

AGENDA

WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL – 5:30 P.M.
REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL – 7:00 P.M.
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
MARCH 22, 2016

WORK SESSION

- I. Blacksburg Transit update.

---Recess until 7:00 P.M.---

REGULAR MEETING

- I. CALL TO ORDER BY MAYOR BARBER
- II. CONSENT AGENDA
 1. Council meeting minutes of March 8, 2016.
 2. Monthly bills.
- III. RECOGNITIONS
- IV. CITIZENS' HEARINGS
 1. Citizen Comments
- V. STAFF REPORTS:
- VI. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS
 1. Council action on:
 - a. Council's intention to adopt an ordinance in regards to a request to vacate a portion of old Mud Pike Road adjoining Tax Parcels 556-((A))-31, 556-((A))-37, 556-((A))-24B, and 556-((A))-38 along the 1200 block of West Main Street and in proximity to the corner of the 1200 block of Moose Drive N.W. in the Town of Christiansburg, Virginia. The Public Hearing was held on March 8, 2016.
 2. Proposed Employee Wellness Program (Huppert).
 3. Discussion and action on Enhanced VRS Benefits for Emergency Medical Technicians.
 4. Request for street closures for the Wilderness Trail Festival. The request was presented to Council during the March 8, 2016 Council meeting.
 5. Councilmen Stipes and Collins – Street Committee Reports/Recommendations on:
 - a. Lot Line Vacation and Relocation for Tax Parcels 529-2-83B and 529-2-84A for JBC Properties, LLC located at 2065 Fairview Street S.E.
 - b. Lot Line Vacation and Relocation for Tax Parcels 530-2-84B and 530-2-84D for JBC Properties, LLC, Tax Parcel 529-2-84A for Albert's Five, LLC, and Tax Parcel 530-2-85 for Margie A. Conner located on the south side of Fairview Street.
 - c. Right of Way (1.102 Acres) Dedication for a new street (John Adams Drive N.W.) and Temporary Turnaround Easement Dedication (.174 Acre) of Tax Parcel 435-A-40 from

Snyder-Hunt Company, LLP to the Town of Christiansburg located off of Quin W. Stuart Boulevard N.W.

- d. Subdivision Plat for Tax Parcel 501-(1)-26A creating Lots 1 thru 12 for Patricia Lane Townhomes; and Public Easement Dedication for SHAH Development located on the corner of Patricia Lane S.E. and Roanoke Street.
- e. Subdivision Plat from Records of Kensington Phase IV creating Lots 1 thru 13 and an Open Space Parcel (.152 Acre); and Right-of-Way Dedication for Keystone Drive (.587 Acre) and Public Easement Dedication located off of Diana Drive.

VII. COUNCIL REPORTS

VIII. TOWN MANAGER'S REPORTS

- 1. Progress Reports and Announcements

IX. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, April 12, 2016 at 7:00 P.M.

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
WORK SESSION – 5:45 P.M.
REGULAR MEETING MINUTES – 7:00 P.M.
MARCH 8, 2016**

A WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT THE MONTGOMERY COUNTY PUBLIC SAFETY BUILDING, 1 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 8, 2016 AT 5:45 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Henry Showalter; Samuel M. Bishop; R. Cord Hall; Harry Collins; Steve Huppert; Bradford J. Stipes. ABSENT: None.

WORK SESSION

1. The purpose of the work session is to tour the new Montgomery County 911 Call Center.

---Recess until 7:00 P.M.---

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 8, 2016 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Henry Showalter; Samuel M. Bishop; R. Cord Hall; Harry Collins; Steve Huppert; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Assistant Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Finance Director/Treasurer Val Tweedie; Aquatics Director Terry Caldwell; Planning Director Andrew Warren; Police Chief Mark Sisson; Aquatics Service Manager Alison Zuchowski; Farmers Market Manager Sarah Belcher; Fire Chief/Fire Marshal Billy Hanks.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

1. A Conditional Use Permit request by Cory Hubbard, agent for Paul A. Haynes, for towing service and a commercial garage at 980 Roanoke Street (tax parcel 498 – ((12)) – 1) in the I-2 General Industrial District located in the Town of Christiansburg, Virginia. Mayor Barber announced that the request had been withdrawn by the property owner of 980 Roanoke Street.
2. Council's intention to adopt an ordinance in regards to a request to vacate a portion of old Mud Pike Road adjoining tax parcels 556-((A))-31, 556-((A))-37, 556-((A))-24B, and 556-((A))-38 along the 1200 block of West Main Street and in proximity to the corner of the 1200 block of Moose Drive N.W. in the Town of Christiansburg, Virginia. Chris Nietzold of 1012 Oak Pointe Court, Blacksburg, said that he and his wife were requesting the street vacation to accommodate parking for their anticipated business, Route 8 Donuts, at 1225 West Main Street, and to allow for appropriate placement of a business sign. The Nietzolds will provide maintenance to the property with respect to paving. Town Manager Helms said that he is waiting to hear from VDOT on whether or not they will need use of the portion of street in the request during upcoming I-81 bridge repairs. A response from VDOT is expected prior to the regular Council meeting on March 22.

REGULAR MEETING

- I. CALL TO ORDER BY MAYOR BARBER. Mayor Barber stated there was a quorum of Council present.

- II. CONSENT AGENDA:
 1. Council Meeting Minutes of February 23, 2016
 2. Resolution to proceed with land transfer at the National Guard Armory with the State and authorizing the Mayor to execute the documents.

Councilman Hall made a motion to approve the consent agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- III. RECOGNITIONS:
 1. Mayor Barber presented to Council for consideration a resolution bringing recognition to April as Child Abuse Prevention Month. He also provided to Council for information purposes a proclamation he is drafting for Down Syndrome Awareness. Councilman Hall made a motion to approve the resolution recognizing April as Child Abuse Prevention Month, seconded by Councilman Bishop. Councilman Hall expressed his appreciation for the proclamation for Down Syndrome Awareness, which included statistics and facts regarding Down Syndrome. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Councilman Hall announced that a presentation on child abuse will be held on April 8th at the Pulaski County Courthouse and on April 28th at the Montgomery County Courthouse, with special guest speakers at both presentations, and he invited Council to attend. Councilman Hall said that these types of recognitions make him proud to be a member of Christiansburg Town Council, and he stated his appreciation for Council's support of the presented resolution and proclamation.

- IV. CITIZEN'S HEARING:
 1. Paula Alston Director of the Montgomery-Floyd Regional Library to address Council. Ms. Alston thanked Town Council for its continued support, and for its generous financial donation that was used to purchase books for the library. She also took a moment to pay special thanks to Town Manager Helms, in honor of his upcoming retirement, for his service to the Town and the library. Ms. Alston introduced to Council new library manager, Monena Hall, who came to Christiansburg with extensive experience in library services. Ms. Hall was hired to replace Pamela Hale who recently moved out of the area. Ms. Alston began her report by explaining the various library programs designed to encourage parents to read to their young children, including a partnership with social services to provide mothers in need with board books for babies. In 2015, new databases were added to the library collections that provide tutorials on using electronics and library services, and a passport acceptance program that has been so successful that additional staff training has been needed to meet demand. She then provided Council with information regarding library visitors and program participants, and was pleased to report that over 120,000 items were checked out of the library by 117,095 visitors during 2015. Ms. Hall spoke about the various community programs hosted by the library in partnership with community organizations and businesses, including the annual summer music on the lawn series at the library. Ms. Alston said that the library budget is expected to receive a slight increase in state aid for 2016, and she asked Council to support encouraging legislators to increase state aid to all Virginia libraries. In closing, Ms. Alston commended Town crews for snow removal services and other in-kind services provided to the library during 2015, and she requested Council consider the library in the annual budget for FY 2016-17. Councilman Hall expressed his appreciation for the children's programs at the library, especially "storytime", and he encouraged parents to get their children involved in reading by participating in those programs. He then noted that the National Honor Society was honoring students at Christiansburg High School in May, and the society requires that honor students perform a certain number of community service hours. He asked if the library was interested in providing work for the students. Ms. Alston said she would appreciate the library being a community service location for Christiansburg High School. Councilman Stipes

commented that he was impressed by the data provided on the number of visitors and the amount of business at the library in 2015. Council thanked Ms. Alston and Ms. Hall for the update.

2. Donna Brown to update Council on the 911 Authority. Ms. Brown said it was an honor to take Council on a tour of the Public Safety Building where the 911 Call Center is located, and she provided background information on the process that brought the call center to fruition. The center began as a vision for a regional operation in 2007, when it was realized that emergency services to communities could be enhanced through regional collaboration. Through much planning, an executive committee and work groups were formed, which led to the development of a board of directors that oversees the authority. Ms. Brown explained the plans and goals of the operation designed to improve the response time for emergency calls by consolidating four separate agencies, Montgomery County, Christiansburg, Blacksburg, and Virginia Tech, into one call center. The combined center is expected to answer over 35,000 911 calls each year and process over 140,000 calls for service. She went on to explain how the calls were processed and dispersed when received, and the various computer software applications used in performing duties. She then provided information on wireless 911 calls and explained the difficulties involved in determining caller location when processing those calls for response. The benefits of the consolidated call center are improved emergency response times, standardized dispatch procedures and protocol, increased safety for emergency responders, and collaborative efforts to advance technology and services. Ms. Brown reported that the authority is currently working to implement emergency medical training for dispatchers that would qualify them to provide medical instruction over the telephone until medical technicians arrive on location. Ms. Brown thanked Council for the opportunity to speak and for its support of the 911 Authority. Councilman Huppert expressed his appreciation for the tour and requested another tour once the facility was operational.
3. Rita Irvin to address Council regarding the NRV Reentry Council. Ms. Irvin thanked Council for the opportunity to speak and explained the NRV Reentry Council that provides community support to facilitate a successful transition into society for individuals released from incarceration. The program works by connecting programs with individuals faced with the challenges of reintegrating back into a community, and individuals from the community, local government, and law enforcement, were invited to participate in partnering with the reentry council. The program focuses on three phases of reintegration which involve pre-release planning, reentry, and lastly reintegration, and she explained the involvements of each phase. Ms. Irvin reported that through interagency collaboration, the first interview held by the NRV Reentry Council was in October 2015, with positive feedback from agencies and individuals involved. The program has already had a positive impact on the community with eleven individuals experiencing a successful transition into the New River Valley, and five who have transitioned to other localities. Ms. Irvin said she hopes to come back to Council in January 2017 to provide information for consideration in the Town's annual budget. She asked that Council provide her with any information that may give her a better understanding of the direction to go in with regards to Christiansburg government, and she provided Council with her contact information. Councilman Hall asked if the GED program was offered at the New River Valley Regional Jail and Western Virginia Regional Jail, which he strongly supports as an important step to integration back into society. Ms. Irvin agreed and replied that the reentry council has future plans to offer the program at both jails.
4. Marty Gordon to provide information on sports championship signs. Mr. Gordon provided Council with pictures of signs from area localities highlighting community youth championships, and recommended Council consider placing a similar sign in the Town's five gateway locations. Mr. Steve Hall of Christiansburg voiced support for this type of youth recognition during the February 23rd Council meeting. Mr. Gordon said he has spoken with Parks and Recreation Director Brad Epperley about the proposed wording on the signs, and he has received input from the booster clubs, too. Signarama has given him a price quote of \$735 per sign, not including poles and placement, and he provided ideas on various sign detail options. Council discussed possible wording and agreed the recognition should be all inclusive to high school youth championships. If Council is interested in building on the small prototype presented, Mr. Gordon said he would publicize the project and see what kind of response is received from the community. He also suggested that there may be individuals and civic clubs that might be interested in providing sponsorship for the signs. Council decided to meet in a work session to further discuss the proposal, and Councilman Showalter recommended that Council receive information from Christiansburg High School on student championships, prior to the work session, along with information on civic clubs

interested in sponsorship. Council expressed its appreciation to Mr. Gordon for putting the information together and presenting it to them for consideration.

5. Citizen Comments:

a. Ernie Wade and Jim Vanhoozier of the Kiwanis Club brought to Council a request to expand the location of the Wilderness Trail Festival scheduled for September 17 by closing Main Street from Town Hall to Burger King, and Franklin Street from Main Street to Papa John's. The other street closings would remain the same as last year and businesses would be able to stay open during the festival. The street closings would be from 6:00 a.m. to 5:30 p.m. The men explained that the number of participating vendors has doubled since the Kiwanis Club assumed ownership of the festival in 2009, and there were approximately 8,000 visitors to the 2015 festival. All proceeds from the festival are invested back into the local community, with a majority of funds supporting youth programs. Organizers expect to add a new section to the festival called "Heritage Trades" that offers hands on demonstrations of making heritage items. Council discussed the impact the additional street closures could have on downtown businesses, and Mayor Barber expressed concern that the closures could cause a bottleneck affect in traffic. Mr. Wade reported that he has met with Captain Ramsey of the police department, along with a member of the Town's street crew and Charlton McCoy of the recreation center, to discuss possible concerns with the requested closures, and each determined that traffic could be effectively rerouted/detoured without incident. Councilman Hall noted that September 17 was a home Virginia Tech game, and he wondered how that might affect the festival and street closures. Town Manager Helms explained the possible detour route mapped by the police department. Councilman Stipes said he was not aware of any community/business complaints from street closures for the festival, and he has no reason to not support the request. Councilman Huppert agreed and recommended notifying the public of the closures days in advance. In closing, Mr. Vanhoozier reported that the event organizers are considering using vacant parking lots for event parking and providing shuttle service to the festival location.

