

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
SPECIAL MEETING MINUTES
APRIL 16, 2019 – 5:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 16, 2019 AT 5:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Steve Huppert; Samuel M. Bishop; Harry Collins; Merissa Sachs; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Assistant to the Town Manager Adam Carpenetti; Finance Director/Treasurer Val Tweedie; Public Relations Director Melissa Demmitt; Director of Public Works Jim Lancianese; Director of Engineering Wayne Nelson; Planning Director Will Drake; Human Relations Director Dave Brahmstadt; Building Official Jerry Heinline; Street Superintendent Travis Moles; General Services Superintendent Dave Sutphin.

- I. CALL TO ORDER
 - A. Moment of Reflection
 - B. Pledge of Allegiance
- II. ADJUSTMENT OF THE AGENDA
 - A. Mayor Barber added a Resolution in Recognition of April as Child Abuse Prevention Month to the Consent Agenda for Council approval.
- III. PUBLIC HEARING
 - A. Street vacation request by Invest Squared LLC for an ordinance to vacate an approximately 3,800 sq. ft. portion of right-of-way along N. Franklin Street located between 850 N. Franklin Street (tax map no. 496-18-1) and 900 N. Franklin Street (tax map no. 496-18-2).

Jerry Petzoldt, commercial real estate broker representing applicant Trident Corporation, presented Council with the street vacation request by Invest Squared LLC, to facilitate the construction of a Captain D's restaurant at 900 North Franklin Street. Mr. Petzoldt provided a brief history of Captain D's restaurants, and explained the topography and easement challenges faced in developing on the chosen site in Christiansburg, and how the requested street vacation would facilitate development of the property. According to Mr. Petzoldt, the Christiansburg Captain D's is expected to be a \$1.5M investment, with approximately \$1.5M in annual revenue. Mr. Petzoldt offered to answer questions of Council.

Scott Bunn, 320 Turpin Walk, representative of the seller of property at 900 North Franklin Street, requested Council approve the street vacation as requested.
- IV. CONSENT AGENDA

- A. Council meeting minutes of March 26, 2019.
- B. Resolution in recognition of Craig Moore for his service on the Christiansburg Planning Commission.
- C. Resolution declaring April 14-20, 2019 as National Public Safety Telecommunicators Week.
- D. Contract with BerryDunn for Business Technology Assessment.
- E. Schedule a Public Hearing on May 28, 2019 for a rezoning request by Tim Lawson, agent for M&T Development, LLC for an approximately 1.48-acre property located at 825 Park Street N.E. (tax map no. 498-A-83) from the I-2, General Industrial District to the I-1, Limited Industrial District. The property is designated as Mixed Use with Buffer (Industrial) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Resolution Recognizing April as Child Abuse Prevention Month.

Councilman Showalter made a motion to approve the consent agenda, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Presentation of resolution in recognition of Craig Moore for his service on the Christiansburg Planning Commission.

Mayor Barber read and presented to Craig Moore a resolution in recognition of his service on the Christiansburg Planning Commission. Mr. Moore thanked Council for the recognition and said it had been his honor to serve the Town as a member of the Planning Commission. Councilman Collins and Councilman Huppert have both worked with Mr. Moore as liaisons to the Planning Commission, and both men commended him on his outstanding contributions to the Town.

- B. Sarah Hanks, Executive Director of *Wonder Universe: A Children's Museum* to provide an update on the museum.

Sarah Hanks addressed Council on behalf of a request for funding consideration in the FY 2019-2020 budget for support of the *Wonder Universe: A Children's Museum*. Ms. Hanks talked about the museum's relocation to Christiansburg in late summer 2019, and its anticipated positive impact on the New River Valley community.

- C. Casey Edmonds and Jalin Diggs of New River Community Action to present on their work with homelessness.

Casey Edmonds and Jalin Diggs addressed Council on behalf of a request for budget consideration for support of New River Community Action (NRCA) Homeless and Housing Programs. The homeless and housing programs are designed to address and prevent homelessness through financial services and rapid rehousing. In addition to the housing programs, Ms. Edmonds talked about other programs offered through NRCA and how the programs served to meet social and educational needs within the community.

- D. Finance Director Val Tweedie to present the draft Annual Budget for FY 2019-2020.

