



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
FEBRUARY 26, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance lead by Scoutmaster Mike Abbott and Boy Scout Troop 141.

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of amending and clarifying the permitted uses in the I-2, General Industrial District.
- B. Ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of amending and clarifying the permitted automotive service uses, including towing services, in the business and industrial zoning districts.

IV. CONSENT AGENDA

- A. Council meeting minutes of February 12, 2019.
- B. Monthly bill list.
- C. Award contract to King General Contractors in the amount of \$672,716.80 for construction of the Huckleberry Trail Phase III Base Bid.
- D. Agreement for Cooperation in Furnishing Law Enforcement Services.
- E. Schedule Public Hearing on March 26, 2019 for a street vacation request by Hash Investments LLC, for an ordinance vacating the entirety of Bristol Drive, S.E.

V. INTRODUCTIONS AND PRESENTATIONS

A. Introduction of New Employees:

1. Casper Violette, Public Works
 - Shane Scott, Maintenance Worker, Streets
2. Mike Huesman, Public Works
 - Kevin Floyd, Maintenance Worker, ROW

B. Ernie Wade of the Kiwanis Club of Christiansburg to request September 21, 2019 street closures for Wilderness Trail Festival.

C. Montgomery Museum of Art and History Executive Director Sue Farrar to present on Museum programs.

D. [Montgomery Regional Solid Waste Authority Executive Director Alan Cummins and Attorney Paul Jacobson to speak in regards to a solid waste flow control ordinance.](#)

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Ordinance to Amend Chapter 18, Finance and Taxation -- Article VII. Transient Lodging in regards to Homestay uses. The Public Hearing was held February 12, 2019.](#)
- B. [Ordinance to Amend Chapter 26, Public Safety by Enacting Article IV. Special Events and Other Outdoor Assemblies. The Public Hearing was held February 12, 2019.](#)
- C. Kiwanis Club of Christiansburg request for September 21, 2019 street closures for Wilderness Trail Festival.
- D. Consideration of resolution of support for allowance of local government collection on sales tax on internet sales.
- E. VT Montgomery Executive Airport Authority – FY 2019/2020 Finance Report/Request. (Stipes)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

1. Request for a Closed meeting in accordance with Code of Virginia § 2.2-3711(29) for the discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting pertains to discussions regarding the Market Place performance agreement.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matters.

XII. ADJOURNMENT

Upcoming meetings:

March 12, 2019, 7:00 P.M. – Regular Meeting

March 26, 2019, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
February 26, 2019

ITEM TITLE:

Public Hearing for an ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of amending and clarifying the permitted uses in the I-2, General Industrial District (CODE 2019-02).

DESCRIPTION:

The proposed ordinance amendment to Chapter 42, “Zoning” of the Christiansburg Town Code restructures the list of permitted uses in the I-2, General Industrial District between by-right and conditional uses, consolidates a number of uses specifying specific manufactured products (e.g., adhesives, barrels, candles) and replaces them with a general manufacturing use - *industry and manufacturing*, and amends several uses in the district, including:

- Addition of *brewery, data center, mobile food vendor, research and development facility, and portable toilet service and storage* uses.
- Fitness center/gym is a conditional use.
- Restaurant has been moved to a conditional use
- The prohibition on animal testing has been removed from *laboratories*.

The Planning Commission’s Development Subcommittee reviewed and discussed the draft ordinance on December 19, 2018, January 14 and February 4, 2019. The Planning Commission held its public hearing on January 28, 2019. At its February 19, 2019 meeting, the Planning Commission recommended approval by a vote of 8-0.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Will Drake, Planning Director

Information Provided:

Draft Ordinance – dated February 14, 2019

<https://christiansburg.box.com/s/6hzyuz3fmceyimqt06nyhahim8fbl2sa>

Planning Commission Minutes – January 28, 2018 and February 19, 2019 (Draft)

<https://christiansburg.box.com/s/lm2ipeb2n8tbh5ocjyb7aonuob9v1zad>

<https://christiansburg.box.com/s/0x6dfpq2el68nxdh5jox6d1vlr6fhktm>

Planning Commission Resolution

<https://christiansburg.box.com/s/dixi4uw30e1fd2b2nxiy7v2twzk0n4mh>

Staff Report

<https://christiansburg.box.com/s/6kzf7prroaqawshru79zbojsmkj2xozo>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
February 26, 2019

ITEM TITLE:

Public Hearing for an ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of amending and clarifying the permitted automotive service uses, including towing services, in the business and industrial zoning districts (CODE 2019-01).

DESCRIPTION:

The proposed ordinance amendment to Chapter 42, “Zoning” of the Christiansburg Town Code introduces definitions for automotive uses and further clarifies which automotive uses are permitted in the business and industrial zoning districts. Additionally, the ordinance allows for an exemption to the definition of automobile graveyard for a towing service operating in compliance of a conditional use permit granted or amended after the date of this ordinance. The proposed ordinance:

- Amends the definition of *automobile graveyard*
- Adds definitions for *automobile body shop*, *automobile service station*, *commercial garage*, and *towing service*
- Clarifies where automotive uses are permitted in the B-2, B-3, I-1, and I-2 zoning districts.

The Planning Commission’s Development Subcommittee reviewed and discussed the draft ordinance on December 19, 2018 and January 14, 2019. The Planning Commission held its public hearing on January 28, 2019. The Planning Commission held a work session on February 11, 2019 to discuss the draft ordinance. At its February 19, 2019 meeting, the Planning Commission recommended approval by a vote of 8-0.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Will Drake, Planning Director

Information Provided:

Draft Ordinance – dated February 14, 2019

<https://christiansburg.box.com/s/w6sorav0plfzpj3ms6mnztrv4ksmp78>

Planning Commission Minutes – January 28, 2018 and February 19, 2019 (Draft)

<https://christiansburg.box.com/s/lm2ipeb2n8tbh5ocjyb7aonuob9v1zad>

<https://christiansburg.box.com/s/0x6dfpq2el68nxdh5jox6d1v1r6fhktm>

Planning Commission Resolution

<https://christiansburg.box.com/s/appgol54ystam00kjOrg9r5w9zmk1wyr>

Staff Report

<https://christiansburg.box.com/s/vt5lp19ftleacgbw7sm10f25aebfmamy>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
FEBRUARY 12, 2019 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 12, 2019 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Bradford J. Stipes; Samuel M. Bishop; Harry Collins; Steve Huppert; Merissa Sachs; Henry Showalter. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Public Relations Specialist Anaika Miller; Director of Engineering Wayne Nelson; Planning Director Will Drake; Building Official Jerry Heinline; Police Chief Mark Sisson; Major Chris Ramsey; Public Works Director Jim Lancianese; Superintendent of Streets Travis Moles.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARING

- A. Conditional Use Permit request by SHAH Development LLC, for a residential development to consist of multiple-family dwellings at a density of development not to exceed 20 dwelling units per acre on an approximately 5.7-acre property located at 2000 Sunset Drive, N.E. (tax map nos. 436-A-22A and 436-A-42) in the B-3, General Business District.

