



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JANUARY 22, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. [Council meeting minutes of January 8, 2019.](#)
- B. [Monthly Bills.](#)
- C. [Construction Contract with Orders Construction Company, Inc., in the amount of \\$1,463,975, for the WWTP UV Project.](#)
- D. [Engineering Contract with Hazen & Sawyer, in the amount of \\$ 168,020, for the WWTP UV Project.](#)
- E. Schedule Public Hearing on February 12, 2019 for an Ordinance to Amend Chapter 18, Finance and Taxation -- Article VII. Transient Lodging in regards to Homestay uses.
- F. Schedule Public Hearing on March 12, 2019 for a rezoning request by Cambria Storage Partners, LLC, agent for Kenson, Inc for an approximately 4-acre property located at 300 and 390 Cambria Street, N.W. (tax map no. 466-27-A) from the B-1, Limited Business District to the MU-1, Mixed Use: Residential-Limited Business District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Schedule Public Hearing on March 12, 2019 – contingent on the preceding item – for a conditional use permit request by Cambria Storage Partners, LLC, agent for Kenson, Inc for

mini-warehouses and related retail at 300 and 390 Cambria Street, N.W. (tax map no. 466-27-A) in the MU-1, Mixed Use: Residential-Limited Business District.

- H. Schedule Public Hearing on March 12, 2019 for a conditional use permit request by Cole Shows Amusement Co Inc, agent for NRV Mall Associates LLC for a carnival at 782 New River Road, N.W., (tax map no. 435-A-41) in the B-3, General Business District.

V. INTRODUCTIONS AND PRESENTATIONS

A. Introduction of New Employees:

1. Jim Lancianese, Public Works
 - Don Cole, Superintendent, Utilities
2. John Kirtner, Public Works
 - Ray Grehofsky, Maintenance
3. Eli Mannon, Engineering
 - Samantha (Sam) Holtzscheiter, Civil Engineer I

- B. Public Relations Director Melissa Demmitt to present the recognition of MELD Manufacturing for being named a winner and receiving the “Market Disruptor” accolade at the R&D 100 Awards.

- C. Kyle Morgan to speak regarding telecommunications options in the area.

- D. Telecommunications in the Town of Christiansburg (Town Manager Wingfield).

- E. Town Hall Customer Service (Town Manager Wingfield).

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

A. Collins and Stipes – Street Committee report/recommendation on:

1. Plat showing Boundary Line Adjustment & Minor Subdivision between Tax Parcel 531-A-9 and Tax Parcel 531-A-11, situated along Tower Road, S.E. (Creating 1 new lot).

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Council action on:

1. Ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of permitting and regulating homestay / short-term rentals as accessory uses to residential dwellings. (Carryover item from January 8, 2019).
2. [Resolution to petition the Virginia Department of Transportation for Maintenance Payments for Certain Streets in the Urban Maintenance Inventory System.](#)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
 - 1. Request for a Closed meeting in accordance with Code of Virginia § 2.2-3711(3) for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting pertains to discussions regarding potential lease of Town-owned property at 415 Cambria Street, N.W.
 - 2. Reconvene in Open Meeting.
 - 3. Certification.
 - 4. Council action on the matters.

XII. ADJOURNMENT

Upcoming meetings:

January 29, 2019, 6:00 P.M. – Special Meeting

February 12, 2019, 7:00 P.M. – Regular Meeting

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JANUARY 8, 2019 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JANUARY 8, 2019 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Bradford J. Stipes; Samuel M. Bishop; Harry Collins; Steve Huppert; Merissa Sachs; Henry Showalter. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Public Relations Director Melissa Demmitt; Director of Engineering Wayne Nelson; Planning Director Will Drake; Aquatics Director Terry Caldwell; Police Chief Mark Sisson.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Town Manager Wingfield requested the following adjustments to the agenda:
 - 1. Item IV. A. I. - Change the Public Hearing date to March 12, 2019.
 - 2. Item XI.A. and XI.B. - Change the date to 2019.

III. PUBLIC HEARING

IV. CONSENT AGENDA

- A. Council meeting minutes of December 11, 2018.
- B. Monthly bill list dated December 31, 2018.
- C. Police Department vehicle contract for four police Interceptor utility vehicles from Sheehy Ford in the amount of \$120,270.40.
- D. Change Order for 2019 Primary Extension and Annual Paving.
- E. Resolution recognizing Chris Tuck for his service as Chair of the Montgomery County Board of Supervisors.
- F. Schedule Public Hearing on February 12, 2019 for an Ordinance to Amend Chapter 26, Public Safety by Enacting Article IV. Special Events and Other Outdoor Assemblies.
- G. Schedule Public Hearing on February 26, 2019 for an ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of amending the permitted uses in the I-2, General Industrial District.

- H. Schedule Public Hearing on February 26, 2019 for an ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of clarifying permitted automotive service uses, including towing services, in the Business and Industrial zoning districts.
- I. Schedule Public Hearing on March 13, 2019 for a rezoning request by F&B LAND, LP for an amendment to proffers on an approximately 38-acre portion of tax map no. 525-A-4, located north of Diana Dr. N.W., east of Aldwych Ave. N.W., and south of Kensington Way, N.W. in the Kensington Subdivision. The property is zoned MU-1 with proffers and the request is to amend the proffers accepted with the 2006 rezoning action.

Councilman Stipes made a motion to approve the consent agenda, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Marty Gordon to present on the Public Art & the Arts Council.
Marty Gordon reported on one organizational meeting discussing efforts to create a Christiansburg Arts Council, hosted by Linda and Bernie Wurtzburger of The Oaks Victorian Inn, and Montgomery Museum, which focused on finding measures to promote art and encourage the involvement of business owners in producing public art specific to their business. Mr. Gordon talked about the importance of creating a theme that would provide a central focus and consistency for the placement of public art, and noted that the group had identified twelve public-owned locations for the possible placement of major art. Mr. Gordon shared photos of various monuments/murals/artwork from around the country as examples for Christiansburg and he offered three phases for moving forward with the Christiansburg arts program: Phase I, form a group to establish an art theme; Phase II, consider the tourism perspective; Phase III, consider what Christiansburg has to offer as a community. Councilwoman Sachs said the Central Business District Committee has a great interest in community arts and invited Mr. Gordon to meet with them, and Councilman Showalter recommended charging the Central Business District Committee and the Christiansburg Arts Council with creating a theme that would focus on Christiansburg's investment in youth and young adult sports, and would complement its branding.

VI. CITIZEN COMMENTS

- A. Angela McGoldrick, a Christiansburg resident and Airbnb owner, recently learned of the proposed homestay ordinance and expressed concern with the proposed limited number of days a property can be used as rental. Ms. McGoldrick wants Council to understand the concerns of the citizens and requested a delay in Council action to allow for more discussion. Ms. McGoldrick noted she spoke with Planning Commissioner Jennifer Sowers who had no opposition to additional discussion on this matter.
- B. Linda Wurtzburger, 311 E. Main Street, owner of The Oaks Victorian Inn, outlined to Council Virginia State Senate Bill 1578 in reference to the requirements for short-term rental properties, and State Code pertaining to the regulations for bed and breakfasts. Ms. Wurtzburger talked about the differences in requirements for licensed bed and breakfasts and unregulated Airbnb rentals, which she expressed created an unviable nature for bed and breakfast businesses. Ms.

Wurtzburger asked the Town to require Airbnb owners to register as *hosts*, pay lodging tax and income taxes, carry liability insurance, and obtain appropriate home inspections.

- C. Elaine Blackburn, 1219 Stafford Drive, Airbnb owner, talked about insurance required and provided by Airbnb, and expressed concern with the proposed 90-day limit on the number of days a property can be rented in a year. Ms. Blackburn said she rented her property 148 days in 2017, and noted that the income was claimed on tax returns and that she complies with safety inspections. Ms. Blackburn questioned how the Town planned to collect taxes on Airbnb rentals, and when the new ordinance would take effect.
- D. Merrie Winfrey, 555 Depot Street, N.E., Airbnb owner, said her initial concerns were addressed during the Planning Commission Public Hearing. Ms. Winfrey said she rents out her entire house approximately 15 nights per year and asked that, if the Town decided to require homestay owners to register as *hosts*, that an exception be made for homes rented on a limited basis. Also, she asked the Town to review *Town Code, Chapter 18* with regards to monthly filing requirements for Airbnb owners. Ms. Winfrey asked for details on reporting requirements and expressed her expectation that Airbnb owners be offered the 3% transient lodging discount offered to hotels for timely monthly reporting. Mayor Barber and Town Manager Wingfield clarified that the 3% discount for timely filing and payment was on the gross tax, not on the tax percentage.
- E. Deveron Milne, 1275 Tranquility Via, addressed Council regarding the revoking of his rescue squad membership by Chief Joe Coyle on December 23, 2018. Mr. Milne, a seventeen-year active member of the squad and twelve-year paramedic, said the revocation came without explanation, except that his membership contract contained an “at-will” clause. Mr. Milne expressed concern that the required processes of the “at-will” clause did not occur, as there were no notices or warnings issued to him. Mr. Milne expressed dissatisfaction with the loss of his membership, and questioned the way it was handled, and he requested the Town facilitate a meeting to resolve the issues surrounding this situation.
- F. Jonathan Chris, 35 Heather Drive, Airbnb owner, expressed concerns with the proposed homestay ordinance, and with the lack of communication to Airbnb owners on effective dates and filing requirements. Mr. Chris said he did not want to be in violation of Town Code, and asked Council to delay action to allow for further discussion and communication with citizens.
- G. Ed Blackburn, 1219 Stafford Drive, Airbnb owner, asked that citizen concerns be given consideration before Council action. He noted that there were eighty-nine Airbnbs in Christiansburg and expressed concern with the small representation at tonight’s meeting. Mr. Blackburn suggested the Town notify Airbnb homeowners of the proposed ordinance, and he reiterated citizen concerns with the limit on the number of rental days allowed. Such a limit would penalize successful Airbnb’s, according to Mr. Blackburn, and he noted that people renting Christiansburg Airbnb’s were spending money in Christiansburg.
- E. Amelia Tuckwiller, Sequoia Circle, Airbnb owner, asked Council to delay voting on the matter to allow time to address questions and to clarify gray areas, including whether or not the homestay ordinance would affect student housing.
- F. Anna Rossomando, manager of an Airbnb rental at 525 Depot Street, N.E., talked about her successes as an Airbnb “Super Host” and expressed a willingness to comply with Town

regulations. However, she further expressed concern with the proposed 90-day rental limit, which she believes to be unfair, and asked Council to delay its vote for further discussion.

VII. COMMITTEE REPORTS

- A. Councilman Huppert commented on the Town's accomplishments in 2018 and reported on the New Year's Eve Splash at the aquatic center on December 30. Mr. Huppert shared photos from the event and talked about the new fee structure for 2019 designed to encourage participation at the facility. He wished all a Happy New Year.
- B. Councilman Showalter commented on the significant attendance at the New Year's Eve Splash and commended facility staff on a well-organized event. Mr. Showalter talked about his children's positive experiences lifeguarding at the aquatic center and urged others to encourage the young people in their lives to become involved with lifeguarding as a character-building activity. Mr. Showalter asked the Airbnb owners present if they had bookings related to aquatic center meets; many who were present said they did.
- C. Councilwoman Sachs reported on the successful "Safe Ride Home" program on December 31, in partnership with Hooptie Ride, Help Save the Next Girl, and the Police Department. Ten individuals used the free service on New Year's Eve, and no DUI's were reported. Ms. Sachs reported that the Central Business District Committee has requested offering the same service on St. Patrick's Day and would continue discussions at the next committee meeting.
- D. Councilman Stipes reported that he toured the Virginia Tech Montgomery Executive Airport today in preparation for his service as the Town's representative on the Virginia Tech Montgomery Executive Airport Authority. Mr. Stipes talked about the Town's partnership in the airports in Blacksburg and Dublin, and the importance of both airports to area industry. Mr. Stipes will report to Council on the authority every six months.
- E. Mayor Barber reminded Council of the deadline for 2018 Conflict of Interest filings.

VIII. DISCUSSION BY MAYOR AND COUNCIL

- A. Council action on:
 - 1. Ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of permitting and regulating homestay / short-term rentals as accessory uses to residential dwellings. The Public Hearing was held December 11, 2018. The Planning Commission Public Hearing was held November 19, 2018.

Noting the concerns voiced regarding the proposed ordinance amendment, Councilman Huppert made a motion to delay action on the matter and to hold a special meeting for purposes of a work session for further discussion. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye. The work session was scheduled for January 17, 2019 at 6:00 P.M. Mayor Barber noted that public comment would not be allowed during the work session and he requested that all public comments be provided to the town in writing by January 16, 2019. Councilwoman Sachs encouraged the Airbnb owners present to share information on the work session with individuals in the community that may be interested in attending. She noted that all information pertaining to meetings of Council can be found on the Town's website, and that citizens can also sign up for personal notification through the website.

2. Resolution to approve Budget Amendment #1 to the 2018-2019 fiscal year budget. The Public Hearing was held December 11, 2018.

Councilman Stipes made a motion to approve the Budget Amendment #1 as presented, seconded by Councilwoman Sachs. Council voted on the motion as follow: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

3. Resolution to approve the Appropriation of Funds per the Budget Amendment #1. The Public Hearing was held December 11, 2018.

Councilman Stipes made a motion to approve the Appropriation of Funds per the Budget Amendment #1 as presented, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

A. Town Manager Wingfield:

- Keith Hartman of the Small Business Development Center was close to hiring a representative to serve the New River Valley. He will bring a presentation to Council once they have set up an office at the NRV Regional Commission.
- A Façade Grant Program public input meeting is scheduled for January 10, 2019 at Amelia's.
- Work sessions were scheduled as follows:
 1. January 17, 2019, 6:00 P.M. - To discuss proposed homestay ordinances (Ch. 42 and Ch. 18).
 2. January 29, 2019, 6:00 P.M. – Salary survey, Master Task List, Special Events/Demonstrations Ordinance.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Re-organization for the Year 2019:

1. Election of Vice-Mayor. Councilman Stipes made a motion to nominated Steve Huppert, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Set regular meeting dates of Council. Councilman Showalter made a motion to set the regular meeting dates of Council as the 2nd and 4th Tuesday of each month at 7:00 P.M. Councilman Collins seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
3. Appointment to Committees of Council by Mayor Barber:
 - a. Water, Sewer, Solid Waste, and Stormwater Committee – Sachs and Showalter

- b. Street Committee – Collins and Stipes
- c. Finance Committee - Showalter and Stipes
- d. Emergency Services Committee – Bishop and Huppert
- e. Public Health and Welfare Committee – Ad hoc
- f. Central Business District Committee – Bishop and Sachs
- g. Council on Human Relations Committee – Ad hoc

Councilman Stipes made a motion to accept the appointments, seconded by Councilman Showalter and voted upon as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye. Councilman Showalter added a reminder that all Council appointees to town commissions, committees and boards should come before Council for introduction prior to (re)appointment.

B. Closed Meeting:

1. Councilman Huppert made a motion to enter into a Closed Meeting under Virginia Code Section 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2019. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting.
3. Certification. Councilman Huppert moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilwoman Sachs and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.
4. Council action on the matters. Council appointed Town officers as follows.

C. Appointment of Officers:

1. Town Manager – Councilman Stipes made a motion to reappoint Randy Wingfield to serve as Town Manager, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Ayes; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Finance Director/Treasurer - Councilman Stipes made a motion to reappoint Valerie Tweedie to serve as Finance Director/Treasurer, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
3. Police Chief - Councilman Stipes made a motion to reappoint Mark Sisson to serve as Police Chief, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

4. Clerk of Council - Councilman Showalter made a motion to reappoint Michele Stipes to serve as Clerk of Council, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Ayes; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Abstain.
5. Town Attorney - Councilman Stipes made a motion to reappoint Guynn, Waddell, Carroll, & Lockaby to serve as Town Attorneys, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Ayes; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:48 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 1-25-2019	
BILLS TO BE PAID FOR THE MONTHS OF	DECEMBER AND JANUARY	
A MORTON THOMAS AND ASSOCIATES, INC	17,606.57	ENGINEERING SERVICES RIGBY ELLETT, STREET RECONSTRUCTION
A. M. LEONARD, INC.	216.98	
ADAMS CONSTRUCTION CO.	565.92	
ALGONQUIN PRODUCTS COMPANY	315.84	
ALL SEASONS LAWN & GARDEN EQT	85.00	
ALVIS ELECTRIC, INC.	817.34	
AMERICAN UNIFORM SALES, INC.	286.82	
ARROW INTERNATIONAL, INC	1,115.50	MEDICAL SUPPLIES RESCUE
ASCAP	357.00	
ATLANTIC EMERGENCY SOLUTIONS, INC	1,395.96	REPAIRS FIRE TRUCK 88 GRUMMAN LADDER
B & K TRUCK ACCESSORIES	1,893.00	BEDLINER AND LADDER RACK FOR PW VEHICLE
B & S CONTRACTING, INC.	2,385.00	ASPHALT MIX COLD
BANE OIL COMPANY, INC	2,433.57	OFF ROAD DIESEL FOR EQUIPMENT AND GENERATORS
BASHAM OIL COMPANY	691.38	
BELL OIL COMPANY OF VIRGINIA, INC	265.00	
BKT UNIFORMS	525.97	
BMG METALS INC	218.00	
BOONE TRACTOR & IMPLEMENT INC.	35.08	
BOUND TREE MEDICAL, LLC	2,988.31	RESCUE MEDICAL SUPPLIES
BOXLEY ASPHALT, LLC	784.46	
BRAME SPECIALTY COMPANY INC.	1,797.07	JANITORIAL SUPPLIES
CARDNO GS, INC	8,035.00	FACILITY ASSESSMENT
CARGILL, INC.	49,780.63	DEICER SALT PW STREETS
CARILION HEALTHCARE CORP.	320.00	
CARTER MACHINERY	97,743.82	NEW EXCAVATOR PW
CDW LLC	4,016.10	SECURITY SOFTWARE
CHA CONSULTING INC	693.75	
COGSDALE SYSTEMS INC.	8,910.00	TRAINING AND UPDATE PROCESSES HR, PR, UTILITY BILLING, PURCHASING
COLORADO TIME SYSTEMS	920.00	
COMMONWEALTH ENGINEERING & SALES INC	17,875.00	PUMPSKID AND CONTROL PANEL WATER SYSTEMS
COUNTRY AIR VACATION KENNELS	122.40	
CRAIG'S FIREARM SUPPLY, INC	852.66	
CUMMINS INC	964.49	
D J R ENTERPRISES	3,437.74	UNIFORMS RECREATION YOUTH BASKETBALL
DALY COMPUTERS, INC.	17,678.55	EQUIPMENT FOR NEW POLICE VEHICLES
DATA MANAGEMENT, INC	1,162.50	
DCI/SHIRES, INC	109,384.89	CONSTRUCTION PAYMENT QUINN STEWART BLVD
DIGITAL INSURANCE, INC	12,954.90	BENEFITS CONSULTANT
DLB ENTERPRISES LLC	142,260.79	CONSTRUCTION COLLEGE STREET SANITARY SEWER
DOLI/BOILER SAFETY	20.00	
DUNCAN FORD MAZDA	131,952.47	2018 CREW CAB, PW 61459; 2019 FORD F350 PW AND FORD F150 PW 69410; 1083.47 VEHICLE REPAIRS
ELECTRICAL SUPPLY CO	864.45	
ELEVATING EQUIPMENT INSPECTION SERVICE	100.00	
EMS MANAGEMENT & CONSULTANTS, INC	2,285.73	EMS THIRD PARTY BILLING
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT
ESO SOLUTIONS, INC	2,870.00	SOFTWARE FIRE DEPT ANNUAL SUPPORT AND RENEWAL
EXCEL TRUCK GROUP	134.90	
FASTENAL COMPANY	25.17	
FERGUSON ENTERPRISES, INC.#75	6,066.97	PIPE, FITTINGS, SUPPLIES WATER AND WASTE WATER
FIRE RESCUE AND TACTICAL, INC	431.91	
FISHER AUTO PARTS, INC.	1,317.53	
FISHER SCIENTIFIC CO.	364.00	
FLEET PRIDE, INC	2,206.34	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
G/A SAFETY SUPPLY, INC	614.95	
GALLS, AN ARAMARK COMPANY	5,606.29	PD UNIFORMS AND SUPPLIES
GEMPLER'S INC.	774.84	
GLOBAL EQUIPMENT CO.	670.16	
GODWIN MANUFACTURING CO.,INC.	723.00	
GRAINGER	1,000.05	
GUYNN & WADDELL, P.C.	5,199.72	LEGAL SERVICES
HANDY RENTALS, INC	420.00	
HARPER AND COMPANY INC.	3,595.00	SUPPLIES WWTP
HARVEY CHEVROLET CORP.	259.60	
HAZEN AND SAWYER	9,410.35	ENGINEERING SERVICES UV PROJECT WWTP
HENDERSON PRODUCTS, INC	630.01	
HEYWARD INCORPORATED OF VA, INC	805.83	
HOSE HOUSE, INC.	62.86	

TOWN OF CHRISTIANBURG	PAY DATE 1-25-2019	
BILLS TO BE PAID FOR THE MONTHS OF	DECEMBER AND JANUARY	
HURT & PROFFITT, INC	54,689.80	ENGINEERING SERVICES WATER STORAGE, CHRISMAN MILL, ARBOR DRIVE SIDEWALK, ROANOKE ST SIDEWALK, SIGNAL OPTIMIZATION STUDY
INNOVATIVE SYSTEMS & SOLUTIONS, INC	1,584.40	
INTEGRITY DATA, INC	10,000.00	ACA COMPLIANCE
INTERNATIONAL CODE COUNCIL	671.83	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	801.18	
JAMES D. MANN	1,000.00	MURAL CPD
JAMES RIVER LASER & EQUIPMENT, LLC	2,762.59	EQUIPMENT REPAIR AND MAINTENANCE
JAMISON'S SHARPENING, INC	365.65	
JEFFERDS CORPORATION	1,098.00	
JORDAN OIL CO., INC.	3,244.53	FUEL FIRE DEPT
KIGER TRANSPORTATION, INC	600.00	
KING-MOORE, INC	1,650.00	IT CONSULTING
KINGS TIRE SERVICE, INC	2,220.00	VEHICLE TIRE REPAIRS AND REPLACEMENTS
KLA ENTERPRISES LLC	99.88	
KUSTOM SIGNALS, INC.	366.58	
LANCASTER, INC.	275.00	
LANE-ENTERPRISES, INC	327.96	
LIBERTY FIRE SOLUTIONS, INC	1,939.00	REPAIR ALARMS ON DOORS AT AQUATICS
LITTLE RIVER POOL AND SPA, INC	577.44	
MATTERN & CRAIG	9,170.93	ENGINEERING SERVICES HANS MEADOW DRAINAGE
MCCORMICK TAYLOR, INC	71,756.83	ENGINEERING SERVICES N. FRANKLIN AND CAMBRIA
MCDONOUGH BOLYARD PECK, INC	2,568.00	ENGINEERING SERVICES QUINN STUART BLD
MEADE TRACTOR	44.93	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	165.00	
METRO HEAVY-DUTY, INC.	143.25	
METROCOUNT USA, INC	92.00	
MID ATLANTIC WASTE SYSTEMS	861.84	
MONTGOMERY DISTRIBUTORS	535.05	
MSC EQUIPMENT INC.	3,451.01	JOMA SYSTEM REPLACEMENT STREETS
NEW RIVER COMMUNITY COLLEGE	230.00	
NEW RIVER ENGRAVING	134.70	
NEW RIVER FIRE EXTINGUISHERS	77.00	
NEW RIVER GLASS	395.06	
NEW RIVER OFFICE SUPPLY	130.96	
NORTHERN SAFETY CO., INC.	499.23	
NORTHERN TOOL & EQUIPMENT	1,216.43	
NORTHWEST HARDWARE CO INC	222.68	
NRV REGIONAL WATER AUTHORITY	835,213.76	QUARTERLY PAYMENT WATER AUTHORITY
OLD DOMINION BRUSH	1,199.02	
OLD TOWN PRINTING & COPYING	927.24	
O'REILLY AUTO PARTS	71.94	
PLAYNETWORK, INC.	587.28	
POLYDYNE, INC.	8,541.90	SUPPLIES WWTP
POWER ZONE	1,703.81	
PRECISION GLASS & UPH. INC.	473.80	
PRO CHEM INC	418.94	
PROFESSIONAL COMMUNICATIONS	1,037.11	
QUALITY TIRE & BRAKE SERVICE	2,425.00	TIRE REPAIRS AND REPLACEMENTS
RADFORD HOSE & FITTINGS, INC.	160.97	
RAILROAD MANAGEMENT COMPANY IV, LLC	514.54	
RICHMOND MACHINERY & EQUIP CO	1,032.42	
ROBERT CHARLES MILLER	250.00	
ROBERTS OXYGEN COMPANY, INC	538.38	
SANICO, INC	4,788.57	JANITORIAL SUPPLIES
SHEEHY FORD OF RICHMOND	120,270.40	4 NEW POLICE VEHICLES
SHELOR MOTOR MILE	219.58	
SNAP-ON TOOLS	157.90	
SOUTHERN AIR, INC	8,501.35	HVAC REPAIRS PD, AQUATICS AND TOWN HALL
SOUTHERN STATES	367.82	
STAPLES BUSINESS ADVANTAGE	249.01	
STATE ELECTRIC SUPPLY CO., INC.	702.08	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	9,064.46	LANDFILL CLOSURE MONITORING
SUBLIME ENTERPRISES, LLC	175.00	
SUNAPSYS, INC	7,183.80	SCADA SYSTEM DESIGN
TAYLOR OFFICE & ART SUPPLY, INC	1,741.99	OFFICE SUPPLIES VARIOUS DEPARTMENTS
TENCARVA MACHINERY CO.	928.55	
THE WILLIAM G. SIMMONS CO., INC	8,500.00	CONSTRUCTION CRAIG MOUNTAIN BOOSTER STATION

TOWN OF CHRISTIANBURG	PAY DATE 1-25-2019	
BILLS TO BE PAID FOR THE MONTHS OF	DECEMBER AND JANUARY	
THOMPSON TIRE & MUFFLER	918.19	
TOTER, LLC	2,881.98	50 NEW GARBAGE CARTS
TOWN OF BLACKSBURG	92,775.00	QTRLY BLACKSBURG TRANSIT
TREASURER OF MONTGOMERY COUNTY	195,500.00	QTRLY NRV 911 AUTHORITY
UNIFIRST CORPORATION	4,615.04	UNIFORMS
UNITED RENTALS, INC.	596.82	
USA BLUE BOOK	189.81	
VA PUBLIC WORKS EQUIPMENT CO	995.61	
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS INC	820.00	
VIRGINIA BUSINESS SYSTEMS	8,570.97	COPIERS TOWN WIDE
VIRGINIA UTILITY PROTECTION SERVICE, INC	256.20	
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIANCE	1,250.00	QTRLY SUPPORT
VSC FIRE & SECURITY, INC	75.00	
WADES FOODS INC.	448.25	
WESTERN BRANCH DIESEL, INC.	761.12	
WETLAND STUDIES AND SOLUTIONS, INC	1,791.14	ENGINEERING SERVICES, N FRANKLIN STORM DRAIN AND TOWN BRANCH STREAM RESTORATION
WILEY & WILSON, INC	10,480.00	ENGINEERING SERVICE DEPOT PARK TRAIL EXT.
WILSON BROTHERS INCORPORATED	1,388.19	
WITMER PUBLIC SAFETY GROUP, INC	671.98	
ZORO TOOLS, INC	225.60	
TOTAL BILLS TO BE PAID	2,226,431.38	PAY DATE 1-25-2019

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

DECEMBER AND JANUARY

VENDOR	AMOUNT PAID	DESCRIPTION
GATES FLOWERS	35.00	POLICE OFFICERS FUND
VERIZON WIRELESS	257.98	COUNTY FIRE WIRELESS
ATLANTIC EMERGENCY SOLUTIONS	56.85	COUNTY FIRE SUPPLIES COUNTY VEHICLES
1ST RESPONDER NEWSPAPER	55.00	COUNTY FIRE FUND SUBSCRIPTIONS
MUNICIPAL EMERGENCY SERVICES	515.46	COUNTY FIRE FUNDS SUPPLIES
TOTAL PAID BILLS	920.29	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	DECEMBER AND JANUARY	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	571.00	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AIRGAS NATIONAL CARBONATION	948.96	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE INSURANCE	3,900.53	EMPLOYEE PAID INSURANCE
ANGEL FLORIST	145.00	
ANTHEM BLUE CROSS BLUE SHEILD	47,535.30	HEALTH INSURANCE
ANTHEM LIFE INSURANCE COMPANY	6,174.81	TWO MONTHS
APPALACHIAN POWER	61,663.12	TOWN WIDE UTILITY SERVICES
AT & T	171.00	
ATMOS ENERGY	8,154.52	TOWN WIDE GAS SERVICES
BMS DIRECT	6,119.95	POSTAGE PRINTING WATER BILLS, TAX TICKETS
BRIGHT PERSONNEL SERVICES	96.53	
CARDMEMBER SERVICES	32,484.25	SUPPLIES EQ 22911.40 DUES 484 SCHOOLS 5091.98 TRAVEL -209.43 SOFTWARE 257.36 UNIFORMS 1824.39 RECRUITING RETENTION FIRE RESCUE 2124.55
CARDINAL MACHINERY CO.	995.10	
CARTER BANK AND TRUST	63,990.00	4.77 MIL LOAN 48733.50 INT ONLY LOAN BAL 3,678,000 2 MILL LAND LOAN 15256.50 INT ONLY LOAN BAL 1,453,000
CENLAR	500.00	EASEMENT HBT
CHANDLER CONCRETE	469.75	FOR PUBLIC WORKS REPAIRS
CRYSTAL SPRINGS	21.52	
CITIZENS	3,925.00	INTERNET
COLD STONE CREAMERY	16.00	
DELL MARKETING	24.99	MONITORS , UPS'S
DONS AUTO CLINIC	380.02	
DUES AND MEMBERSHIPS	490.00	REC 350 fire 140
ELEVATING EQUIPMENT INSPECTION SERVICES	105.00	
FEDERAL EXPRESS CORPORATION	155.96	
HANDY RENTALS	140.00	
HANSHAW, JAMES SR	1,275.00	RENOVATIONS IN ENGINEERING OFFICES
HOLIDAY MOTOR COMPANY	45.00	
LOWE'S HOME CENTERS INC	5,260.68	VARIOUS DEPTS MAINTENANCE REPAIRS AND SUPPLIES
LUMOS NETWORKS INC	1,039.74	PHONE SERVICE
MANSFIELD OIL	554.49	FUEL PURCHASES PW
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	31,829.80	TIPPING FEES FOR SOLID WASTE SERVICES 2 MONTHS
MUELLER SYSTEMS	4,550.00	ANNUAL SUPPORT BACKHAUL AMI SYSTEM
NATIONAL BANK OF BLACKSBURG	10,226.10	INTEREST ONLY PAYMENT AQ 2 MILL LOAN BALANCE 1,149,000
NETWORKFLEET INC	287.35	
NEW RIVER VALLEY MPO	9,900.00	6600 ANNUAL SUPPORT MPO 3300 1ST QTR SMARTWAY BUS
NEW RIVER VALLEY PIZZA	66.99	
PETTY CASH	100.13	
PNC BANK	65,782.87	INTEREST 10 MILL AQ LOAN BALANCE 8,148,200
REFUND EMS	250.00	
REFUND FEES REC DEPT	125.00	
REFUND TAXES	1,537.85	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	4,138.42	3175 REFUND SEWER CONNECTION FEE
R.E. MICHEL COMPANY LLC	15.18	
REIMBURSEMENT EMPLOYEES	546.86	
ROANOKE TIMES	137.03	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
ROLLER VENTURES	30.00	
SAMS CLUB	459.10	PARKS AND REC SUPPLIES
SCHOOLS	4,379.75	PD EDUCATION 2323.75 wwtp 200 pw 500 fin 1356
SESAC	417.00	
SHENTEL	379.86	
SHRED-IT	78.86	
SISSON AND RYAN QUARRY LLC	94.18	
SOUTH EASTERN SECURITY CONSULTANTS	210.00	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	DECEMBER AND JANUARY	
VENDOR	AMOUNT PAID	DESCRIPTION
SPEEDWAY	20,726.53	FUEL TOWN VEHICLES
SPICER OLIN & ASSOCIATES LLC	13,407.73	3 EASEMENTS FOR N FRANKLIN CORRIDOR
STAND ENERGY	7,718.34	NATURAL GAS FOR AQUATIC CENTER
SUBURBAN PROPANE	9,937.87	WWTP GENERATORS
SUPER SHOES STORES INC	323.96	RESCUE
TRACTOR SUPPLY	216.39	MISC SUPPLIES
TRAVEL	2,518.00	PD 2518
TREASURER OF VIRGINIA	2,453.50	dmv 475 sales tax25.89 VEC 918.11 LAND USE PERMITS 220 bldg fee levy 814.50
TREASURER OF VIRGINIA	146,234.70	RETIREMENT
TRI-CITIES SOUTHWEST VA REGIONAL BH MEDIA HOLDINGS	161.00	
VA ASSOC OF COUNTIES GROUP INSURANCE	1,200.67	WORK COMP AND SHORT TERM DISABILITY
VERIZON	48,751.91	ROANOKE ST FUTURE STATION MOVE WIRES UNDERGROUND
VERIZON	4,760.83	PHONE LINES
VERIZON WIRELESS	6,473.88	CELL PHONES AND TABLETS
VIRGINIA EVERYWHERE LLC	275.00	
VIRGINIA MEDIA	480.00	JOB POSTINGS, PUBLIC HEARINGS ETC
WASTE INDUSTRIES	26,202.72	WASTE INDUSTRIES OCTOBER AND NOVEMBER RECYCLING
WORDSPRINT	198.45	AQUATICS POSTCARDS ON RATES
WEST PUBLISHING COMPANY	456.50	
TOTAL SPECIAL REVENUE BILLS PAID	920.29	
TOTAL PAID BILLS	675,393.53	
BILLS TO BE PAID	2,226,431.38	
GRAND TOTAL	2,902,745.20	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION: Consent Agenda

Meeting Date: January 22, 2019

ITEM TITLE: UV Disinfection Project Construction Contract

DESCRIPTION: Contract award with Orders Construction Company, Inc. for construction of the UV Disinfection project at the Wastewater Treatment Facility in the amount of \$1,463,975. There is \$1,039,400 budgeted for FY 19. The project schedule will extend into the summer and fall of 2019. This contract approval will require commitment of approximately an additional \$425,000 in construction funds in the FY20 budget to complete the project.

POTENTIAL ACTION: Approval

DEPARTMENT: Finance/Purchasing

PRESENTER:

ITEM HISTORY: \$1,039,400 was approved on FY19 budget

Date:

Action Taken:

Information Provided:

Contract

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION: **Consent Agenda** **Meeting Date:** **January 22, 2019**

ITEM TITLE: Amendment 1 to Contract WWTP-18-0027 (UV Disinfection System Upgrade Project)

DESCRIPTION: To submit a contract amendment with Hazen & Sawyer for construction administration of the UV Disinfection project at the Wastewater Treatment Facility in the amount of \$168,020. The project schedule will extend into the summer and fall of 2019. This contract amendment approval will require commitment of an additional \$80,000 in engineering funds in the FY 20 budget to complete the project.

POTENTIAL ACTION: Approval

DEPARTMENT: Finance/Purchasing

PRESENTER:

ITEM HISTORY: Contract WWTP-18-0027 was approved by council on 3/13/18 in the amount of \$297,117. It was procured through a RFP process where a scoring committee selected Hazen and Sawyer as the engineer for the project.

Date:

Action Taken:

Information Provided:

Contract Amendment

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION: Discussion

Meeting Date: January 22, 2019

ITEM TITLE: Application to VDOT for additional street maintenance funding

DESCRIPTION:

A Council Resolution is required to make application to the Virginia Department of Transportation to add street segments to the list of streets eligible for maintenance payment per Section 33.2-319 of the Code of Virginia. Town Engineering Staff has identified street segments that are eligible for VDOT maintenance funding, pending review and approval by the VDOT. If approved by Town Council, the Resolution, attached U-1 form and associated maps will be presented to VDOT with a request to add these segments to their list of funded roadway segments.

POTENTIAL ACTION: Approve the submittal of the request to VDOT for additional funding for street maintenance.

DEPARTMENT:

Engineering

PRESENTER:

Wayne O. Nelson

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

Form U-1

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Maps

<https://christiansburg.box.com/s/hchfcuzledrs7bx1tx4qln0t34o3quxz>

Draft Resolution

<https://christiansburg.box.com/s/3nqlfm3qm643auyha9pj3cgddxfqa2mh>