



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
SEPTEMBER 28, 2021 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, September 28, 2021 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. [Major Home Occupation Conditional Use Permit for a single-chair salon in the A Agricultural zoning district at 725 Stafford Drive on Tax Parcel 405 – \(\(A\)\) – 8. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.](#)
- B. [Rezoning from R-3, Multi-Family Residential and B-3, General Business to B-3, General Business by the Montgomery Museum & Lewis Miller Regional Art Center \(Montgomery Museum of Art and History\) at 300 Pepper Street SE on Tax Parcel 527 – \(\(A\)\) – 235. The property is designated as Parks/Open Space Map of the 2013 Christiansburg Comprehensive Plan.](#)

IV. CONSENT AGENDA

- A. [Approval of Minutes of September 14, 2021.](#)
- B. [Monthly Bill List.](#)
- C. [Approval of purchase of two Freightliner Cabs and Chassis.](#)
- D. [Award Contract to Boring Contractors, Inc. in the amount of \\$1,146,570.40 for Construction of the Roanoke Street/Tower Road Intersection Improvements project.](#)
- E. [Award Contract to Boxley Materials Company in the amount of \\$1,055,216.30 for Construction of the FY 22 Annual Paving project.](#)
- F. [Agreement between the Town of Christiansburg and New River Community Action, Inc. for COVID-19 Response Homeless Intervention Services \(U.S. HUD Community Development Block Grant 2019 Program Year\)](#)

V. INTRODUCTIONS AND PRESENTATIONS

- A. [Presentation of proclamations recognizing years of service for Gratton Thompson, Billy Linkous, Billy Hanks, William Link Sheppard, Nathan Brewbaker, Kevin Meredith, and Danny Wilson of the Christiansburg Fire Department.](#)

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Stipes and Bishop—Street Committee Report/Recommendation

1. Boundary Line Adjustment between Lots 3 & 4, Craig Mountain Section 2 and Tax Parcel 528 – ((A)) – 97 situated on Tomahawk Drive, S.E. and Flint Drive, S.E.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Rezoning request by Deerfield Home Estates LLC to rezone Tax Parcels 496 – \(\(A\)\) – 68 and 73 \(4.711 acres\) from Agricultural \(A\) and Two-Family Residential \(R-2\) to Single Family Residential \(R-1\) with conditions. The proposal was revised to construct 26 single-family detached dwellings. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.](#)
- B. [Conditional Use Permit request by Deerfield Home Estates LLC for a Planned Housing Development to consist of 26 single-family residential dwellings on property located adjacent to Wades Lane and Agee Street, Tax Parcels 496 – \(\(A\)\) – 68 and 73.](#)
- C. [Conditional Use Permit for R-3 Multi-Family Residential District uses in the B-3 General Business District by Bruce A. Moses \(owner\) on behalf of Bryan A. Rice \(applicant\) at 975 Radford Street \(Tax Parcel 525 – \(\(A\)\) – 19\). The proposal is to construct five \(5\) townhome units. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.](#)
- D. [Discussion of Opioid Release.](#)
- E. [Aquatic Center contract with City of Radford.](#)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential acquisition of property in the downtown area.

2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matters.

XII. ADJOURNMENT

Upcoming meetings of Council:

October 12, 2021, 7:00 P.M. – Regular Meeting

October 26, 2021, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
September 28, 2021

ITEM TITLE:

Major Home Occupation Conditional Use Permit for a single-chair salon in the Agricultural zoning district at 725 Stafford Drive on Tax Parcel 405 – ((A)) – 8. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

This conditional use permit request is for a major home application to establish a single-chair salon in the Agricultural zoning district. A conditional use permit is required due to Section 42-1 of the Christiansburg Town Code. The applicant is proposing to build an addition onto the rear of the single-family dwelling to accommodate the proposed use.

At the Planning Commission's August 30, 2021 meeting, they made a recommendation of approval by a vote of 7 to 0 with five (5) conditions:

- 1) The hours of operation of the single chair salon shall be limited to 8:00 a.m. to 8:00 p.m.
- 2) There shall be no freestanding signage related to the business displayed on the property. One (1) wall sign of two (2) square feet maximum shall be allowed.
- 3) This permit shall be reviewed by the Planning Commission in one (1) year.
- 4) The Building Official shall inspect the premises prior to the issuance of the business license.
- 5) Customers shall be seen by appointment only and there shall be no separate waiting area.

POTENTIAL ACTION:

Take final action.

DEPARTMENT(S):
Planning Department

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission CUP Resolution

<https://christiansburg.box.com/s/ubaevkgoqxuga5mmqtoj2tkzsm51qf2r>

Planning Commission Minutes – August 30, 2021

<https://christiansburg.box.com/s/fm65zz3ujwqr0d0l24ceilpva87ciupt>

Planning Commission Staff Report (including the application and maps)

<https://christiansburg.box.com/s/r7vq0yjowt8snrc6g4mxdcu4ear7pnw5>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
PUBLIC HEARING

Meeting Date:
September 28, 2021

ITEM TITLE:

Rezoning from R-3, Multi-Family Residential and B-3, General Business to B-3, General Business by the Montgomery Museum & Lewis Miller Regional Art Center (Montgomery Museum of Art and History) at 300 Pepper Street SE on Tax Parcel 527 – ((A)) – 235. The property is designated as Parks/Open Space Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The Town of Christiansburg has received a rezoning request from the Montgomery Museum of Art and History to rezone the approximately 1.5 acre property to only B-3, General Business. Property is currently split zoned with most of the parcel zoned R-3 and the remainder zoned B-3. The museum has expressed that the rezoning will allow them to pursue other uses for the building such as an office use as the museum is planning to move to the former Wells Fargo building located on Marvin Jarels Circle NE next to the Post Office. They have indicated that they plan to maintain ownership of the property on Pepper Street and plan to lease it out as office space.

The Planning Commission voted to recommend approval at their August 30, 2021 meeting by a vote of 7 to 0. There are no proffered conditions with the rezoning.

POTENTIAL ACTION:

Take final action.

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission Rezoning Resolution

<https://christiansburg.box.com/s/mz1wvga3yksmx4gc51d2vui1edngyw1h>

Planning Commission Minutes – August 30, 2021

<https://christiansburg.box.com/s/fm65zz3ujwqr0d0124ceilpva87ciupt>

Planning Commission Staff Report (including the application and maps)

