



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
APRIL 13, 2021 – 7:00 P.M.

**(The meeting will be in-person and streamed on YouTube Live)**

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](https://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](https://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, April 13, 2021 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

#### III. PUBLIC HEARINGS

- A. Lease of property at 415 Cambria Street, N.W. (Tax Parcel 466 – ((A)) – 1; Parcel ID 012952) to Montgomery County Public Schools and the YMCA Thrift Store.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of March 23, 2021.
- B. Approval of audit engagement with RFC (Robinson Farmer Cox, LLC).
- C. Schedule Public Hearing on May 11, 2021 for water rate increase.
- D. Schedule Public Hearing on May 25, 2021 for Fiscal Year 2021-22 budget.
- E. Schedule Public Hearing on May 25, 2021 for a Conditional Use Permit request by Aztec Rental (applicant) on behalf of Curtis Properties, LLC for a contractor storage yard in the General Business (B-3) zoning district at 415 Roanoke Street (Tax Parcel 527 – ((A)) – 204). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Schedule Public Hearing on May 25, 2021 for a Conditional Use Permit request by John D. Elmore for a contractor storage yard in the General Business (B-3) zoning district at 710 Peppers Ferry Road, N.W. (Tax Parcel 435 – ((A)) – 23). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Contract with Wetland Studies and Solutions, Inc. d/b/a WSSI for Stormwater Engineering On-Call Services in the amount of \$100,000 or more, renewable for up to a 5-year term.
- H. Contract with Rummel, Klepper, & Kahl, LLP d/b/a RK&K for Signal Structure Evaluations and Traffic Engineering On-Call Services in the amount of \$100,000 or more, renewable for up to a 5-year term.

#### V. INTRODUCTIONS AND PRESENTATIONS

- A. Executive Director Amanda Forrester of the Small Business Development Center to present on Christiansburg and New River Valley programs and operations.
- B. Assistant Director of Engineering, Justin St. Clair, to present on the proposed capital projects included in the Fiscal Year 2021-2022 Budget.

#### VI. CITIZEN COMMENTS

#### VII. COMMITTEE REPORTS

- A. Stipes and Bishop—Street Committee Report/Recommendation
  - 1. Plat Showing Subdivision of Lots 60-65 & Boundary Line Adjustment on Lots 57-59, Reagan's Pointe situated along Giles Drive, S.E. Six new lots will be created.

**VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL**

- A. Appointment of Logan Kessinger, Director of Sales for the Hampton Inn, as Hotel Representative for the Town of Christiansburg on the Montgomery Tourism Development Council. The term is for two years from appointment.
- B. An Ordinance amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code regarding the lodging tax penalty. The public hearing was held March 23, 2021.
- C. Lease of property at 415 Cambria Street, N.W.
- D. Potential reward for reporting vandals that results in arrest and conviction.
- E. Discussion regarding a cap on utility debt relief.

**IX. STAFF REPORTS**

- A. Town Manager
- B. Town Attorney
- C. Other Staff

**X. COUNCIL REPORTS**

**XI. OTHER BUSINESS**

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. The Closed Meeting is to discuss a claim by Alleghany Construction regarding the N. Franklin Street – Cambria Street Intersection and N. Franklin Street Corridor Project.
  - 2. Reconvene in Open Meeting.
  - 3. Certification.
  - 4. Council action on the matters.

**XII. ADJOURNMENT**

Upcoming meetings of Council:

April 27, 2021, 7:00 P.M. – Regular Meeting  
May 11, 2021, 7:00 P.M. – Regular Meeting