



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
APRIL 27, 2021 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, April 27, 2021 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. A request from Sareh Ostadhosseinkhayyat for a Conditional Use Permit to operate a Family Day Home serving up to 12 children in the R-1, Single-Family Residential zoning district. The property is located at 1265 Flint Drive, S.E. and is identified as Tax Map 529 – ((21)) – 9. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. A request from Gay and Neel, Inc. to rezone an approximately 43.4-acre property owned by the Montgomery County School Board from I-2, General Industrial and B-3, General Business, to B-3, General Business with proffers. The property consists of three parcels located at 100 Independence Boulevard, N.W. and 1180 N. Franklin Street, identified as Tax Map 466 – ((2)) – 11 and 11A and Tax Map 466 – ((A)) – 14.
- C. A request from Trinity Community Church Trustees to rezone an approximately 5.44-acre property from A, Agricultural, to B-3, General Business. The property is located at 1505 N. Franklin Street and is identified as Tax Map 466 – ((A)) – 20A.
- D. Community Development Block Grant 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

IV. CONSENT AGENDA

- A. Approval of Minutes of April 13, 2021.
- B. Monthly bill list.
- C. Schedule a public hearing for May 11, 2021 regarding the dedication of a private drainage easement over four (4) recreation areas identified as Tax Map 465 – 27A that in whole total 0.546 acres from the Town of Christiansburg to Oaktree Townhomes, Phase II Homeowners Association.
- D. Schedule a public hearing on June 8, 2021 for a Conditional Use Permit request by Aztec Rental (applicant) on behalf of New River Community College for a contractor storage yard in the General Business (B-3) zoning district at 412 Roanoke Street, (Tax Parcels 527 – ((A)) – 200 and 527 – ((A)) – 202). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- E. Resolution Recognizing May 2 – 8, 2021 as National Travel & Tourism Week.
- F. Resolution Recognizing May 6 – 12, 2021 as National Nurses Week.
- G. Resolution Recognizing May 9 – 15, 2021 as National Police Week.
- H. Resolution Recognizing May 10 – 14, 2021 as United for Infrastructure Week.
- I. Resolution Recognizing May 2021 as Building Safety Month.
- J. Resolution Recognizing May 2021 as National Water Safety Month.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Derrick Mays, Program Manager from the Department of Criminal Justice, to present Police Department's recertification document for accreditation.
- B. CEO/Executive Director Ryan Martin to present on YMCA at Virginia Tech operations and programs.
- C. Findings and recommendations of the Stormwater Enterprise Fund Committee presented by the Committee facilitator Andy Kassoff, Director of Wetland Studies and Solutions, Inc., and Committee Chairman, Steve Semones.
- D. Don Rissmeyer, Associate AMT Engineering, to present findings and alternatives from the College Street Drainage Study.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Stipes and Bishop—Street Committee Report/Recommendation
 - 1. Plat of Subdivision: The Reserve at Round Meadows situated along Round Meadow Drive and Chrisman Mill Road on Tax Map 494 – ((A)) – 62 and 63, Tax Map 495 – ((A)) –64, and Tax Map 494 – ((A)) – 55E1 - 55E3 (creation of 51 single-family residential lots and common area).
 - 2. Plat from Records Showing Lot Line Vacation of Midway Plaza for Tax Map 406 – ((2)) – 10 - 15 located on Midway Plaza Drive, NW.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

May 11, 2021, 7:00 P.M. – Regular Meeting

May 25, 2021, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
April 27, 2021

ITEM TITLE:

Public Hearing for a Conditional Use Permit request from Sareh Ostadhosseinkhayyat to operate a Family Day Home serving up to 12 children in the R-1, Single Family Residential District. The property is located at 1265 Flint Drive, S.E. and is identified as Tax Map Number 529-21-9. (CUP-2021-02)

DESCRIPTION:

The applicant has requested a Conditional Use Permit for a Family Day Home as an accessory use to the primary use of the single-family dwelling. The applicant proposes to remodel the property's existing unfinished basement to accommodate the proposed use consistent with the licensing requirements for this type of facility.

At its March 29, 2021 meeting, the Planning Commission recommended approval of the request by a vote of 7-1 with the following conditions:

1. The facility shall be brought into compliance with all applicable Building Codes to the satisfaction of the Town Building Official and Fire Marshall.
2. The family day home serving six through twelve children shall provide the Town of Christiansburg with a copy of an approved License from the Department of Social Services.
3. The family day home serving six through twelve children shall obtain a Town Business License.
4. A minimum four-foot chain link or board fence shall be constructed and maintained to enclose the yard/play area.
5. All children are to be contained within the fenced area or inside.
6. Permit shall be subject to background checks on residents and employees annually.
7. This permit becomes effective after Town inspectors confirm that these conditions are met.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:

- Planning Commission Resolution
<https://christiansburg.box.com/s/gndx4tpkerpu491zplukpm896d75sud4>
- Planning Commission Minutes – March 29, 2021
<https://christiansburg.box.com/s/vy2rhns0ae4yldggkk8qzym7iy3cc3a>
- Updated Staff Report to include public comments received to date
<https://christiansburg.box.com/s/svnmak2advrzqwpn206tvmcaii6wcki>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
April 27, 2021

ITEM TITLE:

Public Hearing for a Rezoning request from Gay and Neel, Inc. to rezone an approximately 43.4-acre property owned by the Montgomery County School Board from I-2, General Industrial and B-3, General Business, to B-3, General Business with proffers. The property consists of three parcels located at 100 Independence Boulevard, N.W., and 1180 North Franklin Street, identified as Tax Map 466-((2))-11, 11A and Tax Map 466-((a))-14. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
Case #RZN-2021-02

DESCRIPTION:

The applicant requests to rezone the Christiansburg High School (CHS) property from I-2, General Industrial and B-3, General Business, to B-3, General Business with proffers. The rezoning as presented would accomplish the following:

- eliminate the existing split-zoned Industrial and General Business zoning designations of the property;
- allow for the planned redevelopment and expansion of the CHS property;
- align the zoning of the property consistent with the Town's Future Land Use designation for this area of Town; and,
- limit the use of the property as detailed in the applicant's attached proffer statement.

At its March 29, 2021 meeting, the Planning Commission recommended approval by a vote of 8-0.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission Resolution

<https://christiansburg.box.com/s/3mn28zeqidgsf8cfaav867ur0xos3i48>

Planning Commission Minutes – March 29, 2021

<https://christiansburg.box.com/s/vy2rhns0ae4yldggkk8qzym7iy3cc3a>

Staff Report with Rezoning application and maps

<https://christiansburg.box.com/s/iqhqlq4z43eall8zrky0gpjmqiyoic2>

Draft Rezoning Ordinance

<https://christiansburg.box.com/s/iz9timo4v8prykdi57zfg3wnv4o3n17>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
April 27, 2021

ITEM TITLE:

Public Hearing for a Rezoning request from Trinity Community Church Trustees to rezone an approximately 5.44-acre property owned by Trinity Community Church from A, Agricultural, to B-3, General Business. The property is located at 1505 N. Franklin Street and is identified as Tax Map 466-((A))-20A. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
Case #RZN-2021-03

DESCRIPTION:

The applicant requests to rezone the subject parcels from A, Agricultural, to B-3, General Business with proffers. The rezoning as presented would accomplish the following:

- permit the church to install a freestanding sign which exceeds the maximum square footage allowed in the Agricultural Zoning District;
- align the zoning of the property consistent with other properties that have frontage in this area of North Franklin Street; and,
- align the zoning of the property consistent with the Town's Future Land Use designation for this area of Town.

At its March 29, 2021 meeting, the Planning Commission recommended approval by a vote of 8-0.

