



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MARCH 23, 2021 – 7:00 P.M.

**(The meeting will be in-person and streamed on YouTube Live)**

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, March 23, 2021 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. An Ordinance amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code regarding the lodging tax penalty.

### IV. CONSENT AGENDA

- A. Approval of Minutes of March 9, 2021 and Work Session Minutes of March 16, 2021.
- B. Monthly bill list.
- C. Resolution recognizing March 29, 2021 as Vietnam Veteran's Day.
- D. Resolution recognizing April 5 – 11, 2021 as National Public Health Week.
- E. Resolution recognizing April 11 -17, 2021 as National Public Safety Telecommunicators Week.
- F. Resolution recognizing April 2021 as Child Abuse Prevention Month.
- G. Schedule public hearing on May 11, 2021 for a Conditional Use Permit request by New River Soccer Association (applicant) on behalf of Marjorie Ann Rhudy for a private recreational facility in the Agriculture (A) zoning district at 1200 Buffalo Drive, (Tax Parcel 556 – ((A)) – 84). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- H. Schedule public hearing on May 11, 2021 for a Conditional Use Permit request by TPBC, LLC (Valley Landscaping) (applicant) on behalf of the Montgomery County School Board for a contractor storage yard in the General Business (B-3) zoning district at 1175 Cambria Street, N.E. (Tax Parcel 497 – ((A)) – 95). The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### V. INTRODUCTIONS AND PRESENTATIONS

- A. Derrick Mays, Program Manager from the Department of Criminal Justice, to present Police Department's recertification document for accreditation.
- B. Finance Director/Treasurer Valerie Tweedie to present the proposed Fiscal Year 2021-2022 Budget.

### VI. CITIZEN COMMENTS

### VII. COMMITTEE REPORTS

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conveyance of an access easement from the Town of Christiansburg over and across a portion of Tax Parcels 435 – ((A)) – 1, 2, 2A and 3 to benefit Tax Parcel 435 – ((A)) – 34 (owned by Jalaledin and Joni L. Dadras).
- B. Conveyance by quitclaim of any interest of the Town in approximately 0.093 acres of the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 – ((A)) – 34 (owned by Jalaledin and Joni L. Dadras).
- C. Conveyance to Miller Land Company, Inc. by quitclaim and boundary line adjustment of approximately 0.089 acres consisting of (a) the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 – ((A)) – 39A (owned by the Miller Land Company, Inc.), and (b) a portion of Tax Parcel 435 – ((A)) – 1, 2, 2A, and 3.
- D. Conveyance of a stormwater management easement from the Town of Christiansburg on Tax Parcel 435 – ((A)) – 1, 2, 2A, and 3 for the benefit of Tax Parcel 435 – ((A)) – 39A owned by the Miller Land Company, Inc., et al.
- E. Dedication of a conservation easement on approximately 0.868 acres of Tax Parcel 435 – ((A)) – 1, 2, 2A, and 3 (proposed park on Peppers Ferry Road, N.W.).
- F. Dedication of a conservation easement on approximately 5.018 acres of portions of Tax Parcel 495 – ((2)) – A. (Diamond Hills Park).
- G. Dedication of a conservation easement on Tax Parcel 495 – ((A)) – 101A (approximately 10.406 acres adjacent to closed Wades Lane Landfill).
- H. Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3; 435 – ((11)) – A; and 435 – ((11)) – B owned by the Town of Christiansburg (Christiansburg Signature Park off of Peppers Ferry Road).
- I. Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3 owned by the Town of Christiansburg, 435 – ((A)) – 39A owned by Miller Land Company, 435 – ((A)) – 34 owned by Jalaldin and Joni L. Dadras.
- J. An extension for a Conditional Use Permit request by Cole Shows Amusement Co Inc. (applicant) for property owned by Rockstep Christiansburg LLC for a carnival at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41) in the B-3, General Business zoning district. The Conditional Use Permit as approved by Town Council on March 24, 2020 and never used due to COVID-19 restrictions. Modified operations plan approved by the New River Health District to operate between April 28, 2021 thru May 9, 2021.
- K. Change Order #1 to Christiansburg Signature Park Comprehensive Agreement to reduce the Faulconer Construction Co. contract by \$801,968.99 regarding removal of playground equipment from contract.

- L. [Approval of GameTime purchase order in the amount of \\$801,968.99 for purchase of playground equipment for the Christiansburg Signature Park.](#)
- M. Council request for time limit under Discussion and Action by Mayor and Council during Town Council meetings.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

April 13, 2021, 7:00 P.M. – Regular Meeting

April 27, 2021, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearings

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

An Ordinance Amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code regarding the lodging rate penalty.

**DESCRIPTION:**

At the March 2, 2021 Town Council meeting, Town Manager Wingfield and Finance Director Tweedie had pointed out that the penalty and interest provisions are different in Town Code for meals tax versus lodging tax and staff felt they should be consistent. An Ordinance Amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code regarding the lodging rate penalty. Town Council provided direction to set the lodging penalty and interest provisions to align with the meals tax provisions and the result is the drafted ordinance to amend Town Code.

**POTENTIAL ACTION:**

Take action on request.

**DEPARTMENT(S):**

Administration and Finance

**PRESENTER:**

Town Manager Randy Wingfield and Finance Director  
Valerie Tweedie

**Information Provided:**

Proposed Ordinance

**ORDINANCE AMENDING  
CHAPTER 18, ARTICLE VII, SECTION 18-204, OF THE TOWN CODE  
IN REGARD TO PENALTY AND INTEREST FOR NON-REMITTANCE OF  
TRANSIENT LODGING TAX AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Virginia Code § 58.1-3840, Virginia Code § 15.2-1104, and Section 3.14 of its Charter, the Town of Christiansburg, Virginia (the "Town") is empowered to impose an excise tax on transient lodging;

**WHEREAS**, the Town has previously adopted a tax on transient lodging, which is set out, as amended, in Chapter 18, Article VII of the Code of the Town of Christiansburg, Virginia (the "Town Code");

**WHEREAS**, Virginia Code § 58.1-3916 and Section 3.15 of its Charter authorize the Town to establish penalties and interest on delinquent taxes owed to the Town, and the Town previously established penalties and interest for meals taxes in Section 18-233 of the Town Code;

**WHEREAS**, the Council of the Town of Christiansburg, Virginia desires to amend the Town Code to impose penalty and interest charges for transient lodging consistent with the penalties and interest imposed for meals taxes;

**NOW THEREFORE, BE IT HEREBY ORDAINED** by the Council of the Town of Christiansburg that Chapter 18, Article VII, Section 18-204, of the Town Code is amended and reenacted as follows:

**Sec. 18-204. - Penalty and interest for nonremittance.**

- (a) If any person whose duty it is to do so shall fail or refuse to make the report required by this article within the time required, there shall be added to the tax by the treasurer a penalty in the amount of ten percent of the tax, or \$10.00, whichever is greater; provided, however, that the penalty shall, in no case, exceed the amount of the tax assessable.
- (b) In the case of delinquent remittance of taxes on lodging a penalty shall be imposed of ten percent for the first month the taxes are past due, and five percent for each month thereafter, up to a maximum of 25 percent of the taxes collected but not remitted; or \$10.00, whichever is greater, provided, however, that the penalty shall, in no case, exceed the amount of the tax assessable.
- (c) The assessment of such penalty shall not be deemed a defense to any criminal prosecution for failing to make the report required by this article. Penalty for failure to file the report may be assessed on the day after such report is due; penalty for failure to pay any tax may be assessed on the day after the first installment is due. Any such penalty, when so assessed, shall become a part of the tax.
- (d) Interest shall also be imposed upon the delinquent tax and penalty at a rate of ten percent per annum and computed from the date such were due and payable.

(e) Any failure to timely file and pay the transient lodging tax when due shall constitute a Class 1 misdemeanor.

(f) Upon written request, the treasurer may reduce the rate of penalty and interest to zero percent for customers who (a) do not have any past due accounts or bills with the town, and (b) have gone 12 consecutive months with no delinquent payments to the town, provided such reduction shall continue for no more than one month.

This ordinance shall take effect on July 1, 2021. If any part of this ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid. Ordinances or parts of any ordinances of the Town whose provisions are in conflict herewith are hereby repealed.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held \_\_\_\_\_, 2021, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor D. Michael Barber*				
Samuel M. Bishop				
Johana Hicks				
Steve Huppert				
Merissa Sachs				
Henry D. Showalter				
Bradford J. Stipes				

\*Votes only in the event of a tie vote by Council.

SEAL:

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Tracy Heinline, Town Clerk

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
MARCH 9, 2021 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 9, 2021 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M.

Bishop; Johana Hicks; Steve Huppert; Merissa Sachs; Henry Showalter; Bradford J. Stipes.

ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren, Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Engineering Director Wayne Nelson.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

None.

III. PUBLIC HEARINGS

- A. Conveyance of an access easement from the Town of Christiansburg over and across a portion of Tax Parcels 435 - ((A)) -1, 2, 2A and 3 to benefit Tax Parcel 435 - ((A)) - 34 (owned by Jalaledin and Joni L. Dadras).

Joni Dadras, 450 Peppers Ferry Road, N.W., expressed concern for not being made aware of the Public Hearing. She explained she found the Public Hearing by accident on the Town's website and inquired if property owners were usually made aware of these hearings beforehand. She also expressed that she had not seen the proper documents supporting the conveyance of an access easement. Town Manager Wingfield explained there had been negotiations with the Dadras' attorney concerning the agreement and understood the proposal was agreeable for everyone involved. He also mentioned that the Town would not use the entrance driveway as access to the new park but instead it would be a driveway for the Dadras family which meant the Dadras family would maintain the entrance. Councilwoman Hicks questioned if there had been any documents signed by the Dadras family concerning an agreement with the Town. Mr. Wingfield explained there had been no documents signed at this point. Attorney Broughton explained the Town has had substantial contact with the Dadras' attorney and he believed a signed agreement was forthcoming.



Councilwoman Hicks expressed her concern that a property owner should not feel their property is being taken away and questioned if Mrs. Dadras had expressed what she needed to. Mrs. Dadras explained that the property had been sold at least five times in the past and that someone had failed to put in an easement at that time and felt their property should be grandfathered in. She also expressed that the area had “fallen through the cracks” and they were being taken advantage of in this situation and mentioned that if the Town needed this road for an access to the new park then her family should be compensated. Mr. Wingfield explained that if this proposal was not signed then the Town had the right to pursue condemnation or eminent domain for the connector route as it was needed for the public good. Mr. Broughton explained there was no recorded easement, but the Town had the right to take the easement if necessary but instead had tried negotiating with the property owners. Mr. Broughton also informed Council that this was a voluntary conveyance and the Town was not required to alert the property owners of a public hearing. Councilwoman Hicks questioned when the drawings for this property were completed by Gay and Neel, Inc. and inquired if they were part of the master plan for the park. She expressed that it was her understanding that Gay and Neel would receive no funding from the development of the park. Mayor Barber explained that the surveying was separate from the park construction. Councilwoman Hicks responded that the Town needed this easement to move forward with the park. Mr. Wingfield stated that the entrance would need to be relocated and that at this time the Dadras property did not have their own entrance. Mayor Barber suggested that Town Council table items B, C, D, and E until there was a settlement. Mr. Broughton explained the settlement agreement was conditioned on approval of Town Council.

- B. Conveyance by quitclaim of any interest of the Town in approximately 0.093 acres of the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 - ((A)) - 34 (owned by Jalaledin and Joni L. Dadras).

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- C. Conveyance to Miller Land Company, Inc. by quitclaim and boundary line adjustment of approximately 0.089 acres consisting of (a) the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 - ((A)) - 39A (owned by the Miller Land Company, Inc.), and (b) a portion of Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3.

Councilwoman Hicks expressed concern for the above conveyance and made a motion to table items A, B, C, D, & E until the next Council meeting. There being no second, Mayor Barber proceeded.

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- D. Conveyance of a stormwater management easement from the Town of Christiansburg on Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3 for the benefit of Tax Parcel 435 - ((A)) - 39A owned by the Miller Land Company, Inc., et al.

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- E. Dedication of a conservation easement on approximately 0.868 acres of Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3 (proposed park on Peppers Ferry Road, N.W.).

Assistant Town Manager Warren explained this would be a dedication by the Town that allows the Town to claim water quality credits towards the Town's stormwater quality requirements that are state requirements. And for each of the conservation easements, there would be a declaration of easement that would be recorded and would restrict how the property could be used in the future.

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- F. Dedication of a conservation easement on approximately 5.018 acres of portions of Tax Parcel 495 - ((2)) - A. (Diamond Hills Park).

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- G. Dedication of a conservation easement on Tax Parcel 496 - ((A)) - 101A (approximately 10.406 acres adjacent to closed Wades Lane Landfill).

The public hearing was opened. With no speakers on the item, the public hearing was closed.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of February 23, 2021 and Work Session Minutes of March 2, 2021.

Councilman Showalter requested to separate the minutes of February 23rd from the March 2nd minutes under the Consent Agenda since he could not attend the work session on March 2nd.

Councilwoman Sachs made a motion to approve the Minutes of February 23, 2021.

Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Abstain; Stipes – Aye.

Councilman Stipes made a motion to approve the Work Session Minutes of March 2, 2021.

Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Abstain; Stipes – Aye.

- B. Resolution Recognizing March 21, 2021 as Down Syndrome Awareness Day.

- C. Schedule public hearing on March 23, 2021 for an Ordinance amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code in regards to the lodging tax penalty.

- D. Schedule public hearing on April 27, 2021 for a Conditional Use Permit request by Sareh Ostadhosseinkhayyat (applicant) for a family day home serving up to 12 children at property owned by Helen Sedigh and Mohammadreza Ostadhosseinkhayyat located at 1265 Flint Drive S.E., (Tax Parcel 529 - ((21)) - 9) in the R-1, Single Family Residential zoning district. The

property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- E. Schedule public hearing on April 27, 2021 for a Rezoning request from A, Agriculture zoning district to B-3, General Business zoning district by the Trinity Community Church Trustees located at 1505 N. Franklin Street (Tax Parcel 466 - ((A)) - 20A). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Showalter made a motion to approve items B, C, D, & E of the Consent Agenda. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

## V. INTRODUCTIONS AND PRESENTATIONS

## VI. CITIZEN COMMENTS

Steve Semones, Executive Vice President of Balzer & Associates, updated Council that Balzer & Associates had met with SHAH Development and Town staff concerning the conditional use permit requests located at 1145 W. Main Street that were on the agenda for action. Mr. Semones explained the purpose of the meeting was to discuss the ongoing stormwater management study and the drainage basin in that area. He expressed that the conditional use permit requests were separate from the concerns of the stormwater management but wanted to assure Council they are continuing to discuss this concern.

Trevor Kimzey, Director of Engineering at Gay and Neel offered to answer questions concerning the action request to vacate the right-of-way from the Town to the Montgomery County School Board for the Christiansburg High School “bus loop” at 100 Independence Boulevard.

## VII. COMMITTEE REPORTS

Councilman Stipes reported that the Virginia Tech - Montgomery Regional Airport had another good month with jet fuel sales. He explained the new director, Keith Holt was integrating with the community and doing a fantastic job bringing in outside activities with the Aviation Mobile STEM Lab. Mr. Stipes explained the airport also had received \$23,000 of CARES Act money and said this was going to partially help upgrade jet fuel access. Councilwoman Hicks questioned if the airport would ever be self-sufficient. Councilman Stipes answered that possibly, yes, it could with the new director and hopefully receiving the type of market for charter services.

Councilman Showalter  
No report.

Councilman Huppert reported on the Recreation Center and stated that the Recreation Center would have a food truck every Friday beginning in April. He also mentioned the Farmers Market would be at the Recreation Center parking lot every Thursday from May 20<sup>th</sup> – October 28<sup>th</sup>. Mr. Huppert noted that citizens are now able to sign up for spring sports and mentioned the annual

Shred-a-thon had been postponed to April 27<sup>th</sup> from 3pm – 6pm. Mr. Huppert also reported that several meetings ago Council had decided to name the Connector Route to the park, Booker T. Washington Parkway and referenced another smaller road that would connect into the park; suggesting the name be Truman Wilson Road. He also reported that every Friday, the Recreation Center would double as a vaccine center. Mr. Huppert expressed that the Aquatic Center has had numerous high school and college swim meets and had issues with bad weather but meets have gone well considering. Mr. Huppert also reported that Aquatics Director Terry Caldwell made a few changes to the hours and the lane usage at the Aquatic Center and passed along the additional need for lifeguards.

Councilwoman Hicks expressed that Parks and Recreation was doing well preparing for the Easter Egg Hunt at the Recreation Center and also that the Depot Park in Christiansburg was very well used and would encourage citizens that use the park to continue to clean up after themselves. Mr. Wingfield explained the Parks and Recreation employees inspect the Depot Park at least five times a week and that the park is used a great deal. Councilwoman Hicks requested that Mr. Wingfield investigate who is responsible for cleaning up around the small creek at the Depot Park.

Councilman Bishop  
No report.

Councilwoman Sachs reported that there were a few days left for the Regional Commission Awards and expressed that if citizens wanted to nominate someone they felt has made a difference in the community, they could find the link on her Town Council Facebook page. Mrs. Sachs reported that the Pocket Park meeting was continuing to make progress with plans on the park on W. Main Street and that Downtown Christiansburg Inc. was looking for citizen input. She also explained that the Arts Committee was close to finishing paperwork and would start on upcoming projects soon.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Request to vacate the right-of-way from the Town to the Montgomery County School Board for the Christiansburg High School “bus loop” at 100 Independence Boulevard N.W. (Tax Parcel 466 - ((2)) - 11A) (.954 acres).

Councilman Stipes made a motion to approve the request to vacate the right-of way for the Christiansburg High School “bus loop”. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Request to authorize the conveyance from the Town to the Montgomery County School Board for the Christiansburg High School “bus loop” at 100 Independence Boulevard N.W. (Tax Parcel 466 - ((2)) - 11A) (.954 acres).

Councilwoman Sachs made a motion to approve the request to authorize the conveyance from the Town to the Montgomery County School Board for the CHS “bus loop”. Councilman Huppert seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Rezoning request by Gay and Neel, Inc. (applicant), for an approximately 1.38 acre property owned by Depot Street Development LLC, located at the intersection of Depot Street, N.E. and Harless Street, N.E. (Tax Parcels 497 - ((A)) - 288, 497 - ((A)) - 288A, 497 - ((A)) - 288C, 497 - ((A)) - 285, 497 - ((A)) - 286, 497 - ((13)) - 3, and 497 - ((13)) - 1E). The request is to rezone the property from B-3, General Business to R-3, Multi-Family Residential with proffers. The property is designated as residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Huppert encouraged Gay and Neel to reach out to the Greater Mount Zion United Holiness Church before starting development. Councilwoman Hicks questioned if Council could work with the Bikeway Walkway Committee for a way to include crosswalks from this subdivision to the Depot Park. Mr. Wingfield explained that staff was currently looking into crosswalks for the area.

