



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
NOVEMBER 19, 2019 – 7:00 P.M.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. FY 2019-2020 Budget Amendment.

IV. CONSENT AGENDA

- A. Approval of Minutes of November 12, 2019.
- B. [Award Contract to King General Contractors, Inc. in the Amount of \\$347,681.50 for Construction of the Depot Park Trail Extension project.](#)

V. INTRODUCTIONS AND PRESENTATIONS

- A. Recognition of the Christiansburg High School choir for being selected Choir Rockstars winners and their performance onstage with Foreigner.
- B. Introduction of New Employees:
 - 1. John Kirtner, Public Works Department
 - Zach Butler, Maintenance Worker Trainee, Utilities
 - 2. Michael Huesman, Public Works Department
 - Justin Akers, Maintenance Worker Trainee, Right-of-way
 - 3. Randy Wingfield, Town Manager
 - Craig Hatmaker, Information Technology Director

- C. Employment and Retention Presentation by Administration and Human Resources staff.
- D. Finance Director Val Tweedie to present the FY 2018-2019 Annual Audit Report.
- E. Update on Appalachian Regional Commission Planning Grant for Downtown, Cambria, and Midtown.
- F. Staff presentation on Town street sections.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Community Development Block Grant 2018 Consolidated Annual Performance and Evaluation Report. The Public Hearing was held November 12, 2019.](#)
- B. [Ordinance for Shared Mobility Systems for Hire, specifically addressing the operation of motorized skateboards or scooters, bicycles, or electric power-assisted bicycles. The Public Hearing was held November 12, 2019.](#)
- C. Shared Mobility Systems for Hire Operation Regulations contingent on the preceding item.
- D. Rezoning request by Magnolia Point Community, LLC (applicant) for property owned by International Church of the Foursquare Gospel, located northeast of the intersection of Peppers Ferry Road NW and New Village Drive NW (tax map no. 434-A-8A). The request is to rezone the approximately 9.14-acre property from A, Agricultural to R-3, Multi-Family Residential with proffers. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held October 22, 2019 and the matter was tabled on November 12, 2019 for further review.
- E. Conditional Use Permit request – contingent on the preceding item – by Magnolia Point Community, LLC (applicant) for property owned by International Church of the Foursquare Gospel for a planned housing development to consist of multi-family dwellings and townhomes at a density of development of approximately 17 units per acre on property located northeast of the intersection of Peppers Ferry Road NW and Village Drive NW (tax map no. 434-A-8A) in the R-3, Multi-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held October 22, 2019 and the matter was tabled on November 12, 2019 for further review.
- F. Conditional Use Permit request by Shah Development LLC (applicant/property owner) for a planned housing development to consist of single-family dwellings on property located adjacent to Chrisman Mill Road, Round Meadow Drive, Putter Lane, and Norfolk South Railroad right-of-way (parcel ID nos. 016377, 016381, 016378, 230266, 230267, 230268) and formerly known as the Meadows Golf Course and Shepherd Property in the R-2, Two-Family Residential District. The Public Hearing was held October 22, 2019 and the matter was tabled on November 12, 2019 for further review.

G. [Monthly Bill List.](#)

H. Discussion regarding proposed park on Peppers Ferry Road, N.W.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming Meetings of Council:

December 10, 2019, 7:00 P.M. – Regular Meeting

~~December 24, 2019, 7:00 P.M. – Regular Meeting~~ **CANCELLED DUE TO HOLIDAY**

January 14, 2020, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

November 19, 2019

ITEM TITLE: Award Contract to King General Contractors, Inc. in the Amount of \$347,681.50 for Construction of the Depot Park Trail Extension project.

DESCRIPTION: Contract award in the amount of \$347,681.50 to King General Contractors, Inc. for construction of the Depot Park Trail Extension project. This project will construct 940 linear feet of asphalt trail with concrete rest areas, a pedestrian bridge, and 780 linear feet of conduit and pull boxes.

POTENTIAL ACTION: Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, contingent upon approval and notice of Authorization to Award from the Virginia Department of Transportation. Approval for Town Manager to sign the revised Appendix A, to follow, from VDOT, which includes the updated construction costs.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY: The Depot Park Trail extension provides connectivity of three town recreation facilities. The 10-foot wide asphalt trail will follow the path of the existing gravel trail along the recently completed stream restoration of Towne Branch and will include a pedestrian bridge near the skate park. The project is funded by the Transportation Alternatives program through VDOT which reimburses up to 80% of the project's expense.

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/nqo23ycx7v8uaghok2svz7nc3ov0hl4x>

Bid Opening Log

<https://christiansburg.box.com/s/bfi1nidpze6lg5lw1wb3f2vlup39ca8f>

Engineer's Depot Park Trail Extension Bid Analysis

<https://christiansburg.box.com/s/8hn9amdq5vlanbzhn8kpg5fiq7trctub>



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Town Council Discussion and Action

Meeting Date:

November 19, 2019

ITEM TITLE:

Community Development Block Grant 2018 Consolidated Annual Performance and Evaluation Report (CAPER)

DESCRIPTION:

The plan provides the required information by the U.S. Department of Housing and Urban Development (HUD) and outlines the results of the activities for Community Development Block Group program for 2018.

POTENTIAL ACTION:

Consideration of Approval

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren, Assistant Town Manager

INFORMATION PROVIDED:

[2018 Town of Christiansburg CDBG CAPER](#)



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Council Discussion and Action

Meeting Date:

November 19, 2019

ITEM TITLES:

Ordinance for Shared Mobility Systems for Hire, specifically addressing the operation of motorized skateboards or scooters, bicycles, or electric power-assisted bicycles.

Operating regulations for Shared Mobility Systems for Hire

DESCRIPTION:

The proposed ordinance is moving forward in an effort to meet a requirement by the State of Virginia for localities to adopt an ordinance prior to the end of the year if the Town wishes to address Shared Mobility Systems for Hire. The most popular type has been e-scooter programs and localities around the country have struggled with managing the influx of e-scooters on streets and sidewalks. The ordinance positions the Town to be able to regulate shared mobility systems in the future and avoid a situation in which an e-scooter company will “dump” e-scooters in a locality without any standards to provide guidance on how they can be used and where they can be left.

In addition to the proposed ordinance, Council is asked to vote separately on operating standards for these types of systems. The standards proposed are intended to cover the Town if a request for a system is received after January 1, 2020. It is not anticipated that the Town will receive a proposal in the near future and there may be a likelihood that the standards will need to be reevaluated once more research on best practices from other localities is available. We will send the standards to Council by email on Monday and provide details as requested by Council on Tuesday.

POTENTIAL ACTION:

Consider Approval

DEPARTMENT(S):

Administration

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Draft Ordinance

<https://christiansburg.box.com/s/4l6ykcaml35guorvw15sxkz6tnf0mk2dl>

TOWN OF CHRISTIANBURG	PAY DATE 11-22-2019	
BILLS TO BE PAID FOR THE MONTHS OF	OCTOBER NOVEMBER	
A MORTON THOMAS AND ASSOCIATES, INC	21,174.77	ENGINEERING SERVICES HBT3 AND ARBOR DRIVE INTERSECTION
A. M. LEONARD, INC.	81.93	
ADAMS CONSTRUCTION CO.	1,603.72	ASPHALT FOR ROAD REPAIRS
ALGONQUIN PRODUCTS COMPANY	172.00	
ALLEGHENY CONSTRUCTION CO, INC	356,636.82	N. FRANKLIN CORRIDOR
ALVIS-LAING ELECTRIC, INC.	15,420.00	NEW INSTALLATIONS OF ELECTRICAL SERVICES FOR EQUIPMENT AT WWTP
ATLANTIC EMERGENCY SOLUTIONS, INC	173.52	
B & K TRUCK ACCESSORIES	2,285.00	1900 FOR NEW VEHICLE EQUIPMENT \$385 MISC REPAIR ITEMS
BANE OIL COMPANY, INC	1,262.65	OFF ROAD DIESEL FOR TOWN EQUIPMENT
BERRY HILL IRRIGATION INC	172.87	
BINKLEY & HURST LP	16.88	
BKT UNIFORMS	251.70	
BLACKSBURG POWER EQUIPMENT	83.70	
BOUND TREE MEDICAL, LLC	2,098.57	RESCUE MEDICAL SUPPLIES
BUSINESS RESULTS TRAINING LLC	1,379.80	
CAPITAL LIGHTING & SUPPLY, LLC	56.35	
CARDINAL BLUEPRINTERS, INC.	350.00	
CARDNO GS, INC	25,000.00	BUILDING ASSESMENT PHASE 3
CARILION HEALTHCARE CORP.	344.00	
CAROLINA INDUSTRIAL EQUIPMENT	3,038.59	EQUIPMENT REPAIR STREETS
CAROTEK, INC.	5,817.06	NEW PUMP FOR AQUATIC CENTER
CARTER MACHINERY	107,191.11	SKID STEER LOADER 103,720 PER CAPITAL BUDGET AND PARTS FOR REPAIRS OF EQUIPMENT
CDW LLC	2,486.54	IT EQUIPMENT REPLACEMENTS
CENTURY ENGINEERING, INC	47,123.43	ENGINEERING SERVICES N FRANKLIN AND CAMBRIA
CHA CONSULTING INC	52,687.48	ENGINEERING SERVICES N FRANKLIN DRAINAGE IMPROVEMENTS
CLARK GAS AND OIL, INC	1,292.12	GASOLINE FIRE STATION
CMC SUPPLY, INC.	311.84	
COMMONWEALTH BUILDING MATERIALS, INC	521.96	
CRAIG'S FIREARM SUPPLY, INC	858.86	
DALE'S GARAGE	450.00	
DATA MANAGEMENT, INC	1,150.00	
DELL MARKETING L.P.	2,155.17	LAP TOP AND MISC REPAIR PARTS
DIANE C FENTON	25.00	PARKS & RECREATION ADVISORY BOARD
DIXIE TRAILER & TRUCK INC	1,234.00	
DUNCAN FORD MAZDA	5,466.05	4246. MAJOR REPAIR TO RESCUE VEHICLE AND OTHER VARIOUS PARTS FOR EQUIPMENT AND VEHICLE REPAIRS
E. C. PACE	66,037.82	N. FRANKLIN DRAINAGE IMPROVEMENTS CONSTRUCTION
EAST COAST EMERGENCY VEHICLES, LLC	8,349.93	EQUIPMENT FOR NEW POLICE VEHICLES
EEE CONSULTING, INC	6,230.00	ENGINEERING SERVICES FOR STORM WATER CONSULTING
ELECTRICAL EQUIPMENT COMPANY	300.00	
ELECTRICAL SUPPLY CO	400.85	
EMS MANAGEMENT & CONSULTANTS, INC	2,694.05	THIRD PARTY BILLING FEE
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	45,000.00	SLUDGE REMOVAL WWTP JULY TO SEPTEMBER
EXCEL TRUCK GROUP	749.02	
F & R ELECTRIC	2,140.00	MOTOR REPAIR FOR TREATMENT PLANT
FASTENAL COMPANY	130.27	
FAULCONER CONSTRUCTION COMPANY INC	92,500.00	SERVICES FOR PARK DESIGN AND DEVELOPMENT INTERIM AGREEMENT
FERGUSON ENTERPRISES, INC.#75	16,095.40	PIPE AND FITTINGS FOR WATER, WASTE WATER AND STORM WATER
FIDELITY POWER SYSTEMS	462.00	
FIRE RESCUE AND TACTICAL, INC	1,167.45	
FIRERESQ, INCORPORATED	124.00	
FIRST TEAM NISSAN OF THE NEW RIVER VALLEY	18,632.18	NEW VEHICLE FOR BUILDING DEPARTMENT
FISHER AUTO PARTS, INC.	1,176.68	
FLEET PRIDE, INC	1,210.44	
G/A SAFETY SUPPLY, INC	901.90	
GALLS, AN ARAMARK COMPANY	1,834.86	UNIFORMS AND POLICE SUPPLY
GEMPLER'S INC.	278.08	
GLOBAL TRAFFIC TECHNOLOGIES	3,015.00	EQUIPMENT FOR POLICE DEPARTMENT
GODWIN MANUFACTURING CO.,INC.	255.63	
GOOD SAMARITAN HOSPICE, INC	5,000.00	ANNUAL SUPPORT
GRAINGER	1,031.15	
GRANTURK EQUIPMENT CO., INC	4,568.67	EQUIPMENT REPAIR PARTS FOR PW EQUIPMENT
HAJOCA CORPORATION	1,067.74	
HANDY RENTALS, INC	998.00	

TOWN OF CHRISTIANBURG	PAY DATE 11-22-2019	
BILLS TO BE PAID FOR THE MONTHS OF	OCTOBER NOVEMBER	
HARVEY CHEVROLET CORP.	246.07	
HAZEN AND SAWYER	11,339.27	ENGINEERING SERVICES, UV AND NPW UPGRADE WWTP
HIGHWAY MOTORS, INC.	130.16	
HOLLYBROOK MULCH TRUCKING, INC	104.00	
HOSE HOUSE, INC.	103.53	
HUNTER SMITH'S CUSTOM MILLING	190.00	
HY-TEST, INC	144.00	
IN FORCE TECHNOLOGY LLC	2,550.00	LAW ENFORCEMENT SOFTWARE
INFRASTRUCTURE SOLUTIONS GROUP INC	1,612.38	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	126.95	
JAMES RIVER EQUIPMENT-SALEM	822.06	
JAMES ROBERT WILLIAMSON, JR.	25.00	PARKS & RECREATION ADVISORY BOARD
JAMISON'S SHARPENING, INC	561.65	
JOHN T. NEEL	25.00	PARKS & RECREATION ADVISORY BOARD
JOHNSON CARS INC	148.15	
JOHNSON CONTROLS	3,296.96	FIRE PROTECTION CONTROLS FIRE AND AQUATICS
JOSEPH O REED	289.98	
K & N TOOLS, LLC	572.71	
KATHERINE SMITH MEADOWS	75.00	PARKS & RECREATION ADVISORY BOARD
KENDALL RAYNE LEWIS	25.00	PARKS & RECREATION ADVISORY BOARD
KIMBALL MIDWEST	740.91	
KING GENERAL CONTRACTORS, INC	55,991.01	CONSTRUCTION HBT 3
KING-MOORE, INC	2,500.00	IT CONSULTING
KINGS TIRE SERVICE, INC	1,439.28	
KLA ENTERPRISES LLC	247.67	
KURT L DREES DBA CRAYONKING	58.00	
KUSTOM SIGNALS, INC.	550.10	
LAMOTTE COMPANY	201.79	
LANCASTER, INC.	175.00	
LANDSCAPE SUPPLY INC.	2,476.58	SUPPLIES FOR STORM WATER 1387.58 AND FIELD MAINTENANCE PARKS AND REC 1089.
LITTLE RIVER POOL AND SPA, INC	434.13	
LYON METAL MFG OF VIRGINIA	98.00	
MATTERN & CRAIG	16,555.84	ENGINEERING SERVICES FALLING BRANCH
MCCORMICK TAYLOR, INC	9,400.30	ENGINEERING SERVICES CAMBRIA, NFRANKLIN AND FALLING BRANCH
MCDONOUGH BOLYARD PECK, INC	13,104.85	ENGINEERING SERVICES CHRISMAN MILL 9873.49 PPEA 3231.36
MCGRADY-PERDUE HEATING & COOLING, INC	8,375.00	INSTALL NEW HVAC AT RESCUE
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LI	409.48	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	753.00	
METRO HEAVY-DUTY, INC.	554.88	
MICHAEL L. SAYLORS	25.00	PARKS & RECREATION ADVISORY BOARD
MID ATLANTIC WASTE SYSTEMS	57.80	
MONTGOMERY DISTRIBUTORS	551.25	
MOORE'S BODY & MECHANICAL SHOP, INC	900.00	
NATIONAL POOLS OF ROANOKE, INC.	2,593.53	SUPPLIES FOR POOL AT AQUATIC CENTER
NEW RIVER ENGRAVING	679.00	
NEW RIVER FIRE EXTINGUISHERS	65.50	
NEW RIVER OFFICE SUPPLY	212.98	
NEW RIVER VALLEY MPO	3,300.00	QUARTERLY SUPPORT SMARTWAY BUS
NEW RIVER VALLEY REGIONAL COMMISSION	9,227.11	SERVICES ON ARC PLANNING GRANT
NORTHERN SAFETY CO., INC.	632.09	
NORTHWEST HARDWARE CO INC	76.20	
ORDERS CONSTRUCTION COMPANY	185,715.56	WWTP UV UPGARDE CONSTRUCTION
O'REILLY AUTO PARTS	10.48	
PADDOCK POOL EQUIPMENT CO INC	263.00	
PEED & BORTZ, LLC	1,725.00	
PILOT FASTENERS LTD	89.88	
POWER ZONE	370.96	
PRO CHEM INC	339.76	
PROCOM	877.06	
PROFESSIONAL COMMUNICATIONS	4,463.00	MAINTENANCE ON EMERGENCY SERVICES COMMUNICATIONS EQUIPMENT
QUALITY TIRE & BRAKE SERVICE	4,207.00	VEHCILE REPAIR AND MAINTENANCE
R. CORD HALL	50.00	PARKS & RECREATION ADVISORY BOARD
REBA M SMART	50.00	PARKS & RECREATION ADVISORY BOARD
RINKER DESIGN ASSOCIATES PC	101,847.23	ENGINEERING SERVICES CONNECTOR ROAD

TOWN OF CHRISTIANBURG	PAY DATE 11-22-2019	
BILLS TO BE PAID FOR THE MONTHS OF	OCTOBER NOVEMBER	
RISH EQUIPMENT COMPANY	3,211.10	EQUIPMENT REPAIR PW
ROBERTS OXYGEN COMPANY, INC	161.80	
ROBIN L. BOYD	25.00	PARKS & RECREATION ADVISORY BOARD
ROCAN INDUSTRIAL PRODUCTS, INC	2,098.72	SUPPLIES FOR WWTP
RUMMEL KLEPPER & KAHL LLP	14,198.65	ENGINEERING SERVICES TOWER INTERSECTION
S C ROSSI & COMPANY, INC	146,288.50	CONSTRUCTION FALLING BRANCH INTERSECTION
SALEM STONE CORPORATION	3,856.73	SAND, STONE GRAVEL FOR PW REPAIRS
SAMPSON-BLADEN OIL CO INC	559.29	
SANICO, INC	9,766.53	JANITORIAL SUPPLIES TOWN WIDE
SCHIPPER & CO USA, INC	445.50	
SERVICEMASTER COMMERCIAL CLEANING	7,258.00	CLEANING AQUATIC CENTER
SISSON & RYAN LLC	3,491.64	SAND STONE GRAVEL WATER STORM DRAIN AND STREETS
SOUTHERN AIR, INC	2,131.03	REPAIRS HVAC SYSTEMS TOWN WIDE
SOUTHERN REFRIGERATION CORP.	40.50	
STAGELINE MOBILE STAGE INC	5,925.00	ADDITIONAL TRAINING FOR STAGE
STATE ELECTRIC SUPPLY CO.,INC.	567.78	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, IN	7,806.57	ENGINEERINGS SERVICES LANDFILL
STRYKER SALES CORP.	1,625.00	
TAYLOR OFFICE & ART SUPPLY,INC	4,760.47	OFFICE SUPPLIES TOWN WIDE
THE KERCHER GROUP, INC	5,350.00	PROFESSIONAL SERVICES PAVEMENT MANAGEMENT PROGRAM
THOMPSON TIRE & MUFFLER	1,594.08	
ULINE	168.34	
UNIFIRST CORPORATION	4,437.19	UNIFORMS PW
UNITED RENTALS,INC.	1,337.80	
US FOOD SERVICE	18.12	
USA BLUE BOOK	1,595.94	SUPPLIES WWTP
VIRGINIA EVERYWHERE LLC	275.00	
VIRGINIA UTILITY PROTECTION SERVICE, INC	517.65	
VSC FIRE & SECURITY, INC	452.26	
VULCAN, INC	857.70	
WADES FOODS INC.	140.50	
WASTE INDUSTRIES	26,003.12	RECYLCING FEES
WETLAND STUDIES AND SOLUTIONS, INC	290.26	
WILSON BROTHERS INCORPORATED	823.20	
WITMER PUBLIC SAFETY GROUP, INC	1,453.98	
WORLDATWORK	2,458.75	TRAINING HR
TOTAL BILLS TO BE PAID	1,659,499.39	PAY DATE 11-22-2019