



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JULY 23, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Ordinance approving and authorizing the execution of a small cell franchise agreement by and between the Town of Christiansburg and Shenandoah Personal Communications, LLC (Collectively, “Shentel”).
- B. Request by Cambria Storage Partners LLC to vacate approximately 120 linear feet of a 20-foot wide sanitary sewer easement on the south side of property located at 300 and 390 Cambria Street, N.W. (tax map no. 466 –27 – A).

IV. CONSENT AGENDA

- A. Council meeting minutes of July 9, 2019.
- B. Monthly bill list.
- C. Award Contract to Boring Contractors, Inc. in the Amount of \$593,456.00 for Construction of the Chrisman Mill Road Realignment project.
- D. Award Contract to Total Environmental Concepts, Inc. in the Amount of \$230,940.00 for Construction of the Wades Lane Landfill – Landfill Gas Collection System project.
- E. Schedule Public Hearing on August 27, 2019 for a proposed Boundary Line Adjustment Agreement moving approximately 68.866 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment

area is commonly known as Falling Branch Corporate Park, Phase II, Parcel 2, Tax Map Number 94-A-8 (formerly the Cox property).

- F. Schedule Public Hearing on September 10, 2019 to rezone 0.360 acres (portion of property Tax Map Numbers 530-(18)- 1-7) from Agricultural to R-3, Multi-Family Residential associated with the recently approved boundary line adjustment moving the land from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The petition is intended to include the land as part of the Reagan's Pointe Planned Housing Development. The property is located on the southern boundary of the Town of Christiansburg, near the intersection of Curtis Drive and Giles Drive.
- G. Schedule Public Hearing on September 10, 2019 to rezone 125.625 acres commonly known as the Meadows Golf Course and Shepherd Property from Agricultural to R-2, Two-Family Residential associated with the recently approved boundary line adjustment moving the land from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The petition is intended to permit single-family housing development consistent with the property owner's conceptual plan submitted at the time of the boundary line adjustment request. The property is located on the western boundary of the Town of Christiansburg adjacent to Chrisman Mill Road and Norfolk Southern Railroad right-of-way
- H. Schedule Public Hearing on September 10, 2019 for a conditional use permit request by NRV Marketplace LLC for a planned commercial development with a comprehensive sign plan and a conditional use permit request for a farmers' market for property located at 2705 Market Street NE (tax map no. 436-5-1) in the B-3, General Business District.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Employees
 - 1. Val Tweedie, Finance Department
 - Jessie Haskins, Customer Service Representative
 - Kelsey Cole, Customer Service Representative
 - Mark Hamric, Staff Accountant
 - 2. John Kirtner, Public Works
 - Blake Graham, Maintenance Worker, Utilities
 - 3. Will Drake, Planning Department
 - Jude Cochran, Planner I

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Street Committee:
 - 1. Plat of Survey Showing Boundary Line Relocation between Tax Map Numbers 527-17 BK B 15, 16, & 17A Creating New Lot A, B, & C Located on Alleghany Street, SE.

2. Plat Showing Boundary Line Adjustment, Right of Way and Easement Dedication on Property Located at 850 and 870 Walters Drive, NW.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Ordinance to Amend Chapter 18, Finance and Taxation, Article I, In General to enact Section 18.3 to allow the clerk of the court to collect a \$5 fee for criminal and traffic cases in order to solely fund an electronic summons system pursuant to Code of Virginia Section 17.1-279.1. The Public Hearing was held July 9, 2019.
- B. Reappointment of Richard Ballengee as representative to the New River Valley Agency on Aging Board of Directors and Steve Huppert as alternate. The terms are from October 1, 2019 through September 30, 2020.
- C. Consideration of acceptance of donation of 1.712 acres of property located on Alleghany Street, S.E. (a portion of tax parcels 527 – ((17 BK B) - 15, 16, and 17A) by Absolute Construction, LLC.
- D. Plat of Survey Showing Boundary Line Relocation between Tax Map Numbers 527-17 BK B 15, 16, & 17A Creating New Lot A, B, & C Located on Alleghany Street, SE.
- E. Plat Showing Boundary Line Adjustment, Right of Way and Easement Dedication on Property Located at 850 and 870 Walters Drive, NW.
- F. Employee Departures

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Request for a Closed Meeting in accordance with Code of Virginia § 2.2-3711(A) (6), for discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.; Code of Virginia § 2.2-3711(A) (29), Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The purpose of the meeting is discussion of an interim agreement for development of a park on the former Truman Wilson property on Peppers Ferry Road, N.W.
- B. Reconvene in open meeting.

C. Certification.

D. Council action on the matter.

XII. ADJOURNMENT

Upcoming Meetings of Council:

August 13, 2019, 7:00 P.M. – Regular Meeting

August 27, 2019, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

Meeting Date:

July 23, 2019

ITEM TITLE:

Hold Public Hearing for an Ordinance to ordinance approving and authorizing the execution of a small cell franchise agreement by and between the Town of Christiansburg, Virginia and Shenandoah Mobile, LLC and Shenandoah Personal Communications, LLC (collectively, "Shentel").

DESCRIPTION:

Pursuant to the provisions of Sections 15.2-2100, et seq., Code of Virginia (1950), as amended, the Town of Christiansburg proposes to grant a ten year small cell franchise to Shenandoah Mobile, LLC and Shenandoah Personal Communications, LLC (collectively, "Shentel"). The proposed ordinance authorizing the Town to enter into the franchise agreement with Shentel. The agreement is for a term of ten (10) years and shall be renewal for three (3) additional five (5) year periods. The goal is to grant small cell franchise authority to appropriate telecommunications providers in order to provide for better and faster telecommunications options throughout the Town. The proposed agreement is a non-exclusive franchise for Shentel to provide telecommunications services to residents in the Town.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren,
Assistant Town Manager

Information Provided:

Draft Ordinance

<https://christiansburg.box.com/s/shy53kyzp2oyuwgukml1y9itrr4nrp47>

Non-Exclusive Small Cell Facilities Franchise Agreement

<https://christiansburg.box.com/s/r7e17jlg0utw9jnl116y2km5w20p21xa>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
July 23, 2019

ITEM TITLE:

Request by Cambria Storage Partners LLC to vacate approximately 120 linear feet of a 20-foot wide sanitary sewer easement on the south side of property located at 300 and 390 Cambria Street, N.W. (tax map no. 466 -27 - A).

DESCRIPTION:

The requested easement vacation would vacate approximately 120 linear feet of a 20-foot wide public sanitary sewer easement and is shown in detail on the attached Plat of Easement Vacation. The property is currently under site plan review by town staff for the development of a self-storage facility (rezoning and conditional use permit approved by Town Council on March 26, 2019). Upon vacation of the easement, maintenance of the existing sewer line would become the property owner's responsibility and a service cleanout would be installed at the property line.

The Street Committee reviewed the request and recommended approval at its June 25, 2019 meeting.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Will Drake, Planning Director

Information Provided:
Application

<https://christiansburg.box.com/s/5huqmjkjvylqlsislkvw40zar3uts02s>

Plat of Easement Vacation

<https://christiansburg.box.com/s/wga90zsgm2f3276ib0dk1idao9n8novg>

Development Layout Plan

<https://christiansburg.box.com/s/1mijd64lhctiro8jgtxqlzxv9at0r8ul>

Easement Vacation Ordinance

<https://christiansburg.box.com/s/26p64y4r460zy3xa7rppv0tnl1jyoqpo>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JULY 9, 2019 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JULY 9, 2019 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Steve Huppert; Samuel M. Bishop; Harry Collins; Merissa Sachs; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Michele Stipes; Town Attorney Jim Guynn; Finance Director/Treasurer Val Tweedie; Police Chief Mark Sisson; Director of Engineering Wayne Nelson; Planning Director Will Drake; Public Relations Specialist Amy Southall.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Councilman Showalter made a motion to add a Closed Meeting to the agenda in accordance with Code of Virginia Section 2.2-3711(A)(8) for consultation with legal counsel. Councilwoman Sachs seconded the motion and Council voted to adjust the agenda as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARING

- A. Ordinance to Amend Chapter 18, Finance and Taxation, Article I, In General to enact Section 18.3 to allow the clerk of the court to collect a \$5 fee for criminal and traffic cases in order to solely fund an electronic summons system pursuant to Code of Virginia Section 17.1-279.1.

There was no one to speak for or against this matter.

IV. CONSENT AGENDA

- A. Council meeting minutes of June 25, 2019.
- B. Schedule Public Hearing on August 27, 2019 for a Conditional Use Permit request by Jeff and Liz Dickson for a single-family residential dwelling at 100 South Franklin Street (tax map no. 527-A-250) in the B-2, Central Business zoning district. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Schedule Public Hearing on August 13, 2019 for an Ordinance to amend Chapter 12 “Business Regulations” of the Christiansburg Town Code by enacting Article III. Massage establishments.

- D. Schedule Public Hearing on August 13, 2019 for an Ordinance to amend Chapter 22 “Miscellaneous Offenses” of the Christiansburg Town Code by enacting Section 22-10, Prostitution.
- E. Approval of Professional Services Engineering Contract with Mattern and Craig, Inc. in the amount of \$190,150.00 for design of Hickok Street Storm Drainage Improvements.
- F. Approval of Professional Services Engineering Contract with Mattern and Craig, Inc. in the amount of \$79,125.00 for design of the Christiansburg Industrial Park Stormwater Upgrade Project.
- G. Approval of Professional Services Engineering Contract with Rummel, Klepper, & Kahl, LLP, in the amount of \$379,206.00 for design of Roanoke Street, Tower Road, and Hampton Boulevard Intersection Improvements.
- H. Approval of Addendum 2 to Contract PW-18-0024 with Cardno, in the amount of \$50,000.00 for Phase III for Facility Assessment Services.

Councilman Bishop made a motion to approve consent agenda, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Executive Director of the New River Community College Educational Foundation Angie Covey and Christiansburg High School Class of 2018/ACCE student Hannah Close to present on the Access to Community College Education (ACCE) program.

Angie Covey thanked Council for the opportunity to speak and presented an update on the Access to Community College Education (ACCE) program, a public-private partnership that provides free two-year tuition to New River Community College for qualifying students. Ms. Covey talked about the program’s investment into the future of students and communities through education, and reported that, during the 2018 school year, one hundred-forty students participated in the ACCE program, sixty-one of which were graduates of Christiansburg High School. Christiansburg High School saw a 34% increase in the number of graduating students who enrolled in college, and Eastern Montgomery saw an increase of 80%, through the ACCE program. Students provided over 11,000 hours of community service to Montgomery County to meet requirements of the program. Ms. Covey reported that actual costs of the program exceeded estimated costs, and she expressed appreciation for the support of local governments and program fundraisers that covered the shortfall. Ms. Covey introduced Christiansburg High School graduate and ACCE student, Hannah Close, who shared her experience as an ACCE student and expressed appreciation for the opportunities the program has given her. Ms. Covey took a moment to thank Mayor Barber for his assistance in creating an opportunity for the program to secure a \$10,000 grant from the Bud Foster Lunch Pail Defense Foundation, Police Chief Mark Sisson and local law enforcement for creating the Books & Badges Scholarship with NRCC that developed into the ACCE program, and Town Council for its support. Councilman Collins expressed appreciation for the program and for community support of the program.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Councilman Bishop, on behalf of the Central Business District Committee, reported on the efforts of Downtown Christiansburg, Inc., in partnership with the Town, to secure a state RALLY grant to be used for a community project most likely in the downtown or Cambria area. In addition, he reported on plans for a new LOVE sign, plans for re-facing the existing LOVE sign at the aquatic center, and noted that Facade Grant program and the progress on the Electrical Supply building and the Palmer building in Cambria. Mr. Bishop further noted that the committee was looking for an appropriate location to place a sign honoring the military.
- B. Mayor Barber reported on his wife's, Erlene, idea to expand downtown events to include a bar-b-que or chili cook-off, possibly a contest between first responders to coincide with the annual first responder's Battleship fundraiser at the aquatic center. Mayor Barber noted that the idea had been presented to the Central Business District Committee for review. Council expressed support for further discussing the idea, with Councilman Showalter suggesting promoting the event as an "amateur cook-off" to draw participation from the community. Mayor Barber reported that Fire Chief Billy Hanks has agreed to present the idea to Montgomery County first responders to determine interest.
- C. Councilman Huppert reported on the three large upcoming July swim meets at the aquatic center and recommended local restaurants and hotels be made aware of the details to prepare for increased business. Mr. Huppert then reported that the Town had recently marked the Continental Divide across West Main Street. Mr. Huppert then explained his change in opinion regarding the Town's recent purchase of a portable stage, noting he initially was not in favor of the purchase due to the cost, but seeing it in use during the July 4th festival made him understand its value to the community in drawing attention and as a potential leasable asset.
- D. Councilman Stipes, on behalf of the Virginia Tech Montgomery Executive Airport Authority, explained the intent of the authority to expand the airport to accommodate a corporate service line, and noted that the authority would track usage data in coming years as the airport was extended.
- E. Councilman Showalter, no report
- F. Councilwoman Sachs, no report
- G. Councilman Collins noted that Council had been provided a packet of Planning Commission applications for review in preparation for interviews. Council scheduled applicant interviews for July 22, at 5:30 P.M.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Consideration of a request for Town support for a GO Virginia grant application by the Virginia Tech Foundation.

Dr. John Dooley, Virginia Tech Foundation CEO, thanked Council for the opportunity to speak and noted that Council had been provided a packet outlining the details of the grant application by the Virginia Tech Foundation for funds that would support a blockchain resource center at Virginia Tech, and would additionally support businesses that do blockchain technology. Dr. Dooley explained that "blockchain" was a new method of digitally storing sensitive data that had a lot of potential for the future of digital financial systems. The Virginia Tech Foundation has committed \$190,000 toward the initiative and has requested \$60,000 in local matches, with the Christiansburg one-time match being \$6,000 paid over two years. Dr. Dooley asked Council to consider the request and offered to answer questions. Councilman Showalter made a motion to approve the request for Town support for a GO Virginia grant application by the Virginia Tech Foundation in the amount of \$6,000 paid over two years.

Councilman Collins seconded the motion and Council voted as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

B. Policies and procedures for elected official's consultation with legal counsel.

In an effort to streamline and provide efficiency in communication between elected officials and legal counsel, Council discussed the possibility of adopting a policy that would provide appropriate guidelines for such communications. Attorney Guynn noted it was good policy to have a designated point of contact for communication, typically administrators such as the town manager, and he offered to provide standard bylaws as a starting point in drafting a policy. Mayor Barber appointed Councilmen Showalter, Collins, and Bishop as a committee to oversee drafting of an appropriate policy for Council consideration. Following the discussion, Councilman Showalter made a motion to withdraw his request for a Closed Meeting under Code of Virginia Section 2.2-3711(A)(8), seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

- A. Town Manager: Noted that the Planning Commission interviews had been scheduled.
- B. Town Attorney:
- C. Other Staff:

X. COUNCIL REPORTS

- A. Mayor Barber reported on the success of the July 4th downtown celebration, where the Town hydration station gave away 1,000 bottles of water.
- B. Councilman Showalter requested a work session to discuss the draft Mobile Stage Rental Contract. A work session was scheduled for July 22, 2019 at 5:30.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:10 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 7-26-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JUNE AND JULY	
A MORTON THOMAS AND ASSOCIATES, INC	48,766.93	ENGINEERING SERVICES HBT111 20954.35 STREET RECONSTRUCTION 27437.58 HANS MEADOW 375.
ACORN SIGN GRAPHICS INC	76,669.25	WAYFINDING SIGNS
ADAMS CONSTRUCTION CO.	192,154.06	PRIMARY EXTENSION PAVING
ALERT-ALL CORPORATION	2,752.00	FIRE DEPT SAFETY TRAINING MATERIALS YOUTH
ALGONQUIN PRODUCTS COMPANY	304.00	
ALL PEST CONTROL, INC	165.00	
ALL SEASONS PEST CONTROL, INC	95.00	
ALLEGHENY CONSTRUCTION CO, INC	366,422.29	N. FRANKLIN CORRIDOR
AMAZON CAPITAL SERVICES, INC	794.44	
ANN SANDBROOK	120.00	PLANNING COMMISSION
ARC3 GASES	176.70	
ASHLEY BRIGGS	120.00	PLANNING COMMISSION
ATCOM, INC	33,944.00	UPGRADE AND LICENSING
ATLANTIC TACTICAL INC	4,099.41	RECORDING SYSTEMS 3 PD
AUTO ZONE, INC	131.33	
B & K TRUCK ACCESSORIES	265.00	
BANE OIL COMPANY, INC	1,411.84	OFF ROAD DIESEL
BILL'S USED PARTS	175.00	
BLACKSBURG POWER EQUIPMENT	449.30	
BLUE RIDGE ANALYTICAL LLC	420.00	
BOONE TRACTOR & IMPLEMENT INC.	140.07	
BOUND TREE MEDICAL, LLC	3,814.03	RESCUE MEDICAL SUPPLIES
BOXLEY ASPHALT, LLC	571,984.64	PRIMARY PAVING STREET RECONSTRUCTION
BRAME SPECIALTY COMPANY INC.	138.00	
BRIAN'S LOCK & KEY	193.00	
BUSINESS RESULTS TRAINING LLC	150.00	
C.I.T.C. IMAGING	264.85	
CAPITAL LIGHTING & SUPPLY, LLC	760.60	
CARDINAL BLUEPRINTERS, INC.	350.00	
CARDINAL CRIMINAL JUSTICE ACAD	22,630.00	POLICE ACADEMY ANNUAL TUITION
CARILION HEALTHCARE CORP.	95.00	
CARILION MEDICAL CENTER	937.50	
CAROLINA INDUSTRIAL EQUIPMENT	301.56	
CDW LLC	861.17	
CENTURY ENGINEERING, INC	39,446.75	ENGINEERING SERVICES N. FRANKLIN CORRIDOR
CHA CONSULTING INC	54,063.68	ENGINEERING SERVICES WWTF BIOSOLID MGT, PLANT OPERATIONS, DUM
CIVIC PLUS	14,644.59	WEBSITE HOSTING AND SUPPORT
CLARK GAS AND OIL, INC	1,310.39	FIRE AND RESCUE GASOLINE
CLATTERBUCK PAVEMENT MARKINGS, INC	14,316.18	PAVEMENT STRIPPING MAINTENANCE
CMC SUPPLY, INC.	3,709.64	PIPE AND EROSION CONTROL WATER, SEWER, STORM WATER
COMMONWEALTH ENGINEERING & SALES INC	5,263.16	CONTROLLER FOR WATER PUMP STATION
CONSTRUCTION MATERIALS GROUP, INC	549.89	
CORE & MAIN LP	919.62	
CRAIG'S FIREARM SUPPLY, INC	251.20	
CROW'S NEST GREENHOUSES	1,264.33	PLANTS STREETSCAPES
CUMMINS INC	43.82	
CUSTOMIZED LAWN CARE, INC	750.00	
DATA MANAGEMENT, INC	1,230.00	TIMECLOCK WEBHOSTING
DCI/SHIRES, INC	32,574.75	QUINN STUART BLVD INTERSECTION
DEHART TILE CO., INC.	29.58	
DELL MARKETING L.P.	6,005.35	DELL LAPTOPS AND DOCKING STATIONS
DIGITAL INSURANCE, INC	12,954.90	BENEFITS CONSULTING
DIRECT SPORTS, INC.	543.94	
DIXIE SUPPLY CENTER	50.96	
DJR ENTERPRISES	1,150.11	
DLB ENTERPRISES LLC	159,669.14	COLLEGE STREET SEWER REHAB
DLT SOLUTIONS, INC.	2,214.80	
DUNCAN FORD MAZDA	67,308.34	2019 FORD FOR PW PER CAPITAL BUDGET
E. C. PACE	57,358.00	ARBOR DRIVE 38095. N. FRANKLIN ST DRAINAGE 19263
EAST COAST EMERGENCY VEHICLES, LLC	4,283.86	LIGHTBARS ETC FOR PD VEHICLES
EEE CONSULTING, INC	18,000.00	ENGINEERING SERIVES MS4 PROGRAM
ELECTRICAL EQUIPMENT COMPANY	7,093.54	PARTS, ELECTRICAL CONTROLLER WATER
ELECTRICAL SUPPLY CO	771.41	
ELEVATING EQUIPMENT INSPECTION SERVICE	105.00	
EMS MANAGEMENT & CONSULTANTS, INC	1,979.90	THIRD PARTY BILLING FEE
ERNIE WADE	60.00	BOARD OF ZONING APPEALS

TOWN OF CHRISTIANBURG	PAY DATE 7-26-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JUNE AND JULY	
EUSTACE MERCHANT FORD INC	59,054.00	2019 FORD PW PER CAPITAL
EXCEL TRUCK GROUP	2,404.93	PARTS FOR EQUIPMENT AND VEHICLE REPAIR
EXTREME CONCRETE & CONSTRUCTION INC	12,875.00	DUMP STATION AT WWTF
FERGUSON ENTERPRISES, INC.#75	40,706.82	ARROWHEAD BASIN 13160, DUMP STATION WWTF2960.60 CAMBRIA IMPR 16066.56 PARTS AND PIPE 8519.66
FIRE RESCUE AND TACTICAL, INC	264.00	
FISHER AUTO PARTS, INC.	898.83	
FITNESS CONCEPTS, INC.	5,674.00	PREVENTATIVE MAINT AGREEMENT PARKS AND RECREATION
FLEET PRIDE, INC	895.84	
FORTLINE INC	1,900.00	2 2INCH WATER METERS
GALLS, AN ARAMARK COMPANY	2,058.73	UNIFORMS AND SUPPLIES PD
GAY AND NEEL, INC.	542.50	
GEMPLER'S INC.	99.97	
GLATFELTER INSURANCE GROUP	69,507.00	EQUIPMENT AND VEHICLE INSURANCE FIRE AND RESCUE
GODWIN MANUFACTURING CO.,INC.	32,000.00	DUMP BODIES INSTALLED ON 2 PW TRKS 248 AND 236
GRAINGER	681.81	
GRANTURK EQUIPMENT CO., INC	2,115.01	PARTS FOR EQUIPMENT REPAIR
GUYNN, WADDELL, CARROLL & LOCKBABY, PC	13,430.70	LEGAL SERVICES JUNE 3687.60 (MAY 9743.10 CARRYOVER FROM LAST BILL LIST)
H.T. BOWLING INC	129,366.58	STREET REPAIR AND RECONSTRUCTION23277.98 HBT2 106088.60
HANDY RENTALS, INC	700.00	
HARVEY CHEVROLET CORP.	336.03	
HAZEN AND SAWYER	15,320.80	WWTP UV AND NPW UPGRADE
HEAVY EQUIPMENT SOLUTIONS,LLC	1,680.42	
HIGHWAY MOTORS, INC.	557.15	
HOLLYBROOK MULCH TRUCKING, INC	52.00	
HOSE HOUSE, INC.	90.04	
HURT & PROFFITT, INC	29,131.70	ENGINEERING SERVICES WATER STORAGE TANK 6901.20 ROANOKE ST SIDEWALK 17943.50 SILVER LAKE INTERCEPTOR 312 QUINN STUART 500 CHRISTMAN MILL CROSSING 3475
IDENTI-KIT SOLUTIONS	620.00	
IES COMMERCIAL, INC	6,226.88	1464.74CAMERS REC CAMERAS PW 4762.14
INNOVATIVE SYSTEMS & SOLUTIONS, INC	4,989.45	CABLING SERVICES
INTEGRATED SECURITY TECHNOLOGIES INC	58,757.78	BLUE LIGHT TOWERS PARKS AND RECREATION
INTERNATIONAL CODE COUNCIL	794.08	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	235.90	
INTOXIMETERS, INC.	790.00	
JAMES KIRK	60.00	BOARD OF ZONING APPEALS
JAMES KSTEWART	60.00	BOARD OF ZONING APPEALS
JAMES VANHOOZIER	60.00	BOARD OF ZONING APPEALS
J P A C	4,728.00	FILL FOR AQUATICS PARKING LOT
J. H. PENCE COMPANY	89.65	
JAMES RIVER EQUIPMENT-SALEM	611.13	
JAMES RIVER LASER & EQUIPMENT, LLC	183.64	
JAMES T DAVIS AUTO FINISHES	18.72	
JENNIFER SOWERS	120.00	PLANNING COMMISSION
JESSICA DAVIS	30.00	PLANNING COMMISSION
JJ KELLER & ASSOCIATES, INC	873.00	
JEANANNE KNIES	60.00	PLANNING COMMISSION
JORDAN OIL CO., INC.	2,332.07	DIESEL FUEL FIRE AND RESCUE
KAREN DRAKE-WHITNEY	60.00	BOARD OF ZONING APPEALS
KIMBALL MIDWEST	260.94	
KING GENERAL CONTRACTORS, INC	152,943.83	HANS MEADOW PROJECT
KING-MOORE, INC	4,000.00	IT CONSULTING
KINGS TIRE SERVICE, INC	1,125.00	TIRES FOR PW AND PD VEHICLES REPLACE AND REPAIRS
KIWANIS CLUB OF CHRISTIANBURG	200.00	
KLA ENTERPRISES LLC	4,061.07	STAGE WRAP AND BANNERS
KORMAN SIGNS, INC.	3,020.69	SIGNAGE MATERIALS PW
KURT L DREES DBA CRAYONKING	58.00	
LANCASTER, INC.	100.00	
LANDSCAPE SUPPLY INC.	411.00	
LARRY LAWRENCE	45.00	
LASER LABS, INC.	457.00	
LAWRENCE TRANSPORTATION SYSTEMS	162.61	
LEADSONLINE LLC	4,378.00	PD INVESTIGATION SOFTWARE
LIBERTY FIRE SOLUTIONS, INC	1,475.00	
LITTLE RIVER POOL AND SPA, INC	176.90	

TOWN OF CHRISTIANBURG	PAY DATE 7-26-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JUNE AND JULY	
LYON METAL MFG OF VIRGINIA	3,024.41	STORAGE SHED AT LANDFILL
MARK CURTIS	30.00	PLANNING COMMISSION
MARLOWE BRENNAN HUTT	370.00	
MATTERN & CRAIG	13,697.37	ENGINEERING SERVICES HANS MEADOW PROJECT 4140.16 FALLING BRANCH 9557.21
MCCORMICK TAYLOR, INC	36,056.14	ENGINEERING SRVICES N FRANKLIN22245.59 FALLING BRANCH13810.55
MCDONOUGH BOLYARD PECK, INC	24,548.50	ENGINEERING SERVICES CHRISMAN MILL 180 PRIMARY PAVING 22776 PPEA 1592.50
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	135.73	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	2,462.00	DRUG TESTING
METRO HEAVY-DUTY,INC.	155.00	
METROLINE INC	15,079.25	MITEL PHONE SYSTEM
MONTGOMERY COUNTY ECONOMIC DEV AUTHORITY	9,587.03	TAX INCENTIVE BACK COUNTRY
MONTGOMERY DISTRIBUTORS	1,038.26	
MOORE'S BODY & MECHANICAL SHOP, INC	1,492.00	
NATIONAL POOLS OF ROANOKE,INC.	4,435.39	CALCIUM HYPOCHLORITE TABS AQ AND HANDICAP LIFT CHAIR AQ 2065.5
NATURAL STRUCTURES, INC	352.00	
NEW LEAF FARMS, INC	1,165.32	PLANTS STREETSCAPES
NEW RIVER ENGRAVING	510.00	
NEW RIVER OFFICE SUPPLY	511.97	
NORTHERN SAFETY CO., INC.	545.13	
NORTHWEST HARDWARE CO INC	120.98	
NRV LAWNS & LANDSCAPING, LLC	17,320.00	MOWING CEMETERY AND VARIOUS PARKS AND STREETS MOWING
OLD REPUBLIC SURETY GROUP	375.00	
O'REILLY AUTO PARTS	112.01	
OTC BRANDS INC	76.40	
OZARK MATERIALS, LLC	350.51	
PARKSON CORPORATION	334.15	
PICTOMETRY INTERNATIONAL CORP	12,183.25	LICENSING GIS PICTOMETRY
PILOT FASTENERS LTD	111.44	
PINE RIDGE NURSERY & LANDSCAPING, INC	5,280.75	PARK IMPROVEMENT LANDSCAPING
POWER ZONE	4,782.48	VARIOUS PARTS AND SUPPLIES SMALL TOOLS RECREATION AND PW
PRECISION GLASS & UPH. INC.	179.10	
PRO CHEM INC	264.94	
PROFESSIONAL COMMUNICATIONS	9,944.70	RADIOS FOR VEHICLES AND PORTABLE RADIOS
PSD SOFTWARE, LLC	4,529.76	SOFTWARE TRAINING PW
QUALITY TIRE & BRAKE SERVICE	4,298.00	VARIOUS TIRE REPAIRS AND REPLACEMENTS PDAND PW
RAKESTRAW LAWN CARE, INC	80.00	
REDLINE TIRE AND LUBE	40.94	
RICHARD HILL JOHNSON	60.00	PLANNING COMMISSION
ROBERTS OXYGEN COMPANY, INC	613.38	
RODNEY A JORDAN DBA ROCK HAVEN TURF SPECIALISTS	1,705.00	FUNGICIDE AND GRUB CONTROL PARKS
S C ROSSI & COMPANY, INC	105,771.86	FALLING BRANCH INTERSECTION
SAFETY & COMPLIANCE SERVICES, INC.	308.00	
SAMPSON-BLADEN OIL CO INC	584.50	
SANICO, INC	5,960.08	JANITORIAL PRODUCTS
SCHNABEL, INC	494.90	
SERVICEMASTER COMMERCIAL CLEANING	3,629.00	CLEANING AQUATIC CENTER
SHELOR MOTOR MILE	291.83	
SHERWIN-WILLIAMS	81.78	
SHRM	209.00	
SNAP-ON TOOLS	179.75	
SOUTH EAST SALES	1,150.00	TELEPHONE SUPPORT PD
SOUTHEASTERN FREIGHT LINES	121.07	
SOUTHERN AIR, INC	27,709.28	HVAC REPAIRS AQUATIC CENTER
SOUTHERN POLICE EQUIPMENT	6,431.00	SUPPLIES PD
SOUTHERN REFRIGERATION CORP.	8,091.49	COMPRESSORS BLOWERS PARTS AQ AND PD
STATE ELECTRIC SUPPLY CO.,INC.	851.63	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	6,509.70	ENGINEERING SERVICES LANDFILL CLOSURE
SUNAPSYS, INC	23,321.80	SCADA ANNUAL SUPPORT 15000 SUNAPSYS SCADA UPGRADE 8321.80
TAYLOR OFFICE & ART SUPPLY,INC	7,272.71	VARIOUS DEPARTMENTS OFFICE SUPPLIES AND SMALL OFFICE FURNITURE
TBS CONSTRUCTION, LLC	34,110.62	RESCUE STATION RENOVATION
TECH EXPRESS, INC.	448.00	
TENCARVA MACHINERY CO.	9,809.63	CONTROLLERS, PUMPS FREQUENCY DRIVES PUMP STATIONS
THE BLACKSBURG PARTNERSHIP	5,000.00	PASSENGER RAIL SUPPORT
THE EARMOLD COMPANY, LTD	52.00	
THOMPSON & LITTON, INC	10,980.50	ENGINEERING SRVICES RECREATION ATHROOM REMODEL

TOWN OF CHRISTIANBURG	PAY DATE 7-26-2019	
BILLS TO BE PAID FOR THE MONTHS OF	JUNE AND JULY	
TIDY SERVICES	70.90	
TIMMONS GROUP	2,450.00	GIS ROAD MAP
TREASURER OF MONTGOMERY COUNTY	202,725.25	NRV 911 FIRST QTR PAYMENT
TREASURER OF VA	69,870.90	LODA FOR PD FIRE AND RESCUE ANNUAL PAYMENT
ULINE	44.98	
UNIFIRST CORPORATION	4,897.63	UNIFORMS PW
UNITED LABATORIES, INC.	321.62	
UNITED RENTALS, INC.	609.00	
USA BLUE BOOK	327.12	
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS INC	105.00	
VIRGINIA UTILITY PROTECTION SERVICE, INC	467.25	
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIANCE	1,250.00	QTRLY SUPPORT
VSC FIRE & SECURITY, INC	1,139.00	
VULCAN, INC	310.08	
WETLAND STUDIES AND SOLUTIONS, INC	204.27	
WHITT CARPET & TILE SERVICE, INC.	3,277.47	NEW CARPET FIRE HALL
WILSON BROTHERS INCORPORATED	667.07	
WITMER PUBLIC SAFETY GROUP, INC	1,015.25	
WRANGLER SUPER HOLDCO CORP	25,245.90	MONTHLY RECYCLING
TOTAL BILLS TO BE PAID	3,271,219.11	PAY DATE 7-26-2019

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

JUNE AND JULY

VENDOR	AMOUNT PAID	DESCRIPTION
CARDMEMBER SERVICES	4,026.41	TRAVEL
C.W. WILLIAMS & COMPANY LLC	1,129.67	
DIRECT TV	200.87	
EAST COAST EMERGENCY VEHICLES	4,134.94	FIRE SUPPLIES
EXXON MOBILE	224.84	
HOLIDAY MOTOR CORP	152.42	
LANCASTER INC	410.27	
PROFESSIONAL COMMUNICATIONS	2,952.50	RADIO SERVICE
TOWN OF CHRISTIANBURG	980.58	FUEL COSTS
VIRGINIA FIRE SERVICE COUNCIL	50.00	
TOTAL PAID BILLS	14,262.50	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	JUNE AND JULY	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	793.39	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AFTERNOON DELIGHT	38.00	FARMERS MARKET VENDOR
AIRGAS MID-AMERICA INC	317.64	SUPPLIES RESCUE AND PW
AIRGAS NATIONAL CARBONATION	249.62	CARBON DIOXIDE GAS FOR AQUATICS
ALAN JOHNSON	1,800.00	BAND FOR 4TH OF JULY CELEBRATION
ALLMAX SOFTWARE	1,940.00	SUPPORT-WASTEWATER
ANGLE FLORIST	35.00	
ANTHEM BLUE CROSS BLUE SHEILD	220,182.51	MEDICAL INSURANCE EMPLOYEES
ANTHEM LIFE INSURANCE COMPANY	3,024.69	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	68,462.99	TOWN WIDE UTILITY SERVICES
AT & T	360.41	
ATMOS ENERGY	408.16	TOWN WIDE GAS SERVICES
BIRD AND HOPPER FARM	55.00	FARMERS MARKET
BMS DIRECT	5,379.26	POSTAGE PRINTING WATER BILLS, TAX TICKETS NEWSLETTERS
BREENE INC	1,796.00	4TH OF JULY MOON BOUNCE
BRUCE CALDWELL	92.00	FARMERS MARKET
CARDINAL MACHINERY COMPANY	4,395.15	EQUIPMENT REPAIRS AND OIL FOR EQ AND VEHICLE MAINTENANCE
CAROLINA INDUSTRIAL EQUIPMENT	639.37	SUPPLIES PW
CARTER BANK AND TRUST	340,733.50	4.770MILL LOAN PAYMENT BAL AFTER PAYMENT 3,386,000
CHANDLER CONCRETE	1,922.40	FOR PUBLIC WORKS REPAIRS
CITIZENS	3,925.00	INTERNET
DAVE'S MOONWALK	275.00	FARMERS MARKET
DS SERVICES-crystal springs	10.53	WATER COOLER RENTAL REC
DUES AND MEMBERSHIPS	1,004.50	P&R 414.50 WWTP 550 REC 40
DTN INC	326.96	
EXPRESS SERVICES INC	7,141.20	LANDSCAPE TEMPORARY LABOR
FEDERAL EXPRESS	112.17	
FITNESS CONCEPTS INC	755.93	EXERCISE EQUIPMENT REC CENTER
FRITZ SCHINDLER	800.00	BAND FOR 4TH OF JULY CELEBRATION
FULL SOURCE LLC	59.48	
GARY DEAN TRIMBLE	700.00	BAND FOR 4TH OF JULY CELEBRATION
GEORGE HALL	108.00	FARMERS MARKET
HAMANN INC	350.00	
HI-D-HO DOG TRAINING	1,950.00	RECREATION DOG TRAINING
HOME DEPOT	441.63	
JENNIFER BEAN	35.00	FARMERS MARKET
KATHRYN ANN SHEPARD	500.00	MURALS & FACEPAINTING
LOWE'S HOME CENTERS INC	8,547.79	VARIOUS DEPTS MAINTENANCE REPAIRS AND SUPPLIES
LUMOS NETWORKS INC	1,017.41	PHONE SERVICE
MANSFIELD OIL	256.20	FUEL PURCHASES PW
MIDWAY PRODUCTION SERVICES	2,250.00	SOUND CREW FOR 4TH OF JULY FESTIVAL
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	43,713.28	TIPPING FEES FOR SOLID WASTE SERVICES 2 MONTHS
MONTGOMERY COUNTY PARKS &RECREATION	480.00	TOURNAMENT PLAY
NATIONAL BANK OF BLACKSBURG	128,226.10	AQ LOAN 1.37 MILL BALNCE AFTER PAYMENT 1,031,000
NEW RIVER VALLEY PIZZA	77.98	PIZZAS AQUATICS
OLD TOWN PRINTING & COPYING	1,718.32	BUSINESS CARDS
PNC BANK	511,100.42	LOAN PAYMENT AQ 9.9 MIL LOAN BALANCE AFTER PAYMENT \$7,703,1
PETTY CASH	161.87	
PROFESSIONAL COMMUNICATIONS	250.00	LOW BAND RADIOS AND EAR BUDS PD
PYROTECHNICO FIREWORKS INC	7,150.00	50% ANNUAL FIREWORKS
RAILROAD MANAGEMENT COMPANY IV LLC	\$ 514.54	RR CROSSING PAYMENT
REFUND AQUATICS	85.00	
REFUND FEES REC DEPT	779.83	
REFUND TAXES	395.89	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	1,188.05	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	JUNE AND JULY	
VENDOR	AMOUNT PAID	DESCRIPTION
REFUND CONSTRUCTION BONDS	27,154.00	REFUND CONSTRUCTION BONDS HELD FOR PROJECT COMPLETION
REFUND EMS	612.02	
REIMBURSEMENT EMPLOYEES	846.87	709.97 REIMBURSE SUPPLIES HR PR REIMBURSEMENT 136.90
R E MICHEL CO	7.84	FILTERS
ROANOKE TIMES	2,597.77	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
ROLLER VENTURES	70.00	
SALEM STONE CORPORATION	12,630.01	SAND SSTONE GRAVEL FOR STREET MAINTENANCE
SAMS CLUB	1,188.21	PARKS AND REC SUPPLIES
SCHOOLS	90.00	PW 50 REC 40
SHENTEL	510.87	
SHRED-IT	1,368.46	ANNUAL SHRED AND MONTHLY PICKUP
SOUTHEASTERN SECURITY CONSULTANTS	180.00	
SOUTHERN REFRIGERATION CORP	1,811.52	PARTS AND REPAIRS BUILDING MAINTENANCE
SOUTHERN STATES	555.04	SEED
SPECIAL OLYMPICS VIRGINIA	280.00	RESCUE DONATION FUNDS
SPEEDWAY	20,368.14	FUEL TOWN VEHICLES
STAND ENERGY	2,452.37	NATURAL GAS FOR AQUATIC CENTER
SUBLIME ENTERPRISES	175.00	ADVERTISING
SUBURBAN PROPANE	349.89	WWTP GENERATORS
THOMAS NELSON	26.30	REIMBURSEMENT
TRACTOR SUPPLY	132.97	MISC SUPPLIES
TRAVEL	6,043.29	PW 740.92 FIRE 4026.41 PLANNING 167.04 PD 1108.92
TREASURER OF VIRGINIA	1,516.44	DRINKING WATER TESTING 750.44 DMV 10. VSMP 756
U.S. CELLULAR	121.12	
VA ASSOC OF COUNTIES GROUP INSURANCE	301,520.78	SHORT TERM DISABILITY 1280.28 & LIABILITY AND WORKERS COMP 300240.50 ANNUAL PAYMENT
VERIZON	2,247.41	PHONE LINES
VERIZON WIRELESS	6,684.77	CELL PHONES AND TABLETS
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	1,251.00	JOB POSTINGS, PUBLIC HEARINGS ETC
VIRGINIA RETIREMENT SYSTEMS	150,555.44	EMPLOYEE RETIREMENT april and may
VIRGINIA TECHNIQUES GYMNASTICS	3,162.00	REC CLASSES
WORDSPRINT	2,357.12	AQ SPRING BOOKLET AND RACK CARDS
TOTAL SPECIAL REVENUE BILLS PAID	14,262.50	
TOTAL PAID BILLS	1,928,174.82	
BILLS TO BE PAID	3,271,219.11	
GRAND TOTAL	5,213,656.43	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 23, 2019

ITEM TITLE: Award Contract to Boring Contractors, Inc. in the Amount of \$593,456.00 for Construction of the Chrisman Mill Road Realignment project.

DESCRIPTION: Contract award in the amount of \$593,456.00 to Boring Contractors, Inc for construction of the Chrisman Mill Road Realignment project. This project will realign Chrisman Mill Road to improve the approach angle and pavement width at the railroad crossing to current standards.

POTENTIAL ACTION: Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, contingent upon approval and notice of Authorization to Award from the Virginia Department of Transportation.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY: NA

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/k8ejnl4ldm8fsi3v0rr36a3qevkn1gb3>

Bid Opening Log

<https://christiansburg.box.com/s/gy0m7nrrikjfi75ipvf2owsexr3xg39>

Engineer's Chrisman Mill Road Realignment Bid Analysis

<https://christiansburg.box.com/s/zpkpt8cnsktviz6wvex3w8tm9g7js5km>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

July 23, 2019

ITEM TITLE: Award Contract to Total Environmental Concepts, Inc. in the Amount of \$230,940.00 for Construction of the Wades Lane Landfill – Landfill Gas Collection System project.

DESCRIPTION: Contract award in the amount of \$230,940.00 to Total Environmental Concepts, Inc. for construction of the Wades Lane Landfill – Landfill Gas Collection System project. This project consists of installing a new landfill gas collection system with associated improvements and appurtenances.

POTENTIAL ACTION: Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY: The lowest responsive and responsible bid was Total Environmental Concepts, Inc. in the amount of \$245,540.00. The bid was over budget; therefore, Total Environmental Concepts, Inc. agreed to negotiate the contract for a portion of the work that now totals \$230,940.00.

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/5b6vln50f34xovt662m94u52kkan20z4>

Bid Opening Log

<https://christiansburg.box.com/s/8kus42hatqmp2eq6nu3kk48n89zkxyuw>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Town Council and Mayor

Meeting Date:

July 23, 2019

ITEM TITLE:

Hold Public Hearing for an Ordinance to Amend Chapter 18, Finance and Taxation, Article I, In General to enact Section 18.3.

DESCRIPTION:

The public hearing was held on July 9, 2019 with no speakers. The proposed ordinance is in accordance with Code of Virginia Section 17.1-279 and would add a new section to Chapter 18, Finance and Taxation of the Town Code to allow the clerk of the court to collect a \$5 fee for criminal and traffic cases and remit those fees to the Town Treasurer. The funds are required by state code to be used solely for the purchase and maintenance of software and hardware for an electronic summons system for the police department. The new system would allow officers to issue tickets in the field and save time on completing paperwork afterward. Locally, the City of Radford has amended its code to allow the fee assessment.

While it is not anticipated that more tickets will be issued, it is anticipated that this more efficient process will provide officers additional time for completing other duties. It is estimated that approximately \$20,000 per year in traffic and criminal court fees would be collected. It will cost \$50,000 to \$60,000 for the system to become operational, so it is likely that it will take two to three years to fund this program with the court fees alone. In order to provide sufficient lead time for the courts to set-up the policies and procedures needed to collect and pass the fees onto the Town, the effective date of the ordinance is proposed to be January 1, 2020.

POTENTIAL ACTION:

Scheduled for Discussion and Action

DEPARTMENT(S):

Police Department
Town Manager's Office

PRESENTER:

Major Chris Ramsey

Information Provided:

Draft Ordinance

<https://christiansburg.box.com/s/5giha4z27olin2335kx8xzlzoponn78>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
July 23, 2019

ITEM TITLE:

Consideration of request by Absolute Construction, LLC for the Town to accept donation 1.712-acre property located on Alleghany Street, S.E. (a portion of Tax Parcels 527 – ((17 BK B)) – 15, 16, and 17A).

DESCRIPTION:

Absolute Construction has offered to donate a 1.712-acre portion of property located off Alleghany Street that would be resubdivided as shown on the attached subdivision plat. The developer could build a street into the property to gain more lots but would have additional expenses associated with street construction, utility extension and stormwater and is satisfied with the construction of two single-family houses on Alleghany Street. Town Manager Wingfield and Engineering Director Nelson both feel this property could be useful for a future Town stormwater pond to help the residential area that has had some historical problems. Because the Town Zoning and Subdivision regulations require a minimum of 80' feet at the street line and setback line (unless it is for a public purpose per one of the exemptions to the definition of "subdivide") then the Town must act affirmatively to accept the donation, otherwise the 1.172-acre lot would need to be combined with the other two lots.

POTENTIAL ACTION:

Discussion and Action

DEPARTMENT(S):

Town Manager

PRESENTER:

Randy Wingfield

Information Provided:

Plat showing 1.712 acres to be donated

<https://christiansburg.box.com/s/y4uxm1dgk9ldxf41eysznyxsafpnbp2>