



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JANUARY 11, 2022 – 7:00 P.M.

**(The meeting will be in-person and streamed on YouTube Live)**

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](https://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](https://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, January 11, 2022 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### **III. PUBLIC HEARINGS**

- A. Boundary Line Adjustment Agreement moving approximately 68.866 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area is commonly known as Falling Branch Corporate Park, Phase II, Parcel 2, Tax Parcel 94 – ((A)) – 8; Parcel ID 004061 (formerly the Cox property) and is located on the southern boundary of the Town of Christiansburg, west of the intersection of Technology Drive S.E. and Parkway Drive, S.E.

### **IV. CONSENT AGENDA**

- A. Approval of Minutes of December 14, 2021.
- B. Bill list of 12-31-21
- C. Contract with Spartan Silk Screen Company for youth uniforms and clothing in an annual amount estimated at \$62,526.55.
- D. Set Town Council Public Hearing for Budget Amendment #7 for January 25, 2022.
- E. Set Town Council Public Hearing for February 22, 2022 for a Conditional Use Permit request by Rockstep Christiansburg, LLC for operation of a carnival from April 27, 2022 through May 8, 2022 on property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41; Parcel ID 007741) in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Set Town Council Public Hearing for February 22, 2022 for a Conditional Use Permit request by Taylor E. Linkous and Blair Lawton LLC for a business auction house on property located at 2790 Roanoke Street (Tax Parcel 501 – ((5)) – 2; Parcel ID 030021) in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### **V. INTRODUCTIONS AND PRESENTATIONS**

- A. New River Valley Airport Manager Aaron Brummitt and Airport Commission Chairman Nick Glenn to present on airport operations and a funding request for relocation of utilities and hangar construction.
- B. Finance Director/Treasurer Valerie Tweedie to present Fiscal Year 2021-22 Budget Amendment #7.

### **VI. CITIZEN COMMENTS**

## VII. COMMITTEE REPORTS

- A. Bishop – Street Committee Report/Recommendation
  - 1. Plat of Boundary Line Adjustment of Tax Parcel 78-(2)-2, Tax Parcel 92-(5)-3, and Common Area of The Reserve at Round Meadows on Round Meadow Drive and Chrisman Mill Road.
  - 2. Plat Showing Bird's Nest Subdivision creating 14 residential lots, creating a stormwater management lot, and dedicating street right-of-way and utility easements located off Weddle Way, N.W.

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by MFF Holdings, LLC to allow Multi-family Residential District (R-3) uses in the General Business District (B-3) for conversion of a former daycare center to a multi-family use with seven (7) apartments on property located at 95 Patricia Lane (Tax Parcel 501 - ((1)) - 26B, Parcel ID 180188, 0.928 Acre). The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Blacksburg Transit service
- C. Mayor reappointment of Kathy Meadows to the Recreation Advisory Commission. The term is January 1, 2022 through December 31, 2025.
- D. Town Council reappointment of Paula Alston, Katy Shepard, and Charlie Whitescarver to the Public Arts Advisory Board. The terms are January 1, 2022 through December 31, 2023.
- E. Town Council reappointment of Earl Shrader and appointment of Kevin Conner and Steve Semones as Alternates to the Building Code Board of Appeals. The terms are January 1, 2022 through December 31, 2024.
- F. Town Council recommendation to the Montgomery County Board of Supervisors of appointment of Dustin Williams to the Montgomery County Fire and Rescue Commission. The term is remainder of Joe Coyle's unexpired term, which expires June 8, 2023.
- G. Reappointment of Steve Simmons, Beverly Bridges, and Amelia Tuckwiller. The terms are from January 1, 2022 through December 31, 2024.
- H. Boundary Line Adjustment Agreement moving approximately 68.866 acres from the unincorporated area of the County of Montgomery into the incorporated Town of Christiansburg. The proposed boundary adjustment area is commonly known as Falling Branch Corporate Park, Phase II, Parcel 2, Tax Parcel 94 – ((A)) – 8; Parcel ID 004061 (formerly the Cox property) and is located on the southern boundary of the Town of Christiansburg, west of the intersection of Technology Drive, S.E. and Parkway Drive, S.E.

- I. Dependent on Item #G. above, Subdivision of Plat for Falling Branch Corporate Park, Phase II, Parcel 2, Tax Parcel 94 – ((A)) – 8 and Falling Branch Corporate Park, Phase I, Parcel A, Tax Parcel 559 – ((1)) – A and dedication of public utility easements and right of way for the Parkway Drive extension.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Re-organization for the Year 2022:
  1. Town Council election of Vice-Mayor.
  2. Town Council to set regular meeting dates and times of Council.
  3. Mayor appointment of Town Council Committees:
    - a. Water and Waste Committee
    - b. Street Committee
    - c. Finance Committee
    - d. Emergency Services Committee
    - e. Central Business District Committee
    - f. Public Health and Welfare Committee – Ad hoc
    - g. Council on Human Relations Committee – Ad hoc
  4. Mayor appointment of Town Council Representative to Aquatics Advisory Board.
  5. Mayor appointment of Town Council Representative to Recreation Advisory Commission.
  6. Town Council appointment of Committees, Commissions and Boards:
    - a. Town Council Representative to Town Bikeway - Walkway Committee
    - b. Town Council Representative to Montgomery County Chamber of Commerce
    - c. Town Council Representative to New River Valley Regional Commission
    - d. Town Council Representative to Public Arts Advisory Board
    - e. Representative and Alternate to New River Valley Agency on Aging Board

- f. Representative to Virginia Tech/Montgomery Regional Airport Authority Board
- 7. Town Council reaffirmation of Town Council Code of Ethics
- 8. Town Council reaffirmation of Town Attorney Engagement Policy

B. Closed Meeting:

- 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2022.
- 2. Reconvene in Open Meeting.
- 3. Certification.
- 4. Council action on the matters.

C. Appointment of Officers:

- 1. Town Manager
- 2. Clerk of Council
- 3. Finance Director/Treasurer
- 4. Police Chief
- 5. Town Attorney

## XII. ADJOURNMENT

### Upcoming meetings of Council:

January 25, 2022, 7:00 P.M. – Regular Meeting  
February 8, 2022, 7:00 P.M. – Regular Meeting