POTENTIAL ACTION:
Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:

- Planning Commission Resolution
<https://christiansburg.box.com/s/fzigru9kfmon6abnmksd4dqk4q2rcgub>
- Planning Commission Minutes – March 29, 2021
<https://christiansburg.box.com/s/vy2rhns0ae4yldggkk8qzym7iy3cc3a>
- Staff Report with Rezoning application and maps
<https://christiansburg.box.com/s/90df949x66t2jouou6s95awv27ukmoi8>
- Draft Rezoning Ordinance
<https://christiansburg.box.com/s/zezyghual5k7c446ltcqh9vakkswug2u>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

Meeting Date:

April 27, 2021

ITEM TITLE:

Community Development Block Grant 2019 Consolidated Annual Performance and Evaluation Report (CAPER)

DESCRIPTION:

The plan provides the required information by the U.S. Department of Housing and Urban Development (HUD) and outlines the results of the activities for Community Development Block Group program for 2019.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren, Assistant Town Manager

INFORMATION PROVIDED:

2019 Draft Consolidated Annual Performance and Evaluation Report

<https://christiansburg.box.com/s/rjx9otdf8lxoca3cyjzldaxpi7fdlaci>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
APRIL 13, 2021 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 13, 2021 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M.

Bishop; Johana Hicks; Steve Huppert; Merissa Sachs; Henry Showalter; Bradford J. Stipes.

ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Director of Engineering Wayne Nelson; Assistant Director of Engineering Justin St. Clair; Chief of Police Mark Sisson.

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

A. Lease of property at 415 Cambria Street, N.W. (Tax Parcel 466 – ((A)) – 1; Parcel ID 012952) to Montgomery County Public Schools and the YMCA Thrift Store.

Councilwoman Hicks questioned the verbiage of the rent amount within the provided lease agreement and stated it conflicted with the numerical rent amount. Town Manager Wingfield explained the \$2,750 per month stated on the agenda was the correct amount and the verbiage was an error that would be corrected before being signed.

IV. CONSENT AGENDA

A. Approval of Minutes of March 23, 2021.

B. Approval of audit engagement with RFC (Robinson Farmer Cox, LLC).

C. Schedule Public Hearing on May 11, 2021 for water rate increase.

- D. Schedule Public Hearing on May 25, 2021 for Fiscal Year 2021-22 budget.
- E. Schedule Public Hearing on May 25, 2021 for a Conditional Use Permit request by Aztec Rental (applicant) on behalf of Curtis Properties, LLC for a contractor storage yard in the General Business (B-3) zoning district at 415 Roanoke Street (Tax Parcel 527 – ((A)) – 204). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Schedule Public Hearing on May 25, 2021 for a Conditional Use Permit request by John D. Elmore for a contractor storage yard in the General Business (B-3) zoning district at 710 Peppers Ferry Road, N.W. (Tax Parcel 435-((A)) – 23). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Contract with Wetland Studies and Solutions, Inc. d/b/a WSSI for Stormwater Engineering On-Call Services in the amount of \$100,000 or more, renewable for up to a 5-year term.
- H. Contract with Rummel, Klepper, & Kahl, LLP d/b/a RK&K for Signal Structure Evaluations and Traffic Engineering On-Call Services in the amount of \$100,000 or more, renewable for up to a 5-year term.

Councilman Bishop made a motion to approve the Consent Agenda. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Councilwoman Hicks referenced the Public Hearing item for the May 11, 2021 water rate increase and proceeded to read a letter from citizen Laura Earp. *This citizen comment will be included in the final draft of the minute book.* Mrs. Earp had written that at the previous work session a Council member had mentioned that the Town of Christiansburg's water fees were lower or comparable to many surrounding jurisdictions. Mrs. Earp explained in the letter that after investigating she thought that statement was incorrect. Mrs. Hicks expressed she would like Council to have the correct information, so everyone including citizens are prepared for when Council does have the Public Hearing. Mayor Barber explained to Mrs. Hicks that there would be time to go back and check figures before the May 11 Public Hearing and at that time Council would respond to Mrs. Earp's letter.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Executive Director Amanda Forrester of the Small Business Development Center to present on Christiansburg and New River Valley programs and operations.

Ms. Forrester provided Council with information on the Small Business Development Center stating that they serve the New River Valley and the greater Roanoke area that includes Alleghany Highlands. She explained the center provides low-cost training and free tools to help make small businesses successful. She expressed that 80% of their time is based on advising the business on any issues they may have as well as any training workshops available and products offered to them. Ms. Forrester explained the center's partnership agreement with the Small Business Administration, stating they do provide a grant that is

allocated for the center's operational budget. She expressed the center locally matches grants for funding and about 28 partners currently help coordinate the process. Ms. Forrester stated that the annual goal for the region last year was to serve 400 small business owners and their center served 1,722 businesses. Ms. Forrester concluded her presentation by including the upcoming programs for 2021 and stated that a CARES Act grant would be a provided resource to help small businesses recover from Covid-19.

Councilman Huppert questioned if Ms. Forrester believed employment was rising here in the New River Valley. Ms. Forrester responded that numbers were rising some, but small businesses were currently struggling to find applicants, particularly in food and retail due to the new roles for those staff because of the pandemic.

- B. Assistant Director of Engineering, Justin St. Clair, to present on the proposed capital projects included in the Fiscal Year 2021-2022 Budget.

Mr. St. Clair presented the details of several of the capital projects in the 2021-2022 budget. He spoke about transportation related projects and the newer projects that had not been in previous budgets. He included information on water related items such as the Roanoke Street waterline and sewer projects such as the Arrowhead Rehab and Replacement project. Mr. St. Clair explained there were stormwater projects as well as the annual paving of streets like N. Franklin Street, Independence Boulevard, in front of the high school and other numerous streets off Independence Boulevard. Mr. St. Clair informed Council of the Roanoke Street, Tower Road/Hampton Boulevard intersection signal and the Arbor Drive/Peppers Ferry Road. N. Franklin Bridge Deck rehab. He explained that the budget for the traffic signal studies would be a rollover into next fiscal year and that there were sufficient aging signals in the Town that needed to be replaced in upcoming years. Councilwoman Hicks questioned if the new traffic signals were included in the budget for the project off Depot Street and Franklin Street. Mr. St. Clair explained that a lane configuration change will be looked at in that intersection along with new traffic signals and there may be funding supplied from the Commonwealth Transportation Board for that project in the near future. Town Manager Wingfield explained the Town would know if funding for the Smart Scale project would be provided by June 2021. He also explained the Smart scale project would be scheduled in the six-year plan due to being almost completely funded by VDOT. Mr. St. Clair proceeded to talk about the inclusion of the Roanoke Street sidewalk projects, adding pedestrian signals on the corner of N. Franklin Street and Wades Lane and the corner of S. Franklin Street and First Street in the upcoming budget. He spoke about new trail lighting at Depot Park, Downtown Park, as well as the Renva Knowles Bridge and explained the Town had met with AEP to discuss options for lighting for those areas. Mr. St. Clair touched on replacement of water lines on Roanoke Street, the Buffalo Tank rehab/replacement, and the Cambria Trail. He also spoke about the Arrowhead Basin Rehab and explained there was a delay of funding for the construction. He informed Council of the stormwater pond evaluations and explained the stormwater evaluation analysis would be needed to move forward to serve the multiple facilities around Town. Mr. St. Clair concluded that Hickok Street stormwater improvements would move forward this fall along with the College Street designs.

VI. CITIZEN COMMENTS

None.

VII. COMMITTEE REPORTS

A. Stipes and Bishop – Street Committee Report/Recommendation.

1. Plat Showing Subdivision of Lots 60-65 & Boundary Line Adjustment on Lots 57-59, Reagan's Pointe situated along Giles Drive, S.E. Six new lots will be created.

Councilman Stipes explained this plat was the last action on Council's approval of a request from August 2020 from the developer that had obtained property from VDOT. He explained a stormwater management facility was created and would serve the needs of the community and Council had already approved six new lots last year.

Councilman Stipes made a motion to approve the plat. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Councilwoman Sachs reported on the Arts Advisory Board and stated that the board's documentation would be completed by May 11, 2021. Ms. Sachs also spoke about the rental space at the Cambria Street building and stated the NRV Food and Security Taskforce at the YMCA of Blacksburg needed a place to store appliances. She explained how the taskforce helped school age children throughout the summer months with food and would like the Town to help with storage of the appliances.

Councilwoman Hicks reported that she wanted to encourage the Aquatic Advisory Board to discuss the changing of fees at the Aquatic Center for non-residents from \$5 to \$10. Councilman Huppert explained that the board had discussed that subject several years ago and they felt \$5 would be an affordable fee and wanted to encourage people to use the facility and swim. He explained that it had worked for the last four to five years and felt it was a good deal for non-residents. Councilwoman Hicks disagreed and stated that the \$10 fee was not a huge increase for out-of-town individuals, and it should not be left up to the citizens to pay a high fee. Councilman Showalter expressed the study that had been completed several years ago showed the profit from the fees was not enough to warrant an increase and explained the goal was to increase participation at the Aquatic Center, not discourage people from using the facility. Mr. Showalter explained that if Councilwoman Hicks wanted this subject investigated then she needed to propose it to the board at their next meeting. Councilman Huppert expressed to Mrs. Hicks that there were families with four to five children and the Town needed to make sure that those families were not discouraged to use the Aquatic Center due to high fees.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- ### A. Appointment of Logan Kessinger, Director of Sales for the Hampton Inn, as Hotel Representative for the Town of Christiansburg on the Montgomery Tourism Development Council. The term is for two years from appointment.

Councilwoman Sachs made a motion to approve the appointment of Logan Kessinger to the Montgomery Tourism Development Council. Councilman Showalter seconded the motion

and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Ms. Kessinger expressed she enjoyed being able to help host the swim families at the Hampton Inn coming in for the swim meets.

- B. An Ordinance amending Sec. 18-204 of Article VII. Transient Lodging Tax of Chapter 18 Finance and Taxation of the Christiansburg Town Code regarding the lodging tax penalty. The public hearing was held March 23, 2021.

Councilman Stipes made a motion to approve the ordinance amending the lodging tax penalty. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Lease of property at 415 Cambria Street, N.W.
Town Manager Wingfield explained the lease was for Montgomery County Public Schools to use a portion of the facility. He also explained the lease was for a year and would switch to monthly following the year, but the schools were looking for for two years. Mr. Wingfield stated he would like the Town to let the YMCA also use a portion of the building for six to nine months for storage for their appliances.

Councilman Stipes made a motion to approve the lease of property at 415 Cambria Street, N.W. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye*; Showalter – Aye; Stipes – Aye.

*Note: Sachs vote amended to abstention later in meeting.

- D. Potential reward for reporting vandals that results in arrest and conviction.

Mayor Barber explained that in the last month there had been reported instances of graffiti and property damage at the Huckleberry Trail. He explained there was also a report of damage to the restroom at the Skate Park as well as several damages to the split rail fence between the Skate Park and Depot Park. Mayor Barber proposed a cash reward on these instances, or any other Town related instances, that would lead to an arrest and conviction of the person/persons responsible to prevent future vandalism. Mr. Barber also proposed shutting down the areas earlier in the evenings could prevent vandalism. Councilwoman Sachs questioned Chief Sisson if in the past the rewards system worked for the Police Department. Chief Sisson stated he had not been involved in a rewards system in the past but would support any help from the community to proceed. He expressed there had been increased bike patrol and foot patrol at Depot Park and the Skate Park. Mr. Sisson also expressed that shutting down the facilities may work. He mentioned there were cameras at these locations, but there is not full coverage and the incidents had happened at night and employees were not present. Councilman Stipes expressed that he thought \$1,000 would be sufficient to offer as a reward to anyone that had information that would lead to the arrest and conviction of the individuals. Councilman Showalter expressed that shutting down or reducing the hours, as well as installing signs would be a good start. Chief Sisson stated that he felt 7pm or 8pm would be a good time to close the park down and at 5pm the bathrooms could be closed as well. Council agreed to set the reward for \$1,000 and to place appropriate signage at the parks and trails. Council asked Chief Sisson and Aquatics Director Terry Caldwell to meet and agree on a policy moving forward.

E. Discussion regarding a cap on utility debt relief.

Finance Director Valerie Tweedie explained the utility debt relief offered \$4,500 for residential citizens and \$7,500 for Town businesses and only covers water and sewer bills. She explained that with the first round of utility debt relief monies, the program paid a little over \$20,000. She stated there would possibly be another round of funding and wanted to reach out to Council to question if they wanted to place a cap on how the funds were distributed. She explained the Town must abide by the rules set forth for the debt relief, but the Town could also set their own limits on how funds are distributed. Council agreed the numbers were high and very generous.

Councilman Showalter made a motion to approve the cap on utility debt relief as presented. Councilman Stipes seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

IX. STAFF REPORTS

A. Town Manager

Town Manager Wingfield offered an additional budget work session to Council if needed. Council agreed that another work session would not be needed, and it was agreed by Council to move forward and advertise the budget as proposed. Councilwoman Hicks expressed she would like to see financial help from the County for different budget items and would encourage Council's support. Mayor Barber expressed that the County would approve their budget April 19 and felt at this point it was too late as far as the County's budget timeline and believed the Town was ready to proceed as far as the public hearing for the Town's budget. Councilman Stipes expressed concern and felt it would not be beneficial to the Town to go into discussion with the County at this point. Councilman Huppert read a section of a letter Councilwoman Hicks had presented to Council before the meeting expressing lack of additional help for infrastructure, public safety, and quality of life. Councilman Huppert expressed that asking the County for funds would not be advisable. *A copy of Councilwoman Hicks' letter will be placed with the final minutes in the Town minute book.*

B. Town Attorney

None.

C. Other Staff

None.

X. COUNCIL REPORTS

Councilman Stipes disagreed with the \$10 Aquatic Center fee proposed earlier in the meeting for out-of-town individuals and stated it would be a great deal of money for some families, especially larger families.

Councilman Showalter
None.

Councilman Huppert reported that the Republican Primary would be held on April 24 at the County Government Building. Mr. Huppert expressed that he felt it was important that everyone consider who is running and who would work for the community. Mr. Huppert was not sure of the Democratic Primary date but would report back to Council when he found out.

Bishop
None.

Councilwoman Sachs
None.

Councilwoman Hicks expressed the Aquatic Center was costing the Town over three million dollars this upcoming year. She agreed the extra \$5 would not make a huge difference in revenue but felt Council should consider it. Councilman Showalter encouraged Councilwoman Hicks to go to the Aquatics Advisory Board on this subject.

Councilwoman Hicks referenced the letter she presented to Council concerning County funding and expressed she did attend the County meeting as a citizen and how she would like more cooperation in working together. Mrs. Hicks stated she had looked over the County's budget and expressed that they currently spend a little over \$1 million for their parks and recreation. She stated that if the Town was paying for County taxes as well, she believed the County could work together with the Town and assist in paying for parks. Mrs. Hicks continued to read the letter she had given to Council and expressed she would like further discussion on the subject at some point. Councilwoman Hicks expressed the letter she had presented Council was a not a finalized letter she wanted to present to the County and stated she was not able to directly speak with County members but felt the feedback was positive. Councilman Showalter expressed there would be several Town Council members stepping down at the end of this year and felt this was not the time for this to be discussed. Mr. Showalter encouraged a liaison meeting at the beginning of the year with the new Council members and the County. Councilwoman Sachs expressed that she would like citizens to remember that Christiansburg's taxes would not be as low as they are if the County was not funding the schools.

