



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
OCTOBER 24, 2017 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Public Hearing for a Conditional Use Permit request by Robert Young for a Towing/Storage Facility at 375 Bell Road, N.E. in the I-2, General Industrial District. The property is designated as Mixed Use with Buffer (Industrial) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Public Hearing for a Conditional Use Permit request by Elijah Bowen of Blue Ridge Motion LLC, agent for Kevin Carter, for a private recreational facility (gym) at 492 Reading Road, S.E., Unit D in the I-2 General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Public Hearing for a proposed ordinance to amend Chapter 42 "Zoning" of the Christiansburg Town Code to permit a single-chair beauty parlor (hair salon) or barbershop as a Major Home Occupation.
- D. Public Hearing for a Conditional Use Permit request, contingent on the above item, by April and Russell Collins for a Major Home Occupation (hair salon) at 315 Circle Drive, S.E. in the R-2, Two-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

IV. CONSENT AGENDA

- A. Council meeting minutes of October 10, 2017.
- B. Monthly Bills.
- C. Downtown Watershed Study Engineering Contract Approval

V. CITIZEN COMMENTS

VI. INTRODUCTIONS AND PRESENTATIONS

A. Introduction of New Town Employees:

1. Jim Williamson/Travis Moles – Public Works Department
 - Calvin Graham, Traffic Control Tech Trainee
 - Randall Green, Traffic Control Tech Trainee

B. Introduction of the Christiansburg Town Council / Christiansburg High School Government Partnership. Reegal Patel, SGA Co-President will speak.

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

IX. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. CLOSED MEETING

1. Request for a Closed Meeting under Virginia Code Section 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is in reference to the town manager position.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matter.

XII. ADJOURNMENT

The next regular Town Council meeting will be held at Christiansburg Town Hall on Tuesday, November 14, 2017 at 7:00 P.M.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
October 24, 2017

ITEM TITLE:

Public Hearing for a Conditional Use Permit request by Robert Young of RYT, LLC for towing and storage at 375 Bell Road, N.E. in the I-2, General Industrial District (CUP 2017-08).

DESCRIPTION:

The Applicant requests a Conditional Use Permit (CUP) for 375 Bell Road, N.E. to operate a towing service within the I-2, General Industrial District. The property is designated as Mixed Use with Buffer (Industrial) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. An active Conditional Use Permit was issued to this property in 2014 for a private recreational facility for use by New River Baseball, Inc and New River Baseball, Inc intends to share the space with the applicant.

Planning Commission held its public hearing on October 2, 2017. Planning Commission recommended approval by a vote of 6 to 0 at its October 16, 2017 meeting with eight conditions:

1. This permit shall be valid for a single business to operate a towing service.
2. The property shall be maintained in a clean, sanitary, and sightly manner.
3. All waste petroleum products and/or chemicals shall be disposed of properly and are not to accumulate upon the premises. Provisions shall be made for the capture of leaking petroleum products and/or chemicals.
4. There shall be no storage of vehicles upon the premises except for vehicles left for temporary storage. All vehicles on the property shall have a State inspection decal that is either valid or dated within 90 days of its expiration. Towed vehicles shall remain on-premises no longer than three months.
5. There shall be no loud offensive noises so as to constitute a nuisance to the residential properties in the vicinity.
6. There shall be no discernible noises to residential properties in the nearby vicinity between 7:00 p.m. and 7:00 a.m.
7. This permit shall be subject to review by the Planning Commission in one year.
8. Prior to the issuance of the business license, architectural and vegetative screening shall be installed in general conformance with the proposed layout submitted by the applicant. The architectural fencing running between the building and Bell Road and the portion of the architectural fencing along Bell Road shall be a slat-type fencing or similar material, as approved by the Planning Director.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER
Andrew Warren, Planning Director

Information Provided:

Planning Commission Resolution

<https://christiansburg.box.com/s/ant11feenajdmgsc14pb00oxrc6xtv1j>

Planning Commission Minutes – October 2, 2017 & October 16, 2017 (Draft)

<https://christiansburg.box.com/s/7o1wtl5zllqlcwnvv4h8qj7rwmycvgn1>

<https://christiansburg.box.com/s/49xfc85u49mcpf4ec6vbdzsbjtsds1h>

Staff Report with CUP application and maps

<https://christiansburg.box.com/s/fzrv03jcfg9qhfd9q90j1h0s3id76hx>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
October 24, 2017

ITEM TITLE:

Public Hearing for a Conditional Use Permit request by Elijah Bowen, Blue Ridge Motion LLC, agent for Kevin Carter, for a private recreational facility (gym) at 492 Reading Road, S.E., Unit D in the I-2, General Industrial District (CUP 2017-09).

DESCRIPTION:

The Applicant requests a Conditional Use Permit (CUP) for 492 Reading Road, S.E, Unit D to operate a private recreational facility (gym) within the I-2, General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. A separate Conditional Use Permit was issued to this property on August 22, 2017 for a private recreational facility (gym), for use by Ashley Jones of New River Barbell and Fitness.