V. STAFF REPORTS:

1. Update on the Christiansburg Aquatic Center (CAC) by Aquatics Director Terry Caldwell. Ms. Caldwell provided Council with an update on the operations of the aquatic center, beginning with an overview of employee positions at the facility, noting that all employees are trained in CPR/first aid and AED. She reviewed with Council the facilities mission, vision, and values, and talked about the various ways the employees work together to meet those set goals on a daily basis. Information on the number of memberships and daily visitors was provided, along with current rates that have not increased in five years. The CAC currently has a contract with Radford University for 248 memberships and with Radford City for 431 memberships. Ms. Caldwell was excited to announce that the aquatic center had received several community recognitions during 2015, including a first place award from VRPS for "Best Promotional Effort" for the CAC car. The facility was also voted first place for "Best Place to Swim" and second place for "Best Kids Birthday Spot" by the New River Valley community. The CAC hosted 205 birthday parties in FY 2014-15, and 1,709 since opening. Ms. Caldwell provided information on community involvements designed to promote the CAC, and reported on the various camps and club opportunities offered at the facility. The CAC provides community outreach through the support and recognition of Child Abuse Prevention Month, Water Safety Month, Fire Safety Month and through a fundraiser for Help Save The Next Girl. The facility was recently awarded a \$1,500 grant from the Swimming Saves Lives Foundation to provide free swimming lessons for adults, and the Blacksburg Lions Club donated funds to teach 750 students in Montgomery County to swim. Ms. Caldwell provided information on corporate members, new services and programs offered at the facility, and upcoming events. A copy of Ms. Caldwell's report is attached herewith. Councilman Collins said he initially believed that the CAC was too much of a burden because of the cost. However, he has done research on the facility and has found that it is actually beneficial to the community and he shared a personal experience with taking his grandchildren to the pool to swim. Councilman Showalter said he was overwhelmed with all the information provided by Ms. Caldwell, and appreciates that she has embraced the wishes of Council to find ways to increase participation at the facility. He said he gets a lot of positive feedback from the community on the CAC, and in his own experience with his children participating in swim programs, the facility is always clean and professional. Ms. Caldwell noted that the custodians often receive complements from swim meet visitors. Councilman Showalter and Councilman Huppert both encouraged those present to attend a swim meet at the aquatic center to

get an idea of the magnitude and excitement of a swim event. Councilman Stipes said the swim meets are evident at local businesses and restaurants.

VI. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS:

1. Council action on:
 - a. Amendment to the Annual Budget for FY 2015-2016. The Public Hearing was held February 23, 2016. Councilman Hall made a motion to approve the amendment as presented and discussed during the February 23rd regular meeting, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 2. Request for street closures during the Wilderness Days Festival. Councilman Bishop made a motion to table the request until March 22, to allow for additional information on the street closures and detour plan from the police department and the street department. Councilman Stipes seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 3. Mr. Stipes and Mr. Collins – Street Committee Recommendation/Report on:
 - a. Lot Line Vacation and Relocation for Tax Parcels 526 – ((A)) – 239 (Town) and 526 – ((A)) – 240 (DMA) and Easement Dedication on Tax Parcel 526 – ((A)) – 219 (Town) for the Department of Military Affairs and the Town of Christiansburg at 15 College Street located in the Town of Christiansburg, Virginia. Councilman Stipes reported that the lot line vacation and relocation request was for a land swap between the National Guard Armory and the Town of Christiansburg. Using a sketch, he indicated the lot lines to be vacated/relocated that would result in the state receiving a vacant lot for additional parking, and the Town receiving the park/playground lot. The Street Committee and reviewed the request and Councilman Stipes made a motion to approve the request, seconded by Councilman Collins. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 - b. Subdivision for Seneca Springs – Phase III for Golden Triangle Development showing new lots 45 – 84.(total 40 lots) off of Chrisman Mill Road located in the Town of Christiansburg, Virginia. Councilman Stipes reported that the request was for Phase III of a Planned Housing Development approved by Council for Seneca Springs approximately ten years ago. The Street Committee has reviewed the request and Councilman Stipes made a motion to approve the subdivision plat, seconded by Councilman Collins. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 - c. Councilman Stipes reported that the Street Committee has studied a request to post "No Parking" signs along a portion of Railroad Street for safety reasons. Using an aerial map, he indicated the property in the request and explained the safety concerns due to the narrowness of the road and an existing sharp curve. Councilman Stipes said the Street Committee could revisit the issue if eliminating parking becomes a burden for nearby businesses. The consensus of Council was to post "No Parking" signs on Railroad Street where indicated, and to revisit the issue if parking complaints are received by the Town.

VIII. COUNCIL REPORTS

- a. Councilman Collins, referring to the Public Hearing withdrawn earlier in the meeting, said that there was confusion with the Planning Commission as to who "owns" a CUP, the property owner or the agent. The concern in this particular request was that the agent made the application and paid the \$750 application fee then the property owner cancelled the application, leaving no recourse for reimbursement of the fee. Town Council clarified that the property owner has authority over CUP applications; however, the CUP stays with the property, not the owner. An existing CUP stays with the property regardless of who owns the property, unless conditions of the CUP specify otherwise.
- b. Councilman Bishop reported that the Central Business Advisory Commission is currently working on a grant for Drive Tourism, and he will provide further details on the grant as they come available. CBAC submitted the grant for Drive Tourism to the Tourism Development Council for review, which has come back for editing, with a submission deadline at the end of this month.

- c. Councilman Hall said he was impressed with the 911 Call Center that Council toured prior to tonight's meeting, and with the report given by Ms. Brown. He then reported that the meeting on the Truman Wilson property, held on March 7, went well and that he appreciated the use of color renditions of the property. He said he understands there are challenges to face in developing the property and he hopes a meeting will soon be scheduled with marketing agents as part the financial planning of development. Lastly, he reported that the Virginia Cooperative Extension will be hosting a free educational seminar in Pulaski County on how to care for residential chickens, and he offered to request that the program be brought to Christiansburg, which Council expressed interest in.
- d. Councilman Showalter expressed his appreciation for the meeting on March 7 regarding the Truman Wilson property, and he talked about the growing presence of soccer and lacrosse in Christiansburg, and the need to accommodate those sports. He encouraged Councilman Hall to talk with the Parks and Recreation Advisory Commission about including representation of those two sports on the advisory commission. Councilman Hall noted that he has talked with the advisory commission about filling the student representative position.
- e. Councilman Huppert said he was impressed with the meeting regarding the Truman Wilson property, but is concerned with the potential costs of development. He cautioned Council to consider the future of Christiansburg when making decisions about development, and to avoid getting into a situation where a future tax increase may be necessary to cover development costs.
- f. Mayor Barber reported on the status of the town manager search, informing Council that it would soon need to meet in a work session to discuss its criteria for applicants. He then commended Planning Director Andrew Warren, and Town Planner Will Drake, for appropriately addressing a resident's concern regarding the chicken ordinance, and for taking the time to map the resident's neighborhood to assure her that her neighboring properties would not meet the requirements for keeping chickens.
- g. Councilman Stipes reported that a Finance Committee meeting to begin working on the budget would be held on March 11 at 7:30 a.m., and he would appreciate Council attendance for input.

IX. TOWN MANAGER'S REPORTS:

- 1. PUBLIC HEARING REQUEST: Town Manager Helms presented the following requests and recommended setting the Public Hearing for April 26, 2016:
 - 1. Conditional Use Permit for a private recreational facility, 1265 Moose Drive, B-3 General Business District.
 - 2. Conditional Use Permit request for a single-family residence, 1120 Radford Street, B-3 General Business District.
 - 3. Conditional Use Permit request for Commercial Septic Services Storage business in the I-2 Zoning District at 350 Industrial Drive, NE (vacant portion of the Collision Plus II property).
 - 4. Conditional Use Permit for a welding shop, 1360 Mud Pike Road, B-3 General Business District.

On motion by Councilman Hall, seconded by Councilman Collins, Council voted to set the Public Hearings for April 26, 2016, as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

2. PROGRESS REPORTS AND ANNOUNCEMENTS:

- A work session was scheduled for March 15, 2016 at 6:00 p.m. to discuss the stormwater program.
- The employee picnic is scheduled for June 10, 2016 at the Christiansburg Aquatic Center.

X. ADJOURNMENT:

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:30 P.M.

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		FEBRUARY and MARCH 2016	
ADVANCED ANALYTICAL SOLUTIONS	881.00		
AIR SPECIALISTS OF VIRGINIA, INC	540.00		
AIRGAS MID-AMERICA, INC.	172.78		
ALGONQUIN PRODUCTS COMPANY	2,150.81	OIL AND SUPPLIES FOR MECHANICAL SHOP	
ALL SEASONS PEST CONTROL, INC	170.00		
ALVIS ELECTRIC, INC.	614.50		
AMELIA ELIZABETH TUCKWILLER	50.00		
AMERICAN CASTING & MFG CORP	407.15		
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	70.00		
AMERICAN WATER WORKS ASSOC.	716.00		
ANDERSON & ASSOCIATES INC	17,757.62	ENGINEERING FEES, TRAIL STUDY, PARKS ST DRAINAGE; CHRISMAN MILL CROSSING;WEST MAIN WATERLINE	
ANGLE FLORIST	139.50		
ANN CARTER	120.00		
ARC3 GASES	601.79		
ATLANTIC UTILITY SOLUTIONS,INC	11,848.00	AMI PROJECT AND INVENTORY OF METERS	
AUDIOTRONICS	257.95		
AUTO MASTER TIRE & SERVICE	42.95		
AUTO ZONE, INC	436.28		
AYERS DISTRIBUTING COMPANY	834.00		
BANE OIL COMPANY, INC	1,817.87		
BILL'S USED PARTS	235.00		
BKT UNIFORMS	419.79		
BOB'S REFUSE SERVICE, INC.	330.00		
BOONE TRACTOR & IMPLEMENT INC.	88.86		
BOWIE SALES, INC.	889.38		
BOXLEY ASPHALT, LLC	889.41		
BRAME SPECIALTY COMPANY INC.	2,390.19	JANITORIAL SUPPLIES	
BRIAN'S LOCK & KEY	28.00		
BSN SPORTS COLLEGIATE PACIFIC	3,405.52	BATTING CAGES RECREATION DEPT	
CARDINAL BLUEPRINTERS, INC.	614.00		
CARGILL, INC.	37,247.15	REPLENSIH DE ICER SUPPLY	
CARTER MACHINERY	2,827.44		
CARTRIDGE WORLD	180.00		
CHA CONSULTING INC	14,749.45	ENGINEERING SERVICES BIOSOLID MANAGEMENT; LANDFILL MONITORING	
CMC SUPPLY, INC.	579.97		
COLLISION PLUS AUTO GLASS	500.00		
COLORADO TIME SYSTEMS	702.27		
CONTROL EQUIPMENT CO. INC.	38.31		
CRAIG STEWART MOORE	180.00		
DALE'S GARAGE	443.34		
DAVID FRANUSICH	150.00		
DEHART TILE CO., INC.	998.00		
DIVING ENTERPRISES, LTD	3,945.30	EQUIPMENT FOR DIVE RESCUES	
DLR GROUP, LLC	250.00		
DOMINION DOOR & HARDWARE INC	415.00		
DON MARK LAYNE	50.00		
DUNCAN FORD MAZDA	3,086.07	VEHICLE REPAIRS AND PARTS FOR INHOUSE SHOP REPAIRS	
E & L MACHINE	210.00		
EAST COAST EMERGENCY VEHICLES, LLC	205.90		
EAST COASTERS BICYCLE SHOP, INC	109.50		
ECK SUPPLY COMPANY	115.86		
EEE CONSULTING, INC	3,240.00	CONSULTING STORMWATER MANAGEMENT UTILITY	
ELECTRICAL SUPPLY CO	623.10		
ELEVATING EQUIPMENT INSPECTION SERVICE	95.00		
ELITE FABRICATION & MACHINE	125.00		
EMS MANAGEMENT & CONSULTANTS, INC	1,879.36	THIRD PARTY FEES	
EMS, INC	1,550.00	SAMPLE TESTING WWTP	
ENVIRONMENTAL EXPRESS, INC	421.22		
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID HAULING	
ENVIRONMENTAL RESOURCE ASSOC.	432.26		
ENVIRONMENTAL SCIENCE APPLICATIONS, INC	2,500.00	PREPARTATION OF ANNUAL GWAR REPORT	
EVOQUA WATER TECHNOLOGIES, LLC	3,750.00	PARTS FOR CLARIFIER REPAIR	
FAMILY MEDICINE OF BLACKSBURG LLC	1,892.00	TESTING AND VACCINES	

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		FEBRUARY and MARCH 2016	
FASTENAL COMPANY	27.99		
FERGUSON ENTERPRISES, INC.#75	27,607.88	PIPE, FITTINGS SUPPLY FOR WATER AND WASTE WATER SYSTEMS	
FIRST DUE GEAR LLC	2,651.64	SUPPLIES AND SMALL EQUIPMENT SWIFT WATER RESCUE	
FISHER SCIENTIFIC CO.	375.33		
FITNESS CONCEPTS, INC.	5,074.00	WAIGHTS FOR RECREATION CENTER AND MAINTENANCE OF EQUIPMENT	
FLEET ONE, LLC	13,484.98	FUEL TOWN VEHICLES	
FLEET PRIDE, INC	1,940.80	SUPPLIES FOR VEHICLE AND EQUIPMENT MAINTENANCE	
FULL SOURCE, LLC	739.69		
G/A SAFETY SUPPLY, INC	1,289.71		
GALLS, AN ARAMARK COMPANY	2,518.78	UNIFORMS PD	
GAY AND NEEL, INC.	21,623.10	ENGINEERING SERVICES TRUMAN WILSON; HUCKLEBERRY TRAIL AND DTWN PROJECT	
GEMPLER'S INC.	698.58		
GLENN'S BODY SHOP	1,261.72		
GRAINGER	1,132.71		
GUYNN & WADDELL, P.C.	7,802.10	LEGAL SERVICES	
HARRY FLEISHER COLLINS, JR	180.00		
HARVEY CHRYSLER DODGE JEEP, INC	435.60		
HD SUPPLY WATERWORKS, LTD.	222.38		
HEYWARD INCORPORATED OF VA, INC	8,663.55	LIGHTS FOR UV DISINFECTANT WWTP	
HOSE HOUSE, INC.	162.10		
HURT & PROFFITT, INC	945.00		
IDEXX DISTRIBUTION, INC.	1,513.91	TESTING SUPPLIES WWTP	
IMAGE TREND, INC	5,562.50	SOFTWARE LICENSE RESCUE	
INDEPENDENT AG EQUIPMENT, INC	1,263.97		
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	168.84		
J & J ASPHALT COMPANY	840.00		
JAMES RIVER EQUIPMENT-SALEM	2,028.84	PARTS FOR EQUIPMENT REPAIR	
JENNIFER SOWERS	120.00		
JEREMY MADISON WILLIAMS	50.00		
JORDAN OIL CO., INC.	2,527.60	FUEL FOR FIRE AND RESCUE	
KAREN L DRAKE	50.00		
KEYPER SYSTEMS	905.86		
KIGER TRANSPORTATION, INC	2,175.00	SHUTTLES FOR AQUATICS	
KIMBALL MIDWEST	280.44		
KING-MOORE, INC	2,612.50	IT CONSULTING	
KLINGSPOR ABRASIVES, INC	64.88		
KORMAN SIGNS, INC.	3,951.44	SIGN MATERIALS PUBLIC WORKDS	
L-3 COMMUNICATIONS-MOBILE VISION	164.75		
LACAL EQUIPMENT, INC.	2,155.30	CHAINS FOR PW EQUIPMENT	
LANCASTER, INC.	300.00		
LANGUAGE LINE SERVICES	14.40		
LAWRENCE EQUIPMENT	382.43		
LIBERTY FIRE SOLUTIONS, INC	951.88		
LITTLE RIVER POOL AND SPA, INC	642.80		
LIVINGSTON MICROGRAPHICS, LLC	78.56		
LOWES HOME CENTERS, INC.	4,361.31	REPAIR AND MAINTENANCE SUPPLIES, SMALL TOOLS AND EQUIPMENT ALL DEPARTMENTS	
MATTHEW JOHN BEASLEY	180.00		
MCAFEE, INC	225.00		
MCGRADY-PERDUE HEATING & COOLING, INC	3,126.70	HEATING AND COOLING REPAIRS AND MAINTENANCE PD AND TOWN HALL	
METRO HEAVY-DUTY, INC.	335.00		
MONTGOMERY DISTRIBUTORS	3,074.47	SAFETY EQUIPMENT AND SUPPLIES PW	
MT ELECTRONICS, INC	522.50		
MUNICIPAL EMERGENCY SERVICES, INC	1,819.24	RESCUE SUPPLIES	
NATIONAL REC. & PARK ASSOC.	165.00		
NATIONAL WINDOW & DOOR, INC.	1,178.00	DOORS FOR TOWN HALL BAY	
NEW RIVER ENGRAVING	224.00		
NEW RIVER FIRE EXTINGUISHERS	54.00		
NEW RIVER VALLEY RESTAURANT SERV.	423.18		
NORTHERN TOOL & EQUIPMENT	370.95		
OLD TOWN PRINTING & COPYING	196.81		
O'REILLY AUTO PARTS	867.15		
OUTDOOR POWER EQUIPMENT	32.56		
PADDOCK CONSTRUCTION INC	1,013.20	SUPPLIES FOR AQUATICS MAINTENANCE	

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		FEBRUARY and MARCH 2016	
PARKSON CORPORATION	334.61		
PAVESI & ASSOCIATES, INC	967.75		
PEED & BORTZ, L.L.C.	5,000.00	ENGINEERING SERVICES ROANOKE ST WATERLINE	
PETERS AQUATICS	25.00		
PILOT FASTENERS LTD	1,039.09		
POLYDYNE, INC.	12,262.50	CLARIFLOC FOR WWTP	
POWER ZONE	1,411.95		
PRECISION GLASS & UPH. INC.	244.26		
PRESSURE WASHING SUPPLIES & SERV	724.00		
PRICE BUILDERS, INC	143,754.00	THIRD FLOOR RENOVATIONS PD	
PRICES BODY SHOP, INC	346.40		
PRINTECH INC.	475.58		
PROFESSIONAL COMMUNICATIONS	176.00		
QUALIFICATION TARGETS, INC	185.02		
QUALITY TIRE & BRAKE SERVICE	4,220.78	TIRE REPAIR AND REPLACEMENT PD; REC; PW	
QUILL CORP.	78.31		
R.M.C. EVENTS, INC	1,920.00	EVENT MANAGER AFQUATICS	
RAY'S MAYTAG HOME APPLIANCE CENTER	150.69		
REYNOLDS ARCHITECTS INC.	6,461.92	PD THIRD FLOOR RENOVATONS	
RICHARD HILDING JOHNSON	90.00		
RIDDELL/ALL AMERICAN SPORTS CORP.	3,396.10	HELMETS RECREATION	
ROCAN INDUSTRIAL PRODUCTS, INC	772.60		
ROPHO SALES INC	593.48		
SAFETY & COMPLIANCE SERVICES, INC.	179.00		
SANICO, INC	4,230.07	JANITORIAL SUPPLIES	
SCHOLASTIC SPORTS, INC	199.00		
SERVICEMASTER COMMERCIAL CLEANING	2,829.00	JANITORIAL SERVICES AQUATICS	
SHADE TREE REPAIR LLC	260.00		
SHELOR MOTOR MILE	3,634.96	VEHICLE REPAIRS ALL DEPARTMENTS	
SHERWIN-WILLIAMS	351.37		
SHIRLEY C HALLOCK	50.00		
SHRED-IT US JV LLC	238.51		
SIGN SYSTEMS, INC	250.00		
SIGN-A-RAMA	939.35		
SOUTHERN STATES	537.18		
STAPLES BUSINESS ADVANTAGE	774.24		
STATE ELECTRIC SUPPLY CO.,INC.	1,858.87	ELECTRICAL SUPPLY MATERIALS FOR BUILDING MAINTENANCE	
STEEL SERVICES, INC.	690.00		
STERICYCLE, INC	583.17		
STEVEN CARLYLE SIMMONS	50.00		
SUBURBAN PROPANE, L.P.	3,432.59	PROPANE FOR WWTP	
TACY NEWELL	150.00		
TASER INTERNATIONAL	524.52		
TAYLOR OFFICE & ART SUPPLY,INC	4,912.98	OFFICE SUPPLIES ALL TOWN DEPARTMENTS; OFFICE FURNITURE 1600 RESCUE AND PD	
TEMPLETON-VEST	90.00		
TENCARVA MACHINERY CO.	10,384.00	PUMP REPLACEMENTS PUMP STATIONS AND PLANT	
TESSCO	2,913.23	EQUIPMENT FOR TUNING RADIOS AND ANTENNAS	
THE LIFEGUARD STORE, INC	1,845.00	AQUATICS SWIMSUIT DRYER	
THOMPSON TIRE & MUFFLER	6,518.00	REPLACE LARGE EQUIPMENT TIRES PW	
TIDY SERVICES	300.00		
TOWN OF BLACKSBURG	95,824.25	QUARTERLY SUPPORT TRANSIT	
TRANE	4,015.64	HEAT SYSTEM REPAIRS AT RECREATION	
TREASURER OF VA DEPT.GEN.SER.	291.00		
TRUESDELL ENGINEERING, INC	1,400.00	STRUCTURAL ANALYSIS OF BUILDING AT CEMETERY	
TUNSTALL CHENALI POWERS, JR.	180.00		
UNIFIRST CORPORATION	496.39		
UNITED RENTALS,INC.	875.42		
USA BLUE BOOK	893.11		
VA INFORMATION TECHNOLOGIES AGENCY	4,327.74	IMAGERY SOFTWARE ENGINEERING DEPARTMENT	
VIRGINIA ANNE PEEPLES	150.00		
VIRGINIA BUSINESS SYSTEMS	1,995.15	COPY MACHINE MAINTENANCE	
VIRGINIA TRUCK CENTER	150.00		
VIRGINIA UTILITY PROTECTION SERVICE, INC	479.85		
VULCAN, INC	4,817.68	SIGNAGE MATERIALS PW	

TOWN OF CHRISTIANSBURG	
BILLS TO BE PAID FOR THE MONTHS OF	
FEBRUARY and MARCH 2016	
WATERS & COMPANY INCORPORATED	2,750.00
WETLAND STUDIES AND SOLUTIONS, INC	3,113.56
WILLIAMS SUPPLY INC.	92.89
WILLS RIDGE SUPPLY INC	1,122.85
WILSON BROTHERS INCORPORATED	806.27
WORDSPRINT	1,305.12
TOTAL BILLS TO BE PAID JANUARY 29, 2016	651,664.46

**TOWN OF CHRISTIANSBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

FEBRUARY and MARCH 2016

VENDOR	AMOUNT PAID	DESCRIPTION
FIREHOUSE MAGAZINE	44.95	
POWER ZONE	53.43	
GATES FLOWERS AND GIFTS	84.00	
SUPER SHOES	89.99	
MUNICIPAL EMERGENCY SERVICES	102.19	
NEW RIVER FIRE EXTINGUISHERS	315.00	
TOWN OF CHRISTIANSBURG	356.45	
VERIZON	393.48	
BOBCAT OF LYNCHBURG	438.24	
LANCASTER, INC	2,412.44	FD TRUCK REPAIR
TOTAL PAID BILLS	4,290.17	

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		FEBRUARY and MARCH 2016	
VENDOR	AMOUNT PAID	DESCRIPTION	
AIRGAS NATIONAL CARBONATION	595.27	CARBON DIOXIDE FOR POOL	
ANTHEM BLUE CROSS	151,862.33	EMPLOYEE HEALTH INSURANCE	
ANTHEM LIFE INSURANCE COMPANY	3,254.76	EMPLOYEE LIFE INSURANCE	
APPALACHIAN POWER	88,707.71	ELECTRIC BILLS TOWN	
ATCOM	325.00		
AT & T	393.94		
ATMOS ENERGY	11,311.82	NATURAL GAS BILL TOWN	
BB&T	13,868.00	INSURANCE FIRE RESCUE	
BLUE RIDGE COPIER	4.81		
BMS DIRECT	7,567.46		
BOSTON MUTUAL LIFE INS	1,974.08	EMPLOYEE PAID INSURANCE	
BRIGHT SERVICES	5,735.40	FINANCE TEMP	
CARDMEMBER SERVICES	24,073.42	MATERIALS & SUPPLIES 11901.97 SCHOOLS 4085.35. TRAVEL 1784.81 COMPUTER 900.97 FIRE/ RESC RECRUITING 3554.47 UNIFORMS 1524.60 DUES 321.25	
CHANDLER CONCRETE	317.53		
CITIZENS	3,640.00	INTERNET SERVICES	
COLONIAL LIFE & ACCIDENT INSURANCE	1,100.76	EMPLOYEE PAID LIFE INSURANCE	
DE LAGE LANDEN	768.00	COPIERS PD	
DELTA DENTAL	8,505.92	EMPLOYEE INSURANCE	
DONS AUTO CLINIC	2,430.80		
DUES AND MEMBERSHIP	905.00	PD 100 PW655 inspections 150	
ECK SUPPLY	48.21		
FEDERAL EXPRESS	632.63		
GENWORTH LIFE INSURANCE COMPANY	459.15		
GOV DEALS	5.00		
HEAVNER HARDWARE	99.99		
HI-D-HO DOG TRAINING INC	2,220.00	RECREATION PROGRAM	
HOME DEPOT	428.74	REPAIR AND MAINTENANCE	
HUMANE SOCIETY OF MONTGOMERY COUNTY	197.96	ANIMAL FRIENDLY PLATES	
KEY RISK INSURANCE	90,917.28	WORK COMP INSURANCE	
LINKOUS, CHELESTA	100.00		
LUMOS NETWORKS INC	1,024.44		
MID-ATLANTIC CUSTOMER CHARGES	420.89	KROGER FOOD AND SUPPLIES FIRE RESCUE	
MONTGOMERY PUBLISHING LLC	150.00		
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	29,471.79	TIPPING CHARGES	
MOTION PICTURE LICENSING	583.57		
MOTOROLA	668.81		
MOUNTAIN VIEW HUMANE SOCIETY	197.96	ANIMAL FRIENDLY PLATES	
MOUNTAIN ISLAND PADDLEBOARD	135.00		
NRV MACARONI KID	79.00		
NRV UNWIRED	275.00		
NEW RIVER VALLEY PIZZA LLC	192.43		
PEPSI BOTTLING COMPANY	99.50		
PETTY CASH	43.64		
PITNEY BOWES	352.50		
PURCHASE POWER	2,646.50	REFILL POSTAGE METER	
REFUND EMS THIRD PARTY	1,430.96		
REFUND FEES REC DEPT	20.00		
REFUND AQUATICS	45.00		
REFUND PERMITS	673.20		
REFUND TAXES	369.57		
RE MICHEL COMPANY	453.60		
REIMBURSEMENTS EMPLOYEES	1,202.65		
ROANOKE TIMES	1,074.61	JOB AND MEETING POSTINGS LEGAL AND BUDGET POSITNGS	
SAFETY & COMPLIANCE SERVICES	174.00		
SAMS CLUB	566.65	HARKRADER CONCESSIONS REC PROGRAMS	

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		FEBRUARY and MARCH 2016	
VENDOR	AMOUNT PAID	DESCRIPTION	
SCHNEIDER ELECTRIC	294.00		
SCHOOLS	415.00	pd 375 rec 40	
SELECTIVE INSURANCE	28,155.00	LIABILITY INSURANCE	
SHENTEL	86.33		
SISSON & RYAN LLC	4,926.26	STONE, GRAVEL, SAND VARIOUS TOWN PROJECTS	
SOUTH EASTERN SECURITY CONSULTANTS	300.00		
SOUTHERN REFRIDGERATION CORP	983.56		
SPRINT	279.77		
SUPER SHOES STORES	388.98		
TRAVEL	4,619.20		
TRACTOR SUPPLY	183.40		
TREASURER OF VA	986.50		
US CELLULAR	477.42		
VERIZON	5,638.69	PHONE SERVICE	
VERIZON WIRELESS	10,380.21		
VRS	165,436.86	VRS RETIREMENT DEC	
VIRGINIA ASSOCIATION OF COUNTIES	522.79	STANDARD DISABILITY INSURANCE	
VIRGINIA DEPARTMENT OF TREASURY	81.04		
VIRGINIA DEPARTMENT OF MOTOR VEHICLES	620.00		
VIRGINIA MARYLAND RESCUE SYSTEMS	155.00		
VIRGINIA TECH OFFICE OF BURSAR	314.44	WORK STUDY PROGRAM	
WEST PUBLISHING	137.92	FIRE VOLUNTEER RETIREMENT	
TOTAL SPECIAL REVENUE BILLS PAID	4,290.17		
TOTAL PAID BILLS	690,907.71		
BILLS TO BE PAID	651,664.46		
GRAND TOTAL	1,346,862.34		



ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR
D. MICHAEL BARBER

COUNCIL MEMBERS
SAMUEL M. BISHOP
HARRY COLLINS
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES

TOWN MANAGER
BARRY D. HELMS

ASSISTANT TOWN MANAGER
RANDY WINGFIELD

ASSISTANT TO THE TOWN
MANAGER
ADAM CARPENETTI

DIRECTOR OF
FINANCE/TOWN TREASURER
VALERIE L. TWEEDIE,
CPA, CFE, CGFM

CHIEF OF POLICE
MARK SISSON

CLERK OF COUNCIL
MICHELE M. STIPES

TOWN ATTORNEY
GUYNNE & WADDELL, P.C.

Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

Town of Christiansburg Planning Staff Report

Town Council Public Hearing Date: Tuesday, March 8, 2016 at 7:00 p.m.

Application Type: Street Vacation

Applicant: Chris Nietzold

Location: a portion of old Mud Pike Road

The Town of Christiansburg has received a Street Vacation request by Chris Nietzold for a portion of old Mud Pike Road adjoining Tax Parcels 556-((A))-31, 556-((A))-37, 556-((A))-24B, and 556-((A))-38 along the 1200 block of West Main Street and in proximity to the corner of the 1200 block of Moose Drive N.W. in the Town of Christiansburg, Virginia.

The property is not located within the 100-Year or 500-Year Flood Hazard Areas. The property does not lie within a Historic District. The adjoining properties are zoned B-3 General Business. The adjoining properties contain businesses and vacant land.



TOWN OF CHRISTIANSBURG

100 East Main Street
 Christiansburg, VA 24073
 Phone (540) 382-6120 Fax (540) 381-7238

Street / Alley Vacation Application

Applicant: Chris Nietzold

Address: 1225 West Main Street
Christiansburg, VA 24073

Phone: 239-595-0428

I am requesting the vacation of Old Mud Pike Rd in front of
1225 West Main Street adjoining 1265 Moose Dr.
and Parcel ID 071125.

Moose Drive N.W to 1205 West Main Street.

Fee: \$100.00

dgm
2-12-16

I certify that the information supplied on this application and any attachments is accurate and true to the best of my knowledge. I understand that Town Council is not obligated to vacate any street or alley.

Signature of Applicant: Chris Nietzold Date: 2-8-2016

This request was approved / disapproved by a vote of the Christiansburg Town Council on

 Town Manager

 Date



Legend

- Adjoining Properties
- Addresses
- Parcels

Roads

RoadType

- Interstate
- Primary
- Secondary
- Private



<u>Tax Map #</u>	<u>Owner(s)</u>	<u>Address</u>	<u>City, State, Zip Code</u>
556- A 38	PETERSON JOHN FRANCIS	1205 W MAIN ST	CHRISTIANSBURG VA 24073
556- A 37	WILLARD GARRY T	1906 MUD PIKE	CHRISTIANSBURG VA 24073
556- 1 22-24	WADE WADE LLC	P O BOX 6204	CHRISTIANSBURG VA 24068 6204
556- A 31	M & M TIRE HOLDINGS INC	2580 CHARLOTTE DR	BLACKSBURG VA 24060
556- A 30	DELI MART INC	P O BOX 6204	CHRISTIANSBURG VA 24068 6204
556- A 24B	CHRISTIANSBURG TOWN OF		CHRISTIANSBURG VA 24073
556- A 12A	CHRISTIANSBURG TOWN OF		
556- A 24	SNYDER-HUNT COMPANY LLP		
	ATMOS ENERGY	588 FORDS RD	MANAKIN SABOT VA 23103
	VERIZON ENGINEERING	1013 W MAIN ST	RADFORD, VA 24141
	DEPARTMENT	4843 OAKLAND	ROANOKE, VA 24012
	AEP	BLVD	
		ATTN: MICHAEL C. VALLET	
		ATTN: D. MICHAEL DAVIS,	
		ENGINEER	
		ATTN: VERNON E. CROWCH,	
		RIGHT-OF-WAY AGENT	
		4600 NEWBERN	
		ROAD	
	VIRGINIA DEPARTMENT	105 CAMBRIA STNW	CHRISTIANSBURG, VA 24073
	OF TRANSPORTATION	ATTN: DAVE CLARKE	

Information on the Cost Study for Enhanced Benefits for EMT's

March 2, 2016

Attached you will find the actuarial study for adding the enhanced benefits for our Emergency Medical Technicians (EMT).

Our Fire Fighters and Police Officers have this benefit and I thought that our EMT's were also covered. However when Council approved this benefit, the Town did not have any full time EMT's so the resolution only included Fire Fighters and Police Officers.

I plan to put this on the March 22nd agenda and I would recommend approving it.

Barry



EMT

Cavanaugh Macdonald

CONSULTING, LLC

The experience and dedication you deserve

February 10, 2016

Mr. Barry D. Helms
Town Manager
Town of Christiansburg
100 East Main Street
Christiansburg, VA 24073

Town of Christiansburg (55327) - Cost Study for Enhanced Benefits for EMT's with 1.70%

Dear Mr. Helms:

As requested, we have evaluated the impact of providing benefits to full-time EMT's of the Town of Christiansburg participating in the Virginia Retirement System under the enhanced hazardous duty benefit provisions for EMT's of Subsection B of § 51.1-138 of the Code of Virginia with a 1.70% benefit multiplier.

In the attached exhibit, we present a summary comparing the current benefits. Members hired prior to July 1, 2010 and vested prior to January 1, 2013 are in Plan 1, while members hired after July 1, 2010 or not vested as of January 1, 2013 are in Plan 2. Members with non-hazardous duty benefits employed on or after January 1, 2014 are in the Hybrid Plan.

Our study is based on the data and actuarial assumptions and methods used in the June 30, 2015 actuarial valuation for Town of Christiansburg. VRS provided us with data identifying 2 employees eligible for the proposed benefits. One of these employees was excluded from the study because this employee was already receiving enhanced benefits in the June 30, 2015 actuarial valuation. In the table below, we present a summary of the data used to estimate the impact of providing enhanced hazardous duty benefits:

3550 Busbee Pkwy, Suite 250, Kennesaw, GA 30144

Phone (678) 388-1700 • Fax (678) 388-1730

www.CavMacConsulting.com

Offices in Englewood, CO • Kennesaw, GA • Bellevue, NE



Mr. Barry D. Helms
February 10, 2016
Page 3

EMT

	(1) 6/30/2015 Valuation Results	(2) Estimated 6/30/2015 Valuation Results with 1.70% Hazardous Duty Benefits for EMT's
Number of Actives	235	235
Total Payroll	\$10,660,963	\$10,660,963
Actuarial Accrued Liability	\$39,815,744	\$39,824,191
Actuarial Value of Assets	\$30,456,913	\$30,456,913
Unfunded Actuarial Accrued Liability	\$9,358,831	\$9,367,278
Gross Normal Cost	\$1,197,067	\$1,200,896
Gross Normal Cost Rate	11.45%	11.48%
Unfunded Accrued Liability Rate	4.41%	4.42%
Administrative Expenses	<u>0.17%</u>	<u>0.17%</u>
Gross Estimated Cost Rate	16.03%	16.07%
Gross Estimated Cost Rate Increase		0.04%
<u>Gross</u> First Year Cost Increase Based on Total payroll		\$4,506
Funded Status	76.49%	76.48%

Please note the contribution amounts and rates presented above are in total (employer plus employee). The net employer total cost rate would be the gross total cost rate shown above minus the member contribution rate. Also, the contribution rates presented are only with respect to the defined benefit portion of the plan.

The contribution rates presented in the table above are a percentage of the total payroll for active members in the plan as of June 30, 2015.

The estimated costs shown above are based on the Town of Christiansburg plan census data and estimated financial position as of July 1, 2015. Please note that the costs will fluctuate in the future as the plan's data and financial conditions change. If the calculation is redone in the future with different data, plan assets and/or measurement date, the results will change. It is important to keep in mind that future plan experience (e.g., pay increases, turnover and retirement patterns, and the addition of new members) will not match the actuarial assumptions exactly. The deviations of actual from expected

VIRGINIA RETIREMENT SYSTEM
SUMMARY OF BENEFIT PROVISIONS

Non-Having-Duty Employees (Non LEO, Fire, and/or EMT)		Having-Duty Employees (LEO, Fire, and/or EMT)	
Plan 1 (Vested as of 1/1/2013)	Plan 2 (Non-Vested as of 1/1/2013 and new members after that date until 1/1/2014)	Hybrid (Having-Duty after 1/1/2014 or by member election)	Plan 1 (Vested as of 1/1/2013)
Normal retirement eligibility	Age 65 with at least 5 years of service	Normal Social Security Retirement Age with at least 5 years of service	Age 60 with at least 5 years of service
Early retirement eligibility	Age 50 with at least 10 years of service, or age 55 with at least 5 years of service	Age 60 with at least 5 years of service	Age 50 with at least 5 years of service
Early retirement reduction	Benefit reduced for each year retirement age is before age 65 or for each year service at retirement is less than 30, whichever provides greater benefit	Benefit reduced for each year retirement age is before Normal Social Security Retirement Age	Benefit reduced for each year retirement age is before Normal Social Security Retirement Age
Unreduced Early Retirement	Age 50 with at least 30 years of service	Age plus service equals 90 points	Age 50 with at least 25 years of service
Final Average Compensation	Average of the employee's 36 highest consecutive months of creditable compensation	Average of the employee's 60 highest consecutive months of creditable compensation	Average of the employee's 60 highest consecutive months of creditable compensation
Benefit Multiplier	1.70%	1.65% (1.70% for service before 1/1/2013)	1.00%
Cost-of-Living Adjustment (COLA)	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 2% of the CPI plus half of each percent from 2% to 10%, maximum COLA of 5%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 2% of the CPI plus half of each percent from 2% to 10%, maximum COLA of 6%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 3% of the CPI plus half of each percent from 3% to 7%, maximum COLA of 5%
Employee Contributions	5% to DB plan	5% to DB plan and 1% to DC plan. Can contribute up to 5% to DC plan.	5% to DB plan
Annual supplement from date of retirement to Social Security normal retirement age	No	No	Yes



TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION VRS

BE IT HEREBY RESOLVED that the Town of Christiansburg of Christiansburg, Virginia, a political subdivision currently participating in the Virginia Retirement System under Title 51.1, Chapter 1, Article 5 of the Code of Virginia, as amended, acting by and through its Town Council does hereby elect to have such employees of the Town of Christiansburg who are employed in positions as full time salaried Law Enforcement Officers/Firefighters/Emergency Medical Technicians and whose tenure is not restricted as to temporary or provisional appointment, to become eligible, effective _____, to be provided benefits in the Virginia Retirement System equivalent to those provided for State police officers of the Department of State Police, as set out in Section 51.1-138 of the Code of, in lieu of the benefits that would otherwise be provided as such code has been or may be amended from time to time, and the Town of Christiansburg agrees to pay the employer cost for providing such employees such benefits.

BE IT FURTHER RESOLVED that Barry Helms, Town Manager, and Michele Stipes, Clerk, are hereby authorized and directed in the name of the Town of Christiansburg to execute any required contract in order that the above described employees of the Town of Christiansburg may become entitled to retirement benefits equivalent to those provided for State police officers of the Department of State Police. In execution of any contract which may be required the seal of the Town of Christiansburg shall be affixed and attested by the Clerk and, said officers of the Town of Christiansburg are hereby authorized and directed to do any other thing, or things, incident and necessary in the lawful conclusion of this matter. The Treasurer of the Town of Christiansburg be and is hereby authorized and directed and pay over to the Treasurer of Virginia from time to time such sums as are to be paid by the Town of Christiansburg and its employees for this purpose.

I, Michele Stipes, Clerk of Town Council of Christiansburg, Virginia, certify that the foregoing is a true and correct copy of the resolution passed at a lawfully organized meeting of the Town Council held at 100 East Main Street Christiansburg, Virginia, at seven o'clock p.m. on _____, 2016. Given under my hand and seal of the Clerk of the Town of Christiansburg this _____ day of _____, 2016.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Harry Collins

R. Cord Hall

Steve Huppert

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

ATTEST:

Michele M. Stipes, Clerk of Council