



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
DECEMBER 8, 2020 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, December 8, 2020 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Rezoning request by Balzer and Associates, Inc., on behalf of RWW36, LLC (applicant), for an approximately 4.306 acre property owned by Mary Maxie Jewell Trust, Mary Stewart, Janet Epperly, Bill Jewell, Trustees, located west of Weddle Way, N.W. (tax map no. 435-A-13). The request is to rezone the property from R-1A, Rural Residential to R-2, Two-Family Residential with proffers in order to create 7 two-family dwelling lots for a total of 14 units as well as a lot designated for stormwater management. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Public Hearing for a proposed ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of clarifying the allowance of structural projections such as awnings, canopies, roof eaves, gutters, architectural features, porches, and decks into minimum required yards.
- C. A public hearing in accordance with Code of Virginia § 15-2-2606, as amended, with respect to the adoption by the Council of a resolution or resolutions, as may be necessary or convenient, regarding the proposed financing of the development of a multi-use and multi-purpose park on Peppers Ferry Road in Christiansburg, Virginia. The Town proposes to fund the project in part by the issuance of a general Obligation bond to be issued in a principal amount not to exceed \$9,300,000.

IV. CONSENT AGENDA

- A. Minutes of November 10, 2020.
- B. Monthly bill list.
- C. Approval of contract for professional communications for simulcast radio in the amount of \$123,866 (Cares Act).
- D. Approval of contract with Friendship Ford of Bristol, Tennessee for two Ford F-550 XL four-wheel drive trucks with crew cabs and special utility bodies in the amount of \$149,118.
- E. Approval of contract with Johnson Controls for purchase and installation of York HVAC (heating, ventilation and air conditioning) unit with an 80-ton capacity for the Recreation Center in the amount of \$228,847.
- F. Approval of Amendment to the Professional Services Engineering Contract with Mattern and Craig, Inc., for additional services for easement and right-of-way acquisition for the Hickok Street Drainage Project in the amount of \$132,315.
- G. Resolution recognizing January 9, 2021 as National Law Enforcement Appreciation Day.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Assistant Engineering Director for Land Development & Operations Mike Kelley to provide an update on College Street Stormwater Study.
- B. Finance Director Valerie Tweedie and Scott Wickham with Robinson, Farmer, Cox to present the 2020 Annual Audit.
- C. Town Manager Randy Wingfield and Assistant Town Manager Andrew Warren to provide year-end review presentation.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

Stipes and Bishop – Street Committee Report/Recommendation on:

- A. Lot Line/Public Utility Vacation Plat for Community Health Center of the New River Valley Combining Lot 4 and Lot 5 of New River Medical Associates, LLC on Akers Farm Road N.E.
- B. Subdivision Plat for NRV Marketplace, LLC creating Parcel Q and dedicating Private and Public Access/Utility Easements at 2705 Market Street, N.E. (creating 1 new lot).
- C. Subdivision Plat for JW Radford Contracting, LLC of Sherwood Drive Townhomes creating 34 townhome lots and one “common area” lot of Tax Parcel #499-11-3 and dedicating Public and Private Access/Utility Easements situated on Sherwood Drive, N.E. (creating 35 lots).
- D. Subdivision Plat for DVD Properties, LLC of Tax Parcel # 527-16-31 through 38 to create 4 townhome lots and dedicate Public and Private Access/Utility Easements. Also, a dedication of .009 acres along Economy Street NE and .017 acres along Craig Street N.E. as Public Right-of-Way to the Town of Christiansburg (creating 4 lots).
- E. Subdivision Plat for F & B Land, LP of Kensington Phase X showing lots 1 thru 56 and a “common area” lot on an 8.376-acre portion of 525-A-4 off of Aldwych Avenue NW and dedicating Public and Private Access/Utility Easements. Also, a dedication of 1.773 acres for a new street--Holland Loop N.W.—as Public Right-of-Way to the Town of Christiansburg (creating 57 lots).
- F. Subdivision Plat for Rocco Capozzi Trust of Tax Parcel #527-A119 at 201 East Main Street (creating 1 new lot).

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Council Certification of Fire Officers.](#)

- B. Reappointment of Jennifer Sowers, Ashley Briggs, Mark Curtis, Jeananne Knies, and Thomas Bernard to the Christiansburg Planning Commission. The terms are from January 1, 2021 through December 31, 2024.
- C. Reappointment of John Neel and Robin Boyd to the Parks and Recreation Advisory Commission. The terms are from January 1, 2021 through December 31, 2024.
- D. Resolution in support of the Limited Access Control Changes for the Arbor Drive-Peppers Ferry Road Intersection Project.
- E. Resolution to Petition the Virginia Department of Transportation for Maintenance Payments for Certain Streets in the Urban Maintenance Inventory System.
- F. Approve a Resolution of Town Council of the Town of Christiansburg, Virginia declaring its intention to reimburse itself from the proceeds of one or more tax-exempt financings for certain expenditures in connection with design, acquisition, construction, expansion, renovation and equipping of a park project and related facilities.
- G. Authorization for Town Manager to enter into Signature Park Comprehensive Agreement with Faulconer Construction Company, Inc. for construction of a park on Peppers Ferry Road, N.W. for \$16,988,627.
- H. Discussion of Code of Ethics/Report from Town Attorney.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

~~December 22, 2020, 7:00 P.M. — Regular Meeting~~ **CANCELLED**

January 12, 2020, 7:00 P.M. — Regular Meeting

January 26, 2020, 7:00 P.M. — Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
December 8, 2020

ITEM TITLE:

Public Hearing for a Rezoning request by Balzer and Associates, Inc., on behalf of RWW36, LLC (applicant) for an approximately 4.306 acre property owned by Mary Maxie Jewell Trust, Mary Stewart, Janet Epperly, Bill Jewell, Trustees, located west of Weddle Way, N.W. (tax map no. 435-A-13) from the R-1A, Rural Residential District to the R-2, Two-Family Residential District with proffers. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. (RZN-2020-06).

DESCRIPTION:

The applicant requests to rezone the property located west of Weddle Way, N.W. (tax map no. 435-A-13) from the R-1A, Rural Residential District to the R-2, Two-Family Residential District with proffers in order to create 7 two-family dwelling lots for a total of 14 units as well as a lot designated for stormwater management. The overall proposed density of development is 3.25 units per acre.

