



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
SEPTEMBER 26, 2017 – 7:00 P.M.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

#### III. PUBLIC HEARINGS

- A. Conditional Use Permit request for an electronic readerboard in the B-2, Central Business District at 190 North Franklin Street (Pizza Inn) by J. Stuart and Jill Arbuckle. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

#### IV. CONSENT AGENDA

- A. Council meeting minutes of August 22, 2017 and September 12, 2017.
- B. Monthly Bills.
- C. NRV Cares letter of appreciation for FY 17-18 contribution.
- D. Purchase orders with Carter Machinery Company for Public Works as follows:
  - Backhoe Loader, \$138,139
  - Excavator, \$123,131
  - Wheel Loader, \$176,932
- E. Schedule Public Hearing on November 14, 2017 for a Conditional Use Permit request by Linda S. McMurray, agent for J & E Inc., for a Kennel (animal daycare/overnight boarding) at 569 North Franklin Street in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Council to set the personal property tax relief percentage at 37.85% as required by the Personal Property Tax Relief Act. Council is required to set the personal property tax relief percentage on an annual basis.

V. CITIZEN COMMENTS

VI. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Town Employees:
  - 1. Roger Leonard, Public Works Supervisor
    - Joey Griffith, Facility Maintenance Technician
  - 2. Micheal Huesman, Supervisor
    - Luther "Max" Brown, Maintenance Worker, ROA
  - 3. Justin Shepherd, Supervisor
    - Adam Eagle, Maintenance Worker, Street
- B. Bethany Mott, Executive Director of Alliance for Better Childcare Strategies (ABCs) to provide an update on their recent strategies and accomplishments.
- C. Recognition of Christiansburg Wastewater Treatment Plant staff for being awarded the 2016 Water Environment Federation - George W. Burke, Jr. Facility Safety Award for their work in establishing and maintaining an active and effective safety program.

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by the Montgomery County Economic Development Authority, agent for Cox Family Farms LLC, for an approximately 64.114-acre property, Tax Map No. 558-A 24. The applicant has requested Council consider the rezoning of a 57.114-acre portion of the property from the A Agricultural District to the I-2 General Industrial District. The property is designated as Mixed Use with Buffer (Industrial) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. (Carryover item from September 12).
- B. [Resolution proclaiming October 8 – 14, 2017 as Fire Prevention Week](#)
- C. [Resolution Regarding the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority](#)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting
  - 1. Request for a Closed meeting in accordance with Code of Virginia § 2.2-3711(3). Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the

bargaining position or negotiating strategy of the public body. The Closed Meeting pertains to discussions regarding potential recreational property in Montgomery County.

2. Reconvene in open meeting.
3. Certification.
4. Council action on the matter.

XII. ADJOURNMENT

*The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, October 10, 2017 at 7:00 P.M.*



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
PUBLIC HEARING

**Meeting Date:**  
September 26, 2017

**ITEM TITLE:** Public Hearing for a Conditional Use Permit request by J. Stuart and Jill Arbuckle for an electronic readerboard sign at 190 North Franklin Street (Pizza Inn) in the B-2, Central Business District.

**DESCRIPTION:**  
The Applicant requests a Conditional Use Permit (CUP) for 190 North Franklin Street (Pizza Inn) to install an electronic readerboard within the B-2, Central Business district. A CUP is required for all electronic readerboards within the B-2 district. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. Planning Commission recommendation

**POTENTIAL ACTION:**  
Hold Public Hearing

**DEPARTMENT(S):**  
Planning Department

**Information Provided:**  
Planning Commission Resolution  
Planning Commission Minutes – August 28, 2017 (Draft)  
Staff Report with CUP application and maps

# Resolution of the Town of Christiansburg Planning Commission

## *Conditional Use Permit Application*

WHEREAS the Christiansburg Planning Commission, acting upon a request by the Christiansburg Town Council to study a Conditional Use Permit (CUP) request by J. Stuart and Jill Arbuckle for an electronic messaging sign at 190 North Franklin Street (tax parcel 526-((A))-259) in the B-2 Central Business District has found following a duly advertised Public Hearing that the public necessity, convenience, general welfare and good zoning practices (**permit / do-not-permit**) the issuance of a Conditional Use Permit to J. Stuart and Jill Arbuckle for an electronic messaging sign at 190 North Franklin Street (tax parcel 526-((A))-259) in the B-2 Central Business District.

THEREFORE be it resolved that the Christiansburg Planning Commission (**recommends / does not recommend**) that the Christiansburg Town Council approve the Conditional Use Permit.

Dated this the 28<sup>th</sup> day of August 2017.

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Craig Moore, Chairperson  
Christiansburg Planning Commission

The above Resolution was adopted on motion by Johnson seconded by Knies at a meeting of the Planning Commission following the posting of a public hearing notice upon the property and a duly advertised Public Hearing on the above request on August 28, 2017. Upon a call for an aye and nay vote on the foregoing resolution, the Commission members present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>MEMBERS</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Matthew J. Beasley				X
Harry Collins	X			
Mark Curtis	X			
J. Catherine Garner	X			
Hil Johnson	X			
Jeananne Knies	X			
Craig Moore, Chairperson	X			
Ann Sandbrook	X			
Jennifer D. Sowers, Vice-Chairperson	X			

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Craig Moore, Chairperson

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Andrew Warren, Secretary Non-voting

**Christiansburg Planning Commission  
Minutes of August 28, 2017**

Present: Harry Collins  
Mark Curtis  
Catherine Garner  
Hil Johnson  
Jeananne Kries  
Craig Moore, Chairperson  
Ann Sandbrook  
Jennifer D. Sowers, Vice-Chairperson  
Andrew Warren, Secretary Non-Voting

Absent: Matt Beasley

Staff/Visitors: Jared Crews, staff  
Christy Straight, New River Valley Regional Commission  
J. Stuart Arbuckle, Pizza Inn, 190 North Franklin Street  
Stacy Martin, Adventure Hobbies and Toys, 1645 North Franklin Street

Chairperson Moore called the meeting to order at 7:00 p.m. in the Christiansburg Town Hall at 100 E. Main Street, Christiansburg, Virginia.

**Public Comment**

Chairperson Moore opened the floor for public comment. With no comments, Chairperson Moore closed the floor for public comment.

**Approval of Planning Commission Minutes for August 14, 2017 Meeting**

Chairperson Moore introduced the discussion. Vice-Chairperson Sowers made a motion to approve the August 14, 2017 Planning Commission meeting minutes. Commissioner Sandbrook seconded the motion, which passed 8-0.

**Public Hearing for a Conditional Use Permit request by J. Stuart and Jill Arbuckle for an electronic messaging sign in the B-2 Central Business District for the Pizza Inn restaurant located at 190 North Franklin Street (tax parcel 526-(A)-259).**

Chairperson Moore introduced the public hearing. J. Stuart Arbuckle stated Pizza Inn wants to replace the restaurant's current sign with an electronic reader board to eliminate the need to physically change the sign's message. Mr. Arbuckle stated the sign could be used to inform the public of downtown events in addition to stating the restaurant's specials.

Public Hearing for a Conditional Use Permit request by J. Stuart and Jill Arbuckle for an electronic messaging sign in the B-2 Central Business District for the Pizza Inn restaurant located at 190 North Franklin Street (tax parcel 526-(A)-259) – (continued).

Mr. Arbuckle stated the electronic reader board would comply with the Town's sign ordinance and avoid any flashing or distracting messaging. Mr. Arbuckle stated the reader board would increase sales at Pizza Inn, thereby increasing sales tax for the Town.

Stacy Martin, Adventure Hobbies and Toys, stated it was important for business owners in the downtown area to have the opportunity to use appropriate signage. Mr. Martin stated that out of \$29 million of Christiansburg revenue, over \$15 million comes from taxation of businesses and suggested the Town work cooperatively with its businesses.

With no further comment, Chairperson Moore closed the public hearing.

Discussion/Action for a Conditional Use Permit request by J. Stuart and Jill Arbuckle for an electronic messaging sign in the B-2 Central Business District for the Pizza Inn restaurant located at 190 North Franklin Street (tax parcel 526-(A)-259).

Chairperson Moore introduced the discussion. Commissioner Knies asked about the proposed size of the new sign. Mr. Arbuckle said the reader board would meet the current ordinance. Mr. Warren confirmed the size allowed is 18 square feet and this is not planned to change with the proposed draft currently being considered by Town Council.

Chairperson Moore asked if the code requirement that the message remain static for four seconds would be adequate. Mr. Arbuckle stated a four second interval was ideal based on the traffic flow at the intersection of North Franklin Street and Depot Street.

Commissioner Garner asked if Pizza Inn is located in the Downtown Historic District. Mr. Warren explained Pizza Inn is not in the Downtown Historic District but is within the B-2 Central Business District.

Mr. Warren stated there were no known conditional use permits for the use in question and staff had suggested no conditions beyond those regulated by ordinance. Chairperson Moore stated a condition for a longer time between messages might be useful. Commissioner Garner suggested the speed at which motorists pass may be a significant factor in the ability to read messages on electronic reader boards.

Mr. Arbuckle noted the Pizza Inn site is kept clean and avoids visual clutter and not all signs in Town are kept in good condition. Chairperson Moore stated the Town was currently trying to improve visual clutter and nonconforming signs through a new proposed ordinance.

Discussion/Action for a Conditional Use Permit request by J. Stuart and Jill Arbuckle for an electronic messaging sign in the B-2 Central Business District for the Pizza Inn restaurant located at 190 North Franklin Street (tax parcel 526-(A)-259) – (continued).

Commissioner Sandbrook stated she saw no issue with an electronic reader board and Pizza Inn's location at a stoplight leading into downtown could be seen as a transition into the Historic District. Commissioner Garner noted Pizza Inn's location would make four second intervals between messages on the reader board acceptable.

Commissioner Johnson made a motion to recommend Town Council approve the conditional use permit. Commissioner Kries seconded the motion, which passed 8-0.

Mr. Warren stated Town Council would hold a public hearing for the conditional use permit on September 26, 2017.

With no further comment, Chairperson Moore closed the discussion.

Christiansburg Broadband Consumer Survey Results-Presentation by Christy Straight, New River Valley Regional Commission.

Christy Straight, New River Valley Regional Commission, stated the survey was designed to understand the broadband needs of Christiansburg, Blacksburg, and Montgomery County. The survey was active from October 21 to December 30, 2016 and 852 responses came from Christiansburg. Ms. Straight explained 89 percent of respondents were residents while 2 percent were businesses. Ms. Straight stated 98 percent of respondents felt internet was somewhat or very important, adding 48 percent of those respondents have children under 18 and 59 percent use internet for school and job training.

Ms. Straight stated current uses of the internet include e-mail, shopping, news, accounting, and social media while emerging uses include video conferencing, website hosting, VPN connections and online collaboration sales. Ms. Straight noted a majority of respondents currently have 6 to 9 internet-accessible devices and pay between \$30 and \$99 a month for access, with most paying between \$50 and \$69 range. Ms. Straight stated cable modem is the biggest means of access in Christiansburg and a majority of service is provided by Shentel, followed by Verizon and All Points Broadband.

Christiansburg Broadband Consumer Survey Results-Presentation by Christy Straight, New River Regional Commission – (continued).

Ms. Straight stated most respondents were satisfied with internet service, support, and reliability and the common reasons for dissatisfaction included slow speed, high prices, and reliability issues. Ms. Straight noted most Christiansburg users have access to 5 to 25 megabit internet and the top three reasons respondents stated for not accessing faster internet is cost, availability, and reliability.

Ms. Straight explained most business respondents were home-based, employing between 1 and 4 people. Ms. Straight stated 66 percent of these home-based businesses are not utilizing Virtual Private Networks (VPNs). Ms. Straight stated 312 respondents expressed the belief that government should encourage more competition and choice for internet providers while a few others called for public/private partnerships or for the government to act as competition itself.

Ms. Straight stated the goals of the New River Valley Regional Commission include improving broadband coverage and expanding service to underserved and unserved areas and developing public/private partnerships. Ms. Straight noted providers have been responsive to conversations about partnerships and localities could consider engaging providers, creating informational websites, expediting permitting, review, and inspections, and developing make-ready policies in order to foster better broadband.

Mr. Warren stated there was a role for Planning Commission and the Town to play in the process of gaining better broadband and suggested looking at the Comprehensive Plan which currently does not mention broadband. Mr. Warren stated the plan update would likely begin in 2018 and there is an opportunity to look into the technology section of the Plan before the update.

Commissioner Johnson asked why competition in the area was presently limited and Ms. Straight stated infrastructure limitations could possibly be discouraging competition. Ms. Straight noted Shentel currently leases out infrastructure to smaller providers but not to competitors. Ms. Straight explained middle mile broadband programming provided a potential means of building broadband from I-81 to different locations within the Town but expense and competition with major providers served as a deterrent.

Mr. Warren stated several property and business owners in Cambria are in need of broadband connection. Mr. Warren stated the dilemma recently described to him by a potential broadband provider to this area that existing providers could easily lower prices to be more affordable if the new provider were willing to invest in infrastructure.

Christiansburg Broadband Consumer Survey Results-Presentation by Christy Straight, New River Regional Commission – (continued).

Commissioner Knies asked if Shentel and Comcast served the same areas of Montgomery County because she is not aware of any crossover in Blacksburg or Christiansburg. Commissioner Knies stated if there was crossover of providers, competition may lead to better prices and service.

Mr. Martin stated he is paying widely varying prices for differing levels of service within in Blacksburg and Christiansburg. Commissioner Knies noted the internet speed in Blacksburg is generally much faster than in Christiansburg. Mr. Martin stated internet speed is an important factor for business owners and residents wanting to relocate.

With no further comment, Chairperson Moore closed the discussion.

Other business.

Chairperson Moore opened the discussion.

Chairperson Moore stated membership needed to be determined for the Development Subcommittee and the Comprehensive Plan Subcommittee and the Commissioners could let Mr. Warren and himself know if they were interested in serving on either. Mr. Warren noted meetings would be held at 6:00 p.m. before Planning Commission meetings and the two committees would not meet the same night. Mr. Warren stated there are currently no members of the Comprehensive Plan subcommittee.

Commissioner Collins emphasized how useful the Regional Commission could be to the Town in the future. Ms. Straight stated the regional Commission works in transportation, local assistance, zoning ordinance, comprehensive planning, and grant opportunities.

Mr. Warren stated Town Council approved the conditional use permit for New River Barbell and Fitness and noted the proposed rezoning of the Cox Family Farms property and draft sign ordinance were still under consideration.

Commissioner Johnson applauded the success of the Touch-a-Truck event at the New River Mall over the weekend.

Mr. Warren stated there is an open position on the Board of Zoning Appeals and explained it would be ideal to have enough applications to appoint alternates.

With no further business, Chairperson Moore adjourned the meeting at 8:06 p.m.

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Craig Moore, Chairperson

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Andrew Warren, Secretary Non-Voting



ESTABLISHED  
NOVEMBER 10, 1792

INCORPORATED  
JANUARY 7, 1833  
MAYOR

D. MICHAEL BARBER  
COUNCIL MEMBERS  
SAMUEL M. BISHOP  
HARRY COLLINS  
R. CORD HALL  
STEVE HUPPERT  
HENRY SHOWALTER  
BRADFORD J. "BRAD" STIPES

INTERIM TOWN MANAGER  
RANDY WINGFIELD

ASSISTANT TO THE TOWN  
MANAGER  
ADAM CARPENETTI

DIRECTOR OF  
FINANCE/TOWN TREASURER  
VALERIE L. TWEEDIE,  
CPA, CFE, CGFM

CHIEF OF POLICE  
MARK SISSON

CLERK OF COUNCIL  
MICHELE M. STIPES

TOWN ATTORNEY  
GUYNN & WADDELL, P.C.

# Town of Christiansburg, Virginia 24073

100 East Main Street ~ Telephone 540-382-6128 ~ Fax 540-382-7338

## Town of Christiansburg Planning Staff Report

Planning Commission Public Hearing Date: Monday, August 28, 2017 at 7:00 p.m.

Town Council Public Hearing Date: Tuesday, September 26, 2017 at 7:00 p.m.

Application Type: Conditional Use Permit

Applicant: J. Stuart and Jill Arbuckle

Location: 190 North Franklin Street

Application #: CUP-2017-07

The Town of Christiansburg has received a conditional use permit request by J. Stuart and Jill Arbuckle for an electronic messaging sign in the B-2 Central Business District for the Pizza Inn restaurant located at 190 North Franklin Street (tax parcel 526-(A)-259). A conditional use permit is required for an electronic messaging sign in the B-2 Central Business District per Sec. 4-118 (b) of the *Christiansburg Town Code*. The applicant has an existing 24 sq. ft. changeable copy sign and would like to install an electronic messaging sign in its place, on the existing sign structure. In the B-2 District, changeable copy signs (including electronic messaging signs) cannot exceed 18 sq. ft.

The property is located within the 100-Year Flood Hazard Area, however, this change would not have an impact on this designation. The property is located within the Downtown Urban Development Area but is not located within the Downtown Historic District. The adjoining properties are zoned B-2 Central Business and B-3 General Business and contain undeveloped land and business uses.



### List of attachments included with staff report

1. Conditional Use Permit Application
2. Aerial map
3. Zoning map
4. Adjoining properties



**TOWN OF CHRISTIANSBURG**  
100 East Main Street  
Christiansburg, VA 24073  
Phone (540) 382-6120   Fax (540) 381-7238

# Conditional Use Permit Application



Landowner: J. Stuart and Till Arbuckle Agent: Stuart Arbuckle  
Address: 190 N Franklin St. Address: 195 Belmont DR  
          Christiansburg VA 24013                   Christiansburg VA 24013  
Phone: 3824989 Phone: (310) 230 5951

I am requesting a Conditional Use Permit to allow electronic Billboard to  
replace existing reader board.  
on my property that is zoning classification B2-Central Business under Chapter 42: Zoning of the  
Christiansburg Town Code.

Christiansburg Town Code.  
My property is located at 190 N Franklin St-aka Pizza Inn

Tax Parcel(s): \_\_\_\_\_

Fee: \$750.00

I certify that the information supplied on this application and any attachments is accurate and true to the best of my knowledge. I understand that Conditions may be placed on my property in regards to the above mentioned use/activity. I also understand that the Conditional Use Permit may be revoked and/or additional Conditional Use Permits required should questions regarding conformity arise.

Signature of Landowner(s): John and  
Beverly Harwick Date: 7/26/17  
Date: 7/26/17  
Date: 7/26/17

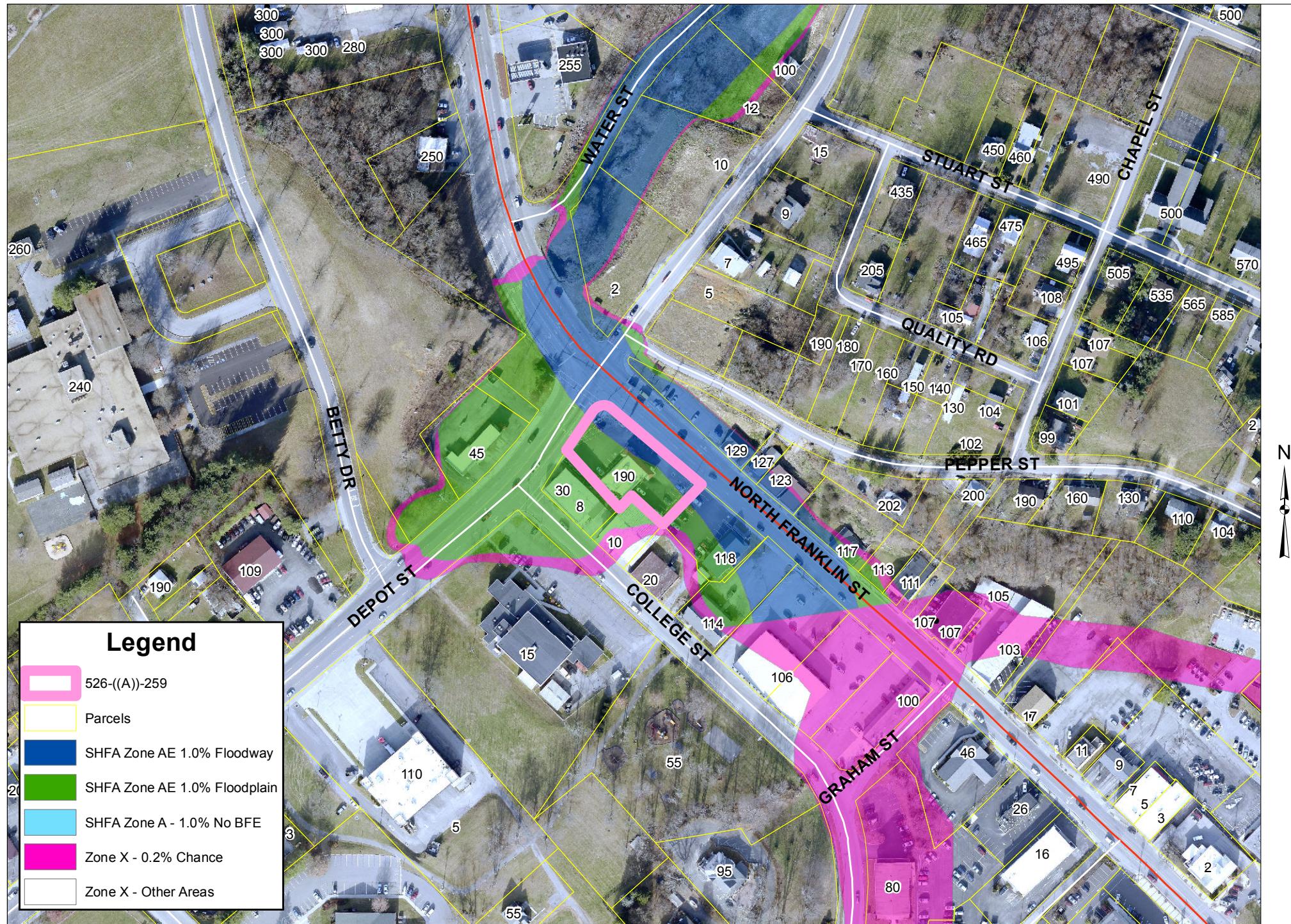
This request was approved / disapproved by a vote of the Christiansburg Town Council on \_\_\_\_\_ . Any Conditions attached shall be considered requirements of the above request.

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## Town Manager

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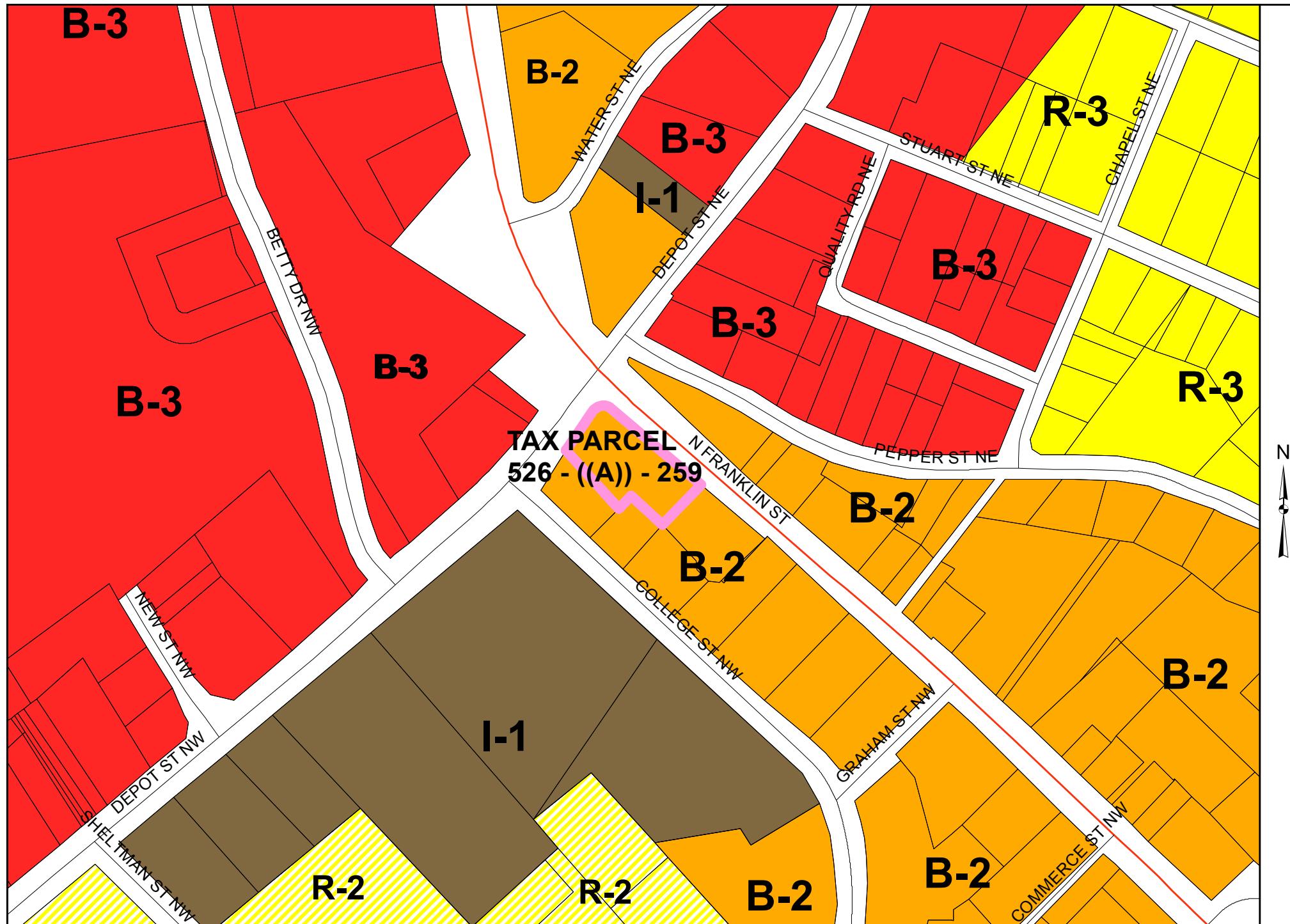
Date



CUP REQUEST: 190 N FRANKLIN ST

PC: AUGUST 28, 2017  
 TC: SEPTEMBER 26, 2017

0 200 400 600  
 Feet



CUP: 190 N FRANKLIN ST

**Adjoining Property Owners**

<u>Tax Map #</u>	<u>Owner(s)</u>	<u>Mailing Address</u>	<u>City, State, Zip</u>
526- A256	ARBUCKLE J STUART	195 BELMONT DR	CHRISTIANSBURG, VA 24073
526- A259	ARBUCKLE J STUART	195 BELMONT DR	CHRISTIANSBURG, VA 24073
526- A255	ARBUCKLE J STUART	195 BELMONT DR	CHRISTIANSBURG, VA 24073
526- 260	LAURENCE LANE LLC	3125 N FRANKLIN ST	CHRISTIANSBURG, VA 24073
526- A263	MONTGOMERY COUNTY	750 IMPERIAL ST	CHRISTIANSBURG, VA 24073
526- A258	NORTH FORK DEPOT STREET LLC	PO BOX 1067	CHRISTIANSBURG, VA 24068
526- A270	RT4 USA LLC	P O BOX 6515	CHRISTIANSBURG, VA 24068
526- A271	RWW29 LLC	144 OAK TREE BLVD	CHRISTIANSBURG, VA 24073
526- A262	TIMROCK LLC	2865 WILD TURKEY RUN	CHRISTIANSBURG, VA 24073
526- A260	TIMROCK LLC	2865 WILD TURKEY RUN	CHRISTIANSBURG, VA 24073
526- A257	WIDNER RICKY T	10 N COLLEGE ST	CHRISTIANSBURG, VA 24073
526- A265	YOUNG RANDALL M	P O BOX 358	CHRISTIANSBURG, VA 24068
	C/O NEW RIVER GLASS		
	YOUNG KAREN N		

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
AUGUST 22, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON AUGUST 22, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter. ABSENT: Bradford J. Stipes.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Town Attorney Theresa Fontana; Director of Public Relations Melissa Powell; Finance Director/Treasurer Val Tweedie; Director of Engineering Wayne Nelson; Planning Director Andrew Warren; Director of Public Works Jim Lanciañese; Director of Parks and Recreation Brad Epperley; Wastewater Treatment Plant Superintendent Ryan Hendrix; Fire Chief Billy Hanks; Police Chief Mark Sisson.

**I. CALL TO ORDER**

- A. Moment of Reflection
- B. Pledge of Allegiance

**II. ADJUSTMENT OF THE AGENDA**

- A. Move items E and F under IX. Discussion and Action by Mayor and Council to the Consent Agenda.
- B. Add Food Truck Rodeo street closures as item G under IX. Discussion and Action by Mayor and Council.

Councilman Hall made a motion to adjust the agenda as indicated, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.

**III. PUBLIC HEARINGS**

- A. The 2017 Community Development Block Grant Annual Action Plan.

Planning Director Andrew Warren reported on the 2017 Community Development Block Grant Annual Action Plan, noting that the report had been posted on the Town's website and on the Montgomery County-Floyd Regional Library website for public information and comment. There were no comments for or against this matter.

- B. A rezoning request by the Montgomery County Economic Development Authority, agent for Cox Family Farms LLC, for an approximately 64.114 acre property, Tax Map No. 558-A 24. The request is to rezone the property from the A Agricultural District to the I-2 General Industrial District.

Brian Hamilton, Secretary/Treasurer of Economic Development Authority, explained that Montgomery County currently had under contract 125-acres of the Cox Family Farms, LLC, which had been divided into two parcels. Parcel A is located in Montgomery County and has been rezoned M1 Mixed use Industrial; Parcel B is located within the Town of Christiansburg and is the rezoning request before Council for consideration. Two proffers have been offered: (1) A 200-foot buffer would run along the Christiansburg/Montgomery County property line. (no improvements are planned for the buffer, which is an open field; however, it would be available for use as a utility easement, if necessary); (2) There would be no roadway access from Tanglewood Drive or Jones Street.

Tyler Tennessen, 345 Tanglewood Drive, addressed Council with concerns regarding his understanding that an incorrect survey may have been used in developing the zoning request for the 64.114-acre parcel. He spoke specifically about a certain 7-acre portion of the parcel and asked if it would be included in the 200-foot buffer area. Mr. Tennison said one of his main concerns was the potential noise impact on the neighboring residential area, if the request was approved. Brian Hamilton stated that the 200-foot buffer was intended to shield residential areas from business development on the property, and that future businesses would be obligated to comply with the Town's noise ordinance. Also, there would be no construction or employee traffic access to the property from neighboring residential streets. Planning Director Andrew Warren addressed Mr. Tennessen's concerns regarding the survey and the specific 7-acres by noting that the 7-acre plot was not in the industrial park and will not be used for industrial business, but would be included on Parcel B when the property was subdivided. According to Mr. Hamilton, the intent was for the 7-acre plot to remain A Agricultural. Mr. Hamilton noted that at this time the county did not have a specific project in mind for the property to be rezoned I-2 General Industrial.

Laureen Spaulding, 315 Tanglewood Drive, asked if the 200-foot buffer was standard, and if it could be increased. Mr. Hamilton responded that the 200-foot buffer requested was larger than a typical buffer.

John Zeckoski, 370 Tanglewood Drive, asked if a traffic study had been done as part of the rezoning request. Town Manager Wingfield replied the if a future road were federally funded, a noise study would be required.

Council spoke with citizens regarding the potential impacts of the rezoning with regards to traffic, noise, and property values. It was noted that the rezoning request was a land use issue, and Mr. Hamilton gave assurance that Montgomery County would be extremely cautious in selecting future tenants due to high value investments and nearby Falling Branch Elementary School. The developer would be required to submit a site plan for approval prior to construction, and more intensive business in I-2 Industrial would require a Conditional Use Permit.

#### IV. CONSENT AGENDA

- A. Meeting Minutes of August 8, 2017.
- B. Monthly Bills.
- C. Purchase Contracts:
  - Virginia Public Works Equipment Company Vac Truck- Vactor2100 plus 2018 Freightliner \$399,929.
  - National Auto Fleet Group 2 2018 freightliner tandem axle trucks \$ 217,242.
  - National Auto Fleet Group 1 2018 freightliner tandem axle trucks \$ 117,424.
- D. Route 114 Right-of-Way, Easements and Stormwater Management Basin Conveyance.
- E. Reappointment of Al Bowman as at-large member of the Virginia Tech/Montgomery Regional Airport Authority Board. The term runs from September 1, 2017 to August 31, 2021.
- F. Reappointment of Richard Ballengee as primary appointee and Steve Huppert as alternate to the New River Valley Agency on Aging. The term will run from October 1, 2017 through September 30, 2018.

Councilman Hall made a motion to approve the Consent Agenda, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.

#### VI. CITIZEN COMMENTS

- A. Alan Rauch, 208 Hickok Street, expressed concern with a recent newspaper article that reported the Town was considering permanently closing Hickok Street from Commerce Street to Main Street for the farmers' market and other downtown events. Mr. Rauch's main concerns regarded limiting emergency

vehicle access and access to several downtown businesses, including the Disability Resource Center and the Mountain View Humane. Mr. Rauch requested Council consider moving the farmers' market location to a vacant parcel on West Main Street near Burger King and Dollar General Market. The vacant lot is one block from Hickok Street, has ample parking, and would not require closing a public street. Mr. Rauch said he believed the owner of the vacant property may be willing to donate it, if approached by the Town. Mayor Barber thanked Mr. Rauch for his comments and said the Town would consider his request.

- B. Jay Mathis, 1900 Canter Drive, Riner, Virginia, addressed Council on behalf of Ashley Jones who has requested a Conditional Use Permit to operate New River Barbell and Fitness out of a building located behind the Kiwanis Park. The facility is going to be marketed as a crossfit fitness center, and he requested Council support.
- C. Rita Irvin, 170 Salem Lane, addressed Council regarding Shaffer Street, which presumably was named after Captain Schaeffer, who was instrumental in starting the Schaeffer Memorial church and school. If the street is indeed named after Captain Schaeffer, Ms. Irvin requested that the street sign be changed to *Schaeffer Street*. Town staff will research the matter and change the sign accordingly.
- D. Tony Dodson, 3735 Eaglebrook Road, Christiansburg, addressed Council in support of the Conditional Use Permit request by Ashley Jones to operate New River Barbell and Fitness in an existing building located behind Kiwanis Park. The facility operates three hours per day in a low traffic area, and he requested Council support.

## VII. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Employees:
  - 1. Micheal Huesman, Public Works Crew Supervisor, Right-of-Way Maintenance
    - Evan Phillips, Right-of-Way Maintenance Worker
  - 2. John Kirtner, Public Works Crew Supervisor, Utilities
    - Taylor Gilbert, Equipment Operator I

## VIII. COMMITTEE REPORTS

## IX. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by Ashley Jones, New River Barbell and Fitness, agent for Kevin Carter, for a private recreational facility (gym) at 492 Reading Road, S.E., Unit C in the I-2 General Industrial District. The Public Hearing was held July 25, 2017. Councilman Hall made a motion to issue the Conditional Use Permit, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.
- B. Proposed ordinance amending Chapter 42 – Zoning of the Town Code for the purpose of regulating the time, place, and manner of displaying signs in the Town of Christiansburg. The Public Hearing was held August 8, 2017. Councilman Showalter made a motion to table the matter until the September 12 regular council meeting, when all members of council could be present for discussion and action. Councilman Huppert seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.
- C. Contingent on the above ordinance, proposed ordinance amending Chapter 4 -- Advertising related to striking signage regulations in this chapter and moving regulations to Chapter 42 -- Zoning. (See above action) Tabled until September 12, 2017.
- D. The 2017 Community Development Block Grant Annual Action Plan. Councilman Hall made a motion to approve the 2017 Community Development Block Grant Annual Action Plan as presented, seconded by

Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.

- E. Resolution Supporting the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority. Town Manager Wingfield reported that he attended two meetings pertaining to this matter earlier today, and essentially, the New River Valley Emergency Communications Regional Authority has requested the Town adopt a resolution supporting the Authority's request that the General Assembly amend Chapter 638 of the Virginia Acts of Assembly pertaining to the authority's funding formula. The authority has proposed that member localities share an equally in funding the entire operations of the regional authority, rather than basing it on call percentages. The proposed change would result in an annual increase of approximately \$81,000, which could potentially increase over time. The Town's portion of support for the E-911 operation in 2016 was \$779,100 and is budgeted to be \$821,033 in 2017. After hearing additional information from Town Manager Wingfield, Council voted on motion by Councilman Hall to table the request until a full council was present on September 12, and to allow time to receive information from the authority on regional call percentages, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.
- F. Downtown Christiansburg, Inc. request for street closures for the Food Truck Rodeo. Council was provided a map indicating the requested closures. Councilman Hall made a motion to approve the closures as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.

## X. STAFF REPORTS

- A. Town Manager Wingfield:
  - Mr. Wingfield noted the recent loss of Bill Aldridge and Scott Weaver. Mr. Aldridge was a staff member of the Building Inspections Department and an advocate of the farmers' market. Mr. Weaver was a member of Town Council for nine terms, and served as Christiansburg representative of numerous boards until his death. Both men will be missed.
  - Council scheduled a closed work session for August 29 at 6:00 P.M. to the town manager position applicants and an open work session at 7:30 P.M. discuss the North Christiansburg Regional Park phasing.
  - Council scheduled a work session for September 12 at 5:30 P.M. to discuss the Resolution Supporting the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority.
- B. Town Attorney:
- C. Other Staff:

## XI. COUNCIL REPORTS

- A. Councilman Bishop – No report
- B. Councilman Collins – No report
- C. Councilman Huppert reported on the Heritage Day festivities scheduled for August 26 on Pepper Street; the 8-Mile Bridge Walk Challenge on September 16, and the aquatic center maintenance closing.
- D. Councilman Showalter – No report
- E. Councilman Hall reported that the September Recreation Advisory Commission meeting had been cancelled in honor of Labor Day. He then reported on the Touch-a-Truck event scheduled for August 26.
- F. Mayor Barber reported on the Roanoke Times article regarding the recent violence in Charlottesville, Virginia.

## XII. CLOSED MEETING:

- A. Councilman Bishop made a motion to enter into a Closed Meeting in accordance with the Virginia Code § 2.2-3711(3). Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting pertains to discussions regarding potential acquisition of recreational property in Montgomery County. Councilman Hall seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.
- B. Reconvene in Open Meeting. Councilman Bishop made a motion to reconvene in Open Meeting, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Absent.
- C. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Collins and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes - Absent.
- D. Council action on the matter. No action taken.

### XIII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:45 P.M.

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Amber Haskins, Acting Clerk of Council

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
SEPTEMBER 12, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 12, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Planner Will Drake; Public Relations Specialist Anaika Miller; Director of Aquatics Terry Caldwell; Director of Parks and Recreation Brad Epperley; Aquatic Tournaments Coordinator Ian Dye; Fire Chief Billy Hanks; Police Chief Mark Sisson.

**I. CALL TO ORDER**

- A. Moment of Reflection
- B. Pledge of Allegiance

**II. ADJUSTMENT OF THE AGENDA**

**III. PUBLIC HEARINGS**

**IV. CONSENT AGENDA**

- A. Schedule Public Hearing on October 24, 2017 for a Conditional Use Permit request by Robert Young for a Towing/Storage Facility at 375 Bell Road, N.E. in the I-2, General Industrial District.
- B. Schedule Public Hearing on October 24, 2017 for a Conditional Use Permit request by Elijah Bowen of Blue Ridge Motion LLC, agent for Kevin Carter, for a private recreational facility (gym) at 492 Reading Road, S.E., Unit D in the I-2 General Industrial District.
- C. Schedule Public Hearing on October 24, 2017 for a proposed ordinance to amend Chapter 42 "Zoning" of the Christiansburg Town Code to permit single-chair beauty parlors (hair salons) and barbershops as Major Home Occupations.
- D. Schedule Public Hearing on October 24, 2017, contingent on the above item, for a Conditional Use Permit request by April and Russell Collins for a Major Home Occupation (hair salon) at 315 Circle Drive, S.E. in the R-2, Two-Family Residential District.

Councilman Hall made a motion to approve the Consent Agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

**VI. CITIZEN COMMENTS**

- A. Remon Yassa, owner of the Christiansburg Handy Mart, referred to the Town's annual report, which reflected a decrease in cigarette tax since 2012, and offered an explanation for the decline and a

suggestion for increasing sales. Mr. Yassa, a member of the Montgomery County Chamber of Commerce who is teaching on leadership, said he believed the Town's cigarette tax was responsible for the decline in cigarette sales, because customers could purchase from cigarette stores/convenience stores located just outside Town limits, without paying cigarette tax. Current cigarette tax rates in Christiansburg are \$0.40 per pack, or \$4.00 per carton. According to Mr. Yassa, the decline in cigarette sales has also resulted in a loss of revenue on other convenience/grocer purchases, and he expressed concern that this could be a factor in the closing of several local convenience stores. Mr. Yassa talked about the recent closing of the convenience store located near Corning, and noted that a cigarette store was located a short distance away, just over Town limits. Mr. Yassa, who said he has successfully advised on business matters in the past, recommended the Town lower its cigarette tax to \$0.10 per pack or \$1.00 per carton as a way to encourage patronage, increase overall sales, and allow Christiansburg stores to compete with stores outside Town limits. Town Council thanked Mr. Yassa for his comments.

B. Daniel Musselman, 275 Maple Drive, addressed Council with concerns about a letter he received regarding plans to remove the trophies/awards housed at the rescue squad as part of current renovations. Council said it was aware of the letter, and reported that renovation plans had been changed and the trophies/awards would remain at the rescue squad. Mr. Musselman then asked for clarification of the use of revenue recovery funds. Councilman Hall responded that revenue recovery funds went directly back into emergency services to support upgrades and improvements. As examples, revenue recovery funds were used to install defibrillators in all Christiansburg police cars, and to upgrade medical equipment in ambulances.

## VII. INTRODUCTIONS AND PRESENTATIONS

A. Christiansburg Aquatics Director Terry Caldwell, Aquatic Tournaments Coordinator Ian Dye, and Susan Bricken, to present on a plan to promote the Christiansburg Aquatic Center and increase attendance and interest in the sport of swimming.

Director of Aquatics Terry Caldwell introduced Ian Dye, Aquatics Tournaments Coordinator, Susan Bricken, member of the community, lifelong member of the Christiansburg Rescue Squad, and active member of the aquatic center. Ms. Caldwell took a moment to talk about *Battleship*, an upcoming fundraiser for emergency services scheduled for September 29 at the aquatic center. *Battleship* will pit first responders from Christiansburg, Blacksburg, and Montgomery County, against each other in the competition pool, with the winner claiming funds raised for department improvements. There will be no charge for the event, but donations will be accepted. Ms. Caldwell reported on a collaboration with Christiansburg Elementary School, in partnership with Montgomery County Public Schools, to participate in the Just Run Club, by offering swim lessons by Virginia Tech swim team and opening the diving boards for use by the club. Lastly, Ms. Caldwell reported on the collaboration with the school system to teach all public school second graders how to swim. The annual program started this week with close to two hundred students participating. The program runs through November. Ms. Susan Bricken, who assists with teaching water safety and swim lessons to the second graders, talked about her experiences working with the students, and the positive impact the program has had on them as they become more comfortable in the water. Ms. Bricken stated she hoped teaching the young children to swim would impact the statistics on drowning incidences. Ms. Bricken then introduced a new program she and Ian Dye developed with the goal of getting children and their families exposed to the water and sparking interest in the aquatic center. The program "Pack the CAC", scheduled for October 7 at 8:00 A.M. at the aquatic center, will be a family-oriented event that will feature a swim clinic, pizza and goody bags, various kid contests, and elite swimmers and divers. There will be no cost to participate. Another community program planned for the aquatic center is a tailgating event with food trucks and live music on October 20. Former Virginia Tech football coach, Frank Beamer, and the Hokie Bird, are scheduled to make an appearance. The event is free and multiple media avenues are being used to promote each of the upcoming community events. Council expressed support for the events outlined and encouraged the aquatics department to apply for a tourism grant to help offset costs.

## VIII. COMMITTEE REPORTS

### IX. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. A rezoning request by the Montgomery County Economic Development Authority, agent for Cox Family Farms LLC, for an approximately 64.114 acre property, Tax Map No. 558-A 24. The request is to rezone the property from the A Agricultural District to the I-2 General Industrial District. The Public Hearing was held on August 22, 2017.

Town Manager Wingfield reported that Montgomery County Economic Development Authority has requested this matter be tabled until the next regular council meeting to allow time to collect necessary signatures on the proffer statement. Councilman Hall made a motion to table the matter until September 26, 2017, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- B. Proposed ordinance amending Chapter 42 – Zoning of the Town Code for the purpose of regulating the time, place, and manner of displaying signs in the Town of Christiansburg.

Councilman Stipes made a motion to approve the ordinance amendment as proposed, seconded by Councilman Hall. Council voted on the motion as follows: Bishop - Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- C. Contingent on the above ordinance, proposed ordinance amending Chapter 4 -- Advertising related to striking signage regulations in this chapter and moving regulations to Chapter 42 -- Zoning.

Councilman Stipes made a motion to approve the ordinance amendment as proposed, seconded by Councilman Hall. Council voted on the motion as follows: Bishop - Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- D. Resolution Supporting the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority.

Councilman Hall expressed appreciation for the informative work session held on this issue prior to the Council meeting, then made a motion to not support the resolution, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Nay; Collins – Aye; Hall – Aye; Huppert – Nay; Showalter – Aye; Stipes – Aye.

- E. Resolution Amending an Agreement with the Department of Military Affairs Relating to the Maintenance and Use of the National Guard Readiness Center.

Town Manager Wingfield reported that the resolution would result in the Town losing the right to schedule the armory; however, the amendment was mandated by the Department of Military Affairs, and compliance was required. Councilman Hall made a motion to approve the resolution, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- F. Appointment of representative to attend the ACCE Parent/Student informational session at Christiansburg High School on September 25, 2017 at 6:30 p.m. Councilman Hall made a motion to appoint Councilman Huppert as representative, seconded by Councilman Showalter. Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. It was noted that Mayor Barber, Councilman Hall, and Councilman Showalter also planned to attend the ACCE informational session.

## X. STAFF REPORTS

A. Town Manager Wingfield noted the recent passing of Ryan Hubbard, a six-year volunteer with the Christiansburg Rescue Squad, and reported on the following upcoming events:

- NRV Apartment Council Meet and Greet, September 14.
- Terry Griffith Memorial Service, September 18, Sunset Cemetery.
- NRV Rail Passenger 2020 Legislative Reception, September 20, Radford University.
- NRV Regional Water Authority Reception and Dinner, September 14.
- 8-Mile Bridge Walk and Wilderness Trail Festival, September 16.
- Food Truck Rodeo, September 22.

B. Town Attorney:

C. Other Staff:

## XI. COUNCIL REPORTS

- Councilman Hall announced that he had decided he would not seek reelection in November. Mr. Hall said he has been humbled during his service on Council, and was pleased by Council's commitment to the Christiansburg community and its youth. Mr. Hall said he valued the time he has spent on Council, and the relationships he has formed, but had made a family decision to step aside, based in part on a growing business and a daughter starting college. Councilman Hall said he looked forward to his remaining time on Council.
- Councilman Bishop – No report.
- Councilman Collins expressed support for Councilman Hall's service to the Town as a member of Council and stated it was a sad day for Christiansburg because of his decision to not seek a third term. Mr. Collins then reported on his meetings with Christiansburg High School to develop a leadership partnership with the Town of Christiansburg. Mr. Collins announced the program was officially underway and students would be present at the next regular council meeting to report to Council.
- Councilman Stipes commended Councilman Hall's service as a member of Council who he said brought class, integrity, transparency, passion, and input to the government body. Mr. Stipes called Councilman Hall a personal friend and said he would be missed. Mr. Stipes then reported on the upcoming Wilderness Trail Festival and Wayne Henderson concert sponsored by Kiwanis Club.
- Councilman Showalter stated that Councilman Hall was an important part of Council who provided much information on matters before Council and was not afraid to ask questions. Mr. Showalter said Mr. Hall's contributions helped Council to make informed decision and he has enjoyed serving with him.
- Councilman Huppert commended Councilman Hall's service to Christiansburg as a member of Council, then reported on the Wilderness Trail Festival and 8-Mile Bridge Walk.
- Mayor Barber expressed appreciation for Councilman Hall's service to the Town and his involvements, and also how deeply he researched matters before Council.

## XIII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:05 P.M.

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Michele M. Stipes, Clerk of Council

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D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		AUGUST AND SEPTEMBER	
A MORTON THOMAS AND ASSOCIATES, INC	18,535.63	CONSULTING SERVICES FOR INDEPENCE TURN LANE	
ADAMS CONSTRUCTION CO.	8,653.68	ASPHALT MIX	
ALERT-ALL CORPORATION	4,420.00	FIRE PREVENTION AND COMMUNITY PROMOTION	
ALL PEST CONTROL, INC	275.00		
ALL SEASONS PEST CONTROL, INC	170.00		
ALVIS ELECTRIC, INC.	1,228.00		
AMELIA ELIZABETH TUCKWILLER	25.00		
AMERICAN PUBLIC WORKS ASSOC.	210.00		
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	108.00		
ANGLE FLORIST	422.50		
ARC3 GASES	182.59		
ARROW INTERNATIONAL, INC	557.75		
ASETA LLC	2,700.00	ENGINEERING SUBSCRIPTION SERVICES	
ATCO INTERNATIONAL	214.62		
ATHENS TECHICAL SPECIALISTS, INC	1,365.45		
ATLANTIC EMERGENCY SOLUTIONS, INC	2,747.65	REPAIRS FIRE DEPARTMENT APPARATUS	
ATLANTIC UTILITY SOLUTIONS, INC	7,020.00	36 NODES AND METERS FOR WATER DEPT	
AUTO ZONE, INC	160.98		
AUTOMATIC CONTROLS OF VA, INC	385.03		
B & K TRUCK ACCESSORIES	1,385.00		
B & T LAWN CARE LLC	7,920.00	MOWING SERVICE TOWN WIDE	
BANE OIL COMPANY, INC	2,395.52	OFF ROAD DIESEL	
BASHAM OIL COMPANY	342.90		
BIKE NASHBAR	75.54		
BLACKSBURG POWER EQUIPMENT	1,962.50		
BLIND THE WORLD, LLC	1,429.60		
BMG METALS INC	157.54		
BOB'S REFUSE SERVICE, INC.	220.00		
BOONE TRACTOR & IMPLEMENT INC.	600.28		
BOUND TREE MEDICAL, LLC	2,187.31	SUPPLIES RESCUE	
BOXLEY ASPHALT, LLC	3,827.04	ASPHALT MIX VARIOUS STREET REPAIRS	
BRAME SPECIALTY COMPANY INC.	1,316.52		
BSN SPORTS COLLEGIATE PACIFIC	1,126.71		
BUSINESS FORMS SPECIALTY, INC.	469.80		
BUSINESS RESULTS TRAINING LLC	2,094.05	HR TRAINING ON PERFORMANCE EVALUATION TRAINING	
CAPITAL LIGHTING & SUPPLY, LLC	51.85		
CARDINAL BLUEPRINTERS, INC.	700.00		
CARDINAL RUBBER & SEAL INC.	229.00		
CARILION HEALTHCARE CORP.	1,020.00		
CAROLINA INDUSTRIAL EQUIPMENT	1,418.57		
CARTER MACHINERY	2,205.34	EQUIPMENT REPAIRS PUBLIC WORKS	
CAVALIER EQUIPMENT CORPORATION	270.22		
CDW LLC	283.70		
CENTRAL ELEVATOR INSPECTION SERVICES II, LLC	140.00		
CHA CONSULTING INC	2,760.80	BIOSOLID MANAGEMENT WWTP AND GAS MONITORING LANDFILL	
CLASSIC CLEANING & PAINTING, LLC	275.00		
CMC SUPPLY, INC.	9,970.45	7809.39 REPLACE WATER HEATER AT AQUATICS BALANCE IS VARIOUS WATER AND SEWER SUPPLIES	
COLORADO TIME SYSTEMS	15,375.00	VARIOUS SUPPLIES FOR AQUATIC COMPETITIONS, TOUCH PADS, STOP WATCHES ETC	
COLUMBIA BUSINESS FORMS, LLC	102.00		
COMPUTER PROJECTS OF ILLINOIS, INC	346.80		
CONCRETE PIPE & PRECAST LLC	459.00		
CRAIG'S FIREARM SUPPLY, INC	3,622.47	SUPPLIES POLICE DEPARTMENT	
CROW'S NEST GREENHOUSES	172.50		
CUMMINS INC	7,520.66	EQUIPMENT REPAIR PUBLIC WORKS	
D & D SOLUTIONS, INC	1,909.00		
D J R ENTERPRISES	6,878.93	RECREATION UNIFORMS FOR YOUTH FOOTBALL, CHEERLEADING AND ADULT SOFTBALL	
DAN'S GARAGE RADFORD, LLC	230.00		
DATA NETWORK SOLUTIONS, INC	4,920.00	ARUBA EQUIPMENT AND MAINTENANCE SOFTWARE FOR IT	
DCI/SHIRES, INC	56,905.39	INDEPENDENCE BLVD	
DIVING ENTERPRISES, LTD	2,924.97	SWIFT WATER RESCUE SUPPLIES	
DUNCAN FORD MAZDA	2,121.52	VEHICLE REPAIR AND MAINTENANCE	
E. C. PACE	125,380.00	REPAIR COLLAPSED SEWER LINE INDEPENCE BLVD	
EAST COAST EMERGENCY VEHICLES, LLC	345.75		
EAST COASTERS BICYCLE SHOP, INC	1,700.71		
EASYID SOLUTIONS	30.00		

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		AUGUST AND SEPTEMBER	
ELECTRICAL SUPPLY CO	1,654.74		
ELEVATING EQUIPMENT INSPECTION SERVICE	295.00		
ELITE FABRICATION & MACHINE	170.00		
EMS MANAGEMENT & CONSULTANTS, INC	2,461.07	THIRD PARTY EMS BILLING PROVIDER	
EMS TECHNOLOGY SOLUTIONS, LLC	320.00		
EMS, INC	150.00		
EVIDENT INC	626.00		
EVOQUA WATER TECHNOLOGIES, LLC	140.00		
EXCEL TRUCK GROUP	220.22		
FASTENAL COMPANY	534.16		
FERGUSON ENTERPRISES, INC.#75	22,704.11	PIPE, PARTS AND SUPPLIES FOR WATER AND SEWER WORK AND SMALL TOOLS	
FIRE RESCUE AND TACTICAL, INC	499.42		
FIRE SAFETY PRODUCTS, INC	785.00		
FISHER BIOMEDICAL, INC	5,095.00	STERILIZER FOR TREATMENT PLANT	
FISHER SCIENTIFIC CO.	101.92		
FITNESS CONCEPTS, INC.	111.00		
FLEET ONE, LLC	23,976.18	FUEL FOR TOWN WIDE VEHICLES	
FLEET PRIDE, INC	1,711.68		
G/A SAFETY SUPPLY, INC	1,169.44		
GALLS, AN ARAMARK COMPANY	3,181.30	SUPPLIES AND UNIFORM PD	
GATES FLOWERS AND GIFTS, LLC	204.90		
GAY AND NEEL, INC.	2,590.00	ENGINEERING SERVICES INDEPENDENCE AND HUCKLEBERRY TRAIL	
GEMPLER'S INC.	186.26		
GILDAY ENTERPRISES, INC	70,325.65	PARK STREET PROJECT	
GMIS-NORTH CAROLINA CHAPTER	50.00		
GODWIN MANUFACTURING CO.,INC.	658.40		
GRAINGER	145.89		
GUYN & WADDELL, P.C.	12,512.40	LEGAL SERVICES	
H2O RESCUE GEAR	414.87		
HALL'S GARAGE DOORS	1,661.00		
HARMAN INC	8,100.00	CEMETERY MOWING	
HAMANN, INC	85.00		
HANDY RENTALS, INC	832.00		
HARPER AND COMPANY INC.	5,470.00	SUPPLIES FOR AQUATIC CENTER	
HARVEY CHEVROLET CORP.	1,604.86		
HDH TECHNICAL, INC	630.00		
HIGHWAY MOTORS, INC.	359.09		
HOSE HOUSE, INC.	234.41		
HOUSTON N. SNODDY	450.00		
HURT & PROFFITT, INC	4,700.00	ENGINEERING SERVICES QUINN STUART SIGNAL	
IDEAL CABINETS INC.	3,095.00	COUNTERS AT PD AND RESCUE DEPTS	
IDEXX DISTRIBUTION, INC.	1,357.51		
IES COMMERCIAL, INC	299.57		
iFORCE	4,611.48	2 BICYCLES FOR PD WITH ALL EQUIPMENT LIGHTS ETC	
IMAGE TREND, INC	9,100.00	MAPPING SOFTWARE AND TRAINING FOR RESCUE	
INFLATABLE CONNECTION LLC	3,505.00	INFLATABLES FOR PD FALL FESTIVAL	
INNOVATIVE SYSTEMS & SOLUTIONS, INC	40,836.00	4 CISCO SWITCHES FOR IT INFRASTRUCTURE	
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	244.00		
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	447.48		
INTOXIMETERS, INC.	780.00		
J ALPERIN CO INC	140.04		
JAMISON'S SHARPENING, INC	524.55		
KAREN L DRAKE	25.00		
KERESTES-MARTIN ASSOCIATES, INC	6,462.29	TOWN SIGNAGE DESIGN	
KIMBALL MIDWEST	323.47		
KING-MOORE, INC	2,541.25	IT CONSULTING	
KINGS TIRE SERVICE, INC	1,004.96		
KLINGSPOR ABRASIVES, INC	114.29		
KORMAN SIGNS, INC.	6,384.63		
L-3 COMMUNICATIONS-MOBILE VISION	20,062.50	3 IN VEHICLE CAMERA SYSTEMS	
LANDSCAPE SUPPLY INC.	1,290.00		
LANE-ENTERPRISES, INC	1,128.88		
LIBERTY FIRE SOLUTIONS, INC	685.00		
LITTLE RIVER POOL AND SPA, INC	38.97		
LOWES HOME CENTERS, INC.	6,811.58	VARIOUS TOOLS AND SUPPLIES FOR FACILITY MAINTENANCE AND REPAIRS	
MARKETING ON MAIN STREET LLC	3,111.55	LOGO SHIRTS, POLICE, FIRE, RESCUE	
MCGRADY-PERDUE HEATING & COOLING, INC	516.00		

TOWN OF CHRISTIANSBURG			
BILLS TO BE PAID FOR THE MONTHS OF		AUGUST AND SEPTEMBER	
MEADE TRACTOR	446.18		
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	1,430.00		
MID ATLANTIC WASTE SYSTEMS	1,414.42		
MONTGOMERY DISTRIBUTORS	4,122.48	WORK SAFETY SUPPLIES	
MOORE MEDICAL CORP.	38.66		
MOORE'S BODY & MECHANICAL SHOP, INC	514.78		
MOTION INDUSTRIES, INC.	219.68		
MUELLER SYSTEMS	32,050.00	ANNUAL MAINTENANCE CONTRACTS FOR AMI SYSTEM	
MUNICIPAL CODE CORP.	1,919.48		
MUNICIPAL EMERGENCY SERVICES, INC	3,162.30	UNIFORMS AND SUPPLIES FOR FIRE DEPT	
NATIONAL POOLS OF ROANOKE, INC.	1,576.71		
NATIONAL SAFETY COUNCIL	595.00		
NETWORKFLEET INC	278.35		
NEW LEAF FARMS, INC	823.89		
NEW RIVER ENGRAVING	1,418.25		
NEW RIVER FIRE EXTINGUISHERS	207.00		
NEW RIVER GLASS	1,075.14		
NEW RIVER VALLEY VERTICAL ADVENTURE, LLC	850.00		
NORTHERN TOOL & EQUIPMENT	815.97		
NORTHWEST HARDWARE CO INC	32.80		
OLD DOMINION BRUSH	1,580.88		
OLD TOWN PRINTING & COPYING	283.10		
O'REILLY AUTO PARTS	1,854.33		
OZARK MATERIALS, LLC	4,125.10	STREET MARKINGS.. LINES ARROWS ETC	
P B ELECTRONICS	337.77		
PC LAND, INC.	50.00		
PET WASTE ELIMINATOR	128.00		
PILOT FASTENERS LTD	145.76		
PIONEER MANUFACTURING COMPANY	214.20		
POLYDYNE, INC.	1,962.00		
POWER ZONE	1,984.17		
PRECISION GLASS & UPH. INC.	519.89		
PRESSURE WASHING SUPPLIES & SERV	3,158.25	TAR AND ASPHALT REMOVER PUBLIC WORKS	
PRO CHEM INC	490.19		
PROFESSIONAL COMMUNICATIONS	5,362.35	PORTABLE RADIOS FOR FIRE DEPARTMENT	
QUALITY TIRE & BRAKE SERVICE	4,186.00	VEHICLE TIRE REPAIR, REPLACEMENT AND MAINTENANCE	
QUILL CORP.	59.29		
R. J. MERKEL, INC.	10,671.30	STREET MARKINGS.. LINES ARROWS ETC	
RADFORD HOSE & FITTINGS, INC.	502.89		
RAILROAD MANAGEMENT COMPANY IV, LLC	985.00		
REI CONSULTANTS, INC	2,442.63	ANNUAL TOXICITY TESTING WWTP	
RGA, LLC	185.00		
ROBERTS OXYGEN COMPANY, INC	794.24		
ROCAN INDUSTRIAL PRODUCTS, INC	1,444.52		
ROMNEY JAY SMITH	272.00		
SANICO, INC	2,277.66	JANITORIAL SUPPLIES	
SCI-MED WASTE SYSTEMS, INC	150.00		
SHEEHY AUTO STORES	1,557.80		
SHELOR MOTOR MILE	2,829.15	VEHICLE MAINTENANCE AND REPAIRS	
SHERWIN-WILLIAMS	2,837.06	PAINT FOR VARIOUS MAINTENACE PROJECTS AQUATICS AND RECREATION	
SHIRLEY C HALLOCK	25.00		
SHRED-IT US JV LLC	78.86		
SHRM	199.00		
SIGN-A-RAMA	2,006.15	LOGOS ON RECREATION CENTER FLOORING	
SIMPLEXGRINNELL LP	344.00		
SNAP-ON TOOLS	1,278.70		
SOUTHERN POLICE EQUIPMENT	1,939.00		
SOUTHERN STATES	460.38		
SPirit SERVICES, INC	2,392.60	CLEANING OF OIL SEPERATORS AT PUBLIC WORKS	
STATE ELECTRIC SUPPLY CO., INC.	1,609.12		
STEVEN CARLYLE SIMMONS	25.00		
STREAMLIGHT INC	112.69		
SUNAPSYS, INC	30,040.70	WATER AND WASTE WATER SCADA PROJECTS	
SUPER SHOES STORES, INC	812.29		
TAYLOR OFFICE & ART SUPPLY, INC	3,524.30	OFFICE SUPPLIES VARIOUS DEPARTMENTS	
TEMPLETON-VEST	2,047.63	PROX CARD AND EQUIPMENT REPAIR AND MAINTENANCE	
TENCARVA MACHINERY CO.	1,949.00		

<b>TOWN OF CHRISTIANSBURG</b>			
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>		<b>AUGUST AND SEPTEMBER</b>	
TESSCO	216.91		
TIDY SERVICES	212.70		
TREASURER OF VIRGINIA	5,160.50	ANNUAL STORM WATER PERMIT 3000 SOLID WASTE PERMIT 1404.50	
TREASURER OF VIRGINIA	40.00		
TRI-DIM FILTER CORPORATION	389.08		
U S NATIONAL WHITEWATER CENTER, INC	1,100.00		
UNIFIRST CORPORATION	6,886.95	UNIFORMS PUBLIC WORKS AND MATS TOWN BUILDINGS	
UNITED RENTALS, INC.	192.08		
USA BLUE BOOK	9,978.20	SPECTROPHOTOMETER WWTF 9162.37 VARIOUS SUPPLIES WWTP 815.93	
VA ASSOC OF MUNICIPAL WASTEWATER AGENCIES, INC	66.67		
VA METAL FINISHING & INDUSTRIAL CLEANING	600.00		
VALEAC	150.00		
VALLEY GROUNDS, INC	5,700.00	REMOVAL OF 16 LOCUST TRESS IN DOWNTOWN PARK	
VALLEY PRINTERS, INC	5,347.00	FALL RECREATION BOOKS	
VBCOA REGION II	100.00		
VIRGINIA BUSINESS SYSTEMS	1,565.14		
VIRGINIA MEDIA, INC	97.50		
VIRGINIA UTILITY PROTECTION SERVICE, INC	444.15		
WADES FOODS INC.	158.31		
WESTERN VIRGINIA EMS COUNCIL	11,000.00	TRAINING 5 MEDICS RESCUE	
WILSON BROTHERS INCORPORATED	1,068.17		
WITMER PUBLIC SAFETY GROUP, INC	92.49		
WMA ARCHITECTS/PLANNERS, INC	3,125.00	DESIGN SERVICES RESCUE	
WORDSPRINT	3,272.00	FALL AQUATICS BOOKLET	
ZEP MANUFACTURING CO	304.30		
<b>TOTAL BILLS TO BE PAID SEPTEMBER 29, 2017</b>	<b>832,216.98</b>		

**TOWN OF CHRISTIANSBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**AUGUST AND SEPTEMBER**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
CARDMEMBER SERVICES	495.45	Rehab Cooler, Hazmat Standby Food, Lodging Officer's Academy
CHASE CARD SERVICES	5,066.33	Lodging - VA State Firefighter Conference - Hampton, VA
CHRISLEY, KEVIN	114.75	
COOKS CLEAN CENTER	23.95	
DIRECTV	205.77	
DIVERS ALERT NETWORK	110.00	
EXXON MOBIL	1,010.68	Cty Fire gas for August 2017
FASTENAL	15.00	
FLINCHUM, DAVID	114.75	
FLOYD COUNTY SHERIFF'S OFFICE	787.50	NRVCIT
GATES FLOWERS AND GIFTS	136.00	
GOOD SHEPHERD BAPTIST CHURCH	1,000.00	2017 Fall Festival
GOODMAN SPECIALIZED VEHICLES LLC	2,618.00	2018 KME Heavy Duty Rescue
LINKOUS, JOHN	114.75	
MONTGOMERY COUNTY SHERIFF'S OFFICE	937.50	NRVCIT
MUNICIPAL EMERGENCY SERVICES	2,747.32	Metro Coat and Metro Pant
NAFECO	2,714.00	12 Kraken EXO w/way out cplg
PEARISBURG POLICE DEPARTMENT	850.00	NRVCIT
PHILLIPS, SCOTT	114.75	
PULASKI COUNTY SHERIFF	175.00	NRVCIT
PULASKI POLICE DEPARTMENT	350.00	NRVCIT
RADFORD CITY POLICE DEPARTMENT	62.50	NRVCIT
TOWN OF CHRISTIANSBURG	975.32	Cty Fire gas & diesel for August 2017 & NRVCIT
VERIZON	299.92	
WILSON, DENNY	114.75	
WILSON'S AUTO AND SUPPLY	245.28	
<b>TOTAL PAID BILLS</b>	<b>21,399.27</b>	

<b>TOWN OF CHRISTIANSBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>		<b>AUGUST AND SEPTEMBER</b>
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ANTHEM LIFE INSURANCE COMPANY	3,017.94	
APPALACHIAN POWER	81,118.32	UTILITY BILLS
ARC3 GASES	182.59	
ASSOCIATED ASPHALT	408.75	
AT & T	402.83	
ATMOS ENERGY	2,524.88	UTILITY BILLS
BH MEDIA	636.78	
BMS DIRECT	15,018.00	POSTAGE WATER SEWER GARBAGE STORMWATER TAX BILLS POSTAGE
CANNON SOLUTIONS	444.85	
CAPITAL LIGHTING	179.62	
CARDMEMBER SERVICES	71,398.00	MATERIALS/SUPPLIES 16707.42 DUES 1686.58 SCHOOLS 14450. TRAVEL 5749.94 SOFTWARE-HARDWARE COMPUTERS 3095.96 UNIFORMSS 117.33 FD RES RECRUITING 595.33
CALDWELL BRUCE	52.00	
CHANDLER CONCRETE	4,271.75	DEPOT AND COLLEGE ST
CLARK GAS	1,469.83	
CONCRETE PIPE & PRECAST LLC	1,532.04	
CRYSTAL SPRINGS	146.17	
CITIZENS	3,175.00	INTERNET SERVICES
DE LAGE LANDEN	768.00	
DELL MARKETING	10,935.78	MONITORS AND HARDWARE FOR COMPUTERS
DELTA DENTAL	6,177.56	EMPLOYEE DENTAL INSURANCE
DEN HILL PERMACULTURE	223.00	FARMERS MARKET
DONS AUTO CLINIC	1,578.24	
DUES AND MEMBERSHIPS	50.00	rescue
EDIBLE ARRANGEMENTS	20.82	
ELITE K-9	193.50	
EXPRESS SERVICES	3,554.37	SEASONAL LABOR PW
FEDERAL EXPRESS CORPORATION	192.88	
FISHER AUTO PARTS	2.66	
FITNESS CONCEPTS	9,603.09	WORKOUT EQUIPMENT
GENWORTH LIFE INSURANCE COMPANY	346.35	
GEORGIA K9 NATIONAL TRAINING CENTER	307.92	
GOVDEALS	1,672.50	
GREEN EYED DESIGNS	630.00	RESCUE POSTERS
HI-D-HO DOG TRAINING INC	1,620.00	TRAINING FOR RECREATION PROGRAMS
HOME DEPOT CREDIT SERVICES	467.96	
HOWARD PAUL FLEENOR	2,250.00	EMT CLASS
KROGER	407.67	
LUMOS NETWORKS INC	1,023.24	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	38,181.79	MONTHLY TIPPING FEES
MOTOROLA	366.71	
NEW RIVER VALLEY PIZZA	112.47	
PACE ANALYTICAL SERVICES	3,767.00	PW LAB SERVICES
PEPSI	1,539.35	
PETTY CASH	284.05	
PURCHASE POWER	3,000.00	POSTAGE FOR POSTAGE MACHINE
RAILROAD MANAGEMENT COMPANY	970.00	
REFUND EMS THIRD PARTY	156.67	
REFUND PERMITS	745.02	
REFUND FEES REC DEPT	1,005.00	
REFUND TAXES	1,936.26	
REFUND WATER/SEWER	4,620.69	
REIMBURSEMENTS EMPLOYEES	297.82	UNIFORM ALTERATIONS
ROANOKE TIMES	2,486.86	ADVERTISING BIDS AND PLANNING COMMISSION
ROGERS SPORTS GROUP	4,062.68	RECREATION ATHLETIC FIELD IMPROVEMENTS
SAMS CLUB	714.24	

