

Christiansburg Aquatic Center
Advisory Board
April 6, 2022

In attendance: Jeremy Williams, Chair; Bev Bridges, Shirley Hallock, Amelia Tuckwiller, Karen Drake-Whitney, Sam Bishop, Town Council Liaison

Staff in attendance: Terry Caldwell, Director; Maddie Duke, Office Manager; Caroline Ratkus, Facility Operations Supervisor

The meeting was called to order by Jeremy Williams.

Shirley motioned to accept the minutes from last meeting with Bev seconding.

1. Terry's report
 - a. Introduction of Caroline Ratkus, Facility Operations Supervisor.
 - i. Caroline recently attended the Lifeguard Academy and obtained her Lifeguard Instructor Trainer certification.
 - b. Skatepark
 - i. Paving for the parking lot is complete, striping should be done by the end of the week.
 - ii. Competition scheduled for May 7. Donations are being sought out for the event.
 - c. Fins Summer Camp June 6- August 5
 - i. Registration began April 2
 - ii. 36 resident/26 non-residents; serving approximately 62 individual children
 - iii. Resident fee: \$125, non-resident fee: \$150. 35 children per week.
 - d. Towels
 - i. The board agreed that due to the rising cost of detergent, bleach, etc., towels will no longer be provided. A backup supply of towels will be provided to patrons who forget theirs.
 - ii. Amelia suggested staff consider selling logo towels; they can be sold to someone who forgot theirs.
 - e. Staff will be sending out letters to all daycares with daily admission fee and 10:1 chaperone requirement. Two chaperones are required to be in the water with the children. One chaperone per locker room will also be required.
 - f. Memberships/daily admissions chart
 - i. Amelia motioned to raise the daily admission fee from \$5 to \$6 beginning May 20 with Bev seconding. AYES: All, NAYS: none. Mr. Bishop will take the recommendation to town council.

- ii. The fee will be for both town residents and non. If the rate was lower for the resident, the burden to prove town residency would be on them.
- g. Lifeguard wage recommendation/Spring 2022
 - i. \$15 wage recommendation beginning May 1 was presented to human resources and the town manager. The funds needed for the increase in wage is currently available in the budget.
 - ii. Jeremy agreed that it's important to keep the lifeguards we have and the increase in hourly rate would help due to the higher rate at other surrounding pools. Amelia agreed since when the facility cut operating hours, it was due to lack of lifeguards.
 - iii. Mr. Bishop suggests Terry talk with Randy Wingfield, Town Manager since the funds are available in the budget.
- h. Radford City participants for March: 335
- i. Beach Bash, May 20, 5-8 p.m.
 - i. Staff is working on a fun, family-friendly evening.
- j. Upcoming diving/swim meets:
 - i. April 22-24: USA Diving Region 2 Champs
 - ii. April 29-May 1: H2Okie May Invite
- 2. Old Business
 - a. McHarg swim lessons will be held for 3 weeks beginning May 3. Approximately 40 children will be participating
 - b. Signs are being posted at the therapy pool and front doors during class closures.
 - c. Both full-time vacant positions have been filled.
- 3. New Business
 - a. The board educated Mr. Bishops on the facility's charge of a \$2 dry pass for those who go downstairs but does not swim. This charge helps cover costs for someone who still uses the facilities.

Meeting adjourned.