



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
AUGUST 11, 2020 – 7:00 P.M.

(The meeting will be in-person and streamed on Facebook Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's Facebook page at www.facebook.com/cburgvagov and will be uploaded to the Town's YouTube page once the meeting concludes. Members of the public can also call into the meeting using one of these phone numbers: Call in: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799. Webinar ID: 834 3075 2821. Members of the public who join the meeting will be in listen-mode only.

If you do not want to or cannot attend the meeting in-person, there are several ways to submit comments virtually. To submit general public comment, please email info@christiansburg.org with your full name, address and comments or go to www.christiansburg.org/publichearings. Please provide comments prior to 6:00 p.m. on Tuesday, August 11, 2020 in order for the comments to be distributed to Town Council before the meeting. For the public hearings, you may also sign up to speak live during the meeting through means of electronic communication at www.christiansburg.org/publichearings. The deadline to sign-up to speak via electronic communication will be 12:00 p.m. on Tuesday, August 11, 2020.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS (none)

IV. CONSENT AGENDA

- A. [Approval of Minutes of July 28, 2020.](#)
- B. Appointment of Dr. N.L. Bishop as the At-Large Representative to the Board of Directors for the Virginia Tech/Montgomery Executive Airport to serve an unexpired term beginning September 1, 2020 and ending August 31, 2024.
- C. [Resolution of Support for the New River Public Health Task Force’s Community Wellness Commitment.](#)
- D. [Resolution of Support for Smart Scale Application for Parkway Drive Extension.](#)
- E. [Replacement of Rescue Medic 94 \(ambulance\) through Vest Sales and Service at a cost of \\$219,674. The item was listed in the approved FY21 Revenue Recovery budget for \\$260,000. The difference is the result of grant funding.](#)
- F. Schedule a Public Hearing on September 22, 2020 for a Conditional Use Permit request by Colin Huff (applicant) for property owned by L & R Burch Properties LLC for a towing service at 3295 North Franklin Street (tax map no. 406 – A – 13E) in the I-2, General Industrial District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Schedule a Public Hearing on August 25, 2020 for the 2020 Community Development Block Grant Annual Action Plan.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Christiansburg Resident Engineer David Clarke to present the VDOT Salem District Locally Administered Projects 2020 Locality of the Year award.
- B. Engineering Director Wayne Nelson to provide an update on contact with College Street property owners and residents in regards to stormwater issues.
- C. [Assistant Town Manager Andrew Warren to present on the Christiansburg Placemaking Plan.](#)

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Stipes and Bishop – Street Committee Report/Recommendation on:
 - 1. Street vacation request by Gay and Neel, Inc. for an ordinance to vacate Scattergood Drive, N.W. right-of-way, (approximately 1.3 acres) from its western terminus at Diamond Hills Park and along the full portion of the right-of-way adjoining the property located at 680, 690, and 700 Scattergood Drive, N.W. (tax map no. 495-1-1C).
 - 2. Easement Exhibit From Records For NRV Marketplace, LLC Showing The Revised Location Of A Public Utility Easement Over a Portion of Tax Map # 436-5-1.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by Caldwell Construction (applicant) for property owned by Sandra Hawks and Janice Blevins et al, located between the eastern and western terminus of Vinnie Avenue, N.W. (100 Vinnie Avenue N.W., tax map no. 435-A-45). The request is to rezone the approximately 4.52 acre parcel from R-1A Rural Residential to R-1 Single-Family Residential with proffers. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 28, 2020.
- B. Conditional Use Permit request – contingent on the preceding request – by Caldwell Construction (applicant) for property owned by Sandra Hawks and Janice Blevins et al, for a planned housing development to consist of single-family homes at a density of development not to exceed 4.3 units per acre located between the eastern and western terminus of Vinnie Avenue, N.W. (100 Vinnie Avenue N.W., tax map no. 435-A-45) in the R-1, Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 28, 2020.
- C. Small Business Recovery Grant Program and other Covid-19 Related Relief.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. CLOSED MEETING

- A. Request for a Closed Meeting in accordance with Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is for Council review of Town Manager.

XII. OTHER BUSINESS

XIII. ADJOURNMENT

Upcoming meetings of Council:

August 25, 2020, 7:00 P.M. – Regular Meeting

September 8, 2020, 7:00 P.M. – Regular Meeting

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JULY 28, 2020 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JULY 28, 2020 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Merissa Sachs; Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren, Clerk of Council Michele Stipes; Town Attorney Michael Bedsaul; Public Relations Director Melissa Demmitt; Public Relations Specialist Amy Southall; Engineering Director Wayne Nelson; Fire Chief Billy Hanks; Rescue Chief Joe Coyle; Police Major Chris Ramsey; Planning Director Will Drake; Finance Director Val Tweedie; Parks and Recreation Director Brad Epperley.

I. CALL TO ORDER

- A. Moment of Reflection. Mayor Barber asked those present to reflect on Morgan Harrington, a Virginia Tech student who was abducted and murdered in 2009, in honor of her birthday on July 24. The tragedy awakened Help Save the Next Girl, a national movement to fight violence and predatory danger through activism and education, victim support, legislation, and through partnerships with law enforcement and media.
- B. Pledge of Allegiance.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Hicks asked why the written citizen comments received at the July 14, 2020 meeting had not been attached to the agenda and requested the comments be read aloud during the meeting. Mayor Barber noted that the comments received would be attached to the minutes and would become a part of the official record. Noting some confusion with what Mrs. Hicks was requesting, Councilman Showalter told her she could request an amendment to the minutes during the consent agenda, if she wished.

III. PUBLIC HEARINGS

- A. Street vacation request by Gay and Neel, Inc. for an ordinance to vacate Scattergood Drive, N.W. right-of-way, (approximately 1.3 acres) from its western terminus at Diamond Hills Park and along the full portion of the right-of-way adjoining the property located at 680, 690, and 700 Scattergood Drive, N.W. (tax map no. 495-1-1C).

John Neel, Gay and Neel, Inc., explained that the Scattergood Drive right-of-way was not a developed street, but had been used as an access to the vacant C&S Door property, and dead-ended at the Diamond Hills Park. The proximity of the right-of-way to the C&S Door building, and the width of the right-of-way, were both obstacles in making additional improvements to the property, and the request would allow for the redevelopment of the property for commercial use. Mr. Neel noted that the main concern of the Street Committee was that the Town maintain public access to the Diamond Hills Park, and he reassured that would be done.

- B. Rezoning request by Caldwell Construction (applicant) for property owned by Sandra Hawks and Janice Blevins et al, located between the eastern and western terminus of Vinnie Avenue, N.W. (100 Vinnie Avenue N.W., tax map no. 435-A-45). The request is to rezone the approximately 4.52 acre parcel from R-1A Rural Residential to R-1 Single-Family Residential with proffers. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Steve Semones of Balzer & Associates, Inc. provided an overview of the proposed development that would include the construction of eighteen patio style homes. The property currently has sanitary sewer lines, and an approved 2012 subdivision plat included a 50' ingress/egress for development through Vinnie Drive, which would be built to Town standards. Mr. Semones noted that the development would be similar to previous Caldwell/Rice construction, and he described the amenities planned for the neighborhood that the developer believed would appeal to individuals aged fifty and older. Mr. Semones said the applicants met with surrounding neighbors prior to the Planning Commission meeting and has offered four proffers that addressed voiced concerns. Councilman Huppert raised concern with recent flooding issues, and Mr. Semones noted that the lowest point of the property would be constructed for stormwater management, which should help mitigate flooding concern in the area. Councilwoman Sachs said that she had heard from several residents of Vinnie Drive and Slate Creek Drive who were concerned that proposed density and proximity to existing homes would negatively impact surrounding property values, and asked if the applicant would be willing to reduce the number of proposed homes. Mr. Semones noted they had studied the area carefully and determined that the proposed development would not negatively impact the surrounding area. In addressing concern with the proximity to an existing home on Vinnie Drive, Mr. Semones pointed out that by right a house in the R1-A Rural Residential could be built fifteen-feet from the property line and they have proposed a setback of fifteen-foot setback on the Carma Heights subdivision side of the development, and he described the house design measurements would limit the visual impact between the specific existing home on the south side of Vinnie Drive and the closest new construction to that home. Councilwoman Hicks commented that this was a difficult decision and expressed appreciation that the proposed plan had been modified to address concerns. She talked about the differences in neighborhood construction styles throughout the years, which has been a primary concern with the proposed development in the proposed location, and talked about concerns with additional traffic and an existing blind spot on Stafford Drive at Vinnie Drive. Mr. Semones noted that it was expected that the neighborhood would appeal to retired individuals who generate less traffic, and additionally, the traffic would use already established roadways and that there were existing plans to widen Stafford Drive. Mr. Semones has also talked with the Town about clearing the vegetation at the blind spot to improve visibility. Mr. Semones further noted that the proposed development would meet the Town's Comprehensive Plan goals to create neighborhood interconnectivity and affordably priced housing.

Denise Basham, whose father's property at 90 Vinnie Avenue adjoins the property that would be rezoned, opposed the request as presented due to the proposed density and next to her father's larger lot property. Ms. Basham stated she was a realtor and an auctioneer, and she questioned the developer's claim that the development would attract mainly retired individuals. Ms. Basham also questioned the impact construction would have on the surrounding area, and the overall impact on surrounding property values. Ms. Basham referenced an email between developer Bryan Rice and Councilman Stipes, in which Mr. Stipes questioned the impact of the proposed neighborhood on the quality of life in Christiansburg, and stressed the importance of the wishes of citizens when considering requests.

Don Conner, 250 Vinnie Avenue, voiced opposition to the rezoning request due to the proposed high density that would generate significant traffic flow through the Slate Creek neighborhood. Mr. Conner noted the disrepair of Stafford Drive and the sight distance concerns from Vinnie Avenue to Stafford Drive. Mr. Conner also expressed concern with potential construction run-off to his property due to topography, and requested Council follow-up on the Clifton Homes development and Stafford Drive improvement before approving more development in the area.

I-Ping Fu, 50 Weddle Way, thanked Council for taking the time to listen to residents' concerns, and noted that she was not against development, but did oppose the proposed density. She stated that she visited Wynwood Estates, a similar development, and found the development to be beautiful, but too crowded, and a mismatch for the Vinnie Avenue and Slate Creek area. Ms. Fu encouraged Council to consider the potential impacts to surrounding areas when voting on the request.

Dennis Smith, 70 Vinnie Avenue, echoed the comments of those who have spoken, and added his concerns related to increased traffic, sight distance, and the three-year construction plan. Mr. Smith encouraged Council to delay any further construction in the area until improvements had been made to Stafford Drive.

Ken White, 50 Weddle Way, whose property adjoins the property in the request, voiced his concerns regarding the proposed density and the potential for the developer to install a privacy fence in the area adjoining his property. Mr. White disagrees with the developer's claim that the proposed development would increase property values in the surrounding areas, and stated that the proposed development did not match the style of the existing neighborhoods. Mr. White thanked Council for listening to the residents' concerns and asked Council to consider comments voiced before taking action.

Sheryl Anderson, 70 Vinnie Drive, said she has seen much change along Stafford Drive over the past 28-years, but had not seen any improvements to Stafford Drive, in response to increased development. Ms. Anderson asked Council to tour the Stafford Drive area and pay close attention to the sight distance when leaving Vinnie Avenue onto Stafford Drive prior to taking action. Mayor Barber noted that several years ago the Town asked Stafford Drive residents for easements to widen Stafford Drive, but was turned down by all but one property owner. Councilman Stipes noted that improving Stafford Drive has been a priority for the Town for several years and was a condition for the Clifton development.

Lisa Dalton, 30 Weddle Way, noted her concern that, if approved, she expected the land behind the property in the request to also eventually be developed residential, since Mr. Rice recently purchased both lots, which would lead to high residential density in the area and increased roadway safety concerns. Ms. Dalton asked to be provided information on construction hours if the request was approved.

Mayor Barber referred to a letter received from Joan Mills, 295 Slate Creek Drive, which she requested be read publicly. In the letter, Mrs. Mills expressed opposition to constructing Vinnie Avenue as a thoroughfare to the proposed development due to the disruption to existing neighborhoods and anticipated three-year construction process, as well as the current condition of Vinnie Avenue that may make it unsuitable to handle the weight of heavy construction vehicles. Mrs. Mills talked about the tranquil nature of Vinnie Drive and surrounding streets, and stressed that existing residents have a right to a peaceful, safe, community, and she requested Council consider the impact on existing residents and stated that the proposed development would not be beneficial to surrounding neighborhoods. Mrs. Mills' letter is attached to these minutes for reference.

Two additional citizen comments were received via email and are attached to the minutes for reference.

Councilman Showalter noted that one of the written citizen comments referred to concerns with standing water, and he requested Town staff look into the matter.

- C. Conditional Use Permit request – contingent on the preceding request – by Caldwell Construction (applicant) for property owned by Sandra Hawks and Janice Blevins et al, for a planned housing development to consist of single-family homes at a density of development not to exceed 4.3 units per acre located between the eastern and western terminus of Vinnie Avenue, N.W. (100 Vinnie Avenue N.W., tax map no. 435-A-45) in the R-1, Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. Comments above apply to the CUP request.

IV. CONSENT AGENDA

- A. Approval of Minutes of July 14, 2020.
- B. Monthly Bill List.
- C. Resolution Recognizing August 2 – 8 as National Farmers Market Week.
- D. Resolution in Support of the New River Valley Metropolitan Planning Organization's Virginia Department of Transportation Smart Scale Application for Interchange Improvements at I-81 Exit 114.
- E. Resolution in Support of the New River Valley Metropolitan Planning Organization's Virginia Department of Transportation Smart Scale Application for a Park and Ride Lot at I-81 Exit 114.
- F. Resolution in Support of the New River Valley Metropolitan Planning Organization's Virginia Department of Transportation Smart Scale Application for U.S. Route 460 Widening and Operational Improvements in the Town of Christiansburg and Montgomery County.
- G. Reappointment of Richard Ballengee as Representative, and Steve Huppert as Alternate Representative, to the Board of Directors for the New River Valley Agency on Aging with terms from October 1, 2020 through September 30, 2021.

- H. Approval of purchase for 4 police vehicles from Haley Ford, through state contract in the amount of \$157,924.64
- I. Licensing and Implementation of a 3-year enterprise software contract with Tyler Technologies for \$1,406,254.
- J. Commitment to accept two FY 2021-22 VDOT Transportation Alternative funded projects, the N. Franklin Street / Wades Lane Pedestrian Improvement Project and the S. Franklin Street / First Street Pedestrian Improvement Project (which will require 20% Town matches of \$41,943 and \$40,659 respectively and inclusion in a future budget amendment).

Councilman Showalter made a motion to approve the Consent Agenda, and to include the written citizen comments as an attachment to the minutes as requested by Councilwoman Hicks (which has been a practice). Councilwoman Sachs seconded the motion. Councilman Huppert noted his long-term service on the New River Agency on Aging and offered to step down if another member of council was interested in serving. However, Council expressed the desire for Councilman Huppert to continue his effective service in this capacity. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

- A. Victor Dritselis, owner of 201-207 W. Main Street, addressed Council with his opposition to the rezoning request by Montgomery County Public Schools out of concern for the nature of the work performed and the potential impact on the beautification of the downtown area. Mr. Dritselis is a Blacksburg resident who owns a property in downtown Christiansburg, and whose mother lives in Christiansburg. Mr. Dritselis noted that the request barely passed the Planning Commission, and that he understood this was a tough decision for both the County and the Town, and recommended possibly an industrial zoned property as a more appropriate location.
- B. Robert Waschler, representing GFL Waste Industries, addressed Council regarding a recent incident with Fralin & Associates regarding dumpster service. The gentleman assured Council that the matter was rectified quickly, apologized for the incident, and assured Council the company was committed to working effectively with the Town.
- C. Alecia Vaught of Den Hill Road, addressed Council with a follow-up on her comments in June regarding a social media identity she claimed was Councilwoman Sachs. Mayor Barber advised Ms. Vaught that he had addressed her comments via email, which advised that the matter was protected under the First Amendment. Ms. Vaught claimed she had been harassed on social media by the individual and offered Council a packet of information on the matter if they were interested.

VII. COMMITTEE REPORTS

- A. Stipes and Bishop – Street Committee Report/Recommendation on:
 - 1. Street vacation request by Gay and Neel, Inc. for an ordinance to vacate Scattergood Drive, N.W. right-of-way, (approximately 1.3 acres) from its western terminus at Diamond Hills Park

and along the full portion of the right-of-way adjoining the property located at 680, 690, and 700 Scattergood Drive, N.W. (tax map no. 495-1-1C).