Councilman Collins announced that he would abstain from action on this matter due to his employer's involvement with SHAH Development, LLC. Thom Rutledge, project manager for SHAH Development, explained the CUP request for property adjacent to the Commonwealth Senior Living community, for multiple-family dwellings that would be similar in scale to the new apartment development next to The Villas at Peppers Ferry. A single-family residence exists on the property and the developer has worked with the owner, along with interested residents of Commonwealth Senior Living, in designing the proposed development. Mr. Rutledge walked through the specifics of the proposed development and reported on the Planning Commission review. The Planning Commission has recommended approval of the CUP request with four conditions. Mr. Rutledge noted that the only ingress/egress for the property was the intersection of Farmview Road and North Franklin Street. Councilman Huppert asked if Farmview Road would be adequate in accommodating the additional traffic the development would generate. Councilman Stipes replied that a traffic impact analysis done several years ago in response to a proposed large-scale development along Farmview Road indicated that Farmview Road would be adequate in handling the additional traffic that the current request

would generate. Mr. Rutledge noted that the rental property would be ADA compliant and would be owned and operated by SHAH Development.

- B. Conditional Use Permit request by Michael Abraham, agent for The Threshold Center LLC, for a private recreational facility (gym) at 225 Industrial Drive, N.E. (tax map nos. 500-A-5K, 5K1) in the I-2, General Industrial District.

There were no comments for or against this request.

- C. Ordinance to Amend Chapter 18, Finance and Taxation -- Article VII. Transient Lodging in regards to Homestay uses.

Assistant Town Manager Andrew Warren provided Council with an overview of the homestay ordinance adopted by Council on January 22, and explained proposed changes to Chapter 18 of *Town Code* that would correspond with the homestay ordinance in reference to taxation of homestay use. In addition, the proposed amendments include replacing the use of the term "hotel" with "transient lodging facility" and the removal of other outdated terms, along with adding the requirement that homestay uses register with the Town's finance department in compliance with State Code, and obtain a BPOL license similar to home occupations, with a required monthly reporting.

Deveron Milne, 1275 Tranquility Via, Airbnb host, expressed support for requiring monthly reporting and payment of BPOL tax, which is a requirement of the state and an efficient manner of reporting, as opposed to quarterly reporting.

- D. Ordinance to Amend Chapter 26, Public Safety by Enacting Article IV. Special Events and Other Outdoor Assemblies.

Major Chris Ramsey, Christiansburg Police Department, provided an overview of the proposed amendment to Chapter 26 of *Town Code*, and noted that the proposed amendment would simply codify current Town policy with regard to special events and outdoor assemblies. Major Ramsey summarized the ordinance and explained that the purpose of the ordinance was not to prohibit assemblies, but to protect the safety and welfare of the community. The ordinance is broken down into two sections: 1) Parades, Festivals; 2) Picketing, Demonstrations, and is consistent with the ordinance adopted by Blacksburg, which is important due to an existing Mutual Aid Agreement. Council expressed appreciation for the presentation and the proactive efforts of the Police Department. Councilman Stipes made a motion to place the matter on the agenda for Council action, seconded by Councilman Showalter. The motion and second were then withdrawn pending citizen comments on the matter.

Chris Waltz, 1370 Rigby Street, questioned why the proposed ordinance amendment had not provided to the public for review, and he expressed concern with the potential for limiting free speech by requiring a fee for events. He requested the public be given an opportunity to review the proposed ordinance amendment prior to Council action. Town Manager Wingfield noted that a copy of the proposed amendment had been placed on the Town's website and in the agenda packet for review. Councilman Stipes made a motion to place Public Hearing items A and B on the agenda for Council action, seconded by Councilwoman Sachs. After a brief Council discussion concerning the potential for a premature vote on items A and B, Council

voted on the motion as follows: Bishop – Nay; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Nay; Stipes – Nay. Noting a tie, Mayor Barber voted aye to approve the motion.

IV. CONSENT AGENDA

- A. Council meeting minutes of January 17, 2019, January 22, 2019, January 29, 2019.
- B. Certification of Fire Department Officers.
- C. Contract with MBP for PPEA consulting services for former Truman Wilson development as a park (\$22,750).

Councilman Showalter made a motion to approve the consent agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Dr. Noelle Bissell of the New River Health District to provide health department program updates.

Dr. Bissell thanked Council for the opportunity to speak and introduced two programs of the New River Health District that focused on educating the public and erasing stigmas surrounding sexually transmitted infections (STI) and addiction, both of which Dr. Bissell stressed were a current public health threat in the New River Valley. Dr. Bissell provided nationwide statistics for both health concerns, and talked about the impacts of untreated STI's and drug abuse in NRV communities that are exacerbated by the stigmas surrounding those affected. Dr. Bissell stated that the narrative of both crisis needed to change in order to bring positive change to the community, and she described efforts of the New River Health District to do that through community partnerships, campaigns, and marketing appeals, and she encouraged Council to become engaged in the efforts. Council thanked Dr. Bissell for her report.

VI. CITIZEN COMMENTS

- A. Brandon Semel, 435 Oak Tree Boulevard, read Council a letter he recently submitted to the Roanoke Times urging government offices in Montgomery County to following the lead of Montgomery County Public Schools to derecognize Lee-Jackson Day as a holiday. Mr. Semel talked about the history of generals Lee and Jackson in fighting for the confederate constitution, and how the values of the two men were in opposition to the Pledge of Allegiance to the United States and the values of Martin Luther King, Jr., who is also commemorated each January. Mr. Semel expressed support for unity and brotherhood, and thanked Council for its time.
- B. Montgomery County School Board member Jamie Bond, 2263 Pilot Road, introduced herself as the recent, County-appointed liaison to Christiansburg Town Council. Ms. Bond plans to periodically attend council meetings and requested she be provided information on meetings that may be of interest to the school board. Council thanked Ms. Bond for her service.

VII. COMMITTEE REPORTS

- A. Councilman Collins noted he recently visited the rescue squad and was pleased with construction progress at the facility.
- B. Councilman Stipes reported he attended a Virginia Tech Montgomery Executive Airport Authority meeting today and planned to place discussion of the Town's annual contribution to the authority on the agenda for February 26, with his proposal that the Town increase its contribution to \$60,000 per year, contingent on the other authority owners participating in the increase. Currently, each authority member contributions \$50,000 annually.
- C. Councilman Huppert reported that the recently revised fee schedule at the aquatic center has resulted in 496 new memberships, totaling \$15,000 in revenue, of which 300 are Town residents.

VIII. DISCUSSION BY MAYOR AND COUNCIL

- A. Approval of the Safe Ride Home Program for St. Patrick's Day using one car for one night (3/16) through Hooptie Ride at a cost of \$300.00.

Councilwoman Sachs presented this request through the Central Business District Committee and made a motion to approve the request, seconded by Councilman Collins. Ms. Sachs talked about the success of the program on New Year's Eve and noted the program had the support of the Police Department. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Conditional Use Permit request by SHAH Development LLC, for a residential development to consist of multiple-family dwellings at a density of development not to exceed 20 dwelling units per acre on an approximately 5.7-acre property located at 2000 Sunset Drive, N.E. (tax map nos. 436-A-22A and 436-A-42) in the B-3, General Business District. The Planning Commission recommended approval with five conditions.

Councilman Stipes made a motion to issue the CUP with conditions as recommended by the Planning Commission, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Abstain; Collins – Abstain; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Conditional Use Permit request by Michael Abraham, agent for The Threshold Center LLC, for a private recreational facility (gym) at 225 Industrial Drive, N.E. (tax map nos. 500-A-5K, 5K1) in the I-2, General Industrial District. The Planning Commission recommended approval with four conditions and Planning Director Will Drake read the conditions.

Councilman Showalter made a motion to issue the CUP with four conditions as recommended by the Planning Commission, seconded by Councilman Stipes. Councilman Collins explained that the CUP was originally requested by potential tenants, who paid the \$750 CUP fee, but subsequently dropped the request. The Town will not issue refunds on CUP or rezoning fees if funds had been expended for advertising. The present request, paid for by the former applicants, was made by the owner of the property and there is no prospective tenant at this time. Councilman Stipes commented that he previously voted against a CUP request for this property for club use because it was a use that would not create jobs. In addition, he noted,

the Town has not been timely in following through with direction at that time to review allowable uses in the I-2 General Industrial District. As such, Councilman Stipes expressed he would support the present CUP request because it was a use that would create jobs. Councilman Showalter commented that his concern with the previous CUP request for club use was the expected consumption of alcohol and hard liquor on the property. Mr. Showalter noted that the present request for gym use was consistent with other approved CUP applications in industrial zones, and he is supportive of the request, but agreed that a review of industrial zone uses was needed. At Councilman Huppert's inquiry, it was noted that there was no prospective tenant at this time, and no scheduled operation of the facility as a gym. Council voted on the motion as follows: Bishop – Aye; Collins – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

A. Town Manager Wingfield:

- Mr. Wingfield presented a request by Marc Manley of a state falconry group to use Town property along Wades Lane to falcon hunt for rabbits and squirrels. Mr. Wingfield noted the potential economic impact of the activity, but expressed concern with possible liability to the Town and suggested private property might be better suited for the private group. Attorney Jim Guynn agreed and noted there were no provisions for indemnification for personal harm ahead of time. Mr. Wingfield offered to work with the group to find suitable private property, and Council agreed with that approach to the request.
- Mr. Wingfield announced that the Montgomery Tourism Marketing Grant Program closes March 2, which is open to local businesses and non-profits for seed funding for tourism initiatives. Information about the program can be found on the County's website.
- The Small Business Development Council has hired Cheryl Tucker as the small business development advisor for the New River Valley. Ms. Tucker holds degrees from Virginia Tech in accounting and finance, a Master's degree in marketing, and is a former accountant with Certified Public Accountant certification and pharmaceutical representative and also has significant small business experience.

B. Town Attorney:

C. Other Staff:

- A. Assistant Town Manager Warren reported that a Public Hearing on amendments to the zoning ordinance pertaining to industrial district uses is scheduled for February 26.

X. COUNCIL REPORTS

- A. Councilman Collins was pleased to share several posts by citizens on the "Why I Love Christiansburg" section of the Town's website, that included things such as the location of the town, available recreation, and the school system.
- B. Councilman Bishop, no report.
- C. Councilman Showalter, no report.
- D. Councilman Stipes, no report.
- E. Councilman Huppert, no report.
- F. Councilwoman Sachs, no report.

- G. Mayor Barber reported on the h'ARTS on Main event scheduled for February 15 and 16 at the Great Road on Main Concert Hall at 100 W. Main Street. Mr. Barber will be emceeding the event that will include a presentation by Scott Crawford, entertainment by the Little Leapers, and an appearance by P. Buckley Moss, and he encouraged all to attend.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Huppert made a motion to enter into a Closed meeting in accordance with Code of Virginia § 2.2-3711(3) for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting pertains to discussions regarding potential lease of Town-owned property at 415 Cambria Street, N.W., as well as purchase of potential public works property in Montgomery County. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting.
3. Certification. Councilman Huppert moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Sachs and voted upon as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.
4. Council action on the matters. No action was taken by Council.

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:55 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 3-1-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JANUARY AND FEBRUARY	
A MORTON THOMAS AND ASSOCIATES, INC	9,000.38	ENGINEERING SERVICES HANS MEADOW AND STREET REPAIR
ADAMS CONSTRUCTION CO.	997.61	
ALGONQUIN PRODUCTS COMPANY	2,418.28	SUPPLIES VEHICLE AND EQUIPMENT REPAIR
ALL SEASONS PEST CONTROL, INC	95.00	
AMERICAN CEMETERY SUPPLIES, INC	104.00	
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	440.00	
AMERICAN UNIFORM SALES, INC.	82.08	
AMERICAN WATER WORKS ASSOC.	790.00	
ANGLE FLORIST	255.00	
ANN SANDBROOK	120.00	PLANNING COMMISSION
ARC3 GASES	365.18	
ARROW INTERNATIONAL, INC	1,805.90	SUPPLIES RESCUE
ASHLEY BRIGGS	240.00	PLANNING COMMISSION
ASPHALT ZIPPER, INC	414.68	
ATLANTIC UTILITY SOLUTIONS, INC	6,326.00	16 NEW WATER METERS AND CRAIG MOUNTAIN PUMP STATION 3206.
AUDIOTRONICS	479.94	
AUTO EXPERTS, LLC	45.00	
AUTO ZONE, INC	9.19	
B & K TRUCK ACCESSORIES	890.00	
BANE OIL COMPANY, INC	2,531.24	OFF ROAD DIESEL
BASHAM OIL COMPANY	385.24	
BINKLEY & HURST LP	1,718.36	EQUIPMENT PARTS PW
BKT UNIFORMS	315.97	
BLACKBERRY MULCH	58.50	
BMG METALS INC	486.69	
BOONE TRACTOR & IMPLEMENT INC.	62.63	
BOUND TREE MEDICAL, LLC	6,157.86	RESCUE SUPPLIES
BRAME SPECIALTY COMPANY INC.	860.95	
C.I.T.C. IMAGING	284.85	
CAPITAL LIGHTING & SUPPLY, LLC	424.76	
CARDINAL BLUEPRINTERS, INC.	459.50	
CARROT-TOP INDUSTRIES, INC.	332.57	
CARTER MACHINERY	159,053.51	BACKHOE LOADER PW PER CAPITAL BUDGET
CATHERINE CLIFTON	120.00	PLANNING COMMISSION
CHA CONSULTING INC	16,100.37	ENGINEERING SERVICES BIOSOLDI MANAGEMENT , ARROWHEAD STUDY, AND COLLEGE ST SANITARY SEWER
CLARK GAS AND OIL, INC	1,033.49	GASOLINE AT FIRE DEPT
CMC SUPPLY, INC.	18.44	
COLE TRUCK PARTS, INC	113.00	
CONSTRUCTION SERVICES	600.00	
CRAIG STEWART MOORE	180.00	PLANNING COMMISSION
CRAIG'S FIREARM SUPPLY, INC	5,127.16	PROTECTIVE GEAR PD
CUMMINS INC	819.03	
CUMULUS MEDIA INC	885.00	
CUSTOMIZED LAWN CARE, INC	1,050.00	REPAIR HVAC HANGERS AT AQUATICS
D J R ENTERPRISES	2,059.40	RECREATION YOUTH BASKETBALL
DALE'S GARAGE	2,984.92	EQUIPMENT REPAIR PW
DATA MANAGEMENT, INC	1,180.00	TIMECLOCK PLUS WEB HOSTING
DATA NETWORK SOLUTIONS, INC	1,108.53	COMMUNICATIONS EQUIPMENT WWTP
DCI/SHIRES, INC	134,024.49	CHURCH RIGBY ELLETT DRAINAGE PROJECT PAY REQ 10 71549.51 OAY AP 8 QUINN STUART 62475.08
DELL MARKETING L.P.	750.00	
DIANE C FENTON	50.00	PARKS AND RECREATION COMMISSION
DITCH WITCH OF ROANOKE, INC.	114.61	
DOLI/BOILER SAFETY	80.00	
DOMINION DOOR & HARDWARE INC	3,164.01	DOORS AND HARDWARE FOR ENGINEERING OFFICE
DR POWLEDGE OCCUPATIONAL MEDICINE PC	125.00	
DUNCAN FORD MAZDA	1,968.10	VEHICLE REPAIR AND MAINTENANCE
EAST COAST EMERGENCY VEHICLES, LLC	905.28	
ECS/ENG. CONSULTING SERVICE LTD	1,950.00	RESCUE BUILDING RENOVATION PLAN REVIEW
ELECTRICAL SUPPLY CO	371.04	
ELEVATING EQUIPMENT INSPECTION SERVICE	415.00	
EMS MANAGEMENT & CONSULTANTS, INC	280.00	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT
ENVIRONMENTAL RESOURCE ASSOC.	847.07	
EVIDENT INC	82.98	
EXCEL TRUCK GROUP	2,501.93	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT MAINTENANCE
F & R ELECTRIC	9,000.00	REBUILD TURBINE PUMP WWTP

TOWN OF CHRISTIANBURG	PAY DATE 3-1-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JANUARY AND FEBRUARY	
FASTENAL COMPANY	331.99	
FERGUSON ENTERPRISES, INC.#75	16,057.02	PIPE, FITTINGS VALVES WATER AND WASTE WATER
FIDELITY POWER SYSTEMS	1,461.33	REPAIRS WASTE WATER PUMP STATION
FIRE RESCUE AND TACTICAL, INC	119.99	
FIRE SAFETY PRODUCTS, INC	235.00	
FISHER AUTO PARTS, INC.	1,759.66	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT MAINTENANCE
FITNESS CONCEPTS, INC.	2,247.14	ELLIPTICAL MACHINE RECREATION CENTER AND REPAIRS
FLEET PRIDE, INC	2,689.05	PARTS AND SUPPLIES FOR VEHICLE AND EQUIPMENT MAINTENANCE
G/A SAFETY SUPPLY, INC	1,426.21	SAFETY SUPPLIES AND EQUIPMENT PW
GALLS, AN ARAMARK COMPANY	5,311.14	SUPPLIES, UNIFORMS AND EQUIPMENT PD
GATES FLOWERS AND GIFTS, LLC	74.99	
GAY AND NEEL, INC.	4,676.25	ENGINEERING SERVICES KIWANIS PARK
GEMPLER'S INC.	834.66	
GLOBAL EQUIPMENT CO.	129.37	
GODWIN MANUFACTURING CO.,INC.	71.73	
GRAINGER	3,324.50	SUPPLIES AND PARTS WATER AND WASTE WATER
GRANTURK EQUIPMENT CO., INC	985.48	
GUYNN & WADDELL, P.C.	9,030.24	LEGAL SERVICES
HAJOCA CORPORATION	66.04	
HALL'S GARAGE DOORS, INC	155.00	
HANDY RENTALS, INC	420.00	
HARVEY CHEVROLET CORP.	227.76	
HAZEN AND SAWYER	6,044.00	UV UPGRADE WWTP
HIGH PEAK SPORTSWEAR, INC	536.50	
HIGHWAY MOTORS, INC.	47.21	
HILL MANUFACTURING COMPANY INC	186.96	
HOLIDAY INN CHRISTIANBURG	528.36	
HOMES PLUS CUSTOM BUILDING, INC	400.00	
HOSE HOUSE, INC.	398.95	
HUNTER SMITH'S CUSTOM MILLING	375.50	
HURT & PROFFITT, INC	5,979.60	ENGINEERING SERVICES QUINN STUART, ARBOR DRIVE SIDEWALK, WATER STORAGE AND MOLD ASSESSMENT PD
IMAGE TREND, INC	4,641.44	EMS SOFTWARE ANNUAL FEE
INNOVATIVE SYSTEMS & SOLUTIONS, INC	3,233.30	IT BACKUP MANAGEMENT
INTERNATIONAL CODE COUNCIL	69.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	1,024.33	
INTOXIMETERS, INC.	145.00	
JAMES RIVER EQUIPMENT-SALEM	280.22	
JAMES RIVER LASER & EQUIPMENT, LLC	326.64	
JAMES ROBERT WILLIAMSON, JR.	75.00	PARKS AND RECREATION COMMISSION
JAYME J SCHMIDT / EXPERT T'S	3,473.70	RESCUE T SHIRTS WITH SCREEN PRINTING
JEANANNE KNIES	210.00	PLANNING COMMISSION
JENNIFER SOWERS	180.00	PLANNING COMMISSION
JESSICA M. DAVIS	180.00	PLANNING COMMISSION
JOHN T. NEEL	75.00	PARKS AND RECREATION COMMISSION
JOSHUA B. COOK	790.00	
K & N TOOLS, LLC	381.22	
KENDALL RAYNE LEWIS	50.00	PARKS AND RECREATION COMMISSION
KEYPER SYSTEMS	919.54	
KIMBALL MIDWEST	239.22	
KING GENERAL CONTRACTORS, INC	208,253.73	HANS MEADOW PROJECT PAY AP 2&3
KING-MOORE, INC	3,400.00	IT CONSULTING
KINGS TIRE SERVICE, INC	1,346.50	VEHICLE REPAIR AND MAINTENANCE
KLA ENTERPRISES LLC	199.41	
L-3 COMMUNICATIONS-MOBILE VISION	2,529.00	PD VEHICLE EQUIPMENT
LANCASTER, INC.	558.95	
LANDSCAPE SUPPLY INC.	650.44	
LANE-ENTERPRISES, INC	57.86	
LAWRENCE EQUIPMENT	13.75	
LIBERTY FIRE SOLUTIONS, INC	1,215.00	REPAIR ALARM SYSTEM AQUATICS
LITTLE RIVER POOL AND SPA, INC	120.19	
MARK CURTIS	150.00	
MATTHEW STEWART DAVIDSON	50.00	PARKS AND RECREATION COMMISSION
MCCORMICK TAYLOR, INC	10,945.16	ENGINEERING SERVICES FALLING BRANCH,N. FRANKLIN CAMBRIA, SMART SCAL APPLICATIONS
MCDONOUGH BLYARD PECK, INC	5,002.00	INSPECTION SERVICES QUINN STUART BLVD
MCNEIL ROOFING, INC	711.00	
MEADE TRACTOR	24.62	

TOWN OF CHRISTIANBURG	PAY DATE 3-1-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JANUARY AND FEBRUARY	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	1,337.00	TESTING AND HEP VACINES
MICHAEL L. SAYLORS	25.00	PARKS AND RECREATION COMMISSION
MID ATLANTIC WASTE SYSTEMS	666.14	
MODERN AUTOMOTIVE	123.56	
MONTGOMERY DISTRIBUTORS	4,388.83	SAFETY EQUIPMENT AND SUPPLIES
MONTGOMERY SANITATION SERVICES	1,562.50	
MOORE'S BODY & MECHANICAL SHOP, INC	2,048.76	VEHICLE REPAIRS
MSC EQUIPMENT INC.	2,063.43	SUPPLIES STREETS AND WWTP
MUNICIPAL CODE CORP.	400.00	
MUNICIPAL EMERGENCY SERVICES, INC	106.30	
NATIONAL POOLS OF ROANOKE, INC.	71.91	
NEW AGE CONCEPTS INC / BEVEL PRO	118.39	
NEW RIVER ENGRAVING	1,200.00	SUPPLIES PD
NEW RIVER FIRE EXTINGUISHERS	410.00	
NEW RIVER GLASS	2,949.10	WINDSHIELD REPAIRS 3 VEHICLES
NEW RIVER VALLEY MPO	3,300.00	QUARTLEY SUPPORT SMART WAY
NORTHERN SAFETY CO., INC.	503.96	
NORTHWEST HARDWARE CO INC	216.65	
OFFICE OF THE UNIVERSITY BURSAR	122.50	
OLD DOMINION BRUSH	1,661.25	PARTS EQUIPMENT MAINTENANCE
PET WASTE ELIMINATOR	171.99	
PHILIPS HEALTHCARE	2,602.05	SERICE AGREEMENT HEARTSMART MONITORS RESCUE
PILOT FASTENERS LTD	366.39	
POWER ZONE	1,335.97	PARTS AND SUPPLIES FOR EQUIPMENT MAINTENANCE
PREFERRED COMMUNICATIONS, INC	4,048.39	TABLET FRO VEHICLE RESCUE
PROFESSIONAL COMMUNICATIONS	13,403.03	NEW RADIO UNITS AND VCIN DISPATCH CONSOLE
QUALITY TIRE & BRAKE SERVICE	2,911.04	VEHICLE TIRE REPAIR AND REPLACEMENTS
RADIO EXPRESS, INC.	1,270.00	4 RADIOS PD
RAILROAD MANAGEMENT COMPANY IV, LLC	514.54	
RICHARD HILDING JOHNSON	150.00	PLANNING COMMISSION
RICHARD POLIKOFF	25.00	PARKS AND RECREATION COMMISSION
ROBERTS OXYGEN COMPANY, INC	554.22	
ROBIN L. BOYD	75.00	PARKS AND RECREATION COMMISSION
S.J. CONNER & SONS INC.	1,716.60	BUILDING MAINTENANCE FIRE DEPT
SAFETY & COMPLIANCE SERVICES, INC.	266.00	
SANICO, INC	4,677.59	JANITORIAL SUPPLIES
SCHINDLER ELEVATOR CORPORATION	1,383.00	ELEVATOR MAINTENANCE
SERVICE COMMUNICATION	275.00	
SERVICEMASTER COMMERCIAL CLEANING	7,258.00	CLEANING AQUATIC CENTER
SERVPRO OF S. ROANOKE, MONTGOMERY	1,365.00	DUCT CLEANING PD
SHELOS MOTOR MILE	494.54	
SHERWIN-WILLIAMS	315.63	
SHI INTERNATIONAL CORP	2,643.70	SOFTWARE LICENSES
SMITH TURF & IRRIGATION, LLC	792.24	
SNAP-ON TOOLS	1,604.61	SMALL TOOLS PW
SOUTHEASTERN EMPLOYERS SERVICE CORPORATION	2,149.64	WAGE STUDY
SOUTHERN AIR, INC	691.31	
SOUTHERN REFRIGERATION CORP.	1,325.43	
SOUTHERN STATES	516.52	
STATE ELECTRIC SUPPLY CO., INC.	2,721.53	LED REPLACEMENT FIXTURES VARIOUS LOCATIONS AND ELECTRICAL SUPPLY PARTS
STERN, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	27,772.97	ENGINEERING SERVICES POST CLOSURE LANDFILL
TARGET SOLUTIONS LEARNING LLC	8,270.00	SOFTWARE RESCUE
TAYLOR OFFICE & ART SUPPLY, INC	3,822.25	VARIOUS DEPARTMENTS OFFICE SUPPLIES
TBS CONSTRUCTION, LLC	83,212.40	RESCUE RENOVATIONS AP 2
TESSCO	710.82	
THE GUN SHOP	14,840.13	SUPPLIES POLICE DEPARTMENT
THE KERCHER GROUP, INC	41,618.00	PAVEMENT MANAGEMENT PROGRAM ENGINEERING SERVICES
THE ROANOKE TRIBUNE, LLC	64.80	
THOMPSON & LITTON, INC	457.16	
THOMPSON TIRE & MUFFLER	4,856.14	VEHICLE REPAIR AND MAINTENANCE
TIDY SERVICES	157.80	
TIMMONS GROUP, INC	1,225.00	
TONIA DENISE WINN	50.00	PARKS AND RECREATION COMMISSION
TREASURER OF MONTGOMERY COUNTY	32,295.67	.85% OF 1% LODGING TAX TO TOURISM
UNIFIRST CORPORATION	5,317.67	UNIFORMS PW AND MATS TOWN WIDE
UNITED RENTALS, INC.	554.20	
USA BLUE BOOK	906.84	

TOWN OF CHRISTIANBURG	PAY DATE 3-1-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JANUARY AND FEBRUARY	
VA METAL FINISHING & INDUSTRIAL CLEANING	450.00	
VA PUBLIC WORKS EQUIPMENT CO	54.26	
VALLEY BOILER AND MECHANICAL, INC	4,376.47	DIGESTER REPAIRS WWTP
VEST'S SALES & SERVICE, INC.	2,852.00	RESCUE VEHICLE PAINTING
VIRGINIA EVERYWHERE LLC	275.00	
VIRGINIA UTILITY PROTECTION SERVICE, INC	366.45	
VSC FIRE & SECURITY, INC	165.00	
WADES FOODS INC.	49.74	
WEST END ANIMAL CLINIC, INC	127.59	
WETLAND STUDIES AND SOLUTIONS, INC	1,240.57	
WILEY & WILSON, INC	5,240.00	ENGINEERING SERVICES DEPOT TRAIL DESIGN
WILLS RIDGE SUPPLY INC	42.63	
WILSON BROTHERS INCORPORATED	2,402.46	PARTS AND SUPPLIES VEHICLE AND EQUIPMENT MAINTENANCE
WITMER PUBLIC SAFETY GROUP, INC	2,384.41	PW SAFETY EQUIPMENT
WORDSPRINT	175.28	
WRANGLER SUPER HOLDCO CORP	26,219.49	RECYLING CONTRACT
ZEP MANUFACTURING CO	702.94	
TOTAL BILLS TO BE PAID	1,074,827.95	PAY DATE 3-1-2019

