



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
FEBRUARY 22, 2022 – 7:00 P.M.

**(The meeting will be in-person and streamed on YouTube Live)**

In compliance with current public health guidelines pertaining to social distancing, limited seating will be available in the council chambers during the meeting. Limited viewing will also be available in the administrative conference room located on the same floor. Members of the public may make comments to Council in-person during Citizens Comments.

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want to or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, February 22, 2022, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. Conditional Use Permit request by Rockstep Christiansburg, LLC for operation of a carnival from April 27, 2022, through May 8, 2022, on property located at 782 New River Road NW, (Tax Parcel 435 – ((A)) – 41; Parcel ID 007741) in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit request by Taylor E. Linkous and Blair Lawton LLC for a business auction house on property located at 2790 Roanoke Street (Tax Parcel 501 – ((5)) – 2; Parcel ID 030021) in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### IV. CONSENT AGENDA

- A. Approval of Minutes of February 8, 2022
- B. Monthly Bill List

### V. INTRODUCTIONS AND PRESENTATIONS

- A. David Rotenizer, Executive Director of Montgomery County, Blacksburg, Christiansburg Regional Tourism to present on agency operations
- B. Tina King, Executive Director of New River Valley Agency on Aging to present on agency operations

### VI. CITIZEN COMMENTS

### VII. COMMITTEE REPORTS

- A. Street Committee Report/Recommendation
  - 1. Subdivision of Tax Parcel 496-((20))-2A situated along Scattergood Drive NW (creating 2 lots)
  - 2. Boundary Line Vacations and Public Utility/Access Easements Dedication for Tax Parcels 500((2))1, 500((A))7, and 500((A))7e located at 2390 Roanoke Street

### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Resolution to Budget Amendment #8 for FY 2021-2022 (Showalter, Hockett)
- B. Resolution to Appropriate Funds per FY 2021-2022 Budget Amendment #8 (Showalter, Hockett)
- C. Discussion of College Street stormwater

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

March 8, 2022, 7:00 P.M. – Regular Meeting

March 22, 2022, 7:00 P.M. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
HOLD PUBLIC HEARING

**Meeting Date:**  
February 22, 2022

**ITEM TITLE:**

Conditional Use Permit request by Rockstep Christiansburg, LLC to allow operation of a Carnival from April 27, 2022 through May 8, 2022

**DESCRIPTION:**

The applicant is requesting a Conditional Use Permit (CUP) to allow a Carnival from April 27 – May 8, 2022. This permit is requested annually and has been granted in the past. Along with the approval and conditions noted below, Planning Commission asked staff to consider a way in which this could be approved for multiple years at a time avoiding a conditional use permit application every year. Council may want to consider this a multi-year approval in the future or changing this to an administrative review if there is a desire to streamline the approval process for all carnival uses. After discussing this internally, it is not recommended to change the approval to a multiyear approval this year at least since the advertising of the Conditional Use Permit reflected a permit for this year only.

On January 31, 2022, Planning Commission voted 6 to 0 to recommend approval with the following conditions:

1. *A bond in the amount of \$5,000.00 shall be posted prior to final issuance of this CUP to insure adequate cleanup within 48 hours.*
2. *The carnival shall contact the Montgomery County Health Department for all necessary permits.*
3. *The carnival shall contact the Town Superintendent of Public Works in regards to water connections for any recreational vehicles, campers, vending areas, etc. A water meter deposit shall be required of the carnival and shall be applied toward usage.*
4. *The carnival shall provide portable toilets cleaned daily or more frequently as required by Virginia Department of Health standards for its patrons and shall provide holding tanks for septic on all recreational vehicles, campers, vending areas, etc. All holding tank materials shall be properly disposed of.*
5. *All sanitary and water connections shall be inspected by the Town prior to use and be maintained in a healthy and sanitary manner.*
6. *The carnival shall provide the Town with a list of all amusement devices including name of ride, manufacturer, and year manufactured.*
7. *A certificate of inspection for all amusement devices is to be issued by a person certified by the Commonwealth of Virginia to perform inspections of amusement devices prior to opening of the carnival.*

8. *Efforts shall be made to have all inspection conducted during regular Town office hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.). The carnival shall reimburse the Town of Christiansburg for overtime pay for all inspections made after Town office hours.*
9. *A permit shall be obtained for each tent and a certificate of fire resistance for each tent shall be provided to the Christiansburg Fire Marshall prior to opening.*
10. *Proof of financial responsibility in the minimum amount of \$1,000,000.00 per occurrence along with a statement indemnifying the Town of Christiansburg from any liability shall be provided to the Town prior to opening.*
11. *The carnival operators shall be responsible for disposal of all animal droppings and these shall not be disposed of in dumpsters, sanitary sewers, or storm water systems.*
12. *The carnival shall not operate beyond 11:00 p.m.*
13. *The Carnival shall be required to staff the event with at least two uniformed Christiansburg Police officers during weekdays and four officers during weekend peak hours, with additional officers at the discretion of the Town Manager or Police Chief, and the carnival shall be responsible for paying the overtime rate for each officer.*
14. *All appropriate state and local revenues including sales tax and meals tax shall be collected and submitted and documentation shall be provided to the Town.*
15. *This permit shall be valid from April 2022 to May 2022 only.*