The applicant has submitted the following proffers with the rezoning request:

1. The property shall be developed in substantial conformance with the masterplan submitted dated October 12, 2020.
2. The property proposed for R-2 Zoning shall only be utilized for two-family residential use

Planning Commission held its public hearing on November 16, 2020. At its November 30, 2020 meeting, the Planning Commission recommended approval by a vote of 5-3.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission Resolution

<https://christiansburg.box.com/s/nk0c9dnzvshxah1bht3hk6sqasshvfhw>

Planning Commission Minutes – November 16, 2020

<https://christiansburg.box.com/s/dmnqocbydt79gcrjqb1mh7jlnjqw5re>

Planning Commission Minutes – November 30, 2020(draft)

<https://christiansburg.box.com/s/v808c2mkwqnyuj72u5istu5qn1afht3>

Staff Report with Rezoning application and maps

<https://christiansburg.box.com/s/ytmvkgre9vrl5pcwo91m68fqnixajcn0>

Draft Rezoning Ordinance

<https://christiansburg.box.com/s/mpg7v9xs72uzwk0i8krh1r2b8cbkp16m>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
December 8, 2020

ITEM TITLE:

Public Hearing for a proposed ordinance to amend Chapter 42, “Zoning” of the Christiansburg Town Code for the purpose of clarifying the allowance of structural projections such as roof eaves, gutters, architectural features, porches and decks into minimum required yards.

DESCRIPTION:

The proposed ordinance amendments to Chapter 42, “Zoning” of the Christiansburg Town Code include the addition of a new code section and definitions clarifying the allowance of certain structural projections into minimum required yards. The proposed changes arose from discussions with the development community regarding the interpretation of encroachments into required setbacks. The proposed amendments also include updates to existing code sections in order to ensure consistency across the entirety of the Zoning Ordinance.

The proposed ordinance aims to accomplish the following:

- Establish the distance roof features (eaves, gutters) and architectural features (bay windows, chimneys, fireplaces) may project into any yard and requiring a minimum yard width to remain.
- Establish the distance awnings, canopies, porches, and decks may project from the existing building face and requiring a minimum yard width to remain.
- Allow for a three-foot overhang over an entryway.
- Provide clear and distinct definitions for awning, canopy, deck, eave, and porch.
- Maintain buffers between varying zoning districts and uses as required by the Zoning Ordinance.
- Ensure consistency within the Zoning Ordinance regarding the allowance of structural projections.

The Planning Commission’s Development Subcommittee reviewed and discussed the draft ordinance on July 20, 2020 and August 3, 2020. The Planning Commission held its public hearing on November 16, 2020. At its November 16, 2020 meeting, the Planning Commission recommended approval by a vote of 8-0.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Draft Ordinance – dated November 9, 2020

<https://christiansburg.box.com/s/i34e2ebe7ot0nmarzeuq1vc4ll4iw156>

Planning Commission Minutes – November 16, 2020

<https://christiansburg.box.com/s/dmnqocbydt79gcrjqblmh7jlnjqw5re>

Planning Commission Resolution

<https://christiansburg.box.com/s/huezqogaq6qvboreniuqokyhqsde6xaq>

Staff Report

<https://christiansburg.box.com/s/vxf3offha755cc5dvqhvpp7rlyu1n4ru>



**RESOLUTION OF TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG,
VIRGINIA DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE
PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN
EXPENDITURES IN CONNECTION WITH DESIGN, ACQUISITION,
CONSTRUCTION, EXPANSION, RENOVATION AND EQUIPPING OF A PARK
PROJECT AND RELATED FACILITIES**

WHEREAS, the Town of Christiansburg (**the “Issuer”**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia;

WHEREAS, the Issuer has paid beginning no earlier than sixty days prior to the date of adoption of this Resolution, and will pay, on and after the date hereof, certain expenditures (**“Expenditures”**) for the design, acquisition, construction, expansion, renovation and equipping of a park project and related facilities in the Town of Christiansburg, Virginia (**together, the “Project”**);

WHEREAS, the Town Council of the Issuer (**the “Council”**) has determined that those moneys previously advanced no earlier than sixty days prior to the date of adoption of this Resolution and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Issuer for the Expenditures from the proceeds of one or more issues of tax-exempt notes, bonds or lease obligations in the maximum principal amount of \$9,300,000 (**together, the “Bonds”**); and

WHEREAS, the Issuer held a public hearing, duly noticed, on December 8, 2020, on the issuance of the Bonds in accordance with the requirements of Section 15.2-2606, Code of Virginia 1950, as amended (**the “Virginia Code”**) and this resolution is an initial resolution as provided under Section 15.2-2627 of the Virginia Code;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL AS FOLLOWS:

Section 1. The Council hereby declares the Issuer’s intent to reimburse the Issuer with the proceeds of the Bonds for the Expenditures with respect to the Project made on and after sixty days prior to the date of adoption of this Resolution. The Issuer reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.



Section 3. The maximum principal amount of the Bonds expected to be issued for the Project consists of \$9,300,000.

Section 4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Issuer recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

On motion of Council member _____, seconded by Council member _____, the foregoing Resolution was adopted at a regular meeting of Town Council on December 8, 2020. Members of the Council voted as follows:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

* Votes only in the event of a tie.



THE PLACE TO BE.
CHRISTIANSBURG VA
Established November 10, 1792

100 East Main Street
Christiansburg, VA 24073
p: (540) 382-6128
f: (540) 382-7338

Adopted this 8th day of December, 2020.

The undersigned Clerk of the Town Council of the Town of Christiansburg, Virginia, hereby certifies that the foregoing constitutes a true and correct copy of a Resolution adopted at a meeting of the Town Council of the Town of Christiansburg, held on December 8, 2020. I hereby further certify that such a meeting was a regular meeting, duly called and held, during open meeting and that during the consideration of the foregoing Resolution, a quorum was present.

Clerk, Town Council of the
Town of Christiansburg, Virginia

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
NOVEMBER 10, 2020 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON NOVEMBER 10, 2020 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Merissa Sachs; Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren, Town Attorney Reid Broughton; Clerk of Council Michele Stipes; Deputy Clerk of Council Tracy Heinline; Treasurer/Finance Director Valerie Tweedie; Director of Engineering Wayne Nelson; Director of Public Works Jim Lancianese; Public Works Streets Superintendent Travis Moles; Parks and Recreation Director Brad Epperley; Police Chief Mark Sisson; Fire Chief Billy Hanks.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection.
- B. Pledge of Allegiance.

II. ADJUSTMENT OF THE AGENDA

- A. Councilwoman Hicks made a motion to remove Item D from the consent agenda for discussion, and to separate funding for the proposed Town park, and the increased VRS multiplier, from Budget Amendment #1 for separate vote. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Nay; Sachs – Nay; Showalter – Nay; Stipes – Nay. On a vote of 2 – 4, the motion did not pass.

III. PUBLIC HEARINGS

- A. Budget Amendment #1 for FY 2021.

Mayor Barber noted that Council had held a work session to discuss the proposed Budget Amendment #1, and further noted that the Town had received eight written citizen comments in support of the proposed Town park, and eight written citizen comments opposing the park. No one spoke for or against the budget amendment during the Public Hearing. Councilwoman Hicks asked if she could read the written citizen comments opposing the park that had not yet been provided to Council, and Mayor Barber asked her to choose one that provided the

overall sentiment of the emails. Councilwoman Hicks read the email from Linda Ambler that voiced opposition to the proposed park due to the estimated cost.

IV. CONSENT AGENDA

- A. Meeting Minutes of October 27, 2020 and October 29, 2020.
- B. Monthly Bill List.
- C. Contract approval for public transportation services with Blacksburg Transit for \$170,000.
- D. Contract with Century Engineering, Inc. d/b/a NXL for Construction Engineering and Inspection Services on the Hickok Street Improvements Project in the amount of \$437,277.38.
- E. Resolution recognizing November 28, 2020 as Small Business Saturday.

Councilman Stipes made a motion to approve items A, B, C, and E of the consent agenda, seconded by Councilman Showalter. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Item D. Councilwoman Hicks asked for clarification on the Hickok Street project funding noted in Item D of the consent agenda. Town Manager Wingfield responded that the funding was for the Hickok Street drainage project and did not involve or include the Farmers Market. Mr. Wingfield explained that funding for the street drainage project could qualify as the match required for the Farmers Market construction grant through the Appalachian Regional Commission. Councilwoman Hicks made a motion to approve Item D, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

- A. Jeff Akers, 345 Howery Street, was present to speak against items in the Budget Amendment #1, due to the current economic situation faced by citizens.
- B. Kathy Meadows, 75 Walnut Drive, was present to show personal support for the proposed Town park.
- C. Angela Akers, 345 Howery Street, expressed concern that many people who have worked hard through the pandemic have gone unrecognized. She was also present to speak in opposition to funding proposed in the Budget Amendment #1.
- D. Randall Hampton, 1420 Sleepy Hollow Road N.W., resident since 1987, was present to speak in opposition to the proposed Town park due to the potential impact it could have on taxes and noted the increases to his water bill over the years. Mr. Hampton said that, as a retiree, tax increases have a significant impact on his well-being, and he believed taxes in Christiansburg were already high.

VII. COMMITTEE REPORTS

A. Stipes and Bishop – Street Committee Report/Recommendation on:

1. Subdivision and Lot Line Adjustment Between Properties of Starlight MHP, LLC and Billy D. Massie and Ruth G. Massie at 340 Starlight Drive SE (2 new lots)

Councilman Stipes explained the lot line adjustment that would separate an existing single-family home from the existing mobile home park property. Town staff and the Street Committee have reviewed the request and found it to conform with the subdivision ordinance. Councilman Stipes made a motion to approve the request, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

2. Subdivision Plat for Robert B. Cornish, Carol Cornish, and Bill A. Rice on the corner of Murray Street NE and King Street NE (1 new lot)

Councilman Stipes reported on the request to divide two lots into three for construction of a single-family home. The third lot would be located between the two existing lots, and both property owners have agreed to the subdivision. Town staff and the Street Committee have reviewed the request and Councilman Stipes made a motion for approval, seconded by Councilman Bishop. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Councilman Stipes reported that the Street Committee had met twice on the Chic-fil-A site to study traffic back up issues in the area, and had taken measures to lengthen the turn lane into the restaurant, with future discussions planned on potential additional measures to further improve the situation.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Street closure for Christmas at the Market on December 10, 2020.

Councilman Showalter made a motion to approve the street closure, seconded by Councilwoman Hicks. Council voted as follows: Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

B. Leave of absence for Planning Commission member Jeananne Knies until January 2021.

Councilman Showalter made a motion to approve the leave of absence request, seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

C. Approve resolution to adopt the Budget Amendment #1.

Councilman Huppert provided an overview of the annual budget process last spring that resulted in postponed items due to Covid-19 uncertainties. At that time, it was Council's stated intent to revisit the postponed items in the fall in the form of a budget amendment. Council was provided

an itemization of the proposed budget amendment and discussed the items during a recent work session. As such, Councilman Huppert made a motion to approve the Budget Amendment #1 for FY 2020-2021 as presented, in its entirety, seconded by Councilman Stipes.

Councilwoman Hicks spoke against the proposed \$25M budget amendment and the inclusion of the Town park funding, noting the economic impacts of Covid-19 on the community, and continued uncertainties regarding the pandemic. Mrs. Hicks stated she supported the pay increases included in the amendment but took issue with the park funding and the proposed increased VRS multiplier for future police department retirees and requested those two items be removed from the budget amendment for separate vote. Mrs. Hicks further stated that it appeared that the park had been hidden in the amendment and that citizens had not been given a chance to vote on paying for the park. In addition, Mrs. Hicks had concern that Finance Director Val Tweedie said she could not guarantee there would be no tax increase as a result of the park construction. Mayor Barber stated he believed Mrs. Hicks had asked for a guarantee of no tax increase in the next ten years and he did not think the County or other localities could make such promises either. Mrs. Hicks also stated that she spoke with Delegate Nick Rush who advised her that funding of the park would have to go to referendum for public vote if it exceeded \$10 million. Councilwoman Sachs noted that she had been unable to find the referendum requirement in State Code mentioned by Councilwoman Hicks. Mrs. Hicks asked Council to address infrastructure needs in town before considering the construction of a park and asked Town Manager Wingfield to study the outcome of other localities that had recently constructed recreation facilities. Councilwoman Hicks then asked why projections were included in the budget amendment, and Mrs. Tweedie explained the importance of projections to understanding and approving the long-term capital projects as a whole.

Mrs. Tweedie addressed Council regarding the unassigned reserved funds, and noted that at the current percentage of 43.8%, the Town could cover some of the costs of the park, if necessary, and remain fiscally sound. Councilwoman Sachs said that she initially viewed the park as a business decision, but through discussions over the past three years, had come to understand that there were things the Town provided for its citizens that did not result in revenue. Ms. Sachs' shared with Council portions of the Victus report that helped her understand the importance of the park to the future of Christiansburg, and the positive financial impacts it would have on the community, and noted she believed the sponsorship and donation projections had been underestimated. Councilman Stipes disputed Councilwoman Hicks' claim that the park appeared hidden from the public, and stated that the park planning process had been publicly visible since the beginning of discussions over three years ago. Councilman Stipes offered a history of the park planning process, and an overview of the items in the budget amendment, adding that, historically Council had voted on annual budgets and budget amendments, as a whole, rather than breaking them down by topic according to what each member approved or disapproved of. Additionally, Councilman Stipes noted that if the budget amendment failed, Council would then need to revisit specific items in the amendment. Councilwoman Hicks insisted that no one in Town knew funding for the park had been included in the budget amendment presented.

Councilman Showalter took a moment to thank Town staff and employees for keeping the operations of the Town as normal as possible during the pandemic, and expressed his support for the pay increases included in the amendment that would provide a competitive edge for Public Works employees. Mr. Showalter commented that the proposed VRS multiplier increase would

also help the Town stay competitive with neighboring localities. Mr. Showalter then spoke to the transparency of the park planning process that included articles in the newspaper and on social media, community input meetings, a community input survey, and many discussions by Council, and noted that the park would be important to the future of Christiansburg in many ways, including aiding “brick and mortar” resources. Councilman Bishop commented that he initially supported the request to remove the park funding from the budget amendment for separate action, because he did not want to chance negatively impacting the proposed pay increases or the VRS multiplier increase due to lack of support for the park funding. Councilwoman Hicks urged Council to separate the items for separate vote. Council voted on the motion as follows: Bishop – Aye; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

D. Approve resolution to appropriate funds in Budget Amendment #1.

Councilwoman Sachs made a motion to approve the resolution to appropriate funds in Budget Amendment #1, seconded by Councilman Huppert. Council voted on the motion as follows: Bishop – Aye; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

E. Discussion of Code of Ethics/Report from Town Attorney.

Town Attorney Reid Broughton explained that the Town had received a Code of Ethics complaint by Chris Waltz against Councilwoman Sachs for comments made on social media, and noted that the Town’s Code of Ethics, readopted in March 2020, did not include enforcement provisions for violations. Mr. Broughton further explained that social media, Facebook specifically, was a public forum that provided First Amendment protections, but that Council had the choice to impose discipline, if violations were found. Councilwoman Sachs clarified that the complaint was over her comment on Facebook that Council had discussed postponing a vote on park funding for a year. Council later chose to include the matter in Budget Amendment #1. Councilwoman Hicks added that Ms. Sachs called Mr. Waltz a liar on social media and made a motion to direct Councilwoman Sachs to offer him an apology. The motion died for lack of a second.

IX. STAFF REPORTS

A. Town Manager:

- Council was provided a resolution in support of the new VRS multiplier as required by Virginia. Councilman Stipes made a motion to approve the resolution, seconded by Councilman Showalter. Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
- Public Hearing for the Town Park financing was scheduled for December 8, 2020.

B. Town Attorney: No report.

C. Other Staff: No report.

- Finance Director Val Tweedie explained the revised monthly bill list schedule due to the November and December meeting cancellations.

X. COUNCIL REPORTS

- A. Councilman Stipes, no report.
- B. Councilman Showalter, no report.
- C. Councilman Huppert said that during his eleven years on Council, he has always tried to support Town employees and staff, which was especially important now due to the pandemic. Mr.

Huppert said it was also important that the Town continue to grow, expand, and improve the quality of life in Town, which was a responsibility of Council as visionaries.

- D. Councilman Bishop presented Council with a recommendation from the Central Business District Committee to temporarily relocate the Farmers Market to the recreation center, due to construction of the Hickok Street stormwater project. Mr. Bishop noted that Brad Epperley and Marty Gordon had assisted the committee in choosing the proposed location. Councilman Bishop made a motion to approve the recommendation, seconded by Councilman Stipes. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
- E. Councilwoman Hicks said the Christmas Market was scheduled for December 10, with the reverse Christmas Parade on December 11, from 7-9 p.m. Mrs. Hicks then thanked Brad Epperley for his, and Parks and Recreation staff's, efforts in organizing the recent Halloween event at the recreation center. Mayor Barber added that the Christmas Tree lighting would be held the same night as the Christmas Market.
- F. Councilwoman Sachs recalled the discussion regarding the number of water shut-offs in October and clarified that October 2020 had ninety-four more shut-offs than October 2019. Ms. Sachs then raised concerns with Mrs. Hicks' post on Facebook that Finance Director Val Tweedie had advised her to vote "no" on Budget Amendment #1, and asked Mrs. Tweedie if that was true. Mrs. Tweedie stated she did not advise Mrs. Hicks how to vote on the budget amendment or the park funding, and further clarified Mrs. Hicks' comment regarding tax increases related to the park by adding that she does not make promises or commitments with regard to tax increases because that was not her call, but rather a decision of Council. Councilwoman Hicks commented that she could not remember posting on Facebook that she was advised how to vote by Mrs. Tweedie.

XI. OTHER BUSINESS

XII. ADJOURN

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:20 P.M.

Michele Stipes, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG	PAY DATE 12-11-2020	
BILLS TO BE PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
A MORTON THOMAS AND ASSOCIATES, INC	27,309.85	ENGINEERING SERVICES ARBOR DRIVE
ALGONQUIN PRODUCTS COMPANY	1,429.00	ASPHALT RELEASE
ALL PEST CONTROL, INC	4,190.00	SUNSET CEMETERY MOLD REMEDIATION AND INSECT TREATMENTS
ALL SEASONS PEST CONTROL, INC	95.00	
ALVIS-LAING ELECTRIC COMPANY	3,391.80	REPAIRS RECREATION
ARC3 GASES	10,217.10	GAS MONITOR AT WWTP DIGESTER
AUTOZONE, INC	6.93	
B & K TRUCK ACCESSORIES	130.00	
BANE OIL COMPANY, INC	1,719.56	OFF ROAD DIESEL
BLUE RIDGE ANALYTICAL LLC	2,485.00	TESTING AND BIOSOLID DESIGN PROJECT
C. W. WILLIAMS & COMPANY, LLC	949.84	
CAPITAL LIGHTING & SUPPLY, LLC	597.83	
CARDINAL BLUEPRINTERS, INC.	350.00	
CARDINAL RUBBER & SEAL INC.	111.15	
CARROT-TOP INDUSTRIES, INC.	333.12	
CDW LLC	176.90	
CENTURY ENGINEERING, INC	47,915.25	NFRANKLIN CORRIDOR ENGINEERING SERVICES
CHA CONSULTING INC	42,445.25	ENGINEERING SERVICES COLLEGE SANITARY, ARROWHEAD AND OPERATIONAL ASSISTANCE
CMC SUPPLY, INC.	6,254.68	CAMBRIA IMPROVEMENTS
COLE TRUCK PARTS, INC	807.33	
CRAIG'S FIREARM SUPPLY, INC	1,537.38	SUPPLIES POLICE DEPT
DALE'S GARAGE	6,016.00	SNOW PLOW FOR PW VEHICLE
DATA MANAGEMENT, INC	1,208.30	WEBHOSTING TIMECLOCKS NOV
DATA NETWORK SOLUTIONS, INC	1,401.60	SCADA PROJECT CARES ACT
DELL MARKETING L.P.	936.54	
DOMINION DOOR & HARDWARE INC	300.00	
DUNCAN FORD MAZDA	67,429.01	PW VEHICLE AND VEHICLE REPAIRS AND MAINTENANCE
E. C. PACE COMPANY INC	22,036.27	CONSTRUCTION ROANOKE ST SIDEWALK
EAST COAST EMERGENCY VEHICLES, LLC	33,393.98	LIGHT BARS, RADIOS ETC FOR NEW PATROL CARS
EAST COASTERS BICYCLE SHOP, INC	212.96	
ELECTRICAL EQUIPMENT COMPANY	2,527.00	WET WEATHER PUMP#2 WWTP
ELECTRICAL SUPPLY CO	934.24	
ELEVATING EQUIPMENT INSPECTION SERVICE	115.00	
EMS MANAGEMENT & CONSULTANTS, INC	695.90	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	29,331.85	SLUDGE HAULING WWTP
EPLUS TECHNOLOGY INC	7,947.76	
EUSTACE MERCHANT FORD INC	71,972.00	PW VEHICLE FORD SUPER DUTY 4WD SUPERCAB
F & R ELECTRIC	650.00	
FASTENAL COMPANY	132.20	
FERGUSON ENTERPRISES, INC.#75	17,193.66	VARIOUS FITTINGS AND PIPE FOR WATER, SEWER AND STORM WATER
FIRE RESCUE AND TACTICAL, INC	697.94	
FISHER AUTO PARTS, INC.	773.05	
FIVE DESIGN ARCHITECTURE	7,760.00	RENOVATIONS TOWN HALL
FLEET PRIDE, INC	203.83	
GALLS, AN ARAMARK COMPANY	3,528.98	SUPPLIES AND UNIFORMS PD
GAY AND NEEL, INC.	2,001.25	ENGINEERING SERVICES PATRICK'S WAY RELOCATION
GEMPLER'S INC.	249.90	
GRANTURK EQUIPMENT CO., INC	189.98	
GRAYBAR ELECTRIC COMPANY INC	159.51	
HAJOCA CORPORATION	41,931.99	TOUCHLESS PLUMBING FIXTURES AQ AND REC CARES ACT
HALL'S GARAGE DOORS, INC	25.00	
HENRY EARNEST WADE	60.00	BOARD OF ZONING APPEALS
HOSE HOUSE, INC.	231.90	
HURT & PROFFITT, INC	5,591.25	ENGINEERING SERVICES ROANOKE ST SIDEWALK AND WILVER LAKE INTERCEPTOR
IES COMMERCIAL, INC	11,445.86	8904 CAMERAS FOR WWTP CARES ACT 2541 DOOR ACCESS CONTROLS
INDUSTRIAL CHEM LABS & SVCS	121.38	
INFRASTRUCTURE SOLUTIONS GROUP INC	2,306.66	PARTS FOR EQUIPMENT REPAIR PW
INSIGHT PUBLIC SECTOR	585.00	
INTEGRITY DATA, INC	571.35	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	895.94	
INTERWORLD HIGHWAY LLC	203.97	
J ALPERIN CO INC	295.80	
JAMES RIVER LASER & EQUIPMENT, LLC	229.94	
JAMES W. KIRK	60.00	BOARD OF ZONING APPEALS
JAMES W. VANHOOZIER	60.00	BOARD OF ZONING APPEALS
JAMIE L DOLAN/ EXTERIOR SERVICES	1,500.00	LINE PAINTING STREETS
JASPER ENGINE EXCHANGE, INC	3,350.00	VEHICLE TRANSMISSION

TOWN OF CHRISTIANSBURG	PAY DATE 12-11-2020	
BILLS TO BE PAID FOR THE MONTHS OF	NOVEMBER AND DECEMBER	
KAREN L DRAKE-WHITNEY	60.00	BOARD OF ZONING APPEALS
KIMBALL MIDWEST	42.80	
KING-MOORE, INC	3,325.00	IT CONSULTING SERVICES
KINGS TIRE SERVICE, INC	1,199.67	VEHICLE TIRE REPAIR AND REPLACEMENT
KLA ENTERPRISES LLC	165.00	
KLINGSPOR ABRASIVES, INC	121.16	
LANCASTER, INC.	260.00	
LITTLE RIVER POOL AND SPA, INC	306.93	
M. C. DEAN INC	868.80	
MATTERN & CRAIG	10,725.00	ENGINEERING SERVICES INDUSTRIAL PARK STORMWATER UPGRADES
MCDONOUGH BLYARD PECK, INC	10,174.40	ENGINEERING SERVICES, ANNUAL PAVING AND PARK
MCGRADY-PERDUE HEATING & COOLING, INC	8,816.21	REPLACE HVAC UNIT TOWN HALL
MENDON PIPELINE INC	24,432.87	CONSTRUCTION SILVER LAKE INTERCEPT
METRO HEAVY-DUTY, INC.	132.50	
MID ATLANTIC WASTE SYSTEMS	424.02	
MODERN AUTOMOTIVE	439.34	
MONTGOMERY DISTRIBUTORS	66.00	
MOORE'S BODY & MECHANICAL SHOP, INC	5,190.19	
MUNICIPAL EMERGENCY SERVICES, INC	147,263.20	SELF CONTAINED BREATHING APPARATUS FIRE DEPT CARES ACT
NEW RIVER ENGRAVING	117.80	
NEW RIVER FIRE EXTINGUISHERS	644.50	
NEW RIVER OFFICE SUPPLY	101.71	
NORTHWEST HARDWARE CO INC	109.91	
POWER ZONE	2,489.16	GENERATOR FOR PW
PROFESSIONAL COMMUNICATIONS	25,622.25	INSTALLATION OF EQUIPMENT NEW BUFFALO EQ BUILDING
QUALITY TIRE & BRAKE SERVICE	3,165.79	VEHICLE TIRE REPAIR AND REPLACEMENT
ROBINSON FARMER COX ASSOCIATES PLLC	33,500.00	ANNUAL AUDIT FEE
ROSEMOUNT INC	3,477.19	TESTING EQUIPMENT/SENSORS WWTP
RUMMEL KLEPPER & KAHL LLP	16,962.56	ENGINEERING SERVICES TOWER RD
SAMPSON-BLADEN OIL CO INC	605.46	
SANICO, INC	12,729.88	JANITORIAL SUPPLIES ALL DEPTS
SERVICE COMMUNICATION	112.50	
SF MOBILE-VISION, INC	128.58	
SHELOR MOTOR MILE	456.40	
SOUTHERN AIR, INC	15,867.50	MAINTENANCE AGREEMENTS VARIOUS BUILDINGS FOR HVAC SYSTEMS
SOUTHERN REFRIGERATION CORP.	1,261.85	
STATE ELECTRIC SUPPLY CO., INC.	2,773.02	ELECTRICAL SUPPLIES FOR VARIOUS TOWN PROJECTS
STERN'S, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	6,808.87	ENGINEERING SERVICES LANDFILL CLOSURE
STRYKER SALES CORP.	602.91	
SUNAPSYS, INC	36,586.93	33000 GENERATOR RESCUE CARES ACT, 3587 VARIOUS WORK ON SCADA SYSTEM
TAYLOR OFFICE & ART SUPPLY, INC	1,396.82	OFFICE SUPPLIES TOWN WIDE
TESSCO	61.28	
TIME TECHNOLOGIES INC	184,700.00	3 LED SIGNS, TOWN HALL, REC RESCUE CARES ACT
TRANE	14,648.20	HVAC CONTRACT MAINTENANCE
ULINE	127.86	
UNIFIRST CORPORATION	3,780.87	UNIFORMS PW
UNITED RENTALS, INC.	7,093.29	PUMP RENTALS ETC, HIGH FLOW EVENT WWTP
USA BLUE BOOK	1,182.88	TESTING SUPPLIES WWTP
VALICOR ENVIROMENTAL SERVICES LLC	48.00	
VEST'S SALES & SERVICE, INC.	1,430.00	INVERTER RESCUE
VIRGINIA BUSINESS SYSTEMS	75.09	
VIRGINIA UTILITY PROTECTION SERVICE, INC	522.90	
VSC FIRE & SECURITY, INC	75.00	
WEST END ANIMAL CLINIC, INC	634.57	
WESTERN BRANCH DIESEL, INC.	1,501.64	REPAIR FIRE TRUCK 2000 PIERCE ENGINE 4
WILSON BROTHERS INCORPORATED	580.58	
WITMER PUBLIC SAFETY GROUP, INC	215.49	
WRANGLER HOLDCO CORP	27,729.98	RECYCLING FEE
TOTAL BILLS TO BE PAID	1,125,860.03	PAY DATE 12-11-2020

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

NOVEMBER AND DECEMBER

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	176.55	
C.W. WILLIAMS& COMPANY LLC	684.06	HOSES FIRE DEPT
EXXON MOBILE	62.69	
GOODMAN SPECIALIZED VEHICLES	106.53	
KNOX COMPANY	1,337.00	
POWER ZONE	562.79	
TOWN OF CHRISTIANBURG	612.44	FUEL
TOTAL PAID BILLS	3,542.06	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	NOVEMBER AND DECEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
ADAMS CONSTRUCTION CO	2,121.97	ASPHALT STREET REPAIRS
ADVANCE AUTO PARTS	1,848.57	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AD-WEAR & SPECIALITY OF TEXAS INC	5,347.36	TSHIRTS FOR SOFTBALL AND FISHING RODEO RECREATION
AFA PROTECTIVE SYSTEMS INC	3,513.00	CAMERA INSTALL RESCUE
AIRGAS NATIONAL CARBONATION	1,296.16	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE	4,509.80	EMPLOYEE PAID INSURANCE
AMAZON CAPITAL SERVICES INC	1,528.96	VARIOUS SUPPLIES
AMERICAN RED CROSS	314.00	
ANTHEM BLUE CROSS BLUE SHEILD	151,253.84	MEDICAL INSURANCE EMPLOYEES
APPALACHIAN POWER	73,182.78	TOWN WIDE UTILITY SERVICES
ARC3 GASES	188.48	
AT & T	294.37	
AT & T MOBILITY	180.26	
ATMOS ENERGY	3,052.57	TOWN WIDE GAS SERVICES
BETTY JEAN REED	8.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
BILL'S USED PARTS	100.00	
BIRD AND HOPPER FARM	21.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
BOUND TREEE MEDICAL LLC	1,325.87	SUPPLIES RESCUE
BMS DIRECT	12,501.80	POSTAGE PRINTING TAX BILLS
BRANDON WILLIAM BUNN	30.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
BRUCE CALDWELL	89.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
BRIAN MEINHART	1.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
CARILION MEDICAL GROUP	50.00	
CARTER MACHINERY CO	3,539.68	BULK OIL AND PARTS FOR PW FLEET MAINTENANCE
		SUPPLIES EQ 10350.16 DUES 1645.70 SCHOOLS 5271.50 TRAVEL 3013.63 SOFTWARE 99.37 RECRUITING RETENTION FIRE RESCUE 621.49
CARDMEMBER SERVICES	21,001.85	
CDW	353.80	
CHANDLER CONCRETE	412.00	
CFS GROUP/BLUE RIDGE DISPOSAL & RECYCLING	300.42	SLUDGE DISPOSAL
CMC SUPPLIES	58.50	SEWER SUPPLIES
COLORADO TIME SYSTEMS	16,600.00	LED PANELS AQUATICS
CITIZENS	3,925.00	INTERNET
CROW'S NEST GREENHOUSES	1,192.50	FALL PANSIES
CURTIS MEDICAL	328.65	
DELL MARKETING	1,589.56	COMPUTER MONITORS, AND LAPTOPS
DELTA DENTAL	7,874.89	DENTAL COVERAGE EMPLOYEES
DIRECT SPORTS INC	15.00	
DMV	195.00	
DONS AUTO CLINIC	829.08	PD VEHICLE MAINT.
DS SERVICES-crystal springs	45.53	
DUES AND MEMBERSHIPS	2,900.00	FINANCE 50 ADMIN 1650 CHAMBER 1200 STREETS
ENVIRONMENTAL LAND WASTE MANAGEMENT	9,428.35	
EPLUS TECHNOLOGY	3,464.25	IT SUPPLIES
EXPRESS SERVICES INC	3,546.26	SEASONAL LANDSCAPE LABOR
FEDERAL EXPRESS	656.38	
FITNESS CONCEPTS	80.00	MONTHLY SERVICE/PARTS/REPAIRS REC
GLATFELTER INSURANCE GROUP	4,679.00	INSURANCE FIRE AND RESCUE VEHICLES
GRANITE TELECOMMUNICATIONS	5,724.88	TELEPHONE
GREENHOUSE-SURF AND TURF	884.55	
GOOD SMARITAN HOSPICE INC	5,000.00	COMMUNITY SUPPORT GRANT
HAMANN INC	90.00	
HENDERSON PRODUCTS INC	456.39	
HI-D-HO DOG TRAINING	720.00	RECREATION DOG TRAINING
HOLLYBROOK MULCH TRUCKING INC	108.00	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY	936.65	
JESSICA MOYE	440.00	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	NOVEMBER AND DECEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
JOHNSON CONTROLS	3,012.43	REC CENTER HVAC AND FIRE ALARM SYSTEMS
JORDAN OIL CO	938.80	FUEL FIRE DEPT
KAYLA TAYLOR SMITH	35.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
KYM DUNFORD	9.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
LAUREN YODER	195.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
LARRY LAWRENCE	85.00	CABINET WORK FIRE DEPT
LOWE'S	8,126.74	VARIOUS PARTS AND SUPPLIES PPE
MANSFIELD OIL	9,145.23	FUEL PURCHASES
MCKESSON MEDICAL-SURGICAL	446.53	MEDICAL SUPPLIES RESCUE
MARY COLEMAN	21.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
MEDEXPRESS URGENT CARE PC	334.00	
MONTGOMERY COUNTY DEVELOPMENT AUTHORITY	598,870.98	SMALL BUS & NON PROFIT CARES ACT GRANTS
MONTGOMERY COUNTY HEALTH DEPT	124.04	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	58,986.53	TIPPING FEES FOR SOLID WASTE SERVICES
MOORES BODY SHOP	3,000.00	2010 FORD EXPLORER PW REPAINT VEHICLE
MOUNTAIN VIEW HOPS LLC	13.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
NATIONAL FIRE PROTECTION ASSOC.	108.05	
NETWORK FLEET INC	231.47	
NRV LAWNS & LANDSCAPING LLC	17,320.00	MOWING PARKS AND CEMETERY
NEW RIVER ENGRAVING	30.00	
NEW RIVER VALLEY PIZZA	112.97	PIZZAS AQUATICS
NEW RIVER VALLEY RESTAURANT SERV	229.52	
OLD TOWN PRINTING & COPYING	355.13	COLORING BOOKS FOR HALLOWEEN EVENT
PAMELA PINTO-SESSION	9.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
PILOT FASTNERS LTD	278.00	
PITNEY BOWES PURCHASE POWER	355.24	REFILL POSTAGE MACHINE
POLYDYNE	10,764.36	WASTEWATER CHEMICALS
POWER ZONE	627.56	
PROFESSIONAL COMMUNICATIONS	751.56	
REFUND EMS	82.22	
REFUND FEES REC DEPT	330.00	
REFUND TAXES	43.59	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	322.40	REFUND OVERPAYMENTS AND DEPOSITS
ROANOKE TIMES	1,333.87	
ROBERTS OXYGEN COMPANY INC	604.20	
ROLLER VENTURES	40.00	
SALEM STONE	589.52	STONE AND GRAVEL STREETS
SAMPSON BLADEN OIL CO	314.39	
SCHOOLS	315.00	P&R 20 PW 295
SCHINDLER ELEVATOR CORP	1,474.44	ELEVATOR INSPECTIONS-MAINTENANCE
SHENTEL	562.60	
SHRED-IT	262.92	
SISSON AND RYAN QUARRY LLC	153.86	STONE AND GRAVEL STREET REPAIRS
S.F. MOBILE VISION	285.89	
SPORTSENGINE INC	165.00	
SOUTHERN STATES	266.98	SEED AND FERTILIZER
STAND ENERGY	3,736.84	NATURAL GAS FOR AQUATIC CENTER
SUBURBAN PROPANE	3,377.38	WWTP GENERATORS
TAVCOM INC	995.00	ADVERTISING
TBC ASSOCIATES II LLC/TIDY SERVICES	800.00	
TECH-EXPRESS INC	251.67	
TELVENT USA HOLDINGS	306.00	
TOM MAXEY	16.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
TRANE	4,233.30	HVAC EQ AQUATICS

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	NOVEMBER AND DECEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
TREASURER MONTGOMERY COUNTY	37,800.00	TOURISM GRANT CARES ACT
TREASURER OF VIRGINIA	1,260.00	DEQ VSMP STATE SHARE 1260
U.S. CELLULAR	125.09	
VA ASSOC OF COUNTIES GROUP INSURANCE	1,257.44	
VERIZON	1,171.68	
VERIZON WIRELESS	7,212.97	CELL PHONES AND TABLETS
VIRGINIA BUSINESS SYSTEMS	19.00	COPIER MAINTENANCE
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	345.00	JOB POSTINGS, PUBLIC HEARINGS ETC
VIRGINIA RETIREMENT SYSTEMS	164,924.58	EMPLOYEE RETIREMENT
WAYNE K MARSHALL	32.00	FARMERS MARKET SNAP AND CC CHIP REDEMPTION AND WEB SALES
WORDSPRINT	2,350.00	FALL PROGRAMS RECREATION
WHITESCARVER PHOTOGRAPHY	320.00	COUNCIL PHOTOS
XEROX CORPORATION	1,037.18	COPIER LEASES
TOTAL SPECIAL REVENUE BILLS PAID	3,542.06	
TOTAL PAID BILLS	1,313,644.11	
BILLS TO BE PAID	1,125,860.03	
GRAND TOTAL	2,443,046.20	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

December 8, 2020

ITEM TITLE:

Upgrade the Simulcast Radio System for the Town's Fire and Police Departments and the Rescue Squad to communicate with the alternate regional 911 center.

DESCRIPTION:

In the event the New River Valley Emergency Communications Regional Authority, at 1 East Main Street in Christiansburg, needs to cease or limit operations due to the COVID-19 pandemic, the Town's Fire and Police Departments and Rescue Squad cannot effectively communicate via radio with the alternate 911 center whether located at the Montgomery County Government Center or Virginia Tech. This upgrade in the amount of \$123,866.10 is intended to permit effective short-term radio communications with the alternate 911 center.

POTENTIAL ACTION:

Approval

DEPARTMENT:

Fire Department

PRESENTER:

Billy Hanks

ITEM HISTORY:

This upgrade is intended to be purchased utilizing funding provided by the CARES Act, utilizing a procurement contract negotiated by Montgomery County with Professional Communication Systems, LLC in Blacksburg, VA.

Date:

Action Taken:

Information Provided:

Contract

<https://christiansburg.box.com/s/2xwpbe7cxb4xuu84rc1l2lrp6e4qlw7x>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

December 8, 2020

ITEM TITLE:

Purchase of Two Ford F-550 XL Four Wheel Drive Trucks with Crew Cabs and Special Utility Bodies

DESCRIPTION:

To submit a contract to Friendship Ford of Bristol Tennessee for the two trucks for the Public Works Department in the amount of \$149,118.

POTENTIAL ACTION:

Approval

DEPARTMENT:

Public Works

PRESENTER:

James Lancianese

ITEM HISTORY:

Trucks are budgeted as capital expenses in fiscal year 2021 for the Public Works Department.

Date:

Action Taken:

Information Provided:

Contract

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

December 8, 2020

ITEM TITLE:

Purchase and installation of York HVAC (heating, ventilation and air conditioning) Unit with an 80 ton capacity for the Recreation Center.

DESCRIPTION:

To submit a purchase order to Johnson Controls in the amount of \$228,847 to purchase and install the York HVAC Unit. This unit is being purchased from Sourcewell, a cooperative procurement group, that awarded a competitively negotiated contract to Johnson Controls for these goods and services. Please refer to Sourcewell Contract # 030817-JHN for more information.

The cost to hire another qualified HVAC contractor to connect the HVAC unit to Trane's building management system at the Recreation Center is expected to cost \$13,796.00. The total cost of this project should not exceed \$242,643.00.

POTENTIAL ACTION:

Approval

DEPARTMENT:

Parks and Recreation/Public Works

PRESENTER:

James Lancianese

ITEM HISTORY:

This item was approved in the 2021 capital budget for Parks and Recreation in the amount of \$260,540.

Date:

Action Taken:

Information Provided:

Contract

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**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

December 8, 2020

ITEM TITLE: Approval of amendment to the Professional Services Engineering Contract with Mattern and Craig, Inc., in the amount of \$132,315 for additional services for easement and right-of-way acquisition for the Hickok Street Drainage Project.

DESCRIPTION: Approval of amendment to the Professional Services Engineering Contract with Mattern and Craig, Inc., for additional services for easement and right-of-way acquisition for the Hickok Street Drainage Project.

POTENTIAL ACTION: Approval of Contract Amendment #1 in the amount of \$132,315 and provide authorization for the Town Manager to execute this Amendment, subject to Town Attorney final review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

The Hickok Street Storm Drainage Improvements project will design and construct a new storm drain system from a structure between First Street and West Main Street, extending down Hickok Street to Commerce Street and reconnection to the storm drain system. These improvements relocate the existing drainage system from under several businesses along West Main Street. There are also pedestrian and street improvements planned for Hickok Street from West Main Street to Commerce Street. The project is mostly funded with VDOT with Revenue Sharing Funds (50% with a 50% local match). The requested, additional funds are for easement and right-of-way acquisition that was not included in the initial contract since the scope and number of parcels was undetermined prior to further design.

Information Provided:

Contract Amendment #1

<https://christiansburg.box.com/s/45ce022g3lucofglwako12igwoktilu>

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION

Law Enforcement Appreciation Day

WHEREAS, the service of the men and women of the Christiansburg Police Department and neighboring agencies is essential to the safety of our community; and

WHEREAS, these officers choose to put their own lives at risk every day in order to protect our roads, schools, workplaces and homes; and

WHEREAS, these officers foster community spirit by engaging with members of the public through education programs like D.A.R.E. and other initiatives; and

WHEREAS, National Law Enforcement Appreciation Day is an opportunity to recognize and show our support for the Christiansburg Police Department, neighboring agencies and agencies nationwide;

NOW, THEREFORE BE IT RESOLVED, that Christiansburg Town Council, meeting in regular session December 8, 2020 proclaims January 9, 2021, as Law Enforcement Appreciation Day throughout the Town of Christiansburg.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop
Johana Hicks
Steve Huppert
Merissa Sachs
Henry D. Showalter
Bradford J. Stipes
D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Michele M. Stipes, Clerk of Council

D. Michael Barber, Mayor



Christiansburg Fire Department

110 Depot Street, N.W.
Christiansburg, VA 24073
Phone: 540-382-4388 Fax: 540-381-5027



2021 Fire Officers

Asst. Chief Danny Yopp

Captain Gratton Thompson

1st Lieut. Forest Redd

2nd Lieut. Brandon Turner

Sec./Tres. Donnie Reed

Asst. Sec. / Tres. David Akers

Training Officer

Todd Chrisley

Engineers

Pete Haislip

John Linkous

Scott Phillips

Doug Adkins

Mike Moore

Danny Wilson

Jordan Fenton



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
December 8, 2020

ITEM TITLE:
Resolution in Support of the Limited Access Control Changes for the Arbor Drive – Peppers Ferry Road Intersection Project

DESCRIPTION:
A Council Resolution is required to submit a Limited Access Control Change to the Commonwealth Transportation Board (CTB) for approval.

POTENTIAL ACTION:
Council to approve Resolution

DEPARTMENT:
Engineering

PRESENTER:
Wayne Nelson

ITEM HISTORY:
The Arbor Drive – Peppers Ferry Road Intersection Project involves adding a dedicated left turn lane on the Arbor Drive approach along with sidewalk improvements and pedestrian crossings. The project is funded with Revenue Sharing funds from the State which is a 50/50 match. The project has completed 60% design and is currently in the right-of-way phase. As part of the project, the existing limited access control line will need to be shortened to account for the additional lane and sidewalk to be installed on the northeast corner of the intersection. The required VDOT and State willingness to hold a public meeting was initially posted in *The Roanoke Times* on April 12, 2020 and expired on May 4, 2020. No comments were received from this initial posting. An additional willingness to hold a public meeting was posted on October 25, 2020, which included the proposed limited access control change language, and the period for comments expired on November 10, 2020. No comments were received regarding the project or the limited access control change.

Information Provided:
Limited Access Control Change Exhibit
<https://christiansburg.box.com/s/nw05bsalg2rea0vdu968qpslagxuoqqq>

Draft Resolution
<https://christiansburg.box.com/s/4ghtc16igs19dlcfy15i79bdw9k5t9g6>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
December 8, 2020

ITEM TITLE:

Resolution to petition the Virginia Department of Transportation for Maintenance Payments for Certain Streets in the Urban Maintenance Inventory System.

DESCRIPTION:

A Council Resolution is required to make application to the Virginia Department of Transportation to add street segments to the list of streets eligible for maintenance payment per Section 33.2-319 of the Code of Virginia. Town Engineering Staff has identified street segments that are eligible for VDOT maintenance funding, pending review and approval by the VDOT. If approved by Town Council, the Resolution, attached U-1 form and associated maps will be presented to VDOT with a request to add these segments to their list of funded roadway segments.

POTENTIAL ACTION:

Approve by Council Resolution for the submittal of the request to VDOT for additional funding for street maintenance.

DEPARTMENT:
Engineering

PRESENTER:
Wayne O. Nelson

ITEM HISTORY:

After a detailed review of the current VDOT Street Maintenance List against the Town's GIS mapping, the streets listed are being added or corrected.

Information Provided:

Form U-1

<https://christiansburg.box.com/s/mgwop6499wmop9hvm13p64rdq2bvo3pm>

List of Streets (Maps available upon request)

<https://christiansburg.box.com/s/jk3zza64xfhklzplme171xccut11x1>

Draft Resolution

<https://christiansburg.box.com/s/75x3qgo0fntbfy5bg1x9hwukk2c65mkx>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

December 8, 2029

ITEM TITLE:

Contract with Faulconer Construction Company Inc. for final design and construction of the Christiansburg Park in the amount of \$16,998,627.

DESCRIPTION:

Award of a contract in the amount of \$16,998,627 to Faulconer Construction Company Inc., for final design and construction of the Christiansburg Park

POTENTIAL ACTION:

Approve award of the contract and authorize the Town Manager to enter into Contract for the referenced Work, subject to attorney review and minor revisions.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson

ITEM HISTORY:

NA

Information Provided:

Comprehensive Agreement

<https://christiansburg.box.com/s/jrygav3x2l2quijwngmyu95ra67efws0>