



AGENDA  
WORK SESSION OF TOWN COUNCIL – 5:30 P.M.  
REGULAR MEETING OF TOWN COUNCIL – 7:00 P.M.  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MARCH 27, 2018

WORK SESSION

- I. Call to Order
- II. Discussions by Mayor and Council Members
  - A. Jim Guynn of Guynn & Waddell, P.C. to present on Freedom of Information Act (FOIA) and Conflict of Interest Act (COIA).
  - B. Discussion of recognition of downtown buildings and arts improvements.
- III. Adjournment

-----*Recess until 7:00 P.M.*-----

REGULAR MEETING

- I. CALL TO ORDER
  - A. Moment of Reflection
  - B. Pledge of Allegiance
- II. ADJUSTMENT OF THE AGENDA
- III. PUBLIC HEARINGS
- IV. CONSENT AGENDA
  - A. Approval of Council meeting minutes of March 13, 2018.
  - B. Approval of Monthly Bills.

## V. CITIZEN COMMENTS

## VI. INTRODUCTIONS AND PRESENTATIONS

### A. Recognition of Christiansburg High School State Champions:

- \* Christiansburg Wrestling Team 3A State Championship
- \* Wrestling Individual 3A State Championship – Brandon Crowder (106 pounds)
- \* Wrestling Individual 3A State Championship – Garrett Kuchan (113 pounds)
- \* Wrestling Individual 3A State Championship – Marshall Keller (138 pounds)
- \* Wrestling Individual 3A State Championship – Xander Whitehurst (145 pounds)
- \* Wrestling Individual 3A State Championship – Nick Giantonio (170 pounds)
- \* Wrestling Individual 3A State Championship – Erik Eva (182 pounds)
- \* Wrestling Individual 3A State Championship – Ty Kwak (195 pounds)
- \* Track and Field Individual 3A State Championship – Cassidy Cromer (pole vault)
- \* Track and Field Individual 3A State Championship – Kaylyn Cromer (triple jump)

### B. Introduction of New Employees:

1. Jessie Nester, Assistant Director, Capital Projects and Utilities, Engineering Department
  - Eli Mannon, Civil Engineer II
2. Mark Sisson, Police Chief, Police Department
  - Casey Lusk, Police Officer
  - Jarrett Rhodes, Police Officer
3. Melissa Demmitt, Director of Public Relations, Public Relations Department
  - Casey Jennings, Events Coordinator

### C. Montgomery County Board of Supervisors Chairperson Chris Tuck and Vice-Chairperson April DeMotts to provide an update on Montgomery County.

### D. Christopher Sanchez, Project Organizer with Christiansburg Institute, Inc. to present in regards to Christiansburg Institute, Inc. budget request.

### E. [Remon Yassa, Owner/Manager of BP Handy Mart, to present regarding cigarette tax.](#)

### F. Treasurer/Finance Director Valerie Tweedie to present regarding the proposed Fiscal Year 2018-19 Budget.

### G. Human Resources Director Dave Brahmstadt to present on the Human Resources Department.

### H. Christiansburg High School Student Government working with Town Council.

## VII. COMMITTEE REPORTS

### A. Councilman Collins to present 2017 Planning Commission Annual Report.

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

### A. Council action on:

1. Ordinance to Amend and Clarify Chapter 42 “Zoning” of the Christiansburg Town Code in regards to the definition of “kennel”. The Public Hearing was held March 13, 2018.

- B. Appointment to New River Valley Emergency Communications Regional Authority (911 Authority) Board.

IX. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

*April 10, 7:00 P.M. – Regular Meeting*

*April 24, 7:00 P.M. – Regular Meeting*

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
MARCH 13, 2018 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 13, 2018 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Bradford J. Stipes; Samuel M. Bishop; Harry Collins; Steve Huppert; Merissa Sachs; Henry Showalter. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Theresa Fontana; Director of Public Relations Melissa Demmitt; Finance Director/Treasurer Val Tweedie; Director of Planning Andrew Warren; Public Works Director Jim Lancianese; Public Works Superintendent of Streets Travis Moles; Public Works Superintendent of Utilities Ryan Hendrix.

**I. CALL TO ORDER**

- A. Moment of Reflection
- B. Pledge of Allegiance

**II. ADJUSTMENT OF THE AGENDA**

**III. PUBLIC HEARINGS**

- A. Ordinance to Amend and Clarify Chapter 42 “Zoning” of the Christiansburg Town Code in regards to the definition of “kennel”.

Planning Director Andrew Warren reviewed the proposed ordinance amendment that would change the term “adult dog” in the definition of *kennel*, to provide clarification and ease of ordinance enforcement. Mr. Chris Waltz, 1370 Rigby Street, questioned the legality of the Town redefining the kennel ordinance, since the definition was already defined by the State in Code of Virginia. Mr. Waltz provided Council with a copy of the State Code pertaining to kennels and asked if the Town had been given authority by the State to amend the given definitions. Town Attorney Theresa Fontana clarified that the State Code section referenced by Mr. Waltz pertained to animal statutes; however, the proposed amendment under consideration pertained to the zoning ordinance and land uses within residential areas.

- B. Public Hearing regarding fee increase to garbage fees from \$17 to \$22 for provision of curbside recycling beginning July 1, 2018.

There was no one to speak.

- C. Public Hearing for adoption of an ordinance amending Chapter 28 “Solid Waste” of the Christiansburg Town Code in regards to curbside recycling.

Town Manager Wingfield reported that the ordinance amendment would provide for curbside recycling and would add provisions for recycling carts. A copy of the amendment was provided to Town Council for review. There were no public comments on this matter.

#### IV. CONSENT AGENDA

- A. Council meeting minutes of February 27, 2018.
- B. Schedule Public Hearing on April 24, 2018 for a Conditional Use Permit request by Roger Woody for an approximately 2.209-acre portion of tax map no. 528 A 83 located at 1145 Roanoke Street to construct seven (7) single-family dwellings in the B-3, General Business zoning district. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Reschedule Public Hearing on Agreement to amend Montgomery Regional Solid Waste Authority Articles of Incorporation from March 13, 2019 to April 24, 2018.
- D. Approval of UV Disinfection System Upgrade Project Engineering Services Contract with Hazen and Sawyer, P.C.
- E. Resolutions Recognizing Christiansburg High School State Champions:
  - \* Christiansburg Wrestling Team 3A State Championship
  - \* Wrestling Individual 3A State Championship – Brandon Crowder (106 pounds)
  - \* Wrestling Individual 3A State Championship – Garrett Kuchan (113 pounds)
  - \* Wrestling Individual 3A State Championship – Marshall Keller (138 pounds)
  - \* Wrestling Individual 3A State Championship – Xander Whitehurst (145 pounds)
  - \* Wrestling Individual 3A State Championship – Nick Giantonio (170 pounds)
  - \* Wrestling Individual 3A State Championship – Erik Eva (182 pounds)
  - \* Wrestling Individual 3A State Championship – Ty Kwak (195 pounds)
  - \* Track and Field Individual 3A State Championship – Cassidy Cromer (pole vault)
  - \* Track and Field Individual 3A State Championship – Kaylyn Cromer (triple jump)

Councilman Stipes made a motion to approve the consent agenda, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

#### V. CITIZEN COMMENTS

- A. No comments

#### VI. INTRODUCTIONS AND PRESENTATIONS

- A. Christiansburg Town Council/High School Partnership.

Christiansburg High School students, Molly Straub, Courtney Wright, and Zoe Vidal, provided Council with an update on current activities at the high school that included a dodgeball tournament, canned food drives, fundraisers for various charities and events, and participation in the nationwide walk-out planned for March 14. Senior Molly Straub said she planned to attend VMI after graduation, noting that she would be the fifth member of her family to attend the military school, further noting that her grandfather, Charles Straub, was once mayor of Christiansburg. Senior Courtney Wright said she planned to attend Virginia Tech after

graduation, and junior Zoe Vidal was undecided on her post-graduation plans. Councilman Collins asked if the school would be interested in helping to organize a parade in honor of the wrestling team and asked what they thought of curbside recycling. The students expressed support for helping with a parade and for the proposed recycling program, which they stated would be beneficial for the environment. Councilwoman Sachs requested they bring their SGA supervisor and teacher Angie Robins to a council meeting for introduction, and Mr. Collins asked them to tell the student body how much Council enjoyed working with the students.

- B. Barry Helms to provide an update on the Montgomery Regional Solid Waste Authority. Mr. Helms thanked Council for the opportunity to serve on the Montgomery Regional Solid Waste Authority Board, and for the opportunity to speak tonight. Council was provided a copy of the authority's annual budget. Mr. Helms reviewed the budget and highlighted line item increases and decreases, and explained the future upgrades reflected in the document. Mr. Helms expressed support for the proposed curbside recycling service and talked briefly about the benefits of recycling to municipalities. Councilman Showalter questioned the current recycling volume of both Christiansburg and Blacksburg, and Mr. Helms said he would get that information for him. Council thanked Mr. Helms for his representation and his report.

## VII. COMMITTEE REPORTS

- A. Councilman Collins reported that Christiansburg would begin a bike share program in April with a location at the recreation center and one at the NRV Mall, beginning with seventy-five bikes. Blacksburg also plans to participate in the program with six bike stations.
- B. Councilman Stipes reported on the Finance Committee meeting yesterday and commended Town staff for a well-prepared budget request proposal. Mr. Stipes said the Finance Committee intended to poll council members on their level of support for community donation requests for final budget planning, and that more information could be expected soon. To address the problem of lifeguard retention at the aquatic center, Mr. Stipes reported that the Finance Committee recommended increasing the starting pay for lifeguards to \$10/hour, with a 10% increase for three years. Council approved the recommendation, effective immediately. Councilman Showalter added that the Finance Committee reviewed the reserve funds and determined they were appropriately earmarked, with no opposition. The first budget draft could be expected in late March.
- C. Councilman Huppert reported that the aquatic center would hold a fundraiser for Relay for Life this coming Friday and he invited all to participate.
- D. Councilwoman Sachs reported that the Central Business District Committee would meet tomorrow to continue discussions on the farmers' market and she invited all to attend.

## VIII. DISCUSSION BY MAYOR AND COUNCIL

- A. Council action on Agreement to Amend Montgomery Regional Solid Waste Authority Articles of Incorporation.

On recommendation by Town Manager Wingfield, Council tabled this matter until April 24, 2018.

- B. Council action on increase to garbage fees from \$17 to \$22 for provision of curbside recycling beginning July 1, 2018.

