



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
DECEMBER 12, 2023 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, December 12, 2023, for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. Approval of Minutes of November 14, 2023 and December 5, 2023
- B. Monthly Bill List
- C. Contract approval for Assured Data Protection's 3-year contract from \$87,840 to \$118,800
- D. Contract approval for Microsoft Enterprise Agreement purchased through SHI International for \$129,582.57
- E. Contract approval for Bond Counsel for VRA bond issue for \$14,500 for the Wastewater Treatment Plant
- F. Change Order #3 for the 2023 Annual Paving Contract in the amount of \$117,516.56
- G. Set Town Council Public Hearing for February 13, 2024 for a Conditional Use Permit request by Shah Development LLC, property owner, and Kevin Conner, applicant, to allow single-family dwellings at a maximum of one single-family dwelling on each of three lots meeting the R-3 Multi-Family Residential District standards on approximately 0.430 acres located at 685 Liberty Street, N.E. (Tax Parcels 528 – ((2)) – 46A; 48A, and 50A; Parcel IDs 160387, 002758, 160388) zoned B-3 General Business. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- H. Set Town Council Public Hearing for February 13, 2024 for a Conditional Use Permit request by Last Resort, Inc., property owner, and Joseph L. Simmons, applicant, to allow multiple-family dwellings (apartments) meeting the R-3 Multi-Family Residential District standards on approximately 4.841 acres located on the south side of Cambria Street, N.W., west of the Town of Christiansburg Recreation Center at 1600 Cambria Street, N.W. (Tax Parcels 466 – ((A)) - 8C and 8C2; Parcel IDs 032702, 210032) zoned B-3 General Business. There is not a proposed number of units for the development. The maximum permitted residential density is 20 dwelling units per acre. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- I. Set Town Council Public Hearing for February 13, 2024 for a Conditional Use Permit request by RWW 36 LLC, property owner, and Denstock, LLC, applicant, for an amendment to a previously approved planned housing development of 209 multi-family residential dwelling units on approximately 18.77 acres located at the terminus of Farmview Road, N.E. (all of approximately 14.38 acres identified as Tax Parcel 436 – ((A)) – 41, Parcel ID 017576; an approximately 3.31 acre portion identified as Tax Parcel 436 – ((A)) – 38, Parcel ID 021678; an approximately 0.14 acre portion identified as Tax Parcel 436 – ((A)) – 36, Parcel ID 021677; all of approximately 0.77 acres of Tax Parcel 436 – ((A)) – 37, Parcel ID 032861; all of Tax Parcel 436 – ((A)) – 39, Parcel ID 021679; and all of Tax Parcel 436 – ((A)) – 40, Parcel ID 021680) zoned B-3 General Business. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

J. Set Town Council Public Hearing for February 13, 2024 for a vacation petition of an unimproved 0.047-acre portion of the eastern most end of Farmview Road, N.E. right-of-way.

V. INTRODUCTIONS AND PRESENTATIONS

- A. New River Valley Regional Commission Executive Director Kevin Byrd to provide an update on Commission activities and a presentation with a collaborative New River Valley pandemic response timeline.
- B. Police Chief Chris Ramsey to introduce Officers Nathan Lucas and Chandler Scott as the Police Department's newest academy graduates.
- C. Town of Christiansburg Annual Audit presented by Scott Wickham of Robinson, Farmer, Cox Associates CPAs/Consultants and Finance Director Valerie Tweedie
- D. Finance Director Valerie Tweedie to present the Budget amendment #2 for FY 2023-2024

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Central Business Committee Report – Jenkins, Hicks
 - 1. Recommendation for 2023 Façade Grant Awards
- B. Street Committee Report – Hockett, Bishop
 - 1. Subdivision Plat showing Harkrader Townhomes on Tax Parcel Number 556 – ((A)) – 84 (creating 49 new lots)
 - 2. Easement Plat on Tax Parcel Numbers 528 – ((A)) – 72 and 528 – ((A)) – 65 prepared for Montgomery County Board of Supervisors

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Consideration of Community Support funding request for Wonder Universe (Hockett and Bishop)
- B. Consideration of Community Support funding request for Montgomery Museum of Art and History (Hockett and Bishop)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meetings:
 - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential purchase of property located in downtown Christiansburg.
 - 2. Reconvene in Open Meeting
 - 3. Certification
 - 4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

January 9, 2023, 7:00 p.m. – Regular Meeting

January 23, 2023, 7:00 p.m. – Regular Meeting (subject to Town Council action to continue second and fourth Tuesday meeting schedule)