



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JANUARY 9, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, January 9, 2024, for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Conditional Use Permit request for Trustees of Blacksburg Church of Christ Missions & Cole Burch Properties LLC, property owners, and Carter Machinery Company, Inc., applicant, to allow for machinery and equipment sales, service and storage, and for a contractors equipment storage yard, and for rental of equipment commonly used by contractors, on approximately 5.81 acres located south of Roanoke Street and west of Simmons Road, S.E., also addressed as 2091 and 2095 Roanoke Street including several vacant parcels (Tax Parcels 499 – ((A)) – 15; 499 – ((16)) – 4A, 5-8, 8A, and 9-12; 529 – ((1)) – 13-19 and 23-26; 529 – ((2)) – 4-9; Parcel IDs 007705, 014072, 007704, 014069, 020750, and 230046) zoned B-3 General Business. The property is designated as Mixed Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit request by HS Development II LLC & STMOB LLC, property owners, and HS Development II LLC, applicant, to allow for a planned housing development consisting of a 114-unit apartment community on approximately 7.497 acres located at the terminus of Sunset Drive, N.E. (Tax Parcels 436 – ((A)) – 22A, 23A, 42, and 43; Parcel IDs 001575, 021982, 007729, and 024266) zoned B-3 General Business. The property is designated as Mixed Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Street vacation request by HS Development II, LLC for the vacation of a 0.151-acre portion of the existing public street and right-of-way at the southern terminus of Sunset Drive, N.E.

IV. CONSENT AGENDA

- A. Approval of Minutes of December 12, 2023
- B. Set Town Council public hearing for February 27, 2024 for a Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from April 28 through May 12, 2024 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41; Parcel ID 007741) zoned B-3 General Business. The proposed dates include the set-up and operation of the Carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Resolution recognizing Henry Showalter for years of service to Town Council

V. INTRODUCTIONS AND PRESENTATIONS

- A. Montgomery County Clerk of Courts to administer Christiansburg Town Council Oath of Office to Samuel Bishop and Johana Hicks for a four-year term beginning January 1, 2024 and ending December 31, 2027

- B. New River Valley Regional Commission Executive Director Kevin Byrd to provide an update on Commission activities and a presentation regarding the collaborative New River Valley pandemic response timeline.

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

- A. Street Committee Report – Bishop, Hockett
 - 1. Subdivision Plat showing minor subdivision of Tax Parcel No. 502 – ((8)) – 38 situated between Kirby Drive and Roanoke Street (2 lots)

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Appointment of Christiansburg High School Junior Joshua Cummins as Student Representative to Recreation Advisory Commission (term to run through August 31, 2025)
- B. Reappointment of Paula Alston and Charlie Whitescarver to the Christiansburg Public Arts Advisory Board for a 2-year term from January 1, 2024 to December 31, 2025
- C. Reappointment of Hil Johnson to the Planning Commission for a four-year term from January 1, 2024 to December 31, 2027
- D. Resolution to Adopt Budget Amendment #2 for FY 2023-24
- E. Resolution to Appropriate Funds for Budget Amendment #2 for FY 2023-24

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Re-organization for the Year 2024:

1. Town Council election of Vice-Mayor
2. Town Council to set regular meeting dates and times of Council
3. Mayor appointment of Town Council Committees:
 - a. Water and Waste Committee
 - b. Street Committee
 - c. Finance Committee
 - d. Emergency Services Committee
 - e. Central Business District Committee
 - f. Public Health and Welfare Committee – Ad hoc
 - g. Council on Human Relations Committee – Ad hoc
4. Mayor appointment of Town Council Representative to Aquatics Advisory Board
5. Mayor appointment of Town Council Representative to Recreation Advisory Commission
6. Town Council appointment of Committees, Commissions, and Boards:
 - a. Town Council Representative to Town Bikeway – Walkway Committee
 - b. Town Council Representative to Montgomery County Chamber of Commerce
 - c. Town Council Representative to New River Valley Regional Commission
 - d. Town Council Representative to Public Arts Advisory Board
 - e. Representative and Alternate to New River Valley Agency on Aging Board
 - f. Representative to Virginia Tech/Montgomery Regional Airport Authority Board
7. Town Council reaffirmation of Town Council Code of Ethics
8. Town Council reaffirmation of Town Attorney Engagement Policy

B. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2024.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

C. Appointment of Officers:

1. Town Manager
2. Clerk of Council
3. Finance Director/Treasurer
4. Police Chief
5. Town Attorney

XII. ADJOURNMENT

Upcoming meetings of Council:

January 23, 2024, 7:00 p.m. – Regular Meeting (subject to Town Council action to continue second and fourth Tuesday meeting schedule)

February 13, 2024, 7:00 p.m. – Regular Meeting (subject to Town Council action to continue second and fourth Tuesday meeting schedule)