



AGENDA
REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
SEPTEMBER 24, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Town of Christiansburg Community Development Block Grant Consolidated Plan and Annual Action Plan.

IV. CONSENT AGENDA

- A. Council meeting minutes of September 10, 2019.
- B. Monthly Bill List.
- C. Resolution recognizing October 6 – 12, 2019 as Fire Prevention Week.
- D. Approval of amendment to the Professional Services Engineering Contract with Peed and Bortz, LLC. in the amount of \$106,300 for additional design services for construction of a new water tank and pumping station to serve the Edgewood / Tanglewood area.
- E. Resolution in support of Cambria Trail Fiscal Year 2021-22 VDOT Revenue Sharing Program Funding Application.
- F. Resolution in support of Betty Drive NW Realignment Fiscal Year 2021-22 VDOT Revenue Sharing Program Funding Application.
- G. Resolution in support of Hickok Street Improvements Fiscal Year 2021-22 VDOT Revenue Sharing Program Funding Application.

- H. Resolution in support of North Franklin Sidewalks, Elm Street to Mill Lane Fiscal Year 2021-22 VDOT Revenue Sharing Program Funding Application.
- I. Resolution in support of Arbor Drive NE – Peppers Ferry Road Intersection Improvements Fiscal Year 2021-22 VDOT Revenue Sharing Program Funding Application.
- J. Resolution in support of North Franklin Street – Wades Lane Intersection Pedestrian Improvements Fiscal Year 2021-22 VDOT Transportation Alternative Program Funding Application.
- K. Resolution in support of South Franklin Street – First Street Intersection Pedestrian Improvements Fiscal Year 2021-22 VDOT Transportation Alternative Program Funding Application.
- L. Approval by Town Council of the “Second Amended and Restated Water Agreement among the Town of Blacksburg, Virginia, Town of Christiansburg, Virginia, Virginia Polytechnic and State University, Montgomery County Public Service Authority, Montgomery County, Virginia and NRV Regional Water Authority, amended as of July 2, 2019.

V. INTRODUCTIONS AND PRESENTATIONS

A. Introduction of New Employees:

1. Wayne Nelson, Director of Engineering and Special Projects
 - Michael Kelley, Assistant Director of Engineering, Land Development and Operations
2. Travis Moles, Public Works Department
 - James Ward, Traffic Control Technician Trainee
3. Max Brown, Public Works Department
 - Okey Morris, Maintenance Worker I
4. Chrystal Jones, Aquatic Operations Supervisor
 - Eric Johnson, Lifeguard Crew Leader

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- ##### A. Stipes and Collins - Street Committee Report/Recommendation on:
- Subdivision Plat of Craig Mountain, Section XIII being Tax Parcel 528-A-96 and 528-A-97 Situated Along Flint Drive, S.E.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Council action on:

1. Conditional Use Permit request by NRV Marketplace LLC for a Planned Commercial Development, comprehensive sign plan and farmers’ market for property located at 2501-2785 Market Street NE (tax map no. 436-5-1) in the B-3, General Business District. The

property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held September 10, 2019.

2. Ordinance to rezone 125.652 acres commonly known as the Meadows Golf Course and Shepherd Property (parcel ID nos. 016377, 016381, 016378, 230266, 230267, 230268) from A, Agricultural to R-2, Two-Family Residential with proffers. The property is located on the western boundary of the Town of Christiansburg adjacent to Chrisman Mill Road, Round Meadow Drive, Putter Lane, and Norfolk Southern Railroad right-of-way. The Public Hearing was held September 10, 2019.
3. Ordinance to rezone 0.360 acres (portion of property tax map nos. 530-18- 1-7) from A, Agricultural to R-3, Multi-Family Residential. The property is located at 2175 – 2235 Giles Drive SE in the Reagan’s Pointe subdivision. The Public Hearing was held September 10, 2019.

B. Update on Homestay Program registration.

C. Discussion of proposed mural at the Christiansburg Library and Montgomery County’s Policy for Placement of Town Sponsored Murals on County-Owned Property.

D. Discussion of Christiansburg Farmers’ Market location.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming Meetings of Council:

October 8, 2019, 7:00 P.M. - **CANCELLED**

October 22, 2019, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

Meeting Date:

September 24, 2019

ITEM TITLE:

Town of Christiansburg Community Development Block Grant Consolidated Plan and Annual Action Plan

DESCRIPTION:

The plan provides the required information by the U.S. Department of Housing and Urban Development (HUD) and outlines proposed activities for Community Development Block Group funding through a multiyear process. The current year's annual action plan is also included. While the last 5-year consolidated plan ran from 2015 through 2020, a revised consolidated plan is required that officially runs from 2017 through 2021 in order to align this new consolidated plan 5-year coverage period with the other partner localities—the City of Radford and the Town of Blacksburg--that are the other two CDBG entitlement communities besides Christiansburg that are also members of the NRV Home Consortium. While it may vary some once the annual action plan is approved by HUD, the Town is expected to be allocated \$107,101 this year.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren, Assistant Town Manager

INFORMATION PROVIDED:

Draft Community Development Block Grant Consolidated Plan and Annual Action Plan

<https://christiansburg.box.com/s/etjjiv8idl4v0ivojb0chf0dx0wyzllv>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
SEPTEMBER 10, 2019 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 10, 2019 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Steve Huppert; Samuel M. Bishop; Harry Collins; Merissa Sachs; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Michele Stipes; Town Attorney Mark Popovich; Finance Director/Treasurer Val Tweedie; Planning Director Will Drake; Public Relations Director Melissa Demmitt; Special Events Coordinator Casey Jenkins.

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Sachs made a motion to strike Item E under Discussions by Mayor and Council Members, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARING

- A. Conditional Use Permit request by NRV Marketplace LLC for a planned commercial development, comprehensive sign plan and farmers' market for property located at 2501-2785 Market Street NE (tax map no. 436-5-1) in the B-3, General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Steve Semones, Balzer and Associates, provided background on the current redevelopment of Marketplace, and presented Council with the proposed master plan that was pending approval of the Conditional Use Permit application. Mr. Semones called attention to the three requests outlined in their request to allow development under new guidelines for planned commercial developments, approve a permit for special use as a farmers' market, and approve a proposed comprehensive sign plan. With regard to the request for a farmers' market permit, Mr. Semones explained that potential temporary tenant's seasonal sales would require a permit under the zoning ordinance. He clarified that there is no intention to compete with the current farmers' market, nor could they since other permanent tenants will likely carry similar produce. Mr. Semones then shared the layout of the property and prospective design plans, and presented the request that the amount of greenspace be calculated over the entire property,

including outparcels, in order to meet the 20% requirement for planned commercial developments. Currently, greenspace is at 19%. The comprehensive sign plan included four main signs along the front of the property, with the main entranceway sign at a requested height of 70' due to ground elevation and proximity to neighboring buildings. Included in the plan is a request for reduced setback for one sign along N. Franklin Street. Mr. Semones noted that the Conditional Use Permit request complied with guidelines set forth in the Planned Commercial Development ordinance. Council discussed the request for an entranceway sign height of 70', and compared the sign to the neighboring NRV Mall sign that stands at an elevation that is 8 feet lower.

- B. Ordinance to rezone 125.652 acres commonly known as the Meadows Golf Course and Shepherd Property (parcel ID nos. 016377, 016381, 016378, 230266, 230267, 230268) from A, Agricultural to R-2, Two-Family Residential with proffers. The property is located on the western boundary of the Town of Christiansburg. Town Manager Randy Wingfield provided Council with a revised proffer statement from SHAH Development, LLC.

Thom Rutledge, Project Manager, SHAH Development, provided background on the property use and the recent boundary line adjustment that brought the property into town limits. Upon the boundary line adjustment, the property was designated A Agricultural by the Town, but had been zoned Business when located in the county. Mr. Rutledge explained the revised proffers developed with the assistance of the Planning Commission, and described the concept for the proposed development that would include a maximum of fifty-one single-family detached homes. Mayor Barber noted concerns he had received regarding increased traffic on Silver Lake Road, which is narrow and in disrepair. It was noted that a traffic impact analysis study was not required since the proposed number vehicle trips per day did not meet the required threshold.

Laura Pontier, 1301 Chrisman Mill Road, expressed concerns with an increase in traffic on Chrisman Mill as a result of the development, as well as potential flooding on the property without proper stormwater management controls. Councilman Stipes noted that the property had been reviewed and approved under the new guidelines for stormwater reduction, which should address flooding concerns.

- C. Ordinance to rezone 0.360 acres (portion of property tax map nos. 530-18- 1-7) from A, Agricultural to R-3, Multi-Family Residential. The property is located at 2175 – 2235 Giles Drive SE in the Reagan's Pointe subdivision.

Will Drake, Planning Director, explained that a recent boundary line adjustment created split zonings for seven lots on Giles Drive, and the requested rezoning would bring the properties into the same zoning as the rest of the neighborhood.

IV. CONSENT AGENDA

- A. Council meeting minutes of August 27, 2019.
- B. Schedule Public Hearing on October 22, 2019 for a Conditional Use Permit request by SHAH Development LLC for a Planned Housing Development to consist of single-family dwellings on property located adjacent to Chrisman Mill Road, Round Meadow Drive, Putter Lane, and Norfolk Southern Railroad right-of-way (parcel ID nos. 016377, 016381, 016378, 230266,

230267, 230268) and formerly known as the Meadows Golf Course and Shepherd Property in the R-2, Two-Family Residential District.

Councilman Bishop made a motion to approve the Consent Agenda, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

- A. Sue Farrar, Director of Montgomery Museum, reported on the success of the recent Heritage Day Festival, and thanked the Town for its support and for the assistance of the Police Department and Public Works Department during the event.
- B. Justin Sanders, President of Downtown Christiansburg Inc., reported that DCI had recently hired Sharon Robinson, a part-time employee who will be responsible for logistics, planning, and work as a community liaison. Ms. Robinson will come before Council for introduction at a later date. Mr. Sanders further reported that DCI was the recipient of a \$3,000 Rally Grant, and a meeting would be held next week for community input in developing a vision for use of the grant funding.

VII. COMMITTEE REPORTS

- A. Councilman Stipes reported that Michael St. Jean of the Virginia Tech Montgomery Executive Airport would provide Council with an update on airport operations later this year.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Council action on:

- 1. Conditional Use Permit request by Jeff and Liz Dickson for a single-family residential dwelling at 100 South Franklin Street, tax map no. 527- A – 250 in the B-2, Central Business District. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held August 27, 2019.

Mayor Barber reported he received a citizen email in support of the CUP request. Councilman Showalter made a motion to issue the CUP as requested, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- 2. Boundary Line Adjustment Agreement moving approximately 68.866 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area is commonly known as Falling Branch Corporate Park, Phase II, Parcel 2, Tax Map Number 94-A-8 (formerly the Cox property) and is located on the southern boundary of the Town of Christiansburg, west of the intersection of Technology Drive SE and Parkway Drive SE. The Public Hearing was held August 27, 2019.

Councilwoman Sachs made a motion to approve the boundary line adjustment, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Street closure for the 2019 Chow Down Downtown Food Truck Rodeo on September 13, 2019, organized by Downtown Christiansburg Inc.

Councilman Stipes made a motion to approve the street closure request as submitted to the Town, seconded by Councilman Collins. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Resolution recognizing September 8 – 14, 2019 as Suicide Prevention Week.

Councilwoman Sachs made a motion to adopt the resolution as presented, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Collins – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- D. Consideration of solicitation for legal consultation services. Proposal in agenda packet for Council review. Councilman Stipes made a motion to solicit an RFP for legal counsel, seconded by Councilman Showalter. Councilman Showalter stated that it was standard practice to solicit for professional services every five years, and that this action was not a reflection on the Town's current legal counsel. Councilwoman Sachs recommended appointing the Finance Committee to review the RFPs and to make a recommendation to Council. Council agreed with the recommendation. Town Manager Wingfield noted that he only needed the consensus of Council to proceed with the RFP process, and the consensus of Council was to proceed.

- E. Employee compensation. Withdrawn.

IX. STAFF REPORTS

A. Town Manager:

- The Town Park public input meeting was well-attended last night. The next meeting will be with the Recreation Advisory Commission on October 7th.
- Provided brief overview of COIA regulations and Town policy pertaining to doing business with an elected official and stated that he must going to oversee such purchasing to ensure against contract stacking and that he would utilize the lowest of three quotes for purchases less than \$500.
- Appalachian Regional Commission Planning Grant Survey preliminary results were provided to Council for review. Final results will be presented at a future date.
- Update on downtown construction projects, with College Street expected to be completed this week. North Franklin Street paving should be next week.

B. Town Attorney:

C. Other Staff:

X. COUNCIL REPORTS

- A. Councilman Stipes commended Michael Huesman and Public Works crews on the landscaping throughout Town.
- C. Councilman Huppert gave a reminder that the October 8 regular council meeting had been cancelled.
- D. Councilman Showalter requested that Town Manager Wingfield encourage staff to pick up litter/trash throughout town, regardless of location, in an effort to beautify the community.
- E. Mayor Barber announced that the Parks and Recreation Department had received the *Best New Program Award* at the Virginia Recreation and Park Society for its Teen Fire Academy. He congratulated staff and fire volunteers for their efforts in hosting this program. Mayor Barber presented his recommendation that the Town provide a community sponsorship (10 tickets) to the upcoming NAACP banquet, and Council supported the recommendation.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:27 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 9-27-2019	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
A MORTON THOMAS AND ASSOCIATES, INC	8,476.23	ENGINEERING SERVICES HBT3 AND HANS MEADOW
ADAMS CONSTRUCTION CO.	3,635.19	ASPHALT REPAIRS
ALL SEASONS PEST CONTROL, INC	95.00	
ALLEGHENY CONSTRUCTION CO, INC	362,543.24	N. FRANKLIN CORRIDOR
ALVIS-LAING ELECTRIC, INC.	2,603.16	REPAIR ELECTRICAL AT THE FIRE STATION
ARC3 GASES	182.59	
ATLANTIC TACTICAL INC	1,374.95	POLICE SUPPLIES
AUTO ZONE, INC	10.99	
B & K TRUCK ACCESSORIES	180.00	
BERRY DUNN MCNEIL & PARKER LLC	12,370.00	IT ASSESSMENT FOR NEW SOFTWARE
BEVERLY J BRIDGES	25.00	AQUATICS ADVISORY BOARD
BKT UNIFORMS	305.78	
BLUE RIDGE ANALYTICAL LLC	780.00	
BOONE TRACTOR & IMPLEMENT INC.	2,472.10	EQUIPMENT REPAIR STREETS
BOUND TREE MEDICAL, LLC	2,882.12	MEDICAL SUPPLIES RESCUE
BOXLEY ASPHALT, LLC	285.00	
BOYD DALE MCCOY MCCOY'S AUTO REPAIR	2,162.02	REPAIRS TO MEDIC 91 RESCUE
BRAME SPECIALTY COMPANY INC.	151.60	
BRIAN'S LOCK & KEY	12.00	
BUSINESS ORIENTED SOFTWARE SOLUTIONS, INC	8,128.00	IT WORK ORDER SOFTWARE
C.I.T.C. IMAGING	394.80	
CAPITAL LIGHTING & SUPPLY, LLC	417.98	
CARDINAL BLUEPRINTERS, INC.	469.00	
CARDINAL TOOLS, SALES & SERVICE, INC	2,541.20	TOOLS FOR PUMP STATION MAINTENANCE
CARILION HEALTHCARE CORP.	185.00	
CARTER MACHINERY	7,005.19	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
CENTURY ENGINEERING, INC	43,797.15	ENGINEERING SERVICES N. FRANKLIN CORRIDOR
CHA CONSULTING INC	54,076.83	ENGINEERING SERVICES N.FRANKLIN DRAINAGE, COLLEGE ST SEWER, BIOSOLID MGT, WET TESTING
COLE TRUCK PARTS, INC	3,501.98	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
COMPUTER PROJECTS OF ILLINOIS, INC	360.00	
CORE & MAIN LP	1,006.25	METER BOXES PW
CRAIG'S FIREARM SUPPLY, INC	5,517.58	POLICE SUPPLIES
CUSTOMIZED LAWN CARE, INC	600.00	
D & D SOLUTIONS, INC	6,508.00	AQ CENTER DEEP CLEAN TILE AND SEALANT
DATA MANAGEMENT, INC	1,220.00	TIMECLOCK PLUS WEB HOSTING
DEHART TILE CO., INC.	8.38	
DELL MARKETING L.P.	34,983.76	COMPUTER REPLACEMENTS
DJR ENTERPRISES	1,731.75	
DLB ENTERPRISES LLC	21,783.03	COLLEGE ST. STORM DRAIN
DUNCAN FORD MAZDA	2,517.52	VEHICLE REPAIR AND MAINTENANCE
E. C. PACE	362,573.95	ARBOR DRIVE SIDEWALK AND N. FRANKLIN CORRIDOR
EAST COAST EMERGENCY VEHICLES, LLC	2,487.60	EQUIPMENT FOR POLICE AND RESCUE VEHICLES
ELECTRICAL SUPPLY CO	203.40	
EMPIRE SALVAGE & RECYCLING, INC	8,250.00	DEMOLITION 525 STONE STREET
EMS MANAGEMENT & CONSULTANTS, INC	2,369.17	EMS THIRD PARTY BILLING FEES
EXCEL TRUCK GROUP	1,260.99	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
F & R ELECTRIC	1,700.00	MOTOR REPAIR FOR TREATMENT PLANT
FASTENAL COMPANY	366.46	
FERGUSON ENTERPRISES, INC.#75	41,804.34	VARIOUS PIPE, FITTINGS AND SUPPLIES FOR WATER AND SEWER
FIDELITY POWER SYSTEMS	1,440.66	
FISHER AUTO PARTS, INC.	552.77	
FITNESS CONCEPTS, INC.	15,579.70	NEW EXERCISE EQUIPMENT RECREATION CENTER
FLEET PRIDE, INC	393.90	
FORTILINE INC	4,202.25	WATER METERS
G/A SAFETY SUPPLY, INC	382.00	
GALLS, AN ARAMARK COMPANY	3,349.42	UNIFORMS AND POLICE SUPPLY
GARDNER DENVER NASH LLC	3,369.46	EQUIPMENT REPAIR WWTP
GLOBAL EQUIPMENT CO.	75.95	
GRAINGER	483.87	
GRANTURK EQUIPMENT CO., INC	2,054.99	PARTS FOR EQUIPMENT REPAIR
GUYNN, WADDELL, CARROLL & LOCKBABY, PC	10,822.02	LEGAL SERVICES 2 BILLS
HAJOCA CORPORATION	19.96	
HALL'S GARAGE DOORS, INC	1,115.00	
HANDY RENTALS, INC	958.00	
HARVEY CHEVROLET CORP.	307.92	
HDH TECHNICAL, INC	810.00	
HOLSTON RIVER QUARRY, INC	252.14	

TOWN OF CHRISTIANBURG	PAY DATE 9-27-2019	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
HOSE HOUSE, INC.	435.60	
HURT & PROFFITT, INC	5,108.68	ENGINEERING SERVICES ROANOKE ST SIDEWALK 460 BYPASS
HY-TEST, INC	95.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	239.90	
JAMISON'S SHARPENING, INC	366.65	
JEREMY MADISON WILLIAMS	25.00	AQUATICS ADVISORY BOARD
JOHNSON CARS INC	143.86	
K & N TOOLS, LLC	59.98	
KAREN L DRAKE-WHITNEY	25.00	AQUATICS ADVISORY BOARD
KING GENERAL CONTRACTORS, INC	119,637.27	HBTIII CONSTRUCTION
KING-MOORE, INC	3,250.00	IT CONSULTING
KINGS TIRE SERVICE, INC	674.00	
KLA ENTERPRISES LLC	187.93	
KORMAN SIGNS, INC.	153.87	
KUSTOM SIGNALS, INC.	1,880.18	EQUIPMENT FOR POLICE VEHICLES
LANCASTER, INC.	668.95	
LANCE STONE MOORE	850.00	
LANDSCAPE SUPPLY INC.	1,946.00	FLEX MAT FOR STREET REPAIRS
LAWRENCE TRANSPORTATION SYSTEMS	136.57	
MATTERN & CRAIG	17,824.63	ENGINEERING SERVICES HANS MEADOW
MCCORMICK TAYLOR, INC	24,392.68	ENGINEERING SERVICES N. FRANKLIN CORRIDOR
MCDONOUGH BOLYARD PECK, INC	4,434.40	TRUMAN WILSON PARK DEVELOPMENT
MCGRADY-PERDUE HEATING & COOLING, INC	1,629.00	REPAIRS AT FIRE STATION
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	1,896.00	EMPLOYEE TESTING
MIDWAY PRODUCTION SERVICES	947.51	
MONTGOMERY COUNTY CHRISTMAS STORE	5,000.00	ANNUAL SUPPORT
MONTGOMERY DISTRIBUTORS	411.00	
MOORE'S BODY & MECHANICAL SHOP, INC	3,072.95	VEHICLE REPAIRS PD AND RECREATION
MOTION INDUSTRIES, INC.	2,054.09	BLOWER FOR WWTP
MSC EQUIPMENT INC.	923.12	
MUNICIPAL EMERGENCY SERVICES, INC	5,187.50	BALLISTIC GEAR PD
NEW RIVER GLASS	145.00	
NEW RIVER OFFICE SUPPLY	801.57	
NEXT LEVEL BUILDING SOLUTIONS, INC	3,103.00	TILE AQUATIC CENTER
NICHEM CO	1,630.00	SUPPLY WWTP
NORTHERN SAFETY CO., INC.	667.83	
NORTHERN TOOL & EQUIPMENT	39.99	
NORTHWEST HARDWARE CO INC	199.72	
ORDERS CONSTRUCTION COMPANY	110,550.65	UV PROJECT WWTP
OUTDOOR POWER EQUIPMENT	2,444.95	ENGINE REPLACEMENT PW VEHICLE
PATCH MY PC LLC	1,500.00	SOFTWARE FOR IT
PEED & BORTZ, L.L.C.	3,150.00	ENGINEERING SERVICES JONES ST WATER EXTENSION
PET WASTE ELIMINATOR	80.00	
PILOT FASTENERS LTD	249.46	
POWER ZONE	1,476.47	SMALL EQUIPMENT REPAIR AND SUPPLIES
PRO CHEM INC	918.30	
QUALITY TIRE & BRAKE SERVICE	1,443.00	VEHICLE MAINTENANCE AND TIRE REPLACEMENTS
QUILL CORP.	51.45	
RADFORD HOSE & FITTINGS, INC.	43.90	
RINKER DESIGN ASSOCIATES PC	20,681.43	ENGINEERING SERVICES CONNECTOR ROAD
ROBERTS OXYGEN COMPANY, INC	561.72	
RODNEY A JORDAN-ROCKHAVEN TURF SPECIALISTS	2,450.00	FIELD MAINTENANCE RECREATION
RUMMEL KLEPPER & KAHL LLP	7,679.40	ENGINEERING SERVICES TOWER ROAD INTERSECTION
S C ROSSI & COMPANY, INC	134,104.90	FALLING BRANCH INTERSECTION CONSTRUCTION
SALEM STONE CORPORATION	934.73	
SAMPSON-BLADEN OIL CO INC	375.78	
SANICO, INC	2,443.83	JANITORIAL SUPPLIES
SERVICEMASTER COMMERCIAL CLEANING	1,814.50	AQ CENTER CLEANING
SHADE TREE REPAIR LLC	1,050.00	
SHEEHY FORD OF RICHMOND	38,080.96	NEW PD VEHICLE
SHERWIN-WILLIAMS	601.32	
SHIRLEY C HALLOCK	25.00	AQUATICS ADVISORY BOARD
SISSON & RYAN LLC	2,201.09	SAND AND GRAVEL FOR REPAIRS AND MAINTENANCE
SOUTHERN AIR, INC	28,229.85	HEATING AND COOLING REPAIRS TOWN HALL, RECREATION CENTER AND AQUATICS CENTER
SOUTHERN REFRIGERATION CORP.	12,902.00	REPAIRS AQUATIC CENTER
SPECIFIED PRODUCTS INC	1,480.92	
STATE ELECTRIC SUPPLY CO.,INC.	1,185.89	REPAIRS AQUATIC CENTER

TOWN OF CHRISTIANBURG	PAY DATE 9-27-2019	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
STERN, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	5,072.50	ENGINEERING SERVICES WADES LANE LANDFILL CLOSURE TESTING
STONER, INC	163.48	
SUNAPSYS, INC	31,354.00	LIFT STATION SCADA UPGRADE WW
SURE-FLO, INC.	356.00	
TAYLOR OFFICE & ART SUPPLY, INC	3,163.44	OFFICE SUPPLIES VARIOUS TOWN OFFICES
TECH EXPRESS, INC.	1,803.18	WELCOME BOOKLETS
TELEFLEX LLC	1,115.50	
TENCARVA MACHINERY CO.	1,124.30	
THE GUN SHOP	10,299.73	SUPPLIES POLICE DEPARTMENT
THOMPSON & LITTON, INC	320.50	
THOMPSON TIRE & MUFFLER	327.87	
TOWN OF BLACKSBURG	92,775.00	CHRISTIANBURG BUS SYSTEM BT TRANSIT
TREASURER OF MONTGOMERY COUNTY	34,834.57	MAINTENANCE FOR TYLER LERMS SYSTEM PD
TREASURER OF VIRGINIA	9,194.00	PERMIT FEE WWTP
TWO-WAY RADIO, INC.	535.50	
ULINE	257.17	
UNIFIRST CORPORATION	4,397.83	UNIFORMS PW
UNITED RENTALS, INC.	232.00	
UNIVERSITY OF VIRGINIA	1,360.00	HR MEMBERSHIP
USA BLUE BOOK	1,055.68	SUPPLIES WWTP
VA PUBLIC WORKS EQUIPMENT CO	1,914.26	REPAIR PARTS FOR VEHICLES AND EQUIPMENT
VSC FIRE & SECURITY, INC	992.00	
VULCAN, INC	3,059.66	SIGNAGE MATERIALS PW
WACO, INC.	1,100.00	DEMOLITION 525 STONE STREET
WADES FOODS INC.	45.36	
WILEY & WILSON, INC	5,240.00	ENGINEERING SERVICES DEPOT PARK TRAIL
WILSON BROTHERS INCORPORATED	1,991.52	PARTS FOR VEHICLE AND EQUIPMENT MAINTENANCE AND REPAIR
WITMER PUBLIC SAFETY GROUP, INC	2,230.98	SUPPLIES FIRE DEPARTMENT
WRANGLER SUPER HOLDCO CORP	25,880.56	RECYCLING SERVICES
ZEP MANUFACTURING CO	880.36	
TOTAL BILLS TO BE PAID	1,896,519.17	PAY DATE 9-27-2019

**TOWN OF CHRISTIANSBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

AUGUST AND SEPTEMBER

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	349.20	
CRAIGS FIREARMS SUPPLY	2,571.00	POLICE SUPPLIES
DIRECT TV	200.87	FIRE DEPT
EXXON MOBILE	407.66	FUEL EXXON MOBILE
GATES FLOWERS	150.00	POLICE OFFICERS' FUND
LANCASTER INC	133.00	
TRAVEL AND SCHOOLS	238.00	COUNTY FIRE TRAVEL
TOWN OF CHRISTIANSBURG	765.88	FIRE DEPT
VERIZON WIRELESS	260.56	
TOTAL PAID BILLS	5,076.17	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	205.95	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
ADAMS CONSTRUCTION CO	3,999.86	ASPHALT MIX
AIRGAS NATIONAL CARBONATION	317.64	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE	4,756.59	EMPLOYEE PAID INSURANCE 2 MONTHS
AMAZON CAPITAL SERVICES INC	1,019.66	
ANGLE FLORIST	237.50	
ANTHEM BLUE CROSS BLUE SHEILD	146,108.92	MEDICAL INSURANCE EMPLOYEES
ANTHEM LIFE INSURANCE COMPANY	7,421.21	EMPLOYEE LIFE INSURANCE
APPALACHIAN POWER	67,204.31	TOWN WIDE UTILITY SERVICES
ATCO MANUFACTURING COMPANY	315.80	
AT & T	484.26	
AT&T MOBILITY	227.25	BLUE LIGHT TOWERS
ATMOS ENERGY	1,867.89	TOWN WIDE GAS SERVICES
BANE OIL COMPANY	75.00	
BIRD AND HOPPER FARM	55.00	FARMERS MARKET
BMS DIRECT	5,000.00	POSTAGE PRINTING WATER BILLS, TAX TICKETS NEWSLETTERS
BROADCAST MUSIC INC	358.00	MUSIC LICENSE RECREATION
BRUCE CALDWELL	103.00	FARMERS MARKET
BSN SPORTS COLLEGIATE PACIFIC	1,500.94	HARKRADER ATHLETIC FIELD IMPROVEMENTS
BUSINESS RESULTS TRAINING LLC	3,279.80	
CAPITAL LIGHTING & SUPPLY LLC	1,623.14	ELECTRIC FOR LIFT STATIONS
CAROLINA INDUSTRIAL EQUIPMENT	158.38	SUPPLIES PW
CARDMEMBER SERVICES	25,726.29	SUPPLIES EQ 4835.31 DUES 706 SCHOOLS 8498.40 TRAVEL 6207.01 SOFTWARE 4985.32 UNIFORMS 435.25 RECRUITING RETENTION FIRE RESCUE 59
CHANDLER CONCRETE	877.13	FOR PUBLIC WORKS REPAIRS AND DUMP STATION AT WWTP
CFS GROUP/BLUE RIDGE DISPOSAL & RECYCLING	445.00	SLUDGE DISPOSAL
CLEMENTS COMMUNICATIONS INC	80.51	
CMC SUPPLY INC	5.81	
CONCRETE PIPE & CAST	510.00	
CRYSTAL SPRINGS	318.92	
CITIZENS	3,925.00	INTERNET
DELTA DENTAL	11,720.77	DENTAL COVERAGE EMPLOYEES
DJR ENTERPRISES	2,088.63	REC YOUTH FOOTBALL
DOWNTOWN CHRISTIANBURG INC	160.00	TOILET RENTALS
DUES AND MEMBERSHIPS	1,393.44	AQ280 WWTP 208.44 FIRE 110 RESCUE 195 COUNCIL 600
EWING CABINET	5,978.00	AQUATIC CENTER CABINET DEPOSIT
EXPRESS SERVICES INC	14,289.78	LANDSCAPE AND CUSTODIAL TEMPORARY LABOR
FEDERAL EXPRESS	138.85	
FIRE & LIFE SAFETY AMERICA INC	490.00	SPRINKLER SYSTEM SERVICE CALL
G/A SAFETY SUPPLY INC	260.40	
GARDNER'S FROZEN TREATS	750.00	EMPLOYEE PICNIC
GATES FLOWERS AND GIFTS	57.39	
HERTZ EQUIPMENT RENTAL	1,873.94	BOOM FOR AQUATIC CENTER WORK
HOLIDAY INN CHRISTIANBURG	213.94	
HOME DEPOT	91.88	
INTERNATIONAL CODE COUNCIL	44.00	
INNOVATIVE SYSTEMS	1,126.60	BACKUP SERVICES
JORDAN OIL CO	2,275.92	FUEL FIRE DEPT
JULIE KAMIENSKI	250.00	SKATEPARK SHOWDOWN MUSIC
KATHRYN ANN SHEPARD	150.00	FACEPAINTING EMPLOYEE PICNIC
LITTLE RIVER POOL AND SPA INC	53.48	
LOWE'S HOME CENTERS INC	5,228.02	VARIOUS DEPTS MAINTENANCE REPAIRS AND SUPPLIES
LUMOS NETWORKS INC	1,044.53	PHONE SERVICE
MANSFIELD OIL	121.32	FUEL PURCHASES PW
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	36,830.69	TIPPING FEES FOR SOLID WASTE SERVICES

TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
MOUNTAIN 2 ISLAND PADDLEBOARD	40.00	
MUELLER SYSTEMS	33,973.00	ANNUAL SOFTWARE AND REAPEATER MAINTENANCE WATER METER SYSTEM
NATIONAL CENTER FOR SAFETY INITIATIVE	465.00	
NEW RIVER ENGRAVING	449.95	
NEW RIVER VALLEYRESTAURANT SERV	222.35	
NEW RIVER ENGRAVING	60.00	
OLD TOWN PRINTING & COPYING	276.04	BUDGET SUMMARY, WELCOME BROCHURES AND #10 ENVELOPES
PETTY CASH	71.45	
PITNEY BOWES	636.00	
POWER ZONE	29.99	
RAILROAD MANAGEMENT COMPANY IV LLC	\$ 530.45	RR CROSSING PAYMENT
REFUND FEES REC DEPT	850.00	
REFUND TAXES	3,895.40	REFUND TAX OVERPAYMENTS REFUND OVERPAY BANK FRANCHISE 3779
REFUND WATER/SEWER	732.44	
REFUND EMS	172.84	
ROANOKE TIMES	325.36	ADVERTISNG, JOBS PUBLIC HEARINGS ETC
ROLLER VENTURES	30.00	
SAMS CLUB	372.69	PARKS AND REC SUPPLIES
SCHOOLS	5,139.07	PD 2435.25 PLANNING 500 IT 65 PR 2138.82
SHENTEL	381.80	
SHRED-IT	77.17	
SOUTHERN STATES	1,257.26	SEED AND FERTILIZER
SPECIAL EVENTS	350.00	PRIZE MONEY TALENT SHOW
SPEEDWAY	22,013.14	FUEL TOWN VEHICLES
STAND ENERGY	1,879.22	NATURAL GAS FOR AQUATIC CENTER
STAPLES BUSINESS ADVANTAGE	52.49	OFFICE SUPPLIES FIRE
STEVE PALMER	1,800.00	ENGINEERING FEE STORMWATER PLAN REVIEW 15 PROJECTS
SUPER SHOES	233.97	
TECH EXPRESS INC	262.50	
TELVENT USA HOLDINGS	306.31	RECREATION PHONE SERVICE
TIDY SERVICES	70.90	
TRACTOR SUPPLY	686.97	MISC SUPPLIES
TRAVEL	6,107.21	FIRE 226.88 ENG 1244.71 PD 2620 BLDG FIN 869.43 AQ 289 P&R 342.16 PLANNING 215 RESCUE 300.03
TREASURER OF MONTGOMERY COUNTY	572.00	HAZMAT SUPPLIES 572
TREASURER OF VIRGINIA	1,648.94	DEQ SOLID WASTE ANNUAL FEE 1149 SALES TAX 49.94 DMV STOPS 450
U.S. CELLULAR	121.74	
VA ASSOC OF COUNTIES GROUP INSURANCE	63,219.50	QTRLY WORK COMP PAYMENT
VERIZON	2,077.48	PHONE LINES
VERIZON WIRELESS	6,684.42	CELL PHONES AND TABLETS
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE	1,097.26	
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	1,515.00	JOB POSTINGS, PUBLIC HEARINGS ETC
VIRGINIA RETIREMENT SYSTEMS	150,370.79	EMPLOYEE RETIREMENT JULY 2019
WEST PUBLISHING COMPANY	130.94	
WORDSPRINT	3,060.00	AQ FALL BOOKLETS
TOTAL SPECIAL REVENUE BILLS PAID	5,076.17	
TOTAL PAID BILLS	679,364.38	
BILLS TO BE PAID	1,896,519.17	
GRAND TOTAL	2,580,959.72	

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING OCTOBER 6-12, 2019 AS FIRE PREVENTION WEEK

WHEREAS, the Town of Christiansburg, Virginia is committed to ensuring the safety and security of all those living in and visiting Christiansburg; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, smoke alarms provide an early warning of a fire, giving people additional escape time; and

WHEREAS, three out of five home fire deaths result from fires in properties without smoke alarms (38 percent) or with no working smoke alarms (21 percent); and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm; and

WHEREAS, Christiansburg's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Christiansburg's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2019 Fire Prevention Week theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!" recognizes the everyday people who motivate their households to develop and practice a home fire escape plan. It reinforces these seemingly basic behaviors can have life-saving impact.

NOW, THEREFORE BE IT RESOLVED, that Christiansburg Town Council, meeting in regular session September 24, 2019 proclaims October 6 – 12, 2019, as Fire Prevention Week throughout the Town of Christiansburg.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop
Harry Collins
Steve Huppert
Merissa Sachs
Henry D. Showalter
Bradford J. Stipes
D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

September 24, 2019

ITEM TITLE: Approval of amendment to the Professional Services Engineering Contract with Peed and Bortz, LLC. in the amount of \$106,300 for additional design services for construction of a new water tank and pumping station to serve the Edgewood / Tanglewood area.

DESCRIPTION: Approval of amendment to the Professional Services Engineering Contract with Peed and Bortz, LLC. for additional design services for construction of a new water tank and pumping station to serve the Edgewood / Tanglewood area.

POTENTIAL ACTION: Approval of Contract Amendment #5 in the amount of \$106,300.00 and provide authorization for the Town Manager to execute this Amendment, subject to Town Attorney final review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

Peed and Bortz was awarded the initial contract to design the replacement of aging pump stations for both the Craig Mountain and Edgewood water pressure zones. The design and construction of the Craig Mountain Pump Station improvements are now complete. Additional investigation and planning for the Edgewood pressure zone was completed to address all flow and reliability issues. As a result, improvements have been identified to improve water service and reliability and for added fire protection. This contract amendment authorizes Peed and Bortz to design a new water storage tank and pumping station to serve the Edgewood / Tanglewood area in addition to other system improvements.

Information Provided:

Contract Amendment #5

<https://christiansburg.box.com/s/t264f1lh47dn5jiyo92icsbylbykpndd>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

September 24, 2019

ITEM TITLE:

Resolution in Support of FY21 and FY22 VDOT Revenue Sharing Program Funding Applications

DESCRIPTION:

The Town of Christiansburg intends to submit 5 applications for funding under the VDOT Revenue Sharing Funding Program (50/50) for the upcoming 2-year funding cycle.

The first two project below are existing, Tier 1 projects that have previously received VDOT funding. Additional funding is being requested in lieu of the Local Funds identified as needed to complete the project. These projects as Tier 1 projects allows for top priority funding.

1. Arbor Drive – Peppers Ferry Road Intersection Improvements
2. Hickok Street Improvements

The below three projects are new, Tier 2 projects and will potentially receive funding in the order of the staff recommended priority as listed below.

3. Cambria Trail
4. Betty Drive Realignment
5. North Franklin Street Sidewalks, Elm Street to Mill Lane

POTENTIAL ACTION:

Council vote in support of these five project funding applications.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson, Engineering Director

ITEM HISTORY:

The Town of Christiansburg submitted pre-applications to VDOT for these five projects July 1, 2019.

Information Provided:

Individual draft resolutions for each of the five projects listed above.

Cambria Trail

<https://christiansburg.box.com/s/i8jkyildo2pmiq7482t2pkuqxryi9uab>

Betty Drive Realignment

<https://christiansburg.box.com/s/09vy6nj0854642s0colv1mf78knohju0>

Hickok Street Improvements

<https://christiansburg.box.com/s/b516vao0hl5r6c1x5oveh9w8kmm6dqu0>

North Franklin Street Sidewalks, Elm Street to Mill Lane

<https://christiansburg.box.com/s/n8xcpxbc6g8gv4hryopmveo8mcujij8u>

Arbor Drive-Peppers Ferry Road Intersection Improvements

<https://christiansburg.box.com/s/ad8y0tg6qqsqig84p5xqujx2l4jcfx1q>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
September 24, 2019

ITEM TITLE:
Resolution in Support of FY21 and FY22 VDOT Transportation Alternatives Program Funding Applications

DESCRIPTION:
The Town of Christiansburg intends to submit applications for funding under the VDOT Transportation Alternative Funding Program (80/20) for the following projects:

North Franklin / Wades Lane Intersection Pedestrian Improvements
South Franklin / First Street Intersection Pedestrian Improvements

POTENTIAL ACTION:
Council vote in support of these two project funding applications.

DEPARTMENT:
Engineering

PRESENTER:
Wayne Nelson, Engineering Director

ITEM HISTORY:
The Town of Christiansburg submitted pre-applications to VDOT for these two projects on September 20, 2019. Applications for these projects were previously submitted under the Highway Safety Improvement Program (HSIP) and VDOT is now allowing these projects to be submitted under the Transportation Alternatives Program.

Information Provided:
Individual draft resolutions for each of the two projects listed above.

North Franklin / Wades Lane Intersection Pedestrian Improvements
<https://christiansburg.box.com/s/dv8a7wkdmourfrj8bky7ohu2djy77vl>

South Franklin / First Street Intersection Pedestrian Improvements
<https://christiansburg.box.com/s/8y3mcalqf259rxxxts89c41dwf6rnhs>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

September 24, 2019

ITEM TITLE: Approval by Town Council of the “Second Amended and Restated Water Agreement among the Town of Blacksburg, Virginia, Town of Christiansburg, Virginia, Virginia Polytechnic and State University, Montgomery County Public Service Authority, Montgomery County, Virginia and NRV Regional Water Authority, amended as of July 2, 2019”.

DESCRIPTION: The Second Amended and Restated Water Agreement has been updated with minor revisions such as reflecting the adopted name of the Authority, “NRV Regional Water Authority”. A revision in language is included allowing the Town of Christiansburg and the Montgomery County PSA to revise the Christiansburg Water Service Area when modified without the need to modify and reapprove this Agreement.

This amended Agreement also documents distribution system maintenance responsibilities of each member and for each respectively maintained water system. Specifically identified are fire hydrants within each member’s boundary or service area that may be connected to the Water Authority’s transmission system mains. The Water Authority Board has previously discussed and approved this operational clarification.

POTENTIAL ACTION: Approval by Town Council of the “Second Amended and Restated Water Agreement among the Town of Blacksburg, Virginia, Town of Christiansburg, Virginia, Virginia Polytechnic and State University, Montgomery County Public Service Authority, Montgomery County, Virginia and NRV Regional Water Authority, amended as of July 2, 2019”.

DEPARTMENT:

Water Authority Board Member Representative

PRESENTER:

Wayne Nelson

ITEM HISTORY:

This original Amended and Restated Water Agreement was approved by all NRV Regional Water Authority members on June 18, 2013.

Information Provided:

Second Amended and Restated Water Agreement

<https://christiansburg.box.com/s/o2u20n5mbkszkito0ail0rjy8efjkw54>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Town Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Conditional Use Permit request by NRV Marketplace LLC for a planned commercial development, comprehensive sign plan and farmers' market for property located at 2501-2785 Market Street NE (tax map no. 436-5-1) in the B-3, General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The Town of Christiansburg has received a conditional use permit request by NRV Marketplace, LLC for a planned commercial development, comprehensive sign plan, and farmers' market on property located at 2501-2785 Market Street N.E., [tax map no. 436-5-1] in the B-3, General Business zoning district.

The request – as described in detail by the attached application package – includes the following components:

1. Planned Commercial Development

- Request to remove additional setback requirements for buildings up to 70' in height. Buildings up to 70' tall may have a setback of 35', as opposed to a 70' setback.
- Requirements for site greenspace may be calculated/considered over the entire site development as opposed to a per parcel basis.
- Vegetated 'green roofs' and hardscape outdoor activity areas may count as greenspace.
- Parking lot greenspace may be provided at a reduced ratio of 20 sq. ft. per parking space instead of 40 sq. ft. per parking space.
- Requirements for parking lot greenspace/landscaping may be calculated/considered over the entire site development as opposed to a per parcel basis.

2. Comprehensive Sign Plan

- Request to increase allowable ground sign height up to 70' tall, as opposed to 35' tall for pylon sign (#4).
- Request to increase allowable sign area, including standard 75 sq. ft. for ground sign and 200 sq. ft. for combined area ground sign. Wall signage is also included with the sign package.
- Request to allow 1' setback – as opposed to 10' setback – for monument sign (#2).

3. Farmers' market Use

Planning Commission held its public hearing on August 19, 2019. Planning Commission held a work session on September 3, 2019 to discuss the request for a planned commercial development and comprehensive sign plan.

At its September 3, 2019 meeting, the Planning Commission recommended approval of the Farmers' Market by a vote of 9-0.

At its September 3, 2019 meeting, the Planning Commission recommended approval of the Comprehensive Sign Plan by a vote of 9-0 with one condition:

1. Freestanding ground signage for the development shall be provided in adherence to the Comprehensive Sign Plan dated July 1, 2019 with the exception of sign 4 shown on sheet #1, which shall not exceed 35 feet in height.

At its September 3, 2019 meeting, the Planning Commission recommended approval of the Planned Commercial Development by a vote of 9-0 with two conditions:

1. The proposed hotel as shown on Sheet L01 of the Site Lease Plan dated July 15, 2019 shall have a minimum setback of 35 feet from the northern property line if the height of the building exceeds 35 feet up to 70 feet.
2. Greenspace may be provided on a vegetated green roof in an amount not to exceed one percent of the total site area. Green roofing shall not count towards interior greenspace requirements.

The Town Council public hearing was held September 10, 2019.

At the September 16, 2019 Planning Commission meeting, the applicant presented potential revisions to the comprehensive sign plan for the Commission's review. The abridged meeting minutes (draft) from the September 16 meeting as well as the updated comprehensive sign plan provided by the applicant are included in this agenda packet.

POTENTIAL ACTION:

Take Action

DEPARTMENT(S):

Planning Department

PRESENTER:

Will Drake, Planning Director

Information Provided:

Updated Comprehensive Sign Plan Presented to Planning Commission (September 16, 2019)

<https://christiansburg.box.com/s/7qbi8ofk367vdiyobayd6r9iev3v2530>

Abridged Planning Commission Minutes – September 16, 2019 (Draft)

<https://christiansburg.box.com/s/q4xrds2l2rc5o34t708laxqsilv2up0n>

The Planning Commission resolutions, meeting minutes, and staff report were provided in the September 10, 2019 agenda packet.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Town Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Proposed ordinance to rezone 125.652 acres commonly known as the Meadows Golf Course and Shepherd Property located on the western boundary of the Town of Christiansburg adjacent to Chrisman Mill Road, Round Meadow Drive, Putter Lane, and Norfolk Southern Railroad right-of-way (parcel ID nos. 016377, 016381, 016378, 230266, 230267, 230268) from A, Agricultural to R-2, Two-Family Residential with proffers.

DESCRIPTION:

The Town of Christiansburg has initiated a proposed ordinance to rezone 125.652 acres commonly known as the Meadows Golf Course and Shepherd Property located on the western boundary of the Town of Christiansburg adjacent to Chrisman Mill Road, Round Meadow Drive, Putter Lane, and Norfolk Southern Railroad right-of-way (parcel ID nos. 016377, 016381, 016378, 230266, 230267, 230268) from A, Agricultural to R-2, Two-Family Residential with proffers. The property is associated with a recently approved boundary line adjustment moving the land from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The property was brought into the Town at the base zoning district (A, Agricultural) with the intent to initiate a rezoning process in order to zone the property to the appropriate district.

The property owner has submitted a conceptual plan for the proposed development, along with proffers with the rezoning.

Planning Commission held its public hearing on August 19, 2019. At its September 3, 2019 meeting, the Planning Commission recommended approval of the rezoning with proffers by a vote of 6-3. The Town Council public hearing was held September 10, 2019. The property owner presented an updated proffer statement to Town Council at the public hearing and a copy of the updated proffer statement is included in this agenda packet.

POTENTIAL ACTION:

Take Action

DEPARTMENT(S):

Planning Department

PRESENTER:

Will Drake, Planning Director

Information Provided:

Updated Proffer Statement submitted September 10, 2019

<https://christiansburg.box.com/s/935sd74eni0vhp9xygxhxl4gv80vv11v>

The Planning Commission resolution, Planning Commission minutes, staff report with application and maps, and draft rezoning ordinance were included in the September 10, 2019 agenda packet.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Town Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Proposed ordinance to rezone 0.360 acres (portion of property tax map nos. 530-18- 1-7) from A, Agricultural to R-3, Multi-Family Residential. The property is located at 2175 – 2235 Giles Drive SE in the Reagan’s Pointe subdivision.

DESCRIPTION:

The Town of Christiansburg has initiated a proposed ordinance to rezone 0.360 acres [portion of tax map nos. 530-18 1-7] from A, Agricultural to R-3, Multi-Family Residential for property located at 2175, 2185, 2195, 2205, 2215, 2225, and 2235 Giles Drive SE in the Reagan’s Pointe subdivision. The property is associated with a recently approved boundary line adjustment moving the land from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The property was brought into the Town at the base zoning district (A, Agricultural) with the intent to initiate a rezoning process in order to zone the property to the appropriate district.

The Reagan’s Pointe Residential Development was approved by Town Council on December 12, 2017. The 0.360 acre portion of lots 1-7 was not within the Christiansburg corporate limits at the time of approval for the rezoning/conditional use permit. The intent is to rezone the property to match the rest of the development and to remove the split zoning designation from the seven lots in question.

Planning Commission held its public hearing on August 19, 2019. At its August 19, 2019 meeting, the Planning Commission recommended approval by a vote of 7-0. The Town Council public hearing was held September 10, 2019.

POTENTIAL ACTION:

Take Action

DEPARTMENT(S):

Planning Department

PRESENTER:

Will Drake, Planning Director

Information Provided:

The Planning Commission resolution, Planning Commission minutes, staff report with application and maps, and draft rezoning ordinance were included in the September 10, 2019 agenda packet.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Update on Homestay Program registration

DESCRIPTION:

This update will provide the latest information available regarding the number of registrants for the Homestay Program. The Finance Department and the Planning Department have taken several steps to best assess the number of homestay uses operating within the town and the report will detail these efforts as well as further on-going efforts to sign up current homestay operators.

POTENTIAL ACTION:

Additional Staff Direction

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren, Assistant Town Manager



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Town Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Discussion or proposed mural at the Christiansburg Library and Montgomery County's Policy for Placement of Town Sponsored Murals on County-Owned Property.

DESCRIPTION:

Town Council agreed to fund \$2,500 of the mural project from a donation pool at the August 13, 2109 Town Council meeting with the Christiansburg Library Foundation providing the additional \$2,500. On September 9, 2019, the Montgomery County Board of Supervisors voted to approve the request for the mural contingent on the Town agreeing to meet the criteria of their new Policy for Placement of Town Sponsored Murals on County Owned Property.

POTENTIAL ACTION:

Authorize Town Manager to enter into agreement in regards to the Christiansburg Library mural in accordance with the Montgomery County Board of Supervisors Policy for Placement of Town Sponsored Murals on County Owned Property.

DEPARTMENT(S):

Administration

PRESENTER:

Randy Wingfield, Town Manager

Information Provided:

- Christiansburg Library mural concept drawing
<https://christiansburg.box.com/s/wmsz09ximxtrfysilfhgllr39tfandau>
- Cover letter from Montgomery County Administrator Craig Meadows, the Resolution from the County Board of Supervisors authorizing the mural contingent on the Town meeting the criteria of the newly adopted policy on placement of murals on County-owned property, and the Resolution from the County Board adopting the policy on placement of murals on County-owned property.
<https://christiansburg.box.com/s/rsqt3unv643r0ezfiscuv1jx3c7d2jnr>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Town Council

Meeting Date:

September 24, 2019

ITEM TITLE:

Discussion of Christiansburg Farmers' Market Location

DESCRIPTION:

The Christiansburg Farmers' Market began in May 2015 at the current location on Hickok Street. The planned Hickok Street storm drainage project will begin following the next Farmers' Market season and there has been some desire to relocate expressed by vendors prior to the project. The wayfinding signage project has many Farmers' Market directional signs that would be impacted by relocating the market.

POTENTIAL ACTION:

Council to discuss and provide Town Manager with direction in the decision making process for both the short-term (through the Hickok Street storm drainage project) and the long-term location of the Farmers' Market.

DEPARTMENT(S):

Administration

PRESENTER:

Randy Wingfield, Town Manager

Information Provided: