



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JUNE 13, 2017 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

1. Request for an ordinance to vacate public rights-of-way for portions of Pin Oak Drive and Twisted Oak Drive to convert to private drives contained in Phases XI, XII, XIII (currently under construction) of the Oak Tree Townhomes Subdivision for Roger and Barbara J. Woody.
2. Ordinance amending Chapter 34 "Traffic and Motor Vehicles" of the Christiansburg Town Code in regards to parking fine increases.
3. Proposed Annual Budget for Fiscal Year 2017-18.

IV. CONSENT AGENDA

A. Meeting Minutes of May 23, 2017 and June 1, 2017.

B. Schedule Public Hearings:

1. July 25, 2017

- Conditional Use Permit request for a 110-foot steel Monopole-style Cell Tower to replace the existing 70-foot Cell Tower in the R-3 Multi-Family District at 570 High Street NE by Network Building + Consulting on behalf of Shentel, (Property Owner: Shaeffer Memorial Baptist Church).
- Rezoning request from Agriculture to I-2 General Industrial District for a 77.42-acre parcel (Tax Map No. 558-A 24) located at the end of Parkway Drive adjacent to the Falling Branch Corporate Park by the Montgomery County Economic Development Authority (Property Owner: Cox Family Farms LLC).

C. Park Street Sidewalk and Storm Drain – Phase 2, Construction Engineering and Inspection Term Services Project Contract.

V. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Specifically related to a threat of litigation in regards to the Starlight Drive-In Theater Noise Ordinance violation.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matter.

VI. CITIZEN COMMENTS

VII. INTRODUCTIONS AND PRESENTATIONS

VIII. OLD BUSINESS

A. Council action on:

1. Ordinance for water and sewer rates for FY 2017 – 18. The Public Hearing was held June 1, 2017.
2. Ordinance amending Chapter 34 "Traffic and Motor Vehicles" of the Christiansburg Town Code in regards to parking fine increases.
3. Lease on the former Truman Wilson land.

IX. NEW BUSINESS

- A. Building Code enforcement issue regarding retaining wall repair at 13 Pepper Street, N.E.

X. COMMITTEE REPORTS

A. Street Committee:

1. Replat of Public Utility Easement Vacation and Relocation for Montgomery County (Falling Branch Elementary School).
2. Replat of Tax Map 466-8-1 to Vacate a Portion of Public Utility Easement (parcel located on corner of Central Avenue NE and N. Franklin Street).

XI. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

XII. COUNCIL REPORTS

XIII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, June 27, 2017 at 7:00 P.M.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
June 13, 2017

ITEM TITLE:

Vacation of portions of Pin Oak Drive and Twisted Oak Drive Rights of Way for Phases XI, XII, and XIII of the Oak Tree Townhome Subdivision

DESCRIPTION:

This item is an Ordinance to vacate portions of Pin Oak Drive NW (1.031 acres) and Twisted Oak Drive NW (1.861 acres) in Oak Tree Townhomes; Phases XI, XII, and XIII for RWW36 LLC [Roger Woody and Barbara J. Woody]. The three phases—consisting of 200 townhomes—are currently under construction and the property owner requests to convert the previously dedicated public street right-of-way to homeowner's association common area with private drives. While the roads have been constructed in dedicated public right-of-way, they are not currently public streets that have been accepted by the Town since all three phases are still under construction. The vacation would result in the owner being responsible for the maintenance and repair of the private drives and the Town would no longer assume these responsibilities. The owner has stated that the main reason for this petition is to provide the ability to locate driveways for many of the townhome units directly off of the private drives; which would not be permitted if they were public streets.

POTENTIAL ACTION:

Hold Public Hearing on June 13, 2017

DEPARTMENT:

Planning

PRESENTER:

Andrew Warren, Planning Director

ITEM HISTORY:

Information Provided:

Draft Subdivision Plat

P:\P\0605\33026-04-17 Oak Tree Phase XI, XII, XIII R.O.W. Vacation\Survey\ARCHIVAL\SUBMITAL & REVIEW COMMENTS\REVIEW 1 04272017\33026 PLAT 04272017.dwg PLOTTED: 4/27/2017 1:09:18 PM

OWNER’S STATEMENT

THIS IS TO CERTIFY THAT THE HEREON "PLAT OF SURVEY SHOWING THE VACATION OF PUBLIC 50’ RIGHT OF WAY’S OF PIN OAK DRIVE AND TWISTED OAK DRIVE AND BEING REPLACED BY PRIVATE 50’ RIGHT OF WAY’S FOR PIN OAK DRIVE AND TWISTED OAK DRIVE PHASES XI, XII, XIII FOR ROGER WOODY AND BARBARA J. WOODY", DATED AUGUST 29, 2007, HAS BEEN PREPARED IN STRICT ACCORDANCE WITH THE WISHES AND DESIRES OF THE UNDERSIGNED OWNERS THEREOF, AND FURTHER THAT THE DEDICATION TO THE TOWN OF EASEMENTS, STREETS AND PROPERTY FOR THE EXTENT OF AND DIRECTION AS MORE PARTICULARLY SHOWN HEREON IS HEREBY MADE, GIVEN UNDER OUR HAND AND SEAL ON THIS THE

_____ DAY OF _____ 20____.

ROGER WOODY _____ DATE

BARBARA J. WOODY _____ DATE

NOTARY’S STATEMENT

STATE OF VIRGINIA _____ OF _____
I, _____ A NOTARY PUBLIC IN AND FOR THE AFORESAID _____ AND STATE DO HEREBY CERTIFY THAT ROGER WOODY AND BARBARA J. WOODY, OWNERS, WHOSE NAMES AS SUCH ARE SIGNED TO THE FOREGOING WRITING DATED _____, 20____. DID PERSONALLY APPEAR BEFORE ME IN MY AFORESAID _____ AND STATE AND ACKNOWLEDGED THE SAME ON _____, 20____.
MY COMMISSION EXPIRES _____, 20____.

NOTARY PUBLIC

CONFORMING STATEMENT

THIS IS TO ESTABLISH THAT THE UNDERSIGNED OWNERS PROPOSE TO ESTABLISH "OAK TREE PHASES XI, XII, AND XIII" DATED AUGUST 29, 2007 IN ACCORDANCE WITH THE REQUIREMENTS AND PROVISIONS OF THE SUBDIVISION AND ZONING ORDINANCES OF THE TOWN OF CHRISTIANSBURG, VIRGINIA.

ROGER WOODY _____ DATE

BARBARA J. WOODY _____ DATE

SOURCE OF TITLE

THIS IS TO CERTIFY THAT THE PROPERTY EMBRACED WITHIN THE HEREON "PLAT OF SURVEY SHOWING OAK TREE PHASES XI, XII, AND XIII" DATED AUGUST 29, 2007 IS ALL OF THE PROPERTY ACQUIRED BY ROGER W. & BARBARA J. WOODY BY DEED RECORDED IN DB 929 PG 263 IN THE CLERK’S OF THE CIRCUIT COURT OF MONTGOMERY COUNTY, VIRGINIA. THE ABOVE REFERRED-TO-DEED IS THE LAST INSTRUMENT IN THE CHAIN OF TITLE TO SAID LAND.

DOUGLAS R. MEREDITH, JR. L.S. 1450B _____ DATE

APPROVAL AND ACCEPTANCE

THE HEREON SHOWN "PLAT OF SURVEY SHOWING THE VACATION OF PUBLIC 50’ RIGHT OF WAY’S OF PIN OAK DRIVE AND TWISTED OAK DRIVE AND BEING REPLACED BY PRIVATE 50’ RIGHT OF WAY’S FOR PIN OAK DRIVE AND TWISTED OAK DRIVE PHASES XI, XII, XIII FOR ROGER WOODY AND BARBARA J. WOODY", DATED, APRIL 26, 2017 HAS BEEN SUBMITTED TO AND APPROVED FOR ACCEPTANCE AND RECORDATION BY THE TOWN OF CHRISTIANSBURG, VIRGINIA.

ANDREW WARREN – SUBDIVISION AGENT _____ DATE

MICHAEL D. BARBER – MAYOR _____ DATE



102 Albemarle Ave.
Roanoke, Virginia
24013

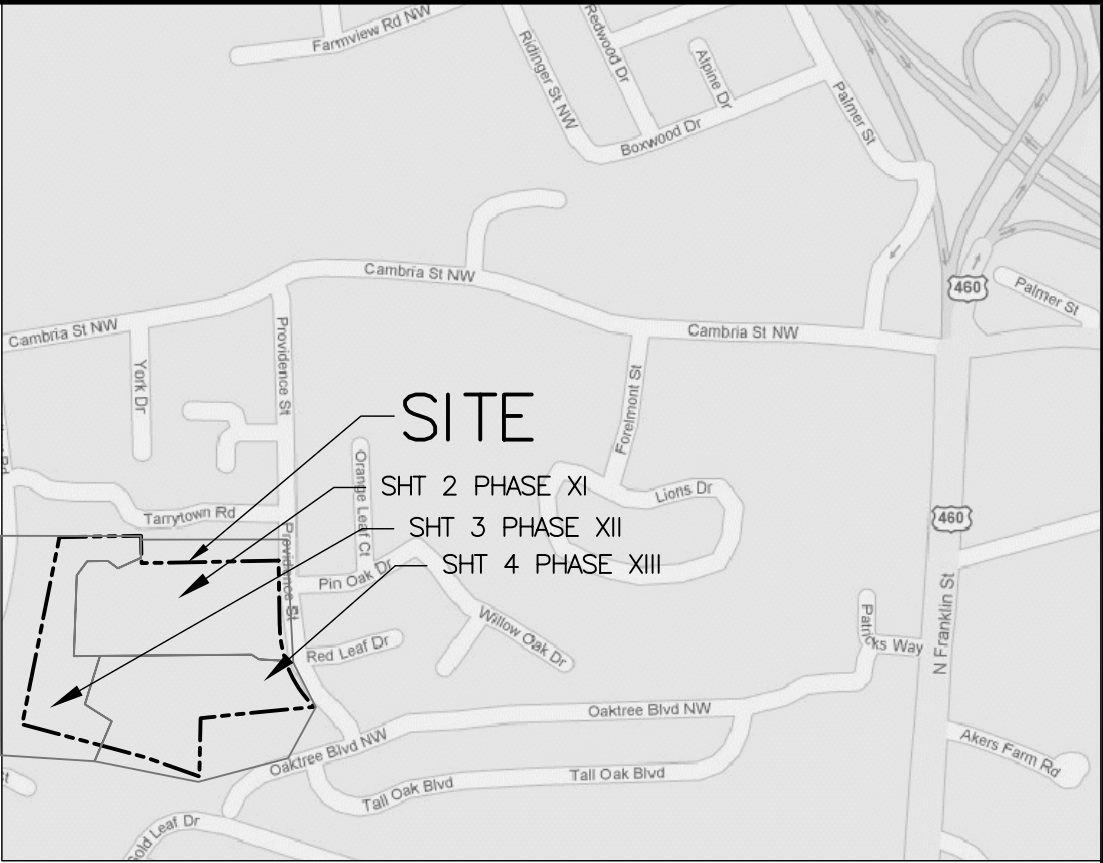
Engineering
Architecture
Surveying
Landscape Design

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ph: 540.345.0675
lmweng@lmwpc.net

GENERAL NOTES

- OWNERS:
ROGER WOODY
BARBARA J. WOODY
144 OAK TREE BLVD.
CHRISTIANSBURG, VA 24073
- SURVEYOR:
DOUGLAS MEREDITH, JR.
102 ALBEMARLE AVE SE
ROANOKE, VA 24013
- AS SHOWN ON FEMA FLOOD INSURANCE MAP PANEL NUMBER 51121C0143C DATED SEPT., 25, 2009. SUBJECT PROPERTY APPEARS TO LIE IN ZONE WHICH IS DESIGNATED AS A UNSHADED X.
- THIS PROPERTY IS ZONED MULTIPLE-FAMILY RESIDENTIAL (R-3)
- LEGAL REFERENCES: D.B. 929-263
- THE TOTAL AREA SUBDIVIDED IS 21.876 ACRES.
- THE TOTAL AREA IN THE EXISTING COMMON AREAS IS 3.191 ACRES.
- THE TOTAL AREA WITHIN THE EXISTING LOTS IS 14.959 ACRES.CIATION.
- THE HOMEOWNER’S ASSOCIATION SHALL BE RESPONSIBLE FOR MAINTENANCE OF ALL COMMON AREAS, PRIVATE ROADS AND DRIVEWAYS.
- ALL COMMON AREAS AND THE PRIVATE RIGHT-OF-WAYS ARE ALSO PUBLIC UTILITY, WATER, SANITARY SEWER AND DRAINAGE EASEMENTS.
- INGRESS/EGRESS EASEMENTS ARE HEREBY CREATED OVER ALL PRIVATE DRIVES AND DEDICATED TO THE HOMEOWNER’S ASSOCIATION.

TOTAL AREA		
LOT AREA EXISTING	651605.00 SF	14.959 AC
COMMON AREA EXISTING	138,985.00 SF	3.191 AC
PIN OAK DRIVE AREA	44,738.29 SF	1.031 AC
TWISTED OAK DR. AREA	81,075.68 SF	1.861 AC
AMBER CIRCLE AREA EXISTING	10,921.00 SF	0.251 AC
TWIG STREET AREA EXISTING	25,410.00 SF	0.583 AC
TOTAL	952,876.00 SF	21.876 AC



VICINITY MAP
NO SCALE

PLAT OF SURVEY
SHOWING THE
VACATION OF
PUBLIC 50' RIGHT OF WAY'S
OF
PIN OAK DRIVE AND TWISTED OAK DRIVE
AND BEING REPLACED BY
PRIVATE 50' RIGHT OF WAY'S
FOR
PIN OAK DRIVE AND TWISTED OAK DRIVE
PHASES XI, XII, XIII
FOR
ROGER WOODY AND BARBARA J. WOODY
LOCATED IN TOWN OF CHRISTIANSBURG
RINER MAGISTERIAL DISTRICT
MONTGOMERY COUNTY, VIRGINIA



DATE

I HEREBY CERTIFY THIS PLAT OF SURVEY TO BE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED 04/26/2017
SURVEYED: 02/2007
COMM. 3302C
SHEET 1 OF 4



PLAT OF SURVEY
SHOWING THE
VACATION OF
PUBLIC 50' RIGHT OF WAY'S
OF
PIN OAK DRIVE AND TWISTED OAK DRIVE
AND BEING REPLACED BY
PRIVATE 50' RIGHT OF WAY'S
FOR
PIN OAK DRIVE AND TWISTED OAK DRIVE
PHASES XI, XII, XIII
FOR
ROGER WOODY AND BARBARA J. WOODY
LOCATED IN TOWN OF CHRISTIANBURG
RIVER MAGISTERIAL DISTRICT
MONTGOMERY COUNTY, VIRGINIA

I HEREBY CERTIFY THIS PLAT OF SURVEY TO BE CORRECT
TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED 04/26/2017 COMM. 3302C
SURVEYED: 02/2007 SHEET 2 OF 4



L M W P.C.

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Roanoke, Virginia
24013

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lmwengq@lmwpc.net

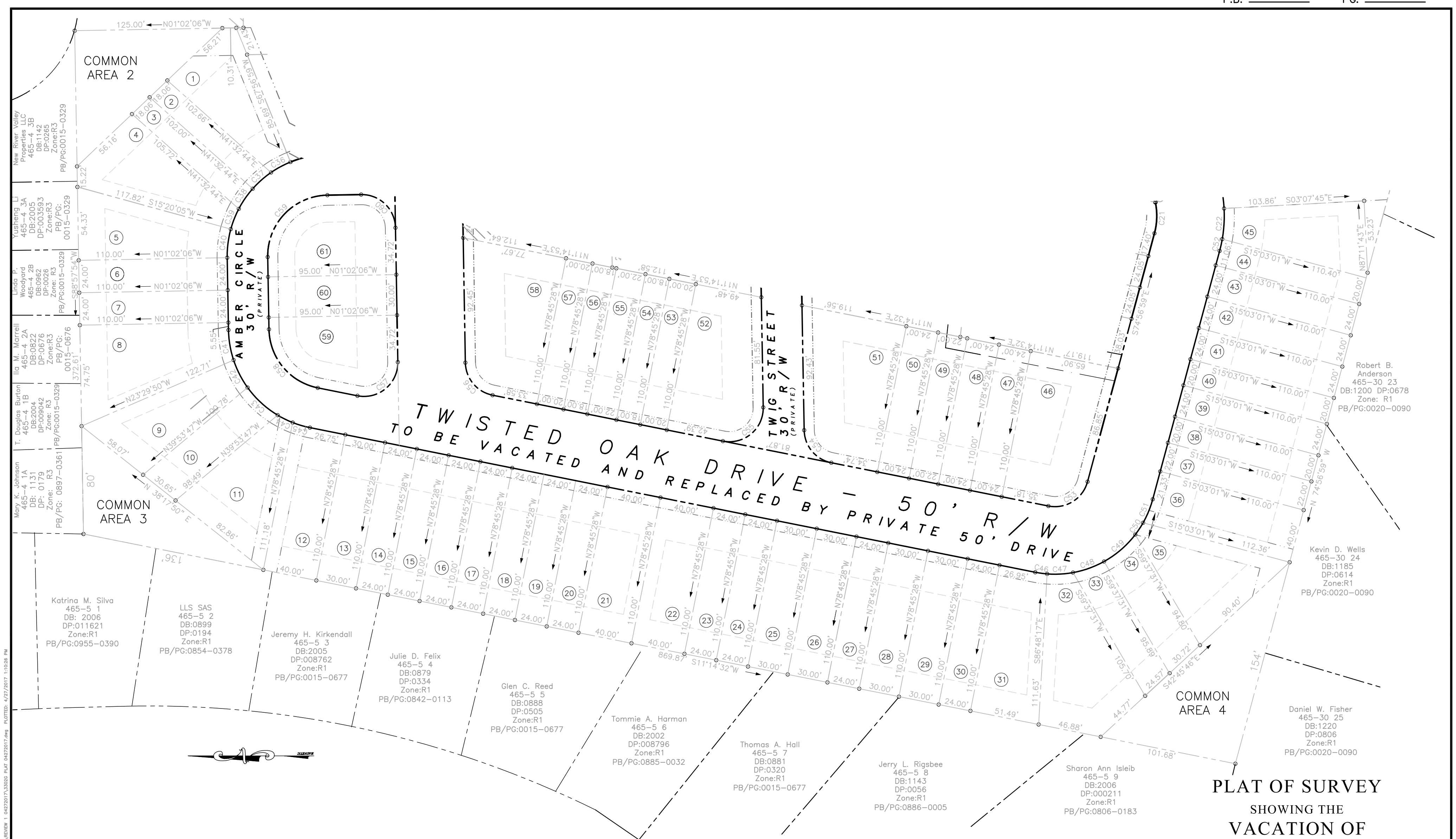
LEGEND

-----	SURVEYED PROPERTY LINE
-----	DEED LINE
-----	EASEMENT LINE
	INGRESS/EGRESS EASEMENT
●	SET REBAR
⊙	EXISTING IRON FOUND
⊙	END OF LINE/CURVE NOTHING FOUND, NOTHING SET

FIRST
REVIEW
04/27/17
NOT FOR CONSTRUCTION
NOT FOR RECORDING

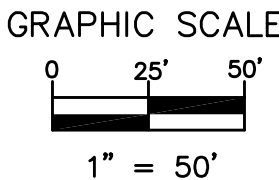
DATE _____

P:\FOLDERS\3302C-04-17 Oak Tree Phases XI, XII, XIII E.O.W. Vacation\Survey\MCHWAL\SUBMITAL & REVIEW\COMMENTS\REVIEW 1 04272017\3302C PLAT 04272017.dwg PLOTTED: 4/27/2017 11:02:28 PM



PHASE XII OF OAK TREE

SCALE 1"=50'



- LEGEND**
- SURVEYED PROPERTY LINE
 - - - DEED LINE
 - - - EASEMENT LINE
 - ▨ INGRESS/EGRESS EASEMENT
 - SET REBAR
 - ⊙ EXISTING IRON FOUND
 - ⊙ END OF LINE/CURVE NOTHING FOUND, NOTHING SET

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PLAT OF SURVEY

SHOWING THE
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PUBLIC 50' RIGHT OF WAY'S
OF
PIN OAK DRIVE AND TWISTED OAK DRIVE
AND BEING REPLACED BY
PRIVATE 50' RIGHT OF WAY'S

FOR
PIN OAK DRIVE AND TWISTED OAK DRIVE
PHASES XI, XII, XIII
FOR
ROGER WOODY AND BARBARA J. WOODY
LOCATED IN TOWN OF CHRISTIANBURG
RINER MAGISTERIAL DISTRICT
MONTGOMERY COUNTY, VIRGINIA

DATED 04/26/2017
SURVEYED: 02/2007
COMM. 3302C
SHEET 3 OF 4



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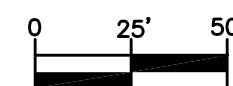
TWIG STREET - 30' R/W
(PRIVATE)



PHASE XIII OF OAK TREE

SCALE 1"=50'

GRAPHIC SCALE



1" = 50'

LEGEND

- SURVEYED PROPERTY LINE
- DEED LINE
- EASEMENT LINE
- INGRESS/EGRESS EASEMENT
- SET REBAR
- EXISTING IRON FOUND
- END OF LINE/CURVE NOTHING FOUND, NOTHING SET



PLAT OF SURVEY
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FOR
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RINER MAGISTERIAL DISTRICT
MONTGOMERY COUNTY, VIRGINIA

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DATE

DATED 04/26/2017
SURVEYED: 02/2007

COMM. 3302C
SHEET 4 OF 4

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TOWN OF CHRISTIANSBURG

PROPOSED BUDGET

6/1/2017

BUDGET

FOR

JULY 1, 2017 TO JUNE 30, 2018

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
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PROPOSED BUDGET

6/1/2017

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TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

Honorable Mayor and Town Council

Submitted herewith is the budget for FY 2017-2018 that represents our best effort to achieve a balanced budget for the upcoming fiscal year. Directors submitted their requests for funding of their departments operations as well as capital equipment and vehicle needs and major capital projects. We met with all directors and reviewed their requests and made additions and deletions as we deemed appropriate to sustain our level of growth and customer service within the constraints of funds available and priorities of Destination 2022.

We have forecasted existing revenue streams to increase 2.5% overall for the general fund and operating expenditures for the general fund to increase 1.7%. In an effort to establish a sustainable budget for growth this budget proposes the following revenue increases:

Increase in water rates from \$11.00 monthly for 2,000 gallons to \$6.00 per month for 1,000 gallons and increase the rate for every 1,000 gallons up to 50,000 gallons from \$6.14 to \$8.00; Gallons in excess of 50,000 will be increase from \$4.00 to \$6.00 per 1,000 gallons within corporate limits. Rates outside corporate limits will be at 1.5 times the in town rate. These changes are needed to cover the cost the of increasing water rates from the water authority as well as the need to improve our aging infrastructure and are based upon recommendations and forecasts from our consultant Draper Aden.

Increase in sewer rates from \$15.00 monthly for 2,000 gallons to \$9.00 per month for 1,000 gallons and increase the rate for every 1,000 gallons thereafter from \$8.50 to \$10.25; within corporate limits. Outside Corporate limits will be at 1.5 times the in town rate. These changes are needed to improve our aging infrastructure both in the collection system for waste water and the treatment at our plant and are based upon recommendations and forecasts from our consultant Draper Aden.

Increase parking fine violations from \$10.00 to \$25.00

Increase DMV stop fees \$30.00 TO \$35.00

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

On the operating expenditure side; The following 3 new positions are included in this proposed budget bringing our full time employee count to 246; 1 new patrol officer, 1 new maintenance worker for public works and 1 part time to full time maintenance worker for parks and recreation. There were a total of 17 new position requests; 4 in Police Department, 2 in planning and building, 7 in public works, 1 in parks and recreation, and 3 in rescue revenue recovery. We have also added a small increase for an additional stipend of \$25 for council members attending meeting other than the scheduled monthly council meetings.

The budget also includes a 2% merit pool for merit increases this year totaling \$232,000 of which only \$116,000 is included in the budget as it takes effect in January, ½ of the year, and 1% cola increase this year as well service awards for employees reaching their 5th, 10th, 15th, 20th etc. year of service as approved in the personnel handbook in March of 2017.

Our need for capital projects for large infrastructure, streets, storm water, trails, water and sewer, has been a growing concern for some time. Due to the size of these projects much time was spent developing priorities for inclusion in the budget this year and developing a more detailed capital improvement plan looking forward 5 years. There are several capital projects and grants which require the match of Town funds that we recommend funding in this budget. Some of the projects are continuing from prior years, while other projects are for design funds only with construction funds to follow in future years. Our expectation is that the projects funded for construction in this cycle will be substantially completed by the end of the budget cycle. Grant funding of \$5,502,295 and storm water fees of \$1,200,000 along with Town funds of \$3,753,142 will allow us to complete \$9,858,027 in paving, trails and sidewalks and storm water projects. Major Capital Improvements and Capital Items contained in the budget are:

- Chrisman Mill Road Crossing and intersection improvement projects
- N. Franklin Cambria Intersection, multi-year project
- Quinn Stuart Signal
- Falling Branch Intersection and signal

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

- Storm drainage and Stream restorations Ellett and Town Branch
- College St Basin I&I and Rehab
- Pump Station upgrades
- Huckleberry Trail Projects
- Annual Paving Program
- Replacement of UV PH I at treatment plant
- SCADA design and implementation treatment plant

Other major initiatives in this proposed budget include design of wayfinding signs; updating the Town website; incorporating more public outreach; upgrading and improving our technology backbone with upgraded servers, software and IT systems; data backup and recovery solutions; funds for planning for new ERP system: upgrade phone systems for WWTF and Police department; rolling out monthly brush pickup; adding a vacuum truck to improve sewer maintenance programs; perform full assessment of all town facilities for energy efficiency and maintenance scheduling; aquatics new after school programs; stronger employee safety programs; and reduced employee cost for family medical insurance programs.

There are several other developing initiatives that have **not** been included in the budget at this time but are in the planning stages to be considered either later in the year or in the following years budget. Those include, curbside recycling program, merchant service fee charges, and the North Christiansburg Regional Park. Increased funds are being set aside in assigned fund balances for the Park and the new ERP system currently in the planning and developmental stages.

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

The reserve funds are proposed to be increased by the following amounts:

	expected balance 6-30-2017	To Be Added	expected balance 6-30-2018
•			
• Fire Truck Reserve	\$214,226	\$25,000	\$239,226
• Rescue Truck Reserve	\$118,000	\$25,000	\$143,000
• Recreational Reserve	\$302,070	\$250,000	\$552,070
• Street Maintenance	\$467,000	\$50,000	\$517,000
• Public Works Complex	\$502,000	-	\$502,000
• Aquatics Maintenance	\$466,437	\$50,000	\$516,437
• Self Insurance Reserve	\$355,000		\$355,000
• Cemetery Reserve	\$101,000	\$50,000	\$151,000
• Software Reserve	\$273,000	\$100,000	\$373,000
• Treatment plant reserve	\$150,000	\$200,000	\$350,000
• Emergency Services Bldg	\$1,500,800	\$50,000	\$1,550,800
	<u>\$4,449,533</u>	<u>\$800,000</u>	<u>\$5,249,533</u>

The Water Authority plans to increase their charges \$0.74 per 1000 gallons (31.62%) .

The Town's Financial Statements (Audit) for the Fiscal Year Ended June 30, 2016 is part of this budget but not attached.

Part II of the budget document contains estimates of annual revenue and operation expenditures for the next five years as well as projected capital needs.

The bonded indebtedness of the Town as of June 30, 2017 will be \$19,360,373. Principal in the amount of \$1,850,388 will be retired during FY 2017-2018.

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

FEE CHANGES

FY 2017-2018

Water Rates:

Water Rates			
	Minimum Rate per Month (0 – 1,000 gallons)	Rate per 1,000 gallons (1,001 – 50,000 gallons)	Rate per 1,000 gallons (50,001 – and above)
In Town Within Corporate Limits	From \$11.00 for 2,000 gallons to \$6.00 for 1,000 gallons	From 6.14 to \$8.00	From \$4.00 to \$6.00
Out of Town Outside Corporate Limits	From \$16.50 for 2,000 gallons to \$9.00 for 1,000 gallons	From 9.21 to \$12.00	From \$6.00 to \$9.00

Sewer Rates:

Sewer Rates			
	Minimum Rate per Month (0 – 1,000 gallons)	Rate per 1,000 gallons From 1,001 gallons and above	
In Town Within Corporate Limits	From \$15.00 for 2,000 gallons To \$9.00 per 1,000 gallons	From \$8.50 to \$10.25	
Out of Town Outside Corporate Limits	From \$22.50 for 2,000 gallons to \$13.50 for 1,000	From \$12.75 to \$15.38	

Increase parking fine violations from \$10.00 to \$25.00 **Increase** DMV stop fees \$30.00 TO \$35.00

TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

The budget for the Town of Christiansburg reflects five different funds, the general fund, which is used for all revenues and expenditures of the Town that are not designated or required to be accounted for in another fund, a permanent fund, a special revenue fund, capital projects fund and two enterprise funds, one for water and sewer activity and one for storm water activity.

The Permanent Fund is used to account for the activity of the Sunset Cemetery. Generally accepted governmental accounting principles requires that this be accounted for in a permanent fund because it will be required to have funds set aside for perpetual care in a separate fund balance from the general fund and will exist in perpetuity for the maintenance of the cemetery.

The Special Revenue Fund which is used to account for grants, contracts and donated funds that are restricted as to the use of the funds received as mandated by law, contract, or donor requirements and the revenues derived from the activity are the primary funding source.

Capital Project Funds are used to account for financial resources that are restricted to expenditure for capital construction activities that generally require more than one fiscal year to complete.

The Proprietary or Enterprise Funds are used to account for the activity of the water and sewer operations of the town as well as related capital acquisitions and construction and the storm water enterprise fund added last fiscal year, is to account for the activity of the storm water operations and related capital and construction projects.

Total Revenues expected for the general fund are \$28,183,150. General fund budgeted operating expenditures are \$24,184,493 and an additional amount of \$2,086,585 for capital equipment and capital construction. Debt payments included in the operating budget of the general fund are \$1,027,755.

The cemetery fund revenue is expected to be \$98,500 with operating expenditures of \$236,635 and funds to the perpetual care reserves of \$43,500 requiring support from the general funds of \$181,635 plus an additional amount for \$30,000 for capital acquisitions.

TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

Special Revenues funds are generally equal to the expenditures except as their designated reserves are expended. The current expectation for grants and donations is \$1,313,002 in revenues and \$1,686,471 in expenditures, the difference is primarily the expenditure of EMS third party recovery funds and expenditure of other designated and reserved fund balances of \$373,469.

Capital Project funds are funded by both general fund dollars of \$2,692,545 and grant dollars of \$4,254,399. Total capital projects budgeted for this fiscal year is \$6,946,943 which are delineated in Exhibit 2.

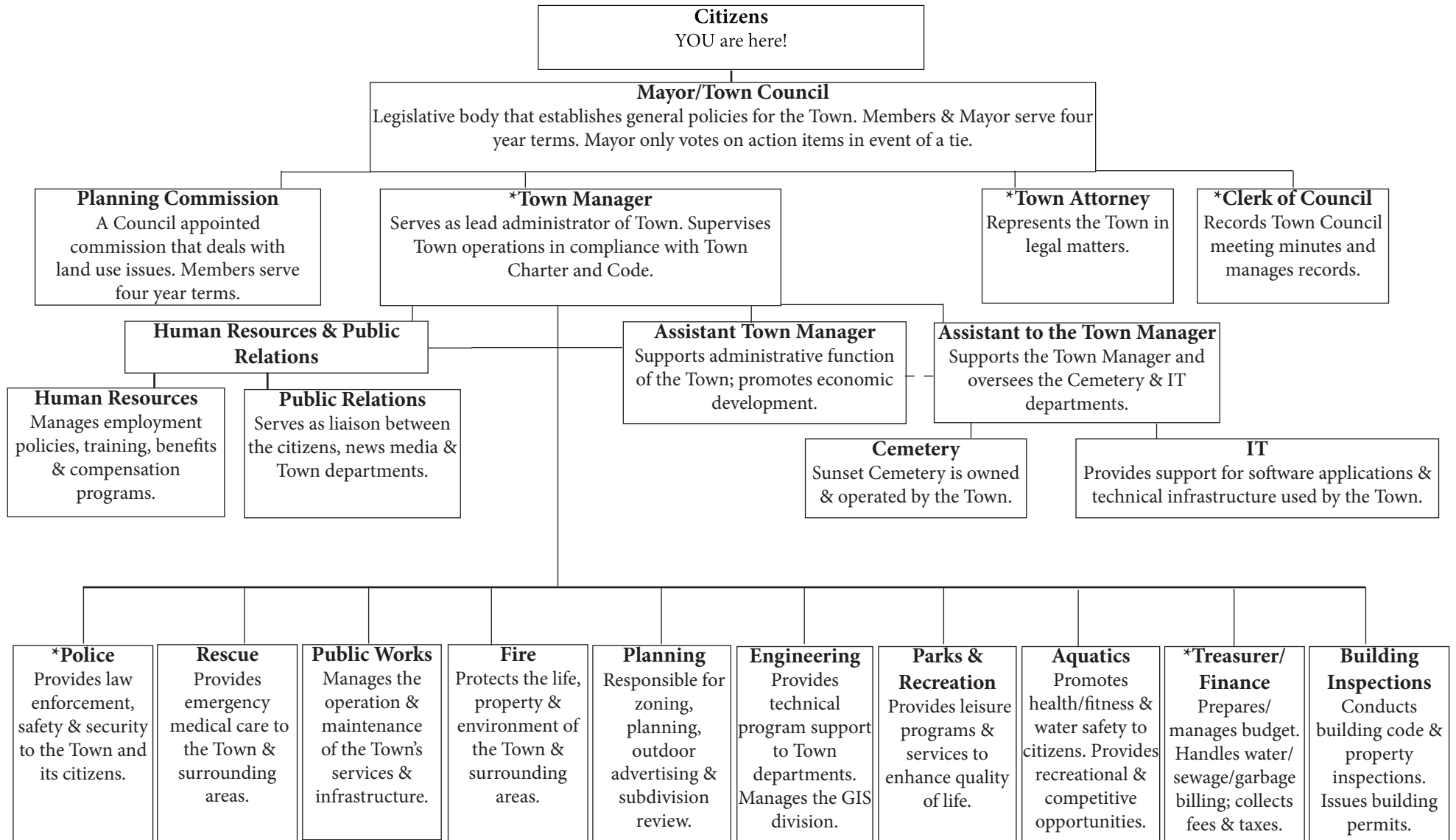
The enterprise fund for water and sewer is expected to generate \$9,517,500 in revenues and have operating expenditures of \$8,368,097 which includes the cost of debt service (\$1,235,178). Capital needs for the enterprise are \$3,851,697. These are funded with revenues from the enterprise and support of \$2,702,294 from the general fund. The Storm water enterprise fund is expected to generate \$2,469,896 in revenues and have operating expenses of \$619,409 and capital projects of \$2,911,084.

This budget includes rolling over capital and construction projects to be funded from unassigned fund balance of \$4,754,998. It is anticipated that the beginning unassigned fund balance will be approximately \$20.2 million dollars on July 1, 2017 and will have an ending unassigned fund balance at June 30, 2018 of \$14.66 million. In accordance with our fund balance policy to maintain unassigned fund balance between 30% and 45% of prior year expenditures the above sources and uses is approximated to leave the Town with 40% in unassigned fund balance at the end of the 2018 fiscal year.

Respectfully Submitted,

Randy Wingfield Interim Town Manager
Valerie Tweedie CPA CFE CGFM Treasurer and Director of Finance

Town of Christiansburg Organizational Structure & Departmental Functions



Christiansburg Town Council Appointed Boards & Commissions

Updated 05/01/2017

Aquatic Advisory Board

The Aquatic Advisory Board is comprised of six appointed citizens and a liaison from Town Council. The Board supports the mission and vision of the Christiansburg Aquatic Center in providing a state-of-the-art aquatic facility that enhances the health, fitness, recreational, educational, and competitive needs throughout our region.

Meetings are held the first Wednesday of each month at 4 p.m. at the Aquatic Center, 595 N. Franklin St.

<u>Members</u>	<u>Term Expires (Three Year Term)</u>
Jeremy Williams, Chairman	12/31/2019
Steve Simmons, Vice Chair	12/31/2017
Karen Drake	12/31/2019
Shirley Hallock	12/31/2019
Mark Layne	12/31/2017
Amelia Tuckwiller	12/31/2017
Steve Huppert	Town Council Representative

Director of Aquatics Terry Caldwell serves as staff liaison to the Aquatic Advisory Board and may be contacted for more information or questions about the Board:

Email: tlcaldwell@christiansburg.org

Phone: (540) 381-7665 ext. 3102

Mail: Ms. Terry Caldwell, Director of Aquatics, 595 N. Franklin St., Christiansburg, VA 24073

Bikeway/Walkway Committee

The Christiansburg Bikeway/Walkway Committee is made up of a combination of staff, a Town Council member, and citizen representatives. The committee looks at potential connections to existing bike and pedestrian facilities, as well as improvements to existing facilities.