Planning Commission held its public hearing on October 2, 2017. At its October 16, 2017, the Planning Commission decided to not to make a recommendation until its next meeting on October 30, 2017. The Planning Commission has requested the applicant provide additional information in regards to on-site parking and traffic circulation considerations.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER
Andrew Warren, Planning Director

Information Provided:

Planning Commission Minutes – October 2, 2017 & October 16, 2017 (Draft)

<https://christiansburg.box.com/s/ex2kqluv3h5wdyie07slkwyqtvjuzfh>

<https://christiansburg.box.com/s/ch4jsd1kfq3d6c95duyzt05he5h6q41f>

Staff Report with CUP application and maps

<https://christiansburg.box.com/s/pbvbe0tzvzremnzif0k7srt3d5nya2gj>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
October 24, 2017

ITEM TITLE:

Public Hearing for a request to amend Chapter 42 “Zoning” of the Christiansburg Town Code, submitted by April Collins, to revise the definition of Home Occupation to remove beauty parlor and barbershop from the list of the prohibited establishments and include language to permit a single-chair beauty parlor or barbershop as a Major Home Occupation permitted by Conditional Use Permit.

DESCRIPTION:

The Applicant seeks to operate a single-chair beauty parlor (hair salon) as a home occupation. *Home Occupation*, as defined in Chapter 42 “Zoning” of the *Christiansburg Town Code*, specifically prohibits beauty parlors and barbershops as home occupations. The Applicant is requesting to revise the definition of home occupation to remove beauty parlors and barbershops from the list of prohibited establishments and to add a #7 item to the list of example home occupations, to specifically name single-chair beauty parlors and barbershops as permitted Major Home Occupations, with approval of a Conditional Use Permit. Contingent on approval of the code amendment, the Applicant has submitted a request for a Conditional Use Permit for a Major Home Occupation for a single-chair beauty parlor.

The Planning Commission held its public hearing on October 2, 2017. At the request of the Planning Commission, the Development Subcommittee reviewed the proposed code amendment on October 16, 2017 and recommended to approve the amendment as drafted. On October 16, 2017, the full Planning Commission recommended approval by a vote of 6-0.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

PRESENTER

Andrew Warren, Planning Director

Information Provided:

Planning Commission Resolution

<https://christiansburg.box.com/s/sr9eulhgw3np8ld1jan3juabu4ifd5yf>

Planning Commission Minutes – October 2, 2017 & October 16, 2017 (Draft)

<https://christiansburg.box.com/s/0g8m7iskjvnnjzvxphfwf8qjs76cyutl>

<https://christiansburg.box.com/s/ii0qkuq6glw4p5crxwdjsvwjdtledvf9>

Staff Report

<https://christiansburg.box.com/s/7bmlcuezng1of267dfme8u8w4oxu1qd0>

Draft Ordinance

<https://christiansburg.box.com/s/805afp1nboaqorot7guoan77347xugb>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
October 24, 2017

ITEM TITLE:

Public Hearing for a Conditional Use Permit request by April and Russell Collins for a Major Home Occupation for a single-chair beauty parlor (hair salon) at 315 Circle Drive, S.E., in the R-2, Two-Family Residential District (CUP 2017-10).

DESCRIPTION:

The Applicant requests a Conditional Use Permit (CUP) at 315 Circle Drive, S.E. for a Major Home Occupation for a single-chair beauty parlor (hair salon) in the R-2, Two-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

The Applicant's request is contingent on a pending request to amend Chapter 42 "Zoning" of the *Christiansburg Town Code* to permit single-chair beauty parlors and barbershops as Major Home Occupations.

Planning Commission held its public hearing on October 2, 2017. At its October 16, 2017, the Planning Commission recommended approval by a vote of 6-0 with five conditions:

1. The hours of operation shall be limited to 8:00 a.m. to 8:00 p.m.
2. There shall be no freestanding signage related to the business displayed on the property. One wall sign of a maximum 2 sq. ft. shall be allowed.
3. This permit shall be reviewed by the Planning Commission in one year.
4. The Building Official shall inspect the premises prior to the issuance of the business license.
5. Customers shall be seen by appointment only and there shall be no separate waiting area.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER
Andrew Warren, Planning Director

Information Provided:

Planning Commission Resolution

<https://christiansburg.box.com/s/yki9xx0nzdd9zu9yngl28rqqs5v0sttz>

Planning Commission Minutes – October 2, 2017 & October 16, 2017 (Draft)

<https://christiansburg.box.com/s/uqlsmbttwcoq7nb19zzuizmz2rnejxn>

<https://christiansburg.box.com/s/qcgf2uk97t9mt197ff3211n6nzhytnyx>

Staff Report with CUP application and maps

<https://christiansburg.box.com/s/zntotvuupt1hc8fgujeml0l6o0kv7t3n>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
OCTOBER 10, 2017 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON OCTOBER 10, 2017 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Harry Collins; R. Cord Hall; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Director of Public Relations Melissa Demmitt; Public Relations Specialist Anaika Miller; Finance Director/Treasurer Val Tweedie; Director of Engineering Wayne Nelson; Director of Planning Andrew Warren; Director of Public Works Jim Liancianese; Assistant Superintendent of Streets Travis Moles.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Moment of Silence in memory of the victims of the Las Vegas, Nevada shooting.
- C. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

