



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JUNE 27, 2017 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Ordinance Amending Chapter 10 “Buildings and Building Regulations” and Chapter 36 “Utilities” of the Christiansburg Town Code in regards to the Sewer Use Ordinance.
- B. **Cancelled** - Ordinance Amending Chapter 4 “Advertising” and Chapter 42 “Zoning” for the purpose of regulating the time, place, and manner for displaying signs in the Town of Christiansburg. **The Public Hearing will be rescheduled for August 8, 2017 under the Consent Agenda.**
- C. An Ordinance to Amend Chapter 42 “Zoning” of the Christiansburg Town Code in regards to permit “Clubs/Lodges” with a Conditional Use Permit in the I-2 General Industrial District.
- D. Contingent on the above item, a Conditional Use Permit request for Club/Lodge (Applicant: Moose Lodge) in the I-2 General Industrial zoning district at 225 Industrial Drive.

IV. CONSENT AGENDA

- A. Meeting Minutes of June 13, 2017.
- B. Monthly Bills.
- C. Resolution to Adopt the Member Agreement to Join the Virginia Association of Counties Group Self Insurance Pool.
- D. N. Franklin Street Improvements – Independence Boulevard Intersection, Construction Engineering and Inspection (CEI) Term Services Project Contract.
- E. Reschedule Public Hearing for An Ordinance to Amend Chapter 4 “Advertising” and Chapter 42 “Zoning” for the purpose of regulating the time, place, and manner for displaying signs in the Town of Christiansburg from June 27, 2017 to August 8, 2017.

F. Easement dedication to Appalachian Power Company for property on Wades Lane (tax parcel 496 – ((A)) – 107).

V. CITIZEN COMMENTS

A. Don Simpkins, representing Angle Florist, in regards to on-street parking time limits.

VI. INTRODUCTIONS AND PRESENTATIONS

A. Introduction of new Town employees.

VII. DISCUSSION BY MAYOR AND COUNCIL

A. Council action on:

1. Resolution in regards to parking fine increases. The Public Hearing was held and an ordinance amending fines for violations not specified by resolution was adopted June 13, 2017.
2. Ordinance adopting Personal Property Tax Rate of \$0.45 per \$100 for calendar year 2017.
3. Ordinance adopting Real Estate Tax Rate of \$0.16 per \$100 for calendar year 2017.
4. Resolution for adoption of the Annual Budget for Fiscal Year 2017-18. The Public Hearing was held June 13, 2017.
5. Resolution for the appropriation of funds as designated in the Fiscal Year 2017-18 Annual Budget.
6. Ordinance Amending Chapter 10 "Buildings and Building Regulations" and Chapter 36 "Utilities" of the Christiansburg Town Code in regards to the Sewer Use Ordinance.

VIII. COMMITTEE REPORTS

IX. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(5), for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. The Closed Meeting is being held to discuss two economic development prospects.

2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matter.

XIII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, July 11, 2017 at 7:00 P.M.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing and Council action

Meeting Date:

June 27, 2017

ITEM TITLE:

REVISIONS TO SECTION 10-26 OF CHAPTER 10 "BUILDING AND BUILDING REGULATIONS" TO REMOVE FATS, OIL, AND GREASE (FOG) LANGUAGE. REVISIONS TO SECTION 36-187 AND 36-189 AND ADDITION OF SECTION 36-212 TO CHAPTER 36 "UTILITIES", ARTICLE VII SEWER USE ORDINANCE TO INCLUDE FOG PROGRAM REQUIREMENTS AND CORRECT PRETREATMENT PROGRAMS REQUIREMENTS RELATED TO THE SIGNIFICANT NON-COMPLIANCE REQUIREMENTS.

DESCRIPTION:

The proposed ordinance revisions have been prepared by engineering consultants to the Town and have been reviewed by legal counsel and is presented for review. The ordinance has been vetted and found to be constitutional and valid for future enforcement.

POTENTIAL ACTION:

The Christiansburg Public Works Department and our legal representative are requesting Council vote to adopt the revisions to Sec.10-26, 36-187, and 36-189 and addition of Sec. 36-212 of the Christiansburg Town Code, as presented.

DEPARTMENT:

Public Works – Wastewater Operations

PRESENTER:

Ryan Hendrix, Wastewater Operations
Superintendent

ITEM HISTORY:

The initial Fats, Oil, and Grease (FOG) program was created in coordination with the Building Inspection Department and provided a precursory program to monitor and regulate commercial entities that produce FOG. This revision will revise the formal FOG program within the Town's sewer use ordinance (SUO) to better protect the Town's collection system and wastewater treatment facility (WWTF), prevent costly maintenance repairs and clean-ups, and improve collection system performance. Additionally, program oversight will be moved to the WWTF staff, where similar pretreatment regulations are already housed. We feel that the presented ordinance is consistent with legal recommendations and will be an effective tool for us moving forward.

Date:

Action Taken:

Information Provided:

Ordinance amending Christiansburg Town Code as drafted and presented.

Date:

Action Taken:

Information Provided:

AN ORDINANCE AMENDING CHAPTER 10 “BUILDINGS AND BUILDING REGULATIONS” AND CHAPTER 36, “UTILITIES,” OF THE CHRISTIANSBURG TOWN CODE IN REGARDS TO SEWER USE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Council of the Town of Christiansburg, Virginia has studied amendments to the Chapter 10 “Buildings and Building Regulation” and Chapter 36 “Utilities” of the Christiansburg Town Code in regards to sewer use of the Town of Christiansburg; and,

WHEREAS, a public hearing of Council was held June 27, 2017; and,

WHEREAS, Council deems proper to do so,

THEREFORE, be it ordained by the Council of the Town of Christiansburg, Virginia that Chapter 10 “Buildings and Building Regulations” of the *Christiansburg Town Code* be amended by repeal of Sec. 10-26.

Chapter 10 BUILDINGS AND BUILDING REGULATIONS

ARTICLE II. BUILDING CODE

~~Sec. 10-26. Fats, oils, and grease program; permits and fees; reporting; remedies and penalty.~~

- ~~(a) Fats, oils, and grease program. The town may require that any town sewer customer provide grease control devices including grease interceptors and traps at a size and quantity deemed appropriate by the town building official or his designee. Grease control devices shall be maintained by the property owner or business operator in a manner deemed appropriate by the building official or his designee. The building official may designate sewer customers as low, medium, and high hazard users based on criteria including volume, foods served, methods of cleaning dishes, pots, pans, etc., disposition facilities including number of grease traps and holding tank size, history of sewer problems, and other items related to the production and disposition of fats, oils, and grease or other items that may be harmful to the town sewer system. The building official may establish a schedule for cleaning grease control devices for each category of user (low, medium, or high hazard). The building official shall notify designated sewer customers of the established schedule for the sewer account and may make adjustment to hazard designation based on experience with sewer problems relatable to the sewer customer account. The building official or his designee shall have the right to enter any property or buildings associated with sewer customer accounts for inspection of grease control devices to insure appropriate maintenance.~~
- ~~(b) Permits and fees. The building official may require a fats, oils, and grease program permit for all low, medium, and high hazard designated sewer customers. The permit shall be renewed annually and be due in conjunction with town business licenses. The permit holder (owner/operator) shall abide by all criteria set forth in~~

~~the Town of Christiansburg Fats, Oils, and Grease Program Guidelines, as may be amended from time to time. The Town of Christiansburg Fats, Oils, and Grease Program Guidelines, may allow for the charging of a fee for fats, oils, and grease program permit applications.~~

- ~~(c) Reporting. The building official may require appropriate documentation that grease control devices have been cleaned according to the established schedule and that such documentation be submitted to the town within ten days of cleaning.~~
- ~~(d) Remedies and penalty. Failure to clean any grease control device according to the scheduled established by the building official may result in the town acting to clean the grease control device or have the grease control device cleaned and charge the associated expense to the sewer customer account.~~

~~Failure to provide appropriate documentation that any grease control device has been cleaned according to the established schedule may result in the town acting to clean the grease control device or have the grease control device cleaned and charge the associated expense to the sewer customer account.~~

~~The building official may access a fine for failure to clean any grease control device according to the schedule established by the building official or for noncompliance with any provision of the fats, oils, and grease programs guidelines with a fine of \$100.00 for low hazard category users, \$250.00 for medium hazard category users and \$500.00 for high hazard category users for each violation. Additionally, the owner/operator may be charged with a Class 1 misdemeanor for failure to clean any grease control device according to the schedule established by the building official or for noncompliance with any provision of the fats, oils, and grease programs guidelines.~~

~~The town reserves the right to discontinue water and sewer service for any sewer customer in violation of this section. These penalties shall be in addition to penalties as specified in section 36-189 of chapter 36 "Utilities."~~

~~(Ord. No. 2014-5, 8-26-2014)~~

THEREFORE, be it further ordained by the Council of the Town of Christiansburg, Virginia that Chapter 36 "Utilities," sections 36-187, 36-189, 36-190, 36-191, and 36-212 of the *Christiansburg Town Code* be amended as follows:

Chapter 36 UTILITIES

ARTICLE VII. SEWER USE

Sec. 36-187. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act refers to the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 USC 1251 et seq.

Approval authority means the director of the water division of the Virginia Department of Environmental Quality.

Authorized or duly authorized representative of the user means:

- (1) If the user is a corporation:
 - a. The president, secretary, treasurer or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
 - b. The manager of one or more manufacturing, production or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to ensure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit [or general permit (optional)] requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- (2) If the user is a partnership or sole proprietorship: a general partner or proprietor, respectively.
- (3) If the user is a federal, state or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.
- (4) The individuals described in subsections (1) through (3) of this section, may designate a duly authorized representative, if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the town.

Best management practices (BMPs) means schedules of activities, prohibitions of practices, maintenance procedures and other management practices to implement the prohibitions listed in section 2.1 A and B (40 CFR 403.5(a)(1) and (b)). BMPs include treatment requirements, operating procedures and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

BOD (biochemical oxygen demand) means the quantity of oxygen by weight, expressed in mg/l, utilized in the biochemical oxidation of organic matter under standard laboratory conditions for five days at a temperature of 20 degrees centigrade.

Building sewer means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil waste and other drainage pipes inside the walls of the building and conveys it to the lateral sewer, which begins at the property line of the building in question. The building sewer extends from the property line to the building in question.

Categorical pretreatment standard or categorical standard refers to any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of users and that appear in 40 CFR chapter I, subchapter N, parts 405-471.

CFR means the Code of Federal Regulations.

COD (chemical oxygen demand) means the measure, expressed in mg/l, of the oxygen-consuming capacity of inorganic and organic matter present in water or wastewater, expressing the amount of oxygen consumed from a chemical oxidant in a specific approved test, but not differentiating between stable and unstable organic matter and thus not necessarily correlating with biochemical oxygen demand.

COD-BOD ratio means the ratio of the value of COD to BOD, as these values are defined above.

Composite sample means a combination or resultant sample compiled of individual samples of water or wastewater taken at selected intervals, generally hourly, for a specified period of time. The individual samples may be of equal volume or proportional to flow at the time of sampling prior to compositing.

Control manhole means a manhole giving access to a building sewer at some point before the building sewer discharge mixes with other discharges in the public sewer.

Control point means a point of access to a source of discharge before the discharge mixes with other discharges in the public sewer.

EPA means the U.S. Environmental Protection Agency.

EPA methods means methods for chemical analysis of water and wastes, published by the U.S. Environmental Protection Agency, most current edition.

Fats, Oil, and Grease (FOG) means material, either liquid or solid, composed of fats, oils, and grease from animal or vegetable sources. Examples of FOG include, but are not limited to, kitchen cooking grease, vegetable oil, bacon grease, and organic polar compounds derived from animal and/or plant sources that contain multiple carbon triglyceride molecules. These substances are detectable and measurable using analytical test procedures established in the United States Code of Federal Regulations at 40-CFR 136, as may be amended from time to time. FOG may be referred to herein as "grease" or "greases."

FOG Permit means a permit issued to food service establishments and other FOG discharges that limits the amount of FOG that they discharge to the town's sewer systems by operating and maintaining a grease control device. The permit requires reporting of device maintenance and is limited to three years maximum duration.

Food Service Establishment (FSE) means any commercial, industrial, institutional, or food processing facility discharging kitchen or food preparation wastewaters including, but not limited to, restaurants, commercial kitchens, caterers, motels, hotels, cafeterias, correctional facilities, prisons or jails, care institutions, hospitals, schools, and churches. Any establishment engaging in preparing, serving or otherwise making food available for consumption by the public shall be included. Such establishments use one or more of the following food preparation activities: cooking by frying (all methods), baking (all methods), grilling, sautéing, rotisserie cooking, broiling, boiling,

blanching, roasting, toasting, or poaching. Also included are infrared heating, searing, barbequing, and other food preparation activity that produces a hot, non-drinkable food product in or on a receptacle that requires washing.

Garbage means animal and vegetable wastes and residue from the preparation, cooking and dispensing of food and from the handling, processing, storage and sale of food products and produce.

Grab sample means a single sample of wastewater taken at neither a set time or flow over a period of time not to exceed 15 minutes.

Grease Control Device (GCD) means a device used to collect, contain, or remove food waste and grease from the wastewater while allowing the remaining wastewater to be discharged to the Town of Christiansburg's sewer system. Devices include grease interceptors, grease traps, automatic grease removal devices or other devices approved by the Director of Public Works.

Grease Hauler means a contractor who collects the contents of a grease interceptor or trap and transports it to an approved recycling or disposal facility. A grease hauler may also provide other services related to grease interceptor maintenance for FSE.

Grease Interceptor means a structure or device, usually located underground and outside an FSE, designed to collect, separate and contain food waste and grease while allowing the wastewater to be discharged to the Town of Christiansburg's sewer system.

Grease Removal Device means an active, automatic device that separates and removes FOG from effluent discharge and that cleans itself of accumulated FOG at least once every twenty-four hours utilizing electromechanical apparatus.

Grease Trap means a device typically located indoors and under the sink or in the floor, designed for separating and containing grease prior to the wastewater exiting the trap and entering the sewer system. Such devices are typically passive (gravity fed) and compact with removable baffles.

Incompatible waste means a waste which is not susceptible to adequate treatment by the wastewater treatment plant.

Indirect discharge or *discharge* refers to the introduction of pollutants into the POTW from any nondomestic source.

Industrial user or *significant industrial user* means any user that is a source of indirect discharge. Indirect discharge means the introduction of pollutants, regulated by section 307(b), (c) and (d) of the Clean Water Act, from a nondomestic source into the POTW.

Industrial waste means waste resulting from any process of industry, manufacturing, trade or business from the development of any natural resource, or any mixture of the waste with water or normal wastewater, or distinct from normal wastewater.

Interference means a discharge which, alone or in conjunction with a discharge, or discharges, from other sources, either inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; or therefore is a cause of a violation of any requirement of the POTW's NPDES permit (including an

increase in the magnitude or duration of a violation) or of the prevention of sewage sludge use or disposal in compliance with all applicable statutory provisions and regulations or permits issued thereunder (or more stringent state or local regulations), including, but not limited to, the following: section 405 of the Clean Water Act, the Solid Waste Disposal Act (including title II, more commonly referred to as the Resource Conservation and Recovery Act, and including state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the Solid Waste Disposal Act), the Clean Air Act, the Toxic Substances Control Act and the Marine Protection Research and Sanctuaries Act.

Lateral sewer means the extension from the building sewer to the public sewer or other place of disposal. This sewer extends from the property line to the public sewer line.

Milligrams per liter (mg/l) means the same as parts per million when the specific gravity of the liquid is 1.0, and is a weight-to-volume ratio; the milligram per liter value multiplied by the factor 8.34 shall be equivalent to pounds per million gallons of water.

New source.

- (1) The term "new source" means any building, structure, facility or installation from which there is, or may be, a discharge of pollutants, the construction of which commenced after the publication of proposed pretreatment standards under section 307(c) of the Clean Water Act, which will be applicable to such source if such standards are thereafter promulgated in accordance with that section, provided that:
 - a. The building, structure, facility or installation is constructed at a site at which no other source is located;
 - b. The building, structure, facility or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
 - c. The production or wastewater generating processes of the building, structure, facility or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant and the extent to which the new facility is engaged in the same general type of activity as the existing source should be considered.
- (2) Construction on a site at which an existing source is located results in a modification rather than a new source if the construction does not create a new building, structure, facility or installation meeting the criteria of subsection (2) or (3) of this definition, but otherwise alters, replaces or adds to existing process or production equipment.
- (3) The term "construction of a new source," as defined under this definition, has commenced if the owner or operator has:
 - a. Begun, or caused to begin, as part of a continuous on-site construction program:

1. Any placement, assembly or installation of facilities or equipment; or
 2. Significant site preparation work, including clearing, excavation or removal of existing buildings, structures or facilities which is necessary for the placement, assembly or installation of new source facilities or equipment; or
- b. Entered into binding contractual obligations for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase, or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering and design studies do not constitute a contractual obligation under this subsection.

Non-renderable FOG (Brown Grease) means fats, oils, and grease generated from food preparation processes that have been contaminated during the food preparation process thereby prohibiting this material from being rendered.

Normal user means any user discharging waste of a strength less than, or equal to, that of normal wastewater and at a flow rate of less than 25,000 gallons per day.

Normal wastewater means wastewater discharged into the public sewer in which all of the following average concentrations and flows are not exceeded:

- (1) BOD: Less than, or equal to, 250 mg/l.
- (2) Suspended solids: Less than, or equal to, 300 mg/l.
- (3) Flow: Less than 25,000 gallons per day.
- (4) No toxic or harmful substances are present.

NPDES permit means pollutant discharge elimination system permit.

Overload means the imposition of organic or hydraulic loading on the wastewater treatment plant in excess of its engineered design capacity.

Pass through means a discharge which exits the POTW into the waters of the United States in quantities or concentrations which, alone, or in conjunction with, a discharge or discharges from other sources, is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of a violation).

Person means a natural person, corporation, partnership, trust, agency or other entity as well as the individual officers, directors or other persons in active control of the activities of each such entity.

pH means the logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed in grams per liter.

Plant means the town's wastewater treatment facility.

Pretreatment means application of physical, chemical and biological processes to reduce the amount of pollutants in, or alter the nature of, the pollutant properties in a wastewater prior to discharging such wastewater into the wastewater collection system.

Pretreatment requirement means any substantive or procedural requirement related to pretreatment imposed on an industrial user, other than a pretreatment standard.

Pretreatment standards or *standards* means all applicable federal rules and regulations (including specifically those regulations found in 40 CFR, chapter I, subchapter N, parts 405-471) implementing section 307 of the Federal Water Pollution Control Act and the Clean Water Act of 1977, and including prohibited standards, as amended, as well as nonconflicting state and local standards. In case of conflict of regulations, the most stringent thereof shall be applied.

Public sewer means pipe or conduit carrying wastewater, or unpolluted wastewater, in which owners or abutting properties shall have the use.

Publicly owned treatment works (POTW) means the town's public sanitary sewerage system. The term "publicly owned treatment works" includes any devices or systems used in the collection, storage, treatment, recycling or reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

Renderable FOG (Yellow Grease) means uncontaminated fats, oils and grease from the food preparation process that can be used as a source of material that is free of impurities and can be recycled into products such as animal feed and cosmetics.

Renderable FOG Container means a closed, leak-proof container for the collection and storage of yellow grease.

Sanitary sewer means a public sewer that conveys domestic wastewater or industrial wastes, or a combination of both, and into which stormwater, surface water, groundwater and other unpolluted waters are not intentionally passed.

Sewer means a pipe or conduit for carrying normal sanitary or industrial wastewater.

Significant industrial user.

- (1) The term "significant industrial user" means all categorical industrial users.
- (2) The term "significant industrial user" also means noncategorical industrial users that:
 - a. Discharge 25,000 gallons, or more, of process wastewater per day (this excludes sanitary, non-contact cooling and boiler blowdown wastewater);
 - b. Discharge process wastewater which makes up five percent, or more, of the dry weather average hydraulic or organic capacity of the treatment works;
 - c. Is subject to categorical pretreatment standards; or
 - d. Has, in the town's opinion, a reasonable potential to adversely affect the treatment works (causing pass through, interference, sludge contamination or danger to the POTW).
- (3) The town may determine that an industrial user subject to categorical pretreatment standards is a non-significant categorical industrial user rather than a significant industrial user on a finding that the industrial user never discharges more than 100 gallons per day (gpd) of total categorical wastewater

(excluding sanitary, noncontact cooling and boiler blowdown wastewater, unless specifically included in the pretreatment standard) and the following conditions are met:

- a. The industrial user, prior to the town's finding, has consistently complied with all applicable categorical pretreatment standards and requirements;
 - b. The industrial user annually submits the certification statement required in section 29-160(l) (see 40 CFR 403.12(q)), together with any additional information necessary to support the certification statement; and
 - c. The industrial user never discharges any untreated concentrated wastewater.
- (4) Upon a finding that a user meeting the criteria in subsection (2) of this definition has no reasonable potential for adversely affecting the POTW's operation or for violating any pretreatment standard or requirement, the town may at any time, on its own initiative or in response to a petition received from an industrial user, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such user should not be considered a significant industrial user.

Significant noncompliance means:

- (1) Chronic violations of wastewater discharge limits, defined here as those in which 66 percent, or more, of all the measurements taken for the same pollutant parameter during a six-month period exceed (by any magnitude) a numeric pretreatment standard or requirement;
- (2) Technical review criteria (TRC) violations, defined here as those in which 33 percent, or more, of wastewater measurements taken for each pollutant parameter during a six-month period equals or exceeds the product of the numeric pretreatment standard or requirement multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
- (3) Any other violation of a pretreatment standard or requirement (daily maximum, long-term average, instantaneous limit or narrative standard) that the town determines has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public;
- (4) Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in the town manager's or his designee's exercise of his emergency authority to halt or prevent such a discharge;
- (5) Failure to meet, within 90 days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction or attaining final compliance;
- (6) Failure to provide, within 45 days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical

pretreatment standard deadlines, periodic self-monitoring reports and reports on compliance with compliance schedules;

- (7) Failure to accurately report noncompliance; or
- (8) Any other violations, which may include a violation of best management practices, which the town determines will adversely affect the operation or implementation of the local pretreatment program.

Slug load or slug discharge means any discharge at a flow rate or concentration which could cause a violation of any prohibited discharge standard of this article or any discharge of a nonroutine, episodic nature, including, but not limited to, an incidental spill or a noncustomary batch discharge.

Standard methods means the examination and analytical procedures set forth in the latest edition, at the time of analysis, of standard methods for the examination of water and wastewater, as prepared, approved and published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution Control Federation.

Suspended solids means solids measured in mg/l that either float on the surface of, or are in suspension in, water, wastewater or other liquids, and which are largely removable by a laboratory filtration device.

To discharge means and includes to deposit, conduct, train, emit, throw, run, allow to seep or otherwise release or dispose of, or to allow, permit or suffer any of these acts or omissions.

Town means the town which may act through its town manager, or his or her duly authorized agents.

Unpolluted wastewater means water containing:

- (1) No free or emulsified grease or oil.
- (2) No acids or alkalis.
- (3) No phenols, or other substances producing taste or odor in the receiving water.
- (4) No toxic or poisonous substances in suspension, colloidal state or solution.
- (5) No noxious or otherwise obnoxious or odorous gases.
- (6) Not more than ten mg/l each of suspended solids and BOD.
- (7) Color not exceeding 50 units, as measured by the platinum-cobalt method or determination, as specified in Standard Methods.

User means any person who discharges, causes or permits the discharge of wastewater into the public sewer.

Waste means rejected, unutilized or superfluous substances in liquid, gaseous or solid form resulting from domestic, agricultural or industrial activities.

Wastewater means a combination of the liquid and water-carried waste from residences, business buildings, institutions and industrial establishments, together with any groundwater, surface water and stormwater that may be present to a small extent.

Wastewater treatment system means and includes all facilities for collection, pumping, treating and disposing of wastewater and industrial wastes.

(Code 1992, § 29-151; Ord. of 9-6-1994; Ord. No. 2009-6, 8-18-2009)

Sec. 36-189. Enforcement.

- (a) The town may enforce violations of, or deviations from, the standards of this article by suit for injunction or other appropriate legal action or suit.
- (b) The town may seek and recover, by legal action or suit, from any ~~industrial-user~~ person violating this article, monetary compensation for damages to its public sanitary sewage system, and the POTW's treatment system, caused by the ~~industrial-user's~~ person's violation of, or deviation from, the standards of this article.
- (c) ~~A~~ Unless otherwise specified herein and to the extent provided by law, a person who violates the provisions of this article shall be guilty of a Class 1 misdemeanor and, upon conviction, is punishable by a maximum fine of up to \$2,500.00 per violation per day and confinement in jail for not more than 12 months, either or both. In the event of a violation, the town shall also have the right to terminate the sewer and water connections.
- (d) In addition to proceeding under authority of subsection (c) of this section, the town is entitled to pursue all other criminal and civil remedies to which it is entitled under authority of state statutes or other ordinances of the town against a person conducting a prohibited discharge or violating a pretreatment standard or requirement, including, without limitation, injunctive relief.
- (e) Any person who knowingly makes any false statements, representations, or certifications in any application, record, report, plan or other document files required to be maintained pursuant to this article, or wastewater permit, or who falsifies, tampers with or knowingly renders inaccurate any monitoring devices or method required under this article shall, upon conviction, be punishable by a maximum fine of \$2,500.00 per violation, per day, or imprisonment for not more than one year, or both.
- (f) The town shall be authorized to implement such other program and enforcement mechanisms as are consistent with regulatory guidelines and are deemed appropriate.
- (g) The town shall publish annually, in ~~the largest daily newspaper published in the municipality where~~ in a newspaper of general circulation that provides meaningful public notice within the jurisdiction served by the publicly owned treatment works (POTW) ~~is located~~, a list of the users which, during the previous calendar year, were in significant noncompliance with applicable pretreatment standards and requirements. The term "significant noncompliance" shall mean:
 - (1) Chronic violations of wastewater discharge limits, defined here as those in which 66 percent or more of wastewater measurements taken during a six-month period exceed (by any magnitude) the daily maximum limit or average limit for the same pollutant parameter by any amount;

- (2) Technical review criteria (TRC) violations, defined here as those in which 33 percent or more of wastewater measurements taken for each pollutant parameter during a six-month period equals or exceeds the product of the daily maximum limit or the average limit multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);
 - (3) Any other discharge violation that the town believes has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public;
 - (4) Any discharge of pollutants that has caused imminent endangerment to the public or to the environment, or has resulted in the town's exercise of its emergency authority to halt or prevent such discharge;
 - (5) Failure to meet, within 90 days of the scheduled date, a compliance schedule milestone contained in a wastewater discharge permit or enforcement order for starting construction, completing construction or attaining real compliance;
 - (6) Failure to provide, within ~~30~~ 45 days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical pretreatment standard deadlines, periodic self-monitoring reports and reports on compliance with the compliance schedules;
 - (7) Failure to accurately report noncompliance; or
 - (8) Any other violations which the town determines will adversely affect the operation or implementation of the local pretreatment program.
- (h) Information and data on a user obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits and monitoring programs, and from the town's inspection and sampling activities, shall be available to the public without restriction, unless the user specifically requests, and is able to demonstrate to the satisfaction of the town, that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets under applicable state law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the user furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302, shall not be recognized as confidential information and shall be available to the public without restriction.
- (i) The town may enter into consent orders, assurances of compliance or other similar documents establishing an agreement with any user responsible for noncompliance. Such documents shall include specific action to be taken by the user to correct the noncompliance within a time period specified by the document.
- (j) When the town finds that a user has violated, or continues to violate, any provision of this article, an individual wastewater discharge permit, or order issued hereunder,

or any other pretreatment standard or requirement, the town may issue an order to the user responsible for the discharge directing that the user come into compliance within a specified time. If the user does not come into compliance within the time provided, sewer service may be discontinued, unless adequate treatment facilities, devices or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a pretreatment standard or requirement, nor does a compliance order relieve the user of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the user.

- (k) The town shall implement appropriate enforcement responses, as required. The town may take any, all, or any combination of these actions against a noncompliant user. Enforcement of pretreatment violations will generally be in accordance with the town's enforcement response plan. However, the town may take other action against any user when the circumstances warrant. Further, the town is empowered to take more than one enforcement action against any noncompliant user.

(Code 1992, § 29-153; Ord. of 9-6-1994; Ord. No. 2002-7, 8-6-2002; Ord. No. 2009-6, 8-18-2009)

Sec. 36-190. Prohibited discharges.

It shall be unlawful for any person or user to discharge, cause to be discharged, or permit to be discharged into the wastewater treatment system any of the following waters, wastes, or effluents:

- (1) Any waste which, by itself or by interaction with other waste, may:
 - a. Injure or interfere with wastewater treatment processes or facilities.
 - b. Constitute a hazard to humans or animals.
 - c. Create a hazard in receiving waters of the wastewater treatment plant effluent.
 - d. Violate any pretreatment standards promulgated by EPA and contained in 40 CFR chapter I, subchapter N, parts 404-471.
 - e. Cause interference, as defined in this article and in State Water Control Law 9 VAC 25-31-10 et seq., as amended; water control law, Code of Virginia, § 62.1-44.2 et seq.
 - f. Any pollutant which, by itself or by interaction with other wastes, creates a fire or explosion hazard in the POTW, including, but not limited to, any waste with a closed-cup flashpoint of less than 140 degrees Fahrenheit using the test methods specified in 40 CFR 261.21.

- g. Any pollutant which, by itself or by interaction with other wastes, results in toxic gases, vapors or fumes in the POTW in a quantity that may cause acute worker health and safety problems.
 - h. Any waste which, by itself or by interaction with other wastes, possesses a pH less than 5.5.
 - i. Any trucked or hauled pollutants, except at discharge points designated by the town.
- (2) Any water or wastewater discharge which contains:
- a. Any liquids, solids or gases which, by reason of their nature or quantity, are, or may be, sufficient, either alone or by interaction with other substances, to cause fire or explosion or be injurious in any other way to the wastewater treatment system or to the operation of the system. Prohibited materials include, but are not limited to, gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides and sulfides.
 - b. Fats, wax, grease or oils, whether emulsified or not, in excess of 100 mg/l or containing substances which may solidify or become viscous at temperatures between 32 and 150 degrees Fahrenheit. Fats, oils, and grease discharges in violation of ~~section 10-26 of chapter 10 "Buildings and Building Regulations."~~ this article.
 - c. Heat in amounts which will inhibit biological activity in publicly owned treatment works resulting in interference, but in any case, heat in such quantities that wastewater temperatures at the entrance to the treatment plant exceed 40 degrees Celsius or 104 degrees Fahrenheit, unless the approval authority approves alternate temperature limits.
 - d. Ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tars, plastics, wood, whole blood, paunch manure, hair, hides or fleshings, entrails, paper products (other than those used for personal hygiene), slops, chemical residue, paint residue, bones, animal guts or tissue, spent lime, stone or marble dust, grass clippings, spent grain, spent hops, asphalt residues, residues from refining or processing of fuel or lubricating oils, bulk solids or any other solid or viscous substance present in sufficient quantities which will obstruct the flow in sewers, interfere with the wastewater treatment processes, or cause overloading of the wastewater treatment system.
 - e. Any waters or wastes having a pH lower than 5.5 or higher than 9.0, at any time, or having any other corrosive property capable of causing damage or hazard to structures, equipment or personnel at the wastewater treatment plant.
 - f. Strong acid or concentrated plating solutions, whether neutralized or not.
 - g. Any pollutant which will cause interference or pass through, including any toxic substances in amounts exceeding standards promulgated by the United States Environmental Protection Agency pursuant to section 307(a)

of public law 92-500, and chemical elements or compounds, phenols or other taste- or odor-producing substances or other substances which are not susceptible to treatment or which may interfere with the biological processes or efficiency of the wastewater treatment system, or that will pass through the system.

- h. Antimony.
 - i. Beryllium.
 - j. Bismuth.
 - k. Cobalt.
 - l. Uranium ion.
 - m. Rhenium.
 - n. Strontium.
 - o. Tellurium.
 - p. Radium.
 - q. Herbicides.
 - r. Fungicides.
 - s. Pesticides.
- (3) Any water or wastewater which exceeds the following daily maximum limits in a single grab sample or a composite of multiple grab samples, as determined in accordance with 40 CFR Part 136:
- a. Total Arsenic: 0.05 mg/l.
 - b. Total Barium: 5.0 mg/l.
 - c. Total Cadmium: 0.02 mg/l.
 - d. Chlorides: 500 mg/l.
 - e. Chromium (hexavalent): 2.0 mg/l.
 - f. Total Chromium: 5.0 mg/l.
 - g. Total Copper: 1.0 mg/l.
 - h. Cyanide: 1.0 mg/l.
 - i. Total Iron: 100 mg/l.
 - j. Total Lead: 0.10 mg/l.
 - k. Total Manganese: 1.0 mg/l.
 - l. Total Mercury: 0.005 mg/l.
 - m. Total Molybdenum: 1.0 mg/l.
 - n. Total Nickel: 1.0 mg/l.
 - o. Phenol: 1.0 mg/l.

- p. Total Selenium: 0.02 mg/l.
- q. Total Silver: 0.10 mg/l.
- r. Total Zinc: 0.5 mg/l.
- s. Total dissolved solids (including sodium chloride and sodium sulfate): 750 mg/l.
- t. Inert solids (Fuller's earth, lime slurries, lime residues, etc.): 250 mg/l.
- u. Excessive discoloration, as determined by spectrophotometric method 204B, standard methods, or the latest approved method for industrial wastewater determinations. This parameter relates to dye wastes and vegetable tanning solutions, but is in no way limited to these discharges.
- v. Substances causing a chemical oxygen demand (COD) greater than 1500 mg/l.
- w. Substances which cause a COD to BOD ratio of greater than 5 to 1, unless the COD value is equal to, or less than, 30 mg/l.

In addition, if it is determined that any one of these parameters exceeds the state effluent requirements for the wastewater treatment plant, an adjustment in the given parameter concentration limit will be required. No other heavy metals or toxic materials not previously detailed shall be discharged into the town's wastewater treatment system without a permit from the town specifying conditions of pretreatment, concentrations, volumes and other applicable provisions.

- (4) Any garbage, unless it is shredded to a degree that all particles can be carried freely under the flow conditions normally prevailing in the sewer system. Particles greater than one-half inch in any dimension are prohibited. The town reserves the right to review and approve the installation and operation of any garbage grinder equipped with a motor of three-quarter horsepower or greater.
- (5) Any radioactive wastes or isotopes without the permission of the town. The town reserves the right to establish, in compliance with applicable state and federal regulations, regulations for the discharge of radioactive waste into its wastewater treatment system.
- (6) Any stormwater, surface water, groundwater, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, noncontact cooling water and unpolluted wastewater, unless specifically authorized by the town.
- (7) Any water or wastewater discharges which contain substances that may:
 - a. Deposit grease or oil in the sewer lines in such a manner as to clog the sewers.
 - b. Overload skimming and grease-handling equipment.
 - c. Pass to the receiving waters without being effectively treated by the normal wastewater treatment process due to the nonamenability of the substance to bacterial action.

- d. Deleteriously affect the wastewater treatment process due to excessive quantities.
- (8) Any incompatible waste which:
 - a. Is not amenable to treatment or reduction by the wastewater treatment processes and facilities employed.
 - b. Is amenable to treatment only to such a degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharges to the receiving water.
 - c. Is the cause of or contributes to violations, including increasing the duration or magnitude of violations, of the publicly owned treatment work's national pollution discharge elimination system permit.
- (9) Any slug discharges of water or wastewater.
- (10) Any holding tank wastes, unless a permit is issued by the town.
- (11) Any other substance which the Environmental Protection Agency may, in the future, prohibit by law from being discharged into wastewater treatment systems.
- (12) The discharge of any pollutant (including oxygen-demanding pollutants BOD, COD, etc.) released at a flow rate or concentration which, either single or by interaction with other pollutants, will cause interference with the POTW.
- (13) The discharge of petroleum oil, nonbiodegradable cutting oil or products of mineral oil origin, in amounts that will cause interference or pass through.
- (14) Wastewaters containing substances subject to an applicable categorical pretreatment standard promulgated by EPA in excess of the quantity prescribed in such applicable pretreatment standards. Compliance with such applicable pretreatment standards shall be within the time frame established in the standard; provided, however, compliance with a categorical pretreatment standard for new sources shall be required upon commencement of discharge to the treatment works.
- (15) The town reserves the right, and power, to amend the above standards, at any time, to comply with federal or state law or to protect the public health, safety and welfare.

(Code 1992, § 29-154; Ord. of 9-6-1994; Ord. No. 2002-7, 8-6-2002; Ord. No. 2009-6, 8-18-2009; Ord. No. 2014-5, 8-26-2014)

Sec. 36-191. Powers of town relative to prohibited discharges.

- (a) If wastewater discharged, or proposed to be discharged, into the public sewer has a deleterious effect on the POTW, its treatment facilities, processes, equipment or receiving waters; creates a hazard to life or health; creates a public nuisance; or is in violation of this article, the town shall take the necessary action to:
 - (1) Prohibit the discharge of such wastewater;

- (2) Require the user to demonstrate that in-plant modifications will reduce or eliminate the discharge of such substances in conformity with this article. This may include, but is not limited to, the use of grease, oil and sand interceptors when, in the opinion of the town, they are necessary for the proper handling of wastewater containing excessive amount of grease, oil or sand. A separate fats, oils, and grease program permit may be required in accordance with the fats, oils, and grease program as specified in ~~section 10-26 of chapter 10 "Buildings and Building Regulation."~~ herein. All interception units shall be of a type and capacity approved by the town and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned and repaired by the user at their expense;
 - (3) Require pretreatment, including, but not limited to, storage facilities and flow equalization necessary to reduce or eliminate the objectionable characteristics or substances so that the discharge will not violate this article;
 - (4) Require the user making, causing or allowing the discharge to pay any additional expenses incurred by the town for handling and treating overloads imposed on the wastewater treatment plant;
 - (5) Whenever deemed necessary, the town may require users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the user's compliance with the requirements of this article;
 - (6) The town may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit (or a general permit) may be issued solely for flow equalization; or
 - (7) Take such other remedial action as may be deemed to be desirable or necessary to achieve the purpose of this article.
- (b) The town shall have the right to determine when a discharge or a proposed discharge is covered by this section.
 - (c) The town shall reject wastewater or terminate wastewater treatment service when it determines that a discharge, or a proposed discharge, is included under this section and does not meet the requirements of this article.
 - (d) Upon notification by the town, the permittee shall halt immediately any actual or threatened discharge to the POTW that may present an imminent endangerment to public health or the environment or the POTW. Where the health or welfare of persons is threatened, notification will be immediate. Where the environment or the POTW's operations are threatened, the permittee will be notified and afforded the opportunity to terminate the discharge and mitigate any damage.

(Code 1992, § 29-155; Ord. of 9-6-1994; Ord. No. 2009-6, 8-18-2009; Ord. No. 2014-5, 8-26-2014)

Sec. 36-212. Fats, oils, and grease program; permits and fees; reporting; remedies and penalties.

(a) Requirement to Install a Grease Control Device

Grease Control Devices (GCDs) shall be required for all new and existing food service establishments (FSEs), including restaurants, cafeterias, diners, and similar non-industrial facilities using food service processes, as well as other fats, oils and grease (FOG) discharging establishments, when in the opinion of the town they are necessary for the proper handling of wastewater containing excessive amounts of fats, oils, and grease. Grease Control Devices shall not be required for private living quarters or dwelling units. The GCDs must meet the applicable requirements of the Virginia Plumbing Code Section 1003.

(1) Fats, oils, and grease program. The town may require that any town sewer customer provide GCDs including grease interceptors and traps at a size and quantity deemed appropriate by the town. Grease control devices shall be maintained by the property owner or business operator in a manner deemed appropriate by the town. The town will determine the need for a FOG permit based on criteria including volume, foods served, methods of cleaning dishes, pots, pans, etc., disposition of facilities including number of grease traps and holding tank size, history of sewer problems, and other items related to the production and disposition of fats, oils, and grease or other items that may be harmful to the town sewer system. The FOG permit may establish a schedule for cleaning grease control devices for each user. The town shall have the right to enter any property or buildings associated with sewer customer accounts for inspection of grease control devices to insure appropriate maintenance.

(2) The expense associated with the installation and connection of GCDs shall be borne by the FSEs or other FOG discharging establishment. Such GCDs shall be inspected, cleaned, and repaired regularly, as needed, by the user at the user's expense at a frequency determined by the town.

(b) Requirement for a FOG Permit

The town may require a FOG permit for any discharges to the POTW's sewer system from FSEs or other establishments with the potential for discharging FOG materials into the town's collection system. The purpose of the FOG permit is to provide simplified documentation of users who do not necessarily require specific sewer pollutant monitoring, but who may need to maintain a GCD and to be periodically advised of the town's waste regulations and housekeeping requirements.

(1) Permits and fees. The town may require a FOG program permit for FSEs and other dischargers with the potential to discharge FOG materials to the sewer system. The permit shall be renewed at a frequency of no more than three years. The permit holder (owner/operator) shall abide by all criteria set forth in this article. The town may allow for the charging of a fee for FOG program permit applications.

(2) Permit Application. The town reserves the right to require submittal of a FOG permit application from any FSE or other establishments determined by the town to have the potential to discharge FOG. The application will be prescribed by the town and will include:

- (a) Name and address of applicant
- (b) NAICS Code for applicable product(s) or service(s)
- (c) Hours and days of operations
- (d) Seating capacity
- (e) Grease control device information
- (f) Any other information deemed by the town to be necessary to evaluate the permit application

(3) Evaluation of data and permit issuance. The town will evaluate the data furnished by the user and may require additional information. After evaluation and acceptance of the data furnished, the town may issue a FOG permit, subject to the terms and conditions provided in this article.

(4) Permit conditions and requirements. The FOG permit shall include a means for user acknowledgement of sewer prohibitions, including, but not limited to, excessive discharges of FOG. The conditions of the FOG permit shall be uniformly enforced in accordance with this article. Permit conditions will include, but not be limited to, the following:

- (a) Requirements for operating and maintaining the GCD.
- (b) Requirements for maintaining and submitting technical reports and FES records relating to GCD operation and maintenance and the associated signatory and certification requirements.
- (c) Other conditions to ensure compliance with the FOG permit and this article.

(5) Permit duration and modification. FOG permits shall be renewed at a period established by the town not to exceed three years. The terms and conditions of the permit may be subject to modification and change by the town during the life of the permit. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.

(6) Planned changes. FOG permit holders shall give notice to the Town of Christiansburg at least 90 days prior to any facility expansion or process modifications which results in new or substantially increased FOG discharges.

(7) Severability. The issuance of FOG permits to certain users does not relieve those users from the obligation to meet all other prohibitions of this article and does not relieve other non-permitted sewer users from the obligation to comply with the general prohibitions of this article.

(8) Transfer: FOG permits are issued to a specific FSE or other FOG dischargers for a specific operation. A FOG permit shall not be reassigned or transferred or sold to a new owner, new user, different premises or a new or changed location.

(9) Reporting. The town may require appropriate documentation that grease control devices have been cleaned according to the established schedule and that such

documentation be submitted to the town at the frequency established in the permit. The documentation shall include the information identified on the FOG permit. The GCD cleaner's receipts shall be made available to the town for inspection on demand. The GCD cleaning and inspection records shall be maintained on file a minimum of three (3) years.

(10) Revocation. Any FOG permit holder (permittee) who violates the conditions of his permit or of this article is subject to having his permit revoked. Violations subjecting a user to possible revocation of his permit include, but are not limited to, the following:

(1) Failure of the permittee to properly operate and maintain the GCD, the intentional bypass of GCD unless the bypass requirements identified in Sec. 36-208 of this article were followed, or the improper discharge of FOG into the collection system.

(2) Failure of the user to report significant changes in operations and FOG treatment control.

(3) Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring.

(4) Failure to provide reports as required by the FOG permit.

(5) Other violations of conditions of the FOG permit.

(11) Appeals. The permit appeals provisions specified in Sec. 36-206 of this article are applicable to FOG permits.

(c) Discharge Limits

No facility shall discharge or cause to be discharged any wastewater with a FOG concentration in excess of one hundred (100) milligrams per liter, as determined by the currently approved test for total recoverable fats and grease listed in 40 CFR 136.3, or in concentrations or in quantities which will harm either the sewers, or POTW, as determined by the town.

(d) Grease Control Device Requirements.

(1) The design and installation of a Grease Control Device (GCD) shall be subject to review and approval by the town, and subject to the requirements of all other applicable codes, ordinances and laws. All FSEs and other establishments that discharge FOG materials shall have GCDs meeting all the applicable requirements of the Virginia Plumbing Code Section 1003. The size, type, and location of each GCD shall be designed and installed in accordance with the manufacturer's installation instructions. All GCDs must be located outside the building unless otherwise approved by the town. Detailed calculations used to size the GCD shall be submitted for review during the building permit and plan review process as well as the specifications of the GCD.

(2) Every structure at the subject facility shall be constructed, operated and maintained, in a manner to ensure that the discharge of food service wastewater is directed solely to the GCD. No valve or piping bypass equipment that could prevent the discharge of food service wastewater from entering appropriate treatment equipment shall be present.

(3) The FSE or other establishment that discharges FOG materials shall notify the town when the GCD is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the town. GCDs shall be installed and registered prior to issuance of a certificate of occupancy.

(4) All applicable local plumbing/building codes shall be followed during the installation of the GCD.

(e) Grease Control Device Maintenance.

(1) The Grease Control Device (GCD) shall be maintained continuously in satisfactory and effective operation, at the FSE's or the FOG discharging establishment's expense.

(2) The FSE or other FOG discharging establishment shall be responsible for the proper removal and disposal, by appropriate means, of the collected material removed from the GCD.

(3) The minimum frequency at which its GCD shall be pumped and cleaned shall be determined by the town and established in the FSE's FOG permit. Factors used to determine the clean-out frequency include the volume of food served, the types of foods served, methods of cleaning dishes, pots, pans, etc., disposition of facilities including number of grease control devices and holding tank size, history of sewer problems, and other items related to the production and disposition of fats, oils, and grease or other items that may be harmful or problematic to the town sewer system. The FOG permit will specify the minimum frequency for GCD cleanout; more frequent cleanouts may be necessary and cleanout should be performed whenever twenty-five (25) percent of the operating depth of the GCD is occupied by fats, oils, grease, and settled solids. If FSEs are found to be discharging excessive amounts of FOG, thus causing or having the potential for causing blockages in the town sewer system, a more frequent pumping schedule may be required at the determination of the town.

(f) Remedies.

(1) Failure to clean any GCD according to the scheduled established by the town may result in the town acting to clean the GCD or have the GCD cleaned and charge the associated expense to the sewer customer account.

(2) Failure to provide appropriate documentation that any GCD has been cleaned according to the established schedule may result in the town acting to clean the GCD or have the GCD cleaned and charge the associated expense to the sewer customer account.

(3) If evidence shows that cleaning sewer lines, manholes and/or pump stations is required due to failure to properly operate its GCD or properly dispose of GCD contents, the sewer account of the customer may be charged for the cost of the cleaning or repair.

- (4) If evidence shows that a sanitary sewer overflow (SSO) was the result of the failure to properly operate its GCD or properly dispose of GCD contents, the sewer account of the customer may be charged for the costs of: responding to the SSO; cleaning and disposing of released materials; cleaning and removing accumulated FOG from sewer lines, manholes, and pump stations; reporting the event in accordance with the town's VPDES permit; and costs associated with the town's response to enforcement or compliance actions brought by the Virginia Department of Environmental Quality, the U.S. Environmental Protection Agency, or other environmental and public health agencies and any compliance actions, mitigation, or corrective actions required by these agencies to address the SSO.

(g) Penalties.

In addition to, or in lieu of, the remedies specified Sec. 36-212(f), the town may:

- (1) Assess a fine for failure to clean a GCD according to the schedule or for noncompliance with the provisions of this section or the permit with a fine of \$100.00 for first-time noncompliance, \$250.00 for second-time noncompliance and \$500.00 for each subsequent violation and add these costs to the user's sewer account.
- (2) Assess a fine of up to \$2,500 per day for failure to clean any GCD according to the schedule established by the town or for noncompliance with any provisions of this article including those sections specific to fats, oils, and grease control. Additionally, the owner/operator may be charged with a Class 1 misdemeanor for failure to clean any GCD according to the schedule established by the town or for noncompliance with any provision of the FOG permit or this article. Upon conviction, a Class 1 misdemeanor is punishable by a maximum fine of up to \$2,500.00 per violation per day and confinement in jail for not more than 12 months, either or both.
- (3) The town reserves the right to discontinue water and sewer service for any sewer customer in violation of this section.

(h) FOG Minimization, Best Management Practices, and FOG Disposal.

(1) The FSE or other FOG discharging establishment shall make every practical effort to reduce the amount of FOG contributed to the sewer system. This includes the use of best management practices as included below:

- Using water less than 140°F in sinks;
- Dry wiping or scraping pots, pans, and dishes with disposable paper towels prior to washing;
- Pre-rinsing dishes and pots with hot water only and no detergents;
- Cleaning the fume exhaust hood on a routine basis;

- Supervising the grease control device clean-out by contracted grease waste haulers;
- Posting signs at sinks and drains to indicate appropriate uses;
- Properly handling grease wastes stored outdoors;
- Using an adequate renderable FOG storage container and recycling renderable FOG; and,
- Other best management practices specific to the type of FSE.

(2) Renderable fats, oil and grease shall not be disposed of, in any sewer, septic tank or GCD. All renderable fats, oil and grease shall be stored in a separate, covered, leak-proof, renderable FOG container, stored out of reach of vermin, and properly disposed.

(3) Small quantities of FOG scraped or removed from pots, pans, dishes and utensils shall be directed to the municipal solid waste stream for disposal.

(4) Material removal from a GCD and hauling must be performed by a subsurface sewage disposal cleaner or entity approved by the town. Pumped material shall be disposed of at a FOG disposal facility.

This ordinance shall become effective upon adoption. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid. Ordinances or parts of any ordinances of the Town whose provisions are in conflict herewith are hereby repealed.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 27, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Harry Collins				
Cord Hall				
Steve Huppert				
Henry Showalter				
Bradford J. Stipes				

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor



ESTABLISHED
NOVEMBER 10, 1792

INCORPORATED
JANUARY 7, 1833

MAYOR
D. MICHAEL BARBER

COUNCIL MEMBERS
SAMUEL M. BISHOP
HARRY COLLINS
R. CORD HALL
STEVE HUPPERT
HENRY SHOWALTER
BRADFORD J. "BRAD" STIPES

INTERIM TOWN MANAGER
RANDY WINGFIELD

ASSISTANT TO THE TOWN
MANAGER
ADAM CARPENETTI

DIRECTOR OF
FINANCE/TOWN TREASURER
VALERIE L. TWEEDIE,
CPA, CFE, CGFM

CHIEF OF POLICE
MARK SISSON

CLERK OF COUNCIL
MICHELE M. STIPES

TOWN ATTORNEY
GUINN & WADDELL, P.C.

Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

Town of Christiansburg Planning Staff Report

Planning Commission Public Hearing Date: Tuesday, May 30, 2017 at 7:00 p.m.

Town Council Public Hearing Date: Tuesday, June 27, 2017 at 7:00 p.m.

Application Type: Conditional Use Permit

Applicant: John Beamer for the Montgomery County Moose Lodge #1470, agent for The Threshold Center, LLC

Location: 225 Industrial Drive NE

Application #: CUP-2017-04

The Town of Christiansburg has received a conditional use permit request by John Beamer for the Montgomery County Moose Lodge #1470, agent for The Threshold Center, LLC, for a club/lodge at 225 Industrial Drive, NE (tax parcel 500 – ((A)) – 5K, 5K1) in the I-2 General Industrial District. A club/lodge is not currently permitted in the General Industrial (I-2) zoning district and therefore, the conditional use permit request is contingent on a concurrent request to amend Chapter 42 "Zoning" of the Christiansburg Town Code to allow for clubs/lodges in the I-2 General Industrial District with a conditional use permit.

The proposed space for the Moose Lodge is 5,000 sq. ft. Please see the applicants' letters submitted with their request for greater detail.

The property is not located within the 100-Year or 500-Year Flood Hazard Areas. The property is not located within a Historic District or Urban Development Area. The adjoining properties are zoned I-2 General Industrial and contain business uses.

List of attachments included with staff report:

1. CUP application (includes applicant letters)
2. Aerial map
3. Zoning map
4. Adjoining properties



TOWN OF CHRISTIANSBURG

100 East Main Street
Christiansburg, VA 24073
Phone (540) 382-6120 Fax (540) 381-7238

Conditional Use Permit Application

Landowner: THE THRESHOLD CENTER LLC Agent: John Beamer for Montgomery County Moose Lodge

Address: 304 ROYAL LN Address: P.O. Box 234
BLACKSBURG, VA 24060 Christiansburg, VA 24068

Phone: 540 392-1119 Phone: 540-382-9294

I am requesting a Conditional Use Permit to allow Montgomery County Moose Lodge #1470

on my property that is zoning classification I-2 under Chapter 42: Zoning of the Christiansburg Town Code.

My property is located at 225 Industrial Drive, Christiansburg, VA 24073

Tax Parcel(s): Tax map #500-A 5K (Parcel ID 034711)

Fee: \$750

I certify that the information supplied on this application and any attachments is accurate and true to the best of my knowledge. I understand that Conditions may be placed on my property in regards to the above mentioned use/activity. I also understand that the Conditional Use Permit may be revoked and/or additional Conditional Use Permits required should questions regarding conformity arise.

Signature of Landowner(s): [Signature] Date: 4/28/17

Date: _____

Date: _____

This request was approved / disapproved by a vote of the Christiansburg Town Council on _____ Any Conditions attached shall be considered requirements of the above request.

Town Manager

Date

The Threshold Center

Christiansburg Moose Lodge 1470

Declarations:

- The Threshold Center is a multi-tenant commercial facility in the Christiansburg Industrial Park, the only one of its kind in the park. It hosts a variety of businesses for offices, manufacturing, workshop, R&D, and warehousing.
- The Christiansburg Moose Lodge is a chapter of the Loyal Order of Moose.
- The Christiansburg Industrial Park is zoned "I-2," which currently does not allow "clubs and lodges"
- The Threshold Center has a vacancy of 5000 square feet, located at 225 Industrial Drive.
- The Threshold Center is desirous of leasing to the Moose Lodge 1470, and the Moose Lodge 1470 is desirous of leasing from The Threshold Center, on a multi-year lease, that vacant 225 bay.

The owners of The Threshold Center and the management of Moose Lodge 1470 request jointly the permission from the Town of Christiansburg to consummate the lease. We offer:

- Although the zoning doesn't currently allow "clubs and lodges," none of the specific functions planned at the bay are in fact disallowed. (The Moose Lodge does not provide "lodging"; nobody will be sleeping overnight at this facility.)
- The Threshold Center has ample parking for the desired activities and is equipped with the proper water, sewer, electrical, and communication infrastructure.
- The Threshold Center's neighbors and other tenants will not be adversely impacted by the desired activities. The Moose Lodge's desired activities are in no way incompatible with current usage.
- The Moose Lodge's greatest occupancy expectation will be after normal working hours and on weekends, further mitigating any possible impact.
- The space has been vacant for several years and there has been no demand for it by any industrial tenant.
- The facility represents the best combination of location, size, and functionality available for the needs and desires of the Moose Lodge. Should occupancy not be allowed, their departure from the community would be likely.

Therefore, we request consideration of our request to move forward with appropriate changes, modifications, or notifications to allow this action. Respectfully,

Michael Abraham, Owner
The Threshold Center

John Beamer, Executive Director
Moose Lodge 1470

LOYAL ORDER OF MOOSE



Montgomery County Lodge #1470, 115 Farmview Rd., NW, Christiansburg, VA 24073

To whom it may concern:

Montgomery County Lodge 1470, Loyal Order of Moose, Inc. is requesting a conditional use permit to operate at 225 Industrial Drive, Christiansburg, VA 24073. The following information is being provided to give insight into how we currently operate and what our intentions are at this location.

The Lodge was chartered on 6-8-1960 with the purpose of providing Fraternal and Social activities for its members. The overall mission of the Lodge is to provide financial assistance to our primary beneficiaries, Mooseheart (home and school for children operating continuously for over 100 years) and Moosehaven (home for senior citizens). We also provide for groups in our local community. This mission is accomplished through fundraising activities such as dinners, dances, shows, sporting events, etc. as approved by our membership.

We currently offer a restaurant, pool leagues, Texas Hold Em, bowling league, charitable gaming, and facility for birthday parties, family reunions and other non-profit activities. We have hosted dinners for the Lions Club, Boy Scouts of America, Christiansburg Girls Soccer Team as well as many other groups over the years. The Lodge is currently hosting Martial Arts classes, exercise classes, soccer practice and games with an outdoor playground for children.

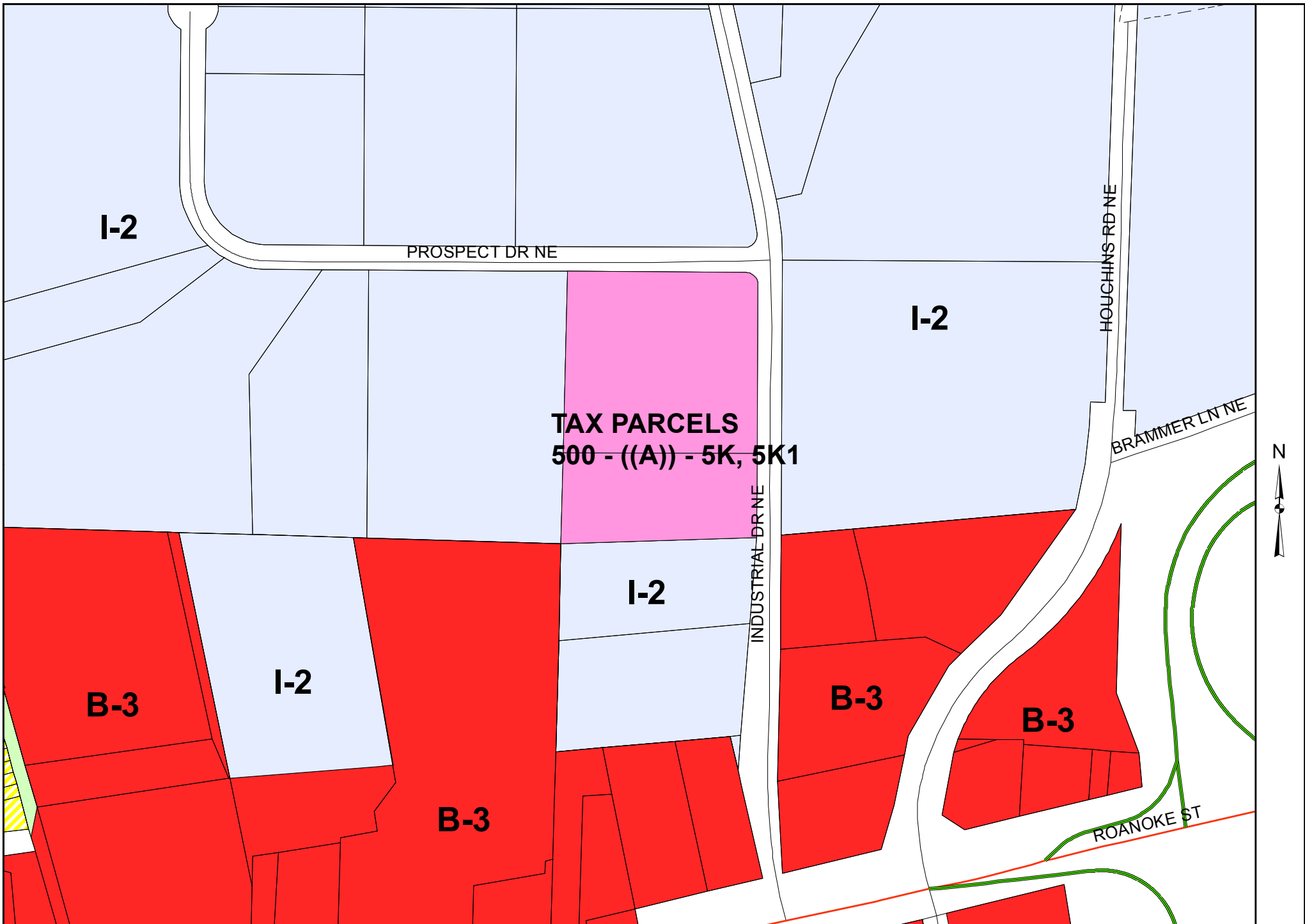
Our intentions are to continue with all of the mentioned activities with more as the membership and community request. We hope to continue our charitable activities in this new location and endeavor to be an asset to the Town of Christiansburg as well as all of Montgomery County.



CUP REQUEST: 225 INDUSTRIAL DRIVE NE

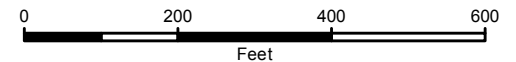
PC: MAY 30, 2017

TC: JUNE 27, 2017



CUP REQUEST: 225 INDUSTRIAL DRIVE NE

PC: MAY 30, 2017
TC: JUNE 27, 2017



CUP: 225 Industrial Drive NE

Adjoining Property Owners

<u>Tax Map #</u>	<u>Owner(s)</u>	<u>Mailing Address</u>	<u>City, State, Zip</u>
500- A 5G1	AIRGAS MID AMERICA INC	P O BOX 9219	MARIETTA GA 30065
500- A 5C	GAD MANAGEMENT INC	2050 ROANOKE ST	CHRISTIANSBURG VA 24073
500- A 5M	HASH INVESTMENTS LLC	P O BOX 1499	CHRISTIANSBURG VA 24068
500- A 3	HASH INVESTMENTS LLC	P O BOX 1499	CHRISTIANSBURG VA 24068
500- A 7E	HUFF PETROLEUM COMPANY INC	P O BOX 621	PULASKI VA 24301
500- A 5U	M&T DEVELOPMENT LLC	105 INDUSTRIAL DR	CHRISTIANSBURG VA 24073
500- A 5D	MOULINAGE 3A	390 PRINCIPALE EST	CANADA
500- A 5J	REA RENTALS LLC	2720 MADISON AVE	CHRISTIANSBURG VA 24073
500- A 5K	THRESHOLD CENTER LLC THE	304 ROYAL LN	BLACKSBURG VA 24060
500- A 5K1	THRESHOLD CENTER LLC THE	304 ROYAL LN	BLACKSBURG VA 24060



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
June 27, 2017

ITEM TITLE:
Meeting Minutes of June 13, 2017

DESCRIPTION:
Meeting minutes of June 13, 2017 Town Council meeting

POTENTIAL ACTION:

DEPARTMENT:
Administration

PRESENTER:
Michele Stipes, Town Clerk

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JUNE 13, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JUNE 13, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Planning Director Andrew Warren; Director of Public Relations Melissa Powell; Police Chief Mark Sisson; Building Official Jerry Heinline; Engineering Director Wayne Nelson; Public Works Director Jim Lancianese; Assistant Superintendent of Streets Travis Moles; Wastewater Treatment Superintendent Ryan Hendrix.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

1. Add item as part of the Consent Agenda under Item B.1. to schedule a Public Hearing for July 25, 2017 for a Conditional Use Permit for a private recreational facility in the I-2 General Industrial District at 492 Reading Road, Unit C by Ashley Jones, New River Barbell and Fitness.

Councilman Hall made a motion to adjust the agenda, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARINGS

1. Request for an ordinance to vacate public rights-of-way for portions of Pin Oak Drive and Twisted Oak Drive to convert to private drives contained in Phases XI, XII, XIII (currently under construction) of the Oak Tree Townhomes Subdivision for Roger and Barbara J. Woody.

Project Manager Doug Meredith was present and offered to answer questions of Council. There were no questions or comments regarding this matter.

2. Proposed Annual Budget for Fiscal Year 2017-18.

Council was provided a copy of the proposed Annual Budget in the agenda packet for review. Town Manager Randy Wingfield called attention to the budget rollover items outlined in the document and offered to answer any questions. There were no questions or comments regarding this matter.

3. Ordinance amending Chapter 34 "Traffic and Motor Vehicles" of the Christiansburg Town Code in regards to parking fine increases.

The amendment would increase the current fine of \$10.00 to \$25.00. There were no questions or comments regarding this matter.

IV. CONSENT AGENDA

A. Meeting Minutes of May 23, 2017 and June 1, 2017.

B. Schedule Public Hearings:

1. July 25, 2017

- Conditional Use Permit request for a 110-foot steel Monopole-style Cell Tower to replace the existing 70-foot Cell Tower in the R-3 Multi-Family District at 570 High Street NE by Network Building + Consulting on behalf of Shentel, (Property Owner: Schaeffer Memorial Baptist Church).
- Rezoning request from A Agricultural to I-2 General Industrial District for a 77.42-acre parcel (Tax Map No. 558-A 24) located at the end of Parkway Drive adjacent to the Falling Branch Corporate Park by the Montgomery County Economic Development Authority (Property Owner: Cox Family Farms LLC).
- Conditional Use Permit request for a private recreational facility in the I-2 General Industrial District at 495 Reading Road, Unit C by Ashley Jones, New River Barbell and Fitness.

C. Park Street Sidewalk and Storm Drain – Phase 2, Construction Engineering and Inspection Term Services Project Contract.

Councilman Hall made a motion to approve the consent agenda, seconded by Councilman Collins, Council was polled on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

V. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Bishop made a request to enter into a Closed Meeting under Virginia Code Section 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Specifically related to a threat of litigation in regards to the Starlight Drive-In Theater Noise Ordinance violation. The motion was seconded by Councilman Stipes and voted upon by Council as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting.
3. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Hall and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
4. Council action on the matter. No action.

VI. CITIZEN COMMENTS

- A. Christiansburg resident Chris Waltz expressed concern with Council's practice of going into a Closed Meeting to seek legal advice on various matters, even though it is permitted by state code. Mr. Waltz said Closed Meetings were not conducive to open government and requested that all Council matters be made public.
- B. Marty Gordon, Merrimac Road, Blacksburg, proposed that Council consider starting a sister-city program in Christiansburg by adopting its namesake, Christiansburg, Ohio. Mr. Gordon talked about the interesting similarities between the two towns, and noted that Christiansburg, Ohio was named by an early settler who was a native of Christiansburg, Virginia, according to Wikipedia. Christiansburg, Ohio has a population of approximately 526, and is celebrating its bicentennial this year. Mr. Gordon encouraged Council to appoint a committee to look into this possibility, and he offered his service on the committee. Councilman Huppert pointed out that Montgomery Museum may be interested in the information provided and requested that Mr. Gordon consider presenting to the museum. Council expressed appreciation for the information provided.
- C. Stacy Martin, 1645 N. Franklin Street, addressed Council regarding the Starlight Drive-In Theater and informed that a polled recently taken at the theater showed that 95% of visitors on that day were from out of town. Mr. Martin said that currently Town Code did not address drive-in theaters and he requested that Council adopt an ordinance that would provide protection and direction for the theater. Mr. Martin further stated that he believed Christiansburg was the only locality to ever take a drive-in theater to court for noise ordinance violations, and he informed he was starting a buy-local campaign to encourage the support of local businesses.

VII. INTRODUCTIONS AND PRESENTATIONS

VIII. OLD BUSINESS

- A. Council action on:
 - 1. Ordinance for water and sewer rates for FY 2017 – 18. The Public Hearing was held June 1, 2017.

Councilman Hall made a motion to adopt the ordinance for water and sewer rates for FY 2017-18 as presented, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 - 2. Ordinance amending Chapter 34 "Traffic and Motor Vehicles" of the Christiansburg Town Code in regards to parking fine increases.

Councilman Bishop made a motion to adopt the ordinance amending the Chapter 34 "Traffic and Motor Vehicles" of the Christiansburg Town Code as presented, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
 - 3. Lease on the former Truman Wilson land.

According to Town Manager Wingfield, the Town currently leases the former Truman Wilson land to Mr. Charles King under terms that allow for property upkeep and the repair/replacement of fencing on the property in lieu of rental payments. Mr. King has requested renewal of the lease under the same conditions, with the completion of fence replacement on the property. An aerial map was used to indicate location of fencing to be replaced and for verification of replaced fencing. The lease agreement has been reviewed and approved by the Town Attorney. Mr. King requested that the Town send a letter to neighboring property owners notifying them of the fence replacement work to be done. Councilman Hall made a motion to renew the lease with the current, unmodified terms, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

VIII. NEW BUSINESS

A. Building Code enforcement issue regarding retaining wall repair at 13 Pepper Street, N.E.

Town Manager Wingfield discussed with Council the need for repairs of a portion of the retaining wall along the sidewalk on Pepper Street. The wall is in serious disrepair and Council was provided a copy of an estimate indicating repair costs of \$75,000 to \$100,000. The property owner has been notified by the Town of the need for repairs, but responded that he could not afford the estimated costs to repair the wall. Building Official Jerry Heinline said there may be several options for repairing the wall, but with the wall so close to the front of the house, he is concerned that the house foundation could be compromised. Mr. Heinline noted that the Town has monitored the situation for five years and it is now at the point that it could be a threat to public safety. Mr. Heinline further noted that he has unsuccessfully sought grants and other types of resources, such as Virginia Tech, to provide assistance in repairing the wall. Mr. Heinline expressed concern that if the Town were to take the property owner to court, it would likely be successful, but would still be in the same situation with the owner unable to afford the repairs. Mr. Heinline commented that he believed a favorable option would be for the Town to repair the wall, then place a lien on the property, which would allow the owner to remain in his home. However, he recommended a meeting between the Town and property owner to discuss all options and determine the best course of action. The owner has lived at that location since purchasing the property in 1979. Through the discussion with Mr. Heinline, Council determined that the retaining wall created a threat to public safety and directed that the sidewalk along the wall be closed to pedestrians immediately. Councilman Stipes noted that there were remedies that could be applied that would arrest further failure of the retaining wall, and he stressed that any action taken with regards to repairs should be mutually agreed upon by the Town and the property owner. Mayor Barber requested that Town Manager Wingfield and Building Official Heinline schedule a meeting with the property owner to discuss the matter, and Council directed that the sidewalk in the area of the wall disrepair be closed to the public. In closing, Councilman Showalter recommended repairing/reinforcing the entire wall to prevent disrepair from being an ongoing issue.

IX. COMMITTEE REPORTS

A. Street Committee:

1. Replat of Public Utility Easement Vacation and Relocation for Montgomery County (Falling Branch Elementary School).

Councilman Stipes reported that the request was to accommodate the construction of new classrooms at Falling Branch Elementary School, and would also provide a new sewer connection. Councilman Stipes made a motion to approve the public utility easement vacation/relocation as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

2. Replat of Tax Map 466-8-1 to Vacate a Portion of Public Utility Easement (parcel located on corner of Central Avenue NE and N. Franklin Street).

Councilman Stipes reported that the requested action would allow Town & Country Veterinary Clinic to build a freestanding clinic at the noted location. The public utility easement is not needed by the Town and Councilman Stipes made a motion to approve the request, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

X. STAFF REPORTS

A. Town Manager Wingfield:

1. Downtown Master Plan. The plan will be based on two separate studies, one of Cambria and one of the downtown area, and would be done in sections that would address specific topics. Town staff will meet with Central Business District members Councilman Showalter and Councilman Bishop to

discuss the specifics of the studies. Mayor Barber noted that downtown property owner, Ray Alcorn was interested in meeting with the Town to discuss ideas for revitalizing the downtown area. Council scheduled a work session to meet with Mr. Alcorn on June 22, 2017 at 6:00 P.M.

2. The Town received a request from Foursquare Church for a boundary line adjustment that would bring the church property into town limits. The Town would need to work with the Montgomery County Board of Supervisors on the request, and Council directed Town Manager Wingfield to proceed with the matter.

B. Town Attorney:

C. Other Staff:

XI. COUNCIL REPORTS

- A. Councilman Hall reported on the June Recreation Advisory Commission meeting, which included details on plans for the July 4th celebration. He then reported on the various programs offered at the recreation center, and highlighted the Jill's Buddy Camp summer program. Mr. Hall encouraged all to become involved with the park and recreation program and to attend monthly Recreation Advisory Commission meetings held the first Monday of each month.
- B. Councilman Bishop – No report.
- C. Councilman Collins expressed support for Mr. Gordon's suggestion to consider adopting a sister city program, and offered his assistance in moving forward. He then reported that plans were moving forward for a parade in honor of the Christiansburg High School wrestling program.
- D. Councilman Stipes – No report.
- E. Councilman Showalter – No report.
- F. Councilman Huppert reported on the news coverage of the fire department's involvement in the Make A Wish program, then reported on the success of the aquatic center summer programs. In closing, he expressed concern with the recent closing of Applebees and recommended Council request an update from Director of Economic Development Brian Hamilton on the Marketplace property, and seek advice on ways to encourage businesses.
- G. Mayor Barber reported that the Town had received an email from MBC Development Corporation requesting that the Town reappointment him to serve another three-year term on its board. Mayor Barber has served in this capacity for several years, and Councilman Showalter made a motion to reappoint Mayor Barber as requested, seconded by Councilman Collins. Council voted on the matter as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

Councilman Showalter reported on a presentation giving during a recent NRV Regional Commission meeting outlining a New River Community Services pilot drug rehabilitation program used by the Pulaski County court system. The grant-funded, three-year program has received the support of local judges and currently has eleven participants. The NRV Regional Commission is expected to review the program and make a recommendation to the regional on expanding the program.

XIII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:52 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

**Christiansburg Planning Commission
Minutes of May 30, 2017**

Present: Matt Beasley
Harry Collins
Mark Curtis
Catherine Garner
Hil Johnson
Jeananne Knies
Craig Moore, Chairperson
Ann Sandbrook
Jennifer D. Sowers, Vice-Chairperson
Andrew Warren, Secretary ^{Non-Voting}

Absent: David Franusich

Staff/Visitors: Will Drake, staff
Michael Abraham, the Threshold Center
John Beamer, Moose Lodge #1470
David Lefevers, Governor, Moose Lodge #1470

Chairperson Moore called the meeting to order at 7:00 p.m. in the Christiansburg Town Hall at 100 E. Main Street, Christiansburg, Virginia.

Public Comment

Chairperson Moore opened the floor for public comment. With no comments, Chairperson Moore closed the floor for public comment.

Approval of Planning Commission Minutes for April 17, 2017 meeting.

Chairperson Moore introduced the discussion. Commissioner Collins made a motion to approve the April 17, 2017 Planning Commission meeting minutes. Commissioner Knies seconded the motion, which passed 7-0. Commissioners Beasley and Johnson abstained, as they were not present for the previous meeting.

Public Hearing for an Ordinance to Amend Chapter 42 "Zoning" of the Christiansburg Town Code in regards to permit "Clubs/Lodges" with a Conditional Use Permit in the I-2 General Industrial District.

Chairperson Moore opened the public hearing. Michael Abraham, owner of the Threshold Center, stated his multi-tenant industrial building has approximately 40,000 sq. ft. and noted the Moose Lodge space is approximately 5,000 sq. ft. Mr. Abraham stated the Moose Lodge would be a good tenant and noted the space has adequate parking and most activity will occur after normal business hours.

Public Hearing for an Ordinance to Amend Chapter 42 "Zoning" of the Christiansburg Town Code in regards to permit "Clubs/Lodges" with a Conditional Use Permit in the I-2 General Industrial District – (continued).

John Beamer, Montgomery County Moose Lodge #1470, stated the space is well suited for their needs and will primarily be used by members in the evening hours. Mr. Beamer stated they have pool leagues, poker leagues and noted they also hold fundraising banquets. Mr. Beamer stated they would like to utilize some of the outdoor space for recreational purposes.

With no further comment, Chairperson Moore closed the public hearing.

Public Hearing for a Conditional Use Permit-- contingent on the above item-- for Club/Lodge (Applicant: Moose Lodge) in the I-2 General Industrial zoning district at 225 Industrial Drive.

Chairperson Moore opened the public hearing. Mr. Beamer and Mr. Abraham reiterated their previous comments in support of the requests. With no further comment, Chairperson Moore closed the public hearing.

With no objection, the Planning Commission agreed to discuss the requests. Vice-Chairperson Sowers stated the Development Subcommittee recommended to approve the requested code amendment. Chairperson Moore noted clubs/lodges are permitted with conditional use permits in the other business and industrial districts.

Commissioner Johnson asked if the Threshold Center space is intended to be a long-term location for the Moose Lodge. Mr. Beamer stated they have made a five-year commitment to the Threshold Center and they hope by then to have a building of their own with a large, outdoor space with recreational amenities.

Commissioner Johnson asked what type of tenants are in the Threshold Center. Mr. Abraham noted there is a diverse mix of businesses, including a mail-order pharmacy, a machine shop, a drone research company, and an engineering firm. Mr. Abraham stated most of the tenants operate during regular business hours and most have their own, separate building entrances. Mr. Abraham stated the parking lot has around 90 spaces and on a normal day there are approximately 30 cars on the lot and noted there is also a large overflow parking area behind the building.

Mr. Warren stated the vacant property to the south is included with the Threshold Center. Mr. Abraham stated the open space is not included with the lease for the Moose Lodge, but will be available for the lodge to use for outdoor recreational purposes if desired.

Commissioner Sandbrook stated the development subcommittee agreed that a conditional use permit would be appropriate for a club/lodge and would be consistent with similar uses in the I-2 district that require a conditional use permit.

Public Hearing for a Conditional Use Permit-- contingent on the above item-- for Club/Lodge (Applicant: Moose Lodge) in the I-2 General Industrial zoning district at 225 Industrial Drive – (continued).

Commissioner Johnson asked if there are any noise regulations to consider. Mr. Warren stated the proposed use would be subject to the Town's noise ordinance.

Commissioner Johnson made a motion to recommend Town Council amend Chapter 42 "Zoning" of the Christiansburg Town Code to permit clubs and lodges with a conditional use permit in the I-2 General Industrial District. Commissioner Collins seconded the motion, which passed 9-0.

Chairperson Moore asked if the undeveloped property would be included with the conditional use permit. Mr. Warren stated the Moose Lodge will be housed within 225 Industrial Drive, N.E. but the Moose Lodge would be allowed to use the undeveloped property for parking and outdoor activities, unless specifically prohibited by the conditional use permit.

Commissioner Sandbrook inquired about the membership size. Mr. Beamer stated there are approximately 340 male members and 200 female members. Commissioner Curtis asked what would be considered a large crowd. Mr. Beamer stated a large crowd would be 75-80 people in the Threshold Center space. Mr. Beamer stated a typical night is rarely more than 40 people.

Commissioner Johnson asked if they will have an ABC license. Mr. Beamer stated they intend to and noted members can bring their own alcohol. Commissioner Sandbrook asked if alcohol service is restricted to certain hours for a private lodge. Mr. Beamer stated there will be a public hearing for the ABC license and noted a private club can serve alcohol 24 hours a day. Mr. Beamer stated the club generally does not serve alcohol after midnight.

Commissioner Collins asked if the police had ever been called to the current location. Mr. Beamer stated they rented the site to Virginia Tech students and he called the police when many more showed up than were expected.

Mr. Warren suggested possible conditions for the conditional use permit may include a one-year review by the Planning Commission, a limitation of parking to the property, and a possible consideration for noise.

The Planning Commission discussed a condition regarding noise and agreed the general noise ordinance was sufficient, being that the property is located within an industrial park. The Planning Commission agreed to include conditions for a one-year review and for parking to be limited to the Threshold Center property.

Public Hearing for a Conditional Use Permit-- contingent on the above item-- for Club/Lodge (Applicant: Moose Lodge) in the I-2 General Industrial zoning district at 225 Industrial Drive – (continued).

Commissioner Collins asked if the building has two exits. Mr. Abraham stated the tenant space has an exit in the front and the rear, along with a bay door and noted the building has a fire sprinkler system.

Commissioner Johnson made a motion to recommend Town Council approve the conditional use permit request for a club/lodge at 225 Industrial Drive, N.E. with the two conditions discussed. Commissioner Knies seconded the motion, which passed 9-0.

Overview of proposed Sign Ordinance Public Hearing schedule

Mr. Warren summarized the previous discussions on the sign ordinance and noted the sign ordinance will be brought into the zoning ordinance and will be revised to make the regulations content neutral, in accordance with the recent U.S. Supreme Court ruling. Mr. Warren noted the Town is also using this as an opportunity to update some of the definitions and outdated language in the ordinance and to review some of the allowances for permitted sign area and placement.

Mr. Warren stated the Development Subcommittee will need to review some of the proposed changes and noted he would like to give the business community a chance to review the draft ordinance before moving ahead with public hearings.

Commissioner Collins asked if temporary political signs can be regulated. Mr. Warren stated they will be regulated the same as all temporary signage and noted the political signs will require outreach to the candidates to make them aware of the regulations. Mr. Warren noted all signage, including political signs, are required to be on private property and will not be allowed on public property or within the street right-of-way.

Mr. Warren requested the Development Subcommittee meet on June 19, 2017 to discuss the sign ordinance. Commissioner Collins asked if the solicitation regulations are proposed to change. Mr. Warren stated the solicitation section is not proposed to change in regards to the sign ordinance update.

Other business.

Chairperson Moore introduced the discussion. Mr. Warren noted there is no business for the June 19, 2017 Planning Commission meeting and requested the meeting be canceled.

Other business – (continued).

Mr. Warren stated staff will bring the Grey's conditional use permit on Bower Street, N.W. to the Planning Commission for review. Commissioner Johnson asked if there was a condition limiting the number of cars on the property. Mr. Warren stated staff will review the conditions and check on the status of the property. Commissioner Collins asked if staff had received any complaints. Mr. Warren stated they have received no formal complaints.

Chairperson Moore discussed the Planning Commission Subcommittees and noted membership and chairmanship for each committee will need to be assigned. Commissioner Collins requested the history section be added back into the Comprehensive Plan.

Mr. Warren summarized the work of the Bikeway/Walkway Committee and requested a member of the Planning Commission serve as a liaison. Commissioner Knies stated she would serve as a liaison and with no objection, Chairperson Moore appointed Commissioner Knies as the Planning Commission liaison to the Bikeway/Walkway Committee.

Mr. Warren stated the Town now follows the state holiday schedule and as a result of observed holidays on July 3-4, the next Planning Commission meeting will be held on Wednesday, July 5, 2017. Mr. Warren noted there will be several public hearings, including a conditional use permit request to replace a 70-foot cell tower with a 108-foot tower at 570 High Street, N.E. on the Schaeffer Memorial Baptist Church property and a rezoning request from Agriculture to I-2 General Industrial for a 70 acre parcel south of the Falling Branch Industrial Park, behind the Backcountry facility. Mr. Warren stated Montgomery County is the applicant for the rezoning request and noted the Montgomery County Economic Development Authority believes the property will provide larger industrial parcels that will be attractive to additional industry.

Mr. Warren noted the conditional use permit for the game room at 77 Scattergood Drive, N.W. was approved 6-0 by Town Council and the rezoning/conditional use permit request for the townhomes north of Quin W. Stuart Boulevard, N.W. were both approved by Town Council by votes of 4-3.

There being no more business, Chairperson Moore adjourned the meeting at 8:05 p.m.

Craig Moore, Chairperson

Andrew Warren, Secretary Non-Voting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
June 27, 2017

ITEM TITLE:
Monthly Bills

DESCRIPTION:
Bill list for the months of May & June 2017.

POTENTIAL ACTION:

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie, Finance Director

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	May and June	
A. M. LEONARD, INC.	148.01	
ADAMS CONSTRUCTION CO.	8,515.55	ASPHALT REPAIRS
AIRGAS MID-AMERICA, INC.	416.00	
ALGONQUIN PRODUCTS COMPANY	586.64	
ALL PEST CONTROL, INC	350.00	
ALLMAX SOFTWARE, INC.	1,940.00	REPORTING SOFTWARE WWTP
AMELIA ELIZABETH TUCKWILLER	25.00	
AMERICAN WATER WORKS ASSOCIATION	767.00	
AMERICAN ELECTRIC POWER	216.00	
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	270.00	
ANGLE FLORIST	162.00	
AQUALAW PLC	475.00	
ARC3 GASES	265.80	
ATLANTIC EMERGENCY SOLUTIONS, INC	5,192.72	REPAIRS FIRE TRUCK
B & K TRUCK ACCESSORIES	72.00	
B & T LAWN CARE LLC	7,920.00	MOWING SERVICES TOWN AND PARKS
BANE OIL COMPANY, INC	1,855.10	OFF ROAD DIESEL
BASHAM OIL COMPANY	689.70	
BKT UNIFORMS	262.91	
BLACKSBURG POWER EQUIPMENT	31.90	
BMG METALS INC	454.73	
BOB'S REFUSE SERVICE, INC.	220.00	
BOONE TRACTOR & IMPLEMENT INC.	243.86	
BOUND TREE MEDICAL, LLC	788.04	
BRAME SPECIALTY COMPANY INC.	1,070.92	JANITORIAL SUPPLIES
BRIAN'S LOCK & KEY	25.00	
BSN SPORTS COLLEGIATE PACIFIC	575.40	
CARDINAL BLUEPRINTERS, INC.	561.00	
CARILION EMPLOYEE ASSIST. PROGRAM	675.00	
CARILION HEALTHCARE CORP.	186.00	
CAROLINA INDUSTRIAL EQUIPMENT	86.79	
CARTER MACHINERY	965.76	
CHA CONSULTING INC	3,624.87	LANDFILL GAS MONITORING
CMC SUPPLY, INC.	750.52	
COGSDALE SYSTEMS INC.	3,350.00	UPGRADE COGSDALE SYSTEM FINANCE
COLE TRUCK PARTS, INC	16,250.00	REPLACE ENGINE IN CAT 7
COUNTRY AIR VACATION KENNELS	210.00	
CRAIG'S FIREARM SUPPLY, INC	8,057.86	SUPPLIES POLICE DEPT
CROW'S NEST GREENHOUSES	6,561.51	PLANTINGS FOR DOWNTOWN AND BASKETS AND STREETSCAPES
D J R ENTERPRISES	262.68	
DATA NETWORK SOLUTIONS, INC	10,025.00	OUTDOOR WIFI PROJECT
DEHART TILE CO., INC.	3,275.91	ARECREATION FLOOR REPLACEMENT
DIRECT SPORTS, INC.	611.92	
DON MARK LAYNE	50.00	
DRAPER ADEN ASSOCIATES	4,000.00	WATER AND SEWER RATE STUDY
DUKE'S ROOT CONTROL INC	26,786.73	ROOT REMOVAL SEWER LINES
DUNCAN FORD MAZDA	586.38	
EAST COAST EMERGENCY VEHICLES, LLC	3,315.25	FOR POLICE DEPT VEHICLES
ECS NUD ATKABTUC KKC	3,137.57	JOHN LEMLY LANE SAMPLES EVALUATION
EEE CONSULTING, INC	1,001.33	ENGINEERING SERVICES CHURCH BROWN LUCAS
ELECTRICAL SUPPLY CO	851.39	
ELMS	15,000.00	BIOSOLID MANAGEMENT
EMS MANAGEMENT & CONSULTANTS, INC	1,632.48	THIRD PARTY BILLING FEE
EMS TECHNOLOGY SOLUTIONS, LLC	315.00	
EMS, INC	460.00	
ENVIRONMENTAL EXPRESS, INC	60.69	
EXCEL TRUCK GROUP	529.00	
FASTENAL COMPANY	81.89	
FERGUSON ENTERPRISES, INC.#75	19,492.11	PIPE FITTINGS ETC FOR WATER AND WASTE WATER SYSTEMS
FIRE RESCUE AND TACTICAL, INC	675.91	
FIRST DUE GEAR LLC	379.20	
FITNESS CONCEPTS, INC.	320.00	
FIVE OAKS AGROMONY CONSULTING	1,225.00	NUTRIENT MANAGEMENT PLAN VARIOUS TOWN LOCATIONS
FLEET ONE, LLC	17,242.28	VEHICLE FUEL TOWN WIDE

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	May and June	
FLEET PRIDE, INC	1,984.37	PARTS FOR VEHICLE REPAIR AND MAINTENANCE
FREE CLINIC OF THE NEW RIVER VALLEY, INC	12,000.00	ANNUAL SUPPORT
G/A SAFETY SUPPLY, INC	1,981.55	TESTING PLOICE DEPARTMENT
G&G SALES	6,865.00	RIGHT OF WAY /EASEMENT BROWN CHURCH LUCAS
GALLS, AN ARAMARK COMPANY	6,292.72	UNIFORMS AND SUPPLIES POLICE OFFICERS
GAY AND NEEL, INC.	28,186.35	ENGINEERING SERVICES HBT PH3 4840 INDEPENDENCE/FRANKLIN 17600
GEMPLER'S INC.	112.40	
GLOBAL EQUIPMENT CO.	380.00	
GODWIN MANUFACTURING CO.,INC.	264.00	
GRAINGER	356.50	
GUSLER FENCING SERVICE	4,710.00	FENCING REPAIRS AND IMPROVEMENTS KIWANIS FIELD
GUYNN & WADDELL, P.C.	6,489.56	LEGAL SERVICES
HAJOCA CORPORATION	82.36	
HALL'S GARAGE DOORS	10.50	
HAMANN, INC	8,400.00	MOWING SERVICES CEMETERY
HANDY RENTALS, INC	640.00	
HARPER AND COMPANY INC.	3,505.00	SUPPLIES WWTP
HARVEY CHEVROLET CORP.	772.86	
HAWKINS-GRAVES, INC	2,742.00	TRAFFIC CONES AND SIGNAGE MATERIALS
HIGHWAY MOTORS, INC.	309.98	
HOLLYBROOK MULCH TRUCKING, INC	42.00	
HOSE HOUSE, INC.	60.10	
HURT & PROFFITT, INC	2,675.01	VARIOUS POJECTS ENGINEERING SERVICES
HYDROCAD SOFTWARE SOLUTIONS LLC	1,051.00	ENGINEERING SOFTWARE
IDEXX DISTRIBUTION, INC.	30.52	
IES COMMERCIAL, INC	1,675.11	SURVELLIANCE CAMERAS
INSTINCT TRAINING GROUP, LLC	3,200.00	TRAINING POLICE DEPARTMENT
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	760.58	
INTOXIMETERS, INC.	211.00	
IWORQ SYSTEMS	2,544.00	SOFTWARE FOR BUILDING DEPT
J J KELLER & ASSOCIATES, INC	84.72	
JAMES RIVER EQUIPMENT-SALEM	962.66	
JAMES RIVER LASER & EQUIPMENT, LLC	360.00	
JAMISON'S SHARPENING, INC	718.50	
JEREMY MADISON WILLIAMS	50.00	
JORDAN OIL CO., INC.	1,994.76	FUEL AT FIRE DEPT
KAREN L DRAKE	50.00	
KERESTES-MARTIN ASSOCIATES, INC	9,988.25	WAYFINDING SIGNAGE DESIGN
KIMBALL MIDWEST	261.65	
KING-MOORE, INC	2,327.50	IT CONSULTING
KORMAN SIGNS, INC.	3,740.53	SIGNAGE MATERIALS STREET DEPT
L-3 COMMUNICATIONS-MOBILE VISION	2,142.00	PD CAR CAMERA UPGRADE
LANCASTER, INC.	785.03	
LANDSCAPE SUPPLY INC.	3,683.90	BALL FIELD MAINTENANCE
LANGUAGE LINE SERVICES	20.80	
LHOIST NORTH AMERICA OF VIRGINA, INC	916.43	
LINKOUS LAWN SERVICE	100.00	
LITTLE RIVER POOL AND SPA, INC	1,229.98	
LOWES HOME CENTERS, INC.	6,129.47	REPAIR AND MAINTENANCE SUPPLIES FOR TOWN BUILDINGS AND DEPTS
MARKETING ON MAIN STREET LLC	605.40	
MID ATLANTIC WASTE SYSTEMS	504.95	
MCCORMICK TAYLOR	125,063.39	ENGINERING SERVICES 103,063.39 CAMBRIA AND NORTH FRANKLIN INTERSECTION 9000 SHERWOOD DRIVE ROUNDABOUT 7250 FALLING BRANCH APPLICATION 5750. DEPOT SMART SCALE APP
MONTGOMERY COUNTY CHAMBER OF	50.00	
MONTGOMERY DISTRIBUTORS	1,184.51	SAFETY SUPPLIES
MOORE MEDICAL CORP.	615.71	
MOORE'S BODY & MECHANICAL SHOP, INC	2,909.10	REPAIR PD VEHICLE
MSC EQUIPMENT INC.	373.95	
MUNICIPAL EMERGENCY SERVICES, INC	3,816.28	SUPPLIES FIRE DEPARTMENT
NATIONAL POOLS OF ROANOKE,INC.	2,174.50	SUPPLIES WWTP
NETWORKFLEET INC	518.80	
NEW RIVER ENGRAVING	157.10	
NEW RIVER VALLEY DEVELOPMENT	7,500.00	ANNUAL SUPPORT
NEW RIVER VALLEY RESTAURANT SERV.	326.95	

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	May and June	
NORTHERN TOOL & EQUIPMENT	229.00	
NORTHWEST HARDWARE CO INC	94.37	
NRV ECONOMIC DEV. ALLIANCE	1,250.00	ANNUAL SUPPORT
OFFICE OF THE UNIVERSITY BURSAR	33.83	
O'REILLY AUTO PARTS	1,882.94	PARTS FOR VEHICLE REPAIR AND MAINTENANCE
PCM-G	18,888.48	9 LAPTOPS
PET WASTE ELIMINATOR	128.00	
PETERS AQUATICS	15.00	
PHILIPS HEALTHCARE	328.90	
PIONEER MANUFACTURING COMPANY	1,140.00	PAINT FOR BALL FIELDS
PIPE VISION, LLC	16,948.42	GREASE TREATMENT FOR PUMP STATIONS
POWER ZONE	1,892.60	REPAIR SMALL EQUIPMENT AND PARTS
PRECISION GLASS & UPH. INC.	210.00	
PROFESSIONAL COMMUNICATIONS	6,246.50	RADIO EQUIPMENT POLICE AND FIRE
PSD SOFTWARE, LLC	12,600.00	HIPERWEB SOFTWARE PUBLIC WORKS
QUALITY TIRE & BRAKE SERVICE	4,134.00	REPAIR AND REPLACEMENT OF TIRES TOWN VEHICLES
RADFORD HOSE & FITTINGS, INC.	53.42	
RGA, LLC	1,660.00	SEALANT PUBLIC WORKS STREETS
ROBERTS OXYGEN COMPANY, INC	127.78	
ROCAN INDUSTRIAL PRODUCTS, INC	1,422.73	SUPPLIES WWTP
RODNEY A JORDAN	1,430.00	FERTILIZER HARKRADER
SAFETY & COMPLIANCE SERVICES, INC.	252.00	
SANICO, INC	5,220.68	JANITORIAL SUPPLIES
SERVICEMASTER COMMERCIAL CLEANING	7,258.00	CLEANING SERVICES AQUATICS CENTER
SHELOMOTOR MILE	90.00	
SHERWIN-WILLIAMS	2,178.45	PAINT FOR WWTP
SHI INTERNATIONAL CORP.	4,402.20	DELL PROSUPPORT FOR IT
SHIRLEY C. HALLOCK	50.00	
SHRED-IT US JV LLC	159.65	
SIGN-A-RAMA	2,311.75	SIGNAGE VARIOUS FOR PARKS AND TOURISM
SIGNSPOT	35.00	
SIMPLEXGRINNELL LP	812.00	
SNAP-ON TOOLS	899.00	
SOUTHERN STATES	620.95	
SOUTHWEST VA FIRE INVESTIGATORS ASSOCIATION	30.00	
STAPLES BUSINESS ADVANTAGE	50.29	
STATE AMUSEMENT COMPANY, INC	77.00	
STATE ELECTRIC SUPPLY CO.,INC.	883.67	
STEVEN CARLYLE SIMMONS	50.00	
STRYKER SALES CORP.	970.56	
SUBURBAN PROPANE, L.P.	2,377.64	PROPANE AT WWTP
SUNAPSYS, INC	9,375.00	DESIGN SCADA SYSTEM WATER
TASER INTERNATIONAL	2,389.45	SUPPLIES POLICE DEPT
TAYLOR OFFICE & ART SUPPLY,INC	3,019.38	OFFICE SUPPLIES VARIOUS TOWN DEPTS.
TEMPLETON-VEST	982.50	
TENCARVA MACHINERY CO.	17,623.50	NEW PUMPS AND MOTORS FOR SEWER PUMP STATIONS
THE ROANOKE TRIBUNE, LLC	64.80	
THOMPSON AND LITTON INC	8,370.00	CHURCH RIGBY ELLET DRAINAGE
THOMPSON TIRE & MUFFLER	1,533.36	
TIDY SERVICES	70.90	
TOWN OF BLACKSBURG	30,000.00	CAPITAL RESERVE FOR BUS FOR TOWN BUS SERVICE
TRANE	5,630.50	CONTROLS AT RECREATION CENTER
TREASURER OF VA DEPT.GEN.SER.	436.00	
TREASURER OF VIRGINIA	2,016.00	STORM WATER PAYMENT TO STATE
TRI-DIM FILTER CORPORATION	97.27	
UNIFIRST CORPORATION	5,180.88	UNIFORMS PUBLIC WORKS
UNITED RENTALS,INC.	2,166.00	CHIPPER RENTAL FOR CLEAN UP
USA BLUE BOOK	985.90	
VA INFORMATION TECHNOLOGIES AGENCY	16,030.00	GIS MAPPING
VA PUBLIC WORKS EQUIPMENT CO	675.25	
VALLEY GROUNDS, INC	1,550.00	
VC3, INC	21,345.36	IT CONSULTING SERVICES/ IT EVALUATION
VIRGINIA BUSINESS SYSTEMS	60.60	
VIRGINIA MUNICIPAL LEAGUE	9,949.00	ANNUAL DUES

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	May and June	
VIRGINIA UTILITY PROTECTION SERVICE, INC	344.40	
VULCAN, INC	1,829.60	SIGNAGE MATERIALS STREET DEPT
WADES FOODS INC.	728.21	
WILLIM G. SIMMONS CO	43,400.00	CAMBRIA TANK WATER SYSTEM IMPROVEMENTS AND TANK REMOVAL
WILSON BROTHERS INCORPORATED	934.91	
WITMER PUBLIC SAFETY GROUP, INC	304.99	
WORDSPRINT	411.00	
X2O, INC	2,351.80	DEFOAMER FOR WWTP
ZEP MANUFACTURING CO	463.20	
TOTAL BILLS TO BE PAID March 31, 2017	755,582.17	

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

May and June

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	45.66	
ATLANTIC EMERGENCY SOLUTIONS	8,248.99	Service Engines, service generator, service pump, AC repair, suspension
C.W. WILLIAMS	611.90	
CARDMEMBER SERVICES	2,366.62	1614.37 - State Anti Drug - 17 Custom Frames
DIRECTV	409.44	
DUNCAN FORD MAZDA LINCOLN MERCURY	1,334.03	Inspections, Check Engine Light & brakes
FLOYD COUNTY SHERIFF'S OFFICE	412.50	NRVCIT 5/11 & 5/19
GILES COUNTY ADMINISTRATION	225.00	NRVCIT 5/12 & 13
LANCASTER, INC	595.24	
LOGO HUB	206.00	
LOWES	118.05	
MONTGOMERY COUNTY SHERIFF'S OFFICE	1,487.50	NRVCIT 5/13, 15 & 17
MUNICIPAL EMERGENCY SERVICES	41,285.35	Global Coat and Pants, fire truck
NEW RIVER ENGRAVING	495.00	
PEARISBURG POLICE DEPARTMENT	550.00	NRVCIT 5/9/17
PULASKI COUNTY SHERIFF	425.00	NRVCIT 4/26 & 5/19
RADFORD CITY POLICE DEPARTMENT	125.00	NRVCIT 6/14
SYMBOL ARTS	990.00	100 Coin 1.75" Cburg PD Cutout and Die Charge
TOTAL CAR CARE & TOWING	16.00	
TOWN OF CHRISTIANBURG	1,444.55	NRVCIT 5/4, 10, 20 & 21 - Gas/Diesel Fire 694.55
TOWN OF DUBLIN	581.25	NRVCIT 5/5 & 5/18
VERIZON	306.70	
TOTAL PAID BILLS	62,279.78	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	May and June	
VENDOR	AMOUNT PAID	DESCRIPTION
ANTHEM BLUE CROSS BLUE SHIELD		EMPLOYEE HEALTH INSURANCE
ANTHEM LIFE INSURANCE COMPANY	3,034.19	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	88,667.04	UTILITY BILLS
ASSOCIATED ASPHALT	377.50	
AT & T	460.93	
ATMOS ENERGY	3,864.09	ENERGY BILLS
BMS DIRECT	6,131.43	POSTAGE AND PRINTING FOR MONTHLY UTILITY BILLS
BOSTON MUTUAL	3,206.08	EMPLOYEE WITHHELD INSURANCE
CARDMEMBER SERVICES	54,064.57	SUPPLIES 29493.38 DUES 1738.48 SCHOOLS 8869.93 TRAVEL 11758.08 SOFTWARE 717.26 UNIFORMS 0 RECRUITING FIRE AND RESCUE 1487.44
CALDWELL BRUCE	272.00	FARMERS MARKET
CAPITAL LIGHTING SUPPLY LLC	52.37	
CHANDLER CONCRETE	3,966.00	CONCRETE FOR PW PROJECTS
CLARK GAS AND OIL INC.	1,354.97	GASOLINE FIRE DEPT
COLDSTONE CREAMERY	64.00	
COLLISON PLUS	20,406.23	RESCUE VEHICLE REPAIR
CRYSTAL SPRINGS	40.96	
CITIZENS	3,685.00	INTERNET SERVICES
CMC SUPPLY	113.23	
COLONIAL LIFE & ACCIDENT INSURANCE	1,024.08	EMPLOYEE WITHHELD INSURANCE
DEN HILL PERMACULTURE	42.00	FARMERS MARKET
DE LAGE LANDEN	768.00	
DELTA DENTAL	9,348.64	EMPLOYEE DENTAL INSURANCE
DETAILING BY RAYMOND	635.00	
DONS AUTO CLINIC	941.43	VEHICLE REPAIRS AND MAINTENANCE
DUES AND MEMBERSHIPS	375.00	RESCUE 25 FINANCE 300 GEN ADMIN 50
EDIBLE ARRANGEMENTS	41.64	
EXPRESS SERVICES	3,317.34	PW TEMP STAFFING
FEDERAL EXPRESS	95.88	
GARNER, CATHERINE	60.00	
GENWORTH LIFE INSURANCE COMPANY	346.35	EMPLOYEE WITHHELD INSURANCE
GEORGIA K9 NATIONAL TRAINING	1,000.00	
GILDAY ENTERPRISES	160,599.19	PARK ST PROJECT
GOV DEALS INC	476.52	
HALEY SOUTH INC	28,631.02	NEW VEHICLE WWTP
HOME DEPOT CREDIT SERVICES	231.58	MISC SUPPLIES FOR REPAIRS AND MAINTENANCE OF FACILITIES
JORDAN OIL CO	3,759.36	FUEL FIRE DEPT
LINKOUS, CHELISTA	360.00	
LUCKSTONE CORPORATION	1,211.01	HARKRADER BALL FIELDS
LUMOS NETWORKS INC	1,035.35	
MID ATLANTIC WASTE SYSTEMS	1,939.83	REPAIR PARTS WASTE DISPOSAL
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	44,905.74	SOLID WASTE DISPOSAL TIPPING FEES
MONTGOMERY COUNTY HEALTH DEPT	40.00	
MOTOROLA	127.90	
NEW RIVER HOME IMPROVEMENT	11,225.50	TILE AT REC CENTER
NEW RIVER VALLEY PIZZA	426.39	
NRV MULCH AND STONE	3,300.00	MULCH FOR PARKS AND ROADWAYS
PETTY CASH	246.07	
PEPSI BOTTLING GROUP	612.45	
REFUND EMS THIRD PARTY	88.57	
REFUND FEES AQUATICS	10.00	
REFUND PERMITS	367.20	
REFUND CONSTRUCTION BOND	2,600.00	
REFUND FEES REC DEPT	385.00	
REFUND TAXES	3,532.49	
REFUND WATER/SEWER	2,580.59	REFUND WATER CONNECTION FEE 4500

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	May and June	
VENDOR	AMOUNT PAID	DESCRIPTION
REIMBURSEMENTS EMPLOYEES	2,314.85	BOOT REMIBURSEMENT PROGRAM
RE MICHAEL	11.01	
ROANOKE TIMES	5,435.36	ADVERTISING FOR BUDGET AND HR
ROCAN INDUSTRIAL PRODUCTS INC	526.36	
SALEM STONE	280.79	STONE & GRAVEL
SAMS CLUB	452.21	
SCHNEIDER ELECTRIC	592.00	
SISSON&RYAN LLC	7,705.82	STONE AND GRAVEL STREETS
SHENTEL	655.20	
SHEEHY FORD OF RICHMOND	21,280.23	RESCUE VEHICLE
SOUTH EASTERN SECURITY CONSULTANTS	480.00	
SOUTHERN REFRIGERATION CORP	207.86	
SPRINT	68.94	
STAND ENERGY	3,541.95	NATURAL GAS AQUATIC CENTER 2 MONTHS
STUMP RIDGE FARM LLC	30.00	FARMERS MARKET
SUPER SHOES	89.99	RESCUE
SURF&TURF INC DBA GREENHOUSE	2,599.85	LIFEGUARD SHIRTS AND CAMP SHIRTS AQUATICS
TRACTOR SUPPLY	1,164.60	
TRAVEL	6,137.23	
TREASURER OF VIRGINIA	1,344.74	WATER TESTING KITS
UNIFIRST	56.05	
US CELLULAR	240.04	
VIRGINIA ASSOCIATION OF COUNTIES	723.76	
VERIZON	5,844.99	PHONE BILLS
VERIZON WIRELESS	5,889.07	CELLS PHONES AND TABLETS
VIRGINIA ASSOCIATION OF COUNTIES INS RISK POOL	21,830.00	LIABILITY AND WC INSURANCE FOR JUNE
VIRGINIA HEALTHCARE WASTE MGT	45.00	
VIRGINIA MEDIA	697.50	
VIRGINIA RETIREMENT SYSTEM	141,508.83	EMPLOYEE RETIREMENT
WEST PUBLISHING CO	112.20	
ZOHO CORPORATION	1,065.00	ANNUAL SUBSCRIPTION IT MGT SOFTWARE
TOTAL SPECIAL REVENUE BILLS PAID	62,279.78	
TOTAL PAID BILLS	711,997.78	
BILLS TO BE PAID	755,582.17	
GRAND TOTAL	1,529,859.73	

**RESOLUTION TO ADOPT THE MEMBER AGREEMENT TO JOIN
THE VIRGINIA ASSOCIATION OF COUNTIES
GROUP SELF INSURANCE RISK POOL**

WHEREAS, Town of Christiansburg desires to protect against liability claims, workers' compensation and property losses and to provide for payment of claims or losses for which the town may be liable; and

WHEREAS, the Virginia Association of Counties Group Self Insurance Risk Pool, aka VACORP, has been established pursuant to Chapter 27 (§ 15.2-2700 et seq.) and Title 15.2 of the code of Virginia; and

WHEREAS, it is desirable for Town of Christiansburg to join the Virginia Association of Counties Group Self Insurance Risk Pool in order to provide a method of risk sharing for liability claims, workers' compensation and property losses;

NOW, THEREFORE, BE IT RESOLVED that the governing body of Town of Christiansburg hereby agrees to the member agreement entitled "Member Agreement for Virginia Association of Counties Group Self Insurance Risk Pool" which creates a group fund to pay liability and workers' compensation claims and property losses of the counties, towns and other local agencies joining the Group, and we acknowledge we have received a copy of the pertinent Plan and supporting documents.

BE IT FURTHER RESOLVED that Randy Wingfield is authorized to execute
(Interim Town Manager)
the member agreement to join the Virginia Association of Counties Group Self Insurance Risk Pool and to act on behalf of Town of Christiansburg in any other matter relative to the Group.

This the _____ day of _____, 2017.

ATTEST: _____
Clerk

Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
June 27, 2017

ITEM TITLE:
Independence Boulevard – North Franklin Street Intersection Improvements, Construction Engineering and Inspection Term Services Project Contract

DESCRIPTION:
This Contract, between the Town and A. Morton Thomas and Associates, is for construction, engineering and inspection of the Independence Boulevard – North Franklin Street Intersection Improvements Project in the amount not to exceed \$43,772.10, billed on an hourly and direct expenses basis.

POTENTIAL ACTION:
Council Approval

DEPARTMENT:
Engineering

PRESENTER:
Wayne Nelson

ITEM HISTORY:
Project construction inspection services required of VDOT funded projects.

Date:
June 27, 2017

Action Taken:

Information Provided:
Contract has been reviewed and approved by legal counsel:

<https://christiansburg.box.com/s/wedu2m5ygh00xx4j81itlc4xx2vfj79p>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
June 27, 2017

ITEM TITLE:
Easement dedication to Appalachian Power Company

DESCRIPTION:
To provide power to Town property.

POTENTIAL ACTION:

DEPARTMENT:
Administration

PRESENTER:
Randy Wingfield, Interim Town Mgr.

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:

Easement document.

TAX ID or PARCEL NO. 496- A107

GRW 256 - UG - VA - CORP (Tax ID) - OmniForm

Christiansburg, VA. 24073

Eas No. _____ R/W Map No. 3780-410
W.O. No. W002850701 Job No. 17-420056 Prop. No. 1
Line Town of Christiansburg

THIS AGREEMENT, made this 19th. day of June, 20 17,
by and between TOWN OF CHRISTIANSBURG,
a corporation organized and existing under the laws of the State of Virginia, herein called "Grantor",
and APPALACHIAN POWER COMPANY, a Virginia corporation, herein called "Appalachian",

WITNESSETH:

That for and in consideration of the sum of One Dollar (\$1.00), cash in hand paid to Grantor by Appalachian, the receipt whereof is hereby acknowledged, Grantor hereby grants, conveys, and warrants to Appalachian, its successors, assigns, lessees and tenants, a right of way and easement for an electric power line or lines, and communication lines, in, on, along, through, over, across or under the following described lands of the Grantor situated in Riner District, County of Montgomery, State of Virginia.

Being a right of way and easement on the property of the Grantors identified as Montgomery County,
Tax Parcel No. 496- A107.

This easement extends in a northeasterly direction from
Appalachian's existing underground facility numbered 410-3738 to
and including new underground facility numbered 410-3849

Said right of way and easement more particularly described as 15 feet in width, (7 1/2 feet on each side of centerline), of said underground poweline, as installed, and depicted on Exhibit "A", attached hereto and made a part hereof.

TOGETHER with the right, privilege and authority to Appalachian, its successors, assigns, lessees and tenants, to construct, erect, install, place, operate, maintain, inspect, repair, renew, remove, add to the number of, and relocate at will, underground conduits, ducts, vaults, cables, wires, transformers, pedestals, risers, pads, fixtures, and appurtenances (hereinafter called "Appalachian's Facilities"), in, on, along, through, across and under the above referred to premises; the right to disturb the surface of said premises and to excavate thereon, and to cut down, trim, clear, and/or otherwise control, and at Appalachian's option, remove from said premises, brush, undergrowth, trees, tree roots, shrubs, buildings, or other obstructions which may endanger the safety of, or interfere with the use of, Appalachian's Facilities; and the right of ingress and egress to and over said above referred to premises, and any of the adjoining lands of the Grantors at any and all times, for the purpose of exercising and enjoying the rights herein granted, and doing anything necessary or useful or convenient in connection therewith.

It is understood and agreed between the parties hereto, that the Grantor reserves the right to use said lands in any way not inconsistent with the rights herein granted.

TO HAVE AND TO HOLD the same unto Appalachian Power Company, its successors, assigns, lessees and tenants.

THIS INSTRUMENT PREPARED BY AND UPON RECORDATION RETURN TO
APPALACHIAN POWER COMPANY, P O BOX 2021, ROANOKE, VIRGINIA 24022

It is agreed that the foregoing is the entire contract between the parties hereto, and that this written agreement is complete in all its terms and provisions.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, Grantor has caused its corporate name and seal to be hereto affixed the day and year first above written.

TOWN OF CHRISTIANBURG

By: _____

MAYOR

Attest: _____

Secretary

STATE OF Virginia)
COUNTY OF Montgomery) To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 20 17, by D. Michael Barber

Mayor, of Town of Christiansburg

, a Municipality

_____ on behalf of the Town.

(Notarial Seal If Applicable)

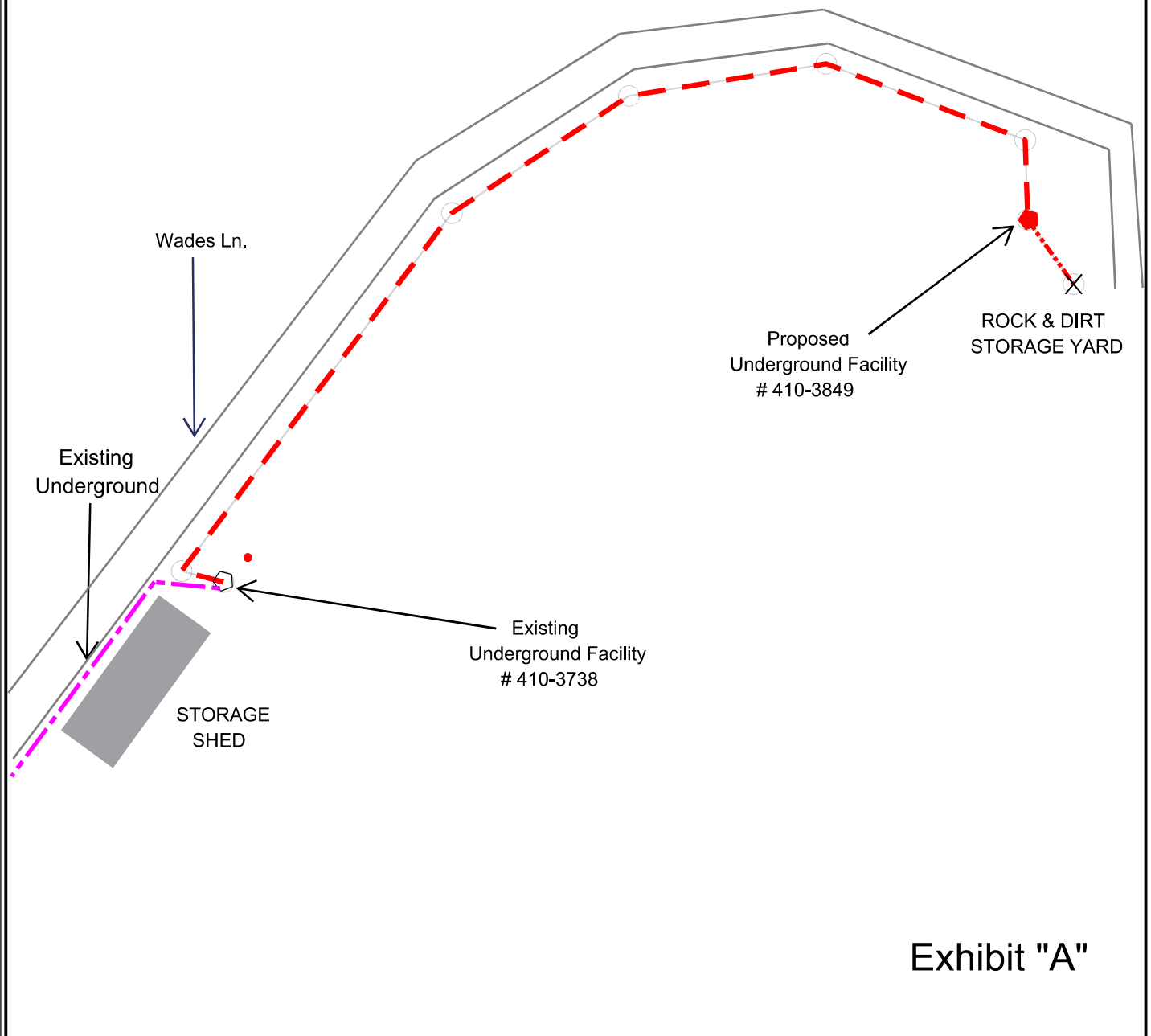
Notary Public / Commissioner

My Commission expires:

Notary Registration # - _____

(For Va. Only)

Tax Parcel 496- A107



A DDS Worksketch

Date :6/19/2017	SCALE : None
DRAWN By : M.W.Q.	Truck to Site?: YES

TOWN OF CHRISTIANBURG T.D. 650020 JOB No. 17-420056	PROPOSED RIGHT OF WAY ON THE PROPERTY OF TOWN OF CHRISTIANBURG	APPALACHIAN POWER COMPANY MAP SECTION 37800410
-----------------------------------------------------------	----------------------------------------------------------------------	---------------------------------------------------

RESOLUTION NO. ____

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANBURG, VIRGINIA, HELD AT THE CHRISTIANBURG TOWN HALL ON TUESDAY, JUNE 27, 2017 AT 7:30 PM

A RESOLUTION APPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2018 ALL FUNDS BUDGETED FOR EXPENDITURE IN THE FISCAL YEAR 2018 BUDGET; REAPPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2018 ALL CAPITAL IMPROVEMENT PROJECT FUNDS APPROPRIATED IN FISCAL YEAR 2017 BUT NOT EXPENDED IN FISCAL YEAR 2017; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council adopted a budget for the fiscal year beginning on July 1, 2017 and ending on June 30, 2018 ("FY 2018 Budget"); and

WHEREAS, pursuant to Virginia Code § 15.2-2506, the Town Council must also take action to appropriate all funds to be expended each fiscal year before the Town may obligate or expend such funds; and

WHEREAS, the Town must spend all appropriated funds in the same fiscal year they were appropriated, unless Town Council votes to re-appropriate such unspent funds for expenditure in the following fiscal year; and

WHEREAS, the Town Council appropriated for expenditure in fiscal year 2017 certain capital improvement funds that were not fully expended in fiscal year 2017, therefore, Town Council desires to re-appropriate such funds for expenditure in fiscal year 2018;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Christiansburg that:

1. The budgeted expenditures in each fund category, as reflected in the FY 2018 Budget, are hereby appropriated for expenditure in fiscal year 2018.
2. Certain capital improvement project funds that were appropriated for expenditure in fiscal year 2017 but not spent in fiscal year 2017 are hereby re-appropriated for expenditure in fiscal year 2018, as set forth in the FY 2018 Budget.
3. Supplemental appropriations may be enacted by the Town Council from time to time.
4. The Town Manager is hereby authorized and directed to take all appropriate administrative action necessary and prudent to implement this Resolution.
5. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.
6. This Resolution shall become effective July 1, 2017.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 27, 2017, the

members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Harry Collins				
Cord Hall				
Steve Huppert				
Henry Showalter				
Bradford J. Stipes				

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

RESOLUTION NO. _____

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANBURG, VIRGINIA, HELD AT THE CHRISTIANBURG TOWN HALL ON TUESDAY, JUNE 27, 2017 AT 7:30 PM

A RESOLUTION ADOPTING A BUDGET FOR THE TOWN OF CHRISTIANBURG, VIRGINIA, FOR FISCAL YEAR 2018; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Virginia Code § 15.2-2503 provides that the Town Council must approve a budget for fiscal planning purposes each year that includes a complete and itemized plan of all estimated revenues, contemplated expenditures, and estimate borrowing; and

WHEREAS, Town staff prepared a proposed budget titled “Town of Christiansburg Budget, FY 2017-2018,” for the fiscal year beginning July 1, 2017 and ending June 30, 2018 (“FY 2018 Budget”), which was the subject of a duly advertised public hearing held on June 13, 2017, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, Town Council is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2017 and ending June 30, 2018, with the revenues and expenditures in the FY 2018 Budget;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Christiansburg that:

1. The FY 2018 Budget is hereby approved and adopted in its entirety. A summary of the FY 2018 Budget is attached hereto as Exhibit A.
2. Amendments to the adopted FY 2018 Budget may be enacted by Town Council by resolution from time to time.
3. The Town Manager is hereby authorized and directed to take all appropriate administrative action necessary and prudent to implement this Resolution.
4. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.
5. This Resolution shall become effective July 1, 2017.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 27, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

Aye

Nay

Abstain

Absent

Mayor D. Michael Barber*

Samuel M. Bishop

Harry Collins

Cord Hall

Steve Huppert

Henry Showalter

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

Exhibit A
ADOPTED BUDGET FOR THE FISCAL YEAR 2018

REVENUES GENERAL FUND

Property taxes	4,375,450
Consumer utility tax	571,800
Business license tax	2,440,800
Franchise license taxes	155,000
Bank Franchise taxes	650,000
Motor Vehicle taxes	595,000
Transient Lodging taxes	1,610,100
Prepared Meals tax	6,830,000
Cigarette tax	500,000
Building and Zoning Fees	239,600
Storm water Fees VSMP	-
Court and Parking Fines	95,800
Interest	245,000
Rentals	316,000
Solid Waste Service	1,578,358
Parks Recreation Fees and Contributions	228,000
Aquatics Fees and Contributions	831,400
Farmers Market	2,900
Miscellaneous	165,890
Non Categorical State Aid	1,316,952
Sales Tax	1,900,000
Street Maintenance Payments	3,100,000
Law Enforcement Funds	430,000
National Guard Armory	100
Grant Funds	5,000

Total General Fund Revenue	28,183,150
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Special Revenue Funds	1,313,002
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CAPITAL PROJECT FUNDS GOVERNMENTAL	4,254,399
-------------------------------------------	------------------

PERMANENT FUNDS- CEMETERY	98,500
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WATER AND WASTE WATER ENTERPRISE FUNDS	9,517,500
-----------------------------------------------	------------------

STORM WATER MANAGEMENT ENTERPRISE FUND	2,469,896
-----------------------------------------------	------------------

Total ALL Revenues	45,836,447
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Use of General Fund Balance	5,064,998
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Use of Special Revenue Fund Balance	373,468
--------------------------------------------	----------------

Total All Sources	51,274,913
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Exhibit A**ADOPTED BUDGET FOR THE FISCAL YEAR 2018 CONTINUED****EXPENDITURES****General Fund**

GENERAL GOVERNMENT ADMINISTRATION	3,616,327
PUBLIC SAFETY	8,438,360
PUBLIC WORKS	6,326,997
PLANNING AND COMMUNITY DEVELOPMENT	763,039
AQUATICS	2,006,752
PARKS AND RECREATION	2,008,412
DEBT SERVICE	1,027,756
TOTAL GENERAL FUND OPERATING APPROPRIATIONS	24,187,643

CAPITAL ACQUISITIONS

Administration	315,500
Public Safety	382,235
Public Works and Engineering	1,027,850
Recreation	361,000

TOTAL GENERAL FUND CAPITAL ACQUISITIONS **2,086,585**

TOTAL GENERAL FUND APPROPRIATIONS **26,274,228**

PERMANENT FUND

CEMETERY OPERATING	236,435
CEMETERY CAPITAL ACQUISITIONS	30,000
CEMETERY RESERVE SALE OF LOTS	43,500

CEMETERY -PERMANENT FUND TOTALS **309,935**

SPECIAL REVENUE FUNDS **1,686,471**

CAPITAL PROJECT FUNDS

Streets	6,623,161
Trail Projects	533,782

Total Governmental Capital Projects **7,156,943**

ENTERPRISE FUND WATER AND SEWER**WATER AND WASTE WATER**

Water Operations	3,972,221
Waste Water Systems Operation	3,158,148
Waste Water Debt Service	1,235,178

WATER AND WASTE WATER- ENTERPRISE FUND
OPERATING TOTALS **8,365,547**

CAPTIAL ACQUISITIONS WATER AND WASTE WATER
ENTERPRISE FUND

Capital Acquisitions Water and Waste Water	2,649,700
CAPITAL PROJECTS WATER AND WASTE WATER	1,301,997

TOTAL CAPITAL ACQUISTIONS WATER AND WASTE
WATER FUND **3,951,697**

TOTAL OPERATING AND CAPITAL APPROPRIATIONS FOR
WATER AND SEWER FUND **12,317,244**

STORM WATER ENTERPRISE FUND OPERATIONS **619,009**
CAPTIAL ACQUISITIONS STORM WATER ENTERPRISE
FUND **2,911,084**

STORM WATER - ENTERPRISE FUND OPERATING AND
CAPITAL TOTALS **3,530,093**

Total All Appropriations All Funds **51,274,913**

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON TUESDAY, JUNE 27, 2017 AT 7:30 PM

AN ORDINANCE TO PROVIDE FOR THE ANNUAL LEVY ON ALL TAXABLE TANGIBLE PERSONAL PROPERTY AND MACHINERY AND TOOLS IN THE TOWN OF CHRISTIANSBURG; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the annual levy of a tax on tangible personal property and machinery and tools in the Town of Christiansburg is necessary to provide for the daily operation of various municipal departments and services, and the payment of municipal debt and interest thereon; and

WHEREAS, the annual levy is made each year at the same time the budget is adopted and becomes effective for the current calendar year and payable in December; and

WHEREAS, the personal property tax on motor vehicles, trailers, semi-trailers, and boats is prorated based upon the period of ownership during the calendar year;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Christiansburg, Virginia, that:

1. The tax levy for calendar year 2017 on all taxable tangible personal property and machinery and tools in the Town of Christiansburg shall be **\$0.45 per \$100 of assessed value.**
2. The amount of the tax levy is unchanged from the previous year.
3. If any part of this Ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.
4. This Ordinance shall take effect July 1, 2017.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 27, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
			Mayor D. Michael Barber*
			Samuel M. Bishop
			Harry Collins
			R. Cord Hall
			Steve Huppert
			Henry D. Showalter

ORDINANCE NO. _____

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANBURG, VIRGINIA, HELD AT THE CHRISTIANBURG TOWN HALL ON TUESDAY, JUNE 27, 2017 AT 7:30 PM

AN ORDINANCE TO PROVIDE FOR THE ANNUAL LEVY ON TAXABLE REAL ESTATE IN THE TOWN OF CHRISTIANBURG; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the annual levy of a tax on all taxable real estate and mobile homes in the Town of Christiansburg is necessary to provide for the daily operation of various municipal departments and services, and the payment of municipal debt and interest thereon; and

WHEREAS, the annual levy is made each year at the same time the budget is adopted and becomes effective for the current calendar year and payable in December; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Christiansburg, Virginia, that:

1. All taxable real property and improvements and mobile homes located in the Town of Christiansburg shall be assessed at 100% of fair market value and the Town's tax levy shall be **\$0.16 per \$100 of assessed value** effective for calendar year 2017.
2. The amount of the tax levy is unchanged from the previous year.
3. If any part of this Ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.
4. This Ordinance shall take effect July 1, 2017.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 27, 2017, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

Aye

Nay

Abstain

Absent

Mayor D. Michael Barber*

Samuel M. Bishop

Harry Collins

R. Cord Hall

Steve Huppert

Henry D. Showalter

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

ORDINANCE NO. ____

SEAL:

Michele M. Stipes, Town Clerk

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG

FINAL PROPOSED BUDGET

6/1/2017

BUDGET

FOR

JULY 1, 2017 TO JUNE 30, 2018

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
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FINAL PROPOSED BUDGET

6/1/2017

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TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

Honorable Mayor and Town Council

Submitted herewith is the budget for FY 2017-2018 that represents our best effort to achieve a balanced budget for the upcoming fiscal year. Directors submitted their requests for funding of their departments operations as well as capital equipment and vehicle needs and major capital projects. We met with all directors and reviewed their requests and made additions and deletions as we deemed appropriate to sustain our level of growth and customer service within the constraints of funds available and priorities of Destination 2022.

We have forecasted existing revenue streams to increase 2.5% overall for the general fund and operating expenditures for the general fund to increase 1.7%. In an effort to establish a sustainable budget for growth this budget proposes the following revenue increases:

Increase in water rates from \$11.00 monthly for 2,000 gallons to \$6.00 per month for 1,000 gallons and increase the rate for every 1,000 gallons up to 50,000 gallons from \$6.14 to \$8.00; Gallons in excess of 50,000 will be increase from \$4.00 to \$6.00 per 1,000 gallons within corporate limits. Rates outside corporate limits will be at 1.5 times the in town rate. These changes are needed to cover the cost the of increasing water rates from the water authority as well as the need to improve our aging infrastructure and are based upon recommendations and forecasts from our consultant Draper Aden.

Increase in sewer rates from \$15.00 monthly for 2,000 gallons to \$9.00 per month for 1,000 gallons and increase the rate for every 1,000 gallons thereafter from \$8.50 to \$10.25; within corporate limits. Outside Corporate limits will be at 1.5 times the in town rate. These changes are needed to improve our aging infrastructure both in the collection system for waste water and the treatment at our plant and are based upon recommendations and forecasts from our consultant Draper Aden.

Increase parking fine violations from \$10.00 to \$25.00

Increase DMV stop fees \$30.00 TO \$35.00

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

On the operating expenditure side; The following 3 new positions are included in this proposed budget bringing our full time employee count to 246; 1 new patrol officer, 1 new maintenance worker for public works and 1 part time to full time maintenance worker for parks and recreation. There were a total of 17 new position requests; 4 in Police Department, 2 in planning and building, 7 in public works, 1 in parks and recreation, and 3 in rescue revenue recovery. We have also added a small increase for an additional stipend of \$25 for council members attending meeting other than the scheduled monthly council meetings.

The budget also includes a 2% merit pool for merit increases this year totaling \$232,000 of which only \$116,000 is included in the budget as it takes effect in January, ½ of the year, and 1% cola increase this year as well service awards for employees reaching their 5th, 10th, 15th, 20th etc. year of service as approved in the personnel handbook in March of 2017.

Our need for capital projects for large infrastructure, streets, storm water, trails, water and sewer, has been a growing concern for some time. Due to the size of these projects much time was spent developing priorities for inclusion in the budget this year and developing a more detailed capital improvement plan looking forward 5 years. There are several capital projects and grants which require the match of Town funds that we recommend funding in this budget. Some of the projects are continuing from prior years, while other projects are for design funds only with construction funds to follow in future years. Our expectation is that the projects funded for construction in this cycle will be substantially completed by the end of the budget cycle. Grant funding of \$5,502,295 and storm water fees of \$1,200,000 along with Town funds of \$3,753,142 will allow us to complete \$9,858,027 in paving, trails and sidewalks and storm water projects. Major Capital Improvements and Capital Items contained in the budget are:

- Chrisman Mill Road Crossing and intersection improvement projects
- N. Franklin Cambria Intersection, multi-year project
- Quinn Stuart Signal
- Falling Branch Intersection and signal

TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

- Storm drainage and Stream restorations Ellett and Town Branch
- College St Basin I&I and Rehab
- Pump Station upgrades
- Huckleberry Trail Projects
- Annual Paving Program
- Replacement of UV PH I at treatment plant
- SCADA design and implementation treatment plant

Other major initiatives in this proposed budget include design of wayfinding signs; updating the Town website; incorporating more public outreach; upgrading and improving our technology backbone with upgraded servers, software and IT systems; data backup and recovery solutions; funds for planning for new ERP system: upgrade phone systems for WWTF and Police department; rolling out monthly brush pickup; adding a vacuum truck to improve sewer maintenance programs; perform full assessment of all town facilities for energy efficiency and maintenance scheduling; aquatics new after school programs; stronger employee safety programs; and reduced employee cost for family medical insurance programs.

There are several other developing initiatives that have **not** been included in the budget at this time but are in the planning stages to be considered either later in the year or in the following years budget. Those include, curbside recycling program, merchant service fee charges, and the North Christiansburg Regional Park. Increased funds are being set aside in assigned fund balances for the Park and the new ERP system currently in the planning and developmental stages.

TOWN OF CHRISTIANBURG
PART I
BUDGET FY 2017-2018
SUMMARY

The reserve funds are proposed to be increased by the following amounts:

	expected balance 6-30-2017	To Be Added	expected balance 6-30-2018
•			
• Fire Truck Reserve	\$214,226	\$25,000	\$239,226
• Rescue Truck Reserve	\$118,000	\$25,000	\$143,000
• Recreational Reserve	\$302,070	\$250,000	\$552,070
• Street Maintenance	\$467,000	\$50,000	\$517,000
• Public Works Complex	\$502,000	-	\$502,000
• Aquatics Maintenance	\$466,437	\$50,000	\$516,437
• Self Insurance Reserve	\$355,000		\$355,000
• Cemetery Reserve	\$101,000	\$50,000	\$151,000
• Software Reserve	\$273,000	\$100,000	\$373,000
• Treatment plant reserve	\$150,000	\$200,000	\$350,000
• Emergency Services Bldg	\$1,500,800	\$50,000	\$1,550,800
	<hr/>	<hr/>	<hr/>
	\$4,449,533	\$800,000	\$5,249,533

The Water Authority plans to increase their charges \$0.74 per 1000 gallons (31.62%) .

The Town's Financial Statements (Audit) for the Fiscal Year Ended June 30, 2016 is part of this budget but not attached.

Part II of the budget document contains estimates of annual revenue and operation expenditures for the next five years as well as projected capital needs.

The bonded indebtedness of the Town as of June 30, 2017 will be \$19,360,373. Principal in the amount of \$1,850,388 will be retired during FY 2017-2018.

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

FEE CHANGES

FY 2017-2018

Water Rates:

Water Rates			
	Minimum Rate per Month (0 – 1,000 gallons)	Rate per 1,000 gallons (1,001 – 50,000 gallons)	Rate per 1,000 gallons (50,001 – and above)
In Town Within Corporate Limits	From \$11.00 for 2,000 gallons to \$6.00 for 1,000 gallons	From 6.14 to \$8.00	From \$4.00 to \$6.00
Out of Town Outside Corporate Limits	From \$16.50 for 2,000 gallons to \$9.00 for 1,000 gallons	From 9.21 to \$12.00	From \$6.00 to \$9.00

Sewer Rates:

Sewer Rates			
	Minimum Rate per Month (0 – 1,000 gallons)	Rate per 1,000 gallons From 1,001 gallons and above	
In Town Within Corporate Limits	From \$15.00 for 2,000 gallons To \$9.00 per 1,000 gallons	From \$8.50 to \$10.25	
Out of Town Outside Corporate Limits	From \$22.50 for 2,000 gallons to \$13.50 for 1,000	From \$12.75 to \$15.38	

Increase parking fine violations from \$10.00 to \$25.00 Increase DMV stop fees \$30.00 TO \$35.00

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

The budget for the Town of Christiansburg reflects five different funds, the general fund, which is used for all revenues and expenditures of the Town that are not designated or required to be accounted for in another fund, a permanent fund, a special revenue fund, capital projects fund and two enterprise funds, one for water and sewer activity and one for storm water activity.

The Permanent Fund is used to account for the activity of the Sunset Cemetery. Generally accepted governmental accounting principles requires that this be accounted for in a permanent fund because it will be required to have funds set aside for perpetual care in a separate fund balance from the general fund and will exist in perpetuity for the maintenance of the cemetery.

The Special Revenue Fund which is used to account for grants, contracts and donated funds that are restricted as to the use of the funds received as mandated by law, contract, or donor requirements and the revenues derived from the activity are the primary funding source.

Capital Project Funds are used to account for financial resources that are restricted to expenditure for capital construction activities that generally require more than one fiscal year to complete.

The Proprietary or Enterprise Funds are used to account for the activity of the water and sewer operations of the town as well as related capital acquisitions and construction and the storm water enterprise fund added last fiscal year, is to account for the activity of the storm water operations and related capital and construction projects.

Total Revenues expected for the general fund are \$28,183,150. General fund budgeted operating expenditures are \$24,187,643 and an additional amount of \$2,086,585 for capital equipment and capital construction. Debt payments included in the operating budget of the general fund are \$1,027,755.

The cemetery fund revenue is expected to be \$98,500 with operating expenditures of \$236,635 and funds to the perpetual care reserves of \$43,500 requiring support from the general funds of \$181,635 plus an additional amount for \$30,000 for capital acquisitions.

TOWN OF CHRISTIANSBURG
PART I
BUDGET FY 2017-2018
SUMMARY

Special Revenues funds are generally equal to the expenditures except as their designated reserves are expended. The current expectation for grants and donations is \$1,313,002 in revenues and \$1,686,471 in expenditures, the difference is primarily the expenditure of EMS third party recovery funds and expenditure of other designated and reserved fund balances of \$373,469.

Capital Project funds are funded by both general fund dollars of \$2,692,545 and grant dollars of \$4,254,399. Total capital projects budgeted for this fiscal year is \$6,973,920 which are delineated in Exhibit 2.

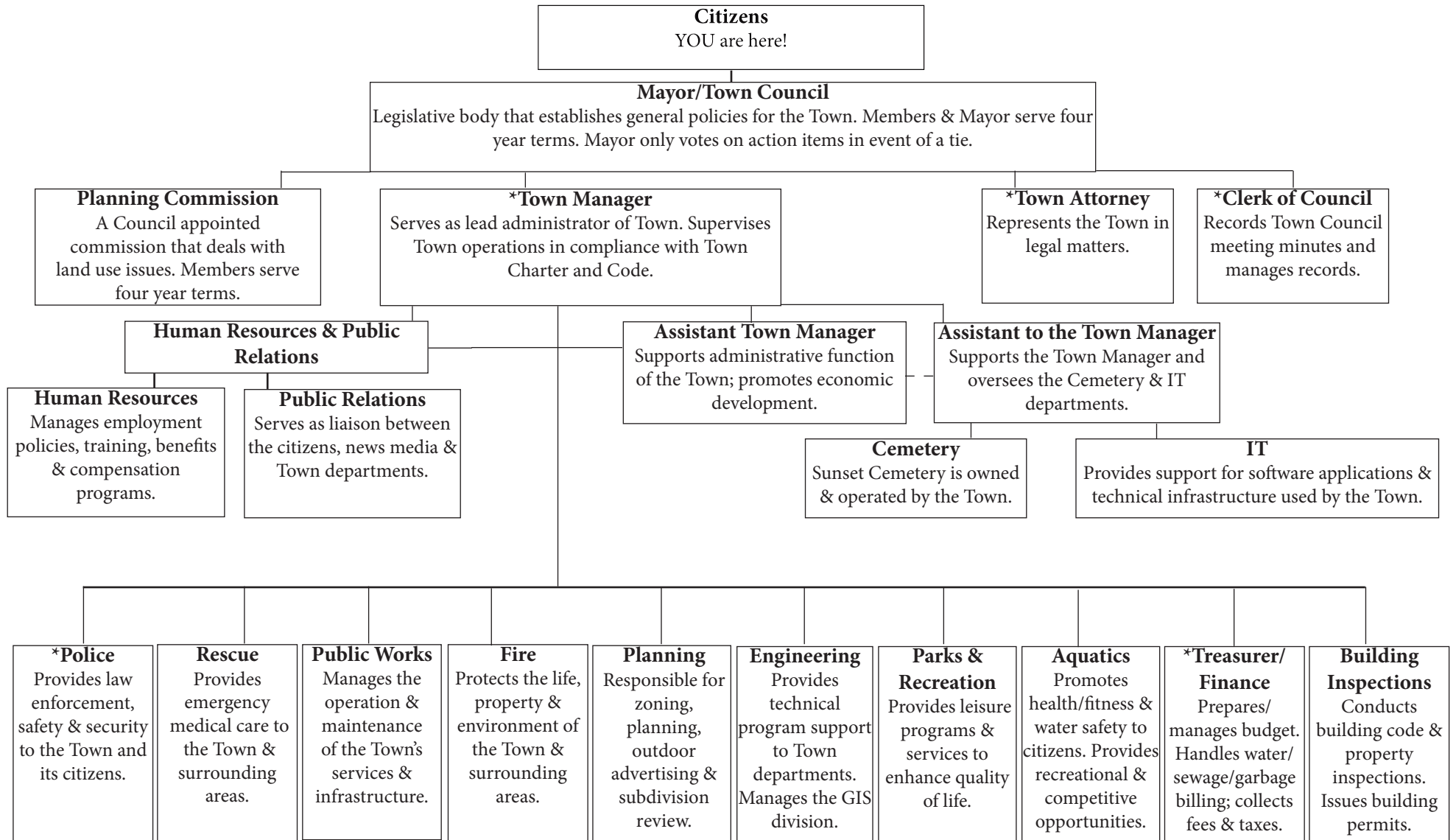
The enterprise fund for water and sewer is expected to generate \$9,517,500 in revenues and have operating expenditures of \$8,368,097 which includes the cost of debt service (\$1,235,178). Capital needs for the enterprise are \$3,951,697. These are funded with revenues from the enterprise and support of \$2,799,744 from the general fund. The Storm water enterprise fund is expected to generate \$2,469,896 in revenues and have operating expenses of \$619,409 and capital projects of \$2,911,084.

This budget includes rolling over capital and construction projects to be funded from unassigned fund balance of \$5,864,998. It is anticipated that the beginning unassigned fund balance will be approximately \$20.2 million dollars on July 1, 2017 and will have an ending unassigned fund balance at June 30, 2018 of \$14.66 million. In accordance with our fund balance policy to maintain unassigned fund balance between 30% and 45% of prior year expenditures the above sources and uses is approximated to leave the Town with 40% in unassigned fund balance at the end of the 2018 fiscal year.

Respectfully Submitted,

Randy Wingfield Interim Town Manager
Valerie Tweedie CPA CFE CGFM Treasurer and Director of Finance

Town of Christiansburg Organizational Structure & Departmental Functions



Christiansburg Town Council Appointed Boards & Commissions

Updated 05/01/2017

Aquatic Advisory Board

The Aquatic Advisory Board is comprised of six appointed citizens and a liaison from Town Council. The Board supports the mission and vision of the Christiansburg Aquatic Center in providing a state-of-the-art aquatic facility that enhances the health, fitness, recreational, educational, and competitive needs throughout our region.

Meetings are held the first Wednesday of each month at 4 p.m. at the Aquatic Center, 595 N. Franklin St.

<u>Members</u>	<u>Term Expires (Three Year Term)</u>
Jeremy Williams, Chairman	12/31/2019
Steve Simmons, Vice Chair	12/31/2017
Karen Drake	12/31/2019
Shirley Hallock	12/31/2019
Mark Layne	12/31/2017
Amelia Tuckwiller	12/31/2017
Steve Huppert	Town Council Representative

Director of Aquatics Terry Caldwell serves as staff liaison to the Aquatic Advisory Board and may be contacted for more information or questions about the Board:

Email: tlcaldwell@christiansburg.org

Phone: (540) 381-7665 ext. 3102

Mail: Ms. Terry Caldwell, Director of Aquatics, 595 N. Franklin St., Christiansburg, VA 24073

Bikeway/Walkway Committee

The Christiansburg Bikeway/Walkway Committee is made up of a combination of staff, a Town Council member, and citizen representatives. The committee looks at potential connections to existing bike and pedestrian facilities, as well as improvements to existing facilities.

Members

Brad Epperley, Director of Parks and Recreation

Jim Lancianese, Director of Public Works

Travis Moles, Assistant Superintendent of Streets, Public Works

Melissa Powell, Public Relations Director

Andrew Warren, Planning Director

Todd Walters, Assistant Director of Engineering

Brad Stipes, Town Council representative

Susan Willis, citizen representative (Committee Chair)

Ashley Briggs, citizen representative

Jason Poff, citizen representative

Daniel Maderic, citizen representative

Logan Wallace, citizen representative

Pamela Ray, NRV Health District representative

The Committee meets the first Friday of each month in the Admin. Conference Room on the 2nd Floor of Town Hall. Andrew Warren serves as staff liaison to the Bikeway/Walkway Committee and may be contacted for more information or questions about the Committee:

Email: awarren@christiansburg.org

Phone: (540) 382-6120 ext. 1130

Mail: Mr. Andrew Warren, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Building Code Board of Appeals

The Christiansburg Building Code Board of Appeals meets as needed to consider appeals to building code decisions.

*Members of the Christiansburg Building Code Board of Appeals are appointed by the Building Official or Town Manager, per Section 9-30(b) of Town Code.

Meetings are held as announced at Christiansburg Town Hall, 100 E. Main St.

<u>Members</u>	<u>Term Expires (Four Year Term)</u>
Rich Alvis, Electric	09/01/2018
Richard Caldwell, Builder	09/01/2018
Chris Pfohl, Plumber	09/01/2018
Bob Poff, Property Manager	09/01/2018
J.D. Price, Design Professional	09/01/2018
Larry Martin, Design Professional (Alt.)	09/01/2018
Earl Shrader (Alt.)	09/01/2018
John Travis, Builder (Alt.)	09/01/2018

Building Official Jerry Heinline serves as the staff liaison to the Building Code Board of Appeals and may be contacted for more information or questions about the Board:

Email: jheinline@christiansburg.org

Phone: (540) 382-6120 ext. 1152

Mail: Mr. Jerry Heinline, Building Official, 100 E. Main St., Christiansburg, VA 24073

Cemetery Advisory Committee

The Cemetery Advisory Committee serves as an advisory board for matters related to Kyle and Sunset Cemeteries.

<u>Members</u>	<u>Term Expires</u>
Ann Carter	05/2019
Wayne Booth	05/2019
Rex Germany	05/2017
F. Spencer Hall	05/2018
Funeral Service Representative	
Kevin Poff - Secretary	Cemetery Manager
Steve Huppert	Town Council Representative

Kevin Poff serves as staff liaison to the Cemetery Advisory Committee and may be contacted for more information or questions about the Committee:

Email: kpoff@christiansburg.org

Phone: (540) 382-3408

Mail: Mr. Kevin Poff, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Central Business District Advisory Committee

The Central Business Advisory Committee is made up of a combination of staff, citizen representatives, and Town Council members. The committee aims to promote and develop the Central Business District by forming partnerships with local businesses and finding funding to develop initiatives.

<u>Members</u>	<u>Term Expires</u>
Karen Drake, Chair	
Jamie Bond	
Meghan Dorsett	
David Franusich	
Donna Speaks	
Mike Thom	
Emilie Tydings	
Linda Wurtzbarger	
Sam Bishop	Town Council Representative
Henry Showalter	Town Council Representative

Interim Town Manager Randy Wingfield serves as staff liaison to the Central Business District Advisory Committee and may be contacted for more information or questions about the Committee:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Randy Wingfield, Interim Town Manager, Town Hall, 100 East Main Street, Christiansburg, VA 24073

Parks & Recreation Advisory Commission

The Parks & Recreation Advisory Commission serves as an advisory board to the Parks & Recreation Department in developing programs and activities for residents of all ages.

Meetings are held the first Monday of every month at 6 p.m. at the Christiansburg Recreation Center, 1600 N. Franklin St.

<u>Members</u>	<u>Term Expires (Four Year Term)</u>
Diane Fenton, Chairperson	12/31/2019
Doris C. Oliver, Secretary	12/31/2019
Robin Boyd	12/31/2020
John Neel	12/31/2020
Richard Polikoff	12/31/2020
Michael L. Saylor	12/31/2019
James B. Williamson, Jr.	12/31/2019
Tonia D. Winn	12/31/2018
Matthew Davidson	Student Representative
Nichole Diola	Student Representative
Cord Hall	Town Council Representative

Director of Parks & Recreation Brad Epperley serves as staff liaison to the Advisory Commission and may be contacted for more information or questions about the Commission:

Email: bepperley@christiansburg.org

Phone: (540) 382-2349

Mail: Mr. Brad Epperley, Director of Parks & Recreation, 1600 N. Franklin St., Christiansburg, VA 24073

Planning Commission

The Town's Planning Commission is comprised of a minimum of 5 and maximum of 15 appointed citizens, a liaison from Town Council, and a non-voting secretary (planning director). With the exception of the Council liaison and secretary, each Planning Commission member is appointed to a four-year term. The Planning Commission is responsible for recommending to Town Council on a wide variety of land use issues including the Town's comprehensive plan, zoning, conditional use permits, rezoning petitions, and general planning issues.

Meetings are held six (6) days following regularly scheduled Town Council meetings (2nd and 4th Tuesdays) at Christiansburg Town Hall, 100 E. Main St. If the meeting date falls on a Town holiday, the meeting will be held the following business day.

Members	Contact Information	Term Expires (Four Year Term)
Craig Moore, Chairperson	cmoore@christiansburg.org	08/31/2018
Jennifer Sowers, Vice-Chairperson	jsowers@christiansburg.org	02/06/2020
Matthew J. Beasley	mbeasley@christiansburg.org	02/07/2018
Ann H. Carter	acarter@christiansburg.org / (540) 382-8751 (preferred)	08/31/2020
Mark Curtis	mcurtis@christiansburg.org	01/10/2021
David Franusich	dfranusich@christiansburg.org	02/02/2019
Catherine Garner	cgarner@christiansburg.org	01/10/2021
Hil Johnson	hjohnson@christiansburg.org	03/24/2019
Jeananne Knies	jknies@christiansburg.org	01/10/2021
Ann Sandbrook	asandbrook@christiansburg.org	01/10/2021
Harry Collins, Council Liaison	hcollins@christiansburg.org	-----

Planning Director Andrew Warren serves as the non-voting secretary for the Planning Commission and may be contacted for more information or questions about the Commission:

Email: awarren@christiansburg.org

Phone: (540) 382-6120 ext. 1130

Mail: Mr. Andrew Warren, Planning Department, 100 E. Main St., Christiansburg, VA 24073

Board of Zoning Appeals

The Christiansburg Board of Zoning Appeals (BZA) members are recommended by Town Council and appointed by the Circuit Court. The BZA meets as needed to consider appeals to zoning decisions.

Meetings are held as announced at Christiansburg Town Hall, 100 E. Main St.

<u>Members</u>	<u>Term Expires (Five Year Term)</u>
James C. Stewart, Chairperson	08/31/2019
Earnest Wade	08/31/2017
James L. Kirk	08/31/2018
Karen Drake	08/31/2020

Interim Town Manager Randy Wingfield serves as the staff liaison to the Board of Zoning Appeals and may be contacted for more information or questions about the Board:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Other Boards & Commissions with Christiansburg Representation

Updated 05/01/2017

Agency on Aging (New River Valley) Board of Directors

The New River Valley Agency on Aging exists to support and enhance the lives of older adults, their families, and caregivers through advocacy, information, and services. The Board of Directors of the New River Valley Agency on Aging is the principal policy making unit of the Agency. Policy making, oversight in program determinations, and assuring the availability of funds and accountability for their expenditure are the primary functions of the Board.

<u>Appointees</u>	<u>Term Expires (One Year Term)</u>
Richard Ballengee	September 2017
Steve Huppert, Alternate	

The Agency on Aging may be contacted through their website at www.nrvaoo.org or (540) 980-7720.

Airport Authority (Virginia Tech-Montgomery Regional)

The Virginia Tech/Montgomery Regional Airport Authority operates The Virginia Tech/Montgomery Executive Airport. In addition to the town of Christiansburg, the Authority is made up of members from Virginia Tech, Montgomery County, and the town of Blacksburg.

<u>Appointee</u>	<u>Term Expires (Four Year Term)</u>
Ann Carter, Secretary-Treasurer	08/01/17 Town Council Representative Designee

The Virginia Tech-Montgomery Executive Airport may be contacted through their website at www.vtmea.com or (540) 231-4444.

Airport Commission (New River Valley)

The New River Valley Airport Commission owns and operates the New River Valley Airport, which is now a port of entry with customs facilities.

<u>Appointee</u>	<u>Term</u>
Ernie Wade	Town Council Designee

The New River Valley Airport may be contacted through their website at www.nrvairport.com or (540) 674-4141.

Development Corporation (NRV)

The NRV Development Corporation is a non-profit organization formed in 1983 to provide business assistance. It includes membership from the counties of Floyd, Giles, Montgomery, Pulaski, the towns of Blacksburg, Christiansburg, and Pulaski, and the city of Radford.

<u>Appointee</u>	<u>Term Expires</u>
Michael Barber, President	Concurrent with Council Term

Mr. Barber may be contacted for more information, including meeting dates, at mbarber@christiansburg.org.

Economic Development Commission (Montgomery Regional)

The Montgomery Regional Economic Development Commission acts in an advisory capacity for encouraging existing business and industry to expand and to solicit new business and industry for the County. The goals of the Commission are to increase jobs and payrolls, decrease taxes and increase the standard of living for residents.

Meetings are held the third Thursday of each month at 11:45 a.m. at Virginia Tech's Corporate Research Center, Building #12.

<u>Appointee</u>	<u>Term Expires</u>
Brad Stipes, Town Council Designee	07/01/2019
John T. Overton	12/31/2019

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Economic Development Commission:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Emergency Communication Regional Authority (New River Valley)

The purpose of the New River Valley Emergency Communication Regional Authority shall be to develop a consolidated system for the receipt and response of 9-1-1 emergency calls and communications that will improve response time, quality of service, and coordination of available resources for the citizens of affected localities.

Meetings are held on the fourth Tuesday of every month at 3 p.m. in the Economic Development Conference Room, 2nd floor of the Montgomery County Government Center, 755 Roanoke St.

<u>Appointees</u>	<u>Term Expires</u>
Billy Hanks	Town Representative
Alan Fabian	At-large Rep.

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Authority:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Fire and Rescue Commission (Montgomery County)

<u>Appointees</u>
Billy Hanks, Christiansburg Fire Department
Joe Coyle, Christiansburg Rescue Squad
Matthew Carroll, Citizen Representative

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Fire & Rescue Commission:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

New River Valley Metropolitan Planning Organization

The New River Valley Metropolitan Planning Organization (MPO) provides information, tools and public input necessary to improve the region's transportation system and address future needs. The MPO was established as required by federal law because the Towns of Blacksburg and Christiansburg, and a portion of Montgomery County are designated as an urbanized area of more than 50,000 in population.

Appointees

Mike Barber, Town Council Representative
Randy Wingfield, Interim Town Manager
Andrew Warren, Planning Director

Committee

Policy Board
Policy Board
Technical Advisory Committee

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the MPO:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

MBC Development Corporation

The MBC Development Corporation makes loans to existing and new small businesses in Montgomery County. The MBC is certified by the State Corporation Commission as a not-for-profit community development corporation.

Appointees

Mayor Mike Barber

Term Expires

Concurrent with Council Term

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Corporation:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Montgomery County Chamber of Commerce

The Montgomery County Chamber of Commerce (MCCC) serves Blacksburg, Christiansburg, and Montgomery County. The Chamber's mission is to promote and develop a positive environment for the operation and growth of business in Montgomery County and the New River Valley.

<u>Appointees</u>	<u>Term Expires (Three Year Term)</u>
Mayor Mike Barber	Concurrent with Council Term

Mayor Mike Barber may be contacted for more information or questions about the Commission:

Email: mbarber@christiansburg.org
Phone: (540) 382-6128 ext. 1115
Mail: Mr. Mike Barber, Mayor, 100 E. Main St., Christiansburg, VA 24073

New River Valley Regional Commission (Planning District Commission)

The New River Valley Planning District Commission is responsible for administering a comprehensive region-wide plan for growth and development. Members establish policy and delegate duties to staff members through an Executive Director.

Meetings are held the fourth Thursday of each month at 7:30 p.m. at the Commission office in Radford.

<u>Appointees</u>	<u>Term Expires (Three Year Term)</u>
Hil Johnson	06/2018
Harry Collins, Town Council Rep.	Concurrent with Council Term
Henry Showalter, Town Council Rep.	Concurrent with Council Term

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Commission:

Email: rwingfield@christiansburg.org
Phone: (540) 382-6128 ext. 1119
Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Solid Waste Authority (Montgomery Regional)

The Montgomery Regional Solid Waste Authority (MRSWA) oversees garbage and refuse collection and disposal system, transporting garbage and refuse from transfer station and/or disposal sites, and recycling systems. The Authority includes Montgomery County, the Towns of Blacksburg and Christiansburg and Virginia Tech.

Meetings are held the second Thursday of each month at 1:30 p.m. at the MRSWA, 555 Authority Dr., Christiansburg.

<u>Appointees</u>	<u>Term Expires (Four Year Term)</u>
Barry Helms	06/30/2021

Interim Town Manager Randy Wingfield may be contacted for more information or questions about the Solid Waste Authority:

Email: rwingfield@christiansburg.org

Phone: (540) 382-6128 ext. 1119

Mail: Mr. Randy Wingfield, Interim Town Manager, 100 E. Main St., Christiansburg, VA 24073

Tourism Council

The Tourism Council is a joint cooperative between the Towns of Christiansburg and Blacksburg and Montgomery County. The Council is comprised of nine members, including one representative from the Board of Supervisors, each town council and the Chamber of Commerce. The remaining five members are appointed by the Board of Supervisors and both town councils.

Appointees

Sam Bishop	Town Council Representative
Harry Collins, Alternate	Town Council Representative

Tourism Director Lisa Bleakley may be contacted for current appointees and more information or questions about the Tourism Council:

Email: bleakleyts@montgomerycountyva.gov

Phone: (540) 394-2120 ext. 4225

Mail: Ms. Lisa Bleakley, Tourism Director, 755 Roanoke Street, Suite 2E, Christiansburg, VA 24073

Transportation Safety Commission (Montgomery County)

The Montgomery County Transportation Safety Commission gathers local input in recognizing and solving problems in the area of highway safety. Members represent local town governments, county government, the school system, etc.

Meetings are held on a quarterly basis, usually the first Tuesday of each quarter at noon at Amelia's Restaurant on Cambria St. in Christiansburg.

Appointee

Mark Sisson, Police Chief

Police Chief Mark Sisson may be contacted for more information or questions about the Transportation Safety Commission:

Email: msisson@christiansburg.org

Phone: (540) 382-3131

Mail: Chief Mark Sisson, Christiansburg Police Department, 10 E. Main St., Christiansburg, VA 24073

Commission on Virginia Alcohol Safety Action Program (VASAP)

The Commission on VASAP is responsible for the administration of the state system and overseeing the operations of local Alcohol Safety Action Programs and for assuring local program adherence to promulgated policies and procedures through certification of local programs.

Appointees

Mark Sisson, Police Chief

Police Chief Mark Sisson may be contacted for more information or questions about the VASAP Commission:

Email: msisson@christiansburg.org

Phone: (540) 382-3131

Mail: Chief Mark Sisson, Christiansburg Police Department, 10 E. Main St., Christiansburg, VA 24073

NRV Water Authority (Blacksburg-Christiansburg-VPI –Montgomery Co.)

The NRV Water Authority is responsible for overseeing the day-to-day operations of supplying clean water to the four communities.

Meetings are held the third Wednesday of each month at 4 p.m. at the Water Treatment Plant, Peppers Ferry Rd.

<u>Appointees</u>	<u>Term Expires (Four Year Term)</u>
Wayne Nelson	06/30/18

Director of Engineering & Special Projects Wayne Nelson may be contacted for more information or questions about the Commission:

Email: wnelson@christiansburg.org

Phone: (540) 382-6120 ext. 1147

Mail: Mr. Wayne Nelson, Director of Engineering, 100 E. Main St., Christiansburg, VA 24073

TOWN OF CHRISTIANSBURG

GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF JUNE 30, 2016

ASSETS	General Fund	Cemetery Fund	Special Revenue Fund	Capital Projects	Total Governmental Funds
Cash	\$ 25,659,334	\$ -	\$ -	\$ -	\$ 25,659,334
Cash and cash equivalents, restricted	-	607,800	2,364,898	-	2,972,698
Investments- short term	255,955	-	-	-	255,955
Receivables (net of allowance for uncollectibles)					
Taxes, including penalties (net of allowance of \$64,155)	4,716,486	-	-	-	4,716,486
Accounts (net of allowance of \$35,067)	977,226	-	-	-	977,226
Prepaid Items	130,844	-	-	-	130,844
Due from Other Funds	-	-	32,789	-	32,789
Due from Other Governments -State	507,693	-	612,954	275,169	1,395,816
Total Assets	<u>\$ 32,247,538</u>	<u>\$ 607,800</u>	<u>\$ 3,010,641</u>	<u>\$ 275,169</u>	<u>\$ 36,141,148</u>
Liabilities					
Accounts Payable	\$ 2,738,117	\$ 8,340	\$ 188,467	\$ 104,926	\$ 3,039,850
Salaries payable	-	-	-	-	-
Due to other funds	1,421,013	32,806	729,367	170,243	2,353,429
Deferred Revenue				-	-
Total Liabilities	<u>\$ 4,159,130</u>	<u>\$ 41,146</u>	<u>\$ 917,834</u>	<u>\$ 275,169</u>	<u>\$ 5,393,279</u>
Deferred inflows of Resources					
Unavailable Tax Revenue	\$ 4,700,314	\$ -	\$ -	\$ -	\$ 4,700,314
Unearned Revenue	4,300	-	118,314	-	122,614
Total Deferred inflows of Resources	<u>\$ 4,704,614</u>	<u>\$ -</u>	<u>\$ 118,314</u>	<u>\$ -</u>	<u>\$ 4,822,928</u>
Fund Balance					
Nonspendable	\$ 130,844	\$ 566,654	\$ -	\$ -	\$ 697,498
Restricted	-	-	1,974,493	-	1,974,493
Committed	-	-	-	-	-
Assigned	3,742,702	-	-	-	3,742,702
Unassigned	19,510,248	-	-	-	19,510,248
Total Fund Balance	<u>\$ 23,383,794</u>	<u>\$ 566,654</u>	<u>\$ 1,974,493</u>	<u>\$ -</u>	<u>\$ 25,924,941</u>
Total Liabilities and Fund Balance	<u>\$ 32,247,538</u>	<u>\$ 607,800</u>	<u>\$ 3,010,641</u>	<u>\$ 275,169</u>	<u>\$ 36,141,148</u>

TOWN OF CHRISTIANSBURG

**PROPRIETARY
STATEMENT OF FUND NET POSITION
AS OF JUNE 30, 2016**

	Enterprise Water and Sewer Fund
ASSETS	
Current Assets	
Receivables (net of allowance for uncollectibles \$160,335)	\$ 871,202
Prepaid items	4,110
Due from other Funds	2,320,640
Total Current Assets	<u>\$ 3,195,952</u>
Non-Current Assets	
Land	\$ 12,500
Water System	18,338,457
Equipment	4,408,205
Waste Water System	18,341,342
Waste Water Treatment Plant	32,814,831
Allowance for Depreciation	(33,238,216)
Construction in progress	17,142
Total Non-Current Assets	<u>40,694,261</u>
Total Assets	<u>\$ 43,890,213</u>
Deferred Outflows of Resources	
Pension Contributions Subsequent to Measurement Date	\$ 229,353
Total Deferred Outflows of Resources	<u>-</u>
Liabilities	
Current Liabilities	
Accounts Payable	\$ 219,228
Accrued Interest	77,643
Consumer Deposits	387,136
Due to Water Authority	450,969
Current Maturities VA Revolving Loan Fund (current portion)	616,742
Bonds Payable (current portion)	404,099
Salaries Payable	-
Compensated Absences (current portion)	34,987
Total Current Liabilities	<u>\$ 2,190,804</u>
Long-Term Liabilities	
VA Revolving Loan Fund-net of current portion	\$ 3,309,280
Compensated Absences-net of current portion	314,885
Bonds payable-net of current portion	2,891,211
Net Pension Liability	1,177,868
Total Long Term Liabilities	<u>\$ 7,693,244</u>
Total Liabilities	<u>\$ 9,884,048</u>
Deferred Inflows of Resources	
Net difference between projected and actual earnings of pension plan investments	\$ 357,858
Total Deferred Inflows of Resources	<u>357,858</u>
Net Position	
Net Investment in Capital Assets	\$ 33,472,929
Unrestricted Net Assets	404,731
Total Net Position	<u>\$ 33,877,660</u>

**TOWN OF CHRISTIANBURG
FOR BUDGET YEAR
JULY 1, 2017 TO JUNE 30, 2018**

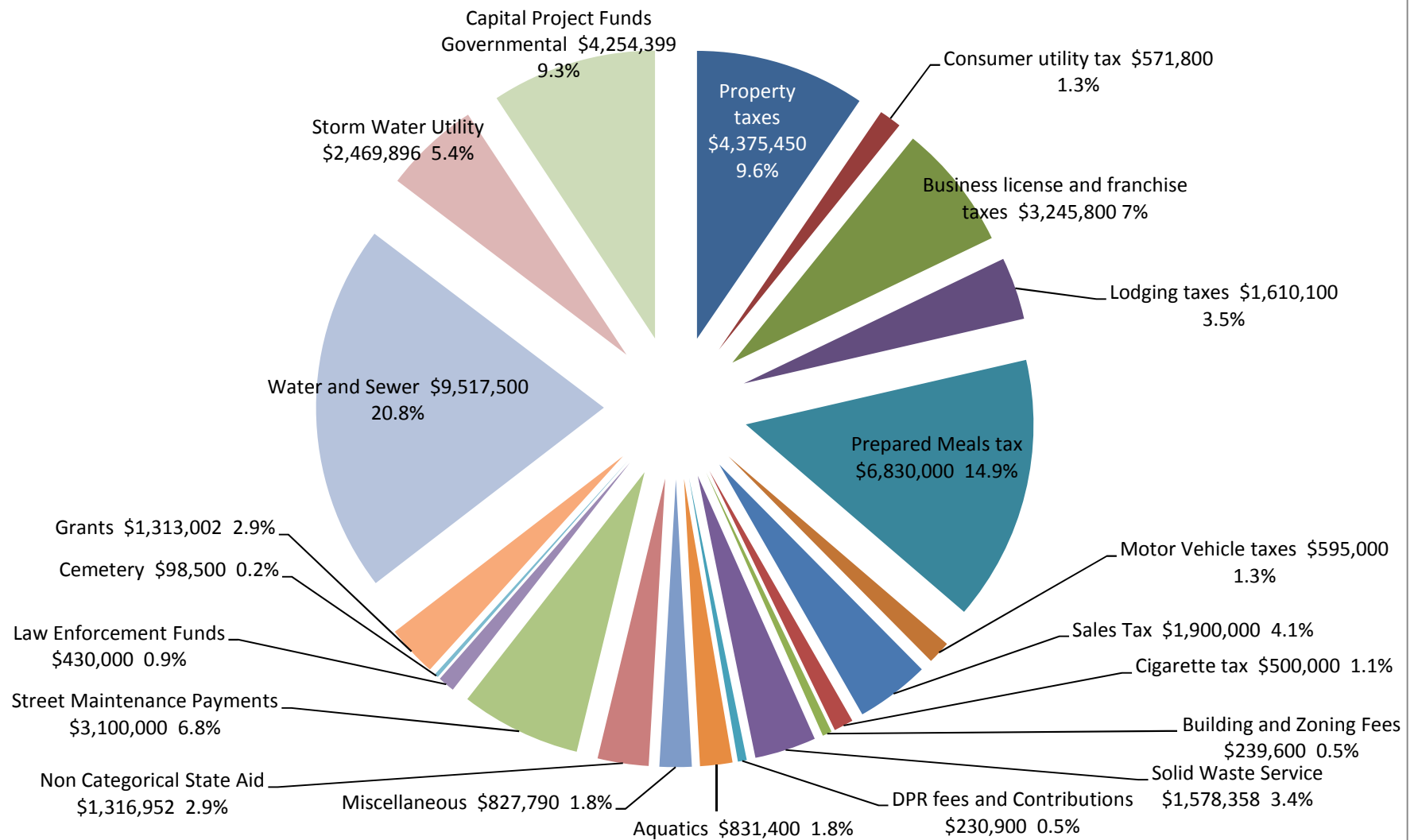
FINAL PROPOSED BUDGET
6/1/2017

Sources and Uses Summary Information

	BUDGET 2018		2017 BUDGET		FORECAST 2017	
Beginning Unassigned Fund Balance General Fund	\$	20,424,968			\$	19,510,248
General Fund Revenue	\$	28,183,150	\$	27,427,167	\$	27,978,181
General Fund Operating Expenses	\$	24,187,643	\$	23,901,205	\$	23,335,134
Excess of Revenue over Operating Expense	\$	3,995,507	\$	3,525,962	\$	4,643,047
Capital Acquisitions	\$	2,086,585	\$	1,700,436	\$	1,416,024
Excess of Revenue over Operating Expense	\$	1,908,922	\$	1,825,526	\$	3,227,022
Use of Reserve Funds						
Support for Special Revenue Funds	\$	-	\$		\$	94,830
Support for Cemetery	\$	211,435	\$	251,671	\$	180,897
Support for Governmental Capital Projects	\$	2,902,545	\$	2,554,926	\$	1,326,322
Support for Enterprise water Capital	\$	2,799,744	\$	1,392,438	\$	83,045
Support for Enterprise Storm water capital	\$	1,060,197	\$		\$	2,209
Total support to all funds	\$	6,973,920	\$	4,199,035	\$	1,687,302
Total Increase (decrease) to fund balance rollover capital projects	\$	(5,064,998)	\$	(2,373,509)	\$	1,539,720
Funds to move to Assigned fund balances	\$	(800,000)			\$	(625,000)
Reduction to Unassigned fund balance	\$	(5,864,998)				
Ending Unassigned Fund Balance General Fund	\$	14,559,970			\$	914,720
Required per policy at 35%	\$	11,684,272				

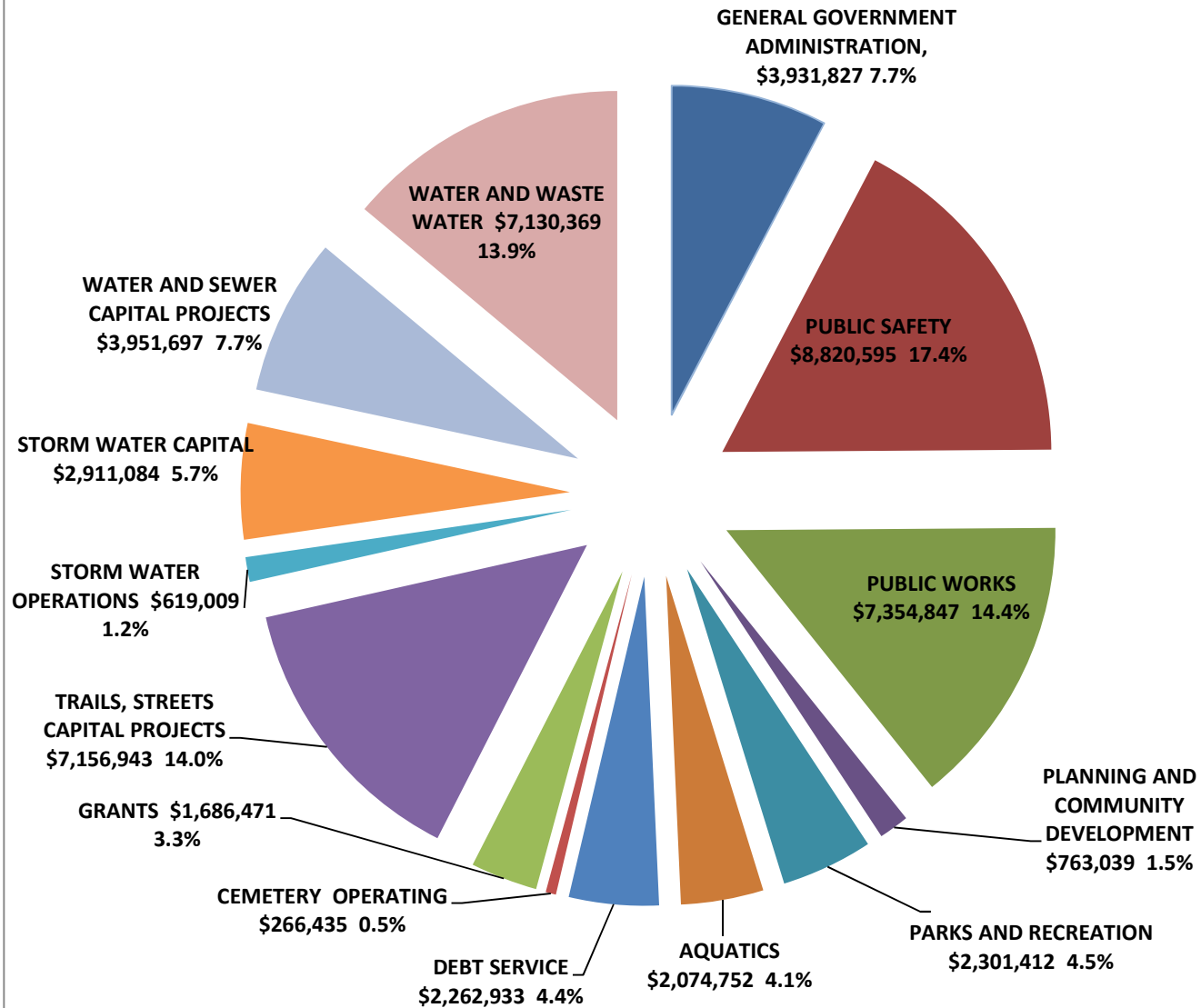
BUDGET 2018 REVENUES

Where the funds come from



APPROPRIATIONS 2017-2018 BUDGETS

What the funds are spent on



TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

FINAL PROPOS
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
1224 ADMINISTRATION	10-1224-7020 LAND ACQUISITION	3,000	<u>3,000</u>	3,000
INFORMATION				
1228 TECHNOLOGY	Rec Center re-wire	10,000		
	Switch Replacements	60,000		
	Wireless Controller Replacement	18,000		
	WWTP Phone System Upgrade	8,500		
	VPN Equipment for AllPoints Project	20,000		
	Warren St Generator Upgrade	32,000		
	PD Phone System	42,000		
	Disaster Recovery Business Continuity Plan	20,000		
	Data Backup System Overhaul	50,000		
1227 Public Relations	Wayfinding Signs Design	30,000		
	Website Redesign	22,000		
	TOTAL INFORMATION TECHNOLOGY AND PUBLIC RELATIONS		<u>312,500</u>	312,500
3101 POLICE	FIRE & SMOKE ALARM SYSTEM	21,840		
	VEHICLE, PATROL (4)	226,000		
	L3 SERVER	21,395		
	TOTAL POLICE		<u>269,235</u>	269,235
3202 FIRE DEPT	Roanoke Street Emergency Services Building (soft costs)	25,000		
	Extrication tools Battery Operated	55,000		
	TOTAL FIRE DEPT		<u>80,000</u>	80,000
3203 RESCUE	Camera System Upgrade for station	15,000		
	Stretcher	18,000		
	TOTAL RESCUE		<u>33,000</u>	33,000
4102 STREET MAINT.	Truck, Service 4x4	71,400		
	Truck, Dump S/A	-		
	SUV	40,800		
	Truck, Leaf Vac	-		
	Truck, Dump T/A	212,160		
	Truck, Dump S/A	183,600		
	Loader, Rubber Tire	193,800		
	Backhoe	153,000		
	Wood Chipper	51,000		
	Leaf Machine	-		
	Trailer, Crash Cushion	30,600		
	Poly Salt Spreaders	15,000		
	TOTAL STREET MAINT.		<u>951,360</u>	951,360
4120 STREET CAPITAL OUTLAY	Conduit and Fibre on street and trail projects	40,000		
	TOTAL STREET CAPITAL OUTLAY		<u>40,000</u>	40,000

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

FINAL PROPOS
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
4305 PW STATION B	Server Room HVAC System Upgrades	27,000		
		<u>27,000</u>	27,000	
7102-7104 PARKS AND RECREATION				
	Court Dividers at Recreation Center	66,000		
	Picnic Shelters	30,000		
	Pavement of Trails (Harkrader Loop)	40,000		
	Athletic Field / Park Improvements	30,000		
	Regional Bike Share Program	30,000		
	Emergency Blue Light Call Towers	72,000		
	Fitness Equipment	25,000		
	TOTAL PARKS AND RECREATION		<u>293,000</u>	293,000
7201 AQUATICS				
	FLOOR MACHINE	14,000		
	DIVING BOARDS	5,000		
	POOL VACUUM	13,000		
	HANDICAP LIFT	7,000		
7202 AQUATICS	WATER HEATER	9000		
	Parking area at 10 Mill lane	20000		
	TOTAL AQUATICS		<u>68,000</u>	68,000
8204 ENGINEERING	Geo7x Series Handheld Trimble GPS Unit w/ Monopole Bracket	9,490		
	TOTAL ENGINEERING		<u>9,490</u>	9,490
TOTAL GENERAL FUNDS			<u>2,086,585</u>	<u>2,086,585</u>
CAPITAL PROJECT FUNDS	Governmental			
Streets			General Funds	Grant funded
40-4360-7005	VDOT REVENUE SHARING PARK	500,956	500,956	
40-4155-7005	VDOT RGC FUNDING	692,307	222,624	469,683
40-4250-7005	VDOT REVENUE SHARING HB PH 3 DECEL	533,782	266,891	266,891
40-4220-7005	HUCKLEBERRY TRAIL PHASE III	839,505	167,900	671,605
40-4610-7005	VDOT REV SH ARBOR DR SIDEWALK	39,500	19,750	19,750
40-4620-7005	VDOT REV SH QUINN STUART	781,000	215,500	565,500
40-4630 -7005	VDOT REV SH ROANOKE ST SIDEWALK	46,500	23,250	23,250
40-4175-7005	FALLING BRANCH RD INTERSECTION IMPROVEMENT	1,249,347	474,674	774,674
40-4150-7005	CAPITAL PAVING	1,000,000	1,000,000	
40-4195-7005	VDOT N.FRANKLIN CAMBRIA INTERSECTION	1,419,046	-	1,419,046
40-XXXX-7005	VDOT Depot Park Trail	55,000	11,000	44,000
TOTAL CAPITAL PROJECTS GOVERNMENTAL FUNDS			<u>7,156,943</u>	<u>4,254,399</u>

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

FINAL PROPOS
6/1/2017

CAPITAL OUTLAY
EQUIPMENT/CONSTRUCTION/CONTRACTUAL

DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
ADDITIONAL RESERVES to Assigned fund balance				
	expected balance 6-30-2017	expected balance 6-		
		To Be Added 30-2018		
Fire Truck Reserve	214,226	25,000	239,226	
Rescue Truck Reserve	118,000	25,000	143,000	
Recreational Reserve	302,070	250,000	552,070	
Street Maintenance	467,000	50,000	517,000	
Public Works Complex	502,000	-	502,000	
Aquatics Maintenance	466,437	50,000	516,437	
Self Insurance Reserve	355,000		355,000	
Cemetery Reserve	101,000	50,000	151,000	
Software Reserve	273,000	100,000	373,000	
Treatment plant reserve	150,000	200,000	350,000	
Emergency Services Bldg	1,500,800	50,000	1,550,800	
	4,449,533	800,000	5,249,533	
PERMANENT FUND				
1025 CEMETERY				
	Cemetery Dirt Shed	30,000		
TOTAL PERMANENT FUND			30,000	30,000
				-
SPECIAL REVENUE FUND				
RESTRICTED FUNDS AND GRANTS TO BE USED FOR CAPITAL ACQUISITIONS				
COMMUNITY DEVELOPMENT				
6405 BLOCK GRANT CDBG	SIDEWALK CONSTRUCTION	105,000		105,000
6255 T-21 DOWNTOWN	DOWNTOWN PROJECT	50,000	10,000	40,000
5991 T-21 TRAIL MONT CTY	TRAIL PROJECT		-	-
5928 County fire prg	EQUIPMENT FOR NEW COUNTY VEHICLES			-
5945 EMS BILLING	Radio Tower Project	100,000		100,000
	Ambulance	225,000		225,000
	ATV Replacement	30,000		30,000
	Ultrasound device	25,000		25,000
TOTAL SPECIAL REVENUE FUND			535,000	525,000
ENTERPRISE FUNDS				
4401 WATER OPERATIONS				
	Truck, Dump T/A	212,160		
	Excavator	142,800		
	SCADA Monitoring System Upgrades	57,480		
TOTAL WATER OPERATIONS			412,440	412,440
CAPITAL WATER PROJECTS				
20-4480-7006	PUMP STATION UPGRADE CRAIG MTN EDGEWOOD	351,760		
TOTAL CAPITAL WATER PROJECTS			351,760	351,760

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

FINAL PROPOS
6/1/2017

CAPITAL OUTLAY		EQUIPMENT/CONSTRUCTION/CONTRACTUAL		
DEPARTMENT	DESCRIPTION	AMOUNT	TOWN FUNDING	Grant Funded
4501 WASTE WATER PUMP STATIONS				
	Truck, Jet Vac	408,000		
	Utility Crane Service body for pump station truck	80,000		
	CCTV Push Camera	11,000		
	Towers Pump Station Generator	65,000		
	Peppers Ferry Pump Station Generator	50,000		
	Slate Branch pump station Switch Generator	50,000		
	Connors pump station Switch Generator	50,000		
		714,000	714,000	
4505 TREATMENT PLANT				
	UV Project Design	130,000		
	UV Project phase 1	501,000		
	SCADA	390,000		
	Laboratory Heat Pump	15,000		
	Autoclave	11,500		
	Spectrophotometer	6,000		
	Golf Cart	8,000		
	Aeration Mixers	50,000		
	ARC flash Study	60,000		
	TOTAL WASTE WATER OPERATIONS	1,171,500	1,171,500	
WASTE WATER CAPITAL PROJECTS				
20-4550-7006	COLLEGE ST BASIN I&I	540,616		
20-4552-7005	COLLEGE ST REHAB PH II	665,381		
20-4575-5001	MONTAGUE ST SEWER REPLACEMENT	21,000		
20-4565-7005	ARROWHEAD SSES	75,000		
		1,301,997	1,301,997	
TOTAL WATER WASTE WATER ENTERPRISE		3,951,697	3,951,697	-
STORM WATER CAPITAL ACQUISITIONS				
4103/ 25-4100 STORM DRAIN				
	Truck, Pickup	-		
	Backhoe	-		
	CCTV Crawler Extension	11,000		
		11,000	11,000	
STORMWATER CAPITAL PROJECTS				
25-4355-7006	VDOT REVENUE SHARING ELLETT	1,723,717	1,048,504	675,213
25-4365-7005	VDOT REVENUE SHARING HANS	86,500	43,250	43,250
25-4390-7005	VDOT REVENUE SHARING N. FRANKLIN ST DRAINAGE	9,367	5,184	4,183
25-4380-7005	DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION	900,500	450,250	450,250
25-4371-7005	DOWNTOWN WATERSHED STUDY	180,000	105,000	75,000
TOTAL STORM WATER ENTERPRISE		2,911,084	1,663,188	1,247,896
TOTAL ALL CAPITAL		16,671,309	10,644,014	6,027,295
		TOTAL ALL	GF/ ENT FUNDED	GRANTS/ R