Councilman Bishop stated that he was not opposed to curbside recycling but had concerns with mandating a \$5.00 increase for all residents, even those who may not choose to participate in the recycling program. Councilwoman Sachs replied that the Water-Sewer-Solid Waste Committee had studied the fee structure at length, and determined that the most cost-effective service required full participation by town residents, adding that "ala carte" service would drive costs

up. Councilman Stipes said he had the same concerns with mandating the \$5.00 fee and suggested Council action be postponed to allow for public comment. Councilwoman Sachs commented that there had been several advertised public input meetings regarding curbside recycling, with no public attendance or public comments/opposition. Councilman Stipes talked about past discussions of Council to study privatizing garbage service in an effort to decrease overall costs and noted that the privatized curbside recycling service could serve as a model for future privatized garbage services. Councilman Showalter commented that the Water-Sewer-Solid Waste Committee was studying all aspects of trash service to find ways to save costs, and that many citizens have expressed support for a curbside recycling program. Councilman Huppert made a motion to approve the proposed increase to garbage fees from \$17 to \$22 for provision of curbside recycling beginning July 1, 2018. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Nay; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

C. Council action on contract for curbside recycling services with Waste Industries, Inc.

Council was provided a copy of the contract in the agenda packet. Mr. Pat Luce, Government Contract Manager for Waste Industries, Inc., explained to Council the curbside recycling program Waste Industries, Inc. would provide the Town of Christiansburg. Residents would have the option of a 95-gallon or 65-gallon cart, and Waste Industries would provide assistance to senior citizens who were unable to move their recycling carts on their own. According to Mr. Luce, single-stream recycling is a service that is easy and convenient for residents to use, and participation will result in the reduction of the Town's overall tipping fee costs. Mr. Luce discussed the company's process for handling citizen complaints, and violations, and noted that Public Works Director Jim Lancianese would serve as liaison for the Town. Councilman Showalter made a motion to approve the contract as presented for curbside recycling services with Waste Industries, Inc., seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

D. Council action on adoption of an ordinance amending Chapter 28 "Solid Waste" of the Christiansburg Town Code in regards to curbside recycling.

Councilman Stipes made a motion to adopt the ordinance amendment as presented, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

X. STAFF REPORTS

A. Town Manager Wingfield:

- The Town of Christiansburg was awarded a Certificate of Achievement of Excellence in Financial Reporting by the Government Finance Officers Association for the Finance/Treasurer Department's Comprehensive Annual Financial Report for the Fiscal Year ending 2017. The Town has been awarded this certificate of achievement for six consecutive years. Council thanked Val and her staff for their hard work.
- A Public Hearing for the closing of Hickok Street has been scheduled for April 10, 2018. Councilman Showalter recommended including the Christiansburg Presbyterian Church in discussions regarding the closure, due to its close proximity to Hickok Street. Councilwoman Sachs commented that all neighboring properties would be invited to participate in discussions.

B. Town Attorney:

C. Other Staff:

XI. COUNCIL REPORTS

- A. Councilwoman Sachs – No report.
- B. Councilman Huppert – No report
- C. Councilman Stipes – No report.
- D. Councilman Showalter expressed his appreciation for the support of the council members and staff that attended the Water-Sewer-Solid Waste Committee meeting and the Finance Committee meeting yesterday.
- E. Councilman Bishop – No report.
- F. Councilman Collins thanked the high school students for attending the meeting and providing an update to Council.
- G. Mayor Barber – Planning Commissioner Jeananne Knies has requested a maternity leave of absence from April 6 through June 18. It was the consensus of Council to grant the request with best wishes.

XII. CLOSED MEETING:

- A. Councilman Stipes made a motion to enter into a Closed meeting in accordance with Virginia Code Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye. The Closed Meeting was held for discussion of the town manager contract.
- B. Reconvene in Open Meeting. Councilman     made a motion to reconvene in Open Meeting, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
- C. Certification. Councilman Stipes moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Collins and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.
- D. Council action on the matter. Council authorized Mayor Barber to complete the final details of the town manager contract, as discussed in the closed meeting, which is to include a base salary of \$140,000.

XIII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:44 P.M.

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Michele Stipes, Clerk of Council

