



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JANUARY 12, 2021 – 7:00 P.M.

**(The meeting will be in-person and streamed on YouTube Live)**

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](https://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](https://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, January 12, 2021 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

**III. PUBLIC HEARINGS**

**IV. CONSENT AGENDA**

- A. Approval of Minutes of December 8, 2020.
- B. Monthly Bill List.
- C. Contract approval for Bulk Storage Inc. in the amount of \$197,700 to replace the roof structures on two (2) storage buildings at public works, these are used for salt storage and materials storage.
- D. Schedule public hearing on February 23, 2021 for a rezoning request by Gay and Neel, Inc. (applicant), for an approximately 1.38 acre property owned by Depot Street Development LLC, located at the intersection of Depot Street, N.E. and Harless Street, N.E. (tax map nos. 497-A-288, 497-A-288A, 497-A-288C, 497-A-285, 497-A-286, 497-13-3, 497-13-1E). The request is to rezone the property from B-3, General Business to R-3, Multi-Family Residential with proffers. The property is designated as residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- E. Schedule public hearing on February 23, 2021 for two Conditional Use Permit requests by Balzer & Associates, Inc., on behalf of SHAH Development, LLC (applicant/owner), for a 3.2 acre parcel located at 1145 West Main Street (tax map no. 556-A-39) in the B-3, General Business District:
  - 1. A conditional use permit request for residential uses as permitted in the R-3, Multi-Family Residential District. Residential uses as permitted in the R-3, Multi-Family Residential District include single-family dwellings, two-family dwellings, townhouses, and multiple-family dwellings at a density of development of up to 20 units per acre.
  - 2. A conditional use permit request for a proposed Planned Housing Development to consist of single-family, two-family, and multiple-family dwellings at a density of development not to exceed 7.8 units per acre.The property is partially designated as Business/Commercial and partially designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**V. INTRODUCTIONS AND PRESENTATIONS**

**VI. CITIZEN COMMENTS**

**VII. COMMITTEE REPORTS**

- A. Stipes and Bishop – Street Committee Report/Recommendation:
  - 1. Plat showing relocation of Lot Lines Between Lots 10, 11 & 12 of the H. M. Word Subdivision prepared for A & D Sultan Home Rentals, LLC at 2945 Roanoke Street.

2. Subdivision Plat for NRV Marketplace, LLC showing "Parcel H" being a portion of Tax Map Number 436-5-1 situated on Market Street NE.

**VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL**

- A. Rezoning request by Balzer and Associates, Inc., on behalf of RWW36, LLC (applicant), for an approximately 4.306 acre property owned by Mary Maxie Jewell Trust, Mary Stewart, Janet Epperly, Bill Jewell, Trustees, located west of Weddle Way, N.W. (tax map no. 435-A-13). The request is to rezone the property from R-1A, Rural Residential to R-2, Two-Family Residential with proffers in order to create 7 two-family dwelling lots for a total of 14 units as well as a lot designated for stormwater management. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Ordinance to amend Chapter 42, "Zoning" of the Christiansburg Town Code for the purpose of clarifying the allowance of structural projections such as awnings, canopies, roof eaves, gutters, architectural features, porches, and decks into minimum required yards.
- C. Approve Budget Amendment #2 resolution to accept state funding for utility debt relief up to \$69,900 for water and sewer charges and provide up to \$9,000 in general fund moneys to provide relief for storm water, solid waste and miscellaneous charges.
- D. Approve Budget Appropriation #2 resolution.
- E. Discussion of Code of Ethics/Revised Report from Town Attorney.

**IX. STAFF REPORTS**

- A. Town Manager
- B. Town Attorney
- C. Other Staff

**X. COUNCIL REPORTS**

**XI. OTHER BUSINESS**

- A. Re-organization for the Year 2021:
  1. Election of Vice-Mayor.
  2. Set regular meeting dates and times of Council.
  3. Council appointment to Committees by Mayor Barber:

- a. Water and Waste Committee (formerly Water, Sewer, Solid Waste, and Stormwater Committee)
- b. Street Committee
- c. Finance Committee
- d. Emergency Services Committee
- e. Central Business District Committee
- f. Public Health and Welfare Committee – Ad hoc
- g. Council on Human Relations Committee – Ad hoc

4. Council appointment to Aquatics Advisory Board and Parks and Recreation Advisory Commission by Mayor Barber.

5. Council appointment to Commission by Town Council:

- a. Planning Commission

B. Closed Meeting:

- 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2021.
- 2. Reconvene in Open Meeting.
- 3. Certification.
- 4. Council action on the matters.

C. Appointment of Officers:

- 1. Town Manager
- 2. Finance Director/Treasurer
- 3. Police Chief
- 4. Clerk of Council
- 5. Town Attorney

XII. ADJOURNMENT

Upcoming meetings of Council:

January 26, 2021, 7:00 P.M. – Regular Meeting  
February 9, 2021, 7:00 P.M. – Regular Meeting