



AMENDED AGENDA

WORK SESSION OF TOWN COUNCIL – 6:00 P.M.
REGULAR MEETING OF TOWN COUNCIL – 7:00 P.M.
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
MAY 9, 2017

WORK SESSION

- I. Call to order by Mayor Barber.
- II. [Discussion regarding the Annual Budget for FY 2017 – 2018.](#)
- III. Adjournment

-----*Recess until 7:00 P.M.*-----

REGULAR MEETING

- I. CALL TO ORDER
 - A. Moment of Reflection
 - B. Pledge of Allegiance
- II. ADJUSTMENT OF THE AGENDA
- III. PUBLIC HEARINGS
 - A. [Conditional Use Permit request by ETR Investments for a Game Room in the B-3 General Business District at 77 Scattergood Drive NW \[Tax No. 496-20 4\].](#)
- IV. CONSENT AGENDA
 - A. [Meeting Minutes of April 18, 2017 and April 25, 2017.](#)
 - B. Schedule Public Hearings:
 1. June 13, 2017 - An Ordinance to Vacate Public Rights-of-Way for Portions of Pin Oak Drive and Twisted Oak Drive to convert to private drives contained in Phases XI, XII, XIII (currently under construction) of Oak Tree Townhomes Subdivision to convert to private drive for Roger and Barbara J. Woody.
 2. June 27, 2017 - An Ordinance to Amend Chapter 42 “Zoning” of the Christiansburg Town Code in regards to permit “Clubs/Lodges” with a Conditional Use Permit in the I-2 General Industrial District.

3. June 27, 2017 - Contingent on the above item, a Conditional Use Permit request for Club/Lodge (Applicant: Moose Lodge) in the I-2 General Industrial zoning district at 225 Industrial Drive.
4. June 27, 2017 - An Ordinance to Amend Chapter 4 "Advertising" and Chapter 42 "Zoning" for the purpose of regulating the time, place, and manner for displaying signs in the Town of Christiansburg.

C. Public Hearing for FY 2017-2018 rates and fees to be rescheduled.

D. Annual request by Montgomery-Floyd Regional Library to waive Loud Speaker Permit fees for 2017.

E. Proclamations for the month of May:

- Nurses Week, May 6-12, 2017
- Travel and Tourism Week, May 7-13, 2017
- Infrastructure Week, May 15-19, 2017
- Police Week, May 15-21, 2017
- EMS Week, May 21-27, 2017
- Public Works Week, May 21-27, 2017
- Water Safety Month
- Building Safety Month

V. CITIZEN COMMENTS

VI. INTRODUCTIONS AND PRESENTATIONS

VII. OLD BUSINESS

A. Council action on:

1. Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential. The Public Hearing was held April 25, 2017.
2. Contingent upon the above rezoning request, a Conditional Use Permit request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW for a Planned Housing Development in the R-3 Multi-Family Residential District. The Public Hearing was held April 25, 2017.

VIII. NEW BUSINESS

- A. Approval of construction contract for the Downtown and Primary Street Extension Paving project, subject to final review and approval by legal counsel. (Nelson)
- B. Approval of Professional Services Contract for the Arrowhead Sewer System Evaluation Survey and Infiltration and Inflow Study, subject to final review and approval by legal counsel. (Nelson)
- C. Approval of Professional Services Contract for the Church, Rigby, Ellett Drainage Improvements, King Street Extension project, subject to final review and approval by legal counsel. (Nelson)
- D. Reappointment of Matthew Carroll to the Fire and Rescue Commission.

IX. COMMITTEE REPORTS

X. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

- 1. Report by Wayne Nelson, Director of Engineering, on the North Franklin/Cambria Street intersection improvement project.

XI. COUNCIL REPORTS

XII. OTHER BUSINESS

XIII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, May 23, 2017 at 7:00 P.M.

Valerie Tweedie

From: Sheryl Stephens <sstephens@daa.com>
Sent: Wednesday, May 03, 2017 4:47 PM
To: Wayne Nelson; Randy Wingfield; Valerie Tweedie; Justin St. Clair; Jessie Nester
Cc: Ryan Hendrix; James Lanciaene
Subject: Option 4
Attachments: Option 4 - Summary Sheet and Related Tables.pdf

Everyone:

I have made a few changes to OPTION 3 – which resulted in OPTION 4.

WATER:

- As discussed, increased the charges for usage of water in excess of 50,000 gallons to 85% of the rate for usage less than 50,000 (in OPTION 3 it was 65%).
- I left the minimum charge at \$12.25 (as in Option 3) but adjusted the rate from \$7.25 / \$4.71 to \$6.80 / \$5.78.
- Note: the ending reserve is \$366,000 – a bit less than in Option 3. (As you know, reducing the reserve allows us to squeeze the rate down a bit.)

SEWER:

- I reduced the \$9.00/1,000 gallons to \$8.50. This also reduces the ending reserves.

As you can see on the summary sheet – the customers using 1,000 gallons or less have a 50 cents reduction in the monthly bill. The increase for 2,000 gallons is \$14.80 and it is \$15.46 for 3,000 gallons. That is only a tiny bit better than Option 3. As for the non-residential users – some additional cost has been shifted to those users – but not a significant amount – because – even though I increased the charges for water in excess of 50,000, I decreased the sewer rates by 50 cents per 1,000 gallons – which all the customers benefit from.

Mr. Stipes had a question about the % of the water increase that can be attributed to the increase in the wholesale water cost. The water budget for FY18 increased by \$1.33 million; of that increase, \$637,146 is attributed to the wholesale water expenses (47.7% of the increase in the costs is related to the NRV increase).

I am attaching:

- Option 4 Summary
- Table showing the # and % of residential customers in the usage categories and the # and % of non-residential customers in the usage categories.
- Table showing the current and projected rates for a few non-residential customers of various types and usage (I tried to pick a broad range of customer types and included some restaurants, the hotels and grocery stores).

I think this includes the specific items we discussed last night. If I overlooked anything, let me know.

Sheryl S. Stephens

Sr. Community Resource Specialist / Associate
Site Development and Infrastructure

Draper Aden Associates

Engineering • Surveying • Environmental Services

Lasting Positive Impact

direct 804.261.2915 / fax 804.264.8773 / mobile 804.402.2354

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OPTION 4 - Summary

The minimum charge includes 1,000 Gallons

Non-Residential Consumption > 50,000 is at a Reduced Rate (85% of Rate for < 50,000 gallons)

	WATER					
	Projected Fees and Rates					
	FY17	FY18	FY19	FY20	FY21	FY22
Minimum Rate (per Month)	\$ 11.00	\$ 12.25	\$ 12.25	\$ 14.75	\$ 14.75	\$ 17.25
Rate per 1,000 Gallons (up to 50,000 gallons)	\$ 6.14	\$ 6.80	\$ 6.80	\$ 7.80	\$ 7.80	\$ 9.30
Rate per 1,000 Gallons (over 50,000 gallons)	\$ 4.00	\$ 5.78	\$ 5.78	\$ 6.63	\$ 6.63	\$ 7.91

	Projected Revenues, Expenses and Reserves					
	FY17	FY18	FY19	FY20	FY21	FY22
Summary:						
Revenue from Water Sales	\$ 3,178,100	\$ 4,332,531	\$ 4,369,755	\$ 5,142,625	\$ 5,186,329	\$ 6,192,924
Other Revenue	\$ 476,000	\$ 2,546,000	\$ 510,000	\$ 512,000	\$ 514,000	\$ 519,000
Total Revenue	\$3,654,100	\$6,878,531	\$ 4,879,755	\$ 5,654,625	\$5,700,329	\$6,711,924
Operating and Capital Expenses	\$ 3,941,854	\$ 5,251,705	\$ 5,394,981	\$ 6,341,369	\$ 5,760,943	\$ 5,863,234
Debt Service	\$ 273,697	\$ 273,743	\$ 273,436	\$ 468,697	\$ 468,808	\$ 811,268
Total Expenses	\$4,215,551	\$5,525,448	\$ 5,668,417	\$ 6,810,066	\$6,229,751	\$6,674,502
Net Revenues after Debt Service	\$ (561,451)	\$1,353,083	\$ (788,662)	\$ (1,155,441)	\$ (529,423)	\$ 37,422
Beginning Reserve		\$ 200,000	\$ 1,803,083	\$ 1,264,422	\$ 358,980	\$ 79,557
Additions to Reserve		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Increase/Decrease to Reserve/Net Revenue		\$ 1,353,083	\$ (788,662)	\$ (1,155,441)	\$ (529,423)	\$ 37,422
Ending Reserve		\$ 200,000	\$1,803,083	\$ 1,264,422	\$ 358,980	\$ 79,557

	WASTEWATER					
	Projected Fees and Rates					
	FY17	FY18	FY19	FY20	FY21	FY22
Minimum Rate (per Month)	\$ 15.00	\$ 13.25	\$ 13.25	\$ 16.00	\$ 16.00	\$ 16.00
Rate per 1,000 Gallons (all usage over minimum)	\$ 8.50	\$ 8.50	\$ 8.50	\$ 8.50	\$ 8.50	\$ 8.50

	Projected Revenues, Expenses and Reserves					
	FY17	FY18	FY19	FY20	FY21	FY22
Summary:						
Revenue from Sewer Sales	\$ 4,240,000	\$ 4,845,287	\$ 4,888,847	\$ 5,240,116	\$ 5,287,636	\$ 5,335,156
Other Revenue	\$ 240,000	\$ 2,290,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000
Total Revenue	\$4,480,000	\$7,135,287	\$ 5,128,847	\$ 5,480,116	\$5,527,636	\$5,575,156
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating and Capital - System and Connections	\$ 1,525,352	\$ 3,332,215	\$ 1,928,077	\$ 2,691,856	\$ 2,207,314	\$ 2,594,886
Operating and Capital - WWTP	\$ 2,056,018	\$ 3,036,887	\$ 2,936,903	\$ 2,111,819	\$ 2,792,296	\$ 2,059,970
Debt Service	\$ 961,380	\$ 961,434	\$ 754,259	\$ 754,285	\$ 924,596	\$ 579,776
Total Expenses	\$4,542,750	\$7,330,537	\$ 5,619,239	\$ 5,557,960	\$5,924,206	\$5,234,633
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Revenue after Debt Service	\$ (62,750)	\$ (195,250)	\$ (490,392)	\$ (77,844)	\$ (396,570)	\$ 340,523
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Reserve	\$ -	\$ 200,000	\$ 254,750	\$ 14,358	\$ 186,514	\$ 39,944
Additions to Reserve	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Increase/Decrease to Reserve/Net Revenue	\$ -	\$ (195,250)	\$ (490,392)	\$ (77,844)	\$ (396,570)	\$ 340,523
Ending Reserve		\$ 200,000	\$ 254,750	\$ 14,358	\$ 186,514	\$ 39,944