Councilman Bishop
None.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Bishop made a motion to enter into a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. The Closed Meeting is to discuss a claim by Alleghany Construction regarding the N. Franklin Street – Cambria Street Intersection and N. Franklin Street Corridor Project. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

2. Reconvene in Open Meeting.
3. Certification. Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilwoman Sachs and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
4. Council action on the matters.

Mayor Barber stated there would be no action needed on this closed meeting item at this time.

Councilwoman Sachs made a motion to change her vote of "Aye" to an Abstention vote concerning the lease of the 415 Cambria Street, N.W. item C. under Discussion and Action due to potential conflict of interest. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:36 pm.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 4-30-2021	
BILLS TO BE PAID FOR THE MONTHS OF	MARCH AND APRIL	
A MORTON THOMAS AND ASSOCIATES, INC	34,853.38	ENGINEERING SERVICES COLLEGE ST DRAINAGE& ARBOR DRIVE
ADVANCED ANALYTICAL SOLUTIONS	640.00	
AD-WEAR & SPECIALITY OF TEXAS INC	4,634.81	YOUTH FOOTBALL PARKS&REC
ALGONQUIN PRODUCTS COMPANY	289.89	
ALL PEST CONTROL, INC	90.00	
ALL TRAFFIC SOLUTIONS	14,825.00	SPEED ALERT RADAR SIGN AND TRAILER PD
ALLIED INDUSTRIAL PRODUCTS LLC	2,706.91	SUPPLIES WWTF
AMERICAN CASTING & MFG CORP	412.37	
ANCHOR TRUCK ACCESSORIES	6,042.00	ADD ONS TO FIRE DEPARTMENT QUICK RESPONSE VEHICLE
ATLANTIC EMERGENCY SOLUTIONS, INC	700.00	
B & K TRUCK ACCESSORIES	250.00	
BANE OIL COMPANY, INC	4,813.35	OFF ROAD DIESEL FOR GENERATORS AND EQUIPMENT
BASHAM OIL COMPANY	413.96	
BMG METALS INC	734.18	
C. W. WILLIAMS & COMPANY, LLC	780.85	
CARDINAL BLUEPRINTERS, INC.	350.00	
CARDINAL TOOLS, SALES & SERVICE, INC	1,240.00	
CARILION HEALTHCARE CORP.	1,326.00	DRUG TESTING
CARTER MACHINERY	14,227.30	EQUIPMENT REPAIR STREETS
CATHERINE L. KROPFF	2,192.65	INFIELD MIX FOR PARKS
CDW LLC	128.30	
CENTURY ENGINEERING, INC	3,596.23	ENGINEERING SERVICES ARBOR DRIVE
CHA CONSULTING INC	92,060.70	ENGINEERING SERVICES WWTF, BIOSOLIDS DESIGN, PER PLANT OPS
CHARLES R. KING, JR.	1,102.50	210 BALES OF STRAW STREETS AND WATER
CMC SUPPLY, INC.	4,334.36	METERS AND CHECK VALVES WATER SYSTEMS
COLE TRUCK PARTS, INC	3,824.91	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
COMMUNICATIONS EXPRESS, LLC	50.00	
CONTINENTAL WESTERN CORPORATION	275.95	
CORE & MAIN LP	31,326.40	PIPE ETC FOR CAMBRIA IMPROVEMENT PROJECT
CUMMINS INC	770.00	
DATA MANAGEMENT, INC	1,262.30	
DAVIS H. ELLIOT CO.,INC.	7,196.46	CRAIG MTN PUMP STATION
DELL MARKETING L.P.	88.79	
DIANE C FENTON	50.00	PARKS AND RECREATION COMMISSION
DIGITAL INSURANCE LLC	6,477.00	BENEFITS CONSULTANTS
DOMINION DOOR & HARDWARE INC	725.00	
DUNCAN FORD MAZDA	836.79	
DUNCAN-PARNELL INC	399.00	
EAST COAST EMERGENCY VEHICLES, LLC	9,910.50	LIGHT BARS AND MOUNTING SUPPLIES FOR OUTFITTING FIRE DEPT VEHICLES
ELECTRICAL SUPPLY CO	326.55	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	20,572.68	SLUDGE HAULING
EPLUS TECHNOLOGY INC	13,977.00	IT NETWORK MANAGEMENT AND SOFTWARE LICENSING
EXCEL TRUCK GROUP	251.15	
FASTENAL COMPANY	728.52	
FAULCONER CONSTRUCTION COMPANY INC	237,151.35	2 PAY APPLICATIONS FOR THE REGIONAL PARK
FERGUSON ENTERPRISES, INC.#75	20,309.16	PIPE, FITTINGS, VALVES FOR WATER AND SEWER
FIRE RESCUE AND TACTICAL, INC	746.96	
FISHER AUTO PARTS, INC.	569.72	
FISHER SCIENTIFIC CO.	193.38	
FLEET PRIDE, INC	3,298.23	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
FORTILINE INC	4,620.00	PARTS FOR WWTF
GALLS, AN ARAMARK COMPANY	953.58	
GRAINGER	471.22	
GRANTURK EQUIPMENT CO., INC	3,423.64	VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE
HAJOCA CORPORATION	525.11	
HALL'S GARAGE DOORS, INC	156.00	
HARVEY CHEVROLET CORP.	1,430.92	
HAZEN AND SAWYER	5,834.30	ENGINEERING SERVICES ON PER WWTF
HDH TECHNICAL, INC	60.00	
HILL MANUFACTURING COMPANY INC	117.32	
HOSE HOUSE, INC.	503.42	
HOUSTON N. SNODDY	300.00	
HURT & PROFFITT, INC	11,502.25	ENGINEERING SERVICES ROANOKE SIDEWALK, BUFFALO STORAGE TANK, TRAFFIC OPTIMIZATION STUDY
INFRASTRUCTURE SOLUTIONS GROUP INC	143.82	
INTEGRITY DATA, INC	544.75	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	847.65	
J ALPERIN CO INC	295.80	
JAMES ROBERT WILLIAMSON, JR.	50.00	PARKS AND RECREATION COMMISSION
JOHN T. NEEL	25.00	PARKS AND RECREATION COMMISSION
JOHNSON CONTROLS	224,186.60	NEW CHILLER AT RECREATION CENTER
JORDIN KEYANA HARRIS	50.00	PARKS AND RECREATION COMMISSION
KATHERINE SMITH MEADOWS	50.00	PARKS AND RECREATION COMMISSION

TOWN OF CHRISTIANBURG	PAY DATE 4-30-2021	
BILLS TO BE PAID FOR THE MONTHS OF	MARCH AND APRIL	
KIMBALL MIDWEST	218.46	
KING-MOORE, INC	3,200.00	IT CONSULTING
KINGS TIRE SERVICE, INC	2,561.70	TIRES FOR VEHICLES AND EQUIPMENT
KORMAN SIGNS, INC.	6,474.75	
LANCASTER, INC.	250.00	
LANDSCAPE SUPPLY INC.	1,355.00	
LANE-ENTERPRISES, INC	1,220.00	
LIBERTY FIRE SOLUTIONS, INC	400.00	
LIBERTY PROCESS EQUIPMENT INC	1,908.12	
LICHEN OR KNOT PLANT COMPANT	426.92	
LITTLE RIVER POOL AND SPA, INC	1,511.72	
MATTERN & CRAIG	4,875.00	ENGINEERING SERVICES INDUSTRIAL PARK STORMWATER UPGRADES
MCDONOUGH BOLIYARD PECK, INC	35,066.67	ENGINEERING SERVICES CHRISMAN MILL 180 , TOWER RD INTERSECTION 5894, REGIONAL PARK 28992.67
MCGRADY-PERDUE HEATING & COOLING, INC	8,536.00	NEW HOT WATER HEATER AT PD
METROLINE INC	88.93	
MICHAEL L. SAYLORS	25.00	PARKS AND RECREATION COMMISSION
MID ATLANTIC WASTE SYSTEMS	199.91	
MIDWAY PRODUCTION SERVICES	7,334.73	LIVE STREAMING EQUIPMENT FOR AQUATICS AND RECREATION CENTER, CARES FUNDED
MONTGOMERY DISTRIBUTORS	3,836.06	SAFETY EQUIPMENT AND SUPPLIES PW
MOORE'S BODY & MECHANICAL SHOP, INC	11,251.38	REPAIR OF VEHICLES
MT ELECTRONICS, INC	3,035.00	LOCATOR FOR WATER AND SEWER
NATIONAL POOLS OF ROANOKE, INC.	1,547.40	
NEW PIG CORPORATION	447.39	
NEW RIVER FIRE EXTINGUISHERS	1,392.50	
NORTHERN SAFETY CO., INC.	502.20	
NORTHWEST HARDWARE CO INC	382.25	
NRV REGIONAL WATER AUTHORITY	53,835.00	MEADOWS PRV AND METER VAULT
PLAYCORE WISCONSIN, INC/GAMETIME	371,139.07	DEPOSIT FOR PLAYGROUND EQUIPMENT REGIONAL PARK
POWER ZONE	409.15	
PRECISION GLASS & UPH. INC.	147.00	
PRO CHEM INC	1,184.04	
PROFESSIONAL COMMUNICATIONS	1,269.00	
PSD SOFTWARE, LLC	12,600.00	HIPER WEB, PW WORK ORDER SYSTEM PW
QUALITY TIRE & BRAKE SERVICE	4,626.16	TIRE REPAIRS, MAINTENANCE AND REPLACEMENT
R. CORD HALL	50.00	PARKS AND RECREATION COMMISSION
RADFORD HOSE & FITTINGS, INC.	51.50	
RADIO CARDINAL COMMUNICATION SERVICE	3,097.36	TOWER CLIMBING TRAINING
RAILROAD MANAGEMENT COMPANY IV, LLC	545.88	
REBA M SMART	50.00	PARKS AND RECREATION COMMISSION
RINKER DESIGN ASSOCIATES PC	22,792.26	ENGINEERING SERVICES N FRANKLIN CONNECTOR ROAD
ROANOKE VALLEY SPEECH &	1,525.95	
ROBIN L. BOYD	50.00	PARKS AND RECREATION COMMISSION
RQI PARTNERS, LLC	7,818.00	RQI TRAINING FOR RESCUE
RUMMEL KLEPPER & KAHL LLP	309.96	
S.J. CONNER & SONS INC.	1,700.08	
SAMPSON-BLADEN OIL CO INC	1,391.10	
SANDS ANDERSON	11,130.00	LEGAL SERVICES
SANICO, INC	8,526.74	JANITORIAL SUPPLIES
SHI INTERNATIONAL CORP	212.44	
SIMPLIFIED COMMUNICATIONS LLC	685.42	
SKYLINE DOOR & HARDWARE, INC	388.00	
SNAP-ON TOOLS	170.00	
SOUTHERN REFRIGERATION CORP.	619.66	
STATE ELECTRIC SUPPLY CO., INC.	1,970.94	
STERN, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	3,785.29	ENGINEERING SERVICES LANDFILL CLOSURE AND MONITORING
STRYKER SALES CORP.	2,457.70	
SUNAPSYS, INC	23,564.92	SCADA WWTF
TAYLOR OFFICE & ART SUPPLY, INC	7,463.97	MISC OFFICE SUPPLIES AND SMALL FURNITURE
TENCARVA MACHINERY CO.	2,453.75	
TESSCO	145.56	
TRANE	2,978.25	
TREASURER OF MONTGOMERY COUNTY	224,283.00	NRV 911 QUARTERLY PAYMENT
TRITECH SOFTWARE SYSTEMS	5,445.71	
TRUCK ENTERPRISES ROANOKE, INC	28.24	
TYLER TECHNOLOGIES, INC	6,930.00	NEW FINANCE SOFTWARE IMPLEMENTATION
ULINE	226.27	

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

MARCH AND APRIL

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	102.61	FIRE VEH. PARTS
AMAZON CAPITAL SERVICES	28.98	
ATLANTIC EMERGENCY SOLUTIONS INC	2,128.31	REPAIRS 2005 & 2009 PIERCE
CW WILLIAMS	464.98	VEH SUPPLIES FIRE
EAST COAST EMERGENCY VEHICLES	1,503.00	VEH SUPPLIES FIRE
FIRE RESCUE AND TACTICAL	2,109.72	UNIFORMS FIRE DEPT
GVC INDUSTRIES LLC	2,877.12	
MUNICIPAL EMERGENCY SERVICES	2,936.21	SCBA TEST AND REPAIRS FIRE
QUALITY TIRE & BRAKE SERVICE	867.00	TAHOE TIRE REPAIR
SOUTHWEST FIREFIGHTERS ASSOCIATION	660.00	
TOWN OF CHRISTIANBURG	803.56	FUEL
VIRGINIA BUSINESS SYSTEMS	5.05	
TOTAL PAID BILLS	14,486.54	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	1,136.20	VEHICLE MAINTENANCE AND REPAIR
ADAMS CONSTRUCTION CO	1,458.25	ASPHALT SURFACE MIX
AIRGAS NATIONAL CARBONATION	1,036.69	
ALLSTATE	4,402.61	EMPLOYEE PAID INSURANCES
ALL SEASONS PEST CONTROL	95.00	
AMAZON CAPITAL SERVICES INC	5,188.87	VARIOUS SUPPLIES, SOFTWARE ETC
AMERICAN RED CROSS	280.00	
ANTHEM BLUE CROSS BLUE SIELD	142,293.79	
APPALACHIAN POWER	96,092.77	ELECTRICAL SERVICES TOWN WIDE
ARC3 GASES	188.16	
AT & T	471.47	
ATMOS ENERGY	15,136.28	GAS SERVICES TOWN WIDE
AZTEC RENTAL CENTER/ H.I.R.E. LTD LTD	56.45	
B&S CONTRACTING INC	2,042.70	ASPHALT SURFACE MIX
BADGER METER INC	839.37	
BOUND TREEE MEDICAL LLC	2,322.80	RESCUE SUPPLIES
BLACKBERRY MULCH	71.58	
BMS DIRECT	9,321.48	POSTAGE AND BILL PRINTING WATER
BOXLEY ASPHALT LLC	2,556.19	ASPHALT SURFACE MIX
CAMBRIA AUTO REPAIR- JOSEPH O REED	100.00	
CAPITAL LIGHTING & SUPPLY LLC	468.00	
CAROLINA INDUSTRIAL	1,357.63	PUBLIC WORKS SUPPLIES
CARTER BANK & TRUST	9,850.00	TEMP CONST EASEMENT ARBOR DR.
CARTER MACHINERY CO	11,330.57	RECONDITION HYDRAULIC CYLINDERS PW
		SUPPLIES 8403.01 DUES 490 SCHOOLS 6462.66 TRAVEL 2417.59
CARDMEMBER SERVICES	21,037.80	SOFTWARE/COMP 2447.97 UNIFORMS 26.35 FIRE PREV/RES/DARE 790.22
CERTIFIED POWER INC	575.42	
CROWS NEST GREENHOUSE	66.23	
CRYSTAL SPRINGS	394.04	
CHANDLER CONCRETE COMPANY OF VA INC	1,183.11	REPAIRS THROUGHOUT TOWN PW
CLARK GAS & OIL	1,520.29	FUEL FIRE DEPT
CFS GROUP	450.63	
CMC SUPPLY INC	318.80	
CITIZENS	7,057.75	INTERNET AND PHONE SERVICES
CONRAD BROS MARINE	636.97	BOAT REPAIRS - RESCUE
CURTIS BAY MEDICAL	96.19	
DATA MANAGEMENT INC	5,151.60	SUPPORT AND MAINTENANCE TIME CLOCKS
DELTA DENTAL OF VIRGINIA	22,405.14	EMPLOYEE DENTAL 2 MONTHS
DOLI/BOILER	20.00	
DS SERVICES	50.01	
DUES AND MEMBERSHIPS	2,124.21	PD 75 P&R 550 GEN ADMIN 1,188.26 BI 120.00 finance 300
ELITE FABRICATION & MACHINE	1,600.00	POWDER COATING - FIRE
EMS MANAGEMENT AND CONSULTANTS	2,458.21	EMSMC FEES
EXPRESS SERVICES INC	912.75	
FASTMED URGENT CARE	65.00	
FEDERAL EXPRESS	159.71	
FIRE RESCUE TACTICAL INC	73.99	
FISHER AUTO PARTS INC	8.78	
GRANITE TELECOMMUNICATIONS	4,626.38	PHONE SERVICE
HALL'S GARAGE DOORS INC	2,440.00	
HOLLYBROCK MULCH TRUCKING INC	499.50	
HOME DEPOT	908.21	
INFRASTRUCTURE SOLUTIONS GROUP INC	140.94	
JESSICA MOYE	400.00	TRAINING REC CENTER
JORDAN OIL CO	3,600.09	FUEL FIRE DEPT
LEAGUE OF WOMEN VOTERS	200.00	VOTING FACTS BROCHURES

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
M&E SERVICES INC	350.00	
MCKESSON MEDICAL-SURGICAL	697.97	
MEDEXPRESS URGENT CARE PC	952.00	
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	40,980.64	TIPPING FEES
MONTGOMERY COUNTY PARKS & RECREATION	24.00	
M&V ASSOCIATES	2,088.00	ASPHALT SURFACE MIX
NETWORK FLEET INC	234.47	
NEW RIVER ENGRAVING	351.12	
NEW RIVER OFFICE SUPPLY	866.82	
NEW RIVER VALLEY RESTAURANT SERV	3,140.00	ICE MACHINE
OLD TOWN PRINTING & COPYING	889.81	
OVERHEAD DOOR COMPANY	919.00	
PEPSI BOTTLING GROUP	96.35	
PETER HEWITT HOHNSON	100.00	AQUATIC AQUARIUM MAINTENANCE
PILOT FASTENERS	92.16	
POWER ZONE	1,136.75	
PRINCIPAL LIFE INSURANCE	4,046.59	EMPLOYEE LIFE INSURANCE
PURCHASE POWER	3,000.00	POSTAGE FOR POSTAGE MACHINE
QUALITY OIL COMPANY LLC	9,900.00	EASEMENT
RADIO CARDINAL COMMUNICATION SERVICES	1,253.30	CAMBRIA MONOPOLE
REDLINE TIRE AND LUBE	37.95	
REFUND FEES REC DEPT	635.00	
REFUND TAXES	5,285.13	REFUND OVERPAYMENTS AND CORRECTIONS FROM COUNTY
REFUND WATER/SEWER	832.38	
REIMBURSEMENTS EMPLOYEES	2,686.88	WORK BOOT REIMBURSEMENTS
RIDELL/ALL AMERICAN SPORTS CORP	437.23	
THE ROANOKE TIMES	565.55	
ROBERTS OXYGEN COMPANY INC	671.81	
ROBERTS MUFFLER	50.00	
ROLLER VENTURES/RODGER ROLLER JR	80.00	
SAFETY AND COMPLIANCE SERVICES INC	244.00	
SALEM STONE	15,473.94	SAND AND GRAVEL FOR WATER, SEWER STORM WATER AND STREETS
SAMS CLUB	179.01	
SCHOOLS	3,110.00	RESCUE 550 WWTP 1530 WATER 1030
SEGRA/LUMOS	1,226.46	INTERNET
SERVICE COMMUNICATIONS	245.00	
SHERWIN WILLIAMS COMPANY	701.66	
SHENTEL	1,095.95	
SHRED-IT	280.51	
SISSON & RYAN QUARRY LLC	1,761.29	SAND AND GRAVEL FOR WATER, SEWER STORM WATER AND STREETS
SMITH TURF & IRRIGATION	700.18	
SPORTSENGINE INC	420.00	
SOUTHERN STATES	285.48	
STAND ENERGY	5,699.60	GAS AQUATICS CENTER
SUBURBAN PROPANE	1,939.82	PROPANE WWTP
TAYLOR OFFICE SUPPLY	20.34	
TELVENT USA HOLDINGS	306.00	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	960.00	
TRACTOR SUPPLY	44.41	
TRAVEL	806.93	RESCUE 466.83 PD 340.10
TREASURER OF VIRGINIA	3,416.86	DEQ 787.50 DMV STOPS 525 PERMIT FEES 2092.62 SALES TAX 11.74
TREASURER MONTGOMERY COUNTY	1,494.53	FIRE DEPT ME SUPPLIES PURCHASED BY COUNTY
US CELLULAR	254.51	
UNIFIRST CORPORATION	160.20	
VML/VACO	1,428.34	SHORT TERM DISABILITY
VA ASSOC OF COUNTIES GROUP INSURANCE	100.00	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	FEBRUARY AND MARCH	
VENDOR	AMOUNT PAID	DESCRIPTION
VERIZON	2,220.88	PHONE SERVICE
VERIZON WIRELESS	14,192.92	CELL PHONES AND TABLET DATA SERVICE
VIRGINIA BUSINESS SYSTEMS	27.37	
VIRGINIA EVERYWHERE	275.00	
VIRGINIA FAIRS	10.00	
VIRGINIA MEDIA	1,222.50	ADS FOR PUBLIC HEARINGS ETC
VIRGINIA RETIREMENT SYSTEMS	183,763.37	EMPLOYEE RETIREMENT
VIRGINIA TOURISM AUTHORITY	180.00	
VIRGINIA NRV ECONOMIC DEVELOPMENT	1,250.00	
VOLSAP	2,375.00	FIRE RETIREMENT
WEST PUBLISHING COMPANY	134.87	
WILSON BROTHERS INC	18.31	
WORDSPRINT	2,805.00	RECREATION SPRING PROGRAM
XEROX CORPORATION	608.96	COPIERS
TOTAL SPECIAL REVENUE BILLS PAID	14,486.54	
TOTAL PAID BILLS	723,118.72	
BILLS TO BE PAID	1,734,340.75	
GRAND TOTAL	2,471,946.01	

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING MAY 2 - 8, 2021 AS NATIONAL TRAVEL AND TOURISM WEEK

WHEREAS, travel has a positive effect on Virginia and the nation's economic prosperity and image abroad and impacts business productivity and individual travelers' well-being; and,

WHEREAS, this year, National Travel & Tourism Week will recognize the POWER OF TRAVEL and the industry's role in bringing back vibrant communities, restoring the U.S. economy, rebuilding the workforce, and reconnecting America; and,

WHEREAS, prior to the Covid19 pandemic, the travel and tourism industry were significant contributors to the U.S. economy and exports, and supported millions of hard-working Americans of all backgrounds; and,

WHEREAS, travel spending is down \$500 billion, costing the U.S. economy \$1.1 trillion; and,

WHEREAS, meetings, events and incentive travel have always been a core business function that helps companies strengthen business performance, educate employees and customers, and reward business accomplishments; and,

WHEREAS, businesses and workers in the travel industry were some of the first and hardest hit by the economic crisis resulting from COVID-19; and,

WHEREAS, travel and tourism-dependent businesses, 83% of which are small businesses, depend on our community's support through and after this crisis; and,

WHEREAS, even while the Town of Christiansburg cannot welcome visitors in person during the pandemic, the spirit of travel and hospitality remains the enduring ethos of the travel industry and the Town of Christiansburg.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Christiansburg, do hereby declare the week of May 2 through 8, 2021 as National Travel and Tourism Week and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING MAY 6 – 12, 2021 AS NATIONAL NURSES WEEK

WHEREAS, National Nurses Week celebrates and acknowledges nurses and the hard work they put in to making their patients feel comfortable; and most nurses work 12-hour shifts with few breaks, often taking on extra work when the need arises; and,

WHEREAS, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and,

WHEREAS, a renewed emphasis on primary and preventative health care will require the better utilization of all our nation's registered nursing resources; and,

WHEREAS, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and,

WHEREAS, that more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and,

WHEREAS, the cost-effective, safe, and quality health care services provided by registered nurses will be an even more important component of our health care delivery system in the future; and,

WHEREAS, as the frontline of a world health crisis, nursing professionals need our support now more than ever during the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Christiansburg, do hereby declare the week of May 6 through 12, 2021 as National Nurses Week and does call upon the citizens of the Town of Christiansburg to join in showing appreciation for our registered nurses.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop
Johana Hicks
Steve Huppert
Merissa Sachs
Henry D. Showalter
Bradford J. Stipes
D. Michael Barber, Mayor*

* Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING MAY 9-15, 2021 AS NATIONAL POLICE WEEK

WHEREAS, each year our nation loses between 140 – 160 law enforcement officers in the line of duty; and,

WHEREAS, each year Washington D.C. honors the service and sacrifice of U.S. law enforcement officers along with surviving families; and,

WHEREAS, the staff of the Christiansburg Police Department plays an essential role in protecting and preserving the rights and freedoms of our citizens; and,

WHEREAS, members of our law enforcement agency protect citizens from violence and disorder, the innocent from deception, and the weak against oppression; and,

WHEREAS, the men and women of the Christiansburg Police Department unceasingly provide a vital public service and deserve to be recognized for the faithful and loyal devotion they exhibit in their courageous deeds; and,

WHEREAS, the men and women of the Christiansburg Police Department continue to serve the community heroically during this unprecedented time of the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Christiansburg, do hereby declare the week of May 9 through 15, 2021 as National Police Week to recognize our police officers, past and present. Through their dedicated service and personal sacrifice, our police officers selflessly preserve the rights and bring security to all citizens and are to be commended for their service to our community.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop
Johana Hicks
Steve Huppert
Merissa Sachs
Henry D. Showalter
Bradford J. Stipes
D. Michael Barber, Mayor*

* Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING MAY 10-14, 2021 AS UNITED FOR INFRASTRUCTURE WEEK

WHEREAS, Christiansburg relies on critical infrastructure, including roads and bridges, railroads and transit systems, pipes and water systems, reliable power supply and connectivity to the regional, national, and global economy; and,

WHEREAS, this infrastructure enhances our local and regional economy, our quality of life, our safety, and the strength of our communities; and,

WHEREAS, decades of underfunding and deferred maintenance have pushed infrastructure across the country to the brink of national crisis, with preventable catastrophic failures occurring in communities nationwide; and,

WHEREAS, America's poorly funded infrastructure and transportation systems are more than a drag on the economy, they can be harmful to our health and safety, even though tragedies resulting from infrastructure failures are most often preventable with adequate investment; and,

WHEREAS, every dollar invested in infrastructure generates nearly two dollars in economic output; and,

WHEREAS, to grow our economy, keep Americans safe, and strengthen our communities, we need all levels of government and the private sector to work together to rebuild and repair our nation's infrastructure.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Christiansburg, Virginia do hereby declare the week of May 10 through 14, 2021 as United for Infrastructure Week and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION RECOGNIZING MAY 2021 AS BUILDING SAFETY MONTH

WHEREAS, our Town's growth and strength depend on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and,

WHEREAS, our confidence in the structural integrity of the buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry – who work year-round to ensure the safe construction of buildings; and,

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential services provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Christiansburg, do hereby declare the month of May 2021 as Building Safety Month and does call upon the citizens of the Town of Christiansburg to join in showing appreciation for building safety.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop
Johana Hicks
Steve Huppert
Merissa Sachs
Henry D. Showalter
Bradford J. Stipes
D. Michael Barber, Mayor*

* Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



MAY 2021 NATIONAL WATER SAFETY MONTH

WHEREAS, swimming and aquatic-related activities play a vital role in good physical and mental health, and enhances the quality of life for all people; and,

WHEREAS, education is essential regarding the topic of Water Safety in preventing drowning and recreational water-related injuries; and,

WHEREAS, the recreational water industry, as represented by the Pool & Hot Tub Alliance, the National Recreation & Park Association, and the World Waterpark Association, has made contributions in developing safe swimming facilities, aquatic programs, home pools and spas, and related activities providing healthy places to recreate, learn and grow, build self-esteem, confidence and sense of self-worth which contributes to the quality of life in our community; and,

WHEREAS, the pool, spa, waterpark, recreation, and parks industries are dedicated to ongoing efforts and commitments to educate the public on pool and spa safety issues and initiatives; and,

WHEREAS, it is vitally important to communicate water safety rules and programs to families and individuals of all ages, whether owners of private pools, users of public swimming facilities, or visitors to waterparks.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Christiansburg, Virginia do hereby declare the month of May 2021 as National Water Safety Month and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 27, 2021, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Introductions and Presentations

Meeting Date:

April 27, 2021

ITEM TITLE:

Findings and recommendations of the Stormwater Enterprise Fund Committee presented by the Committee facilitator Andy Kassoff, Director of Wetland Studies and Solutions, Inc., and Committee Chairman, Steve Semones.

DESCRIPTION:

The Stormwater Enterprise Fund Committee with assistance from Town staff has reviewed the Town's Stormwater Enterprise Fund Program and are presenting their findings and recommendations to Council.

POTENTIAL ACTION:

Consider Presentation

DEPARTMENT:

Engineering

PRESENTER:

Andy Kassoff and Steve Semones

ITEM HISTORY:

Town Council approved the Stormwater Enterprise Fund Committee members as recommended by Town staff on February 9, 2021. The Committee met during March and April via four (4) Zoom meetings facilitated by Mr. Kassoff.

DATE:

February 9, 2021

ACTION TAKEN:

Town Council action to approve committee representation

INFORMATION PROVIDED:

Town of Christiansburg Stormwater Utility Study Committee Recommendation

RECOMMENDATION FROM THE TOWN OF CHRISTIANSBURG STORMWATER UTILITY STAKEHOLDERS COMMITTEE

To: Randy Wingfield, Christiansburg Town Manager and Christiansburg Town Council

Date: April 8, 2021

Background: At the direction of the Town Manager, a Committee was formed to evaluate the performance and implementation of the Stormwater Enterprise Fund (SEF) for the Town of Christiansburg. The charter developed by the Town Manager read, in part:

“The Town Manager has requested that a temporary Task Force be assembled to evaluate the performance of the Stormwater Enterprise Fund since its inception, and for the Task Force to recommend any pertinent changes to the Stormwater Enterprise Fund. The recommendations, if any, would come from the Task Force to the Town Manager in a written Memorandum approved by the Task Force.”

Members of the Stakeholders Committee were asked to serve based on their roles in the community and are representative of the broad spectrum of landowners that pay into the fee. They include:

- Sam Bauer, Resident
- Daniel Maderic, Trout Unlimited
- Jim Wesel, Showcase Home Builders
- Joseph Kun, Manager of Uptown Christiansburg
- Todd Holt, Moog
- Pastor Scott Obenchain, Blue Ridge Church
- Steve Semones, LA, Balzer & Associates
- Jason Poff, MDI Safety
- Bob Poff, Valleywide Management
- Paul Sensmeier, Villas at Peppers Ferry HOA Liaison
- Kathryn Dowling, Resident Alternate

Staff in attendance included:

- Devon Eckstein, Executive Assistant, Engineering
- Dayton Poff, GIS Coordinator
- Travis Moles, Assistant Director of Public Works, Street Maintenance
- Wayne Nelson, PE, Engineering Director
- Patricia Colatosti, MS-4 Environmental Program Supervisor
- Mike Kelly, PE, Assistant Engineering Director, Land Development and Operations

Meetings were facilitated by Andrew E. Kassoff, PE, PG, LEED AP, Director of Wetland Studies and Solutions, Inc. (WSSI). The four meetings were held every two weeks on Thursday February 25, 2021, March 11, 2021, March 25, 2021 and April 8, 2021. The topics included:

- Meeting One: Obligations of the Town, the Enabling Legislation and Introduction to Stormwater Concepts and Stormwater Utility Fees
- Meeting Two: Funded Projects, Financial Data, Current and Future Level of Service
- Meeting Three: Proposed Modifications to SEF
- Meeting Four: Recap and Recommendation to Council

The meetings were typically 90 minutes in duration. They were livestreamed to the public on a public streaming platform (Zoom).

Based on the discussions at the meetings, the following goals and objectives were developed:

- Ensure Equity (Fairness) of the SEF
- Provide Small Business Relief
- Encourage (don't inhibit) New Development (recognize the investment in onsite stormwater infrastructure from New Development)

Considering these Goals and Objectives the Committee respectfully presents the following conclusions and recommendations:

CONCLUSIONS

The following conclusions are in response to the Town Manager's request that we *evaluate the performance of the Stormwater Enterprise Fund since its inception*. Since the Stormwater Management Program was established by the Town Council acting on the recommendations of a citizen-based Stormwater Stakeholders Committee in 2016, a total of over 8 million dollars including both revenues from stormwater fees and project related grants have been available for stormwater related capital projects.

Over the four years of operation (2017, 2018, 2019, and 2020) grant funds averaging 29 percent of the annual revenues have been procured. Of the ten projects originally identified as most critical to meeting requirements placed on the Town, a number have been completed and others are well into the planning stages or are "shovel ready". The Town staff has been particularly efficient in administering these funds, averaging an outstanding 2.2 ratio of capital to operational expenditures. Clearly, the Stormwater Management Program has been successful and is on a firm fiscal footing as it continues to complete and identify capital projects that improve the environment, safety, and obligations of the citizens of Christiansburg. It is noted that these accomplishments have occurred without significant increase in staffing.

PROPOSED RECOMMENDATIONS

Revisions to the Credit Program and Manual:

The credit manual defines the credit program and serves as the public's guide to applying for and receiving a credit towards their Stormwater Fee. Accordingly, many of the goals of the Committee could be addressed by revisions to the Credit Manual. As the credits are based on specific design requirements in the existing State Laws and Regulations regulating Stormwater on new development, it was assumed these revisions would represent a reduced burden on new construction. Recommended Revisions include:

1. Increase the available maximum credit percentage from 35% to 50%.
2. Revise the application form to simplify the application process.
3. Remove the requirement for an as built survey for **existing** Best Management Practices (BMPs).
4. Revise the available credits to more accurately reflect current design practice. The recommended changes are as follows:

- Stormwater **Quantity** Control
 - 1 year storm ~~5%~~ 10 %
 - 2 year storm ~~5%~~ 10 %
 - 10 year storm ~~5%~~ 10%
 - 25 year storm ~~5%~~ 20 %
 - 100 year storm ~~5%~~ 5 %
- Stormwater **Quality** Control (onsite BMPs only) ~~10%~~ 20%
- Maximum total credit per property = ~~35%~~ 50 %

Consideration of a Local “Grant” Program:

The Committee recommends that the Town Engineering and Finance Departments cooperatively evaluate the feasibility of developing a dedicated revenue account for use as a Grant Program for small businesses to construct BMPs that would make their site eligible for a credit to reduce the stormwater fee associated with the site. Small businesses are defined by the Federal Small Business Administration and the Virginia Office of Disadvantaged Business Enterprises as less than 250 employees and less than \$10.0 Million in annual revenue. The concept would be to divert a small percentage of annual Stormwater Enterprise Fees (With revenues of approximately \$1,400,000 each percent approximately \$14,000 annually) to a Grant Fund that small businesses could apply to.

Consider a Consumer Price Index Escalation

The Committee recommends that the Town Engineering and Finance Departments cooperatively evaluate the feasibility of applying a Consumer Price Index (CPI) escalation to the fee to keep it relevant to the dynamic economy of the Town. One critical consideration of the Committee was to ensure that if a CPI escalation was applied to the Fee, that the Town would retain the latitude to adjust the fee either up or down on an as needed basis to meet the regulatory and infrastructure obligations of the Town. It is anticipated that a regional Urban Consumer Price Index would be applied, if utilized.

Increased Public Outreach

The Committee recommends that the Town Council consider extending Town Public Relations resources, in collaboration with the Engineering Department, towards enhanced public outreach to inform the public of the benefits of the Towns stormwater related efforts. Many members of the Committee indicated that their participation on the Committee served as an education into the benefits of the program, and that many citizens of the Town could benefit from similar knowledge. Concepts discussed included a streaming video similar to the one now available that features Mayor Barber introducing students to the Town Government Buildings. Such a video could feature Town Engineering and Public Works staff describing their efforts. Other concepts included booths at town festivals to describe stormwater efforts, media outlet articles, signage identifying stormwater related projects during construction and other public outreach tools.

This concludes our report and recommendations. Thank you for this opportunity to serve the Town in this Review of Stormwater Enterprise Fund Implementation.

Sincerely,



Steve Semones, LA
Chairman, Stormwater Utility Stakeholders Committee

April 8, 2021

Date



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Introductions and Presentations

Meeting Date:

April 27, 2021

ITEM TITLE:

Don Rissmeyer, Associate AMT Engineering, to present findings and alternatives from the College Street Drainage Study.

DESCRIPTION:

Presentation of alternatives studied to address flooding issues in the College Street Drainage Basin.

POTENTIAL ACTION:

Council concurrence with the proposed solution to move this project into the design phase as part of the FY22 budget.

DEPARTMENT:

Engineering

PRESENTER:

Wayne Nelson / Don Rissmeyer

ITEM HISTORY:

The Town entered into a contract with A. Morton Thomas and Associates, Inc. on October 15, 2020 to analyze drainage improvement alternatives in the College Street Drainage Basin to address flooding issues.

Date:

Action Taken:

Information Provided: