

**AGENDA**  
REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MAY 24, 2016 – 7:00 P.M.

**PUBLIC HEARING**

1. Proration of personal property taxes.
2. Proposed water fee increases for the Fiscal Year 2016 – 2017, effective July 1, 2016, in accordance with *Code of Virginia 15.2-2119 and 15.2-928*, as follows:

<b>Water Rates</b>			
	<b>Minimum Rate per Month (0 – 2,000 gallons)</b>	<b>Rate per 1,000 gallons (2,001 – 50,000 gallons)</b>	<b>Rate per 1,000 gallons (50,001 – 3,000,000 gallons)<sup>(1)</sup></b>
<b>Within Corporate Limits</b>	<b>\$10.50 <u>\$11.00</u></b>	<b>\$5.90 <u>\$6.14</u></b>	<b>\$3.50 <u>\$4.00</u></b>
<b>Outside Corporate Limits</b>	<b>\$15.75 <u>\$16.50</u></b>	<b>\$8.85 <u>\$9.21</u></b>	<b>\$5.25 <u>\$6.00</u></b>

3. Proposed Annual Budget for Fiscal Year 2016 – 2017.
4. Ordinance amending Chapter 36 “Utilities” of the Christiansburg Town Code in regards to establishing a stormwater utility and system of stormwater utility fees. This second Public Hearing is necessary because the fee schedule was not advertised publicly in the newspaper.

**REGULAR MEETING**

- I. CALL TO ORDER BY MAYOR BARBER
- II. CONSENT AGENDA
  1. Council meeting minutes of May 10, 2016
  2. Monthly Bills
- III. RECOGNITIONS
  1. Christiansburg High School wrestling team state championship.
  2. Department of Criminal Justice Services to present the Police Department with recertification as a Certified Crime Prevention Community.
- IV. CITIZENS' HEARINGS
  1. Chris Tuck, Chairman of the Board of Supervisors, to update Council on Montgomery County activities.

2. Cassandra Sabo and Courtney Baker to address Council regarding Relay for Life.
3. Opal Squires, Pulaski County Department of Social Services, to address council regarding Safe Sleep for Children.
4. Citizen Comments

V. STAFF REPORTS:

1. Captain Altizer to provide an overview of the Towing Board and how the board regulates tow companies in Christiansburg.
2. Adam Carpenetti, Assistant to the Town Manager, to update Council on Sunset Cemetery.

VI. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS

1. Council to consider beginning each meeting with a Moment of Silence.
2. Resolution for VDOT in reference to the Pavement Rating Project.
3. Reappointment of Ann Carter to the Cemetery Advisory Committee.

VII. COUNCIL REPORTS

VIII. TOWN MANAGER'S REPORTS

1. Progress Reports and Announcements

IX. ADJOURNMENT

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WORK SESSION

I. CALL TO ORDER BY MAYOR BARBER

II. DISCUSSIONS BY MAYOR AND COUNCIL:

1. Proposed Annual Budget for Fiscal Year 2016-2017.

III. ADJOURNMENT

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*The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, June 14, 2016 at 7:00 P.M.*

**AN ORDINANCE AMENDING CHAPTER 18, "FINANCE AND TAXATION," OF THE CHRISTIANSBURG TOWN CODE, BY AMENDING ARTICLE II, "PROPERTY TAX," SECTION 18-23, "TAX ON REAL ESTATE, TANGIBLE PERSONAL PROPERTY, MACHINERY AND TOOLS;" ADOPTING SECTION 18-24, "FILING OF PERSONAL PROPERTY TAX RETURNS;" AND ADOPTING SECTION 18-60, " PERSONAL PROPERTY TAX ON MOTOR VEHICLES, TRAILERS, SEMI-TRAILERS AND BOATS-PRORATION;" FOR THE PURPOSE OF ESTABLISHING THE PRORATION OF TANGIBLE PERSONAL PROPERTY TAX ON MOTOR VEHICLES, TRAILERS, SEMI-TRAILERS, AND BOATS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, section 58.1-3516 of the Code of Virginia (1950), as amended, authorizes Council to provide for the levy and collection of personal property tax after tax day for the balance of the tax year on motor vehicles, trailers, semi-trailers, and boats, which acquire situs within the Town; and

**WHEREAS**, a public hearing was advertised and held on \_\_\_\_\_, for the purpose of providing the public an opportunity to comment on the proposed ordinance for the proration of personal property tax on motor vehicles, trailers, semi-trailers, and boats within the Town; and

**WHEREAS**, the Town Council has considered the ordinance and public comments, and finds that it is in the best interests of the Town and its citizens to prorate tangible personal property tax on motor vehicles, trailers, semi-trailers, and boats as provided herein;

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Christiansburg that Chapter 18, "Finance and Taxation," Article II, "Property Tax," Section 18-23, "Tax on real estate, tangible personal property, machinery and tools," Section 18-24, "Filing of personal property tax returns," and Section 18-60, " Personal property tax on motor vehicles, trailers, semi-trailers, and boats-proration," of the Christiansburg Town Code is hereby amended, reenacted, and adopted as follows:

**Chapter 18 - FINANCE AND TAXATION**

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**ARTICLE II. - PROPERTY TAX**

**DIVISION 1. - GENERALLY**

**Sec. 18-23. - Tax on real estate, tangible personal property, machinery and tools.**

- (a) Every person owning real estate, tangible personal property or machinery and tools shall pay a tax which shall be set by the town council annually with the adoption of the budget, on real estate, tangible property and machinery and tools.
- (b) Real estate, tangible personal property and machinery and tools taxes are due December 5 of each year, and if not paid on or before December 5 of each year, a penalty of ten percent is added. Notwithstanding the foregoing, the town may bill prorated personal

property taxes assessed pursuant to section 18-60 of this chapter, on or after December 15 of each year and such prorated taxes shall be due thirty days after the date of the tax bill. On all taxes remaining unpaid on January 1 of the following year (or remaining unpaid after thirty days if billed after December 15), interest at the rate of ten percent per annum is charged from January 1 the date of assessment until the time of payment.

**Sec. 18-24. – Filing of personal property tax returns.**

(a) Every person in the town subject by law to tangible personal property taxation shall file a tangible personal property tax return with the Montgomery County commissioner of revenue on forms furnished by such office on or before May 1 of each calendar year; excepting motor vehicles, trailers, semi-trailers and boats (“vehicles”) that acquire situs within the town or are transferred to a new owner in the town after the personal property tax return is filed, for which the deadline shall be thirty (30) days following the date of such transfer or acquisition. Any person failing to file such return on or before the due date shall incur a penalty thereon of five (5) percent of the tax assessable on such return or ten dollars (\$10.00), whichever is greater, which shall be added to the amount of taxes or levies due from such taxpayer and which, when collected by the treasurer, shall be accounted for in his/her settlements; provided that the penalty shall not exceed the amount of tax assessable.

(b) Notwithstanding the filing requirements above, any person owning or leasing a vehicle and for which there has been no change in situs or status for such vehicle, shall not be required to file another personal property tax return on such vehicle, until such situs or status changes.

For the purpose of this section, the term “change in status” shall mean one (1) or more of the following:

- (1) A change that occurs in the name or address of the person or persons, or entity, owning or leasing such tangible personal property.
- (2) A change occurs in the taxable situs of the tangible personal property.
- (3) Any action which causes personal property to acquire situs in the town occurs for which no personal property tax return has been filed by the owner.
- (4) Any change affecting the assessment or levy of the personal property tax occurs for which a tax return has been previously filed, or the use of a personal vehicle has changed to business use, thereby affecting the application of the Personal Property Tax Relief Act.

**Secs. 18-2425—18-49. - Reserved.**

**DIVISION 2. - PERSONAL PROPERTY TAX**

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**Secs. 18-55—18-8159. - Reserved.**

**Sec. 18-60. – Personal property tax on motor vehicles, trailers, and boats – proration.**

- (a) There shall be a tangible personal property tax at the rate established each year by the town council on motor vehicles, trailers, semi-trailers and boats ("taxable property") which have a situs within the town on January 1 ("tax day") of each year and which acquire situs within the town on or after January 2, 2016 ("situs day") and all years thereafter. When any person after tax day acquires taxable property, the personal property tax for that year shall be assessed to the owner on situs day and prorated on a monthly basis for the portion of the tax year during which the owner owns the taxable property and it has its situs in the town. For purposes of proration, a period of more than one-half (½) of a month shall be counted as a full month and a period of less than one-half (½) of a month shall not be counted. Personal property tax shall be due on December 5 or within thirty (30) days after presentation or mailing of the bill, whichever is later.
- (b) Upon application to the treasurer, the taxpayer may be relieved from personal property tax and receive a refund for personal property tax already paid (prorated on a monthly basis) when the taxable property loses its situs within the town or its title is transferred. In order to be eligible for a refund, the application must be submitted to the treasurer within three (3) years from the last day of the tax year during which the taxable personal property lost situs or had its title transferred. No refund of less than five dollars (\$5.00) shall be issued to a taxpayer, unless specifically requested by the taxpayer. No refund shall be made if the taxable property acquires a situs within the commonwealth in a non-prorating locality. When any taxable property loses its situs within the town and acquires a situs within another state, the taxpayer shall not be entitled to a refund except upon a showing of sufficient evidence that the taxpayer has been assessed and has paid taxes on such taxable property for the remainder of the tax year to such state.
- (c) An exemption from this tax and any interest or penalties arising therefrom shall be granted for any tax assessed, or portion thereof, for the period during which the property was legally assessed by another jurisdiction and such tax on the assessed property was paid.
- (d) Any person who moves from a non-prorating locality to the town after January 1 shall be entitled to a personal property tax credit for the remainder of the year for each motor vehicle on which he or she paid personal property taxes to a non-proration locality. If for any reason, the owner replaces the original vehicle upon which taxes are due to the non-prorating locality for the same tax year, the town shall provide a credit against the total tax due on the replacement vehicle in an amount equal to the tax paid to the non-prorating locality for the period of time commencing with the disposition of the original vehicle and continuing through the close of the tax year in which the owner incurred tax liability to the non-prorating locality for the original vehicle.

(e) The treasurer may apply any refunds under this section to any delinquent accounts owed by the taxpayer to the town. In addition, a refund may be credited against the tax due on any other motor vehicle, trailer, semi-trailer, or boat owned by the taxpayer during the same year.

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This ordinance shall become effective immediately. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held \_\_\_\_\_, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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Mayor D. Michael Barber\*

Samuel M. Bishop

Harry Collins

Cord Hall

Steve Huppert

Henry Showalter

Bradford J. Stipes

\*Votes only in the event of a tie vote by Council.

SEAL:

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Michele M. Stipes, Town Clerk

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D. Michael Barber, Mayor

**Town of Christiansburg**  
**Water and Sewer Utilities Service Fee Schedule**  
**Effective April 1, 2016 July 1, 2016**

<b>Water Rates</b>			
	<b>Minimum Rate per Month (0 – 2,000 gallons)</b>	<b>Rate per 1,000 gallons (2,001 – 50,000 gallons)</b>	<b>Rate per 1,000 gallons (50,001 – 3,000,000 gallons)<sup>(1)</sup></b>
<b>Within Corporate Limits</b>	<b>\$10.50 <u>\$11.00</u></b>	<b>\$5.90 <u>\$6.14</u></b>	<b>\$3.50 <u>\$4.00</u></b>
<b>Outside Corporate Limits</b>	<b>\$15.75 <u>\$16.50</u></b>	<b>\$8.85 <u>\$9.21</u></b>	<b>\$5.25 <u>\$6.00</u></b>

Water Rate Notes:

- 1) When a customer uses 3,000,000 gallons or more per one-month period, in lieu of the foregoing schedule, that customer shall pay for all the water used at a rate equal to 125 percent of that rate charged to the Town of Christiansburg by the NRV Regional Water Authority.
- 2) When more than one building or a multifamily living unit is served on the same premises from the same water meter, the minimum shall be charged for each building or family living unit and the minimum allowance of up to 2,000 gallons will apply to each minimum charge.

<b>Sewer Service Rates</b>		
	<b>Minimum Rate per Month (0 – 2,000 gallons)</b>	<b>Rate per 1,000 gallons (+ 2,001 gallons)</b>
<b>Within Corporate Limits</b>	<b>\$15.00</b>	<b>\$8.50</b>
<b>Outside Corporate Limits</b>	<b>\$22.50</b>	<b>\$12.75</b>

**Town of Christiansburg**  
**Water and Sewer Utilities Service Fee Schedule**  
**Effective April 1, 2016 July 1, 2016**

Connection Fees		
	Water	Sewer
<b>Within Corporate Limits</b>	\$3,000.00 <sup>(1)</sup>	\$3,000.00 + \$5.00/linear ft. <sup>(3)</sup>
<b>Outside Corporate Limits</b>	\$4,500.00 (minimum) <sup>(2)</sup>	\$4,500.00 (minimum) <sup>(4)</sup>

Connection Fee Notes:

- 1) The cost of a five-eighths-inch water connection within the corporate limits will be \$3,000.00, if the distance from the water main to the property line is not over 40 feet. Should the distance from the water main to the property line be greater than 40 feet, the property owner must pay the actual cost of service lines in excess of 40 feet. The cost of water connections larger than five-eighths-inch will be \$3,000.00 plus the difference in actual cost of materials between a five-eighths-inch connection and larger connection.
- 2) The cost of all water connections outside the corporate limits will be based on the actual cost of materials and installation plus an administrative charge equal to 20 percent of such actual cost or a minimum fee of \$4,500.00, whichever is greater.
- 3) If the distance from the sewer main to the property line is greater than 40 feet, the property owner must pay for the actual cost of the lateral which is in excess of 40 feet in addition to the regular connection charges set forth above. The charge of \$5.00 per linear foot of the width of the lot frontage of the structure to be connected is not applicable for connections to any interceptor sewer main or to an existing collector sewer main which was installed prior to September 6, 1966, or which is located in a subdivision in which the subdivision developer has installed the sewer main to the property line.
- 4) Sewer connection fees outside the corporate limits of the Town will be made at actual cost of materials and installation plus an administrative charge equal to 20 percent of the actual cost, or a minimum fee of \$4,500.00, whichever is greater.

Sewer Main Extension Fee
\$5.00 per linear foot of the frontage of the property owner's lot or lots which will be served by the extension

Sewer Main Extension Fee Note: This cost will be in addition to the regular connection fee and will be paid at the time of connection. The Town Council may require that one-third of the estimated total cost based on \$5.00 per linear foot of main be paid by the property owners prior to the extension being started. Such extension will be made only with the Council's approval after cost estimates and the need for the extension have been determined.

**Town of Christiansburg**  
**Water and Sewer Utilities Service Fee Schedule**  
**Effective April 1, 2016 July 1, 2016**

<b>Miscellaneous Fees and Deposits</b>	
<b>Water Turn On Fee for All Connections</b>	\$10.00 Fee
<b>Water Restore</b>	\$25.00 Fee
<b>Domestic Service for Homeowners</b>	\$50.00 Deposit
<b>Domestic Service for Lessees or Tenants</b>	\$50.00 Deposit
<b>Industrial, Commercial and Business Services, Including Apartment Houses</b>	A deposit in an amount equal to the average bill, but in no case less than \$50.00.
<b>Customer Whose Bill for Service Becomes Delinquent Twice or More in Succession</b>	A deposit in an amount which when added to the original deposit shall equal the amount of the average bill, but in all cases such additional service deposit shall be not less than an amount which when added to the original service deposit will equal \$50.00.
<b>For Bills Unpaid on the First of the First Month Following the Date of Bill Distribution</b>	10% penalty will be added
<b>For Bills Unpaid on the 10<sup>th</sup> of the Second Month Following the Date of Bill Distribution</b>	Service will be discontinued until all bills, penalty, and a \$25.00 service charge have been paid
<b>BOD High Strength Surcharge</b>	\$0.30 per Pound
<b>Suspended Solids High Strength Surcharge</b>	\$0.30 per Pound

Proposed Budget FY 16 – 17

You can find a copy of the proposed budget at: [www.christiansburg.org/budget](http://www.christiansburg.org/budget)

**Town of Christiansburg**  
**Proposed Stormwater Utility Fee Schedule**  
**Effective July 1, 2016**

<b>Residential Rate</b>
Residential properties will be charged a rate of \$6/month for each dwelling unit.

<b>Non-Residential Tiered Rates</b>		
Tier Number	Square feet of impervious area	Monthly Stormwater Utility Fee
1	Impervious area up to 6,060	\$6.00
2	6,061 to 10,000	\$12.00
3	10,001 to 20,000	\$19.80
4	20,001 to 30,000	\$39.61
5	30,001 to 40,000	\$59.41
6	40,001 to 50,000	\$79.21
7	50,001 to 60,000	\$99.01
8	60,001 to 70,000	\$118.81
9	70,001 to 80,000	\$138.62
10	80,001 to 90,000	\$158.42
11	90,001 to 100,000	\$178.22
12	100,001 to 133,000	\$198.02
13	133,001 to 167,000	\$263.37
14	167,001 to 200,000	\$330.70
15	200,001 to 250,000	\$396.04
16	250,001 to 300,000	\$495.05
17	300,001 to 400,000	\$594.06
18	400,001 to 500,000	\$792.08
19	500,001 to 600,000	\$990.10
20	600,001 to 750,000	\$1,188.12
21	750,001 to 1,000,000	\$1,485.15
22	1,000,001 or greater	\$1,980.20

**SUGGESTED CHANGES TO  
PROPOSED ORDINANCE AMENDING CHAPTER 36 “UTILITIES” OF THE  
CHRISTIANSBURG TOWN CODE TO ADOPT ARTICLE X, “STORMWATER UTILITY”**

May 24, 2016

The following summarizes the suggested changes to the draft ordinance as presented at the April 26, 2016 Council Meeting and are presented here for Council consideration for approval concurrent with the Ordinance adoption.

1. **ADD** the following paragraph under Sec. 36-302. Definitions:  
“Adjacent property” means, for the purpose of utility fee assessment, properties owned by a common entity that may apply to be grouped and assigned a tier based on the aggregate impervious area. Consistent with zoning ordinance, right-of-ways are not considered to separate adjacent properties.”
2. **ADD** the following paragraph under Sec. 36-302. Definitions:  
“Hydrologic response” means the manner in which storm water collects, remains, infiltrates, and is conveyed from a property. It is dependent upon several factors including, but not limited to, the presence of impervious area, the size, shape, topographic, vegetative, and geologic conditions of a property, antecedent moisture conditions, and groundwater conditions on a property.”
3. **REVISE** the following paragraph under Sec. 36-302. Definitions which reads as:  
“Undeveloped property” means any parcel which has not been altered from its natural state to disturb or alter the topography or soils on the property in a manner which substantially reduces the rate of infiltration of stormwater into the earth.”  
to read as:  
“Undeveloped property” means any parcel of land which has not been altered from its natural state or which has been modified to such minimal degree that it has a hydrologic response comparable to land in an unaltered natural state. For the purpose of this article, undeveloped land includes property without a structure on a permanent foundation and with less than 500 square feet of impervious area.”
4. **REVISE** the sentence under Sec. 36-303. Establishment of stormwater management utility; stormwater utility fee., paragraph (e) which reads as:  
“Notwithstanding subsection (b) of this section, and consistent with Code of Virginia § 15.2-2114, the stormwater utility fee shall be waived in its entirety for the following.”  
to read as:  
“Notwithstanding subsection (b) of this section, the stormwater utility fee shall be waived in its entirety for the following.”
5. **REVISE** Sec. 36-303. Establishment of stormwater management utility; stormwater utility fee. (e), paragraph (3) which reads as:  
“(3) Cemeteries as defined in Code of Virginia § 54.1-2310.”  
to read as:  
“(4) Cemeteries as defined in Code of Virginia § 54.1-2310.”

