



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JULY 9, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. [Ordinance to Amend Chapter 18, Finance and Taxation, Article I, In General to enact Section 18.3 to allow the clerk of the court to collect a \\$5 fee for criminal and traffic cases in order to solely fund an electronic summons system pursuant to Code of Virginia Section 17.1-279.1.](#)

IV. CONSENT AGENDA

- A. [Council meeting minutes of June 25, 2019.](#)
- B. [Schedule Public Hearing on August 27, 2019 for a Conditional Use Permit request by Jeff and Liz Dickson for a single-family residential dwelling at 100 South Franklin Street \(tax map no. 527-A-250\) in the B-2, Central Business zoning district. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.](#)
- C. [Schedule Public Hearing on August 13, 2019 for an Ordinance to amend Chapter 12 “Business Regulations” of the Christiansburg Town Code by enacting Article III. Massage establishments.](#)
- D. [Schedule Public Hearing on August 13, 2019 for an Ordinance to amend Chapter 22 “Miscellaneous Offenses” of the Christiansburg Town Code by enacting Section 22-10, Prostitution.](#)
- E. [Approval of Professional Services Engineering Contract with Mattern and Craig, Inc. in the amount of \\$190,150.00 for design of Hickok Street Storm Drainage Improvements.](#)

- F. Approval of Professional Services Engineering Contract with Mattern and Craig, Inc. in the amount of \$79,125.00 for design of the Christiansburg Industrial Park Stormwater Upgrade Project.
- G. Approval of Professional Services Engineering Contract with Rummel, Klepper, & Kahl, LLP, in the amount of \$379,206.00 for design of Roanoke Street, Tower Road, and Hampton Boulevard Intersection Improvements.
- H. Approval of Addendum 2 to Contract PW-18-0024 with Cardno, in the amount of \$50,000.00 for Phase III for Facility Assessment Services.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Executive Director of the New River Community College Educational Foundation Angie Covey and Christiansburg High School Class of 2018/ACCE student Hannah Close to present on the Access to Community College Education (ACCE) program.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Consideration of a request for Town support for a Go Virginia grant application by the Virginia Tech Foundation.
- B. Policies and procedures for elected official's consultation with legal counsel.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming Meetings of Council:

July 23, 2019, 7:00 P.M. – Regular Meeting

August 13, 2019, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

Meeting Date:

July 9, 2019

ITEM TITLE:

Hold Public Hearing for an Ordinance to Amend Chapter 18, Finance and Taxation, Article I, In General to enact Section 18.3.

DESCRIPTION:

In accordance with Code of Virginia Section 17.1-279, the proposed ordinance would add a new section to Chapter 18, Finance and Taxation of the Town Code to allow the clerk of the court to collect a \$5 fee for criminal and traffic cases and remit those fees to the Town Treasurer. The funds are required by state code to be used solely for the purchase and maintenance of software and hardware for an electronic summons system for the police department. The new system would allow officers to issue tickets in the field and save time on completing paperwork afterward. Locally, the City of Radford has amended its code to allow the fee assessment.

While it is not anticipated that more tickets will be issued, it is anticipated that this more efficient process will provide officers additional time for completing other duties. It is estimated that approximately \$20,000 per year in traffic and criminal court fees would be collected. It will cost \$50,000 to \$60,000 for the system to become operational, so it is likely that it will take two to three years to fund this program with the court fees alone. In order to provide sufficient lead time for the courts to set-up the policies and procedures needed to collect and pass the fees onto the Town, the effective date of the ordinance is proposed to be January 1, 2020.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Police Department
Town Manager's Office

PRESENTER:

Major Chris Ramsey

Information Provided:

Draft Ordinance

**AN ORDINANCE TO AMEND AND REENACT
THE CHRISTIANSBURG TOWN CODE BY AMENDING CHAPTER 18, FINANCE
AND TAXATION, ARTICLE I, IN GENERAL BY ENACTING SECTION 18-3,
ASSESSMENT FOR ELECTRONIC SUMMONS SYSTEM.**

WHEREAS, notice of a public hearing before the Christiansburg Town Council concerning this ordinance was published two consecutive weeks (_____, 2019 and _____, 2019) in The News Messenger, a newspaper published in and having general circulation in the Town of Christiansburg; and,

WHEREAS, a public hearing before the Town Council was held on _____, 2019; and,

WHEREAS, the purpose of this ordinance is to impose a fee for each criminal and traffic in order to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system.;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Christiansburg, Virginia, that Chapter 18, Finance and Taxation, Article I, In General of the Christiansburg Town Code be enacted by enacting Section 18-3, Assessment for Electronic Summons System as follows:

Sec. 18-3. – Assessment for Electronic Summons System.

- (a) Pursuant to Code of Virginia, § 17.1-279.1, as amended, an additional sum in the amount of \$5.00 is hereby imposed and assessed and as part of the costs in each criminal and traffic case in the juvenile and domestic relations court, general district court and circuit court, in which the defendant is charged with a violation of any statute or ordinance which arose within the town.
- (b) The assessment shall be collected by the clerk of the court in which the actions is filed, remitted to the treasurer of the town, and held by the treasurer subject to disbursements by the governing body to the police department solely to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system.
- (c) The assessment fee sum provided for herein shall be in addition to any other assessments or fees prescribed by law.

State Law reference— Code of Virginia, § 17.2-279.1.

This Ordinance shall become effective January 1, 2020. Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held _____, 2019, the members of the Council of the Town of Christiansburg, Virginia present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

| <u>MEMBER</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|---------------|------------|------------|----------------|---------------|
|---------------|------------|------------|----------------|---------------|

Samuel M. Bishop

Harry Collins

Steve Huppert

Merissa Sachs

Henry Showalter

Bradford J. Stipes

Mayor D. Michael Barber*

*Votes only in the event of a tie.

D. Michael Barber, Mayor

Michele M. Stipes, Town Clerk

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JUNE 25, 2019 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JUNE 25, 2019 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Steve Huppert; Samuel M. Bishop; Harry Collins; Merissa Sachs; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Police Chief Mark Sisson; Public Works Director Jim Lancianese; Director of Parks and Recreation Brad Epperley; Superintendent of Streets Travis Moles; Planning Director Will Drake; Public Relations Director Melissa Demmitt; Director of Engineering Wayne Nelson; Director of Aquatics Terry Caldwell; Aquatics Customer Service Coordinator Scott Coppock.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARING

IV. CONSENT AGENDA

- A. Council meeting minutes of June 4, 2019 and June 11, 2019.
- B. Monthly bill list.
- C. Approval of Addendum to Southern Air Contract for \$84,935.
- D. Approval of Addendum to Sunapsys for SCADA for \$ 38,060.
- E. Authorization for renewal of Landfill Professional Services contract with SCS Engineers in the amount of \$120,000, subject to approval of FY20 budget.
- F. Approval of Professional Services Engineering Contract with A. Morton Thomas & Associates in the amount of \$339,520.00 for design of Peppers Ferry Road / Arbor Drive Intersection Improvements.
- G. Approval of Professional Services Engineering Contract with Rinker Design Associates, P.C. in the amount of \$194,256.00 for initial design services for the Connector Road from Virginia Route 114 (Peppers Ferry Road) to Cambria Street.
- H. Schedule Public Hearing on July 23, 2019 for an ordinance approving and authorizing the execution of a small cell franchise agreement by and between the Town of Christiansburg and Shenandoah Personal Communications, LLC (Collectively, “Shentel”).

- I. Schedule Public Hearing on July 23, 2019 for a request by Cambria Storage Partners LLC to vacate approximately 120 linear feet of a 20-foot wide sanitary sewer easement on the south side of property located at 300 and 390 Cambria Street, N.W. (tax map no. 466 –27 – A).
- J. Schedule Public Hearing on August 13, 2019 for a Conditional Use Permit request by SHAH Development LLC for expansion of the Thomas Circle Mobile Home Park located along Badger Street, N.W. and Thomas Circle, N.W. (tax map nos. 525 – 1 – 98, 99 and 525 – A – 44A) in the B-3, General Business District.

Councilman Showalter requested item A be postponed until answers were provided to his questions presented in an email with regard to attorney fees.

Councilman Stipes requested items F and G be voted on separately due to conflict of interest concerns.

Councilman Collins requested item J be voted on separately due to conflict of interest concerns.

Councilman Showalter made a motion to approve consent agenda items B, C, D, E, H, I, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Councilman Showalter made a motion to approve consent agenda items F, G, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Abstain.

Councilman Stipes made a motion to approve consent agenda item J, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Abstain; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Employees
 - 1. Grant Hoover, Public Works
 - Jamie Epperly, Maintenance Worker, Storm Water
 - 2. Brad Epperley, Parks and Recreation
 - Andy Mabe, Crew Leader
- B. Recognition of Aquatics Customer Service Coordinator Scott Coppock as the 2019 Montgomery County Hospitality Awards Attraction Employee of the Year.

Aquatics Director Terry Caldwell introduced Customer Service Coordinator Scott Coppock and announced he had recently been awarded Employee of the Year for Attractions by Montgomery County VA Regional Tourism. Ms. Caldwell talked about Mr. Coppock's duties and responsibilities that have contributed to the success of the facility, and noted that in the five years he has been with the aquatic center, he has received many outstanding reviews and compliments from the community. Councilman Huppert said Mr. Coppock represented the aquatic center well, and he shared a positive experience he had with Mr. Coppock during the recent Relay for Life fundraiser at the aquatic center. Councilman Showalter agreed and noted that Mr. Coppock was always attentive, friendly, and took ownership in his duties at the facility. Councilman Collins said he has worked with Mr. Coppock on club events and birthday parties

and that he was dependable and always friendly and willing to assist. Council thanked Mr. Coppock for his dedication to the Town.

VI. CITIZEN COMMENTS

- A. No comments

VII. COMMITTEE REPORTS

- A. Councilwoman Sachs reported on behalf of the Central Business District with regard to new train art in Cambria and the newly installed Eastern Continental Divide marker along West Main Street. Ms. Sachs noted the one-year anniversary of the Town's curbside recycling program and called attention to the Town's website where information and facts regarding the program could be found. The next Central Business District Committee meeting will be held June 26 at noon and all were invited to attend.
- B. Councilman Huppert announced the Battle of the Badges blood drive scheduled for June 26 at the NRV Mall and encouraged all to participate. He then reported on upcoming scheduled events at the Farmer's Market, which could be found on the Town's Facebook page.
- C. Councilman Stipes, no report
- D. Councilman Showalter, no report
- E. Councilman Bishop, no report
- F. Councilman Collins, no report

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Proposed ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of permitting microbreweries, art galleries/studios, museums, and similar leisure and enrichment uses in the B-2, Central Business District and B-3, General Business District and to permit planned commercial developments in the B-3, General Business District. The Public Hearing was held June 11, 2019.

Councilman Stipes made a motion to approve the ordinance amendment as presented, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Boundary line adjustment moving 125.625 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area is commonly known as the Meadows Golf Course and Shepherd Property and is located on the western boundary of the Town of Christiansburg adjacent to Chrisman Mill Road and Norfolk Southern Railroad right-of-way. The Public Hearing was held June 11, 2019.

Mayor Barber noted that Montgomery County had voted to approve all four boundary line adjustments currently under consideration by Council. Councilman Showalter made a motion to approve the boundary line adjustment as requested, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Abstain; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Boundary line adjustment moving 176.374 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary

adjustment area is commonly known as Crosspointe FourSquare Conference Center and Town of Christiansburg pump station and is located on the southwestern boundary of the Town of Christiansburg, adjacent to Route 8 and Interstate 81. The Public Hearing was held June 11, 2019.

Councilwoman Sachs made a motion to approve the boundary line adjustment as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- D. Boundary line adjustment moving 26.043 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area includes the property Tax Map Numbers 95-(5)-1 and 94-(5)-2 and is located on the southern boundary of the Town of Christiansburg, adjacent to Falling Branch Road and the Interstate 81 northbound entrance ramp “D” at Exit 118 B. The Public Hearing was held June 11, 2019.

Councilwoman Sachs made a motion to approve the boundary line adjustment as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- E. Boundary line adjustment moving 0.360 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area includes a portion of property Tax Map Numbers 530-(18)- 1-7 and is located on the southern boundary of the Town of Christiansburg, near the intersection of Curtis Drive and Giles Drive. The Public Hearing was held June 11, 2019.

Councilwoman Sachs made a motion to approve the boundary line adjustment as requested, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- F. Consideration of request by Invest Squared and Captain D's for the Town to accept 2.62-acre portion of property on N. Franklin Street (a portion of Tax Parcels 496 – ((18)) – 1 and 2; Parcel ID 004908 and 010043).

Councilman Showalter made a motion to approve the request, seconded by Councilman Stipes. Town Manager Wingfield reported that the 2.62-acres in the request is primarily in the 100-year flood plain and added that there appear to be wetlands on the property. The Town currently owns property adjacent to the property in the request, and Councilman Stipes noted that this could be an opportunity to preserve important wetlands, if accepted. Mr. Wingfield noted that maintenance of the property could include occasional mowing. Mr. Petzoldt, representative of Invest Squared, announced plans to close on the future Captain D's property in sixty-days. If the Town accepted the donation offered, the site would be re-platted, and reservation of two drainage easements be dedicated through the narrower portion of the property nearer N. Franklin Street, and the land would be surveyed and deeded. The Captain D's project was moving forward with engineering and surveying, per Mr. Petzoldt. Councilman Huppert thanked Mr. Petzoldt and investors, and wished the business success. Council voted on the motion as follows: Bishop – Nay; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- G. Resolution to approve the FY 2019–2020 Annual Budget.

Councilman Stipes made a motion to approve the resolution to approve the FY 2019-2020 Annual Budget, seconded by Councilman Collins. Councilwoman Sachs commented on Council efforts to push department heads into reducing department budgets for the benefit of the Town's financial status. Ms. Sachs thanked staff for understanding Council's position and cooperating with the request. Councilman Huppert thanked Councilwoman Sachs for leading efforts to trim the proposed budget. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

H. Resolution to approve the FY 2019-2020 Budget Appropriation.

Councilwoman Sachs made a motion to approve the resolution to approve the FY 2019-2020 Budget Appropriation, seconded by Councilman Huppert. Mayor Barber echoed Councilwoman Sachs' comments above regarding the cooperation of staff in reducing the proposed budget, and he thanked the Finance Committee, Council, and department heads for developing a balanced budget. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

A. Town Manager Wingfield:

- Planning Commissioner Mark Curtis has requested a leave of absence until September 4, 2019. Mr. Curtis' meeting attendance is good. It was the consensus of Council to approve the request.
- Mr. Wingfield requested the homestay safety inspection fee be eliminated and the fees previously paid by applicants reimbursed, because inspections only take an average of fifteen minutes. Mr. Wingfield noted that, to date, the Town has received eleven homestay applications, with only two inspections pending. Noting the small number of applications, Councilwoman Sachs called attention to the extremely stiff penalties for violations, and she encouraged all current homestay owners to file the required application before the July 1, 2019 deadline. Councilwoman Sachs made a motion to eliminate the homestay safety inspection fee, and to reimburse fees previously paid by applicants, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

- A. Councilman Huppert asked for an update and completion date for the North Franklin Street sanitary sewer replacement project. Engineering Director Wayne Nelson reported that the project was currently behind schedule and, upon completion, would transition directly into a storm drain replacement project, which would close both lanes of North Franklin Street in front of Pizza Inn and neighboring businesses. Projected completion date was eight to twelve weeks from the start date of the storm drain project. Mr. Nelson noted that accommodations would be made for the businesses impacted, including Pizza Inn. Council noted that many concerns had been expressed by citizens and business owners regarding the ongoing lane closures.
- B. Councilman Stipes recognized Councilwoman Sachs' diligence in reviewing and providing oversight of the proposed FY 2019-2020 Budget, commenting her involvement and attention to detail was appreciated. Councilman Collins echoed Mr. Stipes comments.

C. Mayor Barber reported on the July 4th celebration that will be held downtown from 10:00 a.m. to 4:00 p.m. Parks and Recreation Director Brad Epperley described the set-up of the event, and anticipated vendors and participants, noting that the Town would be handing out bottled water that had been donated by Walmart. Fireworks are scheduled for 9:15 p.m. and would be set off from property located directly behind the NRV Mall. Council expressed appreciation for the generosity of Walmart.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:51 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 9, 2019

ITEM TITLE:

Schedule Public Hearings for two Ordinances related:

1. Amend Chapter 12 "Business Regulations" of the Christiansburg Town Code by enacting Article III. Massage establishments.
2. Amend Chapter 22 "Miscellaneous Offenses" of the Christiansburg Town Code by enacting Section 22-10, Prostitution.

DESCRIPTION:

In recent months, there has been a growing issue across the country with the regulation of massage therapists and establishments and ensuring those individuals and businesses abide by ethical professional standards. The two proposed ordinances are intended to help prevent the possibility of those problems occurring locally and provide an avenue to address and enforce issues if necessary. In consultation and direction from the Town Attorney, Staff recommends these measures to provide protection of the health, safety and general welfare of its citizens by providing for the permitting and regulation of massage therapists and massage establishments. Furthermore, new code language is recommended to clearly identify and prohibit acts that are commonly considered prostitution and are not explicitly covered under state regulations. The greatest majority of massage therapists and establishments abide by ethical professional standards, and these new regulations are intended to help ensure that is the case across the board moving forward. There are currently nine massage therapists/massage establishments that have business licenses with the Town. The draft ordinances are available for review and will be posted as part of the agenda packet prior to the scheduled public hearing.

POTENTIAL ACTION:

Schedule Public Hearing on Tuesday, August 13, 2019

DEPARTMENT(S):

Police Department



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 9, 2019

ITEM TITLE: Approval of Professional Services Engineering Contract with Mattern and Craig in the amount of \$190,150.00 for design of Hickok Street Storm Drainage Improvements.

DESCRIPTION: Engineering Contract with Mattern and Craig to design the storm drainage improvements along Hickok Street from the storm drain system North of First Street down to Commerce Street.

POTENTIAL ACTION: Approval of Contract in the amount of \$190,150.00 and provide authorization for the Town Manager to execute this Contract, subject to Town Attorney final review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

The Hickok Street Storm Drainage Improvements project will design and construct a new storm drain system from a structure between First Street and West Main Street, extending down Hickok Street to Commerce Street and reconnection to the storm drain system. These improvements relocate the existing drainage system from under several businesses along West Main Street. There are also pedestrian and street improvements planned for Hickok Street from West Main Street to Commerce Street for the Farmers Market. The project is mostly funded partly with VDOT with Revenue Sharing Funds (50% with a 50% local match). Current estimate for the entire project is at \$2,675,722 with a current maximum reimbursement from VDOT of \$1,220,906.

Information Provided:

Contract for Approval: <https://christiansburg.box.com/s/nezamfa83dbpvzycptao4653k756sky>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 9, 2019

ITEM TITLE: Approval of Professional Services Engineering Contract with Mattern and Craig in the amount of \$79,125.00 for design of the Christiansburg Industrial Park Stormwater Upgrade Project.

DESCRIPTION: Engineering Contract with Mattern and Craig to design the stormwater improvements at the Christiansburg Industrial Park Stormwater Pond.

POTENTIAL ACTION: Approval of Contract in the amount of \$79,125.00 and provide authorization for the Town Manager to execute this Contract, subject to Town Attorney final review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

The Christiansburg Industrial Park Stormwater Upgrade Project involves improvements to the Town owned stormwater facility Houchins Rd. The existing facility is undersized and is in need of channel improvements to address erosion. The project is fully funded by the Town's Stormwater Enterprise Fund.

Information Provided:

Contract for Approval

<https://christiansburg.box.com/s/ba36a6dpcvuchkckz8samca3g3cqzgs8>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 9, 2019

ITEM TITLE: Approval of Professional Services Engineering Contract with Rummel, Klepper, & Kahl, LLP, in the amount of \$379,206.00 for design of Roanoke Street, Tower Road, and Hampton Boulevard Intersection Improvements.

DESCRIPTION: Engineering Contract with Rummel, Klepper, & Kahl, LLP, to design the intersection improvements at the intersection of Roanoke Street, Tower Road, and Hampton Boulevard.

POTENTIAL ACTION: Approval of Contract in the amount of \$379,206.00 and provide authorization for the Town Manager to execute this Contract, subject to Town Attorney final review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

The Roanoke Street, Tower Road, and Hampton Boulevard Intersection Improvements will provide a signalized intersection with pedestrian accommodations and additional sidewalks in the area. The project is funded partly with VDOT with Revenue Sharing Funds (50% with a 50% local match). Current estimate for the entire project is at \$1,574,242 with a current maximum reimbursement from VDOT of \$767,121.

Information Provided:

Contract for Approval: <https://christiansburg.box.com/s/44wdot58zif6pfdx66kc78zxb9046xob>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date: **July 9, 2019**

ITEM TITLE: Addendum 2 to Contract PW-18-0024 for Phase III of the Facility Assessment Services

DESCRIPTION: To submit an addendum with Cardno for Phase III of the Facility Assessment Services the amount of \$50,000.

POTENTIAL ACTION: Approval

DEPARTMENT: Finance/Purchasing

PRESENTER:

ITEM HISTORY: Contract PW-18-0024 was signed on May 31, 2018. Phases I and II have been completed.

Date:

Action Taken:

Information Provided:

Date:

Action Taken:

Information Provided:



THE PLACE TO BE.
CHRISTIANSBURG VA
Established November 10, 1792

100 East Main Street
Christiansburg, VA 24073
p: (540) 382-6128
f: (540) 382-7338

**Town of Christiansburg
Facility Assessment Services
Addendum # 2 to Contract dated May 31, 2018**

Contract Number: PW-18-0024

This Addendum #2 to Contract PW-18-0024 dated May 31, 2018 is hereby entered into this _____ day of July, 2019 by Cardno hereinafter called the "Consultant" and the Town of Christiansburg, hereinafter called the "Town".

WITNESSETH that the Consultant and the Town, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Consultant shall provide services at all locations for Phase III in the attached Exhibit A.

CONTRACT PERIOD: The Contract Period is hereby extended through June 30, 2020.

COMPENSATION: The Consultant shall be paid in accordance with the Contract Documents not to exceed \$50,000 for Phase III.

All other terms and conditions of the Contract remain unchanged and in full force and effect.

In **WITNESS WHEREOF**, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONSULTANT:

TOWN OF CHRISTIANSBURG:

By: _____

By: _____

Title: _____

Title: Town Manager

Date: _____

Date: _____

Mayor
D. Michael Barber
Town Manager
Randy Wingfield

Town Council
Samuel M. Bishop
Harry Collins
Steve Huppert
Merissa Sachs
Henry Showalter
Bradford J. Stipes

EXHIBIT A

Kim Widrig

From: David Sutphin
Sent: Thursday, June 27, 2019 2:33 PM
To: Kim Widrig
Subject: FW: Phase 3 Facilities
Attachments: Phase 3 Schedule.xlsx

Follow Up Flag: Follow up
Flag Status: Flagged

From: Byron Dunlap [mailto:Byron.Dunlap@cardno-gs.com]
Sent: Wednesday, November 14, 2018 5:00 PM
To: David Sutphin <dsutphin@christiansburg.org>
Cc: Roger Leonard <rleonard@christiansburg.org>
Subject: RE: Phase 3 Facilities

Hello David –

Regarding the Phase 3 assessments our budget figure is \$50,000. Attached is the list of facilities. Please indicate which (6) of the Waste Water Pump Stations will be part of the assessment.

Also, regarding the Pool Specific equipment (pumps and filters); the team gathered photos of some of this equipment although it was not entered into Paragon. If you would like we could enter this equipment into Paragon. Please let me know and we can discuss.

Thank you,

Byron

Byron Dunlap, PE, LEED AP BD+C

PROJECT MANAGER/OFFICE MANAGER

PRINCIPAL - ASSET MANAGEMENT

CARDNO

Office (+1) 410-990-0299 Mobile (+1) 410-610-0388 Fax (+1) 410-990-0455

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From: David Sutphin <dsutphin@christiansburg.org>

Sent: Friday, October 19, 2018 10:01 AM

To: Byron Dunlap <Byron.Dunlap@cardno-gs.com>; Robert Kahler <Robert.Kahler@cardno-gs.com>

Cc: Roger Leonard <rleonard@christiansburg.org>

Subject: Phase 3 Facilities

Byron/Bob,

Listed below are the sites we have for phase III

- (4) Radio Sites
- Harkrader Sports Complex
- (8) Town Owned Parks
- (4) Water Booster Stations
- (6) Waste Water Pump Stations

Let us know if you have any questions,

David Sutphin

| | |
|-------------------|---|
| Phase 1 (FY 2018) | Incls FCA, Energy, ADA, Security as noted |
| Phase 2 (FY 2019) | Incls FCA, Energy, ADA, Security as noted |
| Beyond Phase 1/2 | Scope/schedule to be determined (TBD) |
| | Removed |

PHASE 2 SCHEDULE - TOWN OF CHRISTIANSBURG ASSESSMENT SERVICES

| Facility | Location | Square Footage | Date (estimated) | Number of Buildings | Type | Energy Audit | ADA | Security Review | Schedule | Notes/Assumptions | Column1 |
|--------------------------------------|----------------------------|----------------|------------------|---------------------|------|---------------------|-----|-----------------|----------|--|---|
| Harkrader Sports Complex | 1209 Buffalo Drive | 4,900 | | 2 | Bldg | Level 1 | Y | Y | | Buildings will be assessed with parks. | |
| Operations Center | 300 Scattergood Drive | 39122 | | 12 | Bldg | Level 2 and Level 1 | Y | Y | | Assume level 2 energy audit for administration and significant shop buildings only. Assume ADA assessment only for administration buildings. | moved to phase 3 based on PH2 budget allocation |
| Hubble Radio Bldg. | 2055 Simpson Rd. | 100 | | 1 | Bldg | TBD | N | Y | | Energy audits for radio buildings TBD based on TOC priorities/energy usage. | |
| Hills Radio Bldg. | 1480 Sherwood Dr. | 144 | | 1 | Bldg | TBD | N | Y | | | |
| Buffalo Radio Bldg. | 1306 Buffalo Dr. | 100 | | 1 | Bldg | TBD | N | Y | | | |
| Warren St. Radio Bldg. | A-10 Warren St. NW | 144 | | 1 | Bldg | TBD | N | Y | | | |
| Buffalo Water Booster Station | 1306 Buffalo Drive | 231 | | 1 | WBPS | TBD | N | Y | | Energy audits for Booster and Waste Water stations TBD based on TOC priorities/energy usage. | |
| Lubna Water Booster Station | 879 Life Drive | 231 | | 1 | WBPS | TBD | N | Y | | | |
| Edgewood Water Booster Station | 1408 South Franklin Street | 215 | | 1 | WBPS | TBD | N | Y | | | |
| Craig Mountain Water Booster Station | 1285 Flint Drive | 212 | | 1 | WBPS | TBD | N | Y | | | |
| Silver Lake Waste Water | 1202 Silver Lake Rd. | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Life Bible Waste Water | 900 Life Bible College | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Edgewood Waste Water | 1406 South Franklin St. | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Starlight Waste Water | 699 Hemlock St. | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Conners Waste Water | 200 Pops Ln. | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Tower Waste Water | 832 Tower Rd. | 257 | | 1 | WWPS | TBD | N | Y | | | |
| Falling Branch Waste Water | 340 John Lemley Ln. | 106 | | 2 | WWPS | TBD | N | Y | | | |
| Wayside Waste Water | 4593 Way Side Dr. | 106 | | 2 | WWPS | TBD | N | Y | | | |
| Pine Hollow Waste Water | 307 Pine Hollow Rd. | 172 | | 1 | WWPS | TBD | N | Y | | | |
| Teel Waste Water | 355 Teel St. | 85 | | 1 | WWPS | TBD | N | Y | | | |
| Red Oak Waste Water | 65 Red Oak Dr. | 53 | | 1 | WWPS | TBD | N | Y | | | |
| Midway Waste Water | 3305 North Franklin St. | 53 | | 2 | WWPS | TBD | N | Y | | | |
| Slate Branch Waste Water | 1001 Celtics Way | 723 | | 1 | WWPS | TBD | N | Y | | | |
| Walters Waste Water | 740 Walters Dr. | 30 | | 1 | WWPS | TBD | N | Y | | | |
| Peppers Ferry Waste Water | 280 Peppers Ferry Rd. NW | 225 | | 2 | WWPS | TBD | N | Y | | | |
| Belmont Waste Water | 765 New Village Dr. | 72 | | 1 | WWPS | TBD | N | Y | | | |
| Walnut Grove Waste Water | 510 Canterbury St. SW | 81 | | 1 | WWPS | TBD | N | Y | | | |
| Circle Park | 318 Circle Drive | 43,000 | | 0 | Park | N/A | Y | N | | | |
| Depot Park | 250 Depot Street | 213,818 | | 0 | Park | N/A | Y | N | | | |
| Downtown Park | 55 College Street | 101,250 | | 0 | Park | N/A | Y | N | | | |

| | | | | | | | | | |
|--------------------------------------|-----------------------|------------------|-----------|------|-----|---|---|-------------------------------|--|
| John Lemley Park | 271 John Lemley Lane | 20,000 | 0 | Park | N/A | Y | N | | |
| Skate Park | 75 Mill Lane | 23,296 | 0 | Park | N/A | Y | N | | |
| Town and Country (Summit Ridge) Park | 305 Summit Ridge Road | 43,000 | 0 | Park | N/A | Y | N | | |
| Wall Street Park | 1300 Wall Street | 35,000 | 0 | Park | N/A | Y | N | | |
| Kiwanis Ball Park | 310 Kiwanis Lane | 266,000 | 0 | Park | N/A | Y | N | Site lighting to be assessed. | |
| Harkrader Sports Complex - Park | 1209 Buffalo Drive | 435,000 | 0 | Park | N/A | Y | N | Site lighting to be assessed. | |
| Total | | 1,227,991 | 43 | | | | | | |



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

July 9, 2019

ITEM TITLE:

Consideration of a request for Town support for a Go Virginia grant application by the Virginia Tech Foundation.

DESCRIPTION:

The Virginia Tech Foundation is pursuing a Go Virginia (<http://govirginia.org>) grant to support a blockchain resource center at Virginia Tech and supporting businesses that do blockchain technology. Blockchain is a method of storing digital entries that cannot be easily changed for use with typically sensitive records, such as financial transactions. This relatively new method of storing data was first used with BitCoin and has a lot of potential for the future of digital financial systems, as well many other applications.

The Virginia Tech Foundation is committing \$190,000 toward this initiative and is requesting \$60,000 in local matches, with the Christiansburg match being \$6,000. Other localities being requested include Montgomery County, Town of Blacksburg, Roanoke City, Roanoke County, and Pulaski County.

POTENTIAL ACTION:

Council vote to support grant application

DEPARTMENT(S):

Administration

DEPARTMENT(S):

Administration

PRESENTER:

Town Manager Wingfield and Virginia Tech Foundation CEO Dr. John Dooley

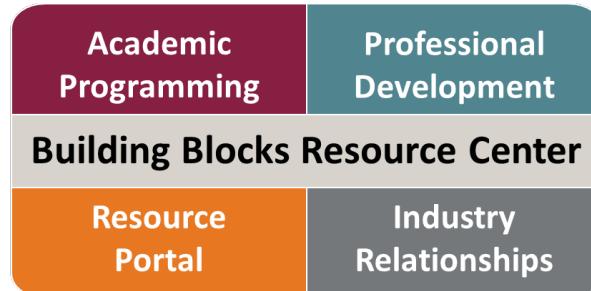
Information Provided:

Building Blocks Go Virginia Executive Summary

Building Blocks Initiative

Executive Summary

The Building Blocks Initiative (BBI) is a collaboration of the Virginia Tech Office of the Vice President of Research and Innovation, Department of Computer Science, and Continuing and Professional Education with partners including the Virginia Tech Foundation and Valleys Innovation Council. This initiative would build a blockchain resource center at Virginia Tech encompassing four areas: academic offerings, professional development, industry partnerships, and an online resource portal aggregating blockchain information and resources for startups and professionals.



BBI will initially pilot components of the proposed resource center in the New River Valley and Roanoke Valley sub-regions of GO Virginia Region 2 with Montgomery County, Radford City, Floyd County, Roanoke County, and Roanoke City as primary jurisdictions. Once successful during the initial performance period, the center would scale its offerings across the Commonwealth with the support of follow-on statewide GO Virginia grants and other funding.

The initiative's focus on supporting research and talent needs of blockchain and distributed ledger systems as an emerging technology field meets GO Virginia's technology development strategy. BBI also targets two of the three other GO Virginia strategies: talent development and entrepreneurship and business development.

Talent Development

The Building Blocks Initiative will strengthen the talent pipeline for blockchain technologies to meet existing and anticipated unmet local talent needs of blockchain technology companies like Block.One, Digital Bazaar, SynaptiCAD Services, and Flewid Capital.

- Address current talent needs for mid-career professionals through seminars, short courses, and training events that may result in blockchain certifications.
- Grow the blockchain talent pipeline to anticipate projected demand for skilled workers by developing curriculum and courseware resources for current in-degree students at Virginia Tech.

Entrepreneurship and Business Development

The initiative will support entrepreneurship and business development activities for startups through established, mature companies.

- Develop an industry-focused blockchain resource portal to support startups and other companies looking to integrate blockchain technology in their companies
- Provide a commercialization pathway for new research developments by faculty and students.
- Support the development of regional innovation network for blockchain through external industry outreach as part of a planned "Blocksburg Summit" in November 2019.
- Sponsor industry seminars targeting regional companies to raise awareness of potential blockchain use in fields including healthcare, financial services, and supply chain logistics.

BBI Pilot Implementation Costs

The projected 2-year costs of the pilot implementation phase of BBI are \$496,800. The Virginia Tech Foundation is committing \$190,000 to the initiative, and Virginia Tech is asking for \$60,000 in matching funds from localities in Region 2. These funds would be used as match for an initial grant of \$246,800 from the GO Virginia Region 2 Council. Funding would support:

- Director to coordinate and drive all initiative activities (\$190,000);
- Blockchain course and student bootcamp curriculum development (\$45,000);
- Additional staff to develop the resource center and online portal (\$95,000);
- Industry-focused events and seminars (\$30,000);
- Development and delivery of bootcamps, short courses, and training events (\$70,000);
- Department of Computer Science blockchain commercialization and entrepreneurship support activities (\$30,000); and
- an 8% GO Virginia grant administration fee (\$36,800).

Anticipated Return on Investment

Per the GO Virginia Region 2 Growth and Diversification Plan, regional wages for software development and cybersecurity jobs are between \$32 and \$42/hour, greatly exceeding the regional median wage of \$22/hour. Block.One currently has ~20 unfilled positions in cybersecurity and software development posted for its Blacksburg location that require talent that would be created by this initiative. Another regional startup company recently hired 9 software developers in India after failing to find local blockchain talent for their company. The Building Blocks Initiative would provide a return on investment by:

- Providing training to help regional companies fill 75 positions during the 2-year grant period;
- Creating a talent pipeline to support another 125 positions over the subsequent 5-year period;
- Catalyzing the creation of 10-15 blockchain-focused positions in existing regional companies; and
- Supporting the launch and/or growth of at least 4 blockchain-based or -utilizing startups.