



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JUNE 22, 2021 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, June 22, 2021 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Amendment of proffers for conditional zoned property for The Reserve at Round Meadows by Shah Development LLC (applicant/property owner). The change of proffers would allow an increase of five (5) additional lots for a total of no more than 56 single-family detached dwellings. The development is adjacent to Round Meadow Drive on Tax Map Nos. 494 – ((A)) – 62 and 63, Tax Map 495 – ((A)) - 64, and Tax Map 494 – ((A)) – 55E1 – 55E3.
- B. Revised Conditional Use Permit for a Planned Housing Development for The Reserve at Round Meadows subdivision by Shah Development LLC (applicant/property owner) to allow an increase of five (5) additional lots for a total of no more than 56 single-family detached dwellings. The development is adjacent to Round Meadow Drive on Tax Map Nos. 494 – ((A)) -62 and 63, Tax Map 495 – ((A)) – 64, and Tax Map 494 – ((A)) – 55E1 – 55E3.

IV. CONSENT AGENDA

- A. Approval of Minutes of June 8, 2021.
- B. Monthly Bill List.
- C. Contract with Alvis-Laing Electric Company for lights over the leisure, therapy, and competitive pools at the Aquatic Center in the amount of \$481,059.26.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by John D. Elmore for a contractor storage yard in the General Business (B-3) zoning district at 710 Peppers Ferry Road, N.W. (Tax Parcel 435 – ((A)) – 23)). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit request by Aztec Rental (applicant) on behalf of New River Community College for a contractor storage yard in the General Business (B-3) zoning district at 412 Roanoke Street, (Tax Parcels 527 – ((A)) – 200 and 527 – ((A)) – 202). The property is designated Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- C. Resolution to Approve the Real Estate tax rate for 2021 at \$0.16 per \$100 in assessed value.
- D. Resolution to Approve the Personal Property tax rate for 2021 at \$0.45 per \$100 in assessed value.
- E. Resolution to Adopt the Budget for FY July 1, 2021 to June 30, 2022.
- F. Resolution to Appropriate the funds approved in the FY July 1, 2021 to June 30, 2022 Budget.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

July 13, 2021, 7:00 P.M. – Regular Meeting
July 27, 2021, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARINGS

Meeting Date:
June 22, 2021

ITEM TITLE:

- A. Amendment of proffers for conditional zoned property for The Reserve at Round Meadows by Shah Development LLC (applicant/property owner). The change of proffers would allow an increase of five (5) additional lots for a total of no more than 56 single-family detached dwellings. The development is adjacent to Round Meadow Drive on Tax Map Nos. 494 – ((A)) – 62 and 63, Tax Map 495 – ((A)) – 64, and Tax Map 494 – ((A)) – 55E1 – 55E3.

- B. Revised Conditional Use Permit for a Planned Housing Development for The Reserve at Round Meadows subdivision by Shah Development LLC (applicant/property owner) to allow an increase of five (5) additional lots for a total of no more than 56 single-family detached dwellings. The development is adjacent to Round Meadow Drive on Tax Map Nos. 494 – ((A)) – 62 and 63, Tax Map 495 – ((A)) – 64, and Tax Map 494 – ((A)) – 55E1 – 55E3.

DESCRIPTION:

The Town of Christiansburg has received a request to revise the previously approved Rezoning and Conditional Use Permit for Planned Housing Development of the property (former Meadows Golf Course). The owner has since changed plans near the corner of Putter Lane and Round Meadow Drive and would like to place five (5) additional lots along this frontage. The total number of units would increase from 51 to no more than 56 single-family detached dwellings. The amendment of proffers and revision of the Conditional Use permit is required for the addition of lots per Section 42-12 (g) of the Christiansburg Town Code.

At its June 1, 2021 meeting, the Planning Commission recommended approval of the request by a vote of 6-0 with the following condition:

1. The presented zoning regulations and layout plan, dated September 24, 2019, revised on April 28, 2021, shall be considered as conditions of approval except that no reduction in street width shall be allowed and streets shall be developed in accordance with Town of Christiansburg standards.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):
Planning Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:

- Planning Commission Resolutions (Rezoning and Conditional Use Permit)
<https://christiansburg.box.com/s/zz2btoiquh7nharesl6hoqjvdz9lpw8c>
<https://christiansburg.box.com/s/0vh1pbir8hyw6p0w6hfll5i0oe4vaoe3>

- Draft Ordinance
<https://christiansburg.box.com/s/hm5tk2ysghq5bd13d0a7fkmlmzu0rrvs>
- Planning Commission Minutes – June 1, 2021
<https://christiansburg.box.com/s/8peidrprlh2deq3hv1iawror7a7mtiz>
- Staff Reports including public comments received to date
<https://christiansburg.box.com/s/b3dgal0k3nbkzn9eegqe8uuxava81c9d>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
JUNE 8, 2021 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JUNE 8, 2021 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Steve Huppert; Merissa Sachs; Henry Showalter; Bradford J. Stipes. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Director of Engineering Wayne Nelson; Police Chief Mark Sisson.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

Councilwoman Hicks made a motion to adjust the agenda under Discussion and Action by Council, referencing item C to allow witnesses to address Council concerning the Resolution of Reprimand. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

III. PUBLIC HEARINGS

- A. Conditional Use Permit request by John D. Elmore for a contractor storage yard in the General Business (B-3) zoning district at 710 Peppers Ferry Road, N.W. (Tax Parcel 435 – ((A)) – 23)). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

The public hearing was opened. With no speakers on the item, the public hearing was closed.

- B. Conditional Use Permit request by Aztec Rental (applicant) on behalf of New River Community College for a contractor storage yard in the General Business (B-3) zoning district at 412 Roanoke Street, (Tax Parcels 527 – ((A)) – 200 and 527 – ((A)) – 202). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Nancy Beech, owner of 105 Hagan Street, addressed Council concerning the request by Aztec Rental, explaining she had been out of town previously when the Planning Commission met and wanted to express her opinion on the matter. She stated that although most homeowners normally did not look forward to businesses coming into their neighborhood, she felt Aztec Rental would be a good neighboring business. Ms. Beech asked that Council take a few things into consideration when looking at the Conditional Use permit. She explained that Mr. Brown had talked about reconfiguring the location of their large equipment, exiting on Roanoke Street instead of Hagan Street and expressed she hoped that would be included in the CUP. Ms. Beech expressed hope for the buffer Mr. Brown had spoken about that would include landscaping around the privacy fence on the property. Ms. Beech also expressed her hopes of the extra property being rezoned residential and felt placing businesses in a neighborhood could possibly reduce land value.

Bill Brown, Aztec Rental, explained to Council that Aztec wanted to have the least amount of disturbance to the neighborhood as possible. Mr. Brown talked about moving equipment storage to the parking lot on the bottom left of the property and setting the equipment back far enough so that fencing and landscaping would conceal it, and explained that customers could have access through the gravel parking lot and exit only on Roanoke Street. Mr. Brown explained that he did not foresee using the extra 175 feet purchased property in the back, and at some point, in the future, would more than likely sell for residential use.

IV. CONSENT AGENDA

- A. Approval of Minutes of May 25, 2021.
- B. Schedule a public hearing for July 27, 2021 for Conditional Use Permit request by James Tannahill (applicant) on behalf of Sawyers Living Trust (owner) for a towing service in the General Industrial (I-2) at 2500 Brammer Lane (Tax Parcel 501 – ((1)) – 13J). The property is designated as Industrial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Authorization for final renewal of Landfill Professional Services contract with SCS Engineers in the amount of \$120,000.
- D. Resolution Recognizing June 23, 2021 as Give Local NRV Giving Day.