<b>TOWN OF CHRISTIANSBURG</b>			
<b>BILLS PAID DURING THE MONTH</b>		<b>AUGUST AND SEPTEMBER</b>	
<b>VENDOR</b>		<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
SCHOOLS AND REGISTRATIONS		3,399.00	FD 40 RESCUE 200 RECREATION 40 hr 1495 pd 1194
SISSON&RYAN LLC		4,402.16	SAND STONE GRAVEL FOR VARIOUS TOWN PROJECTS
SHENTEL		374.38	
SHI INTERNATIONAL		773.50	
SHRED IT		80.79	
SOUTH EASTERN SECURITY CONSULTANTS		750.00	
SOUTHERN REFRIGERATION CORP		348.38	
SPIRIT SERVICES		43.50	
SPRINT		68.94	
STAND ENERGY		6,724.96	GAS AT AQUATIC CENTER
STUMP RIDGE FARM LLC		75.00	
SUPER SHORES STORE INC		134.99	
TELEVENT USA HOLDINGS LLC		296.00	
TRACTOR SUPPLY		88.89	
TRANE		4,850.00	MAINTENANCE CONTRACT AQUATICS
TRAVEL		10,186.03	PW 515 HR 38.73 PD 3552 FIRE 5066.33 ENG 1013.97
TREASURER OF VIRGINIA		938.42	
U.S. CELLULAR		541.73	
UNITED PARCEL SERVICE		22.55	
US CELLULAR		548.85	
VALLACH, MICHAEL		50.00	
VIRGINIA ASSOCIATION OF COUNTIES SELF INSURANCE RISK POOL		66,127.43	QUARTERLY WORKERS COMP PAYMENT
VERIZON		5,868.38	PHONE LINES
VERIZON WIRELESS		6,078.01	TABLET AND PHONE SERVICE
VIRGINIA MEDIA		330.00	
VIRGINIA RETIREMENT SYSTEM		140,812.43	EMPLOYEE RETIREMENT
VOLSAP PLAN ADMINISTRATOR		1,710.00	FIRE DEPT
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>		<b>21,399.27</b>	
<b>TOTAL PAID BILLS</b>		<b>718,815.00</b>	
<b>BILLS TO BE PAID</b>		<b>832,216.98</b>	
<b>GRAND TOTAL</b>		<b>1,572,431.25</b>	



New River Valley Child Advocacy, Resources, Education & Services

September 13, 2017

Valerie Tweedie, CPA  
Town of Christiansburg  
100 East Main Street  
Christiansburg, VA 24073

Dear Ms. Tweedie and the Christiansburg Town Council,

I am writing to thank you for including NRV CARES in the 2017 budget as well as in the 2018 budget. Your continued support is significant in preventing child abuse and neglect in the area. Contributions such as yours further NRV CARES' mission of protecting children from abuse and strengthening families through education, advocacy, and community partnerships.

NRV CARES completed another successful year serving Christiansburg residents. A final report of program activities and the expenditure of funds is enclosed.

Please feel free to contact us should you have any additional questions or would like more detailed information. Again, your support is valued and we hope to continue our relationship with the administrators and citizens of the Town of Christiansburg.

Sincerely,

A blue ink signature of the name 'Juli Delloso'.

Juli Delloso  
Executive Director

NRV CARES ~ We care about the children in our community! ~ A Partner Agency of United Way of Montgomery, Radford & Floyd, Pulaski County United Way & United Fund of Giles County.

NRV CARES Board Members:

President—Kris Olin  
Vice President—Michael Orr  
Secretary—Gretchen Carlson-Hagee  
Treasurer—Mark Hamric

Greg Reiter  
Deb Sydnor  
Kerry Vandergrift

NRV CARES Staff

Juli Delloso  
Executive Director

Mona Dollins DiGiulian  
Grant Specialist/Finance Director

Keli Lichty  
Education Program Director

Dionne Harrison  
CASA Program Director

Tiffany Quist  
Volunteer Coordinator

**NRV CARES FY17**  
**Town of Christiansburg**  
**Final Report**

During FY17, 125 individuals (of a projected 520) living in Christiansburg were served by NRV CARES through Community Education, Parent Education, and Court Appointed Special Advocates (CASA) of the New River Valley. Services provided by each program are described below to illustrate the impact of NRV CARES in the Christiansburg community.

**Community Education:** A total of 75 individuals from Christiansburg were served by the following services: the *Stewards of Children* child sexual abuse prevention training, parenting workshops, and community presentations around the issue of child abuse/neglect. Staff was unable to schedule *Hugs and Kisses* performances at Falling Branch as projected.

Through Community Education services offered, NRV CARES worked collaboratively with civic and corporate groups, Family Preservation Services in Christiansburg, and the Christiansburg Aquatic Center. NRV CARES also continued participation in Ready Families, Partners for Access to Healthcare, the Western Regional Child Fatality Review Team, First Steps: NRV Early Childhood Education and Development Network, New River Valley Adoption Coalition, DePaul Community Advisory Board, Network NRV, Montgomery County Child Abuse Team, and the Montgomery County Coordinating Council on Sexual Assault and Domestic Violence to further promote healthy and strong families. In April – Child Abuse Prevention Month, the Town of Christiansburg displayed a banner across Main Street recognizing Child Abuse Prevention Month. Christiansburg Town Council also invited staff to address Council members.

**Parent Education:** Parent Education provided Parenting Young Children, Circle of Parents support group, and Parenting through Separation and Divorce programs to 48 Christiansburg residents. Thirteen Parenting Young Children courses were held during the program year with local Judges, counselors, Departments of Social Services, and other professionals continuing to refer participants to the course as part of case management plans. Courses are also open to the general public. One course were held in collaboration with New River Community Action Head Start Program in Christiansburg. Parenting Young Children served 28 Christiansburg residents. The Circle of Parents support group ran met 43 times with five Christiansburg residents attending at least one group session. Eleven Parenting through Separation and Divorce seminars offered by NRV CARES were attended by 15 individuals residing in the town.

**CASA of the New River Valley:** CASA of the New River Valley's collaborative efforts involved local Departments of Social Services and Montgomery County Juvenile and Domestic Relations Courts. CASA provided advocacy for two children under the age of 18 from Christiansburg involved in the court process due to child abuse/neglect.

Each program was evaluated for effectiveness using the stated outcomes or goals included in the chart attached.

Town of Christiansburg funding was used as originally proposed supporting Community Education staff salaries (including benefits), internet access, and copier rental. A financial report is also enclosed for your records.

Thank you for your support of the child abuse/neglect prevention services offered by NRV CARES to the Christiansburg community.

**NRV CARES**  
**Program Outcomes**  
**FY17**

**CASA**

provides community volunteers to advocate for abused/neglected children involved in court proceedings. Court reports, monthly reports, training sign-in sheets, file information sheets, and the CASA database are used to measure program goals.

120 children served

90% of children served by CASA during the program year will not experience a newly founded Child Protective Services complaint.	99%
90% of reports submitted by a CASA volunteer will contain recommendations on behalf of abused and neglected children which will become part of the written court orders.	94%
100% of Juvenile and Domestic Relations Court Judges will receive copies of CASA Program Policies and Procedures.	100%
85% of children served by the CASA program during the program year will be working toward permanency within the Adoption and Safe Families Act (ASFA) guidelines.	100%
100% of new volunteers assigned to a case will have completed pre-service training requirements	100%
100% of current, active volunteers assigned to a case will have completed at least 12 hours of in-service training opportunities during the previous calendar year.	100%
100% of parents or legal guardians of children served by CASA will receive information regarding compensation benefits available for victims of crime.	100%

**Parent Education**

**Parenting Young Children**

uses the Systematic Training for Effective Parenting (STEP) Curriculum to provide a comprehensive 16-hour course to parents/caregivers of children under the age of 6.

118 participants  
13 courses

85% of participants report an increase in knowledge of child development, the goals of behavior, emotionally positive communication strategies, and the importance of self-esteem as measured by pre/post tests.	96% (4% reported no change)
85% of participants report implementation of strategies learned, observation and reflection on the effectiveness of the strategy implemented, and increased coping and problem-solving skills as measured by weekly evaluation forms.	100%
85% of participants report a consistent feeling of satisfaction with the experience including a sense of being treated in a courteous and respectful manner.	100%

**Circle of Parents**

offers weekly support groups for anyone in the parenting role.

9 participants  
43 meetings

85% of participants will report an increase in coping skills in their parenting role.	100%
85% of participants will report understanding their child(ren) better, indicating an increase in knowledge of child development and behavior.	80%
85% of participants will report feeling more connected with their children as a result of the support group.	100%
85% of participants will report an increased knowledge of community resources because of the information received in Circle of Parents.	100%
85% of participants will report increased social connectivity since joining the group.	100%

**Parenting Through Separation and Divorce**

offers a 4-hour class on providing a supportive environment for children during separation and divorce.

137 participants  
11 seminars

85% of participants will report learning new ways to help their child during the separation or divorce.	90%
85% of participants will report increased ability to co-parent or parallel parent.	93%

**Community Education**

*Hugs and Kisses*

a musical play performed by Virginia Repertory Theatre of Richmond, scheduled and funded through grants by NRV CARES, uses song, dance, and humor to appropriately teach elementary school children valuable lessons about sexual abuse, including what the child can do if they or someone they know is experiencing this type of abuse.

2 performances  
600 students

85% of children viewing the play will exhibit an understanding of the play's lessons in safety: sexual abuse is never the child's fault, tell a trusted adult if you know of abuse, and you have the right to say "no." This is measured by staff observations.	100%
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**Parenting Workshops**

bring parenting information, based on the concepts of STEP, in an abbreviated format to groups of individuals .

1 workshop  
3 participants

85% of participants completing a Parenting Workshop will report an increase in their understanding of child development and behavior as measured by observation.	80%
--	-----

NRV CARES  
Program Outcomes  
FY17

Stewards of Children

trains community members working with children on the recognition and prevention of child sexual abuse and an awareness of available resources if child sexual abuse is suspected.

2 trainings  
56 participants  
91% with 9% reporting no change

85% of participants will show an increased knowledge of the concepts covered during the training, including recognizing and preventing child sexual abuse and an awareness of available resources if child sexual abuse is suspected.

Community Presentations

educate the general public about issues regarding child abuse/neglect and its prevention. Information regarding the content of each presentation is recorded by staff and utilized to measure set goals.

20 presentations  
882 individuals

85% of attendees will receive current information regarding child abuse/neglect and/or its prevention.

65%

100% of attendees will receive current information regarding NRV CARES and its programs.

95%

Other Prevention Activities

delivered informational pamphlets to parenting course participants regarding Safe Sleep.

83

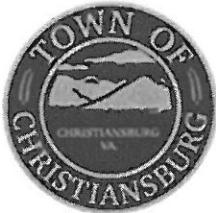
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08/09/17

Accrual Basis

**NRV CARES**  
**Profit & Loss by Class**  
**July 2016 through June 2017**

	<u>Jul '16 - Jun 17</u>
<b>Income</b>	
Local Government Funding	
Town of Christiansburg	5,000.00
Total Local Government Funding	<u>5,000.00</u>
Total Income	<u>5,000.00</u>
<b>Gross Profit</b>	<u>5,000.00</u>
<b>Expense</b>	
Information Technology	
Internet/Web Costs	88.18
Total Information Technology	<u>88.18</u>
Office Expense	
Equipment Rental	86.00
Total Office Expense	<u>86.00</u>
Payroll Expenses	
Employer SSI & Medicare	334.66
Retirement	106.08
Worker's Compensation	11.00
Payroll Expenses - Other	4,374.08
Total Payroll Expenses	<u>4,825.82</u>
Total Expense	<u>5,000.00</u>
<b>Net Income</b>	<u>0.00</u>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:** Consent Agenda      **Meeting Date:** 9/26/17

**ITEM TITLE:** Purchase Order for Backhoe Loader

**DESCRIPTION:** To submit a purchase order with Carter Machinery Company for backhoe loader for Public Works for \$138,139. This item will be purchased through NJPA contract 032515 and Carter Machinery's quote 126560-01.

**POTENTIAL ACTION:** Approval

**DEPARTMENT:** Finance/Purchasing

**PRESENTER:**

**ITEM HISTORY:** Item approved per 2018 capital budget for streets.

**Date:**      **Action Taken:**

**Information Provided:**

**Date:**      **Action Taken:**

**Information Provided:**



# TOWN OF CHRISTIANSBURG - PURCHASE REQUISITION

Revision Date:

October 2016

Capital Purchase Y/N:

Yes

Department:	Public Works	Date of Request:	9/19/2017
Requestor:	Travis Moles	Date Needed:	1/8/2018
Approved by:	Jim Lancianese, Director of Public Works		
Vendor:	Carter Machinery Inc. 1330 Lynchburg Turnpike, Salem VA 24153, NJPA Contract # 032515		
Alt. Vendor:			
Alt. Vendor 2:			

Quotes Attached Y/N:	Yes	Ship To:
Sole Source Y/N:	No	Town of Christiansburg
Emergency Purchase Y/N:	No	300 Scattergood Dr. NW
Estimated Dollar Amount of Purchase:	\$ 138,139.00	Christiansburg, VA 24073
Maximum Amount Approved:	\$ 153,000.00	

Enter item(s) requested below - Item Listing Sheet(s) are required when Requisition contains more than six (6) lines

Qty.	UOM	Description	Part #	Price	Line Total
1		420F2 HRC Backhoe Loader, Reference Quote 126560-01		#####	\$ 138,139.00
Account Code:	10-4102-7006				
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Total Dollars from Item Listing Sheet (if applicable):					\$ -
Shipping / Freight Estimate:					\$ -
<b>Total:</b>					\$ 138,139.00

**Requisition Instructions:** Complete Requisition Form with as much information as possible before submitting to Purchasing.

Complete all light blue shaded cells. Requisition will only be processed once this form is signed by an authorized approver. Hard copy or scanned electronic copy will be accepted. Originator should include suggested vendors above and attach any quotes or other documentation already obtained to the Requisition Form.

**Authorization:** I hereby certify by my signature that the items specified above are necessary for use by this department. Funds are budgeted and available for this purchase.

Authorized Signature:

Date:

Town Manager (Capital Purchases \$5,000 + only):

Date:

Purchasing Office Use Only

Date Requisition Received: \_\_\_\_\_

Date Purchase Order Issued: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Purchase Order Issued By: \_\_\_\_\_

**Carter****CAT**

August 25, 2017

**TOWN OF CHRISTIANSBURG**  
100 E MAIN ST  
CHRISTIANSBURG, Virginia 24073

**RE: Quote 126560-01 PER NJPA 032515**

Jim :

On behalf of Carter Machinery Company, Inc., thank you for the opportunity to offer this quote for your consideration.

Cat Model: 420F2 HRC Backhoe Loaders with all standard equipment in addition to the additional specifications

**ID#** : not assigned      **SERIAL NUMBER** : not assigned      **YEAR** : new      **HOURS** : new

**MACHINE SPECIFICATIONS**

<b>Description</b>	<b>Reference No</b>
420F2 BHL IT, TIER 4, HRC	450-8450
LANE 2 ORDER	0P-9002
STICK, EXTENDABLE, 14FT	450-8730
PT, 4WD, AUTOSHIFT	450-8616
HYDRAULICS, MP, 6FCN/8BNK, IT	450-8533
PRODUCT LINK, CELLULAR, PL641I	447-0049
CAB, DELUXE	450-8683
WORKLIGHTS (8) LED LAMPS	491-6736
SEAT, DELUXE FABRIC, HEATED	395-2942
SEAT BELT, 3" SUSPENSION	206-1748
AIR CONDITIONER, T4	450-8715
TIRES, 12.5 80/19.5L-24, FS	380-8961
COUNTERWEIGHT, 1015 LBS	337-9696
STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-MP, 1.4 CYD	337-7442
CUTTING EDGE, TWO PIECE, WIDE	9R-5320
BUCKET-HD, 24", 6.2 CFT	219-3387
COUPLER, PG, HYD, DUAL LOCK	361-1200
RIDE CONTROL	398-2681
LINES, COMBINED AUX, E-STICK	398-2853
BEACON, MAGNETIC MOUNT, STROBE	433-0154
RADIO & CD PLAYER, BLUETOOTH	387-6598
FAN, DELUXE CAB	387-6682
COLD WEATHER PACKAGE, 120V HRC	398-2882
PLATE GROUP - BOOM WEAR	423-7607
GUARD, STABILIZER	353-1389

<b>Description</b>	<b>Reference No</b>
FENDERS, FRONT	337-6851
LINES, HYD COUPLER 14FT E-STICK	450-8578
PINS, SPARE	318-9902
BUCKET-HD, 18", 4.2 CFT	2193386
BUCKET-HD, 36", 10.3 CFT	2193389
PINS, SPARE	1783593
H80E S HAMMER	4570158
TOOL, MOIL H80E	5110250
BRACKET, MOUNTING	3944922
LINES, CONNECTOR	3996964
KIT, HYD QUICK DISCONNECTS	2029147
<b>Modify Machine to operate Tap machine</b>	
<b>SELL PRICE</b>	<b>\$138,139.00</b>
<b>NET BALANCE DUE</b>	<b>\$138,139.00</b>
<b>AFTER TAX BALANCE</b>	<b>\$138,139.00</b>

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#### **WARRANTY/EXTENDED COVERAGE**

Standard Warranty: 12 Months / Unlimited Hours

#### **F.O.B. / TERMS : Customer Site**

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. All machines are subject to prior sale. If there are any questions, please do not hesitate to contact me.

Sincerely,

Holt Hottel  
 Machine Sales Representative  
 Direct Dial - 540-357-1222



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:** Consent Agenda      **Meeting Date:** 9/26/17

**ITEM TITLE:** Purchase Order for Excavator

**DESCRIPTION:** To submit a purchase order with Carter Machinery Company for an excavator for Public Works in the amount of \$123,131. This item will be purchased through NJPA contract 032515 and Carter Machinery's quote 126549-01.

**POTENTIAL ACTION:** Approval

**DEPARTMENT:** Finance/Purchasing

**PRESENTER:**

**ITEM HISTORY:** Item approved per 2018 capital budget for streets.

**Date:**      **Action Taken:**

**Information Provided:**

**Date:**      **Action Taken:**

**Information Provided:**



# TOWN OF CHRISTIANSBURG - PURCHASE REQUISITION

Revision Date:	October 2016
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Capital Purchase Y/N:	Yes
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Department:	Public Works	Date of Request:	9/19/2017
Requestor:	Ryan Hendrix	Date Needed:	1/8/2018
Approved by:	Jim Lanciañese, Director of Public Works		
Vendor:	Carter Machinery Inc. 1330 Lynchburg Turnpike, Salem VA 24153, NJPA Contract # 032515		
Alt. Vendor:			
Alt. Vendor 2:			

Quotes Attached Y/N:	Yes	<b>Ship To:</b>
Sole Source Y/N:	No	Town of Christiansburg
Emergency Purchase Y/N:	No	300 Scattergood Dr. NW
Estimated Dollar Amount of Purchase:	\$ 123,131.00	Christiansburg, VA 24073
Maximum Amount Approved:	\$ 142,800.00	

Enter item(s) requested below - Item Listing Sheet(s) are required when Requisition contains more than six (6) lines

Qty.	UOM	Description	Part #	Price	Line Total
1		305.5E2 Excavator with Attachments, Reference Quote 126549-01	#####	\$ 123,131.00	
Account Code:	10-4401-7006				
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Account Code:					
					\$ -
Total Dollars from Item Listing Sheet (if applicable):					\$ -
Shipping / Freight Estimate:					\$ -
<b>Total:</b>					\$ 123,131.00

**Requisition Instructions:** Complete Requisition Form with as much information as possible before submitting to Purchasing.

Complete all light blue shaded cells. Requisition will only be processed once this form is signed by an authorized approver. Hard copy or scanned electronic copy will be accepted. Originator should include suggested vendors above and attach any quotes or other documentation already obtained to the Requisition Form.

**Authorization:** I hereby certify by my signature that the items specified above are necessary for use by this department. Funds are budgeted and available for this purchase.

Authorized Signature:

Date:

Town Manager (Capital Purchases \$5,000 + only):

Date:

Purchasing Office Use Only

Date Requisition Received: \_\_\_\_\_

Date Purchase Order Issued: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Purchase Order Issued By: \_\_\_\_\_

**Carter**

August 25, 2017

**TOWN OF CHRISTIANSBURG**  
100 E MAIN ST  
CHRISTIANSBURG, Virginia 24073

**RE: Quote 126549-01 PER NJPA 032515**

Jim :

On behalf of Carter Machinery Company, Inc., thank you for the opportunity to offer this quote for your consideration.

Cat Model: 305.5E2 Excavator with all standard equipment in addition to the additional specifications

**ID# :**      **SERIAL NUMBER :**      **YEAR :**      **HOURS :**

**MACHINE SPECIFICATIONS**

<b>Description</b>	<b>Reference No</b>
305.5E2 HEXMN CFG 3	515-6987
452-5620 305.5E2 HYDRAULIC EXCAVATOR	
397-7126 CONTROL, PATTERN CHANGER	
419-4783 ALARM, TRAVEL	419-4783
452-5632 ENGINE, EPA TIER 4F	
456-2643 CAB W/ AIR CONDITIONER	
428-7874 SEAT, FABRIC, HIGH BACK W/ SUSPENSION	
428-7870 MIRROR, CAB, RIGHT	428-7870
434-2092 BELT, SEAT, 76MM(3") RETRACTABLE	
377-4520 DRAIN, ECOLOGY	377-4520
LINES, BOOM	397-7086
LINES, STICK	397-7064
TRACK, RUBBER BELT	436-2494
BATTERY, DISCONNECT	453-4770
RADIO	432-2774
PRODUCT LINK, CELLULAR, PL240	507-2636
COUNTERWEIGHT, STANDARD	367-0949
LIGHTS, LED	512-5612
BLADE, 78", POWER ANGLE	463-8036
ROTATING BEACON	309-1325
MIRROR, CAB, REAR	428-7872
CAMERA, REAR VIEW	460-7683
BUCKET, 24", 4.6 CFT, HD	464-9911
PINS, BUCKET 45MM	282-2785
COUPLER, PG, HYDR.D.LOCK, 5T	485-5301

Description	Reference No
STICK PKG STD W/ 2ND AUX	463-9128
LINES, QUICK COUPLER (STD)	425-8085
BUCKET, 18", 3.1 CFT, HD	4649909
BUCKET, 36", 7.8 CFT, HD	4649913
BUCKET - TILTING, DC, 63"	2749022
A26B AUGER, DRIVE UNIT	2751001
WHEEL, 22", 5/6T	5176981
H65E S HAMMER, FLAT TOP	4151112
TOOL, MOIL H65E	4238308
BRACKET, MOUNTING	4378462
LINES, CONNECTING	2708682

Modify Machine to Operate Tap Machine

SELL PRICE	\$109,630.00
NET BALANCE DUE	\$109,630.00
AFTER TAX BALANCE	\$109,630.00

#### WARRANTY/EXTENDED COVERAGE

Standard Warranty: 12 Months/Unlimited Hours

#### F.O.B/TERMS : Customer Site

OPTIONS: Hydraulic Thumb

Components	Ref No.	Qty	Sell
<b>CAT Components (Attachments) Not Included in Above Pricing.</b>			
THUMB, HYDRAULIC	WT-MHE @ 28.0% 452-9816	1	2,043.00
FLAIL MOWER, HMF110	WT-MHE @ 28.0% 504-6010	1	11,275.00
KIT, CASE DRAIN, 305E2	WT-MHE @ 28.0% 504-6159	1	183.00

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. All machines are subject to prior sale. If there are any questions, please do not hesitate to contact me.  
Sincerely,

Holt Hottel  
Machine Sales Representative  
Direct Dial - 540-357-1222



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:** Consent Agenda      **Meeting Date:** 9/26/17

**ITEM TITLE:** Purchase Order for Wheel Loader

**DESCRIPTION:** To submit a purchase order with Carter Machinery Company for a wheel loader for Public Works in the amount of \$176,932. This item will be purchased through NJPA contract 032515 and Carter Machinery's quote 126559-01.

**POTENTIAL ACTION:** Approval

**DEPARTMENT:** Finance/Purchasing

**PRESENTER:**

**ITEM HISTORY:** Item approved per 2018 capital budget for streets.

**Date:**      **Action Taken:**

**Information Provided:**

**Date:**      **Action Taken:**

**Information Provided:**



# TOWN OF CHRISTIANSBURG - PURCHASE REQUISITION

Revision Date:	October 2016
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Capital Purchase Y/N:	Yes
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Department:	Public Works	Date of Request:	9/1/2017
Requestor:	Travis Moles	Date Needed:	1/8/2018
Approved by:	Jim Lancianese, Director of Public Works		
Vendor:	Carter Machinery Inc. 1330 Lynchburg Turnpike, Salem VA 24153, NJPA Contract # 032515		
Alt. Vendor:			
Alt. Vendor 2:			

Quotes Attached Y/N:	Yes	Ship To:
Sole Source Y/N:	No	Town of Christiansburg
Emergency Purchase Y/N:	No	300 Scattergood Dr. NW
Estimated Dollar Amount of Purchase:	\$ 176,932.00	Christiansburg, VA 24073
Maximum Amount Approved:	\$ 193,800.00	

Enter item(s) requested below - Item Listing Sheet(s) are required when Requisition contains more than six (6) lines

Qty.	UOM	Description	Part #	Price	Line Total
1		926M 3V Wheel Loader, Reference Quote 126559-01		#####	\$ 176,932.00
Account Code:	10-4102-7006				
					\$ -
Account Code:					\$ -
Account Code:					\$ -
Account Code:					\$ -
Account Code:					\$ -
Account Code:					\$ -
Total Dollars from Item Listing Sheet (if applicable):				\$ -	
Shipping / Freight Estimate:				\$ -	
<b>Total:</b>					\$ 176,932.00

**Requisition Instructions:** Complete Requisition Form with as much information as possible before submitting to Purchasing.

Complete all light blue shaded cells. Requisition will only be processed once this form is signed by an authorized approver. Hard copy or scanned electronic copy will be accepted. Originator should include suggested vendors above and attach any quotes or other documentation already obtained to the Requisition Form.

**Authorization:** I hereby certify by my signature that the items specified above are necessary for use by this department. Funds are budgeted and available for this purchase.

Authorized Signature:

Date:

Town Manager (Capital Purchases \$5,000 + only):

Date:

Purchasing Office Use Only

Date Requisition Received:

9-6-17

Date Purchase Order Issued:

9-6-17

Purchase Order Number:

20180064

Purchase Order Issued By:

Kim Widrig

**Carter**

September 1, 2017

**TOWN OF CHRISTIANSBURG**  
100 E MAIN ST  
CHRISTIANSBURG, Virginia 24073

**RE: Quote 126559-01                    PER NJPA 032515**

Jim :

On behalf of Carter Machinery Company, Inc., thank you for the opportunity to offer this quote for your consideration.

Cat Model: 926M 3V Wheel Loaders with all standard equipment in addition to the additional specifications

**ID# : 150850PF                    SERIAL NUMBER : 0LTE03927                    YEAR : 2017                    HOURS : 2**

**MACHINE SPECIFICATIONS**

<b>Description</b>	<b>Reference No</b>
926M WHEEL LOADER	430-2805
PREP PACK, UNITED STATES	430-2943
HYD,3V,COUPLER READY,STD LIFT	430-2823
STEERING, STANDARD	430-2996
DIFFERENTIAL, OPEN REAR	333-6528
ENVIRONMENT, STANDARD	430-2855
ENGINE AR	430-3038
SEAT, DELUXE	423-7201
RADIO, BLUETOOTH, AUX, MIC	372-1868
PRODUCT LINK, CELLULAR PL641	454-0589
TIRES, 20.5R25 TI MXL * L3	376-0827
FENDERS, STANDARD	366-8148
KIT,SERIALIZED TECHNICAL MEDIA	0P-2491
SHIPPING/STORAGE PROTECTION	0P-2266
PACK, DOMESTIC TRUCK	0P-0210
RIDE CONTROL	430-2859
GUARD, POWERTRAIN, LOWER	349-8165
GUARD, POWERTRAIN, SIDE	425-1425
GUARD, CRANKCASE	349-8163
COUNTERWEIGHT, HEAVY	348-2579
WEATHER, COLD START 120V	454-0610
LIGHTS, STD HALOGEN	488-1112
TRANSPORT GROUP	387-2859
CAB, DELUXE	521-3244
TOOLBOX AUX, NONE	519-8081
CAMERA, REAR VIEW	377-5635
LANE 3 ORDER	0P-9003

<b>Description</b>	<b>Reference No</b>
QUICK COUPLER	396-1605
BUCKET, MP, 2.75 CYD, HO, BOCE	292-9189
SNOW PLOW, 12', BHL	4813673
SNOW PUSHER, 12' BHL	479-8091
 SELL PRICE	 \$186,932.00
<b>TRADE VALUE CASE 621C SERIAL NUMBER 123234</b>	<b>-\$10,000.00</b>
<b>AFTER TAX BALANCE</b>	<b>\$176,932.00</b>

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#### **WARRANTY/EXTENDED COVERAGE**

Standard Warranty: 12 Months / Unlimited Hours

#### **F.O.B. / TERMS : Customer Site**

Thank you for the opportunity to provide you a quote for your equipment needs. This quotation is valid for 30 days. All machines are subject to prior sale. If there are any questions, please do not hesitate to contact me.  
Sincerely,

Holt Hottel  
Machine Sales Representative  
Direct Dial - 540-357-1222



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

## **AGENDA LOCATION:**

**Meeting Date:**  
9-26-17

**ITEM TITLE:** Personal Property tax relief percentage for 2017 (PPTRA)

**DESCRIPTION:**  
Each year the town receives \$228,552.85 in funds from the state to provide relief on personal property tax bills for its citizens with qualifying vehicles. This year the calculated relief percentage is 37.85%. This is a slight increase from last years percentage of 37.08%

**POTENTIAL ACTION:**  
Approval of the Personal Property tax Relief percentage of 37.85% to be applied to qualifying vehicles for 2017 tax bills.

**DEPARTMENT:** Finance      **PRESENTER:** Val Tweedie if needed

## ITEM HISTORY:

Date: Action Taken:

**Information Provided:**

Date: Action Taken:

**Information Provided:**

**2017**

TOWN OF CHRISTIANSBURG

PPTRA PERSONAL PROPERTY TAX RELIEF ACT

VALUES BASED ON ESTIMATED PRORATED VALUES FOR ADDS AND DELETES

ESTIMATED  
# vehs.

VALUE FOR 1000 AND LESS	446,693	583
1001-20000	94,366,100	14,968
OVER 20000	38,628,000	1,931

LESS THAN 1,000	2,010.12
1,001 TO 20,000	424,647.45
OVER 20,000	173,826.00
TOTAL ASSESSED	600,483.57

TOTAL ASSESSED	600,483.57
LESS 100% RELIEF	2,010.12
BASE	598,473.45

STATE REIMBURSEMENT (PPTRA)	228,552.85
LESS UNDER 1,000	2,010.12
	226,542.73

TOWN OF CHRISTIANSBURG	
PROPERTY TAX RELIEF PERCENTAGE	37.85%

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## FIRE PREVENTION WEEK 2017 RESOLUTION

**WHEREAS**, the Town of Christiansburg, Virginia is committed to ensuring the safety and security of all those living in and visiting Christiansburg; and

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

**WHEREAS**, in one-fifth of all homes with smoke alarms, the smoke alarms are not working; and

**WHEREAS**, three out of five home fire deaths result from fires in properties without smoke alarms (38 percent) or with no working smoke alarms (21 percent); and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm; and

**WHEREAS**, Christiansburg's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Christiansburg's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" stresses that seconds can mean the difference between residents of our community escaping safely from a fire or having their lives end in tragedy. It reinforces why everyone needs to have an escape plan.

**NOW, THEREFORE BE IT RESOLVED**, that Christiansburg Town Council, meeting in regular session September 26, 2017 proclaims October 8 – 14, 2017, as Fire Prevention Week throughout the town of Christiansburg.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Harry Collins

R. Cord Hall

Steve Huppert

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Michele M. Stipes, Clerk of Council

---

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

September 26, 2017

**ITEM TITLE:**

Resolution Regarding the Amendment of Chapter 638 of 2010 Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority and Requesting Delay of General Assembly Action

**DESCRIPTION:**

The New River Valley Emergency Communications Regional Authority Board of Directors has been discussing the funding of the Authority, which by Chapter 638 of Virginia Acts of Assembly, is set at 25% for each member (the Towns of Blacksburg and Christiansburg, Montgomery County, and Virginia Tech). The Board has proposed changing the funding formula to an “attributed” share as apportioned by the Board.

The funding formula currently proposed would utilize a 3-year rolling average of call data percentages with law enforcement, fire and rescue weighted calls for service from the previous calendar years (though the Board has discretion to exclude major capital expenditures or catastrophic events). Each discipline (law enforcement, fire, and rescue) will be calculated and assigned separately (but not multiple units assigned from the same response agency) and multiplied by a priority scoring system (with a factor of 3 for high priority, 2 for medium priority and 1 for low priority). The new formula is proposed to take effect Fiscal Year 2018-19.

This proposed formula will likely result in increased cost to the Town of Christiansburg on an annual basis. The Christiansburg Town Council denied the request to support the “Resolution Supporting the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority” at its September 12, 2017 regular meeting. During the proceeding work session, Council had directed staff to prepare an alternative resolution requesting delay of General Assembly action until all participating political subdivisions were comfortable with the call allocation and formula, which is contained in this packet. Staff also prepared an alternative Amendment to Chapter 638 of 2010 Acts of Assembly which we plan on presenting the Authority Board.

**POTENTIAL ACTION:**

Council discussion and potential vote.

**DEPARTMENT:**

NRV Emergency Communications Regional Authority

**PRESENTERS:**

Randy Wingfield, Interim Town Mgr.

Billy Hanks, Fire Chief/Fire Marshal

**Information Provided:**

- Resolution Regarding the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority
- Proposed Amendment to Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority – Christiansburg Proposal

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION REGARDING THE AMENDMENT OF CHAPTER 638 OF 2010 VIRGINIA ACTS OF ASSEMBLY RELATING TO THE NEW RIVER VALLEY EMERGENCY COMMUNICATIONS REGIONAL AUTHORITY AND REQUESTING DELAY OF VIRGINIA GENERAL ASSEMBLY ACTION**

WHEREAS, the Virginia General Assembly enacted the New River Valley Emergency Communications Regional Authority Act, effective July 1, 2010 ("the Act"), enabling the County of Montgomery, the Town of Blacksburg, the Town of Christiansburg and Virginia Polytechnic Institute and State University to form a regional authority to provide the core responsibilities for governance of a consolidated public safety communications center with regional interoperable communications; and,

WHEREAS, the governing bodies of the Town of Blacksburg, the Town of Christiansburg, the County of Montgomery and the Board of Visitors for Virginia Polytechnic Institute and State University, by Resolution, approved, executed and delivered a Memorandum of Understanding supporting the formation of the New River Valley Emergency Communications Regional Authority (the "Authority") to provide 911 dispatch and emergency communications services for the people of Montgomery County and for Virginia Polytechnic Institute and State University's Blacksburg campus; and,

WHEREAS, the Authority was properly formed in 2010 and has successfully operated dispatch services for one (1) year; and,

WHEREAS, the Authority has developed a funding formula for the allocation of its Annual Budget in Annual Contributions to be allocated among the Town of Blacksburg, the Town of Christiansburg, the County of Montgomery and the Board of Visitors for Virginia Polytechnic Institute and State University and payable quarterly to the Authority, subject, however, to appropriation; and,

WHEREAS, the Authority has suggested that certain amendments be made to the Act permitting the implementation of the funding formula and the allocation of Annual Contributions to the Authority's Annual Budget among the Town of Blacksburg, the Town of Christiansburg, the County of Montgomery and the Board of Visitors for Virginia Polytechnic Institute and State University based on use of Authority services by each member; and,

WHEREAS, a copy of "Amendment of Chapter 638 of the 2010 Virginia Acts of Assembly (the "Act") relating to the New River Valley Emergency Communications Regional Authority" (the "Amendment to the Act") setting out the proposed amendments to the Act has been submitted to this meeting.

WHEREAS, the Council of the Town of Christiansburg, at its September 12, 2017 regular meeting, denied a “Resolution Supporting the Amendment of Chapter 638 of Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority” requesting that the apportionment formula be approved by the Board rather than divided among all participating political subdivisions.

WHEREAS, the Council of the Town of Christiansburg has concerns with the ability of the Authority to properly allocate calls for service in the funding formula and would therefore desire that any Virginia General Assembly action on “Amendment of Chapter 638 of the 2010 Virginia Acts of Assembly (the “Act”) relating to the New River Valley Emergency Communications Regional Authority” (the “Amendment to the Act”) be delayed to a point in time when all members of the Authority are comfortable with the allocation of calls for service in the funding formula.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Christiansburg, Virginia that the Christiansburg Town Council hereby respectfully requests that the Virginia General Assembly delay any action regarding the proposed Amendment to the Act at its 2018 legislative session.

Upon a call for an aye and nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held \_\_\_\_\_, 2017, members of the Council stood as indicated opposite their names as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Samuel M. Bishop

Harry Collins

R. Cord Hall

Steve Huppert

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

---

D. Michael Barber, Mayor

ATTEST:

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Michele M. Stipes, Clerk of Council

# VIRGINIA ACTS OF ASSEMBLY -- 2010~~18~~ SESSION

## CHAPTER 638

An Act to create Amendment of Chapter 638 of the 2010 Virginia Acts of Assembly (the "Act") relating to the New River Valley Emergency Communications Regional Authority.

[H 1002 \_\_\_\_\_]

Approved April 11, 2010 \_\_\_\_\_, 2018

### **Be it enacted by the General Assembly of Virginia hereby amends Chapter 638 of the 2010 Virginia Acts of Assembly by amending the Act as follows:**

#### **1. § 1. Title.**

*This Act shall be known and may be cited as the New River Valley Emergency Communications Regional Authority Act.*

#### **§ 2 Creation; public purpose.**

*If the governing bodies of the Towns of Blacksburg and Christiansburg, the County of Montgomery, and the Board of Visitors for Virginia Polytechnic Institute and State University (Virginia Tech) by resolution support the formation of a regional authority to provide 911 dispatch and emergency communications services to the people of each jurisdiction and campus, an authority known as the New River Valley Emergency Communications Regional Authority Act (hereinafter the Authority) shall thereupon exist for such participating entities and shall exercise its powers and functions as prescribed herein.*

*In any suit, action, or proceeding relating to or involving the validity or enforcement of any contract of the Authority, the Authority shall be deemed to have been created as a political subdivision and body corporate and to have been established and authorized to transact business and exercise its powers hereunder upon proof of the adoption of a resolution as aforesaid by the governing bodies of such towns, county, and university supporting the formation of such Authority. A copy of such resolution duly certified by the clerk or secretary of the governing body of the towns, county, and university by which it is adopted shall be admissible as evidence in any suit, action, or proceedings. Any political subdivision of the Commonwealth is authorized to join such Authority pursuant to the terms and conditions of this Act.*

*The ownership and operation by the Authority of emergency communications services and the exercise of powers conferred by this Act are proper and essential governmental functions and public purposes and matters of public necessity for which public moneys may be spent and private property acquired through the power of eminent domain as hereinafter provided. The purposes of such Authority shall be to develop a consolidated system for the receipt of and response to 911 emergency calls and communications that will improve response time, quality of service, and coordination of available resources for the citizens of the affected localities.*

*The Authority and its members, officers, employees, and agents shall all enjoy sovereign immunity for torts committed in exercise of its governmental and proprietary functions. Nothing in this Act shall be construed as a waiver of the sovereign immunity enjoyed by any of the participating political subdivisions.*

*The courts of the Commonwealth of Virginia shall have original jurisdiction of all actions brought by or against the Authority, which courts shall in all cases apply the law of the Commonwealth of Virginia.*

#### **§ 3 Definitions.**

*As used in this act, the following words and terms have the following meanings unless a different meaning clearly appears from the context:*

*"Act" means the New River Valley Emergency Communications Regional Authority Act.*

*"Annual deficitBudget" means the amount of budgeted expenditures ~~in excess of anticipated revenues from~~ necessary each fiscal year for the payment of operations or capital budgets.*

*"Annual Contribution" means the portion of the Annual Budget attributable to each Participating Political Subdivision each fiscal year.*

*"Authority" means the New River Valley Emergency Communications Regional Authority created by this Act.*

*"Board" means the governing body of the Authority.*

*"Bonds" means any bonds, notes, debentures, grant obligations, or other evidence of financial indebtedness issued by this Authority pursuant to this Act.*

*"Commonwealth" means the Commonwealth of Virginia.*

*"Facility" means any and all buildings, structures, or facilities purchased, constructed, or otherwise acquired or operated by the Authority pursuant to the provisions of this Act. Any facility may consist of or include any or all buildings or other structures, improvements, additions, extensions, replacements, machinery, or equipment, together with appurtenances, lands, rights in land, water rights, franchises, furnishings, landscaping, utilities, roadways, or other facilities necessary or desirable in connection therewith or incidental thereto.*

*"Participating political subdivisions" means the Towns of Blacksburg and Christiansburg, the County of Montgomery, and Virginia Polytechnic Institute and State University or any other political subdivision that may join or has joined the Authority pursuant to §§ 4 and 5 of this Act.*

*"Political subdivision" means a county, city, town, public body, public authority, institution (including an institution of higher education), or commission of the Commonwealth.*

*"University" means Virginia Polytechnic Institute and State University.*

**§ 4 Participating political subdivision.**

*At the time of creation of the Authority, each participating political subdivision shall have entered or shall enter into a memorandum of understanding by and among each of the participating political subdivisions setting forth the terms and conditions of the intended formation of the Authority.*

*No pecuniary liability of any kind shall be imposed upon any participating political subdivision because of any act, omission, agreement, contract, tort, malfeasance, misfeasance, or nonfeasance by or on the part of the Authority or any member thereof, or its agents, servants, or employees, except as otherwise provided in this Act with respect to contracts and agreements between the Authority and any other political subdivision.*

**§ 5 Joinder.**

*Membership in the Authority may be expanded only in accordance with the terms of a joinder agreement adopted by the governing bodies of all participating political subdivisions. Only another political subdivision may become a participating political subdivision of the Authority. The governing body of any locality wishing to become a member of the Authority shall by concurrent resolutions or ordinances and by agreement provide for the joinder of such locality. The agreement creating the expanded Authority shall specify the number and terms of office of members of the Board of the expanded Authority that are to be appointed by each of the participating political subdivisions and the names, addresses, and terms of office of initial appointments to Board membership.*

**§ 6 Appointment of members of the Board.**

*The powers of the Authority shall be vested in the members of the Board. The Board shall consist of five persons. Each participating political subdivision shall have the right to appoint one member of the Board and all participating political subdivisions shall jointly appoint the fifth member of the Board by unanimous approval of the participating political subdivisions. Each member of the Board shall be appointed for a term of four years, except that the initial members of the Board representing the participating political subdivisions shall be appointed for the following staggered terms to be selected by lot by the members of the Board at its initial meeting: one member shall be appointed for a term of one year; one member shall be appointed for a term of two years; one member shall be appointed for a term of three years; and one member shall be appointed for a term of four years. The jointly appointed member shall be appointed for an initial term of four years. Upon the expiration of the original term of office of a member of the Board, that member may continue to exercise all powers as a member of the Board until that person's successor is duly appointed and qualified.*

*Any vacancy in the membership of the Board other than by expiration of term shall be filled by the governing body that appointed the member or, in the case of the jointly appointed member, by approval of the governing bodies. The person appointed to fill such vacancy shall serve for the unexpired term only. Each participating political subdivision shall have the absolute right to remove its appointee to the Board, with or without cause, at any time. The participating political subdivisions shall have the absolute right to remove their joint appointee to the Board, with or without cause, at any time by resolution adopted by a majority of the governing bodies of the participating political subdivisions. Except as may be prohibited by the Constitution of Virginia, members of the Board may include elected or appointed officials, employees, managers, administrators, or officers of any participating political subdivision.*

*Each member of the Board may be reimbursed by the Authority for the amount of actual expenses incurred by him in the performance of his duties in addition to such other salary or benefit, or both, to be determined by the Authority.*

**§ 7 Organization.**

*A majority of the members of the Board shall constitute a quorum, and the vote of a majority of members of the Board shall be necessary for any action taken by the Board. Each member of the Board shall be entitled to one vote except as otherwise set forth herein. No vacancy in the membership of the Board shall impair the right of a quorum to exercise all the rights and perform all the duties of the Authority. The Board shall elect from its membership a chairman, vice-chairman, and secretary-*

*treasurer of the Board, such officers to serve in these capacities for terms of two years, except that an initial member of the Board whose term on the Board is for one year may be elected to serve in such capacity for a term of one year and if reappointed to the Board may thereupon be reelected to the Board to serve in such capacity.*

*The Authority shall hold regular meetings at such times and places as may be established by its bylaws.*

*The Board may make and from time to time amend and repeal bylaws, not inconsistent with this Act, governing the manner in which the Authority's business may be transacted and in which the power granted to it may be enjoyed. The Board may appoint such committees as it may deem advisable and fix the duties and responsibilities of such committees.*

**§ 8. Powers.**

*The Authority is hereby granted all powers necessary or appropriate to carry out the purposes of this Act, including the powers to:*

1. Adopt bylaws for the regulation of its affairs and the conduct of its business;
2. Sue and be sued in its own name;
3. Have perpetual succession;
4. Adopt a corporate seal and alter the same;
5. Maintain offices at such places as it may designate;
6. Acquire, establish, construct, enlarge, improve, maintain, equip, operate, and regulate any structures, facilities, and other property incidental thereto;
7. Construct, renovate, install, maintain, and operate facilities for the location of dispatching services, necessary equipment, and administration space;
8. Apply for and accept gifts, grants of money, grants or loans of other property, or other financial assistance from, or borrow money from or issue bonds to, the United States of America and agencies and instrumentalities thereof; the Commonwealth and political subdivisions, agencies, and instrumentalities thereof; or any other person or entity, whether public or private, for or in aid of the construction, acquisition, ownership, operation, maintenance, or repair of the Authority's facilities (whether or not such facilities are then in existence) or for the payment of the principal of any indebtedness of the Authority, interest thereon, or other costs incident thereto and to borrow money on such terms as the Authority deems advisable. To this end the Authority shall have the power to render such services, comply with such conditions, and execute such agreements and legal instruments as may be necessary, convenient, or desirable or imposed as a condition to such financial aid, loans, grants, or other assistance;
9. Appoint, employ, or engage such officers, employees, architects, engineers, attorneys, accountants, financial advisors, investment bankers, and other advisors, consultants, and agents as may be necessary or appropriate and fix their duties and compensation;
10. Establish personnel rules;
11. Own; purchase; lease; obtain options upon; acquire by gift, grant, or bequest; or otherwise acquire any property, real, personal or intangible, or any interest therein, and in connection therewith to create, assume, or take subject to any indebtedness secured by such property;
12. Sell, lease, grant options upon, exchange, transfer, assign, or otherwise dispose of any property, real or personal, or any interest therein;
13. Make, assume, and enter into all contracts, leases, and arrangements necessary or incidental to the exercise of its powers, including contracts for the management or operation of all or any part of its facilities;
14. Adopt, amend, and repeal rules and regulations for the use, maintenance, and operation of its facilities and governing the conduct of persons and organizations using its facilities and to enforce such rules and regulations and all other rules, regulations, ordinances, and statutes relating to its facilities;
15. Purchase and maintain insurance and provide indemnification on behalf of any person who is or was a director, officer, employee, or agent of the Authority against any liability asserted against or incurred by him in any such capacity or arising out of his status as such;
16. Place a lien upon any or all of its property or otherwise secure its debts; and
17. Do all things necessary or convenient to the purposes of this Act.

**§ 9. Rules, regulations, and minimum standards.**

*The Authority shall have the power to adopt, amend, and repeal rules, regulations, and minimum standards for the use, maintenance, and operation of its facilities and governing the conduct of persons and organizations using its facilities.*

*The Authority's rules and regulations shall be available for public inspection in the Authority's principal office.*

*The Authority's rules and regulations shall have the force of law, as shall any other rule or regulation of the Authority that shall contain a determination by the Authority that it is necessary to accord the same force and effect of law in the interest of the public safety.*

**§ 10. Reports.**

The Authority shall keep minutes of its proceedings, which shall be open to public inspection during normal business hours. It shall keep suitable records of all its financial transactions and shall arrange to have the same audited annually by an independent certified public accountant. Copies of each such audit shall be furnished to each participating political subdivision and shall be open to public inspection. The Authority shall be deemed a local governmental agency subject to the requirements of the State and Local Government Conflict of Interests Act (§ 2.2-3100 et seq.) of the Code of Virginia.

**§ 11. Procurement.**

All contracts that the Authority may let for professional services, nonprofessional services, or materials shall be subject to the Virginia Public Procurement Act (§ 2.2-4300 et seq.) of the Code of Virginia.

**§ 12 Deposit and investment of funds.**

Except as provided by contract with a participating political subdivision, all moneys received pursuant to the authority of this Act, whether as proceeds from the sale of bonds or as revenues or otherwise, shall be deemed to be trust funds to be held and applied solely as provided in this Act. All moneys of the Authority shall be deposited in a qualified public depository and secured in accordance with the Virginia Security for Public Deposits Act (§ 2.2-4400 et seq.) of the Code of Virginia.

Funds of the Authority not needed for immediate use or disbursement may, subject to the provisions of any contract between the Authority and the holders of its bonds, be invested in securities that are considered lawful investments for public sinking funds or other public funds as set forth in the Investment of Public Funds Act (§ 2.2-4500 et seq.) of the Code of Virginia.

**§ 13 Authority to issue bonds.**

The Authority shall have the power to issue bonds in its discretion, for any of its purposes, including the payment of all or any part of the cost of Authority facilities and including the payment or retirement of bonds previously issued by it. The Authority may issue such types of bonds as it may determine, including (without limiting the generality of the foregoing) bonds payable, both as to principal and interest (i) from its revenues and receipts generally and (ii) exclusively from the revenues and receipts of certain designated facilities or loans, whether or not they are financed in whole or in part from the proceeds of such bonds. Any such bonds may be additionally secured by a pledge of any grant or contribution from a participating political subdivision, the Commonwealth, or any political subdivision, agency, or instrumentality thereof; any federal agency; or any unit, private corporation, copartnership, association, or individual as such participating political subdivision or other entities may be authorized to make under general law or by pledge of any income or revenues of the Authority or by mortgage or encumbrance of any property or facilities of the Authority. Unless otherwise provided in the proceeding authorizing the issuance of the bonds or in the trust indenture or agreement securing the same, all bonds shall be payable solely and exclusively from the revenues and receipts of a particular facility or loan. Bonds may be executed and delivered by the Authority at any time and from time to time, may be in such form and denominations and of such terms and maturities, may be in registered or bearer form either as to principal or interest or both, may be payable in such installments and at such time or times not exceeding 40 years from the date thereof, may be payable at such place or places whether within or without the Commonwealth, may bear interest at such rate or rates, may be payable at such time or times and at such places, may be evidenced in such manner, and may contain such provisions not inconsistent herewith, all as shall be provided and specified by the Authority in authorizing each particular bond issue.