<https://christiansburg.box.com/s/z6frqdkryej47oascq8sd039zurwbhcn>

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
SEPTEMBER 14, 2021 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 14, 2021 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Steve Huppert; Henry Showalter; Bradford J. Stipes. ABSENT: Merissa Sachs.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Human Resources Director Alicia Dials; Fire Chief Billy Hanks; Chief of Police Mark Sisson; Director of Aquatics Terry Caldwell; Engineering Director Mike Kelley.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Rezoning request by Deerfield Home Estates LLC to rezone tax parcels 496-((A))-68 and 73 (4.711 acres) from A Agricultural and R-2 Two-Family Residential to R-1 Single Family Residential with conditions. The proposal was revised to construct 26 single-family detached dwellings. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Steve Semones, Balzer & Associates, referenced a map of the 4.711-acre property and explained the proposal was to rezone the property. Mr. Semones informed Council there were 26 single-family detached homes proposed and stated this area was accessible off Wades Lane. He explained the current property owners in the neighborhood would have access through the property and there would be a public right-of-way that would provide access for future development. He stated there would also be appropriate access for emergency vehicles, buses, etc. Mr. Semones talked about the proposed stormwater management and that all drains on the property would lead to one stormwater management facility in the back of the property. Mr. Semones stated that the first application presented

for the rezoning request had concerns from the Town's Engineering department. He explained there were sight distance concerns at the new entrance that would have required extensive grading, so a safer access was provided. Another concern was the proposal of the sewer system proposal and the long-term maintenance of the system. Mr. Semones explained that a small pump station is the proposed method now to pump into a force main that would tie into the existing gravity sewer line. He stated this development would include a homeowner's association that would manage the stormwater facility as well as grounds maintenance. Also included in the proposal were sidewalks for both sides of the street as well as Wades Lane. Mr. Semones stated that the residents on Agee Street had concerns about open space being utilized and buffering between the properties. He explained there was open space diagonally across the street that was not a buildable lot due to the pump station. He stated this could be maintained as a common open space for the homeowner's association for a neighborhood playground, etc. Mr. Semones also explained the adjacent properties that had an existing tree line that would be used as a buffer. He stated he was open to a condition that if any trees needed to be taken out during construction they would be replaced or replanted as recommended by the Planning Commission. Mayor Barber inquired if there were any plans to widen Wades Lane to help with traffic flow during drop off and pick up at the middle school. Mr. Semones explained there would be a dedication of additional right-of-way in front of the development and a new drop off location is being constructed at the school.

Jeremy Williams, 262 Wades Lane, NW, explained he had no issue with any of the plans that had been discussed but expressed he would like to see a three - way stop at Wades Lane for everyone coming from both directions.

- B. Conditional Use Permit request by Deerfield Home Estates LLC for a Planned Housing Development to consist of 26 single-family residential dwellings on property located adjacent to Wades Lane and Agee Street (tax parcels. 496-((A))-68 and 73). No additional comments were provided.
- C. Conditional Use Permit for R-3 Multifamily Residential District uses in the B-3 General Business District by Bruce A. Moses (owner) on behalf of Bryan A. Rice (applicant) at 975 Radford Street (tax parcel 525-((A))-19). The proposal is to construct five (5) townhome units. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

John Neel, Engineer, Gay & Neel, presented a map that referenced the property and stated there was a residential house on the left of the proposed subdivision and a business on the right with a subdivision behind the property. Mr. Neel explained there would potentially be five townhomes developed with one entrance off Radford Street into the subdivision and this would include sidewalks facing Radford Street.

IV. CONSENT AGENDA

- A. Approval of Minutes of August 24, 2021.
- B. Recognition of Proclamation recognizing September 17-23, 2021 as Constitution Week.

- C. Resolution recognizing October 3-9, 2021 as Fire Prevention Week.
- D. Resolution in Support of FY23 & FY24 VDOT Revenue Sharing Program Funding Applications.
- E. Resolution in Support of FY23 & FY24 VDOT Transportation Alternatives Program Funding Applications.
- F. Approve Personal Property Tax Relief Act percentage for calendar year 2021 at 28.83%.
- G. Approve correction to the three-month lease approved on August 24, 2021 to New River Valley Unwired Ventures, LLC of space on four municipal water tanks. Correction reflects the elimination of wording "per month" amount to a onetime payment for the lease term.
- H. Cancel public hearing on September 28, 2021 and reschedule public hearing for October 12, 2021 for Amendments to a Planned Commercial Development in the B-3, General Business zoning district at 2705 Market Street NE by NRV Marketplace LLC to allow multi-family residential uses, increased building height, reduced onsite greenspace, and reduced residential parking requirement on tax parcel 436 – ((5)) – 1. The applicant revised its proposal requiring a new public hearing. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hicks made a motion to approve the consent agenda as presented. Councilman Stipes seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

V. INTRODUCTIONS AND PRESENTATIONS

None.

VI. CITIZEN COMMENTS

Chris Waltz, 1370 Rigby Street, addressed Council concerning the Town paying half the cost of the collapsed retaining wall on Cambria Street. Mr. Waltz wanted to remind Council that on Pepper Street in 2017 a retaining wall partially fell on the public street, and the Town paid in full to have it repaired. Mr. Waltz stated that the Town took a lien out against the property owners' property where the wall was located. He continued to express that there were several retaining walls that needed repair and felt the Town should be consistent and fair to residents. Mayor Barber explained the wall on Pepper Street, Mr. Waltz had referenced was on private property and the property owner could not afford to make the repairs. He stated there was a considerable file of letters that had been sent to the property owner at the time. Mr. Barber also explained that the retaining wall on Cambria Street was jointly in the right of way being partly on Town property and partly on private. Mr. Barber stated that any repairs pertaining to that type of issue would need a determination of ownership of the property as well as right of way. Mr. Waltz expressed further concern of the government's definition of right of way. Town Manager Randy Wingfield explained that public street right of way is basically the front property line between the town street ownership and the adjoining property. Mr. Stipes added that in absence of a recorded right-of-way, the Town's interpretation is that the right-of-way goes to the property line. Councilman Showalter asked Mr. Wingfield if he could weigh in on the Town's retaining wall reserve. Mr. Wingfield explained there was a fair amount of money in the reserve for retaining

walls that had been added several years ago and stated that the Town had added funds this year as well. Finance Director Valerie Tweedie stated there was currently \$362,000 in reserves for retaining walls. Mr. Wingfield also stated that moving forward he would continue to handle the situation of right-of-way the same as in the past. He explained that the Town would determine if the wall was on private property or the Town's, and if it was on both then the repairs for the wall would be both the Town and the owner's responsibility. Councilwoman Hicks expressed that she felt both the Cambria Street and Peppers Street retaining walls were very similar and that both were on private property and agreed with Mr. Waltz that the decision of who pays for the repairs should be consistent. Mr. Wingfield explained that the Town's Engineering department looked at surveys of the Cambria Street property, and the wall was on the right-of-way line and the front property line. Mrs. Hicks inquired if the Town's insurance company would be paying for any repairs to the Cambria Street retaining wall. Mr. Wingfield explained that the insurance company considered the collapse an act of God and denied the claim but would check into it further. Councilman Huppert expressed agreement with the method the Town currently uses and felt it was fair for everyone.

Additional citizen comments were received via email and were recorded in the final minute book for reference.

VII. COMMITTEE REPORTS

Councilman Stipes reported a request for on-street parking near the new Cottage Farms General Store along Cambria Street, NE. Mr. Stipes stated that Town staff had visited the area and checked the intersection sight distances and width for on-street parking and concluded there was plenty of space. He added that the on-street parking would benefit traffic calming and added crosswalks would benefit pedestrian safety. Mr. Stipes explained that the Street Committee had approved this request and has asked staff to implement this new parking on Cambria Street. Councilman Huppert mentioned he had talked to the owner of the general store and she was very supportive of the request.

Councilman Stipes reported an intersection striping plan at the corner of Depot and Stone Street. He explained this striping plan, along with included crosswalks, would be an opportunity to improve pedestrian and vehicle safety on both streets. Councilwoman Hicks inquired if it would be possible to place a sidewalk on the right side closer to the bridge on Depot Street for pedestrians. Mr. Wingfield explained that Town staff had looked at including a sidewalk but did not feel there was enough room on the shoulder for a 4-foot sidewalk. Mayor Barber inquired if the white bump out at the intersection could be painted yellow. Mr. Wingfield explained that there would be breakaway delineators on the bump out that would deter motorists from driving over that area. Councilman Stipes added that these breakaways were a reminder to motorists that they should not be there and explained these were a relatively low cost to the Town. Councilwoman Hicks expressed concern for the potholes in that area. Mr. Wingfield answered that he had thought about saw-cutting the asphalt area there but could possibly look at minor repairs when the striping took place.

Councilman Stipes reported that it was brought to the Police Department's attention of traffic congestion at the intersection of Depot Street and Betty Drive. Mr. Stipes explained that the congestion was due to vehicles trying to make left turns at a busy time of day, referencing the middle school's drop-off and pick-up times. He stated that Montgomery County Schools confirmed the Police Departments recommendation to disallow the left turns during school pick up and drop off times Monday through Friday. Mr. Stipes explained that currently there are

portable/changeable message boards with orange flags at the referenced intersection to make motorists aware. Police Chief Mark Sisson explained there would be an acclamation period for motorists to get used to the new traffic enforcement. Mayor Barber inquired if a flyer would be sent home to parents making them aware of the new traffic signs. Chief Sisson explained that the school is aware and would send out the new information to parents via the PeachJar eFlyer system. Councilwoman Hicks requested this information be placed on the Town's website for residents as well.

Councilman Stipes reported on the Virginia Tech Montgomery Executive Airport and stated that the month of August reflected the most jet fuel sales in the airport's history. He explained that business was picking up at the airport with football season starting recently and people flying more often.

Councilman Huppert reported that the 8-mile walk hosted by the Parks and Recreation department had been canceled and that flyers had been sent out to make everyone aware.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit for a commercial auto garage at 1250 Roanoke Street for tax parcels 498 – ((7)) – 16A and 17A and 498 – ((A)) – 113C by Glenwood Martin on behalf of Twin Oaks Properties LLC. The property is designated Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hicks made a motion to approve the conditional use permit for a commercial auto garage at 1250 Roanoke Street. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- B. Community Development Block Grant 2021 Annual Action Plan.

Assistant Town Manager Andrew Warren stated that the public hearing was held at the last Town Council meeting with no public comments.

Councilwoman Hicks made a motion to approve the Community Development Block Grant 2021 Annual Acton Plan as presented. Councilman Stipes seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- C. Approve resolution to approve Budget amendment #2 for repair of retaining wall on Cambria Street, N.E.

Councilman Showalter made a motion to approve the resolution for Budget amendment #2 for repair of retaining wall on Cambria Street, N.E. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Aye; Stipes – Aye.

- D. Approve resolution to appropriate the funds per budget amendment #2.

Councilman Showalter made a motion to approve the resolution to appropriate the funds per budget amendment #2. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Aye; Stipe – Aye.

E. Discussion of increased wages for part-time positions.

Town Manager Wingfield addressed Council concerning the increase in wages for part-time positions at the Aquatic Center as a follow-up from the last Council meeting. Mr. Wingfield explained part-time employment had been a struggle for the Town as well as other businesses since the pandemic began. He stated that staff had further discussed a full-time Lifeguard position revising the entire part-time salary scale at the Town, which would have a major budget impact. Mr. Wingfield stated the full-time position was worth consideration and believed the position was needed either way. He reminded Council that the Town usually employs around forty-five lifeguards at the Aquatic Center but currently only have ten. Councilwoman Hicks stated the necessity of increasing the pay from \$15 to \$17 an hour and expressed the lifeguard position was not a simple job. Aquatics Director Terry Caldwell informed Council that one full-time lifeguard position would help but would not take care of the overall issue. She explained that since the future was unsure, she could not guarantee that the full-time lifeguard position would give the Aquatic Center the help they needed. Councilman Showalter inquired about a budget amendment to hire more than one full-time position in the near future and reaching out to Virginia Tech for support for employment at the Aquatic Center. Mayor Barber questioned if the current lifeguards would be more inclined to work if there was a shift differential on the weekends. Town Manager Wingfield stated that currently the greatest need from Council was authorization for a full-time position. Councilman Stipes stated he agreed with the new position but would abstain due to his daughter being a lifeguard at the Aquatic Center. He agreed that the facility needed to be fully operational and staffed. Councilman Showalter agreed with the new full-time lifeguard position but would abstain from the voting as well. Councilwoman Hicks informed Council that Blacksburg had a waiting list for new positions for their Rescue department and recommended that Christiansburg reach out to those first responders to work at the Aquatic Center temporarily. Councilman Huppert recommended a monetary bonus for current lifeguards to recruit other lifeguards and stated a sign-up bonus could be a great incentive.

F. Discussion of full-time Aquatic Center Lifeguard position(s).

Councilwoman Hicks made a motion to approve the full-time Aquatic Center Lifeguard position. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Showalter – Abstain; Stipe – Abstain.

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported that the “Rockin’ Main” event downtown was a success and reminded everyone that the Wilderness Trail Festival would be taking place on Saturday, September 18th.

B. Town Attorney

No report.

C. Other Staff
No report.

X. COUNCIL REPORTS

Mayor Barber thanked the Police, Fire, and Rescue departments for a wonderful event downtown and expressed that he had received many compliments from the community. Mr. Barber thanked Parks and Recreation Director Brad Epperley for a moving tribute to the veterans and servicemen and women in the community and expressed gratitude towards the first combined color guard. Mr. Barber also complimented the new restaurants First Watch and Sandro's Pizzeria at the Marketplace Plaza.

Councilman Stipes reported that the Town of Christiansburg's Engineering Department was recognized by VDOT Salem District as "Locality of the Year" for Locally Administered Projects. Mr. Stipes wanted to congratulate the department for winning back-to-back years. Mayor Barber noted that delivering projects on time and on budget weighs heavily into the selection.

Councilman Showalter
No report.

Councilman Huppert urged everyone to get Covid vaccinated and referenced the Roanoke Times article that stated unvaccinated people were 4 ½ more times to be infected by the virus than vaccinated people.

Councilman Bishop
No report.

Councilwoman Hicks agreed with Mayor Barber that the event downtown had been a success and it was great to see everyone come together. She stated her appreciation of the Fire Department, Rescue, and the Police Department. Mrs. Hicks also thanked everyone that had worked on the new Marketplace landscaping.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:34pm.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG	PAY DATE 9-30-2021	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
A MORTON THOMAS AND ASSOCIATES, INC	1,730.00	ENGINEERING SERVICES ARBOR DR INTERSECTION
ADAMS CONSTRUCTION CO.	8,317.32	ASPHALT MIX
ADVANCED ANALYTICAL SOLUTIONS	444.46	
AD-WEAR & SPECIALTY OF TEXAS INC	2,641.08	UNIFORMS RECREATION CENTER
AGEE'S NEW & USED AUTO PARTS	25.00	
ALERT-ALL CORPORATION	2,730.00	FIRE DEPT SUPPLIES FOR CHILDREN EDUCATIONAL MATERIALS
ALGONQUIN PRODUCTS COMPANY	1,390.00	ASPHALT RELEASE AGENT
AMERICAN MINE RESEARCH INC.	350.29	
AMERICAN UNIFORM SALES, INC.	104.06	
ASHLEY BRIGGS	180.00	PLANNING COMMISSION
AUTOZONE, INC	72.46	
B & K TRUCK ACCESSORIES	233.00	
BANE OIL COMPANY, INC	3,070.37	OFF ROAD DIESEL
BEVERLY J BRIDGES	25.00	AQUATICS ADVISORY BOARD
BLUE RIDGE ANALYTICAL LLC	250.00	
BRIEN D. WHITE	675.00	CLEANING MONUMENTS IN THE SQUARE
BSN SPORTS COLLEGIATE PACIFIC	5,931.76	RECREATION ADJUSTABLE BASKETBALL SYSTEMS 4
BUSINESS ORIENTED SOFTWARE SOLUTIONS, INC	8,128.00	ANNUAL SOFTWARE BOSS DESK IT MGT SOFTWARE
CAMBRIDGE COMPUTER SERVICES, INC	2,475.00	IT CONSULTING
CARILION HEALTHCARE CORP.	110.00	
CMC SUPPLY, INC.	1,187.36	
COLE TRUCK PARTS, INC	1,685.79	
COMMONWEALTH BUILDING MATERIALS, INC	704.03	
CONTINENTAL BATTERIES	405.69	
CORE & MAIN LP	758.48	
DATA MANAGEMENT, INC	1,208.30	
DATA NETWORK SOLUTIONS, INC	1,423.29	
DAVIS H. ELLIOT CO.,INC.	11,341.80	CLARIFIER #2 DRIVE ASSEMBLY WWTP
DIRECT SPORTS, INC.	797.40	
DOMINION DOOR & HARDWARE INC	690.00	
DUNCAN FORD MAZDA	565.69	
ELECTRICAL SUPPLY CO	1,319.83	
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE, INC	23,836.52	SLUDGE HAULING WWTP
EPLUS TECHNOLOGY INC	1,808.80	
ESO SOLUTIONS, INC	8,832.11	FIRE DEPARTMENT TRACKING SOFTWARE
EVIDENT INC	610.14	
FASTENAL COMPANY	324.75	
FAULCONER CONSTRUCTION COMPANY INC	641,250.00	PARK CONSTRUCTION
FELIX CLARKE	120.00	PLANNING COMMISSION
FERGUSON ENTERPRISES, INC.#75	14,722.14	PIPES, SUPPLIES, WATER, WWTP STORM
FIDELITY POWER SYSTEMS	888.00	
FISHER AUTO PARTS, INC.	1,718.69	
FITNESS CONCEPTS, INC.	49.00	
FLEET PRIDE, INC	2,372.49	PARTS AND SUPPLIES FOR VEHICLE & EQUIPMENT MAINTENANCE
GALLS, AN ARAMARK COMPANY	3,288.63	UNIFORMS AND SUPPLIES PD
GRAINGER	243.10	
GRANTURK EQUIPMENT CO., INC	177.58	
HAJOCA CORPORATION	219.90	
HENRY EARNEST WADE	60.00	BOARD OF ZONING APPEALS
HIGHLAND TREE CARE, LLC	700.00	
HIGHWAY MOTORS, INC.	422.75	
HOSE HOUSE, INC.	1,392.71	
HOUSTON N. SNODDY	200.00	
HY-TEST, INC	80.00	
I D EDGE, INC	1,508.32	
IES COMMERCIAL, INC	150.00	
INFRASTRUCTURE SOLUTIONS GROUP INC	1,574.23	
INTEGRITY DATA, INC	544.75	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	1,478.40	
IV LABS INC	104.00	
JAMES T DAVIS AUTO FINISHES	583.14	
JAMES W. VANHOOZIER	60.00	BOARD OF ZONING APPEALS
JEANANNE KNIES	150.00	PLANNING COMMISSION
JENNIFER SOWERS	150.00	PLANNING COMMISSION
JEREMY MADISON WILLIAMS	25.00	AQUATICS ADVISORY BOARD
JESSICA M. DAVIS	150.00	PLANNING COMMISSION
KAREN L DRAKE-WHITNEY	85.00	AQUATICS ADVISORY BOARD 25 ZONING BOARD OF APPEALS 60

TOWN OF CHRISTIANBURG	PAY DATE 9-30-2021	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
KIMBALL MIDWEST	246.88	
KING-MOORE, INC	3,550.00	IT CONSULTING
KINGS TIRE SERVICE, INC	5,611.97	VEHICLE AND EQUIPMENT TIRES AND REPAIRS
KLINGSPOR ABRASIVES, INC	396.96	
KORMAN SIGNS, INC.	1,710.00	
LANDSCAPE SUPPLY INC.	1,836.49	
LIBERTY FIRE SOLUTIONS, INC	260.00	
LITTLE RIVER POOL AND SPA, INC	561.00	
LYON METAL MFG OF VIRGINIA	133.00	
MARK CURTIS	60.00	PLANNING COMMISSION
MATTERN & CRAIG	7,357.18	ENGINEERING SERVICES HICKOK STREET
MCDONOUGH BOLIYARD PECK, INC	30,650.30	ENGINEERING OVERSIGHT PARK PROJECT
MCGRADY-PERDUE HEATING & COOLING, INC	79.00	
MEDEXPRESS URGENT CARE, P.C. - VIRGINIA	98.00	
MIDWAY PRODUCTION SERVICES	2,350.00	AUDIO SYSTEM FOR ROCKING MAIN
MILLIMAN, INC	2,000.00	GASB75 REPORT FOR SICK LEAVE DIVESTITURE PLAN
MONTGOMERY COUNTY CHRISTMAS STORE	5,000.00	COMMUNITY SUPPORT
MONTGOMERY DISTRIBUTORS	353.33	
MONTGOMERY MUSEUM	18,000.00	COMMUNITY SUPPORT
MYRON CORP.	360.32	
NATIONAL POOLS OF ROANOKE,INC.	1,813.32	
NEW RIVER OFFICE SUPPLY	80.19	
NEW RIVER VALLEY MPO	9,900.00	6600 ANNUAL SUPPORT MPO 3300 QUARTERLY SMARTWAY BUS
NORTHERN SAFETY CO., INC.	366.84	
NORTHWEST HARDWARE CO INC	197.62	
NRV LAWNS & LANDSCAPING, LLC	21,650.00	MONTHLY MOWING SERVICES, CEMETERY AND PARKS, RIGHT OF WAY
P B ELECTRONICS	145.00	
P.F. PETTIBONE & CO.	201.95	
PATCH MY PC LLC	1,499.00	
PILOT FASTENERS LTD	705.00	
POWER ZONE	966.87	
PRO CHEM INC	2,204.92	SUPPLIES WWTP
PROFESSIONAL COMMUNICATIONS	3,957.76	MAINTENANCE DISPATCH CONSOLE
QUALITY TIRE & BRAKE SERVICE	3,264.00	VEHICLE AND EQUIPMENT TIRES AND REPAIRS
RAILPROS FIELD SERVICES INC	2,500.00	PIPELINE OCCUPANCY FOR ROANOKE WATER LINE
RAILROAD MANAGEMENT COMPANY IV, LLC	562.75	
RECREONICS, INC	1,944.40	SUPPLIES AQUATICS
RICHARD HILDING JOHNSON	120.00	PLANNING COMMISSION
RISH EQUIPMENT COMPANY	37.06	
RUMMEL KLEPPER & KAHL LLP	11,763.69	ENGINEERING SERVICES TOWER ROAD INTERSECTION
SAFARILAND LLC	295.50	
SALEM STONE CORPORATION	9,813.62	GRAVEL SAND FOR STREETS WATER, STORM, SEWER
SANDS ANDERSON	6,678.00	LEGAL SERVICES
SANICO, INC	11,175.98	JANITORIAL SUPPLIES
SHELOR MOTOR MILE	1,031.37	
SHIRLEY C HALLOCK	25.00	AQUATICS ADVISORY BOARD
SIMPLIFIED COMMUNICATIONS LLC	2,818.56	WIRING AT PD OLD DISPATCH ROOM
SISSON & RYAN LLC	1,761.03	
SOUTHERN AIR, INC	14,773.00	MAINTENANCE CONTRACT HVAC SERVICES
SOUTHERN REFRIGERATION CORP.	334.45	
STATE ELECTRIC SUPPLY CO.,INC.	2,146.97	PARTS AND SUPPLIES FOR BUILDING MAINTENANCE
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	18,194.53	ENGINEERING SERVICES LANDFILL CLOSURE
STEVEN CARLYLE SIMMONS	25.00	AQUATICS ADVISORY BOARD
SUNAPSYS, INC	23,824.95	ANNUAL SUPPORT AGREEMENT
SW SERVICES	9,614.00	REBUILD BLOWER #3 AT WWTP
TAYLOR OFFICE & ART SUPPLY,INC	1,347.23	
THE JUILLIARD CORPORATION	544.00	
THOMAS FRANK BERNARD	60.00	PLANNING COMMISSION
TOTER, LLC	4,999.99	NEW 96 GALLON SOLID WASTE CANS 75
TYLER TECHNOLOGIES, INC	113,998.40	NEW SYSTEM IMPLEMENTATION AND LICENSING FEES
ULINE	3,430.28	SUPPLIES
UNIFIRST CORPORATION	3,374.56	UNIFORMS PW
UNITED RENTALS,INC.	561.80	
USA BLUE BOOK	1,501.32	
VEST'S SALES & SERVICE, INC.	153.00	
VSC FIRE & SECURITY, INC	368.00	
WILSON BROTHERS INCORPORATED	707.36	

TOWN OF CHRISTIANSBURG	PAY DATE 9-30-2021	
BILLS TO BE PAID FOR THE MONTHS OF	AUGUST AND SEPTEMBER	
WITMER PUBLIC SAFETY GROUP, INC	359.49	
WRANGLER HOLDCO CORP	28,088.98	RECYCLING COSTS
TOTAL TO BE PAID	1,177,351.78	PAY DATE 9-30-2021

**TOWN OF CHRISTIANBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

AUGUST AND SEPTEMBER

VENDOR	AMOUNT PAID	DESCRIPTION
AMAZON CAPITAL SERVICES	372.50	CTY FIRE SUPPLIES
ATLANTIC EMERGENCY SOLUTIONS INC	4,334.69	FIRE TRK MAINTENANCE AND REPAIRS
CW WILLIAMS	619.80	VEHICLE REPAIRS
GATES FLOWERS	85.00	PD
MCGRADY PERDUE HEATING AND COOLING	203.00	
PROFESSIONAL COMMUNICATIONS	2,187.50	MAINTENANCE DISPATCH CONSOLE
TOWN OF CHRISTIANBURG	1,142.41	COUNTY FUEL
WILSON BROTHERS INC	338.50	
TOTAL PAID BILLS	9,283.40	

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
ADVANCE AUTO PARTS	967.59	VEHICLE MAINTENANCE AND REPAIR
ADAMS CONSTRUCTION CO	3,641.22	ASPHALT SURFACE MIX
ALL SEASONS PEST CONTROL	95.00	
AMAZON CAPITAL SERVICES INC	1,146.10	VARIOUS SUPPLIES, SOFTWARE ETC
AMERICAN RED CROSS	120.00	
ANTHEM BLUE CROSS BLUE SHEILD	178,160.95	EMPLOYEE HEALTH INSURANCE
APPALACHIAN POWER	55,924.36	TOWN ELECTRIC SERVICE
ARC3 GASES	710.18	
AT & T	179.26	
ATCOM INC	350.00	
ATMOS ENERGY	2,614.50	TOWN GAS SEVICES
BKT UNIFORMS	180.00	
BINKLEY & HURST	414.24	SAFETY HARNESS
BMS DIRECT	5,489.54	POSTAGE AND BILL PRINTING WATER
BOUND TREEE MEDICAL LLC	1,069.83	RESCUE SUPPLIES
BOXLEY ASPHALT LLC	743.29	ASPHALT SURFACE MIX
BOONE & BECKNER IMPLEMENTS INC	153.59	
BRUCE CALDWELL	281.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
BROADCAST MUSIC	368.00	
BSN SPORTS COLLEGIATE PACIFIC	593.99	
CAMBRIA AUTO REPAIR- JOSEPH O REED	140.00	AQ VEHICLE INSP
CAPITAL LIGHTING & SUPPLY LLC	898.00	
CAROLINA INDUSTRIAL	1,294.78	PUBLIC WORKS SUPPLIES
CARTER MACHINERY CO	919.05	REPAIRS PW
CARDMEMBER SERVICES	25,068.12	SUPPLIES 7847.69 DUES 825 SCHOOLS 6084.96TRAVEL6990.30 SOFTWARE/COMP 2811.77 UNIFORMS 402.40. FIRE PREV/RES/DARE 106.
CECILIA ELLINGTON	750.00	LIVE PERFORMANCE ROCKIN MAIN STREET
CITIZENS	4,538.66	PHONE BILL AND INTERNET
CRYSTAL SPRINGS	220.72	
CHANDLER CONCRETE COMPANY OF VA INC	160.84	REPAIRS THROUGHOUT TOWN PW
CROW'S NEST GREENHOUSES	364.49	
DJR ENTERPRISES	375.94	
DOMINION DOOR	420.00	
DON'S AUTO CLINIC	141.10	VEHICLE MAINTENANCE AND REPAIR
DS SERVICES CRYSTAL SPRINGS	273.60	
DUES AND MEMBERSHIPS	117.00	117. FIRE
EASTERN VAULT COMPANY INC	3,254.40	4INCH WATER CONNECTION
EXPER-T'S	719.87	HR SPECIALTY ITEMS 332.40 AQ 387.47
EXPRESS SERVICES INC	3,367.73	TEMPORARY EMPLOYEES PW AND CEM
FIDELITY POWERE SYSTEMS	179.54	
FITNESS CONCEPTS INC	108.00	
GATE 10 BAND	600.00	BAND FOR SEPT 11 FESTIVAL
GEMPLER'S	226.40	
GRAINGER	299.78	
GUN SHOP	2,519.88	POLICE SUPPLIES
HAJOCA CORPORATION	197.04	
HI D HO DOG TRAINING	810.00	DOG TRAINING CLASSES
HOME DEPOT	1,210.15	PUBLIC WORKS SUPPLIES
HOMES PLUS CUSTOM BUILDING INC	1,500.00	PAINTING PD
HOSE HOUSE INC	15.23	
INDUSTRY ELECTRIC SYSTEMS LLC	6,580.61	SUPPLIES FOR RADIO SHOP
INFORCE TECHNOLOGY LLC	2,754.00	LAW ENFORCEMENT SOFTWARE ANNUAL RENEWAL
INFRASTRUCTURE SOLUTIONS GROUP INC	1,850.48	WWTP SUPPLIES
INTEGRITY DATA	2,179.00	ACA SOFTWARE HR
INTOXIMETERS INC	1,265.00	SUPPLIES PD
JENNIFER BEAN	36.00	FARMERS MARKET SNAP CHIPS

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
JOHNSON CONTROLS INC	645.00	
JULLIARD CORPORATION	436.45	
LANDSCAPE SUPPLY	1,414.39	REC FIELD SUPPLIES
LYON, CONKLIN & CO	1,129.79	METAL FOR STORAGE SHED PW
MANSFIELD OIL	38,403.22	FUEL ALL TOWN VEHICLES
MCCOY AUTO REPAIR	697.34	
MEADE TRACTOR	580.56	
MOBOTREX INC	180.00	MONITOR PW
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	41,700.92	TIPPING FEES AND SPRING CLEANUP
MOORES BODY & MECHANICAL	886.32	VEHICLE REPAIRS REC/PD/INSP
MUELLER SYSTEMS	66,639.19	ANNUAL MAINT MUELLER
NEW RIVER ENGRAVING	7.50	
NEW RIVER GLASS	202.00	REC \$1018 CEMETERY \$125
NORTHWEST HARDWARE INC	17.99	
NORTHERN TOOL & EQUIPMENT COMPANY	76.78	
NORTHERN SAFETY COMPANY	133.92	
NRV LAWNS & LANDSCAPING	17,320.00	MOWING PARKS AND CEMETERY JULY
OLD TOWN PRINTING & COPYING	266.28	
PEPSI BOTTLING GROUP	135.25	
PIONEER ATHLETICS	2,514.40	PAINT FOR BALL FIELDS AND HOME PLATES RECREATION DEPT
PITNEY BOWES	3,816.00	ANNUAL LEASE POSTAGE MACHINE FY 2021
POSTMASTER	265.00	
POWER ZONE	210.62	PARTS AND SUPPLIES PW
PROFESSIONAL COMMUNICATIONS	4,907.36	PD RADIOS
RADIO CARDINAL COMMUNICATION SERVICES	9,795.00	REPLACE TOWER ON POLICE STATION 4125 REMOVE CONSOLE PD 5670.
RAKESTRAW LAWN CARE INC	194.40	
REFUNDS BPOL	7,109.85	
REFUND FEES REC DEPT	1,020.00	
REFUND EMS THIRD PARTY	166.71	
REFUND TAXES	28.08	
REFUND WATER/SEWER	1,069.15	
REIMBURSEMENTS EMPLOYEES	30.71	WORK BOOT REIMBURSEMENTS & OTHER EMPL REIMB
RIDELL/ALL AMERICAN SPORTS CORP	1,088.95	YOUTH FOOTBALL
THE ROANOKE TIMES	1,712.82	ADVERTISING
ROBERTS OXYGEN COMPANY INC	88.43	
ROLLER VENTURES/RODGER ROLLER JR	40.00	
SAMS CLUB	373.85	
SANDS ANDERSON	12,852.50	LEGAL BILLS
SCHINDLER ELEVATOR COMPANY	1,370.65	QUARTERLY BILLING
SCHOOLS	2,700.00	AQ 25 PD 1600 WWTP 355 FIRE 700 PW 20
SEGRA/LUMOS	31.25	INTERNET
SHERWIN WILLIAMS COMPANY	257.55	
SHENTEL	637.60	
SMITH & SONS DRYWALL	1,100.00	DRYWALL WORK AT PD
SNAP-ON TOOLS	44.50	
SPORTSENGINE INC	675.00	
SOUTHERN AIR INC	674.16	
SOUTHERN REFRIDGERATION	33.27	MOTOR FOR AQUATICS
SOUTHERN STATES	1,070.32	PW SUPPLIES
SUBURBAN PROPANE	706.66	PROPANE WWTP
TBC ASSOCIATES IILLC DBA TIDY SERVICES	880.00	PORTA JOHNS
TELVENT USA HOLDINGS	306.00	
TOM MAXEY	31.00	FARMERS MARKET REIMMBURSE FOR SNAP AND CREDIT CARD
TRACTOR SUPPLY	374.52	
THOMPSON TIRE & MUFFLER	3,200.00	FIRE DEPT TIRES
TRAVEL	5,498.83	PD 1844.15 FIRE 3402.60 PW 252.08

TOWN OF CHRISTIANBURG		
BILLS PAID DURING THE MONTH	AUGUST AND SEPTEMBER	
VENDOR	AMOUNT PAID	DESCRIPTION
TREASURER OF VIRGINIA	12,459.37	990.03 UNCLAIMED PROPERTY 13.90 SALES TAX 10705 PERMIT FEES
TREASURER MONTGOMERY COUNTY	42,927.15	750.44 WATER TESTING KITS
TRUHARVEST MERCANTILE LLC	35.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
VA ASSOC OF COUNTIES GROUP INSURANCE	64,497.07	HYBRID DISABILITY 1403.57 WORK COMP 63093.50
VERIZON	1,035.48	PHONE SERVICE
VERIZON WIRELESS	6,373.49	CELL PHONES AND TABLET DATA SERVICE
VIRGINIA BUSINESS SYSTEMS	41.45	COPIERS
VIRGINIA EVERYWHERE	275.00	
VIRGINIA MEDIA	1,252.50	ADVERTISING
VIRGINIA RETIREMENT SYSTEMS	178,564.93	EMPLOYEE RETIREMENT
WAYNE K. MARSHALL	63.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
WEST PUBLISHING COMPANY	138.92	
WORDSPRINT	125.00	
XEROX CORPORATION	3,001.78	COPIERS
TOTAL SPECIAL REVENUE BILLS PAID	9,283.40	
TOTAL PAID BILLS	867,096.23	
BILLS TO BE PAID	1,177,351.78	PAY DATE 9-30-2021
GRAND TOTAL	2,053,731.41	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
SEPTEMBER 28, 2021

ITEM TITLE:
Purchase two (2) single axle Freightliner 114SD, 4x2 cabs and chassis to equip with dump bodies.

DESCRIPTION:
To issue a purchase order to the Excel Truck Group for \$201,488.91, which will allow the Town to access a cooperative procurement contract# 22-03-0721 issued by the Virginia Sheriff's Association.

POTENTIAL ACTION:
Approval

DEPARTMENT:
Public Works

PRESENTER:
James Lancianese

ITEM HISTORY:
The two cabs and chassis are included in the capital budget for fiscal year 2021-2022.

Information Provided:
Purchase Order, Quote, Proposal
<https://christiansburg.box.com/s/4tc8pmgkgf7qpmok3n6mlw4c645hsngq>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

September 28, 2021

ITEM TITLE:

Award Contract to Boring Contractors, Inc. in the amount of \$1,146,570.40 for Construction of the Roanoke Street / Tower Road Intersection Improvements project.

DESCRIPTION:

Contract award in the amount of \$1,146,570.40 to Boring Contractors, Inc. for construction of Roanoke Street / Tower Road Intersection Improvements project. This project consists of traffic signal installation, turn lane improvements, sidewalk and curb ramp improvements meeting ADA standards, sanitary sewer relocation, and channel stabilization.

POTENTIAL ACTION:

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work.

DEPARTMENT:

Engineering

PRESENTER:

Michael Kelley

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/v5fteltg47djtqs6b2sm2maa26fc5grs>

Bid Analysis and Recommendation of Award

<https://christiansburg.box.com/s/cyglgmx915zxccmg5xizy9ow0scftt9j>

Detailed Bid Tabulation

<https://christiansburg.box.com/s/apw53zgijdc4aft91jhepx8ktl8ymze8>



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

Meeting Date:

September 28, 2021

ITEM TITLE:

Award Contract to Boxley Materials Company in the amount of \$1,055,216.30 for Construction of the FY 22 Annual Paving project.

DESCRIPTION:

Contract award in the amount of \$1,055,216.30 to Boxley Materials Company for construction of the FY 22 Annual Paving project. This project consists of milling, paving, dressing shoulders, and striping to current VDOT standards for various primary, secondary, and local streets in Town. Streets to be paved include N Franklin Street from Independence Blvd to Cambria St, Central Avenue, Independence Blvd from N Franklin Street to the last School entrance, Magna Carta Via, Capitol Way, and Cameo Court.

POTENTIAL ACTION:

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work.

DEPARTMENT:

Engineering

PRESENTER:

Michael Kelley

Information Provided:

Notice of Award

<https://christiansburg.box.com/s/ylby2q1zhx1osw0i15ikp80w2wul63n5>

Detailed Bid Tabulation

<https://christiansburg.box.com/s/4vg37jswrkbowt77vtjefpcl8o0xctyg>



**TOWN OF CHRISTIANBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
September 28, 2021

ITEM TITLE:

Agreement between the Town of Christiansburg and New River Community Action, Inc. for COVID-19 Response Homeless Intervention Services (U.S. HUD Community Development Block Grant 2019 Program Year)

DESCRIPTION:

The approval will allow the Town Manager to execute an agreement with the New River Community Action to distribute the U.S. Department of Housing and Urban Development for COVID-19 funds planned for homeless intervention services. These funds were part of the amendment to the 2019 Annual Action Plan. While other funds were utilized earlier in the pandemic for client assistance (rent, rent arrears, etc.), New River Community Action is now taking advantage of the funds available to them. The contract is for \$25,000 of client services with a total of approximately \$35,716 (with administration (~5%) and staffing (~25%)).

On August 24, 2021, Town Council approved the second amendment for a total of \$173,352. This is providing the Town a funding source to provide direct support to agencies that will continue to address basic needs that have increased since the outbreak of the COVID-19 pandemic and economic downturn.

POTENTIAL ACTION:

Approve.

DEPARTMENT(S):

Town Manager's Office

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Draft Agreement

<https://christiansburg.box.com/s/Obr92evrlsxtvnb9i13y5awf80fov33>

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING GRATTON THOMPSON FOR MORE THAN 60 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Gratton Thompson has served Christiansburg, Virginia, for 60 years in a variety of emergency services roles; and

WHEREAS, Gratton Thompson began volunteering with Christiansburg Fire Department on May 16, 1961; and

WHEREAS, Gratton Thompson has volunteered in many positions, including engineer, 2nd Lieutenant, 1st Lieutenant, Chaplain and Captain; and

WHEREAS, Gratton Thompson has also served the Town as an employee of Public Works for over 30 years in varying roles as a timekeeper, sign maker, safety equipment issuer and records keeper before his retirement in 1999; and

WHEREAS, Gratton Thompson has a strong commitment to his community, which is exemplified in both his career and volunteer service; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Gratton Thompson's continued service and dedication to this community over the last six decades.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Gratton Thompson for his 60 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Gratton Thompson's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING BILLY LINKOUS FOR MORE THAN 40 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Billy Linkous has served Christiansburg, Virginia, for 40 years in a variety of emergency services roles; and

WHEREAS, Billy Linkous began volunteering with Christiansburg Fire Department in 1981; and

WHEREAS, Billy Linkous has also served as a member of the Membership Committee for the Christiansburg Fire Department; and

WHEREAS, Billy Linkous has a strong commitment to serving his community, exemplified in his four decades of service at the Christiansburg Fire Department; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Billy Linkous's continued service and dedication to this community over the last 40 years.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Billy Linkous for his 40 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Billy Linkous's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING BILLY HANKS FOR MORE THAN 40 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Billy Hanks has served Christiansburg, Virginia, for 40 years in a variety of emergency services roles; and

WHEREAS, Billy Hanks began volunteering with Christiansburg Fire Department in 1981; and

WHEREAS, Billy Hanks has volunteered in many positions, including training officer and 1st Lieutenant with Christiansburg Fire Department and varying roles with both Blacksburg and Radford Fire Departments; and

WHEREAS, Billy Hanks has also served the Town of Christiansburg as an employee of the Fire Department where he has been Fire Chief since 2009 and was named the Governor's Virginia Fire Chief of the Year in 2018; and

WHEREAS, Billy Hanks has a strong commitment to his community, which is exemplified in both his career and volunteer service with the Town of Christiansburg; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Billy Hanks's continued service and dedication to this community over the last four decades.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Billy Hanks for his 40 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Billy Hanks's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING WILLIAM LINK SHEPPARD FOR MORE THAN 20 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, William Link Sheppard has served Christiansburg, Virginia, for 20 years in a variety of emergency services roles; and

WHEREAS, William Link Sheppard began volunteering with Christiansburg Fire Department in 2001; and

WHEREAS, William Link Sheppard has volunteered in many positions, including engineer and Lieutenant; and

WHEREAS, William Link Sheppard has also served in other roles at volunteer organizations in the New River Valley, such as Fire Chief of the Longshop McCoy Fire Department and as a member of the Christiansburg Rescue Squad; and

WHEREAS, William Link Sheppard has a strong commitment to serving his community, exemplified in his two decades of service at the Christiansburg Fire Department; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for William Link Sheppard's continued service and dedication to this community over the last two decades.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to William Link Sheppard for his 20 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for William Link Sheppard's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING NATHAN BREWBAKER FOR MORE THAN 10 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Nathan Brewbaker has served Christiansburg, Virginia, for 10 years in a variety of emergency services roles; and

WHEREAS, Nathan Brewbaker began volunteering with Christiansburg Fire Department in 2011; and

WHEREAS, Nathan Brewbaker has volunteered in many positions, including engineer; and

WHEREAS, Nathan Brewbaker has also served the New River Valley in other volunteer capacities as president of the Southwest Virginia Firefighters Association; and

WHEREAS, Nathan Brewbaker has a strong commitment to serving his community, exemplified in his decade of service at the Christiansburg Fire Department; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Nathan Brewbaker's continued service and dedication to this community over the last decade.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Nathan Brewbaker for his 10 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Nathan Brewbaker's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING KEVIN MEREDITH FOR MORE THAN 10 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Kevin Meredith has served Christiansburg, Virginia, for 10 years in a variety of emergency services roles; and

WHEREAS, Kevin Meredith began volunteering with Christiansburg Fire Department in 2011; and

WHEREAS, Kevin Meredith has volunteered in many positions, including engineer; and

WHEREAS, Kevin Meredith has also served the community in his career at the Montgomery County Sheriff's Office, where he is currently ranked as a sergeant; and

WHEREAS, Kevin Meredith has a strong commitment to his community, which is exemplified in both his career and volunteer service; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Kevin Meredith's continued service and dedication to this community over the last decade.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Kevin Meredith for his 10 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Kevin Meredith's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



PROCLAMATION RECOGNIZING DANNY WILSON FOR MORE THAN 10 YEARS OF SERVICE TO THE CHRISTIANSBURG FIRE DEPARTMENT

WHEREAS, Danny Wilson has served Christiansburg, Virginia, for 10 years in a variety of emergency services roles; and

WHEREAS, Danny Wilson began volunteering with Christiansburg Fire Department in 2011; and

WHEREAS, Danny Wilson has volunteered in many positions, including engineer; and

WHEREAS, Danny Wilson has a strong commitment to serving his community, exemplified in his 10 years of service at the Christiansburg Fire Department; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our community; and

WHEREAS, the Town of Christiansburg is forever grateful for Danny Wilson's continued service and dedication to this community over the last decade.

NOW, THEREFORE, BE IT PROCLAIMED that Christiansburg Town Council declares its gratitude and congratulations to Danny Wilson for his 10 years of volunteer service to this community with the Christiansburg Fire Department and does call upon the citizens of Christiansburg to join in showing appreciation for Danny Wilson's service to Christiansburg and the New River Valley.

ADOPTED this 28th day of September 2021.

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
September 28, 2021

ITEM TITLE:

- A. Rezoning request by Deerfield Home Estates LLC to rezone tax parcels 496 – ((A)) – 68 and 73 (4.711 acres) from A Agricultural and R-2 Two-Family Residential to R-1 Single Family Residential with conditions. The proposal was revised to construct 26 single-family detached dwellings. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit (CUP) request by Deerfield Home Estates LLC for a Planned Housing Development to consist of 26 Single-Family Residential dwellings on property located adjacent to Wades Lane and Agee Street (tax parcels. 496 – ((A)) – 68 and 73).

DESCRIPTION:

This rezoning and planned housing development request is a revised proposal for a 26 single-family dwelling planned development on 4.711 acres off Wades Lane. After the original Planning Commission public hearing, the applicant made several revisions to address items noted by staff, the public, and/or Planning Commission. The revised application showed a different road configuration and two additional lots. Subsequently, Planning Commission held an additional public hearing for the revised proposal and recommended approval of both the rezoning and the conditional use permit by a vote of 8 to 0. The subject acreage (4.711 acres) is currently on two parcels and is split zoned between Two-Family Residential (R-2) and Agricultural(A). The R-2 property primarily fronts along Wades Lane and is approximately 1.5 acres in size. This includes a small area of R-2 zoned land that fronts on Agee Street. The Agricultural zoned property sits away from Wades Lane and is 3.2 acres in size. The applicant proposes all acreage to be rezoned to Single Family Residential (R-1) and proffers that the single-family detached dwellings shall be the only primary use permitted.

With the recommendation of the conditional use permit, Planning Commission recommended the following two conditions:

1. The presented zoning regulations and layout plan, dated July 20, 2021, shall be considered as conditions of approval.
2. The existing vegetative buffer or comparable screening trees shall be maintained along the southeastern edge of the subject property and lots 1 and 2 of the Reed Subdivision (parcels 496-19-1 and 496-19-2).

POTENTIAL ACTION:

Take action on both the rezoning and the conditional use permit.

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission Rezoning Resolution

<https://christiansburg.box.com/s/c8qcmlysbeshm0v2odn07g1107pwn1o>

Planning Commission CUP Resolution

<https://christiansburg.box.com/s/m88eq5i1xh5rnthgfy1q13e48bubqiaj>

Planning Commission Minutes – August 16, 2021

<https://christiansburg.box.com/s/4e1tn1ontnsrwfj02gikmy2je16xmhoj>

Planning Commission Staff Report (including applications, maps, and written public comments received)

<https://christiansburg.box.com/s/r7vq0yjowt8snrc6g4mxdcu4ear7pnw5>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
September 28, 2021

ITEM TITLE:

Conditional Use Permit for R-3 Multifamily Dwelling District uses in the B-3 General Business District by Bruce A. Moses (owner) on behalf of Bryan A. Rice (applicant) at 975 Radford Street (tax parcel 525 – ((A)) – 19). The proposal is to construct five (5) townhome units. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

This conditional use permit request is to construct five townhomes at 975 Radford Street. A conditional use permit is required due to the property being zoned B-3, General Business and the Zoning Ordinance requires a conditional use permit for most residential uses covered under Section 42-336(1).

At the Planning Commission's August 16, 2021 meeting, they made a recommendation of approval by a vote of 8 to 0. There were no conditions recommended. Planning Commission did emphasize the importance of sidewalk required as part of the development given its location on Radford Street. A representative of the applicant stated that sidewalk was planned.

POTENTIAL ACTION:

Take final action.

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission CUP Resolution

<https://christiansburg.box.com/s/j2vesd692nl723pr6341b2hgrqjbmptp>

Planning Commission Minutes – August 16, 2021

<https://christiansburg.box.com/s/xk7nmewc2m7yz92zldm9sp9m67rhflf9>

Planning Commission Staff Report (including the application and maps)

<https://christiansburg.box.com/s/uhbv02dnaf8oj1bqqqrzap9zj2sdo27l>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

September 28, 2021

ITEM TITLE:

Discussion of Opioid Release.

DESCRIPTION:

Montgomery County has notified the Towns of Blacksburg and Christiansburg that they may be requested to sign a release regarding a potential settlement with opioid manufacturers. No direct payment to the Town is expected. However, the more localities sign the release, the more money from the national opioid settlement will be made available and the larger the amount Montgomery County will receive for opioid related programs. Opioid related programs include prevention, treatment, and recovery. We believe a good share of the expenses incurred (e.g. incarceration and court) in relation to the crisis were incurred by the County, but funds received by the County will benefit Town citizens and may be available for joint programs.

Town Council would need to act to authorize the opioid release. The County may be providing additional information before Tuesday which we will send to Council once it is received.

POTENTIAL ACTION:

Authorize Town Manager to sign opioid release.

DEPARTMENT:

Administration

PRESENTER:

Town Manager Randy Wingfield



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Discussion and Action by Mayor and Council

Meeting Date:

September 28, 2021

ITEM TITLE:

Aquatic Center Contract with Radford City.

DESCRIPTION:

The Radford City contract for use of the Aquatic Center will expire on December 31, 2021 and Town Council had asked that this come before them prior to renewal for discussion. The terms of the agreement require a \$6,000 payment every six-months(\$12,000 annually total) for a one-year term. The Aquatic Center allows up to 200 Radford City citizen visits under the agreement and invoices an additional \$5.00 for each visitor over 200. Radford City is agreeable to renew under these terms.

Aquatics Director Terry Caldwell appreciates the relationship and funding and believes this is a mutually beneficial relationship. Administration agrees and believes if the contract is to be re-evaluated, that it should be done next year with the new Town Council.

POTENTIAL ACTION:

Authorize Town Manager to enter into agreement.

DEPARTMENT:

Aquatic Center

PRESENTER:

Town Manager Randy Wingfield

Information Provided:

2015 Original Contract

<https://christiansburg.box.com/s/taid388egud1j32fg2rakyrvfxq9o8g>

2020 Contract

<https://christiansburg.box.com/s/6nnvv145qjqitxv734qdj5d2nggkcyj>

Proposed 2020 Renewal

<https://christiansburg.box.com/s/e3fssvpk8tweo5ownimd64b4yz76s2ul>