Councilman Stipes made a motion to approve the consent agenda. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

Justin Sanders, President of Downtown Christiansburg Inc., 100 West Main Street, addressed Council and explained he felt blessed to serve with DCI and stated the importance of service and volunteerism in the community. Mr. Sanders expressed that service and volunteerism were not

just staff or elected officials but the citizens and volunteers in Christiansburg and those volunteers are what kept the Town moving forward. Mr. Sanders stated that the desire to serve the community had led to over 800 hours of community service to the Downtown Pocket Park, support of downtown businesses during Covid, and writing Covid relief grants for businesses. He explained that during this time of volunteerism there had been baseless attacks on DCI's character and integrity as well as multiple boards in the community and expressed that it was imperative that town officials help lift-up the community and provide support to volunteers.

Christine Waltz, 1370 Rigby Street, expressed to Council that she had witnessed the accusations from other Council members towards Councilwoman Hicks and felt there was a communication problem between them and urged Council to be clearer in their communication. She stated that Councilwoman Hick's opinion is ultimately the citizen's opinions that voted for her.

Alecia Vaught, 2594 Den Hill Road, expressed that she had witnessed baseless efforts of attacks on Councilwoman Hicks while in office. She expressed that Mrs. Hicks was misrepresented concerning the new park and the conversation with Delegate Nick Rush. Ms. Vaught explained she had accompanied Mrs. Hicks to Richmond and overheard the conversation with Delegate Rush. Ms. Vaught expressed she would like this dropped and urged Council to get back to the work of the people.

Angela Akers, 345 Howery Street, explained her interest in Town Council now that Councilwoman Hicks was a Town Council member. She expressed she had watched the attacks and name calling and asked if this sort of thing happened in the past. Mrs. Akers stated that she was thankful that Councilwoman Hicks asked questions during meetings and explained she was proud that she herself was involved in local politics.

William Griffith, 715 Church Street, spoke on behalf of Councilwoman Hicks and expressed that it was a disgrace to Council and the Town of Christiansburg the way she was being treated. Mr. Griffith expressed that the citizens of Christiansburg were against a Town Council that "beat down" on each other and felt the Council's current processes were not productive.

Roger Venteicher, Vernon Street, expressed to Council that he had only recently met Councilwoman Hicks but believed she was a fighter for the Town of Christiansburg. Mr. Venteicher asked Council to think about the effects of the reprimand decision and communicated that it was poor timing since she just announced running for Town Mayor.

Mayor Barber clarified that the Resolution of Reprimand came to his attention in February 2021 and he did not bring it forward due to the fact that he felt it should come from a Town Council member instead.

Charles Dustin Robins, 1720 Old Farm Village Road, stated that it was great Councilwoman Hicks had people now involved in government and supporting her but felt it was disheartening that the people that supported her were her campaign workers and some were not citizens. Mr. Robins expressed that he felt Mrs. Hicks interrupts other Council members and citizens at Council meetings and made Council meetings longer than they needed to be. Mr. Robins also expressed that Councilwoman Hicks should not have announced her plans for running for Mayor on government property.

VII. COMMITTEE REPORTS

A. Stipes and Bishop – Street Committee Report/Recommendation

1. Subdivision Plat of Vinnie Avenue Patio Homes on Tax Parcel 435 – ((A)) – 45 to create 17 lots and a stormwater management lot, as well as the dedication of right-of-way for Vinnie Avenue, public utility and drainage easements, and temporary construction easements.

Councilman Stipes explained that the development plat was conforming with the planned development Council approved approximately six months ago and this subdivision was the final act to adopt the said plat.

Councilman Stipes made a motion to approve the recommendation of the Planning Commission to create 17 lots and a stormwater management lot, as well as the dedication of right-of-way for Vinnie Avenue. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. Fiscal Year 2021 – 22 Budget discussion.

Mayor Barber mentioned that the Town had received a letter recognizing the Finance Department with the Certificate of Achievement for Excellence in Financial Reporting. Finance Director Valerie Tweedie expressed this was Finance's 10th year being recognized with this award.

Mrs. Tweedie updated Council on the items in the proposed budget including capital projects and what was estimated to expend in FY 2021. She explained the Town had received another grant for the Police Department body cameras along with match funds. Mrs. Tweedie added that \$65,000 had been included for the Town's share of repairing a 911 tower on Price Mountain. She concluded that several other capital items would not be completed by year end, and rolled over to next year, such as the restroom remodel at the Recreation Center and roofs on the salt dome and material sheds at the Public Works facility. Councilwoman Hicks questioned if the Christiansburg Institute had been added to the Community Support items in the budget. Mrs. Tweedie asked Council how they would like to proceed with CI and if there were any other additions to the Community Support list. Councilwoman Hicks expressed she would like another budget session. Councilwoman Sachs answered she was happy with the proposed budget and did not feel there was a need for another work session. Councilman Stipes agreed. Councilman Showalter stated he was ready to move forward with the budget. Councilwoman Hicks expressed that she would like to know where the American Recovery funds would be allocated. Mrs. Tweedie explained that would be another discussion Council would need to have. Mayor Barber expressed that the decision may not be finalized until the budget is passed and if that was the case, the money could be placed in reserves. Councilwoman Hicks questioned if the American

Recovery money could be used for new infrastructure for water, sewer, and storm water projects. Mrs. Tweedie explained the American Recovery money could be included in some high priority capital projects and had been included in this year's budget as revenue. She also explained there were other projects in waiting that the Town may not have exact dollars for at this time, but those numbers would be finalized soon. Following up on a question from Councilman Huppert, Town Manager Wingfield referenced an article that explained President Biden announced there will be \$2.8 billion available for parks projects nationally and the Town could potentially benefit from that. Mayor Barber expressed he would like to see Christiansburg Institute be included in the budget under community support. Councilman Stipes agreed with the Mayor and expressed that he felt CI had made meaningful progress. Councilman Bishop expressed concern that Council had accepted late applications from several non-profits for grants. He explained that he felt if an application for a grant was late it should not be considered. Councilman Huppert stated that the other two non-profits were only a couple days late, but that CI was over sixty days late and felt that could have been avoided. Councilwoman Hicks felt that when the Town sends notices to organizations concerning grants it could potentially open-up to issues in the future. She expressed that there is a numerous amount of non-profit organizations in the community and stated some organizations could accidentally be left out of being notified. She stated it was the organization's job to remember the deadline. Councilman Showalter expressed he would support the late submissions this year. Councilman Huppert expressed his support as well. Councilwoman Sachs stated that although she supported accepting the late submission from Christiansburg Institute, she felt that in the future the organizations should understand there is a deadline. Mayor Barber stated the Council straw vote was 5-1 in favor of accepting CI's application for support. Mrs. Tweedie stated she would add Christiansburg Institute to the budget draft.

B. Agreement with Axon for Police Body Cameras.

Town Manager Wingfield reported that the final agreement with Axon was placed at each Council member's seat. Councilwoman Hicks inquired if the Police Department would be able to resell the older car cameras at some point. Chief of Police Mark Sisson explained that the current in-car cameras were not functioning properly and would not be able to resell them. Chief Sisson explained that the delivery of the body cameras should be in July/August and installed in all vehicles by the fall.

Councilman Stipes made a motion to approve the agreement with Axon for Police Body Cameras. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

C. Resolution of Reprimand regarding Councilwoman Hicks (Huppert and Sachs).

Councilwoman Hicks spoke about the first charge on the Resolution of Reprimand and explained that even though Delegate Rush did not recall the conversation on February 6, 2020 concerning project fund issues, did not mean it did not take place. Mrs. Hicks asked witness Alecia Vaught to speak concerning the conversation. Ms. Vaught explained she was with Mrs. Hicks while speaking with Mr. Rush and the conversation had taken place. Mrs. Hicks touched on the second charge and explained that she had turned in the correct COIA

forms in 2020 when asked to do so. She stated the form was complicated when having to add all her properties and had requested help but couldn't find help easily. Councilwoman Hicks also referred to a statement from Ms. Pettitt's office that explained the documents she had turned in did not look like a violation. Mrs. Hicks asked Mrs. Christine Waltz to address Council as a witness. Mrs. Waltz explained she had been in contact with a Rise Miller (Program Specialist at the State Board of Elections) and she stated that the error regarding closing an account early by Mrs. Hicks was done at her direction. Mrs. Hicks defended the malfeasance charge against her and explained she had sent an email to Council on March 3, 2020 and stated that it was her job as a Council member to make sure Town money was used appropriately. In the said email it was expressed that Justin Sanders had just resigned from Pulaski County and Mrs. Hicks stated she was concerned. She explained that she never stated Mr. Sanders had taken money and did not include him in the email.

