



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
OCTOBER 26, 2021 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, October 26, 2021 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. Approval of Minutes of October 12, 2021.
- B. Monthly Bill List.
- C. Approval of a Proclamation for Small Business Saturday for November 27, 2021.
- D. Revised Agreement between the Town of Christiansburg and New River Community Action, Inc. for COVID-19 Response Homeless Intervention Services (U.S. HUD Community Development Block Grant 2019 Program Year). Original agreement approved on September 28, 2021. Revision clarifies the eligible reimbursements and the eligible timeframe for assistance.
- E. Set a Public Hearing for the Park loan for November 9, 2021.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Casey Jenkins, Bob Poff, and Ernie Wade of the Montgomery Museum of Art & History to update Council.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Community Development Block Grant 2020 Consolidated Annual Performance and Evaluation Report (CAPER).
- B. Amendments to the Planned Commercial Development in the B-3, General Business zoning district at 2705 Market Street NE by NRV Marketplace LLC to allow multi-family residential uses, increased building height, reduced onsite greenspace, and reduced residential parking requirement on Tax Parcel 436 – ((5)) – 1. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Discussion of Blacksburg Transit service.

D. Discussion of Fiscal Year 2020-21 Unassigned Fund Balance

IX. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential acquisition of property in the downtown area.
2. Reconvene in Open Meeting.
3. Certification.
4. Council action on the matters.

X. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

XI. COUNCIL REPORTS

XII. OTHER BUSINESS

XIII. ADJOURNMENT

Upcoming meetings of Council:

November 9, 2021, 7:00 P.M. – Regular Meeting

~~November 23, 2021, 7:00 P.M. – Regular Meeting CANCELLED~~

December 14, 2021, 7:00 P.M. – Regular Meeting

CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
OCTOBER 12, 2021 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON OCTOBER 12, 2021 AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Steve Huppert; Merissa Sachs; Henry Showalter; Bradford J. Stipes.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

None.

III. PUBLIC HEARINGS

- A. Community Development Block Grant 2020 Consolidated Annual Performance and Evaluation Report (CAPER).

Assistant Town Manager Andrew Warren explained that each year included in the Community Development Block Grant there was an annual report as well as an evaluation report (CAPER). Mr. Warren stated that allocated funds would go towards infrastructure projects within the Town's designated low to moderate income area (Park District) and materials had been purchased for a waterline project on Junkin and Montague Streets.

- B. Amendments to the Planned Commercial Development in the B-3, General Business zoning district at 2705 Market Street NE by NRV Marketplace LLC to allow multi-family residential uses, increased building height, reduced onsite greenspace, and reduced residential parking requirement on Tax Parcel 436-((5))-1. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Chris Waltz, 1370 Rigby Street, addressed Council and stated this project had been advertised since 2019 as for sale by summer 2020. Mr. Waltz expressed that this was a by right development and questioned if a public hearing was needed.

Steve Semones, Balzer & Associates, addressed Council on behalf of the Marketplace and expressed that the Planning Commission had approved the referenced amendments. Mr. Semones noted that since the original approval in 2019, several new businesses were now at the Marketplace and several under construction. Mr. Semones noted that throughout Covid and businesses shutting down, the Marketplace kept its momentum and continued to grow. He talked about the demand for residential in the Marketplace and how the planned commercial development does allow for residential uses within it. He explained there were four main items with the initial amendment proposal, one being residential use. With residential use, residential ratio square footage to commercial ratio of square footage had to be determined. He explained that the planned commercial development allows for up to thirty units per acre. Mr. Semones noted that currently the development is at approximately 11 units per acre threshold. He explained that the Planning Commission had met and recommended capping at 20 units per acre. The second request had been additional building height in several of the buildings and that in a planned commercial development you are allowed up to 75 feet in height if you have additional setback areas. Mr. Semones explained that currently they were asking for 85 feet of height for several of the buildings, as well as a parking deck as part of the Marketplace CUP request. Along with the 85-foot height request, a 187-foot and a 209-foot building were requested. He explained that at the recommendation of the Planning Commission the highest building was not recommended due to the height of the shorter buildings in the area and potential issues of building over the stormwater management pond. Mr. Semones also noted that a reduction down to 14 percent of overall green space was requested by the developer and explained that by Town Code, 20 percent of green space is required for commercial development in the B-3 District. He explained that the developer believed the reduction to be reasonable as several of the residential structures had upper levels so there would be green space on those upper levels as well as the upper level of the parking decks. Mr. Semones explained that the original conditional use permit allowed them to include upper-level open space as part of their green space. With the Planning Commission's recommendation of the removal of the hotel, the tallest building in the Marketplace, there would be enough green space to meet the nineteen percent requirement. Mr. Semones also touched on the second piece of the landscaping amendment and explained that one tree per 400 square feet of green space was required. He explained that due to stormwater management, drainage ditches, and rights-of-way, the trees were placed close together in some areas, so the developer had asked for 600 square feet instead. Mr. Semones spoke concerning the senior independent living facility and the parking reduction request of cars per unit for the facility. He explained that for an independent living facility, most residents are operating with one or no car so therefore a request of .75 per parking space per unit was requested. It was also noted that a traffic study had shown an increase in traffic for the mix of commercial and residential, but the conclusion was that the additional traffic that was generated by the current plan versus the one that was approved in 2019 was insignificant to the overall traffic plan. Mr. Semones noted that the park traffic would peak on the weekends and would add approximately two vehicles at the intersection and would not create a major issue. Mr. Semones concluded that there still would be commercial space at the bottom of the units and the residential space would be located on the upper floors. Councilman Bishop inquired about the comparison of the 187-

foot building and the Atlantic Union Bank on Market Street. Councilwoman Hicks agreed with the Planning Commission's decision to not allow the tallest building in the Marketplace. She inquired about the number of apartments in total for the development. Mr. Semones stated there would be 320 units in total, 160 of those units for senior living. Councilwoman Hicks expressed concern there would not be sufficient parking for the new development and explained that she would like to see the same amount of parking spaces for all businesses in the Town to make it fair for everyone. Mr. Semones and Marketplace representative Attorney Jim Cowan explained there was still excess total parking space above what the Town's code states at the Marketplace. Mr. Semones also touched on the storm drainage issues in the earlier phases of the development and explained that piping had been installed and directed to the storm water management to take care of those issues. Councilman Stipes reiterated that when this development was built years ago, there was insufficient water collection by today's standards so now the developer is managing the stormwater. He also touched on the concern of the height of the 209-foot building in the development. Mr. Semones explained that to cover the cost of the stormwater that would be underneath the building there needed to be a high-density hotel there. Councilman Stipes felt it was a great idea to have residential included in the development. Councilwoman Hicks expressed concern about green space and the height of the trees. Town Manager Wingfield explained the Town Code required a six-foot minimum planting height for commercial development. Councilwoman Hicks inquired about a space for a bus stop for the residents in the Marketplace and asked if the developer would pay the expenses of that bus route. Mr. Semones explained that a private shuttle service had been talked about for residents to use for running errands, medical appointments, etc.