Val Tweedie presented the draft Annual Budget for FY 2019-2020, and provided an overview of the general layout of the balanced document, and highlighted the totals for revenue, expenditures, capital improvements, and fund balance. Ms. Tweedie explained the budget

process in focusing on goals and priorities to present a sustainable budget, and noted no new debt was proposed in the draft budget, along with no proposed tax rate or increase in sewer fees. A slight increase was included for building permit fees and plan review fees, and to the water rate of \$1.00/1,000 gallons. Council was asked to review the proposed budget for discussion during a work session scheduled for April 16, 2019 at 5:30 P.M.

VI. CITIZEN COMMENTS

- A. Johanna Hicks, owner of property at 121 and 123 North Franklin Street, requested Council address the noise, smell, and rodent disturbances to the tenants of her properties related to the Town's sewer line construction within the 100 block of North Franklin Street. Ms. Hicks reported that Building Official Jerry Heinline inspected the situation, at her request, and suggested the Town could pay for exterminating services, since the rodent issue was the result of the construction project. Ms. Hicks thanked Council for its time and consideration.

VII. COMMITTEE REPORTS

- A. Councilwoman Sachs, on behalf of the Central Business District Committee, reported on new art installments in downtown and Cambria, and on current Farmer's Market planning for 2019. She invited all to the next meeting scheduled for April 24 at noon.
- B. Councilman Huppert reported on events and programs hosted by the aquatic center.
- C. Councilman Stipes, on behalf of the Virginia Tech - Montgomery Executive Airport, reported that the request to increase annual contributions by \$10,000 had been rescinded for 2019, due to the jet fuel storage project delay.
- D. Councilman Collins reported on the baseball event April 13 hosted by the Parks and Recreation Department and held at the Harkrader Sports Complex, and asked for an update on the Sister City Program. Town Manager Wingfield reported that the Town sent Christiansburg, Ohio town memorabilia and dogwood trees and received a *thank you note* in response. There has been no further contact between the two towns.

VIII. DISCUSSION BY MAYOR AND COUNCIL

- A. First Amendment to Performance Agreement for Market Place Redevelopment to extend completion date to March 30, 2020.

Councilman Stipes made a motion to approve the Performance Agreement amendment as requested, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. At Mayor Barber's suggestion, Councilwoman Sachs made a motion to amend the agenda to add, for Council discussion and action, the street vacation request by Invest Squared LLC for an ordinance to vacate an approximately 3,800 sq. ft. portion of right-of-way along N. Franklin Street located between 850 N. Franklin Street (tax map no. 496-18-1) and 900 N. Franklin Street (tax map no. 496-18-2). The Public Hearing was held earlier in the meeting.

Councilman Showalter made a motion to approve the street vacation as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

- A. Town Manager Wingfield:

- Night-time sewer line construction on North Franklin Street was expected to be completed in two nights. Building Official Jerry Heinline has worked with Ms. Hicks to address her concerns resulting from the sewer construction and Mr. Wingfield noted he would have Mr. Heinline contact an exterminator for service tomorrow.
- Set Public Hearing for May 14 for proposed FY 2019-2020 water rate and tax rate increases.
- Set Public Hearing for May 28 for the proposed FY 2019-2020 Annual Budget.
- Council scheduled a budget work session for April 16 at 5:30 P.M.
- Council scheduled a Special Meeting for a PPEA Closed Meeting on April 30 and if needed, May 7.
- The Council retreat is to be rescheduled and Council was asked to provide available date to Town Manager Wingfield.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

- A. Councilwoman Sachs expressed appreciation for the invitation to the recent Children's Museum luncheon, and congratulated UVA on its March Madness tournament win.
- B. Councilman Huppert also expressed appreciation for the recent Children's Museum luncheon and commended the museum on a job well-done.
- C. Councilman Stipes congratulated UVA on its March Madness tournament win.
- D. Councilman Showalter, no report.
- E. Councilman Bishop commended Casey Edmonds and Jalin Diggs on their work to prevent homelessness in the NRV, and noted that Asbury United Methodist Church had recently hosted three information sessions addressing local homelessness.
- F. Councilman Collins, no report.
- G. Mayor Barber, no report.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:13 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor