. Town water tanks shall be exempt from the conditional use permit requirement.
- (b) Sidewalks shall be required for all new development. The zoning administrator/town manager may waive this requirement in circumstances that sidewalks do not provide desired connectivity and/or are not physically practical due to site limitations, provided the owner/developer makes a contribution in an amount approximate to the sidewalk installation cost to the town to be utilized for sidewalk improvements and/or repairs in other locations. The zoning administrator/town manager may refer the decision regarding the connectivity and/or practicality to the planning commission should there be any doubts. The town manager/town engineer shall make the determination of the approximate sidewalk installation cost.
- (c) **Sidewalks shall be required whenever a new principal building is built or an existing principal building is renovated or expanded sufficiently to increase its value by twenty-five (25) percent before a Certificate of Occupancy may be issued.**

ARTICLE XII. GENERAL BUSINESS DISTRICT B-3

Sec. 42-339. Frontage and yards.

- (a) Lots need not abut or adjoin a public street right-of-way, provided vehicular or pedestrian access is provided to a public street right-of-way through a perpetual unobstructed paved easement or parking area of at least 30 feet in width for vehicular access or ten feet in width for pedestrian access. Other access designs may be approved by the administrator with consideration being given to overall site conditions and traffic patterns in keeping with article XXI, Site Plan Review.
- (b) If a development includes common areas in addition to the individual lots, the common areas shall be maintained by, and be the sole responsibility of, the developer-owner of the development until such time as the developer-owner conveys such common area to a nonprofit corporate owner whose members shall be all of the individual owners of the individual lots in the development. Said land shall be conveyed to, and be held by, said nonprofit corporate owner solely for the benefit of the owners of the individual lots in the development. In the event of such conveyance by the developer-owner to a nonprofit corporate owner, deed restrictions and covenants shall provide, among other things, that any assessments, charges for cost of maintenance of such common areas shall constitute a pro

rata lien upon the individual lots. Maintenance to exteriors, lawns, special lighting and drainage shall be provided in a manner so as to discharge any responsibility for the town.

- (c) Whenever any development containing common area is proposed by a developer, and before any permit for the erection of structures shall be granted, the developer, or his agent, shall apply, in writing, to the agent for the approval of the plat and submit three copies of the plat, including the lot, street and utilities layout to a scale of not less than one inch equals 50 feet. No lots shall be sold until a final plat for the development shall have been approved by council and recorded in the office of the clerk of the county within 60 days after notification of final approval by the agent; otherwise, the approval shall become invalid.
- (d) Provisions shall be made to ensure that nonpublic areas for the common use of occupants shall be maintained without expense to the town.
- (e) No business or commercial building or structure, temporary or permanent, shall be located closer than 20 feet to the boundary of a residential district or located within any easement or right-of-way. Residential development shall comply with all frontage, lot, yards and development standards for similar development in the R-3 Multiple-Family Residential District, unless such residence is part of the business building or structure.
- (f) A minimum of 20 percent of the site shall be reserved for greenspace landscaping with no more than 50 percent of the greenspace in grass alone. The greenspace shall contain trees with a minimum height, at time of planting, of six feet or more at the ratio of one tree per 400 square feet or less of greenspace area. Such greenspace is to be distributed uniformly around the perimeter of the site or distributed throughout the parking and pedestrian areas.
- (g) A landscaping plan with all areas drawn to scale shall be submitted as part of the site plan.
- (h) Preservation of existing trees is encouraged and shall be credited toward the landscaping requirement.
- (i) Sidewalks shall be required for all new development. In lieu of sidewalks, an owner or developer may provide a paved multi-use trail if approved by the town manager. The trail must be a minimum of ten feet in width and adjoin the street right-of-way. A trail must run the entire road frontage of the parcel. In the absence of unreasonable hardship, the town manager will not approve a trail for parcels whose adjoining parcels have sidewalks such that a trail connects to a sidewalk. The zoning administrator/town manager may waive this requirement in circumstances that sidewalks do not provide desired connectivity and/or are not physically practical due to site limitations, provided the owner/developer makes a contribution in an amount approximate to the sidewalk installation cost to the town to be utilized for sidewalk improvements and/or repairs in other locations. The zoning administrator/town manager may refer the decision regarding the connectivity and/or practicality to the planning commission should there be any doubts. The town manager/town engineer shall make the determination of the approximate sidewalk installation cost.
- (j) **Sidewalks shall be required whenever a new principal building is built or an existing principal building is renovated or expanded sufficiently to increase its value by twenty-five (25) percent before a Certificate of Occupancy may be issued.**

This ordinance shall become effective upon adoption. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held XXXXXX __, 2015, the members of the Council of the Town of Christiansburg, Virginia present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Cord Hall				
Steve Huppert				
Henry Showalter				
Bradford J. Stipes				
James W. "Jim" Vanhoozier				

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor