



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
APRIL 25, 2023 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main St., Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, April 25, 2023, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

#### III. PUBLIC HEARINGS

- A. Christiansburg Huckleberry Park Diamond Sponsorship Naming Rights

- B. Vacation of unbuilt rights-of-way on Angle Drive, SW (from W. Main Street to First Street, SW); on First Street, SW (from Angle Drive, SW to Chrisman Street, SW); and a remnant piece of right-of-way located off an unbuilt portion of First Street, SW
- C. Rezoning request by Jerry L. Beasley and L.R. Ferolino-Beasley, property owners, to rezone an approximately 0.802-acre portion of the property located at 2475 Glade Drive SE (Tax Parcel 530 - ((A)) - 6; Parcel ID 027238) from A Agricultural to R-1 Single Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**IV. CONSENT AGENDA**

- A. Approval of Minutes of April 11, 2023
- B. Monthly Bill List
- C. Resolution recognizing May 7 – 13, 2023 as National Travel and Tourism Week
- D. Resolution recognizing May 6 – 12, 2023 as National Nurses Week
- E. Contract renewal #2 with Wetland Studies and Solutions, Inc. d/b/a WSSI for Stormwater Engineering On-Call Services in the amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000
- F. Contract renewal #2 with Rummel, Klepper & Kahl, LLP d/b/a RK&K for Signal Structure Evaluations and Traffic Engineering On-Call Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000
- G. Task Order with Rummel, Klepper & Kahl, LLP., for design of the East Main Street Sidewalk Project in the amount of \$107,761.00

**V. INTRODUCTIONS AND PRESENTATION**

**VI. CITIZEN COMMENTS**

**VII. COMMITTEE REPORTS**

**VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL**

- A. Request by Downtown Christiansburg, Inc. for street closures of W. Main Street (from Franklin Street to Dunkley Street) and Hickok Street (from First Street to Commerce Street) on Saturday, May 6<sup>th</sup> from 12:00 noon to 11:00 p.m. for the DCI Food Truck Rodeo

- B. Appointment of Beth Umberger to the Sustainability Committee
- C. Discussion of Christiansburg Huckleberry Park Diamond Sponsorship Naming Rights
- D. Process for the appointment of Police Chief
- E. School Resource Officers

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of disposition of approximately 5 acres located at Peppers Ferry Road, NW and Booker T. Washington Parkway, NW (under construction).
  - 2. Reconvene in Open Meeting
  - 3. Certification
  - 4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

May 9, 2023, 7:00 p.m. – Regular Meeting  
May 23, 2023, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**Meeting Date:**

April 25, 2023

**ITEM TITLE:**

Vacation of unbuilt rights-of-way on Angle Drive, SW (from W. Main Street to First Street, SW); on First Street, SW (from Angle Drive, SW to Chrisman Street, SW); and a remnant piece of right-of-way located off an unbuilt portion of First Street, SW

**DESCRIPTION:**

This is a request by Clayco, LLC [owners of 526-A 136 (408 West Main St.), 526-A 137 (406 West Main Street), and 526- A 138]. This ordinance proposes to vacate unbuilt rights-of-way on Angle Drive SW from First Street, SW to West Main Street for a length of approximately 400 linear feet, on First Street SW from Angle Drive SW to Chrisman Street for a length of approximately 365 linear feet, and a remnant piece of right-of-way (formerly Middle Street) located off the unbuilt portion of First Street SW for a length of approximately 88 linear feet between Tax Parcel No. 526-18-15,16 (100 Angle Drive) and Tax Parcel No. 526-18-2A (101 Chrisman Street, SW).

If the ordinance to vacate these portions of unbuilt rights-of-way are approved by Town Council, the ordinance will be forwarded to the Montgomery County's Commissioner of Revenue's Office. The office will determine the centerline of the right-of-way based on their available mapping, extend the side boundary lines to that centerline, and give each sliver of land a new set of numbers creating new parcels. The property is assigned ownership in one of three ways at that time: (1) the right-of-way is split in half down the center and property owner's that adjoin it on each side receive the new parcel of land; (2) the plat details how it is to be divided; or (3) it is court ordered to be divided a certain way. In most instances, the first way is the most typical and what is anticipated in this case.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**ATTACHEMNT:**

Proposed vacation map

<https://christiansburg.box.com/s/mlgsfbntzhdvnpyo1pczam893ux4k0fm>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**Meeting Date:**

April 25, 2023

**ITEM TITLE:**

Rezoning request by Jerry L. Beasley and L. R. Ferolino-Beasley, Property Owners, to rezone an approximately 0.802 acre portion of the property located at 2475 Glade Drive SE, Tax Parcel 530 – ((A)) - 6; Parcel ID 027238, from Agricultural District A to Single Family Residential District R-1. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is requesting to rezone the property from Agriculture District A to Residential District R-1 to meet Zoning setbacks for the garage on the property to allow a conversion to a stand-alone primary residential structure for the applicant's son.

On April 3, 2023, Planning Commission voted 7 to 0 to recommended approval of the request.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**PRESENTER:**

**Information Provided:**

Planning Commission Minutes

<https://christiansburg.box.com/s/3py93gdzygdc4v0eogdtx5ku1myx06ar>

Planning Commission Resolution(draft)

<https://christiansburg.box.com/s/ayb3ykr45qo86lo0vr6tu2kobggevd53>

Staff Report with maps

<https://christiansburg.box.com/s/2n0ikgaw6nhd7l6ci0wohllype939byo>

Public Comment Letter

<https://christiansburg.box.com/s/h9r6w44toieqw6vmwxb5s9p9q5hgcrhy>

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
APRIL 11, 2023 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 11, 2023, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Samuel M. Bishop; Johana Hicks; Tanya Hockett; Casey Jenkins; Henry Showalter; Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Clerk of Council/Executive Assistant Tracy Heinline; Finance Director Valerie Tweedie; Director of Human Resources Alicia Dials; Human Resources Generalist Danette Poole; Chief of Police Mark Sisson; Assistant Superintendent of Public Works, Streets Travis Moles; Public Works Director Jim Lancianese

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

Mayor Barber asked that everyone keep the victims of the shooting in Kentucky in mind.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Showalter.

II. ADJUSTMENT OF THE AGENDA

No adjustments to the agenda

III. PUBLIC HEARINGS

No public hearings

IV. CONSENT AGENDA

A. Approval of Minutes of March 28, 2023

- B. Reschedule public hearing from April 11, 2023 to May 9, 2023 for a rezoning request by Jones Real Estate Investment & Recycling Company, Inc., property owner, to rezone an approximately 1.1-acre portion of a 2.002-acre parcel located between the south side of Scott Street, NE and the north side of Roanoke Street (Tax Parcel 499-((A))-10, Parcel ID 008134); and approximately 1.21 acres located at 1413 Scott Street, NE (Tax Parcel 529-((7))-A, Parcel ID 008135); and approximately 0.26 acres located adjacent to the east side of 1413 Scott Street, NE (Tax Parcel 529-((7))-76, Parcel ID 008136) from B-3 General Business District to R-3 Multiple-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Reschedule public hearing from April 11, 2023 to May 9, 2023 for a Conditional Use Permit request by Jones Real Estate Investment & Recycling Company, Inc., property owner, to allow a planned housing development for 49 townhouses on the property located at 1413 Scott Street, NE (Tax Parcels 499 - ((A)) - 10; 529 – ((7)) – A; 529 - (7) - 76; 499 – ((17)) – 48 through 56; 529 – ((7)) – 44 through 47; and 529 – ((7)) - 75; Parcel IDs 008134, 008135, 008136, and 210197) zoned R-3 Multiple-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- D. Reschedule public hearing from April 11, 2023 to April 25, 2023 for the vacation of unbuilt rights-of-way on Angle Drive, SW (from W. Main Street to First Street, SW); on First Street, SW (from Angle Drive, SW to Chrisman Street, SW); and a remnant piece of right-of-way located off an unbuilt portion of First Street, SW.
- E. Set Town Council Public Hearing for May 23, 2023 for a rezoning request by RWW36, LLC, property owner, and Christiansburg, VA (US Highway 460 and Roanoke) LLC, applicant, to rezone approximately 1.976 acres located at the southeast corner of US Route 460 Bypass and Roanoke Street (Tax Parcel 529 – ((A)) – 48, Parcel ID 230045) from B-3 General Business District to I-1 Limited Industrial District. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- F. Set Town Council Public Hearing for May 23, 2023 for a Conditional Use Permit request by RWW36, LLC, property owner, and Christiansburg VA (US Highway 460 and Roanoke) LLC, applicant, to allow an automobile body shop on approximately 1.976 acres located at the southeast corner of US Route 460 Bypass and Roanoke Street (Tax Parcel 529 – ((A)) – 48; Parcel ID 230045), currently zoned B-3 General Business and proposed for rezoning to I-1 Limited Industrial. The property is partially designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- G. Set Town Council Public Hearing for May 23, 2023 for a rezoning request by Shepherd Contracting LLC, property owner, to rezone approximately 2.00 acres located at 4600 Roanoke Street (Tax Parcel 503-(A)-37, Parcel ID 010304) from B-1 Limited Business District to B-3 General Business District. The property is designated as Mixed Use with

Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- H. Set Town Council Public Hearing for May 23, 2023 for a Conditional Use Permit request by Shepherd Contracting LLC, property owner, to allow a contractor's equipment storage yard on approximately 2.00 acres located at 4600 Roanoke Street (Tax Parcel 503 – ((A)) – 37; Parcel ID 010304) currently zoned B=1 Limited Business and proposed for rezoning to B-3 General Business. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- I. Set Town Council Public Hearing for May 23, 2023 for a Conditional Use Permit request by RWW 36 LLC, property owner, and Denstock LLC, applicant, to allow a planned housing development of 209 multi-family residential dwelling units on approximately 18.77 acres located at the terminus of Farmview Road, NE (all of approximately 14.38 acres identified as Tax Parcel 436 – ((A)) – 41, Parcel ID 017576; an approximately 3.31 acre portion identified as Tax Parcel 436 – ((A)) – 38, Parcel ID 021678; an approximately 0.14 acre portion identified as Tax Parcel 436 – ((A)) – 36, Parcel ID 021677; all of approximately 0.77 acres of Tax Parcel 436 – ((A)) – 37, Parcel ID 032861; all of Tax Parcel 436 – ((A)) – 39, Parcel ID 021679; and all of Tax Parcel 436 – ((A)) – 40, Parcel ID 021680) zoned B-3 General Business. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- J. Set Town Council Public Hearing for May 23, 2023 for the vacation of an unimproved 0.169-acre portion of the eastern most end of Farmview Road, NE right-of-way
- K. Contract of Recycling Curbside Pickup with GFL at a rate of \$4.09 per cart per month

Councilwoman Hicks questioned the reason for the rescheduling of public hearings for Scott Street. Assistant Town Manager Warren explained that the Planning Commission had asked for additional information and review time to make further recommendations to Council.

Councilwoman Hicks made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

## V. INTRODUCTIONS AND PRESENTATIONS

- A. David Rotenizer Executive Director, Blacksburg – Christiansburg – Montgomery County Regional Tourism to update Council

Mr. Rotenizer reported to Council updates on the Regional Tourism Program and briefly talked about visitor spending in Montgomery County and the impact of that spending in the past years. Mr. Rotenizer spoke about the new visitor survey for the NRV that was

currently in the review process and noted that this survey focused on visitor profiling and gathering a better understanding of motivators for visiting the area. He further added that the NRV Partnership was currently going through a new rebranding process that should be finalized in May of this year. Mr. Rotenizer touched on the progress of the historic markers for the Huckleberry Trail and the TransAmerica Bicycle Trail and expressed these would go before the Department of Historic Resources to be approved soon. He briefly spoke about the importance of the Tourism Office working closely with small businesses and the business community in the area. Mr. Rotenizer talked about marketing and the tourism's partnership with the Virginia Tourism Corporation and the Virginia Association of Destination and Marketing Organizations to bring awareness to the community.

Cheyenne Kees, Tourism Program Assistant updated Council on the marketing efforts of the Tourism Office. Ms. Kees spoke about the new visitors guide and that a limited print of the guide had been released in order to receive feedback from tourism's partners in the area. She noted that the feedback would be used to make changes or updates to their online version of the guide as well as the next printing of the visitor's guide. Ms. Kees walked Council through the visitor's guide and talked about the different segments of information enclosed. She touched on information concerning parks in the community, public art, and new QR codes that had been added to avoid any outdated information. Ms. Kees noted that the QR codes helped track the number of individuals interacting with the guides and what they were specifically focused on in the area. She talked about the map that was included in the guide and how it related to outdoor assets that were available in the area.

Ms. Kees noted that the Tourism Office was past procurement and the onboarding process for the Virtual Visitor Center and hoped to have it online within the next month. She showed Council the draft version of the website and explained how to search for different features on the website, such as dining, lodging, public art, and upcoming local events. Ms. Kees talked about continued work on tourism's social media including posts, increases in followers, as well as interactions and connections with individuals and local businesses.

Councilman Wilson expressed concern that the information provided had taken a long period to be completed and questioned the new QR codes not functioning correctly in the Visitor's Guide. Ms. Kees noted that once the Visitor Center was up and running, she could automatically change the QR codes so it would link to the new technology. Mr. Wilson also mentioned the lack of Christiansburg restaurants on the website and ultimately felt that more work needed to be done before announcing a final draft. Councilwoman Hicks expressed concern that the number of followers on the Tourism's Facebook page was very low and would like to see them make an effort to raise those numbers.

B. Human Resources Director Alicia Dials to present regarding Town Wellness Program

Alicia Dials addressed Council and noted that this presentation was a proposal for an actual Wellness Program for Town employees. Mrs. Dials touched on the background of the previous Wellness Program that included classes at the Aquatic and Recreation

Centers that were held during the hours of noon and 1 p.m. She explained that a majority of Town employees did not participate due to the time of the classes being close to their lunch hour. Mrs. Dials talked about previous Wellness Committees that involved Town employees from different departments that focused on a more inclusive wellness program that would address more than just the physical aspect of wellness. She spoke about the goals of the Wellness Program and how it would benefit employees. She explained an employee survey was sent out to understand what programs the employees were specifically interested in. Mrs. Dials expressed that after the employee feedback, looking at several Wellness Programs in the area, and connecting with a representative from Anthem, a points program was created. She explained that the intent was for employees to participate in various activities and earn points for those activities to be redeemed at the end of each quarter for incentives. Mrs. Dials included there was no cost to the Town at this time and Anthem would provide \$5,000 reimbursable wellness funds for the program beginning July 1, 2023. She added that in addition to the Wellness Program, a 2-hour per week of Fitness Leave was being proposed to encourage employees to increase their physical exercise. She added there were several parameters of the 2-hour leave, such as permission from the employee's supervisor in advance, the leave could not be used at the beginning or end of a shift, and the 2-hour leave had to be used for cardiovascular exercise within Town limits. Mrs. Dials noted that employees who abused this leave would be subject to disciplinary action.

Councilwoman Hicks expressed that the health and wellness of employees was very important and ultimately showed increased productivity in the workplace. Mrs. Hicks questioned if there were health screenings for Town employees. Mrs. Dials explained that health screenings are provided for employees regularly. Councilman Jenkins inquired how this program would be equitable across the different Town departments. Mrs. Dials referenced the Public Works Department and explained that several employees in the department expressed ways they could incorporate exercise into their day. She explained that smaller exercises such as this can earn employees' points toward the Wellness Program and make their return to work more productive.

## VI. CITIZEN COMMENTS

Chris Waltz, 1370 Rigby Street, expressed his concern that the updated Tourism website and Visitor's Guide was not user friendly. Mr. Waltz noted that he felt the Town should pull funding from the Regional Tourism Office and create an in-house tourism position instead.

## VII. COMMITTEE REPORTS

### A. Street Committee Report/Recommendation (Bishop, Hockett)

1. Plat showing Gatewood Street Subdivision off Barkwood Street S.E. creating 7 lots and revising Tax Map Nos. 528-((A))91, 528-((45))-15, and 528-((45))-16.

Councilwoman Hockett explained that the committee had discussed the subdivision on Gatewood Street to create seven residential lots and one commercial lot.

Councilwoman Hockett made a motion to approve the recommendation by the Street Committee plat showing Gatewood Street Subdivision off Barkwood Street S.E. and revising the tax map numbers above, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from April 29, 2023 through May 17, 2023 on the property located at 782 New River Road, NW (Tax Parcel 435 - ((A)) - 41, Parcel ID 007741) in the B-3 General Business District. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on March 28, 2023.

Mayor Barber noted that Mr. Cole had reached out and explained he had business elsewhere and would not be available to attend the meeting.

The Planning Commission had recommended approval with conditions. Councilwoman Hicks made a motion to approve the conditional use permit request by Rockstep Christiansburg LLC to allow a carnival at the location of 782 New River Road as recommended by the Planning Commission, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins- Aye; Showalter – Aye; Wilson – Aye.

- B. Reappointment of Barry Helms to the Montgomery Regional Solid Waste Authority Board of Directors with a term of July 1, 2023 to June 30, 2027

Mayor Barber recognized Mr. Helms and thanked him for his service to the Montgomery Regional Solid Waste Authority.

Councilman Showalter made a motion to approve the reappointment of Barry Helms to the Montgomery Regional Solid Waste Authority Board of Directors, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

- C. Retiree Health Insurance

Mayor Barber explained that the retiree health insurance discussion had taken place at the last Town Council work session. Councilman Wilson added that Council had agreed upon option #3 which would allow retirees with at least 5 years of service to elect to remain on the Town's group medical insurance with the option of subsidized premiums based on consecutive years of service.

Councilman Showalter added that Council had agreed that appointed employees were not eligible to receive both the sick leave divesture offered and the subsidized premiums. Councilwoman Hockett thanked Councilman Bishop for bringing this subject forward to Council.

Councilman Wilson made a motion to approve the retiree health insurance approving option #3 as stated in the agenda packet, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

D. Fire/EMS Volunteer Accident Insurance

Town Manager Wingfield explained that the Human Resources Department had reached out for a quote for Volunteer Accident Insurance and unfortunately the volunteers are not covered due to the unawareness of the profession of the volunteers to determine risk. Mr. Wingfield suggested tabling this item until more information could be collected.

Councilman Wilson made a motion to table the discussion concerning Fire/EMS Volunteer Accident Insurance, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

E. Wellness Program

Mr. Wingfield noted that the Wellness Program included the Wellness Points Program and a 2-hour per week Fitness Leave for Town employees.

Councilman Showalter made a motion to approve the Wellness Program including both programs referenced, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

F. Budget Amendment #3 for 2023

Finance Director Valerie Tweedie explained to Council that the budget amendment #3 was to recognize the award of three grants received for which expenditures would occur within fiscal year 2023. The first was an award of a grant for Bear Wise Trash Cans. The second was an award from the Appalachian Regional Commission for the gathering spaces and the third was a grant from the Industrial Revitalization Fund Planning for Christiansburg Institute in which the Town would act as the fiscal agent. Mrs. Tweedie also included a request by engineering to pull forward \$75,000 of the funding in fiscal year 2024 to fiscal year 2023 to start the engineering work on the Arrowhead sewer project.

Councilwoman Hicks questioned if there was an expiration date for the grant from the Appalachian Regional Commission for gathering spaces. Mr. Warren answered that the Town was continuing to work within the guidelines with the State's Department of Housing and Community Development.

Councilwoman Hockett made a motion to approve the budget amendment #3 for 2023, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

Councilwoman Hicks made a motion to approve the appropriation for the budget amendment #3 for 2023, seconded by Councilman Jenkins. Council voted as follows: Bishop – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye; Wilson – Aye.

## IX. STAFF REPORTS

### A. Town Manager

Town Manager Wingfield offered Town Council tours of the new Christiansburg Huckleberry Park and explained he would send out emails to confirm those days and times. Mr. Wingfield asked Town Council if they would like an additional work session before budget approval. Mayor Barber suggested that if Council would like a work session it could be scheduled at the next meeting on April 25th. Council agreed.

### B. Town Attorney – no report

### C. Other Staff

Finance Director Tweedie asked that budget questions be sent to her before a potential work session so she could answer those questions ahead of time.

## X. COUNCIL REPORTS

Councilwoman Hicks expressed concern for the College Street project and what she felt was misinformation being spread in the community. Mrs. Hicks explained that she had been told that the project had been dropped by the Town. Town Manager Wingfield expressed that the project had not been dropped and that the project had been broken into two phases due to costs. Mr. Wingfield explained that the first phase was working on the upper basin pond, but the channel work could be completed later pending funding availability. Councilman Wilson added that if the first phase of the project does not alleviate the issue, the Town would move to the next phase. Mr. Wilson noted that the project information was very straightforward and open to the public. Assistant Town Manager Andrew Warren explained that from a communications standpoint the Town Manager was in the process of distributing letters to those College Street area residents to notify them where the Town was in the process.

Councilwoman Hicks also reported that the Aquatic Advisory Committee was looking for a member of the community to add to the committee. Mrs. Hicks urged the community to become involved and expressed appreciation for everyone that participated on commissions, committees, and boards.

Councilwoman Hockett reported that last week Town Council members were invited to volunteer with the YMCA Meals Campaign. Mrs. Hockett urged Council to research this campaign and volunteer for this program. She expressed that it was nice to meet several community members and understand how grants are being utilized in the community.

Mayor Barber reminded Council of the Fire Department banquet to be held on Saturday, April 15<sup>th</sup> and expressed that Council should reach out to him if they were interested in attending.

**XI. OTHER BUSINESS**

**XII. ADJOURNMENT**

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:10 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST FOR 4-28-2023**

**BILLS FOR MARCH AND APRIL 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Department</b>
A MORTON THOMAS AND ASSOCIATES INC	COLLEGE ST DRAINAGE	\$7,049.50	COLLEGE STREET DRAINAGE PROJECT
A MORTON THOMAS AND ASSOCIATES INC	ROANOKE / 460 SIDEWALKS	\$619.50	CAPITAL PROJECTS
A MORTON THOMAS AND ASSOCIATES INC	ROANOKE ST WATERLINE	\$16,124.71	WATER OPERATIONS
A MORTON THOMAS AND ASSOCIATES INC	Resiliency Plan	\$4,160.00	STORM WATER OPERATIONS
ADAMS CONSTRUCTION CO.	ASPHALT MIX	\$8,892.98	STREETS
AECOM TECHNICAL SERVICES INC	Bridge inspections	\$3,357.50	STREETS
ALGONQUIN PRODUCTS COMPANY	FORMULA 142 ASPHALT RELEASE - PW	\$750.00	STREETS
ALVIS-LAING ELECTRIC COMPANY	worked on waters pump station labor/ Material	\$701.49	SEWER OPERATIONS
AMAZON CAPITAL SERVICES INC	electronics protection / safety container	\$287.51	TREATMENT PLANT
AXON ENTERPRISE INC	PD BODY & IN CAR CAMERAS - ANNUAL CONTRACT	\$183,097.88	POLICE DEPARTMENT
B & K TRUCK ACCESSORIES	PW TRUCK 481 BEDLINERS/FLOOR LINERS/SEAT COVERS	\$2,090.00	STREETS
BANE OIL COMPANY INC	OFF ROAD DIESEL - PW	\$1,576.80	STREETS, WATER, WWTP,SEWER
BOONE TRACTOR & IMPLEMENT INC.	BACKING PARTS - PW	\$137.51	STREETS
BOXLEY ASPHALT LLC	ASPHALT SURFACE MIX	\$1,393.42	STREETS
CAMBRIDGE COMPUTER SERVICES INC	Netmotion Maintenance Renewal	\$6,822.20	INFORMATION TECHNOLOGY
CARDINAL RUBBER & SEAL INC.	Hoses and Gaskets for plant	\$1,966.18	TREATMENT PLANT
CARDINAL TOOLS SALES & SERVICE INC	Blue Nitrile Gloves	\$1,080.00	SEWER OPERATIONS
CARTER MACHINERY	Annual Maintenance-Generator & ATM Switch	\$506.25	TREATMENT PLANT
CAUDILL HILL VENTURES LLC	FILTER/AIR ELEMENTS - PW	\$238.38	STREETS
CHA CONSULTING INC	IN PLANT OPS - WWTP	\$13,514.07	TREATMENT PLANT
CMC SUPPLY INC.	AVK series 67 post hydrant, FILLER FLANGE HOLE PLUG	\$1,974.55	TREATMENT PLANT
COLE TRUCK PARTS INC	PW VEHICLE PARTS/SUPPLIES	\$1,142.14	SOLID WASTE
COLORADO TIME SYSTEMS	Satellite Service- Replace Scoreboard Panels	\$1,500.00	AQUATICS
CONTINENTAL WESTERN CORPORATION	SAFETY VESTS - PPE - MULTI PW	\$478.50	STREETS, WATER, WWTP,SEWER
DANIEL GIVENS	Nutrient Management Plan	\$1,510.00	TREATMENT PLANT
DATA MANAGEMENT INC	TIME CLOCK 04-28-23 TO 05-27-23	\$1,208.30	FINANCE
DATA NETWORK SOLUTIONS INC	Barracuda SPAM filter and Archiver, ARUBA, CRADLEPOINT	\$17,867.49	INFORMATION TECHNOLOGY
DAY & KINDER CONSULTING ENGINEERS PLLC	STRUCTURAL ENGINEERING SERVICES - AQUATICS	\$5,000.00	AQUATICS
DUNCAN FORD MAZDA	PW-PLATES - VEH PARTS -	\$1,943.93	WATER OPERATIONS
E. C. PACE COMPANY INC	ROANOKE STREET WATERLINE	\$340,339.46	WATER OPERATIONS
EAST COAST EMERGENCY VEHICLES LLC	HUCKLEBERRY PARK LIGHTING SUPPLIES	\$638.50	PARKS & RECREATION
ELECTRICAL SUPPLY CO	POLICE DEPT BULBS - BLDG & GRNDS	\$232.50	POLICE DEPARTMENT
ELECTRICAL SUPPLY CO	CABLES - RESCUE	\$334.65	RESCUE
ELECTRICAL SUPPLY CO	AQUATICS LIGHTING SUPPLIES	\$197.00	AQUATICS
ENNIS-FLINT INC	PM90WH Q30'12" WHITE LINE	\$1,249.50	STREETS
EVOQUA WATER TECHNOLOGIES LLC	Bioxide for Peppers Ferry Lift Station	\$3,440.80	SEWER OPERATIONS
EXCEL TRUCK GROUP	TURBOCHARGER ACTUATOR/FUEL PUMP - PWSW	\$2,101.45	SOLID WASTE

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST FOR 4-28-2023**

**BILLS FOR MARCH AND APRIL 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Department</b>
FASTENAL COMPANY	SUPPLIES/MATERIALS - PWSWD	\$91.77	LANDFILL
FAULCONER CONSTRUCTION COMPANY INC	HUCKLEBERRY PARK	\$260,965.01	CAPITAL PROJECTS
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$10,334.04	WATER OPERATIONS
FIRE RESCUE AND TACTICAL INC	FIRE DEPT UNIFORM SUPPLIES	\$1,661.70	FIRE DEPARTMENT
FIRE RESCUE AND TACTICAL INC	RESCUE UNIFORM SUPPLIES	\$5,491.39	RESCUE
FIRST BIOMEDICAL INC	Infusion pumps for Three Rescue Vehicles	\$225.00	FOUR FOR LIFE GRANT
FISHER AUTO PARTS INC	TRAILER CONNECTOR KIT - PW	\$505.20	STREETS
FISHER AUTO PARTS INC	PARTS VEHICLE REPAIRS	\$575.25	WATER OPERATIONS
FLEET PRIDE, INC.	AIR ELEMENTS - PW, FILTERS	\$857.66	STREETS
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$867.67	POLICE DEPARTMENT
GRAINGER	Chain Sling	\$1,124.41	STORM WATER OPERATIONS
GRANTURK EQUIPMENT CO. INC	CAMERA - PWSWD	\$474.64	SOLID WASTE
HAJOCÀ CORPORATION	GAS BALL VALVE - PW GASKETS TOWN HALL	\$9.43	STREETS
HAJOCÀ CORPORATION	RESCUE BLDG & GRND SUPPLIES	\$21.56	RESCUE
HILL MANUFACTURING COMPANY INC	FLEET MAINTENANCE SUPPLIES	\$714.26	FLEET MAINTENANCE
HOSE HOUSE INC.	PARTS/SUPPLIES - PW	\$323.97	STREETS
HURT & PROFFITT INC	ROANOKE STREET SW	\$473.41	CAPITAL PROJECTS
HY-TEST INC	FIRE DEPT FIRE EXT INSPECTIONS/RECHARGE/REFILLS	\$961.00	TOWN WIDE
IES COMMERCIAL INC	Sound Masking devices	\$1,689.70	TOWN HALL MAINTENANCE
INFRASTRUCTURE SOLUTIONS GROUP INC	PARTS/SUPPLIES - PW SEWER	\$78.68	SEWER OPERATIONS
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	BATTERIES - PW	\$287.90	STREETS
JOHNSON CONTROLS	SERVICE CALL - RESCUE SQUAD	\$1,957.33	RESCUE
KING-MOORE INC	18.75 HOURS IT DEPT SUPPORT	\$1,875.00	INFORMATION TECHNOLOGY
KINGS TIRE SERVICE INC	TIRES/TIRE DISPOSAL - PWW	\$398.00	WATER OPERATIONS
KLINGSPOR ABRASIVES INC	ABRASIVE FLAP DISCS - PW FLEET MAIN	\$197.36	FLEET MAINTENANCE
KORMAN SIGNS INC.	SIGNS, SIGN MATERIALS, SIGN MAKING EQUIPMENT, AND	\$1,794.00	STREETS
LITTLE RIVER POOL AND SPA INC	AQUATICS SUPPLIES	\$159.99	AQUATICS
MATTERN & CRAIG	INDUSTRIAL PARK BASIN	\$5,588.50	STORM WATER OPERATIONS
MCDONOUGH BOLYARD PECK INC	HUCKLEBERRY PARK	\$7,600.00	CAPITAL PROJECTS
MCGRADY-PERDUE HEATING & COOLING INC	Water heater	\$8,775.31	TOWN HALL MAINTENANCE
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	URGENT CARE 10-09-22	\$27.00	HUMAN RESOURCES
MIDWEST MOTOR SUPPLY INC	HOSE/WIRE REEL - FIRE DEPT	\$234.53	FIRE DEPARTMENT
MONTGOMERY DISTRIBUTORS	PPE STOCK SUPPLIES - PW	\$368.95	WATER SEWER OPERATIONS
MONTGOMERY-FLOYD REGIONAL LIBRARY	FY 2023 ANNUAL GRANT FUNDING	\$15,000.00	COMMUNITY DEVELOPMENT
MUNICIPAL EMERGENCY SERVICES INC	PD SUPPLIES/MATERIALS	\$523.05	POLICE DEPARTMENT
MXI ENVIRONMENTAL SERVICES LLC	MXI Environmental Services hazardous waste disposa	\$970.00	TREATMENT PLANT
NATIONAL POOLS OF ROANOKE INC.	CHALLENGER DIFFUSER - AQUATICS	\$33.67	AQUATICS

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST FOR 4-28-2023**

**BILLS FOR MARCH AND APRIL 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Department</b>
NORTHWEST HARDWARE CO INC	RESCUE SUPPLIES/MATERIALS	\$22.42	RESCUE
NORTHWEST HARDWARE CO INC	TAPE MEASURE - BLDG INSP	\$22.49	BUILDING
NORTHWEST HARDWARE CO INC	STOCK RAKES - PW	\$376.88	STREETS
NORTHWEST HARDWARE CO INC	TOWN HALL ANT BAITS AND SUPPLIES	\$40.10	TOWN HALL MAINTENANCE
NORTHWEST HARDWARE CO INC	VALVE - REC DEPT BLDG & GRND	\$22.51	PARKS & RECREATION
NORTHWEST HARDWARE CO INC	AQUATICS SUPPLIES/MATERIALS	\$420.44	AQUATICS
NORTHWEST HARDWARE CO INC	BROOMS/RAKES - PW MULTI	\$79.87	WATER OPERATIONS
PACE ANALYTICAL SERVICES INC.	N ERIES TESTING 03-22-23 WWTP	\$158.00	TREATMENT PLANT
PEED & BORTZ LLC	WWTP WATERLINE	\$11,500.00	TREATMENT PLANT
POWER ZONE	TRIMMER - LOOP - PW MOWER SUPPLIES	\$842.94	STREETS
POWER ZONE	BACK PACK BLOWER REPAIRS - REC DEPT	\$96.32	PARKS & RECREATION
PRO CHEM INC	MECHANIC'S HELPER	\$686.41	SEWER OPERATIONS
PROFESSIONAL COMMUNICATIONS	AUTOMOTIVE ACCESSORIES FOR AUTOMOBILES, BUSES, TRA	\$2,985.32	POLICE DEPARTMENT
PROFESSIONAL COMMUNICATIONS	FIRE DEPT RADIO SUPPLIES	\$1,851.00	FIRE DEPARTMENT
QUALITY TIRE & BRAKE SERVICE	PD VEHICLES / OIL CHANGE SERVICES	\$1,280.00	POLICE DEPARTMENT
QUALITY TIRE & BRAKE SERVICE	TIRES - PW	\$304.00	STREETS
QUALITY TIRE & BRAKE SERVICE	RESCUE VEHICLE BATTERY	\$208.00	RESCUE
QUALITY TIRE & BRAKE SERVICE	CEMETERY TIRES	\$168.00	CEMETERY
RAILROAD MANAGEMENT COMPANY IV LLC	LICENSE# NS4271 07-28-23 TO 07-27-24	\$627.87	WATER OPERATIONS
RHINO SPORTS & ENTERTAINMENT SERVICES LLC	LABOR - PARKING - AQUATICS	\$552.00	AQUATICS
RUMMEL KLEPPER & KAHL LLP	TRAFFIC SIGNALS	\$2,020.36	ENGINEERING
RUMMEL KLEPPER & KAHL LLP	Task Order for Contract# 21-0032 RFP TRAIL LIGHTING	\$10,840.65	CAPITAL PROJECTS
SAFE AIR SYSTEMS	ADAPTERS - FIRE DEPT	\$161.75	FIRE DEPARTMENT
SAFEWARE INC.	GAS MONITOR - CARBON DIOXIDE MONITORS FIRE DEPT	\$292.00	FIRE DEPARTMENT
SANDS ANDERSON	FEBRUARY , MARCH 2023 SERVICES	\$24,831.50	ADMINISTRATION
SANICO - SOLUTIONS SYSTEMS INC	POLICE DEPT SUPPLIES	\$291.93	POLICE DEPARTMENT
SANICO - SOLUTIONS SYSTEMS INC	STATION B - PW SUPPLIES	\$69.53	FACILITY MAINTENANCE
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT SUPPLIES	\$881.00	PARKS & RECREATION
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS SUPPLIES	\$2,360.58	AQUATICS
SANICO - SOLUTIONS SYSTEMS INC	WWTP SUPPLIES	\$200.23	TREATMENT PLANT
SETTY & ASSOCIATES LTD.	ENGINEERING SERVICES, PROFESSIONAL	\$3,578.04	AQUATICS
SHELOR MOTOR MILE	REPAIRS PD CAR 165, 151 , 123	\$9,239.17	POLICE DEPARTMENT
SHELOR MOTOR MILE	REPAIRS 2020 FORD F550 - AMBULANCE 94 2017 F550	\$2,162.49	RESCUE
SISSON & RYAN LLC	4.78 TONS STONE - CEMETERY	\$101.58	CEMETERY
SOUTHERN AIR INC	CONTRACT# C35857-5	\$5,370.00	TOWN WIDE
SOUTHERN REFRIGERATION CORP.	3M CARTRIDGE - REC DEPT	\$74.90	PARKS & RECREATION
SOUTHERN REFRIGERATION CORP.	LOCHINVAR BURNER - CONDENSER AQUATICS	\$1,620.23	AQUATICS

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST FOR 4-28-2023**

**BILLS FOR MARCH AND APRIL 2023**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Department</b>
STATE ELECTRIC SUPPLY CO. INC.	RESCUE SQUAD BLDG & GRNDS SUPPLIES	\$77.48	RESCUE
STATE ELECTRIC SUPPLY CO. INC.	SLUDGE PARTS/SUPPLIES	\$148.18	TREATMENT PLANT
STORM WIND LLC	StormWind Studios Training Subscription	\$690.00	INFORMATION TECHNOLOGY
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FINANCE OFFICE SUPPLIES	\$3,058.60	TOWN WIDE
TENCARVA MACHINERY CO.	46451-723-24150 - PUMP PARTS - WWTP	\$2,087.18	SEWER OPERATIONS
TESSCO	BULKHEAD ARRESTOR - PWW	\$170.94	WATER OPERATIONS
TIME TECHNOLOGIES INC	Stadium Lights	\$5,000.00	PARKS & RECREATION
TOWN OF BLACKSBURG	BBURG TRANSIT-FY23 OPER 2-4 QTR/CAPITAL	\$407,587.50	STREETS
TREASURER OF MONTGOMERY	4TH QTR FY2023 - NRV EMERGENCY COMM REG AUTH	\$239,946.75	RESCUE
TRIPLE-S STEEL SUPPLY	PARTS/SUPPLIES - PWSWD	\$1,103.68	SOLID WASTE
TYLER TECHNOLOGIES INC	PHASE 3 - IMP - HCM/HR	\$51,273.50	FINANCE
ULINE	STOCK GAS CANS - PW	\$534.88	STREETS
UNIFIRST CORPORATION	1060006 - MATS	\$150.87	TREATMENT PLANT
UNITED RENTALS INC.	Trench Box - Guard Rail System	\$6,008.34	STORM WATER OPERATIONS
VALLEY BOILER AND MECHANICAL INC	BOILER REPAIR - WWTP	\$48,871.75	TREATMENT PLANT
VEST'S SALES & SERVICE INC.	WHELEN LIGHTS - RESCUE	\$1,084.00	RESCUE
VIRGINIA UTILITY PROTECTION SERVICE INC	422 TRANSMISSIONS - PW	\$443.10	WATER OPERATIONS
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIANCE	ONWARD NRV 2023 - YEAR 5 - ANNUAL INVESTMENT/MEMB	\$1,250.00	ECONOMIC DEVELOPMENT
VSC FIRE & SECURITY INC	ANNUAL FIRE ALARM MONITORING - TOWN HALL & RESCUE	\$875.00	TOWN HALL MAINTENANCE
WATER MONSTERS LLC	replacement pace clocks	\$1,848.00	AQUATICS
WILSON BROTHERS INCORPORATED	PARTS VEHICLE MAINTENANCE	\$2,972.13	TOWN WIDE
WITMER PUBLIC SAFETY GROUP INC	FIRE HOOKS - FIRE DEPT	\$312.00	FIRE DEPARTMENT
ZORO TOOLS INC	SIGN SHOP - STRUCTURAL ANCHOR - PW	\$79.43	STREETS
<b>To be Paid April 28, 2023</b>		<b>\$1,830,674.81</b>	

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
ALGONQUIN PRODUCTS COMPANY	CLEANING SUPPLIES - FD	\$329.95	FIRE
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$90.00	TOWN HALL
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$90.00	FACILITY MAINTENANCE
ALL ROADS EQUIPMENT LLC	WATER FILTER	\$104.26	STREETS
AMAZON CAPITAL SERVICES INC	Deposit tickets for the Finance Dept	\$121.49	FINANCE
AMAZON CAPITAL SERVICES INC	WEATHERPROOF DOCUMENT HOLDERS	\$63.90	STREETS
AMAZON CAPITAL SERVICES INC	FLEET SHOP SAFETY SIGNS	\$99.99	FACILITY MAINTENANCE
AMAZON CAPITAL SERVICES INC	BILLIARD SUPPLIES - REC	\$111.75	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	ON CALL WADERS	\$90.99	SEWER OPERATIONS
AMAZON CAPITAL SERVICES INC	SECURITY SEALS	\$19.39	RESCUE
AMAZON CAPITAL SERVICES INC	SIGN SHOP	\$32.97	STREETS
AMAZON CAPITAL SERVICES INC	ASPHALT AND WASH BAY SPRAYERS	\$430.27	STREETS
AMAZON CAPITAL SERVICES INC	TOWN HALL F/A SIGN	\$42.39	TOWN HALL
AMAZON CAPITAL SERVICES INC	TIRE MOUNTING COMPOUND	\$52.00	FLEET MAINTENANCE
AMAZON CAPITAL SERVICES INC	EGGSTREME EASTER EGG HUNT	\$128.98	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	UPS Battery	\$158.39	INFORMATION TECHNOLOGY
AMAZON CAPITAL SERVICES INC	PARTS/SUPPLIES - RADIO SHOP	\$250.04	FIRE
AMAZON CAPITAL SERVICES INC	PRESSURE SWITCH	\$142.00	FIRE
AMAZON CAPITAL SERVICES INC	PVC CARDS FOR BADGES - EMS	\$23.89	RESCUE
AMAZON CAPITAL SERVICES INC	PPE	\$28.41	STREETS
AMAZON CAPITAL SERVICES INC	STREETS TRAILER	\$201.00	STREETS
AMAZON CAPITAL SERVICES INC	ELECTRIC SCOOTER - EGGSTREME EASTER EGG HUNT	\$275.98	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES - AQUATICS	\$73.96	AQUATICS
AMAZON CAPITAL SERVICES INC	BANDAGES - AQUATICS	\$57.45	AQUATICS
AMAZON CAPITAL SERVICES INC	PPE	\$28.41	WATER OPERATIONS
AMAZON CAPITAL SERVICES INC	PPE	\$28.41	SEWER OPERATIONS
AMAZON CAPITAL SERVICES INC	PPE	\$28.41	STORM WATER OPERATIONS
AMAZON CAPITAL SERVICES INC	DRY ERASE MARKERS - PW	\$31.42	STREETS
AMAZON CAPITAL SERVICES INC	OFFICE CHAIR - REC	\$259.77	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$41.57	AQUATICS
AMAZON CAPITAL SERVICES INC	CHEST WADERS - STORM DRAINS	\$499.98	STORM WATER
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES LIFEGUARDING		\$462.00	AQUATICS
ANGLE FLORIST	SYMPATHY ARRANGEMENT - RESCUE	\$105.30	RESCUE DONATIONS
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM INS 03-14-23 TO 03-20-23	\$17,281.53	FRINGE BENEFITS
ANTHEM BLUE CROSS AND BLUE SHIELD	EFT ANTHEM INS 03-21-23 TO 03-27-23	\$27,943.11	FRINGE BENEFITS
APPALACHIAN POWER COMPANY	ELECTRIC - BILLING 02-15-23 TO 03-15-23	\$1,345.72	TOWN WIDE

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
APPALACHIAN POWER COMPANY	ELECTRIC - BILLING 02-16-23 TO 03-16-23	\$60,594.40	TOWN WIDE
APPALACHIAN POWER COMPANY	ELECTRIC - BILLING 03-02-23 TO 03-30-23	\$23,174.25	WATER OPERATIONS
ARC3 GASES	OXYGEN	\$77.82	TOWN HALL
ARC3 GASES	C02 TANK RENTAL	\$539.74	AQUATICS
AT&T MOBILITY	PHONE - BILLING 03-19-23 TO 04-18-23	\$178.44	PARKS & RECREATION
ATMOS ENERGY	GAS - AQUATIC CENTER - FEBRUARY 2023	\$2,355.26	AQUATICS
ATMOS ENERGY CORPORATION	NATURAL GAS - BILLING 03-02-23 TO 04-03-23	\$3,638.52	TOWN WIDE
BH MEDIA GROUP INC	N FRANKLIN/DEPOT - 03-05-23 TO 03-12-23	\$638.48	CAPITAL PROJECT
BMS DIRECT	WATER BILLS POSTAGE AND PRINTING	\$3,798.91	WATER , SEWER, STROM GARBAGE
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$1,513.07	RESCUE
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$1,251.27	RESCUE
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$997.32	RESCUE
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$97.97	RESCUE
BOXLEY ASPHALT LLC	3.47 TONS SURFACE MIX	\$310.28	STREETS
BOXLEY ASPHALT LLC	7.40 TONS SURFACE MIX	\$1,515.86	STREETS
BREENE INC	FOOTBALL TOSS - APR 22, 2023	\$332.80	PARKS & RECREATION
BRIAN'S LOCK & KEY	10 MASTER KEYS - REC	\$90.00	PARKS & RECREATION
BSN SPORTS COLLEGIATE PACIFIC	YOUTH VOLLEYBALL VOLLEYBALLS	\$544.26	PARKS & RECREATION
CARDINAL BLUEPRINTERS INC.	MAINTENANCE CONTRACT - CANON TM-305MFP	\$500.00	ENGINEERING
CAROLINA INDUSTRIAL EQUIPMENT	PARTS/SUPPLIES	\$713.12	STREETS
CAROLINA INDUSTRIAL EQUIPMENT	POLY MAIN BROOM	\$1,002.16	STREETS
CARTER MACHINERY	MODULE LIGHT RIGHT	\$778.40	WATER OPERATIONS
CARTER MACHINERY	DISASSEMBLE AND REASSEMBLE ENGINE	\$2,773.77	STREETS
CHANDLER CONCRETE COMPANY OF VA INC	MORTAR MIX TYPE S	\$53.70	STORM WATER
CHANDLER CONCRETE COMPANY OF VA INC	CONCRETE BRICK/PALLET BLOCK - WADES LANE	\$1,144.30	STREETS,WATER SEWER STORM
CHARLES R. KING JR.	BALES OF STRAW	\$630.00	STREETS,WATER SEWER STORM
CITIZENS	PHONE/INTERNET - BILLING APRIL 2023	\$4,547.98	INFORMATION TECHNOLOGY
COMCAST HOLDINGS CORP	INTERNET - BILLING 03-15-23 TO 04-14-23	\$691.80	INFORMATION TECHNOLOGY
COMCAST HOLDINGS CORP	INTERNET BILLING - APRIL 2023	\$585.70	INFORMATION TECHNOLOGY
CRYSTAL SPRINGS	WATER COOLER RENTAL	\$20.99	TREATMENT PLANT
CRYSTAL SPRINGS	WATER COOLER RENTAL	\$207.84	POLICE DEPARTMENT
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE BILLING MARCH 2023	\$230.20	RESCUE
DEHART TILE CO. INC.	5 ARMSTRONG CLEANERS	\$54.95	AQUATICS
DELTA DENTAL OF VIRGINIA	DENTAL CLAIMS - FEBRUARY 2023	\$6,732.73	FRINGE BENEFITS
DIANE C FENTON	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
ELEVATING EQUIPMENT INSPECTION SERVICE	ELEVATOR INSPECTION - PD	\$115.00	POLICE DEPARTMENT

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
ELEVATING EQUIPMENT INSPECTION SERVICE	ELEVATOR INSPECTION - AQUATIC CENTER	\$115.00	AQUATICS
ELEVATING EQUIPMENT INSPECTION SERVICE	ELEVATOR INSPECTION - TOWN HALL	\$115.00	TOWN HALL
EMS TECHNOLOGY SOLUTIONS LLC	OPERATIVE IQ SOFTWARE/FLEET MANAGEMENT LICENSE	\$355.00	RESCUE
ENNIS INC	VA UNIFORM SUMMONS	\$1,313.32	POLICE DEPARTMENT
EXCEL TRUCK GROUP	AUTOMOTIVE SHOP AND RELATED EQUIPMENT AND SUPPLIES	\$3,151.16	WATER OPERATIONS
EXPRESS SERVICES INC	LANDSCAPING LABOR - 03-19-23	\$294.15	FACILITY MAINTENANCE
EXPRESS SERVICES INC	LANDSCAPING LABOR - 03-26-23	\$196.10	FACILITY MAINTENANCE
EXPRESS SERVICES INC	LANDSCAPING LABOR - 04-02-23	\$294.15	FACILITY MAINTENANCE
FAPS HOLDING INC	VELOCITY - BILLING MARCH 2023	\$47.20	FINANCE
FED EX FREIGHT	PU# 1219FOA485972 - PW	\$1,838.24	SEWER OPERATIONS
FIRE SAFETY PRODUCTS INC	HOOD CLEANING - RESCUE	\$340.00	RESCUE
GATES FLOWERS AND GIFTS LLC	SYMPATHY ARRANGEMENT - JOAN TRIPP	\$100.00	TOWN MANAGER
GRANITE TELECOMMUNICATIONS LLC	PHONE - BILLING APRIL 2023	\$3,160.81	TOWN WIDE
H.I.R.E. LTD CORP	EASTER BUNNY COSTUME	\$67.14	PARKS & RECREATION
HOLLYBROOK MULCH TRUCKING INC	BROWN MULCH	\$643.50	STREETS
HOLLYBROOK MULCH TRUCKING INC	BROWN MULCH	\$130.50	STREETS
HOLLYBROOK MULCH TRUCKING INC	BROWN MULCH - DEPOT PARK #1	\$232.00	PARKS & RECREATION
HOME DEPOT	JOB SITE BOX - PW	\$843.46	STREETS
HOME DEPOT	BUILDER'S SUPPLIES	\$1,883.24	FACILITY MAINTENANCE
IES COMMERCIAL INC	PROXIMITY CARDS - AQUATICS	\$382.50	AQUATICS
INTEGRITY DATA INC	DATA- BILLING APRIL 2023	\$479.50	FINANCE
JEWELL DIANE THOMPSON	SPRING FESTIVAL MUSIC	\$350.00	PARKS & RECREATION
JOHN T. NEEL	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
JOSEPH O REED	STATE INSPECTION - PD - CARS	\$140.00	POLICE DEPARTMENT
KATHERINE SMITH MEADOWS	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
KLA ENTERPRISES LLC	EGGSTREME EGG HUNT	\$25.00	PARKS & RECREATION
LANCASTER INC.	CFD - 2015 FORD EXPLORER	\$20.00	STREETS AND PARKS & RECREATION
LANDSCAPE SUPPLY INC.	DIMENSION LOCKUP	\$2,230.56	PARKS & RECREATION
LANDSCAPE SUPPLY INC.	SPORTS LIME/TURFACE	\$1,610.55	PARKS & RECREATION
LANGUAGE LINE SERVICES	OVER THE PHONE INTERPRETATION	\$123.20	POLICE DEPARTMENT
LAWSON E MECOM	Recreation Commission Meetings (January - March)J	\$50.00	PARKS & RECREATION
LITERACY VOLUNTEERS OF THE NEW RIVER VALLEY	FY 23 - FAMILY AND WORKFORCE REBUILDING INITIATIVE	\$1,738.00	COMMUNITY DEVELOPMENT
MANSFIELD OIL COMPANY	FUEL BILLING 03-01-23 TO 03-15-23	\$16,103.98	TOWN WIDE
MANSFIELD OIL COMPANY	FUEL - BILLING 03-16-23 TO 03-31-23	\$16,330.60	TOWN WIDE
MARKETING ON MAIN STREET LLC	LADIES JACKETS	\$167.94	HUMAN RESOURCES
MARKETING ON MAIN STREET LLC	LIP BALM - 500 CT	\$504.67	HUMAN RESOURCES

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
MARKETING ON MAIN STREET LLC	TSHIRTS - AQUATIC	\$598.56	AQUATICS
MATTHEW COOPER	MEALS - LYNCHBURG, VA	\$140.00	POLICE DEPARTMENT
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOI MEDICAL SUPPLIES - RESCUE		\$125.96	RESCUE
MICHAEL L SAYLORS	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
MONTGOMERY COUNTY MOOSE LODGE	REFUND MIXED ALCOHOL LICENSE 1480	\$350.00	FINANCE
MOTOR MILE CAR WASH	CAR WASH PACKAGE - 4 WHEEL DEAL - INSPECTIONS	\$100.00	BUILDING
MUGATE LABORATORY LLC	EMPLOYEE TESTING	\$192.00	HUMAN RESOURCES
NATIONAL FIRE PROTECTION ASSO	NATIONAL FIRE CODE SUBSCRIPTION RENEWAL	\$1,552.50	FIRE DEPARTMENT
NATIONAL POOLS OF ROANOKE INC.	POOL CHEMICALS	\$733.05	AQUATICS
NEW RIVER ENGRAVING	BADGES - AQUATICS	\$19.90	AQUATICS
OFFICE OF THE UNIVERSITY BURSAR	WORK STUDY PROGRAM	\$234.83	TREATMENT PLANT
OLD TOWN PRINTING & COPYING	YOUTH SPORTS HANDBOOK	\$521.62	PARKS & RECREATION
PATRICK C WOODRUM	MEALS - LYNCHBURG, VA	\$140.00	POLICE DEPARTMENT
PATRICK C WOODRUM	MEALS - NASHVILLE, TN	\$220.00	POLICE DEPARTMENT
PRINCIPAL LIFE INSURANCE COMPANY	EFT PRINCIPAL INS APRIL 2023	\$4,650.04	FRINGE BENEFITS
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING	\$240.00	HUMAN RESOURCES
PYROTECNICO FIREWORKS INC	FIREWORKS DISPLAY ADVANCE 2023	\$7,150.00	PARKS & RECREATION
RAY'S HOME APPLIANCE REPAIR LLC	WASHER - AQUATIC CENTER	\$304.36	AQUATICS
RAY'S HOME APPLIANCE REPAIR LLC	CONTROL	\$314.00	AQUATICS
REBA M SMART	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
REDLINE TIRE AND LUBE	OIL CHANGE	\$57.89	BUILDING INSPECTIONS
REFUND OVERPAYMENT TAXES	REFUND OVERPAYMENTS ON TAXES	\$4,370.21	FINANCE
REUND TAX OVERPAYMENTS	REFUND TAX OVERPAYMENTS	\$3,665.10	FINANCE
ROANOKE VALLEY SPEECH & HEARING CENTER	HEARING TESTS - EMPLOYEES	\$1,689.30	HUMAN RESOURCES
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$92.38	RESCUE
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$103.73	RESCUE
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$687.34	RESCUE
ROBIN L. BOYD	Recreation Commission Meetings (January - March)	\$50.00	PARKS & RECREATION
ROGER JORDAN ROLLER JR	AQUARIUM MAINTENANCE 03-20-23 04-11-23	\$100.00	AQUATICS
RUMMEL KLEPPER & KAHL LLP	Task Order for Contract# 21-0032 RFP TRAIL LIGHTING	\$9,009.15	CAPITAL PROJECT
SAFETY & COMPLIANCE SERVICES INC.	DOT RANDOM TESTING 02-28-23	\$687.00	HUMAN RESOURCES
SAMS CLUB	BOOK CLUB SUPPLIES - REC DEPT	\$441.42	PARKS & RECREATION
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE BILLING APRIL 2023	\$725.00	TOWN WIDE
SEGRA / LUMOS NETWORKS	BILLING - APRIL 2023	\$33.20	POLICE DEPARTMENT
SETTY & ASSOCIATES LTD.	ENGINEERING SERVICES, PROFESSIONAL	\$4,900.00	AQUATICS
SHENTEL CABLE COMPANY	CABLE - BILLING 03-22-23 TO 04-21-23	\$67.20	STREETS

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
SHENTEL CABLE COMPANY	CABLE BILLING - FIRE DEPT	\$67.20	FIRE
SHENTEL CABLE COMPANY	CABLE - BILLING 03-25-23 TO 04-24-23	\$67.20	RESCUE
SHENTEL CABLE COMPANY	CABLE BILLING - 04-02-23 TO 05-01-23	\$67.20	PARKS & RECREATION
SHENTEL CABLE COMPANY	CABLE BILLING - 04-02-23 TO 05-01-23	\$79.17	AQUATICS
SHERWIN-WILLIAMS	PAINT SUPPLIES - RESCUE	\$221.23	RESCUE
SHERWIN-WILLIAMS	40 - 5 GALLON - PAINT SUPPLIES AQUATIC CENTER	\$1,327.91	AQUATICS
SHERWIN-WILLIAMS	PAINT SUPPLIES - RESCUE	\$54.71	RESCUE
SHERWIN-WILLIAMS	PAINT SUPPLIES - SIGN SHOP	\$143.90	STREETS
SHERWIN-WILLIAMS	PAINT SUPPLIES - HARKRADER	\$290.30	PARKS & RECREATION
SHERWIN-WILLIAMS	PAINT SUPPLIES AQUATIC CENTER	\$112.83	AQUATICS
SHRED-IT US JV LLC	SHREDDING - MARCH 2023	\$439.71	FINANCE, POLICE , RESCUE
SPORTSENGINE INC	ONBOARDING - ACCT 154547 - MARCH 2023	\$1,125.00	HUMAN RESOURCES
STAND ENERGY CORPORATION	NATURAL GAS - BILLING MARCH 2023 - AQUATIC	\$5,487.31	AQUATICS
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	\$39.11	TOWN MANAGER
SUBURBAN PROPANE L.P.	546.8 GALLONS PROPANE - WWTP	\$3,504.60	TREATMENT PLANT
SUBURBAN PROPANE L.P.	PROPANE - WWTP	\$4,513.40	TREATMENT PLANT
SUBURBAN PROPANE L.P.	PROPANE - WWTP	\$1,938.13	TREATMENT PLANT
TAMELA L. CALDWELL	Special Populations craft class reimbursement	\$118.74	PARKS & RECREATION
TBC ASSOCIATES II LLC	PORTAJOHN - KIWANIS PARK - 03-29-23 TO 04-25-23	\$95.00	PARKS & RECREATION
TBC ASSOCIATES II LLC	PORTAJOHN - DOWNTOWN PARK & BUFFALO- 04-03-23 TO 04-30	\$200.20	PARKS & RECREATION
TELEFLEX LLC	MEDICAL SUPPLIES - RESCUE	\$677.50	RESCUE
TELEFLEX LLC	MEDICAL SUPPLIES - RESCUE	\$1,029.50	RESCUE
THRIVING FAMILIES COUNSELING LLC	TELEHEALTH -	\$535.95	HUMAN RESOURCES
TIMOTHY A. LUSK	MEALS - NASHVILLE, TN	\$220.00	POLICE DEPARTMENT
TOWN OF BLACKSBURG	1ST QTR OPERATING CONTRACT FY 22-23 BT	\$125,862.50	STREETS
TREASURER OF MONTGOMERY	LODGING TAX - FY 23 - JULY 22 TO JAN 23 AND FY 22 TRUE UP	\$172,015.82	TOURISM
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE R MEMBER # 726 - 78 LIVES		\$1,702.28	FRINGE BENEFITS
VERIZON	INTERNET - BILLING 03-07-23 TO 04-06-23	\$124.99	POLICE DEPARTMENT
VERIZON	PHONE - BILLING 03-13-23 TO 04-12-23	\$755.04	POLICE DEPARTMENT
VERIZON	INTERNET - BILLING APRIL 2023	\$114.95	POLICE DEPARTMENT
VERIZON COMMUNICATIONS INC	Vehicle Tracking Subscription for 12 months	\$1,057.50	RESCUE
VIRGINIA DEPT. OF TAXATION-6626	FEBRUARY 2023 RETAIL SALES TAX	\$9.26	AQUATICS
VIRGINIA MEDIA INC	MAIN STREET MKTPLACE 03-11-23	\$540.00	PLANNING
VIRGINIA MEDIA INC	MAIN STREET MKTPLACE 03-11-23	\$210.00	PLANNING
VIRGINIA MEDIA INC	MAIN STREET MKTPLACE 03-11-23	\$1,320.00	CAPITAL PROJECTS AND PLANNING
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE - 3-25-23	\$495.00	PLANNING

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST

## BILLS FOR MARCH AND APRIL 2023

Vendor	Description	Amount	Department
VIRGINIA TOURISM AUTHORITY	WELCOME CENTER - SINGLE POCKET BROCHURE	\$240.00	AQUATICS
VOLSAP PLAN ADMINISTRATOR	QUARTERLY VOLSAP PAYMENT	\$2,187.50	FIRE DEPARTMENT
WEST PUBLISHING CORPORATION	CLEAR - BILLING MARCH 2023	\$145.87	FINANCE
WILSON BROTHERS INCORPORATED	BELTS/PARTS	\$456.02	TREATMENT PLANT
WORDSPRINT	AJ SHRADER	\$69.00	POLICE DEPARTMENT
WORDSPRINT	DRIVER INFO EXCHANGE FORMS	\$889.19	POLICE DEPARTMENT
XEROX CORPORATION	XEROX - BILLING 01-21-23 TO 02-21-23	\$1,827.95	INFORMATION TECHNOLOGY
<b>TOTAL TO BE PAID 4-28-2023</b>		<b>\$1,830,674.81</b>	
<b>TOTAL PAID TO DATE</b>		<b>\$605,777.25</b>	
<b>TOTAL ALL BILLS</b>		<b>\$2,436,452.06</b>	

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION RECOGNIZING MAY 7 - 13, 2023 AS TRAVEL AND TOURISM WEEK**

**WHEREAS**, travel has a positive effect on Virginia and the nation's economic prosperity and image abroad and impacts business productivity and individual travelers' well-being; and,

**WHEREAS**, National Travel and Tourism Week 2023 celebrates the industry's critical role in powering economies, communities, and connections; and,

**WHEREAS**, the industry is demonstrating how integral travel is to every industry and how essential travel is to future growth and innovation; and,

**WHEREAS**, traveling from one place to another is faster, more seamless, and safer than ever before; and,

**WHEREAS**, travel is an essential economic driver for businesses and communities across our country, providing millions of jobs and spurring growth and demand; and,

**WHEREAS**, travel is an indispensable source of job creation and the faster we can restore travel to and throughout our country, the faster we can create and rebuild American jobs; and,

**WHEREAS**, through best-practice health and safety protocols, convention centers, meeting spaces and event organizers are making it safer and easier for American business travelers to get back on the road and back to business-reconnecting and rebuilding key relationships.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the week of May 7 through 13, 2023 as National Travel and Tourism Week and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 25, 2023, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Tanya Hockett

Casey Jenkins

Henry D. Showalter

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING MAY 6 – 12, 2023, AS NATIONAL NURSES WEEK

**WHEREAS**, National Nurses Week celebrates and acknowledges nurses and the hard work they put in to making their patients feel comfortable; and most nurses work 12-hour shifts with few breaks, often taking on extra work when the need arises; and,

**WHEREAS**, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and,

**WHEREAS**, a renewed emphasis on primary and preventative health care will require the better utilization of all our nation's registered nursing resources; and,

**WHEREAS**, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and,

**WHEREAS**, that more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and,

**WHEREAS**, the cost-effective, safe, and quality health care services provided by registered nurses will be an even more important component of our health care delivery system in the future.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the week of May 6 through 12, 2023 as National Nurses Week and does call upon the citizens of the Town of Christiansburg to join in showing appreciation for our registered nurses.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 25, 2023, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Johana Hicks

Tanya Hockett

Casey Jenkins

Henry D. Showalter

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

---

Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

April 25, 2023

**ITEM TITLE:** Contract renewal #2 with Wetland Studies and Solutions, Inc. d/b/a WSSI for Stormwater Engineering On-Call Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

**DESCRIPTION:** Professional Services Contract renewal to provide stormwater engineering services including, but not limited to, stormwater drainage system design, hydraulic modeling, flood study analysis, and stream restoration design. The contract period shall be for an additional one year, with the possibility of two (2) more one-year renewals thereafter. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the Fee Schedule as attached. Work completed in a contract year shall not exceed \$500,000. Work completed on any single task shall not exceed \$150,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:** Contract Amendment approval and authorize the Town Manager to enter into this renewal on behalf of the Town with WSSI, subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

On January 10, 2021, the Town of Christiansburg advertised for proposals from interested engineering firms to provide Stormwater Engineering On-Call Services. WSSI was selected and has provided services over the past, two terms. The Town wishes to exercise the second of the four renewals to this contract. The engineer requested a 3% escalation rate for this new period. The rates were not escalated with the first renewal option; the 3% escalation is on the original contract rates in 2021. Ongoing Task Orders which were assigned in previous terms will not be affected by the requested increase, only new tasks assigned during this new term.

**Information Provided:**

Original Contract

<https://christiansburg.box.com/s/72tm6svce6b4d7z4icyz296oldy2r3z4>

Amendment 2 (renewal #2)

<https://christiansburg.box.com/s/oksluf2u3fo3rw60t76h1w1jqa6vzq9t>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

April 25, 2023

**ITEM TITLE:** Contract renewal #2 with Rummel, Klepper, & Kahl, LLP d/b/a RK&K for Signal Structure Evaluations and Traffic Engineering On-Call Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000.

**DESCRIPTION:** Professional Services Contract renewal to provide transportation engineering services including, but not limited to, signal structure evaluations, traffic engineering, and lighting design. The contract period shall be for an additional one year, with the possibility of two (2) more one-year renewals thereafter. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the Fee Schedule as attached. Work completed in a contract year shall not exceed \$500,000. Work completed on any single task shall not exceed \$150,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:** Contract Amendment approval and authorize the Town Manager to enter into this renewal on behalf of the Town with RK&K, subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

On December 20, 2020, the Town of Christiansburg advertised for proposals from interested engineering firms to provide Signal Structure Evaluations and Traffic Engineering On-Call Services. RKK was selected and has provided services over the past, first year term. The Town wishes to exercise one of the four renewals to this contract. The engineer requested a 4.2% escalation rate for this new period which is less than the current Employment Cost Index rate of 4.7% for the 12-month period ending December 2022 for Professional, Scientific, and Technical Services from the Bureau of Labor Statistics and equal to VDOT's current approved escalation rate for FY2023. Ongoing Task Orders which were assigned during the first term will not be affected by the requested increase, only new tasks assigned during this new term.

**Information Provided:**

Original Contract

<https://christiansburg.box.com/s/re5f9b93sengnx6wgcmxst94b3y90nco>

Amendment 2 (renewal #2)

<https://christiansburg.box.com/s/n5lcuswx35hinaldmidbzi0kcskveg57>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

April 24, 2023

**ITEM TITLE:**

Task Order with RUMMEL, KLEPPER & KAHL, LLP., for design of the East Main Street Sidewalk Project in the amount of \$107,764.00.

**DESCRIPTION:**

Award of a Task Order in the amount of \$107,764.00 to RUMMEL, KLEPPER & KAHL, LLP., for design of the East Main Street Sidewalk Project.

**POTENTIAL ACTION:**

Approve the proposal with RKK and authorize the Town Manager to execute the Task Order for the referenced Work.

**DEPARTMENT:**

Administration

**PRESENTER:**

Andrew Warren

**ITEM HISTORY:**

RKK will provide support to the Town of Christiansburg for designing approximately 580 LF of new sidewalk with curb and gutter along the east side of East Main Street. The project will be federally funded from Community Development Block Grant (CDBG) funds. The project will extend from School Lane to Harless Street.

This Task Order is issued under the previously executed Traffic Term Contracts which allow individual task orders up to \$150,000, not to exceed \$500,000 per annual contract term per the Town's Procurement Policy.

**Information Provided:**

Proposed Task Order

<https://christiansburg.box.com/s/3b5yxq0ggvqyr4jebjzdkew18704umvx>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**Meeting Date:**

April 25, 2023

**ITEM TITLE:**

Request by Downtown Christiansburg, Inc. for street closures of W. Main Street (from Franklin Street to Dunkley Street) and Hickok Street (from First Street to Commerce Street) on Saturday, May 6<sup>th</sup> from 12:00 noon to 11:00 p.m. for the DCI Food Truck Rodeo.

**DESCRIPTION:**

A request from Downtown Christiansburg, Inc. for street closures for the Food Truck Rodeo.

**POTENTIAL ACTION:**

Town Council vote

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**Information Provided:**

Map of Street Closure

<https://christiansburg.box.com/s/p4nhccb58n0uz95nnostfrstxq07605v>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

April 25, 2023

**ITEM TITLE:**

Appointment of Beth Umberger to the Sustainability Committee

**DESCRIPTION:**

Beth Umberger volunteers with the New River Valley Master Gardeners Association and attends the Bikeway Walkway Committee meetings. Mrs. Umberger has attended a committee meeting and has expressed an interest in becoming a member. Sustainability Committee recommended her appointment at their last meeting.

The Sustainability Committee meets quarterly to discuss sustainability goals throughout the Town.

**POTENTIAL ACTION:**

Town Council vote

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager Randy Wingfield



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

April 25, 2023

**ITEM TITLE:**

Discussion of Christiansburg Huckleberry Park Diamond Sponsorship Naming Rights

**DESCRIPTION:**

An opportunity to discuss the next steps if any bids are received.

**POTENTIAL ACTION:**

Direction to staff

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

April 25, 2023

**ITEM TITLE:**

Process for the appointment of Police Chief

**DESCRIPTION:**

Police Chief Mark Sisson is planning on retiring on August 31, 2023 and the Town Police Chief is a Town Council appointment per Sec. 2.31 of Chapter 2 Administration and Government of the Christiansburg Town Charter.

**Sec. 2.31. Chief of police.**

The town council shall have the power and authority to appoint a chief of police and to provide for the employment of such additional police officers and other support staff as it may deem necessary or proper, to prescribe rules and regulations for the government thereof, to prescribe their pay structure; and in addition thereto the mayor, or in his absence, the vice-mayor, or in the absence of both, any councilman, shall have the power and authority whenever the regular police force of the town is inadequate to meet the needs of the occasion, to appoint and swear in such additional or special policemen as he may deem requisite for a term of service not to exceed ten days and at such compensation as the council may fix for special policemen. The duties and powers of such special policemen shall be the same as that of patrol officer of the regular police force.

(Acts 1968, ch. 173; Acts 1981, ch. 616, § 1; Acts 2014, ch. 786, § 1)

Sec. 2.03 of Chapter 2 Administration and Government of the Christiansburg Town Charter provides that the Police Chief is not required to be a Town resident at the time of their employment or appointment. This does not preclude it being a condition of employment.

**Sec. 2.03. Municipal officers.**

The municipal officers of said town shall, in addition to the mayor, consist of treasurer, chief of police, clerk of the town council, town manager and town attorney; and the mayor may appoint such committees of the council as he may see fit, and the council may create such boards and departments of town government and administration with such powers

and duties and subject to such regulations as it may see fit, consistent with the provisions of this act and the general laws of this State. The said treasurer and clerk may be one and the same person if the council deems it more expedient. No employee of the town or either of the officers of treasurer, chief of police, clerk of the town council, town manager or town attorney shall be required at the time of their employment or appointment to be a resident of the town.

(Acts 1968, ch. 173; Acts 1981, ch. 616, § 1; Acts 2014, ch. 786, § 1)

Town staff would like to seek direction from Town Council regarding advertisement and search processes for the position.

**POTENTIAL ACTION:**

Direction/guidance from Town Council

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

April 25, 2023

**ITEM TITLE:**

School Resource Officers

**DESCRIPTION:**

The Montgomery County Board of Supervisors heard from Sheriff Hank Partin in regard to School Resources Officers at their meeting on April 17, 2023 ([https://youtu.be/Gl9Gh6g\\_3RQ?t=3419](https://youtu.be/Gl9Gh6g_3RQ?t=3419)) and discussed the potential to pursuing an agreement with the Town of Christiansburg in regard to the positions:

I spoke with Montgomery County Administrator Craig Meadows this week and he asked that I pass along the Board interest and suggested the possibility of having a joint meeting between the Board and our Town Council.

**POTENTIAL ACTION:**

Direction by Town Council

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield