

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
OCTOBER 23, 2018 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON OCTOBER 23, 2018 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Vice-Mayor Bradford J. Stipes; Samuel M. Bishop; Harry Collins; Steve Huppert; Merissa Sachs; Henry Showalter. ABSENT: Mayor D. Michael Barber.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Public Relations Director Melissa Demmitt; Events Coordinator Casey Jenkins; Director of Aquatics Terry Caldwell; Police Chief Mark Sisson; Superintendent of Streets Travis Moles; Director of Public Works Jim Lancianese; Aquatics Customer Service Coordinator Scott Coppock; Wastewater Treatment Plant Maintenance Crew Supervisor Jason Calvert; Superintendent of General Services David Sutphin; Wastewater Treatment Plant Operations Supervisor John Shelor.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARING

- A. Conditional Use Permit request by Rye Property I LLC for a public amusement business located at 100 Arbor Drive, N.E. (tax map no. 406-8-14) in the B-3, General Business District.

Mr. Max Dean, applicant, explained his request for a CUP for an “escape room”, which he described as a family-friendly alternative activity to electronic use. An escape room, he explained, is an interactive, physical activity that requires participants to solve puzzles/riddles to complete objectives. Mr. Dean said he would begin with one room, with plans to expand to four rooms, and would be open from 10:00 a.m. to 10:00 p.m. There would be no age limit to participate.

IV. CONSENT AGENDA

- A. Approval of Council Minutes of October 9, 2018.
- B. Monthly Bill List.
- C. Schedule Public Hearing on December 11, 2018 for a Conditional Use Permit request by Rebecca Compton and Andrew Goodall for a major home occupation (beauty parlor) at 1525 Spruce Street, S.E. (tax map no. 529-17-10) in the R-2, Two-Family Residential District.

- D. Reschedule Public Hearing on November 13, 2018 for a Conditional Use Permit request the Christiansburg Presbyterian Church, for an electronic messaging sign located at 107 W. Main Street (tax map nos. 526-A-203, 206) in the B-2, Central Business District

Councilman Showalter made a motion to approve the consent agenda, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

A. New Employee Introductions

1. Scott Coppock, Customer Service Coordinator, Aquatic Center
 - David Adkins, Custodian
2. Jason Calvert, Public Works
 - Sean Flannagan, Pump Station Maintenance Technician
3. Public Works Director Jim Lancianese to present on Public Works operations.

Mr. Lancianese provided Council with an overview of the divisional structure, annual review, project updates, and future goals of the Public Works Department for FY 2019, and explained the operational divisions within the department that focused on customer service, staffing, and safety programs. Mr. Lancianese talked about the department's increased recruiting efforts that included its first annual Public Works job fair held in December 2017. Details were provided to Council on the street programs and street operations work orders, general services work orders that included solid waste and recycling, cemetery operations, fleet operations, and facility operations. Mr. Lancianese then reported on the utility division that saw 2,307 work orders in FY 2018, and is comprised of wastewater collection and water distribution. It was noted that 97% of conventional pollutants were removed from the Town's wastewater prior to distribution, and Mr. Lancianese commended the Wastewater Treatment staff for its focus on water safety. Project updates that included maintenance action plans and capital replacement/improvement recommendations were detailed to Council, along with a full report on the department's Supervisory Control and Data Acquisition (SCADA) program. In closing, Mr. Lancianese talked about the future goals and objectives of the department, including the goal to become recognized nationally with an American Public Works Association Accreditation, and he offered to answer questions of Council. Council commended Public Works staff on its operations within Town and thanked Mr. Lancianese for his report.

VI. CITIZEN COMMENTS

- A. No comments

VII. COMMITTEE REPORTS

A. Collins and Stipes – Street Committee report/recommendation on:

1. Lot Line Vacation and Easement Dedication on Lots 151 & 151B of the Christiansburg Institute Property situated along Scattergood Drive, N.W.

Vice-Mayor Stipes reported that the request was for the Blue Ridge Disposal property that has been purchased, with the new owners requesting improvements by vacating the center lot line and relocating and dedicating an easement. The Street Committee has reviewed the request and found it to conform to the subdivision ordinance. Councilman Collins made a motion to approve the request, seconded by Councilman Showalter. Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye.

B. Miscellaneous items reported by Vice-Mayor Stipes:

- Staff is currently reviewing functional items pertaining to parking on Roanoke Street in front of the consignment shop. The Town hopes to implement new parking and street configuration in Spring 2019.
- Jamie Bond, owner of Old Town Barber and Hair Salon, has requested the Street Committee place three-hour parking limits on West Main Street along the block where her shop and Ignite is located. The Street Committee and Town Staff will review the request and provide a recommendation to Council.

Councilman Collins, noting that the Planning Commission unanimously voted to recommend approval of the CUP request heard during the Public Hearing, and made a motion to amend the agenda to add the item for Council discussion and action. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye.

- C. Councilwoman Sachs reported from the Central Business District Committee that the downtown/Cambria Street painting project had been launched this week, featuring two local artists: Nikki Pynn and Katy Shepard. Council was shown pictures of the artwork. The Christiansburg High School robotics team will begin artwork on Hickok Street this week and a mural unveiling at the Police Department will be announced in the near future. The next Central Business District Committee meeting is scheduled for tomorrow and all were invited to attend.
- D. Councilman Huppert reported that Virginia Tech will host a swim meet this coming weekend with Ohio State and Penn State, and on November 3, the aquatic center will hold an “adaptive kayaking” activity, open to all at no charge.
- E. Councilman Showalter reported that the Water, Sewer, Solid Waste Committee met last week to discuss whether or not to move forward with an RFP for privatizing commercial solid waste collection. Regarding recycling, Mr. Showalter reported that over 30,000 tons of recycling has been received to date, and that commercial recycling points were still actively utilized.

VIII. DISCUSSION BY MAYOR AND COUNCIL

A. Council action on:

1. Conditional Use Permit request by Rye Property I LLC for a public amusement business located at 100 Arbor Drive, N.E. (tax map no. 406-8-14) in the B-3, General Business District. The Public Hearing was held earlier in the meeting.

Councilman Showalter made a motion to accept the Planning Commission recommendation to issue the CUP with conditions, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye.

IX. STAFF REPORTS

A. Town Manager Wingfield:

- The Water, Sewer, Solid Waste Committee has recommended submitting an RFP for privatization of garbage collection service. Mr. Wingfield noted that there would be no commitment from the Town, at this time, that the RFP was only to explore if privatization would be beneficial to the Town. Council agreed to move forward with the RFP process.
- Schedule a Public Hearing for December 11 for proposed amendment to the zoning ordinance to add the definition of home stay, and permitted uses, related to AirBnB. The Planning Commission will hold its Public Hearing in November.
- Zoning violations by several towing services have been brought to the attention of the Town through complaints. The current zoning ordinance, in place for decades, prohibits more than five inoperable vehicles at one time. Violation letters were sent to each business, and one owner met with Mr. Wingfield to explain the challenges tow businesses face in limiting the number of inoperable vehicles to five because of legal processes regarding certain towed vehicles, and because of the volume of business. It was noted that some of the businesses in violation were on the Town's tow list. Town Attorney Guynn advised that the Town must enforce the ordinance as written, or amend it. Council agreed to turn the matter over to the Planning Commission for review and recommendation.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

- A. Councilwoman Sachs – No report
- B. Councilman Huppert – No report
- C. Councilman Showalter – No report
- D. Councilman Bishop reported that the Montgomery County Board of Supervisors recently recognized the Town's fire and rescue members who had 35 years of service.
- E. Councilman Collins – No report
- F. Vice-Mayor Stipes – No report

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:09 P.M.