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
SUMMARY FUND REVENUE

FINAL PROPOSED BU
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 budgeted	6/30/2017 ESTIMATED TO RECEIVE	6/30/2016 BUDGET	6/30/2016 actuals
REVENUES GENERAL FUND						
Property taxes	4,375,450	111,530	4,263,920	4,347,994	4,182,981	4,333,617
Consumer utility tax	571,800	-	571,800	550,000	571,800	584,770
Business license tax	2,440,800	113,800	2,327,000	2,457,760	2,171,000	2,366,397
Franchise license taxes	155,000	15,000	140,000	140,000	150,000	126,827
Bank Franchise taxes	650,000	50,000	600,000	750,000	660,000	660,843
Motor Vehicle taxes	595,000	75,000	520,000	595,000	512,000	577,415
Transient Lodging taxes	1,610,100	59,600	1,550,500	1,600,100	1,411,000	1,547,110
Prepared Meals tax	6,830,000	180,000	6,650,000	6,720,000	6,412,000	6,683,891
Cigarette tax	500,000	(25,000)	525,000	500,000	570,000	562,770
Building and Zoning Fees	239,600	60,100	179,500	235,640	160,000	239,305
Storm water Fees VSMP	-	-	-	-	22,680	28,063
Court and Parking Fines	95,800	(46,800)	142,600	89,825	153,200	118,158
Interest	245,000	60,000	185,000	242,000	135,000	240,599
Rentals	316,000	16,000	300,000	293,310	211,000	259,153
Solid Waste Service	1,578,358	55,858	1,522,500	1,563,000	1,471,900	1,672,737
Parks Recreation Fees and Contributions	228,000	-	228,000	224,000	223,500	223,016
Aquatics Fees and Contributions	831,400	43,050	788,350	771,500	713,950	833,712
Farmers Market	2,900	240	2,660	2,904	2,300	2,804
Miscellaneous	165,890	18,990	146,900	142,590	140,450	173,691
Non Categorical State Aid	1,316,952	(61,000)	1,377,952	1,315,752	1,347,952	1,354,586
Sales Tax	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Street Maintenance Payments	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Law Enforcement Funds	430,000	15	429,985	430,000	416,600	416,572
National Guard Armory	100	(2,900)	3,000	1,500	3,200	3,742
Bond proceeds	-	-	-	-	2,000,000	2,030,913
Insurance recoveries	-	-	-	-	500	4,201
Grant Funds	5,000	2,500	2,500	5,306	5,200	10,767
Total General Fund Revenue	28,183,150	755,983	27,427,167	27,978,181	28,732,813	30,285,447
SPECIAL REVENUE FUNDS	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172
Total Special Revenue Funds	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172
CAPITAL PROJECT FUNDS GOVERNMENTAL	4,254,399	(8,923,883)	13,178,282	1,933,376	2,731,969	150,626
PERMANENT FUNDS- CEMETERY						
Sale of Lots	30,000	-	30,000	36,000	30,000	38,420
Burial Charges	55,000	(5,000)	60,000	55,000	60,600	59,092
Sale of Niches	10,000	10,000	-	6,000	-	-
Interest on perpetual funds	3,500	-	3,500	3,500	2,000	5,871
Total Permanent Funds	98,500	5,000	93,500	100,500	92,600	103,383

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
SUMMARY FUND REVENUE

FINAL PROPOSED BU
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 budgeted	6/30/2017 ESTIMATED TO RECEIVE	6/30/2016 BUDGET	6/30/2016 actuals
WATER AND WASTE WATER ENTERPRISE FUNDS						
Water	4,474,000	820,000	3,654,000	3,664,000	3,514,000	3,903,355
Waste Water Treatment	5,040,000	560,000	4,480,000	4,650,000	4,350,000	4,917,104
Energy Sales	-	-	-	1,214	4,000	4,812
Miscellaneous	500	500	-	458	-	368
Sales of Used Equipment	3,000	(800)	3,800	-	7,989	7,621
Total WATER AND WASTE WATER Enterprise fund	9,517,500	1,379,700	8,137,800	8,315,672	7,875,989	8,833,260
STORM WATER MANAGEMENT ENTERPRISE FUND						
FEES	1,222,000	-	1,222,000	1,220,300	-	-
GRANTS	1,247,896	374,026	873,870	550,449	-	-
Total STORM WATER MANAGEMENT Enterprise fund	2,469,896	374,026	2,095,870	1,770,749	-	-
Total ALL Revenues	45,836,447	(8,655,377)	54,491,824	42,878,152	42,785,701	41,368,888

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
General Property Taxes:						
10-1101-4001 RP CURRENT TAXES	3,235,000	(13,100)	3,248,100	3,210,000	3,205,000	3,204,378
10-1101-4002- RP DELINQUENT TAXES 1 YEAR	20,000	20,000		15,000		37,585
10-1101-4003- RP DELINQUENT TAXES 2 YEARS	5,000	5,000		5,000		4,170
10-1101-4004- RP DELINQUENT TAXES 3 YEARS	2,400	2,400		2,700		(23)
10-1101-4005- RP DELINQUENT TAXES ALL OTHER	3,600	3,600		5,000		4,553
10-1101-4006- REFUNDS ALL TAXES	(3,000)	(3,000)		(1,300)		(7,779)
10-1101-4010- SUPPLEMENTALS/CORRECTIONS ALL TAXES & YRS	(4,000)	(4,000)		(4,000)		5,571
10-1102-4010 CURRENT TAX REAL PROPERTY, PS	85,000	2,600	82,400	84,705	64,825	83,413
10-1102-4012 CURRENT TAX PP PUBLIC SERVICE	800	(70)	870	790	956	870
10-1103-4020 PP CURRENT TAX	680,000	48,000	632,000	680,000	620,000	634,800
10-1103-4021- PP DELINQUENT TAX 1 YEAR	12,000	12,000		12,000		30,523
10-1103-4022- PP DELINQUENT TAX 2 YEARS	5,000	5,000		5,000		10,489
10-1103-4023- PP DELINQUENT TAX 3 YEARS	3,700	3,700		3,700		3,064
10-1103-4024- PP DELINQUENT TAX ALL OTHER	2,500	2,500		2,500		1,026
10-1103-4030 PP MOBILE HOMES TAX	5,000	500	4,500	5,750	4,200	4,932
10-1103-4031- DELINQUENT MOBILE HOME TAX 1 YEAR	200	200		200		266
10-1103-4032- DELINQUENT MOBILE HOME TAX 2 YEARS	100	100		100		115
10-1103-4033- DELINQUENT MOBILE HOME TAX 3 YEARS	35	35		35		124
10-1103-4034- DELINQUENT MOBILE HOME TAX ALL	30	30		32		212
10-1104-4040 MACH & TOOLS CURRENT TAX	292,000	17,000	275,000	291,150	265,000	279,951
10-1104-4041- MACH & TOOLS DELINQUENT TAX 1 YEAF	70	70				(10)
10-1104-4042- MACH & TOOLS DELINQUENT TAX 2 YEAF	15	15				81
10-1106-4060 PENALTIES ALL PROP TAX	20,000	6,950	13,050	19,632	15,000	22,836
10-1106-4065 INTEREST ALL PROP TAX	10,000	2,000	8,000	10,000	8,000	12,470
Total General Property Taxes	4,375,450	111,530	4,263,920	4,347,994	4,182,981	4,333,617
Consumer Utility Taxes:						
10-1202-4100 CONSUMER UTILITY TAX	570,000	-	570,000	550,000	570,000	583,143
10-1202-4105 PEG FEES	1,800	-	1,800		1,800	1,627
Total Consumer Utility Taxes	571,800	-	571,800	550,000	571,800	584,770
Business License Taxes:						
10-1203-4110 CONTRACTING	145,000	40,000	105,000	145,310	120,000	112,969
10-1203-4111 RETAIL SALES	1,620,000	67,000	1,553,000	1,632,000	1,400,000	1,569,023
10-1203-4112 PROFESSIONAL	305,000	(5,000)	310,000	305,000	310,000	314,860
10-1203-4113 REPAIR & PERSONAL BUSINESS	320,000	20,000	300,000	322,000	290,000	320,396
10-1203-4114- WHOLESALE	26,000	-	26,000	25,700	26,000	21,733
10-1203-4115 OTHER	10,800	(1,200)	12,000	12,600	10,000	11,740
10-1203-4116 PENALTIES & INTEREST	14,000	(7,000)	21,000	15,150	15,000	15,676
Total Business License Taxes	2,440,800	113,800	2,327,000	2,457,760	2,171,000	2,366,397
Franchise License Taxes:						
10-1204-4120 PUBLIC SERVICE FRANCHISE	155,000	15,000	140,000	140,000	150,000	126,827
Total Franchise License Taxes	155,000	15,000	140,000	140,000	150,000	126,827

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Motor Vehicle Licenses:						
10-1205-4121 MOTOR VEHICLE LICENSE	595,000	75,000	520,000	595,000	512,000	577,415
Total Motor Vehicle Licenses	595,000	75,000	520,000	595,000	512,000	577,415
Bank Franchise Taxes:						
10-1206-4122 BANK FRANCHISE TAX	650,000	50,000	600,000	750,000	660,000	660,843
Total Bank Franchise Taxes	650,000	50,000	600,000	750,000	660,000	660,843
Transient Lodging Taxes:						
10-1207-4123 TRANSIENT LODGING TAX	1,610,000	60,000	1,550,000	1,600,000	1,410,000	1,546,371
10-1207-4124 LODGING PENALTY & INTEREST	100	(400)	500	100	1,000	739
Total Transient Lodging Taxes	1,610,100	59,600	1,550,500	1,600,100	1,411,000	1,547,110
Prepared Meal Taxes:						
10-1208-4125 PREPARED FOOD TAX	6,810,000	180,000	6,630,000	6,700,000	6,400,000	6,640,802
10-1208-4126 FOOD PENALTY & INTEREST	20,000	-	20,000	20,000	12,000	43,089
Total Prepared Meal Taxes	6,830,000	180,000	6,650,000	6,720,000	6,412,000	6,683,891
Cigarette Tax:						
10-1209-4127 CIGARETTE TAX	500,000	(25,000)	525,000	500,000	570,000	562,770
Total Cigarette Tax	500,000	(25,000)	525,000	500,000	570,000	562,770
Building & Zoning Fees:						
10-1303-4150 ZONING ADVERTISING FEES	1,500	-	1,500	1,500	5,500	2,200
10-1303-4151 ZONING & SUBDIVISION FEES	7,500	-	7,500	5,400	7,500	6,360
10-1303-4152 BUILDING PERMITS	150,000	60,000	90,000	162,000	80,000	142,722
10-1303-4153 ELECTRICAL PERMITS	12,000	(3,000)	15,000	9,540	15,000	8,879
10-1303-4154 PLUMBING PERMITS	10,000	3,000	7,000	11,200	7,000	7,294
10-1303-4155 SIGN PERMITS & INSP FEES	12,500	-	12,500	5,500	8,000	14,872
10-1303-4156 SITE PLAN REVIEW FEES	6,000	-	6,000	5,400	5,000	7,300
10-1303-4158 URBAN AGRICULTURE	100	100	0	100		
10-1303-4157 OTHER	40,000	-	40,000	35,000	32,000	49,678
Total Building & Zoning Fees	239,600	60,100	179,500	235,640	160,000	239,305
Storm Water Fees						
10-1350 STORM WATER NEW REGISTRATIONS (IN ENTERPRISE FUND)					10,000	19,704
10-1350 STORM WATER MAINTENANCE FEE (IN ENTERPRISE FUND)					12,680	8,150
10-1350 STORM WATER TRANSFER MOD FEE (IN ENTERPRISE FUND)						209
Total Storm Water Fees	-	-	-	-	22,680	28,063
Court & Parking Fines:						
10-1401-4200 COURT FINES & FORFEITURES	70,000	(55,000)	125,000	70,000	125,000	89,532
10-1401-4201 PARKING FINES	7,500	2,500	5,000	2,500	5,000	2,135
10-1401-4202 POLICE- COURT RESTITUTION	6,000	2,000	4,000	5,500	4,000	4,043
10-1401-4203 PENALTY PARKING FINES	500	-	500	250	500	270
10-1607-4390- CREDIT CARD FEES	10,000	5,000	5,000	9,000		9080
Total Court & Parking Fines	94,000	(45,500)	139,500	87,250	134,500	105,060
Interest:						
10-1501-4300 INTEREST ON BANK DEPOSITS	245,000	60,000	185,000	242,000	135,000	240,599
Total Interest	245,000	60,000	185,000	242,000	135,000	240,599
10-1401-4207 ENERGY SALES	-	-	-	610	11,000	6,681
10-1401-4204 ALARM FEES	1,700	(1,300)	3,000	1700	7,500	6,093
10-1401-4206 ALARM FEE PENALTIES	50	-	50	155	150	214
10-1401-4206 ALARM FEE INTEREST	50	-	50	110	50	110
Total Alarm Fees and Energy Sales	1,800	(1,300)	3,100	2,575	18,700	13,098

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Rentals:						
10-1502-4350 RENTAL OF GENERAL PROPERTY	154,000	-	154,000	152,310	94,000	93,823
10-1502-4351 RENTAL P&R PROPERTIES	26,000	1,000	25,000	26,000	25,000	25,940
10-1502-4352 SALE OF VEHICLES	15,000	-	15,000	9,000	15,000	18,833
10-1502-4353 SALE OF MATERIAL & SUPPLIES	8,000	-	8,000	12,000	10,000	5,085
10-1502-4354 SALE OF SALVAGE & SURPLUS	18,000	-	18,000	11,000	15,000	17,585
10-1502-4355 RENTAL FOR AQUATIC PROPERTIES	95,000	15,000	80,000	83,000	52,000	97,887
	-	-	-	-	-	-
Total Rentals	316,000	16,000	300,000	293,310	211,000	259,153
Solid Waste Service:						
10-1608-4400 WASTE COLLECTION CHARGES	1,578,358	58,358	1,520,000	1,563,000	1,470,000	1,669,557
10-1608-4401 WEED CUTTING CHARGES		(2,500)	2,500		1,900	3,180
Total Solid Waste Service	1,578,358	55,858	1,522,500	1,563,000	1,471,900	1,672,737
DPR Fees & Contributions:						
10-1613-4440 PROGRAM ADS AND SPONSORSHIPS	13,000	1,000	12,000	13,000	12,000	10,618
10-1613-4441 ADULT ATHLETICS	16,000	(1,000)	17,000	15,000	17,000	12,355
10-1613-4443 YOUTH ATHLETICS	54,000	-	54,000	54,000	54,000	52,867
10-1613-4444 COMMUNITY PROGRAMS	55,000	-	55,000	55,000	55,000	55,614
*10-1613-4445 SPECIAL EVENTS		(1,000)	1,000		1,000	691
10-1613-4446 REC FOOD CONCESSIONS	17,000	-	17,000	17,000	17,000	17,454
10-1613-4449 VENDING SALES COMMISSIONS	7,000	(1,000)	8,000	6,000	4,500	6,953
10-1613-4450 RECREATION FEES	52,000	2,000	50,000	50,000	50,000	50,689
10-1613-4451 SENIOR CITIZENS ACTIVITIES	14,000	-	14,000	14,000	13,000	15,775
10-1613-4452- AQUATIC FEES	152,000	(8,000)	160,000	168,000	152,000	133,100
10-1613-4453- VT CONTRIBUTIONS	250,000	-	250,000	250,000	250,000	250,000
10-1613-4455- FOOD CONCESSIONS AQUATICS	5,000	(2,000)	7,000	4,500	3,500	6,734
10-1613-4456- RETAIL SALES AQUATICS	5,000	(2,000)	7,000	5,000	6,000	5,728
10-1613-4459- PROGRAM REVENUE AQUATIC	150,000	55,000	95,000	90,000	70,000	168,056
10-1613-4460- AQUATICS COMPETITIVE FEES	170,000	10,000	160,000	164,000	128,000	169,491
10-1613-4462- AQUATICS DAILY ADMISSIONS	100,000	(10,000)	110,000	90,000	105,000	100,958
10-1613-4465- REFUNDS AQUATICS	(500)	(450)	(50)		(500)	(327)
10-1613-4466- OVERSHORT AQUATICS	(100)	500	(600)		(50)	(28)
10-1613-4447- OVERSHORT REC CENTER		-				
10-1613-4454- CONTRIBUTIONS ADOPT A SWIMMER		-				
		-				
		-				
Total Parks, Recreation and Aquatic Fees & Contributions	1,059,400	43,050	1,016,350	995,500	937,450	1,056,728
Farmers Market:						
10-8110-4454- FARMERS MARKET DONATIONS	100	-	100	50	100	125
10-8110-4456- T SHIRT SALES	150	-	150	200	210	419
10-8110-4762 SNAP MATCH CONTRIBUTIONS	300	290	10	282		
10-8110-4765- VENDER FEES	2,400	-	2400	2,400	2000	2,270
10-8110-4763- OVER SHORT	(50)	(50)		(28)	-10	(10)
Total Farmers Market	2,900	240	2,660	2,904	2,300	2,804
Miscellaneous:						
10-1899-4500 MISC REV	50,100	24,100	26,000	50,100	25,000	54,151
10-1899-4501 MISCELLANEOUS	20,000	(5,000)	25,000	15,000	25,000	17,627
10-1899-4502 MISC REIMBURSEMENT FOR POLICE	90,000	-	90,000	70,000	90,000	88,968
10-1899-4506 MISC. DONATIONS		-		1,500		50
10-2101-4500 OVERAGE & SHORTAGE ACCT.	(10)	(110)	100	(10)	(50)	1,359
10-1899-4510 MISC REFUNDS	5,800	-	5,800	6,000	500	11,536
Total Miscellaneous	165,890	18,990	146,900	142,590	140,450	173,691

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Non-Categorical State Aid (ABC):						
10-2201-4602 MOTOR VEHICLE CARRIERS' TAX	140,000	(20,000)	160,000	140,000	130,000	173,473
10-2201-4603 COMMONWEALTH REIMB PP TAX	228,552	-	228,552	228,552	228,552	228,553
10-2201-4604 MOBILE HOME TITLING TAX	16,000	-	16,000	16,000	16,000	19,681
10-2201-4605 ROLLING STOCK TAXES	31,000	(1,000)	32,000	30,000	32,000	30,973
10-2201-4606 STATE E911 TAX	41,400	-	41,400	41,200	41,400	43,873
10-2201-4607 STATE COMMUNICATION TAX	860,000	(40,000)	900,000	860,000	900,000	858,033
Total Non-Categorical State Aid (ABC)	1,316,952	(61,000)	1,377,952	1,315,752	1,347,952	1,354,586
Sales Tax:						
10-2402-4650 STATE SALES TAX	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Total Sales Tax	1,900,000	30,000	1,870,000	1,900,000	1,860,000	1,876,235
Other Grants						
10-2404-4654 LITTER CONTROL GRANT	5,000	2,500	2500	5,306	5,200	5,507
10-2404-4651 OTHER GRANTS	-	-	-	-	-	5,260
Total Emergency Service Grants	5,000	2,500	2,500	5,306	5,200	10,767
St. Maintenance Payments:						
10-2404-4653 STREET & HIGHWAY MAINT PAY	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Total St. Maintenance Payments	3,100,000	-	3,100,000	3,100,000	3,224,600	3,353,553
Law Enforcement Funds:						
10-2404-4655 LAW ENFORCEMENT FUNDS	430,000	15	429,985	430,000	416,600	416,572
Total Law Enforcement Funds	430,000	15	429,985	430,000	416,600	416,572
National Guard Armory:						
10-2404-4656 DEPT OF MILITARY AFFAIRS	100	(2,900)	3,000	1,500	3,200	3,742
Total National Guard Armory	100	(2,900)	3,000	1,500	3,200	3,742
BOND PROCEEDS	-	-	-	-	2,000,000	2,030,913
INSURANCE RECOVERIES	-	-	-	-	500	4,201
Total Non-Revenue Receipts	-	-	-	-	2,000,500	2,035,114
General Fund Total	28,183,150	755,983	27,427,167	27,978,181	28,732,813	30,285,447
CAPITAL PROJECT FUNDS GOVERNMENTAL						
VDOT RGC Funding Chrisman Mill Road Rail Crossing	469,683	(48,117)	517,800	56,000	437,500	44,551
VDOT Revenue Sharing Park Street	-	(979,201)	979,201	707,444	139,618	2,422
VDOT Revenue Sharing Paving	-	(430,000)	430,000	464,497	530,000	-
VDOT Revenue Sharing Falling Branch Intersection	774,674	211,674	563,000	42,500	428,000	5,877
VDOT Revenue Sharing Depot St Sidewalks	-	(44,042)	44,042	-	-	-
VDOT Revenue Sharing Guard Rails	-	(925)	925	925	6,000	5,015
Arbor Drive Sidewalk	19,750	(28,808)	48,558	500	-	-
Quin W. Stuart Blvd Traffic Signal	565,500	(40,000)	605,500	15,000	-	-
N Franklin Street Corridor Improvements	1,419,046	(7,022,520)	8,441,566	52,032	-	-
Huckleberry Trail PH 3	671,605	3,501	668,104	24,000	-	-
Roanoke Street Sidewalk	23,250	23,250	-	500	-	-
Depot Street Milling and Paving	-	(114,839)	114,839	112,823	-	-
West Main Milling and Paving	-	(328,430)	328,430	325,930	-	-
Trail Projects						
Revenue sharing Trails HBT Phase 3 deceleration lane	266,891	(169,426)	436,317	131,225	436,317	(4,639)
Depot Park Trail	44,000	44,000	-	-	-	-

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
STORM WATER						
MOVED TO ENTERPRISE in 2017		-				
VDOT Brown, Church and Lucas Storm Drain improvements		-			458,500	10,400
VDOT Revenue Sharing Ellett Stormwater		-			5,000	
VDOT Revenue Sharing Hans Meadow stormwater		-			21,500	
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2		-			170,413	129,300
DEQ SLAF Independence Blvd Culvert Diamond phase 1		-				(21,125)
Town Branch Stream Restoration		-			163,750	
N Franklin Street Storm Drainage		-				
VDOT Revenue Sharing Culverts near S. Franklin		-			77,000	
		-				
Total Capital Projects Governmental	4,254,399	(8,923,883)	13,178,282	1,933,376	2,731,969	150,626
Permanent Fund-Cemetery:						
30-1025-4305 INTEREST ON INVESTMENTS	3,500	-	3,500	3,500	2,000	5,871
30-1025-4481 SALE OF LOTS	30,000	-	30,000	36,000	30,000	38,420
30-1025-4482 SALE OF NICHES	10,000	10,000	-	6,000		
30-1025-4483 BURIAL CHARGES	55,000	(5,000)	60,000	55,000	60,000	59,092
30-1025-4486 MISCELLANEOUS INCOME		-			600	
Total Permanent Fund-Cemetery	98,500	5,000	93,500	100,500	92,600	103,383
Special Revenue Funds:						
GRANTS						
VEST Program	3,000	242	2,758	2,758	4,680	2,944
Internet Crimes Against Children ICAC BEDFORD	7,500	(3,000)	10,500	3,988	66,306	3,027
15-6605 LEMP FEMA	7,500		7,500	7,500	7,500	7,500
Local Law enforcement Grant	3,500	500	3,000	1,859	3,000	10,421
T21 Downtown project	40,000	(1,327,851)	1,367,851	904,000	1,322,251	467,407
CDBG Community Development Block Grant	105,000	(226,257)	331,257	331,257	200,000	33,344
Anti Drug Federal	20,000	(150,000)	170,000	145,000	70,000	235,142
Anti Drug State	25,500	(5,000)	30,500	16,000	10,000	15,012
Selective enforcement DUI	33,330	9,666	23,664	44,799	35,000	22,847
Triad	1,500	300	1,200	1,200	1,000	1,200
School Resource Officer	25,000	(5,500)	30,500	28,000	30,670	30,670
Vita Training	-	-			2,000	1,715
VA Fire Programs toc	-	(62,000)	62,000	62,000	62,000	70,865
VFRIS Hardware Grant	-	(1,000)	1,000	-		
Police Officers Fund	2,500	-	2,500	3,000	2,500	2,854
Travelers aid fund	700	200	500	300	2,500	471
Crime Prevention and life saving project	10,000	-	10,000	10,000	10,000	8,385
DEA Task Force	17,202	-	17,202	17,202	17,202	18,708
Montgomery County T21 Grant	-	(532,282)	532,282	208,000	592,282	128,232
Seniors Grant	2,500	1,300	1,200	750	1,200	1,500
Seniors Triad Grant	-	(2,500)	2,500	-	1,500	
Jill Buddy/Challenger	2,500	750	1,750	2,500	2,500	3,378
Fishing Rodeo	1,750	(1,250)	3,000	1,541		1,718
Bikeway/Walway Sponsorships	15,000	15,000				
Knowles Estate				-		3,786
County Fire Operational Fund	115,270	(50,000)	165,270	115,270	120,270	149,234
Rescue Donation Funds	57,250	47,250	10,000	57,250	56,250	10,293
Rescue County Funds	99,000	-	99,000	99,000	99,000	99,100
Rescue Four for Life	12,000	(271)	12,271	12,000	12,000	
Revenue Recovery	700,000	50,000	650,000	700,000	620,719	667,165
VDOT Paving moved to capital projects for fy 17 and 18						(746)
VA Tourism Grant	5,500	(4,500)	10,000	4,500		
Total Special Revenue Funds	1,313,002	(2,246,203)	3,559,205	2,779,674	3,352,330	1,996,172

TOWN OF CHRISTIANBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
DETAIL OF REVENUES

FINAL PROPOSED BUDG
6/1/2017

	Projected Revenue 2017-2018	Increase (Decrease) FY 16 to FY 17 Budgets	2017 Budget Revenue	Estimated This Year 2016-2017	2016 Budget	Previous Year Actual Revenue 2016
Water and Waste Water Enterprise fund						
Water and Waste Water Revenues:						
20-1001-4900 WATER SALES	4,000,000	810,000	3,190,000	3,190,000	3,050,000	3,305,109
20-1001-4907 WHEELING FEES	60,000	10,000	50,000	60,000	50000	62,053
20-1001-4901 WATER CONNECTIONS	220,000	(20,000)	240,000	220,000	240,000	337,489
20-1001-4902 PENALTIES	125,000	(5,000)	130,000	125,000	130,000	143,269
20-1001-4903 RESTORING WATER	50,000	25,000	25,000	50,000	25,000	32,275
20-1001-4905 TURN ON FEE	19,000	-	19,000	19,000	19,000	23,160
20-1002-4930 WASTEWATER SERVICE FEES	4,800,000	560,000	4,240,000	4,240,000	4,110,000	4,615,759
20-1002-4931 WASTEWATER CONNECTIONS	240,000	-	240,000	410,000	240,000	301,345
20-1002-4929 ENERGY SALES	-	-	-	1,214	4,000	4,812
20-1001-4906 MISCELLANEOUS REVENUE	500	500	-	458	-	368
20-1002-4934 PROCEEDS SALE OF EQUIPMENT	3000	(800)	3,800.00	-	7,989.00	7,621.00
Total Water and Waste Water Revenues	9,517,500	1,379,700	8,137,800	8,315,672	7,875,989	8,833,260
Storm Water Enterprise Fund						
Storm Water Fees						
25-4100-4160 STORM WATER NEW REGISTRATIONS	12,000	-	12,000	14,000		
25-4100-4165 STORM WATER MAINTENANCE FEE	10,000	-	10,000	6,000		
25-4100-4170 STORM WATER TRANSFER MOD FEE		-		300		
25-4100 STORM WATER FEES	1,200,000	-	1,200,000	1,200,000		
GRANTS STORM WATER CAPITAL PROJECTS.	1,247,896	374,026	873,870	550,449		
Total Storm Water Fees	2,469,896	374,026	2,095,870	1,770,749	-	-
TOTAL REVENUE ALL FUNDS	45,836,447	(8,655,377)	54,491,824	42,878,152	42,785,701	41,368,888

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
APPROPRIATIONS							
General Fund							
GENERAL GOVERNMENT ADMINISTRATION							
Town Council	64,141	1,789	62,352	57,982	55,122	49,386	53
Clerk of Council	10,694	960	9,689	9,689	9,689	8,612	53
Legal administration	60,000	-	60,000	60,000	55,000	78,597	54
Auditor Administration	33,000	1,000	32,000	32,400	28,000	21,950	54
Administration office	890,552	12,751	877,801	875,863	830,566	814,276	55
Match for Grant funds	50,000	-	50,000	50,000	50,000	11,343	
Finance/Treasurers Office	817,665	(102,894)	920,559	903,059	912,734	880,944	56
Human Resources	465,865	111,539	348,326	343,533	252,875	211,901	57
Public Relations Officer	162,638	3,153	159,485	149,550	131,848	115,846	58
Information Technology	764,772	139,912	624,860	608,008	593,745	528,328	59
Service awards	65,000	65,000	-				
COLA	116,000	116,000	-				
MERIT POOL	116,000	6,000	110,000				
General Government Administration Totals	3,616,327	355,210	3,255,072	3,090,084	2,919,579	2,721,183	
PUBLIC SAFETY							
Police Department	6,421,066	169,409	6,251,657	6,024,843	5,743,793	5,838,993	60
Fire Department	830,380	(16,525)	846,905	763,243	844,101	727,625	61
Lifesaving and Rescue	770,563	(19,475)	790,038	781,538	610,325	558,976	62
Building Inspections	416,351	63,640	352,711	332,008	351,919	323,730	63
		-					
PUBLIC SAFETY - Totals	8,438,360	197,049	8,241,311	7,901,632	7,550,138	7,449,323	
PUBLIC WORKS							
Streets General Administration	60,121	1,001	59,120	51,684	46,016	30,758	64
Street Dept Maintenance	3,327,271	(208,022)	3,535,294	3,374,958	3,109,404	3,330,588	65
Street Storm Drain							
Street Dept Lighting							
Street Dept Snow Removal							
Street Dept Cleaning							
Street Dept Mowing							
Street Dept Capital Outlay	293,000	3,000	290,000	292,267	278,386	289,424	66
Street Dept VDOT Non-Eligible	37,970	(14,330)	52,300	613,835	693,470	609,466	66
Solid Waste Collections	629,931	(24,546)	654,477	598,666	643,897	586,402	67
Solid Waste Disposal	510,500	(15,051)	525,551	506,624	536,805	507,317	68
Building and Grounds	390,549	252,148	138,401	124,557	250,789	161,926	69
National Guard Armory	2,000	(20,000)	22,000	12,000	24,511	13,204	70
Town Hall	121,443	(15,795)	137,238	117,831	130,233	135,352	71
Fleet Maintenance Public Works	220,172	4,076	216,097	206,846	229,719	205,470	72
Engineering	734,039	(163,148)	897,187	778,652	648,830	642,527	80
PUBLIC WORKS Totals	6,326,997	(200,667)	6,527,664	6,677,919	6,592,060	6,512,434	

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
PLANNING AND COMMUNITY DEVELOPMENT							
Planning	306,427	47,617	253,310	238,908	258,351	237,778	77
Community Development	412,648	(4,341)	416,989	352,786	319,092	325,186	78, 51,52
Farmer's Market	13,389	639	12,750	6,437	13,400	12,430	79
Economic Development Program	11,500	(25,000)	36,500	-	22,470	22,470	78
Area on Aging	4,076	194	3,882	3,882	3,697	3,697	
Library	15,000	-	15,000	15,000	15,000	15,000	
PLANNING AND COMMUNITY DEVELOPMENT Totals	763,039	19,108	738,431	617,012	632,010	616,560	
PARKS AND RECREATION							
Parks and Recreation administration	1,043,013	6,864	1,036,149	1,031,690	1,004,660	969,324	73
Recreation Maintenance and program operation	965,399	(32,632)	998,031	893,089	932,156	878,590	74
Aquatic Center	2,006,752	(59,266)	2,066,018	2,085,179	2,024,351	2,037,876	75-76
PARKS AND RECREATION Totals	4,015,164	(85,034)	4,100,198	4,009,958	3,961,167	3,885,790	
DEBT SERVICE							
Principal payments on Long Term Debt	794,277	8,697	785,580.00	785,580	560,440.00	560,440.00	104
Interest on Long Term Debt	233,478	(19,471)	252,949.00	252,949	258,698.00	272,570.00	104
DEBT SERVICE- Totals	1,027,755	(10,774)	1,038,529	1,038,529	819,138	833,010	
TOTAL GENERAL FUND OPERATING APPROPRIATIONS	24,187,643	274,892	23,901,205	23,335,134	22,474,092	22,018,300	
CAPITAL ACQUISITIONS							
Administration	3,000	(26,000)	29,000	29,000	2,747,800	2,346,059	55
Finance	-	-	-	-	-	-	56
Information Technology	260,500	17,500	243,000	200,000	92,000	42,732	59
Public Relations	52,000	52,000	-	-	-	-	58
Police Department	269,235	(1,765)	271,000	255,135	1,162,313	1,126,633	60
Fire Department	80,000	24,163	55,837	42,000	87,000	84,316	61
Lifesaving and Rescue	33,000	(107,958)	140,958	140,958	70,000	11,839	62
Building Inspections	-	-	-	-	-	-	63
Street Maintenance	951,360	718,360	233,000	233,000	308,380	294,638	65-66
Street Storm Drain moved to enterprise in fy 2017	-	-	-	-	610,619	510,139	
Street Dept Lighting	-	-	-	-	-	-	
VDOT Streets non eligible	40,000	(100,000)	140,000	64,135	172,000	-	
Solid Waste Collections	-	(115,000)	115,000	-	41,477	37,543	67
Solid Waste Disposals	-	-	-	-	36,000	38,502	68
Building and Grounds	-	(55,000)	55,000	35,000	-	-	69
Town Hall	27,000	27,000	-	-	10,000	9,067	71
Public Works Station B	-	(11,775)	11,775	11,775	-	490	
Engineering	9,490	(26,905)	36,395	35,895	110,211	81,345	80
Recreation Maintenance and program operation	293,000	(76,471)	369,471	369,126	480,000	405,914	74
Aquatics Operation	68,000	68,000	-	-	129,641	137,416	75
Planning	-	-	-	-	-	-	
Farmer's Market	-	-	-	-	-	-	
TOTAL GENERAL FUND CAPITAL ACQUISITIONS	2,086,585	386,149	1,700,436	1,416,024	6,057,441	5,126,632	
TOTAL GENERAL FUND APPROPRIATIONS	26,274,228	661,041	25,601,641	24,751,159	28,531,533	27,144,932	
PERMANENT FUND							
CEMETERY OPERATING	236,435	(7,236)	243,671	234,448	219,990	227,797	94
CEMETERY CAPITAL ACQUISITIONS	30,000	(38,000)	68,000	1,449	111,500	62,687	94
CEMETERY -PERMANENT FUND TOTALS	266,435	(45,236)	311,671	235,897	331,490	290,485	

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
SPECIAL REVENUE FUNDS							
GRANTS							
VEST Program	3,000	242	2,758	2,758	4,680	2,945	89
Internet Crimes Against Children ICAC BEDFORD	7,500	-	7,500	3,988	66,307	1,511	
Local Law enforcement Grant	3,500	500	3,000	1,859	3,000	1,601	89
15-6605 LEMP FEMA	7,500	0	7,500	7,500	2,500	7,500	90
T21 Downtown project	50,000	(1,659,814)	1,709,814	1,131,273	1,652,814	584,259	93
CDBG Community Development Block Grant	105,000	(226,257)	331,257	331,257	200,000	33,344	
Anti Drug Federal	125,000	(45,000)	170,000	144,859	70,000	207,707	87
Anti Drug State	25,500	(5,000)	30,500	25,500	10,000	37,652	87
Selective enforcement DUI	33,330	6,666	26,664	44,799	38,000	24,449	89
Triad	1,500	300	1,200	1,200	1,000	1,826	85
School Resource Officer	50,000	-	50,000	50,000	50,000	50,000	85
Vita Training	-	-	-	-	2,000	1,715	85
VA Fire Programs toc	-	-	-	-	62,000	-	
VFRIS Hardware Grant	-	(1,000)	1,000	-	-	-	
Police Officers Fund	2,500	-	2,500	3,000	2,500	3,341	86
Travelers aid fund	700	200	500	300	2,500	618	86
Crime Prevention and life saving project	10,000	-	10,000	10,000	10,000	12,306	86
DEA Task Force	17,202	-	17,202	17,202	17,202	18,708	86
Montgomery County T21 Grant	-	(665,353)	665,353	260,900	740,353	172,637	93
Seniors Grant	2,500	1,300	1,200	750	1,200	499	84
Seniors Triad Grant	-	-	-	-	1,500	-	84
Jill Buddy/Challenger	2,500	-	2,500	2,500	2,500	2,128	84
Fishing Rodeo	1,750	-	1,750	1,541	-	1,425	84
Bikeway/Walkway Sponsorships	15,000	15,000	-	-	-	-	84
Knowles Estate							
County Fire Operational Fund	155,270	40,000	115,270	85,469	100,270	89,483	90
Rescue Donation Funds	57,250	(200)	57,450	57,250	56,250	53,086	91
Rescue County Funds	99,000	-	99,000	99,000	99,000	105,439	91
Rescue Four for Life	12,000	(271)	12,271	12,000	12,000	12,008	92
Revenue Recovery	893,469	(163,881)	1,057,350	714,514	1,073,719	577,008	92
Tourism Grant	5,500	(4,500)	10,000	4,500	-	-	79
SPECIAL REVENUE FUNDS APPROPRIATIONS TOTAL	1,686,471	(2,707,068)	4,393,539	3,013,919	4,281,295	2,003,195	
CAPITAL PROJECT FUNDS							
Streets							
VDOT RGC Funding Chrisman Mill Road Rail Crossing	692,307	158,307	534,000	56,000	437,800	44,551	81
VDOT Revenue Sharing Park Street	500,956	(794,931)	1,295,887	794,887	279,235	4,844	81
VDOT Revenue Sharing Paving	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-	83
VDOT Revenue Sharing Falling Branch intersection	1,249,347	403,347	846,000	85,000	856,000	11,354	82
VDOT Revenue Sharing Depot St Sidewalks	-	(88,084)	88,084	84,347	85,000	-	83
VDOT Revenue Sharing Guard Rails	-	(1,850)	1,850	1,850	12,000	10,030	81
Arbor Drive Sidewalk	39,500	(57,616)	97,116	1,000	-	-	82
Quin W. Stuart Blvd Traffic Signal	781,000	(30,000)	811,000	30,000	-	-	82
N Franklin Street Corridor Improvements	1,419,046	(7,070,488)	8,489,534	100,000	-	-	83
Huckleberry Phase III	839,505	(0)	839,505	30,000	-	-	82
Roanoke Street Sidewalk	46,500	46,500	-	1,000	-	-	82
Depot Mill Paving	-	(126,325)	126,325	114,823	-	-	83
W. Main Mill Paving	-	(361,273)	361,273	328,340	-	-	83
VDOT Depot Park Trail	55,000	55,000	-	-	-	-	81

TOWN OF CHRISTIANSBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
Trail Projects							
Revenue sharing Trails HBT Phase 3 deceleration lane	533,782	(338,852)	872,634	262,450	435,817	-	82
STORM WATER PROJECTS MOVED TO ENTERPRISE IN 2017							
VDOT Brown, Church and Lucas Storm Drain improvements					917,000	20,799	
VDOT Revenue Sharing Ellett Stormwater							
VDOT Revenue Sharing Hans Meadow stormwater							
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2					340,825	294,802	
DEQ SLAF Independence Blvd Culvert Diamond phase 1							
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION					37,500	43,130	
N Franklin Street Storm Drainage							
VDOT Revenue Sharing Culverts near S. Franklin							
Total Governmental Capital Projects	7,156,943	(8,576,265)	15,733,208	3,259,697	4,461,177	429,509	
ENTERPRISE FUND WATER AND SEWER							
WATER AND WASTE WATER							
Water Operations	3,972,221	609,530	3,362,691	3,230,143	2,954,658	2,998,942	95
Waste Water Systems Operation	1,416,280	285,311	1,079,789	974,644	1,315,777	990,461	96
Waste Water Plant Operations	1,741,869	188,538	1,553,331	1,476,441	1,465,820	1,350,035	97
Waste Water Debt Service	1,235,178	597	1,234,581	1,234,581	1,234,608	1,234,608	
WATER AND WASTE WATER- ENTERPRISE FUND OPERATING TOTALS	8,365,547	1,083,975	7,230,392	6,915,810	6,970,862	6,574,045	
CAPTIAL ACQUISITIONS WATER AND WASTE WATER ENTERPRISE FUND							
Water Operations	412,440	(71,930)	484,370	474,370	390,278	220,356	95
Waste Water Systems Operation	714,000	276,000	438,000	318,000	205,000	186,142	96
Waste Water Plant Operations	1,171,500	649,500	522,000	493,483	219,750	200,544	97
CAPITAL PROJECTS WATER AND WASTE WATER							
Water							
Effective Storage Phase 3 Lubna	-	-	-	-	153,500	137,984	98
Roanoke Street Main to Depot	-	(88,443)	88,443	64,200	102,000	13,557	98
Water Meter AMI Project	-	(25,000)	25,000	25,000	1,181,783	1,176,827	98
Concrete Tank PRV Install	-	(75,000)	75,000	75,000	75,000	-	98
Cambria Tank and System Rehab	-	(32,160)	32,160	43,400	32,160	8,760	98
Water system upgrade Phase 6	-	-	-	-	87,900	86,285	98
Pump Station Upgrades	351,760	81,760	270,000	15,000	235,000	-	98
West Main Street Waterline Replacement Project	-	(25,000)	25,000	10,875	80,000	50,606	98
Railroad Street tie in	-	-	-	-	-	-	
Hills tank anchoring	-	(10,000)	10,000	10,000	40,000	3,585	98
Circle Drive Water Line Replacement	-	-	-	-	23,500	5,444	98
Rate Study	-	(40,000)	40,000	33,700	-	-	98

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
SUMMARY OF DEPARTMENTAL EXPENDITURES/APPROPRIATIONS

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2018 PROPOSED BUDGET	\$ Increase (Decrease)	6/30/2017 BUDGET	6/30/2017 ESTIMATED TO EXPEND	6/30/2016 BUDGET	6/30/2016 ACTUAL	BUDGET DETAIL PAGE
Waste Water							
College Street Drainage Basin I & I	540,616	(314,284)	854,900	132,563	370,000	-	100
Crab Creek Trunk Main Modeling and Upgrade							
Silver Lake Sewer Interceptor	-	(102,887)	102,887	75,087	140,000	37,113	100
Conner PS Force Main Relocation	-	(25,000)	25,000	25,000	25,000	-	100
Montague St Sewer Replacemnt	21,000	(10,000)	31,000	10,000	21,000	-	100
Arrowhead Drainage Basin I & I	-	(65,000)	65,000	40,000	50,000	-	101
College Street Rehab	665,381	665,381	-	-	-	-	100
Arrowhead	75,000	75,000	-	-	-	-	101
Exit 114	-	(42,000)	42,000	42,000	-	-	101
TOTAL CAPITAL ACQUISITIONS WATER AND WASTE WATER FUND	3,951,697	820,937	3,130,760	1,887,677	3,431,871	2,127,203	
TOTAL OPERATING AND CAPITAL APPROPRIATIONS FOR WATER AND SEWER FUND	12,317,244	1,956,092	10,361,152	8,803,487	10,402,733	8,701,248	
STORM WATER ENTERPRISE FUND							
STORM Water Operations	619,009	226,923	392,086	332,331	417,493	317,013	102
Street Storm Drain							
STORM WATER - ENTERPRISE FUND OPERATING TOTALS	619,009	226,923	392,086	332,331	417,493	317,013	
CAPTIAL ACQUISITIONS STORM WATER ENTERPRISE FUND							
Street Storm Drain	11,000	(95,800)	106,800	93,000	193,126	193,126	102
Stormwater							
VDOT Brown, Church and Lucas Storm Drain improvements	-	(1,147,690)	1,147,690	1,147,690	917,000	20,799	103
VDOT Revenue Sharing Ellett Stormwater	1,723,717	1,649,717	74,000	43,000	-	-	103
VDOT Revenue Sharing Hans Meadow stormwater	86,500	53,500	33,000	33,000	-	-	103
DEQ SLAF Blue Leaf Stream Restoration Diamond phase 2	-	(46,000)	46,000	47,331	340,825	294,802	103
DEQ SLAF Independence Blvd Culvert Diamond phase 1	-	-	-	-	-	-	103
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION	900,500	493,450	407,050	14,006	37,500	43,130	103
N Franklin Street Storm Drainage	9,367	(25,633)	35,000	35,000	-	-	103
VDOT Revenue Sharing Culverts near S. Franklin	-	(51,000)	51,000	27,600	-	-	103
WEST MAIN STREET DRAINAGE IMP.	-	-	-	-	-	-	103
Downtown Watershed	180,000	180,000	-	-	-	-	103
TOTAL CAPITAL ACQUISITIONS STORM WATER ENTERPRISE FUND	2,911,084	1,010,544	1,900,540	1,440,627	1,488,451	551,857	
TOTAL OPERATING AND CAPITAL APPROPRIATIONS FOR STORM WATER ENTERPRISE FUND	3,530,093	1,237,467	2,292,626	1,772,958	1,905,944	868,870	
Total General fund operating appropriations	24,187,643	274,892	23,901,205	23,335,134	22,474,092	22,018,300	
Total General fund capital appropriations	2,086,585	386,149	1,700,436	1,416,024	6,057,441	5,126,632	
Total Permanent Fund operating appropriations	236,435	(7,236)	243,671	234,448	219,990	227,797	
Total Permanent Fund capital appropriations	30,000	(38,000)	68,000	1,449	111,500	62,687	
Total Special Revenue Fund operating appropriations	1,686,471	(2,707,068)	4,393,539	3,013,919	4,281,295	2,003,195	
Total Capital Project funds Governmental appropriations	7,156,943	(8,576,265)	15,733,208	3,259,697	4,461,177	429,509	
Total Water Enterprise Fund operating appropriations	8,365,547	1,083,975	7,230,392	6,915,810	6,970,862	6,574,045	
Total Water Enterprise Fund capital appropriations	3,951,697	820,937	3,130,760	1,887,677	3,431,871	2,127,203	
Total Storm Water Enterprise Fund operating appropriations	619,009	226,923	392,086	332,331	417,493	317,013	
Total Storm Water Enterprise Fund capital projects appropriations	2,911,084	1,010,544	1,900,540	1,440,627	1,488,451	551,857	
Total All Appropriations All Funds	51,231,413	(7,462,424)	58,693,837	41,837,116	49,914,172	39,438,239	

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018

COMMUNITY SUPPORT

FINAL PROPOSED BUDGET

6/1/2017

	2018	2017
DESCRIPTION	AMOUNT	AMOUNT
COMMUNITY SUPPORT		
Free Clinic	12,000	12,000
Literacy Volunteers	1,500	-
Chamber of Commerce	1,500	1,500
NRV CARES childrens advocacy	5,000	5,000
Homeless Intervention	7,512	7,154
Brain Injury	1,500	1,500
Christiansburg Institute	-	-
Alliance for Better Child Care	-	13,500
Christiansburg Community Center	10,000	35,000
Safe Haven Home visitation NRV WITHDRAWN	-	1,500
Childrens Trust	5,000	5,000
Montgomery Museum	18,000	18,000
Boys and Girls Club	-	7,500
Good Samaritan Hospice	5,000	-
Christmas Store	5,000	-
ACE FUNDING FOR COMM COLLEGE CHS SEE ADDITIONAL INFO	25,000	-
Christiansburg Library	15,000	15,000
VT Business Technology Center	-	4,000
NRV Competitive Center	5,500	7,500
Area on Aging	4,076	3,882
 TOTAL COMMUNITY GRANT SUPPORT	 <u>121,588</u>	 <u>138,036</u>

TOWN OF CHRISTIANSBURG
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2018
COMMUNITY DEVELOPMENT
FINAL PROPOSED BUDGET
6/1/2017

DEPARTMENT	DESCRIPTION	AMOUNT	AMOUNT
		2018	2017
COMMUNITY DEV.			
8104-8109	NRV Regional Commission	28,307	27,343
PAGE 78	Metropolitan Planning Organization	6,600	5,800
	NRV Regional Airport Commission	22,140	18,270
	VT Airport	50,000	50,000
	Economic Development Alliance	5,000	5,000
	Passenger Rail	5,000	5,000
	TOURISM 85% OF 1%	152,056	146,389
	10-8109-5663 MARKETING	26,833	25,833
		<u>295,936</u>	<u>283,635</u>

TOWN OF CHRISTIANSBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION COUNCIL

10-1101 and 1102 COUNCIL and clerk

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1101-5005 MAYOR AND TOWN COUNCIL	42,328	2,400	39,928	39,928	38,850	38,727
10-1101-5011 FICA COUNCIL	3,238	184	3,054	3,054	2,972	2,963
10-1101-5502 DUES AND MEMBERSHIP	-	-	-	-	-	-
10-1101-5503 SCHOOLS AND REGISTRATIONS	4,425	225	4,200	4,000	4,200	2,935
10-1101-5504 TRAVEL	10,150	(1,050)	11,200	7,000	9,100	4,762
10-1101-5654 MISCELLANEOUS	4,000	30	3,970	4,000	-	-
TOWN COUNCIL TOTAL OPERATING	64,141	1,789	62,352	57,982	55,122	49,386
10-1102-5001 SALARIES-CLERK OF COUNCIL	9,600	600	9,000	9,000	9,000	8,000
10-1102-5011 FICA CLERK	734	(1)	689	689	689	612
10-1102-5430 COMPUTER HARDWARE	360	360	-	-	-	-
TOWN CLERK TOTAL OPERATING	10,694	960	9,689	9,689	9,689	8,612

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

LEGAL AND AUDIT SERVICES

10-1204 LEGAL 10-1208 AUDIT

FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1204-5020 LEGAL SERV ADMINISTRATION	60,000	-	60,000	60,000	55,000	78,597
10-1208-5021 AUDITOR ADMINISTRATION	33,000	1,000	32,000	32,400	28,000	21,950
		-				
TOTAL OPERATING BUDGET	93,000	1,000	92,000	92,400	83,000	100,547

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION

10-1224

5 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1224-5001 SALARIES ADMINISTRATION	385,997	(16,214)	402,211	401,770	340,280	363,954
10-1224-5002 WAGES ADMINISTRATION	-	(1,000)	1,000	-	1,600	199
10-1224-5004 OVERTIME	-	(1,000)	1,000	-	1,000	97
10-1224-5011 FICA ADMINISTRATION	29,529	(1,393)	30,922	34,713	26,230	36,690
10-1224-5012 VSRS ADMINISTRATION	43,618	1,711	41,907	45,400	45,529	48,406
10-1224-5013 RETIREE BENEFITS	150,000	(750)	150,750	150,750	140,000	132,754
10-1224-5014 RETIREE BENEFITS NOT TAXABLE	52,000	(1,000)	53,000	52,000	50,000	47,080
10-1224-5016 GROUP INSURANCE ADMR	64,862	17,380	47,482	47,482	33,780	42,248
10-1224-5017 SUI ADMINISTRATION	25,000	12,000	13,000	12,000	25,000	14,184
10-1224-5018 INS. WORKMEN'S COMP ADMR	8,835	(10,065)	18,900	18,900	17,447	17,447
10-1224-5026 SERVICE CONTRACTS ADMR	-	(1,000)	1,000	1,000	1,000	-
10-1224-5027 PRINT & OFFICE SUP. ADMR	18,000	2,000	16,000	16,000	16,000	16,851
10-1224-5201 POSTAGE ADMR	1,600	(1,400)	3,000	3,000	300	207
10-1224-5203 TELEPHONE ADMINISTRATION	16,000	-	16,000	16,000	16,000	15,878
10-1224-5307 PUBLIC OFFICIAL LIAB INS	-	(4,000)	4,000	4,000	4,000	-
10-1224-5308 LIAB. INS. BONDS ETC ADMR	23,804	11,875	11,929	11,929	14,000	12,536
10-1224-5406 VEHICLE FUEL	500	(1,000)	1,500	1,500	2,000	701
10-1224-5408 EQUIPMENT REPAIR ADMR	1,000	(500)	1,500	1,500	4,000	200
10-1224-5415 SMALL TOOLS EQUIPMENT	-	-	-	-	-	-
10-1224-5430 COMPUTER HARDWARE	-	-	-	-	-	-
10-1224-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-1224-5502 DUES AND MEMBERSHIP	3,758	558	3,200	3,200	3,200	4,584
10-1224-5503 SCHOOLS AND REGISTRATIONS	3,150	(1,450)	4,600	2,000	4,600	1,757
10-1224-5504 TRAVEL	2,900	(2,200)	5,100	3,000	5,100	609
10-1224-5654 MISC & CONTRIBUTIONS ADMR	50,000	10,000	40,000	40,000	70,000	48,433
10-1224-5801 VA MUNICIPAL LEAGUE ADMR	10,000	200	9,800	9,719	9,500	9,462
OPERATING TRANSFERS GRANT SUPPORT	50,000	-	50,000	50,000	50,000	11,343
		-				
		-				
TOTAL OPERATING BUDGET	940,552	12,751	927,801	925,863	880,566	825,619
10-1224-7006 EQUIPMENT PURCHASE ADMR	-	(29,000)	29,000	29,000	10,000	7,189
10-1224-7020 LAND ACQUISITION	3,000	3,000	-	-	2,737,800	2,307,987
10-1224-7950 BOND ISSUE COSTS	-	-	-	-	-	30,883
TOTAL CAPITAL BUDGET	3,000	(26,000)	29,000	29,000	2,747,800	2,346,059
TOTAL OPERATING BUDGET AND CAPITAL	943,552	(13,249)	956,801	954,863	3,628,366	3,171,677

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

FINANCE

10-1225-

13 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1225-5001 SALARIES	456,363	(56,896)	513,259	513,259	478,375	471,388
10-1225-5002 WAGES	10,000	-	10,000	-	32,180	30,513
10-1225-5004 OVERTIME	8,000	(3,000)	11,000	8,000	12,000	6,924
10-1225-5011 FICA	36,289	(4,576)	40,865	40,865	40,588	35,119
10-1225-5012 VSRS	51,569	(6,036)	57,605	57,605	66,349	62,691
10-1225-5016 GROUP INSURANCE	78,726	(13,022)	91,748	91,748	81,072	99,492
10-1225-5018 INS. WORKMANS'S COMP	10,723	(15,987)	26,710	26,710	22,700	22,700
10-1225-5026 SERVICE CONTRACTS	8,050	298	7,752	7,752	12,600	17,962
10-1225-5027 PRINT & OFFICE SUPPLIES	26,000	2,000	24,000	24,000	20,000	17,163
10-1225-5201 POSTAGE	30,000	(5,000)	35,000	35,000	35,000	33,360
10-1225-5204 TELEPHONE CELL STP	720	-	720	720	720	660
10-1225-5205 MERCHANT SERVICE FEES	20,000	-	20,000	19,000	25,000	15,836
10-1225-5210 BANK CHARGES, MISC-DMV,SOD, E-REC	24,500	4,500	20,000	21,000	20,000	21,262
10-1225-5308 LIABILITY INS. BONDS ETC		(13,800)	13,800	13,800	11,450	11,118
10-1225-5408 EQUIPMENT REPAIR	500	-	500	-	500	-
10-1225-5430 COMPUTER HARDWARE	2,600	850	1,750	1,750	-	254
10-1225-5431 COMPUTER SOFTWARE	30,600	5,000	25,600	25,000	28,400	20,128
10-1225-5502 DUES AND MEMBERSHIP	3,725	875	2,850	2,850	3,650	2,412
10-1225-5503 SCHOOLS AND REGISTRATIONS	6,500	1,900	4,600	3,000	8,600	4,728
10-1225-5504 TRAVEL	2,800	-	2,800	3,000	3,550	1,575
10-1225-5659 CIGARETTE STAMPS	10,000	-	10,000	8,000	10,000	5,659
TOTAL OPERATING BUDGET	817,665	(102,894)	920,559	903,059	912,734	880,944
10-1225-7006 CAPITAL OUTLAY EQUIPMENT		-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	817,665	(102,894)	920,559	903,059	912,734	880,944

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

HUMAN RESOURCES

10-1226

4 FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1226-5001 SALARIES	218,385	19,064	199,321	199,321	128,831	118,839
10-1226-5002 WAGES	7,200	7,200	-	-	-	-
10-1226-5004 OVERTIME	4,495	4,295	200	200	500	-
10-1226-5011 FICA	17,601	2,337	15,264	15,264	9,894	8,654
10-1226-5012 VSRS	24,677	2,353	22,324	22,324	17,238	15,810
10-1226-5016 GROUP INSURANCE	37,673	14,681	22,992	22,992	13,512	16,773
10-1226-5018 INS. WORKMENS' COMP	5,131	(1,369)	6,500	6,500	6,000	6,000
10-1226-5026 SERVICE CONTRACTS	39,693	38,193	1,500	1,500	1,500	228
10-1226-5027 PRINT & OFFICE SUPPLIES	3,000	1,000	2,000	2,000	2,000	1,599
10-1226-5035 ADVERTISING	25,000	-	25,000	22,500	20,000	16,863
10-1226-5038 MEDICAL COSTS	23,925	23,425	500	150	500	318
NEW BACKGROUND CHECKS	6,000					
10-1226-5201 POSTAGE	600	100	500	300	500	500
10-1226-5308 LIABILITY INSURANCE		(3,625)	3,625	3,625	3,300	2,957
10-1226-5415 SMALL TOOLS/EQUIPMENT	-	-				
10-1226-5430 COMPUTER HARDWARE	-	-				
10-1226-5431 COMPUTER SOFTWARE	15,981	1,581	14,400	14,000	14,400	
10-1226-5502 DUES AND MEMBERSHIP	1,004	4	1,000	993	500	339
10-1226-5503 SCHOOLS AND REGISTRATIONS	12,000	650	11,350	12,350	12,350	6,152
10-1226-5504 TRAVEL	2,000	1,650	350	350	350	33
10-1226-5505 EMPLOYEE PICNIC	6,000	-	6,000	6,000	6,000	4,734
10-1226-5510 EMPLOYEE RECOGNITION	13,500	-	13,500	12,500	13,500	12,103
10-1226-5515 EMPLOYEE WELLNESS	2,000	-	2,000	664	2,000	-
		-				
TOTAL OPERATING BUDGET	465,865	111,539	348,326	343,533	252,875	211,901
10-1226-7006 CAPITAL OUTLAY EQUIPMENT	-		-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	465,865	111,539	348,326	343,533	252,875	211,901

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
PUBLIC RELATIONS
10-1227

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1227-5001 SALARIES	96,375	(899)	97,274	94,342	82,193	79,218
10-1227-5002 WAGES	900	(3,600)	4,500	-	-	-
10-1227-5004 OVERTIME	-	(500)	500	-	500	-
10-1227-5011 FICA	7,442	(382)	7,824	7,217	6,326	5,907
10-1227-5012 VSRS	10,890	(5)	10,895	10,661	10,997	10,536
10-1227-5016 GROUP INSURANCE	16,626	634	15,992	14,930	13,512	16,585
10-1227-5018 INS. WORKMENS COMP	2,265	(1,835)	4,100	4,100	3,600	3,600
10-1227-5026 SERVICE CONTRACTS	2,000	2,000	-	-	4,500	-
10-1227-5027 PRINT & OFFICE SUPPLIES	25,000	13,000	12,000	12,000	5,000	(2,351)
10-1227-5038 MEDICAL COSTS	-	-	-	-	-	85
10-1227-5201 POSTAGE	150	-	150	150	100	22
10-1227-5308 LIAB. INS. BONDS ETC	-	(1,900)	1,900	1,900	1,770	1,648
10-1227-5408 EQUIPMENT REPAIR	-	-	-	-	-	-
10-1227-5430 COMPUTER HARDWARE	-	-	-	-	2,000	-
10-1227-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-1227-5502 DUES AND MEMBERSHIP	390	(260)	650	650	650	308
10-1227-5503 SCHOOLS AND REGISTRATIONS	400	100	300	200	300	79
10-1227-5504 TRAVEL	200	(200)	400	400	400	208
10-1227-7004 EQUIPMENT SMALL	-	(3,000)	3,000	3,000	-	-
	-	-				
TOTAL OPERATING BUDGET	162,638	3,153	159,485	149,550	131,848	115,846
10-1227-7006 CAPITAL OUTLAY EQUIPMENT	52,000	52,000	-	-	-	-
TOTAL CAPITAL BUDGET	52,000	52,000	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	214,638	55,153	159,485	149,550	131,848	115,846

TOWN OF CHRISTIANSBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

Information Technology

10-1228-

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-1228-5001 SALARIES	99,486	(45	99,531	96,531	93,808	96,326
10-1228-5002 WAGES	-	(5,000)	5,000	-	-	-
10-1228-5004 OVERTIME	5,000	-	5,000	5,000	1,000	-
10-1228-5011 FICA	7,993	(387)	8,380	7,767	10,695	7,298
10-1228-5012 VSRS	11,242	95	11,147	10,908	18,573	12,811
10-1228-5016 GROUP INSURANCE	17,162	1,270	15,892	15,192	13,512	16,666
10-1228-5018 INS. WORKMENS COMP	2,338	(2,612)	4,950	4,950	4,700	4,700
10-1228-5026 SERVICE CONTRACTS	-	-	-	-	-	-
10-1228-5027 PRINT & OFFICE SUPPLIES	1,500	(750)	2,250	1,500	1,500	1,784
10-1228-5201 POSTAGE	1,000	-	1,000	1,000	1,000	820
10-1228-5203 TELEPHONE	4,500	-	4,500	4,500	4,500	2,580
10-1228-5308 LIABILITY INSURANCE	-	(7,900)	7,900	7,900	6,900	6,114
10-1228-5408 EQUIPMENT REPAIR	5,000	1,000	4,000	4,000	4,000	1,607
10-1228-5415 SMALL TOOLS/EQUIPMENT	11,000	(3,650)	14,650	15,000	10,000	10,139
10-1228-5430 COMPUTER HARDWARE	83,000	(10,000)	93,000	93,000	84,999	80,057
10-1228-5431 COMPUTER SOFTWARE	317,400	60,500	256,900	250,000	237,099	199,272
10-1228-5432 COMP REPAIR LABOR	105,500	55,500	50,000	50,000	54,999	52,777
10-1228-5433 COMPUTER SERVICE CONTRACTS	80,400	43,400	37,000	37,000	37,000	31,220
10-1228-5502 DUES AND MEMBERSHIP	1,210	500	710	710	710	679
10-1228-5503 SCHOOLS AND REGISTRATIONS	7,940	7,040	900	900	5,600	2,871
10-1228-5504 TRAVEL	3,100	950	2,150	2,150	3,150	605
		-				
TOTAL OPERATING BUDGET	764,772	139,912	624,860	608,008	593,745	528,328
10-1228-7006 CAPITAL OUTLAY EQUIPMENT	260,500	17,500	243,000	200,000	92,000	42,732
TOTAL CAPITAL BUDGET	260,500	17,500	243,000	200,000	92,000	42,732
TOTAL OPERATING BUDGET AND CAPITAL	1,025,272	157,412	867,860	808,008	685,745	571,060

TOWN OF CHRISTIANSBURG

Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source
Program Name:
Program Number:

GENERAL FUND
POLICE DEPARTMENT
10-3101-

65 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3101-5001 SALARIES - POLICE DEPT	3,574,596	84,908	3,489,688	3,334,524	3,289,650	3,371,745
10-3101-5002 WAGES POLICE DEPT	24,000	1,000	23,000	23,000	28,000	25,573
10-3101-5003 SALARY DISPATCH		(550)	550			
10-3101-5004 OVERTIME	170,000	-	170,000	170,000	170,000	180,789
10-3101-85008 ON CALL		(8,000)	8,000			
10-3101-5011 FICA - POLICE DEPT	288,298	6,572	281,726	275,000	276,466	272,485
10-3101-5012 VSRS POLICE	403,929	13,084	390,845	365,736	429,855	464,429
10-3101-5016 GROUP INS POLICE	631,287	145,143	486,144	484,188	472,688	583,214
10-3101-5018 WORKMEN'S COMP	85,987	(5,363)	91,350	85,986	94,345	94,115
10-3101-5020 ATTORNEY FEES POLICE	2,000	-	2,000	1,500	2,000	720
10-3101-5026 SERVICE CONTRACTS	279,701	29,485	250,216	250,216	47,916	32,220
10-3101-5027 PRINTING & OFFICE SUPPLIES	19,250	-	19,250	19,250	20,250	17,480
10-3101-5028 METH LAB CLEAN UP	10,000	-	10,000	7,500	10,000	9,463
10-3101-5029 PRISONERS BOARD		-	-	-	-	-
10-3101-5032 CUSTODIAL POLICE		-	-	-	-	-
10-3101-5038 MEDICAL COSTS		(5,500)	5,500	4,400	5,500	3,457
10-3101-5101 ELECTRICITY POLICE	25,000	(5,000)	30,000	25,000	22,000	21,608
10-3101-5102 FUEL POLICE	3,000	(1,000)	4,000	3,000	4,000	2,943
10-3101-5201 POSTAGE POLICE	2,500	-	2,500	2,400	2,000	2,117
10-3101-5202 RADIO MAINT POLICE	22,500	2,400	20,100	19,000	21,100	21,942
10-3101-5203 TELEPHONE POLICE	60,460	8,380	52,080	52,080	50,000	52,256
10-3101-5204 VCIN COSTS	20,000	(7,000)	27,000	16,000	27,000	14,776
10-3101-5205 TELEPHONE CELL STP	16,000	1,000	15,000	15,500	15,000	15,938
10-3101-5308 INS LIAB ETC POLICE	91,955	(59,545)	151,500	200,000	111,000	108,671
10-3101-5406 VEHICLE FUEL	100,000	(17,000)	117,000	80,000	83,200	66,106
10-3101-5408 EQUIP OPNS & REPAIR POLICE	115,500	18,700	96,800	96,800	94,800	85,798
10-3101-5409 POLICE SUPPLIES	55,200	(29,900)	85,100	85,000	75,250	66,394
10-3101-5410 UNIFORMS POLICE DEPT	49,900	(11,250)	61,150	60,000	64,400	49,518
10-3101-5415 SMALL EQUIPMENT	68,600	(12,485)	81,085	81,085	74,450	58,553
10-3101-5420 BUILDING MAINT POLICE	48,500	11,500	37,000	36,000	53,015	58,032
10-3101-5422 E-911 MISC EXPENSES	19,120	200	18,920	18,920	9,800	2,956
10-3101-5430 COMPUTER HARDWARE	9,500	(3,000)	12,500	12,000	7,000	1,934
10-3101-5431 COMPUTER SOFTWARE	26,528	(8,975)	35,503	35,503	19,303	16,680
10-3101-5502 DUES AND MEMBERSHIP	2,000	-	2,000	2,000	2,000	2,506
10-3101-5503 SCHOOLS AND REGISTRATIONS	35,000	-	35,000	30,000	35,000	24,940
10-3101-5504 TRAVEL	41,000	-	41,000	37,000	41,000	32,008
10-3101-5604 POLICE ACADEMY	24,455	-	24,455	24,455	24,455	24,455
10-3101-5655 MISC INVESTIGATION POLICE	59,700	(6,995)	66,695	65,000	54,350	44,926
10-3101-5659 MISC. PAY ANTI DRUG FUND		-	-	-	-	-
10-3101-5660 DARE	5,000	-	5,000	4,800	5,000	4,986
10-3101-5031 SAFETY	28,600	28,600				
10-3102-5027 LAW ENFORCEMENT EXPENSES	2,000	-	2,000	2,000	2,000	3,261
TOTAL OPERATING BUDGET	6,421,066	169,409	6,251,657	6,024,843	5,743,793	5,838,993
10-3101-7006 EQUIP PURCHASE CAP OUTLAY	247,395	(23,605)	271,000	256,000	246,780	238,937
10-3101-7007 ENGINEERING	-	-	-	-	-	-
10-3101-7008 CONSTRUCTION	21,840	21,840	-	(865)	915,533	887,697
TOTAL CAPITAL BUDGET	269,235	(1,765)	271,000	255,135	1,162,313	1,126,633
TOTAL OPERATING BUDGET AND CAPITAL	6,690,301	167,644	6,522,657	6,279,978	6,906,106	6,965,627

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

FIRE DEPARTMENT

10-3202

2 FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3202-5001 SALARIES	161,839	821	161,018	155,000	153,724	160,122
10-3202-5002 WAGES	33,600	-	33,600	26,831	33,600	31,974
10-3202-5003 SALARIES DISPATCH		(600)	600	-	126,287	120,167
10-3202-5004 OVERTIME	-	-	-	7	3,500	3,285
10-3202-5011 FICA - FIRE DEPT.	14,888	-	14,888	13,910	24,259	20,453
10-3202-5012 VSRS FIRE DEPT	18,034	-	18,034	17,515	38,468	37,278
10-3202-5016 GROUP INS	27,918	4,616	23,302	23,302	30,512	37,363
10-3202-5018 WORKERS COMP	3,803	(15,772)	19,575	19,575	23,400	23,176
10-3202-5026 SERVICE CONTRACTS	232,287	8,327	223,960	221,000	32,100	24,773
10-3202-5027 PRINTING	3,000	-	3,000	2,500	3,000	2,344
10-3202-5038 MEDICAL COSTS		(3,000)	3,000	1,000	3,000	500
10-3202-5101 ELECTRICITY	26,000	-	26,000	19,623	31,400	19,402
10-3202-5102 FUEL FIRE DEPT	11,000	-	11,000	8,200	18,000	5,329
10-3202-5201 POSTAGE	800	-	800	663	800	441
10-3202-5203 TELEPHONE	10,000	-	10,000	9,670	10,000	8,792
10-3202-5308 INS LIABILITY	48,742	(17,258)	66,000	64,000	58,069	57,474
10-3202-5406 VEHICLE FUEL	16,000	(6,000)	22,000	10,000	30,000	16,145
10-3202-5408 TRUCK & EQUIP OPER FIRE	63,000	17,552	45,448	45,448	63,000	52,170
10-3202-5410 UNIFORMS FIRE DEPT	12,500	-	12,500	12,500	12,500	11,962
10-3202-5415 TOOLS FIRE DEPT	6,500	500	6,000	5,600	6,000	4,536
10-3202-5418 COMMUNICATIONS	14,000	-	14,000	13,823	14,000	14,755
10-3202-5420 BLDG & GROUNDS MAINT FIRE	72,000	6,285	65,715	40,000	72,000	37,445
10-3202-5430 COMPUTER HARDWARE	-	-			-	-
10-3202-5431 COMPUTER SOFTWARE	3,500	(4,960)	8,460	2,870	-	-
10-3202-5502 DUES AND MEMBERSHIP	1,019	(841)	1,860	1,702	1,885	1,884
10-3202-5503 SCHOOLS AND REGISTRATIONS	6,970	1,025	5,945	5,100	5,985	2,975
10-3202-5504 TRAVEL	24,480	(7,720)	32,200	28,000	30,612	13,993
10-3202-5660 FIRE PREVENTION	12,000	-	12,000	9,647	12,000	12,262
10-3202-7004 SMALL TOOLS AND EQUIPMENT	6,500	500	6,000	5,757	6,000	6,624
		-				
		-				
TOTAL OPERATING BUDGET	830,380	(16,525)	846,905	763,243	844,101	727,625
10-3202-7006 EQUIP PURCHASE CAP OUTLAY	80,000	24,163	55,837	42,000	87,000	84,316
TOTAL CAPITAL BUDGET	80,000	24,163	55,837	42,000	87,000	84,316
TOTAL OPERATING BUDGET AND CAPITAL	910,380	7,638	902,742	805,243	931,101	811,940

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

RESCUE

10-3203

1 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3203-5001 SALARIES	106,260	(157)	106,417	107,017	103,376	104,346
10-3203-5002 WAGES	91,728	9,828	81,900	81,900	80,000	90,785
10-3203-5003 DISPATCH	600		600			
10-3203-5004 OVERTIME	301	(3,699)	4,000	1,000	4,000	4,165
10-3203-5011 FICA - RESCUE DEPT	15,169	411	14,758	14,758	23,995	21,881
10-3203-5012 VSRS	12,007	21	11,986	11,986	23,408	29,860
10-3203-5016 GROUP INS	18,331	2,235	16,096	7,596	10,256	12,798
10-3203-5018 WORKERS COMP	2,497	(17,078)	19,575	19,575	32,730	34,559
10-3203-5026 SERVICE CONTRACTS	232,700	8,539	224,161	224,161	27,145	22,406
10-3203-5027 PRINTING	4,000	-	4,000	4,000	5,000	2,923
10-3203-5038 MEDICAL COSTS		(2,500)	2,500	2,500	2,500	3,278
10-3203-5101 ELECTRICITY	20,000	-	20,000	20,000	20,000	19,016
10-3203-5102 FUEL	9,000	-	9,000	6,000	10,000	4,407
10-3203-5201 POSTAGE	200	-	200	200	200	211
10-3203-5203 TELEPHONE	8,500	-	8,500	8,500	8,500	7,036
10-3203-5308 INS LIABILITY	59,875	(7,125)	67,000	67,000	62,500	58,548
10-3203-5406 VEHICLE FUEL	30,000	(8,000)	38,000	28,000	42,000	21,675
10-3203-5408 TRUCK & EQUIP OPER RESCUE	24,000	-	24,000	24,000	24,000	14,587
10-3203-5410 UNIFORMS & LAUNDRY VOL RESCUE	10,000	2,000	8,000	10,000	8,000	10,517
10-3203-5415 TOOLS, OXYGEN, FIRST AID SUPP	35,000	-	35,000	49,000	35,000	37,287
10-3203-5418 COMMUNICATIONS	12,000	-	12,000	12,000	12,000	11,562
10-3203-5420 BLDG & GROUNDS MAINT RES	35,000	-	35,000	35,000	40,000	21,592
10-3203-5430 COMPUTER HARDWARE	-	(4,000)	4,000	4,000	-	752
10-3203-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
10-3203-5502 DUES AND MEMBERSHIP	835	275	560	560	440	630
10-3203-5503 SCHOOLS AND REGISTRATIONS	33,000	11,315	21,685	21,685	19,275	9,606
10-3203-5504 TRAVEL	9,560	(1,540)	11,100	11,100	10,000	4,221
10-3203-7004 SMALL TOOLS & EQUIPMENT	-	(10,000)	10,000	10,000	6,000	10,329
		-				
TOTAL OPERATING BUDGET	770,563	(19,475)	790,038	781,538	610,325	558,976
10-3203-7006 EQUIPMENT PURCH VOL RES	33,000	16,000	17,000	17,000	50,000	1,083
10-3203-7008 CONSTRUCTION	-	(123,958)	123,958	123,958	20,000	10,756
TOTAL CAPITAL BUDGET	33,000	(107,958)	140,958	140,958	70,000	11,839
TOTAL OPERATING BUDGET AND CAPITAL	803,563	(127,433)	930,996	922,496	680,325	570,815

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

BUILDING INSPECTIONS

10-3401-

4 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-3401-5001 SALARIES	218,947	4,013	214,934	215,934	211,950	212,721
10-3401-5002 WAGES	20,312	16,312	4,000	2,000	4,000	-
10-3401-5004 OVERTIME	3,000	2,500	500	250	500	-
10-3401-5011 FICA - INSPECTIONS	18,533	1,670	16,863	17,000	16,558	16,139
10-3401-5012 VSRS	24,741	556	24,185	28,700	28,359	28,292
10-3401-5016 GROUP INS	42,290	10,906	31,384	28,000	27,024	33,427
10-3401-5018 WORKERS COMP	5,760	(5,265)	11,025	5,104	9,933	9,933
10-3401-5027 PRINTING & OFFICE SUPPLIES	5,000	2,000	3,000	2,500	3,000	555
10-3401-5034 ENGINEERING/PLAN REVIEW SERVICES	4,000	-	4,000	500	4,000	500
10-3401-5038 MEDICAL COSTS	-	-	-	70	-	70
10-3401-5201 POSTAGE	500	-	500	300	500	100
10-3401-5203 TELEPHONE	3,500	-	3,500	3,300	3,500	3,188
10-3401-5204 TELEPHONE CELL STP	720	-	720	720	720	660
10-3401-5308 INS LIABILITY	3,019	(1,581)	4,600	4,250	4,800	4,251
10-3401-5407 MATERIAL INSPECTION	6,000	(1,000)	7,000	5,500	7,000	3,661
10-3401-5406 VEHICLE FUEL	3,500	-	3,500	2,400	3,500	1,855
10-3401-5408 EQUIP OPNS & REPAIR INSP	4,000	-	4,000	3,000	4,000	1,177
10-3401-5415 SMALL TOOLS	1,000	-	1,000	1,000	-	284
10-3401-5430 COMPUTER HARDWARE	2,500	500	2,000	2,000	3,000	512
10-3401-5431 COMPUTER SOFTWARE	3,000	-	3,000	2,480	2,800	2,480
10-3401-5502 DUES AND MEMBERSHIP	1,279	279	1,000	1,000	775	626
10-3401-5503 SCHOOLS AND REGISTRATIONS	6,250	250	6,000	2,000	8,000	698
10-3401-5504 TRAVEL	6,500	500	6,000	4,000	8,000	2,601
PROPERTY MAINTENANCE ENFORCEMENT	30,000	30,000	-	-	-	-
UNIFORMS FIELD STAFF	2,000	2,000	-	-	-	-
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	416,351	63,640	352,711	332,008	351,919	323,730
10-3401-7006 EQUIPMENT PURCHASE CAP OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	416,351	63,640	352,711	332,008	351,919	323,730

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
STREETS ADMINISTRATON
10-4101

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4101-5038 MEDICAL COSTS		(500)	500	-	500	-
10-4101-5201 POSTAGE	500	-	500	-	650	1,741
10-4101-5203 TELEPHONE	16,610	7,390	9,220	12,175	9,520	5,635
10-4101-5308 INS LIAB & OTHER STREETS	2,481	2,481	-	509	-	-
10-4101-5502 DUES AND MEMBERSHIP	1,695	(3,305)	5,000	2,500	2,710	2,355
10-4101-5503 SCHOOLS AND REGISTRATIONS	23,710	(5,190)	28,900	22,000	21,330	15,767
10-4101-5504 TRAVEL	15,125	125	15,000	14,500	11,306	5,260
		-				
		-				
		-				
TOTAL OPERATING BUDGET	60,121	1,001	59,120	51,684	46,016	30,758
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	60,121	1,001	59,120	51,684	46,016	30,758

TOWN OF CHRISTIANBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
STREET MAINTENANCE
10-4102

37 FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4102-5001 SALARIES MAINT STREET DEPT	1,408,785	(84,404)	1,493,189	1,415,213	1,131,918	1,458,812
10-4102-5002 WAGES MAINT STREET DEPT	110,176	15,176	95,000	74,827	106,600	56,873
10-4102-5004 OVERTIME	62,000	(12,500)	74,500	69,041	49,500	71,539
10-4102-5008 STANDBY		(8,000)	8,000			
10-4102-5011 FICA - STREET MAINTENANCE	120,944	(7,017)	127,961	119,270	98,534	105,386
10-4102-5012 VSRS - STREET MAINTENANCE	159,193	(10,844)	170,037	159,919	151,451	194,021
10-4102-5016 GROUP INS - STREET MAINTENANCE	243,025	(24,439)	267,464	267,464	236,460	282,479
10-4102-5018 WORKMEN'S COMP	33,102	(47,538)	80,640	80,240	77,511	77,511
10-4102-5026 SERVICE CONTRACTS	68,400	3,900	64,500	59,900	135,700	56,571
10-4102-5027 PRINTING & OFFICE SUPPLIES	11,000	1,000	10,000	10,000	10,000	11,402
10-4102-5038 MEDICAL COSTS		(6,250)	6,250	6,338	4,750	5,996
10-4102-5101 ELECTRICITY STREET LOT	11,000	4,000	7,000	10,400	6,000	11,638
10-4102-5102 FUEL STREET LOT	6,000	(2,000)	8,000	6,000	8,000	5,611
10-4102-5104 TRAFFIC LIGHTS ST DEPT	18,000	3,000	15,000	14,500	15,000	11,840
10-4102-5203 TELEPHONE		(1,800)	1,800			
10-4102-5308 INSURANCE LIABILITY	25,047	(23,553)	48,600	48,600	41,300	40,059
10-4102-5407 MATERIAL MAINT ST DEPT	344,500	6,818	337,683	400,000	400,000	393,919
10-4102-5406 VEHICLE FUEL	85,000	(26,000)	111,000	87,000	123,000	59,294
10-4102-5408 EQUIP OPER & REPAIR STREET	200,000	(17,500)	217,500	192,500	214,400	161,187
10-4102-5410 UNIFORMS PW	43,300	23,300	20,000	20,000	17,000	15,985
10-4102-5415 TOOLS MAINT STREET DEPT	30,600	14,830	15,770	15,470	7,930	6,362
10-4102-5417 SIGNS & PAINTING ST DEP	80,000	-	80,000	80,000	80,000	74,814
10-4102-5420 BUILDING AND GROUNDS	15,000	(5,000)	20,000	10,000	15,000	11,739
10-4102-5430 COMPUTER HARDWARE	2,200	700	1,500	1,500	-	747
10-4102-5431 COMPUTER SOFTWARE	19,000	2,900	16,100	15,000	17,550	9,500
10-4102-5433 COMPUTER CONTRACTS		(1,800)	1,800	1,776	1,800	1,767
10-4102-5103 STREET LIGHTS ARTERIAL	215,000	(21,000)	236,000	210,000	160,000	205,536
STREET LIGHT MAINT	10,000	10,000				
STREET LIGHT EQUIP OPER & REPAIR	6,000	6,000				
TOTAL OPERATING BUDGET	3,327,271	(208,022)	3,535,294	3,374,958	3,109,404	3,330,588
10-4102-7006 CAPITAL OUTLAY	951,360	718,360	233,000	233,000	308,380	294,638
TOTAL CAPITAL BUDGET	951,360	718,360	233,000	233,000	308,380	294,638
TOTAL OPERATING BUDGET AND CAPITAL	4,278,631	510,338	3,768,294	3,607,958	3,417,784	3,625,226

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

STREETS CAP OUTLAY AND VDOT NON ELIGIBLE

10-4110& 4120

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
STREET DEPT. CAPITAL OUTLAY						
10-4110-5407 CAP OUTLAY STREETS		-	-	-	-	-
10-4110-5409 ST DEPT TRANSIT BT	263,000	3,000	260,000	262,267	259,386	259,424
10-4110-7006 EQUIPMENT BTRANSIT OUTLAY	30,000	-	30,000	30,000	19,000	30,000
	293,000	3,000	290,000	292,267	278,386	289,424
STREET DEPT. NON-ELIGIBLE VDOT						
10-4120-5001 SALARIES NEW CONST ST DEPT	-	-	-	-	69,735	-
10-4120-5002 WAGES NEW CONST NON ELI ST	-	-	-	-	-	-
10-4120-5004 OVERTIME	-	-	-	-	-	-
10-4120-5011 FICA - STREET NON-ELIGIBLE	-	-	-	-	5,335	2,133
10-4120-5012 VSRS - STREET NON-ELIGIBLE	-	-	-	-	9,331	-
10-4120-5016 GROUP INS - STREET NON-ELIGIBLE	-	-	-	-	-	-
10-4120-5018 WORKMEN'S COMP	-	(1,600)	1,600	1,600	397	397
10-4120-5038 MEDICAL COSTS	-	-	-	-	-	-
10-4120-5103 STREET LIGHTS NON ELIG	10,000	-	10,000	-	10,000	5,795
10-4120-5308 INSURANCE LIABILITY	270	270	-	-	1,200	1,145
10-4120-5406 VEHICLE AND EQUIPMENT FUEL	1,500	(1,000)	2,500	1,500	2,500	220
10-4120-5407 MATERIALS NON ELIG	10,000	(5,000)	15,000	10,000	15,000	5,469
10-4120-5408 EQUIP OPNS & REPAIR NON ELIG	3,000	(7,000)	10,000	3,000	10,000	2,259
10-4120-5409 ST DEPT TRANSIT SMARTWAY	13,200	-	13,200	13,200	13,200	13,200
		-				
		-				
TOTAL OPERATING BUDGET	37,970	(14,330)	52,300	613,835	693,470	609,466
10-4110-7010 CONTRACTS	-	(105,000)	105,000	29,135	116,000	-
10-4120-7006 CAPITAL OUTLAY	40,000	5,000	35,000	35,000	56,000	-
10-4120-7011 THOROUGHFARE PRJ NON ELIG	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	40,000	(100,000)	140,000	64,135	172,000	-
TOTAL OPERATING BUDGET AND CAPITAL	77,970	(114,330)	192,300	677,970	865,470	609,466

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
SOLID WASTE COLLECTIONS
10-4203

9 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4203-5001 SW COLLECTION - SALARIES	347,879	15,520	332,359	300,000	368,183	310,599
10-4203-5002 WAGES	-	(1,000)	1,000	909	-	497
10-4203-5004 OVERTIME	2,000	(1,000)	3,000	1,390	4,000	665
10-4203-5011 FICA - SW CAP COLLECTION	26,766	1,035	25,731	23,125	28,299	23,395
10-4203-5012 VSRS	39,310	1,862	37,448	33,900	48,961	42,948
10-4203-5016 GROUP INS	64,790	(32,374)	97,164	97,164	60,804	74,416
10-4203-5018 WORKERS COMP	8,825	(11,825)	20,650	20,650	28,950	28,950
10-4203-5025 DUMPSTER REPAIR	3,000	-	3,000	2,984	3,000	2,946
10-4203-5413 CART MAINT	15,000	15,000				
10-4203-5027 PRINTING	4,500	2,000	2,500	3,894	2,500	4,363
10-4203-5038 MEDICAL COSTS		(1,000)	1,000	520	500	1,214
10-4203-5201 POSTAGE	10,000	-	10,000	10,000	7,500	8,941
10-4203-5205 MERCHANT SERVICE FEES	17,000	-	17,000	17,000	8,000	12,461
10-4203-5308 LIABILITY INSURANCE	8,761	136	8,625	7,130	10,200	9,315
10-4203-5406 VEHICLE AND EQUIPMENT FUEL	40,000	(10,000)	50,000	35,000	50,000	30,340
10-4203-5408 EQUIP OPER & REPAIR SW	40,000	-	40,000	40,000	23,000	35,218
10-4203-5415 SMALL TOOLS	-	(4,000)	4,000	4,000	-	134
10-4203-5430 COMPUTER HARDWARE	2,100	1,100	1,000	1,000	-	-
10-4203-5431 COMPUTER SOFTWARE	-	-	-	-	-	-
TOTAL OPERATING BUDGET	629,931	(24,546)	654,477	598,666	643,897	586,402
10-4203-7006 EQUIPMENT PURCHASE SW	-	(115,000)	115,000	-	41,477	37,543
TOTAL CAPITAL BUDGET	-	(115,000)	115,000	-	41,477	37,543
TOTAL OPERATING BUDGET AND CAPITAL	629,931	(139,546)	769,477	598,666	685,374	623,945

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
SOLID WASTE DISPOSAL
10-4204

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4204-5001 SALARIES	-	(11,486)	11,486	9,016	26,775	12,317
10-4204-5002 WAGES	-	-	-	-	-	-
10-4204-5004 OVERTIME	-	-	-	-	-	-
10-4204-5011 FICA - SW DISPOSAL	-	(879)	879	690	2,048	-
10-4204-5012 VSRS	-	(1,286)	1,286	1,019	3,582	-
10-4204-5016 GROUP INS	-	-	-	-	-	58
10-4204-5018 WORKERS COMP	-	-	-	-	-	-
10-4204-5034 ENGINEERING	-	-	-	-	-	-
10-4204-5038 MEDICAL COSTS	-	-	-	-	-	-
10-4204-5101 ELECTRICITY	4,000	500	3,500	4,000	1,500	4,097
10-4204-5308 LIABILIITY INSURANCE	-	(6,900)	6,900	6,900	7,400	6,671
10-4204-5406 VEHICLE FUEL	-	-	-	-	-	-
10-4204-5407 MATERIAL LANDFILL (TIPPING FEE)	455,000	5,000	450,000	445,000	444,000	447,163
10-4204-5408 EQUIP OPER & REPAIR LANDFILL	1,500	-	1,500	-	1,500	-
10-4204-7010 CLOSURE COSTS LANDFILL	50,000	-	50,000	40,000	50,000	37,010
		-				
TOTAL OPERATING BUDGET	510,500	(15,051)	525,551	506,624	536,805	507,317
10-4204-7006 EQUIP PURCHASE CAP OUTLAY	-	-	-	-	36,000	38,502
10-4204-7009 RECYCLING COSTS CAP OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	36,000	38,502
TOTAL OPERATING BUDGET AND CAPITAL	510,500	(15,051)	525,551	506,624	572,805	545,818

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
FACILITY MAINTENANCE
10-4301-

6 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4301-5001 SALARIES	171,003	150,822	20,181	15,026	74,663	19,667
10-4301-5002 WAGES	-	(10,000)	10,000	10,000	40,000	7,622
10-4301-5004 OVERTIME	2,000	1,000	1,000	-	1,000	284
10-4301-5008 STANDBY						
10-4301-5011 FICA - B & G MAINTENANCE	13,235	10,850	2,385	1,915	8,848	14,718
10-4301-5012 VSRS	19,323	17,063	2,260	2,200	9,990	8,928
10-4301-5016 GROUP INS	29,333	(16,243)	45,576	45,576	47,292	56,828
10-4301-5018 WORKERS COMP	3,995	2,970	1,025	1,025	2,346	2,345
10-4301-5026 SERVICE CONTRACTS	600	(800)	1,400	-	-	1,300
10-4301-5038 MEDICAL COSTS		(250)	250	190	250	-
10-4301-5203 TELEPHONE	3,550	1,550	2,000	2,000	3,000	1,203
10-4301-5308 LIABILITY INSURANCE	3,110	(15)	3,125	3,125	2,600	2,326
10-4301-5406 VEHICLE AND EQUIPMENT FUEL	3,000	(2,000)	5,000	3,500	6,000	2,376
10-4301-5407 MATERIALS	16,000	(14,000)	30,000	29,500	30,000	31,735
10-4301-5408 EQUIP OPNS & REPAIR	4,500	(3,500)	8,000	4,500	8,000	3,768
10-4301-5415 MAINT TOOLS	5,000	(1,199)	6,199	6,000	8,200	6,090
10-4301-5430 COMPUTER HARDWARE	1,400	1,400	-	-	8,600	2,735
10-4301-5431 COMPUTER SOFTWARE	4,500	4,500	-	-	-	-
10-4301-5034 Engineering	110,000	110,000				
TOTAL OPERATING BUDGET	390,549	252,148	138,401	124,557	250,789	161,926
10-4301-7006 EQUIPMENT PURCHASE	-	(55,000)	55,000	35,000	-	-
TOTAL CAPITAL BUDGET	-	(55,000)	55,000	35,000	-	-
TOTAL OPERATING BUDGET AND CAPITAL	390,549	197,148	193,401	159,557	250,789	161,926

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ARMORY

10-4304

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4304-5001 SALARIES	-	-	-	-	1,000	-
10-4304-5002 WAGES ARMORY	-	-	-	-	-	-
10-4304-5004 OVERTIME	-	-	-	-	-	-
10-4304-5011 FICA	-	-	-	-	77	-
10-4304-5012 VSRS	-	-	-	-	134	-
10-4304-5016 GROUP INS	-	-	-	-	-	-
10-4304-5018 WORKERS COMP	-	-	-	-	-	-
10-4304-5101 ELECTRICITY	1,000	(9,000)	10,000	9,000	10,000	9,770
10-4304-5102 FUEL	750	(6,250)	7,000	3,000	7,000	3,167
10-4304-5203 TELEPHONE	-	-	-	-	-	-
10-4304-5308 LIABILITY INSURANCE ARMORY	-	-	-	-	300	267
10-4304-5420 BLDG & GROUND ARMORY	250	(4,750)	5,000	-	6,000	-
10-4304-5657 MISC ARMORY	-	-	-	-	-	-
TOTAL OPERATING BUDGET	2,000	(20,000)	22,000	12,000	24,511	13,204
10-4304-7008 CAP IMPROV CONTRACT ARMORY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	2,000	(20,000)	22,000	12,000	24,511	13,204