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D. Michael Barber, Mayor



TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	FEBRUARY AND MARCH	
A MORTON THOMAS AND ASSOCIATES, INC	16,841.90	ENGINEERING SERVICES, INDEPENDENCE, DTWN WATERSHED
ABB INC.	647.33	
ADVANCED ANALYTICAL SOLUTIONS	1,257.00	TESTING WWTP
ALGONQUIN PRODUCTS COMPANY	3,078.44	ASPHALT RELEASE AGENT
ALL PEST CONTROL, INC	175.00	
ALL SEASONS PEST CONTROL, INC	255.00	
ALVIS ELECTRIC, INC.	600.00	
AMELIA ELIZABETH TUCKWILLER	75.00	AQUATICS ADVISORY BOARD
ANGLE FLORIST	107.50	
AQUALAW PLC	6,384.50	TMDL CONSULTING AND REVIEW WATER SYSTEMS
ARC3 GASES	164.92	
ATKINS EXCAVATING INC	115,211.25	TOWN BRANCH STREAM RESTORATION
ATLANTIC EMERGENCY SOLUTIONS, INC	1,937.40	REPAIRS FIRE TRUCK 93
ATLANTIC UTILITY SOLUTIONS, INC	3,120.00	16 WATER METERS
AUTO ZONE, INC	6.69	
B & K TRUCK ACCESSORIES	552.00	
BANE OIL COMPANY, INC	3,592.98	OFF ROAD DIESEL
BASHAM OIL COMPANY	144.16	
BELL OIL COMPANY OF VIRGINIA, INC	6,702.32	PROPANE WWTP
BEVERLY J. BRIDGES	50.00	AQUATICS ADVISORY BOARD
BLACKBERRY MULCH	163.80	
BLUE RIDGE RESCUE SUPPLIERS, INC	768.75	
BMG METALS INC	314.60	
BOB'S REFUSE SERVICE, INC.	220.00	
BOUND TREE MEDICAL, LLC	385.38	
BOXLEY ASPHALT, LLC	215.28	
BRAME SPECIALTY COMPANY INC.	1,551.15	JANITORIAL SUPPLIES
BSN SPORTS COLLEGIATE PACIFIC	4,571.66	ATHLETIC FIELD IMPROVEMENTS FENCE PADS ETC
CAMBRIDGE COMPUTER SERVICES, INC	13,607.36	POWER VAULT PD
CARILION HEALTHCARE CORP.	786.00	
CAROLINA INDUSTRIAL EQUIPMENT	466.81	
CARROT-TOP INDUSTRIES, INC.	425.31	
CARTER MACHINERY	4,478.07	OIL AND SUPPLIES VARIOUS EQUIPMENT MAINTENANCE
CAVALIER EQUIPMENT CORPORATION	259.38	
CHA CONSULTING INC	13,459.27	ENGINEERING SERVICES BIOSOLID MANAGEMENT, LANDFILL MONITORING
CLARK GAS AND OIL, INC	1,283.17	GASOLINE FIRE DEPT TANKS
CMC SUPPLY, INC.	118.14	
COGSDALE SYSTEMS INC.	26,730.00	UPGRADE GP SOFTWARE AND CONSULTING FOR PAYROLL TIMEKEEPING CHANGES
COLE TRUCK PARTS, INC	148.00	
COLORADO TIME SYSTEMS	800.00	
COOKS CLEAN CENTER #10	10.00	
CORE & MAIN LP	428.91	
CRAIG'S FIREARM SUPPLY, INC	4,434.15	PD PROTECTIVE ARMOR AND POLICE SUPPLIES
CRYSTAL SPRINGS	93.36	
CUMMINS INC	569.28	
D J R ENTERPRISES	17.75	
DATA NETWORK SOLUTIONS, INC	4,573.25	BARACCUDA CLOUD ARCHIVING ANNUAL FEE
DCI/SHIRES, INC	35,847.08	INDEPENDENCE BLVD PROJECT FINAL INVOICE
DELL MARKETING L.P.	57,200.18	REPLACEMENT COMPUTERS DESKTOPS AND LAPTOPS 56
DUNCAN FORD MAZDA	1,575.62	VEHICLE REPAIR PD
EAST COAST EMERGENCY VEHICLES, LLC	352.00	
ECS/ENG.CONULTING SERVICE LTD	5,111.98	ENGINEERING CONSULTING PRIMARY EXTENSION PAVING
EEE CONSULTING, INC	5,000.00	STORM WATER PLAN REVIEW
ELECTRICAL SUPPLY CO	330.81	
ELEVATING EQUIPMENT INSPECTION SERVICE	105.00	
EMS MANAGEMENT & CONSULTANTS, INC	3,428.61	THIRD PARTY BILLING FEE
EMS TECHNOLOGY SOLUTIONS, LLC	320.00	
EMS, INC	595.00	
ENVIRONMENTAL EXPRESS, INC	152.51	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT
ENVIRONMENTAL SCIENCE APPLICATIONS, INC	2,750.00	GROUND WATER ANNUAL REPORT
EQUIPMENT SPECIALTIST & SUPPLIES	191.73	
EXCEL TRUCK GROUP	765.27	
FASTENAL COMPANY	53.54	
FERGUSON ENTERPRISES, INC.#75	12,945.41	PIPE FITTINGS VALVES FOR WATER, WASTE WATER AND STORM DRAIN
FIDELITY POWER SYSTEMS	1,930.32	GENERATOR REPAIR
FIRE RESCUE AND TACTICAL, INC	140.00	