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**PRESENTER:**

Benjamin W. Tripp, Planning Director

**Information Provided:**

Planning Commission Minutes – November 15, 2021

<https://christiansburg.box.com/s/uztutmgqol17cu8n2216roxrj87dys8f>

Planning Commission Resolution(draft)

<https://christiansburg.box.com/s/18heq26uyfkc8tffnhfmpdqx8himc8pp>

Staff Report with maps

<https://christiansburg.box.com/s/3e4hkjqe2s22n4bzakdytoa90j7q2mz2>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
HOLD PUBLIC HEARING

**Meeting Date:**  
February 22, 2022

**ITEM TITLE:**

Conditional Use Permit request by Taylor E. Linkous and Blair Lawton LLC for an Auction House, Business, on property located at 2790 Roanoke Street, further identified as Parcel ID 030021; Tax Parcel No. 501- ((5)) - 2.

**DESCRIPTION:**

The applicant is requesting a Conditional Use Permit (CUP) to allow an Auction House, Business.

They have stated that while there will be merchandise stored and on display at the location for viewing and purchase, the majority of their business is online, and that there will not be a large number of in-person auctions at this location.

On January 31, 2022, Planning Commission voted 6 to 0 to recommend approval without conditions.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**PRESENTER:**

Benjamin W. Tripp, Planning Director

**Information Provided:**

Planning Commission Minutes – November 15, 2021

<https://christiansburg.box.com/s/uztutmgqol17cu8n2216roxrj87dys8f>

Planning Commission Resolution(draft)

<https://christiansburg.box.com/s/jaducbhb8lza6c4d2wj2nym1gu7nfcg>

Staff Report with maps

<https://christiansburg.box.com/s/gdzzytasz5xhu55oiv387qhzukuv5rtd>

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
FEBRUARY 8, 2022 – 7:00 P.M.**

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 8, 2022, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Henry Showalter; Samuel M. Bishop; Johana Hicks; Tanya Hockett; Casey Jenkins; Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Executive Assistant/Clerk of Council Tracy Heinline; Finance Director Valerie Tweedie; Director of Aquatics Terry Caldwell; Director of Engineering Mike Kelley.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

- A. Mayor Barber noted that both items B. and C. of the Consent Agenda were to be set for Public Hearings for April 12, 2022.

Councilwoman Hicks made a motion to approve the adjustment of the agenda per Mayor Barber's request. Councilman Showalter seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

III. PUBLIC HEARINGS

- A. Resolution for the Disposition of a Town-owned lot at the intersection of West Street and Johnston Street (Tax Parcel 497 – ((12 Sec 3)) – 16A; Parcel ID 070451)

Town Manager Wingfield explained this was a vacant lot that formerly had an abandoned church that the Town demolished and the Town claimed through a quick claim deed. He noted it was too small and narrow of a lot for recreational use or a stormwater pond. He explained the Town could retain portions of the property along West Street and Johnston

Street to make width of the property to make them a minimum standard 50-foot right-of-way. Mr. Wingfield also noted the Town could restrict construction of a single-family house or development of the property for residential use unless it is joined with a legally compliant lot.

Joseph Stump, 500 Harless Street, owns the referenced adjoining lot and explained he had built a fence on both sides of the property and had maintained it. He explained the Town had notified him the fence was on the Town's property after he had installed it and expressed interest in purchasing the lot.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of January 25, 2022
- B. Conditional Use Permit request by Jacqueline Marshall, owner, and Shaun Chuyka, lessee, to allow a contractor's equipment storage yard in the General Business District (B-3) on property located at 301 Depot Street, NW, Tax Parcel 526 – ((23)) – 12, Parcel ID 007535. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. (The Public Hearing was set for April 12, 2022.)
- C. Rezoning request by John D. and Arnedo V. Elmore, owners, and Garand Hopkins III, contract purchaser, from Agricultural District A to General Business District B-3 for a portion of the property located at 710 Peppers Ferry Rd., Tax Parcel 435 – ((A)) -23; Parcel ID 0221274. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. (The Public Hearing was set for April 12, 2022.)
- D. Resolution Adopting a Revised Procedure for Awarding Multiple Contracts to Multiple Offerors Under Term Services Contracts and Providing for an Effective Date
- E. Authorize Town Manager to Activate One-Year Extension of the Curbside Recycling Contract with GFL Environmental Inc.

Councilman Bishop made a motion to approve the Consent Agenda items as presented. Councilwoman Hicks seconded the motion and Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

#### V. INTRODUCTIONS AND PRESENTATIONS

Mayor Barber introduced Ms. Paula Alston from the Public Arts Advisory Board and thanked her for her service to the Town.