**SUGGESTED CHANGES TO  
PROPOSED ORDINANCE AMENDING CHAPTER 36 “UTILITIES” OF THE  
CHRISTIANSBURG TOWN CODE TO ADOPT ARTICLE X, “STORMWATER UTILITY”**

May 24, 2016

6. **ADD** the following paragraph under Sec. 36-303. Establishment of stormwater management utility; stormwater utility fee., paragraph (e), (3) to read as follows:  
“Railroad track rights-of-way (stations, maintenance buildings, or other developed land used for railroad purposes are not exempt); and”
7. **ADD** the following paragraph under Sec. 36-304. Stormwater utility fee calculations:  
“(h) Adjacent properties owned by a common entity may apply to be grouped and assigned a tier based on the aggregate impervious area and billed in a single bill.”
8. **REVISE** the sentence under Sec. 36-307. Billing, enforcement, and interest, paragraph (a) which reads as:  
“However, where a tenant is the person to whom water or sewer service, or both, are billed, and the tenant fails to pay the utility fee, the delinquent utility fee shall be collected from the owner of the property.”  
to read as:  
“However, where a tenant is the person to whom the stormwater utility fee is billed, and the tenant fails to pay the stormwater utility fee, the delinquent stormwater utility fee shall be collected from the owner of the property.”
9. **DELETE** the sentence under Sec. 36-307. Billing, enforcement, and interest, paragraph (a) which reads as:  
“All properties subject to the utility fee shall be issued bills or statements for stormwater utility fees.”
10. **REVISE** the sentence under Sec. 36-307. Billing, enforcement, and interest, paragraph (a) which reads as:  
“As permitted by Code of Virginia § 15.2-2114 (G), such bills or statements may be combined with sewer and water bills levied pursuant to Chapter 36, provided that all charges shall be separately stated.”  
to read as:  
“As permitted by Code of Virginia § 15.2-2114 (G), such bills or statements may be combined with sewer and water bills levied pursuant to this chapter, provided that all charges shall be separately stated.”
11. **ADD** the sentence under Sec. 36-307. Billing, enforcement, and interest, paragraph (a) which reads as:  
“All payments received shall be first credited to stormwater charges, and then to other charges.”

**SUGGESTED CHANGES TO  
PROPOSED ORDINANCE AMENDING CHAPTER 36 “UTILITIES” OF THE  
CHRISTIANSBURG TOWN CODE TO ADOPT ARTICLE X, “STORMWATER UTILITY”**

May 24, 2016

12. **DELETE** the sentence of Sec. 36-307. Billing, enforcement, and interest, paragraph (a) which reads as:  
“The director of finance is hereby authorized and directed to create policies and procedures for the efficient billing and collection of the combined bill, including a policy for allocating payments to the separate charges stated on the combined bill.”
13. **REVISE** Sec. 36-308. Petitions for adjustments, paragraph (f) which reads as:  
“The director of engineering, or the town manager in the case of an appeal, shall make a determination within forty-five (45) days of receipt of a complete submittal for the request for adjustment.”  
to read as:  
“(f) The director of engineering, or in the case of an appeal, the town manager shall make a determination within forty-five (45) days of receipt of a complete submittal for the request for adjustment.”
14. **Add** the following section, “Sec. 36-309. Scope of Responsibility for the Stormwater System.” as follows:  
“(a) The town’s stormwater system consists of rivers, creeks, streams, branches, ponds, drainage ways, channels, ditches, swales, storm sewers, culverts, inlets, catch basins, pipes, and other structures, natural or man-made, within the political boundaries of the Town of Christiansburg which control and/or convey stormwater, through which the town intentionally diverts surface waters from public streets and properties. The town owns or has legal access for purposes of operation, maintenance, and improvements to those segments of the system which are 1) located within public streets, rights-of-way, and easements; 2) are subject to easements, rights-of-way, rights-of-access, rights-of-use, or other permanent provisions for adequate access for operation, maintenance, and/or improvements of systems and facilities; or 3) are located on public lands to which the town has adequate access for operation maintenance, and/or improvements of systems and facilities.
- “(b) The operation, maintenance, and improvement of stormwater infrastructure and facilities which are located on private property or public property not owned by the town and for which there has been no public dedication of such systems and facilities shall be and remain the responsibility of the property owner.
- “(c) It is the intent of this article to protect the public health, safety, and welfare of town property and persons in general. This article shall not create any special duty or responsibility of the town for the benefit of any individual person or property within or without the Town of Christiansburg. All decisions, actions, or inaction by the town related to the operation, maintenance, and improvements of the town’s stormwater system and facilities shall be and remain at the town’s sole discretion. The Town of Christiansburg reserves the right to assert all available immunities and

**SUGGESTED CHANGES TO  
PROPOSED ORDINANCE AMENDING CHAPTER 36 “UTILITIES” OF THE  
*CHRISTIANSBURG TOWN CODE* TO ADOPT ARTICLE X, “STORMWATER UTILITY”**

May 24, 2016

defenses in any action seeking to impose monetary damages upon the town, its officers, employees, and agents, arising out of operation, maintenance, and improvements of its stormwater system.”

15. **Revise** the following, “Sec. 36-309. Severability.”

to read as:

“Sec. 36-310. Severability.”

**AN ORDINANCE AMENDING CHAPTER 36 “UTILITIES” OF THE  
CHRISTIANSBURG TOWN CODE TO ADOPT ARTICLE X, “STORMWATER  
UTILITY,” FOR THE PURPOSE OF ESTABLISHING A STORMWATER  
UTILITY AND SYSTEM OF STORMWATER UTILITY FEES AND CREDITS;  
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Town Council and town staff have discussed the need for increased funding for maintenance of the town’s stormwater infrastructure and for complying with federal and state environmental and stormwater regulations; and,

WHEREAS, Town Council established the Christiansburg Stormwater Stakeholders Committee (“Committee”) in 2015 to evaluate a proposed stormwater utility, including a possible stormwater utility fee structure; and,

WHEREAS, the Committee, which was comprised of representatives from the citizenry, local government, non-profits, and the business community, studied the issues in a series of comprehensive meetings (September 9, 2015 through November 23 2015); and,

WHEREAS, the Committee recommended to the Town Council that a stormwater management program should be established; and,

WHEREAS, the Committee also developed recommendations for a rate structure and the implementation of stormwater charges to fund the costs of complying with federal and state regulations as well as existing stormwater issues, which Town Council and town staff considered in developing this ordinance; and,

WHEREAS, Town Council finds that the proposed stormwater charges developed by the Committee, as modified and set forth in this ordinance, are based on an analysis that demonstrates a rational relationship between the amounts charged and the benefits received; and,

WHEREAS, notice of the intention of the Town Council to consider said ordinance was published two consecutive weeks (April 13, 2016 and April 20, 2016) in *The News Messenger*, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, in addition to extensive public outreach conducted by the Committee, a public hearing was held April 26, 2016 in accordance with Code of Virginia § 15.2-2114 (B), at which citizens were afforded the opportunity to present their opinions and views in support of or in opposition to the proposed stormwater utility; and,

WHEREAS, Council deems proper so to do,

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Christiansburg that Chapter 36 “Utilities” of the *Christiansburg Town Code* is hereby amended and reordained by retitling Article III. “Charges and Rates” as Article III. “Water and Sewer Charges and Rates” and by the adoption of Article X. “Stormwater Utility” as follows:

## **Article X. Stormwater Utility**

### **Sec. 36-300. Authority.**

The town is authorized by Code of Virginia § 15.2-2114 to enact a system of utility fees to support a local stormwater management program consistent with the Virginia Stormwater Management Act (Code of Virginia, Title 62.1, Chapter 3.1, Article 2.3, §§ 62.1-44.15:24, et seq.) and all other state or federal regulations governing stormwater management.

### **Sec. 36-301. Findings and purpose.**

The purpose of this Article is to establish a stormwater utility and impose stormwater utility fees to fund compliance with state and federal regulations pertaining to stormwater management and maintenance of the town's stormwater infrastructure. The town council finds that an adequate and sustainable source of revenue for its stormwater management activities is necessary to protect the general health, safety, and welfare of the residents of the town, and that the town's stormwater management program benefits properties within the town through control of flooding, improvement of water quality, and protection of the town's natural environment.

Council recognizes that stormwater runoff is associated with all improved properties in the town, whether residential or nonresidential, and the quantity and quality of runoff is typically correlated to the amount of impervious surface and land-disturbing activities on the property. Further, the council finds that properties with higher amounts of impervious area contribute greater amounts of stormwater and pollutants to the waters of the Commonwealth and should carry a proportionate burden of the cost of the town's stormwater management program.

The council also recognizes that all property owners of developed properties have a responsibility to contribute to program costs by providing funding for necessary stormwater infrastructure upgrades that reduce pollutants that enter the waters of the Commonwealth, protect and restore streams and other aquatic habitat areas, collect and convey stormwater safely through all parts of the town, and comply with federal and state regulations for water quality improvements.

Therefore, council determines that it is in the best interest of the public to establish a stormwater utility and impose stormwater utility fees on all town property owners and/or their tenants that, to the extent practicable, allocates program costs on an equitable and rational basis related to the amount of impervious area located on their property.

### **Sec. 36-302. Definitions.**

The following words and terms used in this article shall have the following meanings:

"Adjacent property" means, for the purpose of utility fee assessment, properties owned by a common entity that may apply to be grouped and assigned a tier based

on the aggregate impervious area. Consistent with zoning ordinance, right-of-ways are not considered to separate adjacent properties.”

“Developed real property” means real property that has been altered from its natural state by the addition of improvements such as buildings, structures, and other impervious surfaces. For new construction, property shall be considered developed pursuant to this section upon (a) issuance of a certificate of occupancy or (b) certification of the final building permit inspection for those facilities not requiring a certificate of occupancy.

“Developed mixed-use property” for the purpose of this chapter means a developed lot or parcel containing at least one residential unit and impervious area associated with non-residential use.

“Developed nonresidential property” means developed property that does not serve a primary purpose of providing permanent dwelling units. Such property shall include, but is not limited to, commercial properties such as retail, hotels, motels, extended living facilities, restaurants, and offices, industrial properties, parking lots, recreational and cultural facilities, and churches.

“Developed residential property” means a developed lot or parcel containing at least one (1) dwelling unit, common areas, and accessory uses related to but subordinate to the purpose of providing permanent dwelling facilities. Such property may include, but is not limited to, single-family houses, duplexes, apartments, townhouses, condominiums, and mobile homes.

“Dwelling unit” means a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

“Hydrologic response” means the manner in which storm water collects, remains, infiltrates, and is conveyed from a property. It is dependent upon several factors including, but not limited to, the presence of impervious area, the size, shape, topographic, vegetative, and geologic conditions of a property, antecedent moisture conditions, and groundwater conditions on a property.

“Impervious surface area” means the calculated area of a surface that is compacted or covered with material that is highly resistant to infiltration by water, including, but not limited to, most conventionally surfaced streets, structures, sidewalks, parking lots, gravel lots and driveways, and other similar surfaces.

“Revenues” means all rates, fees, assessments, rentals or other charges, or other income received by the stormwater management utility in connection with the management and operation of the system, including amounts received from the investment or deposit of moneys in any fund or account and any amounts contributed by the town, funds provided by developers or individual residents, and the proceeds from sale of general obligation bonds for stormwater projects or stormwater revenue bonds.

“Stormwater billing unit” or “SBU” means the equivalent impervious area of a single-family residential developed property per dwelling unit located within the town based on the statistical average horizontal impervious area of a single-family residence in the town. A SBU equals three thousand and thirty (3,030) square feet of impervious surface area.

“Stormwater billing unit rate” or “SBU rate” means the amount charged for a stormwater billing unit.

“Stormwater management system” or “system” means the stormwater management infrastructure and equipment of the town and all improvements thereto for stormwater control in the town. Infrastructure and equipment shall include structural and natural stormwater control systems of all types, including, without limitation, stormwater structural best management practices, storm drains, conduits, pipelines, pumping and ventilation stations, and other plants, structures, and real and personal property used for support of the system (but not including private drainage systems).

“Stormwater management utility” or “utility” means the system of stormwater utility fees and the enterprise fund created by this article to maintain and operate the town’s stormwater management system.

“Stormwater utility credit manual” or “credit manual” means the Town of Christiansburg manual, as amended from time to time, that serves to provide guidance, procedures, and standards for providing stormwater utility fee credits to property owners that implement on-site systems, facilities, measures, or other actions that mitigate the impact of stormwater runoff on their properties.

“Stormwater utility fee” means the monthly utility charges based upon the SBU rate applied and billed to property owners or occupants of developed residential property, developed nonresidential property and developed mixed use property, all as more fully described in this article.

“Tiered rates” means the rates established for ranges of total impervious areas on developed nonresidential or mixed use properties. Rates for each tier are based on the low end of the impervious range divided by the SBU and multiplied by the SBU rate. Rates established by council can be found in the latest edition of the town stormwater utility fee schedule, which may be amended from time to time by the council.

“Undeveloped property” means any parcel of land which has not been altered from its natural state or which has been modified to such minimal degree that it has a hydrologic response comparable to land in an unaltered natural state. For the purpose of this article, undeveloped land includes property without a structure on a permanent foundation and with less than 500 square feet of impervious area.

**Sec. 36-303. Establishment of stormwater management utility; stormwater utility fee.**

(a) The stormwater management utility is hereby established to provide for the general health, safety and welfare of the town and its residents.

(b) A stormwater utility fee is hereby imposed on every parcel of developed real property in the town that appears on the real property assessment rolls as of December 31 of each year or as assessed by the State Corporation Commission. All stormwater utility fees and other income from the charges shall be deposited into the stormwater management enterprise fund.

(c) The SBU rate to be used for calculating the stormwater utility fee shall be at the rate specified in the latest edition of the stormwater utility fee schedule, which may be amended by ordinance from time to time by town council.

(d) Except as otherwise provided in this article, the impervious area for developed non-residential and mixed-use properties shall be determined by the town using aerial photography, as-built drawings, final approved site plans, professional surveys, field surveys or other appropriate engineering, surveying, and mapping analysis tools.

(e) Notwithstanding subsection (b) of this section, the stormwater utility fee shall be waived in its entirety for the following:

(1) A federal, state, or local government, or public entity, that holds a permit to discharge stormwater from a municipal separate storm sewer system, except that the waiver of charges shall apply only to property covered by any such permit;

(2) Public roads and street rights-of-way that are owned and maintained by state or local agencies including property rights-of-way acquired through the acquisitions process;

(3) Railroad track rights-of-way (stations, maintenance buildings, or other developed land used for railroad purposes are not exempt); and

(4) Cemeteries as defined in Code of Virginia § 54.1-2310.

**Sec. 36-304. Stormwater utility fee calculations.**

Adequate revenues shall be generated to provide for an enterprise fund budget for expansion, operation, and maintenance of the stormwater management system, as well as compliance with regulatory requirements by setting sufficient levels of stormwater utility fees. Income from stormwater utility fees shall not exceed the costs incurred in providing the services and facilities described in this article (though rollover of enterprise funds shall be allowed to remain in the enterprise fund). These fees shall be billed to owners of all property in the town subject to the stormwater utility fee; provided, however, that where a tenant or occupant is the person to whom water or sewer service, or both, are billed, the utility fees may be billed to such tenant or occupant.

(a) For purposes of determining the stormwater utility fee, all properties in the town are classified into one of the following classes:

- (1) Developed residential property;
- (2) Developed mixed-use property;
- (3) Developed nonresidential property; or
- (4) Undeveloped property.

(b) The monthly stormwater utility fee for developed residential property shall equal the SBU rate. However, where more than one dwelling unit is located on a single lot or parcel the owner of the lot or parcel shall be charged a stormwater utility fee that is equal to the SBU rate multiplied by the number of dwelling units located on the lot or parcel.

(c) The monthly stormwater utility fee for developed non-residential property shall be determined by the applicable tiered rate based on the property's total impervious surface area as set forth in the tiered rate structure referenced in section 36-202.

(d) The monthly stormwater utility fee for developed mixed-use property shall be the greater of the fee as calculated by the methods set forth in subsection (b) or subsection (c).

(e) For purposes of impervious area evaluation under the non-residential tier system of charges, impervious surfaces within common areas is included in the impervious area evaluation.

(f) The stormwater utility fee for vacant developed property, both residential and nonresidential, shall be the same as that for occupied property of the same class.

(g) Undeveloped property shall be exempt from the stormwater utility fee; provided, however, that any impervious areas on the property greater than 500 square feet shall be subject to the monthly stormwater utility fee for developed nonresidential property, as set forth above in subsection (c).

(h) Adjacent properties owned by a common entity may apply to be grouped and assigned a tier based on the aggregate impervious area and billed in a single bill.

#### **Sec. 36-305. Stormwater utility fee credits and exemptions.**

(a) The Director of Engineering is authorized to implement a system of credits approved by the town council in accordance with Code of Virginia § 15.2-2114 (D) and § 15.2-2114 (E) that will provide for partial waivers of stormwater utility fees for any property owner who installs, operates, and maintains a stormwater management facility that achieves a permanent reduction in stormwater flow or pollutant loadings. The amount of the waiver shall be based in part on the percentage reduction in

stormwater flow or pollutant loadings, or both, from pre-installation to post-installation of the facility.

(b) Credit amounts are defined in the stormwater credit schedule established in the stormwater utility credit manual. A copy of the stormwater utility credit manual and credit schedule shall be available on the town website and on file with the department of engineering. Nothing shall prevent the town council from modifying the adopted system of credits by resolution from time to time. Credits shall not be issued retroactively.

(c) An application for credits shall be submitted to the director of engineering and shall include a credit application form provided by the director of engineering and necessary documentation to meet the requirements set forth in the credit manual. There is no fee for a credit application.

(d) Continued credit will be subject to the stormwater facility or practice remaining in compliance with the inspection, maintenance, and reporting requirements set forth in the credit manual.

(e) Except for new construction, applications for credits shall be made each year by January 1, with any approved credit to be effective on the following July 1. Applications for credits received after January 1 will be accepted but may not be reviewed until the following year, at the director of engineering's discretion.

**Sec. 36-306. Stormwater management enterprise fund.**

(a) The stormwater management enterprise fund is hereby established as a dedicated enterprise fund. The fund shall consist of revenues generated by stormwater utility fees, as well as all other revenues as defined in Sec. 36-302.

(b) The stormwater management enterprise fund shall be dedicated special revenue used only to pay for or recover costs permitted pursuant to Code of Virginia § 15.2-2114(A), as amended from time to time.

**Sec. 36-307. Billing, enforcement, and interest.**

(a) The stormwater utility fee shall be billed to the owner or tenant of each property subject to the fee. However, where a tenant is the person to whom the stormwater utility fee is billed, and the tenant fails to pay the stormwater utility fee, the delinquent stormwater utility fee shall be collected from the owner of the property. As permitted by Code of Virginia § 15.2-2114 (G), such bills or statements may be combined with sewer and water bills levied pursuant to this chapter, provided that all charges shall be separately stated. The combined bill shall be issued for one (1) total amount. All payments received shall be first credited to stormwater charges, and then to other charges. The bills or statements shall include a date by which payment shall be due. All bills for stormwater utility fees prescribed by this article shall be due and payable the date the water and sewer bill is due and shall be deemed delinquent if not paid in full within such time.

(b) Delinquent stormwater utility fees shall be subject to a penalty in accordance with Code of Virginia § 15.2-105. Interest on the balance of the account shall be imposed and collected on all such delinquent fees in accordance with Code of Virginia § 15.2-105.

(c) A delinquent stormwater utility fee, along with penalty and interest, shall constitute a lien on the property ranking on parity with liens for unpaid taxes and shall be recorded in the public records as set forth in Code of Virginia § 15.2-104 and collected in the same manner as provided for the collection of unpaid taxes or as otherwise permitted by law.

**Sec. 36-308. Petitions for adjustments.**

(a) Any property owner may request an adjustment of a stormwater utility bill by submitting a request in writing to the director of engineering within sixty (60) days after the date the bill is mailed or issued to the property owner. Grounds for adjustment of stormwater utility fees are limited to the following:

(1) An error was made regarding the square footage of the impervious area of the property;

(2) The property is exempt under the provisions of section 36-303 (e);

(3) There is a mathematical error in calculating the stormwater utility fee;

(4) The identification of the property owner invoiced is in error; or

(5) An approved credit was incorrectly applied.

(b) The property owner shall complete a stormwater utility fee adjustment application form available on the town's website or supplied by the director of engineering.

(c) If the application alleges an error in the amount of the impervious area, a scaled plan view of the property's impervious area will be provided by the town depicting all impervious areas within the property boundaries, including buildings, patios, driveways, walkways, parking areas, compacted gravel areas, and any other separate impervious structures identified in the town's impervious area database. This assessment will be the town's initial response to the request for adjustment.

(d) If the applicant is not satisfied with this initial response, the applicant may:

(1) Request a meeting with the director of engineering; and/or,

(2) Submit an appeal to the town manager with a revised plan signed and sealed by a professional engineer or professional land surveyor licensed in the Commonwealth of Virginia attesting to the accuracy of the impervious area measurements.

(e) The requirement for a plan view of the property's impervious area required in subsection (c) above may be waived by the director of engineering, if at the sole

discretion of the director of engineering the error is obvious and is the result of a technical error or oversight by the town. In such case, the town shall be responsible for recalculating the impervious area of the property.

(f) The director of engineering, or in the case of an appeal, the town manager shall make a determination within forty-five (45) days of receipt of a complete submittal for the request for adjustment.

(g) The director of engineering's or town manager's decision on a stormwater utility fee adjustment petition is a final decision from which an aggrieved party may appeal to the Circuit Court of Montgomery County, Virginia.

**Sec. 36-309. Scope of Responsibility for the Stormwater System.**

(a) The town's stormwater system consists of rivers, creeks, streams, branches, ponds, drainage ways, channels, ditches, swales, storm sewers, culverts, inlets, catch basins, pipes, and other structures, natural or man-made, within the political boundaries of the Town of Christiansburg which control and/or convey stormwater, through which the town intentionally diverts surface waters from public streets and properties. The town owns or has legal access for purposes of operation, maintenance, and improvements to those segments of the system which are 1) located within public streets, rights-of-way, and easements; (2) are subject to easements, rights-of-way, rights-of-access, rights-of-use, or other permanent provisions for adequate access for operation, maintenance, and/or improvements of systems and facilities; or (3) are located on public lands to which the town has adequate access for operation, maintenance, and/or improvements of systems and facilities.

(b) The operation, maintenance, and improvement of stormwater infrastructure and facilities which are located on private property or public property not owned by the town and for which there has been no public dedication of such systems and facilities shall be and remain the responsibility of the property owner.

(c) It is the intent of this article to protect the public health, safety, and welfare of town property and persons in general. This article shall not create any special duty or responsibility of the town for the benefit of any individual person or property within or without the Town of Christiansburg. All decisions, actions, or inaction by the town related to the operation, maintenance, and improvements of the town's stormwater system and facilities shall be and remain at the town's sole discretion. The Town of Christiansburg reserves the right to assert all available immunities and defenses in any action seeking to impose monetary damages upon the town, its officers, employees, and agents, arising out of operation, maintenance, and improvements of its stormwater system.

**Sec. 36-310. Severability.**

The provisions of this article shall be deemed severable; and if any of the provisions hereof are adjudged to be invalid or unenforceable, the remaining portions of this article shall remain in full force and effect and their validity unimpaired.

This ordinance shall become effective July 1, 2016. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held \_\_\_\_\_, 2016, the members of the Council of the Town of Christiansburg, Virginia present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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Mayor D. Michael Barber\*

Samuel M. Bishop

Harry Collins

Cord Hall

Steve Huppert

Henry Showalter

Bradford J. Stipes

\*Votes only in the event of a tie vote by Council.

SEAL:

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Michele M. Stipes, Town Clerk

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
MAY 10, 2016 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MAY 10, 2016 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Henry Showalter; Samuel M. Bishop; R. Cord Hall; Harry Collins; Bradford J. Stipes. ABSENT: Steve Huppert.

ADMINISTRATION PRESENT: Town Manager Barry Helms; Assistant Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Treasurer/Finance Director Val Tweedie; Director of Engineering and Special Projects Wayne Nelson; Assistant Director of Engineering Todd Walters; Environmental Project Manager John Burke; Aquatics Director Terry Caldwell; Fire Chief/Fire Marshal Billy Hanks; Police Chief Mark Sisson; Farmers' Market Manager Sarah Belcher; Public Relations Director Melissa Powell; Fire Department Employee Terry Dulaney.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**I. CALL TO ORDER BY MAYOR BARBER.** Mayor Barber stated there was a quorum of Council present.

*Councilman Showalter made a motion to amend the agenda to add a discussion to the Closed Meeting as follows: Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The request pertains to property on Park Street. Councilman Hall seconded the motion and Council voted as polled: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.*

**II. CONSENT AGENDA:**

1. Council meeting minutes of April 26, 2016.

Councilman Hall made a motion to approve the consent agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.

**III. RECOGNITIONS:**

**IV. CITIZEN'S HEARING:**

1. Dale Buckner to address Council regarding a Gospel Singing event. Dale Buckner thanked Council for its time and presented his request for approval to hold the second annual downtown Gospel Singing event, and to close Main Street from the Square to Dunkley Street for August 27, 2016 from 3:00 P.M. to 9:00 P.M. The event is scheduled from 5:00 P.M. to 9:00 P.M. The event will be organized and held exactly

like last year's gospel singing event, with musical groups and food trucks. Mr. Buckner reported that last year's event saw over 1,000 attendees, many of whom were from areas outside Christiansburg, according to Councilman Hall. This year, Mr. Buckner anticipates attendance between 1,100 and 1,500. Mr. Buckner said he has met with the Parks and Recreation Department to discuss the event, and has submitted the required event application and event fees to the Town. He also plans to visit Main Street businesses to notify them of the event and discuss any potential conflicts. Police Chief Sisson reported that there were no issues or problems during last year's event. Councilman Hall made a motion to amend the agenda to add Council discussion and action on this matter, seconded by Councilman Showalter. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye. Mayor Barber added this matter as Item #7a under Discussions by Mayor and Council Members.

2. Citizen Comments:
  - a. No comments.

V. STAFF REPORTS:

- a. Captain Altizer to provide an overview of the Towing Board and how the board regulates tow companies in Christiansburg. Town Manager Helms reported that this matter should have been placed on the agenda for the May 24, 2016 Town Council meeting.

VI. DISCUSSIONS BY MAYOR AND COUNCIL MEMBERS:

1. Ordinance amending Chapter 36 "Utilities" of the Christiansburg Town Code in regards to establishing a stormwater utility and system of stormwater utility fees. Council will take action on the ordinance and fee schedule when it votes on the Annual Budget for Fiscal Year 2016-2017. Council commended the diverse committee that studied and drafted the ordinance, and expressed support for the proposed ordinance as a fair and thorough policy. Councilman Showalter added that he and Councilman Hall attended a work session on this matter and was impressed by the way the committee explained the details of the ordinance and listened to the concerns expressed by citizens. Town Manager Helms noted that a flyer would be sent out with the next water bill notifying residents of the proposed new fee.
2. Discussion regarding a moment of silence (Councilman Collins). Councilman Collins asked Council to consider beginning each Council meeting with a moment of silence, a time to be used as each individual Council member sees fit. Councilman Collins said he was concerned with changes being experienced in the country, and believes a moment of silence would make a statement to the children and citizens of Christiansburg about the importance of freedom and liberty. Councilman Hall said he has talked to members of Council over the years about a moment of silence, to be used as each individual sees fit, and has no concern with the observance. Councilman Stipes said he has given the matter thought, and while he appreciates the intent, would only support a moment of silence if the majority of Council expressed support. He explained it would be easier for him to support the idea if it was a tradition that was under attack, rather than introducing a new practice. He further explained that observing a moment of silence prior to each meeting could take away from moments of silence for specific situations. Councilman Bishop said he has talked with a few people about this idea, and cautioned that Council should know its audience first, and should understand what it means. He further commented that he has not made a decision on whether or not to support the idea. Councilman Showalter agreed that perception was important, and he recommended discussing further once Councilman Huppert was back in town. Mayor Barber recommended calling the practice a "moment of reflection", which would not take away from a "moment of silence" for specific situations, and would allow individuals to decide how to use the time. Mayor Barber asked Town Manager Helms to contact the Town's legal counsel to request an opinion on this matter. It was noted that Montgomery County holds a moment of silence prior to each meeting, with no problems or issues.
3. Resolution for the Renewal of the FY13 Revenue Sharing Projects. Councilman Stipes made a motion to approve the Resolution for the Renewal of the FY13 Revenue Sharing Projects, seconded by Councilman Hall. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye. A copy of the resolution is attached herewith.

4. Request regarding street closures for the Food Truck Rodeo. This is a carryover item from April 26, 2016. Town Manager Helms used an aerial map to indicate the festival location, street closures, food truck and stage locations, and the location of the alcohol sales area. The event will be organized and set up similarly to last year's food truck rodeo. Mr. Franusich said he expects between five and seven thousand visitors based on Police Department estimates. Councilman Stipes said that during the April 26 Council meeting, he asked several times about the specific location of alcohol sales, without receiving an answer, and he recommended that Council take action separately on the requests for street closures and alcohol sales. Councilman Stipes said he supports the food truck rodeo, but, for philosophical reasons, does not support the sale of alcohol on public property. Mayor Barber noted that Council has already voted to approve the sale of alcohol on public property for another event, which would cause a discrepancy if Council votes against the alcohol sales in this request. Councilman Bishop stated his concern regarding the sale of alcohol on public property, and, in response to Mayor Barber's comments, pointed out that Council's previous vote allowing the sale of alcohol during a downtown event was for Montgomery Museum to sell alcohol on private property during its Crooked Road music festival. Councilman Hall said he appreciates the concerns regarding alcohol sales downtown, but after attending the food truck rodeo, understands how much it is enjoyed by citizens and how many people it brings to the downtown area. He is not aware of a single incident involving alcohol during last year's event, and he expressed his appreciation to DCI for its efforts in bringing this event to Christiansburg. Councilman Stipes stressed that his request for the sale of alcohol to occur on private property is a simple one. He has had citizens express concern with this aspect of the event and it is his job to represent the citizens. Mayor Barber said he was inclined to suggest Council take action on the request as a whole, but would support separating the vote if that was the desire of Council. Councilman Showalter said he has attended many of the events hosted downtown by DCI, and stated that the events could not be compared to the "tailgate events" of the past that did experience issues with alcohol. He said he respects the views of Council, but is comfortable supporting the request because of the ample police presence and the lack of issues during prior events. Councilman Collins also expressed his appreciation for DCI's efforts to bring people to the downtown area and voiced his support for the request. Police Chief Sisson reported that there have been no problems related to alcohol during previous events hosted by DCI, and reported on the measures taken by the Police Department to patrol the event. Councilman Hall made a motion to approve the street closures for the food truck rodeo, as requested David Franusich, seconded by Councilman Showalter. Council was polled on the motion as follows: Bishop – Aye, with concerns; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Nay.
5. Aquatic Center Logos. Council was provided a copy of a sign proposal from Ball Park Signs for signs and sign placement at the aquatic center in response to Council's focus on branding at the facility. Mayor Barber and several Council members worked with Ball Park Signs to develop a branding plan, and Mayor Barber used PowerPoint to present Council with the sign designs and placements in the proposal. Total cost of the proposal was \$1,805.00, which would be covered by tourism funding. Council discussed the Ball Park Signs proposal and gave consensus to proceed as recommended at a cost of \$1,805.00.
6. Aquatic Center wall wrap project (Councilman Showalter). Councilman Showalter explained that during discussions with Ball Park Signs regarding branding at the aquatic center, one idea that became clear was that, essentially, the aquatic center was the Town's visitor center. Building on that idea, the group discussed various ideas to provide a photo album of Christiansburg's story to display at the aquatic center. One idea was for a hallway wrap made up of photos from around Town and Town events. Councilman Showalter asked for Council approval to form a committee to design the wrap. Proposed total cost of the wrap would be \$3,200, and \$500 is needed to get the project started. Funds to cover the cost of the wrap are available through tourism. Aquatic Director Terry Caldwell said she is excited the Town is focusing on branding at the aquatic center through signage and the hallway wrap, and she envisions many individuals enjoying looking at the pictures on the wrap. Council gave consensus to proceed with forming a committee to design the hallway wrap.
7. Request by Montgomery – Floyd Regional Library to have the \$10.00 per event Loudspeaker Permit fee waived for the summer concerts on the lawn. The request is for this year and future years. A written request from Paula Alston was included in the agenda packet for Council review. Councilman Hall made a motion to waive the \$10.00 Loudspeaker Permit for the calendar year 2016, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.

7a. Dale Buckner's request for street closures for the second annual downtown gospel singing event. Councilman Hall made a motion to approve the street closures as requested, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.

*Town Manager Helms introduced newly hired Public Relations Director, Melissa Powell, who began working for the Town a week ago. Ms. Powell formerly worked for an advertising agency and the Roanoke Times.*

*Councilman Hall requested that Council reports be moved to precede the closed meeting in anticipation of lengthy discussions, which was agreed upon. See Section VIII.*

8. Closed Meeting:

- a. Councilman Showalter made a motion to enter into a Closed Meeting under (1) Virginia Code Section 2.2-3711(A)(3) for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (2) Virginia Code Section 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and (3) Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The first matter pertains to disposition of property on Peppers Ferry Road, the second matter is for discussion regarding the town manager position, and the third request pertains to property on Park Street. Councilman Hall seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.
- b. Reconvene in Open Meeting.
- c. Certification. Councilman Showalter moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.
- d. Council action on the matter. Councilman Showalter made a motion to appoint Steve Biggs to serve as the Town Manager effective July 1, 2016, seconded by Councilman Stipes. Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye. Mayor Barber reported that he received an email from Councilman Huppert expressing his support for the appointment of Mr. Biggs as Town Manager. Mr. Biggs, who was present, said he has enjoyed watching the meeting of a Council that was engaged, passionate, and well-prepared. He is looking forward to working with the Council and staff of Christiansburg, and he expressed his appreciation for the support of Council.

### VIII. COUNCIL REPORTS:

- a. Councilman Collins said, while he respects the opinions of the Town's legal counsel, he doesn't believe a legal opinion is necessary for voting on the moment of silence matter.

- b. Councilman Bishop reminded Council that the CBAC is waiting on direction from Council on where to focus its efforts. Mayor Barber asked Council to send suggestions to Councilmen Bishop and Showalter.
- c. Councilman Hall reported on the Recreation Advisory Commission meeting held on May 2, which saw good attendance. The next meeting will be held June 6 and discussion will involve adding members to the commission, specifically a high school representative. He then thanked Council for supporting efforts to combat child abuse by recognizing and bringing attention to child abuse prevention month.
- d. Councilman Stipes, on behalf of the Street Committee, reported on measures being taken to decrease the number of accidents on North Franklin Street, near McDonalds. Also, a request has been received to reduce the speed limit on a portion of Roanoke Street, from I-81 to Eastern Corporate Limits. The Street Committee is waiting for crash data before making a recommendation, but doesn't see an immediate concern in that area of town. He then reported that Open Door Baptist Church requested to extend the left turn lane off Roanoke Street into their parking lot, and the street committee intends to recommend approval.
- e. Councilman Showalter reminded Council of the NRV Regional Commission awards dinner tomorrow night, noting that the Town needs to discuss adding a representative to the commission in Scott Weaver's extended absence. He then thanked Wayne Nelson, Director of Engineering and Special Projects, and his staff for the stream restoration along Independence Boulevard.
- f. Mayor Barber asked for recommendations from Council for a representative on the NRV Regional Commission, suggesting that the appointee be a current member of the Planning Commission. Also, Ann Carter's term on the Economic Development Alliance expires soon and she has asked to not be reappointed. Mayor Barber will provide Council with recommendations for consideration.

**IX. TOWN MANAGER'S REPORTS:**

**1. PROGRESS REPORTS AND ANNOUNCEMENTS:**

- Sound Properties in the Christiansburg Industrial Park has requested an extension through September to obtain a Certificate of Occupancy. The previously extended deadline is June 2016. Construction completion date has been set for September 2016. Councilman Hall made a motion to approve the extension request, seconded by Councilman Bishop. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Showalter – Aye; Stipes – Aye.
- Council was provided a summary of the Annual Budget for FY 16-17, and Town Manager Helms explained the noted adjustments that resulted in a positive increase to the fund balance of \$9,796. Council discussed the adjustments and Town Manager Helms provided answers to questions. The proposed budget, including adjustments, is scheduled to go to advertisement tomorrow, and Council can adjust the budget after the Public Hearing, if necessary. Council scheduled a work session for May 24, after the regular Council meeting, to discuss the final draft of the annual budget and to consider Public Hearing comments.
- Council was provided information on the cost increases for the Police Department renovations. Town Manager Helms explained that the initial estimate did not include architectural fees, which explained a portion of the overage.
- Lane striping on Independence Boulevard will be done with paving.
- A swim-a-thon for Help Save the Next Girl will be held at the aquatic center on May 14, 2016. Councilman Showalter said that the Christiansburg High School Chapter of Help Save the Next Girl has been heavily involved in the community and will be participating in the swim-a-thon, and he encouraged Council to support the event by stopping by and making a donation, if possible.

**X. ADJOURNMENT:**

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:15 P.M.

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		April and May 2016	
ADAMS CONSTRUCTION CO.	2,827.03	ASPHALT MIX	
ADVANCED ANALYTICAL SOLUTIONS	56.00		
ALL SEASONS PEST CONTROL, INC	85.00		
ALLMAX SOFTWARE, INC.	2,909.00	WASTEWATER DATA MANAGEMENT	
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	162.00		
ANDERSON & ASSOCIATES INC	20,193.34	CHRISMAN MILL CROSSING, WEST MAIN WATERLINE, PARK ST DRAINAGE ENGINEERING FEES	
ANGLE FLORIST	100.00		
APPLIED INDUSTRIAL TECHNOLOGIES - DIXIE, INC	934.77		
AREA ON AGING	3,697.00	ANNUAL SUPPORT	
ARC3 GASES	165.30		
ATCOM, INC	6,467.00	ADDITIONS TO PHONE SYSTEM	
ATLANTIC EMERGENCY SOLUTIONS, INC	10,540.18	REPAIRS TO FIRE APPARATUS	
ATLANTIC UTILITY SOLUTIONS, INC	3,120.00	METERS FOR NEW LOCATIONS	
AUTO EXPERTS, LLC	90.00		
AUTO ZONE, INC	255.24		
B & K TRUCK ACCESSORIES	275.00		
B & T LAWN CARE LLC	8,720.00	MOWING TOWN FACILITIES	
BAE SYSTEMS, ORDNANCE SYSTEMS, INC	3,960.00	CALIBRATION OF METERS FOR WWTP	
BALLPARK SIGNS	1,467.50		
BANE OIL COMPANY, INC	1,629.98		
BERGLUND CENTER	222.43		
BKT UNIFORMS	424.90		
BLACKSBURG POWER EQUIPMENT	3,114.41	REPAIR MOWERS PW	
BOB'S REFUSE SERVICE, INC.	220.00		
BOONE TRACTOR & IMPLEMENT INC.	910.92		
BOUND TREE MEDICAL, LLC	2,340.26	MEDICAL SUPPLIES RESCUE	
BOWIE SALES, INC.	2,675.87	PIPES AND FITTINGS PUBLIC WORKS	
BRAME SPECIALTY COMPANY INC.	2,687.82	JANITORIAL SUPPLIES	
BSN SPORTS COLLEGIATE PACIFIC	613.18		
CAVALIER EQUIPMENT CORPORATION	40.72		
CDW LLC	762.16		
CENTRAL ELECTRONICS	120.00		
CHA CONSULTING INC	4,720.00	ENGINEERING FEES SEWER INTERCEPTOR STUDY	
CHANNING BETE COMPANY, INC	69.80		
CMC SUPPLY, INC.	3,874.80	WATER SERVICE UPGRADE	
COGSDALE SYSTEMS INC.	67,516.55	ANNUAL MAINTENANCE FEE FOR FINANCIAL SOFTWARE	
CONCRETE PIPE & PRECAST LLC	200.00		
CRAIG'S FIREARM SUPPLY, INC	21,270.50	REPLACE SCOPES ON PD RIFLES	
CROW'S NEST GREENHOUSES	396.95		
D J R ENTERPRISES	8,160.84	YOUTH BASEBALL AND SOFTBALL	
DAN'S GARAGE RADFORD, LLC	103.00		
DAPARAK, INC.	389.54		
DATA NETWORK SOLUTIONS, INC	14,328.00	FIREWALL MAINTENANCE IT	
DCI/SHIRES, INC	79,815.24	PROGRESS PAYMENT DOWNTOWN PROJECT	
DP PACKAGING	405.00		
DUNCAN FORD MAZDA	40,579.30	2016 FORD F350 PUBLIC WORKS	
EAST COAST EMERGENCY VEHICLES, LLC	1,054.28		
EASTERN SUPPLY, INC	1,404.78		
ELECTRICAL SUPPLY CO	3,051.17	TOWN WIDE ELECTRICAL SUPPLIES FOR REPAIR AND MAINTENANCE	
EMS MANAGEMENT & CONSULTANTS, INC	2,250.12	THIRD PARTY BILLING FEE	
EMS TECHNOLOGY SOLUTIONS, LLC	612.00		
EMS, INC	690.00		
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT	
ESRI INC	25,000.00	SOFTWARE LICENSING FEE GIS	
F & R ELECTRIC	250.00		
FAIN AUTOMOTIVE	117.40		
FAMILY MEDICINE OF BLACKSBURG LLC	2,174.00	DRUG TESTING AND VACCINES	
FASTENAL COMPANY	210.98		
FENTON WELL DRILLING, INC	1,680.00	ABANDON WELL AT 1525 ROANOKE STREET	
FERGUSON ENTERPRISES, INC.#75	11,408.43	PIPE AND FITTING FOR WATER AND WASTE WATER	
FIDELITY POWER SYSTEMS	930.46		
FINISH LINE CONSTRUCTION, INC	75,284.96	BLUE LEAF STREAM RESTORATION PHASE 1	
FITNESS CONCEPTS, INC.	350.00		

<b>TOWN OF CHRISTIANSBURG</b>			
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>		<b>April and May 2016</b>	
FLEET ONE, LLC	16,090.88	VEHICLE FUEL TOWN AND PD VEHICLES	
FLEET PRIDE, INC	826.18		
FLINT TRADING, INC.	1,303.75		
FULL SOURCE, LLC	519.37		
G/A SAFETY SUPPLY, INC	2,392.41	SAFETY VESTS	
GALLS, AN ARAMARK COMPANY	3,132.11	SAFTEY SUPPLIES	
GAY AND NEEL, INC.	4,102.50	ENGINEERING SERVICES HUCKLEBERRY TRAIL , MILL LN SUNSET CEMETERY	
GEMPLER'S INC.	188.35		
GODWIN MANUFACTURING CO.,INC.	383.73		
GRAINGER	2,590.83	SUPPLIES FOR WATER AND WASTE WATER	
GUYNN & WADDELL, P.C.	9,104.26	LEGAL SERVICES	
HAJOCÀ CORPORATION	1.64		
HAMANN, INC	8,100.00	MOWING CEMETERY	
HARPER AND COMPANY INC.	105.00		
HARVEY CHEVROLET CORP.	281.83		
HIGHWAY INFORMATION MEDIA, LLC	360.00		
HOLLYBROOK MULCH TRUCKING, INC	192.00		
HOSE HOUSE, INC.	600.74		
HURT & PROFFITT, INC	7,885.00	SILVER LAKE INTERCAPT STUDY DESIGN	
IES COMMERCIAL, INC	685.34		
INFOGROUP/CITY DIRECTORIES	1,620.00		
INNOVATIVE SYSTEMS & SOLUTIONS, INC	5,935.50	SWITCHES FOR IT SERVERS	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	79.73		
JAMES T DAVIS AUTO FINISHES	21.21		
JORDAN OIL CO., INC.	4,021.84	FUEL FOR FIRE DEPT AND RESCUE	
K & N TOOLS, LLC	299.24		
KEY RISK	47,672.64	WORKERS COMP	
KING-MOORE, INC	3,068.50	IT CONSULTING	
KODIAK, LLC	600.00		
KORMAN SIGNS, INC.	4,093.65	SIGNAGE MATERIALS	
LANDSCAPE SUPPLY INC.	337.00		
LAVERY'S SOD FARM	755.00		
LIBERTY FIRE SOLUTIONS, INC	1,950.00	FIRE ALARM INSPECTIONS	
LIDS TEAM SPORT	94.00		
LITTLE RIVER POOL AND SPA, INC	89.90		
LOWES HOME CENTERS, INC.	3,077.71	VARIOUS SUPPLIES FOR REPAIRS AND MAINTENANCE	
MARKETING ON MAIN STREET LLC	828.28		
MCAFEE, INC	225.00		
MCGRADY-PERDUE HEATING & COOLING, INC	139.00		
MEADE TRACTOR	341.30		
METRO HEAVY-DUTY,INC.	357.42		
MONTGOMERY CO FIREFIGHTER & RESCUE ASSOCIATION	50.00		
MONTGOMERY DISTRIBUTORS	1,678.24	SAFETY SUPPLIES	
MUNICIPAL EMERGENCY SERVICES, INC	5,375.74	COVERALLS, COATS FIRE DEPT	
NATIONAL FIRE PROTECTION ASSO	1,305.00	FIRE CODE SUBSCRIPTION	
NATIONAL POOLS OF ROANOKE,INC.	185.56		
NATIONAL WINDOW & DOOR, INC.	142.00		
NEW IMAGE HOME IMPROVEMENT, INC	1,725.00	PAINTING AT PD	
NEW RIVER ENGRAVING	93.73		
NEW RIVER FIRE EXTINGUISHERS	111.00		
NEW RIVER GLASS	110.00		
NEW RIVER VALLEY RESTAURANT SERV.	148.00		
NEW RIVER VALLEY UNWIRED, LLC	275.00		
OFFICE OF THE UNIVERSITY BURSAR	430.29		
OLD DOMINION BRUSH	325.84		
OLD TOWN PRINTING & COPYING	286.23		
OMNI DISTRIBUTION, INC	780.00		
O'REILLY AUTO PARTS	1,195.57		
PCM-G	42,105.38	NEW DESKTOP COMPUTER REPLACEMENTS	
PET WASTE ELIMINATOR	150.99		
PETERS AQUATICS	25.00		
POWER ZONE	1,866.13		
PRECISE DIGITAL	8,247.00	SOFTWARE LICENSING FEE PD	
PRECISION GLASS & UPH. INC.	224.22		

<b>TOWN OF CHRISTIANSBURG</b>			
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>		<b>April and May 2016</b>	
PRICE BUILDERS, INC	31,256.35	PD THIRD FLOOR RENOVATIONS	
PRINTECH INC.	662.11		
PRO CHEM INC	323.50		
PROFESSIONAL COMMUNICATIONS	4,375.00	MAINTENANCE 911 CONSOLES	
PRO-LINE TRUCK & TRAILER SALES	3,200.00	TRAILER FOR STORAGE FOR FARMERS MARKET	
QUALITY TIRE & BRAKE SERVICE	4,166.00	REPAIR AND REPLACE VEHICLE TIRES TOWN WIDE	
REDLINE TIRE AND LUBE	67.85		
REYNOLDS ARCHITECTS INC.	5,655.80	ARCHITECTURAL FEES PD 3RD FLOOR	
ROBERTS OXYGEN COMPANY, INC	844.50		
S.J. CONNER & SONS INC.	195.25		
SAFE AIR SYSTEMS	1,002.83		
SAFETY SMART GEAR	399.56		
SANICO, INC	4,142.64	JANITORIAL SUPPLIES	
SERVICE COMMUNICATION	3,765.15	INSTALLATION OF ALARM EQUIPMENT PD	
SHELOR MOTOR MILE	4,696.23	VEHICLE REPAIR AND MAINTENANCE	
SHENANDOAH VALLEY WATER	36.20		
SHERWIN-WILLIAMS	61.76		
SHI INTERNATIONAL CORP	6,533.91	SOFTWARE LICENSES	
SHRED-IT US JV LLC	159.65		
SIGN-A-RAMA	372.65		
SOUTHERN COMPUTER WAREHOUSE, INC	5,471.59		
SOUTHERN STATES	76,969.72	MATERIALS CULVERT REPLACEMENT N FRANKLIN	
STAPLES BUSINESS ADVANTAGE	374.15		
STATE ELECTRIC SUPPLY CO.,INC.	385.65		
STEEL SERVICES, INC.	529.42		
STONER, INC	81.74		
SUSAN SWAN CONSULTING	750.00		
SWIM AND TRI, LLC	1,360.75		
TAYLOR OFFICE & ART SUPPLY,INC	21,310.85	OFFICE SUPPLIES AND DESKS VARIOUS DEPARTMENTS	
TEMPLETON-VEST	1,210.00		
TENCARVA MACHINERY CO.	1,907.00		
THOMPSON TIRE & MUFFLER	5,153.23	tire replacements and repairs	
TIDY SERVICES	1,335.90		
TOWN OF BLACKSBURG	1,058.50		
TRANE	22,064.81	AQUATICS REPLACEMENT COMPRESSORS	
UNIFIRST CORPORATION	186.88		
UNITED RENTALS,INC.	1,587.51		
USA BLUE BOOK	1,142.35		
VA INFORMATION TECHNOLOGIES AGENCY	52.74		
VIRGINIA BUSINESS SYSTEMS	286.68		
VIRGINIA FIRE PREVENTION ASSOCIATION, INC.	300.00		
VIRGINIA MUNICIPAL LEAGUE	9,719.00	ANNUAL DUES	
VIRGINIA UTILITY PROTECTION SERVICE, INC	380.10		
WETLAND STUDIES AND SOLUTIONS, INC	33.29		
WILSON BROTHERS INCORPORATED	342.82		
WITMER PUBLIC SAFETY GROUP, INC	6,525.00	SAFETY SUPPLIES RESCUE	
WORDSPRINT	212.30		
<b>TOTAL BILLS TO BE PAID MAY 27, 2016</b>	<b>899,022.79</b>		

**TOWN OF CHRISTIANSBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**April and May 2016**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ADVANCE AUTO PARTS	131.36	
ATLANTIC EMERGENCY SOLUTIONS	5,615.17	REPAIR FD TRUCK
BLUE RIDGE COPIER/ETHOS TECHNOLOGIES	9.58	
COOKS CLEAN CENTER	12.60	
DUNCAN FORD MAZDA	76.46	
GATES FLOWERS AND GIFTS	85.00	
LANCASTER, INC	230.76	
MUNICIPAL EMERGENCY SERVICES DEPOSITORY ACCT	201.08	
PROFESSIONAL COMM	3,512.80	UHF RADIO CONV & TRUNKING ANALOG CONV & LTR. 1024 CH, 5 WATT, COLOR DISP
TOWN OF CHRISTIANSBURG	704.48	COUNTY GAS & DIESEL - APRIL USE
VERIZON	361.14	
<b>TOTAL PAID BILLS</b>	<b>10,940.43</b>	

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		April and May 2016	
VENDOR	AMOUNT PAID	DESCRIPTION	
AIRGAS NATIONAL CARBONATION	1,009.46	CARBON DIOXIDE FOR POOL	
ANGLE FLORISTS	87.50		
ANTHEM BLUE CROSS	231,754.51	EMPLOYEE HEALTH INSURANCE	
ANTHEM LIFE INSURANCE COMPANY	3,129.69	EMPLOYEE LIFE INSURANCE	
APPALACHIAN POWER	79,893.08	ELECTRIC BILLS TOWN	
AT & T	376.54		
ATMOS ENERGY	4,368.48	NATURAL GAS BILL TOWN	
BALLPARK SIGNS	225.00		
BOSTON MUTUAL LIFE INS	1,925.28	EMPLOYEE PAID INSURANCE	
BOXLEY ASPHALT LLC	375.36		
BRIGHT SERVICES	2,170.92	PW TEMP	
CANNON SOLUTIONS	37.04		
CARDMEMBER SERVICES	21,319.72	MATERIALS & SUPPLIES 8123.68 DUES 919 SCHOOLS 4835. TRAVEL 3062.61 COMPUTER 2702.88 FIRE/ RESC RECRUITING 1676.55 UNIFORMS 0.00	
CHANDLER CONCRETE	1,053.05	PUBLIC WORKS, REPAIRS AND COLUMBIARIUM	
CITIZENS	1,820.00	INTERNET SERVICES	
COGSDALE SYSTEMS	8,300.00	1800 WEB UPGRADE ACA COMPLIANCE SOFTWARE 6500	
COLD STONE CREAMERY	336.00		
COLONIAL LIFE & ACCIDENT INSURANCE	1,100.76	EMPLOYEE PAID LIFE INSURANCE	
CONCRETE PIPE	856.57		
CROSSEPOINTE CONFERENCE CENTER	234.00		
DELL MARKETING	2,050.15		
DE LAGE LANDEN	768.00	COPIERS PD	
DELTA DENTAL	9,214.62	EMPLOYEE INSURANCE 2 MONTHS	
DONS AUTO CLINIC	1,012.95	VEHICLE REPAIRS	
DUES AND MEMBERSHIP	240.00	bldg 40 fire 200	
EASTERN VAULT COMPANY	990.60		
ECK SUPPLY	201.65		
EDIBLE ARRANGEMENTS	187.42		
ELIZABETH RIVER TUNNELS	4.00		
EXXON MOBIL	49.44		
FEDERAL EXPRESS	230.70		
FIDELITY NATIONAL TITLE	151,318.00	LAND PURCHASE 10 MILL LANE	
GENWORTH LIFE INSURANCE COMPANY	459.15		
GOV DEALS	75.33		
HI-D-HO DOG TRAINING	1,920.00	RECREATION CLASS	
HOME DEPOT	1,344.45	REPAIR AND MAINTENANCE	
KEY RISK INSURANCE	47,672.64	WORK COMP INSURANCE	
KROGER	1,124.05		
LINKOUS, CHELESTA	200.00		
LUMOS NETWORKS INC	991.15		
MONTGOMERY PUBLISHING LLC	805.00		
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	50,816.08	TIPPING CHARGES	
NORFOLK AND SOUTHERN CORPORATION	1.00		
NRV UNWIRED	275.00		
NEW RIVER VALLEY PIZZA LLC	810.31		
NORTHEASTERN SUPPLY COMPANY	65.49		
OTIS ELEVATOR	675.69		
PEPSI BOTTLING COMPANY	504.00	HARKRADER CONCESSIONS REC PROGRAMS	
PETTY CASH	72.52		
RADFORD UNIVERSITY	144.00		
RE MICHAEL COMPANY	31.85		
REFUND EMS THIRD PARTY	71.84		
REFUND FEES REC DEPT	560.00		
REFUND TAXES	1,099.30		
REFUND WATER	2,108.76		

<b>TOWN OF CHRISTIANSBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>		<b>April and May 2016</b>
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
REIMBURSEMENTS EMPLOYEES	1,694.96	work boot allowances
ROANOKE TIMES	1,869.44	JOB AND MEETING POSTINGS LEGAL POSTINGS
SAMS CLUB	1,826.12	HARKRADER CONCESSIONS REC PROGRAMS
SCHOOLS	9,103.93	FIRE 880 planning HR 1173.78 AQ 25 PD 6854.15 rescue 171
SCI-MED WASTE SYSTEMS	44.50	
SELECTIVE INSURANCE	27,801.16	LIABILITY INSURANCE
SHENTEL	380.80	
SISSON & RYAN LLC	7,345.55	STONE, GRAVEL, SAND VARIOUS TOWN PROJECTS
SITEONE LANDSCAPE SUPPLY HOLDING LLC	390.04	
SOUTH EASTERN SECURITY CONSULTANTS	570.00	
SOUTHERN REFRIDGERATION CORP	547.09	
SPRINT	68.94	
SUPER SHOES STORES	515.95	
STAND ENERGY	2,746.54	NATURAL GAS AQUATICS CENTER
TENNESSEE RIVER BOAT COMPANY	215.00	
TRAVEL	1,637.50	PW 248.29 POLICE 1242.00 BLDG 60.33 ENG 86.88
TRACTOR SUPPLY	872.56	
TREASURER OF VIRGINIA	600.00	
US CELLULAR	487.08	
UNIFIRST	45.12	
UNITED PARCEL SERVICE	21.24	
VALCH, MICHAEL	145.00	
VERIZON	5,542.51	PHONE SERVICE
VERIZON WIRELESS	4,962.61	
VRS	165,119.58	VRS RETIREMENT DEC
VIRGINIA ASSOCIATION OF COUNTIES	540.38	STANDARD DISABILITY INSURANCE
VIRGINIA DEPARTMENT OF TREASURY	10.21	PERMITS AND LICENSES DEQ
VIRGINIA DEPARTMENT OF MOTOR VEHICLES	860.00	DMV STOPS
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS	225.00	
VIRGINIA RETIREMENT SYSTEM VRS	165,119.58	
VOLSAP	1,755.00	FIRE FIGHTERS RETIREMENT
WELLS FARGO	103,571.89	LOAN PAYMENT
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>10,940.43</b>	
<b>TOTAL PAID BILLS</b>	<b>1,145,516.16</b>	
<b>BILLS TO BE PAID</b>	<b>899,022.79</b>	
<b>GRAND TOTAL</b>	<b>2,055,479.38</b>	

## R E S O L U T I O N

### AUTHORIZING A LOCAL OFFICIAL TO EXECUTE AGREEMENTS WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) DURING THE YEAR 2016

WHEREAS, the Town of Christiansburg desires to have and maintain a safe and efficient road system; and

WHEREAS, from time to time the Town of Christiansburg and the Virginia Department of Transportation (VDOT) work together to enhance the transportation system; and

WHEREAS, certain agreements between the Town of Christiansburg and VDOT must be executed for this cooperative work to be accomplished.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Christiansburg does hereby authorize the Town Manager, to execute agreements during the year 2016, and any modifications to such agreements, with VDOT as needed to advance transportation projects.

Upon a call for an aye and nay vote on the foregoing resolution on a motion by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_ at a regular meeting of the Council of the Town of Christiansburg, Virginia held May 24, 2016, the members of the Council of the Town of Christiansburg, Virginia present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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Mayor D. Michael Barber\*

Samuel M. Bishop

Cord Hall

Steve Huppert

Henry Showalter

Bradford J. Stipes

Harry Collins

\*Mayor votes only in the event of a tie vote by Council.

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Michele M. Stipes  
Clerk of Council

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D. Michael Barber, Mayor  
Mayor