Councilman Stipes reported that the applicant had submitted a revised plat on July 27, which was currently under review by Town staff, and that the Street Committee would provide a recommendation at the August 11, 2020 council meeting.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Council action on:

1. Rezoning request by Magnolia Point Community, LLC (applicant) for property owned by International Church of the Foursquare Gospel A CA Corp, located northeast of the intersection of Peppers Ferry Road NW and New Village Drive NW (tax map no. 434-A-8A). The request is to rezone the approximately 9.14 acre property from A, Agricultural to R-3, Multi-Family Residential with proffers. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held June 23, 2020 and the matter tabled July 14, 2020.

Councilman Stipes made a motion to approve the rezoning request with proffers, seconded by Councilman Huppert. Councilman Huppert noted that his previous concerns had been mitigated by the builder's proffers to build the connection to Walters Drive prior to the completed construction of one-half of the homes, and that the property would be managed on site once completed. Mr. Huppert stated his expectation of quality construction of the development. Councilman Stipes talked about his initial concerns with neighborhood connectivity and noted that the applicant has since shown a good faith effort to make a street connection to Walters Drive prior to completion of one-half of development construction. Mr. Stipes noted that the proposed development met a documented need for affordable housing, and approval was recommended by a majority of the Planning Commission. Councilman Showalter noted he had visited a similar Fralin development in Roanoke, which he found to be nice, and he understood that previous housing studies recommended high density developments, however, his primary concern was with the left turn of New River Village Drive, which studies have shown 90% of vehicles turn left off the street towards Christiansburg. Mr. Showalter expressed concern the probable bottlenecking would create an unwanted and unsafe situation for motorists, and he was unable to support the request for that reason. Councilwoman Hicks agreed with Councilman Showalter's concerns regarding traffic volume and flow, and noted that she intended to abstain from the vote due to her business relationship with Mr. Fralin. Mayor Barber added that he had concerns with the overall project, especially in light of the construction issues with past projects by the developer, and he noted the project would be closely monitored by the Town, if approved. Council voted on the request as follows: Bishop – Aye; Hicks – Abstain; Huppert – Aye; Sachs – Nay; Showalter – Nay; Stipes – Aye.

2. Conditional Use Permit request – contingent on the preceding item – by Magnolia Point Community, LLC (applicant) for property owned by International Church of the Foursquare Gospel A CA Corp for a planned housing development to consist of multi-family dwellings

and townhomes at a density of development of approximately 16 units per acre on property located northeast of the intersection of Peppers Ferry Road NW and Village Drive NW (tax map no. 434-A-8A) in the R-3, Multi-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held June 23, 2020 and the matter tabled July 14, 2020.

Councilman Stipes made a motion to issue the Conditional Use Permit as recommended by the Planning Commission, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Hicks – Abstain; Huppert – Aye; Sachs – Nay; Showalter – Nay; Stipes – Aye. Mr. Fralin offered to meet with Council and Town staff to discuss his current construction standards.

3. Rezoning request by the Montgomery County School Board (applicant/owner) for an approximately 16.66 acre property located at 208 College Street NW (tax map no. 526- A – 175). The request is to rezone the property from the R-2, Two-Family Residential District to the B-3, General Business District. The property is designated as Downtown/Mixed-Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 14, 2020.

It was noted the Planning Commission recommended approval on a vote of 5 Ayes, 4 Nays, 1 Abstention. Councilman Showalter made a motion to approve the rezoning as requested, seconded by Councilman Huppert. Councilman Huppert noted that this was not an education matter, but rather a land use matter, and he talked about potential long-term uses for the property, which would not be possible if the rezoning was approved, and he questioned if approval was the right decision. Mr. Huppert expressed appreciation for the restrictions recommended by the Planning Commission, but noted no timeframe for improvements was added to the CUP. He added that he had spoken with the single resident on Sheltman Street that lives next to the potential garage side of the school property, who expressed no opposition to the rezoning request. Mr. Huppert then questioned if buses would be fueled on site, and if so, what were the hazards of doing so. Mr. Tommy Kranz, Assistant Superintendent of Operations for MCPS, replied that school buses were only fueled at commercial gas stations.

Councilwoman Hicks referenced the CUP condition of a one-year review with the option to revoke for noncompliance, and questioned the likelihood of Council to follow through with revoking the CUP if noncompliance was determined, since the County would financially invest in the property based on Council approval. Ms. Hicks said she supported the Town working with the school system, and she supported the office aspect of the school property, but had concerns with the bus lot, and noted that the Town's 2013 Comprehensive Plan did not include a bus depot in the downtown area. She questioned if motor oil would be changed at the garage. Mr. Kranz replied that it would, but that MCPS had never had a problem with water contamination due to garage oil changes. Councilman Showalter asked Councilwoman Hicks to clarify her concerns regarding the one-year review included in the CUP, and asked if she questioned Town enforcement of the CUP, if non-compliance was found. After being pressed to clarify her comment for understanding, Mrs. Hicks stated that she did not think Council and the Planning Commission would revoke the CUP if non-compliance was found. Councilman Stipes commented that he did not appreciate the vague threats attached to the request with

respect to funding for Christiansburg schools. He added that he had received many comments from the community both for and against the request, and referred to the vote as a no-win situation. However, after expressing appreciation for Dr. Mear and Mr. Kranz being present, and noting his site visit, Mr. Stipes stated that the bus garage was a distinct community need and he appreciated the adaptive reuse of the former middle school property. He further pointed out the controls placed in the CUP for environmental protection, and beautification of the property that would improve its current aesthetics. Councilwoman Hicks questioned the bus ingress/egress, and Mr. Kranz explained that buses would use Shelton Street to access College Street. Mr. Kranz corrected rumors as to the number of buses that would be kept on the lot by noting that only during the summer months would 130 buses be stored on the property. During the school year, 65 buses would be parked on the property, with the remaining county-wide buses parked at school sites and bus driver residences, with only 28 buses assigned to the Christiansburg strand. Dr. Mear pledged that MCPS would beautify and maintain the property in accordance with the Conditional Use Permit, and that the buses on site would be parked in an organized fashion. Council voted on the motion as follows: Bishop – Aye; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

