



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
JANUARY 23, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, January 23, 2024, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

#### III. PUBLIC HEARINGS

#### IV. CONSENT AGENDA

- A. Approval of Minutes of January 9, 2024
- B. Monthly Bill List
- C. Award Contract to KSB Earthworks, Inc. in the amount of \$987,911.26 for construction of the Christiansburg Industrial Park Stream Restoration and Stormwater Management Improvements project
- D. Contract Amendment #1 with A. Morton Thomas and Associates, Inc., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term
- E. Contract Amendment #1 with Century Engineering, LLC., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term
- F. Contract Amendment #1 with McDonough Bolyard Peck, Inc. d/b/a MBP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term
- G. Contract Amendment #1 with Rummel, Klepper & Kahl, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term
- H. Contract Amendment #1 with Whitman, Requardt & Associates, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term
- I. Set Town Council Public Hearing for March 12, 2024 for a rezoning request by Radford Development of Virginia, LLC, property owner, and Hy-Tek Collision, LLC, applicant, to rezone approximately 2.265 acres located on the east side of the intersection of Badger Street N.W. and Elk Drive N.W. (Tax Parcel 525 – ((A)) – 44A; Parcel ID 026060) from B-3 General Business to I-1 Limited Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- J. Set Town Council Public Hearing for March 12, 2024 for a Conditional Use Permit request by Radford Development of Virginia, LLC, property owner, and Hy-Tek Collision, LLC, applicant, to allow for automobile and truck or recreation vehicle assembling, painting, upholstering, repairing, rebuilding or reconditioning, body or fender work, including a commercial garage, towing service, or automobile body shop located on the east side of the intersection of Badger Street N.W. and Elk Drive N.W. (Tax Parcel 525 – ((A)) – 44A; Parcel ID 026060) in I-1 Limited Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Human Resources Director Alicia Dials to present on Town human resources programs and initiatives

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request for Trustees of Blacksburg Church of Christ Missions & Cole Burch Properties LLC, property owners, and Carter Machinery Company, Inc., applicant, to allow for machinery and equipment sales, service and storage, and for a contractors equipment storage yard, and for rental of equipment commonly used by contractors, on approximately 5.81 acres located south of Roanoke Street and west of Simmons Road, S.E., also addressed as 2091 and 2095 Roanoke Street including several vacant parcels (Tax Parcels 499 – ((A)) – 15; 499 – ((16)) – 4A, 5-8, 8A, and 9-12; 529 – ((1)) – 13-19 and 23-26; 529 – ((2)) – 4-9; Parcel IDs 007705, 014072, 007704, 014069, 020750, and 230046) zoned B-3 General Business. The property is designated as Mixed-Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Conditional Use Permit request by HS Development II LLC & STMOB LLC, property owners, and HS Development II LLC, applicant, to allow for a planned housing development consisting of a 114-unit apartment community on approximately 7.497 acres located at the terminus of Sunset Drive, N.E. (Tax Parcels 436 – ((A)) – 22A, 23A, 42, and 43; Parcel IDs 001575, 021982, 007729, and 024266) zoned B-3 General Business. The property is designated as Mixed-Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Street vacation request by HS Development II, LLC for the vacation of a 0.151-acre portion of the existing public street and right-of-way at the southern terminus of Sunset Drive, N.E.

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential purchase of property located in downtown Christiansburg.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

February 13, 2024, 7:00 p.m. – Regular Meeting

February 27, 2024, 7:00 p.m. – Regular Meeting

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
JANUARY 9, 2024 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON JANUARY 9, 2024, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Tanya Hockett; Samuel M. Bishop; Kim Bowman; Johana Hicks; Casey Jenkins; Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Town Attorney Reid Broughton; Clerk of Council/Executive Assistant Tracy Heinline; Finance Director Valerie Tweedie; Engineering Director Mike Kelley, Public Works Director Jim Lancianese; Assistant Director of Public Works, Streets Travis Moles; Parks and Recreation Director Brad Epperley; Police Chief Chris Ramsey

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jenkins.

Mayor Barber welcomed Councilwoman Kim Bowman to her first official Town Council meeting.

II. ADJUSTMENT OF THE AGENDA

Mayor Barber requested the Oath of Office for Councilman Bishop and Councilwoman Hicks occur prior to the Public Hearings. Councilman Wilson made a motion to move the Oath of Office to take place prior to the Public Hearings, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilwoman Hicks made a motion to separate items under Discussion and Action pertaining to the Resolution to Adopt the Budget Amendment and the Resolution to Appropriate Funds for the Budget Amendment #2 for FY 2023-24, seconded by Councilman Bishop. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Montgomery County Clerk of Courts Tiffany Couch administered the Christiansburg Town Council Oath of Office to Samuel Bishop and Johana Hicks for a four-year term beginning January 1, 2024 and ending December 31, 2027.

Mayor Barber noted that Councilwoman Kim Bowman had taken her Oath of Office in December 2023.