Councilwoman Sachs made a motion to approve the rezoning request by Gay and Neel, Inc. located at the intersection of Depot Street and Harless Street. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- D. Two Conditional Use Permit requests by Balzer & Associates, Inc., on behalf of SHAH Development, LLC (applicant/owner), for a 3.2 acre parcel located at 1145 West Main Street (Tax Parcel 556 - ((A)) - 39) in the B-3, General Business District:

Councilwoman Hicks expressed concern with the above conditional use permit and encouraged Town Council to concentrate on the stormwater issues on College Street before they allow this development. Mrs. Hicks expressed she had seen the issues with College Street and hated to see the suffering with the water damage. Mr. Semones agreed there was drainage issues outside of the property that needed to be taken care of and that the Town had walked the property with the consultant and the applicant had communicated several ways they could help with the stormwater issue. He explained that Balzer and Associates would assist as much as possible and noted they had to meet state and local standards and mentioned those standards were more stringent than they used to be in the past. He also expressed that DEQ and the Town were more diligent about stormwater plans and maintenance agreements and explained he would like for everyone to work together to remedy the stormwater issue. Mr. Wingfield explained that after the general stormwater study that a more detailed design of stormwater projects that may entail stormwater ponds, widening channelization and piping would be looked at. He also mentioned that the easements the Town would pursue would require designs before the Town could say where the easements were needed. Mr. Semones explained that if Town Council approved this development, that this would not close the door on anything to do with stormwater assistance and that the stormwater issue would have to be addressed no matter what.

1. A conditional use permit request for residential uses as permitted in the R-3, Multi-Family Residential District. Residential uses as permitted in the R-3, Multi-Family Residential District include single-family dwellings, two-family dwellings, townhouses, and multiple-family dwellings at a density of development of up to 20 units per acre.

Assistant Town Manager Andrew Warren explained that this item carries with it conditions as part of the Planning Commission recommendation. One condition would limit the density to 10 units per acre which is a reduction from a maximum of 20 units per acre allowed for residential development in the B-3 zoning district. Mr. Warren informed Council that the two CUP items do stand alone, however as proposed, both items would be limited to 10 units per acre. Mr. Semones explained the allowance was for residential and the PHD would also be limited to 10 acres per unit, so they were proposing about half of what was allowed for residential development in the B-3 district without any conditions restricting the density.

Councilman Stipes made a motion to approve item 1 conditional use permit request for residential uses. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

2. A conditional use permit request for a proposed Planned Housing Development (PHD) to consist of single-family, two-family, and multiple-family dwellings at a density of development not to exceed 7.8 units (advertised as 10 units) per acre. The property is partially designated as Business/Commercial and partially designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Mr. Warren explained that the Planning Commission had reviewed and recommended approval at a density of 10 units per acre for the PHD. The 7.8 units per acre was the original density proposed by the applicant and changed at the Planning Commission level. The agenda should note 10 units per acre as was advertised for the Council public hearing.

Councilwoman Hicks made a motion to approve item 2 conditional use permit for a proposed Planned Housing Development. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

E. Updates to the Employee Handbook.

Mr. Wingfield informed Council that Sands Anderson Attorneys had reviewed the Employee Handbook changes. He explained the Human Resources department had added in new policies, clarifications, and items to comply with Code of Virginia changes.

Councilwoman Sachs made a motion to approve the updates to the Employee Handbook. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- F. Resolution Authorizing the Issuance and Sale of Town General Obligation Refunding Bond, Series 2021 in an Aggregate Principal Amount Not to Exceed \$3,090,000, and the Execution and Delivery of Certain Related Documents. This is in regard to the refinancing of a Carter Bank & Trust 2014 bond.

Councilwoman Hicks made a motion to approve the above resolution regarding the refinancing of a Carter Bank & Trust 2014 bond. Councilman Stipes seconded the motion and Council voted

as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

#### IX. STAFF REPORTS

##### A. Town Manager

Mr. Wingfield reminded Council of the upcoming Work Sessions set for March 16<sup>th</sup> and March 18<sup>th</sup> at 6pm. He also noted a scheduling of a Public Hearing on April 27th for rezoning from I-2 and B-3 to B-3 General Business for the Christiansburg High School property. Mr. Wingfield also noted a request from Fire Chief Billy Hanks to sell the Town's 1988 ladder truck to the Town of Keysville fire department for \$55,000. Mr. Hanks had expressed that normally the Town places these items on GovDeals.com, a government auction site, but was concerned the Town would not do as well. Councilwoman Sachs expressed confidence that Chief Hanks had vetted potential buyers and was agreeable to sell to the Town of Keysville. Mr. Wingfield explained once the truck was sold, the \$55,000 would be placed in the Fire reserve fund.

##### B. Town Attorney

No report.

##### C. Other Staff

Finance Director Valerie Tweedie updated Council that the Town has been allocated \$22,000 of the CARES Utility Relief Funds to apply to water and wastewater accounts that have been past due more than 30 days. She explained that the applications are due by 5 pm on Monday, April 5th. Councilwoman Hicks questioned how many responded to the last debt relief offer from the Town. Mrs. Tweedie answered that there were only about 10% that were returned, and she was hoping this would be a better response. Councilwoman Sachs expressed thoughts on having Public Relations create something to get the word out. Mrs. Tweedie suggested getting with Public Relations and placing the application on the Town's website.

#### X. COUNCIL REPORTS

Councilman Stipes

No report.

Councilman Showalter

No report.

Councilman Huppert reported that the general assembly had banned guns at both the Capitol and legislative office buildings.

Councilman Bishop

No report.

Councilwoman Sachs

No report.

Councilwoman Hicks informed the public that recently she had attended a meeting with the Marketplace developer concerning the possibility of development of apartments. She also expressed she had met with Colonial Downs about Rosie's gaming facility in another meeting. She reported that she did not feel like the decision to make an allowance for gambling in the Town was a decision for just her and wanted the public to be informed. Mrs. Hicks explained this decision could be something for the citizens on this year's election ballot. She invited the public to send Town Council emails to let them know how they feel about the subject. Councilman Showalter expressed that Council would not be voting on this subject. Councilwoman Hicks expressed that it was presented and so she wanted the citizens to be made aware. Councilman Huppert explained there would be extensive information given out to public when they held the presentation. He explained there would be pros and cons but that everyone should keep a positive attitude about it at this point because it had the potential to bring in revenue.

Mayor Barber reported that March 29<sup>th</sup> is National Vietnam Veteran's Day and would like a resolution brought to Council for the next meeting. He also expressed the need to place banners at the Town Square. All Town Council agreed.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:32pm.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor



**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
SPECIAL MEETING MINUTES  
MARCH 16, 2021 – 6:00 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 16, 2021 AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: Merissa Sachs.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Engineering Director Wayne Nelson; Assistant Engineering Director of Land Development and Operations Mike Kelley; Assistant Engineering Director of Capital Projects and Utilities Justin St. Clair.

WORK SESSION

I. Call to Order

II. Discussion by Mayor and Council

A. Fiscal Year 2021-2022 budget:

1. Continued discussion from the March 2 work session on the Business License structure and potential elimination of personal property tax and motor vehicle license fee.  
Town Council agreed discussion from the March 2 work session had been finalized and should be considered completed.
2. Community support applications – confirm allocation.  
Finance Director Valerie Tweedie referenced a tally vote she had sent to Council previously concerning community support applications. Councilwoman Sachs communicated before the work session her desire to change her vote to aye concerning the late support applications of the United Way and the Montgomery County Museum. Councilman Stipes expressed he would also like to change his previous vote to aye for the Museum application only and stated he felt the Museum depended on the Town's funding a great deal. Councilman Huppert agreed that the Museum largely depended on the Town for funding and would support the late submission. Councilman Bishop expressed that he would keep his vote of nay and felt that rules should be the same across the board for applicants. This made the final vote 4 ayes and 2 nays to consider the late submission from the Museum. Councilwoman Hicks reminded Council that the Museum and United Way did receive Cares Act funding as well and expressed concern for changing the rules for applicants and believed if you accepted one late application you should accept all.
3. Revenue projections.  
Mrs. Tweedie reported that during the last year state sales tax numbers had decreased due to Covid-19. She explained that meals and lodging revenue numbers were low but those

numbers were expected during the Covid-19 months. Mrs. Tweedie explained that youth athletics in the fall and restaurants opening back up in the Town would hopefully improve the meals and lodging revenue for the upcoming year. Mayor Barber agreed with the revenue projections that were proposed and felt that if the Town sees an increase in income then they could revisit the budget, and items that may have been cut previously could be funded. Councilman Stipes agreed on remaining where they are with the revenue projections. Councilman Huppert expressed that the Marketplace would be opening several restaurants in the next couple months and that would hopefully generate an increase in revenue. Mrs. Tweedie expressed that she would leave projections as they stand in the draft budget and over the next couple months, before the budget is approved, revisit to see if there were notable increases in those revenues.

4. Rates and fees.

Town Manager Wingfield proposed increasing water fees by \$1 per thousand this fiscal year. Mr. Wingfield explained this was a recommendation by staff due to foregoing the increase that was scheduled last year. He further explained if the Town could not cover the cost with the utility program, then it would be subsidized by the general fund instead. Councilwoman Hicks expressed concern for supporting the increase to water fees and questioned if future Cares Act money could be used for this instead. Mr. Wingfield explained he would not include stimulus money in the draft budget until he had a commitment letter. Councilwoman Hicks expressed interest in utilizing the general fund instead of a water fee increase. Mayor Barber explained the general fund should only be used to fund water operations for situations of dire emergencies and expressed that if the Town at some point had no revenue coming in, then at least six months of bills could be paid with the general fund balance. Mayor Barber polled Council concerning the proposed water fee increase and Council answered as follows: Hicks-nay; Bishop-aye; Showalter-aye; Stipes-aye; Huppert-aye.

Mr. Wingfield mentioned to Council consideration of an increase of the consumer utility tax. He explained the tax could increase the rate from \$2.50 to \$3.00. per month and in turn could generate approximately \$100,000 in revenue for the Town annually. He explained the company would collect on the bill and the Town had the right to increase the cap of the utility rate maximum. Councilman Huppert expressed that he felt Appalachian Power Company would increase rates in the very near future and he did not want to see citizens struggle due to the Town raising this tax as well. Mayor Barber polled Council for consideration to raise the consumer utility tax rate from \$2.50 to \$3.00 Council answered as follows: Hicks-nay; Bishop-nay; Showalter-nay; Stipes-nay; Huppert-nay.

Mr. Wingfield also informed Council the state had changed the provision regarding cigarette taxes. The Town has the right to charge \$.40 up to \$.60 cents per pack. Mr. Wingfield explained that the surrounding counties and towns were considering the same rate of \$.40 per pack, which is the current Town rate.

5. New position requests.

Mr. Wingfield reported to Council there were nine requests for full-time positions for the draft budget. He explained there were four full-time positions out of those nine that he included in the budget for this upcoming year. A full-time fire fighter for the Fire department that would help with vehicle and equipment maintenance and general assistance, with a salary of approximately \$40,000; a full-time EMS Provider for the Rescue department, with a salary of approximately \$40,000; and two full-time positions for the new park to oversee the coordination of events and a maintenance supervisor of the new fields. Mr. Wingfield stated that the park positions would be for six and three months respectively. Councilwoman Hicks questioned if the current Assistant Event Coordinator could possibly take care of both the Recreation Center and the proposed new

park. Mr. Wingfield expressed he would speak with Director of Parks and Recreation Brad Epperley and report back to Council.

6. Capital projects.

Mr. Wingfield referenced the capital outlay list in the agenda packet and explained that staff was still working on the equipment list and decreasing the costs.

Councilwoman Hicks questioned the software project and if there would be more costs for that project. Mrs. Tweedie explained that the total cost for the new software was approximately \$1.7 million and that the portion that wasn't used this year would roll over to the next fiscal year.

Mrs. Hicks also inquired about the two police cars in the draft budget and asked why the County does not share the cost for police vehicles. Mayor Barber explained that the police department does not normally patrol outside of corporate limits except for providing mutual aid. Councilman Showalter encouraged Mrs. Hicks to follow up with County Administrator Craig Meadows and to report back to Council.

7. Capital equipment.

Mayor Barber referenced the capital equipment slides and mentioned that several items had been cut by staff directors and inquired if they felt they had the essentials they needed to continue operating. Councilman Stipes stated that Council relies on the Town Manager to decide what is critical to place in the budget. Mr. Wingfield expressed that they were still looking at equipment expenses and should finalize the draft budget for the regular meeting on March 23. Councilman Stipes expressed he could not support a bathroom for the Downtown Park for the cost of \$60,000. Councilwoman Hicks disagreed and mentioned that walking to the library to use the restroom facility was too far. Mrs. Hicks expressed that the Downtown Park is a frequented park and used every day. Councilman Showalter expressed that the bathrooms proposed could be purchased with Recovery Act funds later in the year. Mayor Barber polled Council concerning the proposed bathrooms at the Downtown Park and Council answered as follows: Hicks-aye, Bishop-nay, Showalter-nay, Stipes-nay, Huppert-nay.

Mr. Wingfield explained the proposal of replacing all the PAC units at the Aquatic Center and were looking at a study to bring that total cost down. He proposed to replace a 2010 van at the Aquatic Center used for summer camps and shuttling for overflow parking. Councilman Stipes questioned if a shuttle service had been considered instead of replacing the 10-passenger van. Mr. Wingfield explained this past year usage had been down due to Covid19 but would talk to Terry Caldwell at the Aquatic Center to see if that option had been considered and to get more detail on the amount of utilization.

Mr. Wingfield explained the Engineering Department had asked for funds to replace a 1999 Tahoe for the Engineering inspectors to use. Councilman Showalter mentioned being conservative with Town vehicle purchases and asked for a town wide description of usage of vehicles.

Councilwoman Hicks agreed and urged Council to look at citizens cutting their budgets due to the pandemic and expressed the image the Town would portray by purchasing unnecessary vehicles. Councilman Stipes agreed that the Town should look like the community it serves and believed there were useful used vehicles the Town could investigate.

Mr. Wingfield explained the paving of the overflow parking for the Aquatic Center and expressed that the cost would include lighting as well. He also noted the streets that were proposed for paving in the draft budget as well as the traffic signal study.

Mrs. Tweedie touched on the budget item for the new park and explained the Rec grant from the access road, sponsorships, donations, and selling of the land would help support this item.

Councilman Showalter inquired if the Town would continue with past policy to not pave Roanoke Street until the replacement of the waterline. Mr. Wingfield explained that the waterline would be replaced before paving would take place.

Councilwoman Hicks questioned what was included in the Hickok Street Improvements. Director of Engineering Wayne Nelson explained there was one phase to the Hickok improvements and that included restoration of the street. Councilman Stipes explained the Hickok Street improvements was the first step towards College Street improvements. Mr. Wingfield explained the College Street drainage study item was a detailed drainage study and after this study the Town would be seeking out grants for construction.

8. Merit pool and cost-of-living adjustment (COLA).

Mr. Wingfield presented Council with a spreadsheet regarding the history of the Town merit allocations, cost-of-living adjustments, and bonus percentages. Mr. Wingfield explained that in the draft budget there was a proposal for a 1% COLA and a 2% merit pool, and both would be allocated in or around October of this year. Councilman Stipes expressed support for the merit pool and cost-of-living adjustment for Town employees. Councilwoman Hicks had concern that Council was trying to cut budgets and mentioned it was too soon for an increase for staff. Mrs. Hicks expressed that staff had performed well but felt it was hard to announce the Town would be increasing water rates and then give staff raises. She encouraged Council to do an amendment later and maybe revisit this proposal in the summer. Councilman Huppert noted that he felt inflation was going to hurt the Town staff in the near future and believed Council should accept this proposal to keep up with cost-of-living. Councilman Stipes noted that the County was including raises of 3% in their budget. He also expressed that staff retention is important and the Town needed to keep the right employees staffed. Mayor Barber polled Council concerning the proposed merit pool and cost-of-living proposal for the draft budget and Council answered as follows: Hicks-Nay; Bishop-Aye, Showalter-Aye, Stipes-Aye, Huppert-Aye.

9. Insurance outlook.

Mr. Wingfield reported to Council that the Town's insurance benefit rates have not changed and would remain the same. Mrs. Tweedie explained that last year the insurance premium had increased and this year insurance costs came down, but the Town was able to remain consistent on what employees paid. She expressed that the liability insurance and workers compensation insurance had stayed steady this year and the Town would be reimbursed a small credit in the amount of \$10,000 due to a decrease in part-time employees during the pandemic.

10. Park financing.

Mrs. Tweedie reported that since the financing of the park would be under \$10,000,000, it would be considered a bank qualified financing which means one bank can provide that financing. She explained this option would be more cost efficient and less time consuming than having a bond issued. She explained the Town would utilize VML/VACo Finance who has the appropriate financial consultants to look at the debt and terms, etc. and would put together an RFP for the Town. Mrs. Tweedie explained that after the RFP was written then bids would go out to different banks. VML would then produce those bids to the Town for a decision. Town Council supported moving in the direction of the loan rather than bond financing.

Mr. Wingfield inquired if Council would like to come back on Thursday and continue any discussions concerning the budget. Council agreed all the items on the agenda had been covered and the meeting for Thursday could be canceled. Mrs. Tweedie expressed she would have a small presentation of the budget on Tuesday night for Council.

III. Adjournment.

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:31pm.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 3-26-2021	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>FEBRUARY AND MARCH</b>	
A. M. LEONARD, INC.	194.31	
ALGONQUIN PRODUCTS COMPANY	220.00	
AMELIA ELIZABETH TUCKWILLER	25.00	AQUATIC ADVISORY BOARD
ATLANTIC EMERGENCY SOLUTIONS, INC	146.21	
AUTOMATIC CONTROLS OF VA, INC	1,741.83	MOTOR ASSEMBLY FOR TREATMENT PLANT
AUTOZONE, INC	104.72	
B & H FOTO & ELECTRONICS CORP	3,294.00	REC&AQUATIC EQUIPMENT FOR LIVE STREAMING CARES FUNDS
BANE OIL COMPANY, INC	2,429.79	OFF ROAD DIESEL
BELL OIL COMPANY OF VIRGINIA, INC	3,910.44	GENERATOR FUEL WWTP
BEVERLY J BRIDGES	25.00	AQUATIC ADVISORY BOARD
BLUE RIDGE ANALYTICAL LLC	2,080.00	SUPPLIES FOR TREATMENT PLANT
BOONE TRACTOR & IMPLEMENT INC.	168.04	
CARDINAL BLUEPRINTERS, INC.	700.00	
CARGILL, INC.	27,033.64	DEICER SALT FOR STREETS
CARROT-TOP INDUSTRIES, INC.	137.79	
CERTIFIED POWER INC	649.68	
CIVIC PLUS	2,088.06	AQUATICS WEBSITE HOSTING
CMC SUPPLY, INC.	740.50	
COLE TRUCK PARTS, INC	2,408.85	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
COLORID, LLC	3,899.02	ID PRINTER AND SOFTWARE
CONTINENTAL WESTERN CORPORATION	191.40	
CORE & MAIN LP	3,465.36	PARTS FOR WATER DEPARTMENT
DALE'S GARAGE	5,257.88	SUPPLIES AND PARTS FOR SNOW PLOWING EQUIPMENT
DALY COMPUTERS, INC.	50,184.75	REPLACE COMPUTERS PD AND ADMIN
DATA MANAGEMENT, INC	1,208.30	TIMECLOCK WEBHOSTING
DATA NETWORK SOLUTIONS, INC	5,986.23	SOFTWARE LICENSING
DAVIS H. ELLIOT CO.,INC.	789.46	
DELL MARKETING L.P.	1,455.00	COMPUTER REPLACEMENT
DUNCAN FORD MAZDA	936.74	
EAST COAST EMERGENCY VEHICLES, LLC	277.50	
ELECTRICAL SUPPLY CO	639.42	
ELEVATING EQUIPMENT INSPECTION SERVICE	345.00	
ENNIS-FLINT INC	2,486.25	MATERIALS FOR STREET MAINTENANCE
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	9,642.71	BIOSOLIDS REMOVAL
ENVIRONMENTAL RESOURCE ASSOC.	500.45	
EPLUS TECHNOLOGY INC	6,231.93	SOFTWARE MAINTENANCE FEES
EXCEL TRUCK GROUP	435.96	
F & R ELECTRIC	16,340.00	REBUILD EFFLUENT PUMP WWTP
FASTENAL COMPANY	13.93	
FERGUSON ENTERPRISES, INC.#75	40,623.95	PARTS, PIPES, FITTING AND SUPPLIES WATER, SEWER AND STORM WATER
FIRE RESCUE AND TACTICAL, INC	4,027.00	SUPPLIES FOR FIRE AND RESCUE
FISHER AUTO PARTS, INC.	3,323.56	PARTS AND SUPPLIES FOR VEHICLE MAINTENANCE AND REPAIR
FLEET PRIDE, INC	3,944.34	PARTS AND SUPPLIES FOR VEHICLE MAINTENANCE AND REPAIR
GALLS, AN ARAMARK COMPANY	2,908.14	UNIFORMS AND SUPPLIES FOR POLICE DEPT.
GEMPLER'S INC.	148.47	
GLOBAL EQUIPMENT CO.	980.70	
GODWIN MANUFACTURING CO.,INC.	2,188.46	SALT SPREADER AND CHAINS PW STREETS
GRAINGER	830.93	
GRANTURK EQUIPMENT CO., INC	404.81	
HAJOCA CORPORATION	1,280.79	PLUMBING SUPPLIES
HARVEY CHEVROLET CORP.	2,994.42	VEHICLE REPAIR AND MAINTENANCE
HAZEN AND SAWYER	8,659.90	LIFT STATION DESIGN WWTP
HOSE HOUSE, INC.	751.03	
IDEXX DISTRIBUTION, INC.	1,163.41	EQUIPMENT REPAIR AND MAINTENANCE WWTP
IEH AUTO PARTS LLC	91.32	
IES COMMERCIAL, INC	3,533.65	ACCESS DOOR AQUATICS AND REPAIR TOWN HALL
IMAGE TREND, INC	1,969.65	SOFTWARE FOR RESCUE ANNUAL MAINTENANCE
INFRASTRUCTURE SOLUTIONS GROUP INC	2,460.84	EQUIPMENT REPAIR AND MAINTENANCE WWTP
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	519.09	
JAMES RIVER EQUIPMENT-SALEM	53.00	
JEREMY MADISON WILLIAMS	25.00	AQUATIC ADVISORY BOARD
KAREN L DRAKE-WHITNEY	25.00	AQUATIC ADVISORY BOARD
KIMBALL MIDWEST	352.08	
KING-MOORE, INC	2,000.00	IT CONSULTING
KINGS TIRE SERVICE, INC	1,619.64	VEHICLE TIRE REPLACEMENTS AND REPAIR
KLA ENTERPRISES LLC	41.85	
LANDSCAPE SUPPLY INC.	486.00	

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 3-26-2021	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>FEBRUARY AND MARCH</b>	
LIBERTY PROCESS EQUIPMENT INC	966.28	
MANSFIELD OIL COMPANY	10,849.95	FUEL TOWN VEHICLES
MCDONOUGH BOLYARD PECK, INC	9,527.00	ENGINEERING SERVICES TRUMAN WILLSON PARK
METROLINE INC	3,519.20	MITEL PHONES
MID ATLANTIC WASTE SYSTEMS	336.00	
MODERN AUTOMOTIVE	77.24	
MONTGOMERY DISTRIBUTORS	517.50	
NATIONAL POOLS OF ROANOKE, INC.	2,613.00	SUPPLIES AQUATICS
NEW RIVER FIRE EXTINGUISHERS	1,189.00	ANNUAL FIRE EXTINGUISHER INSPECTIONS
NEW RIVER VALLEY MPO	3,300.00	SMARTWAY 3RD QTR
NORFOLK SOUTHERN RAILWAY COMPANY	2,505.00	FLASHING LIGHT MAINTENANCE
NORTHWEST HARDWARE CO INC	104.23	
ORIENTAL TRADING CO., INC.	2,239.42	SUPPLIES RECREATION CENTER EASTER EVENT
P B ELECTRONICS	396.50	
PILOT FASTENERS LTD	440.77	
POLYDYNE, INC.	10,764.36	SUPPLIES WWTP
POWER ZONE	2,336.42	EQUIPMENT REPAIR AND MAINTENANCE
PRECISION GLASS & UPH. INC.	75.00	
PRECISION WEIGHING	579.00	
PRO CHEM INC	3,068.76	SUPPLIES FOR WASTE WATER PUMP OPERATIONS
PROFESSIONAL COMMUNICATIONS	8,004.00	RADIO REPLACEMENTS PD
QUALITY TIRE & BRAKE SERVICE	1,612.00	VEHICLE TIRE REPAIRS AND REPLACEMENTS
RADFORD HOSE & FITTINGS, INC.	36.31	
RADWELL INTERNATIONAL, INC	361.98	
RUMMEL KLEPPER & KAHL LLP	3,458.40	ENGINEERING SERVICES TOWER ROAD SIGNAL & IMPROVEMENTS
SAMPSON-BLADEN OIL CO INC	935.70	
SANDS ANDERSON	12,455.00	LEGAL SERVICES
SANICO, INC	3,539.95	JANITORIAL SUPPLIES
SERVPRO OF S. ROANOKE, MONTGOMERY	5,000.00	MOLD REMEDIATION PD
SHEEHY AUTO STORES	116.00	
SHELOR MOTOR MILE	765.10	
SHIRLEY C HALLOCK	25.00	AQUATIC ADVISORY BOARD
SOUTHERN AIR, INC	14,773.00	HVAC SYSTEMS TOWN WIDE MAINTENANCE SERVICES
SOUTHERN REFRIGERATION CORP.	562.83	
STATE ELECTRIC SUPPLY CO., INC.	325.65	
STERN, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	11,041.40	ENGINEERING SERVICES LANDFILL CLOSURE
STEVEN CARLYLE SIMMONS	25.00	AQUATIC ADVISORY BOARD
STONE FROM THE GROUND UP	3,650.00	CONCRETE PAD AT CEMETERY FOR SOIL STORAGE
STRYKER SALES CORP.	2,392.50	MEDICAL EQUIPMENT RESCUE
TAYLOR OFFICE & ART SUPPLY, INC	4,964.61	OFFICE SUPPLIES VARIOUS DEPARTMENTS
TELEFLEX LLC	727.50	
TENCARVA MACHINERY CO.	16,760.80	GEAR DRIVE, IMPELLERS ETC FOR WWTP EQUIPMENT REPAIR AND MAINTENANCE
THOMPSON TIRE & MUFFLER	173.62	
TOWN OF BLACKSBURG	85,000.00	BT TRANSIT FOR CHRISTIANBURG BUS ROUTES
TRANE	5,460.34	REPAIRS AQUATICS
TWO-WAY RADIO, INC.	476.00	
TYLER TECHNOLOGIES, INC	23,120.00	NEW SOFTWARE LICENSING FEES AND IMPLEMENTATION HOURS
ULINE	78.38	
UNIFIRST CORPORATION	2,929.59	UNIFORMS PW
UNITED RENTALS, INC.	103.00	
USA BLUE BOOK	5,348.33	SUPPLIES WWTP
VALICOR ENVIRONMENTAL SERVICES LLC	89.12	
VIRGINIA MARYLAND REG. COLLEGE	2,096.84	K-9 VET SERVICES
VIRGINIA UTILITY PROTECTION SERVICE, INC	455.70	
VSC FIRE & SECURITY, INC	75.00	
WETLAND STUDIES AND SOLUTIONS, INC	1,296.66	ENGINEERING SERVICES DESIGN SLEEPY HOLLOW
WILSON BROTHERS INCORPORATED	797.03	
WITMER PUBLIC SAFETY GROUP, INC	737.46	
WRANGLER HOLDCO CORP	27,310.54	RECYCLING COST
<b>TOTAL TO BE PAID</b>	<b>548,277.15</b>	<b>PAY DATE 3-26-2021</b>

**TOWN OF CHRISTIANBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**FEBRUARY AND MARCH**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ADVANCE AUTO PARTS	74.29	COUNTY FIRE TRK SUPPLIES
AMAZON CAPITAL SERVICES	40.18	
ATLANTIC EMERGENCY SOLUTIONS INC	371.45	MAINTENANCE ON FIRE TRUCKS
B&K TRUCK ACCESSORIES	615.00	ENGINE 7 REPAIRS
FIRE RESCUE AND TACTICAL	1,533.18	UNIFORMS AND SUPPLIES FIRE
HOLIDAY MOTOR INC	20.00	
MUNICIPAL EMERGENCY SERVICES	104.33	FIT TEST MASKS
POWER ZONE	209.17	
VIRGINIA BUSINESS SYSTEMS	17.34	
<b>TOTAL PAID BILLS</b>	<b>2,984.94</b>	



TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	487.29	PARTS FOR REPAIRS OF VEHICLES AND EQUIPMENT
AFA PROTECTIVE SYSTEMS INC	1,271.00	NEW DVR AQUATICS
AIRGAS NATIONAL CARBONATION	399.95	CARBON DIOXIDE GAS FOR AQUATICS
ALLSTATE	4,371.48	EMPLOYEE PAID INSURANCE
ALL SEASONS PEST CONTROL	95.00	
AMAZON CAPITAL SERVICES INC	1,570.57	VARIOUS SUPPLIES
AMERICAN RED CROSS	168.00	
ANTHEM BLUE CROSS BLUE SHIELD	213,788.11	MEDICAL INSURANCE EMPLOYEES
APPALACHIAN POWER	63,820.61	TOWN WIDE UTILITY SERVICES
APPLE SPECIALTIES INC	9,075.00	TOUCHLESS FAUCETS CARES ACT FUNDING
ARC3 GASES	389.52	
AT & T	322.05	
TCOM INC	450.00	
ATMOS ENERGY	5,713.31	TOWN WIDE GAS SERVICES
AYERS DISTRIBUTING	1,792.00	EASTER EGGS - REC
B&K TRUCK ACCESSORIES	138.00	
BOUND TREE MEDICAL LLC	1,982.83	SUPPLIES RESCUE
BMS DIRECT	8,669.01	POSTAGE PRINTING TAX BILLS AND WATER BILLS
BSN SPORTS COLLEGIATE PACIFIC	52.95	BASKETBALLS REC
CAMBRIA AUTO REPAIR- JOSEPH O REED	767.47	
CARILION MEDICAL GROUP	270.00	
CAROLINA INDUSTRIAL	608.23	PARTS AND SUPPLIES PW
CARTER BANK & TRUST	9,567.30	PAYOFF ACCRUED INTEREST FOR LOAN REFINANCING
CARTER MACHINERY CO	5,201.22	PARTS AND SUPPLIES
CARDMEMBER SERVICES	17,091.70	SUPPLIES 8697.97 DUES 275.40 SCHOOLS 3407. TRAVEL 1249.67 SOFTWARE/COMP 2009.87 UNIFORMS 389.82 FIRE PREV/RES/DARE 1061.97
CHANDLER CONCRETE COMPANY OF VA INC	1,833.28	902 CONCRETE BLOCKS PW
CMC SUPPLY INC	41.91	
CITIZENS	3,925.00	INTERNET
CURTIS BAY MEDICAL	302.52	
DATA MANAGEMENT INC	1,208.30	FEB TIMECLOCK WEB HOSTING
DELL MARKETING LP	494.00	
DON'S AUTO CLINIC	369.20	PD REPAIR
DUES AND MEMBERSHIPS	535.00	FINANCE 460 FD 75
EQUIPMENT WORKS INC	17,825.56	PARTIAL PAYMENT FOR DUMP BODIES PW VEHICLES
ESTES LAW&CONSULTING	9,000.00	BOND COUNSEL FOR REFINANCING LOAN
FASTENAL COMPANY	56.33	
FEDERAL EXPRESS	15.75	
FIRE RESCUE TACTICAL INC	22.00	
GRANITE TELECOMMUNICATIONS	9,235.92	TELEPHONE
HIGHLAND TREE CARE	750.00	STUMP GRINDING
HOME DEPOT	801.93	SUPPLIES PW
HORNE FUNERAL SERVICE INC	1,500.27	43 MONUMENTS AT SUNSET CEMETERY
HUMANE SOCIETY ANIMAL SHELTER	237.00	DISTRIBUTION OF PET FRIENDLY PLATE FUNDS
JO HERBERT COMPANY INC	2,062.00	LED EMITTERS FOR PD
JORDAN OIL CO	2,179.23	FUEL FIRE DEPT
LITERACY VOLUNTEERS OF AMERICA NRV	1,607.00	GRANT AWARD FY 2021
LOWE'S	3,781.48	VARIOUS PARTS AND SUPPLIES PPE
MANSFIELD OIL	25,787.89	FUEL PURCHASES
MCKESSON MEDICAL-SURGICAL	344.62	MEDICAL SUPPLIES RESCUE
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	30,446.06	TIPPING FEES FOR SOLID WASTE SERVICES
MONTAIN VIEW HUMANE SOCIETY	237.01	DISTRIBUTION OF PET FRIENDLY PLATE FUNDS
M&V ASSOCIATES	864.00	ASPHALT
NETWORK FLEET INC	234.47	
OREILLY AUTO PARTS	7.48	
PARENT HEART WATCH	300.00	RESCUE
PC LAND INC	14.00	
PEDIATRIC EMERGENCY STANDARDS INC	400.00	
PHILIP LESTER	169.95	ADD CHRISTIANSSBURG HIGH SCHOLARSHIP CALENDARS
PLANT CULTURE INC	2,100.00	YEARLY MAINTENANCE RECREATION CENTER
PRINCIPAL LIFE INSURANCE	4,024.97	

TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
PSYCHOLOGICAL HEALTH ROANOKE	500.00	
PURCHASE POWER	3,000.00	LOAD POSTAGE ON POSTAGE MACHINE
PYROTECHICO FIREWORKS	7,150.00	FIREWORKS 4TH OF JULY
RADIO CARDINAL COMMUNICATION SERVICES	923.30	
REFUNDS AQUATICS	150.00	
REFUND FEES REC DEPT	190.00	
REFUND EMS THIRD PARTY	483.13	
REFUND TAXES	2,774.27	REFUND TAX OVERPAYMENTS
REFUND WATER/SEWER	631.51	REFUND OVERPAYMENTS AND DEPOSITS
REIMBURSEMENTS EMPLOYEES	1,135.28	MISC EMPLOYEE REIMBURSEMENTS
RHINO SPORTS & ENTERTAINMENT SERVICES	36.00	EVENT CANCELLATION FEE
ROBERTS OXYGEN COMPANY INC	684.43	
ROLLER VENTURES/RODGER ROLLER JR	920.00	AQUARIUM MAINT & REPAIRS
S.J. CONNER & SONS INC.	227.92	
SAFETY AND COMPLIANCE SERVICES INC	436.00	PD POST ACCIDENT TESTING SERVICES
SALEM STONE	170.00	STONE AND GRAVEL STREETS
SAMS CLUB	341.70	PARKS AND REC SUPPLIES FOR SPECIAL EVENTS
SCENARIO LEARNING	3,373.64	ANNUAL SAFETY TRAINING HR
SCHOOLS	1,050.00	PD 750 RESCUE 300
SEGRA/LUMOS	1,146.27	PHONES
SHELTON'S TREE AND LANDSCAPE	900.00	TREE REMOVAL
SHENTEL	179.25	CABLE
SHRED-IT	145.32	
SIMPLIFIED COMMUNICATIONS LLC	7,007.09	CABLING FOR AQ AND REC LIVE STREAMING CARES FUNDING
SISSON & RYAN QUARRY LLC	1,012.19	
SMITH TURF & IRRIGATION	1,330.05	TORO DRAG REPAIR P&R
SPORTSENGINE INC	330.00	
SOUTHERN STATES	408.67	SEED/PROPANE
STAND ENERGY	12,965.92	NATURAL GAS FOR AQUATIC CENTER
SUNDOG PSYCHOLOGY LLC	250.00	
SUBURBAN PROPANE	2,627.89	WWTP GENERATORS
TAYLOR OFFICE SUPPLY	188.64	
TELVENT USA HOLDINGS	306.00	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	320.00	
TRACTOR SUPPLY	127.47	MISC SUPPLIES
TRAVEL	100.00	PD TRAVEL 100
TREASURER OF VIRGINIA	3,766.44	DMV STOPS 200 DEQ SRM WATER FEES 2816 WTR TEST KITS 750.44
TREASURER MONTGOMERY COUNTY	5,000.00	FIREARMS TRAINING FACILITY
UNIFIRST CORPORATION	119.39	
VML/VACO	12,500.00	REFINANCING PROPOSAL AND CONSULTING SERVICES
VA ASSOC OF COUNTIES GROUP INSURANCE	1,425.93	SHORT TERM DISABILITY
VERIZON	7,328.34	
VIRGINIA BUSINESS SYSTEMS	27.14	COPIER MAINTENANCE
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	802.50	JOB POSTINGS, PUBLIC HEARINGS ETC
VIRGINIA RETIREMENT SYSTEMS	183,002.21	EMPLOYEE RETIREMENT
VIRGINIA TECHNIQUES GYMNASSTICS INC	1,479.75	GYMNASTICS CLASSES RECREATION
WEST PUBLISHING COMPANY	134.87	
WORDSPRINT	309.73	309.73 BUISNESS CARDS PD
XEROX CORPORATION	1,078.01	COPIER LEASES
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>2,984.94</b>	
<b>TOTAL PAID BILLS</b>	<b>741,547.98</b>	
<b>BILLS TO BE PAID</b>	<b>548,277.15</b>	
<b>GRAND TOTAL</b>	<b>1,292,810.07</b>	

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## Resolution for Vietnam Veteran's Day

**WHEREAS**, On January 12, 1962, America's first combat mission against the Viet Cong marked the beginning of one of the nation's longest and most challenging conflicts. Over more than a decade, the service of American men and women in uniform stood true. In honor of the more than three million who served and in tribute to those laid to rest, it remains important to reaffirm the nation's dedication in showing a generation of veterans the respect and support of a grateful nation.

**WHEREAS**, The Vietnam War is a story of service members of different backgrounds, colors and creeds who came together to complete a daunting mission. It is a story of Americans from every corner of the nation who left the warmth of family to serve the country they loved. It is a story of patriots who braved the line of fire, who cast themselves into harm's way to save a friend, who fought hour after hour, day after day to preserve the liberties they held dear.

**WHEREAS**, Eleven years of combat left an imprint on a generation. Thousands returned home bearing shrapnel and scars, and still more were burdened by the invisible wounds of post-traumatic stress, Agent Orange and memories that would never fade. More than 58,000 laid down their lives in service to the nation. Now and forever, the names of Montgomery County residents are etched on a lasting memorial at the Christiansburg Town Square as a tribute to those who bore conflict's greatest cost.

**WHEREAS**, On March 29, 1973, the last of the troops left Vietnam. Yet, in one of the war's most profound tragedies, many of these men and women came home to be shunned or neglected—to face treatment unbefitting their courage and a welcome unworthy of their example. Today, Americans shall reaffirm one of our most fundamental obligations: to show all who have worn the uniform of the United States the respect and dignity they deserve.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Town of Christiansburg, Virginia declares March 29, 2021 Vietnam Veteran's Day, and do call upon the residents of Christiansburg to join in this special observance with appropriate gratitude and commemorations for veterans on the anniversary of the resolution of the Vietnam War..

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held March 23, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

\_\_\_\_\_  
Tracy Heinline, Clerk of Council

\_\_\_\_\_  
D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## Resolution for National Public Health Week

WHEREAS, the week of April 5-11, 2021 is National Public Health Week, and the theme is Building Bridges to Better Health; and

WHEREAS, the New River Health District is always committed to protecting all citizens in the New River Valley, preventing disease, and promoting health and wellness; and

WHEREAS, the New River Health District works to prevent deaths from chronic disease by encouraging citizens to make healthy lifestyle choices like maintaining a healthy weight, being active, not smoking and adhering to recommended screening tests; and,

WHEREAS, protecting the public through vaccinations has been one of the greatest accomplishments in public health to prevent disease; and

WHEREAS, promoting a healthy environment through disease investigation, restaurant inspections, water testing, citizen preparedness for disasters and emergencies, identifying and controlling communicable diseases, preventing injuries, preventing drug use and abuse are a few instances of how public health works to ensure the public is protected; and

WHEREAS, having a strong public health system is vital to fulfill the goal of creating a healthy Town of Christiansburg that will be seen as a critical part of creating the Healthiest State in the Nation.

NOW, THEREFORE, BE IT RESOLVED that Christiansburg Town Council, meeting in regular session on March 23, 2021, declares April 5 – 11, 2021 as National Public Health Week and encourages all citizens to lead a healthier life by making better choices in what they eat, how they live and what they do each and every day. Upon a call for an aye or nay vote on the foregoing resolution, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION DECLARING APRIL 11 - 17, 2021 AS NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the New River Valley Emergency Communications Regional Authority; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators of the New River Valley Emergency Communications Regional Authority has contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Christiansburg, Virginia declares the week of April 11 through 17, 2021 to be National Public Safety Telecommunicators Week in the Town of Christiansburg, Virginia in honor of the men and women whose diligence and professionalism keep our town and citizens safe.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held March 23, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION FOR CHILD ABUSE PREVENTION MONTH

WHEREAS, preventing child abuse and neglect is a community goal that depends on involvement among people throughout the community; and,

WHEREAS, child maltreatment can occur when people find themselves in stressful situations, without community resources, and without the ability to cope; and,

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and,

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and,

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Christiansburg, Virginia declares the month of April as Child Abuse Prevention Month, and do call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in community efforts to support families, thereby preventing child abuse and neglect, and strengthening the community in which we live.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held March 23, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

\_\_\_\_\_  
Tracy Heinline, Clerk of Council

\_\_\_\_\_  
D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion/Action

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

- VIII. A. Conveyance of an access easement from the Town of Christiansburg over and across a portion of Tax Parcels 435 - ((A)) -1, 2, 2A and 3 to benefit Tax Parcel 435 - ((A)) - 34 (owned by Jalaledin and Joni L. Dadras).
- VIII. B. Conveyance by quitclaim of any interest of the Town in approximately 0.093 acres of the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 - ((A)) - 34 (owned by Jalaledin and Joni L. Dadras).

**DESCRIPTION:**

Related to the development of the future connector road and the overall development of the park, these two conveyances clarify that access to Tax Parcel 435 -((A))- 34 owned by (owned by Jalaledin and Joni L. Dadras) will be in a permanent easement across Tax Parcels 435 - ((A)) -1, 2, 2A and 3 (the park property). The first public hearing is required since this access is being conveyed across publicly owned property to a private residence. The second public hearing is required since it releases the Town of any interest that it may have in the abandoned right-of-way in front of Tax Parcel 435-((A))-34. Both actions by Town Council will allow for the Town to build a new access drive from Peppers Ferry Road to Tax Parcel 435-((A))-34 for this parcel. An agreement has also been developed between the Town and the property owners to specify the location, width, and material of the drive, as well additional landscaping and fencing to be provided by Town at the request of the property owners, which has been signed by the owners.

**POTENTIAL ACTION:**

Consider taking action

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Andrew Warren, Assistant Town Manager

**Information Provided:**

Resolution

<https://christiansburg.box.com/s/lccbwiqxru0n6jp2chv4o14h5fp5usks>

Deed from Town and Miller to Dadras

<https://christiansburg.box.com/s/bax6xmocd4ljtwb6t02kt9e3kbzgph1q>

Deed from Town to Dadras

<https://christiansburg.box.com/s/ytqncit73pmoroz5aviss982ko0kly9a>

Route 658 Abandonment pdf

<https://christiansburg.box.com/s/qo15peow937arc8kjsrkvcxs36f69nu>

Settlement Agreement – Dadras (signed)

<https://christiansburg.box.com/s/esrxkwgvol0a07umy0i7txhgdq8dsuk>

Exhibit

<https://christiansburg.box.com/s/egqzjmw6bl93598orihvferufios5chr>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion/Action

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

VIII. C. Conveyance to Miller Land Company, Inc. by quitclaim and boundary line adjustment of approximately 0.089 acres consisting of (a) the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 - ((A)) - 39A (owned by the Miller Land Company, Inc.), and (b) a portion of Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3.

VIII. D. Conveyance of a stormwater management easement from the Town of Christiansburg on Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3 for the benefit of Tax Parcel 435 - ((A)) - 39A owned by the Miller Land Company, Inc., et al.

**DESCRIPTION:**

Related to the development of the future connector road and the overall development of the park, these two conveyances provide for a quitclaim deed for any interest the Town of Christiansburg may have in the abandoned right-of-way of Route 658 adjacent to Tax Parcel 435 - ((A)) - 39A owned by the Miller Land Company, Inc (NTB Tire, 400 Peppers Ferry Road NW). It also conveys a .089 acre portion of property of Tax Parcels 435 - ((A)) -1, 2, 2A and 3 (the park property) and a portion of the abandoned right-of-way of Route 658. The first public hearing is required since public land and interest is being conveyed to a private landowner, Tax Parcel 435 - ((A)) - 39A. Also—while not part of the public hearing- a .097 acre portion of Tax Parcel 435 - ((A)) - 39A will be conveyed to the Town in order to construct a portion of the new connector road (Booker T. Washington Boulevard).

The second item will convey a stormwater management easement to the Miller Land Company, Inc. on Tax Parcels 435 - ((A)) -1, 2, 2A and 3 (the park property) in order to allow stormwater to flow from this property into the future enlarged pond that will be both on Tax Parcels Tax Parcels 435 - ((A)) -1, 2, 2A and 3 and Tax Parcel 435 - ((A)) - 39A. While not part of the public hearing, the Miller Land Company, Inc. will also be conveying an easement to the Town for the portion of the pond on Tax Parcel 435 - ((A)) - 39A.

**POTENTIAL ACTION:**

Consider taking action

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Andrew Warren, Assistant Town Manager

**Information Provided:**

Resolution to authorize conveyance of property

<https://christiansburg.box.com/s/vasplaxqhprmqj636taqx92nk9wm00pq>

Resolution to authorize dedication of Storm Water Management Easement  
<https://christiansburg.box.com/s/4u5whuhoyv8i1r81kyfh6bfz931jgxo3>

Deed from Town to Miller  
<https://christiansburg.box.com/s/5glbxcxaoyo5rs74asz9n2dcxfwlw6b>

Deed of Dedication of Storm Water Management Easement  
<https://christiansburg.box.com/s/wnflk8pmq4lvz3r9q3sjcu2ct16lk8p>

Exhibits  
<https://christiansburg.box.com/s/qdrnlwesyrbjuugn9wmv7mnnlqqw803>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion/Action

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

- VIII. E. Dedication of a conservation easement on approximately 0.868 acres of Tax Parcel 435 - ((A)) - 1, 2, 2A, and 3 (proposed park on Peppers Ferry Road, N.W.).
- VIII. F. Dedication of a conservation easement on approximately 5.018 acres of portions of Tax Parcel 495 - ((2)) - A. (Diamond Hills Park).
- VIII. G. Dedication of a conservation easement on Tax Parcel 496 - ((A)) - 101A (approximately 10.406 acres adjacent to closed Wades Lane Landfill).

**DESCRIPTION:**

The three conservation easements provide for a mechanism through the State of Virginia stormwater regulations to designate these conservation areas in exchange for nutrient credits to meet stormwater quality requirements for the development of the new park. These areas will remain undeveloped. The smallest acreage designated is three areas on the proposed park. The second area is a portion of the Town-owned Diamond Hills Park located near the end of Scattergood Drive. The third area is a Town-owned parcel that borders the closed Wades Lane Landfill and is close to the end of Railroad Street NW.

**POTENTIAL ACTION:**

Consider taking action

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Andrew Warren, Assistant Town Manager

**Information Provided:**

Resolution to authorize conservation easements

<https://christiansburg.box.com/s/5og6j90s0ee1cu07djnaktcbepammynd>

Diamond Hills declaration of restrictive covenants

<https://christiansburg.box.com/s/ss05vkfyztcr3z55730p4kpuw6glunb>

Wades Lane declaration of restrictive covenants

<https://christiansburg.box.com/s/46gx6yotq31vyz5nel0a82lgwr10tj7c>

TOC park property declaration of restrictive covenants

<https://christiansburg.box.com/s/3qavy4vngcuszw6cquh0mzpybr67s14k>

Diamond Hills Proposed Conservation Easement Exhibit

<https://christiansburg.box.com/s/xclt69bo2jx8ps8kk1autv0k1lz92uxe>

Wades Land Vacant Land Proposed Conservation Easement Exhibit

<https://christiansburg.box.com/s/3f2kfiqjis09qz0pyky8s1zetaokkj7>

Future Park Conservation Easement Exhibit

<https://christiansburg.box.com/s/nbd7wpajyu8uomnso5ee5ihva0qit3ym>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion/Action

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

- VIII. H. Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3; 435 – ((11)) – A; and 435 – ((11)) – B owned by the Town of Christiansburg (Christiansburg Signature Park off of Peppers Ferry Road).
- VIII. I. Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3 owned by the Town of Christiansburg, 435 – ((A)) – 39A owned by Miller Land Company, 435 – ((A)) – 34 owned by Jalaledin and Joni L. Dadras.

**DESCRIPTION:**

These two proposed plats show the conveyances and conservation easements proposed for the signature park property. Furthermore, the first plat vacates parcel lines for Tax Parcels 435 – ((11)) – A and 435 – ((11)) – B and combines it into one parcel. The Street Committee will be reviewing the plats at its March 23, 2021 meeting at 6:30, along with reviewing the conveyance and dedication

**POTENTIAL ACTION:**

Consider taking action

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Andrew Warren, Assistant Town Manager

**Information Provided:**

**Plat 1:** Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3; 435 – ((11)) – A; and 435 – ((11)) – B owned by the Town of Christiansburg (Christiansburg Signature Park off of Peppers Ferry Road).

<https://christiansburg.box.com/s/urrpln6ky22a42o47viypk8bygy50lmk>

**Plat 2:** Street Right-of-way, Easements, and Boundary Adjustments for Tax Parcels 435 – ((A)) – 1, 2, 2A and 3 owned by the Town of Christiansburg, 435 – ((A)) – 39A owned by Miller Land Company, 435 – ((A)) – 34 owned by Jalaledin and Joni L. Dadras.

<https://christiansburg.box.com/s/y0djgk2dzswicr0qletizlv1wvpu4tyd>



## TOWN OF CHRISTIANSBURG TOWN COUNCIL AGENDA COVER SHEET

**AGENDA LOCATION:**

Discussion and Action by Mayor and Town Council

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

An extension for a Conditional Use Permit request by Cole Shows Amusement Co Inc. (applicant) for property owned by Rockstep Christiansburg LLC for a carnival at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41) in the B-3, General Business zoning district. The Conditional Use Permit as approved by Town Council on March 24, 2020 and never used due to COVID-19 restrictions. Modified operations plan approved by the New River Health District to operate between April 28, 2021 thru May 9, 2021.

**DESCRIPTION:**

The applicant requests an extension for a Conditional Use Permit to operate a carnival at Uptown Christiansburg (former NRV Mall) that was approved on March 24, 2020. The proposed dates in 2020 did not work out due to COVID-19. The applicant has worked with the New River Health District to develop an operations plan to open and operate under the appropriate guidelines. The Health District issued a letter of approval on March 17, 2021. Some of the restrictions include limiting ride capacity and operating at 30%, fencing the perimeter of the fairgrounds, and requiring distancing, markers, signage, and staff monitoring of patrons throughout the facility during all operational hours. Please see the March 17, 2021 letter attached for greater detail.

Fourteen of the fifteen conditions approved by Town Council on March 24, 2020 would still apply. The fifteenth condition restricted the time frame and would be modified by this extension. Given the uncertainty of the pandemic, Council may want to approve the timeframe as proposed or a similar timeframe later in the year as coordinated with the Town Manager. A similar provision was adopted by Council as part of the 2020 approval. The conditions are as follows:

1. A bond in the amount of \$5,000.00 shall be posted prior to final issuance of this CUP to insure adequate cleanup within 48 hours.
2. The carnival shall contact the Montgomery County Health Department for all necessary permits.
3. The carnival shall contact the Town Superintendent of Public Works in regards to water connections for any recreational vehicles, campers, vending areas, etc. A water meter deposit shall be required of the carnival and shall be applied toward usage.
4. The carnival shall provide portable toilets cleaned daily or more frequently as required by Virginia Department of Health standards for its patrons and shall provide holding tanks for septic on all recreational vehicles, campers, vending areas, etc. All holding tank materials shall be properly disposed of.
5. All sanitary and water connections shall be inspected by the Town prior to use and be maintained in a healthy and sanitary manner.
6. The carnival shall provide the Town with a list of all amusement devices including name of ride, manufacturer, and year manufactured.

7. A certificate of inspection for all amusement devices is to be issued by a person certified by the Commonwealth of Virginia to perform inspections of amusement devices prior to opening of the carnival.
8. Efforts shall be made to have all inspection conducted during regular Town office hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.). The carnival shall reimburse the Town of Christiansburg for overtime pay for all inspections made after Town office hours.
9. A permit shall be obtained for each tent and a certificate of fire resistance for each tent shall be provided to the Christiansburg Fire Marshall prior to opening.
10. Proof of financial responsibility in the minimum amount of \$1,000,000.00 per occurrence along with a statement indemnifying the Town of Christiansburg from any liability shall be provided to the Town prior to opening.
11. The carnival operators shall be responsible for disposal of all animal droppings and these shall not be disposed of in dumpsters, sanitary sewers, or storm water systems.
12. The carnival shall not operate beyond 11:00 p.m.
13. The Carnival shall be required to staff the event with at least two uniformed Christiansburg Police officers during weekdays and four officers during weekend peak hours, with additional officers at the discretion of the Town Manager or Police Chief, and the carnival shall be responsible for paying the overtime rate for each officer.
14. All appropriate state and local revenues including sales tax and meals tax shall be collected and submitted and documentation shall be provided to the Town.
15. ~~This permit shall be valid from April 2020 through May 2020 only.~~

**POTENTIAL ACTION:**

Take action on request.

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Andrew Warren, Assistant Town Manager

**Information Provided:**

- Planning Commission Resolution with conditions approved by Town Council on March 24, 2020  
<https://christiansburg.box.com/s/j67tdqxo5j6cqhzzlpmnra9bbvxosq8n>
- Virginia Department of Health Letter of Permission dated March 17, 2021  
<https://christiansburg.box.com/s/d2f15dgsu9reesq4y0skbfs2b83qrlwx>
- COVID-19 Policies - Updated 3-12-21  
<https://christiansburg.box.com/s/viqr00n3xohwd9jsj87aou4zmd4k7pcq>
- COVID-19 Signage  
<https://christiansburg.box.com/s/1pz23jaolgy18gk184u7eul3nddfd8ye>
- Uptown Christiansburg(mall) Layout  
<https://christiansburg.box.com/s/94xtvghaig51ztnlyo6mxo9xskt6o7zz>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

Change Order #1 to Christiansburg Signature Park Comprehensive Agreement to reduce the Faulconer Construction Co. contract by \$801,968.99 in regards to removal of playground equipment from contract.

**DESCRIPTION:**

Deduct Change Order #1 for the Christiansburg Signature Park Project removes the cost of the GameTime, Inc. playground equipment, now being paid separately by the Town of Christiansburg, from the total contract amount. The Comprehensive Agreement Contract amount reduces from \$16,998,627.00 to \$16,196,658.01.

**POTENTIAL ACTION:**

Approve deduct Change Order #1 and authorize the Town Manager to execute this change order.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Wayne Nelson

**ITEM HISTORY:**

GameTime, Inc. requests, through Faulconer Construction Company, Inc., the Town of Christiansburg purchase the playground equipment directly that is included in the Comprehensive Agreement in order to take advantage of the 10% discount listed as part of the Guaranteed Maximum Price (GMP). Due to the nature of playground equipment and the associated liability, the purchase of the equipment must be made by the ultimate owner of the equipment.

**Date:**

**Action Taken:**

**Information Provided:**

Contract 21-0029 Change Order #1

<https://christiansburg.box.com/s/tom5j40c2557ypy9ckvs15qmpw0hyct4>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

March 23, 2021

**ITEM TITLE:**

Approval of GameTime purchase order in the amount of \$801,968.99 for purchase of playground equipment for the Christiansburg Signature Park.

**DESCRIPTION:**

In conjunction with the Christiansburg Signature Park deduct Change Order #1 which removes the \$801,968.99 cost of the GameTime, Inc. playground equipment from the Comprehensive Agreement Contract amount, this purchase order facilitates the Town of Christiansburg purchasing the playground equipment direct from GameTime, Inc.

**POTENTIAL ACTION:**

Approve the GameTime Purchase Order in the amount of \$801,968.99 and authorize the Town Manager to execute this purchase order and pay the initial invoice from GameTime, Inc. in the amount of \$371,139.07.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Wayne Nelson

**ITEM HISTORY:**

GameTime, Inc. requests the Town of Christiansburg purchase the Christiansburg Signature Park playground equipment direct to take advantage of the 10% discount listed as part of the Guaranteed Maximum Price (GMP). Due to the nature of playground equipment and the associated liability, GameTime, Inc. requests the purchase of the equipment be made by the ultimate owner of the equipment. To secure pricing, GameTime, Inc. will procure and securely store the raw materials for the equipment. A Certificate of Insurance has been provided by GameTime, Inc. which lists the Town of Christiansburg as additionally insured.

GameTime, Inc. has issued an initial invoice to the Town of Christiansburg in the amount of \$371,139.07. There will be no price increases associated with this playground equipment purchase. Future draws against the purchase order will be allowed once the subject playground equipment arrives at the project site.

**Date:**

**Action Taken:**

**Information Provided:**

Purchase Order No. 21388

<https://christiansburg.box.com/s/e4yny91jm30jb2x68bp32yg7pij45z1f>

GameTime Invoice No. 1

<https://christiansburg.box.com/s/hrxltzr9wa5nulszrlx75m2echmk4oak>