4. Conditional Use Permit request – contingent on the preceding item - by the Montgomery County School Board (applicant/owner) for a commercial garage/maintenance shop and contractor storage yard on property located at 208 College Street NW (tax map no. 526- A – 175) in the B-3, General Business District. The property is designated as Downtown/Mixed-Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 14, 2020.

Councilman Showalter made a motion to issue the Conditional Use Permit with conditions, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

5. Rezoning request by Golden Triangle Development LLC (applicant/owner) for an approximately two acre property located north of Glade Drive SE and south of Interstate 81, adjacent to the Reagan’s Pointe Subdivision (tax map no. 530- 2- 87C). The request is to rezone the property from the A, Agricultural District to the R-3, Multi-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 14, 2020.

The Planning Commission recommended approval on a vote of 9-0, with 1 absent. Councilwoman Sachs made a motion to approve the rezoning request, seconded by Councilman Showalter. Council voted on the matter as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

6. Conditional Use Permit request – contingent on the preceding item – by Golden Triangle Development LLC (applicant/owner) to amend the approved Planned Housing Development for the Reagan’s Pointe Subdivision, located at the western end of Giles Drive SE and Glade Drive SE. The request is to include tax map no. 530- 2- 87C in the Planned Housing Development and to modify the approved development plan and regulations in order to add nine additional single-family units within the development at an approximate density of development of 4.4 units per acre and to reconfigure the open

space and stormwater management facility. The portion of affected property includes tax map nos. 530-2-87C, 530-18-A-E, 530-18-34, and 530-18-46 in the R-3, Multi-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held July 14, 2020.

Councilwoman Sachs made a motion to issue the Conditional Use Permit with conditions, seconded by Councilman Showalter. Council voted on the motion as follows: Council voted on the matter as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

B. Discussion of Town Freedom of Information Act (FOIA) Policy.

Public Relations Director Melissa Demmitt presented Council with an updated FOIA Charging Policy, based on comments at the July 14 council meeting, and reviewed the overall purpose of the policy and the changes. Mrs. Demmitt clarified that the policy was not meant to deter FOIA requests, but noted that the Town had progressively received frequent large document and search requests, and had in fact received seventeen FOIA requests in the first 19 days of FY 2021. After discussing the proposed policy, Council agreed that FOIA requests by members of Council would be subject to charges, and Councilman Showalter, for simplification, proposed an across the board charge of the State of Virginia's minimum wage, which is currently \$7.25, to begin after the first 15 minutes of the FOIA search, rather than basing charges on the lowest possible rate of employee compensation, as proposed. Councilwoman Hicks said she wanted proof of identity included in the policy, and a higher fee for requests by non-residents. Town Attorney Bedsaul explained that all Virginians had the same rights under Virginia FOIA and he did not recommend charging fees based on location or requiring proof of identity for Virginia residents. Mr. Bedsaul explained state guidelines for charging fees, and noted the only issue with charging minimum wage was that the Town would end up subsidizing FOIA requests. Mrs. Demmitt noted that the FOIA Charging Policy did not supersede State Code, and Mr. Bedsaul said he reviewed the policy and found it to be well written.

Councilwoman Sachs asked if exceptions were in place for individuals who were not able to pay the fee. Mrs. Demmitt explained that when a FOIA request is received, she works with the requester to narrow down the specifics of what they are seeking to minimize costs. Ms. Sachs then questioned the intent to answer professional journalists' requests free of charge, since newspapers were a profitable entity. However, Councilman Stipes noted that news media was the biggest source of public transparency for local governments and should not be charged for requests, when possible. Councilwoman Hicks said the Town had authority to require proof of identity and she again requested it be added to the policy to minimize potential harassment. However, Councilman Showalter pointed out that only factual information was provided through FOIA and was a right of all Virginians, regardless of who they were or where they lived. In response, Ms. Hicks insisted that it be added to the policy. Mr. Bedsaul advised that proof of identity was at the discretion of Council, and there was a lack of Council support for adding the requirement to the policy. Mrs. Demmitt recapped the policy changes that included charging Council for FOIA requests, answering requests of professional journalists free of charge when possible, charging a flat rate of \$7.25 (minimum wage) after the first 15 minutes of research, and clarifying that the response time mentioned

in the policy is “working days” and not “calendar days.” Councilman Huppert made a motion to approve the FOIA Charging Policy with the changes as recapped by Melissa Demmitt, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Consideration of Resolution for Acceptance of Virginia Department of Transportation Property Located between N. Franklin Street and Palmer Street, N.W. (Tax Parcel 436 – ((A)) – 25C; Parcel ID 071280).

Town Manager Wingfield reported VDOT has offered the approximately 2 acres of property to the Town for a specific use to be determined by the Town. Mr. Wingfield recommended use as a community garden or open space and landscaped area. The Parks and Recreation Department would be responsible for maintenance and upkeep of the property and Director Brad Epperley expressed support for both uses presented by Mr. Wingfield. The property would revert back to VDOT if the Town discontinued its stated use of the property. Councilman Stipes made a motion to accept the approximately 2-acre lot offered by VDOT, seconded by Councilwoman Hicks. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye. Councilman Showalter recommended the matter go to the Recreation Advisory Commission for a recommendation on use of the property, which was supported by Council.

IX. STAFF REPORTS

A. Town Manager:

- The contractor set the footbridge at the aquatic center near the skate park area today for the Depot Park trail.

B. Town Attorney:

C. Other Staff:

- Major Chris Ramsey, Chief Billy Hanks, and Chief Joe Coyle were present to report on the ongoing efforts of the New River Valley Public Health Task Force to address the Covid-19 pandemic. The group currently meets three days per week, with testing two days per week on a location rotation. Major Ramsey recognized the efforts of Curtis Whitt and Billy Hanks for handling the testing site logistics, and reported that 9,877 lab tests had been done, with 407 confirmed positive, for a positive rate of 4.1% for the health district. Major Ramsey talked about computer issues that prevented the areas’ negative results for being shown on the State database, which resulted in inaccurate numbers for this area. Major Ramsey talked about preparations being made with the school systems to address cases once school opens, and noted that both local universities had robust plans in place to address Covid-19 cases. An extensive media campaign has been developed for public information on back-to-school safety.

X. COUNCIL REPORTS

- A. Councilwoman Sachs requested that the Water, Sewer, Stormwater, and Solid Waste Committee research the possibility of testing for PFOA in our local water sources, and provided background on PFOA contamination. Town Manager Wingfield noted that he mentioned the testing to Superintendent of Utilities Don Cole, who said he would research if testing was available for this area. Councilman Showalter recommended Council authorize Mr. Wingfield to take the matter to the Water Authority Board for study, and Council agreed. Mr. Wingfield will report back to Council on this matter.
- B. Councilman Huppert reported on aquatic center activities and noted the installation of the footbridge connecting the skate park and Depot Park.
- C. Councilman Stipes, no report.
- D. Councilman Showalter asked if the Water, Sewer, Stormwater, and Solid Waste Committee was continuing to aggressively address stormwater concerns on College Street, and noted his expectation of a progress report in early fall. Mr. Showalter recalled claims of fencing issues that contributed to the recent flooding on College Street voiced at the last council meeting, and recommended the Planning Commission review the Town's fencing regulations. Town Manager Wingfield noted that Engineering Director Wayne Nelson spoke with the property owners about their fencing that was obstructing the flow of stormwater, but the issue currently has not been addressed by the owner. Councilman Showalter requested this matter be placed on the agenda for discussion at the next council meeting. Councilwoman Hicks commented that the property in question was expected to sell this week and she urged Council to notify the potential buyers that the fence was defective and required repair. In response, Councilman Showalter noted that at this time the Town did not have enforceable fencing guidelines in place specific to the situation on College Street.
- E. Councilman Bishop reported that the Central Business District Committee met yesterday to discuss the Placemaking Plan for downtown, Cambria, and midtown areas that encouraged property owners to take an interest in maintaining and beautifying their properties in those areas. Council will be receiving a copy of the plan for review.
- F. Councilwoman Hicks said she did not appreciate the manner in which Mayor Barber used the gavel to get the attention of Council during a dispute earlier in the meeting, or the way he cut off her argument, and she said she hoped he would not do that again. Mrs. Hicks then opposed meeting in Closed Meeting with the PPEA Committee to discuss development of the Town park. Mrs. Hicks also expressed opposition to building a park during a pandemic, and considering other issues in Town.

Councilman Stipes noted the late hour and made a motion to table the Closed Meeting under Code of Virginia § 2.2-3711(A)(1) until the August 11, 2020 council meeting. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

XI. OTHER BUSINESS

A. Request for a Closed Meeting in accordance with:

- 1. Councilwoman Sachs made a motion to enter into a Closed Meeting Code of Virginia § 2.2-3711(A) (29), for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The purpose of the meeting is

discussion of the Guaranteed Maximum Price for development of a park on the former Truman Wilson property on Peppers Ferry Road, N.W. Councilman Stipes seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye. Councilwoman Hicks voiced opposition to holding a Closed Meeting for this matter.

2. Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is for Council review of Town Manager. This matter was tabled until August 11, 2020.

B. Reconvene in Open Meeting.

C. Certification.

Councilwoman Sachs moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman Showalter and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.

D. Council action on the matters. No action was taken by Council.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 10:56 P.M.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

August 11, 2020

ITEM TITLE:

Resolution of Support for the New River Public Health Task Force's Community Wellness Commitment.

DESCRIPTION:

The New River Valley Public Health Task Force – comprised of officials from local health, public safety, education, and government agencies – has been working for months to provide residents and communities with effective guidance about COVID-19. The Task Force, of which the Town of Christiansburg is a member and has been actively involved, is now asking the community to pledge to continue to care for the health and well-being of others by personally adopting a Community Wellness Commitment. This resolution supports the Task Force's ongoing initiatives and asks residents and businesses to consider taking and promoting the Community Wellness Commitment. Several other elected bodies of localities across the NRV will be taking action on this resolution this week and throughout the month of August, as well.

POTENTIAL ACTION:

Take action on resolution.

DEPARTMENT(S):

Administration

PRESENTER:

Melissa Demmitt, PR Director

Information provided:

Resolution

<https://christiansburg.box.com/s/41lgeye9odtyvmqnu2nwmfl6isteogac>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

August 11, 2020

ITEM TITLE:

Smart Scale Project Resolution of Support for Parkway Drive Extension

DESCRIPTION:

Council Resolution of Support for Fiscal Year 2022 Smart Scale Application for the Parkway Drive Extension project.

POTENTIAL ACTION:

Council vote in support of the Smart Scale funding application for this project.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

Information Provided:

Parkway Drive Resolution of Support

<https://christiansburg.box.com/s/iyidx2lj6ioiq480rohvl1130rtvzu9e>



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION: **Consent Agenda** **Meeting Date:** 08/11/2020

ITEM TITLE: Ambulance Replacement

DESCRIPTION:

Refit new body on ambulance "medic 94" funded partially with grant from RSAF in the amount of \$96,500. The purchase price will be \$219,674

POTENTIAL ACTION: Approve purchase per attached purchase order through cooperative purchasing contract from Montgomery County.

DEPARTMENT(S): Rescue **PRESENTER:** Joe Coyle

Information Provided:

This item is listed in the approved FY21 Revenue Recovery budget for \$260,000.

<https://christiansburg.box.com/s/6qof4qssbj43zr9pyf7df89gjyano5tm>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Introductions and Presentations

Meeting Date:

August 11, 2020

ITEM TITLE:

Presentation on the Christiansburg Placemaking Plan.

DESCRIPTION:

This is the final report of the Christiansburg Placemaking Plan. Focusing on three strategic areas of town: Downtown, Cambria, and Midtown, the project included four major phases for a period of over a year:

1. Data collection & initial engagement
2. Stakeholder & public engagement
3. Data analysis & strategy creation
4. Plan development

The plan is developed on extensive data and input of many Christiansburg citizens, business owners, stakeholders, and staff. The plan results include 10 placemaking goals, 37 strategies, and 9 priority projects that explore the elements of great places and recommends some of the potential paths forward for the creation of great places that may work best for Christiansburg.

Central Business Committee has reviewed this plan over its last two meetings and has requested a broader discussion with the full Council on potentially moving forward with considering implementation of some of the strategies and priority projects.

POTENTIAL ACTION:

Schedule further discussion of strategies and priority actions.

DEPARTMENT(S):

Administration

PRESENTER:

Andrew Warren

Information provided:

Christiansburg Placemaking Plan: Downtown, Cambria, Midtown:

<https://christiansburg.box.com/s/rykh415pdton4pw2rkrql4d9ul1jnec5>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

August 11, 2020

ITEM TITLE:

Rezoning request by Caldwell Construction (applicant) for an approximately 4.52 acre property located between the eastern and western terminus of Vinnie Avenue, N.W. (100 Vinnie Avenue, N.W., tax map no. 435 – A – 45) from the R-1A, Rural Residential District to the R-1, Single-Family Residential District with proffers. (RZN 2020-04). The property is owned by Sandra Hawkes and Janice Blevins et al.

DESCRIPTION:

The applicant requests to rezone the property located at 100 Vinnie Avenue, N.W. from the R-1A, Rural Residential District to the R-1, Single-Family District with proffers. The applicant has submitted a corresponding application – which is contingent on the rezoning request – for a Conditional Use Permit for a Planned Housing Development on the property.

The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

The proffers submitted by the applicant include:

1. The property shall be developed in substantial conformance with the masterplan submitted dated May 6, 2020 and revised July 14, 2020.
2. The property proposed for R-1 zoning shall only be utilized for single-family detached residential use.
3. Any proposed residential unit on Lot 1 as shown on the masterplan shall locate outdoor areas such as patios or decks located along its western property line between proposed Lot 1 and Lot 2.
4. Any existing fruit trees as shown in the northeast portion of the property on Sheet Z2 that are removed during construction shall be replaced at a one to one ratio upon final construction of the proposed home on Lot 11.

Planning Commission held its public hearing on June 29, 2020. At its July 20, 2020 meeting, the Planning Commission recommended approval of the rezoning request with the submitted proffers, by a vote of 10-0.

The Town Council public hearing was held July 28, 2020.

UPDATE:

The applicant has provided a modified Planned Housing Development Narrative and Master Plan with the following changes:

- Lots adjoining the Carma Heights subdivision (lot 1 and lot 10) are now proposed to meet minimum lot area and lot frontage requirements for the R-1 District. Additionally, lots 1 and 10 are proposed to meet the setback requirements of the R-1 District (35-foot front and rear yards)

and a 10-foot left side yard) in addition to having a 15-foot right side yard setback from Carma Heights.

- Due to the aforementioned changes to lot sizes, one lot has been dropped from the Master Plan and the density of the development has been reduced from 3.98 units per acre to 3.76 units per acre (17 total units).
- The Master Plan now shows sidewalk installation along both the northern and southern sides of the proposed public road extension of Vinnie Avenue.

Please note the proffer statement was modified to reflect the date of the updated Master Plan and to reference updated lot numbers.

At Council's discretion, a motion to approve the rezoning request with the revised proffers should note acceptance of the revised proffers, with revised date of August 4, 2020.

POTENTIAL ACTION:

Take action on request

DEPARTMENT(S):

Planning Department

PRESENTER:

Will Drake, Planning Director

Information Provided:

Updated Planned Housing Development regulations dated May 6, 2020 and revised August 4, 2020

<https://christiansburg.box.com/s/h4lzs7ssqflqgtcxm84mvuulc9in4vp>

Proffer Statement dated August 4, 2020

<https://christiansburg.box.com/s/kzaarlvj4n98lhbtbrv93vcqyuqp8s6l>

Updated Master Plan dated May 6, 2020 and revised August 4, 2020

<https://christiansburg.box.com/s/57iz2z4hkpphbl9ecppqhclvy6ag7vvh>

The Planning Commission resolution, meeting minutes, staff report and draft rezoning ordinance were provided in the July 28, 2020 Agenda Packet.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

August 11, 2020

ITEM TITLE:

Conditional Use Permit request – contingent on the preceding rezoning request - by Caldwell Construction (applicant) for a planned housing development to consist of single-family dwellings at a density of development not to exceed 3.98 units per acre for property located between the eastern and western terminus of Vinnie Avenue NW (100 Vinnie Avenue, N.W., tax map no. 435 – A – 45) in the R-1, Single-Family Residential District. (CUP 2020-05). The property is owned by Sandra Hawkes and Janice Blevins et al.

DESCRIPTION:

The applicant requests a Conditional Use Permit (CUP) to construct single-family dwellings on an approximately 4.52 acre property in the R-1, Single-Family Residential District. The request is contingent on the preceding rezoning request submitted by the applicant.

The proposed development, as presented on the conceptual layout plan, includes the following features:

- 18 single-family dwelling lots and a stormwater/open space lot.
- Minimum 25-foot building setback from all public street right-of-way. The general R-1 District standards require a 35-foot setback from street-right of way for all structures.
- Minimum 25-foot rear yard building setback and minimum 5-foot side yard building setbacks from adjoining properties. The general R-1 District standards require a 35-foot rear yard and 10-foot side yards. For Lots 1 and 11, the side yard adjoining the Carma Heights subdivision will be 15' feet.
- Front Porches and stoops (excluding steps) would be permitted to extend up to 12 feet from the primary front building face and up to 10 feet into the front setback. Rear decks would be permitted to extend up to 20 feet from the primary rear building face and up to 15 feet into the minimum rear setback.
- Architectural features such as roof overhangs, cantilevers, and fireplaces would be permitted to encroach a maximum of 2 feet into any required setback.

The request involves the installation of a new public street section to connect the existing ends of Vinnie Avenue on both the east and west sides of the subject property. The development also proposes the installation of 5-foot wide sidewalk along the northern side of the proposed street extension. The planning commission has recommended a condition require that sidewalk be installed along both the northern and southern sides of the new street section.

The property is designated as residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Planning Commission held its public hearing on June 29, 2020. At its July 20, 2020 meeting, the Planning Commission recommended approval by a vote of 9-1 with two conditions:

1. The presented “Rezoning Application and Conditional Use Permit Application for Vinnie Avenue Patio Homes Planned Housing Development” dated May 6, 2020, revised July 14, 2020 and “Vinnie Avenue Patio Home Master Plan” dated May 6, 2020, revised July 14, 2020 shall be considered the conditions of approval.
2. Sidewalk shall be installed by the developer along both the north and south sides of the proposed public road extension of Vinnie Avenue and connect to existing sidewalk segments on the western section of the existing Vinnie Avenue.

The Town Council public hearing was held July 28, 2020.

UPDATE:

The applicant has provided a modified Planned Housing Development Narrative and Master Plan with the following changes:

- Lots adjoining the Carma Heights subdivision (lot 1 and lot 10) are now proposed to meet minimum lot area and lot frontage requirements for the R-1 District. Additionally, lots 1 and 10 are proposed to meet the setback requirements of the R-1 District (35-foot front and rear yards and a 10-foot left side yard) in addition to having a 15-foot right side yard setback from Carma Heights.
- Due to the aforementioned changes to lot sizes, one lot has been dropped from the Master Plan and the density of the development has been reduced from 3.98 units per acre to 3.76 units per acre (17 total units).
- The Master Plan now shows sidewalk installation along both the northern and southern sides of the proposed public road extension of Vinnie Avenue.

Please note the proffer statement was modified to reflect the date of the updated Master Plan and to reference updated lot numbers.

At Council’s discretion, a motion to approve the conditional use permit should note the date of revision of the presented “Rezoning Application and Conditional Use Permit Application for Vinnie Avenue Patio Homes Planned Housing Development” and “Vinnie Avenue Patio Home Master Plan” as August 4, 2020.

POTENTIAL ACTION:

Take action on request

DEPARTMENT(S):

Planning Department

PRESENTER:

Will Drake, Planning Director

Information Provided:

Updated Planned Housing Development regulations dated May 6, 2020 and revised August 4, 2020
<https://christiansburg.box.com/s/h4lzs7ssqflqgtcxm84mvuulc9in4vp>

Proffer Statement dated August 4, 2020

<https://christiansburg.box.com/s/kzaarl1vj4n98lhbtrv93vcquyqp8s6l>

Updated Master Plan dated May 6, 2020 and revised August 4, 2020

<https://christiansburg.box.com/s/57iz2z4hkpphbl9ecppqhclvy6ag7vbh>

The Planning Commission resolution, meeting minutes, and staff report were included in the July 28, 2020 Agenda Packet.



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion/Action

Meeting Date:

August 11, 2020

ITEM TITLE:

Small Business Recovery Grant Program and other Covid-19 Related Relief.

DESCRIPTION:

Staff will review a Small Business Recovery Grant Program that can possibly be launched at some point shortly after August 17, 2020. The program is a result of collaboration between the staffs of the County and two towns in response to the CARES Act dollars that will be allocated to the County for distribution. Staff will review details of the proposed program and answer any questions. An overview of projected COVID related expenditures that can be covered by the CARES Act dollars will be provided also.

POTENTIAL ACTION:

Action of Council's support moving forward with the Small Business Recovery Grant Program.

DEPARTMENT(S):

Administration

PRESENTER:

Andrew Warren