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

TOWN HALL

10-4305-

1 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4305-5001 SALARIES	35,982	(5,675)	41,657	30,052	31,546	47,462
10-4305-5002 WAGES	-	(7,000)	7,000	2,448	11,000	12,348
10-4305-5004 OVERTIME	2,000	-	2,000	1,900	2,000	1,440
10-4305-5011 FICA - TOWN HALL	2,906	(969)	3,875	2,632	3,408	945
10-4305-5012 VSRS	4,066	(40)	4,106	4,106	4,221	-
10-4305-5016 GROUP INS	6,210	6,210	-	-	-	225
10-4305-5018 WORKERS COMP	845	(1,055)	1,900	1,900	1,408	1,408
10-4305-5026 SERVICE CONTRACTS	15,050	(850)	15,900	15,500	16,400	12,549
10-4305-5038 MEDICAL COSTS		(150)	150	-	150	-
10-4305-5101 ELECTRICITY	23,500	(500)	24,000	23,457	22,000	23,182
10-4305-5102 FUEL TOWN HALL	5,000	-	5,000	4,800	5,000	3,381
10-4305-5308 INS LIAB ETC TOWN HALL	884	(766)	1,650	1,364	1,600	1,475
10-4305-5420 BLDG & GROUNDS TOWN HALL	25,000	(5,000)	30,000	29,672	28,000	30,237
10-4305-5431 COMPUTER SOFTWARE		-	-	-	3,500	700
		-				
TOTAL OPERATING BUDGET	121,443	(15,795)	137,238	117,831	130,233	135,352
10-4305-7008 CONST TOWN HALL	27,000	27,000	-	-	10,000	9,067
TOTAL CAPITAL BUDGET	27,000	27,000	-	-	10,000	9,067
TOTAL OPERATING BUDGET AND CAPITAL	148,443	11,205	137,238	117,831	140,233	144,419

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
Fleet Maintenance
10-4306

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-4306-5001 SALARIES	131,468	8,116	123,352	120,209	142,506	121,335
10-4306-5002 WAGES	-	(500)	500	306	-	238
10-4306-5004 OVERTIME	-	-	-	-	-	-
10-4306-5011 FICA - MUNICIPAL SHOP	10,057	583	9,474	9,474	10,902	9,401
10-4306-5012 VSRS	14,856	1,041	13,815	13,815	19,067	16,138
10-4306-5016 GROUP INS	23,457	3,669	19,788	19,788	20,268	24,890
10-4306-5018 WORKERS COMP	3,195	(3,605)	6,800	6,296	5,776	5,776
10-4306-5026 SERVICE CONTRACTS	3,500	(2,518)	6,018	2,518	2,000	-
10-4306-5038 MEDICAL COSTS	-	(250)	250	240	250	160
10-4306-5101 ELECTRICITY	1,200	100	1,100	2,000	1,000	847
10-4306-5102 FUEL	4,000	-	4,000	3,700	4,000	3,814
10-4306-5203 TELEPHONE	3,036	(364)	3,400	2,000	1,500	2,377
10-4306-5308 INS LIAB ETC	1,603	(1,497)	3,100	3,100	3,200	2,937
10-4306-5406 VEHICLE AND EQUIPMENT FUEL	1,000	250	750	750	750	716
10-4306-5408 EQUIPMENT OPNS & REPAIR	2,500	-	2,500	1,800	2,500	1,881
10-4306-5413 SHOP SUPPLIES	10,000	-	10,000	9,600	10,000	8,159
10-4306-5415 SHOP TOOLS	5,800	(1,050)	6,850	6,850	3,500	3,475
10-4306-5420 BLDG & GROUNDS	-	-	-	-	-	-
10-4306-5430 COMPUTER HARDWARE	-	-	-	-	-	-
10-4306-5431 COMPUTER SOFTWARE	4,500	100	4,400	4,400	2,500	3,326
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	220,172	4,076	216,097	206,846	229,719	205,470
10-4306-7008 CONTRACTS CONST	-	(11,775)	11,775	11,775	-	490
TOTAL CAPITAL BUDGET	-	(11,775)	11,775	11,775	-	490
TOTAL OPERATING BUDGET AND CAPITAL	220,172	(7,699)	227,872	218,621	229,719	205,960

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ADMINISTRATION PARKS AND RECREATION

10-7101

10 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7101-5001 SALARIES	474,351	5,527	468,824	488,824	427,912	468,092
10-7101-5002 WAGES	11,000	500	10,500	9,950	10,000	7,597
10-7101-5004 OVERTIME	10,000	-	10,000	8,300	10,000	8,021
10-7101-5011 FICA - PARKS & REC.	37,894	461	37,433	38,963	34,265	35,400
10-7101-5012 VSRS	53,602	1,094	52,508	54,748	57,255	62,256
10-7101-5016 GROUP INS	81,673	26,713	54,960	75,960	60,804	75,162
10-7101-5018 WORKERS COMP	18,237	(6,788)	25,025	25,025	19,800	19,800
10-7101-5026 SERVICE CONTRACTS	65,223	2,749	62,474	62,500	65,199	62,132
10-7101-5027 PRINTING & SUPPLIES	22,000	2,000	20,000	20,550	20,000	17,856
10-7101-5038 MEDICAL COSTS		(300)	300	300	300	105
10-7101-5101 ELECTRICITY	90,000	10,000	80,000	80,000	90,000	78,972
10-7101-5102 FUEL	15,000	-	15,000	11,000	12,000	10,515
10-7101-5201 POSTAGE	750	(750)	1,500	-	1,500	1,403
10-7101-5203 TELEPHONE	19,000	2,000	17,000	17,300	19,000	16,465
10-7101-5308 LIAB INS & OTHER	14,463	663	13,800	13,800	10,300	12,153
10-7101-5406 VEHICLE FUEL	8,000	(4,000)	12,000	7,000	13,000	5,935
10-7101-5408 EQUIP OPNS & REPAIR	53,000	(10,000)	63,000	45,000	63,000	37,037
10-7101-5420 BLDG MAINT	46,200	(33,300)	79,500	65,000	79,500	45,824
10-7101-5430 COMPUTER HARDWARE	6,500	6,500	-	-	1,000	-
10-7101-5431 COMPUTER SOFTWARE	4,675	1,675	3,000	2,900	500	477
10-7101-5502 DUES AND MEMBERSHIP	1,745	820	925	970	925	1,190
10-7101-5503 SCHOOLS AND REGISTRATIONS	4,820	620	4,200	2,600	4,200	2,050
10-7101-5504 TRAVEL	4,880	680	4,200	1,000	4,200	882
		-				
		-				
TOTAL OPERATING BUDGET	1,043,013	6,864	1,036,149	1,031,690	1,004,660	969,324
	-	-				
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	1,043,013	6,864	1,036,149	1,031,690	1,004,660	969,324

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

GENERAL FUND

Program Name:

PARKS AND RECREATION OPERATIONS

Program Number:

10-7102-7104

7 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7102-5001 SALARIES	302,454	7,029	295,425	270,425	309,979	279,077
10-7102-5002 WAGES	94,000	(6,000)	100,000	100,000	78,900	105,153
10-7102-5004 OVERTIME	8,000	-	8,000	5,000	8,000	5,472
10-7102-5006 WAGES INSTRU. OFFICIALS	100,000	5,000	95,000	95,000	95,000	95,044
10-7102-5011 FICA	38,591	7,728	30,863	28,950	30,361	36,784
10-7102-5012 VSRS	34,177	1,089	33,088	30,288	41,475	37,117
10-7102-5016 GROUP INS	74,177	(4,099)	78,276	45,576	47,292	58,057
10-7102-5018 WORKMEN'S COMP.	-	(13,850)	13,850	13,850	23,000	23,000
10-7102-5038 MEDICAL COSTS	-	(2,000)	2,000	2,000	2,000	2,208
10-7102-5022 OFFICIALS & INST (Private Instructors)	25,000	-	25,000	25,000	20,000	17,488
10-7102-5205 MERCHANT SERVICE FEES	10,000	-	10,000	10,000	8,000	7,150
10-7102-5308 INSURANCE LIABILITY	-	-	-	-	11,500	11,215
	-	-	-	-	-	-
10-7103-5419 MAINT REC DEPT	65,000	5,000	60,000	55,000	60,000	58,208
10-7103-5420 TRAIL MAINTENANCE	30,000	(5,000)	35,000	25,000	-	-
	-	-	-	-	-	-
10-7104-5101 ELECTRICITY	17,000	-	17,000	19,000	17,000	13,866
10-7104-5308 INSURANCE LIABILITY	-	(11,700)	11,700	11,700	-	-
10-7104-5407 MATERIALS & EQUIP	145,000	(19,529)	164,529	135,000	164,949	117,276
10-7104-5415 SMALL TOOLS	9,500	1,200	8,300	7,300	9,700	6,099
10-7104-5504 FIELD TRIPS & ADMISSIONS	12,000	2,000	10,000	14,000	5,000	5,377
10-7104-5031 SAFETY	500	500	-	-	-	-
TOTAL OPERATING BUDGET	965,399	(32,632)	998,031	893,089	932,156	878,590
10-7104-7005 EQUIPMENT	97,000	(2,345)	99,345	99,000	20,000	19,793
10-7104-7006 CONSTRUCTION CAP OUTLAY	196,000	(74,126)	270,126	270,126	460,000	386,121
TOTAL CAPITAL BUDGET	293,000	(76,471)	369,471	369,126	480,000	405,914
TOTAL OPERATING BUDGET AND CAPITAL	1,258,399	(109,103)	1,367,502	1,262,215	1,412,156	1,284,504

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

AQUATICS OPERATIONS

10-7201-

9 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7201-5001 SALARIES	389,343	(43,595)	432,938	412,600	572,490	578,694
10-7201-5002 WAGES	420,496	12,276	408,220	408,222	350,500	387,975
10-7201-5004 OVERTIME	3,560	(3,440)	7,000	3,500	15,000	4,417
10-7201-5011 FICA - AQUATIC CENTER	62,225	(2,888)	65,113	65,113	71,756	72,407
10-7201-5012 VSRS	43,996	(4,493)	48,489	48,489	76,599	76,966
10-7201-5016 GROUP INS	81,805	2,105	79,700	79,700	87,828	108,106
10-7201-5018 WORKERS COMP	11,651	(18,049)	29,700	29,700	51,222	51,222
10-7201-5026 SERVICE CONTRACTS	78,124	34,503	43,621	43,621	102,452	95,119
10-7201-5027 PRINTING & SUPPLIES	10,000	-	10,000	10,000	11,000	6,817
10-7201-5035 ADVERTISING	8,000	-	8,000	8,000	8,000	10,156
10-7201-5038 MEDICAL COSTS		(8,000)	8,000	8,000	8,000	9,030
10-7201-5101 ELECTRICITY	239,000	3,000	236,000	236,000	236,000	239,957
10-7201-5102 FUEL	60,000	5,000	55,000	54,000	55,000	63,098
10-7201-5201 POSTAGE	1,000	(500)	1,500	1,500	1,500	1,511
10-7201-5203 TELEPHONE	9,500	700	8,800	9,114	8,600	8,550
10-7201-5204 TELEPHONE CELL STP	1,440	720	720	1,290	360	660
10-7201-5205 MERCHANT SERVICE FEES	25,000	1,000	24,000	24,212	21,000	23,441
10-7201-5208 OFFICE SUPPLIES	5,000	(1,000)	6,000	5,000	6,000	5,542
10-7201-5308 LIAB INS & OTHER	15,088	(10,812)	25,900	22,000	27,100	25,038
10-7201-5406 VEHICLE FUEL	1,500	(500)	2,000	1,500	2,200	941
10-7201-5407 MATERIALS & EQUIP.	11,500	-	11,500	11,500	11,500	11,066
10-7201-5410 EMPLOYEE UNIFORMS/BADGES	5,000	-	5,000	4,800	5,000	2,417
10-7201-5411 ITEMS FOR RESALE	3,000	(2,000)	5,000	5,000	6,000	2,988
10-7201-5414 SUPPLIES & CHEMICALS JANITORIAL	31,000	1,000	30,000	34,000	30,000	30,889
10-7201-5427 PROGRAM SUPPLIES	30,000	(3,500)	33,500	30,000	33,500	21,622
10-7201-5430 COMPUTER HARDWARE	2,150	150	2,000	2,000	5,500	4,729
10-7201-5431 COMPUTER SOFTWARE	3,750	(2,400)	6,150	6,150	6,150	1,525
10-7201-5440 INSTRUCTIONAL	8,000	(500)	8,500	8,000	8,500	8,665
10-7201-5441 COMPETITIVE	31,200	11,200	20,000	21,500	20,000	18,360
10-7201-5442 POOL & SAFETY OPERATIONS	38,000	(2,000)	40,000	40,000	41,135	25,401
10-7201-5502 DUES AND MEMBERSHIP	925	(165)	1,090	800	1,450	1,109
10-7201-5503 SCHOOLS AND REGISTRATIONS	6,209	(461)	6,670	6,000	6,150	6,746
10-7201-5504 TRAVEL	5,155	3,580	1,575	2,000	3,400	1,898
10-7201-5610 ADVISORY BOARD	2,500	-	2,500	1,650	2,900	1,025
10-7201-7004 EQUIPMENT OUTLAY SMALL	15,611	15,611	-		2,000	-
TOTAL OPERATING BUDGET	1,660,728	(13,459)	1,674,186	1,644,961	1,895,792	1,908,082
10-7201-7005 EQUIP & CONST MTL CAP OUTLAY	39,000	39,000	-	-	129,641	137,416
10-7201-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	39,000	39,000	-	-	129,641	137,416
TOTAL OPERATING BUDGET AND CAPITAL	1,699,728	25,541	1,674,186	1,644,961	2,025,433	2,045,498

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

AQUATICS MAINTENANCE

10-7202

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-7202-5001 SALARIES	106,511	(30,160)	136,670	136,670		
10-7202-5002 WAGES	-	-	-	-		
10-7202-5004 OVERTIME	3,000	-	3,000	3,000		
10-7202-5011 FICA	8,378	(2,078)	10,456	10,455		
10-7202-5012 VRS	12,036	(3,271)	15,307	15,307		
10-7202-5016 GROUP INSURANCE	18,375	(4,413)	22,788	22,788		
10-7202-5026 SERVICE CONTRACTS	39,976	(19,195)	59,171	78,557		
10-7202-5408 EQUIP OPNS & REPAIR1	65,350	110	65,240	65,551	49,419	58,793
10-7202-5413 CHEMICALS POOL	35,000	5,000	30,000	36,690	30,000	32,231
10-7202-5420 BLDING MAINTENANCE	51,200	8,200	43,000	65,000	42,940	36,883
10-7202-5425 SKATE PARK OPS	6,200	-	6,200	6,200	6,200	1,888
		-				
TOTAL OPERATING BUDGET	346,025	(45,807)	391,832	440,218	128,559	129,794
10-7202-7005 EQUIP & CONST MTL CAP OUTLAY	29,000	29,000	-	-	-	-
TOTAL CAPITAL BUDGET	29,000	29,000	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	375,025	(16,807)	391,832	440,218	128,559	129,794

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

PLANNING

10-8101

3 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8101-5001 SALARIES	161,438	3,236	158,202	152,475	164,322	151,531
10-8101-5002 WAGES	7,800	800	7,000	7,000	7,000	6,886
10-8101-5004 OVERTIME - PLANNING	-	(500)	500	-	1,000	-
10-8101-5011 FICA - PLANNING DEPT.	12,947	271	12,676	12,200	13,183	11,379
10-8101-5012 VSRS	18,242	523	17,719	17,230	22,655	20,154
10-8101-5016 GROUP INS	27,850	(1,938)	29,788	29,788	20,268	25,033
10-8101-5018 WORKERS COMP	3,793	(4,382)	8,175	8,175	8,723	8,722
10-8101-5026 SERVICE CONTRACTS	1,000	1,000	-	-	-	-
10-8101-5027 PRINTING & OFFICE SUPPLIES	3,000	-	3,000	1,500	3,000	2,021
10-8101-5035 ADVERTISING	5,500					
10-8101-5201 POSTAGE	5,000	-	5,000	-	900	737
10-8101-5203 TELEPHONE	600	(600)	1,200	600	1,200	545
10-8101-5204 TELEPHONE CELL STP	1,440	720	720	-	800	300
10-8101-5308 INSURANCE LIABILITY	2,431	(679)	3,110	3,110	3,650	3,556
10-8101-5406 VEHICLE FUEL	1,000	-	1,000	750	1,000	490
10-8101-5408 EQUIP OPER & REPAIR	500	(500)	1,000	650	1,000	393
10-8101-5430 COMPUTER HARDWARE	-	(1,500)	1,500	1,500	-	-
10-8101-5431 COMPUTER SOFTWARE	370	-	370	370	400	370
10-8101-5502 DUES AND MEMBERSHIP	1,360	710	650	560	250	50
10-8101-5503 SCHOOLS AND REGISTRATIONS	1,100	(50)	1,150	1,000	7,200	3,686
10-8101-5504 TRAVEL	1,056	506	550	2,000	1,800	1,926
10-8101-5034 PROFESSIONAL SERVICES (ASSISTANCE WITH DESIGN AND OTHER ASPECTS OF DOWNTOWN PLANNINGO	50,000	50,000				
TOTAL OPERATING BUDGET	306,427	47,617	253,310	238,908	258,351	237,778
10-8101-7006 EQUIP PURCHASE	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	306,427	47,617	253,310	238,908	258,351	237,778

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

Community development and community support

10-8104 to 8109

special appropriations

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8104-5610 BOARD OF ZONING APPEALS	1,000	-	1,000	285	1,000	720
10-8106-5610 PLANNING COMMISSION	13,200	-	13,200	2,655	13,200	11,735
10-8107-5652 NRV PDC & MPO	34,907	1,764	33,143	33,143	32,522	32,522
10-8108-5653 NRV AIRPORT COMM	22,140	3,870	18,270	18,270	15,157	15,157
10-8109-5607 ECONOMIC DEV COMM	10,000	(4,000)	14,000	11,500	9,000	6,500
10-8109-5613 VT AIRPORT	50,000	-	50,000	50,000	50,000	50,000
10-8109-5657 TOURISM 85% OF 1%	152,056	5,667	146,389	152,056	127,500	146,102
10-8109-5658 ANNEXATION FEAS STUDIES			-	-	-	-
10-8109-5661 COMMUNITY SUPPORT	97,012	(10,642)	107,654	59,877	51,813	51,812
10-8109-5663 MARKETING	26,833	1,000	25,833	25,000	11,400	3,137
10-8109-5664 NRV COMPETITIVE CENTER	5,500	(2,000)	7,500	-	7,500	7,500
Total community development	412,648	(4,341)	416,989	352,786	319,092	325,186
ECONOMIC DEVELOPMENT						
10-8150-5665 DTWN MASTER PLAN		(25,000)	25,000	-	-	-
10-8150-5670 ECON DEVELOPMENT GRANTS	11,500	-	11,500	-	22,470	22,470
	11,500	(25,000)	36,500	-	22,470	22,470
TOTAL OPERATING BUDGET	424,148	(29,341)	453,489	352,786	341,562	347,655
		-				
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	424,148	(29,341)	453,489	352,786	341,562	347,655

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND
FARMERS MARKET
10-8110

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8110-5002 WAGES	8,025	(475)	8,500	4,094	7,500	7,723
10-8110-5002 FICA	614	(36)	650	302	600	563
10-8110-5018 WORKERS COMP		-	-	-	-	-
10-8110-5027 PRINTING & SUPPLIES	4,000	1,500	2,500	1,376	4,000	3,454
10-8110-5205 MERCHANT SERVICE FEES	-	(500)	500	-	700	377
10-8110-5220 SNAP FEES	-	-	-	-	-	-
10-8110-5308 LIABILITY INSURANCE	-	-	-	-	-	-
10-8110-5503 SCHOOLS	100	-	100	100	-	-
10-8110-5504 TRAVEL	150	-	150	150	-	-
10-8110-5650 SNAP MATCH EXPENSE	500	150	350	415	600	313
		-				
		-				
TOTAL OPERATING BUDGET	13,389	639	12,750	6,437	13,400	12,430
10-8110-7006 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	-	-	-	-	-	-
TOTAL OPERATING BUDGET AND CAPITAL	13,389	639	12,750	6,437	13,400	12,430

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE
TOURISM GRANT FARMERS MARKET
15-5970

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
TOURISM GRANT	43,281		42,916	42,916	42,551	42,551
15-5970-5027 SUPPLIES/CONTRACTS	5,500	(4,500)	10,000	4,500	-	-
TOTAL OPERATING BUDGET	5,500	(4,500)	10,000	4,500		

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

GENERAL FUND

ENGINEERING DEPARTMENT

10-8204

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
10-8204-5001 SALARIES	386,738	(79,511)	466,249	417,838	357,992	354,952
10-8204-5002 WAGES	12,816	(13,584)	26,400	24,791	13,500	19,396
10-8204-5004 OVERTIME	5,616	(384)	6,000	5,400	3,000	14
10-8204-5011 FICA - ENGINEERING	30,996	(6,233)	37,229	34,274	28,649	27,266
10-8204-5012 VSRS	43,701	(8,323)	52,024	47,216	47,899	47,209
10-8204-5016 GROUP INS	66,715	(25,781)	92,496	78,826	67,560	82,731
10-8204-5018 WORKERS COMP	9,087	(9,663)	18,750	17,360	20,598	20,598
10-8204-5026 SERVICE CONTRACTS	54,200	(22,000)	76,200	46,691	5,200	7,369
10-8204-5027 PRINTING & OFFICE SUPPLIES	6,770	770	6,000	6,000	7,000	6,988
10-8204-5038 MEDICAL COSTS		(100)	100	269	100	390
10-8204-5201 POSTAGE	850	450	400	400	400	466
10-8204-5203 TELEPHONES	5,000	-	5,000	6,300	4,000	6,831
10-8204-5204 TELEPHONE CELL STP	720	(1,480)	2,200	-	-	-
10-8204-5308 INSURANCE LIABILITY	6,144	(4,356)	10,500	8,680	8,600	7,715
10-8204-5406 VEHICLE AND EQUIPMENT FUEL	5,000	(1,500)	6,500	3,000	6,500	3,000
10-8204-5407 MATERIAL	500	(500)	1,000	300	1,000	216
10-8204-5408 EQUIP OPER & MAINT	5,000	(1,000)	6,000	4,000	6,000	3,138
10-8204-5415 SMALL TOOLS AND EQUIPMENT	4,100	3,900	200	679	-	100
10-8204-5430 COMPUTER HARDWARE	2,330	(990)	3,320	1,130	2,720	-
10-8204-5431 COMPUTER SOFTWARE	66,380	(538)	66,918	61,918	54,703	46,759
10-8204-5502 DUES AND MEMBERSHIP	4,324	2,479	1,845	1,780	1,553	1,317
10-8204-5503 SCHOOLS AND REGISTRATIONS	7,990	(260)	8,250	8,200	8,250	2,709
10-8204-5504 TRAVEL	9,062	5,456	3,606	3,600	3,606	3,366
TOTAL OPERATING BUDGET	734,039	(163,148)	897,187	778,652	648,830	642,527
10-8204-7006 EQUIP PURCHASE	9,490	(16,240)	25,730	25,230	-	-
10-8204-7007 STORMWATER ENG&GIS		(10,665)	10,665	10,665	110,211	81,345
TOTAL CAPITAL BUDGET	9,490	(26,905)	36,395	35,895	110,211	81,345
TOTAL OPERATING BUDGET AND CAPITAL	743,529	(190,053)	933,582	814,547	759,041	723,872

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS

DEQ AND VDOT FUNDING

40-4370 40-4360 40-4810 40-4180 40-4185 40-4155

FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DEQ SLAF FUNDING DIAMOND PHASE 1						
40-4370-7005 ENGINEERING	-	-	-	-	-	-
40-4370-7006 CONSTRUCTION	-	-	-	-	92,115	37,989
TOTAL DEQ SLAF DIAMOND PH 1					92,115	37,989
VDOT REVENUE SHARING PARK						
40-4360-7005 ENGINEERING	(2,011)	(56,191)	54,180	54,180	1,400	4,844
40-4360-7006 CONSTRUCTION	377,967	(863,740)	1,241,707	740,707	277,835	-
40-4360-7007 RIGHT-OF-WAY / UTILITIES	125,000	125,000				
TOTAL VDOT REVENUE SHARING PARK	500,956	(794,931)	1,295,887	794,887	279,235	4,844
VDOT DEPOT ST SIDEWALKS						
40-4180-7005 ENGINEERING	-	-	-	-	-	-
40-4180-7006 CONSTRUCTION	-	(88,084)	88,084	84,347	85,000	-
TOTAL VDOT DEPOT ST SIDEWALKS		(88,084)	88,084	84,347	85,000	
VDOT GUARD RAIL CONSTRUCTION						
40-4185-7005 ENGINEERING	-	-	-	-	-	-
40-4185-7006 CONSTRUCTION	-	(1,850)	1,850	1,850	12,000	10,030
TOTAL VDOT FUNDING GUARD RAIL		(1,850)	1,850	1,850	12,000	10,030
VDOT Depot Park Trail						
40-XXXX-7005 ENGINEERING	55,000	55,000				
40-XXXX-7006 CONSTRUCTION	-	-				
40-XXXX-7007 EASEMENTS	-	-				
TOTAL VDOT DEPOT PARK TRAIL	55,000	55,000				
VDOT RGC FUNDING						
40-4155-7005 ENGINEERING	(12,416)	(47,116)	34,700	56,000	38,500	44,551
40-4155-7006 CONSTRUCTION	658,524	205,424	453,100		353,100	-
40-4155-7007 EASEMENTS	46,200	-	46,200		46,200	-
TOTAL VDOT RGC FUNDING	692,307	158,307	534,000	56,000	437,800	44,551
TOTAL CAPITAL BUDGET	1,193,263	(726,558)	1,919,821	937,084	906,150	97,414

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS

HBT III , ARBOR DRIVE QUINN ST BLVD FALLING BRANCH

40-4220 40-4610 40-4620 40-4175

FTEs

N. FRANKLIN/INDEP BLVD TURN LANE

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
VDOT REVENUE SHARING HB PH 3 DECEL						
40-4250-7005 ENGINEERING	-	(16,730)	16,730	54,950	16,730	-
40-4250-7006 CONSTRUCTION	533,782	(322,122)	855,904	200,000	855,904	-
40-4250-7007 ROW & UTILITIES	-	-	-	7,500	-	-
TOTAL VDOT REVENUE SHARING HB PHASE3 DECEL	533,782	(338,852)	872,634	262,450	435,817	-
HUCKLEBERRY TRAIL PHASE III						
40-4220-7005 ENGINEERING	32,980	32,980	-	30,000	-	-
40-4220-7006 CONSTRUCTION	806,525	(32,980)	839,505	-	-	-
40-4210-7007 RIGHT-OF-WAY / UTILITIES	-	-	-	-	-	-
TOTAL VDOT FUNDING HBTIII	839,505	(0)	839,505	30,000	-	-
VDOT REV SH ARBOR DR SIDEWALK						
40-4610-7005 ENGINEERING	29,500	29,500	-	1,000	-	-
40-4610-7006 CONSTRUCTION	-	(97,116)	97,116	-	-	-
40-4610-7007 RIGHT-OF-WAY / UTILITIES	10,000	10,000	-	-	-	-
TOTAL VDOT FUNDING ARBOR DRIVE	39,500	(57,616)	97,116	1,000	-	-
VDOT REV SH QUINN STUART						
40-4620-7005 ENGINEERING	10,500	(19,500)	30,000	30,000	-	-
40-4620-7006 CONSTRUCTION	765,500	(15,500)	781,000	-	-	-
40-4620-7006 RIGHT-OF-WAY / UTILITIES	5,000	5,000	-	-	-	-
TOTAL VDOT FUNDING QUINN STUART	781,000	(30,000)	811,000	30,000	-	-
VDOT REV SH ROANOKE ST SIDEWALK						
40-4630-7005 ENGINEERING	36,500	36,500	-	1,000	-	-
40-4630-7006 CONSTRUCTION	10,000	10,000	-	-	-	-
40-4630-7007 RIGHT-OF-WAY / UTILITIES	-	-	-	-	-	-
TOTAL VDOT FUNDING ROANOKE ST SW	46,500	46,500	-	1,000	-	-
FALLING BRANCH RD INTERSECTION IMPROVEMENT						
40-4175-7005 ENGINEERING	115,668	45,668	70,000	65,000	80,000	11,354
40-4175-7006 CONSTRUCTION	855,389	79,389	776,000	20,000	776,000	-
40-4175-7007 ROW & UTILITIES	278,290	278,290	-	-	-	-
TOTAL FALLING BRANCH INTERSECTION	1,249,347	403,347	846,000	85,000	856,000	11,354
TOTAL CAPITAL BUDGETS	3,443,134	(23,121)	3,466,255	408,450	1,291,817	11,354

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS

PAVING AND N.FRANKLIN CAMBRIA INTERSECTION

40-4150 20-4195 40-4200 40-4210

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
CAPITAL PAVING						
40-4150-7005 ENGINEERING	-	-	-	-	-	-
40-4150-7006 CONSTRUCTION	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-
TOTAL VDOT REVENUE SHARING PAVING	1,000,000	(370,000)	1,370,000	1,370,000	1,060,000	-
VDOT N.FRANKLIN CAMBRIA INTERSECTION						
40-4195-7005 ENGINEERING	499,127	499,127		100,000	-	-
40-4195-7006 CONSTRUCTION	-	(8,489,534)	8,489,534	-	-	-
40-4195-7007 RIGHT-OF-WAY / UTILITIES	919,919	919,919				
TOTAL VDOT FUNDING N.FRANKLIN/CAMBRIA	1,419,046	(7,070,488)	8,489,534	100,000	-	-
WEST MAIN MILL/PAVING						
40-4200-7005 ENGINEERING	-	-	-	-	-	-
40-4200-7006 CONSTRUCTION	-	(361,273)	361,273	328,340	-	-
40-4200-7006 RIGHT-OF-WAY	-	-				
TOTAL VDOT FUNDINGWEST MAIN		(361,273)	361,273	328,340	-	-
DEPOT STREET MILL/PAVING						
40-4210-7005 ENGINEERING	-	-	-	-	-	-
40-4210-7006 CONSTRUCTION	-	(126,325)	126,325	114,823	-	-
40-4210-7006 RIGHT-OF-WAY	-	-				
TOTAL VDOT FUNDING DEPOT STREET MILL/PAVE		(126,325)	126,325	114,823	-	-
TOTAL CAPITAL BUDGET	2,419,046	(7,928,086)	10,347,132	1,913,163	1,060,000	-

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE
RECREATION SPECIAL FUNDS
15-5992 TO 15-5995

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
SENIORS GRANT						
15-5992-5026 SERVICE CONTRACTS	-	-	-	-	200	-
15-5992-5407 MATERIALS AND EQUIPMENT	2,500	1,500	1,000	750	800	389
15-5992-5504 TRIPS AND ADMISSIONS	-	(200)	200	-	200	110
TOTAL SENIORS	2,500	1,300	1,200	750	1,200	499
TRIAD-WALMART SENIORS GRANT						
15-5993-5026 SERVICE CONTRACTS	-	-	-	-	500	-
15-5993-5027 MATERIALS AND EQUIPMENT	-	-	-	-	1,000	-
TOTAL TRIAD-WALMART SENIORS	-	-	-	-	1,500	-
JILL BUDDY CAMP						
15-5994-5026 INSTRUCTOR FEES	-	(500)	500	-	1,500	-
15-5994-5407 MATERIALS, EQUIPMENT, MEALS	2,000	-	2,000	2,000	500	2,008
15-5994-5504 TRAVEL	500	500	-	500	500	120
TOTAL JILL BUDDY CAMP	2,500	-	2,500	2,500	2,500	2,128
FISHING RODEO						
15-5995-5407 MATERIALS	1,750	-	1,750	1,541	-	1,425
TOTAL FISHING RODEO	1,750	-	1,750	1,541	-	1,425
BIKEWAY WALKWAY SPONSORSHIPS						
15-5996-5407 MATERIALS	15,000	15,000	-	-	-	-
TOTAL BIKEWAY WALKWAY	15,000	15,000	-	-	-	-
TOTAL OPERATING BUDGET	21,750	16,300	5,450	4,791	5,200	4,052

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

POLICE DEPT STATE GRANTS

15-5502 TO 5504

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
TRIAD						
15-5502-5026 SERVICE CONTRACTS	1,500	300	1,200	1,200	1,000	1,826
TOTAL TRIAD	1,500	300	1,200	1,200	1,000	1,826
SCHOOL RESOURCE OFFICER						
15--5503-5001 SALARIES	36,732	-	36,732	36,732	36,900	36,900
15-5503-5011 FICA	2,820	-	2,820	2,820	2,823	2,823
15-5503-5012 VSRS	4,913	-	4,913	4,913	4,930	4,930
15-5503-5016 GROUP INS	5,535	-	5,535	5,535	5,347	5,347
TOTAL SCHOOL RESOURCE OFFICER	50,000	-	50,000	50,000	50,000	50,000
VITA NET CLOCK-						
15-5504-5504 TRAVEL	-	-	-	-	2,000	1,715
15-5504-7006 CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL VITA NET CLOCK	-	-	-	-	2,000	1,715
TOTAL STATE GRANTS	51,500	300	51,200	51,200	51,000	51,826
		-				
TOTAL OPERATING BUDGET	51,500	900	153,600	153,600	157,000	158,910

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

SPECIAL FUNDS POLICE DEPARTMENT

15-5901 TO 5920

- FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
POLICE OFFICERS' FUND						
15-5901-5027 SUPPLIES	2,500	-	2,500	2,500	2,500	3,341
			-	-	-	-
TOTAL POLICE OFFICERS FUND	2,500	-	2,500	3,000	2,500	3,341
TRAVELERS AID FUND						
15-5905-5408 REPAIRS			-	-	500	-
15-5905-5504 LODGING	500	-	500	300	750	514
15-5905-5505 MEALS	100	100	-		500	71
15-5905-5506 TRANSPORTATION	100	100	-		750	34
TOTAL TRAVELERS AID FUND	700	200	500	300	2,500	618
CRIME PREVENTION & LIFESAVER PROJECT						
15-5910-5026 CRIME PREVENTION COSTS	8,500	-	8,500	9,000	8,500	11,556
15-5910-5027 LIFE SAVER SUPPLIES	1,500	-	1,500	1,000	1,500	750
TOTAL CRIME PREVENTION	10,000	-	10,000	10,000	10,000	12,306
DEA TASK FORCE						
15-5920-5004 OVERTIME	17,202	-	17,202	17,202	17,202	18,708
TOTAL DEA TASK FORCE	17,202	-	17,202	17,202	17,202	18,708
TOTAL OPERATING BUDGET	30,402	200	30,202	30,502	32,202	34,973

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

ANTI DRUG FUNDS STATE AND FEDERAL

15-5960 15-6010

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
FEDERAL ANTI DRUG FUNDS						
15-6010-5001 SALARIES	30,000	30,000	-	29,859	-	10,788
15-6010-5027 LAW ENFORCEMENT EXPENSES	75,000	(75,000)	150,000	100,000	50,000	128,262
15-6010-5029 LAW ENFORCEMENT AGENCIES	-	-	-	-	-	-
15-6010-5409 POLICE SUPPLIES	20,000	-	20,000	15,000	20,000	16,330
15-6010-5420 BUILDING AND IMPROVEMENTS	-	-	-	-	-	-
15-6010-5430 COMMUNICATIONS AND COMPUTERS	-	-	-	-	-	-
15-6010-5504 TRAVEL AND TRAINING	-	-	-	-	-	52,328
15-6010-5655 INVESTIGATION COSTS	-	-	-	-	-	-
TOTAL FEDERAL ANTI DRUG	125,000	(45,000)	170,000	144,859	70,000	207,707
ANTI DRUG STATE						
15-5960-5027 LAW ENFORCEMENT EXPENSES	20,000	(5,000)	25,000	20,000	5,000	27,667
15-5960-5029 LAW ENFORCEMENT AGENCIES	500	-	500	500	100	-
15-5960-5409 POLICE SUPPLES	5,000	-	5,000	5,000	4,900	9,984
15-5960-5420 BUILDING IMPROVEMENTS	-	-	-	-	-	-
15-5960-5430 COMMUNICATION AND COMPUTERS	-	-	-	-	-	-
15-5960-5504 TRAVEL AND TRAINING	-	-	-	-	-	-
15-5960-5655 POLICE INVESTIGATION COSTS	-	-	-	-	-	-
TOTAL ANTI DRUG STATE	25,500	(5,000)	30,500	25,500	10,000	37,652
TOTAL OPERATING BUDGET	150,500	(50,000)	200,500	170,359	80,000	245,359

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

ICAC GRANTS

15-6005 TO 6007

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
ICAC INTERNET CRIMES AGAINST CHILDREN Through Bedford						
15-6005-5004 OVERTIME	1,500	-	1,500	-	-	-
15-6005-5504 SCHOOL & TRAVEL POLICE	3,500	-	3,500	3,988	-	1,511
15-6005-5056 CONTRACTS SUB RECIPIENTS			-	-	-	-
15-6005-5027 POLICE SUPPLIES	2,500	-	2,500	-	-	-
15-6005-7006 EQUIPMENT PURCHASE CAPITAL OUTLAY			-	-	-	-
TOTAL ICAC GRANT	7,500	-	7,500	3,988	-	1,511
The below grant has expired-no budget for 17-18						
ICAC INTERNET CRIMES AGAINST Direct DOJ						
15-6007-5001 SALARIES			-	-	49,332	-
15-6007-5004 OVERTIMES			-	-	-	-
15-6007-5011 FICA			-	-	3,774	-
15-6007-5012 VRS			-	-	6,601	-
15-6007-5016 GRP INSURANCE			-	-	6,600	-
TOTAL ICAC GRANT	-	-	-	-	66,307	-
TOTAL OPERATING BUDGET	7,500	-	7,500	3,988	66,307	1,511

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FUNDS
LAW ENFORCEMENT GRANTS
15-6003 6006 6008 6257-6259

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
VEST PROGRAM		-				
15-6003-5409 POLICE SUPPLIES	3,000	242	2,758	2,758	4,680	2,945
TOTAL VEST GRANT	3,000	242	2,758	2,758	4,680	2,945
		-				
LOCAL LAW ENFORCEMENT BLOCK GRANT		-				
15-6006-5027 POLICE SUPPLIES	3,500	3,500	-	-	-	-
15-6006-7004 SMALL EQUIPMENT PURCHASE		(3,000)	3,000	1,859	3,000	1,601
TOTAL LE BLACK GRANT	3,500	500	3,000	1,859	3,000	1,601
		-				
DCJS TECHNOLOGY IMPROVERMENT GRANT		-				
15-6008-5027 POLICE SUPPLIES		-	-	-	-	-
15-6008-5504 TRAINING & EQUIP		-	-	-	-	10,000
15-6008-7006 CAPITAL OUTLAY		-	-	-	-	-
TOTAL TECHNOLOGY IMPROVEMENT GRANT		-	-	-	-	10,000
		-				
DMV SELECTIVE ENFORCEMENT						
15-6257-5004 OVERTIME	13,600	816	12,784	13,600	11,000	11,423
15-6257-5027 SUPPLIES	1,950	1,950	-	750	2,000	-
15-6257-5503 SCHOOLS	-	-	-	-	1,000	-
15-6257-5504 TRAVEL POLICE	-	-	-	-	-	-
15-6257-5408 EQUIPMENT OPER AND MAINT	-	-	-	7,170	-	-
15-6257-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	2,000	-
TOTAL DMV SELECTIVE ENFORCEMENT	15,550	2,766	12,784	21,520	16,000	11,423
		-				
DMV SELECTIVE ENFOR OCC PROTECTION						
15-6258-5004 OVERTIME	3,400	3,400	-	3,400	6,000	115
15-6258-5406 VEHICLE FUEL	-	-	-	1,700	-	-
TOTAL DMV SELECTIVE ENFORCEMENT	3,400	3,400	-	5,100	6,000	115
		-				
DMV SPEED GRANT						
15-6259-5004 OVERTIME	10,880	-	10,880	16,320	10,000	11,309
15-6259-5027	-	-	-	-	3,000	-
15-6259-7006 CAPITAL OUTLAY EQUIPMENT	-	-	-	-	-	-
TOTAL DMV SPEED GRANT	10,880	-	10,880	16,320	13,000	11,309
		-				
TOTAL OPERATING BUDGET	36,330	6,908	29,422	47,557	42,680	37,393

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FUNDS FIRE

COUNTY FDS OPERATING CTY FIRE PROGRAM AND TOC FIRE PROGRAM

15-5925-15-5928 AND 15-5810

VFRIS AND LEMPG

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
FIRE M. COUNTY OPERATING						
15-5925-5026 SERVICE CONTRACTS	10,400	1,100	9,300	9,300	8,600	7,385
15-5925-5027 PRINTING AND SUPPLIES	3,000	1,500	1,500	900	1,500	1,118
15-5925-5038 MEDICAL COSTS		(300)	300	300	300	-
15-5925-5201 POSTAGE	1,000	-	1,000	940	1,000	-
15-5925-5406 VEHICLE FUEL	12,000	(4,000)	16,000	8,500	16,000	7,168
15-5925-5408 TRUCK & EQUIP OPERATIONS	57,135	390	56,745	38,000	41,445	45,535
15-5925-5410 UNIFORMS	12,000	2,000	10,000	8,800	8,000	6,487
15-5925-5502 DUES AND MEMBERSHIP	1,140	(485)	1,625	1,500	1,625	1,550
15-5925-5503 SCHOOLS AND REGISTRATIONS	2,000	1,400	600	550	600	-
15-5925-5504 TRAVEL	14,595	(605)	15,200	14,000	15,200	14,527
15-5925-5560 FIRE PREVENTION	2,000	(1,000)	3,000	2,679	3,000	4,162
15-5925-7004 EQUIPMENT PURCHASE SMALL			-	-	3,000	1,550
15-5925-7005 EQUIPMENT CAPITAL OUTLAY	40,000	40,000	-	-	-	-
TOTAL FIRE M. COUNTY OPERATING	155,270	40,000	115,270	85,469	100,270	89,483
FIRE M. COUNTY FIRE PROGRAMS						
15-5928-7004 EQUIPMENT CAPITAL OUTLAY SMALL	-	-	-	-	-	-
15-5928-7005 EQUIPMENT CAPITAL OUTLAY FIRE PROGRAMS	-	(50,000)	50,000	38,000	20,000	-
TOTAL FIRE M. COUNTY OPERATING	-	(50,000)	50,000	38,000	20,000	-
TOC VA FIRE PROGRAMS						
15-5810-7006 CAPITAL OUTLAY	-	-	-	-	62,000	-
TOTAL TOC VA FIRE PROGRAMS	-	-	-	-	62,000	-
VFRIS HARDWARE GRANT						
15-5830-5415 SMALL TOOLS	-	-	-	-	-	-
15-5830-5430 COMPUTER HARDWARE	-	(1,000)	1,000	-	-	-
TOTAL VFRIS HARDWARE	-	(1,000)	1,000	-	-	-
LEMPG FEMA GRANT						
15-6605-5415 SUPPLIES EQUIPMENT	7,500	-	7,500	7,500	2,500	7,500
TOTAL LEMPG FEMA GRANT	7,500	-	7,500	7,500	2,500	7,500
TOTAL OPERATING BUDGET	162,770	(11,000)	173,770	130,969	184,770	96,983

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE RESCUE
DONATIONS AND COUNTY FUNDS
15-5930 AND 15-5935

- FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
RESCUE DONATION FUND						
15-5930-5012 VAVRS	2,000	-	2,000	2,000	-	-
15-5930-5026 SERVICE CONTRACTS	-	(350)	350	350	-	346
15-5930-5027 PRINTING AND SUPPLIES	100	(400)	500	500	500	1,194
15-5930-5028 PRINTING & SUPPLIES CPR	300	200	100	100	500	2,542
15-5930-5038 MEDICAL COSTS	-	-	-	-	-	-
15-5930-5201 POSTAGE	-	-	-	-	-	-
15-5930-5406 VEHICLE FUEL	200	(100)	300	300	500	51
15-5930-5408 TRUCK & EQUIPMENT OPERATIONS	2,000	(3,000)	5,000	3,000	5,000	4,944
15-5930-5410 UNIFORMS	5,000	-	5,000	8,000	5,000	790
15-5930-5420 BUILDING REPAIR & MAINTENANCE	1,000	(4,000)	5,000	1,000	5,000	1,115
15-5930-5502 DUES AND MEMBERSHIPS	500	(500)	1,000	500	3,000	2,431
15-5930-5503 SCHOOLS AND REGISTRATIONS	4,850	2,650	2,200	5,000	1,750	3,643
15-5930-5504 TRAVEL	9,600	2,600	7,000	7,000	6,000	7,077
15-5930-5660 RECRUITING & RETENTION	30,000	2,000	28,000	28,000	25,000	25,510
15-5930-5662 FUNDRAISING EXPENSE	500	(500)	1,000	1,500	4,000	3,443
15-5930-7004 EQUIPMENT SMALL PURCHASES	1,200	1,200	-	-	-	-
15-5930-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL RESCUE DONATIONS FUND	57,250	(200)	57,450	57,250	56,250	53,086
RESCUE COUNTY FUNDS						
15-5935-5026 SERVICE CONTRACTS	13,550	1,414	12,136	12,100	6,640	7,100
15-5935-5027 PRINTING AND SUPPLIES	1,350	350	1,000	1,200	2,000	769
15-5935-5038 MEDICAL COSTS	-	-	-	-	1,000	-
15-5935-5201 POSTAGE	-	-	-	-	-	-
15-5935-5406 VEHICLE FUEL	8,000	(2,000)	10,000	8,000	12,600	8,453
15-5935-5408 TRUCK & EQUIPMENT OPERATIONS	12,000	(9,000)	21,000	12,000	19,000	27,266
15-5935-5410 UNIFORMS	11,000	2,761	8,239	10,000	9,000	11,290
15-5935-5415 TOOLS, OXYGEN, FIRST AID SUPPLIES	25,000	7,000	18,000	25,000	18,000	26,453
15-5935-5418 COMMUNICATIONS	3,000	(1,500)	4,500	1,000	8,000	7,868
15-5935-5502 DUES AND MEMBERSHIPS	-	-	-	-	-	-
15-5935-5503 SCHOOLS AND REGISTRATIONS	20,100	12,675	7,425	12,000	14,910	13,839
15-5935-5504 TRAVEL	5,000	300	4,700	4,700	7,850	2,401
15-5935-7004 EQUIPMENT SMALL	-	(12,000)	12,000	13,000	-	-
15-5935-7005 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL RESCUE COUNTY FUND	99,000	-	99,000	99,000	99,000	105,439
TOTAL OPERATING BUDGET	156,250	(200)	156,450	156,250	155,250	158,525

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE FD RESCUE

4 FOR LIFE AND EMS BILLING

15-5940 TO 15-5945

4 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
RESCUE FOUR FOR LIFE						
15-5940-5415 TOOLS, OXYGEN, FIRST AID SUPPLIES	-	-	-	2,329	-	7
15-5940-5503 SCHOOLS AND REGISTRATIONS	-	-	-	-	-	-
15-5940-5504 TRAVEL	-	-	-	-	-	-
15-5940-7004 MEDICAL EQUIPMENT SMALL PURCHASES	12,000	(271)	12,271	9,671	12,000	12,001
TOTAL RESCUE FOUR FOR LIFE	12,000	(271)	12,271	12,000	12,000	12,008
RESCUE EMS BILLING						
15-5945-5001 SALARIES	50,526	5,640	44,886	50,621	43,005	53,761
15-5945-5002 WAGES	91,728	9,828	81,900	81,900	-	-
15-5945-5004 OVERTIME	2,704	(1,596)	4,300	-	4,100	3,236
15-5945-5011 FICA	11,089	1,061	10,028	10,028	3,604	3,638
15-5945-5012 VSRS	5,709	682	5,027	5,027	5,754	7,150
15-5945-5016 GROUP INS	54,482	31,694	22,788	22,788	6,756	8,360
15-5945-5018 WORKERS COMP	4,430	4,430	-	1,200	1,200	1,200
15-5945-5026 SERVICE CONTRACTS	223,550	16,675	206,875	206,875	260,000	235,576
15-5945-5027 PRINTING AND SUPPLIES	-	(2,000)	2,000	400	2,000	-
15-5945-5210 BANK CHARGES	-	(400)	400	-	800	210
15-5945-5220 EMS MC ADMIN FEES	-	(55,800)	55,800	55,800	55,800	35,233
15-5945-5415 TOOLS OXYGEN FIRST AID SUPPLIES	-	-	-	-	500	487
15-5945-5503 SCHOOLS TRAINING	11,300	7,425	3,875	20,875	1,000	545
15-5945-5504 TRAVEL	15,550	12,350	3,200	5,000	1,000	199
15-5945-7004 SMALL EQUIPMENT	30,400	18,400	12,000	17,000	5,000	9,617
TOTAL RESCUE EMS BILLING	501,469	48,390	453,079	477,514	390,519	359,212
		-				
		-				
TOTAL OPERATING BUDGET	513,469	48,119	465,350	489,514	402,519	371,220
15-5945-7006 VEHICLE & EQUIP PURCHASES	380,000	87,000	293,000	50,000	516,200	194,228
15-5945-7007 CONSTRUCTION BLDING IMPT	-	(299,000)	299,000	175,000	155,000	11,560
TOTAL CAPITAL BUDGET	380,000	(212,000)	592,000	225,000	671,200	205,788
TOTAL OPERATING BUDGET AND CAPITAL	893,469	(163,881)	1,057,350	714,514	1,073,719	577,008

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

SPECIAL REVENUE

DOWNTOWN AND TRAIL GRANTS

15-6255 15-5990 15-5991

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DOT T-21 GRANT DOWNTOWN PROJECT						
15-6255-7006 CAPITAL OUTLAY INFRASTRUCTURE	50,000	(1,658,814)	1,708,814	1,130,000	1,650,814	584,259
15-6255-7007 VDOT ADMINISTRATIVE CHARGES	-	(1,000)	1,000	1,273	2,000	-
TOTAL T-21 DOWNTOWN PROJECT	50,000	(1,659,814)	1,709,814	1,131,273	1,652,814	584,259
TRAILS, SIDEWALKS KNOWLES ESTATE						
15-5990-7005 CAPITAL ENGINEERING	-	(40,000)	40,000	39,466	243,170	1,781
15-5990-7006 CAPITAL CONSTRUCTION	-	-	-	534	-	4,844
TOTAL TRAILS SIDEWALKS KNOWLES		(40,000)	40,000	40,000	243,170	6,626
HUCKLEBERRY TRAIL CTY GRANT						
15-5991-7005 CAPITAL ENGINEERING	-	(50,000)	50,000	-	-	-
15-5991-7006 CAPITAL CONSTRUCTION	-	(615,353)	615,353	260,000	740,353	172,462
15-5991-7007 VDOT CHARGES	-	-	-	900	-	175
TOTAL TRAILS		(665,353)	665,353	260,900	740,353	172,637
		-				
TOTAL CAPITAL BUDGET	50,000	(2,365,167)	2,415,167	1,432,172	2,636,337	763,522

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

PERMANENT FUND

Program Name:

CEMETERY

Program Number:

30-1025

2 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
30-1025-5001 SALARIES	82,086	246	81,840	80,740	78,728	97,117
30-1025-5002 WAGES	5,000	3,500	1,500	3,000	3,000	-
30-1025-5004 OVERTIME	11,000	-	11,000	7,000	7,000	8,597
30-1025-5011 FICA	7,504	256	7,248	7,248	6,788	6,385
30-1025-5012 VRS	9,276	110	9,166	9,043	10,534	12,917
30-1025-5016 GROUP INSURANCE	14,161	(4,131)	18,292	15,192	13,440	16,584
30-1025-5018 WORKERS COMP INSURANCE	1,929	(2,221)	4,150	4,150	3,400	3,400
30-1025-5026 SERVICE CONTRACTS	68,000	3,000	65,000	65,000	60,000	56,676
30-1025-5027 PRINTING AND SUPPLIES	2,000	(3,000)	5,000	4,000	1,500	404
30-1025-5038 MEDICAL COSTS		(200)	200	200	200	70
30-1025-5101 ELECTRICITY	3,000	-	3,000	3,000	3,000	2,716
30-1025-5210 POSTAGE	150	150				
30-1025-5203 TELEPHONE	800	(300)	1,100	1,000	1,000	897
30-1025-5204 TELEPHONE CELL STP	400	-	400	400	400	330
30-1025-5308 LIABILITY INSURANCE	1,729	1,404	325	325	2,500	2,283
30-1025-5407 MATERIALS	5,000	-	5,000	4,000	7,000	3,716
30-1025-5406 VEHICLE FUEL	1,300	-	1,300	1,300	1,500	910
30-1025-5408 EQUIPMENT OPER AND MAINT NEW /UNIFORMS	6,000 1,300	1,000 1,300	5,000	5,000	5,000	5,425
30-1025-5415 SMALL TOOLS	9,250	300	8,950	8,950	7,000	3,972
30-1025-5420 BLDG MAINTENANCE	5,500	(7,800)	13,300	13,000	7,500	5,325
30-1025-5425 GRAVE OPERATION		-	-	-	-	-
30-1025-5430 COMPUTER HARDWARE	-	-	-	-	-	-
30-1025-5433 COMPUTER SERVICE CONTRACT	-	-	-	-	-	-
30-1025-5502 DUES AND MEMBERSHIP	-	-	-	-	-	-
30-1025-5503 SCHOOLS AND REGISTRATIONS	850	(750)	1,600	1,600	200	-
30-1025-5504 TRAVEL	200	(100)	300	300	300	74
30-1025-7004 CAPITAL OUTLAY SMALL EQUIP	-	-	-	-	-	-
TOTAL OPERATING BUDGET	236,435	(7,236)	243,671	234,448	219,990	227,797
30-1025-7006 EQUIPMENT PURCHASES	30,000	(38,000)	68,000	1,449	111,500	62,687
TOTAL CAPITAL BUDGET	30,000	(38,000)	68,000	1,449	111,500	62,687
TOTAL OPERATING BUDGET AND CAPITAL	266,435	(45,236)	311,671	235,897	331,490	290,485

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND WATER AND SEWER

WATER OPERATIONS

20-4401

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4401-5001 SALARIES	565,469	(62,591)	628,060	480,837	640,173	543,682
20-4401-5002 WAGES	15,667	(3,933)	19,600	19,600	19,600	5,176
20-4401-5004 OVERTIME	55,000	19,000	36,000	34,460	35,500	33,448
20-4401-5008 STANDBY		(8,000)	8,000			
20-4401-5011 FICA	48,664	(3,635)	52,299	40,920	52,805	53,426
20-4401-5012 VSRS	63,898	(6,444)	70,342	54,335	87,112	(3,719)
20-4401-5016 GROUP INS	97,375	(48,065)	145,440	145,440	101,340	124,566
20-4401-5018 WORKERS COMP	13,263	(19,937)	33,200	30,742	34,214	34,214
20-4401-5026 SERVICE CONTRACTS	52,500	52,500	-	4,550	-	-
20-4401-5027 PRINTING	7,000	1,000	6,000	6,600	6,000	8,921
20-4401-5030 WATER AUTHORITY PAYMENTS	2,572,000	672,000	1,900,000	2,000,000	1,600,000	1,821,897
20-4401-5033 STATE WATER WORKS FEES	31,000	-	31,000	30,096	30,000	30,096
20-4401-5038 MEDICAL COSTS		(1,500)	1,500	1,500	1,000	2,497
20-4401-5101 ELECTRICITY PUMP STATION	11,000	(1,000)	12,000	11,000	21,000	10,466
20-4401-5102 FUEL WATER DEPT	2,500	-	2,500	1,900	3,000	1,086
20-4401-5201 POSTAGE	19,000	-	19,000	19,702	16,250	23,369
20-4401-5203 TELEPHONE	5,907	(293)	6,200	5,700	6,200	4,140
20-4401-5205 MERCHANT SERVICE FEES	29,000	-	29,000	23,850	15,000	22,298
20-4401-5308 LIABILITY INS ETC	23,737	(15,263)	39,000	32,242	36,800	33,748
20-4401-5406 VEHICLE AND EQUIPMENT FUEL	35,000	(5,000)	40,000	27,000	40,339	24,220
20-4401-5407 MATERIAL	200,600	60,600	140,000	140,000	110,000	159,190
20-4401-5408 EQUIP OPER & REPAIR	40,000	(5,000)	45,000	35,000	43,430	38,992
20-4401-5410 UNIFORMS-BOOTS	11,544	2,044	9,500	9,500	9,500	8,538
20-4401-5415 TOOLS WATER DEPT	10,500	(3,800)	14,300	14,300	8,850	7,050
20-4401-5420 PUMP STATION MAINT WATER DEPT	16,000	(4,000)	20,000	15,000	20,000	677
20-4401-5430 COMPUTER HARDWARE	-	(1,500)	1,500	1,342	-	-
20-4401-5431 COMPUTER SOFTWARE	32,050	(5,000)	37,050	32,050	4,550	4,550
20-4401-5502 DUES AND MEMBERSHIP	2,500	(700)	3,200	2,478	2,700	2,238
20-4401-5503 SCHOOLS AND REGISTRATIONS	6,120	(1,880)	8,000	6,000	7,795	4,175
20-4401-5504 TRAVEL	4,926	(74)	5,000	4,000	1,500	-
		-				
		-				
TOTAL OPERATING BUDGET	3,972,221	609,530	3,362,691	3,230,143	2,954,658	2,998,942
20-4401-7006 EQUIP PURCHASE WATER DEPT	412,440	72,440	340,000	330,000	195,278	-
20-4401-7008 CONSTRUCTION	-	(144,370)	144,370	144,370	195,000	220,356
TOTAL CAPITAL BUDGET	412,440	(71,930)	484,370	474,370	390,278	220,356
TOTAL OPERATING BUDGET AND CAPITAL	4,384,661	537,600	3,847,061	3,704,513	3,344,936	3,219,298

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND WATER AND SEWER

WASTER WATER OPERATIONS

20-4501

12 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4501-5001 SALARIES	632,187	214,019	418,168	402,000	617,771	389,849
20-4501-5002 WAGES	-	-	-	-	-	-
20-4501-5004 OVERTIME	52,000	26,500	25,500	20,135	30,500	15,303
20-4505-5008 STANDBY		(8,000)	8,000			
20-4501-5011 FICA	52,340	20,312	32,028	30,753	49,247	41,656
20-4501-5012 VRS	71,437	24,602	46,835	45,426	82,054	(2,270)
20-4501-5016 GROUP INS	108,897	28,737	80,160	80,160	74,316	90,888
20-4501-5018 WORKERS COMP	14,833	(14,167)	29,000	29,000	37,200	37,200
20-4501-5026 SERVICE CONTRACTS	51,000	600	50,400	50,400	50,400	46,334
20-4501-5027 PRINTING WASTEWATER	5,000	(500)	5,500	5,000	5,000	8,749
20-4501-5034 ENGINEERING	10,000	-	10,000	-	-	-
20-4501-5038 MEDICAL COSTS		(1,000)	1,000	850	1,000	1,573
20-4501-5101 ELECTRICITY PUMP STATIONS	99,481	(519)	100,000	96,000	110,000	103,877
20-4501-5201 POSTAGE	16,000	-	16,000	16,000	16,250	13,914
20-4501-5203 TELEPHONE	5,358	858	4,500	6,000	3,500	5,010
20-4501-5205 MERCHANT SERVICE FEES	27,000	(3,000)	30,000	32,968	15,000	30,824
20-4501-5308 LIABILITY INSURANCE	10,726	10,726	15,820	15,820	16,500	15,611
20-4501-5406 VEHICLE AND EQUIPMENT FUEL	25,000	(5,000)	30,000	22,000	30,000	20,767
20-4501-5407 MATERIAL WASTEWATER	63,000	1,000	62,000	61,500	54,500	55,770
20-4501-5408 EQUIP OPNS & REPAIR	35,500	500	35,000	35,000	32,000	34,910
20-4501-5410 UNIFORMS BOOTS	16,119	16,119	-	1,200	1,200	1,083
20-4501-5413 CHEMICALS WASTEWATER	25,932	(4,068)	30,000	1,903	30,000	22,470
20-4501-5415 TOOLS	13,950	8,150	5,800	5,800	12,900	9,316
20-4501-5420 PUMP STATION MAINT	67,000	(36,000)	36,000	13,130	36,000	35,951
20-4501-5430 COMPUTER HARDWARE	-	7,359	1,200	-	-	-
20-4501-5431 COMPUTER SOFTWARE	8,559	(5,000)	5,000	3,600	10,000	10,226
20-4501-5502 DUES AND MEMBERSHIP	-	4,961	-	-	-	-
20-4501-5503 SCHOOLS AND REGISTRATIONS	4,961	(1,878)	1,878	-	439	1,448
20-4501-5504 TRAVEL	-	-	-	-	-	-
		-				
		-				
TOTAL OPERATING BUDGET	1,416,280	285,311	1,079,789	974,644	1,315,777	990,461
20-4501-7006 EQUIPMENT PURCHASE	714,000	276,000	438,000	318,000	205,000	186,142
TOTAL CAPITAL BUDGET	714,000	276,000	438,000	318,000	205,000	186,142
TOTAL OPERATING BUDGET AND CAPITAL	2,130,280	561,311	1,517,789	1,292,644	1,520,777	1,176,603

TOWN OF CHRISTIANBURG
Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source: Enterprise Fund
Program Name: WWTF
Program Number: 20-4505

11 FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
20-4505-5001 SALARIES	527,435	33,335	494,100	490,440	499,071	452,839
20-4505-5002 WAGES	22,250	2,250	20,000	17,107	20,000	17,194
20-4505-5004 OVERTIME	15,709	(4,291)	20,000	15,472	15,000	23,417
20-4505-5008 STANDBY		(8,000)	8,000			
20-4505-5011 FICA	43,253	2,394	40,859	40,011	40,856	38,324
20-4505-5012 VSRS	59,600	4,261	55,339	55,420	66,776	(2,651)
20-4505-5016 GROUP INS	98,310	26,754	71,556	70,000	74,316	91,285
20-4505-5018 WORKERS COMP	12,393	(11,607)	24,000	24,000	30,526	30,526
20-4505-5026 SERVICE CONTRACTS	22,400	(550)	22,950	20,000	22,450	11,548
20-4505-5027 PRINTING & SUPPLIES	3,000	-	3,000	3,189	3,000	2,443
20-4505-5033 PERMIT FEE	11,600	600	11,000	10,007	11,000	9,368
20-4505-5034 ENGINEERING	165,000	100,000	65,000	53,373	55,000	32,053
20-4505-5038 MEDICAL COSTS		(300)	300	110	300	203
20-4505-5101 ELECTRICITY PLANT	207,298	7,298	200,000	199,364	165,000	211,964
20-4505-5102 FUEL	18,000	-	18,000	12,437	18,000	12,415
20-4505-5201 POSTAGE	150	-	150	99	50	16
20-4505-5203 TELEPHONE	9,360	1,060	8,300	7,616	6,500	7,833
20-4505-5308 INS LIAB ETC	12,237	(7,753)	19,990	1,990	17,000	16,526
20-4505-5406 VEHICLE AND EQUIPMENT FUEL	9,500	(2,500)	12,000	8,499	4,000	7,553
20-4505-5407 MATERIAL	39,000	18,000	21,000	20,847	21,000	20,740
20-4505-5408 EQUIP OPNS & REPAIR	106,000	41,000	65,000	68,833	60,000	55,874
20-4505-5410 UNIFORMS AND BOOTS		(1,200)	1,200			
20-4505-5413 CHEMICALS PLANT	30,000	5,000	25,000	22,324	30,000	29,607
20-4505-5414 CHEMICAL ANALYSIS PLANT	22,400	(3,600)	26,000	18,061	26,000	14,267
20-4505-5415 SMALL TOOLS	15,500	5,500	10,000	12,051	11,100	10,794
20-4505-5416 LAB OPERATIONS	23,911	(1,089)	25,000	23,391	24,000	16,641
20-4505-5420 BUILD & GROUNDS	26,000	1,000	25,000	24,003	20,000	19,177
20-4505-5421 SLUDGE DISPOSAL	205,440	(24,560)	230,000	230,000	200,000	204,802
20-4505-5430 COMPUTER HARDWARE	800	(4,500)	5,300	5,300	4,700	3,156
20-4505-5431 COMPUTER SOFTWARE	14,500	1,000	13,500	12,480	10,500	4,101
20-4505-5502 DUES AND MEMBERSHIP	2,500	(200)	2,700	2,100	1,800	1,982
20-4505-5503 SCHOOLS AND REGISTRATIONS	14,023	6,236	7,787	6,871	6,875	4,957
20-4505-5504 TRAVEL	4,300	3,000	1,300	1,048	1,000	1,079
20-4505-5550 DEQ FINES		-	-	-	-	-
TOTAL OPERATING BUDGET	1,741,869	188,538	1,553,331	1,476,441	1,465,820	1,350,035
20-4505-7006 EQUIPMENT PURCHASE	135,500	(26,500)	162,000	150,638	219,750	200,544
20-4505-7008 CONTRACTS CONST WW PLANT	1,036,000	676,000	360,000	342,845	-	
TOTAL CAPITAL BUDGET	1,171,500	649,500	522,000	493,483	219,750	200,544
TOTAL OPERATING BUDGET AND CAPITAL	2,913,369	838,038	2,075,331	1,969,924	1,685,570	1,550,579

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

WATER CAPITAL PROJECTS

20-4430 TO 20-4495

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
EFFECTIVE STORAGE LUBNA PUMP STATION						
20-4450-7005 ENGINEERING	-	-	-	-	-	-
20-4450-7006 CONSTRUCTION	-	-	-	-	153,500	137,984
TOTAL EFFECTIVE STORAGE LUBNA PUMP STATION	-	-	-	-	153,500	137,984
RATE STUDY WATER AND SEWER						
20-4430-5026 RATE STUDY WATER	-	(20,000)	20,000	15,500	-	-
20-4530-5026 RATE STUDY SEWER	-	(20,000)	20,000	18,200	-	-
TOTAL RATE STUDY	-	(40,000)	40,000	33,700	-	-
ROANOKE ST MAIN TO DEPOT						
20-4455-7005 ENGINEERING	-	(88,443)	88,443	64,200	102,000	11,800
20-4455-7006 CONSTRUCTION	-	-	-	-	-	1,757
20-4455-7007 Right-Of-Way	-	-	-	-	-	-
TOTAL ROANOKE ST MAIN TO DEPOT	-	(88,443)	88,443	64,200	102,000	13,557
WATER METER AMI PROJECT						
20-4460-7005 ENGINEERING	-	-	-	-	-	-
20-4460-7006 CONSTRUCTION	-	(25,000)	25,000	25,000	1,181,783	1,176,827
20-4460-7007 MATERIALS	-	-	-	-	-	-
TOTAL WATER METER AMI PROJECT	-	(25,000)	25,000	25,000	1,181,783	1,176,827
CONCRETE TANK PRV INSTALL						
20-4465-7005 ENGINEERING	-	-	-	-	-	-
20-4465-7006 CONSTRUCTION	-	(75,000)	75,000	75,000	75,000	-
TOTAL CONCRETE TANK PRV INSTALL	-	(75,000)	75,000	75,000	75,000	-
CAMBRIA TANK						
20-4470-7005 ENGINEERING	-	(32,160)	32,160	43,400	32,160	8,760
20-4470-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CONCRETE CAMBRIA TANK	-	(32,160)	32,160	43,400	32,160	8,760
WATER SYSTEM UPGRADE PH 6						
20-4475-7005 ENGINEERING	-	-	-	-	-	-
20-4475-7006 CONSTRUCTION	-	-	-	-	87,900	86,285
TOTAL WATER SYSTEM UPGRADE PH 6	-	-	-	-	87,900	86,285

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

WATER CAPITAL PROJECTS

20-4430 TO 20-4495

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
PUMP STATION UPGRADE CRAIG MTN EDGEWOOD						
20-4480-7005 ENGINEERING	-	(15,000)	15,000	15,000	25,000	-
20-4480-7006 CONSTRUCTION	341,260	86,260	255,000	-	210,000	-
20-4480-7007 RIGHT OF WAY	10,500	10,500				
TOTAL PUMP STATION UPGRADE CRAIG MTN EDGEWOOD	351,760	81,760	270,000	15,000	235,000	-
CIRCLE DRIVE WATER LINE REPLACE						
20-4482-5001 SALARY	-	-	-	-	-	-
20-4482-7006 CONSTRUCTION	-	-	-	-	23,500	5,444
TOTAL CIRCLE DRIVE WATER LINE	-	-	-	-	23,500	5,444
WEST MAIN WATER LINE REPLACEMENT						
20-4485-7005 ENGINEERING	-	(25,000)	25,000	10,875	-	50,606
20-4485-7006 CONSTRUCTION	-	-	-	-	80,000	
TOTAL WEST MAIN WATERLINE REPLACEMENT	-	(25,000)	25,000	10,875	80,000	50,606
HILLS TANK ANCHORS						
20-4495-7005 ENGINEERING	-	-	-	-	-	-
20-4495-7006 CONSTRUCTION	-	(10,000)	10,000	10,000	40,000	3,585
TOTAL HILL ST ANCHORS	-	(10,000)	10,000	10,000	40,000	3,585
TOTAL CAPITAL BUDGETS	351,760		565,603	277,175	2,010,843	1,483,048

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

SEWER CAPITAL PROJECTS

20-4550 TO 40-4580

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
COLLEGE ST BASIN I&I						
20-4550-7005 ENGINEERING	-	(130,000)	130,000	130,000	-	-
20-4550-7006 CONSTRUCTION	540,616	(184,284)	724,900	2,563	370,000	-
TOTAL COLLEGE ST BASIN I&I	540,616	(314,284)	854,900	132,563	370,000	-
COLLEGE ST REHAB PH II						
20-4552-7005 ENGINEERING	-	-	-	-	-	-
20-4552-7006 CONSTRUCTION	665,381	665,381	-	-	-	-
TOTAL COLLEGE ST REHAB PH II	665,381	665,381	-	-	-	-
CRAB CREEK TRUNK MAIN						
20-4555-7005 ENGINEERING	-	-	-	-	50,000	53,559
20-4555-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CRAB CREEK TRUNK MAIN	-	-	-	-	50,000	53,559
SILVER LAKE 15" INTERCEPTOR						
20-4560-7005 ENGINEERING	-	(102,887)	102,887	75,087	140,000	37,113
20-4560-7006 CONSTRUCTION	-	-	-	-	-	-
20-4560-7007 RIGHT OF WAY	-	-	-	-	-	-
TOTAL SILVER LAKE 15" INTERCEPTOR	-	(102,887)	102,887	75,087	140,000	37,113
CAMBRIA DRAINAGE BASIN I&I						
20-4565-7005 ENGINEERING	-	(65,000)	65,000	40,000	50,000	-
20-4565-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL CAMBRIA DRAINAGE BASIN I&I	-	(65,000)	65,000	40,000	50,000	-
CONNOR PS FORCE MAIN RELOCATION						
20-4570-5001 SALARY EXPENSE	-	-	-	-	-	-
20-4570-7006 MATERIALS CONSTRUCTION	-	(25,000)	25,000	25,000	25,000	-
TOTAL CONNOR PS FORCE MAIN	-	(25,000)	25,000	25,000	25,000	-
MONTAGUE ST SEWER REPLACEMENT						
20-4575-5001 SALARY EXPENSE	-	-	-	-	-	-
20-4575-7005 ENGINEERING	-	(10,000)	10,000	10,000	-	-
20-4575-7006 MATERIALS CONSTRUCTION	21,000	-	21,000	-	21,000	-
TOTAL MONTAGUE ST SEWER REPLACEMENT	21,000	(10,000)	31,000	10,000	21,000	-

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

WATER SEWER ENTERPRISE

SEWER CAPITAL PROJECTS

20-4550 TO 40-4580

FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
ARROWHEAD SSES						
20-4565-7005 ENGINEERING	75,000	75,000	-	-	-	-
20-4565-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL ARROWHEAD SSES	75,000	75,000	-	-	-	-
EXIT 114 SEWER EXTENSION						
20-4535-5034 ENGINEERING	-	(42,000)	42,000	42,000	-	-
20-4535-7006 CONSTRUCTION	-	-	-	-	-	-
TOTAL EXIT 114 SEWER EXTENSION	-	(42,000)	42,000	42,000	-	-
TOTAL CAPITAL BUDGETS	1,301,997	181,210	1,120,787	324,650	656,000	90,672

TOWN OF CHRISTIANBURG

Budget Worksheet

For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

ENTERPRISE FUND

STORM WATER

25-4100

6 FTES

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
25-4100-5001 SALARIES	347,879	141,316	206,563	150,262	233,424	173,846
25-4100-5002 WAGES	-	-	-	-	-	-
25-4100-5004 OVERTIME	1,500	-	1,500	1,500	500	2,198
25-4100-5011 FICA	26,727	10,819	15,908	11,610	17,895	6,021
25-4100-5012 VSRS	39,310	16,175	23,135	16,980	31,232	23,229
25-4100-5016 GROUP INSURANCE	60,012	37,032	22,980	22,980	47,292	57,558
25-4100-5018 WORKERS COMPENSATION	8,174	(3,326)	11,500	11,500	-	-
25-4100-5026 SERVICE CONTRACTS	-	-	-	-	-	-
25-4100-5027 OFFICE SUPPLIES & PRINTING	6,000	6,000	-	5,000	-	-
25-4100-5038 MEDICAL COSTS	-	(450)	450	450	450	390
25-4100-5203 TELEPHONE	2,640	2,640	-	-	-	-
25-4100-5201 POSTAGE	14,000	-	14,000	14,000	-	-
25-4100-5308 INSURANCE LIABILITY	3,801	951	2,850	2,850	-	-
25-4100-5406 VEHICLE FUEL	17,000	-	17,000	15,000	17,000	13,304
25-4100-5407 MATERIALS	52,500	7,500	45,000	54,000	45,000	28,378
25-4100-5408 EQUIPMENT REPAIR AND MAINT	15,000	(5,000)	20,000	15,000	23,500	11,806
25-4100-5410 UNIFORMS BOOTS	5,414	5,414	-	-	-	-
25-4100-5205 MERCHANT SERVICES	10,000	-	10,000	10,000	-	-
25-4100-5415 SMALL TOOLS	7,000	5,800	1,200	1,200	1,200	283
25-4100-5431 COMPUTER SOFTWARE	2,050	2,050	-	-	-	-
25-4100-5502 MEMBERSHIPS AND DUES	-	-	-	-	-	-
25-4100-5503 SCHOOLS AND REGISTRATIONS	-	-	-	-	-	-
25-4100-5504 TRAVEL	-	-	-	-	-	-
	-	-	-	-	-	-
TOTAL OPERATING BUDGET	619,009	226,923	392,086	332,331	417,493	317,013
25-4100-7006 EQUIPMENT	11,000	(92,500)	103,500	93,000	-	-
25-4100-7008 CONSTRUCTION	-	(3,300)	3,300	-	193,126	193,126
TOTAL CAPITAL BUDGET	11,000	(95,800)	106,800	93,000	193,126	193,126
TOTAL OPERATING BUDGET AND CAPITAL	630,009	131,123	498,886	425,331	610,619	510,139

TOWN OF CHRISTIANBURG

Budget Worksheet
For the year ended 6/30/2018

DEPARTMENT

Funding source

Program Name:

Program Number:

CAPITAL PROJECTS STORM DRAIN

DEQ ROJECTS

25-4190 4350 4355 4365 4375 4380 4390

FTEs

Account Name	PROPOSED BUDGET FOR THE YEAR ENDED 6/30/2018	INCREASES (DECREASES) IN 2018 AS COMPARED TO 2017 BUDGET	BUDGET For the year ended 6/30/2017	ESTIMATED TO EXPEND For the year ended 6/30/2017	BUDGET For the year ended 6/30/2016	EXPENDED For the year ended 6/30/2016
DEQ SLAF FUNDING BLUE LEAF						
25-4375-7005 ENGINEERING	-	(12,000)	12,000		20,800	46,950
25-4375-7006 CONSTRUCTION	-	(34,000)	34,000	47,331	320,025	247,852
TOTAL DEQ SLAF BLUE LEAF	-	(46,000)	46,000	47,331	340,825	294,802
VDOT REVENUE SHARING BROWN LUCAS						
25-4350-7005 ENGINEERING	-	-	-	6,120	13,000	20,799
25-4350-7006 CONSTRUCTION	-	(1,147,690)	1,147,690	1,141,570	904,000	
25-4350-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTALVDOT REVENUE SHARING BROWN LUCAS	-	(1,147,690)	1,147,690	1,147,690	917,000	20,799
VDOT CULVERT REPLACEMENT						
25-4190-7005 ENGINEERING	-	(1,000)	1,000			
25-4190-7006 CONSTRUCTION	-	(50,000)	50,000	27,600		
25-4190-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL VDOT FUNDING CULVERT	-	(51,000)	51,000	27,600	-	-
VDOT REVENUE SHARING ELLETT						
25-4355-7005 ENGINEERING	10,317	(32,683)	43,000	43,000		
25-4355-7006 CONSTRUCTION	1,693,400	1,662,400	31,000	-		
25-4355-7006 RIGHT-OF-WAY / UTILITIES	20,000					
TOTAL VDOT REVENUE SHARING ELLETT	1,723,717	1,629,717	74,000	43,000	-	-
VDOT REVENUE SHARING HANS						
25-4365-7005 ENGINEERING	79,000	46,000	33,000	33,000		
25-4365-7006 CONSTRUCTION	-	-	-	-		
25-4365-7006 RIGHT-OF-WAY / UTILITIES	7,500					
TOTAL VDOT REVENUE SHARING HANS	86,500	46,000	33,000	33,000	-	-
VDOT REVENUE SHARING N. FRANKLIN ST DRAINAGE						
25-4390-7005 ENGINEERING	-	(35,000)	35,000	35,000		
25-4390-7006 CONSTRUCTION	4,367	4,367	-	-		
25-4390-7007 RIGHT-OF-WAY / UTILITIES	5,000					
TOTAL N. FRANKLIN ST DRAINAGE	9,367	(30,633)	35,000	35,000	-	-
DEQ SLAF FUNDING TOWN BRANCH STREAM RESTORATION						
25-4380-7005 ENGINEERING	-	(39,350)	39,350	14,006	37,500	43,130
25-4380-7006 CONSTRUCTION	895,500	527,800	367,700			
25-4380-7006 RIGHT-OF-WAY / UTILITIES	5,000					
TOTAL DEQ SLAF TOWNE BRANCH	900,500	488,450	407,050	14,006	37,500	43,130
DOWNTOWN WATERSHED STUDY						
25-4371-7005 ENGINEERING	180,000	180,000				
25-4371-7006 CONSTRUCTION	-	-		-		
25-4371-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL WATERSHED STUDY	180,000	180,000	-	-	-	-
WEST MAIN STREET DRAINAGE IMP.						
25-4378-7005 ENGINEERING	-	-				
25-4378-7006 CONSTRUCTION	-	-				
25-4378-7006 RIGHT-OF-WAY / UTILITIES	-					
TOTAL WEST MAIN ST DRAINAGE	-	-	-	-	-	-
TOTAL CAPITAL BUDGET	2,900,084	1,068,844	1,793,740	1,347,627	1,295,325	358,731

TOWN OF CHRISTIANBURG
SCHEDULE OF DEBT SERVICE
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2018

WASTE WATER ENTERPRISE FUND						
Loan description	payment due date	loan balance beg of year	payment amount	principal payment	interest payment	loan balance end of year
VRLF 10.3 mill loan US Bank matures 3-1-2021 3.5%	9/1/2017 \$ 3/1/2018	2,692,538 \$ 2,376,049	363,608 \$ 363,608	316,489 \$ 322,027	47,119 \$ 41,581	2,376,049 2,054,022
WWTP OUTFLOW Loan 2.8 mill matures 6-2018 3.7%	12/1/2017 6/1/2018	201,535 101,691	103,572 103,572	99,844 101,691	3,728 1,881	101,691 -
4.770 BOND CARTER 78% ENTERPRISE	8/1/2017	3,306,420	259,870	216,060	43,810	3,090,360
matures 8-1-2029 INT 2.65%	2/1/2018 \$	3,090,360	40,947		\$ 40,947	3,090,360
TOTAL DEBT SERVICE ENTERPRISE		\$ 6,200,493	\$ 1,235,178	\$ 1,056,111	\$ 179,067	\$ 5,144,382

GENERAL FUND						
Loan description	payment due date	loan balance beg of year	payment amount	principal payment	interest payment	loan balance end of year
4.770 BOND CARTER 22% GENERAL FUND	8/1/2017	932,580	73,297	60,940	12,357	871,640
Matures 8-1-2029 INT 2.65%	2/1/2018	871,640	11,549		\$ 11,549	871,640
Aquatic Center 1.317 MIL REFUNDING 2MIL LOAN	8/1/2017 \$	1,375,000 \$	124,687 \$	111,000 \$	13,687 \$	1,264,000
matures 8/2027 1.78%	2/1/2018	1,264,000	13,687	2,437	11,250	1,261,564
***includes 90,000 refunding old debt						
9.99 MILLION LOAN AQUATICS	8/1/2017	9,021,600	506,975	433,900	73,075	8,587,700
matures 8-2035	2/1/2018	8,587,700	69,560		69,560	8,587,700
2.0 MILLION LAND AND PD LOAN	8/1/2016	1,831,000	208,116	186,000	22,116	1,645,000
2.1% INT MATURES 8/1/2025	2/1/2017	1,645,000	19,884		19,884	1,645,000
TOTAL DEBT SERVICE GENERAL FUND		\$ 13,160,180	\$ 1,027,755	\$ 794,277	\$ 233,478	\$ 12,365,904
TOTAL ALL DEBT SERVICE		\$ 19,360,673	\$ 2,262,933	\$ 1,850,388	\$ 412,545	\$ 17,510,285

TOWN OF CHRISTIANSBURG

PART II

FINAL PROPOSED BUDGET
6/1/2017

FIVE YEAR REVENUE AND EXPENDITURE PROJECTIONS

The five year projection which comprises Part II of the budget document, although not a part of the budget is intended to supplement the budget by affording the Town Council some guidance for the future financial planning for the Town.

The forecast includes moderate growth and inflation in all other years of 2% . and a small tax increase in 2021 to help with funding aging infrastructure. The proposed water and sewer increases in 2018 are included in this forecast as well as small annual increase in 2019-2022 relative to the rate study provided.

Program growth or expansion of services is not presented in this forecast except as presented in the 2018 budget. Construction of the North Christiansburg Regional Park are not included due to limited information on phasing and design available at the time of this forecast, however additional reserves have been created in the 2018 budget to assist funding of the project of the future.

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Major Capital Outlay Program	109

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
Five Year Forecast Excluding Capital
2018 through 2022

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2016 Actual	6/30/2017 Forecast	6/30/2018 BUDGET	6/30/2019 Forecast	6/30/2020 Forecast	6/30/2021 Forecast	6/30/2022 Forecast
			FINAL PROPOSED EST TO REC/EXP BUDGET				
REVENUES GENERAL FUND							
Property taxes	4,333,617	4,347,994	4,375,450	4,462,959	4,552,218	4,779,829	4,875,426
Consumer utility tax	584,770	550,000	571,800	577,518	583,293	589,126	595,017
Business license tax	2,366,397	2,457,760	2,440,800	2,453,004	2,465,269	2,539,227	2,551,923
Franchise licensetaxes	126,827	140,000	155,000	155,775	156,554	157,337	158,123
Bank Franchise taxes	660,843	750,000	650,000	659,750	669,646	679,691	689,886
Motor Vehicle License Fee	577,415	595,000	595,000	600,950	602,452	603,959	605,468
Transient Lodging taxes	1,547,110	1,600,100	1,610,100	1,642,302	1,658,725	1,675,312	1,692,065
Prepared Meals tax	6,683,891	6,720,000	6,830,000	6,966,600	7,036,266	7,106,629	7,177,695
Cigarette tax	562,770	500,000	500,000	490,000	490,000	490,000	490,000
Building and Zoning Fees	239,305	235,640	239,600	246,788	251,724	256,758	261,893
VSMP storm water maintenance fees	28,063	-	-	-	-	-	-
Court and Parking Fines	118,158	89,825	95,800	96,758	96,758	96,758	96,758
Interest	240,599	242,000	245,000	247,450	248,069	248,689	249,311
Rentals	259,153	293,310	316,000	322,320	354,552	390,007	429,008
Solid Waste Service	1,672,737	1,563,000	1,578,358	1,609,925	1,690,421	1,774,942	1,863,690
Parks and Recreation fees and contributions	223,016	224,000	228,000	232,560	237,211	241,955	246,795
Aquatics fees and contributions	833,712	771,500	831,400	848,028	864,989	882,288	899,934
Farmers Market	2,804	2,904	2,904	2,933	2,962	2,992	3,022
Miscellaneous	173,691	142,590	165,890	170,867	170,867	170,867	170,867
Non Categorical State Aid	1,354,586	1,315,752	1,316,952	1,316,952	1,316,952	1,316,952	1,316,952
Sales Tax	1,876,235	1,900,000	1,900,000	1,938,000	1,976,760	2,016,295	2,056,621
Street Maintenance Payments	3,353,553	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
Law Enforcement Funds	416,572	430,000	430,000	430,000	430,000	430,000	430,000
National Guard Armory	3,742	1,500	100	100	100	100	100
Bond proceeds	2,030,913	-	-	-	-	-	-
Insurance recoveries	4,201	-	-	-	-	-	-
Grant Funds	10,767	5,306	5,000	5,000	5,000	5,000	5,000
SPECIAL REVENUE FUNDS Operating Funds	1,360,435	1,320,315	1,160,502	1,172,107	1,183,828	1,195,666	1,207,623
PERMANENT FUNDS- CEMETERY							
Sale of Lots	38,420	36,000	30,000	30,900	31,209	31,521	31,521
Burial Charges	59,092	55,000	55,000	55,550	56,106	56,667	56,667
Interest on Perpetual funds	5,871	3,500	3,500	3,500	3,500	3,500	3,500
WATER SEWER ENTERPRISE FUNDS							
Water	3,903,355	3,664,000	4,474,000	5,086,272	5,664,602	6,251,572	6,429,441
Waste Water	4,917,104	4,650,000	5,040,000	5,475,087	5,519,007	5,562,927	5,606,847
Miscellaneous	4,812	4,000	500	500	500	500	500
Sale of salvage	7,621	7,989	3,000	3,150	3,308	3,473	3,647
STORM WATER ENTERPRISE FUND							
FEES			1,222,000	1,234,220	1,246,562	1,259,028	1,271,618
GRANTS			1,247,896	1,247,896	1,247,896	1,247,896	1,247,896
Revenues - Totals	40,574,536	37,710,996	41,419,552	42,885,721	43,917,306	45,167,463	45,824,814

TOWN OF CHRISTIANBURG
BUDGET FOR JULY 1, 2017 TO JUNE 30, 2018
Five Year Forecast Excluding Capital
2018 through 2022

FINAL PROPOSED BUDGET
6/1/2017

Fund/Program	6/30/2016 Actual	6/30/2017 Forecast	6/30/2018 BUDGET	6/30/2019 Forecast	6/30/2020 Forecast	6/30/2021 Forecast	6/30/2022 Forecast
			FINAL PROPOSED BUDGET				
			EST TO REC/EXP				
EXPENDITURES/APPROPRIATIONS							
General Fund							
General Government Administration	2,721,183	3,090,084	3,616,327	3,688,654	3,762,427	3,837,676	3,914,429
Police Department	5,838,993	6,024,843	6,421,066	6,549,487	6,680,477	6,814,087	6,950,368
Fire Department	727,625	763,243	830,380	846,987	863,927	881,206	898,830
Lifesaving and Rescue	558,976	781,538	770,563	778,268	786,051	793,912	801,851
Inspections	323,730	332,008	416,351	424,678	433,172	441,835	450,672
Streets	4,260,236	4,332,743	3,718,362	3,792,730	3,868,584	3,945,956	4,024,875
Solid Waste Services	1,093,719	1,105,290	1,140,431	1,163,240	1,186,505	1,210,235	1,234,440
Building and Grounds	161,926	124,557	390,549	398,360	406,328	414,454	422,743
National Guard Armory	13,204	12,000	2,000	-	-	-	-
Town Hall	135,352	117,831	121,443	123,871	126,349	128,876	131,453
Municipal shop	205,470	206,846	220,172	224,576	229,067	233,649	238,322
Engineering	642,527	778,652	734,039	748,720	763,695	778,968	794,548
PLANNING/ Community Development	597,863	598,130	743,963	758,843	774,020	789,500	805,290
Area on Aging	3,697	3,882	4,076	4,117	4,158	4,200	4,242
Library	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Parks and Recreations	1,847,914	1,924,779	2,008,412	2,028,496	2,048,781	2,069,269	2,089,962
Aquatics	2,037,876	2,085,179	2,006,752	2,026,820	2,047,088	2,067,559	2,088,235
Debt Service	833,010	1,038,529	1,027,755	1,027,755	1,027,755	1,027,755	1,027,755
Total Operating Appropriations General Fund	22,018,300	23,335,134	24,187,643	24,600,603	25,023,383	25,454,135	25,893,013
Total Cemetery Operating Appropriations	227,797	234,448	236,435	236,435	238,799	245,963	253,342
Total Special Revenue Operating Appropriations	1,360,435	1,320,315	1,160,502	1,172,107	1,183,828	1,195,666	1,207,623
Enterprise Funds Water and Waste Water							
Water	2,998,942	3,230,143	3,972,221	4,051,665	4,132,699	4,215,353	4,299,660
Waste Water	2,340,496	2,451,086	3,158,148	3,221,311	3,285,738	3,351,452	3,418,481
Debt Service payments	1,234,608	1,234,581	1,234,870	1,027,695	1,410,982	1,593,104	2,152,152
Total Operating Appropriations Enterprise Fund Water and Waste Water	6,574,045	6,915,810	8,365,239	8,300,672	8,829,418	9,159,909	9,870,293
Stormwater Enterprise Fund							
Operations Cost	317,013	332,331	619,009	631,389	644,016	656,897	670,035
Total Operating Appropriations Enterprise FundStormwater	317,013	332,331	619,009	631,389	644,016	656,897	670,035
FUNDS AVAILABLE FOR CAPITAL OUTLAYS			6,850,724	7,944,516	7,997,861	8,454,893	7,930,508

TOWN OF CHRISTIANBURG
SUMMARY OF ESTIMATED FUNDS AVAILABLE
FOR CAPITAL IMPROVEMENTS

FY 2017 TO 2018 THROUGH 2021-2022

FISCAL YEAR	FUNDS AVAILABLE
2017-2018	6,850,724
2018-2019	7,944,516
2019-2020	7,997,861
2020-2021	8,454,893
2021-2022	7,930,508
Designated Reserves for projects as of 6-30-2018	5,249,491
Capital Project grant funding	10,000,000
Special Revenue and Grant funding	1,200,000
Storm Water Fee	5,500,000
Water and Waste Water New Debt	23,000,000
TOTAL	84,127,993

TOWN OF CHRISTIANBURG
CAPITAL OUTLAY PROJECTIONS
FY 2017 TO 2018 THROUGH 2021-2022

	Budget 2017 - 2018	Additional four year Requirements	Total
General Fund			
General Government Administration (IT servers and equipment, parking)	315,500	2,500,000	2,815,500
Police Department (vehicle replacements, technology, equipment, and facility updates)	269,235	1,223,000	1,492,235
Fire Department (new fire trucks, new emergency services building)	80,000	400,000	480,000
Lifesaving and Rescue (new medical defibrators and extraction equip)	410,000	800,000	1,210,000
Streets Street paving annual	1,018,360	4,500,000	5,518,360
Solid Waste Services (vehicle replacements)	-	700,000	700,000
Building and Grounds	-	500,000	500,000
Trails and Sidewalks Streets	5,946,943	18,130,000	24,076,943
Public Works Facility(1 mill for upgrade of facilities)	27,000	900,000	927,000
Engineering (technology upgrades)	9,500	200,000	209,500
Aquatics, Parks and Recreations	361,000	3,050,000	3,411,000
Total General Fund, Special Revenue and Capital Projects	8,437,538	32,903,000	41,340,538
Total Cemetery	30,000	200,000	230,000
Enterprise Funds Water and Waste Water			
Water	764,200	8,444,033	9,208,233
Waste Water	3,137,497	21,053,605	24,191,102
Total Enterprise Fund Water and Waste Water	3,901,697	29,497,638	33,399,335
Enterprise Fund Storm Water Utility	2,911,084	6,000,000	8,911,084
TOTAL ALL CAP OUTLAY	15,280,319	68,600,638	83,880,957