IV. CONSENT AGENDA

- A. Approval of Minutes of September 28, 2021.
- B. Approval of purchase of two Henderson Dump Bodies in the amount of \$203,140.
- C. Schedule a public hearing on December 14, 2021 for a Conditional Use Permit for R-3 Multi-Family Residential District uses in the B-3 General Business District by MFF Holdings, LLC at 95 Patricia Lane (Tax Parcel 501 – ((1)) – 26B). The proposal is to reconfigure the former daycare building into seven (7) multifamily units. The property is designated as Business/ Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Stipes made a motion to approve the Consent Agenda as presented. The motion was seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes - Aye.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

Chris Waltz, 1370 Rigby Street, expressed concern over campaign signs and felt that Town staff were removing the signs from the properties without permission. Mr. Waltz spoke about the Town

ordinance and the right-of-way definition and stated that Town staff had explained to him that in order to determine where the right-of-way is, a land surveyor was needed.

Mayor Barber stated that the campaign signs were removed from properties due to being in the Town right-of-way and placed at Town Hall. He explained the candidates have mostly picked up their signs.

Dan Maderic, 595 Arrowhead Trail, spoke about the candidate signs and expressed there were signs being placed on properties without permission. Mr. Maderic also mentioned he had met with Councilwoman Hicks and now questioned why she wanted to become Mayor. He explained that he felt Mrs. Hicks attends Council meetings with stacks of paperwork, but it appeared she was not prepared at the meetings. He stated that Councilwoman Hicks had made statements before concerning schools in Colombia were better than in the Christiansburg area. Mr. Maderic questioned if Mrs. Hicks enjoyed living in Christiansburg. He noted that her candidate signs stated "Leadership that Listens" but felt she interrupted others at the meetings.

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Major Home Occupation Conditional Use Permit for a single-chair salon in the Agricultural zoning district at 725 Stafford Drive NW on Tax Parcel 405 – ((A)) – 8. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
No one spoke against the application at the last meeting.

Councilman Bishop made a motion to approve the Conditional Use Permit for a single-chair salon at 725 Stafford Drive. The motion was seconded by Councilwoman Sachs. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- B. Rezoning from R-3, Multi-Family Residential and B-3, General Business to B-3, General Business by the Montgomery Museum & Lewis Miller Regional Art Center (Montgomery Museum of Art and History) at 300 Pepper Street SE on Tax Parcel 527 – ((A)) - 235. The property is designated as Parks/Open Space Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Sachs made a motion to approve the rezoning at 300 Pepper Street SE. The motion was seconded by Councilwoman Hicks. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

- C. Discussion of Opioid Release.
Town Manager Wingfield explained to Council that a resolution had been drafted for the Opioid Release. He expressed that the Town would not be eligible for any funds but the Town signing the waiver would increase the pool of money Montgomery County would receive. Councilwoman Sachs noted that she felt this was a great opportunity to support the County.

Councilman Stipes made a motion to approve the drafted resolution for Opioid Release. Councilwoman Sachs seconded the motion. Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

D. Consideration of Ordinance Creating New River Valley Passenger Rail Station Authority and Authorizing Execution of Agreement Setting Forth Rights and Obligations of Authority Members.

Councilman Stipes made a motion to approve the Ordinance above and Authorized Execution of Agreement Setting Forth Rights and Obligations of Authority Members. Councilman Showalter seconded the motion.

Councilman Stipes explained this ordinance provided equal representation and it was very similar to every other authority. Councilwoman Hicks inquired that since the study had not been completed, they did not know where it would be located, and she felt it should not be voted on at this time. Mayor Barber explained that the Town would have to have an authority in order to build the rail station, so the location is not an issue at this time. Councilman Huppert explained that this ordinance starts the process. Mr. Wingfield explained the ownership shares would be weighted for the votes of the members according to the financial participation on the committee. He stated that the service had to be located on the Virginia line and the station could be located on the Virginia line or along the line that comes from Cambria and crosses N. Franklin Street and Peppers Ferry Road NW. Councilman Showalter inquired if Mrs. Hicks would support the authority if it were located elsewhere.

Council voted on the motion as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.

Councilman Showalter inquired why Councilwoman Hicks voted “Aye” for the ordinance since she objected to voting given a location had not been chosen. Councilwoman Hicks explained that she knew the Town could exit the authority if needed.

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported that the Blacksburg Transit Working Group was contemplating eliminating the Commuter Route and suspending service November 1, 2021. He explained that the Two-Town Trolley would be utilized and advertised for that service and the Go Anywhere bus would go back to pre-Covid levels. Mr. Wingfield updated Council on the College Street drainage and explained that discussion of grant possibilities had taken place. He stated that the Town currently had \$150,000 in the budget for design and was eligible for a resiliency plan that would help secure grant opportunities. Mr. Wingfield stated that he would like to budget for a capital project beginning next fiscal year but would recommend delaying another year if grant funding could be obtained. Mr. Wingfield suggested allocating for capital needs next fiscal year and placing in reserves as a match if there was a year delay to secure significant grant funding. He explained the College Street project would be an expensive project no matter what avenue was chosen. He also noted that Town staff would be reaching out again to property owners on College Street to discuss easement opportunities. Mr. Wingfield reminded Council of the upcoming Council meetings coinciding

with the upcoming holidays and asked Council if they would like to cancel those two meetings. Council agreed to cancel both the November 23rd and the December 28th Council meetings due to holidays.

B. Town Attorney

No report.

C. Other Staff

No report.

X. COUNCIL REPORTS

Councilman Stipes recognized the family of Fire Chief Billy Hanks and the loss of their son, Dylan Hanks. Mr. Stipes stated that this was a big loss to the community.

Councilman Showalter inquired about ordinances for development and the last time Council acted on those ordinances. Mr. Showalter explained that Councilwoman Hicks seemed interested in increasing green space, parking, and stormwater requirements. Mr. Showalter recommended a work session in January with the new Council members to discuss those interests. Councilwoman Hicks explained she did not want to increase those things but wanted everyone to follow the ordinances that are in place currently and those ordinances be fair to everyone.

Councilman Huppert reminded everyone that the 2021 Mayor Candidates Forum would be Thursday, the 14th at 7:00 p.m. Mr. Wingfield stated that if anyone was interested in commenting on the forum, they could visit the League of Women Voters webpage. He also explained that the Town of Christiansburg would have a livestream of the forum on the Town's Facebook page. Councilman Huppert concluded that the newly poured sidewalks at the square downtown looked very nice.