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

JANUARY AND FEBRUARY

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	247.71	
CLARK GAS AND OIL INC	587.64	COUNTY FIRE FUND
DIRECT TV	411.75	
EAST COAST EMERGENCY VEHICLES	376.84	COUNTY FIRE FUND
EXXON MOBILE	31.91	
NAFECO INC	334.52	
NEW RIVER ENGRAVING	130.00	
TOWN OF CHRISTIANBURG	1,036.43	COUNTY FIRE OP FUND REIMBURSEMENT FOR FUEL TO GEN FUND
VERIZON WIRELESS	257.42	COUNTY FIRE FUND
WESTERN BRANCH DIESEL	341.55	POLICE OFFICERS FUND
WITMER PUBLIC SAFETY	798.99	NEW VISORS FIRE DEPT
TOTAL PAID BILLS	4,554.76	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	JANUARY AND FEBRUARY	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	674.30	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AFA PROTECTIVE SYSTEMS INC	867.50	
AIRGAS NATIONAL CARBONATION	1,764.98	CARBON DIOXIDE GAS FOR AQUATICS
ALLSEASON PEST CONTROL	85.00	
ANTHEM BLUE CROSS BLUE SHEILD	205,978.63	MEDICAL INSURANCE EMPLOYEES
ANTHEM LIFE INSURANCE COMPANY	3,171.31	TWO MONTHS
APPALACHIAN POWER	57,713.16	TOWN WIDE UTILITY SERVICES
AT & T	386.18	
ATMOS ENERGY	10,320.95	TOWN WIDE GAS SERVICES
BMS DIRECT	2,435.46	POSTAGE PRINTING WATER BILLS, TAX TICKETS
CARDMEMBER SERVICES	33,427.66	SUPPLIES EQ 15860.39 DUES1309.15 SCHOOLS 9777.36 TRAVEL 5558.62 SOFTWARE 397.16 UNIFORMS 67.50 RECRUITING RETENTION FIRE RESCUE 457.48
CNETRAL ELEVATOR INSPECTION SERVICE	140.00	
CFS GROUP BLUE RIDGE DISPOSAL	515.00	RECYCLING SERVICES
CHANDLER CONCRETE	1,288.51	FOR PUBLIC WORKS REPAIRS
CRYSTAL SPRINGS	200.74	
CITIZENS	3,925.00	INTERNET
CURTIS BAY MEDICAL WASTE	225.16	MED WASTE SERVICES
DONS AUTO CLINIC	1,138.50	PD VEHICLE MAINT.
DS SERVICES	10.53	WATER COOLER RENTAL REC
DUES AND MEMBERSHIPS	2,275.02	hr 1295. PW 900.02 ENG 80
DTN INC	296.00	
EMS MANAGEMENT	3,531.69	COLLECTIONS FEES
FREE CLINIC OF THE NRV	12,000.00	ANNUAL SUPPORT
GREAT ROAD ON MAIN	300.00	
HOLIDAY INN CHRISTIANBURG	574.29	
HOMESTEAD CREAMERY INC	25.00	REDEEM CHIPS FROM FARMERS MARKET
HUMAN SOCIETY ANIMAL SHELTER	244.28	DISTRIBUTE ANIMAL FRIENDLY PLATE FUNDS
INTERNATIONAL CODE COUNCIL	69.00	
LGFB LLC	6,900.00	EASEMENT N. FRANKLIN DRAINAGE IMPROVEMENT
LIBERTY FIRE SOLUTIONS	150.00	ANNUAL BACKFLOW INSPECTION
LOWE'S HOME CENTERS INC	3,933.97	VARIOUS DEPTS MAINTENANCE REPAIRS AND SUPPLIES
LUMOS NETWORKS INC	1,026.19	PHONE SERVICE
MANSFIELD OIL	1,106.46	FUEL PURCHASES PW
MODERN AUTOMOTIVE	16.00	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	36,198.50	TIPPING FEES FOR SOLID WASTE SERVICES 2 MONTHS
MOUNTAIN VIEW HUMANE SOCIETY	244.27	DISTRIBUTE ANIMAL FRIENDLY PLATE FUNDS
NETWORKFLEET INC	287.35	
NEW RIVER VALLEY AGENCY ON AGING	4,280.00	ANNUAL SUPPORT
NORFOLK SOUTHERN	3,400.00	EASEMENT CHRISMAN MILL REALIGNMENT
PETTY CASH	178.58	
PSYCHOLOGICAL HEALTH ROANOKE	600.00	
PITNEY BOWES	226.08	
PURCHASE POWER	3,000.00	POSTAGE METER REFILL
PROFESSIONAL COMMUNICATIONS	2,244.00	LOW BAND RADIOS AND EAR BUDS PD
REACH SPORTS MARKETING	\$ 1,000.00	LICENSE RENEWALS AQ
REFUND FEES REC DEPT	968.00	
REFUND TAXES	15,365.36	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	330.09	
REFUND CEMETERY	2,640.00	BUY BACK LOT AND RESELL
REIMBURSEMENT EMPLOYEES	873.69	
ROANOKE TIMES	2,566.52	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
ROGER JORDAN ROLLER JR	30.00	AUATICS AQUARIUM MAINTENANCE
ROLLER VENTURES	60.00	
SAMS CLUB	492.61	PARKS AND REC SUPPLIES

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	JANUARY AND FEBRUARY	
VENDOR	AMOUNT PAID	DESCRIPTION
SANDRA JOYNER	2,400.00	EASEMENT, HUCKLEBERRY TRAIL PHASE III
SCHOOLS	2,598.80	pr 1768.80 HR 230 WWTP 275 ENG 100
SESAC	21.00	
SHENTEL	406.53	
SHI INTERNATIONAL CORP	71,389.80	IT MICROSOFT LICENSING
SHRED-IT	159.65	
SISSON AND RYAN QUARRY LLC	1,221.12	STONE AND GRAVEL STREET REPAIRS
SPEEDWAY	17,635.63	FUEL TOWN VEHICLES
STAND ENERGY	6,727.60	NATURAL GAS FOR AQUATIC CENTER
SUBURBAN PROPANE	14,788.24	WWTP GENERATORS
TRACTOR SUPPLY	345.94	MISC SUPPLIES
TRAVEL	6,644.09	PW 412.30 HR 429.98 PD 1240 REC 221 AQ 135.65 RESCUE 1361.65 ENG 78 FIRE 2561.6 PLANNING 203.91
TREASURER OF MONTGOMERY COUNTY	345.00	
TREASURER OF VIRGINIA	325.93	
US BANK VRA LOAN	363,608.22	DMV STOPS 300 sales tax 25.93 BALANCE ON LOAN 1,392,963
U.S. CELLULAR	243.91	
UNIFORM ALLOWANCES	394.76	WORKBOOT ALLOWANCES
VA ASSOC OF COUNTIES GROUP INSURANCE	1,228.25	SHORT TERM DISABILITY
VERIZON	5,212.02	PHONE LINES
VERIZON WIRELESS	6,494.77	CELL PHONES AND TABLETS
VIRGINIA MEDIA	1,062.00	JOB POSTINGS, PUBLIC HEARINGS ETC
WORDSPRINT	1,031.94	AQUATICS POSTCARDS ON RATES AND ADDL FLYERS
WEST PUBLISHING COMPANY	119.04	
TOTAL SPECIAL REVENUE BILLS PAID	4,554.76	
TOTAL PAID BILLS	936,105.76	
BILLS TO BE PAID	1,074,827.95	
GRAND TOTAL	2,015,488.47	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

February 26, 2019

ITEM TITLE: Award Contract to King General Contractors in the Amount of \$672,716.80 for Construction of the Huckleberry Trail Phase III Base Bid.

DESCRIPTION: Contract award in the amount of \$672,716.80 to King General Contractors for construction of the Huckleberry Trail Phase III Base Bid project. This project will extend the Huckleberry Trail from the termination of the Huckleberry Trail Phase IID project near the Food Lion Shopping Center to Independence Boulevard.

POTENTIAL ACTION: Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, contingent upon approval and notice of Authorization to Award from the Virginia Department of Transportation.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY: The construction budget for this project is \$711,144.24. The lowest responsive and responsible Base Bid was King General Contractors in the amount of \$672,716.80. The Additive Bid #1 by King General Contractors was in the amount of \$235,137.00 for a total of \$907,853.80. The Base Bid plus Additive Bid #1 by King General Contractors was over the budget by \$196,709.56; therefore, the Additive Bid #1 will not be awarded.

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/r04gyfuwtnwfl3bqnpesb2v0yekxukl7>

Bid Opening Log

<https://christiansburg.box.com/s/unscz51mmj9ghmpmx16zwdagg4d8fieb>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

February 26, 2019

ITEM TITLE:

Agreement for Cooperation in Furnishing Law Enforcement Services

DESCRIPTION:

This action simply renews the agreement that we currently have with the Town of Blacksburg. Our previous agreement expired on December 31, 2018. We have similar agreements in place with Montgomery County and Virginia Tech. These agreements allow us to provide one another resources in non-emergency situations that do not rise to the level of a mutual aid event. These resources include, but are not limited to providing backup on drug or other felony arrests or investigations, providing patrol services if either agency is understaffed or overtaxed, providing technical or tactical expertise involving crash investigations, SWAT operations, jail transport, crime prevention services and school resource activities.

POTENTIAL ACTION:

Town Council's approval to authorize the Town Manager to enter into this agreement with the Town of Blacksburg. This agreement will become effective upon signature from both respective Town Managers and will remain active until December 31, 2023.

DEPARTMENT: Police Department

PRESENTER: Mark Sisson

ITEM HISTORY:

Date:

Action Taken:

Information Provided:

1. Agreement for Cooperation in Furnishing Law Enforcement Services
<https://christiansburg.box.com/s/52hyfwoigb38z83d57r55y83ubpp7pcm>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

INTRODUCTIONS AND PRESENTATIONS

Meeting Date:

February 26, 2019

ITEM TITLE:

Montgomery Regional Solid Waste Authority Executive Director Alan Cummins and Attorney Paul Jacobson to speak in regards to a solid waste flow control ordinance.

DESCRIPTION:

The MRSWA is requesting its town and county member jurisdictions (Christiansburg, Blacksburg, and Montgomery County) to each adopt a solid waste “flow control” ordinance under the authority of Virginia Code §§ 15.2-930 and 15.2-931. The ordinance would require solid waste generated within Montgomery County to go the MRSWA, including all private collection. Virginia Tech, the other MRSWA, controls 100% of their solid waste and would not need to adopt as they are bound by agreement to haul to MRSWA.

POTENTIAL ACTION:

ORGANIZATION:

Montgomery Regional Solid Waste Authority

PRESENTER:

Exec. Dir. Alan Cummins &
Attorney Paul Jacobson

Information Provided:

Reference to Backup Documents on Findings

<https://christiansburg.box.com/s/fl1ye4vg4uqb0pse1tz20r0iyvj4dt0sz>

Montgomery Regional Solid Waste Authority Flow Control Letter 01-16-19

<https://christiansburg.box.com/s/uwtg5q9iybxsr175txymrasopoyso0ty>

MRSWA Flow Control Proposed Ordinance

<https://christiansburg.box.com/s/8rkki2hliypbifoc71dromsj0jrm5sjp>

Report of Findings – Final – January 18th, 2019

<https://christiansburg.box.com/s/6w8g29k3hsjvdyamgtystal1yq7ugoqze>

Presentation by Alan Cummins & Paul Jacobson:

Montgomery County Board of Supervisors Meeting 2-11-2019

<https://youtu.be/bgvvWE2b4Vc?t=3978>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION & ACTION

Meeting Date:
February 26, 2019

ITEM TITLE:
Homestay Uses to address transient lodging tax

DESCRIPTION:
The proposed ordinance requires Homestay uses to remit the 9% transient lodging tax on behalf of their guests. This would be the same requirement of other establishments providing similar services such as hotels and traditional bed and breakfasts. While this issue had been discussed along with recent changes to establish a Homestay use and standards in the zoning chapter on January 22, 2019, a separate code change to amend the finance and taxation chapter is needed to collect transient lodging tax for Homestay uses. The public hearing was held on February 12, 2019. The draft ordinance has not changed since the public hearing.

One item mentioned by staff during the public hearing was the issue of reporting requirements that Council previously discussed at its January 17, 2019 work session. The discussion was regarding whether reporting and the remitting of taxes for homestay uses should be every month similar to other transient uses or if a quarterly or greater reporting and remittance period should be allowed. The current ordinance is drafted to require monthly reporting. Possible code language permitting quarterly reporting is provided in a link below should Council consider amending the current draft ordinance. Language to extend the 3% discount to homestay uses for on-time reporting and remittance on a quarterly basis is also provided.

POTENTIAL ACTION:
Action by Town Council

DEPARTMENT(S):
Town Manager's Office/Finance Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:
Draft Ordinance
<https://christiansburg.box.com/s/d60dkdtzs8f87v1ly887cxd40yx6z22f>



**TOWN OF CHRISTIANSBURG
MEMORANDUM**

Date: February 19, 2019

To: Town Council

From: Andrew Warren, Assistant Town Manager

CC: Randy Wingfield, Town Manager
Valerie Tweedie, Finance Director

Please find potential code amendment language below should Council want to apply different reporting and tax remittance standards to homestay uses differing from other transient lodging uses. The current draft requires monthly reporting. If applied, the language below would require quarterly reporting. Language would also need to be added to extend the 3% discount to homestay uses reporting on a quarterly basis. Although quarterly is provided, a different time period may be added. As it was mentioned at the public hearing, a positive aspect of quarterly reporting would be a more convenient standard for homestay hosts to meet. A negative aspect is that it would be hard to track on a different basis other than monthly with the limitations of the current finance software.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

DISCUSSION & ACTION

Meeting Date:

February 26, 2019

ITEM TITLE:

Special Events and Other Outdoor Activities

DESCRIPTION:

The proposed ordinance is intended to ensure that the proper processes, procedures and standards are in place for the use of public property. This ordinance addresses all special events—including demonstrations and protests—when held on public sidewalks, streets, or parks. The goal is to balance conducting special events and other outdoor activities while ensuring public order and safety. It is also intended to protect the rights of persons or groups to organize and participate in peaceful assemblies to express their political, social, religious, or other views.

The public hearing was held on February 12, 2019. There are no changes to the ordinance presented at the public hearing.

POTENTIAL ACTION:

Action by Town Council

DEPARTMENT(S):

Police Department/Town Manager's Office

PRESENTER:

Major Chris Ramsey
Andrew Warren, Assistant Town Manager

Information Provided:

Draft Ordinance

<https://christiansburg.box.com/s/55ov5eiclm9ijda36dbcg1aza81jbmj6>