Comparison of Current and Projected Water and Sewer Bills								
Consumption (Gallons Per Month)	Current Water Bill	Current Sewer Bill	Current (Combined) Water and Sewer Bill	Projected Water Bill	Projected Sewer Bill	Projected (Combined) Water and Sewer Bill	\$ Increase (or Decrease)	% Increase (or Decrease)
Minumum charge	\$ 11.00	\$ 15.00	\$ 26.00	\$ 12.25	\$ 13.25	\$ 25.50	\$ (0.50)	-1.9%
1,000	\$ 11.00	\$ 15.00	\$ 26.00	\$ 12.25	\$ 13.25	\$ 25.50	\$ (0.50)	-1.9%
2,000	\$ 11.00	\$ 15.00	\$ 26.00	\$ 19.05	\$ 21.75	\$ 40.80	\$ 14.80	56.9%
3,000	\$ 17.14	\$ 23.50	\$ 40.64	\$ 25.85	\$ 30.25	\$ 56.10	\$ 15.46	38.0%
4,000	\$ 23.28	\$ 32.00	\$ 55.28	\$ 32.65	\$ 38.75	\$ 71.40	\$ 16.12	29.2%
5,000	\$ 29.42	\$ 40.50	\$ 69.92	\$ 39.45	\$ 47.25	\$ 86.70	\$ 16.78	24.0%
6,000	\$ 35.56	\$ 49.00	\$ 84.56	\$ 46.25	\$ 55.75	\$ 102.00	\$ 17.44	20.6%
7,000	\$ 41.70	\$ 57.50	\$ 99.20	\$ 53.05	\$ 64.25	\$ 117.30	\$ 18.10	18.2%
8,000	\$ 47.84	\$ 66.00	\$ 113.84	\$ 59.85	\$ 72.75	\$ 132.60	\$ 18.76	16.5%
9,000	\$ 53.98	\$ 74.50	\$ 128.48	\$ 66.65	\$ 81.25	\$ 147.90	\$ 19.42	15.1%
10,000	\$ 60.12	\$ 83.00	\$ 143.12	\$ 73.45	\$ 89.75	\$ 163.20	\$ 20.08	14.0%
50,000	\$ 305.72	\$ 423.00	\$ 728.72	\$ 345.45	\$ 429.75	\$ 775.20	\$ 46.48	6.4%
100,000	\$ 505.71	\$ 848.00	\$ 1,353.71	\$ 634.45	\$ 854.75	\$ 1,489.20	\$ 135.49	10.0%
125,000	\$ 605.71	\$ 1,060.50	\$ 1,666.21	\$ 778.95	\$ 1,067.25	\$ 1,846.20	\$ 179.99	10.8%
150,000	\$ 705.71	\$ 1,273.00	\$ 1,978.71	\$ 923.45	\$ 1,279.75	\$ 2,203.20	\$ 224.49	11.3%
200,000	\$ 905.71	\$ 1,698.00	\$ 2,603.71	\$ 1,212.45	\$ 1,704.75	\$ 2,917.20	\$ 313.49	12.0%

Option 4
Water and Sewer Bills for Non-Residential Customers

Type of Business	Monthly Consumption	Current Charges			Proposed Charges (OPTION 4)			Increase (Decrease) \$	Increase (Decrease) %
		Water	Sewer	Combined Water and Sewer	Water	Sewer	Combined Water and Sewer		
Body Shop	570	\$ 11.00	\$ 15.00	\$ 26.00	\$ 12.25	\$ 13.25	\$ 25.50	\$ (0.50)	-1.9%
Office	1,030	\$ 11.00	\$ 15.00	\$ 26.00	\$ 12.45	\$ 13.51	\$ 25.96	\$ (0.04)	-0.2%
Pest Control Service	2,100	\$ 11.61	\$ 15.85	\$ 27.46	\$ 19.73	\$ 22.60	\$ 42.33	\$ 14.87	54.2%
Retail	2,550	\$ 14.38	\$ 19.68	\$ 34.06	\$ 22.79	\$ 26.43	\$ 49.22	\$ 15.16	44.5%
Animal Clinic	3,840	\$ 22.30	\$ 30.64	\$ 52.94	\$ 31.56	\$ 37.39	\$ 68.95	\$ 16.01	30.2%
Dentist	4,000	\$ 23.28	\$ 32.00	\$ 55.28	\$ 32.65	\$ 38.75	\$ 71.40	\$ 16.12	29.2%
Medical Office	5,080	\$ 29.91	\$ 41.18	\$ 71.09	\$ 39.99	\$ 47.93	\$ 87.92	\$ 16.83	23.7%
Animal Clinic	5,400	\$ 31.88	\$ 43.90	\$ 75.78	\$ 42.17	\$ 50.65	\$ 92.82	\$ 17.04	22.5%
Funeral Home	6,010	\$ 35.62	\$ 49.09	\$ 84.71	\$ 46.32	\$ 55.84	\$ 102.15	\$ 17.44	20.6%
Gas/Convenience Store	7,160	\$ 42.68	\$ 58.56	\$ 101.24	\$ 54.14	\$ 65.61	\$ 119.75	\$ 18.51	18.3%
Restaurant	35,920	\$ 219.27	\$ 303.32	\$ 522.59	\$ 249.71	\$ 310.07	\$ 559.78	\$ 37.19	7.1%
Grocery	37,200	\$ 227.13	\$ 314.20	\$ 541.33	\$ 258.41	\$ 320.95	\$ 579.36	\$ 38.03	7.0%
Restaurant	82,700	\$ 436.51	\$ 700.95	\$ 1,137.46	\$ 534.46	\$ 707.70	\$ 1,242.16	\$ 104.70	9.2%
Hotel	128,100	\$ 618.11	\$ 1,086.85	\$ 1,704.96	\$ 796.87	\$ 1,093.60	\$ 1,890.47	\$ 185.51	10.9%
Restaurant	146,400	\$ 691.31	\$ 1,242.40	\$ 1,933.71	\$ 902.64	\$ 1,249.15	\$ 2,151.79	\$ 218.08	11.3%
Large Box Retail	155,100	\$ 726.11	\$ 1,316.35	\$ 2,042.46	\$ 952.93	\$ 1,323.10	\$ 2,276.03	\$ 233.57	11.4%
Restaurant	192,300	\$ 874.91	\$ 1,632.55	\$ 2,507.46	\$ 1,167.94	\$ 1,639.30	\$ 2,807.24	\$ 299.78	12.0%
Restaurant	227,700	\$ 1,016.51	\$ 1,933.45	\$ 2,949.96	\$ 1,372.56	\$ 1,940.20	\$ 3,312.76	\$ 362.80	12.3%
Hotel	244,400	\$ 1,083.31	\$ 2,075.40	\$ 3,158.71	\$ 1,469.08	\$ 2,082.15	\$ 3,551.23	\$ 392.52	12.4%
Hotel	330,000	\$ 1,425.71	\$ 2,803.00	\$ 4,228.71	\$ 1,963.85	\$ 2,809.75	\$ 4,773.60	\$ 544.89	12.9%
Manufacturing	1,102,100	\$ 4,514.11	\$ 9,365.85	\$ 13,879.96	\$ 6,426.59	\$ 9,372.60	\$ 15,799.19	\$ 1,919.23	13.8%

Residential and Non-Residential Customers by Usage

Residential Customers			
Consumption - Monthly		# of Customers	% of Customers
< 1,000	Gallons	1,029	12%
1,001 - 2,000	Gallons	1,567	18%
2,001 - 3,000	Gallons	1,834	21%
3,001 - 4,000	Gallons	1,599	19%
4,001 - 5,000	Gallons	1,030	12%
5,001 - 6,000	Gallons	631	7%
6,001 - 7,000	Gallons	382	4%
7,001 - 8,000	Gallons	204	2%
8,001 - 9,000	Gallons	114	1%
9,001 - 10,000	Gallons	66	1%
in excess of 10,000	Gallons	<u>158</u>	2%
		8,614	100%
Non-Residential Customers			
Consumption - Monthly		# of Customers	% of Customers
< 1,000	Gallons	167	28%
1,001 - 2,000	Gallons	86	14%
2,001 - 3,000	Gallons	55	9%
3,001 - 4,000	Gallons	32	5%
4,001 - 5,000	Gallons	25	4%
5,001 - 6,000	Gallons	19	3%
6,001 - 7,000	Gallons	14	2%
7,001 - 8,000	Gallons	13	2%
8,001 - 9,000	Gallons	9	1%
9,001 - 10,000	Gallons	9	1%
10,001 - 50,000	Gallons	111	18%
50,001 - 100,000	Gallons	26	4%
100,001 - 200,000	Gallons	26	4%
200,001 - 300,000	Gallons	6	1%
300,001 - 400,000	Gallons	3	0%
400,001 - 500,000	Gallons	2	0%
Over 500,000	Gallons	<u>1</u>	0%
		604	100%



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
May 9, 2017

ITEM TITLE:
Conditional Use Permit

DESCRIPTION:
This request is for a conditional use permit by Eddie Tim Roberts, agent for ETR Investments LLC, for a game room at 77 Scattergood Drive, NW (tax parcel 496 – ((20)) – 4) in the B-3 General Business District. The applicant proposes to operate a game room for children in conjunction with the existing use of the building for the Adventure Club child care program main office. This is the former space of the Grace A Child USA Daycare prior to relocating to their new facility next door. A conditional use permit is required for a game room (including video game arcades) in the General Business (B-3) zoning district.

POTENTIAL ACTION:
Hold Public Hearing. Unless amended, action on the item is scheduled for May 23, 2017.

DEPARTMENT:
Planning

PRESENTER:
Andrew Warren, Director of Planning

ITEM HISTORY:
Planning Commission recommended approval by a vote of 7 to 0 on April 17, 2017 with four conditions (please see resolution and minutes attached for greater detail).

ATTACHMENTS:
Planning Commission Resolution
Planning Staff Report with attachments
Planning Commission Minutes – April 17, 2017

Resolution of the Town of Christiansburg Planning Commission

Conditional Use Permit Application

WHEREAS the Christiansburg Planning Commission, acting upon a request by the Christiansburg Town Council to study a Conditional Use Permit (CUP) request by Eddie Tim Roberts, agent for ETR Investments LLC, for a game room at 77 Scattergood Drive NW (tax parcel 496 – ((20)) – 4) in the B-3 General Business District has found following a duly advertised Public Hearing that the public necessity, convenience, general welfare and good zoning practices (**permit / do not permit**) the issuance of a Conditional Use Permit to Eddie Tim Roberts, agent for ETR Investments LLC, for a game room at 77 Scattergood Drive NW (tax parcel 496 – ((20)) – 4) in the B-3 General Business District..

THEREFORE be it resolved that the Christiansburg Planning Commission (**recommends / does not recommend**) that the Christiansburg Town Council approve the Conditional Use Permit with the following conditions:

1. The hours of operations shall be limited to between 9:00 a.m. to 10:00 p.m.
2. There shall be no alcoholic beverages allowed on the premises.
3. There shall be no discernible noises to adjacent properties.
4. This permit shall be subject to review by the Planning Commission one year from the start of operation of the game room.
5. There shall be “No Loitering” signage in the parking area.
6. There shall be no outdoor activities before 9:00 a.m. or after 8:00 p.m.

Dated this the 17th day of April 2017.

Craig Moore, Chairperson
Christiansburg Planning Commission

The above Resolution was adopted on motion by Collins seconded by Sandbrook at a meeting of the Planning Commission following the posting of a public hearing notice upon the property and a duly advertised Public Hearing on the above request on April 17, 2017. Upon a call for an aye and nay vote on the foregoing resolution, the Commission members present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>MEMBERS</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Matthew J. Beasley				X
Ann H. Carter				X
Harry Collins	X			
Mark Curtis	X			
David Franusich	X			
J. Catherine Garner	X			
Hil Johnson				X
Jeananne Knees	X			
Craig Moore, Chairperson	X			
Ann Sandbrook	X			
Jennifer D. Sowers, Vice-Chairperson				X

Craig Moore, Chairperson

Andrew Warren, Secretary Non-voting



ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR

D. MICHAEL BARBER

COUNCIL MEMBERS

SAMUEL M. BISHOP
HARRY COLLINS
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES

TOWN MANAGER
STEVE BIGGS

ASSISTANT TOWN MANAGER
RANDY WINGFIELD

ASSISTANT TO THE TOWN
MANAGER
ADAM CARPENETTI

DIRECTOR OF
FINANCE/TOWN TREASURER
VALERIE L. TWEEDIE,
CPA, CFE, CGFM

CHIEF OF POLICE
MARK SISSON

CLERK OF COUNCIL
MICHELE M. STIPES

TOWN ATTORNEY
GUYNN & WADDELL, P.C.

Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

Town of Christiansburg Planning Staff Report

Planning Commission Public Hearing Date: Monday, April 17, 2017 at 7:00 p.m.

Town Council Public Hearing Date: Tuesday, May 9, 2017 at 7:00 p.m.

Application Type: Conditional Use Permit

Applicant: Eddie Tim Roberts, agent for ETR Investments LLC

Location: 77 Scattergood Drive NW

Application #: CUP-2017-03

The Town of Christiansburg has received a conditional use permit request by Eddie Tim Roberts, agent for ETR Investments LLC, for a game room at 77 Scattergood Drive, NW (tax parcel 496 – ((20)) – 4) in the B-3 General Business District. The applicant proposes to operate a game room for children in conjunction with the existing use of the building for the Adventure Club child care program main office. A conditional use permit is required for a game room in the General Business (B-3) zoning district per *Sec. 42-336 (40)* of the *Christiansburg Town Code*.

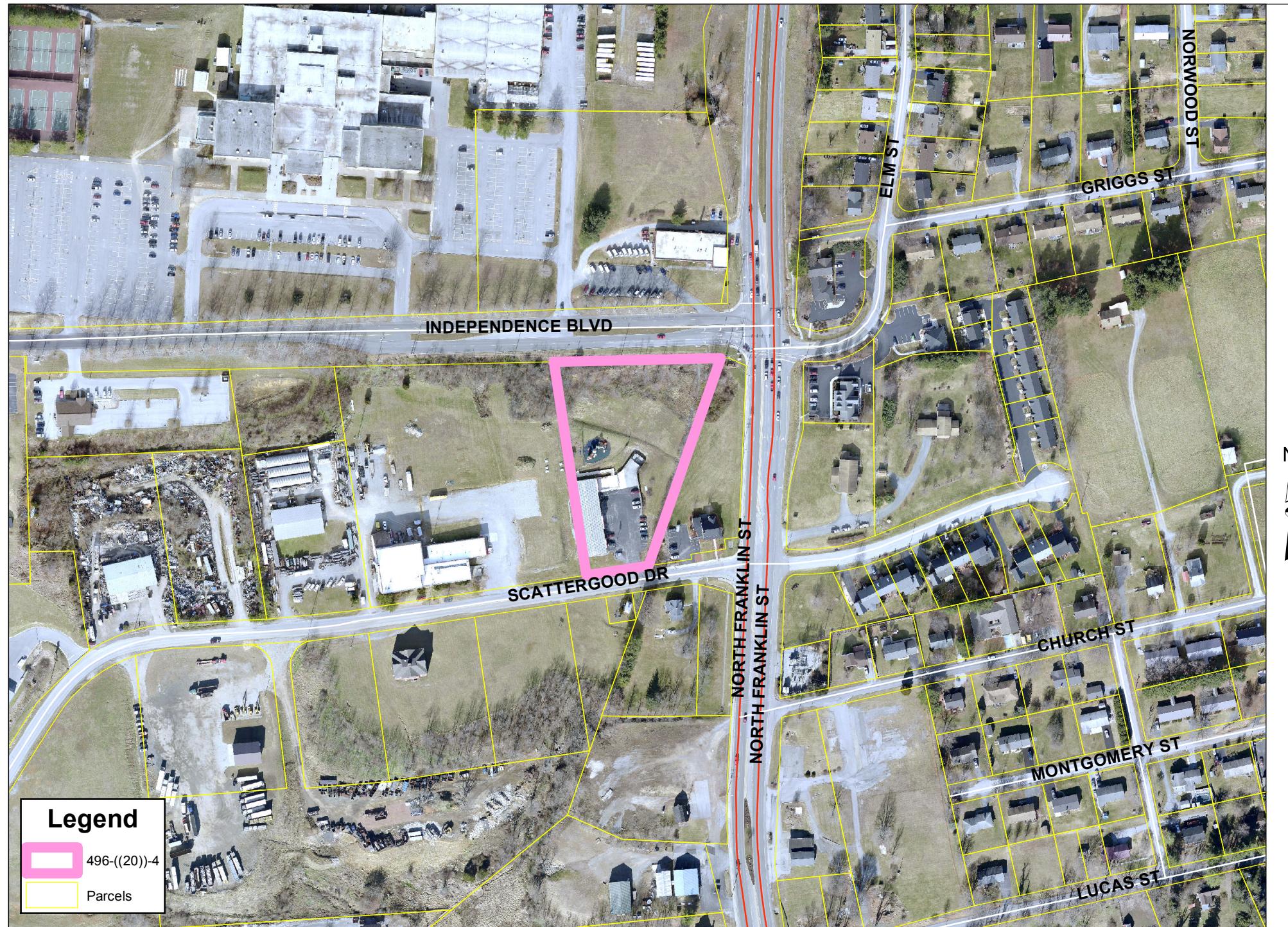
The property is not located within the 100-Year and 500-Year Flood Hazard Areas and does not lie within a Historic District. The property is within the Institute Urban Development Area. The adjoining properties zoned are B-3 General Business and contain undeveloped land, business, education, religious, and residential uses.

The following conditions are taken from the most recent conditional use permit approved for a game room (2010) and are provided to the Planning Commission for discussion purposes.

1. Hours of operation shall be limited to between 9:00 a.m. to 10:00 p.m.
2. No alcoholic beverages shall be allowed in the game room.
3. There are to be no discernible noises to adjacent properties.
4. This permit shall be subject to review by the Planning Commission four months from the start of operation of the game room.
5. There shall be "No loitering" signage in the parking area.

List of attachments included with staff report

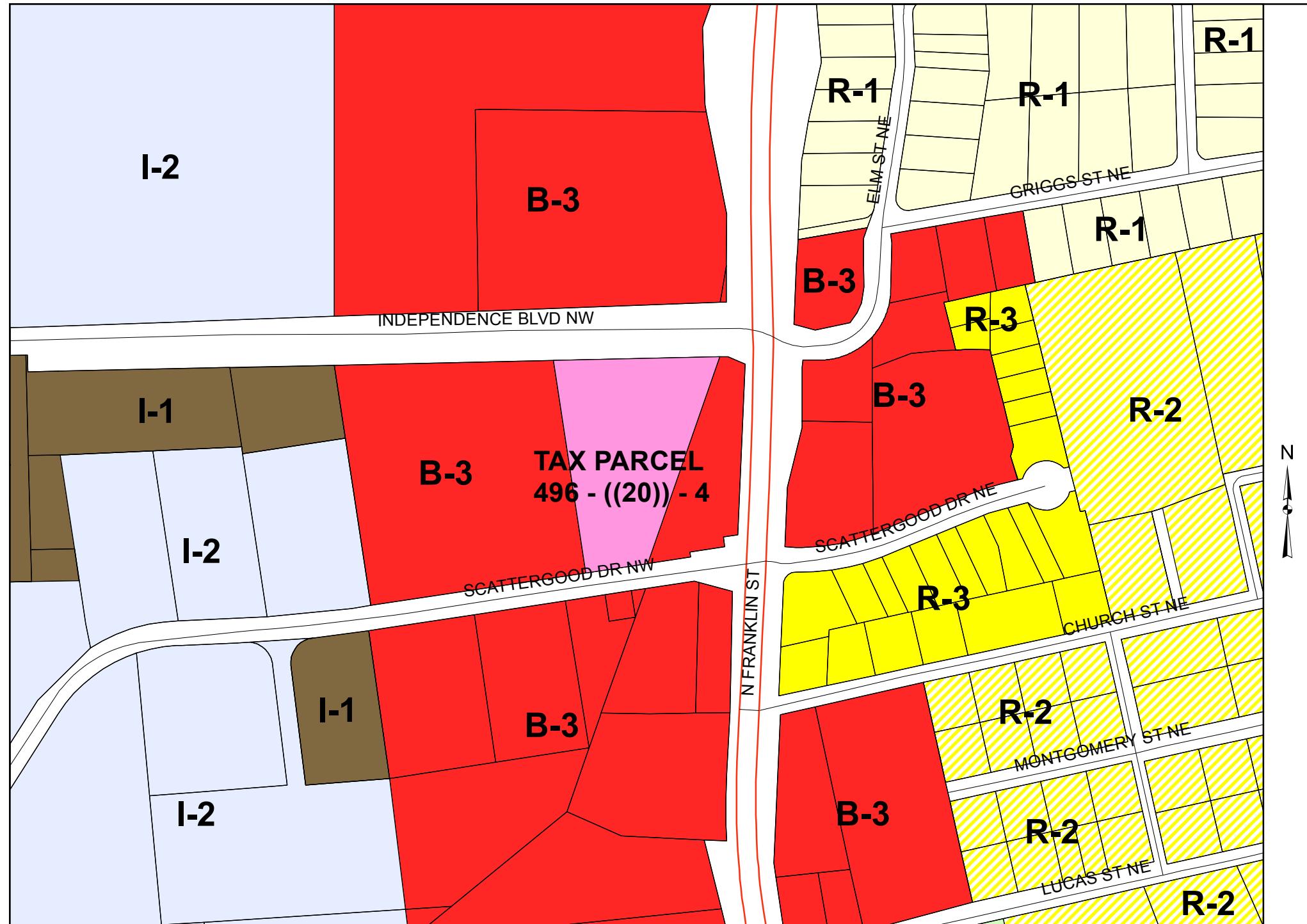
1. Aerial map
2. Zoning map
3. Adjoining properties



CUP REQUEST: 77 SCATTERGOOD DRIVE NW

PC: APRIL 17, 2017
TC: MAY 9, 2017

0 200 400 600
Feet



CUP REQUEST: 77 SCATTERGOOD DRIVE NW

PC: APRIL 17, 2017

TC: MAY 9, 2017

0 200 400 600
Feet

CUP: 77 Scattergood Drive NW

Adjoining Property Owners

<u>Tax Map #</u>	<u>Owner(s)</u>		<u>Mailing Address</u>	<u>City, State, Zip</u>
496- 1 16D	CHBG INSTITUTE ALUMI ASSOC INC		P O BOX 433	CHRISTIANSBURG VA 24068
496- 1 16F	CHRISTIANSBURG INSTITUTE	ALUMNI ASSOCIATION INC	P O BOX 433	CHRISTIANSBURG VA 24068
496- 24 1A	CHRISTIANSBURG INSTITUTE	ALLUMNI ASSOCIATION INC	P O BOX 433	CHRISTIANSBURG VA 24068
496- 20 4	ETR INVESTMENTS LLC	C/O EDDIE T ROBERTS, MANAGER	26 PATRIOT WAY	CHRISTIANSBURG VA 24073
496- 20 2A	GRACEWAY MINISTRIES	GRACEACHILDUSA INC	P O BOX 6068	CHRISTIANSBURG VA 24068
496- A 4	HAGA DONALD S JR	HAGA KAREN F	2059 MUD PIKE	CHRISTIANSBURG VA 24073
466- A 14	MONTGOMERY COUNTY	SCHOOL BOARD	750 IMPERIAL ST	CHRISTIANSBURG VA 24073
496- A 4A	MONTGOMERY COUNTY	SCHOOL BOARD	750 IMPERIAL ST	CHRISTIANSBURG VA 24073
496- 2 1,2	PALMER PAULINE		45 SCATTERGOOD DR	CHRISTIANSBURG VA 24073
466- 3 24	TICKER LLC	C/O DEBBIE RIVERO	571 SOUTHWEST 28TH AVE	DELRAY BEACH FL 33445

Christiansburg Planning Commission
Minutes of April 17, 2017

***CUP for Game Room sections highlighted**

Present: Harry Collins
Mark Curtis
David Franusich
Catherine Garner
Jeananne Kries
Craig Moore, Chairperson
Ann Sandbrook
Andrew Warren, Secretary Non-Voting

Absent: Matthew Beasley
Ann Carter
Hil Johnson
Jennifer D. Sowers, Vice-Chairperson

Staff/Visitors: Will Drake, staff
Eddie Roberts, 77 Scattergood Drive NW
Steve Semones, Balzer and Associates
Todd Robertson, Stateson Homes
Allen Palmer, 45 Scattergood Drive NW
Thomas Irish, 90 Revolution Circle NW
Spencer and Ann Taylor, 105 Revolution Circle NW

Chairperson Moore called the meeting to order at 7:00 p.m. in the Christiansburg Town Hall at 100 E. Main Street, Christiansburg, Virginia.