Councilman Collins took a moment to recognize Virginia Tech student, Alexandra Kahl, who is assisting the Town in developing a program with Christiansburg High School to get students involved and participating with Town Council. Ms. Kahl is able to earn college credits for volunteering her time with the Town, and Councilman Collins stressed the important role she has played in meeting Council's goal to involve high school students in local government. During Council Reports, Councilman Hall talked about the passion Ms. Kahl has had in working with the high school students, and he expressed appreciation for her willingness to offer her assistance to the Town. Councilman Stipes noted that as part of the student participation program, the Street Committee has requested that high school students provide recommendations for naming the future Route 114/North Franklin Street connector road. Council thanked Ms. Kahl for partnering with the Town and for being present tonight.

Councilman Huppert drew attention to a bandage he had on his face and commented that he had spots removed as a follow-up to a skin cancer diagnosis six years ago. Mr. Huppert thanked everyone for the concern expressed and encouraged all to be proactive in skin care management.

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. Council meeting minutes of September 26, 2017.
- B. Resolution in Support of Extra Mile Day 2017.
- C. Approval of the Notice of Award for the Church, Rigby and Ellett Drainage Improvement Project and authorize the Interim Town Manager to enter into a construction contract on behalf of the Town with

DCI/Shires, Inc. for the amount of \$1,193,415.00, contract form subject to approval by the Town Attorney.

- D. Approval of the Notice of Award for the Towne Branch Stream Restoration Project and authorize the Interim Town Manager to enter into a construction contract on behalf of the Town with Atkins Excavating for the amount of \$519,201.00, contract form subject to approval by the Town Attorney.
- E. Schedule Public Hearing on November 28, 2017 for a Rezoning Request by John Neel, Gay and Neel, Inc., agent for Sarah Crawford, for Tax Map Nos. 530-(2)-85B, 86A, 87A and Portions of Tax Map No. 530 (A) 1 located on the corner of Glade Drive SE and Curtis Drive SE from A, Agricultural to R-3, Multi-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Contingent upon the above Rezoning Request, schedule Public Hearing on November 28, 2017 for a Conditional Use Permit request by John Neel, Gay and Neel, Inc. for Tax Map Nos. 530-(2)-85B, 86A, 87A and Portions of Tax Map No. 530 (A) 1 located on the corner of Glade Drive SE and Curtis Drive SE for a Planned Housing Development consisting of up to 60 single-family dwellings in the R-3 Multi-Family Residential District.

Councilman Hall made a motion to approve *Items B through F* of the Consent Agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Director of Engineering Wayne Nelson noted that the costs noted in Items C and D were lower than expected.

Councilman Bishop made a motion to approve *Item A* of the Consent Agenda, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Abstain (due to absence); Huppert – Aye; Showalter – Aye; Stipes – Aye.

VI. CITIZEN COMMENTS (None)

VII. INTRODUCTIONS AND PRESENTATIONS (None)

VIII. COMMITTEE REPORTS

- A. Street Committee report/recommendation on:
 - 1. Subdivision Plat of Clifton Phase I Planned Residential Development of Tax Map Number 435-A-40 located off of Quin W. Stuart Boulevard (82 Lots).

Councilman Stipes reported that Council approved a rezoning request for Stateson Homes to densify the property in the request on May 9, 2017. The request before Council is the final action on the subdivision plat for Phase I of the Planned Residential Development. The property is zoned R-3 Multi-Family Residential. The Street Committee has studied the subdivision plat and found it to conform with the subdivision ordinance and Councilman Stipes made a motion to approve the plat, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Nay; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- 2. Subdivision Plat of Tax Map Number 558-A-24 located west of Parkway Drive SE and north of Tanglewood Drive SE and Jones Street SE (2 lots).

Councilman Stipes reported that the subdivision plat pertained to the rezoning request by Montgomery County Economic Development Authority, as agent for Cox Family Farms, that was approved by Council on September 12, 2017. The current subdivision plat is to create a new property line that would provide for a portion of the lot to be retained by the Cox family. The Street Committee has reviewed the plat and found it to conform with the subdivision ordinance. Councilman Stipes made a

motion to approve the plat, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

IX. DISCUSSION BY MAYOR AND COUNCIL

- A. Resolution Supporting the Amendment of Chapter 638 of 2010 Virginia Acts of Assembly Relating to the New River Valley Emergency Communications Regional Authority. (Carryover item from September 26, 2017.)

Council was provided a copy of the revised resolution in the agenda packet that had been modified to require consent of all four member localities to adopt a funding formula. The revision was made to address the concerns of Council expressed at the September 12th and 26th council meetings with regards to the data used to calculate the funding formula presented in the original resolution. Council expressed appreciation to Dr. Sherman Wilson for listening to its concerns with regards to the use of Christiansburg data that may have been inaccurate, and for his willingness to work with the board to facilitate a revision satisfactory to Council. Councilman Stipes made a motion to adopt the resolution as revised and presented, seconded by Councilman Hall. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye. Dr. Wilson said he appreciated the dialogue with Council, noting his confidence that, with accurate data, the board could develop a funding formula that would be approvable by all four localities. Councilman Showalter requested that future discussions regarding a funding formula be held in a work session.

X. STAFF REPORTS

- A. Town Manager Wingfield:

- Christiansburg, Ohio is celebrating its bicentennial this month and Town Manager Wingfield has prepared a package of items from Christiansburg's bicentennial celebration to send to them.
- An RFP for curbside recycling has been prepared and staff would like to send it out next week. The RFP is not a commitment, but would allow the Town to take proposals. Mr. Wingfield requested a verbal show of support from Council to send the RFP. Councilman Hall and Showalter noted the RFP was an important step in moving forward in realizing the Town's vision for establishing a curbside recycling program, and they expressed appreciation for Mr. Wingfield and Town staff for their focus on this matter.
- The Kenneth B. Gibson Park & Ride dedication will be held October 14, 2017 at 10:00 A.M.
- The Annual Gospel Singing Event will be held October 14, 2017 from 5:00 P.M. – 9:00 P.M.

- B. Town Attorney:

- C. Other Staff:

XI. COUNCIL REPORTS

- A. Councilman Collins reported the Christiansburg High School Homecoming Parade was scheduled for October 11, and will include the CHS Wrestling Team Parade in recognition of the team's 16th consecutive state championship. Councilman Collins and Councilman Hall will meet with CHS and Alexandra Kahl once more to final the student involvement program; student representatives will be present at the October 24th meeting for introduction.
- B. Councilman Bishop – No report.
- C. Councilman Hall thanked Town Manager Wingfield and staff for preparing and submitting the RFP for curbside recycling services, and thanked Mayor Barber for the Moment of Silence in honor of the victims in Las Vegas, and Anaika Miller for preparing the display of each victim's name.
- D. Councilman Huppert – No report.
- E. Councilman Showalter reported on the NRV Regional Commission (NRVRC): • New River Community College (NRCC) had joined the commission, and as a result NRVRC has extended membership

opportunities to localities surrounding the college. • Renew the New was held August 26, during which four hundred seventy-five volunteers removed twelve tons of trash and tires from a thirty-mile stretch of the river. Renew the New was originally initiated by Giles County. • Kevin Byrd talked about the Roanoke Regional Small Business Development Center (RRSBDC), a non-profit whose purpose is to promote and assist small business development through free business counseling and advisement. Montgomery County participates in the RRSBDC, and Councilman Showalter suggested Christiansburg discuss joining/supporting, since it has offered assistance to various Christiansburg small businesses. Councilman Showalter noted the metal fish sculptures commissioned and displayed downtown by the owner of the Old Town Mall. Mr. Showalter recommended the Town consider promoting and supporting those types of interests in the downtown and Cambria areas through a sponsorship program or some other means.

- F. Councilman Stipes recognized Todd Walters on accepting the job as Town Manager of New Market, Virginia. Council wished Todd well in his new position. Councilman Stipes thanked Councilman Collins for suggesting the Street Committee seek the involvement of CHS in naming the Rt. 114 future connector road.
- G. Mayor Barber reported on the success of the first annual Battleship fundraiser at the aquatic center on September 29th. The event was well-attended and enjoyed by all.

XII. CLOSED MEETING:

- A. Councilman Bishop made a motion to enter into a Closed Meeting in accordance with Code of Virginia § 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting was in reference to the town manager position. Councilman Hall seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- B. Reconvene in Open Meeting. Councilman Bishop made a motion to reconvene in Open Meeting, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.
- C. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Hall and Council voted as follows: Bishop – Aye; Collins – Aye; Hall – Aye; Huppert – Aye; Showalter – Aye; Stipes - Aye.
- D. Council action on the matter. No action was taken by Council.

XIII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:18 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	SEPTEMBER AND OCTOBER	
A MORTON THOMAS AND ASSOCIATES, INC	11,838.43	ENGINEERING SERVICES HANS MEADOW AND INDEPENDENCE
A. M. LEONARD, INC.	60.98	
ADAMS CONSTRUCTION CO.	7,333.69	ASPHALT MIX
ALADTEC, INC	3,100.00	SOFTWARE TRACKING RESCUE
ALGONQUIN PRODUCTS COMPANY	642.48	
ALL SEASONS PEST CONTROL, INC	85.00	
ANGLE FLORIST	458.45	
AQUATURF, INC	965.73	
ATLANTIC UTILITY SOLUTIONS, INC	4,645.00	20 NEW WATER METERS
AUTO ZONE, INC	325.96	
B & K TRUCK ACCESSORIES	25.00	
BALLPARK SIGNS	120.00	
BANE OIL COMPANY, INC	1,499.24	
BASHAM OIL COMPANY	598.50	
BELL OIL COMPANY OF VIRGINIA, INC	6,335.99	FUEL FOR GENERATORS WASTE WATER TREATMENT PLANT
BKT UNIFORMS	26.97	
BLACKSBURG POWER EQUIPMENT	107.90	
BOB'S REFUSE SERVICE, INC.	330.00	
BOONE TRACTOR & IMPLEMENT INC.	101.68	
BOUND TREE MEDICAL, LLC	2,620.27	SUPPLIES RESCUE
BRACKENS TROUT HATCHERY	1,000.00	
BRAME SPECIALTY COMPANY INC.	2,735.61	JANITORIAL SUPPLIES RECREATION CENTER
CARGILL, INC.	15,619.88	DE-ICER SALT STREETS
CARILION EMPLOYEE ASSIST. PROGRAM	300.00	
CARTER MACHINERY	4,725.20	OIL AND PARTS FOR FLEET MAINTENANCE
CAVALIER EQUIPMENT CORPORATION	139.86	
CHA CONSULTING INC	3,414.14	ENGINEERING SERVICES PRETREATMENT AND BIOSOLID WASTE MANAGEMENT WWTF
CMC SUPPLY, INC.	985.56	
CORE & MAIN LP	3,044.22	2 FIRE HYDRANTS
CRAIG'S FIREARM SUPPLY, INC	1,468.80	
D J R ENTERPRISES	9,100.69	UNIFORMS YOUTH TEAM SPORTS RECREATION PROGRAMS
DIANE FENTON	25.00	
DIGITAL INSURANCE, INC	6,477.45	BENEFITS CONSULTANTS
DIRECT SPORTS, INC.	439.73	
DITCH WITCH OF ROANOKE, INC.	82.72	
DIVING ENTERPRISES, LTD	2,635.25	
DUNCAN FORD MAZDA	1,661.96	
EAST COAST EMERGENCY VEHICLES, LLC	2,216.32	
EAST COASTERS BICYCLE SHOP, INC	344.40	
EASYID SOLUTIONS	42.00	
ELECTRICAL SUPPLY CO	1,221.87	
ELEVATING EQUIPMENT INSPECTION SERVICE	100.00	
EMS MANAGEMENT & CONSULTANTS, INC	1,289.14	
EMS TECHNOLOGY SOLUTIONS, LLC	320.00	
EXCEL TRUCK GROUP	58.99	
F & R ELECTRIC	3,100.00	PUMP SEAL REPAIR WWTF
FASTENAL COMPANY	59.97	
FERGUSON ENTERPRISES, INC.#75	9,962.78	PIPE, FITTINGS WATER, WASTE WATER AND STORM DRAIN
FIDELITY POWER SYSTEMS	299.50	
FIRE RESCUE AND TACTICAL, INC	173.06	
FISHER SCIENTIFIC CO.	1,409.76	
FLEET ONE, LLC	15,782.07	VEHICLE FUEL
FLEET PRIDE, INC	3,350.22	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
FULL SOURCE, LLC	353.90	
G/A SAFETY SUPPLY, INC	1,232.75	
GALLS, AN ARAMARK COMPANY	2,342.55	
GAY AND NEEL, INC.	9,515.00	ENGINEERING SERVICES PARK, HBT PH III, DTWN PH 1B HBT IID
GEMPLER'S INC.	69.04	
GLENADLE PARADE STORE, LLC	369.10	
GUYNN & WADDELL, P.C.	6,306.84	LEGAL SERVICES
HALL'S GARAGE DOORS	205.50	
HAMANN, INC	8,076.00	MOWING SERVICES CEMETERY
HANDY RENTALS, INC	1,035.00	
HARVEY CHEVROLET CORP.	539.82	
HEAVENER RENTAL LLC	55.00	
HEYWARD INCORPORATED OF VA, INC	1,184.43	
HIGHWAY MOTORS, INC.	817.25	

TOWN OF CHRISTIANSBURG		
BILLS TO BE PAID FOR THE MONTHS OF	SEPTEMBER AND OCTOBER	
HOSE HOUSE, INC.	169.60	
HURT & PROFFITT, INC	9,850.00	ENGINEERING SERVICES QUINN STUART
ICMA	200.00	
IDEAL CABINETS INC.	25.11	
INNOVATIVE SYSTEMS & SOLUTIONS, INC	1,629.45	
INTERNATIONAL CODE COUNCIL	116.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	859.64	
J J KELLER & ASSOCIATES, INC	1,071.00	
JAMES ROBERT WILLIAMSON, JR.	25.00	
JORDAN OIL CO., INC.	6,384.75	FUEL FIRE AND RESCUE
KERESTES-MARTIN ASSOCIATES, INC	3,695.01	SIGNAGE DESIGN
KIMBALL MIDWEST	871.46	
KING-MOORE, INC	3,895.00	IT CONSULTING
KINGS TIRE SERVICE, INC	676.00	
KLINGSPOR ABRASIVES, INC	88.22	
KORMAN SIGNS, INC.	1,137.12	
LANCASTER, INC.	452.00	
LANDSCAPE SUPPLY INC.	178.00	
LANE-ENTERPRISES, INC	210.20	
LEE HARTMAN & SONS INC.	2,167.10	
LITTLE RIVER POOL AND SPA, INC	50.97	
LMC SAFETY BARRICADE CORP.	260.00	
LOWES HOME CENTERS, INC.	4,351.37	VARIOUS SUPPLIES, MATERIALS FOR BUILDING MAINTENANCE AND OPERATIONS
MARKETING ON MAIN STREET LLC	811.46	
MATTHEW STEWART DAVIDSON	25.00	
MCCORMICK TAYLOR, INC	53,767.06	ENGINEERING SERVICES N. FRANKLIN CORRIDOR AND FALLING BRANCH
MCGRADY-PERDUE HEATING & COOLING, INC	150.00	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	1,010.00	
METRO HEAVY-DUTY, INC.	256.41	
MICHAEL L. SAYLORS	25.00	
MID-STATE EQUIPMENT CO INC	12,799.35	SPREADERS FOR SALT FOR SNOW REMOVAL AND ROAD TREATMENT
MILLIMAN, INC	4,552.00	
MONT.-FLOYD REGIONAL LIBRARY	15,000.00	ANNUAL SUPPORT
MONTGOMERY DISTRIBUTORS	504.99	
MOORE'S BODY & MECHANICAL SHOP, INC	3,894.25	VEHICLE REPAIRS PD
MUNICIPAL EMERGENCY SERVICES, INC	222.50	
NAFECO INC	5,310.50	FIRE HOSES
NATIONAL POOLS OF ROANOKE, INC.	2,195.50	CHLORINE FOR WWTF
NEW RIVER ENGRAVING	425.89	
NORTHERN TOOL & EQUIPMENT	349.99	
NORTHWEST HARDWARE CO INC	82.71	
OLD DOMINION BRUSH	3,825.14	REPAIR PARTS FOR EQUIPMENT STREETS
OLD TOWN PRINTING & COPYING	333.75	
O'REILLY AUTO PARTS	699.62	
P.F. PETTIBONE & CO.	283.95	
PATRIOT CONTRACTORS EQUIPMENT SALES	2,300.00	
PCM-G	4,743.75	SOFTWARE LICENSES FOR MALWARE
PETERS AQUATICS	82.50	
PITNEY BOWES	356.96	
PLANT CULTURE, INC.	2,136.00	
POLYDYNE, INC.	1,962.00	
POWER LINE RENT-E-QUIP, INC.	2,943.75	
POWER ZONE	3,999.89	
PRO SPORT INC	194.78	
PROFESSIONAL COMMUNICATIONS	6,669.36	PAGERS AND VOTER REPEATER
QUALITY TIRE & BRAKE SERVICE	5,380.00	VEHICLE TIRE REPAIRS AND REPLACEMENTS
QUILL CORP.	29.46	
RADWELL INTERNATIONAL, INC	590.00	
RAILROAD MANAGEMENT COMPANY IV, LLC	779.71	
RAKESTRAW LAWN CARE, INC	200.00	
RECREONICS, INC	11,288.65	LANE MARKERS AND REELS FOR AQUATICS
RICHARD POLIKOFF	25.00	
ROBERTS OXYGEN COMPANY, INC	51.08	
ROBIN L. BOYD	25.00	
ROPHO SALES INC	8.53	
SAFE AIR SYSTEMS	1,002.62	
SANICO, INC	3,803.94	JANITORIAL SUPPLIES

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	SEPTEMBER AND OCTOBER	
SERVICEMASTER COMMERCIAL CLEANING	3,629.00	CLEANING SERVICES AQUATICS
SHELOH MOTOR MILE	1,310.11	
SHERWIN-WILLIAMS	159.81	
SHRED-IT US JV LLC	78.86	
SIGN SYSTEMS, INC	255.00	
SIGN-A-RAMA	918.98	
SIMPLEXGRINNELL LP	947.11	
SOUTHEASTERN EMPLOYERS SERVICE CORPORATION	500.00	
SOUTHERN STATES	367.16	
SPRINGSTED INCORPORATED	3,000.00	CONSULTING SERVICES TOWN MANAGER SEARCH
S-SQUARE TUBE PRODUCTS, INC	852.86	
STAPLES BUSINESS ADVANTAGE	14.24	
STATE ELECTRIC SUPPLY CO.,INC.	33.01	
SUBURBAN PROPANE, L.P.	541.08	
SUNAPSYS, INC	21,559.30	SCADA UPGRADES WWTF AND WATER
TAYLOR OFFICE & ART SUPPLY,INC	2,239.99	
TEMPLETON-VEST	75.00	
THOMPSON & LITTON, INC	6,233.00	ENGINEERING SERVICES CHURCH, RIGBY ELLETT
TONIA DENISE WINN	25.00	
TOTER, LLC	4,256.63	NEW GARBAGE CARTS
TRANE	2,264.06	
TREASURER OF VIRGINIA	1,859.27	1634.27 BUILDING CODE LEVY
ULINE	244.70	
UNIFIRST CORPORATION	3,472.34	UNIFORMS PW
UNITED RENTALS,INC.	542.42	
US FOOD SERVICE	113.69	
USA BLUE BOOK	1,043.46	
VA PUBLIC WORKS EQUIPMENT CO	229.76	
VALLEY EQUIPMENT CENTER	119.37	
VALLEY GROUNDS, INC	350.00	
VERMEER MID ATLANTIC LLC	40,031.00	NEW BRUSH CHIPPER
VIRGINIA BUSINESS SYSTEMS	176.33	
VIRGINIA UTILITY PROTECTION SERVICE, INC	333.90	
WADES FOODS INC.	356.08	
WEST END ANIMAL CLINIC, INC	1,837.16	
WESTERN BRANCH DIESEL, INC.	174.65	
WETLAND STUDIES AND SOLUTIONS, INC	4,997.91	ENGINEERING SERVICES TOWN BRANCH
WILSON BROTHERS INCORPORATED	924.21	
WOLFMAN'S AUTO & CYCLE SEATS	325.00	
WORDSPRINT	380.38	
TOTAL BILLS TO BE PAID OCTOBER 27, 2017	467,142.48	

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

SEPTEMBER AND OCTOBER

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	109.77	
ATLANTIC EMERGENCY SOLUTIONS	3,027.44	FLOWMETER/TEE FREIGHT, GENERATOR REPAIR
BLUE RIDGE RESCUE SUPPLIES	2,048.76	Sledge Hanger/Pocket Kit \$909.53, Handlelok w/Pac Trak Monitoring \$981.24, Spring Clips \$315.98
CARDMEMBER SERVICES	1,402.63	Cty Fire - Camera Replace, Scene Light Replace, Lodging, PD Supplies
CARROT-TOP INDUSTRIES	105.76	
DIRECTV	415.79	
DUNCAN FORD MAZDA LINCOLN MERCURY	131.44	
EAST COAST EMERGENCY VEHICLES, LLC	5,160.42	2017 Ford F250 Cencom Carbide w/CANnect Mdule installed, Ford F250 Lightbar
EXXON MOBIL	152.02	
FLOYD COUNTY SHERIFF'S OFFICE	925.00	NRVCIT
GILES COUNTY ADMINISTRATION	50.00	NRVCIT
LANCASTER, INC	414.40	
MONTGOMERY COUNTY SHERIFF'S OFFICE	300.00	NRVCIT
MUNICIPAL EMERGENCY SERVICES	5,569.29	Anchor Plate, Carabiner \$858.61, CMC Rescue Rack \$1767.44, Litter, Traverse Advantage, \$980.18, AnchorPlate Carabiner,\$1059.39, Carabiner PS Lg \$472.96, Carbiner, PS LG \$430.71
PEARISBURG POLICE DEPARTMENT	125.00	NRVCIT
POWER ZONE	1,015.92	Cutquick Cutoff \$823.96, Hand Held Blower \$191.96
PROFESSIONAL COMM	1,430.80	2 Mobile VHF, GPS Antenna
PULASKI COUNTY SHERIFF	262.50	NRVCIT
RADFORD CITY POLICE DEPARTMENT	225.00	NRVCIT
STAPLES ADANTAGE	181.77	
SUPER SHOES	134.99	
TOWN OF CHRISTIANBURG	683.87	CTY FUEL USE SEPTEMBER
TOWN OF DUBLIN	87.50	NRVCIT
VIRGINIA TECH POLICE DEPARTMENT	512.50	NRVCIT
TOTAL PAID BILLS	24,472.57	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	SEPTEMBER AND OCTOBER	
VENDOR	AMOUNT PAID	DESCRIPTION
ANTHEM LIFE INSURANCE COMPANY	3,030.42	EMPLOYEE PAID INSURANCE
APPALACHIAN POWER	75,008.10	ELECTRIC BILLS TOWN WIDE
ASSOCIATED ASPHALT	43.75	
AT & T	438.27	
ATMOS ENERGY	1,903.76	GAS BILLS TOWN WIDE
BROADCAST MUSIC INC	342.00	
BMS DIRECT	16,140.51	1121.51 NEWSLETTER PRINTING; 5000 postage printing water bills; 100018 printing and postage tax bills
BRUGH COFFEE	37.00	
CANNON SOLUTIONS	430.01	
CALDWELL BRUCE	256.00	FARMERS MARKET
CHANDLER CONCRETE	789.00	
CLARK GAS	1,356.37	
CRYSTAL SPRINGS	211.67	
CITIZENS	3,175.00	INTERNET SERVICES
DE LAGE LANDEN	768.00	
DELTA DENTAL	8,409.06	EMPLOYEE DENTAL
DEN HILL PERMACULTURE	163.00	
DONS AUTO CLINIC	829.50	
DTN INC	296.00	
DUES AND MEMBERSHIPS	1,420.43	FIRE 30 HR 350 PW 60 fin 225 IT 755.43
DUNCAN FORD MAZDA	295.00	
EDIBLE ARRANGEMENTS	20.82	
EXPRESS SERVICES	5,761.65	SEASONAL WORKERS PUBLIC WORKS
FEDERAL EXPRESS CORPORATION	390.88	
FLEET ONE	5,368.10	FUEL TOWN VEHICLES
GENWORTH LIFE INSURANCE COMPANY	346.35	
GOVDEALS	367.81	
GUSLER FENCING	3,637.32	FENCING AT HARKRADER FIELDS
HARPER AND COMPANY INC	1,575.00	SUPPLIES FOR TREATMENT PLANT
HARVEY CHEVROLET INC	347.40	
HERC RENTALS INC	1,308.28	
HOME DEPOT CREDIT SERVICES	2,095.61	SUPPLIES FOR BUILDING REPAIRS AND MAINTENANCE
INTERACTIVE GIS	1,566.33	GIS WEB INTERFACE
JORDAN OIL CO.	2,820.18	
LUMOS NETWORKS INC	1,011.23	
MCCOY MEMORIALS INC	870.00	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	34,176.22	TIPPING FEES SOLID WASTE AND RECYCLING
MOYE JUESSICA	620.00	
NEW RIVER VALLEY PIZZA	248.43	
NORTHWEST HARDWARE INC	60.97	
PEPSI	272.40	
PETERS AQUATICS	15.00	
PETTY CASH	239.03	
PROJECT GRAPHICS	909.25	BANNERS
POSTMASTER	200.00	
POWER ZONE	245.25	
R.E.MICHAEL	8.68	
REFUND EMS THIRD PARTY	13.00	
REFUND PERMITS	81.60	
REFUND FEES REC DEPT	410.00	
REFUND TAXES	43.75	
REFUND WATER/SEWER	1,296.26	
SHENTEL	45.15	
SUTER, WILLA ROSE	120.00	
ROANOKE TIMES	1,939.70	EMPLOYMENT POSTINGS

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	SEPTEMBER AND OCTOBER	
VENDOR	AMOUNT PAID	DESCRIPTION
SAMS CLUB	1,115.59	
SCHOOLS AND REGISTRATIONS	300.00	AQ 300
SISSON&RYAN LLC	4,347.12	SAND STONE GRAVEL FOR STREETS AND WATER REPAIRS AND INSTALLATIONS
SHENTEL	113.35	
SOUTH EASTERN SECURITY CONSULTANTS	585.00	
SOUTHERN REFRIGERATION CORP	349.74	
SPRINT	68.94	
STATE ELECTRIC SUPPLY	153.00	
STAND ENERGY	4,180.93	GAS FOR AQUATIC CENTER
STUMP RIDGE FARM LLC	37.00	
TRACTOR SUPPLY	649.91	
TRAVEL	6,956.67	RESCUE 703.40 ADM 444.PD 3495 FIN 180.38 REC 451.85 COUNCIL 1682.04
TREASURER OF VIRGINIA	11,412.23	DEQ PERMIT WWTF 8892. 1430dmv stops ST SUI 700.33 SALES TAX 389.90
UNIFIRST CORPORATION	156.48	
VIRGINIA ASSOCIATION OF COUNTIES SELF INSURANCE RISK POOL	771.07	
VIRGINIA MEDIA INC	30.00	
VERIZON	5,892.04	PHONE SERVICES
VERIZON WIRELESS	6,057.23	WIRELESS SERVICES
VIRGINIA MEDIA	540.00	
VIRGINIA RETIREMENT SYSTEM	139,559.96	RETIREMENT
WEST PUBLISHING COMPANY	224.40	
TOTAL SPECIAL REVENUE BILLS PAID	24,472.57	
TOTAL PAID BILLS	512,580.91	
BILLS TO BE PAID	467,142.48	
GRAND TOTAL	1,004,195.96	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

October 24, 2017

ITEM TITLE: Downtown Watershed Study Engineering Contract Approval

DESCRIPTION: Engineering contract approval for the Downtown Watershed Study with A. Morton Thomas & Associates, Inc. in the amount of \$150,000.00. This engineering contract studies the downtown watershed and potential solutions to minimize flooding.

POTENTIAL ACTION: Approval of the Contact and authorize the Interim Town Manager to enter into a engineering contract on behalf of the Town with A. Morton Thomas & Associates, Inc. for the amount of \$150,000.00, contract form subject to approval by the Town Attorney.

DEPARTMENT: Engineering

PRESENTER: Wayne Nelson

ITEM HISTORY: A Request for Proposals (RFP) for this project was issued on July 23, 2017.

Date:

Action Taken:

Information Provided:

1. Cover Sheet
2. Contract will be available for review on Tuesday at the Council meeting.