Justin Sanders addressed Council that at the time he had started receiving emails from Council members concerning the accusation, he responded in depth to Council. He explained he had accepted Councilwoman Hicks' apology at the time but expressed that the accusation had dramatically impacted his personal and professional life. Mrs. Hicks talked about item number four on the Resolution of Reprimand and stated that in the email to Finance Director Valerie Tweedie on November 9, 2020 she asked Mrs. Tweedie if water and sewer rates would increase because of the Truman Wilson Park proposal. She explained that Mrs. Tweedie emailed that she could not answer that. Mrs. Hicks also referenced the lengthy conversation on Facebook and stated she had inquired how the Town would pay for the new park because she was concerned about building a new facility during a pandemic. Mrs. Hicks expressed that a screenshot was taken from Facebook and sent out to all Council members and that it was only a cut-out of a small conversation but not the whole conversation. Councilwoman Hicks stated she did not currently have the Facebook conversation and inquired how she could be accused of something that could not now be shown in whole. Mr. Yoshi Koeda, owner of Kabuki Steakhouse Restaurant addressed Council and explained the Facebook posts were pertaining to raising meals tax and not asking Mrs. Tweedie how she should vote regarding the park. Councilman Showalter explained that Council could reference the Council Minutes of December 2020 where Councilwoman Hicks apologized for the conversation. Councilwoman Hicks argued that she did not agree that she spoke to Mrs. Tweedie about how to vote but that she had apologized anyway. Mr. Stacy Martin, 1480 Turnberry Lane, Riner, Virginia, explained he had posted on the Facebook conversation as well and he knew Mrs. Hicks was speaking about meals tax, not how to vote on the new park. Mrs. Hicks expressed that item number five on the Resolution now showed Building Permit Violations where previously it read ETC and stated that Council could not charge her with that violation when she was not prepared to defend herself. Councilman Stipes explained he had asked item number five be added to the Resolution and it concerned 105 White Pine Drive. Councilwoman Sachs explained the charge that concerned her the most was an email that was sent by Councilwoman Hicks to a reporter at the Roanoke Times concerning Virginia Governor Northam's visit to Christiansburg for an announcement. She explained it had been asked of Council, by the Governor's office to keep the visit quiet because it had not been announced yet to the public. Mrs. Sachs explained that this was a violation of public trust. Councilman Stipes explained he had been on Council for fifteen years and felt this past year had "been like a train wreck". He stated that Mrs. Hicks had claimed to be victimized and he felt she was a

victim of her own circumstances. Councilman Bishop explained he saw several loopholes in the Resolution of Reprimand and felt it was old information that had been discussed previously. He explained he was not on any one person's side but everyone's side and wanted to make the right decisions. Councilwoman Hicks questioned why there was not a Code of Ethics charge against Councilwoman Sachs for posting previously about the vote for the new park. Mrs. Hicks referenced a comment made by Mrs. Sachs on Facebook stating voting on the new park would happen at a later date. Councilwoman Sachs explained that she had posted that on Facebook after a Town Council meeting and unfortunately it changed shortly thereafter.

Councilman Huppert made a motion to approve the Resolution of Reprimand regarding Councilwoman Hicks. Councilwoman Sachs seconded the motion and Council voted as follows: Bishop – Nay; Hicks – Nay; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Mayor Barber stated that the Resolution of Reprimand would be placed in Councilwoman Hicks personnel file.

IX. STAFF REPORTS

A. Town Manager

Town Manager Wingfield expressed that Engineering Director Wayne Nelson would be retiring at the end of June. He explained Mr. Nelson had been with the Town for 25 years and presented him with a street sign "Wayne Nelson Way". Mayor Barber presented Mr. Nelson with a personalized clock and expressed it had been an honor to work with him.

B. Town Attorney

No report.

C. Other Staff

No report.

X. COUNCIL REPORTS

Councilman Huppert reported there had been an Aquatic Center meeting and stated that swim lessons and after hour parties would resume soon. He expressed that the need was still high for Lifeguards at this time. Mr. Huppert reported that the Recreation Center's hours were now the same as they were pre-Covid. He also stated that Athletic Program Supervisor Charles Muncy would be retiring on June 16th and the Recreation Center would be having a special event for his service to the Town. Mr. Huppert concluded that the Farmers Market has had about 1,800 people visit over its first few weeks.

Councilman Bishop

No report.

Councilwoman Sachs reported that the Public Arts Advisory Board met recently and would be selecting projects very soon. She explained that the board would welcome public input as to where the art should be placed.

Councilwoman Hicks

No report.

Mayor Barber reported that there would be upcoming announcements about the project on the square in Christiansburg. Town Manager Wingfield noted that it was proposed that the Museum and Christiansburg Institute would cover the cost of the display boards and the Town would cover the costs of sidewalks and benches for this project. Councilwoman Hicks questioned if a Public Hearing concerning this project could be held so public would be aware of what was going on. Mayor Barber explained the Central Business Committee had looked at this and a meeting would have to come to Council, and they could discuss it then. Councilman Bishop expressed he would like a presentation by Montgomery Museum of Art and History and Christiansburg Institute on the said project to the fall Council. Mr. Wingfield explained that once things were worked out with the Museum and CI, then the idea would be brought back to Town Council.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:43 pm.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG		PAY DATE 6-25-2021	
BILLS TO BE PAID FOR THE MONTHS OF		MAY JUNE	
A MORTON THOMAS AND ASSOCIATES, INC	1,745.00	ENGINEERING SERVICES COLLEGE STREET DRAINAGE	
AD-WEAR & SPECIALTY OF TEXAS INC	6,997.15	YOUTH BASEBALL AND SOFTBALL UNIFORMS	
ALGONQUIN PRODUCTS COMPANY	4,186.20	SAFETY PRODUCTS PW	
ALL PEST CONTROL, INC	175.00		
AMELIA ELIZABETH TUCKWILLER	75.00	AQUATICS ADVISORY COMMISSION	
AMERICAN RAMP COMPANY	446.00		
ASHLEY BRIGGS	60.00	PLANNING COMMISSION	
ATLANTIC EMERGENCY SOLUTIONS, INC	9,637.12	REPAIRS AND MAINTENANCE PIERCE TRUCK FIRE DEPT	
B & K TRUCK ACCESSORIES	2,113.00	INSTALL WINCH ON PW VEHICLE	
BANE OIL COMPANY, INC	2,369.04	OFF ROAD DIESEL	
BEVERLY J BRIDGES	75.00	AQUATICS ADVISORY COMMISSION	
BLUE RIDGE ANALYTICAL LLC	630.00		
BOONE TRACTOR & IMPLEMENT INC.	773.37		
C. W. WILLIAMS & COMPANY, LLC	273.72		
CAMBRIDGE COMPUTER SERVICES, INC	5,112.65	HARDWARE AND SOFTWARE SUPPORT IT	
CAPITAL LIGHTING & SUPPLY, LLC	47.92		
CARDINAL BLUEPRINTERS, INC.	428.50		
CARDINAL RUBBER & SEAL INC.	1,035.60		
CARDINAL TOOLS, SALES & SERVICE, INC	2,501.50	TOOLS AND SUPPLIES WWTP	
CENTEK LABORATORIES, LLC	841.50		
CENTURY ENGINEERING, INC	2,380.55	ENGINEERING SERVICES CAMBRIA N. FRANKLIN INTERSECTION	
CHA CONSULTING INC	86,075.00	ENGINEERING SERVICE BIOSOLID DESIGN AND PER	
CHILDRESS FENCING, LLC	20,028.82	FENCING AT HILLS TANK	
CIVIC PLUS	11,534.03	WEBSITE HOSTING PARKS AND REC	
CMC SUPPLY, INC.	11,424.87	WATER AND SEWER PARTS AND SUPPLIES	
COLE TRUCK PARTS, INC	1,666.49	PARTS FOR MAINTENANCE AND REPAIR VEHICLES	
CONCRETE PIPE & PRECAST LLC	780.00		
CONTINENTAL BATTERIES	435.10		
CORE & MAIN LP	500.05		
CUSTOMIZED LAWN CARE, INC	450.00		
CYNAMICS, INC	10,249.00	SOFTWARE LICENSES IT	
DAPARAK, INC.	5,596.61	ROTATING ASSEMBLY AND VALVES WWTP	
DATA MANAGEMENT, INC	1,208.30	TIMECLOCK WEBHOSTING	
DATA NETWORK SOLUTIONS, INC	14,450.82	IT SECURITY SOFTWARE	
DAVIS H. ELLIOT CO.,INC.	35,477.08	ELECTRICAL WORK WWTP	
DEHART TILE CO., INC.	169.58		
DELL MARKETING L.P.	1,985.00	LAPTOP AND DOCKING STATION	
DIANE C FENTON	50.00	PARKS AND REC COMMISSION	
DIRECT SPORTS, INC.	803.68		
DUKE'S ROOT CONTROL INC	16,316.95	SEWER ROOT CONTROL	
DUNCAN FORD MAZDA	702.84		
EAST COAST EMERGENCY VEHICLES, LLC	4,808.00	LIGHTS ETC ON NEW PD VEHICLES	
ELECTRICAL SUPPLY CO	257.07		
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	10,679.44	SLUDGE HAULING MAY	
EPLUS TECHNOLOGY INC	1,769.70	IT BACKUP SERVICES	
ESRI INC	25,000.00	LICENSING GIS SOFTWARE	
EVOQUA WATER TECHNOLOGIES, LLC	2,432.00	SUPPLIES PUMP STATIONS	
EXTREME CONCRETE & CONSTRUCTION INC	19,590.00	REPAIR STEPS AND CONCRETE PD BUILDING	
FAULCONER CONSTRUCTION COMPANY INC	62,510.00	TRUMAN WILSON PARK DEVELOPMENT	
FELIX CLARKE	60.00	PLANNING COMMISSION	
FERGUSON ENTERPRISES, INC.#75	78,260.84	PIPES, FITTING ETC FOR WATER AND WASTE WATER	
FIRE RESCUE AND TACTICAL, INC	2,068.31	UNIFORMS AND SUPPLIES FIRE AND RESCUE	
FISHER AUTO PARTS, INC.	622.23		
FLEET PRIDE, INC	879.61		
GALLS, AN ARAMARK COMPANY	1,554.60	UNIFORMS PD	
GLOCK, INC.	720.00		
GRAINGER	4,929.85	SUPPLIES WWTP	
GRANTURK EQUIPMENT CO., INC	54.85		
HAJOMA CORPORATION	129.30		
HARD KNOCKS DENT REPAIR	1,339.55		
HAZEN AND SAWYER	13,408.80	ENGINEERING SERVICES LIFT STATION PER	
HOSE HOUSE, INC.	561.91		
HURT & PROFFITT, INC	1,460.00	ENGINEERNG SERVICES BUFFALO WATER STORAGE	
IES COMMERCIAL, INC	7,533.84	SOFTWARE LICENSE AND IP CAMERAS	
INFRASTRUCTURE SOLUTIONS GROUP INC	944.46		
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	207.90		
JAMES ROBERT WILLIAMSON, JR.	75.00	PARKS AND REC COMMISSION	

TOWN OF CHRISTIANSBURG		PAY DATE 6-25-2021	
BILLS TO BE PAID FOR THE MONTHS OF		MAY JUNE	
JEANANNE KNIES		60.00	PLANNING COMMISSION
JENNIFER SOWERS		60.00	PLANNING COMMISSION
JEREMY MADISON WILLIAMS		75.00	AQUATICS ADVISORY COMMISSION
JESSICA M. DAVIS		30.00	PLANNING COMMISSION
JOHN T. NEEL		75.00	PARKS AND REC COMMISSION
JOHNSON CONTROLS		918.29	
JORDIN KEYANA HARRIS		25.00	PARKS AND REC COMMISSION
KAREN L DRAKE-WHITNEY		75.00	AQUATICS ADVISORY COMMISSION
KATHERINE SMITH MEADOWS		75.00	PARKS AND REC COMMISSION
KESLER CONTRACTING & PROPERTY MANAGEMENT		24,330.00	RESTROOM RENOVATION FIRE DEPT
KIMBALL MIDWEST		1,728.22	TOOLS AND SUPPLIES WWTP
KING-MOORE, INC		2,350.00	IT CONSULTING
KINGS TIRE SERVICE, INC		2,475.96	VEHICLE REPAIR AND MAINTENANCE
KLA ENTERPRISES LLC		45.00	
KM INTERNATIONAL		470.21	
KORMAN SIGNS, INC.		632.70	
LITTLE RIVER POOL AND SPA, INC		442.95	
MARK CURTIS		30.00	PLANNING COMMISSION
MATTERN & CRAIG		3,600.00	ENGINEERING SERVICES IND PARK STORMWATER UPGRADES
MCDONOUGH BOLYARD PECK, INC		28,992.67	ENGINEERING SERVICES TRUMAN WILSON PARK PROJECT MANAGEMENT
MCGRADY-PERDUE HEATING & COOLING, INC		6,238.65	REPAIR AND REPLACE AC UNIT AT PD
MICHAEL L. SAYLORS		75.00	PARKS AND REC COMMISSION
MID ATLANTIC WASTE SYSTEMS		1,417.00	
MOBOTREX, INC		1,375.00	
MONTGOMERY DISTRIBUTORS		3,474.33	SAFETY SUPPLIES
MT ELECTRONICS, INC		376.00	
MUNICIPAL EMERGENCY SERVICES, INC		160.00	
NRV LAWNS & LANDSCAPING LLC		21,650.00	MOWING PARKS, TOWN PROPERTIES AND CEMETERY
NEW RIVER ELECTRICAL CORPORATION		1,166.50	
NEW RIVER FIRE EXTINGUISHERS		1,003.50	
NEW RIVER GLASS		112.03	
NORFOLK SOUTHERN CORPORATION		4,223.54	CHRISMAN MILL RAILROAD CROSSING
NORTHERN TOOL & EQUIPMENT COMPANY, INC		525.61	
NORTHWEST HARDWARE CO INC		259.57	
OFFICE OF WATER PROGRAMS		511.00	
O'REILLY AUTO PARTS		19.31	
PILOT FASTENERS LTD		86.00	
POWER ZONE		1,937.31	MISC PARTS AND SMALL EQUIPMENT
POWERS FENCE CO OF ROANOKE INC		21,887.00	INSTALL GATE 3 AT WWTP
PRO CHEM INC		1,886.01	
PROFESSIONAL COMMUNICATIONS		10,154.10	RADIOS PAGERS AND MAINTENANCE REPAIR OF EQUIPMENT
QUALITY TIRE & BRAKE SERVICE		4,685.00	VEHICLE REPAIR AND MAINTENANCE
R. CORD HALL		25.00	PARKS AND REC COMMISSION
R. E. MICHEL COMPANY, LLC		34.48	
REBA M SMART		25.00	PARKS AND REC COMMISSION
RICHARD HILDING JOHNSON		60.00	PLANNING COMMISSION
RINKER DESIGN ASSOCIATES PC		12,147.20	ENGINEERING SERVICES ROUTE 114 CONNECTOR ROAD
RISH EQUIPMENT COMPANY		691.47	
ROBERT G SLATE		150.00	
SANDS ANDERSON		9,041.50	LEGAL SERVICES
SANICO, INC		2,238.02	JANITORIAL SUPPLIES
SARA S DULANEY		6,566.25	DULANEY'S GREENHOUSE HANGING PLANTERS DOWNTOWN
SHEEHY AUTO STORES		305.00	
SHELOR MOTOR MILE		125.77	
SHIRLEY C HALLOCK		50.00	AQUATICS ADVISORY COMMISSION
SIMPLIFIED COMMUNICATIONS LLC		2,833.00	NEMA 4 CABINET FOR WWTP
SNAP-ON TOOLS		12.25	
SOUTHERN AIR, INC		21,021.25	PREVENTATIVE MAINTENANCE CONTRACT TOWN BUILDINGS
STATE ELECTRIC SUPPLY CO., INC.		308.86	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC		9,130.10	ENGINEERING SERVICES LANDFILL ENGINEERNG AND MONITORING
STEVEN CARLYLE SIMMONS		75.00	AQUATICS ADVISORY COMMISSION

TOWN OF CHRISTIANSBURG		PAY DATE 6-25-2021	
BILLS TO BE PAID FOR THE MONTHS OF		MAY JUNE	
STRYKER SALES CORP.		1,215.61	
SUNAPSYS, INC		1,112.00	
TAYLOR OFFICE & ART SUPPLY, INC		2,322.08	OFFICE SUPPLIES TOWN WIDE
THE JUILLIARD CORPORATION		1,250.50	DRUG TESTING
THOMAS FRANK BERNARD		60.00	PLANNING COMMISSION
TIME TECHNOLOGIES INC		68,366.25	LED SIGN AQUATICS
TRANE		1,517.35	
TYLER TECHNOLOGIES, INC		19,780.00	NEW SOFTWARE IMPLEMENTATION
UNIFIRST CORPORATION		2,727.75	PW UNIFORMS
UNITED RENTALS, INC.		174.00	
USA BLUE BOOK		2,570.90	SUPPLIES WWTP
VIRGINIA UTILITY PROTECTION SERVICE, INC		489.30	
VML/VACO		10,906.00	MEMBERSHIP DUES 2022
VSC FIRE & SECURITY, INC		75.00	
VULCAN, INC		328.40	
WETLAND STUDIES AND SOLUTIONS, INC		8,689.54	SLEEPY HOLLOW DRAINAGE IMPROVEMENTS AND STORMWATER FEE REVIEW
WHOLESALE SIDING SUPPLY, INC		2,424.00	BUILDING REPAIR AND MAINTENANCE PW
WILSON BROTHERS INCORPORATED		388.84	
WITMER PUBLIC SAFETY GROUP, INC		4,345.46	UNIFORMS FIRE DEPT
WRANGLER HOLDCO CORP		27,474.03	RECYCLING CONTRACT
ZEP MANUFACTURING CO		770.16	
TOTAL TO BE PAID		875,206.08	PAY DATE 6-25-2021

**TOWN OF CHRISTIANSBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

MAY JUNE

VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	33.06	
AMAZON CAPITAL SERVICES	33.94	
ATLANTIC EMERGENCY SOLUTIONS INC	10,121.35	REPAIRS 2009 AND 2005 PIERCE
CW WILLIAMS	2,177.03	VEHICLE REPAIRS
FIRE RESCUE AND TACTICAL	4,726.56	SUPPLIES AND UNIFORMS FIRE
GATES FLOWERS	60.00	PD
JAMES DARREN EPPERLY	350.00	VEHICLE DETAILING
TAYLOR OFFICE SUPPLY	202.50	SUPPLIES
TRAVEL	3,138.00	TRAVEL COUNTY FIRE
TOWN OF CHRISTIANSBURG	961.59	COUNTY FUEL
USPS	1,000.00	POSTAGE COUNTY FIRE
VIRGINIA BUSINESS SYSTEMS	12.58	
WHITMER PUBLIC SAFETY	705.00	UNIFORMS FIRE DEPT
TOTAL PAID BILLS	23,521.61	

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		MAY JUNE	
VENDOR	AMOUNT PAID	DESCRIPTION	
ADAMS CONSTRUCTION CO	5,624.99	ASPHALT SURFACE MIX	
ADVANCED ANALYTICAL COMMUNICATION	356.00		
AIRGAS NATIONAL CARBONATION	1,177.68		
ALLSTATE	4,291.03	EMPLOYEE PAID INSURANCE	
ALL SEASONS PEST CONTROL	95.00		
AMAZON CAPITAL SERVICES INC	3,135.91	VARIOUS SUPPLIES, SOFTWARE ETC	
A.M. LEONARD, INC	59.82		
AMERICAN RED CROSS	288.00		
ANTHEM BLUE CROSS BLUE SHEILD	184,810.36	EMPLOYEE HEALTH INSURANCE	
APPALACHIAN POWER	49,802.15	ELECTRICAL SERVICES TOWN WIDE	
ARC3 GASES	5,707.56	SMALL TOOLS PW	
AT & T	179.83		
ATCOM INC	14,534.20	MITEL PHONES AND SOFTWARE AND SIP TRUNKING	
ATMOS ENERGY	2,511.15	GAS SERVICES TOWN WIDE	
BERRY HILL IRRIGATION	103.75		
BOUND TREEE MEDICAL LLC	3,418.10	RESCUE SUPPLIES	
BLACKBERRY MULCH			
BMS DIRECT	7,171.29	POSTAGE AND BILL PRINTING WATER	
BSN SPORTS COLLEGIATE PACIFIC	398.92		
CAROLINA INDUSTRIAL	1,491.28	PUBLIC WORKS SUPPLIES	
CARTER MACHINERY CO	523.37	REPAIRS PW	
		SUPPLIES 7742.18 DUES 610. SCHOOLS 12743.99 TRAVEL 1205.72 SOFTWARE/COMP 2706.45 UNIFORMS 279.40. FIRE PREV/RES/DARE 1060.	
CARDMEMBER SERVICES	26,347.74		
CITIZENS	4,619.41	PHONE BILL	
CLEAR WATER SALES	1,000.00	PW CALIBRATION AT PUMP STATION	
CROWS NEST GREENHOUSE	398.85		
CRYSTAL SPRINGS	39.92		
CHANDLER CONCRETE COMPANY OF VA INC	563.13	REPAIRS THROUGHOUT TOWN PW	
CLARK GAS & OIL	966.69	FUEL FIRE DEPT	
CURTIS BAY MEDICAL	152.98		
DATA MANAGEMENT INC		SUPPORT AND MAINTENANCE TIME CLOCKS	
DATA NETWORK SOLUTIONS	1,358.59	PULSE SECURE ACCESS SUITE	
DELL MARKETING LP	1,522.48	APC SMART UPS	
DELTA DENTAL OF VIRGINIA	8,282.55	EMPLOYEE DENTAL	
DJR ENTERPRISES	424.00		
DOMINION DOOR	76.00		
DOWNTOWN CHRISTIANSBURG INC	4,500.00	COMMUNITY SUPPORT	
DS SERVICES	202.59		
DUES AND MEMBERSHIPS	1,436.00	REC 431 AQ 210 ENG 795	
EDWARD CARTER TURNER III	120.00	PICKLE CLASSES	
ELAVATING EQUIPMENT INSPECTION	115.00		
EXPRESS SERVICES INC	12,468.36	TEMPORARY EMPLOYEES PW AND CEM	
FEDERAL EXPRESS	173.41		
FIRE SAFETY PRODUCTS INC	450.00		
GRANITE TELECOMMUNICATIONS LLC	4,334.98	PHONE SERVICE TOWN WIDE	
HENDERSON PRODUCTS INC	3,118.13	VEHICLE MAINTENANCE	
HOLLYBROCK MULCH TRUCKING INC	715.50		
HOME DEPOT	3,826.20	PUBLIC WORKS SUPPLIES	
INTEGRITY SHIRTS	1,118.00	SHIRTS AQUATICS	
JULLIARD CORPORATION	89.50		
KESSLER CONTRACTING & PROPERTY MANAGEMENT	11,416.63	RELEASE OF CONSTRUCTION BOND	
KLA ENTERPRISES	244.49	VINYL GRAPHICS REC	
LANDSCAPE SUPPLY	1,367.00	SUPPLIES STORMWATER	
MANSFIELD OIL	24,930.19	FUEL ALL TOWN VEHICLES	
MCKESSON MEDICAL-SURGICAL	261.76		
MEADE TRACTOR	74.83		

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		MAY JUNE	
VENDOR	AMOUNT PAID	DESCRIPTION	
MEDEXPRESS URGENT CARE PC	628.00		
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	34,455.23	TIPPING FEES AND SPRING CLEANUP	
NATIONAL POOLS OF ROANOKE INC	790.00		
NETWORKFLEET INC	234.47		
NEW RIVER ENGRAVING	290.00		
NEW RIVER OFFICE SUPPLY	97.78		
NORTHERN TOOL & EQUIPMENT COMPANY	290.99		
OLD TOWN PRINTING & COPYING	2,059.36	PRINTING AND RECYCLING CALENDAR MAGNETS	
PILOT FASTENERS	265.70		
PRINCIPAL LIFE INSURANCE	4,552.07	EMPLOYEE LIFE INSURANCE	
RADIO CARDINAL COMMUNICATION SERVICES	2,260.16	CAMBRIA MONOPOLE	
RAKESTRAW LAWN CARE INC	286.40		
REFUND FEES REC DEPT	605.00		
REFUND TAXES	1,420.28		
REFUND PERMITS	8,856.80		
REFUND WATER	271.92		
REIMBURSEMENTS EMPLOYEES	1,837.50	WORK BOOT REIMBURSEMENTS & OTHER EMPL REIMB	
ROBERTS OXYGEN COMPANY INC	768.35		
ROLLER VENTURES/RODGER ROLLER JR	80.00		
SALEM STONE	4,244.35	SAND AND GRAVEL FOR WATER, SEWER STORM WATER AND STREETS	
SAMPSON-BLADEN OIL	470.94	PW VEHICLE SUPPLIES	
SCHOOLS	7,476.90	PD 2087 RESCUE 600 ENG 4225 REC 39.90 AQ 525	
SEGRA/LUMOS	903.06	INTERNET	
SHENTEL	310.72		
SHRED-IT	353.54		
SIGN SYSTEMS INC	750.00		
SISSON & RYAN QUARRY LLC	531.23	SAND AND GRAVEL FOR WATER, SEWER STORM WATER AND STREETS	
SPORTSENGINE INC	255.00		
SOLUTIONS SYSTEMS	397.67	RESCUE CLEANING SUPPLIES	
STAND ENERGY	4,446.20	GAS AQUATICS CENTER	
SUBURBAN PROPANE	154.26	PROPANE WWTP	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	320.00	PORTA JOHNS	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	80.00		
TRACTOR SUPPLY	250.93		
TRAVEL	2,370.75	RESCUE 183.02 PD 1840 FIRE 347.55	
TREASURER OF VIRGINIA	928.28	DMV STOPS 175 SALES TAX 2.84 WATER TEST KITS 750.44	
VERIZON	998.06	PHONE SERVICE	
VFIS	331.00	FIRE VEHICLE INSURANCE	
VIRGINIA ASSOIAITION OF COUNTIES	64,117.25	WORKERS COMP INSURANCE	
VIRGINIA BUSINESS SYSTEMS	1,375.93		
VIRGINIA EVERYWHERE	275.00		
VIRGINIA RETIREMENT SYSTEMS	182,289.16	EMPLOYEE RETIREMENT	
VIRGINIA MEDIA	1,492.50		
WEST PUBLISHING COMPANY	134.87		
WHITMER PUBLIC SAFETY	7,604.99	FIRE DEPT UNIFORMS	
WILSON BROTHERS INC	157.28		
XEROX CORPORATION	1,709.51	COPIERS	
TOTAL SPECIAL REVENUE BILLS PAID	23,521.61		
TOTAL PAID BILLS	747,174.69		
BILLS TO BE PAID	875,206.08		
GRAND TOTAL	1,645,902.38		



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

June 22, 2021

ITEM TITLE:

Approval of contract resulting from Invitation to Bid (IFB) # 21-0035 to Replace Ceiling Lights Over Recreation Pool at the Aquatics Center.

DESCRIPTION:

The Town issued an IFB to upgrade the LED lights in the existing light trusses and replace the cables that support the light trusses from the ceiling. The successful bidder also has been asked to inspect and replace, as needed, the unistruts, which are attached to the ceiling of the Aquatics Center and to which cables supporting the light trusses are attached. The bolts or screws connecting the unistruts to the ceiling will be replaced. Two new bolts or screws on each end of each unistrut. Bid price is \$145,130.

The IFB included an optional bid to perform the work described in the previous paragraph for the competition pool. The Aquatics Center would like to accept this bid. The bid price is \$335,929.26.

Total cost of this project is expected to be \$481,059.26

POTENTIAL ACTION:

Approval

DEPARTMENT:

Aquatics Center

PRESENTER:

Terry Caldwell

ITEM HISTORY:

The environments in indoor swimming facilities are harsh due to humidity and chemicals added to the pool water to ensure its safe. As a result, deterioration of painted surfaces, metal, etc., occur in such harsh environments. This project is intended to achieve lower electrical consumption due to the installation of more efficient LED lights, and ensure the safety of swim meet contestants, officials, spectators and citizens and visitors who utilize the pools in the Aquatics Center. For example, a unistrut near the competition pool fell from the ceiling during a collegiate swim meet. No one was injured.

The goods and services in IFB# 21-0035 are included in the capital budget for fiscal year 2021-2022.

Date:

Action Taken:

Information Provided:

<https://christiansburg.box.com/s/eye7tn1drsbw24aubdlf9cr60c3ysl9u>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
June 22, 2021

ITEM TITLE:

Conditional Use Permit request by John D. Elmore for a contractor storage yard in the General Business (B-3) zoning district at 710 Peppers Ferry Road, N.W. (Tax Parcel 435 – ((A)) – 23)). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant has requested a Conditional Use Permit for a contractor storage yard. The applicant rezoned this property from A, Agricultural to B-3, General Business to build mini-warehouses in 2018. At that time, the applicant stated that he may want to do a contractor storage yard and seek the required conditional use permit at a later date. The applicant currently provides for storage of recreational vehicles and would like to increase this business including boats and other recreational items as he sees a need in the surrounding communities where residents may have limited space. He also would like to expand to be able to store contractor equipment for landscaping companies and smaller contractors that need temporary or long-term storage. In addition, he has a need to store equipment for a topsoil business that he operates. The Conditional Use Permit is required in accordance with the Town Code as they intend to store the contractor equipment and larger vehicles mentioned above.

At its May 17, 2021 meeting, the Planning Commission recommended approval of the request by a vote of 6-0 with the following conditions:

1. Storage shall be limited to:
 - Recreational vehicles including but not limited to campers, boats, all-terrain vehicles, etc.
 - Contractor equipment up to 13,000 pounds. This shall include trailers and equipment associated with smaller contractor and landscaping operations.
 - Two single axle dump trucks associated with the owner's topsoil sales business located on the premises.
2. Six (6) foot tall fencing shall be installed around the contractor storage area.
3. Evergreen vegetative screening, in addition to fencing, shall be installed with a minimum six (6) feet planting height and be maintained at a minimum of 14 feet mature height on all sides of the contractor storage area. Vegetation shall be planted six (6) feet on center.
4. The permit shall be reviewed by the Planning Commission in 12 months.
5. The contractor storage area shall be maintained in a clean and orderly manner; and,
6. There shall not be any maintenance or repair of equipment within the contractor storage area.

POTENTIAL ACTION:
Consider Action

DEPARTMENT(S):
Planning Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:

- Planning Commission Resolution
<https://christiansburg.box.com/s/3grkdsks39e8puqy4bssk2gjikztds2e>
- Planning Commission Minutes – May 3, 2021
<https://christiansburg.box.com/s/coxcgv6dlikko9xdx2eezdcpc32nqnxp>
- Planning Commission Minutes – May 17, 2021
<https://christiansburg.box.com/s/iy27gi2jqdic4hqn20f270dquayf9tmi>
- Staff Reports including public comments received to date
<https://christiansburg.box.com/s/ess3q664ngrniayzmhnnbh08y811ypa2>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
June 22, 2021

ITEM TITLE:

Conditional Use Permit request by Aztec Rental (applicant) on behalf of New River Community College for a contractor storage yard in the General Business (B-3) zoning district at 412 Roanoke Street, (Tax Parcels 527 – ((A)) – 200 and 527 – ((A)) – 202). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant, Mr. Brown, proposes to use the existing building on site and store rental equipment on the existing paved areas to the back and side of the building. The Conditional Use Permit is required because they intend to rent mini backhoes/excavators, and outdoor storage of these items that are generally used by contractors which meets the Town Code requirements. At the public hearing, Mr. Brown shared a revised layout of the site providing for larger equipment storage to be closer to Roanoke Street. Please see attached.

At its June 1, 2021 meeting, the Planning Commission recommended approval of the request by a vote of 6-0 with the following conditions:

Screening

1. The existing vegetation shall be maintained along the western (properties fronting on Lester Street) edge and the northern edge of the contractor storage yard or an equivalent screening shall replace the existing screening with evergreen vegetative screening shall be installed with a minimum six (6) feet planting height and be maintained at a minimum of 14 feet mature height on all sides of the contractor storage area. Vegetation shall be planted six (6) feet on center. Solid (opaque) fencing shall be provided at minimum of six (6) feet in height along the western and northern edge.
2. Solid (opaque) fencing at a minimum height of six (6) feet shall be provided along the eastern edge (facing Hagan Street) of the contractor storage yard in order minimize the visibility of the storage equipment from Hagan Street.
3. The contractor storage yard use shall not encroach within 175 linear feet at any point from the northern property line of Tax Parcel 527 A 200.

Operations

4. Hours of operation of the contractor storage yard shall be 7AM to 7PM; Monday through Saturday; and 10AM to 7PM on Sunday.
5. The contractor storage area shall be maintained in a clean and orderly manner.
6. There shall not be major maintenance or repair of equipment within the contractor storage area. Minor maintenance such as, but not limited to, filling air in tires, refilling oil, etc. shall be

permitted.

7. Traffic for vehicles picking up and dropping off equipment and supplies at the contractor storage area shall minimize access to Hagan Street to the greatest extent possible.
8. Storage shall not include contractor equipment greater than 13,000 pounds. This shall include trailers and typical smaller contractor and landscaping equipment.
9. The permit shall be reviewed by the Planning Commission in 12 months.
10. The Contractor Storage Yard shall be located on site in general conformance with the layout provided by the applicant and attached titled: "412 Roanoke Street: General Layout of Contractor Storage Area."

POTENTIAL ACTION:

Consider Action

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

- Revised Layout
<https://christiansburg.box.com/s/5jwqe7y8hblemmz3z8gtndl2lamyxufd>
- Planning Commission Resolution
<https://christiansburg.box.com/s/0tfnqw76n1k2a9iitg2n2esk0y4m633j>
- Planning Commission Minutes – May 17, 2021
<https://christiansburg.box.com/s/8b44ab8ikr101oc9ag9o462bnu8aapvu>
- Planning Commission Minutes – June 1, 2021
<https://christiansburg.box.com/s/8peidrprlh2deq3hv1iawror7a7mtiz>
- Staff Reports including public comments received to date
<https://christiansburg.box.com/s/qfepmz41k7dlz4cwcefdcydecd6ye0m0>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
Discussion by Mayor and Council

Meeting Date:
June 22, 2021

ITEM TITLE:
Resolution to adopt ordinance setting the real estate tax rate for calendar 2021 at 16 cents per \$100.

DESCRIPTION:
Each year the Town Council must set and approve the tax rate to be assessed on real estate. The tax rate will remain unchanged at 16 cents per \$100 of assessed value.

POTENTIAL ACTION:
Approval of resolution to adopt ordinance setting the real estate tax rate for calendar year 2021

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie

ITEM HISTORY:
No public hearing was required, as the tax rate will remain the same as last year.

ORDINANCE NO. _____

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON June 22, 2021 AT 7:00 PM

AN ORDINANCE TO PROVIDE FOR THE ANNUAL LEVY ON TAXABLE REAL ESTATE IN THE TOWN OF CHRISTIANSBURG; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the annual levy of a tax on all taxable real estate and mobile homes in the Town of Christiansburg is necessary to provide for the daily operation of various municipal departments and services, and the payment of municipal debt and interest thereon; and

WHEREAS, the annual levy is made each year at the same time the budget is adopted and becomes effective for the current calendar year and payable in December; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Christiansburg, Virginia, that:

1. All taxable real property and improvements and mobile homes located in the Town of Christiansburg shall be assessed at 100% of fair market value and the Town's tax levy shall be **\$0.16 per \$100 of assessed value** effective for calendar year 2021.
2. The amount of the tax levy is unchanged from the previous year.
3. If any part of this Ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.
4. This Ordinance shall take effect July 1, 2021.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 22, 2021, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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Mayor D. Michael Barber*

Samuel M. Bishop

Johana Hicks

Merissa Sachs

Steve Huppert

Henry D. Showalter

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

ORDINANCE NO. _____

SEAL:

Tracy Heinline, Town Clerk

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
Discussion by Mayor and Council

Meeting Date:
June 22, 2021

ITEM TITLE:
Resolution to adopt ordinance setting the personal property tax rate for calendar 2021 at 45 cents per \$100.

DESCRIPTION:
Each year the Town Council must set and approve the tax rate to be assessed on personal property. There is no change in the rate from prior years. The tax rate is to be set at 45 cents per \$100 of assessed value.

POTENTIAL ACTION:
Approval of resolution to adopt ordinance setting the personal property tax rate for calendar year 2021 at 45 cents per hundred.

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie, Finance Director

ITEM HISTORY:
The tax rate for personal property has been set at 45 cents per hundred since 1988. The rate will remain unchanged.

AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON June 22, 2021 AT 7:00 PM

AN ORDINANCE TO PROVIDE FOR THE ANNUAL LEVY ON ALL TAXABLE TANGIBLE PERSONAL PROPERTY AND MACHINERY AND TOOLS IN THE TOWN OF CHRISTIANSBURG; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the annual levy of a tax on tangible personal property and machinery and tools in the Town of Christiansburg is necessary to provide for the daily operation of various municipal departments and services, and the payment of municipal debt and interest thereon; and

WHEREAS, the annual levy is made each year at the same time the budget is adopted and becomes effective for the current calendar year and payable in December; and

WHEREAS, the personal property tax on motor vehicles, trailers, semi-trailers, and boats is prorated based upon the period of ownership during the calendar year;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Christiansburg, Virginia, that:

1. The tax levy for calendar year 2021 on all taxable tangible personal property and machinery and tools in the Town of Christiansburg shall be **\$0.45 per \$100 of assessed value**.
2. The amount of the tax levy is unchanged from the previous year.
3. If any part of this Ordinance is deemed unlawful by a court of competent jurisdiction all remaining parts shall be deemed valid.
4. This Ordinance shall take effect July 1, 2021.

Upon a call for an aye and nay vote on the foregoing ordinance at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 22, 2021, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

Aye Nay Abstain Absent

Mayor D. Michael Barber*

Samuel M. Bishop

Johana Hicks

Merissa Sachs

Steve Huppert

Henry D. Showalter

ORDINANCE NO. _____

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

SEAL:

Tracy Heinline, Town Clerk

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
Discussion by Mayor and Council

Meeting Date:
June 22, 2021

ITEM TITLE:
Resolution to adopt the budget for fiscal year July 1, 2021 to June 30, 2022.

DESCRIPTION:
The annual budget must be adopted each year before the beginning of the next fiscal year which is July 1st. Approving the budget requires the approval of the real estate tax rate, the personal property tax rate, adoption of the budget and appropriation of the funds in the approved budget.

POTENTIAL ACTION:
Approve the annual budget for Fiscal Year 2022 by adoption of the budget resolution and the appropriation resolution.

DEPARTMENT:
Finance

PRESENTER:
Valerie Tweedie

ITEM HISTORY:
Council was presented with a first draft of the budget dated 3-23-2022. Work sessions and discussions with Council were held and a public hearing on the budget was held on May 25th. Since that time several changes to the budget have been made as outlined to council on 6-8-21 and listed below. Given all the changes our ending fund balance is projected to be \$14.86 million and 39.01% to remain within our fund balance policy vs \$14.93 in Draft 1.

Changes from Draft 1 dated 3-23-2021:

- Estimated to expend in FY 21 for capital projects has been updated based on where things are as of early May, approximately 2.3 mill in projects will rollover to next year that will not complete in FY 21
- We pushed the Pac units for the aquatics center out to FY 22-23 and replaced it with rework of the lighting in both the leisure pool and the comp pool as this was a more pressing issue. We also increased the amount to aquatic reserve by \$500,000 to cover part of the \$1 mill cost next year.
- Corrected an error in the budget for the radio shop reducing that budget by \$275,000
- Added the American Recovery Act funds to the Revenues and Expenditures for FY 22 in the amount of \$3.115 million. The specifics of how these funds will be spent will need to be determined.

- We also received awards for an additional grant for body cameras that was not in the first draft and has been added along with required match funds.
- Added \$65,000 for the Town's share of repairing one of the 911 towers
- Rolled over several other capital items that will not complete by year end. Such as restroom remodel at recreation center and roofs on salt dome and material shed.
- Added Christiansburg Institute funding request.

Additionally, last week a new overtime law passed by Virginia legislature and approved by the Governor was discovered MAY be applicable to local governments. When initially passed we believed local governments were excluded. Our Attorney's have advised us that it is at a minimum applicable to all departments of the Town except Law enforcement, fire, and rescue. The effect of this law is to DISALLOW comp time, in lieu of the payment of overtime, based on a forty-hour work week. There is currently discussion with the VA DOLI and the Governor's office and differing opinions among attorneys as to its applicability. In the meantime, we felt we should add funds to the budgets of all potentially effected departments based on accrued hours of "comp" in FY 2019. That amount is just short of \$200,000. Should it be determined that the law does NOT apply we will remove these funds from the departmental budgets. Additionally, we will work with department directors to reduce the potential impact of this legislation.

INFORMATION PROVIDED:

<https://christiansburg.box.com/s/2on0i45yord13e4gw0eaxpy7eaa0hqxu>

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON June 22, 2021 AT 7:00 PM

A RESOLUTION ADOPTING A BUDGET FOR THE TOWN OF CHRISTIANSBURG, VIRGINIA, FOR FISCAL YEAR 2022; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Virginia Code § 15.2-2503 provides that the Town Council must approve a budget for fiscal planning purposes each year that includes a complete and itemized plan of all estimated revenues, contemplated expenditures, and estimate borrowing; and

WHEREAS, Town staff prepared a proposed budget titled “Town of Christiansburg Budget, FY 2021-2022,” for the fiscal year beginning July 1, 2021 and ending June 30, 2022 (“FY 2022 Budget”), which was the subject of a duly advertised public hearing held on May 25, 2021, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, the budget includes implementation of the approved real estate tax rate, personal property tax rate duly adopted by ordinance on 06-22-2021 as well as water rate increase duly adopted on 5-25-2021 and the following rates to remain unchanged as delineated in the budget document; sewer, garbage, storm water, permits and other fees;

WHEREAS, Town Council is of the opinion that the Town government can operate for the twelve month period beginning July 1, 2021 and ending June 30, 2022, with the revenues and expenditures in the FY 2022 Budget;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Christiansburg that:

1. The FY 2022 Budget is hereby approved and adopted in its entirety. A summary of the FY 2022 Budget is attached hereto as Exhibit A.
2. Amendments to the adopted FY 2022 Budget may be enacted by Town Council by resolution from time to time.
3. The Town Manager is hereby authorized and directed to take all appropriate administrative action necessary and prudent to implement this Resolution.
4. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.
5. This Resolution shall become effective July 1, 2021.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 22, 2021, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

AYE

NAY

ABSTAIN

ABSENT

Mayor D. Michael Barber*

Samuel M. Bishop

Johanna Hicks

Steve Huppert

Merissa Sachs

Henry Showalter

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

SEAL:

Tracy Heinline, Town Clerk

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

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AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON June 22, 2021 AT 7:00 PM;

A RESOLUTION APPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2022 ALL FUNDS BUDGETED FOR EXPENDITURE IN THE FISCAL YEAR 2021 BUDGET; REAPPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2022 ALL CAPITAL IMPROVEMENT PROJECT FUNDS APPROPRIATED IN FISCAL YEAR 2021 BUT NOT EXPENDED IN FISCAL YEAR 2021; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council adopted a budget for the fiscal year beginning on July 1, 2021 and ending on June 30, 2022 ("FY 2022 Budget"); and

WHEREAS, pursuant to Virginia Code § 15.2-2506, the Town Council must also take action to appropriate all funds to be expended each fiscal year before the Town may obligate or expend such funds; and

WHEREAS, the Town must spend all appropriated funds in the same fiscal year they were appropriated, unless Town Council votes to re-appropriate such unspent funds for expenditure in the following fiscal year; and

WHEREAS, the Town Council appropriated for expenditure in fiscal year 2021 certain capital improvement funds that were not fully expended in fiscal year 2021, therefore, Town Council desires to re-appropriate such funds for expenditure in fiscal year 2022;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Christiansburg that:

1. The budgeted expenditures in each fund category, as reflected in the FY 2022 Budget, are hereby appropriated for expenditure in fiscal year 2022.
2. Certain capital improvement project funds that were appropriated for expenditure in fiscal year 2021 but not spent in fiscal year 2021 are hereby re-appropriated for expenditure in fiscal year 2022, as set forth in the FY 2022 Budget.
3. Supplemental appropriations may be enacted by the Town Council from time to time.
4. The Town Manager is hereby authorized and directed to take all appropriate administrative action necessary and prudent to implement this Resolution.
5. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.
6. This Resolution shall become effective July 1, 2021.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held June 22, 2021, the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

AYE

NAY

ABSTAIN

ABSENT

Mayor D. Michael Barber*

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry Showalter

Bradford J. Stipes

*Votes only in the event of a tie.

SEAL:

Tracy Heinline, Town Clerk

D. Michael Barber, Mayor