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	FEBRUARY AND MARCH	
FLEET PRIDE, INC	1,530.94	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT REPAIR
FULL SOURCE, LLC	389.89	
G/A SAFETY SUPPLY, INC	404.26	
GALLS, AN ARAMARK COMPANY	8,623.59	UNIFORMS PD
GAY AND NEEL, INC.	2,599.00	ENGINEERING SERVICES N FRANKLIN AND HBT
GEMPLER'S INC.	8.80	
GENERAL TRUCK BODY CO.	116.68	
GMES, LLC	972.00	
GOVDIRECT, INC	22,821.85	5 MDT'S FOR POLICE VEHICLES
GRAINGER	13.70	
GRANTURK EQUIPMENT CO., INC	639.47	
GUYNN & WADDELL, P.C.	6,394.64	LEGAL SERVICES
HACH COMPANY	549.27	
HANDY RENTALS, INC	420.00	
HARVEY CHEVROLET CORP.	511.81	
HARVEY CHRYSLER DODGE JEEP, INC	1,028.75	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT REPAIR
HIGHWAY MOTORS, INC.	95.77	
HOSE HOUSE, INC.	95.27	
HOUSTON N. SNODDY	800.00	NUTRIENT MANAGEMENT PLAN SITE 13
HURT & PROFFITT, INC	1,675.00	ENGINEERING SERVICES QUINN STUART BLVD
HY-TEST, INC	238.00	
IDEXX DISTRIBUTION, INC.	5,227.01	SEALER WWTP
IMAGE TREND, INC	1,802.50	CAD INTEGRATION FOR RESCUE
INTERNATIONAL CODE COUNCIL	113.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	256.54	
J & J ASPHALT COMPANY	2,740.50	ASPHALT REPAIRS
JAMES RIVER LASER & EQUIPMENT, LLC	550.67	
JASPER ENGINE EXCHANGE, INC	14,170.00	NET CAT ENGINE FOR PW EQUIPMENT
JEREMY MADISON WILLIAMS	50.00	AQUATICS ADVISORY BOARD
KAREN L DRAKE-WHITNEY	25.00	AQUATICS ADVISORY BOARD
KERESTES-MARTIN ASSOCIATES, INC	1,232.50	WAYFINDING SIGNAGE CONSULTING
KIMBALL MIDWEST	149.33	
KING-MOORE, INC	1,600.00	IT CONSULTING
KINGS TIRE SERVICE, INC	1,168.00	VEHICLE REPAIR PW
KLINGSPOR ABRASIVES, INC	181.36	
LANCASTER, INC.	75.00	
LIBERTY FIRE SOLUTIONS, INC	715.00	
LITTLE RIVER POOL AND SPA, INC	292.88	
LOWES HOME CENTERS, INC.	3,448.88	SUPPLIES FOR BUILDING MAINTENANCE AND REPAIR, TOOLS ETC
MCCORMICK TAYLOR, INC	22,659.23	ENGINEERING SERVICES FALLING BRANCH AND NORTH FRANKLIN
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	615.00	
MILES ENTERPRISES INC OF VIRGINIA	1,662.55	REPAIR AND REPLACE DISHWASHER PLUMBING LINES FIRE DEPT
MONTGOMERY COUNTY CHAMBER OF	99.00	
MONTGOMERY DISTRIBUTORS	297.15	
MOORE MEDICAL CORP.	371.66	
MOORE'S BODY & MECHANICAL SHOP, INC	1,541.11	VEHICLE REPAIRS PD
NATIONAL POOLS OF ROANOKE, INC.	2,972.02	CLARIFIERS AND SUPPLIES FOR AQUATICS
NETWORKFLEET INC	287.35	
NETWRX CORPORATION	1,162.65	SOFTWARE ANNUAL LICENSE FEE
NEW RIVER ELECTRICAL CORPORATION	14,445.40	SCADA PROJECT WWTF
NEW RIVER FIRE EXTINGUISHERS	96.00	
NORFOLK SOUTHERN RAILWAY COMPANY	30,100.00	FEE FOR COLLEGE STREET BASIN PROJECT
NORTHERN TOOL & EQUIPMENT	1,554.18	TOOLS, PIPE THREADER
NORTHWEST HARDWARE CO INC	3.74	
NRV FENCE AND HANDRAIL, LLC	2,239.50	CHAIN LINK FENCING RECREATION FIELD IMPROVEMENTS
OLD TOWN PRINTING & COPYING	322.96	
O'REILLY AUTO PARTS	2,709.85	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT REPAIR
ORIENTAL TRADING CO., INC.	134.43	
OZARK MATERIALS, LLC	1,652.70	STREET MARKING MATERIALS
P B ELECTRONICS	510.32	
PACE ANALYTICAL SERVICES, INC.	45.00	
PC LAND, INC.	56.00	
PET WASTE ELIMINATOR	128.00	
PHILIPS HEALTHCARE	2,602.05	6 DEFIBRILLATORS
PILOT FASTENERS LTD	1,380.80	STAINLESS STEEL HARDWARE FOR PW
PIONEER MANUFACTURING COMPANY	84.10	
PITNEY BOWES	125.11	

TOWN OF CHRISTIANBURG		
BILLS TO BE PAID FOR THE MONTHS OF	FEBRUARY AND MARCH	
POLYDYNE, INC.	5,553.00	SUPPLIES FOR WATER TREATMENT WWTF
POWER ZONE	3,455.85	SMALL TOOLS AND REPAIRS
PRECISION GLASS & UPH. INC.	263.21	
PROFESSIONAL COMMUNICATIONS	4,427.50	RADIOS FOR NEW VEHICLES PW AND RADIOS FOR FIRE DEPT
QQEST SOFTWARE SYSTEMS INC	1,160.00	TIMEFORCE ANNUAL LICENSING
QUALITY TIRE & BRAKE SERVICE	2,391.00	TIRE REPAIRS AND REPLACEMENTS
REI CONSULTANTS, INC	417.00	
RIDDELL/ALL AMERICAN SPORTS CORP.	4,178.47	RECONDITIONING FOOTBALL HELMETS
ROANOKE VALLEY SPEECH &	1,515.00	EMPLOYEE HEARING TESTS PW
ROBERTS OXYGEN COMPANY, INC	447.82	
ROBINSON FARMER COX ASSOCIATES, PLLC	500.00	
ROCAN INDUSTRIAL PRODUCTS, INC	772.54	
ROPHO SALES INC	755.00	
SANICO, INC	3,355.67	JANITORIAL SUPPLIES
SAUNDERS SERVICE & REPAIR, LLC	193.42	
SERVICEMASTER COMMERCIAL CLEANING	3,629.00	CLEANING AQUATIC CENTER
SHELOR MOTOR MILE	212.60	
SHIRLEY C. HALLOCK	50.00	AQUATICS ADVISORY BOARD
SHRED-IT US JV LLC	161.58	
SIGN-A-RAMA	2,892.75	SIGNAGE FOR RECREATION CENTER CARDIO ROOM
SOUTHERN AIR, INC	34,896.88	PREVENTATIVE MAINTENANCE CONTRACT AND VARIOUS REPAIRS OF HVAC
SOUTHERN ELEVATOR CO., INC.	3,304.00	LOAD TESTING ELEVATOR AT FIRE DEPT
SOUTHERN STATES	499.79	
STATE ELECTRIC SUPPLY CO., INC.	613.58	
STEVEN CARLYLE SIMMONS	50.00	AQUATICS ADVISORY BOARD
SUBURBAN PROPANE, L.P.	369.15	
SUNAPSYS, INC	99,395.82	SCADA PROJECT WWTF
TAYLOR OFFICE & ART SUPPLY, INC	1,738.45	OFFICE SUPPLIES VARIOUS DEPTS
TEMPLETON-VEST	1,448.00	ACCESS KEY CARDS AND FOB'S PD AND FIRE DEPT
TENCARVA MACHINERY CO.	6,264.10	PARTS FOR REPAIRS AT THE WWTF
THOMPSON & LITTON, INC	2,546.50	ENGINEERING SERVICES CHURCH RIGBY ELLETT
THOMPSON TIRE & MUFFLER	627.35	
TOWN OF BLACKSBURG	64,846.50	BT TRANSIT QTRLY PAYMENT FOR CBURG BUS SERVICE
TREASURER OF MONTGOMERY CO.	21,051.28	ECONOMIC DEV GRANT
TREASURER OF MONTGOMERY COUNTY	83,645.08	85% OF 1% OF MEALS TAX TO TOURISM
TREASURER OF VIRGINIA	255.00	
UNIFIRST CORPORATION	4,283.96	UNIFORMS
USA BLUE BOOK	620.31	
VA ASSOC OF MUNICIPAL WASTEWATER AGENCIES, INC	67.60	
VA PUBLIC WORKS EQUIPMENT CO	401,699.40	VAC TRUCK PW
VIRGINIA UTILITY PROTECTION SERVICE, INC	452.55	
WADES FOODS INC.	4.32	
WETLAND STUDIES AND SOLUTIONS, INC	2,713.01	ENGINEERING SERVICES TOWN BRANCH
WHITESCARVER PHOTOGRAPHY, LLC	350.00	
WILSON BROTHERS INCORPORATED	3,227.46	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT REPAIR
WORDSPRINT	687.80	
<b>TOTAL BILLS TO BE PAID MARCH 30, 2017</b>	<b>1,331,151.30</b>	

**TOWN OF CHRISTIANBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**FEBRUARY AND MARCH**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
1ST RESPONDER NEWSPAPER	50.00	
ADVANCE AUTO PARTS	218.87	
AUTOMATION CREATIONS, INC.	234.99	
B & K TRUCK ACCESSORIES	300.00	
CARDMEMBER SERVICES	202.19	
DIRECTV	214.17	
GATES FLOWERS AND GIFTS	44.00	
NEW RIVER DRUG ENFORCEMENT TASK FORCE	420.00	DISTRIBUTE FORFEITURE FUNDS
OLD DOMINION HISTORIAL FIRE SOCIETY	15.00	
TOWN OF CHRISTIANBURG	590.04	
VERIZON	256.97	
<b>TOTAL PAID BILLS</b>	<b>2,546.23</b>	

TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTOPARTS	665.31	
AIRGAS NATIONAL CARBONATION	950.02	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE INSURANCE	3,493.62	EMPLOYEE PAID INSURANCE
ANTHEM BLUE CROSS BLUE SHEILD	312,839.36	EMPLOYEE HEALTH INSURANCE
ANTHEM LIFE INSURANCE	3,141.84	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	73,452.59	ELECTRIC BILLS TOWN WIDE
AT & T	208.76	
ATMOS ENERGY	9,000.95	GAS BILLS TOWN WIDE
BHMEDIA GROUP	139.56	
CAPITAL LIGHTING & SUPPLY LLC	49.15	
CARDMEMBER SERVICES	23,096.42	SUPPLIES EQ 5660.12 DUES 780 SCHOOLS 5818. TRAVEL 7420.18 SOFTWARE 2520 UNIFORMS 411.94 RECRUITING RETENTION FIRE RESCUE
CARILION BEHAVIORAL HEALTH INC	120.00	
CHANDLER CONCRETE	676.69	
CITIZENS	3,175.00	INTERNET
CONCRETE PIPE & PRECAST LLC	96.00	
DELTA DENTAL	8,557.56	EMPLOYEE DENTAL INSURANCE
DELL MARKETING	7,239.62	DELL MONITORS, LAP TOPS FOR REPLACEMENTS
DONS AUTO CLINIC	765.47	
DTN INC	296.00	
EMS TECHNOLOGY SOLUTIONS LLC	320.00	
EXPRESS LANES	14.95	
FEDERAL EXPRESS CORPORATION	209.71	
FITNESS CONCEPTS	210.00	
GENWORTH LIFE INSURANCE COMPANY	692.70	
GENERAL TRUCK BODY	107.97	
GOV DEALS	239.85	
HALEY SOUTH FORD INC	29,004.14	2018 FORD EXPLORER FOR STREETS DIVISION
HI-D-HO DOG TRAINING INC	3,185.00	
HOME DEPOT CREDIT SERVICES	414.46	
KM INTERNATIONAL	63.97	
LOWES HOME CENTERS INC	143.94	
LUMOS NETWORKS INC	1,031.98	PHONE SERVICE
MANSFIELD OIL	835.94	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	29,633.96	TIPPING FEES SOLID WASTE
NEW RIVER VALLEY PIZZA	67.98	
PC LAND	39.00	
PETTY CASH	194.21	
PROJECT GRAPHICS INC	1,922.17	BANNERS FOR SPRING AND SUMMER DOWNTOWN POLES
REFUND EMS THIRD PARTY	362.95	
REFUND PERMITS	40.80	
REFUND FEES REC DEPT	620.00	
REFUND TAXES	2,334.16	REFUND TAX OVERPAYMENTS AND CORRECTIONS.
REFUND WATER/SEWER	414.09	
REIMBURSEMENTS EMPLOYEES	593.72	WORKBOOT REIMBURSEMENTS
REDLINE TIRE	73.90	
RE MICHAEL COMPANY INC	25.92	
ROLLER VENTURES	30.00	
ROANOKE TIMES	967.17	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
SALEM STONE	9,183.47	SAND GRAVEL ETC FOR STREET AND WATER REPAIRS.
SAMS CLUB	565.56	
SCHOOLS	5,935.00	ENG 400 pd 435 rescue 5000
SCI-MED WASTE SYSTEMS INC	90.00	
SISSON&RYAN LLC	4,840.13	SAND GRAVEL ETC FOR STREET AND WATER REPAIRS.
SHENTEL	299.71	

<b>TOWN OF CHRISTIANBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>	<b>FEBRUARY AND MARCH</b>	
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
SOUTH EASTERN SECURITY CONSULTANTS	270.00	
SOUTHERN REFRIGERATION CORP	788.83	
SPEEDWAY	21,881.94	FUEL TOWN VEHICLES
SPRINGSTEAD INC	13,650.00	TOWN MANAGER SEARCH ASSISTANCE
SPRINT	68.94	
STAND ENERGY	5,719.71	GAS AQUATIC CENTER
SUPER SHOES STORES INC	479.97	
TEMPLETON VEST INC	591.94	
TRACTOR SUPPLY	466.92	
TRAVEL	2,045.54	RESCUE 284.76 PD 1367.88 ENG 20.35 BLDG 161.13 COUNCIL 211.42
TREASURER OF VIRGINIA	725.00	725 dmv stops
U.S. CELLULAR	121.48	
VIRGINIA ASSOCIATION OF COUNTIES SELF INSURANCE RISK POOL	66,233.19	WORKERS COMP
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS	820.00	
VIRGINIA BUSINESS SYSTEMS	4,848.24	COPIER AND PRINTER LEASES
VIRGINIA DEPARTMENT OF TREASURY	168.87	168.87 st sales tax
VIRGINIA EVERYWHERE LLC	275.00	
VERIZON	4,911.05	PHONE LINES
VERIZON WIRELESS	7,114.07	CELL PHONES AND TABLETS
VIRGINIA MEDIA	480.00	
VIRGINIA RETIREMENT SYSTEM	147,397.96	EMPLOYEE RETIREMENT
WEST PUBLISHING COMPANY	115.57	
WIN-911 SOFTWARE	495.00	
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>2,546.23</b>	
<b>TOTAL PAID BILLS</b>	<b>822,341.65</b>	
<b>BILLS TO BE PAID</b>	<b>1,331,151.30</b>	
<b>GRAND TOTAL</b>	<b>2,156,039.18</b>	

# Cigarette Tax

The Negative Impact On The Town Of  
Christiansburg

Presented By: Remon Yassa

Date: 3/27/2018

# Huge declining on the current \$4 per Carton Cigarette Tax

- Town of Christiansburg **Actual** budget on 6/30/11 shows a Cigarette tax revenue of **\$721,820**

Vs.

**\$500,000** only in the booklet “Budget Summary Fiscal Year 2017-2018,  
Page#4”

**Loss of \$221,820 in tax revenue in Just 6 years**  
**Average Cigarette Loss per Year: \$37,000 per Year**



# Town of Christiansburg Actual budget on 6/30/11

TOWN OF CHRISTIANSBURG  
BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2013  
SUMMARY FUND REVENUE

APPROVED  
6/5/2012

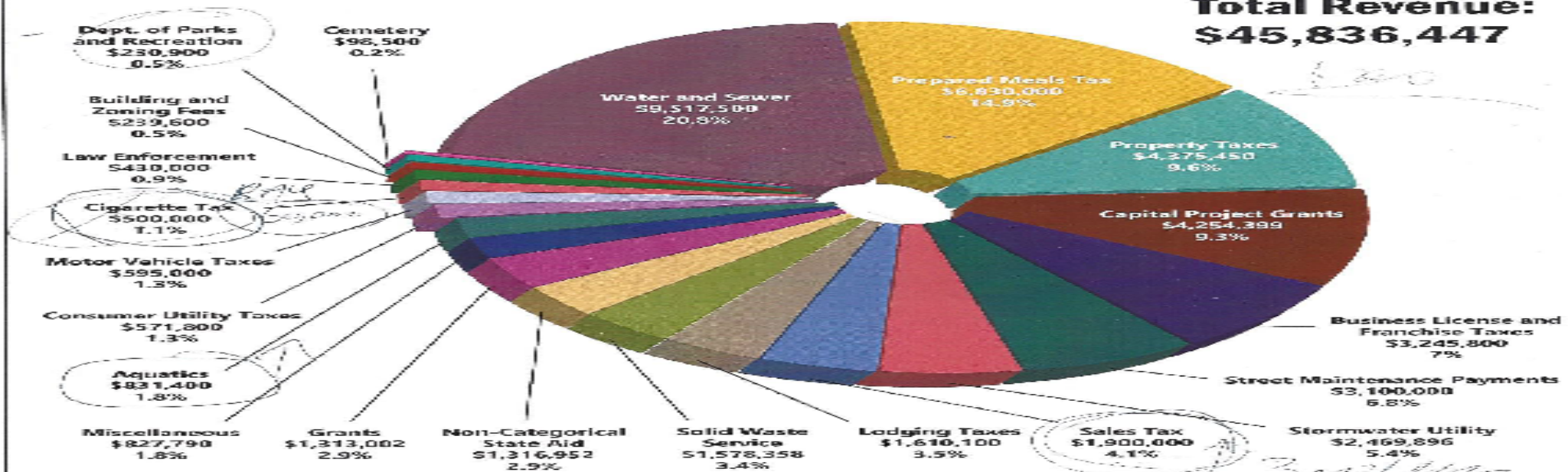
## Funds That the Town Has Little Control Over

Fund/Program	6/30/2011 budgeted	6/30/2011 actuals	6/30/2012 BUDGET	6/30/2012 ESTIMATED TO EXPEND	6/30/2013 APPROVED BUDGET	\$ Increase (Decrease)
<b>REVENUES GENERAL FUND</b>						
Property taxes	2,900,500	3,006,272	2,924,750	3,023,914	3,020,840	96,090
Consumer utility tax	526,000	518,848	526,000	500,000	500,000	(26,000)
Business license tax	1,964,000	1,894,569	1,864,000	1,993,116	1,977,000	113,000
Franchise license taxes	166,200	141,497	166,200	140,000	140,000	(26,200)
Bank Franchise taxes	490,000	649,634	490,000	500,000	500,000	10,000
Motor Vehicle taxes	415,000	438,084	465,000	450,000	480,000	15,000
Transient Lodging taxes	760,100	812,331	841,800	821,000	1,053,400	211,600
Prepared Meals tax	5,190,000	5,407,998	5,630,000	5,544,000	5,995,000	365,000
Cigarette tax	750,000	721,820	750,000	720,000	750,000	-
Building and Zoning Fees	207,000	131,369	209,000	177,200	178,000	(31,000)
Court and Parking Fines	110,000	95,038	103,000	105,000	100,000	(3,000)
Interest	165,000	234,111	165,000	125,000	125,000	(40,000)
Rentals	122,000	255,364	226,000	229,100	206,000	(20,000)
Solid Waste Service	1,226,000	1,184,296	1,339,000	1,387,100	1,391,000	52,000
DPR fees and Contributions	1,140,600	1,032,217	1,047,708	993,950	994,950	(52,758)
Miscellaneous	224,250	242,522	122,250	224,250	242,522	18,272

# the booklet “Budget Summary Fiscal Year 2017-2018

## WHERE DOES OUR FUNDING COME FROM?

**Total Revenue:**  
**\$45,836,447**



The Town's main sources of revenue are utility services fees, meals taxes and property taxes. Existing revenue streams are forecasted to increase by 2.5 percent this year for the general fund.

The following changes were made this year to help establish a sustainable budget: parking fine violations were increased from \$10 to \$25; new water and sewer rates were adopted (see p. 6 for more information); and DMV Stop fees were increased from \$30 to \$35.

*What's a DMV Stop fee? If a taxpayer owes delinquent taxes to the Town of Christiansburg, the Town will ask the DMV Commissioner to withhold registration or registration renewals from the individual. The DMV Stop is removed once the amount due, plus the stop fee, is paid.*

**Note: The \$5.3 million difference between our total revenue and total expenditures is covered using reserves: funding from previous years that was not used during the fiscal year it was initially budgeted.**

# Explanation of this continues declining every year in the cigarette tax revenue every year

- 1- With the continues increase every year of the cost of living, the consumer is looking for every venue to save money. The majority of the consumer will be willing to drive few feet's outside the Christiansburg tax limit to buy their Cartons \$4 cheaper and their pack 0.40 cent cheaper.
- 2- Many stores and Tobacco shops are now grabbing this opportunity and opening their stores just outside of the town tax limit so they can grab as much cigarette volume as they can from the town of Christiansburg.
- 3- As a consequences from point#2 above, **Both the Town of Christiansburg and the stores within the tax limit are suffering loss of volume and loss of customers as a result. In addition the Town is losing the cigarette Tax on those lost sales.**

# Suggestions and Recommendations

- 1- Reduce the cigarette Tax in the new budget by \$3, Just keep the tax at \$1 per carton.
- 2- Try this project for 2 to 3 years
- 3- Monitor and compare the following at the end of each year:
  - A- Cigarette tax revenue
  - B- Fast food tax revenue from any stores that sales cigarettes
  - C- Sales tax revenue from any stores that sales cigarettes

# Questions