If deemed advisable by the Authority, there may be retained in the proceedings under which any bonds of the Authority are authorized to be issued an option to redeem all or any part thereof as may be specified in such proceedings, at such price or prices and after such notice or notices and on such terms and conditions as may be set forth in such proceedings and as may be briefly recited on the face of the bonds, but nothing herein contained shall be construed to confer on the Authority any right or option to redeem any bonds except as may be provided in the proceedings under which they shall be issued. Any bonds of the Authority may be sold at public or private sale in such manner and from time to time as may be determined by the Authority to be most advantageous and the Authority may pay all costs, premiums, and commissions that it may deem necessary or advantageous in connection with the issuance thereof. Issuance by the Authority of one or more series of bonds for one or more purposes shall not preclude it from issuing other bonds in connection with the same facility or any other facility, but the proceedings whereunder any subsequent bonds may be issued shall recognize and protect any prior pledge or mortgage made for any prior issue of bonds. Any bonds of the Authority at any time outstanding may from time to time be refunded by the Authority by the issuance of its refunding bonds in such amount as the Authority may deem necessary, but not exceeding an amount sufficient to refund the principal of the bonds so to be refunded, together with any unpaid interest thereon and any costs, premiums, or commissions necessary to be paid in connection therewith. Any such refunding may be

*effected whether the bonds to be refunded shall have then matured or shall thereafter mature, either by sale of the refunding bonds and the application of the proceeds thereof to the payment of the bonds to be refunded thereby, or by the exchange of the refunding bonds for the bonds to be refunded thereby, with the consent of the holders of the bonds so to be refunded, and regardless of whether or not the bonds to be refunded were issued in connection with the same facilities or separate facilities, and regardless of whether or not the bonds proposed to be refunded shall be payable on the same date or on different dates or shall be due serially or otherwise.*

*All bonds shall be signed by the chairman or vice-chairman of the Authority or shall bear his facsimile signature, and the corporate seal of the Authority or a facsimile thereof shall be impressed or imprinted thereon and attested by the signature of the secretary (or the secretary-treasurer) or the assistant secretary (or assistant secretary-treasurer) of the Authority or shall bear his facsimile signature, and any coupons attached thereto shall bear the facsimile signature of said chairman. In case any officer whose signature or a facsimile of whose signature shall appear on any bonds or coupons shall cease to be an officer before delivery of such bonds, such signature, or such facsimile, shall nevertheless be valid and sufficient for all purposes the same as if he had remained in office until such delivery. When the signatures of both the chairman or the vice-chairman and the secretary (or secretary-treasurer) or the assistant secretary (or the assistant secretary-treasurer) are facsimiles, the bonds must be authenticated by a corporate trustee or other authenticating agent approved by the Authority.*

*If the proceeds derived from a particular bond issue, due to error of estimates or otherwise, shall be less than the cost of the Authority facilities for which such bonds were issued, additional bonds may in like manner be issued to provide the amount of such deficit, and unless otherwise provided in the proceedings authorizing the issuance of the bonds of such issue or in the trust indenture securing the same, shall be deemed to be of the same issue and shall be entitled to payment from the same fund without preference or priority of the bonds of the first issue. If the proceeds of the bonds of any issue shall except such cost, the surplus may be deposited to the credit of the sinking fund for such bonds or may be applied to the payment of the cost of any additions, improvements, or enlargements of the Authority facilities for which such bonds shall have been issued.*

*Prior to the preparation of definitive bonds, the Authority may, under like restrictions, issue interim receipts or temporary bonds with or without coupons, exchangeable for definitive bonds when such bonds shall have been executed and are available for delivery. The Authority may also provide for the replacement of any bonds that shall become mutilated or shall be destroyed or lost. Bonds may be issued under the provisions of this Act without obtaining the consent of any department, division, commission, board, bureau, or agency of the Commonwealth, and without any other proceedings or the happening of any other conditions or things other than those proceedings, conditions, or things that are specifically required by this Act; provided that nothing contained in this Act shall be construed as affecting the powers and duties now conferred by law upon the State Corporation Commission.*

*All bonds issued under the provisions of this Act shall have and are hereby declared to have all the qualities and incidents of and shall be and are hereby made negotiable instruments under the Uniform Commercial Code (§ 8.1A-101 et seq.) of the Code of Virginia, subject only to provisions respecting registration of the bonds.*

*In addition to all other powers granted to the Authority by this Act, the Authority is authorized to provide for the issuance from time to time of notes or other obligations of the Authority for any of its authorized purposes. All of the provisions of this Act that relate to bonds shall apply to such notes or other obligations insofar as such provisions may be appropriate.*

#### *§ 14 Credit of Commonwealth and political subdivisions not pledged.*

*Bonds issued pursuant to the provisions of this Act shall not be deemed to constitute a debt of the Commonwealth or any political subdivision thereof other than the Authority, but such bonds shall be payable solely from the funds provided therefore as herein authorized. All such bonds shall contain on the face thereof a statement to the effect that neither the Commonwealth, nor any political subdivision thereof, nor the Authority, except as may be otherwise stated, shall be obligated to pay the same or the interest thereon or other costs incident thereto except from the revenues and money pledged therefore and that neither the faith and credit nor the taxing power of the Commonwealth, nor any political subdivision thereof, is pledged to the payment of the principal of such bonds or the interest thereon or other costs incident thereto.*

*Bonds issued pursuant to the provisions of this Act shall not constitute indebtedness within the meaning of any debt limitation or restriction.*

#### *§ 15 Members of the Board and persons executing bonds not liable thereon.*

*Neither the members of the Board nor any person executing the bonds shall be liable personally on the Authority's bonds by reasons of the issuance thereof.*

#### *§ 16 Security for payment of bonds; default.*

The principal of and interest on any bonds issued by the Authority may be secured by a pledge of the revenues and receipts out of which the same shall be made payable, and may be secured by a trust indenture or agreement covering all or any part of the Authority facilities from which revenues or receipts so pledged may be derived, including any enlargements or any additions to any such projects thereafter made. The resolution under which the bonds are authorized to be issued and any such trust indenture or agreement may contain any agreements and provisions respecting the maintenance of the projects covered thereby, the fixing and collection of rents for any portions thereof leased by the Authority to others, the creation and maintenance of special funds from such revenues, and the rights and remedies available in the event of default, all as the Authority shall deem advisable not in conflict with the provisions hereof. Each pledge, agreement, and trust indenture made for the benefit or security of any of the bonds of the Authority shall continue to be effective until the principal of and interest on the bonds for the benefit of which the same were made shall have been fully paid. In the event of default in such payment or in any agreements of the Authority made as a part of the contract under which the bonds were issued, whether contained in the proceeding authorizing the bonds or in any trust indenture or agreement executed as security therefor, may be enforced by mandamus, suit, action, or proceeding at law or in equity to compel the Authority and the members, officers, agents, or employees thereof to perform each and every term, provision, and covenant contained in any trust indenture or agreement of the Authority, the appointment of a receiver in equity, or by foreclosure of any such trust indenture, or any one or more of said remedies.

#### § 17 Taxation.

The exercise of the powers granted by this Act shall in all respects be presumed to be for the benefit of the inhabitants of the Commonwealth, for the increase of their commerce, and for the promotion of their health, safety, welfare, convenience, and prosperity, and as the operation and maintenance of any project that the Authority is authorized to undertake will constitute the performance of an essential governmental function, the Authority shall not be required to pay any taxes or assessments upon any facilities acquired and constructed by it under the provisions of this Act and the bonds issued under the provisions of this Act, their transfer and the income therefrom, including any profit made on the same thereof, shall at all times be free and exempt from taxation by the Commonwealth and by any political subdivision thereof.

#### § 18 Bonds as legal investments.

Bonds issued by the Authority under the provisions of this Act are hereby made securities in which all public officers and public bodies of the Commonwealth and its political subdivisions, all insurance companies, trust companies, banking associations, investment companies, executors, administrators, trustees, and other fiduciaries may properly and legally invest funds, including capital in their control or belonging to them. Such bonds are hereby made securities that may properly and legally be deposited with and received by any state or municipal officer or any agency or political subdivision of the Commonwealth for any purpose for which the deposit of bonds or obligations is now or may hereafter be authorized by law.

#### § 19 Appropriation by political subdivision.

Any participating political subdivision or other political subdivision of the Commonwealth is authorized to provide services, to donate real or personal property, and to make appropriations to the Authority for the acquisition, construction, maintenance, and operation of the Authority's facilities. Any such political subdivision is hereby authorized to issue its bonds, including, but not limited to, general obligation bonds, in the manner provided in the Public Finance Act (§ 15.2-2600 et seq.) of the Code of Virginia or in any applicable municipal charter for the purpose of providing funds to be appropriated to the Authority, and such political subdivisions may enter into contracts obligating such bond proceeds to the Authority.

The Authority may agree to assume or reimburse a participating political subdivision for any indebtedness incurred by such participating political subdivision with respect to facilities conveyed by it to the Authority.

#### § 20 Annual ~~deficit~~Budget.

The Board shall have full authority to adopt its operating and capital budgets on an annual fiscal year (July 1 through June 30) basis, to amend the same from time to time, and for the ~~annual deficit~~Annual Contribution to be ~~divided apportioned~~divided among all participating political subdivisions or by an apportionment formula unanimously approved by the Board participating political subdivisions. Each participating political subdivision shall contribute its respective one-quarter attributed one-quarter share or unanimously approved apportionment of the annual deficit Annual Budget (referred to herein as its Annual Contribution) each year -and otherwise as required; however, such obligation shall be subject to and dependent upon annual appropriations being made from time to time by the governing body of each such respective participating political subdivision, and as to the university by normal approval of appropriations, and shall not be deemed to constitute a debt of such participating political subdivisions within the meaning of Article VII, Section 10 of the

*Constitution of Virginia, and as to the university, within the meaning of Article X, Section 9 of the Constitution of Virginia, or any applicable statutory debt limitation. Should any participating political subdivision fail to contribute in full its proportionate share of the annual deficit Annual Contribution it shall remain a member of the Authority, but its representative on the Board shall not be entitled to cast a vote on any Authority matter until that participating political subdivision's share of the annual deficit Annual Contribution has been paid in full. Further, should any participating political subdivision fail to contribute in full its proportionate share of the annual deficit Annual Contribution, the Authority shall have a lien on any share of the Authority's profit or surplus revenues otherwise entitled to be distributed to the participating political subdivision. A participating political subdivision may contribute a portion or all of its share of the its annual deficit Annual Contribution through "in-kind" contributions, subject to the approval of such contribution and valuation by the Authority.*

**§ 21 Contracts with political subdivisions.**

*The Authority is authorized to enter into contracts with any one or more political subdivisions.*

**§ 22 Authority as political subdivision.**

*The Authority is a political subdivision whose actions are exempt from the Commonwealth's rules and regulations on its agencies and commissions as to demolition, alteration, capital outlay requirements, temporary building use requirements, and like regulations and requirements. The Authority is subject to local building code requirements.*

**§ 23 Fees for Service.**

*The Authority is authorized to charge a fee for service to individuals who are not members of the participating political subdivisions and is, likewise, authorized to determine a fee schedule.*

**§ 24 Liberal construction.**

*Neither this Act nor anything herein contained is or shall be construed as a restriction or limitation upon any powers that the Authority might otherwise have under any laws of the Commonwealth, and this Act is cumulative to any such powers; however, the borrowing of money or issuance of bonds under the provisions of this Act need not comply with the requirements of any other law applicable to the issuance of bonds, notes, or other obligations. This Act does and shall be construed to provide a complete, additional, and alternative method for the doing of the things authorized hereby and shall be regarded as supplemental and additional to powers conferred by other laws. The provisions of this Act are severable, and if any of its provisions shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the other provisions of this Act.*

**§ 25 Application of local ordinances, service charges, and taxes upon leaseholds.**

*Nothing herein contained shall be construed to exempt the Authority's property from any applicable zoning, subdivision, erosion and sediment control, and fire prevention codes or from building regulations of a political subdivision in which such property is located. Nor shall anything herein contained exempt the property of the Authority from any service charge authorized by the General Assembly pursuant to Article X, Section 6 (g) of the Constitution of Virginia.*

**§ 26 Existing contracts. Leases, franchises, etc., not impaired.**

*No provisions of this Act shall relieve, impair, or affect any right, duty, liability, or obligation arising out of any contract, concession, lease, or franchise now in existence except to the extent that such contract, concession, lease, or franchise may permit. Notwithstanding the foregoing provision of this section, the Authority may renegotiate, renew, extend the term of, or otherwise modify at any time any contract, concession lease, or franchise now in existence in such manner and on such terms and conditions as it may deem appropriate, provided that the operator of or under said contract, concession, lease, or franchise consents to said renegotiation, renewal, extension, or modification.*

**§ 27 Employees of the Authority.**

*A. Employees of the Authority shall be employed on such terms and conditions as are established by the Authority. The Board of the Authority shall develop and adopt personnel rules, policies, and procedures to give its employees grievance rights, ensure that the employment decisions shall be based upon the merit and fitness of applicants, and prohibit discrimination because of race, religion, color, sex, or national origin.*

*B. In cooperation with the Board, each participating political subdivision shall determine which of its current positions will remain under their individual employ and which will be recreated as part of the Authority. Any employee of Virginia Tech who (i) is not offered a position with the Authority for which the employee is qualified or is offered a position that requires relocation or a reduction in salary or (ii) is not offered the opportunity to remain employed with Virginia Tech shall be eligible for the severance benefits conferred by the provisions of the Workforce Transition Act (§ 2.2-3200 et seq.) of the Code of Virginia. Any employee of Virginia Tech who accepts employment with the Authority shall not be considered to be involuntarily separated from state employment and shall not be eligible for the severance benefits conferred by the Workforce Transition Act.*

C. Notwithstanding any other provision of law to the contrary, any person whose employment is recreated in the Authority as a result of this Act and who is a member of any plan for providing health insurance coverage pursuant to Chapter 28 (§ 2.2-2818 et seq.) of Title 2.2 of the Code of Virginia shall be eligible to continue to be a member of such health insurance plan. Notwithstanding subsection A of § 2.2-2818 of the Code of Virginia, the Authority shall pay the employer contribution, the amount of which is determined by negotiated agreement with the provider, of the costs of providing health insurance coverage to its employees who elect to continue to be members of the state employees' insurance plan. Alternatively, an employee may elect to become a member of any health insurance plan established by the Authority. The Authority is authorized to (i) establish a health insurance plan for the benefit of its employees and (ii) enter into agreements with the Department of Human Resources Management providing for the coverage of its employees under the state employees' health insurance plan, provided that such agreement shall require the Authority to pay the costs described above of providing health insurance coverage under such a plan.

D. Notwithstanding any other provision of law to the contrary, any person whose employment is transferred to the Authority as a result of this Act and who is a member of the Virginia Retirement System, or other retirement plan as authorized by Article 4 (§ 51.1-125 et seq.) of Chapter 1 of Title 51.1 of the Code of Virginia, shall continue to be a member of the Virginia Retirement System or other such authorized retirement plan under the same terms and conditions as if no transfer had occurred. Alternatively, such employee may elect, during an open enrollment period, to become a member of the retirement program established by the Authority for the benefit of its employees by transferring assets equal to the value to the actuarially determined present value of the accrued basic benefit as of the transfer date. The Authority shall reimburse the Virginia Retirement System for the actual cost of actuarial services necessary to determine the present value of the accrued basic benefit of employees who elect to transfer to the Authority's retirement plan. The following rules shall apply:

1. With respect to any transferred employee who elects to remain a member of the Virginia Retirement System or other such authorized retirement plan, the Authority shall collect and remit any employer and employee contributions to the Virginia Retirement System or other such authorized retirement plan for retirement for such transferred employees.

2. Transferred employees who elect to become members of the retirement program established by the Authority for the benefits of its employees shall be given full credit for their creditable service as defined in § 51.1-124.3 of the Code of Virginia, vesting and benefit accrual under the retirement program established by the Authority. For any such employee, employment with the Authority shall be treated as employment with any nonparticipating employer for purposes of the Virginia Retirement System or other retirement plan as authorized by Article 4 of Chapter 1 of Title 51.1 of the Code of Virginia.

3. For transferred employees who elect to become members of the retirement program established by the Authority, the Virginia Retirement System or other such authorized plan shall transfer to the retirement plan established by the Authority assets equal to the actuarially determined present value of the accrued basic benefits as of the transfer date. For purposes hereof, the basic benefits shall be the benefit accrued under the Virginia Retirement System or other such authorized retirement plan, based on creditable service and average final compensation as defined in § 51.1-124.3 of the Code of Virginia and determined as of the transfer date. The actuarial present value shall be determined on the same basis, using the same actuarial factors and assumptions used in determining the funding needs of the Virginia Retirement System or other such authorized retirement plan, so that the transfer of assets to the retirement plan established by the Authority will have no effect on the funded status and financial stability of the Virginia Retirement System or other such authorized retirement plan.

#### § 28 Withdrawal of membership.

A participating political subdivision may withdraw its membership in the Authority at the end of any fiscal year if the withdrawing participating political subdivision has given notice to the Authority and all other participating political subdivisions of its intention to withdraw at least one year before the end of such fiscal year and the withdrawing participating political subdivision has paid in full its ~~share of the annual deficit~~Annual Contribution, if any, provided that no participating political subdivision may withdraw its membership in the Authority if the Authority has any outstanding debt without written approval of each participating political subdivision. As used in this section, the term "debt" shall mean a monetary obligation, whether general or limited in any way, to repay a loan or bond, or any long-term obligation, whether absolute or contingent in any way, to refund or reimburse any agency or entity for grant funds received by the Authority.

#### § 29 Dissolution of Authority.

Whenever it shall appear to the Board or to all participating political subdivisions that the need for the Authority no longer exists, all participating political subdivisions may petition the Circuit Court of Montgomery County, Virginia, for the dissolution of the Authority. If the court determines that the need

*for the Authority as set forth in this Act no longer exists and that all debts and other obligations of any kind have been fully paid or provided for:*

*1. The Court shall enter an order dissolving the Authority; and*

*2. The remaining assets of the Authority shall be distributed to the participating political subdivisions in proportion to their respective ~~shares of the annual deficit~~Annual Contribution less any amounts owed to the Authority by such participating political subdivision.*

*Each participating political subdivision and all holders of the Authority's bonds shall be made parties to any such proceeding and shall be given notice as provided by law. Any party defendant may reply to such petition at any time within six months after the filing of the petition. An appeal from the final judgment of the court shall lie to the Supreme Court of Virginia.*