



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
FEBRUARY 25, 2020 – 7:00 P.M.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

#### III. PUBLIC HEARINGS

- A. Rezoning request by RWW36, LLC (applicant/property owner) for an approximately 1.976 acre property located at the intersection of Roanoke Street and the 460 westbound off-ramp (tax map no. 529-A-48) to the B-3. General Business District. The property was acquired from the Virginia Department of Transportation and does not currently lie within a designated zoning district. The property is undesignated on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Proposed Ordinance Amending Chapter 28 “Solid Waste and Recycling” of the Christiansburg Town Code by adding Article III. Solid Waste Flow Control, establishing an obligation to obtain a Solid Waste Collection and Disposal Permit and the requirement that all garbage, trash, or refuse generated or collected within the Town of Christiansburg shall be only delivered to facilities of the Montgomery Regional Solid Waste Authority.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of February 11, 2020 and February 18, 2020
- B. Monthly Bill List

#### V. INTRODUCTIONS AND PRESENTATIONS

- A. Introduction of New Employees:
  - 1. Human Resources, introduced by Town Manager Wingfield:
    - Alicia Dials, Human Resources Director
  - 2. Public Works:
    - Brandon Agee, Utility Maintenance Technician Trainee, introduced by J.W. Bishop
    - Christopher Wright, Maintenance Worker Trainee, Stormwater, introduced by Jason Price

- William Eanes, Maintenance Worker Trainee, ROW, introduced by Micheal Huesman
  - Corey Smith, Traffic Control Tech Trainee, introduced by Curtis Goad
- B. [Presentation of Resolution Recognizing Barry and Adrienne Bowling and Bowling Creative Media for Volunteering to Produce Videos for the Montgomery Regional Solid Waste Authority.](#)
- C. Executive Director/CEO Terry Smusz to present on New River Community Action, Inc. program and activities.

## VI. CITIZEN COMMENTS

## VII. COMMITTEE REPORTS

- A. Bishop and Sachs – Central Business District Committee:
1. Presentation and approval of recommended Public Arts Advisory Board candidates for appointment.

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Council action on:
1. [Comcast Franchise Agreement. The Public Hearing was held February 11, 2020.](#)
  2. [MMI Atlantic Franchise Agreement. The Public Hearing was held February 11, 2020.](#)
- B. [Memorandum of Understanding \(MOU\) Between the Virginia National Guard and the Christiansburg Police Department.](#)
- C. Discussion of Stormwater Utility Program and Stormwater Review Committee.
- D. Farmers' Market Policies and Procedures
- E. Request by Ann Sandbrook for a leave of absence from the Planning Commission for April 1 – July 3, 2020 for work and educational commitments

## IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

## X. COUNCIL REPORTS

## XI. OTHER BUSINESS

## XII. ADJOURNMENT

Upcoming regular meetings of Council: March 10, 2020 and March 24, 2020.



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
PUBLIC HEARING

**Meeting Date:**  
February 25, 2020

**ITEM TITLE:**

Public Hearing for a Rezoning request by RWW36, LLC (applicant/property owner) for an approximately 1.976 acre property located at the intersection of Roanoke Street and the 460 westbound off-ramp (tax map no. 529-A-48) to the B-3, General Business District (RZN-2020-01).

**DESCRIPTION:**

The applicant requests to rezone the property located at the intersection of Roanoke Street and the 460 westbound off-ramp from undesignated to the B-3, General Business District. The property, which was the former location of the Christiansburg Exit 118 Park & Ride, was acquired from the Virginia Department of Transportation in 2016 and does not currently lie within a designated zoning district. The property is currently undesignated on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

At its public hearing, Planning Commission requested the applicant provide Town Council with additional information relating to the subject property's ingress and egress. The applicant has provided the deed of transfer between RWW36, LLC and VDOT, which states no new commercial entrances will be created directly from Roanoke Street to the property. The applicant also provided VDOT construction plans for the new Christiansburg Exit 118 Park & Ride, which show that a commercial entrance to the subject property was installed during the Park & Ride's development.

Planning Commission held its public hearing on February 3, 2020. At its February 3, 2020 meeting, the Planning Commission recommended approval by a vote of 9-0.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**PRESENTER:**

Will Drake, Planning Director

**Information Provided:**

[Planning Commission Resolution](#)

[Planning Commission Minutes – February 3, 2020](#)

[Staff Report with Rezoning application and maps](#)

[Deed of Transfer and VDOT Construction Plans](#)

[Draft Rezoning Ordinance](#)



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
PUBLIC HEARING

**Meeting Date:**  
February 25, 2020

**ITEM TITLE:**

Proposed Ordinance Amending Chapter 28 “Solid Waste and Recycling” of the Christiansburg Town Code by adding Article III. Solid Waste Flow Control, establishing an obligation to obtain a Solid Waste Collection and Disposal Permit and the requirement that all garbage, trash, or refuse generated or collected within the Town of Christiansburg shall be only delivered to facilities of the Montgomery Regional Solid Waste Authority.

**DESCRIPTION:**

The following proposed ordinance would require that all trash haulers working within the Town of Christiansburg be required to take all collected refuse to facilities of the Montgomery Regional Solid Waste Authority. Montgomery County reviewed and adopted a similar ordinance on February 10 and the Town of Blacksburg will hold its public hearing on March 10. The ordinance includes 32 findings and the proposed changes to Chapter 28 of the Town Code. In addition to the ordinance, other links provided below are the documents supporting findings of the ordinance. An Index of Support Documents is provided and points out which documents (documents numbered 1 through 20) support which findings that are made in support of the ordinance (findings 1 through 32).

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Town Manager’s Office

**PRESENTER:**

Randy Wingfield, Town Manager

**Information Provided:**

[Ordinance – Amending Chapter 28 Solid Waste and Recycling, Christiansburg Town Code](#)

[Index of Support Documents](#)

[Documents 1 through 6](#)

[Documents 7 through 16](#)

[Documents 17 through 19](#)

[Document 20](#)

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
FEBRUARY 11, 2020 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 11, 2020 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael D. Barber; Vice-Mayor Merissa Sachs; Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Engineering Executive Assistant Devon Eckstein (serving in the absence of Clerk of Council Michele Stipes); Town Attorney Reid Broughton; Finance Director/Treasurer Val Tweedie; Public Relations Director Melissa Demmitt; Police Chief Mark Sisson, Planning Director Will Drake; IT Director Craig Hatmaker; Assistant Engineering Director for Capital Projects and Utilities Justin St. Clair.

**I. CALL TO ORDER**

- A. Moment of Reflection
- B. Pledge of Allegiance.

**II. ADJUSTMENT OF THE AGENDA**

- A. Add to Discussion and Action by Mayor and Council discussion regarding the clock downtown.
- B. Add to Discussion and Action by Mayor and Council Resolution Recognizing Barry and Adrienne Bowling and Bowling Creative Media

**III. PUBLIC HEARINGS**

- A. Comcast Franchise Agreement. There was no one to speak for or against this matter.
- B. MMI Atlantic Franchise Agreement. There was no one to speak for or against this matter.

**IV. CONSENT AGENDA**

- A. Approval of Minutes of January 28, 2020.

Councilwoman Sachs made motion to approve the consent agenda, seconded by Councilwoman Hicks. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

**V. INTRODUCTIONS AND PRESENTATIONS**

- A. Ernie Wade of the Kiwanis Club of Christiansburg to request street closures for 2020 Wilderness Trail Festival.

Ernie Wade asked for the same street closures, entrances, and exits that were used for the 2019 Festival. He added that Emergency Services had been notified as a part of the event application. Councilmen Huppert and Showalter expressed their appreciation to Festival organizers.

- B. Presentation by IT Director Craig Hatmaker regarding Town Council Chambers Layout and Audio – Visual Options

Mr. Hatmaker presented to Council on five options to improve the audio-video system in Council Chambers with an estimated total cost of \$20,000. Mr. Hatmaker hoped to complete all five options within the current fiscal year, taken in stages. Town Manager Wingfield clarified that Council would need to approve the addition of this funding to the IT Department budget. Councilwoman Sachs recounted prior audio-visual difficulties brought to her attention by residents who had watched Council meetings on YouTube and television. The system has not been upgraded since installed. Council noted and Town Manager Wingfield confirmed that there were salary savings due to position vacancies in the current budget. Councilwoman Hicks requested recording capabilities for committee meetings. Councilman Showalter suggested exploring recording capability in the Admin Conference Room and Town Manager's office conference room during the next budget cycle. Councilwoman Hicks made a motion to approve the request, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

#### VI. CITIZEN COMMENTS

- A. Cody Bentley, 1295 Radford Street, requested that a privacy fence or row of hedges be erected between his driveway and that of 1305 Radford Street, as it relates to the conditional use permit request for 1305 Radford Street. Mr. Bentley mentioned there was evidence of a prior fence in the location. Mayor Barber requested to address this during Discussion by Mayor and Council.

#### VII. COMMITTEE REPORTS

- A. Bishop and Stipes – Street Committee report/recommendation on:
1. Boundary Line Adjustment Between Lot 2 & Lot 3 of the "Division of T.H. Morgan Land." – 1710 S. Franklin Street.

Councilman Stipes explained the request to adjust a lot line to include an existing shed on the same lot as the associated house. Town staff and the Street Committee have reviewed the request and found it to conform to the subdivision ordinance. Councilman Stipes made a motion to approve the request, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

2. Lot Line Adjustment and Replat of Public Utility Easement Vacation and Relocation Showing Revised Lot 1A and Revised Lot 2A by Relocating Line of "LOT 1A and LOT 2A" as Shown on Instrument Number 2019009462 Situated at 1510 Sleepy Hollow Road N.W.

Councilman Stipes explained the request to adjust the lot line dividing the lots to accommodate an existing fence and to adjust the public utility easement along the new property line. Town staff and the Street Committee have reviewed the request and found it to conform to the subdivision ordinance. Councilman Stipes made a motion to approve the request, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

B. Bishop and Sachs – Central Business District Committee:

1. Approval of the Safe Ride Home Program for Saturday (March 14, 2020) prior to St. Patrick's Day using one car for one night through Hooptie Ride.

Assistant Town Manager Warren explained the request to provide one SUV through Hooptie Ride from 10 p.m. to 2 a.m. Program for Saturday (March 14, 2020) prior to St. Patrick's Day. He noted that this same service was provided last year with five riders using the service, and the price of \$300 for the night would be the same as last year. There was an insurance issue regarding the SUV that has been cleared up, and the Town would not incur additional liability, as the service is being provided by Hooptie Ride. Councilwoman Sachs made a motion to approve the request, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

2. Presentation and approval of recommended Public Arts Advisory Board candidates for appointment.

Councilwoman Sachs and Assistant Town Manager Warren presented a list of seven Public Arts Advisory Board candidates with 1- and 2-year proposed terms which included Assistant Town Manager Warren as Staff Liaison and Councilwoman Sachs as Council representative to the Board. Councilman Stipes noted that the Bikeway Walkway Committee is less structured and has a good participation rate. Councilman Stipes requested to delay action for two weeks to give it more thought. Other Councilmembers were amenable to taking action at the next meeting and requested that Mr. Warren provide bios of the proposed members.

3. Downtown Clock

Councilman Bishop related that Central Business District Committee made a recommendation in December to remove the clock from Downtown and replace it with signage, based on information had at that time. The Committee wishes to withdraw the motion to remove the clock and send it back to committee for more review.

Councilwoman Hicks made a motion to send it back to committee, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Council action on:

1. Conditional Use Permit request by Steven LaPlante (applicant) for property owned by RAZZ LLC for residential uses as permitted in the R-3, Multi-Family Residential District at 1305 Radford Street NW (tax map no. 525-2-49B) in the B-3, General Business District. Uses permitted in the R-3 Multi-Family Residential District include single-family dwellings, two-family dwellings, townhouses, and multiple-family dwellings at a density of development of up to 20 units per acre. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held January 28, 2020.

Karen LaPlante agreed to work with Cody Bentley regarding installing his requested fence. Councilwoman Hicks made a motion to approve the request as recommend by Planning Commission, contingent upon the applicant installing a privacy fence or equivalent screening as mutually agreed upon with the owner of 1295 Radford Street, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Kiwanis Club of Christiansburg request for September 19, 2020 street closures for Wilderness Trail Festival.

Councilman Showalter made a motion to approve the request, seconded by Councilwoman Hicks. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Changes to small purchasing procedures.

Town Manager Wingfield reported that there have been some purchasing problems since the small purchase policy changes had been implemented, reducing the threshold for requiring bids to \$1500. Mr. Wingfield explained that the requirement created extra paperwork for staff and shared that staff feels the higher the threshold, the easier it is to buy locally. Mr. Wingfield recommended a threshold of \$10,000, in line with the State. Councilman Showalter made a motion to approve the request, contingent up a mutually agreeable resolution, seconded by Councilwoman Hicks. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- D. Resolution Recognizing Barry and Adrienne Bowling and Bowling Creative Media for Volunteering to Produce Videos for the Montgomery Regional Solid Waste Authority

Councilwoman Sachs made a motion to adopt the resolution as presented, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

## IX. STAFF REPORTS

### A. Town Manager:

- Work on the Huckleberry Trail along North Franklin Street is completed with installation of fencing. Work continues extending the trail along Independence Blvd. to Gold Leaf Drive. Paving is scheduled to begin this spring with completion anticipated late spring/early summer.



- Preliminary engineering work on the Cambria Trail is underway. Applications are due to the State in October 2021 for Transportation Alternatives and Revenue Sharing funds. Phase I development is at 10-15% with 1 year ROW acquisition expected from Norfolk and Southern. Phase II will begin at Cambria Square and terminate at Roanoke Street with a connection to Kiwanis Park under consideration. General landscaping is built into the budget, but larger landscaping projects would be a capital project.
- Montgomery County has been working on the Valley to Valley trail project in a regional partnership. Michael Baker is the consultant on the study. The goal is to identify the best route and cost estimate of a future trail to connect the two valleys. The study is expected to take 8-10 months.
- The Town of Blacksburg has recently completed an extension of the Huckleberry Trail which connects Prices Fork to Glade Road.
- The New River Valley Land Trust has recently purchased land for a park and is working with the Town of Blacksburg to build trails to the park.
- The Events Coordinator position will be posted within the week and anticipated to be filled in March.
- The Farmers' Market will stay in the current location for the upcoming season as specified by Town Council. The storm drain project is scheduled to begin after the Farmers' Market season ends. Councilwoman Hicks expressed a desire to explore alternate locations and hours for the Market to increase traffic. Council recommended sending it to the Farmers' Market Committee.
- Montgomery County passed the flow control ordinance with a vote of 6-1.
- The Water Sewer Solid Waste Stormwater Committee instructed staff to move the water cutoff time to 7:30 a.m.
- An email regarding the retreat was sent to Council earlier in the day.

B. Town Attorney:

C. Other Staff:

#### X. COUNCIL REPORTS

- Councilwoman Hicks expressed a desire to hold the Council retreat in Town Hall.
- Councilman Stipes reported that the Virginia Tech Montgomery Executive Airport has requested an increase of \$10,000 to the annual contribution and asked to have Executive Director Michael St. Jean appear at a future meeting to give a brief presentation.
- Councilman Huppert gave a summary of recent and upcoming events at the Christiansburg Aquatic Center.
- Councilwoman Sachs encouraged local businesses to market themselves to the Aquatic Center and encouraged the public to pay their utility bills on time to free up Public Works to work on other items. Councilwoman Sachs shared a section of the Code of Virginia relevant to flow control. She and Councilwoman Hicks recently participated in Legislative Day in Richmond.
- Councilwoman Sachs reported a desire for a new Stormwater Utility Committee to be formed with the addition of small business owners to revisit the fee structure. Councilman Showalter reported that the Water Sewer Solid Waste Stormwater Committee made a

recommendation to form this new committee. Council agreed to form the committee by general consensus.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:39 P.M.

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Devon Eckstein

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
FEBRUARY 18, 2020 – 6:00 P.M.**

A WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 18, 2020 AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael D. Barber; Vice-Mayor Merissa Sachs; Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren.

Town Council met in work session with Kevin Byrd, Executive Director of the New River Valley Regional Commission, serving as facilitator. Mr. Byrd lead Town Council in a variety of team building exercises, the first of which was based on random assignment of 2 interesting facts about themselves that each member had provided to Mr. Byrd. The actual owners of the facts were revealed as Council went through the assigned cards.

Mr. Byrd also facilitated a Compass Game, which assigned characteristics of Acting to North, Caring to South, Speculating to East, and Attention to Detail to West and each member self-assigned themselves according to what personality types best suited them. The groups then discussed strengths, limitations, the direction they felt it was hardest to work with, things other directions needed to know, and the value of the other directions.

Mr. Byrd concluded the retreat by brainstorming effective Town Council traits. Town Council then prioritized these traits by concluding with a dot exercise.

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:32 P.M.

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Michele Stipes, Clerk of Council

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D. Michael Barber, Mayor

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 2-28-2020	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>January and February</b>	
A MORTON THOMAS AND ASSOCIATES, INC	42,400.10	ENGINEERING SERVICES HBT3 ARBOR DRIVE PEPPERS FERRY INTERSECTION IMP
ABB INC.	286.27	
ALGONQUIN PRODUCTS COMPANY	3,518.99	SUPPLIES FOR FLEET MAINTENANCE
ALL SEASONS PEST CONTROL, INC	190.00	
ALLEGHENY CONSTRUCTION CO, INC	362,978.80	CONSTRUCTION N. FRANKLIN CORRIDOR
ATLANTIC EMERGENCY SOLUTIONS, INC	11,135.01	MAJOR REPAIRS TO LADDER 82 FIRE DEPT
AUDIOTRONICS	160.00	
AUTO EXPERTS, LLC	45.00	
AUTO ZONE, INC	13.94	
B & K TRUCK ACCESSORIES	1,085.00	MATTS COVERS ETC FOR NEW VEHICLES
BANE OIL COMPANY, INC	1,561.83	OFF ROAD DIESEL PW EQUIP AND GENERATORS
BERL ENTERPRISES LLC	3,821.44	REC CENTER WATER COOLER
BERRY DUNN MCNEIL & PARKER LLC	5,920.00	ERP CONSULTANTS
BINKLEY & HURST LP	1,594.99	PARTS PW EQUIPMENT REPAIR
BLACKBAG TECHNOLOGIES	1,724.09	SOFTWARE PD
BLACKSBURG CHILDREN'S MUSEUM	15,000.00	ANNUAL SUPPORT
BLUE 360 MEDIA, LLC	557.04	
BLUE RIDGE ANALYTICAL LLC	1,345.00	TESTING WWTP
BMG METALS INC	370.70	
BORING CONTRACTORS INC	49,687.29	CONSTRUCTION CHRISMAN MILL RD ALIGNMENT
BOUND TREE MEDICAL, LLC	5,283.60	MEDICAL SUPPLIES RESCUE
BRIAN'S LOCK & KEY	265.00	
C.I.T.C. IMAGING	476.84	
CARDINAL BLUEPRINTERS, INC.	350.00	
CARILION HEALTHCARE CORP.	462.00	
CARTER MACHINERY	33,837.27	BELMONT PUMP STATION REPLACEMNT GENERATOR
CDW LLC	1,102.20	
CENTURY ENGINEERING, INC	33,738.29	ENGINEERING SERVICES N. FRANKLIN CORRIDOR
CHA CONSULTING INC	5,951.97	ENGINEERING SERVICES WWTF
CMC SUPPLY, INC.	1,115.08	
COLE TRUCK PARTS, INC	410.50	
COMMUNITY HOUSING PARTNERS	4,500.00	ANNUAL SUPPORT
CRAIG'S FIREARM SUPPLY, INC	941.58	
CURTIS BAY MEDICAL WASTE VIRGINIA, LLC	142.48	
CUSTOMIZED LAWN CARE, INC	900.00	
DATA MANAGEMENT, INC	1,152.50	TIME CLOCK WEB HOSTING
DELL MARKETING L.P.	2,393.45	NEW MONITORS AND LAP TOP
DITCH WITCH OF ROANOKE, INC.	594.72	
DLB ENTERPRISES LLC	14,283.25	CONSTRUCTION COLLEGE ST REHAB
DOMINION DOOR & HARDWARE INC	920.00	
DUNCAN FORD MAZDA	1,956.95	VEHICLE REPAIRS
EAST COAST EMERGENCY VEHICLES, LLC	1,594.30	LIGHTS AND EQUIPMENT FOR PD VEHICLE
ELECTRICAL SUPPLY CO	2,369.29	ELECTRICAL SUPPLIES FOR BUILDING MAINTENANCE
EMPIRE SALVAGE & RECYCLING, INC	13,863.00	DEMOLITION OF 850 N. FRANKLIN
EMS MANAGEMENT & CONSULTANTS, INC	805.07	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	15,000.00	BIOSOLID MANAGEMENT WWTF
EVOQUA WATER TECHNOLOGIES, LLC	4,683.50	
FAULCONER CONSTRUCTION COMPANY INC	118,062.00	DESIGN SERVICES PARK ON PEPPERS FERRY
FELIX CLARKE JR	180.00	PLANNING COMMISSION
FERGUSON ENTERPRISES, INC.#75	16,235.39	PIPE, FITTINGS SUPPLIES FOR WATER AND SEWER
FIRE RESCUE AND TACTICAL, INC	65.49	
FISHER AUTO PARTS, INC.	139.51	
FLEET PRIDE, INC	518.99	
G/A SAFETY SUPPLY, INC	318.65	
GALLS, AN ARAMARK COMPANY	554.40	
GODWIN MANUFACTURING CO.,INC.	212.12	
GRAINGER	273.68	
HALL'S GARAGE DOORS, INC	1,430.00	REPAIR GARAGE DOOR AT RESCUE
HANDY RENTALS, INC	280.00	
HARPER AND COMPANY INC.	2,020.37	PARTS AND SUPPLIES REPAIRS AQUATICS
HARVEY CHEVROLET CORP.	308.69	
HAZEN AND SAWYER	16,643.40	ENGINEERING UV UPGRADE AT WWTF
HIGH PEAK SPORTSWEAR, INC	382.40	

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 2-28-2020	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>January and February</b>	
HIGHWAY MOTORS, INC.	734.31	
HOMES PLUS CUSTOM BUILDING, INC	800.00	
HURT & PROFFITT, INC	343.75	
IMAGE TREND, INC	4,780.68	SOFTWARE RESCUE
INFRASTRUCTURE SOLUTIONS GROUP INC	3,235.01	EQUIPMENT REPAIR PW
INTEGRATED SECURITY TECHNOLOGIES INC	17,549.76	CALL TOWERS ON TRAIL
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	585.14	
JAMES T DAVIS AUTO FINISHES	49.37	
JEFFERY L SMITH	185.00	
JOSHUA B. COOK	500.00	
K & N TOOLS, LLC	27.20	
KING GENERAL CONTRACTORS, INC	65,211.85	HBT3 CONSTRUCTION
KING-MOORE, INC	2,400.00	IT CONSULTING
KINGS TIRE SERVICE, INC	2,652.76	VEHICLE TIRE REPAIRS AND REPLACEMENTS
KORMAN SIGNS, INC.	281.28	
KUSTOM SIGNALS, INC.	2,598.00	EQUIPMENT REPLACEMENTS PD
LANCASTER, INC.	20.00	
LANDSCAPE SUPPLY INC.	3,715.42	EROSION CONTROL MATTING AND SILT FENCING
LITTLE RIVER POOL AND SPA, INC	367.97	
MATTERN & CRAIG	22,733.89	ENGINEERING SERVICES FALLING BRANCH AND PARK STORMWATER UPGRADE
MCCORMICK TAYLOR, INC	3,990.56	ENGINEERING SERVICES N. FRANKLIN CORRIDOR
MCDONOUGH BOLYARD PECK, INC	7,972.00	PARK DESIGN PPEA SERVICES
MCGRADY-PERDUE HEATING & COOLING, INC	181.00	
MEADE TRACTOR	21.14	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	2,132.00	DRUG TESTING
METROPOLITAN COMPOUNDS, INC	769.75	
MID ATLANTIC WASTE SYSTEMS	337.39	
MONTGOMERY DISTRIBUTORS	1,045.68	
MUNICIPAL EMERGENCY SERVICES, INC	45.75	
NATIONAL POOLS OF ROANOKE, INC.	3,055.26	AQUATICS SUPPLIES AND PARTS
NEW RIVER ENGRAVING	40.00	
NEW RIVER FIRE EXTINGUISHERS	1,300.00	NEW FIRE EXTINGUISHERS AND TESTING
NEW RIVER OFFICE SUPPLY	1,203.06	
NEW RIVER VALLEY MPO	3,300.00	3RD QTR SUPPORT SMARTWAY BUS
NORTHERN SAFETY CO., INC.	618.61	
NORTHERN TOOL & EQUIPMENT COMPANY, INC	23.20	
NORTHWEST HARDWARE CO INC	145.87	
ORDERS CONSTRUCTION COMPANY	279,392.52	CONSTRUCTION UV UPGRADE WWTF
PCM-G	4,200.00	MAINTENANCE NM MOBILITY SOFTWARE WIRELESS
POWER ZONE	2,316.36	VARIOUS EQUIPMENT REPAIR AND PARTS, PW AND RECREATION
PROFESSIONAL COMMUNICATIONS	4,920.00	CONSOLE MAINTENANCE AND RADIO SUPPLIES AND REPAIRS
QUALITY TIRE & BRAKE SERVICE	3,665.00	VEHICLE TIRE REPAIRS AND REPLACEMENTS
RAILROAD MANAGEMENT COMPANY IV, LLC	529.98	
RECREONICS, INC	3,132.77	LANE LINES AQUATICS
RINKER DESIGN ASSOCIATES PC	23,397.02	ENGINEERING SERVICES CONNECTOR ROAD
ROBERT CHARLES MILLER	250.00	PD PRE-EMPLOYMENT TESTING
ROBERTS OXYGEN COMPANY, INC	637.20	
RUMMEL KLEPPER & KAHL LLP	10,271.32	ENGINEERING SERVICES TOWER ROAD INTERSECTION
SAMPSON-BLADEN OIL CO INC	162.45	
SANICO, INC	6,788.10	JANITORIAL SUPPLIES
SC STEVENSON CONSULTING INC	4,850.00	PARK GPR SERVICES
SHADE TREE REPAIR LLC	220.00	
SHEEHY AUTO STORES	1,187.00	VEHICLE MAINTENANCE
SHERWIN-WILLIAMS	693.27	
SHI INTERNATIONAL CORP	73,824.80	MICROSOFT LICENSES
SOUTHERN AIR, INC	5,940.87	HVAC REPAIRS AQUATICS
SOUTHERN REFRIGERATION CORP.	1,116.06	PARTS AND REPAIRS AQUATICS
STATE ELECTRIC SUPPLY CO., INC.	1,436.60	PARTS AND SUPPLIES ELECTRICAL REPAIRS AND MAINTENANCE TOWN WIDE
STERN, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	9,981.40	ENGINEERING SERVICES LANDFILL
STONE A. SMITH	4,500.00	TROPHY CABINET FIRE DEPT
STORM WIND, LLC	1,490.00	SOFTWARE LICENSE IT
STRYKER SALES CORP.	10,277.91	STRYKER STRETCHERS 3 YR MAINT AGREEMENT RESCUE

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 2-28-2020	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>January and February</b>	
SUNAPSYS, INC	7,100.80	SCADA UPGRADES WWTF
TAYLOR OFFICE & ART SUPPLY, INC	6,155.78	OFFICE SUPPLIES ALL DEPTS
TELEFLEX LLC	2,228.00	MEDICAL SUPPLIES RESCUE
TESSCO	360.15	
THOMPSON & LITTON, INC	7,553.00	ENGINEERING SERVICES RECREATION BATHROOMS
THOMPSON TIRE & MUFFLER	388.44	
TIME TECHNOLOGIES INC	900.00	
TOTER, LLC	5,339.40	100 GARBAGE CARTS
TRANE	17,155.21	HVAC REPAIRS AQUATICS
TREASURER OF VIRGINIA	502.50	
UNIFIRST CORPORATION	3,671.72	UNIFORMS PW
UNITED RENTALS, INC.	898.60	
USA BLUE BOOK	1,204.77	LAB SUPPLIES WWTF
VERIZON WIRELESS	149.99	
VEST'S SALES & SERVICE, INC.	1,031.30	
VIRGINIA RESOURCE AUTHORITY	363,608.23	WWTP LOAN PYMT, BAL AFTER PYMT 708,562.93 LAST PYMT WILL BE 3-1-2021
VIRGINIA UTILITY PROTECTION SERVICE, INC	454.65	
VSC FIRE & SECURITY, INC	90.00	
VULCAN, INC	1,380.08	VEHICLE REPAIRS AND MAINTENANCE
WILSON BROTHERS INCORPORATED	1,355.35	PARTS AND SUPPLIES EQUIPMENT AND VEHICLE MAINTENANCE
WRANGLER HOLDCO CORP	25,994.77	RECYCLING SERVICES
<b>TOTAL BILLS TO BE PAID</b>	<b>1,867,769.45</b>	PAY DATE 2-28-2020

**TOWN OF CHRISTIANBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**January and February**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ADVANCE AUTO PARTS	1,076.23	COUNTY OPERATING
B&K TRUCK ACCESSORIES	1,450.00	BED LINER FOR FORD F150
CARDMEMBER SERVICES	1,015.94	
CREATIVE CONSERVATION	2,565.00	COUNTY OPERATING-INSULATION IN MERRIMAC TRAINING FAC.
EAST COAST EMERGENCY VEHICLES	4,360.50	LIGHT BARS FIRE COUNTY VEHICLE
GATES FLOWERS	35.00	
LANCASTER INC	2,426.48	COUNTY FIRE VEHICLE MAINTENANCE
SOUTHWEST VIRGINIA FIREFIGHTERS	40.00	
THOMPSON TIRE & MUFFLER	715.12	COUNTY OPERATING - TIRES
TOWN OF CHRISTIANBURG	475.17	COUNTY FUEL REIMBURSEMENT
VERIZON WIRELESS	258.52	COUNTY FIRE TELEPHONE
<b>TOTAL PAID BILLS</b>	<b>14,417.96</b>	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	January and February	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	1,103.74	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AIRGAS NATIONAL CARBONATION	941.88	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE	4,603.33	EMPLOYEE PAID INSURANCE
AMAZON CAPITAL SERVICES INC	462.26	
AMERICAN RED CROSS	240.00	
ANGLE FLORIST	79.50	
ANTHEM BLUE CROSS BLUE SHEILD	135,341.14	MEDICAL INSURANCE EMPLOYEES
ANTHEM LIFE INSURANCE COMPANY	3,343.36	EMPLOYEE LIFE INSURANCE 2 MONTHS
APPALACHIAN POWER	83,512.79	TOWN WIDE UTILITY SERVICES
ARC3 GASES	228.76	
AT & T	414.58	
AT&T MOBILITY	169.80	BLUE LIGHT TOWERS
ATMOS ENERGY	12,217.66	TOWN WIDE GAS SERVICES
BMG METALS INC	203.59	
BMS DIRECT	6,878.29	POSTAGE PRINTING WATER BILLS
CARDINAL MACHINERY COMPANY	5,899.53	EQUIPMENT REPAIRS AND OIL FOR EQUIPMENT AND VEHICLE MAINTENANCE
CARTER BANK & TRUST	57,167.49	INTEREST PAYMENT 2 MILL LAND LOAN 13208.99 4.770 MILL LOAN INTEREST ONLY 48733.64
CHANDLER CONCRETE	346.99	
CFS GROUP/BLUE RIDGE DISPOSAL & RECYCLING	110.00	SLUDGE DISPOSAL
CLARK GAS AND OIL	757.69	FUEL FIRE DEPT
CRYSTAL SPRINGS	39.09	
CITIZENS	3,925.00	INTERNET 2 MTHS
DELTA DENTAL	10,240.77	DENTAL COVERAGE EMPLOYEES
DEPARTMENT OF MOTOR VEHICLES	20.00	
DEPARTMENT OF STATE POLICE SAFETY	28.00	
DIVING ENTERPRISES	140.00	
DONS AUTO CLINIC	807.36	PD VEHICLE MAINT.
DUES AND MEMBERSHIPS	1,134.00	PD 100 PR 574 pw 460
EXPRESS SERVICES INC	1,530.00	LANDSCAPE AND CUSTODIAL TEMPORARY LABOR
FEDERAL EXPRESS	33.89	
FITNESS CONCEPTS	410.00	
GATES FLOWERS AND GIFTS LLC	84.99	
GLOBAL EQUIPMENT CO	54.25	
HOLLYBROOK MULCH TRUCKING INC	616.00	
HOME DEPOT	310.34	
J&j ASPHALT	1,193.50	
JJ KELLER & ASSOCIATES INC	479.71	
JORDAN OIL CO	2,221.05	FUEL FIRE DEPT
LANE ENTERPRISES INC	162.48	
LOWE'S HOME CENTERS INC	4,948.49	VARIOUS DEPTS MAINTENANCE REPAIRS AND SUPPLIES
LUMOS NETWORKS INC	1,010.40	PHONE SERVICE
MANSFIELD OIL	6,810.90	FUEL PURCHASES
MONTGOMERY SANITATION SERVICES	4,300.00	PUMPING SILVER LEAF PUMP STATION
NATIONAL CENTER FOR SAFETY INITIATIVE	330.00	
NETWORKFLEET INC	270.35	
NEW RIVER ENGRAVING	7.50	
NORFOLK & SOUTHERN RAILWAY COMPANY	651.56	
OLD TOWN PRINTING & COPYING	63.18	
PEPSI BOTTLING CO	345.30	
PHILIP LESTER	169.95	SCHOLARSHIP CALENDARS
PLAYNETWORK INC	587.28	SATELITE RADIO REC CENTER
RAKESTRAW LAWN CARE INC	597.75	
REACH SPORTS MARKETING GROUP	1,000.00	PLAYER LICENSE RENEWAL AQ
REFUND FEES REC DEPT	554.00	



TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	January and February	
VENDOR	AMOUNT PAID	DESCRIPTION
REFUND TAXES	3,379.28	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	1,575.98	
REFUND PERMITS	102.00	
REFUND EMS	154.90	
REIMBURSEMENTS EMPLOYEES	832.66	PW WORK BOOT
RODGER E. DUNCAN	1,120.00	RESALE CEMETRY LOT
ROLLER VENTURES	140.00	
SALEM STONE	2,722.48	
SAMS CLUB	508.38	PARKS AND REC SUPPLIES FOR SPECIAL EVENTS
SC ROSSI & COMPANY INC	132,582.98	FALLING BRANCH INTERSECTION PROJECT
SCHOOLS	4,812.00	ENGINEERING 500 WWTP 680 STREETS 595 RESCUE 625 ADMIN 20 PR 75 HR 599 REC 212 WATER SYS 495 FIN 616 WWTP 380 pw 15
SEAN COCKRAM	1,875.00	LOCKER CABINETS POLICE DEPT
SHENTEL	506.91	
SCHINDLER ELEVATOR CORP	1,427.94	
SHRED-IT	218.76	
SISSON AND RYAN QUARRY LLC	1,997.80	STONE AND GRAVEL STREET REPAIRS
SOUTHEASTERN EMPLOYERS SERVICE CO	400.00	
SOUTHERN REFRIGERATION CORP	1,639.98	PARTS FOR REPAIRS AND MAINTENANCE AAT AQUATIC CENTER
SPEEDWAY	10,656.23	FUEL TOWN VEHICLES
STAND ENERGY	5,412.31	NATURAL GAS FOR AQUATIC CENTER
SUBURBAN PROPANE	69.04	WWTP GENERATORS
TRACTOR SUPPLY	310.70	MISC SUPPLIES
TRAVEL	1,684.09	PD 840 FIN 257.80 HR 63.05 FIRE 523.24
TREASURER OF VIRGINIA	1,348.25	PERMIT LEVY 1329.15 SALES TAX 19.10
TRI-CITIES GROUP HOLDINGS INC	175.00	
U.S. CELLULAR	123.42	
VA ASSOC OF COUNTIES GROUP INSURANCE	1,191.38	SHORT TERM DISABILTY 1191.38
VERIZON	5,403.30	PHONE LINES
VERIZON WIRELESS	6,989.23	CELL PHONES AND TABLETS
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	1,504.50	JOB POSTINGS, PUBLIC HEARINGS ETC
VIRGINIA METAL FITTING	500.00	
VIRGINIA RETIREMENT SYSTEMS	152,523.44	EMPLOYEE RETIREMENT JULY 2019
VIRGINIA TOURISM	120.00	BROCHURES
WEST PUBLISHING COMPANY	130.94	
WHOOSTER INC	3,245.00	PD SOFTWARE
WORDSPRINT	482.19	482.19 ENVELOPES
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>14,417.96</b>	
<b>TOTAL PAID BILLS</b>	<b>707,240.54</b>	
<b>BILLS TO BE PAID</b>	<b>1,867,769.45</b>	
<b>GRAND TOTAL</b>	<b>2,589,427.95</b>	

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION RECOGNIZING BARRY AND ADRIENNE BOWLING AND BOWLING CREATIVE MEDIA FOR VOLUNTEERING TO PRODUCE VIDEOS FOR THE MONTGOMERY REGIONAL SOLID WASTE AUTHORITY**

**WHEREAS**, Barry and Adrienne Bowling and Bowling Creative Media volunteered their services to the Montgomery Regional Solid Waste Authority (MRSWA) in regards to producing videos promoting recycling efforts by the Authority; and,

**WHEREAS**, Bowling Creative Media produced three high quality videos for MRSWA to provide information on recycling, promote recycling, and promote MRSWA and their educational activities; and,

**WHEREAS**, Barry and Adrienne Bowling and Bowling Creative Media have provided this professional service free of charge to MRSWA as a service to the community and its member jurisdictions of the Town of Christiansburg, the Town of Blacksburg, Montgomery County and Virginia Tech; and,

**WHEREAS**, Bowling Creative Media is an example of a local business going above and beyond for their community; and,

**WHEREAS**, the Town of Christiansburg is grateful for Barry and Adrienne Bowling and Bowling Creative Media's volunteerism and dedication to the community;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Town of Christiansburg, Virginia, formally recognizes and commends Barry and Adrienne Bowling and Bowling Creative Media's volunteering to produce the Montgomery Regional Solid Waste Authority videos.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held February 11, 2020, members of Council stood opposite their names as indicated:

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Samuel M. Bishop	X			
Johana Hicks	X			
Steve Huppert	X			
Merissa Sachs	X			
Henry D. Showalter	X			
Bradford J. Stipes	X			
D. Michael Barber, Mayor*				

\* Votes only in the event of a tie.

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Michele M. Stipes, Clerk of Council

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D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

February 25, 2020

**ITEM TITLE:**

Council action regarding a non-exclusive cable franchise agreement with Comcast.

**DESCRIPTION:**

Comcast proposes to provide cable service throughout Town. They currently only operate in the eastern portion of Town without a franchise agreement as the service was in existence when this area was brought into the Town from unincorporated Montgomery County. As the current franchise agreement that Shentel is covered under, this is a non-exclusive agreement allowing multiple providers to compete in the Christiansburg cable market. The Town would receive compensation as outlined in the agreement including the Consumer Sales and Use fee (<https://www.tax.virginia.gov/communications-taxes>) from each Comcast customer within the Town. This agreement has been amended slightly from the version in the February 11, 2020 Council packet.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Randy Wingfield, Town Manager

**Information Provided:**

[Franchise agreement with Comcast](#)



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
DISCUSSION/ACTION

**Meeting Date:**  
February 25, 2020

**ITEM TITLE:**  
Non-exclusive telecommunications franchise agreement to MMI Atlantic LLC.

**DESCRIPTION:**  
MMI Atlantic LLC is proposing to install fiber in the Town's rights-of-way to serve as a communications line between data centers in nearby states. The line will run approximately 25,000 feet in Town along E. Main Street, Depot Street, and North Franklin Street primarily. The Town would receive compensation of \$1.25 per linear foot annually as well as a dedicated micro-duct with 12 fiber strands and Town determined handholes (for access), which will be made per the franchise agreement.

**POTENTIAL ACTION:**  
Final Action on Franchise Agreement

**DEPARTMENT(S):**  
Town Manager's Office

**PRESENTER:**  
Randy Wingfield, Town Manager

**Information Provided:**

Franchise agreement with MMI Atlantic LLC  
<https://christiansburg.box.com/s/tk03t0gztscpn0q719cyt9lgpij2mlf3>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

February 25, 2020

**ITEM TITLE:**

Memorandum of Understanding (MOU) between the Virginia National Guard and the Christiansburg Police Department.

**DESCRIPTION:**

The Memorandum of Understanding (MOU) sets policies, procedures, and guidelines for the Virginia National Guard (VANG) in support of the Christiansburg Police Department and establishes parameters within which the VANG may operate in providing Counterdrug support to the Christiansburg Police Department.

**POTENTIAL ACTION:**

Council action

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Randy Wingfield, Town Manager

**Information Provided:**

[Memorandum of Understanding \(MOU\) between the Virginia National Guard and the Christiansburg Police Department](#)