Councilman Bishop

No report.

Councilwoman Sachs reported that she had talked to a few employees from Parks and Recreation and wanted to commend them for the work they perform on the weekends. She explained that these employees stayed busy on most Saturdays setting up for events and helping the community.

Councilwoman Hicks expressed her condolences concerning Dylan Hanks as well. She mentioned the passenger rail was a benefit to the Town and would help free traffic in the area. She explained she would like to see it come through Cambria. Mrs. Hicks also expressed concern about negative comments towards her and referenced a conversation with the Mayor's wife concerning Town bills. Mayor Barber stated that the Town's bills for May, June, and July had Gates Flowers appear in the same place every month, but Mrs. Hicks still questioned the item at the last Council meeting.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Bishop made a motion to enter into a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential acquisition of property in the downtown area. The motion was seconded by Councilman Showalter and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
2. Reconvene in Open Meeting.
3. Certification.
Councilman Bishop moved to certify that the Town Council of the Town of Christiansburg, meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilwoman Hicks and Council voted as follows: Bishop – Aye; Hicks – Aye; Huppert – Aye; Sachs – Aye; Showalter – Aye; Stipes – Aye.
4. Council action on the matters.

Mayor Barber explained that no action would be taken on the closed meeting matters at that time.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:45 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG		PAY DATE 10-29-2021	
BILLS TO BE PAID FOR THE MONTHS OF		SEPTEMBER AND OCTOBER	
A MORTON THOMAS AND ASSOCIATES, INC	5,190.00	ENGINEERING SERVICES ARBOR DR INTERSECTION	
ALADTEC, INC	4,344.00	RESCUE SCHEDULING SOFTWARE	
ALGONQUIN PRODUCTS COMPANY	279.85		
B & K TRUCK ACCESSORIES	880.00		
B & S CONTRACTING, INC.	1,821.60	ASPHALT MIX	
BANE OIL COMPANY, INC	1,101.79	OFF ROAD DIESEL	
BLACKSBURG CHILDREN'S MUSEUM	20,000.00	ANNUAL SUPPORT	
BLUE RIDGE ANALYTICAL LLC	3,640.00	TESTING WWTP	
BMG METALS INC	1,250.95		
BULK STORAGE INC	159,011.00	COMPLETION OF SALT DOME ROOF AND MATERIALS STORAGE BLDG	
CAMBRIDGE COMPUTER SERVICES, INC	9,388.64	SOFTWARE APPLICATIONS IT	
CARDINAL TOOLS, SALES & SERVICE, INC	832.00		
CENTURY ENGINEERING, INC	3,948.98	ENGINEERING SERVICES HICKOK ST IMP AND ARBOR DRIVE INTERSECTION	
CHA CONSULTING INC	4,591.45	ENGINEERING SERVICES WWTP	
CMC SUPPLY, INC.	9,571.78	FITTINGS PIPE ETC WWTP	
COLE TRUCK PARTS, INC	790.81		
COLORADO TIME SYSTEMS	5,540.00	REPAIR TIMING SYSTEMS AQUATICS	
CONTINENTAL WESTERN CORPORATION	227.50		
CORE & MAIN LP	1,655.40	SUPPLIES PARTS PW	
CUSTOM TRUCK ONE SOURCE, L. P.	251.52		
DATA MANAGEMENT, INC	1,208.30		
DAVIS H. ELLIOT CO., INC.	1,819.60	ELECTRICIAN WORK AT WWTP	
DICKSON/UNIGAGE INC	1,100.00	PARTS/GAGES WATER OPERATIONS	
DOMINION DOOR & HARDWARE INC	555.00		
DUNCAN FORD MAZDA	595.87		
DUNCAN-PARNELL INC	3,638.00	PRESSURE AND FLOW TEST TOOLS ENGINEERING	
EAST COAST EMERGENCY VEHICLES, LLC	887.50		
EASY KLEEN PRESSURE SYSTEMS LTD	6,950.00	PRESSURE WASHER PW	
EJ USA, INC	2,772.00	VAULT LID HILLS TANK	
ELECTRICAL SUPPLY CO	660.92		
ENNIS-FLINT INC	950.70		
EPLUS TECHNOLOGY INC	3,643.10	BACKUP SERVICES IT	
EVOQUA WATER TECHNOLOGIES, LLC	2,560.00	SUPPLIES TREATMENT PLANT	
EXTREME CONCRETE & CONSTRUCTION INC	13,350.00	SIDEWALKS IN TOWN SQUARE	
FASTENAL COMPANY	245.90		
FAULCONER CONSTRUCTION COMPANY INC	456,855.00	PARK PROJECT	
FERGUSON ENTERPRISES, INC. #75	20,876.80	PIPES SUPPLIES FOR WATER, WASTE WATER AND STORM WATER	
FIRE RESCUE AND TACTICAL, INC	1,078.76		
FISHER AUTO PARTS, INC.	1,300.12		
FLEET PRIDE, INC	196.04		
G & C SUPPLY CO INC	2,791.46	MATERIALS FOR SIGNS PW	
GALLS, AN ARAMARK COMPANY	1,610.88		
GAY AND NEEL, INC.	1,400.00		
GODWIN MANUFACTURING CO., INC.	1,262.31		
GRAINGER	138.24		
GRANTURK EQUIPMENT CO., INC	75.25		
GRIZZLY INDUSTRIAL INC	3,094.00	VEHICLE REPAIRS PW	
HAJOMA CORPORATION	242.30		
HARPER AND COMPANY INC.	11,459.25	POOL VACUM AQUATIC CENTER	
HARVEY CHEVROLET CORP.	28.73		
HAZEN AND SAWYER	3,527.30	ENGINEERING SERVICES LIFT STATION PER WWTP	
HEYWARD INCORPORATED OF VA, INC	9,999.00	CHOPPER PUMP WWTP	
HONEST ROYAL CLEANING	2,800.00	CLEANING AQUATICS CENTER	
HOSE HOUSE, INC.	123.08		
IDEXX DISTRIBUTION, INC.	1,919.43	TESTING SUPPLIES WWTP	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	883.61		
IV LABS INC	180.00		
JAMES RIVER EQUIPMENT-SALEM	347.01		
JAMES ROBERT WILLIAMSON, JR.	25.00	PARKS & RECREATION COMMISSION	
JAMES T DAVIS AUTO FINISHES	777.09		
JOHN BYRON PATTERSON	1,250.00	QTRLY MEDICAL DIRECTOR RESCUE	
JORDIN KEYANA HARRIS	25.00	PARKS & RECREATION COMMISSION	
KATHERINE SMITH MEADOWS	25.00	PARKS & RECREATION COMMISSION	
KIMBALL MIDWEST	109.36		
KING-MOORE, INC	2,700.00	IT CONSULTING	
KINGS TIRE SERVICE, INC	300.00		
KLINGSPOR ABRASIVES, INC	250.08		

TOWN OF CHRISTIANSBURG		PAY DATE 10-29-2021
BILLS TO BE PAID FOR THE MONTHS OF		SEPTEMBER AND OCTOBER
KNOX ASSOCIATES, INC DBA KNOX COMPANY	425.00	
LIBERTY FIRE SOLUTIONS, INC	180.00	
MATTERN & CRAIG	8,533.37	ENGINEERING SERVICES HICKOK IMPROVEMENTS
MCDONOUGH BOLYARD PECK, INC	30,322.58	PARK PROJECT CONSULTING
MCGRADY-PERDUE HEATING & COOLING, INC	12,112.31	REPLACE 2 HVAC SYSTEMS WWTP
MICHAEL L. SAYLORS	25.00	PARKS & RECREATION COMMISSION
MONTGOMERY DISTRIBUTORS	670.36	
MOTOROLA SOLUTIONS	582.12	
NATIONAL POOLS OF ROANOKE, INC.	3,017.90	EQUIPMENT CONTROLLER AQUATICS
NEW RIVER ENGRAVING	50.00	
NEW RIVER OFFICE SUPPLY	279.99	
NOBLE ENVIROMENTAL INC	69,411.48	LANDFILL CLOSURE GAS SYSTEM INSTALL
NORTHWEST HARDWARE CO INC	692.23	
NRV LAWNS & LANDSCAPING, LLC	17,320.00	MOWING TOWN WIDE AND CEMETERY
PILOT FASTENERS LTD	371.20	
POWER ZONE	638.95	
PRO CHEM INC	2,711.72	SUPPLIES WASTE WATER PUMP STATIONS
QUALITY TIRE & BRAKE SERVICE	3,689.56	VEHICLE AND EQUIPMENT TIRES AND REPAIRS
R. CORD HALL	25.00	PARKS & RECREATION COMMISSION
RAILROAD MANAGEMENT COMPANY IV, LLC	877.57	
REBA M SMART	50.00	PARKS & RECREATION COMMISSION
RICHMOND MACHINERY & EQUIP CO	215.97	
ROANOKE ELECTRIC ZUPPLY INC	108.00	
S.J. CONNER & SONS INC.	1,677.57	
SAFE AIR SYSTEMS	565.00	
SANDS ANDERSON	6,042.00	LEGAL SERVICES
SANICO, INC	5,224.09	JANITORIAL SUPPLIES TOWN WIDE
SHEEHY FORD OF RICHMOND	38,787.20	REPLACEMENT VEHICLE PD
SHELOR MOTOR MILE	673.30	
SOUTHERN AIR, INC	2,695.44	HVAC REPAIRS RECREATION CENTER
SOUTHERN REFRIGERATION CORP.	1,729.49	PARTS AND SUPPLIES AQUATICS
STAMM MANUFACTURING	370.14	
STATE ELECTRIC SUPPLY CO., INC.	620.90	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	8,072.75	ENGINEERING SERVICES LANDFILL CLOSURE
SW SERVICES	9,802.80	REPAIR PUMPS AT WWTP
TAYLOR OFFICE & ART SUPPLY, INC	5,574.93	OFFICE SUPPLIES TOWN WIDE
TRANE	666.89	
TREASURER OF MONTGOMERY COUNTY	231,516.50	911 REGIONAL AUTHORITY
TYLER TECHNOLOGIES, INC	26,264.18	NEW SOFTWARE IMPLEMENTATION
ULINE	837.43	
UNIFIRST CORPORATION	2,488.26	UNIFORMS PW
UNITED RENTALS, INC.	445.80	
USA BLUE BOOK	717.66	
VEST'S SALES & SERVICE, INC.	2,120.61	RESCUE SUPPLIES
VIRGINIA UTILITY PROTECTION SERVICE, INC	496.65	
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIANCE	1,250.00	
VSC FIRE & SECURITY, INC	1,464.69	
WILSON BROTHERS INCORPORATED	544.94	
WRANGLER HOLDCO CORP	28,236.21	RECYCLING CURBSIDE PICKUP
ZOLL MEDICAL CORP.	740.16	

**TOWN OF CHRISTIANSBURG
BILLS PAID DURING THE MONTH OF
SPECIAL REVENUE FUNDS**

SEPTEMBER AND OCTOBER

VENDOR	AMOUNT PAID	DESCRIPTION
AMAZON CAPITAL SERVICES	115.92	CTY FIRE SUPPLIES
ATLANTIC EMERGENCY SOLUTIONS INC	2,053.93	FIRE TRK MAINTENANCE AND REPAIRS
GATES FLOWERS	77.00	PD
LANCASTER INC	40.00	
PRICE'S BODY SHOP	929.55	REPAIRS 2010 CHEVY
QUALITY TIRE & BRAKE SERVICE	151.00	
VIRGINIA BUSINESS SYSTEMS	11.15	
WHITMER PUBLIC SAFETY GROUP	434.99	UNIFORMS FIRE
TOTAL PAID BILLS	3,813.54	

TOWN OF CHRISTIANSBURG		
BILLS PAID DURING THE MONTH		SEPTEMBER AND OCTOBER
VENDOR	AMOUNT PAID	DESCRIPTION
AAA ENTERTAINMENT	2,677.20	PD FALL FESTIVAL
ACORN SIGNS	4,575.59	
ADAMS CONSTRUCTION CO	970.96	ASPHALT SURFACE MIX
AD WEAR SPECIALTY OF TEXAS	7,521.39	YOUTH FOOTBALL UNIFORMS
ALGONQUIN PRODUCTS	680.00	CHEMICALS WATER
AMAZON CAPITAL SERVICES INC	2,423.02	VARIOUS SUPPLIES, SOFTWARE ETC
AMERICAN BOILER INSPECTION SERV	150.00	
AMERICAN RED CROSS	80.00	
ANTHEM BLUE CROSS BLUE SHEILD	190,684.38	EMPLOYEE HEALTH INSURANCE
APPALACHIAN POWER	75,732.55	TOWN ELECTRIC SERVICE
ARC3 GASES	458.59	
ARCHIVE SOCIAL INC	4,788.00	SOCIAL MEDIA ARCHIVING SUBSCRIPTION
AT & T	181.86	
ATCOM INC	700.00	SERVICE CALL
ATMOS ENERGY	3,272.34	TOWN GAS SEVICES
AXON	15,036.00	BODY CAMERAS, ETC PD
B&K TRUCK ACCESSORIES	300.00	HITCH/WIRING RESCUE
BID AND HOPPER FARM	19.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
BMS DIRECT	24,549.52	POSTAGE AND BILL PRINTING WATER AND TAX BILLING
BOUNDED TREEE MEDICAL LLC	4,600.22	RESCUE SUPPLIES
BOXLEY ASPHALT LLC	440.55	ASPHALT SURFACE MIX
BOYD DALE MCCOY	694.66	VEH REPAIRS RESCUE
BREENE INC	1,221.87	MOONWALK ROCKIN MAIN STREET
BRIAN'S LOCK AND KEY	57.00	
BRUCE CALDWELL	272.00	FARMERS MARKET REIMBUSE FOR SNAP AND CREDIT CARD
BSN SPORTS COLLEGIATE PACIFIC	3,191.41	REC SUPPLIES
CARDINAL TOOLS SALES & SERVICE	62.00	
CAROLINA INDUSTRIAL	529.19	PUBLIC WORKS SUPPLIES
CARTER MACHINERY CO	9,280.80	REPAIRS PW
		SUPPLIES 7521.69 DUES 1890.70 SCHOOLS 2424 TRAVEL 3037.58
CARDMEMBER SERVICES	17,518.67	SOFTWARE/COMP 2263.96 UNIFORMS 0 FIRE PREV/RES/DARE
CENTER FOR EDUCATION & EMPLOYMENT	380.74	
CENTER FOR WATERSHED PROTECTION	119.00	
CITIZENS	2,000.00	STREET SWEEPING PROGRAM
CHANDLER CONCRETE COMPANY OF VA INC	4,566.63	PHONE BILL AND INTERNET
CHRISTIANSBURG PRESBYTERIAN CHURCH	2,170.33	REPAIRS THROUGHOUT TOWN PW
CHRISTIANSBURG PRESBYTERIAN CHURCH	8,500.00	HICKOK STREET IMPROVEMENTS
CLARK GAS & OIL INC	2,046.39	FIRE DEPT FUEL
CONTINENTAL WESTERN CORP	182.00	WIPING CLOTHS PW
CORE&MAIN LP	144.47	
CROSIER SALES	175.00	CHS TAILGATE PARTY
CROW'S NEST GREENHOUSES	1,201.89	
CURTIS BAY MEDICAL WASTE	250.33	
DALE BRACKENS	1,200.00	FISH FOR TROUT RODEO
DELTA DENTAL	20,802.93	SEPT AND OCT BILLS
DIGITAL INSURANCE	6,477.00	BENEFIT CONSULTANT
DOLI/BOILER SAFETY	20.00	
DONALD MCBROOM	41.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
DONNA VANOVER	89.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
DRAPER SPRINGS NURSERY & GRADE	10.00	
DS SERVICES CRYSTAL SPRINGS	40.92	
DUES AND MEMBERSHIPS	690.00	STREETS 650 FIRE 40
ELECTRICAL SUPPLY	193.07	
EXPRESS SERVICES INC	7,676.79	TEMPORARY EMPLOYEES PW AND CEM
FABIAN M LUJAN	23.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD
FEDERAL EXPRESS	42.03	POSTAGE

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		SEPTEMBER AND OCTOBER	
VENDOR	AMOUNT PAID	DESCRIPTION	
FIRE SAFETY PRODUCTS	215.00		
FITNESS CONCEPTS INC	5,670.00	MONTHLY PREVENTIVE SERVICE	
GATES FLOWERS	79.99		
GODWIN MANUFACTURING CO INC	4,112.15	CONVEYOR CHAIN AND GEAR BOXES	
GOOD SHEPPARD BAPTIST CHURCH	1,000.00	WILDERNESS TRAIL DAYS	
GRAINGER	62.94		
GRANITE TELECOMMUNICATIONS LLC	7,229.54	SEPT OCT PHONE SERVICES TOWN WIDE	
HALL'S GARAGE DOORS	545.00		
HID HO DOG TRAINING	2,250.00	DOG TRAINING CLASSES	
HOLLYBROOK MULCH	175.50		
HOME DEPOT	1,910.03	PUBLIC WORKS SUPPLIES	
HOMES PLUS CUSTOM BUILDING INC	195.00	PAINTING PD	
HONEST ROYAL CLEANING	3,000.00	CLEANING AQUATICS AND REC	
IES COMMERCIAL INC	298.50		
INFRASTRUCTURE SOLUTIONS GROUP INC	127.62	WWTP SUPPLIES	
JAMES ANTHONY BOHON	175.00	ROCKIN MAIN STREET BAND	
JASON DAVID ADAMO	1,250.00	BANK ROCKIN MAIN STREET	
JESSICA MOYE	400.00	FIREARMS SAFETY CLASS	
JOHNSON CONTROLS INC	947.11		
JORDAN OIL	6,284.84	FUEL FIRE	
JULLIARD CORPORATION	341.00		
KLA ENTERPRISES	943.75	REC DECALS, SIGNAGE ETC	
KORMAN SIGNS	144.48		
LEONARD GIAQUINTO	702.50	ROCKIN MAIN	
LUCAS REAL ESTATE APPRAISAL	1,000.00	APPRAISAL FOR 9 N FRANKLIN	
LYNCEE KOWALCIK BOWMAN	160.00	LIFEGUARD CERTIFICATIONS	
LYON, CONKLIN & CO		METAL FOR STORAGE SHED PW	
MANSFIELD OIL	25,923.45	FUEL ALL TOWN VEHICLES	
MIDWEST MOTOR SUPPLY INC	125.75		
MIKE TATUM	16.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD	
MONTGOMERY COUNTY HEALTH DEPT	40.00		
MONTGOMERY REGIONAL SOLID WASTE AUTHORITY	41,775.40	TIPPING FEES AND SPRING CLEANUP	
MOTOROLA SOLUTIONS	103.80		
NATIONAL FIRE PROTECTION ASSOC	121.95		
NETWORK FLEET	436.56	PHONE	
NEW RIVER ENGRAVING	219.95		
NEW RIVER GLASS	152.53	REC \$1018 CEMETERY \$125	
NEW RIVER VALLEY OFFICE SUPPLY	54.05		
NATIONAL POOLS OF ROANOKE INC	3,806.37	SUPPLIES AQUATICS	
OLD TOWN PRINTING & COPYING	191.31		
PB ELECTRONICS	398.00		
PERCISION GLASS & UPH INC	210.00		
PHILLIP BUTTERY	10.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD	
POSTMASTER	1,446.00	POSTAGE	
POWER ZONE	401.74	PARTS AND SUPPLIES PW	
PROCHEM	463.25	WWTP SUPPLIES	
PRINCIPAL INSURANCE	4,198.40	EMPLOYEE LIFE INSURANCE	
QUADIENT	1,000.00	POSTAGE MACHINE	
RAKESTRAW LAWN CARE INC	80.00		
REACH SPORTS MARKETING GROUP	350.00	FIRE DEPT PLAYER LICENSE RENEWAL	
REALTY INCOME CORPORATION	52,262.00	EASEMENT FOR ARBOR DRIVE INTERSECTION	
REDLINE TIRE AND LUBE	38.95		
R E MICHEL COMPANY	188.73		
REFUNDS PERMITS	102.00		
REFUNDS BPOL	10,440.57		
REFUND FEES REC DEPT	624.00		
REFUND TAXES	19,989.02		

TOWN OF CHRISTIANSBURG			
BILLS PAID DURING THE MONTH		SEPTEMBER AND OCTOBER	
VENDOR	AMOUNT PAID	DESCRIPTION	
REFUND WATER/SEWER	948.39		
REIMBURSEMENTS EMPLOYEES	271.80	WORK BOOT REIMBURSEMENTS & OTHER EMPL REIMB	
RINER ANIMAL HOSPITAL	17.00		
THE ROANOKE TIMES	843.28	ADVERTISING	
ROBERTS OXYGEN COMPANY INC	1,261.23		
ROLLER VENTURES/RODGER ROLLER JR	120.00		
SAMPSON BLADEN	369.10	OIL PW	
SAMS CLUB	416.38		
SCHOOLS	1,306.55	HR 24.95 PD 1150 ADMIN 131.60	
SEGRA/LUMOS	31.25	INTERNET	
SHERWIN WILLIAMS COMPANY	213.57		
SHENTEL	637.60		
SHRED IT JV LLC	93.44		
SIGNWISE	600.00	PD VEHICLE DECALS	
SPORTSENGINE INC	510.00	HR BACKGROUND REPORTS	
SOLUTIONS SYSTEMS	1,278.64	RESCUE SUPPLIES	
STAND ENERGY CORP	10,385.63	AQ CENTER GAS	
STATE ELECTRIC SUPPLY CO INC	1,192.21	PARTS AND SUPPLIES WWTP	
STEVEN KAMBACH	150.00	ROCKIN MAIN STREET BAND	
SUBURBAN PROPANE	136.22	PROPANE WWTP	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	1,570.00	PORTA JOHNS	
TELVENT USA HOLDINGS	306.00		
TELEFLEX LLC	59.50		
TERRY WILLIAM KENT	480.00	CLOWN ROCKIN MAIN STREET	
TOM MAXEY	112.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD	
TRACTOR SUPPLY	183.50		
TRANE	700.34		
THOMPSON TIRE & MUFFLER	2,200.00	FIRE DEPT TIRES	
TRAVEL	7,235.17	COUNCIL 543.20 RESCUE 816.88 PD 3532. FIRE 497.84 PLANNING 1307.29 AQ 537.96	
TREASURER OF VIRGINIA	1,360.92	40 FOOD SAFETY FM 195 DMV sales tax 9.45 RENEWAL 5 BUILDING LEVY 1111.47	
TREASURER MONTGOMERY COUNTY	37,675.14	TYLER LERMS SYSTEM PD	
UNITED RENTALS INC	445.80		
US CELLULAR	253.71		
VA ASSOC OF COUNTIES GROUP INSURANCE	1,362.93	HYBRID DISABILITY 1362.93	
VALLEY BOILER AND MECHANICAL	942.50	WWTP BOILER REPAIR	
VERIZON	961.13	PHONE SERVICE	
VERIZON WIRELESS	12,183.29	CELL PHONES AND TABLET DATA SERVICE	
VIRGINIA BUSINESS SYSTEMS	839.84	COPIERS	
VIRGINIA EVERYWHERE	275.00		
VIRGINIA MEDIA	1,528.25	ADVERTISING	
VIRGINIA RETIREMENT SYSTEMS	164,989.89	EMPLOYEE RETIREMENT	
WAYNE K. MARSHALL	196.00	FARMERS MARKET REIMBURSE FOR SNAP AND CREDIT CARD	
WEST PUBLISHING COMPANY	138.92		
VOLSAP PLAN ADMINISTRATOR	2,312.50	QUARTERLY PAYMENT FIRE	
WHOLESALE MONUMENT	120.00		
WILSON BROTHERS INC	6.48		
WORDSPRINT	3,372.49	FALL PROGRAM GUIDE REC PD STATIONERY	
XEROX CORPORATION	1,611.85	COPIERS	
TOTAL SPECIAL REVENUE BILLS PAID	3,813.54		
TOTAL PAID BILLS	899,925.72		
BILLS TO BE PAID	1,334,840.16	PAY DATE 10-29-2021	
GRAND TOTAL	2,238,579.42		

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



RESOLUTION FOR SMALL BUSINESS SATURDAY NOVEMBER 27, 2021

WHEREAS, the government of Christiansburg, Virginia, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 31.7 million small businesses in the United States, they represent 99.7% of firms with paid employees, and they are responsible for 65.1% of net new jobs created from 2000 to 2019; and

WHEREAS, small businesses employ 47.1% of the employees in the private sector in the United States, 88% of U.S. consumers feel a personal commitment to support small businesses in the wake of the pandemic, and 92% of small business owners have pivoted the way they do business to stay open during the pandemic; and

WHEREAS, 97% of Small Business Saturday® shoppers recognize the impact they can make by shopping small, 85% of them also encouraged friends and family to do so, too; and

WHEREAS, 56% of shoppers reported they shopped online with a small business on Small Business Saturday in 2020; and more than 50% of consumers who reported shopping small endorsed a local business on social media or shopped at a local business because of a social media recommendation; and

WHEREAS, Christiansburg, Virginia supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE BE IT RESOLVED, that Christiansburg Town Council, meeting in regular session October 26, 2021 proclaims November 27, 2021 as Small Business Saturday and urges the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
CONSENT AGENDA

Meeting Date:
October 26, 2021

ITEM TITLE:
Revision to Agreement between the Town of Christiansburg and New River Community Action, Inc. for COVID-19 Response Homeless Intervention Services (U.S. HUD Community Development Block Grant 2019 Program Year)

DESCRIPTION:
On September 28th, Town Council approved the agreement to allow the Town Manager to execute an agreement with the New River Community Action to distribute the U.S. Department of Housing and Urban Development for COVID-19 funds planned for homeless intervention services. New River Community Action asked that the agreement be clarified to include utility payments as a reimbursable expense for qualifying families and to extend the time of assistance from 3 months to 6 months. This change is highlighted on the first page of the revised agreement.

These funds were part of the amendment to the 2019 Annual Action Plan. While other funds were utilized earlier in the pandemic for client assistance (rent, rent arrears, etc.), New River Community Action is now taking advantage of the funds available to them. The contract is for \$25,000 of client services with a total of approximately \$35,716 (with administration (~5%) and staffing (~25%)).

On August 24, 2021, Town Council approved the second amendment for a total of \$173,352. This is providing the Town a funding source to provide direct support to agencies that will continue to address basic needs that have increased since the outbreak of the COVID-19 pandemic and economic downturn.

POTENTIAL ACTION:
Approve.

DEPARTMENT(S):
Town Manager's Office

PRESENTER:
Andrew Warren, Assistant Town Manager

Information Provided:
Draft Agreement
<https://christiansburg.box.com/s/0br92evrlsxtvnb9i13y5awf80fov33>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
October 26, 2021

ITEM TITLE:
Community Development Block Grant 2020 Consolidated Annual Performance and Evaluation Report (CAPER)

DESCRIPTION:
The plan provides the required information by the U.S. Department of Housing and Urban Development (HUD) and outlines the results of the activities for Community Development Block Group program for 2020. The plan has been advertised twice in the News Messenger, posted to the Town website, and copies are available for review at the public library and Town Hall.

POTENTIAL ACTION:
Take Final Action

DEPARTMENT(S):
Town Manager's Office

PRESENTER:
Andrew Warren, Assistant Town Manager

INFORMATION PROVIDED:
2020 Draft Consolidated Annual Performance and Evaluation Report
<https://christiansburg.box.com/s/nuufrvfj6fcldv750zjldrv77zokho6j>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
October 26, 2021

ITEM TITLE:

Amendments to the Planned Commercial Development in the B-3, General Business zoning district at 2705 Market Street NE by NRV Marketplace LLC to allow multi-family residential uses, increased building height, reduced onsite greenspace, and reduced residential parking requirement on Tax Parcel 436 – ((5)) – 1. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The Town of Christiansburg has received an amendment to revise the Planned Commercial Development (PCD) Conditional Use Permit approved by Town Council on September 24, 2019. The four main areas they are requesting to amend are:

1. Permit residential uses on the property for approximately 320 units—half of the units are proposed to be part of 55 and older independent living facility;
2. Increase the allowable building heights greater than 70 feet to no more than 210 feet in height for five buildings; Hotel A = 210 feet (max. height); Residence B = 85 feet; Parking Deck B = 85 feet; Residence C = 187 feet, and Hotel B = 85 feet;
3. Reduce the greenspace requirement from 19% to 14%; and
4. Reduce the minimum parking space requirement for Residence C (the independent living facility) from 2 spaces per unit to .75 spaces per unit.

The Planning Commission voted to recommend approval at their October 4, 2021 meeting by a vote of 8 to 0 with the following conditions:

1. The maximum residential density shall be 20 units per acre.
2. Hotel A shall be removed from the overall Christiansburg Marketplace site lease plan(L02).
3. All buildings heights shall be a maximum of 70 feet with the following exceptions:
 - a. Hotel B shall not exceed 85 feet per the application
 - b. Residence B shall not exceed 85 feet in height per the application.
 - c. Residence C shall not exceed 187 feet in height per the application
 - d. Parking Deck between Residence B and C shall not exceed 85 height per the application.
4. The greenspace requirement shall be maintained at 19% for the overall development.

For greater details on the application, please see the attached staff reports, application, and drawings provided by the applicant.

POTENTIAL ACTION:

Take Action.

DEPARTMENT(S):

Planning Department

PRESENTER:

Andrew Warren, Assistant Town Manager

Information Provided:

Planning Commission Conditional Use Permit Resolution

<https://christiansburg.box.com/s/4rvns6xhs1vzdfiko06rw2vq2wjud7rx>

Planning Commission Minutes – September 20, 2021 and October 4, 2021

<https://christiansburg.box.com/s/3xcebi9ckokpfzspv4mepne8vtllr0r8>

<https://christiansburg.box.com/s/t1xh26zlzhsc9fu3v7s3yxe2zbyqb4z0>

Planning Commission Staff Report Update (including original staff report, the application, the maps, and public comment received prior to 10/4/21)

<https://christiansburg.box.com/s/7a568incv8csmow2zi8zhoe9ds5uig2z>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:
DISCUSSION/ACTION

Meeting Date:
October 26, 2021

ITEM TITLE:
Discussion of Blacksburg Transit service

DESCRIPTION:
As mentioned at the October 12th Council Meeting, Blacksburg Transit will suspend the option of the Go Anywhere service to and from Blacksburg on November 1st. The Go Anywhere option to Blacksburg was put into place as an alternative to the infrequently used Commuter Route. The trips to Blacksburg are currently restricting the number of trips that BT can schedule for residents to take in-town. BT'S Communications and Customer Service division has initiated promotional efforts to notify customers of this change and has individually contacted passengers about the suspension of service and provided alternative information for accessing the Two Town Trolley to get to Blacksburg. Council and staff have since heard concerns that the service should remain since transportation is needed to get to work on VT's campus and the Two Town Trolley will be time consuming to use. Additionally, staff has heard concerns with the potential reduction of Go Anywhere vehicle availability.

The commuter service using Go Anywhere is approximately \$50,000 annually and typically only provided one or two round trips total per day. With the switch to offering to the Go Anywhere option to Blacksburg, the ridership has stayed the same. The Explorer Gold and Blue Routes are still available, and the Go Anywhere Service (in-Town trips only) will be back to pre-Covid levels of operation of Monday through Friday from 7:00 a.m. to 5:45 p.m. and Saturday from 9:30 a.m. to 4:45 p.m. Other potential alternatives include Radford Transit, BT Access for ADA transports, New River Valley Agency on Aging shuttle service and Ride Solutions ride share program.

POTENTIAL ACTION:
Discussion

DEPARTMENT(S):
Administration

PRESENTER:
Randy Wingfield, Town Manager



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION: Discussion by Mayor and Council **Meeting Date:** 10-26-2021

ITEM TITLE: Discussion of Fiscal Year 2020-21 Unassigned Fund Balance (and partial use of ARPA funds)

DEPARTMENT: Administration

PRESENTER: Randy Wingfield and Val Tweedie

DESCRIPTION:

We finished Fiscal Year 2020-21 with an unassigned fund balance of \$27.26 million. This is \$2.15 million greater than what was anticipated in the adoption of the FY 2022 budget. Primarily this was a result of sales tax numbers not falling as expected and recovery in the last quarter of the year for meals, lodging and business license renewals being much stronger than expected. Additionally, many departmental costs were reduced for all schools and travel, some part-time wages in recreation and aquatics and a fairly large portion of salaries being covered by CARES Act funds during the year.

As many of you are aware, the State approved bonuses for first responders of \$5,000 for State Police and \$3,000 for Sheriff departments for sworn officers. We would like to provide something similar for not only our first responders but for all personnel, full time, part time and volunteers that worked through the pandemic to keep things going for the Town. We would propose the following:

All Full-time employees between March 17, 2020 and June 30, 2021 and still employed by the town at the time the bonus is paid:

First responders (police, fire, rescue)	\$3,000
Essential employees in Public works	\$2,000
All other employees	\$2,000

All Part-time Employees and Active Volunteers that worked for us between March 17, 2020 and June 30, 2021 and still employed or actively volunteering by the town at the time the bonus is paid \$500.

\$423,500 of this would come from ARPA funds which have already been appropriated, first responders and public works essential employees and part time first responders and volunteers. The remainder, approximately \$201,500 would come from unassigned fund balance discussed above. (See table below.)

The remaining unassigned fund balance could be used to cover the cost of the land acquisition that has been being discussed and the remainder held for cash flow use for the Park Project until the lots are sold at Peppers Ferry and then used to reduce the outstanding debt if not otherwise needed. This would leave the Town with an unassigned fund balance percentage of 36.6%. Our policy requires 35-40% be retained.

POTENTIAL ACTION: Approval of use of ARPA funds for all first responder's fulltime, part time and volunteers and all essential employees in public works. Approval of bonuses for all other employees to come from general funds and allocation of remaining unassigned fund balance. The use of the unassigned fund to be expended would require a budget amendment #3 but would not require a public hearing as it would be less than 1% of the currently approved budget. Those resolutions are attached should Council decide to take the approval to that level this evening.

	# OF EMPS	AMOUNT	ARPA	GENERAL FUND
FULL TIME EMPLOYEES APRIL 1 TO 6-30-2021	224			
FIRST RESPONDERS	70	3000	210,000	
PD	61			
FIRE	3			
RESCUE	6			
PW ESSENTIAL	76	2000	152,000	
ALL OTHER FT	90	2000		180,000
PART TIME EMPLOYEES 4-1-2020 TO 6-30-2021				
WITH AT LEAST 100 HOURS OF SERVICE				
TOTAL PART TIME AND VOLUNTEERS	201			
LESS THAN 100 HOURS	35			
FIRST RESPONDERS	33	500	16,500	
VOLUNTEERS	90	500	45,000	
NON-FIRST RESPONDERS	43	500		21,500
TOTAL ESTIMATED AMOUNT			423,500	201,500

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF CHRISTIANSBURG, VIRGINIA, HELD AT THE CHRISTIANSBURG TOWN HALL ON TUESDAY, OCTOBER 26, 2021 AT 7:00 PM

A RESOLUTION APPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2022 ALL FUNDS BUDGETED FOR EXPENDITURE IN THE FISCAL YEAR 2022 PER BUDGET AMENDMENT #3; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council adopted a budget for the fiscal year beginning on July 1, 2021 and ending on June 30, 2022 ("FY 2022 Budget"); and

WHEREAS, pursuant to Virginia Code § 15.2-2506, the Town Council must also take action to appropriate all funds to be expended each fiscal year before the Town may obligate or expend such funds; and

WHEREAS, the Town may amend its budget from time to time; and

WHEREAS, the Town Council appropriated for expenditure in fiscal year 2022 the amounts per the 2022 budget approved June 22, 2021 therefore, Town Council desires to appropriate the funds required from this Amendment #3 to the Budget for FY 2021-2022;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Christiansburg that:

1. The amended budgeted expenditures in each fund category, as reflected in the FY 2022 Budget amendment, are hereby appropriated for expenditure in fiscal year 2022.
2. Supplemental appropriations may be enacted by the Town Council from time to time.
3. The Town Manager is hereby authorized and directed to take all appropriate administrative action necessary and prudent to implement this Resolution.
4. If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.
5. This Resolution shall become effective upon approval.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held October 26, 2021 the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
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Mayor D. Michael Barber*

Samuel M. Bishop

Johanna Hicks

Steve Huppert

Merissa Sachs

Henry Showalter

Bradford J. Stipes

*Votes only in the event of a tie vote by Council.

SEAL:

Tracy Heinline, Town Clerk

D. Michael Barber, Mayor

TOWN OF CHRISTIANSBURG

Established November 10, 1792

Incorporated January 7, 1833



BUDGET AMENDMENT #3 RESOLUTION BUDGET MODIFICATION #3 FOR FISCAL YEAR 2022

WHEREAS, on June 22, 2021, the Town of Christiansburg approved the budget for fiscal year ending June 30, 2022 in accordance with § 15.2-2503, *et seq.* of the Code of Virginia (1950), as amended (the "Code"); and

WHEREAS, the Town Council seeks to amend the approved budget for fiscal year ending June 30, 2022 in accordance with § 15.2-2507; and

WHEREAS, the Town this amendment is less than 1% of the total expenditures in the currently adopted budget a public hearing is not required to be held in accordance with § 15.2-2507; and

WHEREAS, this Amendment #3 has been distributed to Town Council for review; and

WHEREAS, based upon all information known to Council regarding the financial needs of the Town for such fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Town of Christiansburg hereby adopts Budget Amendment #3 to the 2021-2022 approved budget amendment as follows:

Increase Unassigned Fund Balance	\$2,151,200
Uses	
Bonus	201,500
Land Acquisition	425,000
Reserve for Park debt reduction	1,500,000
To Unassigned fund balance	24,700
Use of ARPA funds for first responder bonuses	\$423,500

BE IT FUTHER RESOLVED, by the Town Council of Christiansburg, Virginia:

1. That revenues and expenditures budget changes are hereby adopted by Fund as set forth above;
2. That the Town Manager shall administer this budget in adherence to the Town Charter and Code of the Town of Christiansburg, Virginia, as amended, and the laws of the Commonwealth of Virginia. Amendments to the budget as adopted shall be by resolution,
3. This resolution shall take effect immediately upon its adoption by Town Council.

Upon motion for approval and a call for an aye and nay vote on the foregoing Resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held October 26, 2021 the members of the Council of the Town of Christiansburg, Virginia, present throughout all deliberations on the foregoing and voting or abstaining, stood as indicated opposite their names as follows:

AYE NAY ABSTAIN ABSENT

Samuel M. Bishop

Johana Hicks

Steve Huppert

Merissa Sachs

Henry D. Showalter

Bradford J. Stipes

D. Michael Barber, Mayor*

*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor