



AGENDA  
REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
SEPTEMBER 25, 2018 – 7:00 P.M.

REGULAR MEETING

- I. CALL TO ORDER
  - A. Moment of Reflection
  - B. Pledge of Allegiance
  
- II. ADJUSTMENT OF THE AGENDA
  
- III. PUBLIC HEARINGS
  
- IV. CONSENT AGENDA
  - A. [Approval of Council Minutes of September 11, 2018.](#)
  - B. [Monthly Bills.](#)
  - C. [Purchase order for backhoe in the amount of \\$152,828.](#)
  - D. [Contract for Ignition SCADA Systems in the amount of \\$145,000.](#)
  - E. [Authorization of a contract in excess of \\$100,000.00 to SCS Engineers for Landfill Professional Services.](#)
  - F. [Authorization of a contract in the amount of \\$583,791.07 to Boxley Materials Company for reconstruction of John Lemley Lane and Howery Street.](#)
  - G. Schedule Public Hearing on November 13, 2018 for a Conditional Use Permit request by David P. Hill, agent for Junkin Street Partners LLC for a Planned Housing Development to consist of a multiple-family dwelling with up to 20 dwelling units on an approximately 1.031-acre parcel (tax map no. 527-12-7) located at 200 Junkin Street, N.E. in the R-3, Multi-Family Residential zoning district. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
  
- V. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Employees:
  - 1. Chrystal Jones, Aquatic Center Operations Supervisor
    - Zach Clark, Lifeguard Crew Leader
  - 2. John Kirtner, Public Works
    - Cody Anders, Maintenance Worker, Utilities
  - 3. Casper Violette and Travis Moles, Public Works
    - Lucas Shelton, Maintenance Workers, Streets
  - 4. Micheal Huesman, Public Works
    - Joseph Cook, Maintenance Worker, ROW
- B. Cindy Green Snider, Small Business Loan Officer with Virginia Community Capital, to present on their loan programs.
- C. [Montgomery County Economic Development Director Brian Hamilton to present in regards to a potential GO Virginia grant application for development of a building pad in the Falling Branch Corporate Park.](#)
- D. Fire Chief Billy Hanks to present Fire Department Annual Report.
- E. Jim Hawley to present on a potential donation to the Town of Christiansburg from Nancy Nixon, Margot Thompson, and Joe Thompson.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Reappointment of Richard Ballengee to New River Valley Agency on Aging Board and Steve Huppert as Alternate (October 1, 2018 to September 30, 2019).
- B. [A resolution recognizing the eligibility for Line of Duty Act benefits for volunteers of the Christiansburg Fire Department and Christiansburg Rescue Squad.](#)
- C. Consideration of a potential GO Virginia grant application for development of a building pad in the Falling Branch Corporate Park.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting

1. Request for a Closed Meeting in accordance with Code of Virginia § 2.2-3711(29) for the discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The discussion pertains to the former Truman Wilson land development contract and receipt of a Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) proposal for development of the land as a park.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matter.

XII. ADJOURNMENT

Upcoming meetings:

October 9, 2018 – Regular meeting

October 23, 2018 – Regular meeting

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
SEPTEMBER 11, 2018 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 11, 2018 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Bradford J. Stipes; Samuel M. Bishop; Harry Collins; Steve Huppert; Merissa Sachs; Henry Showalter. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Director of Engineering Wayne Nelson; Director of Aquatics Terry Caldwell; Director of Parks and Recreation Brad Epperley; Building Official Jerry Heinline; Public Relations Director Melissa Demmitt; Public Works Director Jim Lancianese; Superintendent of Streets Travis Moles; Events Coordinator Casey Jenkins; Civil Engineer II Eli Mannon; Planner I Jared Crews.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Councilman Showalter made a motion to hold the Introductions and Presentations prior to Citizen's Comments, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARING

IV. CONSENT AGENDA

- A. Approval of Council Minutes of August 21 and August 28, 2018.
- B. Schedule Public Hearing on October 23, 2018 for a Conditional Use Permit request by Rye Property I LLC for a public amusement business located at 100 Arbor Drive, N.E. (tax map no. 406-8-14) in the B-3, General Business District.
- C. Notice of Award for a Contract in the amount of \$1,652,750.00 to DLB Enterprises, LLC. for the College Street Sanitary Sewer Repair and Replacement Project

Councilman Showalter made a motion to approve the consent agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Aquatics Director Terry Caldwell to introduce Virginia Tech Senior Associate Athletic Director Danny White, Swimming and Diving Head Coach Sergio Lopez, and Diving Head Coach Ron Piemonte.

Aquatics Director Terry Caldwell talked about the importance of the Public Private Partnership with Virginia Tech to the success of the aquatic center, and introduced Senior Associate Athletic Director, Danny White, with a brief bio. Mr. White, who oversees the men's and women's swimming and diving programs at Virginia Tech, expressed gratitude for the partnership between Christiansburg and Virginia Tech and complemented the characteristics of the aquatic center that makes it a great facility for competitions, and has the potential to inspire young swimmers to become involved in swimming and diving programs. Mr. White introduced Head Diving Coach Ron Piemonte and shared his background and successes as a diving coach that have earned him national and international recognition. Mr. White then introduced Head Swim Coach, Sergio Lopez. Coach Lopez came to Virginia Tech in May 2018 from Auburn University with extensive experience in high school and university swim coaching, and is a three-time Olympic team coach. Mr. Lopez was a silver medalist at the 1993 World Championships and a bronze medalist at the 1988 Olympics. Mr. Lopez talked about his coaching experiences in the United States, Singapore, and Spain, and talked about the features of the aquatic center that makes it a great facility, and the accommodating nature of the aquatics staff that has contributed to the success of the student athlete program. Council welcomed Mr. Lopez and commended the men on their leadership contributions to the community through the swimming and diving programs at Virginia Tech.

VI. CITIZEN COMMENTS

- A. Jeff Stuart, Christiansburg Elementary School Physical Education teacher, addressed Council in support of the development of the former Truman Wilson property into a park. Mr. Stuart spoke of a disturbing trend of inactivity among children, which has been proven through research to have adverse effects on mental and physical health. Mr. Stuart explained that he chose to become a Physical Education teacher because he wanted to make a difference in the lives of his students, and he stressed that the Town would make a positive difference in the community with a park and amenities that would encourage physical activity and social interactions.
- B. Larry Martin, 2850 Roanoke Street, thanked Council, the Planning Commission, and the Planning Commission Development Sub-Committee for the efforts to study and amend the ordinance related to boardinghouses as the community requested. Mr. Martin expressed his respect and appreciation for the process involved and commented he had faith that Council would approve the recommendation of the Planning Commission and adopt the amendment.

VII. COMMITTEE REPORTS

- A. Councilwoman Sachs reported that the Central Business District Committee had recently approved the first mural through the façade grant program, which would be displayed on the

police department. She then reported on events at the farmer's market and encouraged all to attend the market and the next Central Business District Committee meeting scheduled for tomorrow.

#### VIII. DISCUSSION BY MAYOR AND COUNCIL

##### A. Council action on:

1. Ordinance to amend Chapter 42 "Zoning" of the Christiansburg Town Code in regards to boardinghouses, hotel/motels and tourist homes. The Public Hearing was held August 28, 2018. The Planning Commission voted 9 – 0 to recommend approval of the proposed ordinance amendment as presented. Councilman Stipes made a motion to approved the ordinance amendment as recommended by the Planning Commission, seconded by Councilman Collins. Councilwoman Sachs addressed negative comments she was aware of regarding the proposed ordinance and stressed that, while the Town was sympathetic to those in need, it realized the necessity for protocols that would be fair to everyone involved, and that Council action should not be viewed as an attempt to kick anyone out of their current residence. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Reappointment of Rich Alvis, Richard Caldwell, Chris Pfohl, Bob Poff, and J.D. Price to the Board of Building Code Appeals for four-year terms ending December 31, 2022, and reappointment of Larry S. Martin, Earl Shrader, and John Travis as Alternates to the Board of Building Code Appeals with terms ending December 31, 2021. This matter was tabled until a time when the appointees could be present for Council introduction.

- C. Reappointment of Lea Wall to the Montgomery Tourism Development Council (MTDC) for a two-year term from July 22, 2018-July 21, 2020. Lea Wall was present for Council introduction. Councilman Showalter made a motion to reappoint Lea Wall to serve another two-year term on the MTDC, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- D. Appointment of Luke Brugh to the Montgomery Tourism Development Council (MTDC) for a two-year term from Sept. 22, 2018-September 21, 2020. Luke Brugh was present for Council introduction. Councilman Showalter made a motion to appoint Luke Brugh to serve a two-year term on the MTDC, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- E. Removal, reduction, or waiver of \$50,000 review fee for unsolicited proposals stated in Town of Christiansburg Guidelines to the Public-Private Education Facilities and Infrastructure Act of 2002.

Town Manager Randy Wingfield proposed Council consider reducing the review fee for PPEA proposals from \$50,000 to \$10,000 max cap to encourage competing proposals. Councilman Stipes noted that the review fee, which was put into place prior to construction of the aquatic center, was unusually high, and he made a motion to cap the review fee at a maximum of \$10,000 as recommended. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

F. Discussion regarding Cambria Trail development. (Stipes)

Councilman Stipes explained that the Cambria Trail was a project that had been projected to be included in the 2018 Smart Scale Application, but was removed because the project design was incomplete. Mr. Stipes said the trail would increase the connectivity of many areas in town and he proposed Council direct staff to move forward with the design of the trail in preparation for next year's Smart Scale Application. Council discussed the costs of project design and Town Manager Wingfield noted that \$70,000 would get the project to 30%. Finance Director Tweedie agreed the amount could be worked into the budget amendment in October and Engineering Director Wayne Nelson agreed to take the lead in bringing the design to 30% completion.

IX. STAFF REPORTS

A. Town Manager Wingfield:

- The Town is currently working with emergency personnel to prepare for the potential impacts of Hurricane Florence, including the designation of emergency shelters if necessary.
- The Town Attorney who has replaced Theresa Fontana at Guynn & Waddell, P.C., Mark Popovich, will have office hours at Town Hall on Wednesdays.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

- A. Councilman Collins reported he attended the Planning Commission meeting last week when the commission unanimously voted to recommend amending the ordinance pertaining to boardinghouses; the Recreation Advisory Commission did not meet in September; Mr. Collins expressed appreciation for support of the 3<sup>rd</sup> Annual Lung Transplant Foundation golf tournament yesterday.
- B. Councilman Bishop reported that the Fire Department and Rescue Squad were working on hurricane preparedness, and relayed a citizen concern with garbage cans being left by the road for extended periods of time. Town Manager Wingfield noted he would address the concern.
- C. Councilman Showalter asked for the projected timeline for the RFP for garbage privatization and Mr. Wingfield stated that he planned to have it in October.
- D. Councilman Stipes, no report.
- E. Councilman Huppert expressed appreciation for the flowers in the downtown area and at Town facilities.
- F. Councilwoman Sachs, no report.
- G. Mayor Barber reported on the upcoming Annual VML Conference and provided details on cancellation requests.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Stipes made a motion to enter into a Closed Meeting in accordance with Code of Virginia § 2.2-3711(29) for the discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The discussion pertains to the former Truman Wilson land development contract and receipt of a Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) proposal for development of the land as a park. The motion was seconded by Councilman Bishop and voted upon as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting.
3. Certification. Councilman Stipes moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Showalter and voted upon as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
4. Council action on the matter. Council authorized Town Manager Wingfield to seek the submission review fee of \$10,000 for the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) proposal for development of the former Truman Wilson land as a park. Once the fee is received by the Town, Council will then review the PPEA proposal.

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:14 P.M.