Members

Brad Epperley, Director of Parks and Recreation

Jim Lancianese, Director of Public Works

Travis Moles, Assistant Superintendent of Streets, Public Works

Melissa Powell, Public Relations Director

Andrew Warren, Planning Director

Todd Walters, Assistant Director of Engineering

Brad Stipes, Town Council representative

Susan Willis, citizen representative (Committee Chair)

Ashley Briggs, citizen representative

Jason Poff, citizen representative

Daniel Maderic, citizen representative

Logan Wallace, citizen representative

Pamela Ray, NRV Health District representative

The Committee meets the first Friday of each month in the Admin. Conference Room on the 2nd Floor of Town Hall. Andrew Warren serves as staff liaison to the Bikeway/Walkway Committee and may be contacted for more information or questions about the Committee:

Email: awarren@christiansburg.org

Phone: (540) 382-6120 ext. 1130

Mail: Mr. Andrew Warren, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Building Code Board of Appeals

The Christiansburg Building Code Board of Appeals meets as needed to consider appeals to building code decisions.

*Members of the Christiansburg Building Code Board of Appeals are appointed by the Building Official or Town Manager, per Section 9-30(b) of Town Code.

Meetings are held as announced at Christiansburg Town Hall, 100 E. Main St.

<u>Members</u>	<u>Term Expires (Four Year Term)</u>
Rich Alvis, Electric	09/01/2018
Richard Caldwell, Builder	09/01/2018
Chris Pfohl, Plumber	09/01/2018
Bob Poff, Property Manager	09/01/2018
J.D. Price, Design Professional	09/01/2018
Larry Martin, Design Professional (Alt.)	09/01/2018
Earl Shrader (Alt.)	09/01/2018
John Travis, Builder (Alt.)	09/01/2018

Building Official Jerry Heinline serves as the staff liaison to the Building Code Board of Appeals and may be contacted for more information or questions about the Board:

Email: jheinline@christiansburg.org

Phone: (540) 382-6120 ext. 1152

Mail: Mr. Jerry Heinline, Building Official, 100 E. Main St., Christiansburg, VA 24073

Cemetery Advisory Committee

The Cemetery Advisory Committee serves as an advisory board for matters related to Kyle and Sunset Cemeteries.

<u>Members</u>	<u>Term Expires</u>
Ann Carter	05/2019
Wayne Booth	05/2019
Rex Germany	05/2017
F. Spencer Hall	05/2018
Funeral Service Representative	
Kevin Poff - Secretary	Cemetery Manager
Steve Huppert	Town Council Representative

Kevin Poff serves as staff liaison to the Cemetery Advisory Committee and may be contacted for more information or questions about the Committee:

Email: kpoff@christiansburg.org

Phone: (540) 382-3408

Mail: Mr. Kevin Poff, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Central Business District Advisory Committee

The Central Business Advisory Committee is made up of a combination of staff, citizen representatives, and Town Council members. The committee aims to promote and develop the Central Business District by forming partnerships with local businesses and finding funding to develop initiatives.

<u>Members</u>	<u>Term Expires</u>
Karen Drake, Chair	
Jamie Bond	
Meghan Dorsett	
David Franusich	
Donna Speaks	
Mike Thom	
Emilie Tydings	
Linda Wurtzburger	
Sam Bishop	Town Council Representative
Henry Showalter	Town Council Representative

Interim Town Manager Randy Wingfield serves as staff liaison to the Central Business District Advisory Committee and may be contacted for more information or questions about the Committee:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Randy Wingfield, Interim Town Manager, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Parks & Recreation Advisory Commission

The Parks & Recreation Advisory Commission serves as an advisory board to the Parks & Recreation Department in developing programs and activities for residents of all ages.

Meetings are held the first Monday of every month at 6 p.m. at the Christiansburg Recreation Center, 1600 N. Franklin St.

<u>Members</u>	<u>Term Expires (Four Year Term)</u>
Diane Fenton, Chairperson	12/31/2019
Doris C. Oliver, Secretary	12/31/2019
Robin Boyd	12/31/2020
John Neel	12/31/2020
Richard Polikoff	12/31/2020
Michael L. Saylor	12/31/2019
James B. Williamson, Jr.	12/31/2019
Tonia D. Winn	12/31/2018
Matthew Davidson	Student Representative
Nichole Diola	Student Representative
Cord Hall	Town Council Representative

Director of Parks & Recreation Brad Epperley serves as staff liaison to the Advisory Commission and may be contacted for more information or questions about the Commission:

Email: bepperley@christiansburg.org

Phone: (540) 382-2349

Mail: Mr. Brad Epperley, Director of Parks & Recreation, 1600 N. Franklin St., Christiansburg, VA 24073

Planning Commission

The Town's Planning Commission is comprised of a minimum of 5 and maximum of 15 appointed citizens, a liaison from Town Council, and a non-voting secretary (planning director). With the exception of the Council liaison and secretary, each Planning Commission member is appointed to a four-year term. The Planning Commission is responsible for recommending to Town Council on a wide variety of land use issues including the Town's comprehensive plan, zoning, conditional use permits, rezoning petitions, and general planning issues.

Meetings are held six (6) days following regularly scheduled Town Council meetings (2nd and 4th Tuesdays) at Christiansburg Town Hall, 100 E. Main St. If the meeting date falls on a Town holiday, the meeting will be held the following business day.

Members	Contact Information	Term Expires (Four Year Term)
Craig Moore, Chairperson	cmoore@christiansburg.org	08/31/2018
Jennifer Sowers, Vice-Chairperson	jsowers@christiansburg.org	02/06/2020
Matthew J. Beasley	mbeasley@christiansburg.org	02/07/2018
Ann H. Carter	acarter@christiansburg.org / (540) 382-8751 (preferred)	08/31/2020
Mark Curtis	mcurtis@christiansburg.org	01/10/2021
David Franusich	dfranusich@christiansburg.org	02/02/2019
Catherine Garner	cgarner@christiansburg.org	01/10/2021
Hil Johnson	hjohnson@christiansburg.org	03/24/2019
Jeananne Knies	jknies@christiansburg.org	01/10/2021
Ann Sandbrook	asandbrook@christiansburg.org	01/10/2021
Harry Collins, Council Liaison	hcollins@christiansburg.org	-----

Planning Director Andrew Warren serves as the non-voting secretary for the Planning Commission and may be contacted for more information or questions about the Commission:

Email: awarren@christiansburg.org

Phone: (540) 382-6120 ext. 1130

Mail: Mr. Andrew Warren, Planning Department, 100 E. Main St., Christiansburg, VA 24073

Board of Zoning Appeals

The Christiansburg Board of Zoning Appeals (BZA) members are recommended by Town Council and appointed by the Circuit Court. The BZA meets as needed to consider appeals to zoning decisions.

Meetings are held as announced at Christiansburg Town Hall, 100 E. Main St.

<u>Members</u>	<u>Term Expires (Five Year Term)</u>
James C. Stewart, Chairperson	08/31/2019
Earnest Wade	08/31/2017
James L. Kirk	08/31/2018
Karen Drake	08/31/2020

Interim Town Manager Randy Wingfield serves as the staff liaison to the Board of Zoning Appeals and may be contacted for more information or questions about the Board:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Other Boards & Commissions with Christiansburg Representation

Updated 05/01/2017

Agency on Aging (New River Valley) Board of Directors

The New River Valley Agency on Aging exists to support and enhance the lives of older adults, their families, and caregivers through advocacy, information, and services. The Board of Directors of the New River Valley Agency on Aging is the principal policy making unit of the Agency. Policy making, oversight in program determinations, and assuring the availability of funds and accountability for their expenditure are the primary functions of the Board.

<u>Appointees</u>	<u>Term Expires (One Year Term)</u>
Richard Ballengee	September 2017
Steve Huppert, Alternate	

The Agency on Aging may be contacted through their website at www.nrvaoo.org or (540) 980-7720.

Airport Authority (Virginia Tech-Montgomery Regional)

The Virginia Tech/Montgomery Regional Airport Authority operates The Virginia Tech/Montgomery Executive Airport. In addition to the town of Christiansburg, the Authority is made up of members from Virginia Tech, Montgomery County, and the town of Blacksburg.

<u>Appointee</u>	<u>Term Expires (Four Year Term)</u>
Ann Carter, Secretary-Treasurer	08/01/17 Town Council Representative Designee

The Virginia Tech-Montgomery Executive Airport may be contacted through their website at www.vtmea.com or (540) 231-4444.

Airport Commission (New River Valley)

The New River Valley Airport Commission owns and operates the New River Valley Airport, which is now a port of entry with customs facilities.

<u>Appointee</u>	<u>Term</u>
Ernie Wade	Town Council Designee

The New River Valley Airport may be contacted through their website at www.nrvairport.com or (540) 674-4141.

Development Corporation (NRV)

The NRV Development Corporation is a non-profit organization formed in 1983 to provide business assistance. It includes membership from the counties of Floyd, Giles, Montgomery, Pulaski, the towns of Blacksburg, Christiansburg, and Pulaski, and the city of Radford.

<u>Appointee</u>	<u>Term Expires</u>
Michael Barber, President	Concurrent with Council Term

Mr. Barber may be contacted for more information, including meeting dates, at mbarber@christiansburg.org.

Economic Development Commission (Montgomery Regional)

The Montgomery Regional Economic Development Commission acts in an advisory capacity for encouraging existing business and industry to expand and to solicit new business and industry for the County. The goals of the Commission are to increase jobs and payrolls, decrease taxes and increase the standard of living for residents.

Meetings are held the third Thursday of each month at 11:45 a.m. at Virginia Tech's Corporate Research Center, Building #12.

<u>Appointee</u>	<u>Term Expires</u>
Brad Stipes, Town Council Designee	07/01/2019
John T. Overton	12/31/2019

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Economic Development Commission:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Emergency Communication Regional Authority (New River Valley)

The purpose of the New River Valley Emergency Communication Regional Authority shall be to develop a consolidated system for the receipt and response of 9-1-1 emergency calls and communications that will improve response time, quality of service, and coordination of available resources for the citizens of affected localities.

Meetings are held on the fourth Tuesday of every month at 3 p.m. in the Economic Development Conference Room, 2nd floor of the Montgomery County Government Center, 755 Roanoke St.

<u>Appointees</u>	<u>Term Expires</u>
Billy Hanks	Town Representative
Alan Fabian	At-large Rep.

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Authority:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Fire and Rescue Commission (Montgomery County)

<u>Appointees</u>
Billy Hanks, Christiansburg Fire Department
Joe Coyle, Christiansburg Rescue Squad
Matthew Carroll, Citizen Representative

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Fire & Rescue Commission:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

New River Valley Metropolitan Planning Organization

The New River Valley Metropolitan Planning Organization (MPO) provides information, tools and public input necessary to improve the region's transportation system and address future needs. The MPO was established as required by federal law because the Towns of Blacksburg and Christiansburg, and a portion of Montgomery County are designated as an urbanized area of more than 50,000 in population.

Appointees

Mike Barber, Town Council Representative
Randy Wingfield, Interim Town Manager
Andrew Warren, Planning Director

Committee

Policy Board
Policy Board
Technical Advisory Committee

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the MPO:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

MBC Development Corporation

The MBC Development Corporation makes loans to existing and new small businesses in Montgomery County. The MBC is certified by the State Corporation Commission as a not-for-profit community development corporation.

Appointees

Mayor Mike Barber

Term Expires

Concurrent with Council Term

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Corporation:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Montgomery County Chamber of Commerce

The Montgomery County Chamber of Commerce (MCCC) serves Blacksburg, Christiansburg, and Montgomery County. The Chamber's mission is to promote and develop a positive environment for the operation and growth of business in Montgomery County and the New River Valley.

<u>Appointees</u>	<u>Term Expires (Three Year Term)</u>
Mayor Mike Barber	Concurrent with Council Term

Mayor Mike Barber may be contacted for more information or questions about the Commission:

Email: mbarber@christiansburg.org
Phone: (540) 382-6128 ext. 1115
Mail: Mr. Mike Barber, Mayor, 100 E. Main St., Christiansburg, VA 24073

New River Valley Regional Commission (Planning District Commission)

The New River Valley Planning District Commission is responsible for administering a comprehensive region-wide plan for growth and development. Members establish policy and delegate duties to staff members through an Executive Director.

Meetings are held the fourth Thursday of each month at 7:30 p.m. at the Commission office in Radford.

<u>Appointees</u>	<u>Term Expires (Three Year Term)</u>
Hil Johnson	06/2018
Harry Collins, Town Council Rep.	Concurrent with Council Term
Henry Showalter, Town Council Rep.	Concurrent with Council Term

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Commission:

Email: rwingfield@christiansburg.org
Phone: (540) 382-6128 ext. 1119
Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Solid Waste Authority (Montgomery Regional)

The Montgomery Regional Solid Waste Authority (MRSWA) oversees garbage and refuse collection and disposal system, transporting garbage and refuse from transfer station and/or disposal sites, and recycling systems. The Authority includes Montgomery County, the Towns of Blacksburg and Christiansburg and Virginia Tech.

Meetings are held the second Thursday of each month at 1:30 p.m. at the MRSWA, 555 Authority Dr., Christiansburg.

<u>Appointees</u>	<u>Term Expires (Four Year Term)</u>
Barry Helms	06/30/2021

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Solid Waste Authority:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Tourism Council

The Tourism Council is a joint cooperative between the Towns of Christiansburg and Blacksburg and Montgomery County. The Council is comprised of nine members, including one representative from the Board of Supervisors, each town council and the Chamber of Commerce. The remaining five members are appointed by the Board of Supervisors and both town councils.

Appointees

Sam Bishop	Town Council Representative
Harry Collins, Alternate	Town Council Representative

Tourism Director Lisa Bleakley may be contacted for current appointees and more information or questions about the Tourism Council:

Email: bleakleyts@montgomerycountyva.gov

Phone: (540) 394-2120 ext. 4225

Mail: Ms. Lisa Bleakley, Tourism Director, 755 Roanoke Street, Suite 2E, Christiansburg, VA 24073

Transportation Safety Commission (Montgomery County)

The Montgomery County Transportation Safety Commission gathers local input in recognizing and solving problems in the area of highway safety. Members represent local town governments, county government, the school system, etc.

Meetings are held on a quarterly basis, usually the first Tuesday of each quarter at noon at Amelia's Restaurant on Cambria St. in Christiansburg.

Appointee

Mark Sisson, Police Chief

Police Chief Mark Sisson may be contacted for more information or questions about the Transportation Safety Commission:

Email: msisson@christiansburg.org

Phone: (540) 382-3131

Mail: Chief Mark Sisson, Christiansburg Police Department, 10 E. Main St., Christiansburg, VA 24073

Commission on Virginia Alcohol Safety Action Program (VASAP)

The Commission on VASAP is responsible for the administration of the state system and overseeing the operations of local Alcohol Safety Action Programs and for assuring local program adherence to promulgated policies and procedures through certification of local programs.

Appointees

Mark Sisson, Police Chief

Police Chief Mark Sisson may be contacted for more information or questions about the VASAP Commission:

Email: msisson@christiansburg.org

Phone: (540) 382-3131

Mail: Chief Mark Sisson, Christiansburg Police Department, 10 E. Main St., Christiansburg, VA 24073

NRV Water Authority (Blacksburg-Christiansburg-VPI –Montgomery Co.)

The NRV Water Authority is responsible for overseeing the day-to-day operations of supplying clean water to the four communities.

Meetings are held the third Wednesday of each month at 4 p.m. at the Water Treatment Plant, Peppers Ferry Rd.

<u>Appointees</u>	<u>Term Expires (Four Year Term)</u>
Wayne Nelson	06/30/18

Director of Engineering & Special Projects Wayne Nelson may be contacted for more information or questions about the Commission:

Email: wnelson@christiansburg.org

Phone: (540) 382-6120 ext. 1147

Mail: Mr. Wayne Nelson, Director of Engineering, 100 E. Main St., Christiansburg, VA 24073

TOWN OF CHRISTIANSBURG

GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF JUNE 30, 2016

ASSETS	General Fund	Cemetery Fund	Special Revenue Fund	Capital Projects	Total Governmental Funds
Cash	\$ 25,659,334	\$ -	\$ -	\$ -	\$ 25,659,334
Cash and cash equivalents, restricted	-	607,800	2,364,898	-	2,972,698
Investments- short term	255,955	-	-	-	255,955
Receivables (net of allowance for uncollectibles)					
Taxes, including penalties (net of allowance of \$64,155)	4,716,486	-	-	-	4,716,486
Accounts (net of allowance of \$35,067)	977,226	-	-	-	977,226
Prepaid Items	130,844	-	-	-	130,844
Due from Other Funds	-	-	32,789	-	32,789
Due from Other Governments -State	507,693	-	612,954	275,169	1,395,816
Total Assets	<u>\$ 32,247,538</u>	<u>\$ 607,800</u>	<u>\$ 3,010,641</u>	<u>\$ 275,169</u>	<u>\$ 36,141,148</u>
Liabilities					
Accounts Payable	\$ 2,738,117	\$ 8,340	\$ 188,467	\$ 104,926	\$ 3,039,850
Salaries payable	-	-	-	-	-
Due to other funds	1,421,013	32,806	729,367	170,243	2,353,429
Deferred Revenue				-	-
Total Liabilities	<u>\$ 4,159,130</u>	<u>\$ 41,146</u>	<u>\$ 917,834</u>	<u>\$ 275,169</u>	<u>\$ 5,393,279</u>
Deferred inflows of Resources					
Unavailable Tax Revenue	\$ 4,700,314	\$ -	\$ -	\$ -	\$ 4,700,314
Unearned Revenue	4,300	-	118,314	-	122,614
Total Deferred inflows of Resources	<u>\$ 4,704,614</u>	<u>\$ -</u>	<u>\$ 118,314</u>	<u>\$ -</u>	<u>\$ 4,822,928</u>
Fund Balance					
Nonspendable	\$ 130,844	\$ 566,654	\$ -	\$ -	\$ 697,498
Restricted	-	-	1,974,493	-	1,974,493
Committed	-	-	-	-	-
Assigned	3,742,702	-	-	-	3,742,702
Unassigned	19,510,248	-	-	-	19,510,248
Total Fund Balance	<u>\$ 23,383,794</u>	<u>\$ 566,654</u>	<u>\$ 1,974,493</u>	<u>\$ -</u>	<u>\$ 25,924,941</u>
Total Liabilities and Fund Balance	<u>\$ 32,247,538</u>	<u>\$ 607,800</u>	<u>\$ 3,010,641</u>	<u>\$ 275,169</u>	<u>\$ 36,141,148</u>

TOWN OF CHRISTIANSBURG

**PROPRIETARY
STATEMENT OF FUND NET POSITION
AS OF JUNE 30, 2016**

	Enterprise Water and Sewer Fund
ASSETS	
Current Assets	
Receivables (net of allowance for uncollectibles \$160,335)	\$ 871,202
Prepaid items	4,110
Due from other Funds	2,320,640
Total Current Assets	<u>\$ 3,195,952</u>
Non-Current Assets	
Land	\$ 12,500
Water System	18,338,457
Equipment	4,408,205
Waste Water System	18,341,342
Waste Water Treatment Plant	32,814,831
Allowance for Depreciation	(33,238,216)
Construction in progress	17,142
Total Non-Current Assets	<u>40,694,261</u>
Total Assets	<u>\$ 43,890,213</u>
Deferred Outflows of Resources	
Pension Contributions Subsequent to Measurement Date	\$ 229,353
Total Deferred Outflows of Resources	<u>-</u>
Liabilities	
Current Liabilities	
Accounts Payable	\$ 219,228
Accrued Interest	77,643
Consumer Deposits	387,136
Due to Water Authority	450,969
Current Maturities VA Revolving Loan Fund (current portion)	616,742
Bonds Payable (current portion)	404,099
Salaries Payable	-
Compensated Absences (current portion)	34,987
Total Current Liabilities	<u>\$ 2,190,804</u>
Long-Term Liabilities	
VA Revolving Loan Fund-net of current portion	\$ 3,309,280
Compensated Absences-net of current portion	314,885
Bonds payable-net of current portion	2,891,211
Net Pension Liability	1,177,868
Total Long Term Liabilities	<u>\$ 7,693,244</u>
Total Liabilities	<u>\$ 9,884,048</u>
Deferred Inflows of Resources	
Net difference between projected and actual earnings of pension plan investments	\$ 357,858
Total Deferred Inflows of Resources	<u>357,858</u>
Net Position	
Net Investment in Capital Assets	\$ 33,472,929
Unrestricted Net Assets	404,731
Total Net Position	<u>\$ 33,877,660</u>

**TOWN OF CHRISTIANBURG
FOR BUDGET YEAR
JULY 1, 2017 TO JUNE 30, 2018**

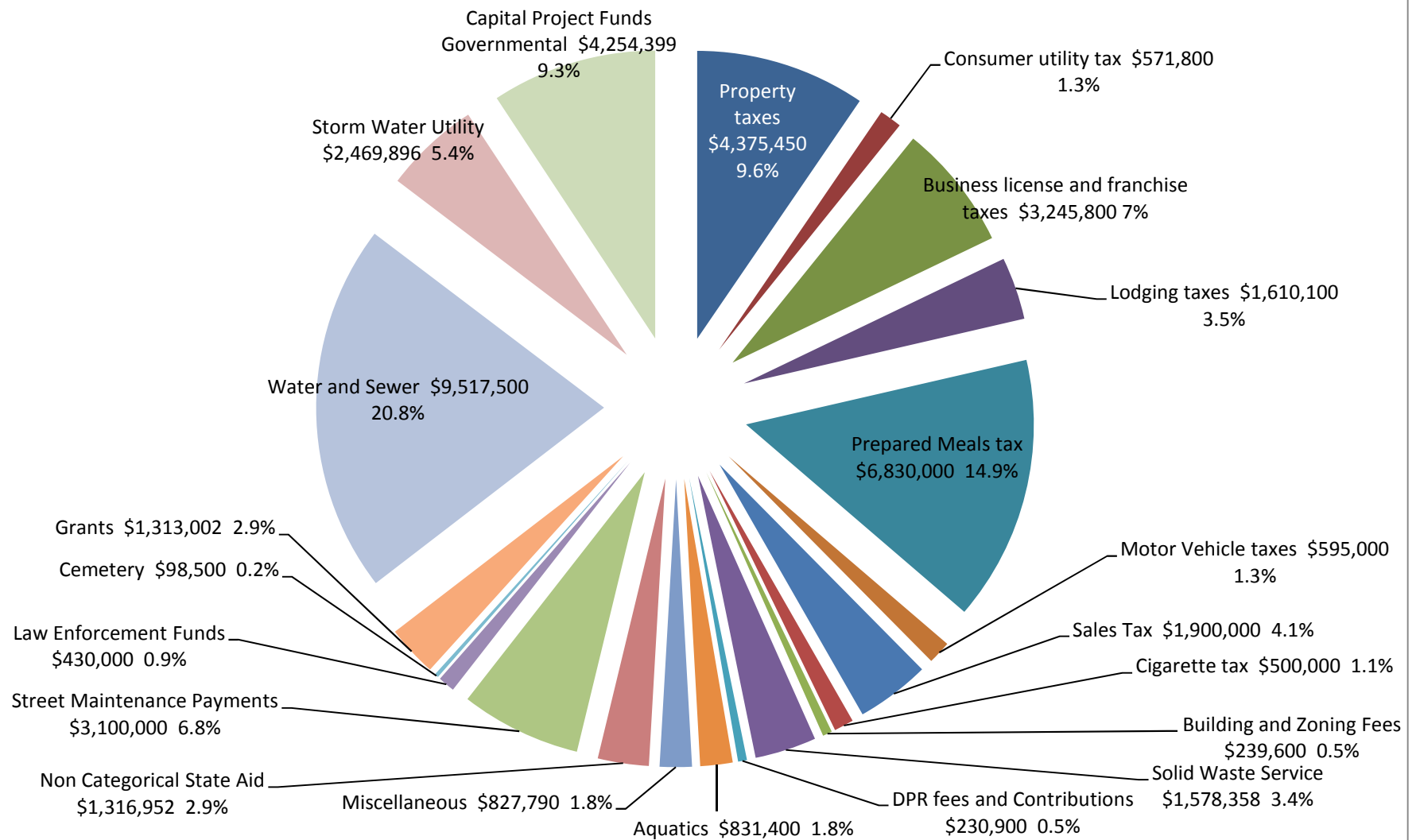
PROPOSED BUDGET
6/1/2017

Sources and Uses Summary Information

	BUDGET 2018		2017 BUDGET		FORECAST 2017	
Beginning Unassigned Fund Balance General Fund	\$	20,219,968			\$	19,510,248
General Fund Revenue	\$	28,183,150	\$	27,427,167	\$	27,978,181
General Fund Operating Expenses	\$	24,184,493	\$	23,901,205	\$	23,335,134
Excess of Revenue over Operating Expense	\$	3,998,657	\$	3,525,962	\$	4,643,047
Capital Acquisitions	\$	2,086,585	\$	1,700,436	\$	1,416,024
Excess of Revenue over Operating Expense	\$	1,912,072	\$	1,825,526	\$	3,227,022
Use of Reserve Funds						
Support for Special Revenue Funds	\$	-	\$		\$	94,830
Support for Cemetery	\$	211,635	\$	251,671	\$	180,897
Support for Governmental Capital Projects	\$	2,692,545	\$	2,554,926	\$	1,431,322
Support for Enterprise water Capital	\$	2,702,294	\$	1,392,438	\$	183,045
Support for Enterprise Storm water capital	\$	1,060,597	\$		\$	2,209
Total support to all funds	\$	6,667,070	\$	4,199,035	\$	1,892,302
Total Increase (decrease) to fund balance rollover capital projects	\$	(4,754,998)	\$	(2,373,509)	\$	1,334,720
Funds to move to Assigned fund balances	\$	(800,000)			\$	(625,000)
Reduction to Unassigned fund balance	\$	(5,554,998)				
Ending Unassigned Fund Balance General Fund	\$	14,664,970			\$	709,720
Required per policy at 35%	\$	11,684,272				

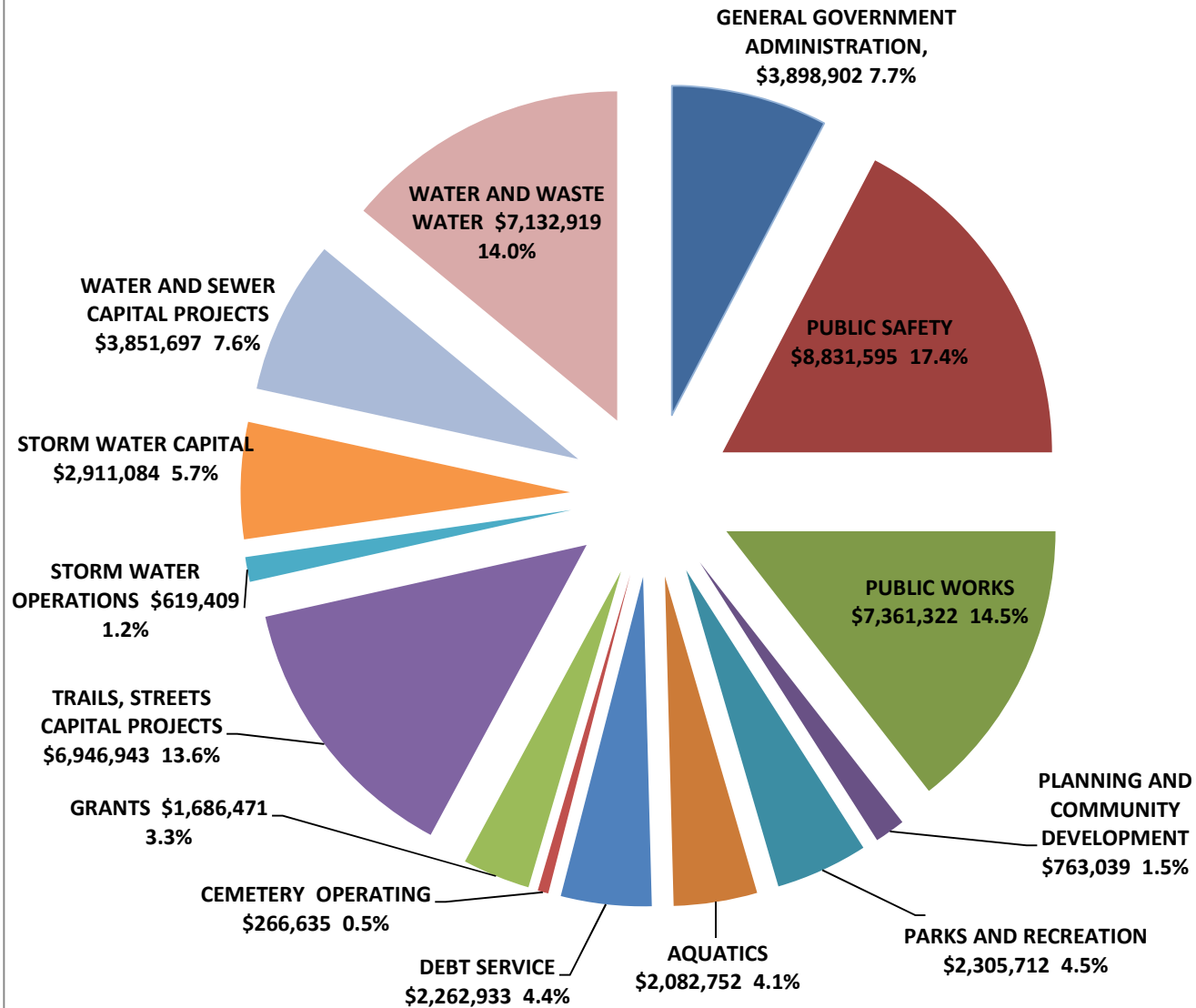
BUDGET 2018 REVENUES

Where the funds come from



APPROPRIATIONS 2017-2018 BUDGETS

What the funds are spent on



TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

PROPOSED BUI
6/1/2017

		CAPITAL OUTLAY		EQUIPMENT/CONSTRUCTION/CONTRACTUAL			
DEPARTMENT	DESCRIPTION	AMOUNT		TOWN FUNDING	Grant Funded		
1224 ADMINISTRATION	10-1224-7020 LAND ACQUISITION	3,000	<u>3,000</u>	3,000			
INFORMATION							
1228 TECHNOLOGY	Rec Center re-wire	10,000					
	Switch Replacements	60,000					
	Wireless Controller Replacement	18,000					
	WWTP Phone System Upgrade	8,500					
	VPN Equipment for AllPoints Project	20,000					
	Warren St Generator Upgrade	32,000					
	PD Phone System	42,000					
	Disaster Recovery Business Continuity Plan	20,000					
	Data Backup System Overhaul	50,000					
1227 Public Relations	Wayfinding Signs Design	30,000					
	Website Redesign	22,000					
	TOTAL INFORMATION TECHNOLOGY AND PUBLIC RELATIONS		<u>312,500</u>	312,500			
3101 POLICE	FIRE & SMOKE ALARM SYSTEM	21,840					
	VEHICLE, PATROL (4)	226,000					
	L3 SERVER	21,395					
	TOTAL POLICE		<u>269,235</u>	269,235			
3202 FIRE DEPT	Roanoke Street Emergency Services Building (soft costs)	25,000					
	Extrication tools Battery Operated	55,000					
	TOTAL FIRE DEPT		<u>80,000</u>	80,000			
3203 RESCUE	Camera System Upgrade for station	15,000					
	Stretcher	18,000					
	TOTAL RESCUE		<u>33,000</u>	33,000			
4102 STREET MAINT.	Truck, Service 4x4	71,400					
	Truck, Dump S/A	-					
	SUV	40,800					
	Truck, Leaf Vac	-					
	Truck, Dump T/A	212,160					
	Truck, Dump S/A	183,600					
	Loader, Rubber Tire	193,800					
	Backhoe	153,000					
	Wood Chipper	51,000					
	Leaf Machine	-					
	Trailer, Crash Cushion	30,600					
	Poly Salt Spreaders	15,000					
	TOTAL STREET MAINT.		<u>951,360</u>	951,360			
4120 STREET CAPITAL OUTLAY	Conduit and Fibre on street and trail projects	40,000					
	TOTAL STREET CAPITAL OUTLAY		<u>40,000</u>	40,000			

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

PROPOSED BUI
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
4305 PW STATION B	Server Room HVAC System Upgrades	27,000	<u>27,000</u>	27,000
7102-7104 PARKS AND RECREATION	Court Dividers at Recreation Center	66,000		
	Picnic Shelters	30,000		
	Pavement of Trails (Harkrader Loop)	40,000		
	Athletic Field / Park Improvements	30,000		
	Regional Bike Share Program	30,000		
	Emergency Blue Light Call Towers	72,000		
	Fitness Equipment	25,000		
	TOTAL PARKS AND RECREATION		<u>293,000</u>	293,000
7201 AQUATICS	FLOOR MACHINE	14,000		
	DIVING BOARDS	5,000		
	POOL VACUUM	13,000		
	HANDICAP LIFT	7,000		
7202 AQUATICS	WATER HEATER	9,000		
	Parking area at 10 Mill lane	20,000		
	TOTAL AQUATICS		<u>68,000</u>	68,000
8204 ENGINEERING	Geo7x Series Handheld Trimble GPS Unit w/ Monopole Bracket	9,490		
TOTAL ENGINEERING			<u>9,490</u>	9,490
TOTAL GENERAL FUNDS			<u>2,086,585</u>	<u>2,086,585</u>
TOTAL GENERAL FUNDS				-
CAPITAL PROJECT FUNDS	Governmental			
Streets			General Funds	Grant funded
40-4360-7005	VDOT REVENUE SHARING PARK	290,956	290,956	
40-4155-7005	VDOT RGC FUNDING	692,307	222,624	469,683
40-4250-7005	VDOT REVENUE SHARING HB PH 3 DECEL	533,782	266,891	266,891
40-4220-7005	HUCKLEBERRY TRAIL PHASE III	839,505	167,900	671,605
40-4610-7005	VDOT REV SH ARBOR DR SIDEWALK	39,500	19,750	19,750
40-4620-7005	VDOT REV SH QUINN STUART	781,000	215,500	565,500
40-4630 -7005	VDOT REV SH ROANOKE ST SIDEWALK	46,500	23,250	23,250
40-4175-7005	FALLING BRANCH RD INTERSECTION IMPROVEMENT	1,249,347	474,674	774,674
40-4150-7005	CAPITAL PAVING	1,000,000	1,000,000	
40-4195-7005	VDOT N.FRANKLIN CAMBRIA INTERSECTION	1,419,046	-	1,419,046
40-XXXX-7005	VDOT Depot Park Trail	55,000	11,000	44,000
TOTAL CAPITAL PROJECTS GOVERNMENTAL FUNDS			<u>6,946,943</u>	<u>4,254,399</u>

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

PROPOSED BUI
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
ADDITIONAL RESERVES to Assigned fund balance				
	expected balance 6-30-2017	To Be Added 30-2018	expected balance 6-	
Fire Truck Reserve	214,226	25,000	239,226	
Rescue Truck Reserve	118,000	25,000	143,000	
Recreational Reserve	302,070	250,000	552,070	
Street Maintenance	467,000	50,000	517,000	
Public Works Complex	502,000	-	502,000	
Aquatics Maintenance	466,437	50,000	516,437	
Self Insurance Reserve	355,000		355,000	
Cemetery Reserve	101,000	50,000	151,000	
Software Reserve	273,000	100,000	373,000	
Treatment plant reserve	150,000	200,000	350,000	
Emergency Services Bldg	1,500,800	50,000	1,550,800	
	4,449,533	800,000	5,249,533	
PERMANENT FUND				
1025 CEMETERY	Cemetery Dirt Shed	30,000		
TOTAL PERMANENT FUND			30,000	-
SPECIAL REVENUE FUND				
RESTRICTED FUNDS AND GRANTS TO BE USED FOR CAPITAL ACQUISITIONS				
COMMUNITY DEVELOPMENT				
6405 BLOCK GRANT CDBG	SIDEWALK CONSTRUCTION	105,000		105,000
6255 T-21 DOWNTOWN	DOWNTOWN PROJECT	50,000	10,000	40,000
5991 T-21 TRAIL MONT CTY	TRAIL PROJECT		-	-
5928 County fire prg	EQUIPMENT FOR NEW COUNTY VEHICLES			-
5945 EMS BILLING	Radio Tower Project	100,000		100,000
	Ambulance	225,000		225,000
	ATV Replacement	30,000		30,000
	Ultrasound device	25,000		25,000
TOTAL SPECIAL REVENUE FUND			535,000	10,000
ENTERPRISE FUNDS				
4401 WATER OPERATIONS	Truck, Dump T/A	212,160		
	Excavator	142,800		
	SCADA Monitoring System Upgrades	57,480		
TOTAL WATER OPERATIONS			412,440	
CAPITAL WATER PROJECTS				
20-4480-7006	PUMP STATION UPGRADE CRAIG MTN EDGEWOOD	351,760		
TOTAL CAPITAL WATER PROJECTS			351,760	

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

PROPOSED BUI
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
4501 WASTE WATER PUMP STATIONS	Truck, Jet Vac	408,000		
	Utility Crane Service body for pump station truck	80,000		
	CCTV Push Camera	11,000		
	Towers Pump Station Generator	65,000		
	Peppers Ferry Pump Station Generator	50,000		
		<u>614,000</u>	614,000	
4505 TREATMENT PLANT	UV Project Design	130,000		
	UV Project phase 1	501,000		
	SCADA	390,000		
	Laboratory Heat Pump	15,000		
	Autoclave	11,500		
	Spectrophotometer	6,000		
	Golf Cart	8,000		
	Aeration Mixers	50,000		
	ARC flash Study	60,000		
	TOTAL WASTE WATER OPERATIONS	<u>1,171,500</u>	1,171,500	
WASTE WATER CAPITAL PROJECTS				
20-4550-7006	COLLEGE ST BASIN I&I	540,616		
20-4552-7005	COLLEGE ST REHAB PH II	665,381		
20-4575-5001	MONTAGUE ST SEWER REPLACEMENT	21,000		
20-4565-7005	ARROWHEAD SSES	75,000		
		<u>1,301,997</u>	1,301,997	
TOTAL WATER WASTE WATER ENTERPRISE		<u>3,851,697</u>	<u>3,851,697</u>	<u>-</u>
STORM WATER CAPITAL ACQUISITIONS				
4103/ 25-4100 STORM DRAIN	Truck, Pickup	-		
	Backhoe	-		
	CCTV Crawler Extension	11,000		
		<u>11,000</u>	11,000	
STORMWATER CAPITAL PROJECTS				
25-4355-7006	VDOT REVENUE SHARING ELLETT	1,723,717	1,048,504	675,213
25-4365-7005	VDOT REVENUE SHARING HANS	86,500	43,250	43,250
25-4390-7005	VDOT REVENUE SHARING N. FRANKLIN ST DRAINAGE	9,367	5,184	4,183
25-4380-7005	DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION	900,500	450,250	450,250
25-4371-7005	DOWNTOWN WATERSHED STUDY	180,000	105,000	75,000
TOTAL STORM WATER ENTERPRISE		<u>2,911,084</u>	<u>1,663,188</u>	<u>1,247,896</u>
TOTAL ALL CAPITAL		<u>16,361,309</u>	<u>10,334,014</u>	<u>6,027,295</u>
		TOTAL ALL	GF/ ENT FUNDED	GRANTS/ SR

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
SUMMARY FUND REVENUE

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 budgeted	6/30/2017 ESTIMATED TO RECEIVE	6/30/2016 BUDGET	6/30/2016 actuals
REVENUES GENERAL FUND						
Property taxes	4,375,450	111,530	4,263,920	4,347,994	4,182,981	4,333,617
Consumer utility tax	571,800	-	571,800	550,000	571,800	584,770
Business license tax	2,440,800	113,800	2,327,000	2,457,760	2,171,000	2,366,397
Franchise license taxes	155,000	15,000	140,000	140,000	150,000	126,827
Bank Franchise taxes	650,000	50,000	600,000	750,000	660,000	660,843
Motor Vehicle taxes	595,000	75,000	520,000	595,000	512,000	577,415
Transient Lodging taxes	1,610,100	59,600	1,550,500	1,600,100	1,411,000	1,547,110
Prepared Meals tax	6,830,000	180,000	6,650,000	6,720,000	6,412,000	6,683,891
Cigarette tax	500,000	(25,000)	525,000	500,000	570,000	562,770
Building and Zoning Fees	239,600	60,100	179,500	235,640	160,000	239,305
Storm water Fees VSMP	-	-	-	-	22,680	28,063
Court and Parking Fines	95,800	(46,800)	142,600	89,825	153,200	118,158
Interest	245,000	60,000	185,000	242,000	135,000	240,599
Rentals	316,000	16,000	300,000	293,310	211,000	259,153
Solid Waste Service	1,578,358	55,858	1,522,500	1,563,000	1,471,900	1,672,737
Parks Recreation Fees and Contributions	228,000	-	228,000	224,000	223,500	223,016
Aquatics Fees and Contributions	831,400	43,050	788,350	771,500	713,950	833,712
Farmers Market	2,900	240	2,660	2,904	2,300	2,804
Miscellaneous	165,890	18,990	146,900	142,590	140,450	173,691
Non Categorical State Aid	1,316,952	(61,000)	1,377,952	1,315,752	1,347,952	1,354,586
Sales Tax	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Street Maintenance Payments	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Law Enforcement Funds	430,000	15	429,985	430,000	416,600	416,572
National Guard Armory	100	(2,900)	3,000	1,500	3,200	3,742
Bond proceeds	-	-	-	-	2,000,000	2,030,913
Insurance recoveries	-	-	-	-	500	4,201
Grant Funds	5,000	2,500	2,500	5,306	5,200	10,767
Total General Fund Revenue	28,183,150	755,983	27,427,167	27,978,181	28,732,813	30,285,447
SPECIAL REVENUE FUNDS	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172
Total Special Revenue Funds	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172
CAPITAL PROJECT FUNDS GOVERNMENTAL	4,254,399	(8,923,883)	13,178,282	2,038,376	2,731,969	150,626
PERMANENT FUNDS- CEMETERY						
Sale of Lots	30,000	-	30,000	36,000	30,000	38,420
Burial Charges	55,000	(5,000)	60,000	55,000	60,600	59,092
Sale of Niches	10,000	10,000	-	6,000	-	-
Interest on perpetual funds	3,500	-	3,500	3,500	2,000	5,871

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
SUMMARY FUND REVENUE

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 budgeted	6/30/2017 ESTIMATED TO RECEIVE	6/30/2016 BUDGET	6/30/2016 actuals
Total Permanent Funds	98,500	5,000	93,500	100,500	92,600	103,383
WATER AND WASTE WATER ENTERPRISE FUNDS						
Water	4,474,000	820,000	3,654,000	3,664,000	3,514,000	3,903,355
Waste Water Treatment	5,040,000	560,000	4,480,000	4,650,000	4,350,000	4,917,104
Energy Sales	-	-	-	1,214	4,000	4,812
Miscellaneous	500	500	-	458	-	368
Sales of Used Equipment	3,000	(800)	3,800	-	7,989	7,621
Total WATER AND WASTE WATER Enterprise fund	9,517,500	1,379,700	8,137,800	8,315,672	7,875,989	8,833,260
STORM WATER MANAGEMENT ENTERPRISE FUND						
FEES	1,222,000	-	1,222,000	1,220,300	-	-
GRANTS	1,247,896	374,026	873,870	550,449	-	-
Total STORM WATER MANAGEMENT Enterprise fund	2,469,896	374,026	2,095,870	1,770,749	-	-
Total ALL Revenues	45,836,447	(8,655,377)	54,491,824	42,983,152	42,785,701	41,368,888

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
General Property Taxes:						
10-1101-4001 RP CURRENT TAXES	3,235,000	(13,100)	3,248,100	3,210,000	3,205,000	3,204,378
10-1101-4002- RP DELINQUENT TAXES 1 YEAR	20,000	20,000		15,000		37,585
10-1101-4003- RP DELINQUENT TAXES 2 YEARS	5,000	5,000		5,000		4,170
10-1101-4004- RP DELINQUENT TAXES 3 YEARS	2,400	2,400		2,700		(23)
10-1101-4005- RP DELINQUENT TAXES ALL OTHER	3,600	3,600		5,000		4,553
10-1101-4006- REFUNDS ALL TAXES	(3,000)	(3,000)		(1,300)		(7,779)
10-1101-4010- SUPPLEMENTALS/CORRECTIONS ALL TAXES & YRS	(4,000)	(4,000)		(4,000)		5,571
10-1102-4010 CURRENT TAX REAL PROPERTY, PS	85,000	2,600	82,400	84,705	64,825	83,413
10-1102-4012 CURRENT TAX PP PUBLIC SERVICE	800	(70)	870	790	956	870
10-1103-4020 PP CURRENT TAX	680,000	48,000	632,000	680,000	620,000	634,800
10-1103-4021- PP DELINQUENT TAX 1 YEAR	12,000	12,000		12,000		30,523
10-1103-4022- PP DELINQUENT TAX 2 YEARS	5,000	5,000		5,000		10,489
10-1103-4023- PP DELINQUENT TAX 3 YEARS	3,700	3,700		3,700		3,064
10-1103-4024- PP DELINQUENT TAX ALL OTHER	2,500	2,500		2,500		1,026
10-1103-4030 PP MOBILE HOMES TAX	5,000	500	4,500	5,750	4,200	4,932
10-1103-4031- DELINQUENT MOBILE HOME TAX 1 YEAR	200	200		200		266
10-1103-4032- DELINQUENT MOBILE HOME TAX 2 YEARS	100	100		100		115
10-1103-4033- DELINQUENT MOBILE HOME TAX 3 YEARS	35	35		35		124
10-1103-4034- DELINQUENT MOBILE HOME TAX ALL	30	30		32		212
10-1104-4040 MACH & TOOLS CURRENT TAX	292,000	17,000	275,000	291,150	265,000	279,951
10-1104-4041- MACH & TOOLS DELINQUENT TAX 1 YEAF	70	70				(10)
10-1104-4042- MACH & TOOLS DELINQUENT TAX 2 YEAF	15	15				81
10-1106-4060 PENALTIES ALL PROP TAX	20,000	6,950	13,050	19,632	15,000	22,836
10-1106-4065 INTEREST ALL PROP TAX	10,000	2,000	8,000	10,000	8,000	12,470
Total General Property Taxes	4,375,450	111,530	4,263,920	4,347,994	4,182,981	4,333,617
Consumer Utility Taxes:						
10-1202-4100 CONSUMER UTILITY TAX	570,000	-	570,000	550,000	570,000	583,143
10-1202-4105 PEG FEES	1,800	-	1,800		1,800	1,627
Total Consumer Utility Taxes	571,800	-	571,800	550,000	571,800	584,770
Business License Taxes:						
10-1203-4110 CONTRACTING	145,000	40,000	105,000	145,310	120,000	112,969
10-1203-4111 RETAIL SALES	1,620,000	67,000	1,553,000	1,632,000	1,400,000	1,569,023
10-1203-4112 PROFESSIONAL	305,000	(5,000)	310,000	305,000	310,000	314,860
10-1203-4113 REPAIR & PERSONAL BUSINESS	320,000	20,000	300,000	322,000	290,000	320,396
10-1203-4114- WHOLESALE	26,000	-	26,000	25,700	26,000	21,733
10-1203-4115 OTHER	10,800	(1,200)	12,000	12,600	10,000	11,740
10-1203-4116 PENALTIES & INTEREST	14,000	(7,000)	21,000	15,150	15,000	15,676
Total Business License Taxes	2,440,800	113,800	2,327,000	2,457,760	2,171,000	2,366,397
Franchise License Taxes:						
10-1204-4120 PUBLIC SERVICE FRANCHISE	155,000	15,000	140,000	140,000	150,000	126,827
Total Franchise License Taxes	155,000	15,000	140,000	140,000	150,000	126,827

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Motor Vehicle Licenses:						
10-1205-4121 MOTOR VEHICLE LICENSE	595,000	75,000	520,000	595,000	512,000	577,415
Total Motor Vehicle Licenses	595,000	75,000	520,000	595,000	512,000	577,415
Bank Franchise Taxes:						
10-1206-4122 BANK FRANCHISE TAX	650,000	50,000	600,000	750,000	660,000	660,843
Total Bank Franchise Taxes	650,000	50,000	600,000	750,000	660,000	660,843
Transient Lodging Taxes:						
10-1207-4123 TRANSIENT LODGING TAX	1,610,000	60,000	1,550,000	1,600,000	1,410,000	1,546,371
10-1207-4124 LODGING PENALTY & INTEREST	100	(400)	500	100	1,000	739
Total Transient Lodging Taxes	1,610,100	59,600	1,550,500	1,600,100	1,411,000	1,547,110
Prepared Meal Taxes:						
10-1208-4125 PREPARED FOOD TAX	6,810,000	180,000	6,630,000	6,700,000	6,400,000	6,640,802
10-1208-4126 FOOD PENALTY & INTEREST	20,000	-	20,000	20,000	12,000	43,089
Total Prepared Meal Taxes	6,830,000	180,000	6,650,000	6,720,000	6,412,000	6,683,891
Cigarette Tax:						
10-1209-4127 CIGARETTE TAX	500,000	(25,000)	525,000	500,000	570,000	562,770
Total Cigarette Tax	500,000	(25,000)	525,000	500,000	570,000	562,770
Building & Zoning Fees:						
10-1303-4150 ZONING ADVERTISING FEES	1,500	-	1,500	1,500	5,500	2,200
10-1303-4151 ZONING & SUBDIVISION FEES	7,500	-	7,500	5,400	7,500	6,360
10-1303-4152 BUILDING PERMITS	150,000	60,000	90,000	162,000	80,000	142,722
10-1303-4153 ELECTRICAL PERMITS	12,000	(3,000)	15,000	9,540	15,000	8,879
10-1303-4154 PLUMBING PERMITS	10,000	3,000	7,000	11,200	7,000	7,294
10-1303-4155 SIGN PERMITS & INSP FEES	12,500	-	12,500	5,500	8,000	14,872
10-1303-4156 SITE PLAN REVIEW FEES	6,000	-	6,000	5,400	5,000	7,300
10-1303-4158 URBAN AGRICULTURE	100	100	0	100		
10-1303-4157 OTHER	40,000	-	40,000	35,000	32,000	49,678
Total Building & Zoning Fees	239,600	60,100	179,500	235,640	160,000	239,305
Storm Water Fees						
10-1350 STORM WATER NEW REGISTRATIONS (IN ENTERPRISE FUND)					10,000	19,704
10-1350 STORM WATER MAINTENANCE FEE (IN ENTERPRISE FUND)					12,680	8,150
10-1350 STORM WATER TRANSFER MOD FEE (IN ENTERPRISE FUND)						209
Total Storm Water Fees	-	-	-	-	22,680	28,063
Court & Parking Fines:						
10-1401-4200 COURT FINES & FORFEITURES	70,000	(55,000)	125,000	70,000	125,000	89,532
10-1401-4201 PARKING FINES	7,500	2,500	5,000	2,500	5,000	2,135
10-1401-4202 POLICE- COURT RESTITUTION	6,000	2,000	4,000	5,500	4,000	4,043
10-1401-4203 PENALTY PARKING FINES	500	-	500	250	500	270
10-1607-4390- CREDIT CARD FEES	10,000	5,000	5,000	9,000		9080
Total Court & Parking Fines	94,000	(45,500)	139,500	87,250	134,500	105,060
Interest:						
10-1501-4300 INTEREST ON BANK DEPOSITS	245,000	60,000	185,000	242,000	135,000	240,599
Total Interest	245,000	60,000	185,000	242,000	135,000	240,599
10-1401-4207 ENERGY SALES	-	-	-	610	11,000	6,681
10-1401-4204 ALARM FEES	1,700	(1,300)	3,000	1700	7,500	6,093
10-1401-4206 ALARM FEE PENALTIES	50	-	50	155	150	214
10-1401-4206 ALARM FEE INTEREST	50	-	50	110	50	110
Total Alarm Fees and Energy Sales	1,800	(1,300)	3,100	2,575	18,700	13,098

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Rentals:						
10-1502-4350 RENTAL OF GENERAL PROPERTY	154,000	-	154,000	152,310	94,000	93,823
10-1502-4351 RENTAL P&R PROPERTIES	26,000	1,000	25,000	26,000	25,000	25,940
10-1502-4352 SALE OF VEHICLES	15,000	-	15,000	9,000	15,000	18,833
10-1502-4353 SALE OF MATERIAL & SUPPLIES	8,000	-	8,000	12,000	10,000	5,085
10-1502-4354 SALE OF SALVAGE & SURPLUS	18,000	-	18,000	11,000	15,000	17,585
10-1502-4355 RENTAL FOR AQUATIC PROPERTIES	95,000	15,000	80,000	83,000	52,000	97,887
	-	-	-	-	-	-
Total Rentals	316,000	16,000	300,000	293,310	211,000	259,153
Solid Waste Service:						
10-1608-4400 WASTE COLLECTION CHARGES	1,578,358	58,358	1,520,000	1,563,000	1,470,000	1,669,557
10-1608-4401 WEED CUTTING CHARGES		(2,500)	2,500		1,900	3,180
Total Solid Waste Service	1,578,358	55,858	1,522,500	1,563,000	1,471,900	1,672,737
DPR Fees & Contributions:						
10-1613-4440 PROGRAM ADS AND SPONSORSHIPS	13,000	1,000	12,000	13,000	12,000	10,618
10-1613-4441 ADULT ATHLETICS	16,000	(1,000)	17,000	15,000	17,000	12,355
10-1613-4443 YOUTH ATHLETICS	54,000	-	54,000	54,000	54,000	52,867
10-1613-4444 COMMUNITY PROGRAMS	55,000	-	55,000	55,000	55,000	55,614
*10-1613-4445 SPECIAL EVENTS		(1,000)	1,000		1,000	691
10-1613-4446 REC FOOD CONCESSIONS	17,000	-	17,000	17,000	17,000	17,454
10-1613-4449 VENDING SALES COMMISSIONS	7,000	(1,000)	8,000	6,000	4,500	6,953
10-1613-4450 RECREATION FEES	52,000	2,000	50,000	50,000	50,000	50,689
10-1613-4451 SENIOR CITIZENS ACTIVITIES	14,000	-	14,000	14,000	13,000	15,775
10-1613-4452- AQUATIC FEES	152,000	(8,000)	160,000	168,000	152,000	133,100
10-1613-4453- VT CONTRIBUTIONS	250,000	-	250,000	250,000	250,000	250,000
10-1613-4455- FOOD CONCESSIONS AQUATICS	5,000	(2,000)	7,000	4,500	3,500	6,734
10-1613-4456- RETAIL SALES AQUATICS	5,000	(2,000)	7,000	5,000	6,000	5,728
10-1613-4459- PROGRAM REVENUE AQUATIC	150,000	55,000	95,000	90,000	70,000	168,056
10-1613-4460- AQUATICS COMPETITIVE FEES	170,000	10,000	160,000	164,000	128,000	169,491
10-1613-4462- AQUATICS DAILY ADMISSIONS	100,000	(10,000)	110,000	90,000	105,000	100,958
10-1613-4465- REFUNDS AQUATICS	(500)	(450)	(50)		(500)	(327)
10-1613-4466- OVERSHORT AQUATICS	(100)	500	(600)		(50)	(28)
10-1613-4447- OVERSHORT REC CENTER		-				
10-1613-4454- CONTRIBUTIONS ADOPT A SWIMMER		-				
		-				
		-				
Total Parks, Recreation and Aquatic Fees & Contributions	1,059,400	43,050	1,016,350	995,500	937,450	1,056,728
Farmers Market:						
10-8110-4454- FARMERS MARKET DONATIONS	100	-	100	50	100	125
10-8110-4456- T SHIRT SALES	150	-	150	200	210	419
10-8110-4762 SNAP MATCH CONTRIBUTIONS	300	290	10	282		
10-8110-4765- VENDER FEES	2,400	-	2,400	2,400	2,000	2,270
10-8110-4763- OVER SHORT	(50)	(50)		(28)	-10	(10)
Total Farmers Market	2,900	240	2,660	2,904	2,300	2,804
Miscellaneous:						
10-1899-4500 MISC REV	50,100	24,100	26,000	50,100	25,000	54,151
10-1899-4501 MISCELLANEOUS	20,000	(5,000)	25,000	15,000	25,000	17,627
10-1899-4502 MISC REIMBURSEMENT FOR POLICE	90,000	-	90,000	70,000	90,000	88,968
10-1899-4506 MISC. DONATIONS		-		1,500		50
10-2101-4500 OVERAGE & SHORTAGE ACCT.	(10)	(110)	100	(10)	(50)	1,359
10-1899-4510 MISC REFUNDS	5,800	-	5,800	6,000	500	11,536
Total Miscellaneous	165,890	18,990	146,900	142,590	140,450	173,691

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Non-Categorical State Aid (ABC):						
10-2201-4602 MOTOR VEHICLE CARRIERS' TAX	140,000	(20,000)	160,000	140,000	130,000	173,473
10-2201-4603 COMMONWEALTH REIMB PP TAX	228,552	-	228,552	228,552	228,552	228,553
10-2201-4604 MOBILE HOME TITLING TAX	16,000	-	16,000	16,000	16,000	19,681
10-2201-4605 ROLLING STOCK TAXES	31,000	(1,000)	32,000	30,000	32,000	30,973
10-2201-4606 STATE E911 TAX	41,400	-	41,400	41,200	41,400	43,873
10-2201-4607 STATE COMMUNICATION TAX	860,000	(40,000)	900,000	860,000	900,000	858,033
Total Non-Categorical State Aid (ABC)	1,316,952	(61,000)	1,377,952	1,315,752	1,347,952	1,354,586
Sales Tax:						
10-2402-4650 STATE SALES TAX	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Total Sales Tax	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Other Grants						
10-2404-4654 LITTER CONTROL GRANT	5,000	2,500	2500	5,306	5,200	5,507
10-2404-4651 OTHER GRANTS	-	-	-	-	-	5,260
Total Emergency Service Grants	5,000	2,500	2,500	5,306	5,200	10,767
St. Maintenance Payments:						
10-2404-4653 STREET & HIGHWAY MAINT PAY	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Total St. Maintenance Payments	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Law Enforcement Funds:						
10-2404-4655 LAW ENFORCEMENT FUNDS	430,000	15	429,985	430,000	416,600	416,572
Total Law Enforcement Funds	430,000	15	429,985	430,000	416,600	416,572
National Guard Armory:						
10-2404-4656 DEPT OF MILITARY AFFAIRS	100	(2,900)	3,000	1,500	3,200	3,742
Total National Guard Armory	100	(2,900)	3,000	1,500	3,200	3,742
BOND PROCEEDS	-	-	-	-	2,000,000	2,030,913
INSURANCE RECOVERIES	-	-	-	-	500	4,201
Total Non-Revenue Receipts	-	-	-	-	2,000,500	2,035,114
General Fund Total	28,183,150	755,983	27,427,167	27,978,181	28,732,813	30,285,447
CAPITAL PROJECT FUNDS GOVERNMENTAL						
VDOT RGC Funding Chrisman Mill Road Rail Crossing	469,683	(48,117)	517,800	56,000	437,500	44,551
VDOT Revenue Sharing Park Street	-	(979,201)	979,201	812,444	139,618	2,422
VDOT Revenue Sharing Paving	-	(430,000)	430,000	464,497	530,000	-
VDOT Revenue Sharing Falling Branch Intersection	774,674	211,674	563,000	42,500	428,000	5,877
VDOT Revenue Sharing Depot St Sidewalks	-	(44,042)	44,042	-	-	-
VDOT Revenue Sharing Guard Rails	-	(925)	925	925	6,000	5,015
Arbor Drive Sidewalk	19,750	(28,808)	48,558	500	-	-
Quin W. Stuart Blvd Traffic Signal	565,500	(40,000)	605,500	15,000	-	-
N Franklin Street Corridor Improvements	1,419,046	(7,022,520)	8,441,566	52,032	-	-
Huckleberry Trail PH 3	671,605	3,501	668,104	24,000	-	-
Roanoke Street Sidewalk	23,250	23,250	-	500	-	-
Depot Street Milling and Paving	-	(114,839)	114,839	112,823	-	-
West Main Milling and Paving	-	(328,430)	328,430	325,930	-	-
Trail Projects						
Revenue sharing Trails HBT Phase 3 deceleration lane	266,891	(169,426)	436,317	131,225	436,317	(4,639)
Depot Park Trail	44,000	44,000	-	-	-	-

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
STORM WATER						
MOVED TO ENTERPRISE in 2017		-				
VDOT Brown, Church and Lucas Storm Drain improvements		-			458,500	10,400
VDOT Revenue Sharing Ellett Stormwater		-			5,000	
VDOT Revenue Sharing Hans Meadow stormwater		-			21,500	
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2		-			170,413	129,300
DEQ SLAF Independence Blvd Culvert Diamond phase 1		-				(21,125)
Town Branch Stream Restoration		-			163,750	
N Franklin Street Storm Drainage		-				
VDOT Revenue Sharing Culverts near S. Franklin		-			77,000	
		-				
Total Capital Projects Governmental	4,254,399	(8,923,883)	13,178,282	2,038,376	2,731,969	150,626
Permanent Fund-Cemetery:						
30-1025-4305 INTEREST ON INVESTMENTS	3,500	-	3,500	3,500	2,000	5,871
30-1025-4481 SALE OF LOTS	30,000	-	30,000	36,000	30,000	38,420
30-1025-4482 SALE OF NICHES	10,000	10,000	-	6,000		
30-1025-4483 BURIAL CHARGES	55,000	(5,000)	60,000	55,000	60,000	59,092
30-1025-4486 MISCELLANEOUS INCOME		-			600	
Total Permanent Fund-Cemetery	98,500	5,000	93,500	100,500	92,600	103,383
Special Revenue Funds:						
GRANTS						
VEST Program	3,000	242	2,758	2,758	4,680	2,944
Internet Crimes Against Children ICAC BEDFORD	7,500	(3,000)	10,500	3,988	66,306	3,027
15-6605 LEMP FEMA	7,500	-	7,500	7,500	7,500	7,500
Local Law enforcement Grant	3,500	500	3,000	1,859	3,000	10,421
T21 Downtown project	40,000	(1,327,851)	1,367,851	904,000	1,322,251	467,407
CDBG Community Development Block Grant	105,000	(226,257)	331,257	331,257	200,000	33,344
Anti Drug Federal	20,000	(150,000)	170,000	145,000	70,000	235,142
Anti Drug State	25,500	(5,000)	30,500	16,000	10,000	15,012
Selective enforcement DUI	33,330	9,666	23,664	44,799	35,000	22,847
Triad	1,500	300	1,200	1,200	1,000	1,200
School Resource Officer	25,000	(5,500)	30,500	28,000	30,670	30,670
Vita Training	-	-	-	-	2,000	1,715
VA Fire Programs toc	-	(62,000)	62,000	62,000	62,000	70,865
VFRIS Hardware Grant	-	(1,000)	1,000	-	-	-
Police Officers Fund	2,500	-	2,500	3,000	2,500	2,854
Travelers aid fund	700	200	500	300	2,500	471
Crime Prevention and life saving project	10,000	-	10,000	10,000	10,000	8,385
DEA Task Force	17,202	-	17,202	17,202	17,202	18,708
Montgomery County T21 Grant	-	(532,282)	532,282	208,000	592,282	128,232
Seniors Grant	2,500	1,300	1,200	750	1,200	1,500
Seniors Triad Grant	-	(2,500)	2,500	-	1,500	-
Jill Buddy/Challenger	2,500	750	1,750	2,500	2,500	3,378
Fishing Rodeo	1,750	(1,250)	3,000	1,541	-	1,718
Bikeway/Walway Sponsorships	15,000	15,000	-	-	-	-
Knowles Estate	-	-	-	-	-	3,786
County Fire Operational Fund	115,270	(50,000)	165,270	115,270	120,270	149,234
Rescue Donation Funds	57,250	47,250	10,000	57,250	56,250	10,293
Rescue County Funds	99,000	-	99,000	99,000	99,000	99,100
Rescue Four for Life	12,000	(271)	12,271	12,000	12,000	-
Revenue Recovery	700,000	50,000	650,000	700,000	620,719	667,165
VDOT Paving moved to capital projects for fy 17 and 18						(746)
VA Tourism Grant	5,500	(4,500)	10,000	4,500	-	-
Total Special Revenue Funds	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

PROPOSED BUDGET
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Water and Waste Water Enterprise fund						
Water and Waste Water Revenues:						
20-1001-4900 WATER SALES	4,000,000	810,000	3,190,000	3,190,000	3,050,000	3,305,109
20-1001-4907 WHEELING FEES	60,000	10,000	50,000	60,000	50,000	62,053
20-1001-4901 WATER CONNECTIONS	220,000	(20,000)	240,000	220,000	240,000	337,489
20-1001-4902 PENALTIES	125,000	(5,000)	130,000	125,000	130,000	143,269
20-1001-4903 RESTORING WATER	50,000	25,000	25,000	50,000	25,000	32,275
20-1001-4905 TURN ON FEE	19,000	-	19,000	19,000	19,000	23,160
20-1002-4930 WASTEWATER SERVICE FEES	4,800,000	560,000	4,240,000	4,240,000	4,110,000	4,615,759
20-1002-4931 WASTEWATER CONNECTIONS	240,000	-	240,000	410,000	240,000	301,345
20-1002-4929 ENERGY SALES	-	-	-	1,214	4,000	4,812
20-1001-4906 MISCELLANEOUS REVENUE	500	500	-	458	-	368
20-1002-4934 PROCEEDS SALE OF EQUIPMENT	3,000	(800)	3,800.00	-	7,989.00	7,621.00
Total Water and Waste Water Revenues	9,517,500	1,379,700	8,137,800	8,315,672	7,875,989	8,833,260
Storm Water Enterprise Fund						
Storm Water Fees						
25-4100-4160 STORM WATER NEW REGISTRATIONS	12,000	-	12,000	14,000	-	-
25-4100-4165 STORM WATER MAINTENANCE FEE	10,000	-	10,000	6,000	-	-
25-4100-4170 STORM WATER TRANSFER MOD FEE	-	-	-	300	-	-
25-4100 STORM WATER FEES	1,200,000	-	1,200,000	1,200,000	-	-
GRANTS STORM WATER CAPITAL PROJECTS.	1,247,896	374,026	873,870	550,449	-	-
Total Storm Water Fees	2,469,896	374,026	2,095,870	1,770,749	-	-
TOTAL REVENUE ALL FUNDS	45,836,447	(8,655,377)	54,491,824	42,983,152	42,785,701	41,368,888

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
APPROPRIATIONS							
General Fund							
GENERAL GOVERNMENT ADMINISTRATION							
Town Council	64,141	1,789	62,352	57,982	55,122	49,386	53
Clerk of Council	10,694	960	9,689	9,689	9,689	8,612	53
Legal administration	60,000	-	60,000	60,000	55,000	78,597	54
Auditor Administration	33,000	1,000	32,000	32,400	28,000	21,950	54
Administration office	890,552	12,751	877,801	875,863	830,566	814,276	55
Match for Grant funds	50,000	-	50,000	50,000	50,000	11,343	
Finance/Treasurers Office	817,665	(102,894)	920,559	903,059	912,734	880,944	56
Human Resources	432,940	84,614	348,326	343,533	252,875	211,901	57
Public Relations Officer	162,638	3,153	159,485	149,550	131,848	115,846	58
Information Technology	764,772	139,912	624,860	608,008	593,745	528,328	59
Service awards	65,000	65,000	-				
COLA	116,000	116,000	-				
MERIT POOL	116,000	6,000	110,000				
General Government Administration Totals	3,583,402	328,285	3,255,072	3,090,084	2,919,579	2,721,183	
PUBLIC SAFETY							
Police Department	6,426,566	174,909	6,251,657	6,024,843	5,743,793	5,838,993	60
Fire Department	833,380	(13,525)	846,905	763,243	844,101	727,625	61
Lifesaving and Rescue	773,063	(16,975)	790,038	781,538	610,325	558,976	62
Building Inspections	416,351	63,640	352,711	332,008	351,919	323,730	63
		-					
PUBLIC SAFETY - Totals	8,449,360	208,049	8,241,311	7,901,632	7,550,138	7,449,323	
PUBLIC WORKS							
Streets General Administration	60,621	1,501	59,120	51,684	46,016	30,758	64
Street Dept Maintenance	3,331,771	(203,522)	3,535,294	3,374,958	3,109,404	3,330,588	65
Street Storm Drain							
Street Dept Lighting							
Street Dept Snow Removal							
Street Dept Cleaning							
Street Dept Mowing							
Street Dept Capital Outlay	293,000	3,000	290,000	292,267	278,386	289,424	66
Street Dept VDOT Non-Eligible	37,970	(14,330)	52,300	613,835	693,470	609,466	66
Solid Waste Collections	630,556	(23,921)	654,477	598,666	643,897	586,402	67
Solid Waste Disposal	510,500	(15,051)	525,551	506,624	536,805	507,317	68
Building and Grounds	390,849	252,448	138,401	124,557	250,789	161,926	69
National Guard Armory	2,000	(20,000)	22,000	12,000	24,511	13,204	70
Town Hall	121,593	(15,645)	137,238	117,831	130,233	135,352	71
Fleet Maintenance Public Works	220,472	4,376	216,097	206,846	229,719	205,470	72
Engineering	734,139	(163,048)	897,187	778,652	648,830	642,527	80
PUBLIC WORKS Totals	6,333,472	(194,192)	6,527,664	6,677,919	6,592,060	6,512,434	

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
PLANNING AND COMMUNITY DEVELOPMENT							
Planning	306,427	47,617	253,310	238,908	258,351	237,778	77
Community Development	412,648	(4,341)	416,989	352,786	319,092	325,186	78, 51,52
Farmer's Market	13,389	639	12,750	6,437	13,400	12,430	79
Economic Development Program	11,500	(25,000)	36,500	-	22,470	22,470	78
Area on Aging	4,076	194	3,882	3,882	3,697	3,697	
Library	15,000	-	15,000	15,000	15,000	15,000	
PLANNING AND COMMUNITY DEVELOPMENT Totals	763,039	19,108	738,431	617,012	632,010	616,560	
PARKS AND RECREATION							
Parks and Recreation administration	1,045,313	9,164	1,036,149	1,031,690	1,004,660	969,324	73
Recreation Maintenance and program operation	967,399	(30,632)	998,031	893,089	932,156	878,590	74
Aquatic Center	2,014,752	(51,266)	2,066,018	2,085,179	2,024,351	2,037,876	75-76
PARKS AND RECREATION Totals	4,027,464	(72,734)	4,100,198	4,009,958	3,961,167	3,885,790	
DEBT SERVICE							
Principal payments on Long Term Debt	794,277	8,697	785,580.00	785,580	560,440.00	560,440.00	104
Interest on Long Term Debt	233,478	(19,471)	252,949.00	252,949	258,698.00	272,570.00	104
DEBT SERVICE- Totals	1,027,755	(10,774)	1,038,529	1,038,529	819,138	833,010	
TOTAL GENERAL FUND OPERATING APPROPRIATIONS	24,184,493	277,742	23,901,205	23,335,134	22,474,092	22,018,300	
CAPITAL ACQUISITIONS							
Administration	3,000	(26,000)	29,000	29,000	2,747,800	2,346,059	55
Finance	-	-	-	-	-	-	56
Information Technology	260,500	17,500	243,000	200,000	92,000	42,732	59
Public Relations	52,000	52,000	-	-	-	-	58
Police Department	269,235	(1,765)	271,000	255,135	1,162,313	1,126,633	60
Fire Department	80,000	24,163	55,837	42,000	87,000	84,316	61
Lifesaving and Rescue	33,000	(107,958)	140,958	140,958	70,000	11,839	62
Building Inspections	-	-	-	-	-	-	63
Street Maintenance	951,360	718,360	233,000	233,000	308,380	294,638	65-66
Street Storm Drain moved to enterprise in fy 2017	-	-	-	-	610,619	510,139	
Street Dept Lighting	-	-	-	-	-	-	
VDOT Streets non eligible	40,000	(100,000)	140,000	64,135	172,000	-	
Solid Waste Collections	-	(115,000)	115,000	-	41,477	37,543	67
Solid Waste Disposals	-	-	-	-	36,000	38,502	68
Building and Grounds	-	(55,000)	55,000	35,000	-	-	69
Town Hall	27,000	27,000	-	-	10,000	9,067	71
Public Works Station B	-	(11,775)	11,775	11,775	-	490	
Engineering	9,490	(26,905)	36,395	35,895	110,211	81,345	80
Recreation Maintenance and program operation	293,000	(76,471)	369,471	369,126	480,000	405,914	74
Aquatics Operation	68,000	68,000	-	-	129,641	137,416	75
Planning	-	-	-	-	-	-	
Farmer's Market	-	-	-	-	-	-	
TOTAL GENERAL FUND CAPITAL ACQUISITIONS	2,086,585	386,149	1,700,436	1,416,024	6,057,441	5,126,632	
TOTAL GENERAL FUND APPROPRIATIONS	26,271,078	663,891	25,601,641	24,751,159	28,531,533	27,144,932	
PERMANENT FUND							
CEMETERY OPERATING	236,635	(7,036)	243,671	234,448	219,990	227,797	94
CEMETERY CAPITAL ACQUISITIONS	30,000	(38,000)	68,000	1,449	111,500	62,687	94
CEMETERY -PERMANENT FUND TOTALS	266,635	(45,036)	311,671	235,897	331,490	290,485	

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
SPECIAL REVENUE FUNDS							
GRANTS							
VEST Program	3,000	242	2,758	2,758	4,680	2,945	89
Internet Crimes Against Children ICAC BEDFORD	7,500	-	7,500	3,988	66,307	1,511	
Local Law enforcement Grant	3,500	500	3,000	1,859	3,000	1,601	89
15-6605 LEMP FEMA	7,500	0	7,500	7,500	2,500	7,500	90
T21 Downtown project	50,000	(1,659,814)	1,709,814	1,131,273	1,652,814	584,259	93
CDBG Community Development Block Grant	105,000	(226,257)	331,257	331,257	200,000	33,344	
Anti Drug Federal	125,000	(45,000)	170,000	144,859	70,000	207,707	87
Anti Drug State	25,500	(5,000)	30,500	25,500	10,000	37,652	87
Selective enforcement DUI	33,330	6,666	26,664	44,799	38,000	24,449	89
Triad	1,500	300	1,200	1,200	1,000	1,826	85
School Resource Officer	50,000	-	50,000	50,000	50,000	50,000	85
Vita Training	-	-	-	-	2,000	1,715	85
VA Fire Programs toc	-	-	-	-	62,000	-	
VFRIS Hardware Grant	-	(1,000)	1,000	-	-	-	
Police Officers Fund	2,500	-	2,500	3,000	2,500	3,341	86
Travelers aid fund	700	200	500	300	2,500	618	86
Crime Prevention and life saving project	10,000	-	10,000	10,000	10,000	12,306	86
DEA Task Force	17,202	-	17,202	17,202	17,202	18,708	86
Montgomery County T21 Grant	-	(665,353)	665,353	260,900	740,353	172,637	93
Seniors Grant	2,500	1,300	1,200	750	1,200	499	84
Seniors Triad Grant	-	-	-	-	1,500	-	84
Jill Buddy/Challenger	2,500	-	2,500	2,500	2,500	2,128	84
Fishing Rodeo	1,750	-	1,750	1,541	-	1,425	84
Bikeway/Walkway Sponsorships	15,000	15,000	-	-	-	-	84
Knowles Estate							
County Fire Operational Fund	155,270	40,000	115,270	85,469	100,270	89,483	90
Rescue Donation Funds	57,250	(200)	57,450	57,250	56,250	53,086	91
Rescue County Funds	99,000	-	99,000	99,000	99,000	105,439	91
Rescue Four for Life	12,000	(271)	12,271	12,000	12,000	12,008	92
Revenue Recovery	893,469	(163,881)	1,057,350	714,514	1,073,719	577,008	92
Tourism Grant	5,500	(4,500)	10,000	4,500	-	-	79
SPECIAL REVENUE FUNDS APPROPRIATIONS TOTAL	1,686,471	(2,707,068)	4,393,539	3,013,919	4,281,295	2,003,195	
CAPITAL PROJECT FUNDS							
Streets							
VDOT RGC Funding Chrisman Mill Road Rail Crossing	692,307	158,307	534,000	56,000	437,800	44,551	81
VDOT Revenue Sharing Park Street	290,956	(1,004,931)	1,295,887	1,004,887	279,235	4,844	81
VDOT Revenue Sharing Paving	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-	83
VDOT Revenue Sharing Falling Branch intersection	1,249,347	403,347	846,000	85,000	856,000	11,354	82
VDOT Revenue Sharing Depot St Sidewalks	-	(88,084)	88,084	84,347	85,000	-	83
VDOT Revenue Sharing Guard Rails	-	(1,850)	1,850	1,850	12,000	10,030	81
Arbor Drive Sidewalk	39,500	(57,616)	97,116	1,000	-	-	82
Quin W. Stuart Blvd Traffic Signal	781,000	(30,000)	811,000	30,000	-	-	82
N Franklin Street Corridor Improvements	1,419,046	(7,070,488)	8,489,534	100,000	-	-	83
Huckleberry Phase III	839,505	(0)	839,505	30,000	-	-	82
Roanoke Street Sidewalk	46,500	46,500	-	1,000	-	-	82
Depot Mill Paving	-	(126,325)	126,325	114,823	-	-	83
W. Main Mill Paving	-	(361,273)	361,273	328,340	-	-	83
VDOT Depot Park Trail	55,000	55,000	-	-	-	-	81

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
Trail Projects							
Revenue sharing Trails HBT Phase 3 deceleration lane	533,782	(338,852)	872,634	262,450	435,817	-	82
STORM WATER PROJECTS MOVED TO ENTERPRISE IN 2017							
VDOT Brown, Church and Lucas Storm Drain improvements					917,000	20,799	
VDOT Revenue Sharing Ellett Stormwater							
VDOT Revenue Sharing Hans Meadow stormwater							
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2					340,825	294,802	
DEQ SLAF Independence Blvd Culvert Diamond phase 1							
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION					37,500	43,130	
N Franklin Street Storm Drainage							
VDOT Revenue Sharing Culverts near S. Franklin							
Total Governmental Capital Projects	6,946,943	(8,786,265)	15,733,208	3,469,697	4,461,177	429,509	
ENTERPRISE FUND WATER AND SEWER							
WATER AND WASTE WATER							
Water Operations	3,973,721	611,030	3,362,691	3,230,143	2,954,658	2,998,942	95
Waste Water Systems Operation	1,417,030	286,061	1,079,789	974,644	1,315,777	990,461	96
Waste Water Plant Operations	1,742,169	188,838	1,553,331	1,476,441	1,465,820	1,350,035	97
Waste Water Debt Service	1,235,178	597	1,234,581	1,234,581	1,234,608	1,234,608	
WATER AND WASTE WATER- ENTERPRISE FUND OPERATING TOTALS	8,368,097	1,086,525	7,230,392	6,915,810	6,970,862	6,574,045	
CAPITAL ACQUISITIONS WATER AND WASTE WATER ENTERPRISE FUND							
Water Operations	412,440	(71,930)	484,370	474,370	390,278	220,356	95
Waste Water Systems Operation	614,000	176,000	438,000	418,000	205,000	186,142	96
Waste Water Plant Operations	1,171,500	649,500	522,000	493,483	219,750	200,544	97
CAPITAL PROJECTS WATER AND WASTE WATER							
Water							
Effective Storage Phase 3 Lubna	-	-	-	-	153,500	137,984	98
Roanoke Street Main to Depot	-	(88,443)	88,443	64,200	102,000	13,557	98
Water Meter AMI Project	-	(25,000)	25,000	25,000	1,181,783	1,176,827	98
Concrete Tank PRV Install	-	(75,000)	75,000	75,000	75,000	-	98
Cambria Tank and System Rehab	-	(32,160)	32,160	43,400	32,160	8,760	98
Water system upgrade Phase 6	-	-	-	-	87,900	86,285	98
Pump Station Upgrades	351,760	81,760	270,000	15,000	235,000	-	98
West Main Street Waterline Replacement Project	-	(25,000)	25,000	10,875	80,000	50,606	98
Railroad Street tie in	-	-	-	-	-	-	
Hills tank anchoring	-	(10,000)	10,000	10,000	40,000	3,585	98
Circle Drive Water Line Replacement	-	-	-	-	23,500	5,444	98
Rate Study	-	(40,000)	40,000	33,700	-	-	98

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
Waste Water							
College Street Drainage Basin I & I	540,616	(314,284)	854,900	132,563	370,000	-	100
Crab Creek Trunk Main Modeling and Upgrade							
Silver Lake Sewer Interceptor	-	(102,887)	102,887	75,087	140,000	37,113	100
Conner PS Force Main Relocation	-	(25,000)	25,000	25,000	25,000	-	100
Montague St Sewer Replacemnt	21,000	(10,000)	31,000	10,000	21,000	-	100
Arrowhead Drainage Basin I & I	-	(65,000)	65,000	40,000	50,000	-	101
College Street Rehab	665,381	665,381	-	-	-	-	100
Arrowhead	75,000	75,000	-	-	-	-	101
Exit 114	-	(42,000)	42,000	42,000	-	-	101
TOTAL CAPITAL ACQUISITIONS WATER AND WASTE WATER FUND	3,851,697	720,937	3,130,760	1,987,677	3,431,871	2,127,203	
TOTAL OPERATING AND CAPITAL APPROPRIATIONS FOR WATER AND SEWER FUND	12,219,794	1,858,642	10,361,152	8,903,487	10,402,733	8,701,248	
STORM WATER ENTERPRISE FUND							
STORM Water Operations	619,409	227,323	392,086	332,331	417,493	317,013	102
Street Storm Drain							
STORM WATER - ENTERPRISE FUND OPERATING TOTALS	619,409	227,323	392,086	332,331	417,493	317,013	
CAPTIAL ACQUISITIONS STORM WATER ENTERPRISE FUND							
Street Storm Drain	11,000	(95,800)	106,800	93,000	193,126	193,126	102
Stormwater							
VDOT Brown, Church and Lucas Storm Drain improvements	-	(1,147,690)	1,147,690	1,147,690	917,000	20,799	103
VDOT Revenue Sharing Ellett Stormwater	1,723,717	1,649,717	74,000	43,000	-	-	103
VDOT Revenue Sharing Hans Meadow stormwater	86,500	53,500	33,000	33,000	-	-	103
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2	-	(46,000)	46,000	47,331	340,825	294,802	103
DEQ SLAF Independence Blvd Culvert Diamond phase 1	-	-	-	-	-	-	103
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION	900,500	493,450	407,050	14,006	37,500	43,130	103
N Franklin Street Storm Drainage	9,367	(25,633)	35,000	35,000	-	-	103
VDOT Revenue Sharing Culverts near S. Franklin	-	(51,000)	51,000	27,600	-	-	103
WEST MAIN STREET DRAINAGE IMP.	-	-	-	-	-	-	103
Downtown Watershed	180,000	180,000	-	-	-	-	103
TOTAL CAPITAL ACQUISITIONS STORM WATER ENTERPRISE FUND	2,911,084	1,010,544	1,900,540	1,440,627	1,488,451	551,857	
TOTAL OPERATING AND CAPITAL APPROPRIATIONS FOR STORM WATER ENTERPRISE FUND	3,530,493	1,237,867	2,292,626	1,772,958	1,905,944	868,870	
Total General fund operating appropriations	24,184,493	277,742	23,901,205	23,335,134	22,474,092	22,018,300	
Total General fund capital appropriations	2,086,585	386,149	1,700,436	1,416,024	6,057,441	5,126,632	
Total Permanent Fund operating appropriations	236,635	(7,036)	243,671	234,448	219,990	227,797	
Total Permanent Fund capital appropriations	30,000	(38,000)	68,000	1,449	111,500	62,687	
Total Special Revenue Fund operating appropriations	1,686,471	(2,707,068)	4,393,539	3,013,919	4,281,295	2,003,195	
Total Capital Project funds Governmental appropriations	6,946,943	(8,786,265)	15,733,208	3,469,697	4,461,177	429,509	
Total Water Enterprise Fund operating appropriations	8,368,097	1,086,525	7,230,392	6,915,810	6,970,862	6,574,045	
Total Water Enterprise Fund capital appropriations	3,851,697	720,937	3,130,760	1,987,677	3,431,871	2,127,203	
Total Storm Water Enterprise Fund operating appropriations	619,409	227,323	392,086	332,331	417,493	317,013	
Total Storm Water Enterprise Fund capital projects appropriations	2,911,084	1,010,544	1,900,540	1,440,627	1,488,451	551,857	
Total All Appropriations All Funds	50,921,413	(7,772,424)	58,693,837	42,147,116	49,914,172	39,438,239	

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

COMMUNITY SUPPORT

PROPOSED BUDGET

6/1/2017

	2018	2017
DESCRIPTION	AMOUNT	AMOUNT
COMMUNITY SUPPORT		
Free Clinic	12,000	12,000
Literacy Volunteers	1,500	-
Chamber of Commerce	1,500	1,500
NRV CARES childrens advocacy	5,000	5,000
Homeless Intervention	7,512	7,154
Brain Injury	1,500	1,500
Christiansburg Institute	-	-
Alliance for Better Child Care	-	13,500
Christiansburg Community Center	10,000	35,000
Safe Haven Home visitation NRV WITHDRAWN	-	1,500
Childrens Trust	5,000	5,000
Montgomery Museum	18,000	18,000
Boys and Girls Club	-	7,500
Good Samaritan Hospice	5,000	-
Christmas Store	5,000	-
ACE FUNDING FOR COMM COLLEGE CHS SEE ADDITIONAL INFO	25,000	-
Christiansburg Library	15,000	15,000
VT Business Technology Center	-	4,000
NRV Competitive Center	5,500	7,500
Area on Aging	4,076	3,882
TOTAL COMMUNITY GRANT SUPPORT	121,588	138,036

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
COMMUNITY DEVELOPMENT
PROPOSED BUDGET
6/1/2017

DEPARTMENT	DESCRIPTION	AMOUNT	AMOUNT
COMMUNITY DEV.		2018	2017
8104-8109	NRV Regional Commission	28,307	27,343
PAGE 78	Metropolitan Planning Organization	6,600	5,800
	NRV Regional Airport Commission	22,140	18,270
	VT Airport	50,000	50,000
	Economic Development Alliance	5,000	5,000
	Passenger Rail	5,000	5,000
	TOURISM 85% OF 1%	152,056	146,389
	10-8109-5663 MARKETING	26,833	25,833
		<u>295,936</u>	<u>283,635</u>

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION COUNCIL

10-1101 and 1102 COUNCIL and clerk

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1101-5005 MAYOR AND TOWN COUNCIL	42,328	2,400	39,928	39,928	38,850	38,727
10-1101-5011 FICA COUNCIL	3,238	184	3,054	3,054	2,972	2,963
10-1101-5502 DUES AND MEMBERSHIP	-	-	-	-	-	-
10-1101-5503 SCHOOLS AND REGISTRATIONS	4,425	225	4,200	4,000	4,200	2,935
10-1101-5504 TRAVEL	10,150	(1,050)	11,200	7,000	9,100	4,762
10-1101-5654 MISCELLANEOUS	4,000	30	3,970	4,000	-	-
TOWN COUNCIL TOTAL OPERATING	64,141	1,789	62,352	57,982	55,122	49,386
10-1102-5001 SALARIES-CLERK OF COUNCIL	9,600	600	9,000	9,000	9,000	8,000
10-1102-5011 FICA CLERK	734	(1)	689	689	689	612
10-1102-5430 COMPUTER HARDWARE	360	360	-	-	-	-
TOWN CLERK TOTAL OPERATING	10,694	960	9,689	9,689	9,689	8,612

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

LEGAL AND AUDIT SERVICES

10-1204 LEGAL 10-1208 AUDIT

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1204-5020 LEGAL SERV ADMINISTRATION	60,000	-	60,000	60,000	55,000	78,597
10-1208-5021 AUDITOR ADMINISTRATION	33,000	1,000	32,000	32,400	28,000	21,950
		-				
TOTAL OPERATING BUDGET	93,000	1,000	92,000	92,400	83,000	100,547

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION

10-1224

5 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1224-5001 SALARIES ADMINISTRATION	385,997	(16,214)	402,211	401,770	340,280	363,954
10-1224-5002 WAGES ADMINISTRATION	-	(1,000)	1,000	-	1,600	199
10-1224-5004 OVERTIME	-	(1,000)	1,000	-	1,000	97
10-1224-5011 FICA ADMINISTRATION	29,529	(1,393)	30,922	34,713	26,230	36,690
10-1224-5012 VSRS ADMINISTRATION	43,618	1,711	41,907	45,400	45,529	48,406
10-1224-5013 RETIREE BENEFITS	150,000	(750)	150,750	150,750	140,000	132,754
10-1224-5014 RETIREE BENEFITS NOT TAXABLE	52,000	(1,000)	53,000	52,000	50,000	47,080
10-1224-5016 GROUP INSURANCE ADMR	64,862	17,380	47,482	47,482	33,780	42,248
10-1224-5017 SUI ADMINISTRATION	25,000	12,000	13,000	12,000	25,000	14,184
10-1224-5018 INS. WORKMEN'S COMP ADMR	8,835	(10,065)	18,900	18,900	17,447	17,447
10-1224-5026 SERVICE CONTRACTS ADMR	-	(1,000)	1,000	1,000	1,000	-
10-1224-5027 PRINT & OFFICE SUP. ADMR	18,000	2,000	16,000	16,000	16,000	16,851
10-1224-5201 POSTAGE ADMR	1,600	(1,400)	3,000	3,000	300	207
10-1224-5203 TELEPHONE ADMINISTRATION	16,000	-	16,000	16,000	16,000	15,878
10-1224-5307 PUBLIC OFFICIAL LIAB INS	-	(4,000)	4,000	4,000	4,000	-
10-1224-5308 LIAB. INS. BONDS ETC ADMR	23,804	11,875	11,929	11,929	14,000	12,536
10-1224-5406 VEHICLE FUEL	500	(1,000)	1,500	1,500	2,000	701
10-1224-5408 EQUIPMENT REPAIR ADMR	1,000	(500)	1,500	1,500	4,000	200
10-1224-5415 SMALL TOOLS EQUIPMENT	-	-	-	-	-	-
10-1224-5430 COMPUTER HARDWARE	-	-	-	-	-	-
10-1224-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-1224-5502 DUES AND MEMBERSHIP	3,758	558	3,200	3,200	3,200	4,584
10-1224-5503 SCHOOLS AND REGISTRATIONS	3,150	(1,450)	4,600	2,000	4,600	1,757
10-1224-5504 TRAVEL	2,900	(2,200)	5,100	3,000	5,100	609
10-1224-5654 MISC & CONTRIBUTIONS ADMR	50,000	10,000	40,000	40,000	70,000	48,433
10-1224-5801 VA MUNICIPAL LEAGUE ADMR	10,000	200	9,800	9,719	9,500	9,462
OPERATING TRANSFERS GRANT SUPPORT	50,000	-	50,000	50,000	50,000	11,343
		-				
		-				
TOTAL OPERATING BUDGET	940,552	12,751	927,801	925,863	880,566	825,619
10-1224-7006 EQUIPMENT PURCHASE ADMR	-	(29,000)	29,000	29,000	10,000	7,189
10-1224-7020 LAND ACQUISITION	3,000	3,000	-	-	2,737,800	2,307,987
10-1224-7950 BOND ISSUE COSTS	-	-	-	-	-	30,883
TOTAL CAPITAL BUDGET	3,000	(26,000)	29,000	29,000	2,747,800	2,346,059
TOTAL OPERATING BUDGET AND CAPITAL	943,552	(13,249)	956,801	954,863	3,628,366	3,171,677

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

FINANCE

10-1225-

13 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1225-5001 SALARIES	456,363	(56,896)	513,259	513,259	478,375	471,388
10-1225-5002 WAGES	10,000	-	10,000	-	32,180	30,513
10-1225-5004 OVERTIME	8,000	(3,000)	11,000	8,000	12,000	6,924
10-1225-5011 FICA	36,289	(4,576)	40,865	40,865	40,588	35,119
10-1225-5012 VSRS	51,569	(6,036)	57,605	57,605	66,349	62,691
10-1225-5016 GROUP INSURANCE	78,726	(13,022)	91,748	91,748	81,072	99,492
10-1225-5018 INS. WORKMANS'S COMP	10,723	(15,987)	26,710	26,710	22,700	22,700
10-1225-5026 SERVICE CONTRACTS	8,050	298	7,752	7,752	12,600	17,962
10-1225-5027 PRINT & OFFICE SUPPLIES	26,000	2,000	24,000	24,000	20,000	17,163
10-1225-5201 POSTAGE	30,000	(5,000)	35,000	35,000	35,000	33,360
10-1225-5204 TELEPHONE CELL STP	720	-	720	720	720	660
10-1225-5205 MERCHANT SERVICE FEES	20,000	-	20,000	19,000	25,000	15,836
10-1225-5210 BANK CHARGES, MISC-DMV,SOD, E-REC	24,500	4,500	20,000	21,000	20,000	21,262
10-1225-5308 LIABILITY INS. BONDS ETC		(13,800)	13,800	13,800	11,450	11,118
10-1225-5408 EQUIPMENT REPAIR	500	-	500	-	500	-
10-1225-5430 COMPUTER HARDWARE	2,600	850	1,750	1,750	-	254
10-1225-5431 COMPUTER SOFTWARE	30,600	5,000	25,600	25,000	28,400	20,128
10-1225-5502 DUES AND MEMBERSHIP	3,725	875	2,850	2,850	3,650	2,412
10-1225-5503 SCHOOLS AND REGISTRATIONS	6,500	1,900	4,600	3,000	8,600	4,728
10-1225-5504 TRAVEL	2,800	-	2,800	3,000	3,550	1,575
10-1225-5659 CIGARETTE STAMPS	10,000	-	10,000	8,000	10,000	5,659
TOTAL OPERATING BUDGET	817,665	(102,894)	920,559	903,059	912,734	880,944
10-1225-7006 CAPITAL OUTLAY EQUIPMENT		-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	817,665	(102,894)	920,559	903,059	912,734	880,944

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

HUMAN RESOURCES

10-1226

4 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1226-5001 SALARIES	218,385	19,064	199,321	199,321	128,831	118,839
10-1226-5002 WAGES	7,200	7,200	-	-	-	-
10-1226-5004 OVERTIME	4,495	4,295	200	200	500	-
10-1226-5011 FICA	17,601	2,337	15,264	15,264	9,894	8,654
10-1226-5012 VSRS	24,677	2,353	22,324	22,324	17,238	15,810
10-1226-5016 GROUP INSURANCE	37,673	14,681	22,992	22,992	13,512	16,773
10-1226-5018 INS. WORKMENS' COMP	5,131	(1,369)	6,500	6,500	6,000	6,000
10-1226-5026 SERVICE CONTRACTS	39,693	38,193	1,500	1,500	1,500	228
10-1226-5027 PRINT & OFFICE SUPPLIES		(2,000)	2,000	2,000	2,000	1,599
10-1226-5035 ADVERTISING	25,000	-	25,000	22,500	20,000	16,863
10-1226-5038 MEDICAL COSTS		(500)	500	150	500	318
10-1226-5201 POSTAGE	600	100	500	300	500	500
10-1226-5308 LIABILITY INSURANCE		(3,625)	3,625	3,625	3,300	2,957
10-1226-5415 SMALL TOOLS/EQUIPMENT	-	-				
10-1226-5430 COMPUTER HARDWARE	-	-				
10-1226-5431 COMPUTER SOFTWARE	15,981	1,581	14,400	14,000	14,400	
10-1226-5502 DUES AND MEMBERSHIP	1,004	4	1,000	993	500	339
10-1226-5503 SCHOOLS AND REGISTRATIONS	12,000	650	11,350	12,350	12,350	6,152
10-1226-5504 TRAVEL	2,000	1,650	350	350	350	33
10-1226-5505 EMPLOYEE PICNIC	6,000	-	6,000	6,000	6,000	4,734
10-1226-5510 EMPLOYEE RECOGNITION	13,500	-	13,500	12,500	13,500	12,103
10-1226-5515 EMPLOYEE WELLNESS	2,000	-	2,000	664	2,000	-
		-				
		-				
TOTAL OPERATING BUDGET	432,940	84,614	348,326	343,533	252,875	211,901
10-1226-7006 CAPITAL OUTLAY EQUIPMENT	-		-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	432,940	84,614	348,326	343,533	252,875	211,901

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
PUBLIC RELATIONS
10-1227

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1227-5001 SALARIES	96,375	(899)	97,274	94,342	82,193	79,218
10-1227-5002 WAGES	900	(3,600)	4,500	-	-	-
10-1227-5004 OVERTIME	-	(500)	500	-	500	-
10-1227-5011 FICA	7,442	(382)	7,824	7,217	6,326	5,907
10-1227-5012 VSRS	10,890	(5)	10,895	10,661	10,997	10,536
10-1227-5016 GROUP INSURANCE	16,626	634	15,992	14,930	13,512	16,585
10-1227-5018 INS. WORKMENS COMP	2,265	(1,835)	4,100	4,100	3,600	3,600
10-1227-5026 SERVICE CONTRACTS	2,000	2,000	-	-	4,500	-
10-1227-5027 PRINT & OFFICE SUPPLIES	25,000	13,000	12,000	12,000	5,000	(2,351)
10-1227-5038 MEDICAL COSTS	-	-	-	-	-	85
10-1227-5201 POSTAGE	150	-	150	150	100	22
10-1227-5308 LIAB. INS. BONDS ETC	-	(1,900)	1,900	1,900	1,770	1,648
10-1227-5408 EQUIPMENT REPAIR	-	-	-	-	-	-
10-1227-5430 COMPUTER HARDWARE	-	-	-	-	2,000	-
10-1227-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-1227-5502 DUES AND MEMBERSHIP	390	(260)	650	650	650	308
10-1227-5503 SCHOOLS AND REGISTRATIONS	400	100	300	200	300	79
10-1227-5504 TRAVEL	200	(200)	400	400	400	208
10-1227-7004 EQUIPMENT SMALL	-	(3,000)	3,000	3,000	-	-
	-	-				
TOTAL OPERATING BUDGET	162,638	3,153	159,485	149,550	131,848	115,846
10-1227-7006 CAPITAL OUTLAY EQUIPMENT	52,000	52,000	-	-	-	-
TOTAL CAPITAL BUDGET	52,000	52,000	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	214,638	55,153	159,485	149,550	131,848	115,846

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

Information Technology

10-1228-

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1228-5001 SALARIES	99,486	(45	99,531	96,531	93,808	96,326
10-1228-5002 WAGES	-	(5,000)	5,000	-	-	-
10-1228-5004 OVERTIME	5,000	-	5,000	5,000	1,000	-
10-1228-5011 FICA	7,993	(387)	8,380	7,767	10,695	7,298
10-1228-5012 VSRS	11,242	95	11,147	10,908	18,573	12,811
10-1228-5016 GROUP INSURANCE	17,162	1,270	15,892	15,192	13,512	16,666
10-1228-5018 INS. WORKMENS COMP	2,338	(2,612)	4,950	4,950	4,700	4,700
10-1228-5026 SERVICE CONTRACTS	-	-	-	-	-	-
10-1228-5027 PRINT & OFFICE SUPPLIES	1,500	(750)	2,250	1,500	1,500	1,784
10-1228-5201 POSTAGE	1,000	-	1,000	1,000	1,000	820
10-1228-5203 TELEPHONE	4,500	-	4,500	4,500	4,500	2,580
10-1228-5308 LIABILITY INSURANCE	-	(7,900)	7,900	7,900	6,900	6,114
10-1228-5408 EQUIPMENT REPAIR	5,000	1,000	4,000	4,000	4,000	1,607
10-1228-5415 SMALL TOOLS/EQUIPMENT	11,000	(3,650)	14,650	15,000	10,000	10,139
10-1228-5430 COMPUTER HARDWARE	83,000	(10,000)	93,000	93,000	84,999	80,057
10-1228-5431 COMPUTER SOFTWARE	317,400	60,500	256,900	250,000	237,099	199,272
10-1228-5432 COMP REPAIR LABOR	105,500	55,500	50,000	50,000	54,999	52,777
10-1228-5433 COMPUTER SERVICE CONTRACTS	80,400	43,400	37,000	37,000	37,000	31,220
10-1228-5502 DUES AND MEMBERSHIP	1,210	500	710	710	710	679
10-1228-5503 SCHOOLS AND REGISTRATIONS	7,940	7,040	900	900	5,600	2,871
10-1228-5504 TRAVEL	3,100	950	2,150	2,150	3,150	605
		-				
TOTAL OPERATING BUDGET	764,772	139,912	624,860	608,008	593,745	528,328
10-1228-7006 CAPITAL OUTLAY EQUIPMENT	260,500	17,500	243,000	200,000	92,000	42,732
TOTAL CAPITAL BUDGET	260,500	17,500	243,000	200,000	92,000	42,732
TOTAL OPERATING BUDGET AND CAPITAL	1,025,272	157,412	867,860	808,008	685,745	571,060

TOWN OF CHRISTIANSBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source
Program Name:
Program Number:

GENERAL FUND
POLICE DEPARTMENT
10-3101-

65 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3101-5001 SALARIES - POLICE DEPT	3,574,596	84,908	3,489,688	3,334,524	3,289,650	3,371,745
10-3101-5002 WAGES POLICE DEPT	24,000	1,000	23,000	23,000	28,000	25,573
10-3101-5003 SALARIY DISPATCH		(550)	550			
10-3101-5004 OVERTIME	170,000	-	170,000	170,000	170,000	180,789
10-3101-85008 ON CALL		(8,000)	8,000			
10-3101-5011 FICA - POLICE DEPT	288,298	6,572	281,726	275,000	276,466	272,485
10-3101-5012 VSRS POLICE	403,929	13,084	390,845	365,736	429,855	464,429
10-3101-5016 GROUP INS POLICE	631,287	145,143	486,144	484,188	472,688	583,214
10-3101-5018 WORKMEN'S COMP	85,987	(5,363)	91,350	85,986	94,345	94,115
10-3101-5020 ATTORNEY FEES POLICE	2,000	-	2,000	1,500	2,000	720
10-3101-5026 SERVICE CONTRACTS	279,701	29,485	250,216	250,216	47,916	32,220
10-3101-5027 PRINTING & OFFICE SUPPLIES	19,250	-	19,250	19,250	20,250	17,480
10-3101-5028 METH LAB CLEAN UP	10,000	-	10,000	7,500	10,000	9,463
10-3101-5029 PRISONERS BOARD		-	-	-	-	-
10-3101-5032 CUSTODIAL POLICE		-	-			
10-3101-5038 MEDICAL COSTS	5,500	-	5,500	4,400	5,500	3,457
10-3101-5101 ELECTRICITY POLICE	25,000	(5,000)	30,000	25,000	22,000	21,608
10-3101-5102 FUEL POLICE	3,000	(1,000)	4,000	3,000	4,000	2,943
10-3101-5201 POSTAGE POLICE	2,500	-	2,500	2,400	2,000	2,117
10-3101-5202 RADIO MAINT POLICE	22,500	2,400	20,100	19,000	21,100	21,942
10-3101-5203 TELEPHONE POLICE	60,460	8,380	52,080	52,080	50,000	52,256
10-3101-5204 VCIN COSTS	20,000	(7,000)	27,000	16,000	27,000	14,776
10-3101-5205 TELEPHONE CELL STP	16,000	1,000	15,000	15,500	15,000	15,938
10-3101-5308 INS LIAB ETC POLICE	91,955	(59,545)	151,500	200,000	111,000	108,671
10-3101-5406 VEHICLE FUEL	100,000	(17,000)	117,000	80,000	83,200	66,106
10-3101-5408 EQUIP OPNS & REPAIR POLICE	115,500	18,700	96,800	96,800	94,800	85,798
10-3101-5409 POLICE SUPPLIES	55,200	(29,900)	85,100	85,000	75,250	66,394
10-3101-5410 UNIFORMS POLICE DEPT	49,900	(11,250)	61,150	60,000	64,400	49,518
10-3101-5415 SMALL EQUIPMENT	68,600	(12,485)	81,085	81,085	74,450	58,553
10-3101-5420 BUILDING MAINT POLICE	48,500	11,500	37,000	36,000	53,015	58,032
10-3101-5422 E-911 MISC EXPENSES	19,120	200	18,920	18,920	9,800	2,956
10-3101-5430 COMPUTER HARDWARE	9,500	(3,000)	12,500	12,000	7,000	1,934
10-3101-5431 COMPUTER SOFTWARE	26,528	(8,975)	35,503	35,503	19,303	16,680
10-3101-5502 DUES AND MEMBERSHIP	2,000	-	2,000	2,000	2,000	2,506
10-3101-5503 SCHOOLS AND REGISTRATIONS	35,000	-	35,000	30,000	35,000	24,940
10-3101-5504 TRAVEL	41,000	-	41,000	37,000	41,000	32,008
10-3101-5604 POLICE ACADEMY	24,455	-	24,455	24,455	24,455	24,455
10-3101-5655 MISC INVESTIGATION POLICE	59,700	(6,995)	66,695	65,000	54,350	44,926
10-3101-5659 MISC. PAY ANTI DRUG FUND		-	-	-	-	-
10-3101-5660 DARE	5,000	-	5,000	4,800	5,000	4,986
10-3101-5031 SAFETY	28,600	28,600				
10-3102-5027 LAW ENFORCEMENT EXPENSES	2,000	-	2,000	2,000	2,000	3,261
TOTAL OPERATING BUDGET	6,426,566	174,909	6,251,657	6,024,843	5,743,793	5,838,993
10-3101-7006 EQUIP PURCHASE CAP OUTLAY	247,395	(23,605)	271,000	256,000	246,780	238,937
10-3101-7007 ENGINEERING	-	-	-	-	-	-
10-3101-7008 CONSTRUCTION	21,840	21,840	-	(865)	915,533	887,697
TOTAL CAPITAL BUDGET	269,235	(1,765)	271,000	255,135	1,162,313	1,126,633
TOTAL OPERATING BUDGET AND CAPITAL	6,695,801	173,144	6,522,657	6,279,978	6,906,106	6,965,627

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

FIRE DEPARTMENT

10-3202

2 FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3202-5001 SALARIES	161,839	821	161,018	155,000	153,724	160,122
10-3202-5002 WAGES	33,600	-	33,600	26,831	33,600	31,974
10-3202-5003 SALARIES DISPATCH		(600)	600	-	126,287	120,167
10-3202-5004 OVERTIME	-	-	-	7	3,500	3,285
10-3202-5011 FICA - FIRE DEPT.	14,888	-	14,888	13,910	24,259	20,453
10-3202-5012 VSRS FIRE DEPT	18,034	-	18,034	17,515	38,468	37,278
10-3202-5016 GROUP INS	27,918	4,616	23,302	23,302	30,512	37,363
10-3202-5018 WORKERS COMP	3,803	(15,772)	19,575	19,575	23,400	23,176
10-3202-5026 SERVICE CONTRACTS	232,287	8,327	223,960	221,000	32,100	24,773
10-3202-5027 PRINTING	3,000	-	3,000	2,500	3,000	2,344
10-3202-5038 MEDICAL COSTS	3,000	-	3,000	1,000	3,000	500
10-3202-5101 ELECTRICITY	26,000	-	26,000	19,623	31,400	19,402
10-3202-5102 FUEL FIRE DEPT	11,000	-	11,000	8,200	18,000	5,329
10-3202-5201 POSTAGE	800	-	800	663	800	441
10-3202-5203 TELEPHONE	10,000	-	10,000	9,670	10,000	8,792
10-3202-5308 INS LIABILITY	48,742	(17,258)	66,000	64,000	58,069	57,474
10-3202-5406 VEHICLE FUEL	16,000	(6,000)	22,000	10,000	30,000	16,145
10-3202-5408 TRUCK & EQUIP OPER FIRE	63,000	17,552	45,448	45,448	63,000	52,170
10-3202-5410 UNIFORMS FIRE DEPT	12,500	-	12,500	12,500	12,500	11,962
10-3202-5415 TOOLS FIRE DEPT	6,500	500	6,000	5,600	6,000	4,536
10-3202-5418 COMMUNICATIONS	14,000	-	14,000	13,823	14,000	14,755
10-3202-5420 BLDG & GROUNDS MAINT FIRE	72,000	6,285	65,715	40,000	72,000	37,445
10-3202-5430 COMPUTER HARDWARE	-	-	-	-	-	-
10-3202-5431 COMPUTER SOFTWARE	3,500	(4,960)	8,460	2,870	-	-
10-3202-5502 DUES AND MEMBERSHIP	1,019	(841)	1,860	1,702	1,885	1,884
10-3202-5503 SCHOOLS AND REGISTRATIONS	6,970	1,025	5,945	5,100	5,985	2,975
10-3202-5504 TRAVEL	24,480	(7,720)	32,200	28,000	30,612	13,993
10-3202-5660 FIRE PREVENTION	12,000	-	12,000	9,647	12,000	12,262
10-3202-7004 SMALL TOOLS AND EQUIPMENT	6,500	500	6,000	5,757	6,000	6,624
		-				
		-				
TOTAL OPERATING BUDGET	833,380	(13,525)	846,905	763,243	844,101	727,625
10-3202-7006 EQUIP PURCHASE CAP OUTLAY	80,000	24,163	55,837	42,000	87,000	84,316
TOTAL CAPITAL BUDGET	80,000	24,163	55,837	42,000	87,000	84,316
TOTAL OPERATING BUDGET AND CAPITAL	913,380	10,638	902,742	805,243	931,101	811,940

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

RESCUE

10-3203

1 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3203-5001 SALARIES	106,260	(157)	106,417	107,017	103,376	104,346
10-3203-5002 WAGES	91,728	9,828	81,900	81,900	80,000	90,785
10-3203-5003 DISPATCH	600		600			
10-3203-5004 OVERTIME	301	(3,699)	4,000	1,000	4,000	4,165
10-3203-5011 FICA - RESCUE DEPT	15,169	411	14,758	14,758	23,995	21,881
10-3203-5012 VSRS	12,007	21	11,986	11,986	23,408	29,860
10-3203-5016 GROUP INS	18,331	2,235	16,096	7,596	10,256	12,798
10-3203-5018 WORKERS COMP	2,497	(17,078)	19,575	19,575	32,730	34,559
10-3203-5026 SERVICE CONTRACTS	232,700	8,539	224,161	224,161	27,145	22,406
10-3203-5027 PRINTING	4,000	-	4,000	4,000	5,000	2,923
10-3203-5038 MEDICAL COSTS	2,500	-	2,500	2,500	2,500	3,278
10-3203-5101 ELECTRICITY	20,000	-	20,000	20,000	20,000	19,016
10-3203-5102 FUEL	9,000	-	9,000	6,000	10,000	4,407
10-3203-5201 POSTAGE	200	-	200	200	200	211
10-3203-5203 TELEPHONE	8,500	-	8,500	8,500	8,500	7,036
10-3203-5308 INS LIABILITY	59,875	(7,125)	67,000	67,000	62,500	58,548
10-3203-5406 VEHICLE FUEL	30,000	(8,000)	38,000	28,000	42,000	21,675
10-3203-5408 TRUCK & EQUIP OPER RESCUE	24,000	-	24,000	24,000	24,000	14,587
10-3203-5410 UNIFORMS & LAUNDRY VOL RESCUE	10,000	2,000	8,000	10,000	8,000	10,517
10-3203-5415 TOOLS, OXYGEN, FIRST AID SUPP	35,000	-	35,000	49,000	35,000	37,287
10-3203-5418 COMMUNICATIONS	12,000	-	12,000	12,000	12,000	11,562
10-3203-5420 BLDG & GROUNDS MAINT RES	35,000	-	35,000	35,000	40,000	21,592
10-3203-5430 COMPUTER HARDWARE	-	(4,000)	4,000	4,000	-	752
10-3203-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-3203-5502 DUES AND MEMBERSHIP	835	275	560	560	440	630
10-3203-5503 SCHOOLS AND REGISTRATIONS	33,000	11,315	21,685	21,685	19,275	9,606
10-3203-5504 TRAVEL	9,560	(1,540)	11,100	11,100	10,000	4,221
10-3203-7004 SMALL TOOLS & EQUIPMENT	-	(10,000)	10,000	10,000	6,000	10,329
		-				
TOTAL OPERATING BUDGET	773,063	(16,975)	790,038	781,538	610,325	558,976
10-3203-7006 EQUIPMENT PURCH VOL RES	33,000	16,000	17,000	17,000	50,000	1,083
10-3203-7008 CONSTRUCTION	-	(123,958)	123,958	123,958	20,000	10,756
TOTAL CAPITAL BUDGET	33,000	(107,958)	140,958	140,958	70,000	11,839
TOTAL OPERATING BUDGET AND CAPITAL	806,063	(124,933)	930,996	922,496	680,325	570,815

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

BUILDING INSPECTIONS

10-3401-

4 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3401-5001 SALARIES	218,947	4,013	214,934	215,934	211,950	212,721
10-3401-5002 WAGES	20,312	16,312	4,000	2,000	4,000	-
10-3401-5004 OVERTIME	3,000	2,500	500	250	500	-
10-3401-5011 FICA - INSPECTIONS	18,533	1,670	16,863	17,000	16,558	16,139
10-3401-5012 VSRS	24,741	556	24,185	28,700	28,359	28,292
10-3401-5016 GROUP INS	42,290	10,906	31,384	28,000	27,024	33,427
10-3401-5018 WORKERS COMP	5,760	(5,265)	11,025	5,104	9,933	9,933
10-3401-5027 PRINTING & OFFICE SUPPLIES	5,000	2,000	3,000	2,500	3,000	555
10-3401-5034 ENGINEERING/PLAN REVIEW SERVICES	4,000	-	4,000	500	4,000	500
10-3401-5038 MEDICAL COSTS	-	-	-	70	-	70
10-3401-5201 POSTAGE	500	-	500	300	500	100
10-3401-5203 TELEPHONE	3,500	-	3,500	3,300	3,500	3,188
10-3401-5204 TELEPHONE CELL STP	720	-	720	720	720	660
10-3401-5308 INS LIABILITY	3,019	(1,581)	4,600	4,250	4,800	4,251
10-3401-5407 MATERIAL INSPECTION	6,000	(1,000)	7,000	5,500	7,000	3,661
10-3401-5406 VEHICLE FUEL	3,500	-	3,500	2,400	3,500	1,855
10-3401-5408 EQUIP OPNS & REPAIR INSP	4,000	-	4,000	3,000	4,000	1,177
10-3401-5415 SMALL TOOLS	1,000	-	1,000	1,000	-	284
10-3401-5430 COMPUTER HARDWARE	2,500	500	2,000	2,000	3,000	512
10-3401-5431 COMPUTER SOFTWARE	3,000	-	3,000	2,480	2,800	2,480
10-3401-5502 DUES AND MEMBERSHIP	1,279	279	1,000	1,000	775	626
10-3401-5503 SCHOOLS AND REGISTRATIONS	6,250	250	6,000	2,000	8,000	698
10-3401-5504 TRAVEL	6,500	500	6,000	4,000	8,000	2,601
PROPERTY MAINTENANCE ENFORCEMENT	30,000	30,000	-	-	-	-
UNIFORMS FIELD STAFF	2,000	2,000	-	-	-	-
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	416,351	63,640	352,711	332,008	351,919	323,730
10-3401-7006 EQUIPMENT PURCHASE CAP OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	416,351	63,640	352,711	332,008	351,919	323,730

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
STREETS ADMINISTRATON
10-4101

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4101-5038 MEDICAL COSTS	500	-	500	-	500	-
10-4101-5201 POSTAGE	500	-	500	-	650	1,741
10-4101-5203 TELEPHONE	16,610	7,390	9,220	12,175	9,520	5,635
10-4101-5308 INS LIAB & OTHER STREETS	2,481	2,481	-	509	-	-
10-4101-5502 DUES AND MEMBERSHIP	1,695	(3,305)	5,000	2,500	2,710	2,355
10-4101-5503 SCHOOLS AND REGISTRATIONS	23,710	(5,190)	28,900	22,000	21,330	15,767
10-4101-5504 TRAVEL	15,125	125	15,000	14,500	11,306	5,260
		-				
		-				
		-				
TOTAL OPERATING BUDGET	60,621	1,501	59,120	51,684	46,016	30,758
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	60,621	1,501	59,120	51,684	46,016	30,758

TOWN OF CHRISTIANBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
STREET MAINTENANCE
10-4102

37 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4102-5001 SALARIES MAINT STREET DEPT	1,408,785	(84,404)	1,493,189	1,415,213	1,131,918	1,458,812
10-4102-5002 WAGES MAINT STREET DEPT	110,176	15,176	95,000	74,827	106,600	56,873
10-4102-5004 OVERTIME	62,000	(12,500)	74,500	69,041	49,500	71,539
10-4102-5008 STANDBY		(8,000)	8,000			
10-4102-5011 FICA - STREET MAINTENANCE	120,944	(7,017)	127,961	119,270	98,534	105,386
10-4102-5012 VSRS - STREET MAINTENANCE	159,193	(10,844)	170,037	159,919	151,451	194,021
10-4102-5016 GROUP INS - STREET MAINTENANCE	243,025	(24,439)	267,464	267,464	236,460	282,479
10-4102-5018 WORKMEN'S COMP	33,102	(47,538)	80,640	80,240	77,511	77,511
10-4102-5026 SERVICE CONTRACTS	68,400	3,900	64,500	59,900	135,700	56,571
10-4102-5027 PRINTING & OFFICE SUPPLIES	11,000	1,000	10,000	10,000	10,000	11,402
10-4102-5038 MEDICAL COSTS	4,500	(1,750)	6,250	6,338	4,750	5,996
10-4102-5101 ELECTRICITY STREET LOT	11,000	4,000	7,000	10,400	6,000	11,638
10-4102-5102 FUEL STREET LOT	6,000	(2,000)	8,000	6,000	8,000	5,611
10-4102-5104 TRAFFIC LIGHTS ST DEPT	18,000	3,000	15,000	14,500	15,000	11,840
10-4102-5203 TELEPHONE		(1,800)	1,800			
10-4102-5308 INSURANCE LIABILITY	25,047	(23,553)	48,600	48,600	41,300	40,059
10-4102-5407 MATERIAL MAINT ST DEPT	344,500	6,818	337,683	400,000	400,000	393,919
10-4102-5406 VEHICLE FUEL	85,000	(26,000)	111,000	87,000	123,000	59,294
10-4102-5408 EQUIP OPER & REPAIR STREET	200,000	(17,500)	217,500	192,500	214,400	161,187
10-4102-5410 UNIFORMS PW	43,300	23,300	20,000	20,000	17,000	15,985
10-4102-5415 TOOLS MAINT STREET DEPT	30,600	14,830	15,770	15,470	7,930	6,362
10-4102-5417 SIGNS & PAINTING ST DEP	80,000	-	80,000	80,000	80,000	74,814
10-4102-5420 BUILDING AND GROUNDS	15,000	(5,000)	20,000	10,000	15,000	11,739
10-4102-5430 COMPUTER HARDWARE	2,200	700	1,500	1,500	-	747
10-4102-5431 COMPUTER SOFTWARE	19,000	2,900	16,100	15,000	17,550	9,500
10-4102-5433 COMPUTER CONTRACTS		(1,800)	1,800	1,776	1,800	1,767
10-4102-5103 STREET LIGHTS ARTERIAL	215,000	(21,000)	236,000	210,000	160,000	205,536
STREET LIGHT MAINT	10,000	10,000				
STREET LIGHT EQUIP OPER & REPAIR	6,000	6,000				
TOTAL OPERATING BUDGET	3,331,771	(203,522)	3,535,294	3,374,958	3,109,404	3,330,588
10-4102-7006 CAPITAL OUTLAY	951,360	718,360	233,000	233,000	308,380	294,638
TOTAL CAPITAL BUDGET	951,360	718,360	233,000	233,000	308,380	294,638
TOTAL OPERATING BUDGET AND CAPITAL	4,283,131	514,838	3,768,294	3,607,958	3,417,784	3,625,226

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

STREETS CAP OUTLAY AND VDOT NON ELIGIBLE

10-4110& 4120

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
STREET DEPT. CAPITAL OUTLAY						
10-4110-5407 CAP OUTLAY STREETS		-	-	-	-	-
10-4110-5409 ST DEPT TRANSIT BT	263,000	3,000	260,000	262,267	259,386	259,424
10-4110-7006 EQUIPMENT BTRANSIT OUTLAY	30,000	-	30,000	30,000	19,000	30,000
	293,000	3,000	290,000	292,267	278,386	289,424
STREET DEPT. NON-ELIGIBLE VDOT						
10-4120-5001 SALARIES NEW CONST ST DEPT	-	-	-	-	69,735	-
10-4120-5002 WAGES NEW CONST NON ELI ST	-	-	-	-	-	-
10-4120-5004 OVERTIME	-	-	-	-	-	-
10-4120-5011 FICA - STREET NON-ELIGIBLE	-	-	-	-	5,335	2,133
10-4120-5012 VSRS - STREET NON-ELIGIBLE	-	-	-	-	9,331	-
10-4120-5016 GROUP INS - STREET NON-ELIGIBLE	-	-	-	-	-	-
10-4120-5018 WORKMEN'S COMP	-	(1,600)	1,600	1,600	397	397
10-4120-5038 MEDICAL COSTS	-	-	-	-	-	-
10-4120-5103 STREET LIGHTS NON ELIG	10,000	-	10,000	-	10,000	5,795
10-4120-5308 INSURANCE LIABILITY	270	270	-	-	1,200	1,145
10-4120-5406 VEHICLE AND EQUIPMENT FUEL	1,500	(1,000)	2,500	1,500	2,500	220
10-4120-5407 MATERIALS NON ELIG	10,000	(5,000)	15,000	10,000	15,000	5,469
10-4120-5408 EQUIP OPNS & REPAIR NON ELIG	3,000	(7,000)	10,000	3,000	10,000	2,259
10-4120-5409 ST DEPT TRANSIT SMARTWAY	13,200	-	13,200	13,200	13,200	13,200
		-				
		-				
TOTAL OPERATING BUDGET	37,970	(14,330)	52,300	613,835	693,470	609,466
10-4110-7010 CONTRACTS	-	(105,000)	105,000	29,135	116,000	-
10-4120-7006 CAPITAL OUTLAY	40,000	5,000	35,000	35,000	56,000	-
10-4120-7011 THOROUGHFARE PRJ NON ELIG	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	40,000	(100,000)	140,000	64,135	172,000	-
TOTAL OPERATING BUDGET AND CAPITAL	77,970	(114,330)	192,300	677,970	865,470	609,466

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
SOLID WASTE COLLECTIONS
10-4203

9 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4203-5001 SW COLLECTION - SALARIES	347,879	15,520	332,359	300,000	368,183	310,599
10-4203-5002 WAGES	-	(1,000)	1,000	909	-	497
10-4203-5004 OVERTIME	2,000	(1,000)	3,000	1,390	4,000	665
10-4203-5011 FICA - SW CAP COLLECTION	26,766	1,035	25,731	23,125	28,299	23,395
10-4203-5012 VSRS	39,310	1,862	37,448	33,900	48,961	42,948
10-4203-5016 GROUP INS	64,790	(32,374)	97,164	97,164	60,804	74,416
10-4203-5018 WORKERS COMP	8,825	(11,825)	20,650	20,650	28,950	28,950
10-4203-5025 DUMPSTER REPAIR	3,000	-	3,000	2,984	3,000	2,946
10-4203-5413 CART MAINT	15,000	15,000				
10-4203-5027 PRINTING	4,500	2,000	2,500	3,894	2,500	4,363
10-4203-5038 MEDICAL COSTS	625	(375)	1,000	520	500	1,214
10-4203-5201 POSTAGE	10,000	-	10,000	10,000	7,500	8,941
10-4203-5205 MERCHANT SERVICE FEES	17,000	-	17,000	17,000	8,000	12,461
10-4203-5308 LIABILITY INSURANCE	8,761	136	8,625	7,130	10,200	9,315
10-4203-5406 VEHICLE AND EQUIPMENT FUEL	40,000	(10,000)	50,000	35,000	50,000	30,340
10-4203-5408 EQUIP OPER & REPAIR SW	40,000	-	40,000	40,000	23,000	35,218
10-4203-5415 SMALL TOOLS	-	(4,000)	4,000	4,000	-	134
10-4203-5430 COMPUTER HARDWARE	2,100	1,100	1,000	1,000	-	-
10-4203-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
TOTAL OPERATING BUDGET	630,556	(23,921)	654,477	598,666	643,897	586,402
10-4203-7006 EQUIPMENT PURCHASE SW	-	(115,000)	115,000	-	41,477	37,543
TOTAL CAPITAL BUDGET	-	(115,000)	115,000	-	41,477	37,543
TOTAL OPERATING BUDGET AND CAPITAL	630,556	(138,921)	769,477	598,666	685,374	623,945

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
SOLID WASTE DISPOSAL
10-4204

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4204-5001 SALARIES	-	(11,486)	11,486	9,016	26,775	12,317
10-4204-5002 WAGES	-	-	-	-	-	-
10-4204-5004 OVERTIME	-	-	-	-	-	-
10-4204-5011 FICA - SW DISPOSAL	-	(879)	879	690	2,048	-
10-4204-5012 VSRS	-	(1,286)	1,286	1,019	3,582	-
10-4204-5016 GROUP INS	-	-	-	-	-	58
10-4204-5018 WORKERS COMP	-	-	-	-	-	-
10-4204-5034 ENGINEERING	-	-	-	-	-	-
10-4204-5038 MEDICAL COSTS	-	-	-	-	-	-
10-4204-5101 ELECTRICITY	4,000	500	3,500	4,000	1,500	4,097
10-4204-5308 LIABILIITY INSURANCE	-	(6,900)	6,900	6,900	7,400	6,671
10-4204-5406 VEHICLE FUEL	-	-	-	-	-	-
10-4204-5407 MATERIAL LANDFILL (TIPPING FEE)	455,000	5,000	450,000	445,000	444,000	447,163
10-4204-5408 EQUIP OPER & REPAIR LANDFILL	1,500	-	1,500	-	1,500	-
10-4204-7010 CLOSURE COSTS LANDFILL	50,000	-	50,000	40,000	50,000	37,010
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	510,500	(15,051)	525,551	506,624	536,805	507,317
10-4204-7006 EQUIP PURCHASE CAP OUTLAY	-	-	-	-	36,000	38,502
10-4204-7009 RECYCLING COSTS CAP OUTLAY	-	-	-	-	-	-
	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	36,000	38,502
	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	510,500	(15,051)	525,551	506,624	572,805	545,818

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
FACILITY MAINTENANCE
10-4301-

6 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4301-5001 SALARIES	171,003	150,822	20,181	15,026	74,663	19,667
10-4301-5002 WAGES	-	(10,000)	10,000	10,000	40,000	7,622
10-4301-5004 OVERTIME	2,000	1,000	1,000	-	1,000	284
10-4301-5008 STANDBY						
10-4301-5011 FICA - B & G MAINTENANCE	13,235	10,850	2,385	1,915	8,848	14,718
10-4301-5012 VSRS	19,323	17,063	2,260	2,200	9,990	8,928
10-4301-5016 GROUP INS	29,333	(16,243)	45,576	45,576	47,292	56,828
10-4301-5018 WORKERS COMP	3,995	2,970	1,025	1,025	2,346	2,345
10-4301-5026 SERVICE CONTRACTS	600	(800)	1,400	-	-	1,300
10-4301-5038 MEDICAL COSTS	300	50	250	190	250	-
10-4301-5203 TELEPHONE	3,550	1,550	2,000	2,000	3,000	1,203
10-4301-5308 LIABILITY INSURANCE	3,110	(15)	3,125	3,125	2,600	2,326
10-4301-5406 VEHICLE AND EQUIPMENT FUEL	3,000	(2,000)	5,000	3,500	6,000	2,376
10-4301-5407 MATERIALS	16,000	(14,000)	30,000	29,500	30,000	31,735
10-4301-5408 EQUIP OPNS & REPAIR	4,500	(3,500)	8,000	4,500	8,000	3,768
10-4301-5415 MAINT TOOLS	5,000	(1,199)	6,199	6,000	8,200	6,090
10-4301-5430 COMPUTER HARDWARE	1,400	1,400	-	-	8,600	2,735
10-4301-5431 COMPUTER SOFTWARE	4,500	4,500	-	-	-	-
10-4301-5034 Engineering	110,000	110,000				
TOTAL OPERATING BUDGET	390,849	252,448	138,401	124,557	250,789	161,926
10-4301-7006 EQUIPMENT PURCHASE	-	(55,000)	55,000	35,000	-	-
TOTAL CAPITAL BUDGET	-	(55,000)	55,000	35,000	-	-
TOTAL OPERATING BUDGET AND CAPITAL	390,849	197,448	193,401	159,557	250,789	161,926

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ARMORY

10-4304

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4304-5001 SALARIES	-	-	-	-	1,000	-
10-4304-5002 WAGES ARMORY	-	-	-	-	-	-
10-4304-5004 OVERTIME	-	-	-	-	-	-
10-4304-5011 FICA	-	-	-	-	77	-
10-4304-5012 VSRS	-	-	-	-	134	-
10-4304-5016 GROUP INS	-	-	-	-	-	-
10-4304-5018 WORKERS COMP	-	-	-	-	-	-
10-4304-5101 ELECTRICITY	1,000	(9,000)	10,000	9,000	10,000	9,770
10-4304-5102 FUEL	750	(6,250)	7,000	3,000	7,000	3,167
10-4304-5203 TELEPHONE	-	-	-	-	-	-
10-4304-5308 LIABILITY INSURANCE ARMORY	-	-	-	-	300	267
10-4304-5420 BLDG & GROUND ARMORY	250	(4,750)	5,000	-	6,000	-
10-4304-5657 MISC ARMORY	-	-	-	-	-	-
TOTAL OPERATING BUDGET	2,000	(20,000)	22,000	12,000	24,511	13,204
10-4304-7008 CAP IMPROV CONTRACT ARMORY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	2,000	(20,000)	22,000	12,000	24,511	13,204

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

TOWN HALL

10-4305-

1 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4305-5001 SALARIES	35,982	(5,675)	41,657	30,052	31,546	47,462
10-4305-5002 WAGES	-	(7,000)	7,000	2,448	11,000	12,348
10-4305-5004 OVERTIME	2,000	-	2,000	1,900	2,000	1,440
10-4305-5011 FICA - TOWN HALL	2,906	(969)	3,875	2,632	3,408	945
10-4305-5012 VSRS	4,066	(40)	4,106	4,106	4,221	-
10-4305-5016 GROUP INS	6,210	6,210	-	-	-	225
10-4305-5018 WORKERS COMP	845	(1,055)	1,900	1,900	1,408	1,408
10-4305-5026 SERVICE CONTRACTS	15,050	(850)	15,900	15,500	16,400	12,549
10-4305-5038 MEDICAL COSTS	150	-	150	-	150	-
10-4305-5101 ELECTRICITY	23,500	(500)	24,000	23,457	22,000	23,182
10-4305-5102 FUEL TOWN HALL	5,000	-	5,000	4,800	5,000	3,381
10-4305-5308 INS LIAB ETC TOWN HALL	884	(766)	1,650	1,364	1,600	1,475
10-4305-5420 BLDG & GROUNDS TOWN HALL	25,000	(5,000)	30,000	29,672	28,000	30,237
10-4305-5431 COMPUTER SOFTWARE	-	-	-	-	3,500	700
TOTAL OPERATING BUDGET	121,593	(15,645)	137,238	117,831	130,233	135,352
10-4305-7008 CONST TOWN HALL	27,000	27,000	-	-	10,000	9,067
TOTAL CAPITAL BUDGET	27,000	27,000	-	-	10,000	9,067
TOTAL OPERATING BUDGET AND CAPITAL	148,593	11,355	137,238	117,831	140,233	144,419

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
Fleet Maintenance
10-4306

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4306-5001 SALARIES	131,468	8,116	123,352	120,209	142,506	121,335
10-4306-5002 WAGES	-	(500)	500	306	-	238
10-4306-5004 OVERTIME	-	-	-	-	-	-
10-4306-5011 FICA - MUNICIPAL SHOP	10,057	583	9,474	9,474	10,902	9,401
10-4306-5012 VSRS	14,856	1,041	13,815	13,815	19,067	16,138
10-4306-5016 GROUP INS	23,457	3,669	19,788	19,788	20,268	24,890
10-4306-5018 WORKERS COMP	3,195	(3,605)	6,800	6,296	5,776	5,776
10-4306-5026 SERVICE CONTRACTS	3,500	(2,518)	6,018	2,518	2,000	-
10-4306-5038 MEDICAL COSTS	300	50	250	240	250	160
10-4306-5101 ELECTRICITY	1,200	100	1,100	2,000	1,000	847
10-4306-5102 FUEL	4,000	-	4,000	3,700	4,000	3,814
10-4306-5203 TELEPHONE	3,036	(364)	3,400	2,000	1,500	2,377
10-4306-5308 INS LIAB ETC	1,603	(1,497)	3,100	3,100	3,200	2,937
10-4306-5406 VEHICLE AND EQUIPMENT FUEL	1,000	250	750	750	750	716
10-4306-5408 EQUIPMENT OPNS & REPAIR	2,500	-	2,500	1,800	2,500	1,881
10-4306-5413 SHOP SUPPLIES	10,000	-	10,000	9,600	10,000	8,159
10-4306-5415 SHOP TOOLS	5,800	(1,050)	6,850	6,850	3,500	3,475
10-4306-5420 BLDG & GROUNDS	-	-	-	-	-	-
10-4306-5430 COMPUTER HARDWARE	-	-	-	-	-	-
10-4306-5431 COMPUTER SOFTWARE	4,500	100	4,400	4,400	2,500	3,326
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	220,472	4,376	216,097	206,846	229,719	205,470
10-4306-7008 CONTRACTS CONST	-	(11,775)	11,775	11,775	-	490
TOTAL CAPITAL BUDGET	-	(11,775)	11,775	11,775	-	490
TOTAL OPERATING BUDGET AND CAPITAL	220,472	(7,399)	227,872	218,621	229,719	205,960

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION PARKS AND RECREATION

10-7101

10 FTES

Account Name	PROPOSED	INCREASES	BUDGET	ESTIMATED TO EXPEND	BUDGET	EXPENDED
	BUDGET FOR THE YEAR ENDED 6/30/2018	(DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	For the year ended 6/30/2017	For the year ended 6/30/2017	For the year ended 6/30/2016	For the year ended 6/30/2016
10-7101-5001 SALARIES	474,351	5,527	468,824	488,824	427,912	468,092
10-7101-5002 WAGES	11,000	500	10,500	9,950	10,000	7,597
10-7101-5004 OVERTIME	10,000	-	10,000	8,300	10,000	8,021
10-7101-5011 FICA - PARKS & REC.	37,894	461	37,433	38,963	34,265	35,400
10-7101-5012 VSRS	53,602	1,094	52,508	54,748	57,255	62,256
10-7101-5016 GROUP INS	81,673	26,713	54,960	75,960	60,804	75,162
10-7101-5018 WORKERS COMP	18,237	(6,788)	25,025	25,025	19,800	19,800
10-7101-5026 SERVICE CONTRACTS	65,223	2,749	62,474	62,500	65,199	62,132
10-7101-5027 PRINTING & SUPPLIES	22,000	2,000	20,000	20,550	20,000	17,856
10-7101-5038 MEDICAL COSTS	2,300	2,000	300	300	300	105
10-7101-5101 ELECTRICITY	90,000	10,000	80,000	80,000	90,000	78,972
10-7101-5102 FUEL	15,000	-	15,000	11,000	12,000	10,515
10-7101-5201 POSTAGE	750	(750)	1,500	-	1,500	1,403
10-7101-5203 TELEPHONE	19,000	2,000	17,000	17,300	19,000	16,465
10-7101-5308 LIAB INS & OTHER	14,463	663	13,800	13,800	10,300	12,153
10-7101-5406 VEHICLE FUEL	8,000	(4,000)	12,000	7,000	13,000	5,935
10-7101-5408 EQUIP OPNS & REPAIR	53,000	(10,000)	63,000	45,000	63,000	37,037
10-7101-5420 BLDG MAINT	46,200	(33,300)	79,500	65,000	79,500	45,824
10-7101-5430 COMPUTER HARDWARE	6,500	6,500	-	-	1,000	-
10-7101-5431 COMPUTER SOFTWARE	4,675	1,675	3,000	2,900	500	477
10-7101-5502 DUES AND MEMBERSHIP	1,745	820	925	970	925	1,190
10-7101-5503 SCHOOLS AND REGISTRATIONS	4,820	620	4,200	2,600	4,200	2,050
10-7101-5504 TRAVEL	4,880	680	4,200	1,000	4,200	882
		-				
		-				
TOTAL OPERATING BUDGET	1,045,313	9,164	1,036,149	1,031,690	1,004,660	969,324
	-	-				
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	1,045,313	9,164	1,036,149	1,031,690	1,004,660	969,324

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

GENERAL FUND

Program Name:

PARKS AND RECREATION OPERATIONS

Program Number:

10-7102-7104

7 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7102-5001 SALARIES	302,454	7,029	295,425	270,425	309,979	279,077
10-7102-5002 WAGES	94,000	(6,000)	100,000	100,000	78,900	105,153
10-7102-5004 OVERTIME	8,000	-	8,000	5,000	8,000	5,472
10-7102-5006 WAGES INSTRU. OFFICIALS	100,000	5,000	95,000	95,000	95,000	95,044
10-7102-5011 FICA	38,591	7,728	30,863	28,950	30,361	36,784
10-7102-5012 VSRS	34,177	1,089	33,088	30,288	41,475	37,117
10-7102-5016 GROUP INS	74,177	(4,099)	78,276	45,576	47,292	58,057
10-7102-5018 WORKMEN'S COMP.	-	(13,850)	13,850	13,850	23,000	23,000
10-7102-5038 MEDICAL COSTS	2,000	-	2,000	2,000	2,000	2,208
10-7102-5022 OFFICIALS & INST (Private Instructors)	25,000	-	25,000	25,000	20,000	17,488
10-7102-5205 MERCHANT SERVICE FEES	10,000	-	10,000	10,000	8,000	7,150
10-7102-5308 INSURANCE LIABILITY	-	-	-	-	11,500	11,215
		-				
10-7103-5419 MAINT REC DEPT	65,000	5,000	60,000	55,000	60,000	58,208
10-7103-5420 TRAIL MAINTENANCE	30,000	(5,000)	35,000	25,000	-	-
		-				
10-7104-5101 ELECTRICITY	17,000	-	17,000	19,000	17,000	13,866
10-7104-5308 INSURANCE LIABILITY	-	(11,700)	11,700	11,700	-	-
10-7104-5407 MATERIALS & EQUIP	145,000	(19,529)	164,529	135,000	164,949	117,276
10-7104-5415 SMALL TOOLS	9,500	1,200	8,300	7,300	9,700	6,099
10-7104-5504 FIELD TRIPS & ADMISSIONS	12,000	2,000	10,000	14,000	5,000	5,377
10-7104-5031 SAFETY	500	500	-	-	-	-
TOTAL OPERATING BUDGET	967,399	(30,632)	998,031	893,089	932,156	878,590
10-7104-7005 EQUIPMENT	97,000	(2,345)	99,345	99,000	20,000	19,793
10-7104-7006 CONSTRUCTION CAP OUTLAY	196,000	(74,126)	270,126	270,126	460,000	386,121
TOTAL CAPITAL BUDGET	293,000	(76,471)	369,471	369,126	480,000	405,914
TOTAL OPERATING BUDGET AND CAPITAL	1,260,399	(107,103)	1,367,502	1,262,215	1,412,156	1,284,504

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

AQUATICS OPERATIONS

10-7201-

9 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7201-5001 SALARIES	389,343	(43,595)	432,938	412,600	572,490	578,694
10-7201-5002 WAGES	420,496	12,276	408,220	408,222	350,500	387,975
10-7201-5004 OVERTIME	3,560	(3,440)	7,000	3,500	15,000	4,417
10-7201-5011 FICA - AQUATIC CENTER	62,225	(2,888)	65,113	65,113	71,756	72,407
10-7201-5012 VSRS	43,996	(4,493)	48,489	48,489	76,599	76,966
10-7201-5016 GROUP INS	81,805	2,105	79,700	79,700	87,828	108,106
10-7201-5018 WORKERS COMP	11,651	(18,049)	29,700	29,700	51,222	51,222
10-7201-5026 SERVICE CONTRACTS	78,124	34,503	43,621	43,621	102,452	95,119
10-7201-5027 PRINTING & SUPPLIES	10,000	-	10,000	10,000	11,000	6,817
10-7201-5035 ADVERTISING	8,000	-	8,000	8,000	8,000	10,156
10-7201-5038 MEDICAL COSTS	8,000	-	8,000	8,000	8,000	9,030
10-7201-5101 ELECTRICITY	239,000	3,000	236,000	236,000	236,000	239,957
10-7201-5102 FUEL	60,000	5,000	55,000	54,000	55,000	63,098
10-7201-5201 POSTAGE	1,000	(500)	1,500	1,500	1,500	1,511
10-7201-5203 TELEPHONE	9,500	700	8,800	9,114	8,600	8,550
10-7201-5204 TELEPHONE CELL STP	1,440	720	720	1,290	360	660
10-7201-5205 MERCHANT SERVICE FEES	25,000	1,000	24,000	24,212	21,000	23,441
10-7201-5208 OFFICE SUPPLIES	5,000	(1,000)	6,000	5,000	6,000	5,542
10-7201-5308 LIAB INS & OTHER	15,088	(10,812)	25,900	22,000	27,100	25,038
10-7201-5406 VEHICLE FUEL	1,500	(500)	2,000	1,500	2,200	941
10-7201-5407 MATERIALS & EQUIP.	11,500	-	11,500	11,500	11,500	11,066
10-7201-5410 EMPLOYEE UNIFORMS/BADGES	5,000	-	5,000	4,800	5,000	2,417
10-7201-5411 ITEMS FOR RESALE	3,000	(2,000)	5,000	5,000	6,000	2,988
10-7201-5414 SUPPLIES & CHEMICALS JANITORIAL	31,000	1,000	30,000	34,000	30,000	30,889
10-7201-5427 PROGRAM SUPPLIES	30,000	(3,500)	33,500	30,000	33,500	21,622
10-7201-5430 COMPUTER HARDWARE	2,150	150	2,000	2,000	5,500	4,729
10-7201-5431 COMPUTER SOFTWARE	3,750	(2,400)	6,150	6,150	6,150	1,525
10-7201-5440 INSTRUCTIONAL	8,000	(500)	8,500	8,000	8,500	8,665
10-7201-5441 COMPETITIVE	31,200	11,200	20,000	21,500	20,000	18,360
10-7201-5442 POOL & SAFETY OPERATIONS	38,000	(2,000)	40,000	40,000	41,135	25,401
10-7201-5502 DUES AND MEMBERSHIP	925	(165)	1,090	800	1,450	1,109
10-7201-5503 SCHOOLS AND REGISTRATIONS	6,209	(461)	6,670	6,000	6,150	6,746
10-7201-5504 TRAVEL	5,155	3,580	1,575	2,000	3,400	1,898
10-7201-5610 ADVISORY BOARD	2,500	-	2,500	1,650	2,900	1,025
10-7201-7004 EQUIPMENT OUTLAY SMALL	15,611	15,611	-	-	2,000	-
TOTAL OPERATING BUDGET	1,668,728	(5,459)	1,674,186	1,644,961	1,895,792	1,908,082
10-7201-7005 EQUIP & CONST MTL CAP OUTLAY	39,000	39,000	-	-	129,641	137,416
10-7201-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	39,000	39,000	-	-	129,641	137,416
TOTAL OPERATING BUDGET AND CAPITAL	1,707,728	33,541	1,674,186	1,644,961	2,025,433	2,045,498

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

AQUATICS MAINTENANCE

10-7202

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7202-5001 SALARIES	106,511	(30,160)	136,670	136,670		
10-7202-5002 WAGES	-	-	-	-		
10-7202-5004 OVERTIME	3,000	-	3,000	3,000		
10-7202-5011 FICA	8,378	(2,078)	10,456	10,455		
10-7202-5012 VRS	12,036	(3,271)	15,307	15,307		
10-7202-5016 GROUP INSURANCE	18,375	(4,413)	22,788	22,788		
10-7202-5026 SERVICE CONTRACTS	39,976	(19,195)	59,171	78,557		
10-7202-5408 EQUIP OPNS & REPAIR1	65,350	110	65,240	65,551	49,419	58,793
10-7202-5413 CHEMICALS POOL	35,000	5,000	30,000	36,690	30,000	32,231
10-7202-5420 BLDING MAINTENANCE	51,200	8,200	43,000	65,000	42,940	36,883
10-7202-5425 SKATE PARK OPS	6,200	-	6,200	6,200	6,200	1,888
		-				
TOTAL OPERATING BUDGET	346,025	(45,807)	391,832	440,218	128,559	129,794
10-7202-7005 EQUIP & CONST MTL CAP OUTLAY	29,000	29,000	-	-	-	-
TOTAL CAPITAL BUDGET	29,000	29,000	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	375,025	(16,807)	391,832	440,218	128,559	129,794

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

PLANNING

10-8101

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8101-5001 SALARIES	161,438	3,236	158,202	152,475	164,322	151,531
10-8101-5002 WAGES	7,800	800	7,000	7,000	7,000	6,886
10-8101-5004 OVERTIME - PLANNING	-	(500)	500	-	1,000	-
10-8101-5011 FICA - PLANNING DEPT.	12,947	271	12,676	12,200	13,183	11,379
10-8101-5012 VSRS	18,242	523	17,719	17,230	22,655	20,154
10-8101-5016 GROUP INS	27,850	(1,938)	29,788	29,788	20,268	25,033
10-8101-5018 WORKERS COMP	3,793	(4,382)	8,175	8,175	8,723	8,722
10-8101-5026 SERVICE CONTRACTS	1,000	1,000	-	-	-	-
10-8101-5027 PRINTING & OFFICE SUPPLIES	3,000	-	3,000	1,500	3,000	2,021
10-8101-5035 ADVERTISING	5,500					
10-8101-5201 POSTAGE	5,000	-	5,000	-	900	737
10-8101-5203 TELEPHONE	600	(600)	1,200	600	1,200	545
10-8101-5204 TELEPHONE CELL STP	1,440	720	720	-	800	300
10-8101-5308 INSURANCE LIABILITY	2,431	(679)	3,110	3,110	3,650	3,556
10-8101-5406 VEHICLE FUEL	1,000	-	1,000	750	1,000	490
10-8101-5408 EQUIP OPER & REPAIR	500	(500)	1,000	650	1,000	393
10-8101-5430 COMPUTER HARDWARE	-	(1,500)	1,500	1,500	-	-
10-8101-5431 COMPUTER SOFTWARE	370	-	370	370	400	370
10-8101-5502 DUES AND MEMBERSHIP	1,360	710	650	560	250	50
10-8101-5503 SCHOOLS AND REGISTRATIONS	1,100	(50)	1,150	1,000	7,200	3,686
10-8101-5504 TRAVEL	1,056	506	550	2,000	1,800	1,926
10-8101-5034 PROFESSIONAL SERVICES (ASSISTANCE WITH DESIGN AND OTHER ASPECTS OF DOWNTOWN PLANNINGO	50,000	50,000				
TOTAL OPERATING BUDGET	306,427	47,617	253,310	238,908	258,351	237,778
10-8101-7006 EQUIP PURCHASE	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	306,427	47,617	253,310	238,908	258,351	237,778

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

Community development and community support

10-8104 to 8109

special appropriations

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8104-5610 BOARD OF ZONING APPEALS	1,000	-	1,000	285	1,000	720
10-8106-5610 PLANNING COMMISSION	13,200	-	13,200	2,655	13,200	11,735
10-8107-5652 NRV PDC & MPO	34,907	1,764	33,143	33,143	32,522	32,522
10-8108-5653 NRV AIRPORT COMM	22,140	3,870	18,270	18,270	15,157	15,157
10-8109-5607 ECONOMIC DEV COMM	10,000	(4,000)	14,000	11,500	9,000	6,500
10-8109-5613 VT AIRPORT	50,000	-	50,000	50,000	50,000	50,000
10-8109-5657 TOURISM 85% OF 1%	152,056	5,667	146,389	152,056	127,500	146,102
10-8109-5658 ANNEXATION FEAS STUDIES			-	-	-	-
10-8109-5661 COMMUNITY SUPPORT	97,012	(10,642)	107,654	59,877	51,813	51,812
10-8109-5663 MARKETING	26,833	1,000	25,833	25,000	11,400	3,137
10-8109-5664 NRV COMPETITIVE CENTER	5,500	(2,000)	7,500	-	7,500	7,500
Total community development	412,648	(4,341)	416,989	352,786	319,092	325,186
ECONOMIC DEVELOPMENT						
10-8150-5665 DTWN MASTER PLAN		(25,000)	25,000	-	-	-
10-8150-5670 ECON DEVELOPMENT GRANTS	11,500	-	11,500	-	22,470	22,470
	11,500	(25,000)	36,500	-	22,470	22,470
TOTAL OPERATING BUDGET	424,148	(29,341)	453,489	352,786	341,562	347,655
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	424,148	(29,341)	453,489	352,786	341,562	347,655

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
FARMERS MARKET
10-8110

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8110-5002 WAGES	8,025	(475)	8,500	4,094	7,500	7,723
10-8110-5002 FICA	614	(36)	650	302	600	563
10-8110-5018 WORKERS COMP		-	-	-	-	-
10-8110-5027 PRINTING & SUPPLIES	4,000	1,500	2,500	1,376	4,000	3,454
10-8110-5205 MERCHANT SERVICE FEES	-	(500)	500	-	700	377
10-8110-5220 SNAP FEES	-	-	-	-	-	-
10-8110-5308 LIABILITY INSURANCE	-	-	-	-	-	-
10-8110-5503 SCHOOLS	100	-	100	100	-	-
10-8110-5504 TRAVEL	150	-	150	150	-	-
10-8110-5650 SNAP MATCH EXPENSE	500	150	350	415	600	313
		-				
		-				
TOTAL OPERATING BUDGET	13,389	639	12,750	6,437	13,400	12,430
10-8110-7006 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	13,389	639	12,750	6,437	13,400	12,430

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE
TOURISM GRANT FARMERS MARKET
15-5970

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
TOURISM GRANT	43,281		42,916	42,916	42,551	42,551
15-5970-5027 SUPPLIES/CONTRACTS	5,500	(4,500)	10,000	4,500	-	-
TOTAL OPERATING BUDGET	5,500	(4,500)	10,000	4,500		

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

GENERAL FUND

Program Name:

ENGINEERING DEPARTMENT

Program Number:

10-8204

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8204-5001 SALARIES	386,738	(79,511)	466,249	417,838	357,992	354,952
10-8204-5002 WAGES	12,816	(13,584)	26,400	24,791	13,500	19,396
10-8204-5004 OVERTIME	5,616	(384)	6,000	5,400	3,000	14
10-8204-5011 FICA - ENGINEERING	30,996	(6,233)	37,229	34,274	28,649	27,266
10-8204-5012 VSRS	43,701	(8,323)	52,024	47,216	47,899	47,209
10-8204-5016 GROUP INS	66,715	(25,781)	92,496	78,826	67,560	82,731
10-8204-5018 WORKERS COMP	9,087	(9,663)	18,750	17,360	20,598	20,598
10-8204-5026 SERVICE CONTRACTS	54,200	(22,000)	76,200	46,691	5,200	7,369
10-8204-5027 PRINTING & OFFICE SUPPLIES	6,770	770	6,000	6,000	7,000	6,988
10-8204-5038 MEDICAL COSTS	100	-	100	269	100	390
10-8204-5201 POSTAGE	850	450	400	400	400	466
10-8204-5203 TELEPHONES	5,000	-	5,000	6,300	4,000	6,831
10-8204-5204 TELEPHONE CELL STP	720	(1,480)	2,200	-	-	-
10-8204-5308 INSURANCE LIABILITY	6,144	(4,356)	10,500	8,680	8,600	7,715
10-8204-5406 VEHICLE AND EQUIPMENT FUEL	5,000	(1,500)	6,500	3,000	6,500	3,000
10-8204-5407 MATERIAL	500	(500)	1,000	300	1,000	216
10-8204-5408 EQUIP OPER & MAINT	5,000	(1,000)	6,000	4,000	6,000	3,138
10-8204-5415 SMALL TOOLS AND EQUIPMENT	4,100	3,900	200	679	-	100
10-8204-5430 COMPUTER HARDWARE	2,330	(990)	3,320	1,130	2,720	-
10-8204-5431 COMPUTER SOFTWARE	66,380	(538)	66,918	61,918	54,703	46,759
10-8204-5502 DUES AND MEMBERSHIP	4,324	2,479	1,845	1,780	1,553	1,317
10-8204-5503 SCHOOLS AND REGISTRATIONS	7,990	(260)	8,250	8,200	8,250	2,709
10-8204-5504 TRAVEL	9,062	5,456	3,606	3,600	3,606	3,366
TOTAL OPERATING BUDGET	734,139	(163,048)	897,187	778,652	648,830	642,527
10-8204-7006 EQUIP PURCHASE	9,490	(16,240)	25,730	25,230	-	-
10-8204-7007 STORMWATER ENG&GIS	-	(10,665)	10,665	10,665	110,211	81,345
TOTAL CAPITAL BUDGET	9,490	(26,905)	36,395	35,895	110,211	81,345
TOTAL OPERATING BUDGET AND CAPITAL	743,629	(189,953)	933,582	814,547	759,041	723,872

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS

DEQ AND VDOT FUNDING

40-4370 40-4360 40-4810 40-4180 40-4185 40-4155

FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DEQ SLAF FUNDING DIAMOND PHASE 1						
40-4370-7005 ENGINEERING	-	-	-	-	-	-
40-4370-7006 CONSTRUCTION	-	-	-	-	92,115	37,989
TOTAL DEQ SLAF DIAMOND PH 1					92,115	37,989
VDOT REVENUE SHARING PARK						
40-4360-7005 ENGINEERING	(2,011)	(56,191)	54,180	54,180	1,400	4,844
40-4360-7006 CONSTRUCTION	167,967	(1,073,740)	1,241,707	950,707	277,835	-
40-4360-7007 RIGHT-OF-WAY / UTILITIES	125,000	125,000				
TOTAL VDOT REVENUE SHARING PARK	290,956	(1,004,931)	1,295,887	1,004,887	279,235	4,844
VDOT DEPOT ST SIDEWALKS						
40-4180-7005 ENGINEERING	-	-	-	-	-	-
40-4180-7006 CONSTRUCTION	-	(88,084)	88,084	84,347	85,000	-
TOTAL VDOT DEPOT ST SIDEWALKS		(88,084)	88,084	84,347	85,000	
VDOT GUARD RAIL CONSTRUCTION						
40-4185-7005 ENGINEERING	-	-	-	-	-	-
40-4185-7006 CONSTRUCTION	-	(1,850)	1,850	1,850	12,000	10,030
TOTAL VDOT FUNDING GUARD RAIL		(1,850)	1,850	1,850	12,000	10,030
VDOT Depot Park Trail						
40-XXXX-7005 ENGINEERING	55,000	55,000				
40-XXXX-7006 CONSTRUCTION	-	-				
40-XXXX-7007 EASEMENTS	-	-				
TOTAL VDOT DEPOT PARK TRAIL	55,000	55,000				
VDOT RGC FUNDING						
40-4155-7005 ENGINEERING	(12,416)	(47,116)	34,700	56,000	38,500	44,551
40-4155-7006 CONSTRUCTION	658,524	205,424	453,100		353,100	-
40-4155-7007 EASEMENTS	46,200	-	46,200		46,200	-
TOTAL VDOT RGC FUNDING	692,307	158,307	534,000	56,000	437,800	44,551
TOTAL CAPITAL BUDGET	983,263	(936,558)	1,919,821	1,147,084	906,150	97,414

TOWN OF CHRISTIANBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS
HBT III , ARBOR DRIVE QUINN ST BLVD FALLING BRANCH
40-4220 40-4610 40-4620 40-4175

FTEs

N. FRANKLIN/INDEP BLVD TURN LANE	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
Account Name						
VDOT REVENUE SHARING HB PH 3 DECEL						
40-4250-7005 ENGINEERING	-	(16,730)	16,730	54,950	16,730	-
40-4250-7006 CONSTRUCTION	533,782	(322,122)	855,904	200,000	855,904	-
40-4250-7007 ROW & UTILITIES	-	-	-	7,500	-	-
TOTAL VDOT REVENUE SHARING HB PHASE3 DECEL	533,782	(338,852)	872,634	262,450	435,817	-
HUCKLEBERRY TRAIL PHASE III						
40-4220-7005 ENGINEERING	32,980	32,980	-	30,000	-	-
40-4220-7006 CONSTRUCTION	806,525	(32,980)	839,505	-	-	-
40-4210-7007 RIGHT-OF-WAY / UTILITIES	-	-	-	-	-	-
TOTAL VDOT FUNDING HBTIII	839,505	(0)	839,505	30,000	-	-
VDOT REV SH ARBOR DR SIDEWALK						
40-4610-7005 ENGINEERING	29,500	29,500	-	1,000	-	-
40-4610-7006 CONSTRUCTION	-	(97,116)	97,116	-	-	-
40-4610-7007 RIGHT-OF-WAY / UTILITIES	10,000	10,000	-	-	-	-
TOTAL VDOT FUNDING ARBOR DRIVE	39,500	(57,616)	97,116	1,000	-	-
VDOT REV SH QUINN STUART						
40-4620-7005 ENGINEERING	10,500	(19,500)	30,000	30,000	-	-
40-4620-7006 CONSTRUCTION	765,500	(15,500)	781,000	-	-	-
40-4620-7006 RIGHT-OF-WAY / UTILITIES	5,000	5,000	-	-	-	-
TOTAL VDOT FUNDING QUINN STUART	781,000	(30,000)	811,000	30,000	-	-
VDOT REV SH ROANOKE ST SIDEWALK						
40-4630-7005 ENGINEERING	36,500	36,500	-	1,000	-	-
40-4630-7006 CONSTRUCTION	10,000	10,000	-	-	-	-
40-4630-7007 RIGHT-OF-WAY / UTILITIES	-	-	-	-	-	-
TOTAL VDOT FUNDING ROANOKE ST SW	46,500	46,500	-	1,000	-	-
FALLING BRANCH RD INTERSECTION IMPROVEMENT						
40-4175-7005 ENGINEERING	115,668	45,668	70,000	65,000	80,000	11,354
40-4175-7006 CONSTRUCTION	855,389	79,389	776,000	20,000	776,000	-
40-4175-7007 ROW & UTILITIES	278,290	278,290	-	-	-	-
TOTAL FALLING BRANCH INTERSECTION	1,249,347	403,347	846,000	85,000	856,000	11,354
TOTAL CAPITAL BUDGETS	3,443,134	(23,121)	3,466,255	408,450	1,291,817	11,354

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS

PAVING AND N.FRANKLIN CAMBRIA INTERSECTION

40-4150 20-4195 40-4200 40-4210

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
CAPITAL PAVING						
40-4150-7005 ENGINEERING	-	-	-	-	-	-
40-4150-7006 CONSTRUCTION	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-
TOTAL VDOT REVENUE SHARING PAVING	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-
VDOT N.FRANKLIN CAMBRIA INTERSECTION						
40-4195-7005 ENGINEERING	499,127	499,127		100,000	-	-
40-4195-7006 CONSTRUCTION	-	(8,489,534)	8,489,534	-	-	-
40-4195-7007 RIGHT-OF-WAY / UTILITIES	919,919	919,919				
TOTAL VDOT FUNDING N.FRANKLIN/CAMBRIA	1,419,046	(7,070,488)	8,489,534	100,000	-	-
WEST MAIN MILL/PAVING						
40-4200-7005 ENGINEERING	-	-	-	-	-	-
40-4200-7006 CONSTRUCTION	-	(361,273)	361,273	328,340	-	-
40-4200-7006 RIGHT-OF-WAY	-	-				
TOTAL VDOT FUNDINGWEST MAIN		(361,273)	361,273	328,340	-	-
DEPOT STREET MILL/PAVING						
40-4210-7005 ENGINEERING	-	-	-	-	-	-
40-4210-7006 CONSTRUCTION	-	(126,325)	126,325	114,823	-	-
40-4210-7006 RIGHT-OF-WAY	-	-				
TOTAL VDOT FUNDING DEPOT STREET MILL/PAVE		(126,325)	126,325	114,823	-	-
TOTAL CAPITAL BUDGET	2,419,046	(7,928,086)	10,347,132	1,913,163	1,060,000	-

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

RECREATION SPECIAL FUNDS

15-5992 TO 15-5995

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
SENIORS GRANT						
15-5992-5026 SERVICE CONTRACTS	-	-	-	-	200	-
15-5992-5407 MATERIALS AND EQUIPMENT	2,500	1,500	1,000	750	800	389
15-5992-5504 TRIPS AND ADMISSIONS	-	(200)	200	-	200	110
TOTAL SENIORS	2,500	1,300	1,200	750	1,200	499
TRIAD-WALMART SENIORS GRANT						
15-5993-5026 SERVICE CONTRACTS	-	-	-	-	500	-
15-5993-5027 MATERIALS AND EQUIPMENT	-	-	-	-	1,000	-
TOTAL TRIAD-WALMART SENIORS	-	-	-	-	1,500	-
JILL BUDDY CAMP						
15-5994-5026 INSTRUCTOR FEES	-	(500)	500	-	1,500	-
15-5994-5407 MATERIALS, EQUIPMENT, MEALS	2,000	-	2,000	2,000	500	2,008
15-5994-5504 TRAVEL	500	500	-	500	500	120
TOTAL JILL BUDDY CAMP	2,500	-	2,500	2,500	2,500	2,128
FISHING RODEO						
15-5995-5407 MATERIALS	1,750	-	1,750	1,541	-	1,425
TOTAL FISHING RODEO	1,750	-	1,750	1,541	-	1,425
BIKEWAY WALKWAY SPONSORSHIPS						
15-5996-5407 MATERIALS	15,000	15,000	-	-	-	-
TOTAL BIKEWAY WALKWAY	15,000	15,000	-	-	-	-
TOTAL OPERATING BUDGET	21,750	16,300	5,450	4,791	5,200	4,052

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

POLICE DEPT STATE GRANTS

15-5502 TO 5504

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
TRIAD						
15-5502-5026 SERVICE CONTRACTS	1,500	300	1,200	1,200	1,000	1,826
TOTAL TRIAD	1,500	300	1,200	1,200	1,000	1,826
SCHOOL RESOURCE OFFICER						
15--5503-5001 SALARIES	36,732	-	36,732	36,732	36,900	36,900
15-5503-5011 FICA	2,820	-	2,820	2,820	2,823	2,823
15-5503-5012 VSRS	4,913	-	4,913	4,913	4,930	4,930
15-5503-5016 GROUP INS	5,535	-	5,535	5,535	5,347	5,347
TOTAL SCHOOL RESOURCE OFFICER	50,000	-	50,000	50,000	50,000	50,000
VITA NET CLOCK-						
15-5504-5504 TRAVEL	-	-	-	-	2,000	1,715
15-5504-7006 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL VITA NET CLOCK	-	-	-	-	2,000	1,715
TOTAL STATE GRANTS	51,500	300	51,200	51,200	51,000	51,826
		-				
TOTAL OPERATING BUDGET	51,500	900	153,600	153,600	157,000	158,910

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

SPECIAL FUNDS POLICE DEPARTMENT

15-5901 TO 5920

- FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
POLICE OFFICERS' FUND						
15-5901-5027 SUPPLIES	2,500	-	2,500	2,500	2,500	3,341
			-	-	-	-
TOTAL POLICE OFFICERS FUND	2,500	-	2,500	3,000	2,500	3,341
TRAVELERS AID FUND						
15-5905-5408 REPAIRS			-	-	500	-
15-5905-5504 LODGING	500	-	500	300	750	514
15-5905-5505 MEALS	100	100	-		500	71
15-5905-5506 TRANSPORTATION	100	100	-		750	34
TOTAL TRAVELERS AID FUND	700	200	500	300	2,500	618
CRIME PREVENTION & LIFESAVER PROJECT						
15-5910-5026 CRIME PREVENTION COSTS	8,500	-	8,500	9,000	8,500	11,556
15-5910-5027 LIFE SAVER SUPPLIES	1,500	-	1,500	1,000	1,500	750
TOTAL CRIME PREVENTION	10,000	-	10,000	10,000	10,000	12,306
DEA TASK FORCE						
15-5920-5004 OVERTIME	17,202	-	17,202	17,202	17,202	18,708
TOTAL DEA TASK FORCE	17,202	-	17,202	17,202	17,202	18,708
TOTAL OPERATING BUDGET	30,402	200	30,202	30,502	32,202	34,973

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

ANTI DRUG FUNDS STATE AND FEDERAL

15-5960 15-6010

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
FEDERAL ANTI DRUG FUNDS						
15-6010-5001 SALARIES	30,000	30,000	-	29,859	-	10,788
15-6010-5027 LAW ENFORCEMENT EXPENSES	75,000	(75,000)	150,000	100,000	50,000	128,262
15-6010-5029 LAW ENFORCEMENT AGENCIES	-	-	-	-	-	-
15-6010-5409 POLICE SUPPLIES	20,000	-	20,000	15,000	20,000	16,330
15-6010-5420 BUILDING AND IMPROVEMENTS	-	-	-	-	-	-
15-6010-5430 COMMUNICATIONS AND COMPUTERS	-	-	-	-	-	-
15-6010-5504 TRAVEL AND TRAINING	-	-	-	-	-	52,328
15-6010-5655 INVESTIGATION COSTS	-	-	-	-	-	-
TOTAL FEDERAL ANTI DRUG	125,000	(45,000)	170,000	144,859	70,000	207,707
ANTI DRUG STATE						
15-5960-5027 LAW ENFORCEMENT EXPENSES	20,000	(5,000)	25,000	20,000	5,000	27,667
15-5960-5029 LAW ENFORCEMENT AGENCIES	500	-	500	500	100	-
15-5960-5409 POLICE SUPPLES	5,000	-	5,000	5,000	4,900	9,984
15-5960-5420 BUILDING IMPROVEMENTS	-	-	-	-	-	-
15-5960-5430 COMMUNICATION AND COMPUTERS	-	-	-	-	-	-
15-5960-5504 TRAVEL AND TRAINING	-	-	-	-	-	-
15-5960-5655 POLICE INVESTIGATION COSTS	-	-	-	-	-	-
TOTAL ANTI DRUG STATE	25,500	(5,000)	30,500	25,500	10,000	37,652
TOTAL OPERATING BUDGET	150,500	(50,000)	200,500	170,359	80,000	245,359

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

ICAC GRANTS

15-6005 TO 6007

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
ICAC INTERNET CRIMES AGAINST CHILDREN Through Bedford						
15-6005-5004 OVERTIME	1,500	-	1,500	-	-	-
15-6005-5504 SCHOOL & TRAVEL POLICE	3,500	-	3,500	3,988	-	1,511
15-6005-5056 CONTRACTS SUB RECIPIENTS			-	-	-	-
15-6005-5027 POLICE SUPPLIES	2,500	-	2,500	-	-	-
15-6005-7006 EQUIPMENT PURCHASE CAPITAL OUTLAY			-	-	-	-
TOTAL ICAC GRANT	7,500	-	7,500	3,988	-	1,511
The below grant has expired-no budget for 17-18						
ICAC INTERNET CRIMES AGAINST Direct DOJ						
15-6007-5001 SALARIES			-	-	49,332	-
15-6007-5004 OVERTIMES			-	-	-	-
15-6007-5011 FICA			-	-	3,774	-
15-6007-5012 VRS			-	-	6,601	-
15-6007-5016 GRP INSURANCE			-	-	6,600	-
TOTAL ICAC GRANT	-	-	-	-	66,307	-
TOTAL OPERATING BUDGET	7,500	-	7,500	3,988	66,307	1,511

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FUNDS
LAW ENFORCEMENT GRANTS
15-6003 6006 6008 6257-6259

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
VEST PROGRAM		-				
15-6003-5409 POLICE SUPPLIES	3,000	242	2,758	2,758	4,680	2,945
TOTAL VEST GRANT	3,000	242	2,758	2,758	4,680	2,945
		-				
LOCAL LAW ENFORCEMENT BLOCK GRANT		-				
15-6006-5027 POLICE SUPPLIES	3,500	3,500	-	-	-	-
15-6006-7004 SMALL EQUIPMENT PURCHASE		(3,000)	3,000	1,859	3,000	1,601
TOTAL LE BLACK GRANT	3,500	500	3,000	1,859	3,000	1,601
		-				
DCJS TECHNOLOGY IMPROVERMENT GRANT		-				
15-6008-5027 POLICE SUPPLIES		-	-	-	-	-
15-6008-5504 TRAINING & EQUIP		-	-	-	-	10,000
15-6008-7006 CAPITAL OUTLAY		-	-	-	-	-
TOTAL TECHNOLOGY IMPROVEMENT GRANT		-	-	-	-	10,000
		-				
DMV SELECTIVE ENFORCEMENT						
15-6257-5004 OVERTIME	13,600	816	12,784	13,600	11,000	11,423
15-6257-5027 SUPPLIES	1,950	1,950	-	750	2,000	-
15-6257-5503 SCHOOLS	-	-	-	-	1,000	-
15-6257-5504 TRAVEL POLICE	-	-	-	-	-	-
15-6257-5408 EQUIPMENT OPER AND MAINT	-	-	-	7,170	-	-
15-6257-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	2,000	-
TOTAL DMV SELECTIVE ENFORCEMENT	15,550	2,766	12,784	21,520	16,000	11,423
		-				
DMV SELECTIVE ENFOR OCC PROTECTION						
15-6258-5004 OVERTIME	3,400	3,400	-	3,400	6,000	115
15-6258-5406 VEHICLE FUEL	-	-	-	1,700	-	-
TOTAL DMV SELECTIVE ENFORCEMENT	3,400	3,400	-	5,100	6,000	115
		-				
DMV SPEED GRANT						
15-6259-5004 OVERTIME	10,880	-	10,880	16,320	10,000	11,309
15-6259-5027	-	-	-	-	3,000	-
15-6259-7006 CAPITAL OUTLAY EQUIPMENT	-	-	-	-	-	-
TOTAL DMV SPEED GRANT	10,880	-	10,880	16,320	13,000	11,309
		-				
TOTAL OPERATING BUDGET	36,330	6,908	29,422	47,557	42,680	37,393

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FUNDS FIRE

COUNTY FDS OPERATING CTY FIRE PROGRAM AND TOC FIRE PROGRAM

15-5925-15-5928 AND 15-5810

VFRIS AND LEMPG

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
FIRE M. COUNTY OPERATING						
15-5925-5026 SERVICE CONTRACTS	10,400	1,100	9,300	9,300	8,600	7,385
15-5925-5027 PRINTING AND SUPPLIES	1,500	-	1,500	900	1,500	1,118
15-5925-5038 MEDICAL COSTS	1,500	1,200	300	300	300	-
15-5925-5201 POSTAGE	1,000	-	1,000	940	1,000	-
15-5925-5406 VEHICLE FUEL	12,000	(4,000)	16,000	8,500	16,000	7,168
15-5925-5408 TRUCK & EQUIP OPERATIONS	57,135	390	56,745	38,000	41,445	45,535
15-5925-5410 UNIFORMS	12,000	2,000	10,000	8,800	8,000	6,487
15-5925-5502 DUES AND MEMBERSHIP	1,140	(485)	1,625	1,500	1,625	1,550
15-5925-5503 SCHOOLS AND REGISTRATIONS	2,000	1,400	600	550	600	-
15-5925-5504 TRAVEL	14,595	(605)	15,200	14,000	15,200	14,527
15-5925-5560 FIRE PREVENTION	2,000	(1,000)	3,000	2,679	3,000	4,162
15-5925-7004 EQUIPMENT PURCHASE SMALL	-	-	-	-	3,000	1,550
15-5925-7005 EQUIPMENT CAPITAL OUTLAY	40,000	40,000	-	-	-	-
TOTAL FIRE M. COUNTY OPERATING	155,270	40,000	115,270	85,469	100,270	89,483
FIRE M. COUNTY FIRE PROGRAMS						
15-5928-7004 EQUIPMENT CAPITAL OUTLAY SMALL	-	-	-	-	-	-
15-5928-7005 EQUIPMENT CAPITAL OUTLAY FIRE PROGRAMS	-	(50,000)	50,000	38,000	20,000	-
TOTAL FIRE M. COUNTY OPERATING	-	(50,000)	50,000	38,000	20,000	-
TOC VA FIRE PROGRAMS						
15-5810-7006 CAPITAL OUTLAY	-	-	-	-	62,000	-
TOTAL TOC VA FIRE PROGRAMS	-	-	-	-	62,000	-
VFRIS HARDWARE GRANT						
15-5830-5415 SMALL TOOLS	-	-	-	-	-	-
15-5830-5430 COMPUTER HARDWARE	-	(1,000)	1,000	-	-	-
TOTAL VFRIS HARDWARE	-	(1,000)	1,000	-	-	-
LEMPG FEMA GRANT						
15-6605-5415 SUPPLIES EQUIPMENT	7,500	-	7,500	7,500	2,500	7,500
TOTAL LEMPG FEMA GRANT	7,500	-	7,500	7,500	2,500	7,500
TOTAL OPERATING BUDGET	162,770	(11,000)	173,770	130,969	184,770	96,983

TOWN OF CHRISTIANSBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE RESCUE

DONATIONS AND COUNTY FUNDS

15-5930 AND 15-5935

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
RESCUE DONATION FUND						
15-5930-5012 VAVRS	2,000	-	2,000	2,000	-	-
15-5930-5026 SERVICE CONTRACTS	-	(350)	350	350	-	346
15-5930-5027 PRINTING AND SUPPLIES	100	(400)	500	500	500	1,194
15-5930-5028 PRINTING & SUPPLIES CPR	300	200	100	100	500	2,542
15-5930-5038 MEDICAL COSTS	-	-	-	-	-	-
15-5930-5201 POSTAGE	-	-	-	-	-	-
15-5930-5406 VEHICLE FUEL	200	(100)	300	300	500	51
15-5930-5408 TRUCK & EQUIPMENT OPERATIONS	2,000	(3,000)	5,000	3,000	5,000	4,944
15-5930-5410 UNIFORMS	5,000	-	5,000	8,000	5,000	790
15-5930-5420 BUILDING REPAIR & MAINTENANCE	1,000	(4,000)	5,000	1,000	5,000	1,115
15-5930-5502 DUES AND MEMBERSHIPS	500	(500)	1,000	500	3,000	2,431
15-5930-5503 SCHOOLS AND REGISTRATIONS	4,850	2,650	2,200	5,000	1,750	3,643
15-5930-5504 TRAVEL	9,600	2,600	7,000	7,000	6,000	7,077
15-5930-5660 RECRUITING & RETENTION	30,000	2,000	28,000	28,000	25,000	25,510
15-5930-5662 FUNDRAISING EXPENSE	500	(500)	1,000	1,500	4,000	3,443
15-5930-7004 EQUIPMENT SMALL PURCHASES	1,200	1,200	-	-	-	-
15-5930-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL RESCUE DONATIONS FUND	57,250	(200)	57,450	57,250	56,250	53,086
RESCUE COUNTY FUNDS						
15-5935-5026 SERVICE CONTRACTS	13,550	1,414	12,136	12,100	6,640	7,100
15-5935-5027 PRINTING AND SUPPLIES	1,350	350	1,000	1,200	2,000	769
15-5935-5038 MEDICAL COSTS	-	-	-	-	1,000	-
15-5935-5201 POSTAGE	-	-	-	-	-	-
15-5935-5406 VEHICLE FUEL	8,000	(2,000)	10,000	8,000	12,600	8,453
15-5935-5408 TRUCK & EQUIPMENT OPERATIONS	12,000	(9,000)	21,000	12,000	19,000	27,266
15-5935-5410 UNIFORMS	11,000	2,761	8,239	10,000	9,000	11,290
15-5935-5415 TOOLS, OXYGEN, FIRST AID SUPPLIES	25,000	7,000	18,000	25,000	18,000	26,453
15-5935-5418 COMMUNICATIONS	3,000	(1,500)	4,500	1,000	8,000	7,868
15-5935-5502 DUES AND MEMBERSHIPS	-	-	-	-	-	-
15-5935-5503 SCHOOLS AND REGISTRATIONS	20,100	12,675	7,425	12,000	14,910	13,839
15-5935-5504 TRAVEL	5,000	300	4,700	4,700	7,850	2,401
15-5935-7004 EQUIPMENT SMALL	-	(12,000)	12,000	13,000	-	-
15-5935-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL RESCUE COUNTY FUND	99,000	-	99,000	99,000	99,000	105,439
TOTAL OPERATING BUDGET	156,250	(200)	156,450	156,250	155,250	158,525

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FD RESCUE

4 FOR LIFE AND EMS BILLING

15-5940 TO 15-5945

4 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
RESCUE FOUR FOR LIFE						
15-5940-5415 TOOLS, OXYGEN, FIRST AID SUPPLIES	-	-	-	2,329	-	7
15-5940-5503 SCHOOLS AND REGISTRATIONS	-	-	-	-	-	-
15-5940-5504 TRAVEL	-	-	-	-	-	-
15-5940-7004 MEDICAL EQUIPMENT SMALL PURCHASES	12,000	(271)	12,271	9,671	12,000	12,001
TOTAL RESCUE FOUR FOR LIFE	12,000	(271)	12,271	12,000	12,000	12,008
RESCUE EMS BILLING						
15-5945-5001 SALARIES	50,526	5,640	44,886	50,621	43,005	53,761
15-5945-5002 WAGES	91,728	9,828	81,900	81,900	-	-
15-5945-5004 OVERTIME	2,704	(1,596)	4,300	-	4,100	3,236
15-5945-5011 FICA	11,089	1,061	10,028	10,028	3,604	3,638
15-5945-5012 VSRS	5,709	682	5,027	5,027	5,754	7,150
15-5945-5016 GROUP INS	54,482	31,694	22,788	22,788	6,756	8,360
15-5945-5018 WORKERS COMP	4,430	4,430	-	1,200	1,200	1,200
15-5945-5026 SERVICE CONTRACTS	223,550	16,675	206,875	206,875	260,000	235,576
15-5945-5027 PRINTING AND SUPPLIES	-	(2,000)	2,000	400	2,000	-
15-5945-5210 BANK CHARGES	-	(400)	400	-	800	210
15-5945-5220 EMS MC ADMIN FEES	-	(55,800)	55,800	55,800	55,800	35,233
15-5945-5415 TOOLS OXYGEN FIRST AID SUPPLIES	-	-	-	-	500	487
15-5945-5503 SCHOOLS TRAINING	11,300	7,425	3,875	20,875	1,000	545
15-5945-5504 TRAVEL	15,550	12,350	3,200	5,000	1,000	199
15-5945-7004 SMALL EQUIPMENT	30,400	18,400	12,000	17,000	5,000	9,617
TOTAL RESCUE EMS BILLING	501,469	48,390	453,079	477,514	390,519	359,212
		-				
		-				
TOTAL OPERATING BUDGET	513,469	48,119	465,350	489,514	402,519	371,220
15-5945-7006 VEHICLE & EQUIP PURCHASES	380,000	87,000	293,000	50,000	516,200	194,228
15-5945-7007 CONSTRUCTION BLDING IMPT	-	(299,000)	299,000	175,000	155,000	11,560
TOTAL CAPITAL BUDGET	380,000	(212,000)	592,000	225,000	671,200	205,788
TOTAL OPERATING BUDGET AND CAPITAL	893,469	(163,881)	1,057,350	714,514	1,073,719	577,008

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

DOWNTOWN AND TRAIL GRANTS

15-6255 15-5990 15-5991

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DOT T-21 GRANT DOWNTOWN PROJECT						
15-6255-7006 CAPITAL OUTLAY INFRASTRUCTURE	50,000	(1,658,814)	1,708,814	1,130,000	1,650,814	584,259
15-6255-7007 VDOT ADMINISTRATIVE CHARGES	-	(1,000)	1,000	1,273	2,000	-
TOTAL T-21 DOWNTOWN PROJECT	50,000	(1,659,814)	1,709,814	1,131,273	1,652,814	584,259
TRAILS, SIDEWALKS KNOWLES ESTATE						
15-5990-7005 CAPITAL ENGINEERING	-	(40,000)	40,000	39,466	243,170	1,781
15-5990-7006 CAPITAL CONSTRUCTION	-	-	-	534	-	4,844
TOTAL TRAILS SIDEWALKS KNOWLES		(40,000)	40,000	40,000	243,170	6,626
HUCKLEBERRY TRAIL CTY GRANT						
15-5991-7005 CAPITAL ENGINEERING	-	(50,000)	50,000	-	-	-
15-5991-7006 CAPITAL CONSTRUCTION	-	(615,353)	615,353	260,000	740,353	172,462
15-5991-7007 VDOT CHARGES	-	-	-	900	-	175
TOTAL TRAILS		(665,353)	665,353	260,900	740,353	172,637
		-				
TOTAL CAPITAL BUDGET	50,000	(2,365,167)	2,415,167	1,432,172	2,636,337	763,522

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

PERMANENT FUND

Program Name:

CEMETERY

Program Number:

30-1025

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
30-1025-5001 SALARIES	82,086	246	81,840	80,740	78,728	97,117
30-1025-5002 WAGES	5,000	3,500	1,500	3,000	3,000	-
30-1025-5004 OVERTIME	11,000	-	11,000	7,000	7,000	8,597
30-1025-5011 FICA	7,504	256	7,248	7,248	6,788	6,385
30-1025-5012 VRS	9,276	110	9,166	9,043	10,534	12,917
30-1025-5016 GROUP INSURANCE	14,161	(4,131)	18,292	15,192	13,440	16,584
30-1025-5018 WORKERS COMP INSURANCE	1,929	(2,221)	4,150	4,150	3,400	3,400
30-1025-5026 SERVICE CONTRACTS	68,000	3,000	65,000	65,000	60,000	56,676
30-1025-5027 PRINTING AND SUPPLIES	2,000	(3,000)	5,000	4,000	1,500	404
30-1025-5038 MEDICAL COSTS	200	-	200	200	200	70
30-1025-5101 ELECTRICITY	3,000	-	3,000	3,000	3,000	2,716
30-1025-5210 POSTAGE	150	150				
30-1025-5203 TELEPHONE	800	(300)	1,100	1,000	1,000	897
30-1025-5204 TELEPHONE CELL STP	400	-	400	400	400	330
30-1025-5308 LIABILITY INSURANCE	1,729	1,404	325	325	2,500	2,283
30-1025-5407 MATERIALS	5,000	-	5,000	4,000	7,000	3,716
30-1025-5406 VEHICLE FUEL	1,300	-	1,300	1,300	1,500	910
30-1025-5408 EQUIPMENT OPER AND MAINT	6,000	1,000	5,000	5,000	5,000	5,425
NEW /UNIFORMS	1,300	1,300				
30-1025-5415 SMALL TOOLS	9,250	300	8,950	8,950	7,000	3,972
30-1025-5420 BLDG MAINTENANCE	5,500	(7,800)	13,300	13,000	7,500	5,325
30-1025-5425 GRAVE OPERATION	-	-	-	-	-	-
30-1025-5430 COMPUTER HARDWARE	-	-	-	-	-	-
30-1025-5433 COMPUTER SERVICE CONTRACT	-	-	-	-	-	-
30-1025-5502 DUES AND MEMBERSHIP	-	-	-	-	-	-
30-1025-5503 SCHOOLS AND REGISTRATIONS	850	(750)	1,600	1,600	200	-
30-1025-5504 TRAVEL	200	(100)	300	300	300	74
30-1025-7004 CAPITAL OUTLAY SMALL EQUIP	-	-	-	-	-	-
		-				
		-				
TOTAL OPERATING BUDGET	236,635	(7,036)	243,671	234,448	219,990	227,797
30-1025-7006 EQUIPMENT PURCHASES	30,000	(38,000)	68,000	1,449	111,500	62,687
TOTAL CAPITAL BUDGET	30,000	(38,000)	68,000	1,449	111,500	62,687
TOTAL OPERATING BUDGET AND CAPITAL	266,635	(45,036)	311,671	235,897	331,490	290,485

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND WATER AND SEWER

WATER OPERATIONS

20-4401

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4401-5001 SALARIES	565,469	(62,591)	628,060	480,837	640,173	543,682
20-4401-5002 WAGES	15,667	(3,933)	19,600	19,600	19,600	5,176
20-4401-5004 OVERTIME	55,000	19,000	36,000	34,460	35,500	33,448
20-4401-5008 STANDBY		(8,000)	8,000			
20-4401-5011 FICA	48,664	(3,635)	52,299	40,920	52,805	53,426
20-4401-5012 VSRS	63,898	(6,444)	70,342	54,335	87,112	(3,719)
20-4401-5016 GROUP INS	97,375	(48,065)	145,440	145,440	101,340	124,566
20-4401-5018 WORKERS COMP	13,263	(19,937)	33,200	30,742	34,214	34,214
20-4401-5026 SERVICE CONTRACTS	52,500	52,500	-	4,550	-	-
20-4401-5027 PRINTING	7,000	1,000	6,000	6,600	6,000	8,921
20-4401-5030 WATER AUTHORITY PAYMENTS	2,572,000	672,000	1,900,000	2,000,000	1,600,000	1,821,897
20-4401-5033 STATE WATER WORKS FEES	31,000	-	31,000	30,096	30,000	30,096
20-4401-5038 MEDICAL COSTS	1,500	-	1,500	1,500	1,000	2,497
20-4401-5101 ELECTRICITY PUMP STATION	11,000	(1,000)	12,000	11,000	21,000	10,466
20-4401-5102 FUEL WATER DEPT	2,500	-	2,500	1,900	3,000	1,086
20-4401-5201 POSTAGE	19,000	-	19,000	19,702	16,250	23,369
20-4401-5203 TELEPHONE	5,907	(293)	6,200	5,700	6,200	4,140
20-4401-5205 MERCHANT SERVICE FEES	29,000	-	29,000	23,850	15,000	22,298
20-4401-5308 LIABILITY INS ETC	23,737	(15,263)	39,000	32,242	36,800	33,748
20-4401-5406 VEHICLE AND EQUIPMENT FUEL	35,000	(5,000)	40,000	27,000	40,339	24,220
20-4401-5407 MATERIAL	200,600	60,600	140,000	140,000	110,000	159,190
20-4401-5408 EQUIP OPER & REPAIR	40,000	(5,000)	45,000	35,000	43,430	38,992
20-4401-5410 UNIFORMS-BOOTS	11,544	2,044	9,500	9,500	9,500	8,538
20-4401-5415 TOOLS WATER DEPT	10,500	(3,800)	14,300	14,300	8,850	7,050
20-4401-5420 PUMP STATION MAINT WATER DEPT	16,000	(4,000)	20,000	15,000	20,000	677
20-4401-5430 COMPUTER HARDWARE	-	(1,500)	1,500	1,342	-	-
20-4401-5431 COMPUTER SOFTWARE	32,050	(5,000)	37,050	32,050	4,550	4,550
20-4401-5502 DUES AND MEMBERSHIP	2,500	(700)	3,200	2,478	2,700	2,238
20-4401-5503 SCHOOLS AND REGISTRATIONS	6,120	(1,880)	8,000	6,000	7,795	4,175
20-4401-5504 TRAVEL	4,926	(74)	5,000	4,000	1,500	-
		-				
		-				
TOTAL OPERATING BUDGET	3,973,721	611,030	3,362,691	3,230,143	2,954,658	2,998,942
20-4401-7006 EQUIP PURCHASE WATER DEPT	412,440	72,440	340,000	330,000	195,278	-
20-4401-7008 CONSTRUCTION	-	(144,370)	144,370	144,370	195,000	220,356
TOTAL CAPITAL BUDGET	412,440	(71,930)	484,370	474,370	390,278	220,356
TOTAL OPERATING BUDGET AND CAPITAL	4,386,161	539,100	3,847,061	3,704,513	3,344,936	3,219,298

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND WATER AND SEWER

WASTER WATER OPERATIONS

20-4501

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4501-5001 SALARIES	632,187	214,019	418,168	402,000	617,771	389,849
20-4501-5002 WAGES	-	-	-	-	-	-
20-4501-5004 OVERTIME	52,000	26,500	25,500	20,135	30,500	15,303
20-4505-5008 STANDBY		(8,000)	8,000			
20-4501-5011 FICA	52,340	20,312	32,028	30,753	49,247	41,656
20-4501-5012 VRS	71,437	24,602	46,835	45,426	82,054	(2,270)
20-4501-5016 GROUP INS	108,897	28,737	80,160	80,160	74,316	90,888
20-4501-5018 WORKERS COMP	14,833	(14,167)	29,000	29,000	37,200	37,200
20-4501-5026 SERVICE CONTRACTS	51,000	600	50,400	50,400	50,400	46,334
20-4501-5027 PRINTING WASTEWATER	5,000	(500)	5,500	5,000	5,000	8,749
20-4501-5034 ENGINEERING	10,000	-	10,000	-	-	-
20-4501-5038 MEDICAL COSTS	750	(250)	1,000	850	1,000	1,573
20-4501-5101 ELECTRICITY PUMP STATIONS	99,481	(519)	100,000	96,000	110,000	103,877
20-4501-5201 POSTAGE	16,000	-	16,000	16,000	16,250	13,914
20-4501-5203 TELEPHONE	5,358	858	4,500	6,000	3,500	5,010
20-4501-5205 MERCHANT SERVICE FEES	27,000	(3,000)	30,000	32,968	15,000	30,824
20-4501-5308 LIABILITY INSURANCE	10,726	10,726	15,820	15,820	16,500	15,611
20-4501-5406 VEHICLE AND EQUIPMENT FUEL	25,000	(5,000)	30,000	22,000	30,000	20,767
20-4501-5407 MATERIAL WASTEWATER	63,000	1,000	62,000	61,500	54,500	55,770
20-4501-5408 EQUIP OPNS & REPAIR	35,500	500	35,000	35,000	32,000	34,910
20-4501-5410 UNIFORMS BOOTS	16,119	16,119	-	1,200	1,200	1,083
20-4501-5413 CHEMICALS WASTEWATER	25,932	(4,068)	30,000	1,903	30,000	22,470
20-4501-5415 TOOLS	13,950	8,150	5,800	5,800	12,900	9,316
20-4501-5420 PUMP STATION MAINT	67,000	(36,000)	36,000	13,130	36,000	35,951
20-4501-5430 COMPUTER HARDWARE	-	7,359	1,200	-	-	-
20-4501-5431 COMPUTER SOFTWARE	8,559	(5,000)	5,000	3,600	10,000	10,226
20-4501-5502 DUES AND MEMBERSHIP	-	4,961	-	-	-	-
20-4501-5503 SCHOOLS AND REGISTRATIONS	4,961	(1,878)	1,878	-	439	1,448
20-4501-5504 TRAVEL	-	-	-	-	-	-
		-				
TOTAL OPERATING BUDGET	1,417,030	286,061	1,079,789	974,644	1,315,777	990,461
20-4501-7006 EQUIPMENT PURCHASE	614,000	176,000	438,000	418,000	205,000	186,142
TOTAL CAPITAL BUDGET	614,000	176,000	438,000	418,000	205,000	186,142
TOTAL OPERATING BUDGET AND CAPITAL	2,031,030	462,061	1,517,789	1,392,644	1,520,777	1,176,603

TOWN OF CHRISTIANBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source: Enterprise Fund
Program Name: WWTF
Program Number: 20-4505

11 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4505-5001 SALARIES	527,435	33,335	494,100	490,440	499,071	452,839
20-4505-5002 WAGES	22,250	2,250	20,000	17,107	20,000	17,194
20-4505-5004 OVERTIME	15,709	(4,291)	20,000	15,472	15,000	23,417
20-4505-5008 STANDBY		(8,000)	8,000			
20-4505-5011 FICA	43,253	2,394	40,859	40,011	40,856	38,324
20-4505-5012 VSRS	59,600	4,261	55,339	55,420	66,776	(2,651)
20-4505-5016 GROUP INS	98,310	26,754	71,556	70,000	74,316	91,285
20-4505-5018 WORKERS COMP	12,393	(11,607)	24,000	24,000	30,526	30,526
20-4505-5026 SERVICE CONTRACTS	22,400	(550)	22,950	20,000	22,450	11,548
20-4505-5027 PRINTING & SUPPLIES	3,000	-	3,000	3,189	3,000	2,443
20-4505-5033 PERMIT FEE	11,600	600	11,000	10,007	11,000	9,368
20-4505-5034 ENGINEERING	165,000	100,000	65,000	53,373	55,000	32,053
20-4505-5038 MEDICAL COSTS	300	-	300	110	300	203
20-4505-5101 ELECTRICITY PLANT	207,298	7,298	200,000	199,364	165,000	211,964
20-4505-5102 FUEL	18,000	-	18,000	12,437	18,000	12,415
20-4505-5201 POSTAGE	150	-	150	99	50	16
20-4505-5203 TELEPHONE	9,360	1,060	8,300	7,616	6,500	7,833
20-4505-5308 INS LIAB ETC	12,237	(7,753)	19,990	1,990	17,000	16,526
20-4505-5406 VEHICLE AND EQUIPMENT FUEL	9,500	(2,500)	12,000	8,499	4,000	7,553
20-4505-5407 MATERIAL	39,000	18,000	21,000	20,847	21,000	20,740
20-4505-5408 EQUIP OPNS & REPAIR	106,000	41,000	65,000	68,833	60,000	55,874
20-4505-5410 UNIFORMS AND BOOTS		(1,200)	1,200			
20-4505-5413 CHEMICALS PLANT	30,000	5,000	25,000	22,324	30,000	29,607
20-4505-5414 CHEMICAL ANALYSIS PLANT	22,400	(3,600)	26,000	18,061	26,000	14,267
20-4505-5415 SMALL TOOLS	15,500	5,500	10,000	12,051	11,100	10,794
20-4505-5416 LAB OPERATIONS	23,911	(1,089)	25,000	23,391	24,000	16,641
20-4505-5420 BUILD & GROUNDS	26,000	1,000	25,000	24,003	20,000	19,177
20-4505-5421 SLUDGE DISPOSAL	205,440	(24,560)	230,000	230,000	200,000	204,802
20-4505-5430 COMPUTER HARDWARE	800	(4,500)	5,300	5,300	4,700	3,156
20-4505-5431 COMPUTER SOFTWARE	14,500	1,000	13,500	12,480	10,500	4,101
20-4505-5502 DUES AND MEMBERSHIP	2,500	(200)	2,700	2,100	1,800	1,982
20-4505-5503 SCHOOLS AND REGISTRATIONS	14,023	6,236	7,787	6,871	6,875	4,957
20-4505-5504 TRAVEL	4,300	3,000	1,300	1,048	1,000	1,079
20-4505-5550 DEQ FINES		-	-	-	-	-
TOTAL OPERATING BUDGET	1,742,169	188,838	1,553,331	1,476,441	1,465,820	1,350,035
20-4505-7006 EQUIPMENT PURCHASE	135,500	(26,500)	162,000	150,638	219,750	200,544
20-4505-7008 CONTRACTS CONST WW PLANT	1,036,000	676,000	360,000	342,845	-	-
TOTAL CAPITAL BUDGET	1,171,500	649,500	522,000	493,483	219,750	200,544
TOTAL OPERATING BUDGET AND CAPITAL	2,913,669	838,338	2,075,331	1,969,924	1,685,570	1,550,579

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

WATER CAPITAL PROJECTS

20-4430 TO 20-4495

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
EFFECTIVE STORAGE LUBNA PUMP STATION						
20-4450-7005 ENGINEERING	-	-	-	-	-	-
20-4450-7006 CONSTRUCTION	-	-	-	-	153,500	137,984
TOTAL EFFECTIVE STORAGE LUBNA PUMP STATION	-	-	-	-	153,500	137,984
RATE STUDY WATER AND SEWER						
20-4430-5026 RATE STUDY WATER	-	(20,000)	20,000	15,500	-	-
20-4530-5026 RATE STUDY SEWER	-	(20,000)	20,000	18,200	-	-
TOTAL RATE STUDY	-	(40,000)	40,000	33,700	-	-
ROANOKE ST MAIN TO DEPOT						
20-4455-7005 ENGINEERING	-	(88,443)	88,443	64,200	102,000	11,800
20-4455-7006 CONSTRUCTION	-	-	-	-	-	1,757
20-4455-7007 Right-Of-Way	-	-	-	-	-	-
TOTAL ROANOKE ST MAIN TO DEPOT	-	(88,443)	88,443	64,200	102,000	13,557
WATER METER AMI PROJECT						
20-4460-7005 ENGINEERING	-	-	-	-	-	-
20-4460-7006 CONSTRUCTION	-	(25,000)	25,000	25,000	1,181,783	1,176,827
20-4460-7007 MATERIALS	-	-	-	-	-	-
TOTAL WATER METER AMI PROJECT	-	(25,000)	25,000	25,000	1,181,783	1,176,827
CONCRETE TANK PRV INSTALL						
20-4465-7005 ENGINEERING	-	-	-	-	-	-
20-4465-7006 CONSTRUCTION	-	(75,000)	75,000	75,000	75,000	-
TOTAL CONCRETE TANK PRV INSTALL	-	(75,000)	75,000	75,000	75,000	-
CAMBRIA TANK						
20-4470-7005 ENGINEERING	-	(32,160)	32,160	43,400	32,160	8,760
20-4470-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CONCRETE CAMBRIA TANK	-	(32,160)	32,160	43,400	32,160	8,760
WATER SYSTEM UPGRADE PH 6						
20-4475-7005 ENGINEERING	-	-	-	-	-	-
20-4475-7006 CONSTRUCTION	-	-	-	-	87,900	86,285
TOTAL WATER SYSTEM UPGRADE PH 6	-	-	-	-	87,900	86,285

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

WATER CAPITAL PROJECTS

20-4430 TO 20-4495

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
PUMP STATION UPGRADE CRAIG MTN EDGEWOOD						
20-4480-7005 ENGINEERING	-	(15,000)	15,000	15,000	25,000	-
20-4480-7006 CONSTRUCTION	341,260	86,260	255,000	-	210,000	-
20-4480-7007 RIGHT OF WAY	10,500	10,500				
TOTAL PUMP STATION UPGRADE CRAIG MTN EDGEWOOD	351,760	81,760	270,000	15,000	235,000	-
CIRCLE DRIVE WATER LINE REPLACE						
20-4482-5001 SALARY	-	-	-	-	-	-
20-4482-7006 CONSTRUCTION	-	-	-	-	23,500	5,444
TOTAL CIRCLE DRIVE WATER LINE	-	-	-	-	23,500	5,444
WEST MAIN WATER LINE REPLACEMENT						
20-4485-7005 ENGINEERING	-	(25,000)	25,000	10,875	-	50,606
20-4485-7006 CONSTRUCTION	-	-	-	-	80,000	
TOTAL WEST MAIN WATERLINE REPLACEMENT	-	(25,000)	25,000	10,875	80,000	50,606
HILLS TANK ANCHORS						
20-4495-7005 ENGINEERING	-	-	-	-	-	-
20-4495-7006 CONSTRUCTION	-	(10,000)	10,000	10,000	40,000	3,585
TOTAL HILL ST ANCHORS	-	(10,000)	10,000	10,000	40,000	3,585
TOTAL CAPITAL BUDGETS	351,760		565,603	277,175	2,010,843	1,483,048

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

SEWER CAPITAL PROJECTS

20-4550 TO 40-4580

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
COLLEGE ST BASIN I&I						
20-4550-7005 ENGINEERING	-	(130,000)	130,000	130,000	-	-
20-4550-7006 CONSTRUCTION	540,616	(184,284)	724,900	2,563	370,000	-
TOTAL COLLEGE ST BASIN I&I	540,616	(314,284)	854,900	132,563	370,000	-
COLLEGE ST REHAB PH II						
20-4552-7005 ENGINEERING	-	-	-	-	-	-
20-4552-7006 CONSTRUCTION	665,381	665,381	-	-	-	-
TOTAL COLLEGE ST REHAB PH II	665,381	665,381	-	-	-	-
CRAB CREEK TRUNK MAIN						
20-4555-7005 ENGINEERING	-	-	-	-	50,000	53,559
20-4555-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CRAB CREEK TRUNK MAIN	-	-	-	-	50,000	53,559
SILVER LAKE 15" INTERCEPTOR						
20-4560-7005 ENGINEERING	-	(102,887)	102,887	75,087	140,000	37,113
20-4560-7006 CONSTRUCTION	-	-	-	-	-	-
20-4560-7007 RIGHT OF WAY	-	-	-	-	-	-
TOTAL SILVER LAKE 15" INTERCEPTOR	-	(102,887)	102,887	75,087	140,000	37,113
CAMBRIA DRAINAGE BASIN I&I						
20-4565-7005 ENGINEERING	-	(65,000)	65,000	40,000	50,000	-
20-4565-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CAMBRIA DRAINAGE BASIN I&I	-	(65,000)	65,000	40,000	50,000	-
CONNOR PS FORCE MAIN RELOCATION						
20-4570-5001 SALARY EXPENSE	-	-	-	-	-	-
20-4570-7006 MATERIALS CONSTRUCTION	-	(25,000)	25,000	25,000	25,000	-
TOTAL CONNOR PS FORCE MAIN	-	(25,000)	25,000	25,000	25,000	-
MONTAGUE ST SEWER REPLACEMENT						
20-4575-5001 SALARY EXPENSE	-	-	-	-	-	-
20-4575-7005 ENGINEERING	-	(10,000)	10,000	10,000	-	-
20-4575-7006 MATERIALS CONSTRUCTION	21,000	-	21,000	-	21,000	-
TOTAL MONTAGUE ST SEWER REPLACEMENT	21,000	(10,000)	31,000	10,000	21,000	-

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

SEWER CAPITAL PROJECTS

20-4550 TO 40-4580

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
ARROWHEAD SSES						
20-4565-7005 ENGINEERING	75,000	75,000	-	-	-	-
20-4565-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL ARROWHEAD SSES	75,000	75,000	-	-	-	-
EXIT 114 SEWER EXTENSION						
20-4535-5034 ENGINEERING	-	(42,000)	42,000	42,000	-	-
20-4535-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL EXIT 114 SEWER EXTENSION	-	(42,000)	42,000	42,000	-	-
TOTAL CAPITAL BUDGETS	1,301,997	181,210	1,120,787	324,650	656,000	90,672

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND

STORM WATER

25-4100

6 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
25-4100-5001 SALARIES	347,879	141,316	206,563	150,262	233,424	173,846
25-4100-5002 WAGES	-	-	-	-	-	-
25-4100-5004 OVERTIME	1,500	-	1,500	1,500	500	2,198
25-4100-5011 FICA	26,727	10,819	15,908	11,610	17,895	6,021
25-4100-5012 VSRS	39,310	16,175	23,135	16,980	31,232	23,229
25-4100-5016 GROUP INSURANCE	60,012	37,032	22,980	22,980	47,292	57,558
25-4100-5018 WORKERS COMPENSATION	8,174	(3,326)	11,500	11,500	-	-
25-4100-5026 SERVICE CONTRACTS	-	-	-	-	-	-
25-4100-5027 OFFICE SUPPLIES & PRINTING	6,000	6,000	-	5,000	-	-
25-4100-5038 MEDICAL COSTS	400	(50)	450	450	450	390
25-4100-5203 TELEPHONE	2,640	2,640	-	-	-	-
25-4100-5201 POSTAGE	14,000	-	14,000	14,000	-	-
25-4100-5308 INSURANCE LIABILITY	3,801	951	2,850	2,850	-	-
25-4100-5406 VEHICLE FUEL	17,000	-	17,000	15,000	17,000	13,304
25-4100-5407 MATERIALS	52,500	7,500	45,000	54,000	45,000	28,378
25-4100-5408 EQUIPMENT REPAIR AND MAINT	15,000	(5,000)	20,000	15,000	23,500	11,806
25-4100-5410 UNIFORMS BOOTS	5,414	5,414	-	-	-	-
25-4100-5205 MERCHANT SERVICES	10,000	-	10,000	10,000	-	-
25-4100-5415 SMALL TOOLS	7,000	5,800	1,200	1,200	1,200	283
25-4100-5431 COMPUTER SOFTWARE	2,050	2,050	-	-	-	-
25-4100-5502 MEMBERSHIPS AND DUES	-	-	-	-	-	-
25-4100-5503 SCHOOLS AND REGISTRATIONS	-	-	-	-	-	-
25-4100-5504 TRAVEL	-	-	-	-	-	-
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	619,409	227,323	392,086	332,331	417,493	317,013
25-4100-7006 EQUIPMENT	11,000	(92,500)	103,500	93,000	-	-
25-4100-7008 CONSTRUCTION	-	(3,300)	3,300	-	193,126	193,126
TOTAL CAPITAL BUDGET	11,000	(95,800)	106,800	93,000	193,126	193,126
TOTAL OPERATING BUDGET AND CAPITAL	630,409	131,523	498,886	425,331	610,619	510,139

TOWN OF CHRISTIANBURG

Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS STORM DRAIN

DEQ ROJECTS

25-4190 4350 4355 4365 4375 4380 4390

FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DEQ SLAF FUNDING BLUE LEAF						
25-4375-7005 ENGINEERING	-	(12,000)	12,000		20,800	46,950
25-4375-7006 CONSTRUCTION	-	(34,000)	34,000	47,331	320,025	247,852
TOTAL DEQ SLAF BLUE LEAF	-	(46,000)	46,000	47,331	340,825	294,802
VDOT REVENUE SHARING BROWN LUCAS						
25-4350-7005 ENGINEERING	-	-	-	6,120	13,000	20,799
25-4350-7006 CONSTRUCTION	-	(1,147,690)	1,147,690	1,141,570	904,000	
25-4350-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTALVDOT REVENUE SHARING BROWN LUCAS	-	(1,147,690)	1,147,690	1,147,690	917,000	20,799
VDOT CULVERT REPLACEMENT						
25-4190-7005 ENGINEERING	-	(1,000)	1,000			
25-4190-7006 CONSTRUCTION	-	(50,000)	50,000	27,600		
25-4190-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL VDOT FUNDING CULVERT	-	(51,000)	51,000	27,600	-	-
VDOT REVENUE SHARING ELLETT						
25-4355-7005 ENGINEERING	10,317	(32,683)	43,000	43,000		
25-4355-7006 CONSTRUCTION	1,693,400	1,662,400	31,000	-		
25-4355-7006 RIGHT-OF-WAY / UTILITIES	20,000					
TOTAL VDOT REVENUE SHARING ELLETT	1,723,717	1,629,717	74,000	43,000	-	-
VDOT REVENUE SHARING HANS						
25-4365-7005 ENGINEERING	79,000	46,000	33,000	33,000		
25-4365-7006 CONSTRUCTION	-	-	-	-		
25-4365-7006 RIGHT-OF-WAY / UTILITIES	7,500					
TOTAL VDOT REVENUE SHARING HANS	86,500	46,000	33,000	33,000	-	-
VDOT REVENUE SHARING N. FRANKLIN ST DRAINAGE						
25-4390-7005 ENGINEERING	-	(35,000)	35,000	35,000		
25-4390-7006 CONSTRUCTION	4,367	4,367	-	-		
25-4390-7007 RIGHT-OF-WAY / UTILITIES	5,000					
TOTAL N. FRANKLIN ST DRAINAGE	9,367	(30,633)	35,000	35,000	-	-
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION						
25-4380-7005 ENGINEERING	-	(39,350)	39,350	14,006	37,500	43,130
25-4380-7006 CONSTRUCTION	895,500	527,800	367,700			
25-4380-7006 RIGHT-OF-WAY / UTILITIES	5,000					
TOTAL DEQ SLAF TOWNE BRANCH	900,500	488,450	407,050	14,006	37,500	43,130
DOWNTOWN WATERSHED STUDY						
25-4371-7005 ENGINEERING	180,000	180,000				
25-4371-7006 CONSTRUCTION	-	-		-		
25-4371-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL WATERSHED STUDY	180,000	180,000	-	-	-	-
WEST MAIN STREET DRAINAGE IMP.						
25-4378-7005 ENGINEERING	-	-				
25-4378-7006 CONSTRUCTION	-	-				
25-4378-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL WEST MAIN ST DRAINAGE	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	2,900,084	1,068,844	1,793,740	1,347,627	1,295,325	358,731

TOWN OF CHRISTIANBURG
SCHEDULE OF DEBT SERVICE
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2018

WASTE WATER ENTERPRISE FUND						
Loan description	payment due date	loan balance beg of year	payment amount	principal payment	interest payment	loan balance end of year
VRLF 10.3 mill loan US Bank	9/1/2017	\$ 2,692,538	\$ 363,608	\$ 316,489	\$ 47,119	\$ 2,376,049
matures 3-1-2021 3.5%	3/1/2018	2,376,049	\$ 363,608	322,027	41,581	2,054,022
WWTP OUTFLOW Loan 2.8 mill	12/1/2017	201,535	103,572	99,844	3,728	101,691
matures 6-2018 3.7%	6/1/2018	101,691	103,572	101,691	1,881	-
4.770 BOND CARTER 78% ENTERPRISE	8/1/2017	3,306,420	259,870	216,060	43,810	3,090,360
matures 8-1-2029 INT 2.65%	2/1/2018	\$ 3,090,360	40,947		\$ 40,947	3,090,360
TOTAL DEBT SERVICE ENTERPRISE		\$ 6,200,493	\$ 1,235,178	\$ 1,056,111	\$ 179,067	\$ 5,144,382

GENERAL FUND						
Loan description	payment due date	loan balance beg of year	payment amount	principal payment	interest payment	loan balance end of year
4.770 BOND CARTER 22% GENERAL FUND	8/1/2017	932,580	73,297	60,940	12,357	871,640
Matures 8-1-2029 INT 2.65%	2/1/2018	871,640	11,549		\$ 11,549	871,640
Aquatic Center 1.317 MIL REFUNDING 2MIL LOAN	8/1/2017	\$ 1,375,000	\$ 124,687	\$ 111,000	\$ 13,687	\$ 1,264,000
matures 8/2027 1.78%	2/1/2018	1,264,000	\$ 13,687	2,437	11,250	1,261,564
***includes 90,000 refunding old debt						
9.99 MILLION LOAN AQUATICS	8/1/2017	9,021,600	506,975	433,900	73,075	8,587,700
matures 8-2035	2/1/2018	8,587,700	69,560		69,560	8,587,700
2.0 MILLION LAND AND PD LOAN	8/1/2016	1,831,000	208,116	186,000	22,116	1,645,000
2.1% INT MATURES 8/1/2025	2/1/2017	1,645,000	19,884		19,884	1,645,000
TOTAL DEBT SERVICE GENERAL FUND		\$ 13,160,180	\$ 1,027,755	\$ 794,277	\$ 233,478	\$ 12,365,904
TOTAL ALL DEBT SERVICE		\$ 19,360,673	\$ 2,262,933	\$ 1,850,388	\$ 412,545	\$ 17,510,285

TOWN OF CHRISTIANSBURG

PART II

PROPOSED BUDGET
6/1/2017

FIVE YEAR REVENUE AND EXPENDITURE PROJECTIONS

The five year projection which comprises Part II of the budget document, although not a part of the budget is intended to supplement the budget by affording the Town Council some guidance for the future financial planning for the Town.

The forecast includes moderate growth and inflation in all other years of 2% . and a small tax increase in 2021 to help with funding aging infrastructure. The proposed water and sewer increases in 2018 are included in this forecast as well as small annual increase in 2019-2022 relative to the rate study provided.

Program growth or expansion of services is not presented in this forecast except as presented in the 2018 budget. Construction of the North Christiansburg Regional Park are not included due to limited information on phasing and design available at the time of this forecast, however additional reserves have been created in the 2018 budget to assist funding of the project of the future.

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Funds Available for Capital Outlay	108
Major Capital Outlay Program	109

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
Five Year Forecast Excluding Capital
2018 through 2022

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2016 Actual	6/30/2017 Forecast	6/30/2018 BUDGET PROPOSED BUDGET	6/30/2019 Forecast	6/30/2020 Forecast	6/30/2021 Forecast	6/30/2022 Forecast
	EST TO REC/EXP						
REVENUES GENERAL FUND							
Property taxes	4,333,617	4,347,994	4,375,450	4,462,959	4,552,218	4,779,829	4,875,426
Consumer utility tax	584,770	550,000	571,800	577,518	583,293	589,126	595,017
Business license tax	2,366,397	2,457,760	2,440,800	2,453,004	2,465,269	2,539,227	2,551,923
Franchise licensetaxes	126,827	140,000	155,000	155,775	156,554	157,337	158,123
Bank Franchise taxes	660,843	750,000	650,000	659,750	669,646	679,691	689,886
Motor Vehicle License Fee	577,415	595,000	595,000	600,950	602,452	603,959	605,468
Transient Lodging taxes	1,547,110	1,600,100	1,610,100	1,642,302	1,658,725	1,675,312	1,692,065
Prepared Meals tax	6,683,891	6,720,000	6,830,000	6,966,600	7,036,266	7,106,629	7,177,695
Cigarette tax	562,770	500,000	500,000	490,000	490,000	490,000	490,000
Building and Zoning Fees	239,305	235,640	239,600	246,788	251,724	256,758	261,893
VSMP storm water maintenance fees	28,063	-	-	-	-	-	-
Court and Parking Fines	118,158	89,825	95,800	96,758	96,758	96,758	96,758
Interest	240,599	242,000	245,000	247,450	248,069	248,689	249,311
Rentals	259,153	293,310	316,000	322,320	354,552	390,007	429,008
Solid Waste Service	1,672,737	1,563,000	1,578,358	1,609,925	1,690,421	1,774,942	1,863,690
Parks and Recreation fees and contributions	223,016	224,000	228,000	232,560	237,211	241,955	246,795
Aquatics fees and contributions	833,712	771,500	831,400	848,028	864,989	882,288	899,934
Farmers Market	2,804	2,904	2,904	2,933	2,962	2,992	3,022
Miscellaneous	173,691	142,590	165,890	170,867	170,867	170,867	170,867
Non Categorical State Aid	1,354,586	1,315,752	1,316,952	1,316,952	1,316,952	1,316,952	1,316,952
Sales Tax	1,876,235	1,900,000	1,900,000	1,938,000	1,976,760	2,016,295	2,056,621
Street Maintenance Payments	3,353,553	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
Law Enforcement Funds	416,572	430,000	430,000	430,000	430,000	430,000	430,000
National Guard Armory	3,742	1,500	100	100	100	100	100
Bond proceeds	2,030,913	-	-	-	-	-	-
Insurance recoveries	4,201	-	-	-	-	-	-
Grant Funds	10,767	5,306	5,000	5,000	5,000	5,000	5,000
SPECIAL REVENUE FUNDS Operating Funds	1,360,435	1,320,315	1,160,502	1,172,107	1,183,828	1,195,666	1,207,623
PERMANENT FUNDS- CEMETERY							
Sale of Lots	38,420	36,000	30,000	30,900	31,209	31,521	31,521
Burial Charges	59,092	55,000	55,000	55,550	56,106	56,667	56,667
Interest on Perpetual funds	5,871	3,500	3,500	3,500	3,500	3,500	3,500
				-			
WATER SEWER ENTERPRISE FUNDS							
Water	3,903,355	3,664,000	4,474,000	5,086,272	5,664,602	6,251,572	6,429,441
Waste Water	4,917,104	4,650,000	5,040,000	5,475,087	5,519,007	5,562,927	5,606,847
Miscellaneous	4,812	4,000	500	500	500	500	500
Sale of salvage	7,621	7,989	3,000	3,150	3,308	3,473	3,647
STORM WATER ENTERPRISE FUND							
FEES			1,222,000	1,234,220	1,246,562	1,259,028	1,271,618
GRANTS			1,247,896	1,247,896	1,247,896	1,247,896	1,247,896
Revenues - Totals	40,574,536	37,710,996	41,419,552	42,885,721	43,917,306	45,167,463	45,824,814

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
Five Year Forecast Excluding Capital
2018 through 2022

PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2016 Actual	6/30/2017 Forecast	6/30/2018 BUDGET PROPOSED BUDGET	6/30/2019 Forecast	6/30/2020 Forecast	6/30/2021 Forecast	6/30/2022 Forecast
EST TO REC/EXP							
EXPENDITURES/APPROPRIATIONS							
General Fund							
General Government Administration	2,721,183	3,090,084	3,583,402	3,655,071	3,728,172	3,802,735	3,878,790
Police Department	5,838,993	6,024,843	6,426,566	6,555,097	6,686,199	6,819,923	6,956,322
Fire Department	727,625	763,243	833,380	850,047	867,048	884,389	902,077
Lifesaving and Rescue	558,976	781,538	773,063	780,793	788,601	796,487	804,452
Inspections	323,730	332,008	416,351	424,678	433,172	441,835	450,672
Streets	4,260,236	4,332,743	3,723,362	3,797,830	3,873,786	3,951,262	4,030,287
Solid Waste Services	1,093,719	1,105,290	1,141,056	1,163,877	1,187,155	1,210,898	1,235,116
Building and Grounds	161,926	124,557	390,849	398,666	406,640	414,773	423,068
National Guard Armory	13,204	12,000	2,000	-	-	-	-
Town Hall	135,352	117,831	121,593	124,024	126,505	129,035	131,616
Municipal shop	205,470	206,846	220,472	224,882	229,380	233,967	238,647
Engineering	642,527	778,652	734,139	748,822	763,799	779,075	794,656
PLANNING/ Community Development	597,863	598,130	743,963	758,843	774,020	789,500	805,290
Area on Aging	3,697	3,882	4,076	4,117	4,158	4,200	4,242
Library	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Parks and Recreations	1,847,914	1,924,779	2,012,712	2,032,839	2,053,168	2,073,699	2,094,436
Aquatics	2,037,876	2,085,179	2,014,752	2,034,900	2,055,249	2,075,801	2,096,559
Debt Service	833,010	1,038,529	1,027,755	1,027,755	1,027,755	1,027,755	1,027,755
Total Operating Appropriations General Fund	22,018,300	23,335,134	24,184,493	24,597,242	25,019,805	25,450,335	25,888,984
Total Cemetery Operating Appropriations	227,797	234,448	236,635	236,635	239,001	246,171	253,556
Total Special Revenue Operating Appropriations	1,360,435	1,320,315	1,160,502	1,172,107	1,183,828	1,195,666	1,207,623
Enterprise Funds Water and Waste Water							
Water	2,998,942	3,230,143	3,973,721	4,053,195	4,134,259	4,216,944	4,301,283
Waste Water	2,340,496	2,451,086	3,159,198	3,222,382	3,286,830	3,352,567	3,419,618
Debt Service payments	1,234,608	1,234,581	1,234,870	1,027,695	1,410,982	1,593,104	2,152,152
Total Operating Appropriations Enterprise Fund Water and Waste Water	6,574,045	6,915,810	8,367,789	8,303,273	8,832,071	9,162,615	9,873,053
Stormwater Enterprise Fund							
Operations Cost	317,013	332,331	619,409	631,797	644,433	657,321	670,468
Total Operating Appropriations Enterprise FundStormwater	317,013	332,331	619,409	631,797	644,433	657,321	670,468
FUNDS AVAILABLE FOR CAPITAL OUTLAYS			6,850,724	7,944,668	7,998,167	8,455,355	7,931,129

TOWN OF CHRISTIANBURG
SUMMARY OF ESTIMATED FUNDS AVAILABLE
FOR CAPITAL IMPROVEMENTS

FY 2017 TO 2018 THROUGH 2021-2022

FISCAL YEAR	FUNDS AVAILABLE
2017-2018	6,850,724
2018-2019	7,944,668
2019-2020	7,998,167
2020-2021	8,455,355
2021-2022	7,931,129
Designated Reserves for projects as of 6-30-2018	5,249,491
Capital Project grant funding	10,000,000
Special Revenue and Grant funding	1,200,000
Storm Water Fee	5,500,000
Water and Waste Water New Debt	23,000,000
TOTAL	84,129,534

TOWN OF CHRISTIANBURG
CAPITAL OUTLAY PROJECTIONS
FY 2017 TO 2018 THROUGH 2021-2022

	Budget 2017 - 2018	Additional four year Requirements	Total
General Fund			
General Government Administration (IT servers and equipment, parking)	315,500	2,500,000	2,815,500
Police Department (vehicle replacements, technology, equipment, and facility updates)	269,235	1,223,000	1,492,235
Fire Department (new fire trucks, new emergency services building)	80,000	400,000	480,000
Lifesaving and Rescue (new medical defibrators and extraction equip)	410,000	800,000	1,210,000
Streets Street paving annual	1,018,360	4,500,000	5,518,360
Solid Waste Services (vehicle replacements)	-	700,000	700,000
Building and Grounds	-	500,000	500,000
Trails and Sidewalks Streets	5,946,943	18,130,000	24,076,943
Public Works Facility(1 mill for upgrade of facilities)	27,000	900,000	927,000
Engineering (technology upgrades)	9,500	200,000	209,500
Aquatics, Parks and Recreations	361,000	3,050,000	3,411,000
Total General Fund, Special Revenue and Capital Projects	8,437,538	32,903,000	41,340,538
Total Cemetery	30,000	200,000	230,000
Enterprise Funds Water and Waste Water			
Water	764,200	8,444,033	9,208,233
Waste Water	3,137,497	21,053,605	24,191,102
Total Enterprise Fund Water and Waste Water	3,901,697	29,497,638	33,399,335
Enterprise Fund Storm Water Utility	2,911,084	6,000,000	8,911,084
TOTAL ALL CAP OUTLAY	15,280,319	68,600,638	83,880,957



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
June 13, 2017

ITEM TITLE:
Meeting Minutes of May 23 & June 1, 2017

DESCRIPTION:
Meeting minutes of May 23, 2017 Town Council meeting & June 1, 2017 Work Session

POTENTIAL ACTION:

DEPARTMENT:
Administration

PRESENTER:
Michele Stipes, Town Clerk

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
WORK SESSION MINUTES
MAY 23, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MAY 23, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Tax Billing and Collections Specialist (serving as Acting Clerk of Council) Amber Haskins; Town Attorney Theresa Fontana; Planning Director Andrew Warren; Finance Director/Treasurer Valerie Tweedie; Director of Public Relations Melissa Powell; Public Relations Specialist Anaika Miller; Director of Engineering Wayne Nelson; Police Chief Mark Sisson; Rescue Chief Joe Coyle; Fire Chief Billy Hanks; Director of Public Works Jim Lancianese; Assistant Supervisor of Utilities Shawn Bison; Assistant Superintendent of Streets Travis Moles; Assistant Superintendent for General Services David Sutphin; Wastewater Treatment Superintendent Ryan Hendrix. ABSENT: Michele Stipes, Clerk of Council.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. Meeting Minutes of May 9, 2017.
- B. Monthly Bills.
- C. Resolution recognizing the Christiansburg High School wrestling team for winning the state championship sixteen consecutive years. *Mayor Barber presented the resolution during the Introductions and Presentations portion of the meeting.*
- D. Resolution recognizing Christiansburg High School student Caleb Hatcher for winning the state championship in 1-meter diving. *Mayor Barber presented the resolution during the Introductions and Presentations portion of the meeting.*
- E. Resolution recognizing Christiansburg High School student Madison Padget for winning the state championship in ~~pole vault~~ (corrected to *high jump* by Mayor Barber). *Mayor Barber presented the resolution during the Introductions and Presentations portion of the meeting.*

Councilman Hall made a motion to approve the consent agenda, seconded by Councilman Collins. Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

V. CITIZEN COMMENTS:

- A. Bob Leonard of Christiansburg Institute (CI) thanked Council for meeting with CI in January to discuss the future of the institute and presented to Council in writing a revised request for support in the amount of \$56,300 to support replacement of the roof of the Edgar A. Long building. The requested amount was supported by engineering and construction reports, according to Mr. Leonard. Mr. Leonard spoke about CI's partnerships within the community, including with Virginia Tech, to develop a multicultural learning and meeting center that would showcase CI's rich history in the New River Valley, and he asked the Town to join in the partnership, noting that the support of the Town was crucial to securing historical grants and contracts for construction.

Mr. Leonard introduced Christopher Sanchez of CI who advocated for the preservation of the historical aspects of the Edgar A. Long building and for its use in showcasing its diverse history and rich future.

Mr. Alvin Humes of CI spoke about the importance of the Edgar A. Long building as a legacy of African American history in the New River Valley, and he stressed the importance of keeping the legacy alive for future generations.

Council discussed with representatives of CI the renovation needs at the Edgar A. Long building and options for funding including grants, fundraisers, and contributions, and reviewed the information provided by CI in support of its budget request. Council expressed concern that information on the roof renovation was not included in the provided material, and requested it be provided to Council. Council also requested it be provided with annual financial statements for CI.

VI. INTRODUCTIONS AND PRESENTATIONS

A. Community Engagement:

1. Recognition of Christiansburg High School students Meredith Diloia and Kayla Blevins for being selected and serving as pages in the House of Delegates. Melissa Powell, Director of Public Relations, presented Meredith Diloia and Kayla Blevins with resolutions in recognition of their achievement in the House of Delegates Page Program. Mayor Barber thanked the girls for their representation of Christiansburg and spoke briefly of their experiences.

B. Introduction of New Employees:

1. Melissa Powell, Public Relations Director:
 - Anaika Miller, Public Relations Specialist

VII. OLD BUSINESS

A. Council action on:

1. Conditional Use Permit request by ETR Investments for a Game Room in the B-3 General Business District at 77 Scattergood Drive NW [Tax No. 496-20 4]. The Public Hearing was held May 9, 2017. Councilman Collins made a motion to issue the CUP as requested with six conditions. Councilman Huppert seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

VIII. NEW BUSINESS

A. Adoption of the Emergency Operations Plan (EOP).

Councilman Hall made a motion to adopt the Emergency Operations Plan (EOP) as presented, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

B. Items for consideration from the Engineering Department presented by Director Wayne Nelson:

1. Church, Rigby, Ellett Storm Drainage Project VDOT Funding Agreement.
Director Nelson explained the contract before Council was a revision of a contract approved by Council in May 2017, and he reviewed the revisions with Council. Councilman Hall made a motion to approve the revised contract, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
2. Pressure Reducing Valve Installation Construction Contract.
Councilman Hall made a motion to approve the contract as presented, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
3. Downtown Drainage Improvements – North Franklin Street Project Engineering Design Contract.
Councilman Stipes made a motion to approve the contract as presented, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
4. Long-Term Water and Wastewater Extension Planning Project Contract.
Councilman Showalter made a motion to approve the contract as presented, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
5. North Franklin/Independence Intersection Improvements Project Notice of Award.
Councilman Hall made a motion to approve the contract as presented, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

Councilman Stipes questioned the necessity of a presentation and Council action on each individual engineering contract, noting it had only recently become a regularly occurring Town practice. Town Attorney Fontana informed that construction contracts had to be approved by Council, but it could be done under the Consent Agenda, or Council could authorize the Town Manager to approve contracts up to a certain dollar amount. Council agreed it preferred approving construction contracts under the Consent Agenda.

IX. COMMITTEE REPORTS

X. STAFF REPORTS

A. Town Manager Wingfield:

1. Set Public Hearing for amendments to the sewer use ordinance.
Councilman Hall made a motion to set the Public Hearing for June 27, 2017, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
2. The Christiansburg Rescue Squad was recently awarded a Gold Plus award from the American Heart Association's Mission: Lifeline EMS Recognition program.

B. Town Attorney:

C. Other Staff:

1. Finance Director/Treasurer Valerie Tweedie to present the draft Annual Budget for FY 2017-18.

Val Tweedie presented Council with a draft copy of the Annual Budget for FY 2017-18 and used a slide presentation to provide an overview of the budget content. Council then discussed the information provided and addressed department heads regarding specific budget items. A Public Hearing on the proposed annual budget is scheduled for June 13, 2017.

XI. COUNCIL REPORTS

- A. Councilman Huppert reported on the Cruise In event hosted by the Montgomery Museum and announced the upcoming Mountains of Music Events scheduled for June 10 and 17.
- B. Councilman Showalter – No report.
- C. Councilman Stipes – No report.
- D. Councilman Hall – No report.
- E. Councilman Bishop requested Council hold a work session to discuss insurance requirements for Farmers' Market vendors.
- F. Councilman Collins – No report.
- G. Mayor Barber reported on the recent Wine and Artisan Festival hosted by Downtown Christiansburg, Inc. The event received positive comments from the community, with no negative reports.

XII. OTHER BUSINESS

XIII. ADJOURNED TO A WORK SESSION

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:35 P.M.

Amber Haskins, Acting Clerk of Council

D. Michael Barber, Mayor

WORK SESSION

- I. Call to order by Mayor Barber
- II. Discussion regarding the Annual Budget for FY 2017–18
- III. Adjournment

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
SPECIAL MEETING MINUTES
WORK SESSION MINUTES
JUNE 1, 2017 – 6:00 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JUNE 1, 2017 AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Director/Treasurer Valerie Tweedie; Public Relations Specialist Anaika Miller; Director of Engineering Wayne Nelson; Director of Public Works Jim Lancianese; Assistant Superintendent of Streets Travis Moles.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. PUBLIC HEARING

A. Proposed water and sewer rates for FY 2017-18.

1. Town Manager Randy Wingfield reported that the proposed water and sewer rates for FY 2017-18 were determined to be the best option for the Town in meeting its obligation as a member of the NRV Regional Water Authority and its own capital improvement needs at the wastewater treatment plant. The proposed rates would result in an approximately 25% rate increase for most customers, and a rate decrease for those using 1,000 gallons or less per month. The Town would continue to subsidize its water utility program with the goal of ceasing the subsidy over time.
2. Christiansburg resident Barbara Middleton asked Council to explain the Town's plan for addressing capital improvement needs related to water utility. Mayor Barber said the most urgent need was in upgrading the water supply system on Route 114, as presented to Council in a meeting with the NRV Regional Water Authority Board in 2016. According to the authority, the system/facility has not been upgraded since the early 1970's and is now in dire need of approximately \$25,000,000 in upgrades and improvements. There is no back-up water system for the Town, so if the system on Route 114 were to fail, the Town would have no way to provide its citizens with clean water. As a member of the authority, the Town's financial responsibility would be ¼ of the estimated cost, though this will be collected through authority rate increases. That obligation is in addition to the Town's own need for improvements and upgrades at its wastewater treatment plant. Wayne Nelson, who is a member of the water authority board, commended the staff at NRV Regional Water Authority for keeping costs and overhead down over the years, but confirmed that major improvements/upgrades were necessary at the facility as presented by the authority board. In addressing the Town's capital improvement projects pertaining to water/sewer utilities, Mr. Nelson explained that the projects have been phased for balance and are reflected in the capital improvement plan. Councilman Hall said he struggled to comprehend the information provided to Council by the water authority board in 2016, until he toured the facility with Caleb Taylor, Executive Director of the NRV Regional Water Authority. Councilman Hall said seeing the deterioration of the facility firsthand, and having explained the various weaknesses and needed upgrades, helped him fully understand the situation faced by the localities served by the water authority.

Councilman Stipes was commended by Council for leading Town discussions regarding the information provided by the NRV Water Authority Board, and for leading the development of a plan to responsibly address the Town's obligation to provide clean water to its citizens. Councilman Stipes said it was a challenge to develop a plan that would generate necessary funds at a lesser impact to citizens, and he noted that, while the authority voted to generate funds in a rapid manner with higher rate increases, the Town has presented a more conservative increase that would increase gradually over the next five years at a more equalized increase among water users. Councilman Huppert noted that each locality member of the water authority would be required to raise its water rates to meet financial obligations. Mrs. Middleton asked who funded the aquatic center, and Mayor Barber replied that the Town paid for the facility through the general fund. Councilman Stipes added that water facility maintenance was typically on a twenty-year cycle to ensure a system that was up-to-date and reliable; the Route 114 facility is antiquated and in danger of failing if the disrepair is not addressed. Councilman Stipes further noted that the upgrade would include extra water lines that would serve as a backup system. Mrs. Middleton asked if water connection fees helped fund the Town's water/sewer systems. Town Manager Wingfield replied that the fees do support the water/sewer systems, and are also used to offset rates and fund capital projects. Councilman Showalter talked about the Town's plan to phase upgrades to the wastewater treatment plant, rather than incurring large construction costs at one time. Councilman Collins said he understood the necessity of the upgrades at the water authority and expressed appreciation for the discussions and planning that went into developing the proposed rate plan.

XIII. ADJOURNED TO A WORK SESSION

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 6:28 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

WORK SESSION

- I. Call to order by Mayor Barber
- II. Discussion regarding the Annual Budget for FY 2017–18
- III. Adjourned at 7:23 p.m.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Meeting Date:

June 13, 2017

ITEM TITLE:

Park Street Sidewalk and Storm Drain – Phase 2, Construction Engineering and Inspection Term Services Project Contract

DESCRIPTION:

This Contract, between the Town and SEPI Engineering and Construction, is for construction engineering and inspection of Phase 2 of the Park Street Sidewalk and Storm Drain Project in the amount not to exceed \$87,938.00, billed on an hourly and direct expenses basis.

POTENTIAL ACTION:

Council Approval

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

A previous small purchase contract was utilized to allow for inspection of the project to proceed until a term services contract could be awarded for this work.

Date:

Action Taken:

Information Provided:

Contract, reviewed by legal: <https://christiansburg.box.com/s/94dkjzv6ttp2l5rdk1tk8jb9a0sm20ro>

**AN ORDINANCE INCREASING WATER AND SEWER RATES AND CHANGING
BILLING STRUCTURE IN THE WATER AND SEWER UTILITIES SERVICE
FEE SCHEDULE; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Council of the Town of Christiansburg, Virginia has studied increasing water and sewer rates and changing billing structure of the Town of Christiansburg; and,

WHEREAS, notice of the intention of the Town Council to pass said ordinance for increasing water and sewer rates and changing billing structure was published May 19 and 26, 2017 in The New River Edition of the Roanoke Times, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, Council considered the amendments at a meeting of Council on May 2, May 16, and June 1, 2017; and,

WHEREAS, a public hearing of Council was held June 1, 2017; and,

WHEREAS, Council deems proper to do so,

THEREFORE, be it ordained by the Council of the Town of Christiansburg, Virginia that the Water and Sewer Utilities Service Fee Schedule be amended as presented. (Authority: Code of Virginia § 15.2-2119).

This ordinance shall become effective July 1, 2017. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid. Ordinances or parts of any ordinances of the Town whose provisions are in conflict herewith are hereby repealed.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June __, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Harry Collins				
Cord Hall				
Steve Huppert				
Henry Showalter				
Bradford J. Stipes				

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

Town of Christiansburg
Water and Sewer Utilities Service Fee Schedule
Effective July 1, ~~2016~~ 2017

Water Rates			
	Minimum Rate per Month (0 – 2,000 <u>1,000</u> gallons)	Rate per 1,000 gallons (2,001 <u>1,001</u> – 50,000 gallons)	Rate per 1,000 gallons (50,001 – 3,000,000 gallons and above) ⁽⁺⁾
Within Corporate Limits	\$11.00 <u>\$6.00</u>	\$6.14 <u>\$8.00</u>	\$4.00 <u>\$6.00</u>
Outside Corporate Limits	\$16.50 <u>\$9.00</u>	\$9.21 <u>\$12.00</u>	\$6.00 <u>\$9.00</u>

Water Rate Notes:

- 1) ~~When a customer uses 3,000,000 gallons or more per one month period, in lieu of the foregoing schedule, that customer shall pay for all the water used at a rate equal to 125 percent of that rate charged to the Town of Christiansburg by the NRV Regional Water Authority.~~

When more than one building or a multifamily living unit is served on the same premises from the same water meter, the minimum shall be charged for each building or family living unit and the minimum allowance of up to ~~2,000~~ 1,000 gallons will apply to each minimum charge.

Sewer Service Rates		
	Minimum Rate per Month (0 – 2,000 <u>1,000</u> gallons)	Rate per 1,000 gallons (+ 2,001 <u>1,001</u> gallons)
Within Corporate Limits	\$15.00 <u>\$9.00</u>	\$8.50 <u>\$10.25</u>
Outside Corporate Limits	\$22.50 <u>\$13.50</u>	\$12.75 <u>\$15.38</u>

Town of Christiansburg
Water and Sewer Utilities Service Fee Schedule
Effective July 1, 2016 2017

Connection Fees		
	Water	Sewer
Within Corporate Limits	\$3,000.00 ⁽¹⁾	\$3,000.00 + \$5.00/linear ft. ⁽³⁾
Outside Corporate Limits	\$4,500.00 (minimum) ⁽²⁾	\$4,500.00 (minimum) ⁽⁴⁾

Connection Fee Notes:

- 1) The cost of a five-eighths-inch water connection within the corporate limits will be \$3,000.00, if the distance from the water main to the property line is not over 40 feet. Should the distance from the water main to the property line be greater than 40 feet, the property owner must pay the actual cost of service lines in excess of 40 feet. The cost of water connections larger than five-eighths-inch will be \$3,000.00 plus the difference in actual cost of materials between a five-eighths-inch connection and larger connection.
- 2) The cost of all water connections outside the corporate limits will be based on the actual cost of materials and installation plus an administrative charge equal to 20 percent of such actual cost or a minimum fee of \$4,500.00, whichever is greater.
- 3) If the distance from the sewer main to the property line is greater than 40 feet, the property owner must pay for the actual cost of the lateral which is in excess of 40 feet in addition to the regular connection charges set forth above. The charge of \$5.00 per linear foot of the width of the lot frontage of the structure to be connected is not applicable for connections to any interceptor sewer main or to an existing collector sewer main which was installed prior to September 6, 1966, or which is located in a subdivision in which the subdivision developer has installed the sewer main to the property line.
- 4) Sewer connection fees outside the corporate limits of the Town will be made at actual cost of materials and installation plus an administrative charge equal to 20 percent of the actual cost, or a minimum fee of \$4,500.00, whichever is greater.

Sewer Main Extension Fee
\$5.00 per linear foot of the frontage of the property owner's lot or lots which will be served by the extension

Sewer Main Extension Fee Note: This cost will be in addition to the regular connection fee and will be paid at the time of connection. The Town Council may require that one-third of the estimated total cost based on \$5.00 per linear foot of main be paid by the property owners prior to the extension being started. Such extension will be made only with the Council's approval after cost estimates and the need for the extension have been determined.

Town of Christiansburg
Water and Sewer Utilities Service Fee Schedule
Effective July 1, ~~2016~~ 2017

Miscellaneous Fees and Deposits	
Water Turn On Fee for All Connections	\$10.00 Fee
Water Restore	\$25.00 Fee
Domestic Service for Homeowners	\$50.00 Deposit
Domestic Service for Lessees or Tenants	\$50.00 Deposit
Industrial, Commercial and Business Services, Including Apartment Houses	A deposit in an amount equal to the average bill, but in no case less than \$50.00.
Customer Whose Bill for Service Becomes Delinquent Twice or More in Succession	A deposit in an amount which when added to the original deposit shall equal the amount of the average bill, but in all cases such additional service deposit shall be not less than an amount which when added to the original service deposit will equal \$50.00.
For Bills Unpaid on the First of the First Month Following the Date of Bill Distribution	10% penalty will be added
For Bills Unpaid on the 10th of the Second Month Following the Date of Bill Distribution	Service will be discontinued until all bills, penalty, and a \$25.00 service charge have been paid
BOD High Strength Surcharge	\$0.30 per Pound
Suspended Solids High Strength Surcharge	\$0.30 per Pound

AN ORDINANCE AMENDING CHAPTER 34, "TRAFFIC AND MOTOR VEHICLES," OF THE CHRISTIANSBURG TOWN CODE IN REGARDS TO PARKING FINES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Council of the Town of Christiansburg, Virginia has studied amendments to the Traffic and Motor Vehicles Ordinances in regards to parking fines of the Town of Christiansburg; and,

WHEREAS, notice of the intention of the Town Council to pass said ordinance in regards to parking fines was published June 4, 2017 in The Roanoke Times, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, a public hearing of Council was held June 13, 2017; and,

WHEREAS, Council deems proper to do so,

THEREFORE, be it ordained by the Council of the Town of Christiansburg, Virginia that Section 34-17 of Chapter 34 "Traffic and Motor Vehicles" of the *Christiansburg Town Code* be amended as follows:

Sec. 34-17. Penalty for parking violation; late payment penalty; certification of contest of parking citation.

- (a) Unless otherwise provided, any person violating the provisions of this chapter shall, upon conviction, be punished by such fine provided by resolution of town council for the provision violated, as the same may be amended from time to time, provided that a copy of the most current version of such resolution shall be on file in the office of the town treasurer during regular office hours for public inspection. Any violation for which a fine is not specified by such resolution shall be punishable by a fine of ~~\$10.00~~ **\$25.00**.
- (b) All uncontested parking citations paid under this section shall be accounted for by the town treasurer. The contest, by any person, of a parking citation shall be certified in writing, upon an appropriate form, to the general district court by the town treasurer, or the town treasurer's designee.
- (c) Any person receiving three or more parking citations issued in a consecutive seven-day period shall be punished by a fine of \$100.00 for such third offense and any subsequent offense within a consecutive seven-day period.
- (d) Failure to pay an uncontested parking citation within ten days of its issuance shall be punishable by a fine of ~~\$10.00~~ **\$25.00** in addition to each original fine imposed.
- (e) In the event that the town treasurer is advised that any person desires to contest any parking citation, the town treasurer shall certify such fact, in writing, in an appropriate form, to the clerk of the general district court.

(Code 1992, § 28-16; Ord. No. 2006-3, 9-19-2006)

This ordinance shall become effective July 1, 2017. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid. Ordinances or parts of any ordinances of the Town whose provisions are in conflict herewith are hereby repealed.

Ord. 2017 - __

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June __, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Harry Collins				
Cord Hall				
Steve Huppert				
Henry Showalter				
Bradford J. Stipes				

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

LAND LEASE AGREEMENT

This Land Lease Agreement ("Agreement"), is made this 1 day of Dec 2014 between the TOWN OF CHRISTIANSBURG, VIRGINIA located at 100 East Main Street, Christiansburg, VA 24073, hereinafter designated LESSOR, and CHARLES KING, of 1795 Cambria Street, Christiansburg, VA 25073, hereinafter designated LESSEE. The LESSOR and LESSEE may be referred to hereinafter as the "Parties" or individually as the "Party."

1. PREMISES. LESSOR hereby leases to LESSEE a portion of that certain parcel of property located adjacent to 300 Peppers Ferry Road NW, said portion being described as approximately sixty and one tenth (60.1) acres which includes Parcel ID No. 021075 and a portion of Parcel ID No. 021074 (the "Premises"), as further depicted on Exhibit A attached hereto, the Leased Property Boundaries.

2. TERM AND LEASE PAYMENTS. This Agreement shall be effective as of May 30, 2014, which is the date after which the Parties previous Land Lease Agreement expired ("Commencement Date"). The term of this lease shall be one (1) year ("Lease Term") and shall automatically renew each year for four (4) successive one (1) year terms, unless terminated earlier as set forth herein. Rental payments shall commence on the Commencement Date in the amount of two thousand two hundred dollars (\$2200.00) per year during the lease term ("Rent"). One thousand one hundred dollars (\$1100) will be payable on June 1st and December 1st of each year. LESSEE shall be responsible for all maintenance, taxes, insurance, utility, and other costs associated with his use of the Premises during the Lease Term.

3. RECONSTRUCTION OF FENCE. LESSEE agrees to reconstruct a portion of the fence located on the Premises at his expense, the cost of which has been quoted at \$6800.00. LESSEE shall provide proof of payment for completion of the fence reconstruction to LESSOR. Upon receipt by LESSOR of the proof of payment, LESSEE shall be credited for the actual cost of the fence reconstruction toward his future rent payments. If this Agreement is terminated early by either Party pursuant to section 13 below (except in the case of default), LESSOR shall reimburse LESSEE for that portion of the rent credited as a result of the fence reconstruction but not owed to LESSOR due to the early termination.

4. USE; GOVERNMENTAL APPROVALS. LESSEE shall use the Premises for the purpose of grazing cattle, raising hay and storing hay, and uses incidental thereto. All improvements shall be at LESSEE's expense. LESSEE shall be responsible for obtaining any certificates, permits, and other approvals (collectively the "Governmental Approvals") that may be required by any Federal, State, or Local authorities in connection with his use of the Premises.

5. INSURANCE/INDEMNIFICATION. LESSEE shall, at its sole expense, obtain and maintain during the life of this Agreement the insurance policies required by this Section. All required insurance policies shall be in force and effective prior to the Commencement Date. The following is required:

- a. Commercial General Liability/Property Damage. Commercial General Liability/Bodily Injury and Property Damage insurance shall insure against all claims, loss, cost, damage, expense or liability from loss of life or damage or injury to persons or property arising out of the LESSEE'S use of the Premises and shall include Premises/Operations Liability, Products and Completed Operations Coverage, and Independent Lessee's Liability or Owner's and Lessee's Protective Liability. The minimum limits of liability for this coverage shall be \$2,000,000.00 combined single limit for any one occurrence. Broad form Contractual Liability insurance shall include the indemnification obligation set forth in this Agreement. LESSEE shall be solely responsible for insuring LESSEE's improvements to the Premises.
- b. Workers' Compensation/Employer's Liability. Workers' Compensation insurance covering LESSEE'S statutory obligation under the laws of the Commonwealth of Virginia and Employer's Liability insurance shall be maintained for all LESSEE'S employees with limits and benefits at least as required by statute. Minimum limits of liability for Employer's Liability shall be \$1,000,000 bodily injury by accident each occurrence; \$1,000,000 bodily injury by disease (policy limit); and \$1,000,000 bodily injury by disease (each employee). With respect to Workers' Compensation coverage, LESSEE'S insurance company shall waive rights of subrogation against LESSOR, its officers, agents, and member localities.

- c. Automobile Liability. The minimum limit of liability for Automobile Liability Insurance shall be \$1,000,000 combined single limit applicable to owned or non-owned vehicles used in connection with LESSEE'S use of the Premises.
- d. Evidence of Insurance. All insurance shall be written on an occurrence basis. In addition, the following requirements shall be met:
 - 1) LESSEE shall furnish LESSOR a certificate or certificates of insurance showing the type, amount, effective dates and date of expiration of the policies. Certificates of insurance shall include any insurance deductibles.
 - 2) The required certificate or certificates of insurance shall include substantially the following statement: "The insurance covered by this certificate shall not be canceled or materially altered, except after thirty (30) days written notice has been provided to the Town of Christiansburg, VA."
 - 3) The required certificate or certificates of insurance, excluding Workers Compensation, shall name the Town of Christiansburg, Virginia, its officers, employees, agents, and members as additional loss payees.
 - 4) Where waiver of subrogation is required with respect to any policy of insurance required under this Section, such waiver shall be specified on the certificate of insurance.
 - 5) Insurance coverage shall be in a form and with an insurance company approved by LESSOR which approval shall not be withheld unreasonably. Any insurance company providing coverage shall be authorized to do business in the Commonwealth of Virginia.
- e. Insurance not to be Limit on Liability. LESSEE covenants and agrees that the insurance coverage required herein shall in no way be considered a limit or cap of any kind on any obligation or liability that LESSEE may otherwise have, including, without limitation, liability under the indemnification provisions contained herein.

LESSEE agrees to and shall defend, indemnify, and hold harmless LESSOR and its officers, agents, employees and members against any and all liability, losses, damages, claims,

causes of action, suits of any nature, cost, and expenses, including reasonable attorney's fees, resulting from or arising out of LESSEE'S activities or omissions on or near any of LESSOR'S property or arising out of or resulting from LESSEE'S negligence in connection with the use of the Premises, including, without limitation, fines and penalties, violations of federal, state, or local laws, or regulations promulgated thereunder, or any personal injury, wrongful death, or property damage claims of any type. LESSEE acknowledges and agrees that LESSOR shall have no liability whatsoever for any damage or destruction to LESSEE's improvements and personal property located on the Premises.

6. QUIET ENJOYMENT. LESSOR covenants that LESSEE, on paying the rent and performing the covenants herein, shall peaceably and quietly have, hold, and enjoy the Premises.

7. TITLE. LESSOR represents and warrants to LESSEE as of the commencement date of this Agreement, and covenants during the Lease Term that LESSOR is seized of good and sufficient title and interest to the Premises and has full authority to enter into and execute this Agreement.

8. ABANDONMENT - Should LESSEE, at any time during the term of this Agreement, abandon the Premises, LESSOR, at its option, shall obtain possession of the Premises in the manner provided by law, may re-let the Premises, receive and collect rents for the Premises, without becoming liable to LESSEE for damages or for any payment of any kind whatever, as well as hold LESSEE liable for any difference between the rent that would have been payable under this Agreement during the balance of the unexpired term. If the right of reentry by LESSOR is exercised following abandonment of the Premises by the LESSEE, LESSOR shall consider any personal property belonging to LESSEE and left on the Premises to be abandoned, in which case LESSOR may dispose of all such personal property in any manner LESSOR shall deem proper and LESSOR is hereby relieved of all liability for doing so.

9. GOVERNING LAW/VENUE. This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the Laws of the Commonwealth of Virginia and venue for any court proceedings shall be in the appropriate court in Montgomery County, Virginia.

10. ASSIGNMENT. This Agreement may not be sold, assigned or transferred by the LESSEE.

11. NOTICES. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and the notice is addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LESSOR: Town of Christiansburg, Virginia
c/o Town Manager
100 East Main Street
Christiansburg, Virginia 24073
540-382-6128 Ext. 116

LESSEE: Charles King
1795 Cambria Street
Christiansburg, VA 25073
Phone No. _____

Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

12. SUCCESSORS. This Agreement shall extend to and bind the heirs, personal representative, successors and assigns of the Parties hereto.

13. DEFAULT/TERMINATION OF LEASE. In the event there is a breach by LESSEE with respect to any of the provisions of this Agreement, including but not limited to, the payment of Rent or the failure to maintain the insurance coverage required herein, LESSOR shall give LESSEE written notice of such breach. After receipt of such written notice, LESSEE shall have fifteen (15) days in which to cure any monetary breach and thirty (30) days in which to cure any non-monetary breach. LESSOR may not maintain any action or effect any remedies for default against LESSEE unless and until LESSEE has failed to cure the breach within the time periods provided in this Paragraph. If LESSEE defaults under the terms of this Agreement, LESSOR may terminate this Agreement at the end of any applicable cure period and require the LESSEE to remove any or all of LESSEE's personal property on the Premises. In addition, either Party may terminate this Agreement at any time by giving the other Party ninety (90) days' advance notice of termination prior to the date the next rental payment is due.

14. REMEDIES. Upon a default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation on the defaulting Party's behalf, including but not limited to the obtaining of reasonably required insurance

policies. The costs and expenses of any such performance by the non-defaulting Party shall be due and payable by the defaulting Party upon invoice therefore. In the event of a default by either Party with respect to a material provision of this Agreement, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the Commonwealth of Virginia; provided, however, LESSOR shall use reasonable efforts to mitigate its damages in connection with a default by LESSEE.

15. ENVIRONMENTAL.

a. LESSEE shall be responsible for all obligations of compliance with any and all environmental and industrial hygiene laws, including any regulations, guidelines, standards, or policies of any governmental authorities regulating or imposing standards of liability or standards of conduct with regard to any environmental or industrial hygiene conditions or concerns as may now or at any time hereafter be in effect, that are or in any way related to LESSEE'S activity on the Premises, unless such conditions or concerns are caused by the specific activities of LESSOR prior to LESSEE'S occupation of the Premises. LESSEE acknowledges that the Premises is intended to be used as a park in the future and LESSEE shall not create any type of environmental hazard on the property. Should LESSEE create an environmental hazard on the Premises, LESSEE shall be strictly liable to the Town of Christiansburg for any and all costs, losses, or damages to the Premises and remediation of same.

b. LESSEE shall hold LESSOR harmless and indemnify LESSOR from and assume all duties, responsibility and liability at LESSEE'S sole cost and expense, for all duties, responsibilities, and liability (for payment of penalties, sanctions, forfeitures, losses, costs, or damages) and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding which is in any way related to LESSEE's failure to comply with any environmental or industrial hygiene law, including without limitation any regulations, guidelines, standards, or policies of any governmental authorities regulating or imposing standards of liability or standards of conduct with regard to any environmental or industrial hygiene concerns or conditions as may now or at any time hereafter be in effect, unless such non-

compliance results from conditions caused by LESSOR or conditions present as of the date of this Agreement.

c. LESSEE acknowledges there are several structures on the leased site that are to be removed and are not part of the leased Premises.

16. APPLICABLE LAWS. During the Term, LESSEE shall maintain the Premises in compliance with all applicable laws, rules, regulations, ordinances, directives, covenants, easements, zoning and land use regulations, etc., now in effect or which may hereafter come into effect (including, without limitation, the Americans with Disabilities Act and laws regulating hazardous substances) (collectively "Laws"). LESSEE shall, in respect to the condition of the Premises and at LESSEE's sole cost and expense, comply with all Laws relating to LESSEE's use of the Premises.

17. SURVIVAL. The provisions of the Agreement relating to indemnification shall survive any termination or expiration of this Agreement. Additionally, any provisions of this Agreement which require performance subsequent to the termination or expiration of this Agreement shall also survive such termination or expiration.

18. CAPTIONS. The captions contained in this Agreement are inserted for convenience only and are not intended to be part of the Agreement. They shall not affect or be utilized in the construction or interpretation of the Agreement.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

LESSOR:

TOWN OF CHRISTIANSBURG, VIRGINIA

[Signature]

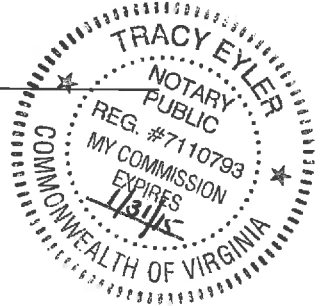
Barry D. Helms, Town Manager

COMMONWEALTH OF VIRGINIA
COUNTY OF MONTGOMERY

The foregoing instrument was acknowledged before me this 30 day of December, 2014, by Barry D. Helms, Town Manager, on behalf of the Town of Christiansburg, Virginia, a political subdivision of the Commonwealth of Virginia.

My commission expires: 1/31/15
Registration No. 7110793

[Signature]
Notary Public



LESSEE:

CHARLES KING

[Signature]

COMMONWEALTH OF VIRGINIA
COUNTY OF MONTGOMERY

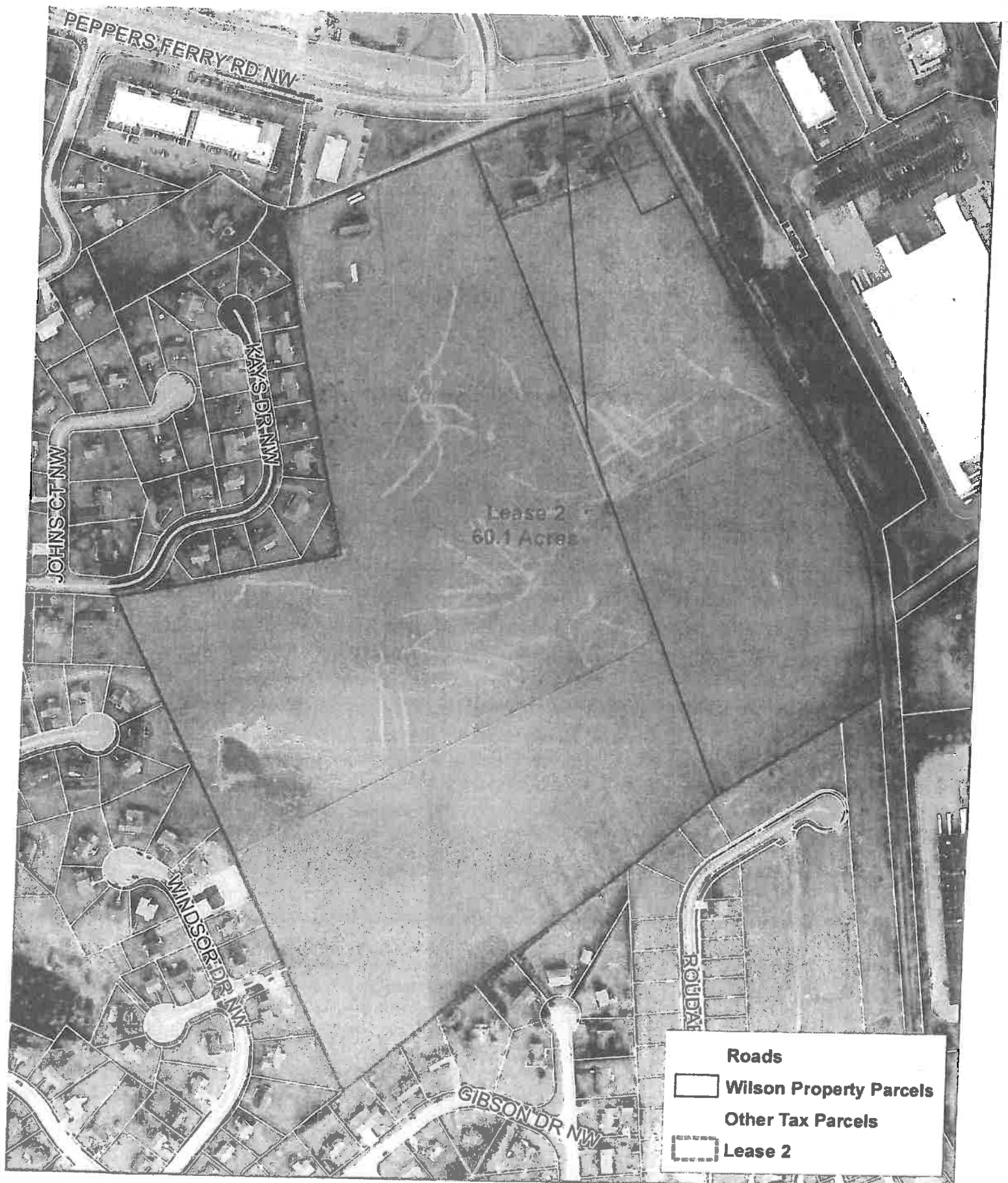
The foregoing instrument was acknowledged before me this 30 day of December, 2014, by Charles King.

My commission expires: 1/31/15
Registration No. 7110793

[Signature]
Notary Public



Exhibit "A" – Leased Premises Boundary



0 100 200 300
Feet

Leased Property Boundaries

Lease 2 - 60.1 Acres



Invoice

Allen Meek
PO Box 63
Drapers VA 24324 608489
540 980-6440

SOLD TO		SHIP TO	
Chuck King		FIN 54-1217751	
ADDRESS		ADDRESS	
1795 CAMBRIA ST NE			
CITY, STATE, ZIP		CITY, STATE, ZIP	
CHRISTIANSBURG VA 24073			
CUSTOMER ORDER NO.	SOLD BY	TERMS	DATE
			2-16-15

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		1961 ft woven wire fence	320	ft	6275 20
				-	5175 20
					4075 20
		Thank-you!			2975 20
		pd 2-24-15			1875 20
		# 1169			775 20
		King owes			- 324 80

1 Dec 14 - 1100
1 June 15 - 1100
1 Dec 15 - 1100
1 June 16 - 1100
1 Dec 16 - 1100
1 June 17 - 1100

Chuck King has a lease on the Wilson Property @ \$2200.00/year
Council agreed that we would accept the fence for payment of
the lease. Payments are due 1 June & 1 Dec of each year. Fence
in lue of rent started 1 Dec 2014. If Term end, lease early
then the Town will pay the difference between the cost of the fence
and the rent received.
By 01/15 Town Manager



13 Pepper Street (Retaining Wall)

Case Notes for Council Review

Date	Notes	
3/17/2017	Mr. Zimmerman and I (Jerry) spoke this morning regarding his progress on this situation. He has contacted engineers but says they will not come look at this without being paid and he does not have the money to do that. He has talked with a couple banks about a loan but is not able to obtain a loan for this. He asked if the town would consider a "low interest loan" and payment plan. I informed him that something like that would require council discussion and approval. I will discuss this with Administration. Jerry	Edit
1/19/2017	Mr. Zimmerman (owner) and I spoke regarding this wall. I informed him that the responsibility to keep the wall in compliance with the maintenance code is his, as the wall is on his private property. A correction notice (attached) has been sent. Jerry	Edit
1/8/2017	Case History: - In October 2012 it was first noticed the poor condition of the wall. Contact was made with the owner(s). We did inform them that the wall was on their property and under the Virginia Maintenance Code it is the owner's responsibility to maintain and keep in a safe manner. - The owner made it known then, that they could not afford to do any significant repairs if that is what was needed. After many discussions with town administrators we decided to monitor the wall for movement knowing that the owners were not financially in a position to repair or rebuild the wall at that time and we did not want to put such a financial burden upon them. We were told that if we required replacement of the wall we would essentially be "forcing them out of their home" as they could not afford to replace the wall. - Over time the wall did begin to show signs of movement. So in July of 2015 we met with the owners, an engineer and a representative of a company that specialized in this type work; specifically retaining walls. - An estimate of the cost to repair or rebuild the wall was in the neighborhood of \$75,000-\$100,000 dollars. This wall possesses several challenges due to its proximity to the public street and walkway, the neighboring properties and the foundation of the owner's home. These issues contribute greatly to the cost of replacement or major repairs that would be necessary for long term structural performance.	Edit
1/7/2017	Around January 5, 2017 Town Manager Biggs approached me about the retaining wall at 13 Pepper Street NE. We have been monitoring this wall since October 2012. New measurements show that the wall has moved about 3/8 of an inch. This is within the last two and a half years as the last photos I have are from July 2014. Jerry	Edit



CHRISTIANSBURG BUILDING INSPECTIONS

Correction Notice

January 18, 2017

Office of: Building Official

Mr. Herbert Zimmerman
13 Pepper Street NE
Christiansburg, Virginia 24068

**Re: NW, Christiansburg, Virginia
Tax Map ID: 527-((10))-2 / Parcel ID: 017964**

Dear Mr. Zimmerman:

An inspection of your property at 13 Pepper Street, Christiansburg, Virginia, on January 18, 2017 shows that the structure, being a retaining wall, is unsafe or, dangerous, pursuant to the 2012 Virginia Maintenance Code section 302.7 Accessory Structures: ***“All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair”.***

There are areas of the wall with loose rock, which has fallen onto the public side walk, thus creating a public safety concern. In addition, the right side, corner, which we have spoken about on several occasions does show signs of further movement. This area poses the greatest public safety concern.

It is hereby ordered that immediate steps be taken to secure or remove any loose or falling rock and regular maintenance be conducted to ensure that rock do not continue to fall onto the public sidewalk. In addition, a plan to have the wall repaired or replaced, as to be made safe, shall to be developed and presented to the Building Officials office by the close of business on Friday, February 10, 2017. A structural engineer shall be required to submit a repair or replacement design for approval by the building official prior to construction activities beginning.

Please feel free to contact me to discuss this matter further.

Respectfully,

Jerry Heinline

Building Official/Property Maintenance Official