



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MARCH 14, 2023 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, March 14, 2023, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

### IV. CONSENT AGENDA

- A. [Approval of Minutes of February 28, 2023 and March 7, 2023](#)
- B. [Resolution recognizing March 19 – 23, 2023 as Emergency Management Professionals Week](#)
- C. Set Town Council Public Hearing for April 25, 2023 for a rezoning request by Jerry Beasley and Gina Beasley, property owners, to rezone an approximately 0.802-acre portion of the property located at 2475 Glade Drive, SE (Tax Parcel 530 – ((A)) – 6; Parcel ID 027238) from A Agricultural District to R-1 Single Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### V. INTRODUCTIONS AND PRESENTATION

- A. Merissa Sachs, Board Chair of Salvation Army, to update Council on services provided to citizens and upcoming plans for 2023

### VI. CITIZEN COMMENTS

### VII. COMMITTEE REPORTS

- A. Street Committee Report/Recommendation (Bishop, Hockett)
  - 1. Plat Showing a 15-foot Public Utility Easement, a 10-foot by 10-foot Public Utility Easement, and a Variable Width Sidewalk Easement on Tax Parcel 525-(A)-19 at 975 Radford Street.

### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. [Reappointment of Kevin Foust as At-large Representative on the New River Valley Emergency Communications Regional Authority Board of Directors for a term of April 1, 2023 to March 31, 2027](#)
- B. [Reappointment of John Overton to the Montgomery County Economic Development Commission for a term of May 12, 2023 to May 11, 2026](#)
- C. [Kiwanis Club of Christiansburg to request street closure of Main Street \(between Dunkley Street and Pepper Street\), Franklin Street \(between First Street and Commerce Street\),](#)

Hickok Street (between Commerce Street and First Street), and Marvin Jarels Circle (in its entirety) for Wilderness Trail Festival on September 16, 2023 from 5:30 a.m. to 6:00 p.m.

- D. Future capital commitment for purchase order for replacement of two solid waste trucks with an estimated cost of \$767,797.36
- E. Buffalo Drive water tank design/branding

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of disposition of approximately 5 acres located at Peppers Ferry Road, NW and Booker T. Washington Parkway, NW (under construction).
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

March 28, 2023, 7:00 p.m. – Regular Meeting

April 11, 2023, 7:00 p.m. – Regular Meeting

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
FEBRUARY 28, 2023 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 28, 2023, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Tanya Hockett; Casey Jenkins; Henry Showalter; Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Clerk of Council/Executive Assistant Tracy Heinline; Fire Chief Billy Hanks; Deputy Fire Marshal Curtis Whitt; Human Resources Generalist Danette Poole; Human Resources Director Alicia Dials; Finance Director Valerie Tweedie; Engineering Director Mike Kelley; Planning Director Benjamin Tripp; Assistant Police Chief Chris Ramsey

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jenkins.

II. ADJUSTMENT OF THE AGENDA

No adjustments to the agenda

III. PUBLIC HEARINGS

No public hearings

IV. CONSENT AGENDA

- A. Approval of Minutes of February 14, 2023
- B. Monthly Bill List

- C. Resolution Recognizing Outstanding Town Employee Efforts
- D. Task Order with CHA Consulting, Inc., for Professional Engineering Services on the Design of Renovations to Two Screw Pumps and Aerated Grit Removal Equipment at the Wastewater Treatment Facility (WWTF) in the amount of \$209,685.00.
- E. Cancel Town Council Public Hearing for March 14, 2023 for a Conditional Use Permit request by SHAH Development, LLC, property owner, to allow a contractor's equipment storage yard on the property located at 1130 Cambria Street, NE (Tax Parcels 497 – ((2)) – A and B; Parcel IDs 018651 and 120350) in the B-3 General Business District. The request was withdrawn by the applicant.
- F. Set Town Council Public Hearing for April 11, 2023 for a rezoning request by Jones Real Estate Investments & Recycling Company, Inc., property owner, to rezone an approximately 1.1-acre portion of a 2.002-acre vacant property located between the south side of Scott Street, NE and the north side of Roanoke Street (Tax Parcel 499 – ((A)) – 10, Parcel ID 008134); all of an approximately 1.21-acre property at 1413 Scott Street, NE (Tax Parcel 529 – ((7)) – A, Parcel ID 008135) and all of an approximately 0.26-acre vacant property located adjacent to the east side of 1413 Scott Street, NE (Tax Parcel 529 – ((7)) – 76, Parcel ID 008136) from B-3 General Business to R-3 Multiple-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Set Town Council Public Hearing for April 11, 2023 for a Conditional Use Permit request by Jones Real Estate Investment & Recycling Company, Inc., property owner, to allow a planned housing development for 49 single-family attached townhouses on approximately 4.05 acres (13 units per acre) on the property located at 1413 Scott Street, NE (Tax Parcels 499 - ((A)) - 10; 529 - ((7)) – A; 529 – ((7)) - 76; 499 – ((17)) - 48 through 56; 529 - ((7)) - 44 through 47; and 529 - ((7)) - 75; Parcel IDs 008134, 008135, 008136, and 210197) in the R-3 Multiple-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hicks made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

## V. INTRODUCTIONS AND PRESENTATIONS

### A. Presentation by Mayor Barber

Mayor Barber and Fire Chief Billy Hanks presented Deputy Fire Marshal Curtis Whitt with a resolution of appreciation for his efforts during Covid-19.

## VI. CITIZEN COMMENTS

Kati Hatfield, representative from Solar Holler, a full-service solar developer and installer company that provides services to residential homes and businesses in the area, explained that the company's mission was to spread the benefits of solar energy. She briefly discussed several types of tax credit. Ms. Hatfield added that Solar Holler has their own in-house grant writer and talked about several grants that were available to the community.

Councilwoman Hicks questioned if there were future plans for an office in Christiansburg. Ms. Hatfield explained that the company was a hybrid organization but there were several representatives that visit Christiansburg regularly.

## VII. COMMITTEE REPORTS

### A. Street Committee Report/Recommendation (Bishop, Hockett)

1. Boundary Line Adjustment and Easement Plat Showing Revised Lots 13 and 15 and Drainage Easements over Lots 12, 16, 17, and 18 in the Robin Hood Estates Subdivision, Phase II

Councilwoman Hockett made a motion to approve the recommended boundary line adjustment and easement in the Robin Hood Estates Subdivision, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by Southwest Investment Co. LLC, property owner, to rezone an approximately 1.87-acre portion of the property located at 200 Scattergood Drive, NW (Tax Parcel 496 – ((24)) – 5; Parcel ID 033540) from B-3 General Business to I-2 General Industrial. The property is designated as Mixed Use with Buffer (Industrial) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on February 14, 2023.

Mayor Barber explained that the Planning Commission previously voted in favor of the above rezoning request.

Councilwoman Hicks made a motion to approve the rezoning request for 200 Scattergood Drive, NW, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

- B. Resolution Approving of the Town's Participation in the Proposed Settlement Participation of Opioid-related Claims Against Teva, Allergan, Walmart, Walgreens, CVS, and their related Corporate Entities, and Directing the Town Manager to Execute the Documents Necessary to Effectuate the Town's Participation in the Settlements

Town Manager Wingfield explained this request originally came from the state and the Town would not receive any direct funding.

Councilwoman Hicks made a motion to approve the resolution approving of the Town's participation in the proposed settlement participation of opioid-related claims and directing the Town Manager to execute the documents necessary to effectuate the Town's participation in the settlements, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

C. Resolution Approving Remote Participation Policy (to supersede Electronic Meeting Policy)

Mr. Wingfield explained there had been changes within the Code of Virginia reflecting more flexibility in remote participation for individuals that could not physically attend meetings. He added that the approval of the resolution would mimic the current Code of Virginia verbiage.

Councilman Wilson made a motion to approve the resolution approving remote participation policy, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

D. Discussion of Town real property tax rate

Finance Director Valerie Tweedie explained that the draft budget was close to being finalized and that Town staff would like to discuss the direction of Council regarding the Town's real property tax rate. She added that the County's reassessment was higher than last year's total assessed value. Mrs. Tweedie noted that property values have greatly increased over the last four years but there was still a need for continued revenue growth. She explained that staff was recommending an effective tax rate of 0.14 per \$100 in assessed value for real property. Town Council agreed to the revised tax rate and a future advertisement and public hearing at earliest convenience.

E. Benefits for retirees (Bishop and Hockett)

Councilman Bishop expressed that he would like to see the Town look at offering benefits to retirees, specifically health insurance benefits, but it could include other items such as participation in the Town employee events.

Human Resources Director Alicia Dials addressed Council and explained that currently the Town offers a sick leave divestiture plan and a retirement health savings (RHS) plan for eligible retirees in VRS Plan 1 and Plan 2. Mrs. Dials informed Council that she had reached out to other localities and found that a majority of the localities offered continued health coverage benefits to their retirees. Mrs. Dials added there were several potential changes for consideration including health insurance for retirees, allowing retirees to attend Town sponsored employee events, and allowing free membership for the retiree at both the Recreation Center and the Aquatic Center.

Council agreed that retirees should have free membership to both the Recreation Center and the Aquatic Center and there was also consensus to invite retirees to Town-wide employee functions when held. Councilman Showalter suggested a work session for Council to discuss the insurance aspect of the retiree benefits and added that this potential benefit would be a fiscal responsibility the Town would carry on behalf of the retirees and a more thorough discussion was needed. There was a brief discussion regarding past Council actions regarding retiree benefits. Councilwoman Hicks added that she would like to see health insurance coverage for volunteers and part-time employees added to the work session discussion.

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield noted that he would set the public hearing for the new tax rate for the next Town Council meeting. He also inquired when Council would like to have the benefits for retirees work session. Mr. Wingfield explained that the presentation of the budget would be on March 28th so a prior work session would need to be held for the budget as well. Mayor Barber asked Council to email Mr. Wingfield the dates they could be available for both the retiree benefits and budget work session.

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

Councilman Showalter – no report

Councilman Bishop – no report

Councilwoman Hicks – no report

Councilwoman Hockett – no report

Councilman Wilson – no report

Councilman Jenkins – no report

Mayor Barber informed Council that the Shriners Children Hospital was holding a fundraiser and had asked if Council could support their effort by taking a picture with the Shriners fundraiser t-shirt.



XI. OTHER BUSINESS

Councilwoman Hicks inquired if the TikTok app ban on government-issued mobile devices affected local government in any way. Mr. Wingfield expressed that the ban was for the federal government only and the Town should not be affected.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:54 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
WORK SESSION MINUTES  
MARCH 7, 2023 – 6:00 P.M.**

A WORK SESSION OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON MARCH 7, 2023 AT 6:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Tanya Hockett; Casey Jenkins; Henry Showalter; Tim Wilson. ABSENT: None.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council Tracy Heinline; Finance Director/Treasurer Valerie Tweedie; Human Resources Director Alicia Dials; Human Resources Generalist Danette Poole; Fire Chief Billy Hanks, Aquatics Director Terry Caldwell; Police Chief Mark Sisson, Assistant Police Chief Chris Ramsey

WORK SESSION

- I. Call to Order by Mayor Barber
  
- II. Discussion by Mayor and Town Council of retiree benefits

Mayor Barber addressed Town staff present and encouraged their input concerning benefits.

Human Resources Director Alicia Dials provided Council with an overview of the Town's current benefits for retirees. Mrs. Dials explained that the sick leave divestiture plan and the retirement health savings (RHS) plan were currently available for Town retirees in the VRS Plan 1 and Plan 2. She explained that under the sick leave divestiture those retiring with 5 consecutive years of service and full retirement would receive 25% of their sick leave up to a maximum of \$10,000. If those retirees were hired on or before 6/30/2011 with a minimum of 20 years of service to the Town, they would receive their total sick leave paid out in 120 monthly payments over a 10-year period upon retirement from the Town. Included in the current retiree benefits is the Town Sponsored Service Merit which requires employees retiring with a minimum of 20 years' service eligible for Retirement Health Savings (RHS) plan of \$10 a month for each year of service until the age of 65, then reducing to \$100 a month.

Mrs. Dials informed Council that she had reached out to other localities and found that a majority of those localities offered continued coverage of benefits to their employees and stated that offering retiree health coverage did not seem to increase overall costs. Mrs. Dials added that providing healthcare benefits comparable to other localities would help the Town stay competitive for retainage and recruitment of employees. She also noted that providing a retiree plan for Hybrid employees would be beneficial due to the amount of Hybrid employees continuing to increase.

Mrs. Dials proposed four benefit options for Town Council to consider:

Option 1: Retirees would be allowed to participate in the Town's group rates and pay the full monthly premium. Under this option there would be no direct cost to the Town but potential liability for high-cost claimants.

Option 2: Retirees enrolled in the VRS Hybrid Plan or the VRS Plan 1 or Plan 2 not participating in the Sick Leave Divestiture Plan would be allowed to remain on the Town's health insurance and would be eligible to receive a supplement of 1% for every year of service to the Town. Under this option the cost to the Town would estimate to \$9,047.04 plus potential liability for high-cost claimants. (Assumption of average 15 years of service and 8 retirees per year, all enrolling in single coverage, with current Key Care premiums).

Option 3a: Retirees that are eligible for and participating in the Sick Leave Divestiture Plan and/or the Town Sponsored Service Merit would be allowed to remain on the Town's health coverage as a retiree but would not be eligible for the tiered subsidies.

Option 3b: Retirees enrolled in the VRS Hybrid Plan or enrolled in the VRS Plan 1 or Plan 2 and not participating in the Sick Leave Divestiture Plan will be allowed to remain on the Town's health plan and will be eligible for the tiered subsidies based on consecutive years of service with the Town. The estimated annual cost to the Town would be approximately \$18,094.08 plus potential liability for high-cost claimants. (Assumption of average 15 years of service and 8 retirees per year, all enrolling in single coverage, with current Key Care premiums).

Option 4: Revision of the Town Sponsored Service Merit program to include employees retiring with an unreduced benefit after 10 years of service to the Town (rather than 20). Retirees would pay full cost for the group health plan but be eligible to receive monies in a RHS account. The estimated annual cost for the Town would be approximately \$14,400 plus potential liability for high-cost claimants (amount would decrease to \$9,600 after 10 years but would be an ongoing liability until retiree's death). (Assumption of average 15 years of service, 8 retirees per year and an average age of 55).

Finance Director Valerie Tweedie noted that currently the Town does not offer retiree benefits to Hybrid employees other than VRS and choosing option 3 would at least give those employees an option of benefits.

Councilwoman Hicks expressed concern that offering employees these options could encourage them to retire earlier than expected. Mrs. Dials expressed that she felt employees would appreciate the benefits since currently the Town is the only locality that does not offer a benefit. Mrs. Hicks inquired that if Council chose an option and then decided it was no longer working for the Town could it be reversed. Mr. Wingfield noted that it could be changed but it would need to be the next fiscal year.

Councilman Bishop expressed that he had brought the subject to Council due to employees currently having little benefits for employees, other than VRS, when they retire. He added that

ultimately this is not a mandatory requirement for employees, and they would have 30 days after retirement to make their decision.

Councilman Wilson expressed that he was in favor of providing benefits for retirees and would choose option #3. Mr. Wilson felt that employees would be encouraged to work for the Town longer to receive more benefits. He added that he would like to see appointed positions with the Town be included. Mayor Barber agreed and expressed that he would like to see Council consider the most popular option proposed for appointed officers.

Chief of Police Mark Sisson expressed that no option provided would impact him as he would choose the Sick Leave Divestiture but felt that the Town needed to look at future retention and hiring personnel by providing one of the proposed options to employees. Mr. Sisson added that it was currently difficult to retain individuals in the Police Department when there are no incentives to stay until retirement.

Councilwoman Hicks expressed concern that health insurance rates could potentially rise if the Town offered any of the provided options. Mrs. Hicks added that she felt employees were looking at what the Town offers presently and not their future needs. Mrs. Dials agreed that entry level individuals looked at pay for incentive but felt that seasoned and higher-level entry employees were looking at long-term benefits. Mrs. Hicks noted that she favored option #1 due to it being an option that is no cost to the Town.

Councilman Showalter agreed that option 3 was a good choice for retirees and the Town.

Mayor Barber agreed with option 3 and expressed that the Town was on track for a good year and at some point, the Town would want to set aside funds to help offset the cost of insurance.

Councilman Showalter asked what the estimate was for high-cost claimants. Mrs. Tweedie answered that the cost was \$125,000 and added that high-cost claimants differ every year but typically there is one or two a year. She included that the cost of insurance is increasing and would continue to and when medical costs increase, benefit costs increase.

Mayor Barber asked for a general head nod from Council to approve option 3 of the proposed retiree benefits. Council agreed upon option 3 including appointed officer benefits.

Mayor Barber expressed concern that fire and rescue volunteers struggled with receiving worker's compensation when hurt on the jobsite. Fire Chief Billy Hanks suggested the Town offer a supplement insurance like AFLAC to help the employee offset any costs while they are out due to injury. Councilman Showalter suggested a cap on volunteer/employee minimum hours worked in order to receive further benefits. Mrs. Dials was asked to send estimated costs to Council for volunteers and part-time employees from the fire, rescue, and police departments.

III. The work session was adjournment at 6:54 p.m.

Upcoming meetings of Council:

March 14, 2023, 7:00 p.m. – Regular Meeting

March 28, 2023, 7:00 p.m. – Regular Meeting

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## Emergency Management Professionals' Week

**WHEREAS**, the emergency management team of the Town of Christiansburg and the Commonwealth of Virginia work tirelessly behind the scenes to create a safer, stronger, and more resilient Christiansburg in the midst of natural disasters, pandemics, civil unrest, terrorism and other man-made and natural threats and hazards; and,

**WHEREAS**, every emergency begins and ends locally; and,

**WHEREAS**, emergency managers are considered vital public service to and between essential services that assist the Town of Christiansburg to prepare for, respond to and recover from emergencies; and,

**WHEREAS**, emergency managers develop emergency plans and procedures, organize training including first responders and community partners, manage, lead, and provide skills and resources to minimize the impact of disasters, work with state and federal agencies to find the most effective methods of disaster recovery, to increase safety and security, as well as build business continuity; and,

**WHEREAS**, the role of emergency managers in creating a safer more resilient community is more important than ever.

**NOW THEREFORE BE IT RESOLVED** that Christiansburg Town Council of the Town of Christiansburg, Virginia, do hereby resolve March 19 – 23, 2023 as

## EMERGENCY MANAGEMENT PROFESSIONALS' WEEK

in Christiansburg, Virginia and Town Council encourages all citizens to honor the Town of Christiansburg's Emergency Management team and to recognize their service behind the scenes and commitment to the health, safety, and welfare of all who live and visit in the Town of Christiansburg.

AYE

NAY

ABSTAIN

ABSENT

D. Michael Barber, Mayor\*

Samuel M. Bishop

Johana Hicks

Tanya Hockett

Casey Jenkins

Henry D. Showalter

Tim Wilson

\*Votes only in the event of a tie

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action/Other Business

**MEETING DATE:**

March 14, 2023

**ITEM TITLE:**

Reappointment of Kevin Foust as At-large Representative on the New River Valley Emergency Communications Regional Authority Board of Directors for a term of April 1, 2023 to March 31, 2027

Reappointment of John Overton to the Montgomery County Economic Development Commission for a term of May 12, 2023 to May 11, 2026

**DESCRIPTION:**

Mr. Foust was appointed by Council as the At-large Representative to fill the unexpired term of Alan Fabian on July 12, 2022. The reappointment is a 4-year term. Since he appeared before Council this past summer, he was not asked to be at the meeting on Tuesday.

Mr. Overton would be reappointed to serve a 3-year term and plans to be present on Tuesday.

The Town has representation on many county-wide and regional boards and commissions. For a complete list, please click on this link: <https://www.christiansburg.org/410/Other-Boards-Commissions>.

**POTENTIAL ACTION:**

Reappointment of positions

**DEPARTMENT:**

Administration

**PRESENTER(S):**

Town Manager Randy Wingfield



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

March 14, 2023

**ITEM TITLE:**

Kiwanis Club of Christiansburg to request street closure of Main Street (between Dunkley Street and Pepper Street), Franklin Street (between First Street and Commerce Street), Hickok Street (between Commerce Street and First Street), and Marvin Jarels Circle (in its entirety) for Wilderness Trail Festival on September 16, 2023 from 5:30 a.m. to 6:00 p.m.

**DESCRIPTION:**

This will mark the 50<sup>th</sup> Anniversary of the Kiwanis Wilderness Trail Festival. The street closure and time of closure requests are similar to past years and are described above.

**POTENTIAL ACTION:**

Approve

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**Information Provided:**

<https://christiansburg.box.com/s/kzk78r0yedcq6zyp18wp3ikgomfcpu3c>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

March 14, 2023

**ITEM TITLE:**

Future capital commitment for purchase order for solid waste equipment

**DESCRIPTION:**

These trucks are typically purchased in the same fiscal year as approved in the budget. Due to lead time and supply chain issues the truck manufactures are currently experiencing this is not possible. We would like to enter into a purchase order for the replacement of two automated side load solid waste trucks, with an estimated cost of \$767,797.36. These would replace both 2013 Crane Carrier, Labrie ASL units, for which are continuing to have maintenance issues. The delivery of these trucks would be 2025.

There is currently \$700,000 in the Solid Waste Truck Reserve and Administration and Finance feel comfortable with planning on purchasing the solid waste trucks with the solid waste truck reserves and unassigned fund balance over the next two years.

**POTENTIAL ACTION:**

Discussion/Action

**DEPARTMENT:**

Administration

**PRESENTER:** Randy Wingfield, Town Manager

**ITEM HISTORY:**

None





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

March 14, 2023

**ITEM TITLE:**

Buffalo Drive water tank design/branding

**DESCRIPTION:**

The Town of Christiansburg is in the process of constructing a new water tank beside the existing water tank on Buffalo Drive, with the existing one to be removed in the future. Town Council had previously expressed some interest in the branding opportunity that the new water tank could present in terms of design. “Christiansburg”, “Christiansburg . . . the Place to Be”, the Town seal have been mentioned as possibilities for the tank.

The Town will have an option of a concrete tank or a metal tank and can add verbiage or images at an additional cost. The water tank is not as visible from I-81 as it once was, with the sound wall having been installed and trees obscuring much of the view, particularly with spring and summer foliage (but there are lots of evergreen trees as well). The tank is prominent over the Christiansburg Middle School property and Harkrader Sports Complex and the tank is visible at various locations throughout town, though staff would want input on whether to pursue the opportunity.

**POTENTIAL ACTION:**

Direction from Town Council

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**Information Provided:**

There will be a brief presentation at the Town Council meeting