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Michele Stipes, Clerk of Council

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D. Michael Barber, Mayor



<b>TOWN OF CHRISTIANBURG</b>	<b>PAY DATE 9-28-2018</b>	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>AUGUST AND SEPTEMBER</b>	
A MORTON THOMAS AND ASSOCIATES, INC	10,623.72	CHURCH RIGBY ELLETT STORM DRAIN IMPROVEMENTS
A. M. LEONARD, INC.	58.97	
ADAMS CONSTRUCTION CO.	10,683.73	ASPHALT REPAIRS
ALGONQUIN PRODUCTS COMPANY	2,110.90	SUPPLIES PW
ALL PEST CONTROL, INC	150.00	
AMERICAN CASTING & MFG CORP	410.59	
AMERICAN TRAFFIC SAFETY SERVICES ASSOCIATION	185.50	
ANGLE FLORIST	35.00	
ARC3 GASES	288.11	
ATCOM, INC	2,400.00	USER LICENSE FEES,ANNUAL
ATLANTIC COAST TOYOTALIFT	236.33	
B & K TRUCK ACCESSORIES	1,050.00	
B & T LAWN CARE LLC	11,640.00	MOWING SERVICES TOWN WIDE
BANE OIL COMPANY, INC	3,527.38	OFF ROAD DIESEL
BEVERLY J. BRIDGES	25.00	AQUATICS ADVISORY BOARD
BLACKSBURG POWER EQUIPMENT	415.06	
BOONE TRACTOR & IMPLEMENT INC.	1,247.04	
BOUND TREE MEDICAL, LLC	3,212.44	MEDICAL SUPPLIES RESCUE
BRAME SPECIALTY COMPANY INC.	1,344.46	JANITORIAL SUPPLIES
BSN SPORTS COLLEGIATE PACIFIC	272.20	
CARDINAL BLUEPRINTERS, INC.	483.00	
CARDINAL RUBBER & SEAL INC.	278.88	
CARDNO GS, INC	41,965.00	FACILITY ASSESSMENT
CARILION HEALTHCARE CORP.	340.00	
CAROLINA INDUSTRIAL EQUIPMENT	114.08	
CARTER MACHINERY	832.86	
CAVALIER EQUIPMENT CORPORATION	1,316.58	
CHA CONSULTING INC	4,750.08	ENGINEERING SERVICES PRETREATMENT; COLLEGE ST SANITARY SEWER; BIOSOLID MGT
CLASSIC CLEANING & PAINTING, LLC	275.00	
CMC SUPPLY, INC.	2,632.44	PIPE AND FITTINGS WATER AND SEWER
COMPUTER PROJECTS OF ILLINOIS, INC	346.80	
CORE & MAIN LP	1,472.32	WATER METER BOXES
CURTIS BAY MEDICAL WASTE VIRGINIA, LLC	70.00	
D J R ENTERPRISES	10,496.92	UNIFORMS FOR FOOTBALL AND CHEERLEADING PROGRAMS RECREATION CENTER
DCI/SHIRES, INC	57,718.36	CHURCH RIGBY ELLETT DRAINAGE PROJECT
DELL MARKETING L.P.	506.98	
DETAILING BY RAYMOND	225.00	
DIVING ENTERPRISES, LTD	5,456.90	EQUIPMENT FOR DIVE RESCUE
DUNCAN FORD MAZDA	11,608.43	INSTALL NEW ENGINE IN PW VEHICLEFORD F550
EAST COAST EMERGENCY VEHICLES, LLC	157.16	
ELECTRICAL SUPPLY CO	757.03	
EMS TECHNOLOGY SOLUTIONS, LLC	320.00	
EMS, INC	820.00	
EVIDENT INC	506.00	
FASTENAL COMPANY	116.90	
FERGUSON ENTERPRISES, INC.#75	5,019.45	PIPE, FITTINGS, PARTS WATER AND WASTE WATER
FIDELITY POWER SYSTEMS	91.87	
FIRE RESCUE AND TACTICAL, INC	387.98	
FIRE SAFETY PRODUCTS, INC	150.00	
FISHER AUTO PARTS, INC.	752.12	
FISHER SCIENTIFIC CO.	1,245.66	
FITNESS CONCEPTS, INC.	140.00	
FLEET PRIDE, INC	190.25	
GALLS, AN ARAMARK COMPANY	2,565.51	UNIFORMS AND SUPPLIES POLICE DEPT
GEMPLER'S INC.	251.47	
GLENN R BUSS	300.00	LITTLE FREE LIBRARY BOX
GLOBAL EQUIPMENT CO.	165.22	
GODWIN MANUFACTURING CO.,INC.	195.00	
GRAINGER	1,631.98	MATERIALS SEWER SYSTEMS AND WWTF
GUYNN & WADDELL, P.C.	5,963.06	LEGAL SERVICES
HAJOCA CORPORATION	26.25	
HALDEMAN-HOMME, INC	825.00	
HALL'S GARAGE DOORS, INC	1,025.00	
HAMANN, INC	16,200.00	JULY AND AUGUST MOWING SERVICES CEMETERY
HANDY RENTALS, INC	840.00	
HARVEY CHEVROLET CORP.	78.28	
HIGHWAY MOTORS, INC.	167.83	

<b>TOWN OF CHRISTIANBURG</b>	<b>PAY DATE 9-28-2018</b>	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>AUGUST AND SEPTEMBER</b>	
HOSE HOUSE, INC.	118.81	
HUNTER SMITH'S CUSTOM MILLING	200.00	
HURT & PROFFITT, INC	13,245.00	ENGINEERING SERVICES WATER STORAGE TANK CONSULTING
INNOVATIVE SYSTEMS & SOLUTIONS, INC	2,105.28	IT BACKUP SERVICES
INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	244.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	343.33	
J J KELLER & ASSOCIATES, INC	807.00	
JAMES RIVER EQUIPMENT-SALEM	392.66	
JAMISON'S SHARPENING, INC	400.75	
JEFFERDS CORPORATION	436.00	
JEREMY MADISON WILLIAMS	25.00	AQUATICS ADVISORY BOARD
JOSHUA B. COOK DBA TINT PRO PLUS	310.00	RECOVER GYM EQUIPMENT
KAREN L DRAKE-WHITNEY	25.00	AQUATICS ADVISORY BOARD
KIMBALL MIDWEST	321.23	
KING-MOORE, INC	2,400.00	IT CONSULTING
KINGS TIRE SERVICE, INC	128.00	
KLA ENTERPRISES, LLC	434.60	
LANCASTER, INC.	785.00	
LANDSCAPE SUPPLY INC.	369.21	
LAWRENCE EQUIPMENT	367.73	
LIBERTY FIRE SOLUTIONS, INC	975.00	
LINKOUS LAWN SERVICE	60.00	
LITERACY VOL. OF AMERICA,NRV	1,500.00	
LOWES HOME CENTERS, INC.	5,021.06	VARIOUS TOOLS SUPPLIES AND MATERIALS FOR BUILDING AND FACILITY REPAIR AND MAINTENANCE
MCCORMICK TAYLOR, INC	40,590.53	ENGINEERING SERVICES N. FRNAKLIN; PARKWAY DR EST; CONNECTOR ROUTE;DEPOT ST
MCDONOUGH BOLYARD PECK, INC	660.00	
MCNEIL ROOFING, INC	858.40	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	927.50	
METROLINE INC	999.90	
MOBOTREX, INC	1,260.00	
MOORE MEDICAL CORP.	1,148.89	
MOTION INDUSTRIES, INC.	343.87	
MUELLER SYSTEMS	27,500.00	ANNUAL SOFTWARE MAINTENANCE METER SYSTEM
NATURAL STRUCTURES, INC	1,329.00	
NEW RIVER ENGRAVING	652.57	
NEW RIVER FIRE EXTINGUISHERS	131.00	
NEW RIVER OFFICE SUPPLY	51.99	
NORTHERN SAFETY CO., INC.	700.77	
NORTHERN TOOL & EQUIPMENT	1,979.94	SCREED BOARD AND HEAD FOR CONCRETE WORK PW
NORTHWEST HARDWARE CO INC	81.14	
OLD TOWN PRINTING & COPYING	1,328.23	
OZARK MATERIALS, LLC	1,103.40	
P B ELECTRONICS	454.00	
PET WASTE ELIMINATOR	829.60	
PILOT FASTENERS LTD	155.10	
POWER ZONE	1,156.52	
PRECISION GLASS & UPH. INC.	1,298.70	
PRO SPORT INC	189.98	
PROFESSIONAL COMMUNICATIONS	431.60	
PSYCHOLOGICAL HEALTH ROANOKE	600.00	
QUALITY TIRE & BRAKE SERVICE	4,786.00	TIRE REPAIR AND REPLACEMENTS
RAILROAD MANAGEMENT COMPANY IV, LLC	515.00	
RAKESTRAW LAWN CARE, INC	100.00	
RGM INDUSTRIAL LLC	564.00	
RICHMOND MACHINERY & EQUIP CO	100.89	
RIDDELL/ALL AMERICAN SPORTS CORP.	3,110.27	NEW AND RECONDITION EQUIPMENT FOR YOUTH FOOTBALL
ROBERTS OXYGEN COMPANY, INC	617.94	
ROCAN INDUSTRIAL PRODUCTS, INC	789.12	
RODNEY A JORDAN DBA ROCK HAVEN TURF SPECIALTIES	1,750.00	1209 BUFFALO DRIVE APPLY FERTILIZER TREATMENT
SAFE AIR SYSTEMS	980.87	
SAFETY & COMPLIANCE SERVICES, INC.	266.00	
SANICO, INC	5,053.27	JANITORIAL SUPPLIES
SCENARIO LEARNING, LLC	2,472.00	SAFETY TRAINING MATERIALS HR
SEPI ENGINEERING & CONSTRUCTION, INC	2,731.25	ENGINEERING SERVICES PAVING CONTRACTS
SERVICEMASTER COMMERCIAL CLEANING	1,288.12	
SHADE TREE REPAIR LLC	480.00	
SHELOR MOTOR MILE	896.00	

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 9-28-2018	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>AUGUST AND SEPTEMBER</b>	
SHERWIN-WILLIAMS	816.80	
SHIRLEY C HALLOCK	25.00	AQUATICS ADVISORY BOARD
SHRED-IT US JV LLC	159.65	
SOUTH EAST SALES	1,150.00	
SOUTHEASTERN EMPLOYERS SERVICE CORPORATION	624.26	
SOUTHERN AIR, INC	28,627.74	TOWN WIDE HVAC MAINTENANCE, REPAIRS, AND REPLACEMENTS
SOUTHERN STATES	1,355.78	
STATE ELECTRIC SUPPLY CO.,INC.	580.91	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	16,703.06	
TAYLOR OFFICE & ART SUPPLY,INC	3,023.38	OFFICE SUPPLIES TOWN WIDE
TEMPLETON-VEST	677.00	
TENCARVA MACHINERY CO.	436.60	
THOMPSON TIRE & MUFFLER	2,512.47	VEHICLE TIRE REPAIR AND REPLACEMENTS
TIDY SERVICES	70.90	
TIMMONS GROUP, INC	750.00	
TREASURER OF VIRGINIA	9,027.00	PERMIT MAINTENANCE FEE WWTF
UNIFIRST CORPORATION	4,849.87	UNIFORMS PW
UNITED RENTALS,INC.	1,835.74	
USA BLUE BOOK	462.89	
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POOL	69,621.25	WORKERS COMPENSATION QUARTERLY PAYMENT
VA ASSOC OF MUNICIPAL WASTEWATER AGENCIES, INC	67.60	
VA PUBLIC WORKS EQUIPMENT CO	1,065.36	
VACO SERVICES INC	50.00	
VALLEY BOILER AND MACHINERY	14,120.51	
VALLEY PRINTERS, INC	5,505.00	PARKS & REC FALL BROCHURES
VEST'S SALES & SERVICE, INC.	19,349.00	POWER STRETCHER RESCUE
VIRGINIA MEDIA, INC	210.00	
VIRGINIA UTILITY PROTECTION SERVICE, INC	469.35	
W L CONSTRUCTION SUPPLY INC	429.85	
WADES FOODS INC.	50.50	
WEST END ANIMAL CLINIC, INC	137.02	
WETLAND STUDIES AND SOLUTIONS, INC	1,404.68	
WILEY & WILSON, INC	8,660.00	ENGINEERING SERVICES DEPOT PARK TRAIL DESIGN AND SURVEY
WILSON BROTHERS INCORPORATED	492.36	
WITMER PUBLIC SAFETY GROUP, INC	64.00	
ZIPPS TRUCK EQUIPMENT, INC	815.99	
ZORO TOOLS, INC	400.15	
<b>TOTAL BILLS TO BE PAID</b>	<b>572,574.77</b>	PAY DATE 9-28-2018

**TOWN OF CHRISTIANBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**AUGUST AND SEPTEMBER**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
CHASE CARD SERVICES	4,328.50	LODGING VA FIRE ASSOC
CRAIG'S FIREARM SUPPLY, INC.	3,538.46	ECOTECH M914AVPV514 WHITE PHOSPORUS
EXXON MOBIL	934.61	
GATES FLOWERS AND GIFTS	115.00	
GLATFELTER CLAIMS MANAGEMENT, INC.	4,000.00	DAMAGED VEHICLE PURCHASE CTY VEHICLE
GOODMAN SPECIALIZED VEHICLES	84.73	
TOWN OF CHRISTIANBURG	356.25	NRVCIT OT
TRAVEL ADVANCE	357.00	TRAVEL FIRE
VERIZON	254.65	
WITMER PUBLIC SAFETY GROUP, INC.	1,090.00	ROOF LADDER EXTENSIONS
<b>TOTAL PAID BILLS</b>	<b>15,059.20</b>	

TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	726.19	
AIRGAS NATIONAL CARBONATION	1,874.52	CARBON DIOXIDE GAS FOR AQUATICS
ANTHEM BLUE CROSS BLUE SHEILD	105,305.08	EMPLOYEE MEDICAL INSURANCE COST
ANTHEM LIFE INSURANCE	3,047.21	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	50,626.70	TOWN WIDE UTILITY SERVICES
AT & T	424.25	
ATMOS ENERGY	3,413.43	TOWN WIDE GAS SERVICES
BIRD AND HOPPER FARM	30.00	FARMERS MARKET
BMI	349.00	
BMS DIRECT	5,000.00	POSTAGE PRINTING WATER BILLS
BRIGHT SERVICES	178.20	TEMP LABOR PUBLIC WORKS
BRUCE CALDWELL	125.00	FARMERS MARKET
CHANDLER CONCRETE	1,990.18	FOR PUBLIC WORKS REPAIRS
CHRYSTAL SPRINGS	114.64	
CITIZENS	3,925.00	INTERNET
DELL MARKETING	221.82	
DONS AUTO CLINIC	479.26	
DUES AND MEMBERSHIPS	1,658.08	ENG 165 NAACP BANQUET TABLE 600 IT 677.08 PW 216
EXPRESS SERVICES INC	11,261.37	SEASONAL EMPLOYEES
FEDERAL EXPRESS CORPORATION	135.52	
GEORGE HALL	82.00	FARMERS MARKET
HOME DEPOT CREDIT SERVICES	131.77	MATERIALS FOR PICNIC SHELTERS AND VARIOUS REPAIR AND MAINTENANCE
JAMES HANSHAW	100.00	KEY SERVICES
JENNIFER BEAN	34.00	FARMERS MARKET
LUMOS NETWORKS INC	1,094.25	PHONE SERVICE
MANSFIELD OIL	859.40	
MELISSA LAROSE	70.00	FARMERS MARKET
MOUNTAIN2 ISLAND PADDLEBOARD	20.00	
NETWORKFLEET INC	287.35	
NEW RIVER VALLEY PIZZA	333.92	
NORFOLK AND SOUTHERN RAILWAY	600.00	
PEPSI BOTTLING COMPANY	902.00	
PITNEY BOWES	636.00	
PLANT 1 ON U	20.00	FARMERS MARKET
PURCHASE POWER	2,999.43	POSTAGE METER REFILL
REFUND FEES REC DEPT	1,157.50	
REFUND AQUATICS	48.00	
REFUND TAXES	863.39	
REFUND WATER/SEWER	428.80	
REIMBURSEMENT EMPLOYEES	844.50	
ROANOKE TIMES	1,351.05	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
ROGER JORDAN ROLLER JR	30.00	
SAMS CLUB	357.44	
SCHOOLS	834.00	rescue 685 HR 149
SHENTEL	169.54	
SIGN-A-RAMA	680.00	
SISSON&RYAN LLC	5,052.27	SAND GRAVEL ETC FOR STREET AND WATER REPAIRS.
SOUTH EASTERN SECURITY CONSULTANTS	930.00	
SPEEDWAY	26,344.99	FUEL TOWN VEHICLES
STAND ENERGY	2,858.77	NATURAL GAS FOR AQUATIC CENTER
TODD GORDON	36.00	FARMERS MARKET
TRACTOR SUPPLY	111.93	MISC SUPPLIES
TRAVEL	9,785.03	PD 3655 BLDG 116.33 ENG 399.49 FIRE 4545.25 FINANCE 227.81 PW 348.54 PLANNING 153.21 ENG 339.40
TREASURER OF MONTGOMERY COUNTY	225,033.82	1ST QTR 911 AUTHORITY 195500 lodging true up for fy 18 29533.82

<b>TOWN OF CHRISTIANBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>	<b>AUGUST AND SEPTEMBER</b>	
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
TREASURER OF VIRGINIA	3,518.60	3 notary licenses 45 each SALES TAX 102.62 DMV STOPS 700 unclaimed property 2580.98
TREASURER OF VIRGINIA	144,324.28	EMPLOYEE RETIREMENT VRS
VA ASSOC OF COUNTIES GROUP INSURANCE	1,043.84	
VERIZON	4,855.37	PHONE LINES REPAIR DAMAGED LINE 2320.04
VERIZON WIRELESS	6,519.22	CELL PHONES AND TABLETS
VIRGINIA DEPT OF TRANSPORTION	100.00	
VIRGINIA MEDIA	245.00	JOB POSTINGS, PUBLIC HEARINGS ETC
VOLSAP	1,755.00	INSURANCE VOLUNTEER FIRE
WASTE INDUSTRIES	26,032.50	JULY RECYCLING
WEST PUBLISHING COMPANY	115.57	
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>15,059.20</b>	
<b>TOTAL PAID BILLS</b>	<b>664,481.98</b>	
<b>BILLS TO BE PAID</b>	<b>572,574.77</b>	
<b>GRAND TOTAL</b>	<b>1,252,115.95</b>	



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

9/25/18

**ITEM TITLE:**

Purchase Order for Backhoe

**DESCRIPTION:**

To submit a purchase order with Carter Machinery Company for a Backhoe for Public Works in the amount of \$152,828. This item will be purchased through Sourcewell contract 032515-CAT.

**POTENTIAL ACTION:**

Approval

**DEPARTMENT:**

Finance/Purchasing

**PRESENTER:**

**ITEM HISTORY:**

Item approved per 2019 capital budget for streets.

**Information Provided:**

Purchase Order

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**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

9/25/18

**ITEM TITLE:**

Contract for Ignition SCADA Systems

**DESCRIPTION:**

To enter into contract with SUNAPSYS for Ignition SCADA Systems at Wastewater Treatment Plant in the amount of \$145,000.

**POTENTIAL ACTION:**

Approval

**DEPARTMENT:**

Finance/Purchasing

**PRESENTER:**

**ITEM HISTORY:**

Item approval per 2019 capital budget for Waste Water.

**Information Provided:**

Contract

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**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

September 11, 2018

**ITEM TITLE:** Landfill Professional Services

Authorization for contract in excess of \$100,000.00

**DESCRIPTION:** SCS Engineers was awarded the Landfill Professional Services contract for services including routine groundwater monitoring, routine landfill gas monitoring, and evaluation and design of site and landfill gas collection system improvements. An initial contract was executed in May 2018 for the amount of \$30,000. Since then, the contract has been amended authorizing services which will exceed \$100,000.00. The FY 2019 budget for engineering services at the landfill is \$142,000.00.

**POTENTIAL ACTION:** Approval of contract to exceed \$100,000.00.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Wayne Nelson

**ITEM HISTORY:**

**Information Provided:** Original Contract, Amendment 1

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<https://christiansburg.box.com/s/sv2oj4ve683w2pjykooca40iqdpc4jew>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

September 25, 2018

**ITEM TITLE:** Street Repair and Reconstruction Project – Phase II  
Notice of Award

**DESCRIPTION:** Notice of Award for a Contract in the amount of \$583,791.07 to Boxley Materials Company for reconstruction of John Lemley Lane and Howery Street.

**POTENTIAL ACTION:** Approve Notice of Award and authorize the Town Manager to enter into Contract for the referenced Work.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Wayne Nelson

**ITEM HISTORY:**

**Information Provided:** Notice of Award; Bid Opening Tabulation

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<https://christiansburg.box.com/s/5cqzt4pwuaiuznwxtvzyjdz3pn091jpx>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

DISCUSSION AND ACTION

**Meeting Date:**

September 25, 2018

**ITEM TITLE:**

Consideration of a potential GO Virginia grant application for development of a building pad in the Falling Branch Corporate Park

**DESCRIPTION:**

Montgomery County Economic Development is requesting the Town's participation in a GO Virginia (<http://govirginia.org/>) grant application. GO Virginia is a fairly new state program that requires a regional (two or more local governments) participation for the purposes of either job creation or workforce development. Phase I of the project would extend water, sewer, and Parkway Drive and grade one pad. The request is for the Town to pay the engineering design (estimated at \$25,000) and construction of utilities (estimated at \$245,893.75 – see in packet). This request is only for Phase I – the Phase II drawing is included just so you know what is planned in the future.

**POTENTIAL ACTION:**

Council vote

**DEPARTMENT(S):**

Administration

**PRESENTER**

Randy Wingfield, Town Manager

**Information Provided:**

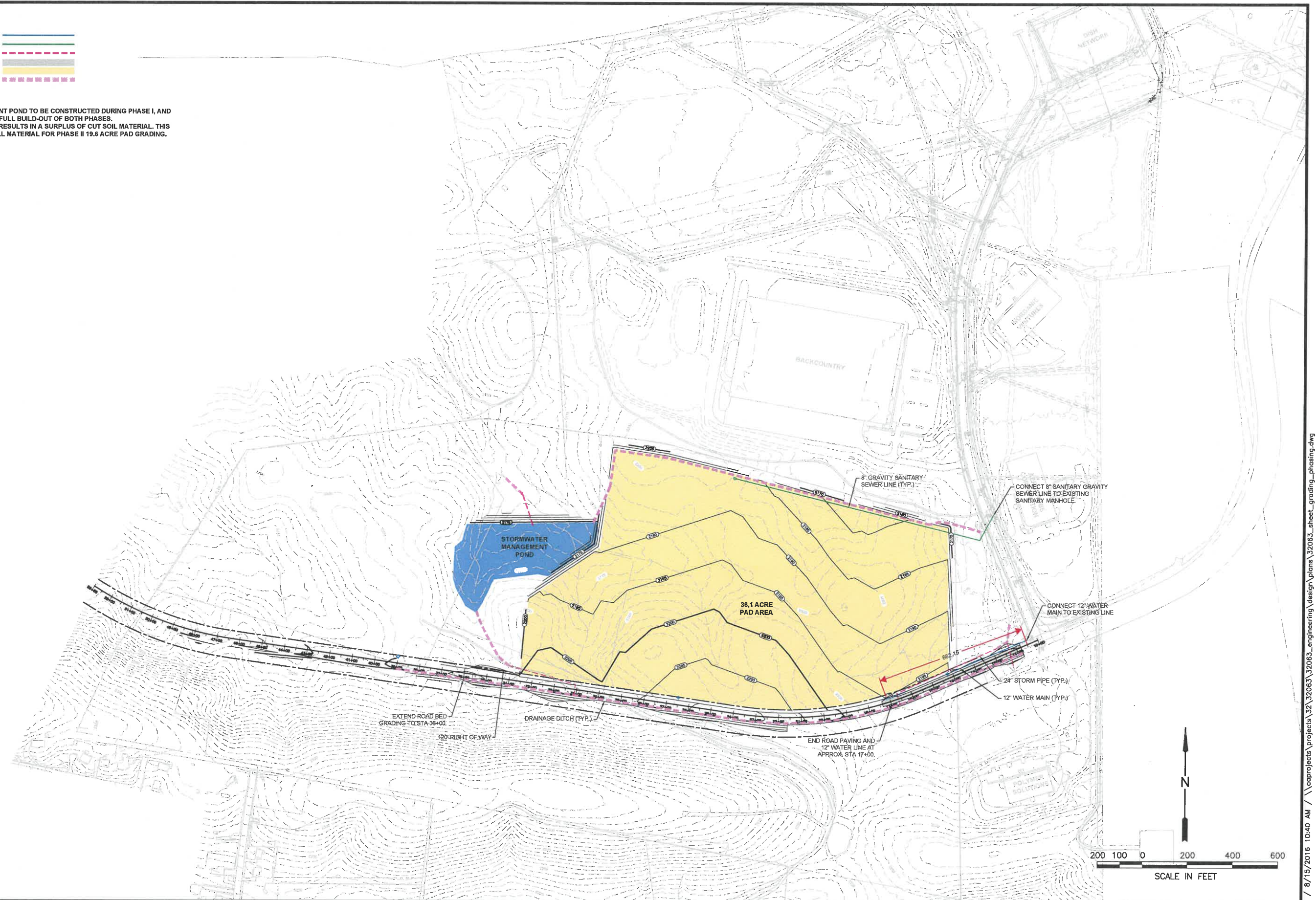
Cox Family Farm – Preliminary Plan Phase I drawing  
Cox Family Farm – Preliminary Plan Phase II drawing  
FBCP II Water Sewer Est\_Phi\_2018\_0920 (utility cost estimates)



LEGEND

WATER MAIN  
GRAVITY SANITARY SEWER LINE  
STORM SEWER LINE  
ROAD PAVEMENT  
PHASE I PAD AREA  
DITCH

- NOTES:
1. STORMWATER MANAGEMENT POND TO BE CONSTRUCTED DURING PHASE I, AND DESIGNED AND SIZED FOR FULL BUILD-OUT OF BOTH PHASES.
  2. PHASE I PAD EXCAVATION RESULTS IN A SURPLUS OF CUT SOIL MATERIAL. THIS EXCESS TO BE USED AS FILL MATERIAL FOR PHASE II 19.6 ACRE PAD GRADING.



**ANDERSON & ASSOCIATES, INC.**  
Professional Design Services  
www.andassoc.com  
100 Ardmore St.  
Blacksburg, Va. 24060  
540-552-5592

DATE	REV. #	COMMENTS	DATE
15 AUG 16			
DESIGNED: SVC			
DRAWN: SVC			
CHECKED: MTC			
QA / QC :			

**COX FAMILY FARM**  
EVALUATION ASSISTANCE  
CHRISTIANSBURG, VIRGINIA

**PRELIMINARY PLAN: PHASE I**

DOCUMENT NO.	
32063-001	
2	3
SHEET OF	

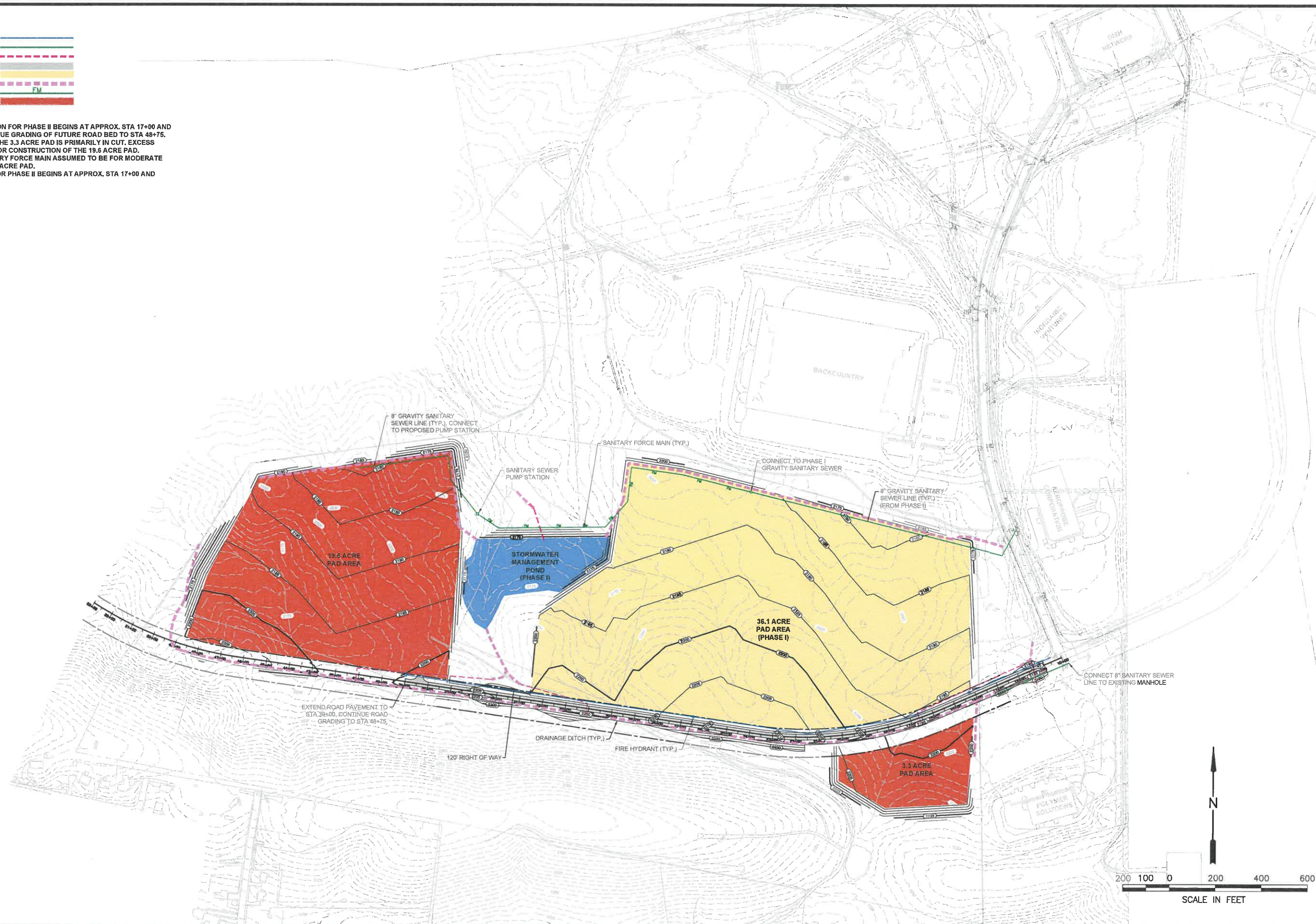
Cramer, Scott / 8/15/2016 10:40 AM / \\caprojects\projects\32\32063\engineering\design\plans\32063\_sheet\_grading\_phasing.dwg



LEGEND

WATER MAIN  
 GRAVITY SANITARY SEWER LINE  
 STORM SEWER LINE  
 ROAD PAVEMENT  
 PHASE I PAD AREA  
 DITCH  
 SANITARY FORCE MAIN  
 PHASE II PAD AREA

- NOTES:
- PAVED ROADWAY EXTENSION FOR PHASE II BEGINS AT APPROX. STA 17+00 AND ENDS AT STA 39+00. CONTINUE GRADING OF FUTURE ROAD BED TO STA 48+75.
  - EARTHWORK SHOWN FOR THE 3.3 ACRE PAD IS PRIMARILY IN CUT. EXCESS MATERIAL IS TO BE USED FOR CONSTRUCTION OF THE 19.6 ACRE PAD.
  - PUMP STATION AND SANITARY FORCE MAIN ASSUMED TO BE FOR MODERATE WATER USERS ON THE 19.6 ACRE PAD.
  - WATER MAIN EXTENSION FOR PHASE II BEGINS AT APPROX. STA 17+00 AND ENDS AT STA 39+00



**FALLING BRANCH CORPORATE PARK II  
PHASE I WATER AND SANITARY SEWER CONSTRUCTION ESTIMATE**

**September 20, 2018**

<b>Description</b>	<b>Estimated Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Cost</b>
Mobilization	1	LS	\$ 10,000.00	\$ 12,500.00
Clearing	1	AC	\$ 1,500.00	\$ 1,500.00
Grubbing	0.25	AC	\$ 5,000.00	\$ 1,250.00
ESC Measures	1	LS	\$ 7,500.00	\$ 7,500.00
Restoration / Seeding	1.25	AC	\$ 1,500.00	\$ 1,875.00
Pavement Demolition	175	SY	\$ 10.00	\$ 1,750.00
Traffic Control	1	LS	\$ 2,500.00	\$ 2,500.00
Connection to Existing Watermain	1	LS	\$ 5,000.00	\$ 5,000.00
12" DIP Watermain	700	LF	\$ 75.00	\$ 52,500.00
Fire Hydrant Assemblies	2	EA	\$ 3,500.00	\$ 7,000.00
12" Gate Valve & Box	2	EA	\$ 2,500.00	\$ 5,000.00
Core Existing Sanitary Manhole	1	LS	\$ 2,000.00	\$ 2,000.00
12" Sewer Main (0'-5' depth)	950	EA	\$ 55.00	\$ 52,250.00
12" Sewer Main (5' -10' depth)	150	LS	\$ 65.00	\$ 9,750.00
12" Sewer Main (10'-12" depth)	125	LF	\$ 75.00	\$ 9,375.00
Sanitary Sewer Manholes	35	VF	\$ 350.00	\$ 12,250.00
Pavement Replacement	175	SY	\$ 75.00	\$ 13,125.00
Permits, Bonds, Inspection Fees	1	LS	\$ 10,000.00	\$ 10,000.00
Construction Stakeout	1	LS	\$ 3,000.00	\$ 3,000.00
Geotechnical Testing	1	LS	\$ 5,000.00	\$ 5,000.00
Contingencies (15%)	1	LS		\$ 30,768.75
<b>TOTAL</b>				<b>\$ 245,893.75</b>

**Notes:**

1. Estimate assumes utilities will be installed concurrent with or after the mass grading has been performed on Pad I and in the roadway area.

**Hurt & Proffitt, Inc.  
Blacksburg, Virginia  
Project 20181537**



**TOWN OF CHRISTIANBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action

**Meeting Date:**

September 25, 2019

**ITEM TITLE:**

A resolution recognizing the eligibility for Line of Duty Act benefits for volunteers of the Christiansburg Fire Department and Christiansburg Rescue Squad.

**DESCRIPTION:**

Town of Christiansburg has paid insurance premiums for the Fire Department and Rescue Squad volunteers' coverage since July 2011 when—at that time--the Town accepted the cost from the State through the Virginia Retirement System in order to continue these benefits. While the Town has for many years recognized the volunteers and reported their services annually, a resolution has not been adopted. This resolution was requested by the Virginia Retirement System and is required by the Line of Duty Act. The approval of the resolution will ensure that Fire and Rescue volunteers would be eligible for benefits that they are entitled to through the Line of Duty Act.

**POTENTIAL ACTION:**

Consider action on resolution

**DEPARTMENT:**

Town Manager

**PRESENTER:**

Randy Wingfield

**Information Provided:**

Draft Resolution



# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION VOLUNTEER FIRE AND RESCUE DEPARTMENTS ELIGIBILITY FOR LODA BENEFITS**

WHEREAS, the Town of Christiansburg wishes to comply with the State Line of Duty Act (VA Code § 9.1-400 *et seq.*) by recognizing local emergency departments as an integral part of its safety program; and

WHEREAS, the Town of Christiansburg recognizes that two departments, namely the Town of Christiansburg Fire Department and the Town of Christiansburg Rescue Squad, have provided, and continue to provide, an invaluable service to the community; and

WHEREAS, the Town Council, the governing body of the Town of Christiansburg, has for many years recognized the existence of both volunteer organizations but has never formally adopted a resolution as required by the Line of Duty Act; and

WHEREAS, the Town of Christiansburg has reported the services of the volunteers of both the Town of Christiansburg Fire Department and the Town of Christiansburg Rescue Squad annually; and

WHEREAS, the Town of Christiansburg has paid insurance premiums for the volunteers' coverage since July 2011 when the Town of Christiansburg accepted the cost from the State through the Virginia Retirement System in order to continue these benefits for our volunteers; and

WHEREAS, for such fire and rescue departments to be eligible for benefits of the Line of Duty Act, a resolution must be approved by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that on \_\_\_\_\_ the Town of Christiansburg Town Council voted to recognize the aforementioned fire and rescue departments as emergency responders for the citizens of the Town of Christiansburg.

BE IT FURTHER RESOLVED that the Town of Christiansburg acknowledges the important contribution made by the members of each fire and rescue department to the Town and wishes to make available the benefits of the Line of Duty Act.

Upon a call for an aye or nay vote on the foregoing proclamation at a regular meeting of the Council of the Town of Christiansburg, Virginia held \_\_\_\_\_, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

D. Michael Barber, Mayor\*

Samuel M. Bishop

Harry Collins

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

\*Votes only in the event of a tie.

\_\_\_\_\_  
Michele M. Stipes, Clerk of Council

\_\_\_\_\_  
D. Michael Barber, Mayor