

Christiansburg Aquatic Center  
Advisory Board  
February 3, 2021

In attendance: Jeremy Williams, Chair; Steve Simmons, Co-Chair; Bev Bridges, Shirley Hallock, Amelia Tuckwiller, Karen Drake-Whitney, Steve Huppert, Town Council Liaison  
Staff in attendance: Terry Caldwell, Director of Aquatics; Maddie Duke, Aquatics Office Manager

Jeremy called the meeting to order.

Jeremy motioned to accept the minutes from the last meeting with Steve seconding.

1. Terry's Report

- a. Trane has been awarded the maintenance contract.
- b. Swim reservation system is still in place.
  - i. No-shows are called and asked to cancel in the future to open their spot for another user.
  - ii. There were less slots available in January versus December due to Virginia Tech contract and high school practices/schedules.
- c. Water aerobics regulations have changed to one instructor per nine participants. Another instructor has been added.
- d. Radford City Usage
  - i. Oct: 181
  - ii. Nov: 180
  - iii. Dec: 166
  - iv. Jan: 146
- e. LED sign went out for bid with one proposal coming back; purchasing is now working on the next steps.
- f. Janitorial services went out to bid again which included the recreation center. The deadline was February 1 with no proposals received.
- g. Budget request for 21-22 has been submitted to finance.
- h. Swim meet schedule
  - i. Closed several days in February and March
- i. Video cameras on the competitive pool side to live-stream swim meets were included in the CARES Act. Those have been installed and three will be available during the next meet.
- j. Request to move reservation system from one week at a time to two.
  - i. The leadership team feels that this isn't a good time to make that move due to the fluid situation of the swim meets. Staff will look back at the suggestion in April.
- k. Request to mark steps going downstairs with visual markers. Some people are having a depth-perception issue with the height of the stairs. Maintenance is working on this request.
- l. A participant is interested in donating to start a swim program. Terry will keep the board updated.
- m. \$15,000 budget request for FY 2021-22 to fund the skatepark beautification and safety project. Reviewing options available.
  - i. install a 4' chain link fence/barrier creek side
  - ii. install a 6" concrete ledge with metal top attachment (for grinding) along the long side near the creek
- n. Facility hours are currently:
  - i. M, W, F: 8 a.m.-5 p.m.
  - ii. T, Th: 8 a.m.-7 p.m.
  - iii. Sat: noon-5 p.m.

Meeting adjourned.