- A. Terry Caldwell, Director of Aquatics, to provide Christiansburg Aquatic Center updates.

Terry Caldwell presented to Council an update on the Aquatic Center and focused on completed projects, the lifeguard position shortage, and upcoming budget needs. Ms.



Caldwell thanked Town Council for the new light project at the CAC that was installed by Christiansburg-based Alvis-Laing Electric and noted they were a great asset to the facility. She spoke about the lifeguard shortage and explained this issue had been going on throughout the years, not just since the pandemic. Ms. Caldwell informed Council that several changes had taken place since the shortage, including Aquatic Center employees being available at swim classes rather than lifeguards and swim teams and clubs providing their own lifeguarding coverage. She noted that the minimum age requirements for lifeguards changed from 16 years to 15 years as well. Ms. Caldwell also touched on shallow water training and how current employees had been cross trained through Lifeguard University, a Lifeguard Certification Training program. Ms. Caldwell showed a video referencing the Angel Eye Detection system that could potentially assist lifeguards with cameras underneath the water's surface to aid in potential drowning situations and reduce the number of lifeguards needed on deck. Ms. Caldwell noted the Aquatics memberships and day passes were starting to return to where they were pre-pandemic. She touched on several instruction programs the Aquatic Center provided as well as the ongoing swim meets and noted the huge support the Aquatic Center was to meals and lodging tax revenue. Ms. Caldwell mentioned the skate park that is located next to the Aquatic Center and noted that the fencing along the creek side location Councilwoman Hicks had requested, would be installed in the spring, as well as new signage. Ms. Caldwell also stated that one of her requests in the upcoming budget was to replace the Aquatic Center's four HVAC units. She expressed that the units were twelve years old and the life span for those units was eight years. She noted that having older units in the facility could possibly affect the air quality overall.

Councilwoman Hicks inquired if a barrier could be placed around the slide at the kid's pool area due to children standing there. Mrs. Hicks also asked if help with funding for the HVAC units from Montgomery County could be an option in future discussions. Mr. Wingfield explained the agenda items for that joint meeting would be assembled by Council and the Board of Supervisors. Councilwoman Hockett asked how the Aquatic Center would move forward if the HVAC units suddenly stopped working. Ms. Caldwell explained that it would depend on the season but noted they would not be able to operate if more than one went down. Councilman Showalter clarified with Ms. Caldwell that the Town is not installing the new Angel Eye Detection. Ms. Caldwell explained that she wanted to present the information to Council so they could see other potential opportunities the Town had rather than hiring more lifeguards.

#### VI. CITIZEN COMMENTS

Catherine Jelliffe, 830 College Street, addressed Council concerning the stormwater issues in her neighborhood and asked if there were new updates, along with a timeline for the project. Mr. Wingfield explained the project was still at the Water and Waste Committee level. Ms. Jelliffe asked that Town Council prioritize the College Street project and move forward to help the properties affected.

#### VII. COMMITTEE REPORTS

Councilman Bishop

Mr. Bishop reported that at Lester Place Townhomes traffic had become an issue with the narrowness of the street. He expressed the street at Lester Place did belong to the Town and was Town maintained. Mr. Bishop explained that the Engineering Department had offered a solution with a one-way traffic change. Mr. Bishop also talked about Clearview Drive and the need for a traffic change there as well. He explained there would be a double yellow line placed at the top of the hill and that double line would run midway down the street in an effort to keep vehicles in their respective lanes.

Councilwoman Hicks

Mrs. Hicks reported that the Water and Waste Committee had held a meeting on February 2<sup>nd</sup> and that several homeowners from College Street attended. She expressed hope that these residents and more would attend future meetings concerning the project.

Mayor Barber noted that the Engineering Department was working with the College Street residents and cautioned Council that Engineering would handle negotiations with residents.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

##### A. Resolution to Budget Amendment #8 for FY 2021-2022

Town Manager Wingfield explained that this budget amendment pertained to \$50,000 being allotted for the Montgomery Museum of Art and History. Mayor Barber noted this was a resolution to allow the Town to honor that commitment to the Museum. Mayor Barber noted that Councilman Jenkins, Director of the Museum would abstain from the Council vote. Mr. Barber asked if Council would like to make a motion for this resolution. Hearing no motion, no action on the resolution to the budget amendment was taken.

##### B. Resolution to Appropriate Funds per Budget Amendment #8

The resolution to Appropriate Funds required no movement since the Resolution to Budget the Amendment #8 had no motion.

##### C. Discussion of Park Service Road Name

Mr. Wingfield reminded Council they had previously voted to name the connector route at the new signature park. The name Booker T. Washington Parkway was decided and now the service road into the park off Booker T. Washington Parkway required a name for 911 emergency and GIS purposes. Mayor Barber offered the name Recreation Drive. Mr. Wingfield explained that a name would be needed within the next couple months and that Council could direct the naming to the Parks and Recreation Commission or another group. Councilman Showalter expressed that he would like to turn it over to the Public Relations department to poll the public and noted that would be a good introduction to see if that would work for naming of the new park. Council agreed.

#### IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported that all affected property owners on College Street had verbally agreed to discuss drainage issues and alternatives with the Town. Mr. Wingfield expressed that no commitments had been made at this time by the property owners or the Town.

Mr. Wingfield offered March 15, 2022, as a date for the budget work session and Town Council agreed to 6:00 p.m. He explained the draft budget would need to be presented to Town Council by the second meeting in March. Mayor Barber noted that the work session would not allow outside citizen comment.

B. Town Attorney  
No report.

C. Other Staff  
No report.

X. COUNCIL REPORTS

Mayor Barber expressed to Council his disappointment there was no action on the budget amendment concerning the Montgomery Museum of Art and History.

Councilman Showalter  
No report.

Councilman Bishop  
No report.

Councilwoman Hicks  
No report.

Councilwoman Hockett  
No report.

Councilman Wilson

Mr. Wilson reported that he had attended the New River Valley Regional Commission meeting in January and the two main topics discussed was the train station and the broadband project. Mr. Wingfield explained that the state has a stakeholder's group of state and local representatives that would be holding a joint meeting soon.

Mayor Barber noted that Wally Nelson, a committee member of the Passenger Rail Committee, had passed away recently.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:14 p.m.

---

Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

<b>TOWN OF CHRISTIANBURG</b>	PAY DATE 2-25-2022	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>JANUARY AND FEBRUARY</b>	
A A AUTOMATIC TRANSMISSION	1,500.00	PD VEHICLE NEW TRANSMISSION
ADVANCED ANALYTICAL SOLUTIONS	394.24	
ALGONQUIN PRODUCTS COMPANY	1,395.50	
ALL TRAFFIC SOLUTIONS	235.00	
ALVIS-LAING ELECTRIC COMPANY	99,973.82	NEW LIGHTING AT AQUATICS CENTER FINAL PAYMENT
AMERICAN CASTING & MFG CORP	414.39	
ASHTON POTTER (USA) LTD	5,886.00	CIGARETTE STAMPS
AUTOZONE, INC	54.95	
BANE OIL COMPANY, INC	4,044.10	OFF ROAD DIESEL
BMG METALS INC	922.25	
BORING CONTRACTORS INC	186,084.80	TOWER ROAD CONSTRUCTION
CARGILL, INC.	14,492.91	DEICER ROAD SALT
CHA CONSULTING INC	20,697.50	ENGINEERING SERVICES PER WWTP
CMC SUPPLY, INC.	1,512.31	
COLE TRUCK PARTS, INC	6,824.16	VEHICLE REPAIRS AND MAINTENANCE
CONCRETE PIPE & PRECAST LLC	1,287.00	
CORE & MAIN LP	300.00	
CREATIVE MAINTENANCE SOLUTIONS, LLC	675.14	
DALE'S GARAGE	1,649.66	
DELL MARKETING L.P.	44,645.00	ANNUAL COMPUTER REPLACEMENTS
DIANE C FENTON	75.00	PARKS & RECREATION COMMISSION
DUNCAN FORD MAZDA	1,170.15	
EAST COAST EMERGENCY VEHICLES, LLC	927.85	
ELECTRICAL SUPPLY CO	3,074.13	VARIOUS DEPT ELECTRICAL SUPPLIES AND REPAIRS
ENVIRONMENTAL RESOURCE ASSOC.	622.72	
EPLUS TECHNOLOGY INC	9,769.29	DATA BACKUP AND SOFTWARE
FASTENAL COMPANY	906.80	
FAULCONER CONSTRUCTION COMPANY INC	164,445.00	CONSTRUCTION NEW PARK
FERGUSON ENTERPRISES, INC.#75	9,294.17	PIPE AND FITTINGS WATER, SEWER STORM
FIRE RESCUE AND TACTICAL, INC	634.00	
FISHER AUTO PARTS, INC.	1,468.90	
FRIENDSHIP AUTOMOTIVE INC	31,636.00	NEW VEHICLE PW UTILITIES
G & C SUPPLY CO INC	2,355.53	
GALLS, AN ARAMARK COMPANY	8,964.04	UNIFORMS AND SUPPLIES PD
GEMPLER'S INC.	96.98	
GODWIN MANUFACTURING CO.,INC.	803.77	
GRAINGER	800.44	
HAJOCA CORPORATION	879.36	
HALL'S GARAGE DOORS, INC	1,295.00	
HARVEY CHEVROLET CORP.	13.74	
HAZEN AND SAWYER	4,091.67	ENGINEERING SERVICES LIFT STATION PER
HENDERSON PRODUCTS, INC	453.02	
HIGHWAY MOTORS, INC.	43.44	
HOSE HOUSE, INC.	931.13	
INDUSTRY ELECTRIC SYSTEMS , LLC	480.68	
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY, INC	492.80	
JAMES RIVER EQUIPMENT-SALEM	788.00	
JAMES ROBERT WILLIAMSON, JR.	75.00	PARKS & RECREATION COMMISSION
JOHN T. NEEL	25.00	PARKS & RECREATION COMMISSION
JORDIN KEYANA HARRIS	50.00	PARKS & RECREATION COMMISSION
KATHERINE SMITH MEADOWS	75.00	PARKS & RECREATION COMMISSION
KIMBALL MIDWEST	2,904.64	SUPPLIES AND PARTS FOR VEHICLE REPAIR AND MAINTENANCE
KING-MOORE, INC	1,800.00	IT CONSULTING
KINGS TIRE SERVICE, INC	4,930.18	VEHICLE REPAIRS AND TIRE REPLACEMENTS
KORMAN SIGNS, INC.	2,176.32	SIGNAGE MATERIALS FOR PW
LANCASTER, INC.	520.00	
LANE-ENTERPRISES, INC	525.60	
LITTLE RIVER POOL AND SPA, INC	603.36	
MARKETING ON MAIN STREET LLC	1,096.86	
MATTERN & CRAIG	14,534.33	ENGINEERING SERVICES HICKOK ST IMPROVEMENTS
MCDONOUGH BOLYARD PECK, INC	72,845.52	ENGINEERING SERVICES 58313 PARK, 14533 TOWER RD,
MCGRADY-PERDUE HEATING & COOLING, INC	1,766.00	HVAC REPAIRS FIRE DEPT
MICHAEL L. SAYLORS	25.00	PARKS & RECREATION COMMISSION
MONTGOMERY DISTRIBUTORS	1,547.20	SAFETY SUPPLIES
MOORE'S BODY & MECHANICAL SHOP, INC	3,000.00	
MUELLER SYSTEMS	14,625.00	REPLACE 3G CELLULAR COLLECTORS WITH 4G COLLECTORS FOR WATER METER READINGS

<b>TOWN OF CHRISTIANBURG</b>	<b>PAY DATE 2-25-2022</b>	
<b>BILLS TO BE PAID FOR THE MONTHS OF</b>	<b>JANUARY AND FEBRUARY</b>	
MUNICIPAL EMERGENCY SERVICES, INC	569.68	
NAFECO INC	181.00	
NATIONAL POOLS OF ROANOKE, INC.	3,543.90	SUPPLIES AQUATICS
NEW RIVER OFFICE SUPPLY	507.93	
NORTHWEST HARDWARE CO INC	506.44	
OFFICE OF THE UNIVERSITY BURSAR	291.49	
PB ELECTRONICS	820.18	
POWER ZONE	53.44	
PRECISION GLASS & UPH. INC.	346.28	
PROFESSIONAL COMMUNICATIONS	814.80	
QUALITY TIRE & BRAKE SERVICE	4,198.00	VEHICLE REPAIRS AND TIRE REPLACEMENTS
R. CORD HALL	25.00	PARKS & RECREATION COMMISSION
RAILROAD MANAGEMENT COMPANY IV, LLC	574.81	
REBA M SMART	75.00	
ROANOKE AVA AM LLC	128.33	
ROBIN L. BOYD	50.00	PARKS & RECREATION COMMISSION
RQI PARTNERS, LLC	7,818.00	CPR TRAINING SIMULATIONS AND EVALUATIONS RESCUE
S.J. CONNER & SONS INC.	35.00	
SALEM STONE CORPORATION	586.51	
SANDS ANDERSON	14,275.00	LEGAL SERVICES
SANICO, INC	4,102.97	JANITORIAL SUPPLIES
SCHAEFFER MANUFACTURING COMPANY	800.82	
SHELOR MOTOR MILE	234.60	
SISSON & RYAN LLC	205.71	
SKYLINE DOOR & HARDWARE, INC	14,416.00	KEY CONTROL SYSTEM TREATMENT PLANT
SNAP-ON TOOLS	222.55	
SOUTHERN AIR, INC	4,923.21	HVAC REPAIRS TOWN HALL
SOUTHERN REFRIGERATION CORP.	1,840.75	
STATE ELECTRIC SUPPLY CO., INC.	14.13	
STERNS, CONRAD AND SCHMIDT CONSULTING ENGINEERS, INC	6,187.13	ENGINEERING SERVICES LANDFILL MONITORING
STRYKER SALES CORP.	1,122.87	
TAYLOR OFFICE & ART SUPPLY, INC	2,488.33	OFFICE SUPPLIES VARIOUS TOWN DEPARTMENTS
THE GUN SHOP	1,947.92	SUPPLIES PD
TREASURER OF VIRGINIA - DEQ	67.50	
TYLER TECHNOLOGIES, INC	11,970.00	IMPLEMENTATION NEW SOFTWARE
ULINE	3,685.65	RECREATION DEPT FOLDING CHAIRS AND RACK
UNIFIRST CORPORATION	2,004.12	UNIFORMS PW
UNITED RENTALS, INC.	4,088.83	AQUATICS CENTER BOOM LIFT
USA BLUE BOOK	920.79	
WHOLESALE MONUMENT COMPANY, INC	200.00	
WILSON BROTHERS INCORPORATED	2,286.00	
WRANGLER HOLDCO CORP	28,363.78	RECYCLING CONTRACT
ZOLL MEDICAL CORP.	86.37	
<b>TOTAL PAID</b>	<b>890,208.17</b>	<b>PAY DATE 2-25-2022</b>

**TOWN OF CHRISTIANBURG  
BILLS PAID DURING THE MONTH OF  
SPECIAL REVENUE FUNDS**

**JANUARY AND FEBRUARY**

<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ADVANCE AUTO PARTS	147.41	SUPPLIES FD
ATLANTIC EMERGENCY SOLUTIONS INC	415.43	ENGINE REPAIRS FD
C.W. WILLIAMS & COMPANY LLC	5,239.08	RESPONDER FOAM 55 GAL DRUM FD
GATES FLOWERS	100.00	
MARKETING ON MAIN	223.42	FIRE UNIFORM SUPPLIES
PILOT FASTNERS LTD	40.95	
POWER ZONE	449.99	
QUALITY TIRE & BRAKE SERVICE	107.00	
SAFEWARE INC	98.21	
THOMPSON TIRE & MUFFLER	2,162.56	TIRE REPLACEMENTS
TOWN OF CHRISTIANBURG	960.07	COUNTY FIRE FUEL
VIRGINIA BUSINESS SYSTEMS	1.10	
WITMER PUBLIC SAFETY GROUP INC	57.99	SAFETY EQUIPMENT FIRE
<b>TOTAL PAID BILLS</b>	<b>10,003.21</b>	

<b>TOWN OF CHRISTIANBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>	<b>JANUARY AND FEBRUARY</b>	
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
ADVANCE AUTO PARTS	830.01	
ALL SEASONS PEST CONTROL	190.00	
AMAZON CAPITAL SERVICES INC	1,603.49	VARIOUS SUPPLIES, SOFTWARE ETC
AMERICAN RED CROSS	397.00	
ANDREW BORAK	19.00	FARMERS MARKET REIMBUSE FOR SNAP AND CREDIT CARD
ANGLE FLORIST	74.95	
ANTHEM BLUE CROSS BLUE SHEILD	113,079.33	EMPLOYEE HEALTH INSURANCE
APPALACHIAN POWER	105,496.38	TOWN ELECTRIC SERVICE
APPLIED DIGITAL SOLUTIONS	2,450.00	SERVICE CONTRACT PD
ARC3 GASES	1,721.87	
ATCOM	148.75	
AT & T MOBILITY	175.22	IT LICENSE
ATMOS ENERGY	7,282.06	TOWN GAS SEVICES
BMS DIRECT	2,800.50	POSTAGE AND BILL PRINTING WATER AND TAX BILLING
BOUND TREEE MEDICAL LLC	2,156.53	RESCUE SUPPLIES
BROWN & SONS	500.00	WRECKER SERVICE PD
CARILION MEDICAL GROUP	861.00	
CAROLINA INDUSTRIAL	1,115.29	PUBLIC WORKS SUPPLIES
CARTER MACHINERY CO	4,111.42	REPAIRS Pw
CARDMEMBER SERVICES	19,356.24	SUPPLIES 9537.27 DUES 975.00 SCHOOLS 5839.00 TRAVEL 1780.40 SOFTWARE/COMP 499.98 FIRE PREV/RES/DARE 724.59
CARASOFT TECHNOLOGY CORP	4,362.00	SOFTWARE FOR ENGINEERING
CERTIFIED POWER INC	2,234.88	PW EQUIPMENT
CHANDLER CONCRETE COMPANY	431.13	STREET REPAIRS
CFS BLUE RIDGE DISPOSAL	433.66	
CITIZENS	4,496.76	PHONE BILL AND INTERNET
CLARK GAS & OIL	2,467.63	FUEL FIRE DEPT
CONCRETE PIPE & CAST	429.00	
CONSTRUCTION SERVICES	450.00	
CONTINENTAL WESTERN CORP	374.40	WIPING CLOTHS PW
CURTISS BAY MEDICAL WASTE VIRGINIA LLC	176.40	
DALE'S GARAGE	393.76	
DAATA MANAGEMENT INC	4,833.20	
DELTA DENTAL	8,266.00	EMPLOYEE DENTAL INSURANCE
DIGITAL INSURANCE	4,318.00	BENEFITS CONSULTING
DISPLAY SALES	133.25	
DON'S AUTO CLINIC	1,393.17	VEHICLE MAINTENANCE AND REPAIR
DS SERVICES CRYSTAL SPRINGS	227.73	
DUES AND MEMBERSHIPS	555.00	MEMBERSHIPS STREETS \$460 PD 45
ELECTRICAL SUPPLY CO	672.86	
ELEVATING EQUIPMENT INSPECTIONS SERVICES	165.00	
EXPRESS SERVICES INC	2,726.64	TEMPORARY EMPLOYEES PW AND CEM
EXTREME CONCRETE	9,718.00	RETAINING WALL
FAPS HOLDING INC	44.60	
FEDERAL EXPRESS	52.56	POSTAGE
FITNESS CONCEPTS INC	8,814.64	MONTHLY PREVENTIVE SERVICE AND NEW EQ REC CENTER
FIRE SAFETY PRODUCTS	1,744.00	
GATES FLOWERS	148.95	
GRANITE TELECOMMUNICATIONS LLC	3,335.87	NOV PHONE SERVICES TOWN WIDE
GRAINGER	560.02	
HENDERSON PRODUCTS	31,272.30	SALT/SAND HOPPER PW
HOME DEPOT	369.00	PUBLIC WORKS SUPPLIES
HONEST ROYAL CLEANING	3,175.42	CLEANING AQUATICS AND REC
INTEGRITY DATA	1,089.50	
INTERNATIONAL CODE COUNCIL	168.85	



<b>TOWN OF CHRISTIANBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>	<b>JANUARY AND FEBRUARY</b>	
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
JOHN BYRON PATTERSON	1,250.00	MEDICAL DIRECTOR FOR RESCUE
JORDAN OIL	7,191.47	FUEL FIRE
JULLIARD CORPORATION	1,000.50	EMPLOYEE TESTING
MANSFIELD OIL	30,019.87	FUEL ALL TOWN VEHICLES
MCKESSON MEDICAL SURGICAL GOVERNMENT SOLUTIONS LL	293.41	
MCNEIL ROOFING INC	691.65	
MUNICIPAL CODE CORP	559.15	
NATIONAL POOLS OF ROANOKE INC	416.80	
NETWORK FLEET	218.28	PHONE
NEW RIVER ENGRAVING	219.45	
NEW RIVER VALLEY OFFICE SUPPLY	90.82	
NORTHERN TOOL & EQUIPMENT CO	739.98	
NRV LAWNS	1,810.00	MULCHIING HARKRADER AND KIWANIS
OLD TOWN PRINTING & COPYING	1,860.80	EMP HANDBOOK/BUS LICENSE RENEWALS
OREILLY AUTO PARTS	61.05	
PHILLIP LESTER	169.95	ADMIN SCHOLARSHIP CALENDARS
PRECISION GLASS	96.00	
PRO CHEM INC	533.01	
PROFESSIONAL COMMUNICATIONS	213.00	
PRINCIPAL INSURANCE	4,430.20	EMPLOYEE LIFE INSURANCE
REACH SPORTS MARKETING GROUP	1,000.00	AQ LICENSE RENEWAL
R E MICHEL COMPANY	30.05	
REDLINE TIRE & LUBE	40.95	
REFUND EMS	150.00	
REFUND FEES REC DEPT	1,138.00	
REFUND TAXES	23,336.80	DOUBLE PAYMENTS FROM MORTGAGE COMPANIES REFUNDED
REFUND WATER/SEWER	92.26	
REIMBURSEMENTS EMPLOYEES	1,099.51	
THE ROANOKE TIMES	2,271.82	ADVERTISING
ROBERTS OXYGEN COMPANY INC	780.37	
ROBIN POTEET	450.00	FAÇADE GRANT
ROLLER VENTURES/RODGER ROLLER JR	120.00	
SAMPSON BLADEN	335.38	OIL PW
SCHOOLS	12,375.00	SCHOOLS RESCUE 12375
SHELOR MOTOR MILE	40.70	
SHENTEL	519.13	
SHRED IT JV LLC	444.31	
SPORTSENGINE INC	270.00	HR BACKGROUND REPORTS
SOUTHERN STATES	210.99	PW SUPPLIES
STACY COPE	50.00	PD CALIBRATION
STAND ENERGY CORP	10,895.73	AQ CENTER GAS
SUBURBAN PROPANE	5,563.78	PROPANE WWTP
TAYLOR OFFICE SUPPLY	823.85	
TBC ASSOCIATES IILLC DBA TIDY SERVICES	440.00	PORTA JOHNS
TELEFLEX LLC	99.45	
TRACTOR SUPPLY	112.21	
TRANE	1,064.00	REPAIRS HVAC AQUATICS
TOWWN GUN SHOP	2,864.00	PD SUPPLIES
TRAFFICGUARD	1,719.00	TRAFFIC BOLLARDS-REC
TRAVEL	460.00	PD 460
TREASURER OF VIRGINIA	2,520.00	DEQ2520 VSMP SHARE
TOTER LLC	6,689.75	REFUSE CONTAINERS
US CELLULAR	129.05	
VA ASSOC OF COUNTIES GROUP INSURANCE	1,429.77	
VERIZON	970.01	PHONE SERVICE
VERIZON WIRELESS	8,117.94	CELL PHONES AND TABLET DATA SERVICE
VEST'S SALES AND SERVICE	323.06	RESCUE REPAIRS

<b>TOWN OF CHRISTIANBURG</b>		
<b>BILLS PAID DURING THE MONTH</b>	<b>JANUARY AND FEBRUARY</b>	
<b>VENDOR</b>	<b>AMOUNT PAID</b>	<b>DESCRIPTION</b>
VIRGINIA BUSINESS SYSTEMS	469.02	COPIERS
VIRGINIA DEPARTMENT OF MOTOR VEHICLES	610.00	
VIRGINIA EVERYWHERE	275.00	
VIRGINIA FAIRS	10.00	
VIRGINIA MEDIA	270.00	ADVERTISING
VIRGINIA RETIREMENT SYSTEMS	186,577.58	EMPLOYEE RETIREMENT
VIRGINIA TRUCK CENTER	281.56	PW TRUCK REPAIRS
WEST PUBLISHING COMPANY	138.92	
WILSON BROTHERS INC	596.81	
WORDSPRINT	504.13	\$504.13 ENVELOPES FINANCE
XEROX CORPORATION	1,612.68	COPIERS
<b>TOTAL SPECIAL REVENUE BILLS PAID</b>	<b>10,003.21</b>	
<b>TOTAL PAID BILLS</b>	<b>696,591.18</b>	
<b>BILLS TO BE PAID</b>	<b>890,208.17</b>	<b>PAY DATE 2-25-2022</b>
<b>GRAND TOTAL</b>	<b>1,596,802.56</b>	



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion by Mayor and Council

**Meeting Date:**

February 22, 2022

**ITEM TITLE:**

Resolution to Budget Amendment #8 for FY 2021-2022

Resolution to Appropriate Funds per FY 2021-2022 Budget Amendment #8

**DESCRIPTION:**

Budget Amendment #8 for budget year 2021-2022

**POTENTIAL ACTION:**

Formally approve Budget Amendment #8 for contribution to the Montgomery Museum per Town Council action on November 9, 2021.

**DEPARTMENT:**

Administration/Finance

**PRESENTER:**

Val Tweedie

**ITEM HISTORY:**

After a presentation by Montgomery Museum on November 9, 2021, the council approved by motion a contribution to the Museum for the acquisition of property in downtown Christiansburg. This transaction requires an approval by resolution of a budget amendment and budget appropriations resolution. This item died for lack of motion on 2-8-2022 at the request of Councilman Showalter and Councilwoman Hockett this was put back on the agenda.

**INFORMATION PROVIDED:**

Resolution to Budget Amendment #8 for FY 2021-2022

<https://christiansburg.box.com/s/1v7qt1xea8f8pwse54gml61ww2m1tzh8>

Resolution to Appropriate Funds per FY 2021-2022 Budget Amendment #8

<https://christiansburg.box.com/s/5zx13kj66q05g3iew7f6n1bcfc70lya4>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion by Mayor and Council

**Meeting Date:**

February 22, 2022

**ITEM TITLE:**

Discussion of College Street Stormwater

**DESCRIPTION:**

Water and Waste Committee has met twice (2-2-22 & 2-15-22) to review and discuss possible options for addressing identified drainage issues in the 700-900 blocks of College Street. The options that are presented are designs that would be for a 25-year storm, which would not preclude flooding in the area with a larger volume storm. Design for a larger volume storm, such as a 100-year storm, would greatly increase the cost of any potential project (and would likely mean acquisition of additional upstream properties for stormwater retention).

A portion of the area in question lies within the 500-Year Floodplain

(<https://map1.msc.fema.gov/firm?id=51121C0143C> and

<https://map1.msc.fema.gov/firm?id=51121C0235C>) on the National Flood Insurance Program (NFIP)

Flood Insurance Rate Maps (FIRM), which is not regulated at the federal, state, or local level; only the 100-Year Floodplain is currently regulated (though the Town could choose to regulate at a greater level if Town Council were to approve such regulation). It is possible that the area in question could actually be in the 100-Year Floodplain, though detailed survey work would be needed to determine this and an application to amend the FIRM maps would be needed to formally amend the 100-Year Floodplain. The property owners in 100-Year Floodplain would be required to carry flood insurance if it were included in the 100-Year Floodplain, however property owners may oppose having this done.

Of the five properties in the 700 block of College Street that have been identified as the most vulnerable to flooding and future property damage, two owners have stated to staff that they would not want to sell and would not be supportive of any option that includes the purchase of the properties (eliminating Options A, B, and D without the possibility of condemnation, which Town Council has stated a desire to avoid).

**POTENTIAL ACTION:**

Direction to Staff regarding recommended option

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield

**INFORMATION PROVIDED:**

2-2-2022 Water and Waste Committee presentation

<https://christiansburg.box.com/s/4fqbfidkh5biqqdv4yea9eymzdbjm0t>

2-15-2022 Water and Waste Committee presentation

<https://christiansburg.box.com/s/vjkkthbmp4vgug8i3letsm4bnipuxqfh>