Public Comment

Chairperson Moore opened the floor for public comment.

Spencer Taylor, 105 Revolution Circle NW, stated he was a veteran and a senior citizen. Mr. Taylor stated the decision of many of the residents in The Villas at Peppers Ferry to purchase a home was contingent on the adjacent land remaining R-1 and stated a change in the zoning would feel like a betrayal. Mr. Taylor stated the rezoning would increase the market value for the proposed development and decrease the value of the existing Villas at Peppers Ferry. Mr. Taylor stated this was unfair and asked the Planning Commission to carefully consider their decision.

Thomas Irish, 90 Revolution Circle NW, stated he was a member of the Board of Directors for The Villas at Peppers Ferry HOA but was only speaking for himself. Mr. Irish stated The Villas at Peppers Ferry acquiesced to the luxury apartments with the understanding that the rest of the parcel would be single-family homes.

Public Comment – (continued).

Mr. Irish stated the proposal reduces the amount of single-family homes by 45% and increases the total number of dwelling units by 63%. Mr. Irish stated this is not a minor change and the proposal is inconsistent with the vision offered by the applicant two years ago.

Ann Taylor, 105 Revolution Circle, asked the Planning Commission to review the cross-section provided by the applicant. Mrs. Taylor stated the cross-section did not include the building within The Villas at Peppers Ferry with the retaining wall.

Mrs. Taylor stated, contrary to previous comments, there are no basements in The Villas at Peppers Ferry and there are several two-story homes. Mrs. Taylor stated the building with the retaining wall is a two-story building and is not accurately represented on the cross-section.

Mrs. Taylor stated she was concerned with the proximity of John Adams Drive NW to natural gas lines and noted a curb would not guarantee safety in case of an accident.

With no further comments, Chairperson Moore closed the floor for public comment.

Approval of Planning Commission Minutes for April 3, 2017 meeting.

Chairperson Moore introduced the discussion. Commissioner Collins made a motion to approve the April 3, 2017 Planning Commission meeting minutes. Commissioner Knies seconded the motion, which passed 7-0.

Public Hearing for a Conditional Use Permit by ETR Investments for a Game Room at 77 Scattergood Drive NW [Tax No. 496-20 4] in the B-3 General Business District.

Chairperson Moore opened the public hearing. The applicant, Eddie Roberts, stated he is the owner of ETR Investments and intends to operate Galaxy Play for child care, a state-licensed after-school program, and a public game room for school-age children up to 12 years of age during the evenings and on the weekend. Mr. Roberts described the business model as Chuck E. Cheese without a kitchen. Mr. Roberts stated the game room will offer parents the option to drop off their children for supervised care.

Allen Palmer, 45 Scattergood Drive NW, noted his home is across the street and stated he is concerned with noise, the hours of operation, traffic, and people cutting across his yard.

With no further comment, Chairperson Moore closed the public hearing. The Planning Commission agreed to discuss the request at the end of the meeting.

Discussion/Action for a Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential.

Chairperson Moore introduced the discussion and noted the applicant provided a cross-section of the proposed development. Steve Semones, Balzer and Associates, presented the cross-section and noted its relative location in relation to The Villas at Peppers Ferry and the proposed development.

Commissioner Sandbrook asked about a fence or trees on the south side of John Adams Drive NW. Mr. Semones stated they will provide street trees and residential-scale landscaping. Commissioner Kries asked if the provision of a wall on The Villas at Peppers Ferry side of John Adams Drive NW had been discussed. Mr. Semones stated they have discussed the continuation of the white picket fence and the provision of additional landscaping, but not a structural wall.

Commissioner Franusich inquired about the relationship between the rezoning request and the planned housing development request. Mr. Warren noted one of the proffers submitted by the applicant ties the development the property to the proposed planned housing development. Mr. Warren noted the planned housing development allows for density above the by-right townhome development density of 10 units per acre and noted some of the proposed development regulations submitted by the applicant differ from the standard townhome development regulations in the Christiansburg Town Code.

Commissioner Garner asked if The Villas at Peppers Ferry was a planned housing development. Mr. Warren stated it was.

Commissioner Kries asked what the expected height difference will be between the townhomes and the single-family homes originally planned along John Adams Drive NW. Todd Robertson, Stateson Homes, stated the single-family homes would have been three stories high on the rear side, with walk-out basements. Mr. Robertson stated some of the townhomes will be three stories out of the ground and there may be 8-10 feet in height difference and some three-story townhomes will face The Villas at Peppers Ferry. Commissioner Franusich asked if the Planning Commission could limit the height through the conditional use permit. Mr. Warren stated the applicant may wish to comment on the height provision and noted restricting the height for certain areas may be a reasonable condition if the Planning Commission believes it contributes to a specific impact on adjacent property. Chairperson Moore noted 35 feet is the maximum height allowed in the standard R-1, R-3 and townhome regulations of the Christiansburg Town Code.

Discussion/Action for a Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential – (continued).

Commissioner Franusich stated the proposed development is of similar character to the surrounding properties from a density perspective. Commissioner Sandbrook stated her main concern was the condition of Stafford Drive NW. Mr. Semones stated he believed additional right-of-way on Stafford Drive NW between Quin W. Stuart Boulevard NW and Peppers Ferry Road NW was dedicated for future widening when The Villas at Peppers Ferry was developed.

Commissioner Knies asked if the Town was responsible for ensuring adequate water and sewer availability. Mr. Warren stated the Engineering Department reviewed the revised usage figures provided by the applicant and did not raise any concerns.

Commissioner Collins stated The Villas at Peppers Ferry is zoned R-3 Multi-Family Residential and the property for the apartments is zoned R-3 Multi-Family Residential, with R-1 Single Family Residential to the north. Chairperson Moore noted John Adams Drive NW has been laid out and its location is somewhat unaffected by this decision.

Commissioner Sandbrook and Chairperson Moore noted the issues and concerns brought forth concerning wetlands are outside the review of Planning Commission and are handled by the relevant regularity agencies, with Town oversight.

Commissioner Franusich inquired about the status of the traffic signal at the intersection of Quin W. Stuart Boulevard NW and Peppers Ferry Road NW. Mr. Warren noted funding for the traffic signal has been requested for the fiscal year 2018 budget, to begin July 1, 2017. Mr. Warren noted the Town has hired a design consultant, and if funded, would hope to begin construction in the fall of 2017. Commissioner Curtis asked if Quin W. Stuart Boulevard NW would be extended. Mr. Warren noted this extension is the planned Connector Road and noted the project is not currently funded and funding is not anticipated in the next 4-6 years, though the Town remains committed to the project.

Commissioner Sandbrook inquired about an expected start date for the proposed development. Mr. Robertson stated they would hope to start in July or August, 2017 and noted the apartments will likely begin construction in June, 2017.

Chairperson Moore noted the subject property is within the Mall Urban Development Area and discussed the addition of Urban Development Areas into the Town's Comprehensive Plan.

Discussion/Action for a Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential – (continued).

Commissioner Sandbrook asked if the proposed landscaping is an existing condition. Mr. Warren stated requirements for additional landscaping would need to be a stated condition on the conditional use permit, since it is not shown on the master plan. Mr. Semones stated the landscaping they have shown is the landscaping proposed for the previous development plan and noted they are open to adding additional landscaping and extending the fence. Mr. Semones noted the John Adams Drive NW roadway is not centered on the right-of-way, but is shifted towards the townhome side to provide greater space between the pavement and The Villas at Peppers Ferry.

Chairperson Moore read the proffers offered by the applicant:

1. The property shall be developed in substantial conformance with the application and masterplan submitted dated March 3, 2017.
2. The property proposed for R-1 Zoning shall only be utilized for single-family detached residential use and open space.
3. The property proposed for R-3 Zoning shall only be utilized for Townhome attached residential use and open space.
4. Construction traffic shall be strictly prohibited from utilizing any private roads in the Villas at Peppers Ferry.

Chairperson Moore stated the first proffer ties the rezoning request to the application document and master plan provided by the applicant and noted any revisions to the master plan would require a change to the dates on the proffer statement.

Commissioner Collins made a motion to recommend Town Council rezone the 7.93-acre portion of Tax Map No. 435-A from R-1, Single Family Residential to R-3, Multi-Family Residential with the proffers offered by the applicant. Commissioner Garner seconded the motion.

Commissioner Franusich discussed the difficulty of voting on the rezoning application before additional changes are made to the master plan. Mr. Warren noted minor changes could be reflected on an updated master plan, referenced in the proffer statement. Mr. Warren continued to state that the dates and conditions would need to be set before action by Town Council, but the Planning Commission, as a recommending body, can make a recommendation with the understanding that dates may be updated to ensure all documents are consistent before Council consideration.

Mr. Warren reviewed the comparison tables provided in the staff report detailing the changes in dwelling-types and density between the approved 2014 master plan and the proposed 2017 master plan.

Discussion/Action for a Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential – (continued).

With no further discussion, Chairperson Moore called for a vote on the motion, which passed 6-1. Chairperson Moore stated the Planning Commission has recommended Town Council approve the rezoning request with the submitted proffers.

Discussion/Action for a Conditional Use Permit by Snyder-Hunt Company LLP request--contingent upon the above rezoning request-- for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW for a Planned Housing Development in the R-3 Multi-Family Residential District.

The Planning Commission reviewed the conditions of the 2014 conditional use permit and agreed to amend the dates of the referenced master plan to reflect the presented master plan dated March 3, 2017 in conditions #1-4 and to revise the referenced lots numbers in condition #4.

The Planning Commission agreed to add condition #9 to work with The Villas at Peppers Ferry on a continuation of a similar fence along the property line, but not in the right-of-way.

Commissioner Knies asked if the fence would be extended across the terminus of Washington Avenue NW or if a gate would be provided. Mr. Semones and Mr. Robertson stated this was a discussion they would have with the residents of The Villas at Peppers Ferry.

Commissioner Knies asked if a condition could be added to require the proposed Washington Avenue NW street name be changed, within the proposed development. Chairperson Moore stated street names are outside the review of Planning Commission. Mr. Semones stated they have spoken with staff and requested a name change. Chairperson Moore noted it is the Planning Commission's desire to have the name changed.

Commissioner Knies asked if the additional landscaping could be targeted in front of the alleys. Commissioner Franusich stated the updated master plan should show the additional screening.

The Planning Commission agreed to add condition #10 to restrict the alleys off John Adams Drive to one-way travel away from John Adams Drive NW, with no on-street parking in the alley right-of-way. Planning Commission discussed reducing the width of the alleys. Mr. Semones stated they would consider a narrower design.

Commissioner Knies if asked parking on John Adams Drive NW could be restricted. Mr. Warren noted John Adams Drive NW will be a public street and Chairperson Moore stated the restriction of on-street parking requires action by Town Council.

Discussion/Action for a Conditional Use Permit by Snyder-Hunt Company LLP request--contingent upon the above rezoning request-- for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW for a Planned Housing Development in the R-3 Multi-Family Residential District – (continued).

The Planning Commission agreed to correct the word “lightening” in condition #5 to “lighting.”

Commissioner Curtis asked if there is a landscape plan for the south side of John Adams Drive NW. Mr. Semones stated they will have street trees and residential-scale landscaping. Commissioner Franusich requested a condition for street trees on John Adams Drive NW. Planning Commission agreed to add condition #11 requiring street trees along John Adams drive, 6-feet tall at the time of planting and of a consistent spacing and appearance with the street trees along Quin W. Stuart Boulevard NW.

Chairperson Moore asked if sidewalks will be provided. Mr. Semones said they will provide standard 5-foot wide sidewalks along the main streets and will also have pedestrian paths along the courtyard units, although the size or material of those paths has not been finalized.

The Planning Commission noted the street lighting in condition #5 refers to public streets and is not intended to require street lighting along the alleys. Mr. Semones stated the placement of the street lights is ultimately dictated by AEP, but noted the current plan places the lights on the townhome side of John Adams Drive NW. Mr. Semones stated they have spoken with AEP and may be able to provide a street light on The Villas at Peppers Ferry side of John Adams Drive NW if requested by those residents.

Commissioner Franusich made a motion to recommend Town Council approve the conditional use permit request for a planned housing development, with the eleven conditions, as discussed. Commissioner Garner seconded the motion, which passed 7-0. Chairperson Moore stated the Planning Commission has recommended approval of the request to Town Council and noted the Town Council public hearing for the rezoning and conditional use permit requests will be held on Tuesday, April 25, 2017 in the same location at 7:00 p.m. and encouraged the citizens to attend and continue to participate in the process.

Other business.

Chairperson Moore introduced the discussion for the conditional use permit request at 77 Scattergood Drive NW. Mr. Warren noted the Christiansburg Institute and the residence at 45 Scattergood Drive NW are located across the street from the subject property.

Other business – (continued).

Mr. Roberts stated the business would open at 10:30 a.m. and close at 7:30 p.m. Mr. Roberts stated the building was formerly the site of Grace-A-Child, prior to construction of the new facility at 125 Scattergood Drive NW. Commissioner Collins asked if there was another business located on the subject property. Mr. Warren clarified an off-premise sign for R.E. Michael Company is located on the property.

Commissioner Curtis asked if parents would drop off the children. Mr. Roberts stated parents could stay or drop off their children for supervised care. Mr. Roberts stated the business is not a late night arcade and children cannot leave without a parent picking them up.

Chairperson Moore read the provided conditions:

1. Hours of operation shall be limited to between 9:00 a.m. to 10:00 p.m.
2. No alcoholic beverages shall be allowed in the gameroom.
3. There are to be no discernible noises to adjacent properties.
4. This permit shall be subject to review by the Planning Commission four months from the start of operation of the gameroom.
5. There shall be "No Loitering" signage in the parking area.

Chairperson Moore noted noise was a stated concern. Commissioner Knies asked if outdoor activities could be limited to certain hours. The Planning Commission agreed to add condition #6: There shall be no outdoor activities before 9:00 a.m. or after 8:00 p.m. The Planning Commission revised condition #2 to read: There shall be no alcoholic beverages allowed on the premises. Commissioner Curtis asked the applicant if he anticipated issues with traffic. Mr. Roberts stated he did not anticipate traffic issues and noted the large parking lot.

Commissioner Garner asked if four months was a standard period of review. Mr. Warren stated one year is typical practice. Mr. Warren noted staff could bring the permit before the Planning Commission at any time if there were violations on the property. The Planning Commission agreed to revise condition #4 to a one-year review. Commissioner Collins made a motion to recommend Town Council approve the conditional use permit with the six conditions, as drafted. Commissioner Sandbrook seconded the motion, which passed 7-0. Chairperson Moore stated the Town Council public hearing is scheduled for Tuesday, May 9, 2017.

There being no more business, Chairperson Moore adjourned the meeting at 9:15 p.m.

Craig Moore, Chairperson

Andrew Warren, Secretary Non-Voting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
MAY 9, 2017

ITEM TITLE:
Meeting Minutes of April 18th & 25th, 2017

DESCRIPTION:
Meeting minutes of April 18th & 25th, 2017 Town Council meeting

POTENTIAL ACTION:

DEPARTMENT:
Administration

PRESENTER:
Michele Stipes, Town Clerk

ITEM HISTORY:

Date: **Action Taken:**

Information Provided:

Date: **Action Taken:**

Information Provided:

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
APRIL 18, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 18, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Assistant Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Planning Director Andrew Warren; Finance Director/Treasurer Valerie Tweedie; Director of Public Relations Melissa Powell; Director of Human Resources Dave Brahmstadt; Police Chief Sisson.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Add a Closed Meeting under Virginia Code Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The meeting would pertain to Acting Town Manager Randy Wingfield.
- b. Remove Item D under Old Business and add to May 2, 2017 work session agenda.

Councilman Hall made a motion to amend the agenda as stated, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARINGS

- A. Conditional Use Permit request for a public amusement center (trampoline park and fun center) in the B-3 General Business zoning district at 200 Midway Plaza Drive, NW. (This matter has been rescheduled for April 25, 2017).

IV. CONSENT AGENDA

- A. Meeting Minutes of March 28, 2017
- B. Schedule Public Hearing for May 23, 2017 for a Conditional Use Permit request for Club/Lodge (Applicant: Moose Lodge) in the B-3 General Business zoning district at 2790 Roanoke Street (former Wagon Wheel/Huckleberry Inn restaurants).

Councilman Hall made a motion to approve the consent agenda, seconded by Councilman Bishop. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes - Aye.

V. CITIZEN COMMENTS

A. Shirley Akers of 515 Depot Street, N.E. spoke to Council on behalf of her church family and other Depot Street residents regarding concerns with a structure at 335 Depot Street, N.E. marked for demolition by the Town. The concern is over rodents and other things that may be released into the surrounding area with the demolition of the building. A church and several homes adjoin the property that is to be demolished. Ms. Akers questioned if the property owner would be responsible for exterminating the property prior to demolition. Mayor Barber said he has spoken with Ms. Akers regarding her concerns and had turned the matter over to Building Official Jerry Heinline to address. Councilman Hall noted that Council recently heard a presentation on dilapidated buildings from Building Official Jerry Heinline, but specific details of demolition were not addressed. Acting Town Manager Wingfield noted that in the past, extermination was the responsibility of the property owner, and that the Town had only experienced a rodent problem from the demolition of an old mill. He further noted that if the Town determined extermination proven to be was necessary, the property owner would be held responsible. Mayor Barber noted that Building Official Jerry Heinline would address the concern expressed to Council.

VI. INTRODUCTIONS AND PRESENTATIONS

- A. Proclamation recognizing April 9 – 15, 2017 as National Public Safety Telecommunicators Week. Councilman Hall made a motion to approve the proclamation as presented by Mayor Barber, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. A copy of the proclamation is attached.
- B. Resolution recognizing Christiansburg Rescue Squad's 70 years of service. Councilman Bishop made a motion to approve the resolution as presented by Mayor Barber, seconded by Councilman Huppert. Councilman Hall pointed out that Councilman Sam Bishop was a life member of the Christiansburg Rescue Squad, and commended him for his service to the community. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. A copy of the resolution is attached.
- C. Sue Farrar, Director of the Montgomery Museum and Lewis Miller Regional Art Center, to address Council regarding Junior Appalachian Musicians (JAM), which will teach heritage music to students in grades 4-8 after school.

Sue Farrar introduced to Council the Junior Appalachian Musicians (JAM) program that the Montgomery Museum was working to bring to Montgomery County. JAM would offer students in grades 4 – 8 an affordable opportunity to learn to play traditional mountain music in an after-school, small-group setting. Ms. Farrar noted that the program was designed to build self-confidence and social skills among young students through the cultural experience of mountain music. There are currently forty JAM programs located across four states. The Montgomery County JAM program will be housed at 100 West Main Street, and a JAM performance is scheduled for June 17 during the Wilderness Trail Festival. Mike Larkin, Montgomery Museum board member, spoke to Council about the progression to bring JAM to the community, which would begin with students at Christiansburg Elementary School, but was expected to expand throughout the county. The program would be operated as a 501(C)(3) and would rely on grant-funding, community contributions and fundraisers. Mr. Larkin asked the Town to consider providing a \$1,000 contribution to help meet start-up costs. Council spoke in support of JAM and thanked the staff and board of Montgomery Museum for taking a leadership role in bringing the program to Christiansburg.

- D. Chris Tuck to address Council with an update on Montgomery County.

Chris Tuck, Montgomery County Board of Supervisor, provided Council with an update on Montgomery County. Mr. Tuck began his report with a focus on the County's efforts to meet the needs within the school

districts concerning school facilities. He pointed out that the unexpected costs associated with the roof collapse at Blacksburg High School came at a time when several large construction projects were underway, which forced a change in funding priorities. Mr. Tuck explained the County's debt to expenditures policy, and how the unexpected costs impacted the county's debt to the point it exceeded the debt ceiling, limiting its funding capabilities. He pointed out that the County sets aside 2% each year for future school construction, and spoke about future school construction/renovation projections for the Christiansburg strand. Mr. Tuck talked about the advantages of renovating Christiansburg High School versus rebuilding, and referenced Auburn High School as an example of successful renovation. He then briefly spoke about the annual budget recently adopted by the county, which resulted in the school board receiving an extra \$540,000. The additional funding will allow the county to participate in the Achieving a College Education (ACE) program, as well as upgrade/expand parks and recreation facilities. Councilman Huppert asked about the timeframe for the renovation of Falling Branch Elementary School. Mr. Tuck responded that currently there was no set timeframe for renovating the building; however, the County was prepared to open a partial wing to begin moving students out of trailers. Mr. Tuck noted that the County expected to sell the old Blacksburg Middle School property next week, and that 100% of the proceeds of the sale would be reinvested in education.

- E. Julie Dellorso and Dionne Harrison to speak regarding Child Abuse Prevention Month. This matter was postponed until April 25, 2017.

VII. OLD BUSINESS

- A. Action to repeal *Christiansburg Town Code* Section 22-1, "Aggressive Solicitation" (Fontana/Sisson). Council was provided a copy of the document to be repealed in the agenda packet. Town Attorney Fontana reported that the Town's "Aggressive Solicitation" ordinance had been deemed unconstitutional because of the way case law had changed over the years, and she, along with the Christiansburg Police Department, recommended repealing the ordinance. Based on the recommendation, Councilman Stipes made a motion to repeal *Christiansburg Town Code* Section 22-1 "Aggressive Solicitation", seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- B. Adoption of proposed ordinance *Christiansburg Town Code* Section 34-26, "Interference with Traffic Prohibited" (Fontana/Sisson).

Town Attorney Fontana reported that proposed ordinance *Christiansburg Town Code* Section 34-26, "Interference with Traffic Prohibited" was drafted in a manner to prohibit activities occurring in roadways between pedestrians and motor vehicle operators, for the purpose of increasing public safety. Town Attorney Fontana has spoken at length on this matter with Council, and it was stressed that the ordinance would not suppress first amendment rights, but would prevent individuals from interacting with motor vehicle operators while in traffic or travel lanes. The proposed ordinance is constitutionally neutral and valid for enforcement, and would allow officers to ticket both the pedestrian and the motor vehicle operator in cases of violation. Councilman Hall made a motion to adopt the proposed ordinance *Christiansburg Town Code* Section 34-26, "Interference with Traffic Prohibited" as explained by Town Attorney Fontana, and as provided in the agenda packet, seconded by Councilman Stipes. Councilman Stipes offered his opinion as a traffic engineer that the proposed ordinance served an important purpose in addressing public safety in roadways/travel lanes, and did not infringe upon first amendment rights. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Councilman Collins requested the media consider providing information to the community on the details of the new ordinance.

- C. Recommendation of award for wayfinding sign design service contract. (Powell).

Public Relations Director Melissa Powell recommended that Council award the wayfinding design bid contract to the low bidder, KMA Design, at \$38,906.10, for design development and construction document development for Town signage. If awarded, KMA Design would provide the Town with professional assistance in establishing a cohesive design standard for wayfinding, gateway, and various other signage that reflected the Town's brand. Ms. Powell noted that six proposals were received in response to the RFP,

and she talked about the impressive, thorough proposal submitted by KMA Design, that included a schedule that called for community involvement. Ms. Powell explained to Council the elements involved in the design process and noted that the Town would issue an RFP for sign construction and implementation following the completion of the design and construction document development. Both Ms. Powell and Acting Town Manager Wingfield expressed support for the recommendation. Based on the recommendation, Councilman Hall made a motion to award the design service contract to KMA Design, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- D. Discussion of budgetary community support requests (special appropriations). This matter was tabled until the May 2 work session.
- E. Request by Sue Farrar, Executive Director of Montgomery Museum and Lewis Miller Regional Art Center, for street closures for 2017 museum-sponsored downtown events. Acting Town Attorney Wingfield reported that the Events Committee recommended approval of the requested street closures, and that all appropriate applications have been submitted. Councilman Huppert made a motion to approve the street closures as requested, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

VIII. NEW BUSINESS

- A. Request by Downtown Christiansburg, Inc. for street closures for a Wine & Artisans event on May 19, 2017. Acting Town Manager Wingfield reported that the Events Committee has not reviewed DCI's street closures request for the Wine & Artisans event, and was not prepared to give a recommendation at this time. The festival would be held on Hickok Street, with street closure from 3:00 P.M. – 10:00 P.M., and would host two wineries, several artisans and food trucks, along with live music. Councilman Hall referred to past, successful events well-organized by DCI, and made a motion to approve the street closures as requested subject to approval of the Events Committee. Councilman Collins seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- B. Report on a petition to establish a Community Development Authority (CDA). Acting Town Manager Wingfield reported that the Town received a copy of a petition submitted by the developers of the former Kmart property to Montgomery County requesting the establishment of a Community Development Authority (CDA) to facilitate the financing of roads, water/sewer lines, and other infrastructure, at the former Kmart site. A CDA is a special taxing district and would allow the Town could assist with the financing of infrastructure improvements through the issuance of revenue bonds, as explained by Town Attorney Fontana. Town Attorney Fontana further explained that before the Town could consider the petition, it would need to adopt an ordinance to allow the consideration of the petition. An ordinance would also be required to approve CDA requests. If Council were to move forward in considering CDA requests, it would be required to appoint a five member CDA Board that would work directly with the developer. Town Attorney Fontana reviewed with Council how the issuance of revenue bonds could impact the Town in beneficial ways, and advised on measures the Town could take to protect itself in cases of default. Council was provided a list of CDA pros and cons, along with information on CDA's based on research done by the Fauquier County Planning Commission. Town Attorney Fontana noted that CDA's were more common in larger urban areas. Brian Hamilton, Montgomery County Economic Development Director, informed Council that Roanoke County successfully used a CDA in the development of a mall, and he briefly reiterated the process and procedures of a CDA. Council discussed the information it was provided and raised questions concerning costs and benefits to the Town. Councilman Hall commented that CDA's were not common in this area, and he didn't see the necessity in establishing one in response to the petition. Councilman Showalter asked Mr. Hamilton if it would be beneficial to the Town in the future to establish a CDA, and if it could be a cooperation between the Town and County. Mr. Hamilton replied that it would be a Council decision on how to move forward, but agreed that it could be handled as a cooperation of the two governments. Acting Town Manager Wingfield reminded Council that it could adopt an ordinance allowing the consideration of petitions, then consider requests on a case-by-case basis. He and Town Attorney Fontana offered to provide Council with information on the direct benefits to the Town, along with the Town's responsibility in terms of considering and approving requests, and a sample ordinance. Councilman Stipes

said he could see some benefit in having the option to consider requests, and he referenced the Market Place property.

IX. COMMITTEE REPORTS

A. Street Committee Report/Recommendation on:

1. Plat of Subdivision of Tax Parcel 496-(A)-1E creating 3 lots at 670 Scattergood Drive, N.W.

Councilman Stipes reported that the subdivision request was to divide one lot into three, with a structure existing on Lot 1 and development on Lot 2. Development on Lot 3 is limited due to terrain. The request conforms to zoning and subdivision ordinances, and Councilman Stipes made a motion to approve the request, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

X. STAFF REPORTS

A. Town Manager:

1. Acting Town Manager Wingfield reported that the Town has received requests from two property owners for cost reimbursement for sewer back-ups in Town lines that were determined to be the fault of the Town. Plumbing contractors were hired by both property owners, and the bills were provided to the Town for consideration. Former Town Manager Biggs had reviewed the request from the property owner on Dogwood Lane and had planned to approve the request himself. Acting Town Manager Wingfield asked Council for guidance in responding to the requests. The Town's insurance adjuster was expected to deny the request for property on Depot Street because of the Town's sovereign immunity; however, Mr. Wingfield stated that the sewer backups were a clear result of the actions of the Town, and were therefore the responsibility of the Town. Because of the circumstances, Council authorized Acting Town Manager Wingfield to handle the two current requests, and to use his own judgement in answering future requests, unless they are controversial in nature. Town Attorney Fontana noted that any claim settled by the Town would be reflected in the monthly bills.

2. A budget work session was scheduled for May 2, 2017 at 6:00 P.M.

B. Town Attorney:

C. Other Staff:

1. Planning Director Andrew Warren reported that the Town planned to advertise for a vacancy on the Board of Zoning Appeals within the next two weeks. The vacancy is due to the resignation of Tacy Newell.

XI. COUNCIL REPORTS

- A. Councilman Collins expressed his appreciation for the privilege to work with the Town and his fellow Council members.
- B. Councilman Bishop – No report.
- C. Councilman Hall reminded Council of the child abuse prevention seminar scheduled for April 27 at 6:00 P.M. at the Montgomery County Courthouse, and reported on the scheduled guest speaker who is a member of the Christiansburg Police Department.
- D. Councilman Stipes noted that Mayor Barber, Council, and several members of Town staff attended Steve Bigg's funeral in North Carolina earlier in the day. He asked that members of the faith community keep Mr. Bigg's family in prayer.
- E. Mayor Barber congratulated and thanked the Kiwanis Club and the recreation department for a successful Easter egg hunt. He then reported on the recent stream clean-up of Crab Creek and several branches by approximately twelve volunteers consisting of community and staff. In closing he commended Police Chief Sisson, the police department, and Public Relations Director Melissa Powell on their handling of recent events involving Steve Biggs, noting that the Town had received a complement from the Town of Clayton on information provided on behalf of the Town by Ms. Powell.

XII. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Bishop made a motion to enter into a Closed Meeting under Virginia Code Section 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The Closed Meeting was held to discuss the Town Manager. The motion was seconded by Councilman Stipes and Council was polled as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting
3. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
4. Council Action on the Matter. Councilman Hall made a motion to appoint Acting Town Manager Randy Wingfield to serve as Interim Town Manager at a salary of \$130,000 per year. Councilman Huppert seconded the motion, and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Mr. Wingfield thanked Council for the appointment, and Council thanked him for his leadership and willingness to serve.

XIII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:51 P.M.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
APRIL 25, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 25, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter. ABSENT: Bradford J. Stipes.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Planning Director Andrew Warren; Finance Director/Treasurer Valerie Tweedie; Director of Public Relations Melissa Powell; Director of Human Resources Dave Brahmstadt; Police Chief Sisson; Engineering Director Wayne Nelson; Public Works Director Jim Lancianese; Rescue Chief Joe Coyle.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Add a report on Relay for Life by Cassandra Sabo and Della Akers as Item D under Introductions and Presentations.
- B. Remove minutes of April 18, 2017 from consent agenda.

Councilman Hall made a motion to amend the agenda as stated, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.

III. PUBLIC HEARINGS

- A. Conditional Use Permit request by Terry Stike, agent for P A Duncan Management Inc, for a public amusement business at 200 Midway Plaza Drive NW (tax parcels 406 – ((2)) – 6A, 6B) in the B-3 General Business District (approximately 4.18 acres) and the I-2 General Industrial District (approximately 0.08 acres). Mr. Terry Stike was present and offered to answer questions of Council, noting that the facility was expected to open in July 2017. Councilman Hall noted that there was much support in the community for a family amusement facility, and he expected it to be well utilized. Councilman Huppert expressed his appreciation for Mr. Stikes' presence in the community as owner of NRV Superbowl, and he thanked him for his commitment to bringing family facilities to Christiansburg. There were no public comments.
- B. Rezoning request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW from R-1, Single Family Residential to R-3, Multi-Family Residential.

Steve Semones of Balzer and Associates provided a brief history of the 7.93-acre lot that was rezoned R-1 Single-Family Residential by Council in August 2014, with an issued Conditional Use Permit for the development of 76 single family homes. Mr. Balzer explained the current requests to rezone the property to R-3 Multi-Family Residential with a Conditional Use Permit to allow for eighty-two townhomes at a density of ten units per acre. Developer Todd Robertson, Stateson Homes, explained that the change in

development plans was an attempt to secure construction funding by increasing the value of the property by adding home sites, noting that appraisals fell short on the original development plan. Mr. Robertson explained the proposed development that included four different housing types, courtyards and sidewalks, garages, and alleyways for parking. Mr. Robertson commented that the success of Cambria Crossing indicated a demand for this type of housing development in Christiansburg, and the location of the property was desirable to buyers. Mr. Semones said he met with board members and residents of Villas at Peppers Ferry to talk about the proposed changes, seek input, and to answer questions. All original proffers still apply and the conditions set forth in the original Conditional Use Permit remain the same with the addition of three conditions.

Spencer Taylor, 105 Revolution Circle, talked about the design and demographics of the villas, which is a low-density development with gardens and yards, wide streets, and off-street parking. The majority of the property owners are seniors who spend time and effort to maintain their property. Mr. Taylor expressed support for Snyder Hunt's original plan to develop single-family homes, which he said would have complemented surrounding areas; however, he was unable to support the modified request due to the dramatic change in design and density, which he believed would negatively impact the property values of the villas. Mr. Taylor asked Council to postpone taking action on the request until it quantitatively determined the development's potential impact on the property values of the villas, and to research if the requested density was justified. Mr. Taylor submitted his concerns to Council in writing.

Charlie Saks, 310 Revolution Circle, shared her experience of looking for housing in Christiansburg and talked about the nature of the Villas at Peppers Ferry that offered unique living in Montgomery County. She expressed her disappointment with the proposed rezoning and Conditional Use Permit requests, which she believed was the result of poor planning, based on her past experiences working closely with developers in North Carolina. Ms. Saks encouraged Council to put better land planning restrictions and guidelines into place for more cohesive land development.

Art Wilson, 220 Revolution Circle, presented Council with his opposition to the request in writing. Mr. Wilson questioned the truth of the developer's reasons for the modifications, and expressed concern that the developer had not provided requested drawings indicating the development's potential impact on the villas.

Thomas Irish, 90 Revolution Circle and a member of the Board of Directors for the HOA of Villas at Peppers Ferry, said he was representing only himself in his comments. Mr. Irish spoke in opposition to the request, which focused on the drastic changes in density and loss of single-family home development. Mr. Irish said assurances were given during the original planning of the development, and those assurances had been broken by the developer. Mr. Irish noted that a petition in opposition to the rezoning had been started by Bob Magee, 470 Revolution Circle, who was unable to be present, and had been signed by eighty-six residents. In closing, Mr. Irish expressed his appreciation for Planning Director Andrew Warren, whose cooperation and responsiveness to emails made his experience with local government a positive one.

Arnold and Betsy Wegman, 15 Washington Avenue, expressed their opposition to the rezoning out of concern for the negative impact the proposed development might have on the surrounding properties with regards to water, noise, and light pollution, and loss of privacy and safety due to the proposed density. Mrs. Wegman said she spoke with Jay Roberts of the DEQ Office of Wetlands about her concern that stormwater from the new development could contaminate the nearby wetlands. Mrs. Wegman stated she was advocating for the environment in this matter, and noted that she had not seen a stormwater plan submitted by the developer. She encouraged Council to consider her comments in making their decision on the rezoning.

Reid Nicholson, 230 Meadow Drive, spoke in support of the proposed development as the exact type of neighborhood he and his wife had looked for, but could not find in Christiansburg, highlighting the location near amenities citizens enjoy. Mr. Nicholson said he had studied the Town's Comprehensive Plan and believed the proposed development meets the spirit of the Town's goal to develop land in a responsible manner.

Kathryn Dowling, 200 Revolution Circle, President of the HOA of Villas at Peppers Ferry, spoke for herself in expressing opposition to the rezoning request. Ms. Dowling stated that she had supported the original

development plan proposed by the developer, believing it would have complemented the existing development in the area. However, her concern with the modified request was that the area would become overcrowded and the apartments used for student housing, and she urged Council to make decisions that would not negatively impact home property values. Ms. Dowling said she could support the rezoning request if the Town were to improve and widen Stafford Drive to accommodate increased traffic, and provide funding for continued maintenance of Stafford Drive and Quin Stewart Boulevard.

Bonnie Boatwright, 480 Revolution Circle, expressed her opposition to the request, noting that her property would be located approximately fifteen-feet from the proposed main road to the development. She encouraged Council to visit her property to see how the development would negatively impact her home and her quality of life. Ms. Boatwright said she would be less concerned about the development if there were a barrier, such as fencing or a wall, separating the two developments.

Charlie Saks, 310 Revolution Circle, said that the Villas at Peppers Ferry was not only for senior living, but also for families with children, like his own. He disputed the reason given for the modification, noting that when purchasing his home, he was forced to pay out-of-pocket cash when his appraisal fell short. Mr. Saks requested the rezoning be denied and that development remain single-family residential.

Joe Chase, 100 Revolution Circle, reiterated the concerns previously expressed, noting that he had spoken in opposition to the request during the Planning Commission meeting. Mr. Chase said he was disappointed that the Planning Commission did not study the matter in greater detail, especially the impact on the area from the change in density.

- C. Contingent upon the above rezoning request, a Conditional Use Permit request by Snyder-Hunt Company LLP for a 7.93-acre portion of Tax Map No. 435-A 40 located north of Quin W. Stuart Boulevard NW for a Planned Housing Development in the R-3 Multi-Family Residential District. See above comments. In response to some of the comments above, Steve Semones, Balzer and Associates, called attention to the setbacks that would provide an approximate fifty-foot buffer between the proposed development and the Villas at Peppers Ferry, and he reiterated that the modified plans meet the Town's Comprehensive Plan and UDA guidelines. In closing, Mr. Semones said the developer was sensitive to the area when revising the plan, and that the layout and guidelines were created with consideration of the residents of the Villas at Peppers Ferry.

IV. CONSENT AGENDA

- A. Meeting Minutes of April 11, 2017.
- B. Cancellation of the Public Hearing scheduled for May 23, 2017 for a Conditional Use Permit request for Club/Lodge (Applicant: Moose Lodge) in the B-3 General Business zoning district at 2790 Roanoke Street (former Wagon Wheel/Huckleberry Inn restaurants). The CUP request has been withdrawn by the applicant.
- C. Proclamation of Business Appreciation Month.
- D. Monthly Bills.

Councilman Bishop made a motion to approve the consent agenda, seconded by Councilman Hall. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.

V. CITIZEN COMMENTS

- A. Davina Irvin to address Council regarding local black history. Davina Irvin, 170 Salem Lane, addressed Council regarding the importance of cultural heritage to Christiansburg, and her concern that cultural highlights were under-represented by the Town. Ms. Irvin noted there were approximately fifteen places

in Christiansburg that were culturally significant for African Americans, and the community as a whole, and she thanked Council for its contributions that have helped preserve and protect those areas. Ms. Irvin talked about the book *Local Black History*, soon to be released, that will focus on local black cultural. She encouraged Council to become more involved in promoting and emphasizing the Town's cultural heritage through wayfinding signs and tourism opportunities. Ms. Irvin thanked Council for its time and noted that she would revisit Council in the future with ideas on ways to make the African American culture more visible in the community.

- B. Sandra Stanley, 90 Skyline Street, to address Council regarding the intersection of Depot Street, N.E. and Stone Street. Ms. Stanley addressed Council concerning an accident she had on March 10 at the intersection of Depot Street and Stone Street, when she pulled out in front of another vehicle because of an obstructed view caused by a pole. Ms. Stanley said she was encouraged by Officer Mike Nelson to talk to the Town about improving safety at the intersection, which she said has been compromised by the expansion of Kroger. Ms. Stanley requested that Council study the intersection to find ways to improve traffic safety. Mayor Barber turned the request over to the Street Committee for review and recommendation.
- C. Avery Grabenstein, on behalf of the Montgomery County Chamber of Commerce, its members, and local businesses, thanked Council for the Proclamation designating May 2017 as Virginia Business Appreciation Month.

VI. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of new Town employees.
 - 1. Introduction by Ryan Hendrix, Wastewater Operations Superintendent:
 - Josh Huff, Operator Trainee
 - 2. Introduction by Andrew Warren, Planning Director
 - William Drake, Senior Planner
- B. Julie Dellorso and Dionne Harrison to speak regarding Child Abuse Prevention Month. Julie Dellorso, Executive Director of NRV Cares, and Dionne Harrison, CASA Coordinator, spoke to Council about the role NRV Cares plays in the New River Valley working with families affected by abuse, and highlighted the organization's efforts to address abuse and empower families through various programs and classes, many of which are at no cost. Ms. Dellorso thanked Council for its support of NRV Cares over the years and she shared a video that explained how contributions were used to support NRV Cares. She then extended an invitation to provide free child abuse prevention training at Town Hall for town employees. Ms. Harrison spoke about the mission and goals of the CASA program that focused on advocacy and abuse prevention, and she highlighted the importance of community support to the success of the agency and its programs. Council expressed appreciation for NRV Cares' involvement in strengthening the community.
- C. Resolution commending the Christiansburg Rescue Squad on 70 years of service. Mayor Barber and Councilman Bishop presented members of the Christiansburg Rescue Squad with a resolution in recognition of the squad's seventy-years of service to the Christiansburg community and surrounding areas. Captain Joe Coyle thanked the Town for its support and for the recognition, and introduced each member present. Council expressed its gratitude for the dedication of each member of the squad.
- D. Montgomery County Relay for Life. Cassandra Sabo and Della Akers reported on the Montgomery County Relay for Life event scheduled for June 2 at 6:00 P.M. The event will be held at Christiansburg High School and will feature live music, family activities, and a survivor's walk. Council was asked to recognize the week of May 26 – June 3 as Paint the Town Purple Week, and to declare June 1 at Day of Hope, in support of Relay for Life. Ms. Sabo talked about the purple ribbon fundraiser for the event, and asked Council to place purple ribbons, provided by the organization, on various Town-owned property. The event theme for 2017 is "Life, Liberty and the Pursuit of a Cure", and Council was encouraged to participate by joining a team or volunteering. Mayor Barber presented Ms. Sabo and Ms. Akers with a resolution in support of Relay for Life, recognizing the week of May 26 – June 3 as Paint the Town Purple Week, and declaring June 1 as Day of Hope.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Council action on:

1. Conditional Use Permit request by Terry Stike, agent for P A Duncan Management Inc, for a public amusement business at 200 Midway Plaza Drive NW (tax parcels 406 – ((2)) – 6A, 6B) in the B-3 General Business District (approximately 4.18 acres) and the I-2 General Industrial District (approximately 0.08 acres). The Public Hearing was held earlier in the meeting. Councilman Hall made a motion to approve the CUP as requested, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
- B. Cambria Tank Removal Contract. (Nelson). Wayne Nelson, Director of Engineering, presented for approval a contract with William G. Simmons Company for the disassembling and disposal of the Cambria water tank. The William G. Simmons Company was selected through an RFP process and was recommended by Mr. Nelson. The tank is located on Town-owned property, which will be restored to landscaped greenspace. Councilman Hall made a motion to approve the contract, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
- C. Five contracts for Construction, Engineering, and Inspection Term Services. (Nelson)
Wayne Nelson, Director of Engineering, presented Council with five contracts for on-call services for consideration, and recommended approval of all five: SEPI Engineering and Construction Inc.; A. Morton Thomas and Associates, Inc.; MBP; Mattern & Craig, Inc.; and CHA. Councilman Showalter made a motion to approve the five contracts as presented and recommended by Mr. Nelson, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
- D. Reappointment of John Overton to the Montgomery County Economic Development Commission. Mayor Barber reported that Mr. Overton's meeting attendance record was determined to meet Town requirements. Councilman Hall made a motion to reappoint Mr. Overton to the Montgomery County Economic Development Commission, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
- E. Consideration of appointment to New River Valley Economic Development Alliance Board of Directors. Councilman Hall made a motion to appoint Town Manager Randy Wingfield to serve on the New River Valley Economic Development Alliance, with Planning Director Andrew Warren to serve as alternate, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.

IX. COMMITTEE REPORTS

X. STAFF REPORTS

- A. Town Manager:
 - Work session scheduled for May 2, 2017, 6:00 P.M., to discuss the Annual Budget for FY 17-18.
 - Work session scheduled for May 16, 2017, 6:00 P.M., to discuss the North Christiansburg Regional Park.
- B. Town Attorney:
- D. Other Staff:

1. Update on the budget process for the Annual Budget for FY 2017-2018 by Finance Director/Treasurer Valerie Tweedie. Val Tweedie reported that Council would be presented with water and sewer rates, and community support/community development programs, for consideration during the work session scheduled for May 2, in preparation of the draft budget.

XI. COUNCIL REPORTS

- A. Councilman Huppert announced that three individuals from Christiansburg participated in the 2017 Boston Marathon and he commended them on their representation of Christiansburg.
- B. Councilman Showalter thanked Ms. Davina Irvin for addressing Council about the cultural significance in Christiansburg, and he encouraged her to meet with Melissa Powell, Director of Public Relations, and the Bikeway, Walkway Committee, to assist in developing a plan for signage for the cultural areas in Town.
- C. Councilman Hall gave a reminder of the child abuse prevention program scheduled for April 27, 6:00 P.M. at the Montgomery County Courthouse.
- D. Councilman Bishop – No report.
- E. Councilman Collins reported that plans were moving forward in developing a program with the Christiansburg High School to involve students in Town government.
- F. Mayor Barber reported that Chuck King has requested an annual lease renewal for continued use of the Town-owned North Christiansburg Regional Park. Mr. King keeps his cattle on the property at no cost in exchange for maintenance and upkeep of the land and fencing. He has requested no change to the stipulations. The lease expires in July and the request will be placed on the June 13 agenda for consideration. Mayor Barber then presented Council with an offer from John Gunner of the Police Department, on behalf of the Christiansburg High School baseball program, for the Town to use the former scoreboard poles for advertising purposes at a cost of approximately \$300 for signage construction. A new scoreboard was installed by Shelor Motor Mile; the old scoreboard was removed, but the poles left in place. Council agreed to accept Mr. Gunner's offer, and Councilman Showalter recommended pursuing advertising opportunities at each Christiansburg school sports venue.

XII. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Bishop made a motion to enter into a Closed Meeting under Virginia Code Section 2.2-3711(A)(10), for the discussion or consideration of honorary degrees or special awards in regards to a special bereavement award for deceased employee's family; and request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Specifically related to a threat of litigation received by Randy Wingfield on April 17, 2017. Councilman Hall seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
2. Reconvene in Open Meeting. Councilman Hall made a motion to enter into Open Meeting, seconded by Councilman Showalter. Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
3. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Hall and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye.
4. Council action on the matter. No action taken.

XIII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:55 P.M.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
MAY 9, 2017

ITEM TITLE:
Proclamations for the month of May

DESCRIPTION:
Nurses Week, May 6-12, 2017
Travel & Tourism Week, May 7-13, 2017
Infrastructure Week, May 15-19, 2017
Police Week, May 15-21, 2017
EMS Week, May 21-27, 2017
Public Works Week, May 21-27, 2017
Water Safety Month
Building Safety Month

POTENTIAL ACTION:
No action needed from Council

DEPARTMENT:
Administration **PRESENTER:**
Mike Barber, Mayor

ITEM HISTORY:

Date: **Action Taken:**

Information Provided:

Date: **Action Taken:**

Information Provided:

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Nurses Week

WHEREAS, the nearly 3.1 million registered nurses in the United States comprise our nation's largest health care profession; and

WHEREAS, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS, a renewed emphasis on primary and preventive health care will require the better utilization of all of our nation's registered nursing resources; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and

WHEREAS, that more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and

WHEREAS, the cost-effective, safe and quality health care services provided by registered nurses will be an ever more important component of our health care delivery system in the future,

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the week of May 6-12, 2017 as Nurses Week in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to join in showing appreciation for our registered nurses.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Travel and Tourism Week

WHEREAS travel has a positive effect on Virginia and the nation's economic prosperity and image abroad, it also impacts business productivity and individual travelers' well-being; and

WHEREAS travel expenditures of \$139.5 million, and related local and state tax revenue of \$8.6 million, and 1,367 jobs with \$26.6 million in payroll were realized in Montgomery County, Virginia; and

WHEREAS travel is among the largest private-sector employers in the United States, supporting 15.3 million jobs in 2016, including 8.6 million directly in the travel industry and 6.7 million in other industries; and

WHEREAS travelers' spending directly generated tax revenues of \$157.8 billion for federal, state and local governments, funds used to support essential services and programs; and

WHEREAS leisure travel, which accounts for more than three-quarters of all trips taken in the United States, spurs countless benefits to travelers' health and wellness, creativity, cultural awareness, education, happiness, productivity and relationships; and

WHEREAS travel is a pillar of economic growth, creating jobs at a faster rate than other sectors;

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the week of May 7-13, 2017 as Travel and Tourism Week in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Infrastructure Week

WHEREAS, Christiansburg relies on critical infrastructure, including roads and bridges, railroads and transit systems, pipes and water systems, reliable power supply and connectivity to the regional, national, and global economy; and

WHEREAS, this infrastructure enhances our local and regional economy, our quality of life, our safety, and the strength of our communities; and

WHEREAS, decades of underfunding and deferred maintenance have pushed infrastructure across the country to the brink of a national crisis, with preventable catastrophic failures occurring in communities nationwide; and

WHEREAS, America's poorly-funded infrastructure and transportation systems are more than a drag on the economy, they can be harmful to our health and safety, even though tragedies resulting from infrastructure failures are most often preventable with adequate investment; and

WHEREAS, every dollar invested in infrastructure generates nearly two dollars in economic output; and

WHEREAS to grow our economy, keep Americans safe, and strengthen our communities, we need all levels of government and the private sector to work together to rebuild and repair our nation's infrastructure; and

WHEREAS, plans are currently underway to launch a much-needed upgrade to the New River Valley Regional Water Authority treatment facility, of which Christiansburg is a customer and which has not seen significant improvements since 1977, and the Town of Christiansburg is committed to keeping its Wastewater Treatment Facility updated through infrastructure upgrades and improvements; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Town of Christiansburg officially recognizes the week of May 15-19, 2017 as Infrastructure Week, and urges the citizens to join in this special observance with appropriate events and commemorations;

PROCLAIMED, FURTHER, that despite fiscal challenges, it is important for the Town of Christiansburg to dedicate sufficient resources to infrastructure investments in our community.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Police Week

WHEREAS, the staff of the Christiansburg Police Department plays an essential role in protecting and preserving the rights and freedoms of our citizens; and

WHEREAS, the Christiansburg Police Department Citizens Support Group serves to promote community awareness and also provides support to our police officers and their families as our officers bravely fulfill their duties and responsibilities of safeguarding the life and property of our residents; and

WHEREAS, members of our law enforcement agency protect citizens from violence and disorder, the innocent from deception and the weak against oppression; and

WHEREAS, the men and women of the Christiansburg Police Department unceasingly provide a vital public service and deserve to be recognized for their courage and commitment to protecting the public good;

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the week of May 15-21, 2017 as Police Week in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to honor the service of law enforcement officers in our community and in communities across the nation.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Emergency Medical Services Week

WHEREAS, emergency medical services (EMS) is a vital public service; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public and other out-of-hospital medical care providers; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, the Town of Christiansburg and its citizens greatly benefit from the outstanding work of emergency medical services providers throughout our community, including the Christiansburg Rescue Squad, the Christiansburg Police Department and the Christiansburg Fire Department;

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the week of May 21-27, 2017 as Emergency Medical Services Week in Christiansburg to recognize the efforts of emergency medical services members and to applaud their accomplishments.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Public Works Week

WHEREAS, public works provides the Town of Christiansburg with essential services, such as water maintenance, building maintenance, wastewater treatment, solid waste collection, storm water maintenance, road maintenance and snow removal; and

WHEREAS, the excellence of Christiansburg's public works services contributes significantly to residents' quality of life; and

WHEREAS, this excellence is maintained by dedicated public works personnel; and

WHEREAS, it is in the public interest for citizens to learn about public works and its role in our community;

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the week of May 21-27, 2017 as Public Works Week in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to inform themselves on the daily contributions public works officials make to ensure our health, safety, comfort and quality of life.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Water Safety Month

WHEREAS, the citizens of Christiansburg recognize the important role that water-related activities can play in good physical and mental health; and

WHEREAS, comprehensive water safety education is essential in preventing drowning and other recreational water-related accidents and injuries; and

WHEREAS, the Christiansburg Aquatic Center continues to provide essential water safety training and swimming lessons to the community; and

WHEREAS, Virginia's recreational water industry and other organizations involved in the National Water Safety Month Coalition contribute to the development of safe swimming facilities, home pools and spas, and other aquatic programs; and

WHEREAS, National Water Safety Month recognizes the ongoing efforts and commitments of the pool, spa, waterpark, recreation and parks industries; and

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the month of May 2017 as Water Safety Month in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION

Building Safety Month

WHEREAS, our town's growth and strength depend on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and

WHEREAS, our confidence in the structural integrity of the buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential services provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property;

NOW, THEREFORE, BE IT PROCLAIMED that the Christiansburg Town Council declares the month of May 2017 as Building Safety Month in Christiansburg, Virginia, and does call upon the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

ADOPTED this 9th day of May, 2017.

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
NEW BUSINESS

Meeting Date:
MAY 9, 2017

ITEM TITLE:

Construction contract for the Downtown and Primary Street Extension Paving Project

DESCRIPTION:

This paving will consist of:

Downtown Area consisting of Main Street from Roanoke Street to west of Franklin Street, and Franklin Street from First Street to Commerce Street.

Depot Street - Lester Street to Roanoke Street.

West Main Street - Radford Street to Moose Drive.

POTENTIAL ACTION:

Request is made by the Engineering Department for Council approval of this contract with Norwood Development in the amount of \$669,469.22, subject to final review and approval by legal counsel.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

A total of three bids were received on April 19th. The bids are as follows:

Respondent Firm		Quoted Amount
Address	Phone/Fax	
Norwood Development		\$669,469.22
PO Box 3189	(p) 540.639.0800	
Radford, VA 24141	(f) 540.980.5960	
Adams Construction Company		\$700,938.30
PO Box 12627	(p) 540.982.2366	
Roanoke, VA 24027	(f) 540.982.2942	
Boxley Material Company		\$725,295.88
PO Box 13527	(p) 434.239.0383	
Roanoke, VA 24035	(f) 434.239.1713	

Date:

Action Taken:

Information Provided:

Draft contract which is currently under review by legal counsel.

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
NEW BUSINESS

Meeting Date:
MAY 9, 2017

ITEM TITLE:

Professional Services Contract for the Arrowhead Sewer System Evaluation Survey and Infiltration and Inflow Study.

DESCRIPTION:

The proposed contract will initiate a study of the Arrowhead Sewer Basin to identify sources of infiltration and inflow (I & I) as well as provide recommendations to reduce I & I within this area.

POTENTIAL ACTION:

Request is made by the Engineering Department for Council approval of this contract with CHA Consulting, Inc. in the amount of \$98,000.00, subject to final review and approval by legal counsel.

DEPARTMENT:
Engineering

PRESENTER:
Wayne Nelson

ITEM HISTORY:

The Engineering Department issued a Request for Proposals (RFP) from qualified firms on February 24, 2017 to provide professional services to perform a Sewer System Evaluation Survey and Infiltration and Inflow Study within the Arrowhead Sewer Basin. This area was identified in the "Christiansburg Interceptor Study" as the sewershed with the highest normalized I & I in the entire system. The area also has a high potential for future growth such that identifying and correcting the issues in the sewershed is critical to future development. This area is currently not identified in the Town's Letter of Agreement (LOA) with the Virginia Department of Environmental Quality (DEQ), however, with the knowledge that this area is extremely problematic, it is prudent to be proactive and take corrective action prior to any enforcement action by DEQ. This preemptive work will give understanding to the issues within this basin and allow the Town to make informed decisions regarding the scope and the estimated cost of work to be completed in the future.

Date: **Action Taken:**

Information Provided:
Draft contract which is currently under review by legal counsel.

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
NEW BUSINESS

Meeting Date:
MAY 9, 2017

ITEM TITLE:

Professional Services Contract for the Church, Rigby, Ellett Drainage Improvements, King Street Extension Project.

DESCRIPTION:

The proposed professional services contract will continue design of the storm drainage improvements from Church Street, through Rigby Street, up to and including Ellet Road and King Street. This contract specifically address storm drainage system design from Cambria Street along Ellett Road to King Street adjacent to the Cambria Baptist Church.

POTENTIAL ACTION:

Request is made by the Engineering Department for Council approval of this contract with Thompson & Litton in the amount of \$52,220.00, subject to final review and approval by legal counsel.

DEPARTMENT:
Engineering

PRESENTER:
Wayne Nelson

ITEM HISTORY:

Phase I of this work was recently completed with the Brown, Church, Lucas Drainage Improvement Project. The addition of inlets and conveyance pipes has greatly reduced localized flooding of streets and homes in this area. Continuing this work upstream of the current phase will help direct stormwater runoff into the collection system, further improving the area. Specific to this contract, Ellett Road has historically flooded as a result to stormwater from King Street flowing across the Ellett Road during rain events.

Date: **Action Taken:**

Information Provided:

Draft contract which is currently under review by legal counsel.

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