### III. PUBLIC HEARINGS

- A. Conditional Use Permit request for Trustees of Blacksburg Church of Christ Missions & Cole Burch Properties LLC, property owners, and Carter Machinery Company, Inc., applicant, to allow for machinery and equipment sales, service and storage, and for a contractors equipment storage yard, and for rental of equipment commonly used by contractors, on approximately 5.81 acres located south of Roanoke Street and west of Simmons Road, S.E., also addressed as 2091 and 2095 Roanoke Street including several vacant parcels (Tax Parcels 499 – ((A)) – 15; 499 – ((16)) – 4A, 5-8, 8A, and 9-12; 529 – ((1)) – 13-19 and 23-26; 529 – ((2)) – 4-9; Parcel IDs 007705, 014072, 007704, 014069, 020750, and 230046) zoned B-3 General Business. The property is designated as Mixed Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Max Wiegard, attorney with Miles and Stockbridge Law Firm addressed Town Council representing Carter Machinery Company, Inc. Mr. Wiegard explained that in September 2023 the street vacation at Alma Street for right-of-way from Simmons Road S.E. to the VDOT park and ride property had been approved by Council and now a Conditional Use Permit was required to move forward in the development process. He noted that specifically the Conditional Use Permit was for rental of equipment commonly used by contractors as well as a contractor's equipment storage yard. He explained that the proposal consisted of taking underutilized property and developing it by rehabbing the two existing buildings and parking lot and using opaque fencing facing the residential areas around the property. Mr. Wiegard noted that this request of use was on a smaller scale than many of Carter's other facilities that sold larger earth moving equipment. He added that this Conditional Use Permit along with proposed conditions had been discussed at length with the Planning Commission who voted unanimously to recommend approval. Mr. Wiegard addressed the conditions pertaining to the CUP and explained there had been concerns pertaining to the hours of operation at the proposed property. He clarified that in order to serve the contractor's community they would like to begin the hours of operation at 7:00 a.m. He explained there would be an exit and entrance at the property off Roanoke Street as well as Simmons Road. He added that a condition had been added to limit and prohibit the traffic off Simmons Road during high traffic hours.

Mr. Wiegard explained to Council that supplying a comparison of this proposed property with another facility was difficult due to the smaller scale of equipment and this being a relatively new category of use for Carter Machinery. But he further added that a facility in

Delmar, Maryland could possibly be comparable to the future Christiansburg site and referenced residential areas behind that business property at that location as well.

Councilwoman Hicks expressed concern for the surrounding citizens and that noise at the proposed facility could be an annoyance. Mr. Wiegard noted that he understood the concerns and explained that 7:00 a.m. was a critical time for contractors to load and unload equipment and that starting their day later would make it difficult to service their customers. Councilwoman Bowman questioned the number of trucks entering and exiting the property on a given day. Mr. Wiegard clarified that an average of 10-15 trucks a day could be in the area.

James Craig, 2050 Geneva Street, expressed concern for the several changes to the conditions of the Conditional Use Permit. Mr. Craig questioned the comparable site in Delmar, Maryland and expressed that the site seemed smaller than the proposed facility in Christiansburg. He also questioned the entrance and exits on Simmons Road, expressing concern for high traffic and the number of trucks coming through the area.

Chris Waltz, 1370 Rigby Street expressed that the Carter Machinery site in West Virginia seemed positive and added that he had not heard of any complaints at that site.

Councilwoman Hicks expressed thanks to Mr. Craig and Mr. Wiegard for coming to Council and noted that as a business owner she could see the need to open a business early but would like to see the noise kept at a decent level for the surrounding citizens. Mayor Barber explained there was a noise ordinance in Town that would regulate the noise from the business.

Donna Mabry, 2050 Geneva Street voiced concern for the noise coming from the proposed site but clarified that her biggest concern was the amount of traffic the business would generate on Simmons Road.

- B. Conditional Use Permit request by HS Development II LLC & STMOB LLC, property owners, and HS Development II LLC, applicant, to allow for a planned housing development consisting of a 114-unit apartment community on approximately 7.497 acres located at the terminus of Sunset Drive, N.E. (Tax Parcels 436 – ((A)) – 22A, 23A, 42, and 43; Parcel IDs 001575, 021982, 007729, and 024266) zoned B-3 General Business. The property is designated as Mixed Use w/Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Steve Semones, Balzer and Associates, referenced several site drawings of the proposed housing development and explained that an application had previously been approved by Council in 2019 for a 96-unit apartment community. He explained that currently with an additional 1.7 acres of property a 114-unit apartment community was being proposed. Mr. Semones further explained there was a separate street vacation request, item C. that was needed in order to provide public access to two properties that were currently on the parcel. He added that the apartment site would include a community room, an outdoor pool, and open space stormwater management. Mr. Semones explained that the property would have a mail kiosk for postal service use, a walking trail that would double as access for maintenance to the stormwater management facility on site. He further added that

bicycle racks would be included on the property and parking spaces that would allow two vehicle parking spaces per unit. Mr. Semones noted that the property would have dumpster locations that would be privately maintained and that emergency vehicles would have appropriate access through the parking areas and fire hydrants would be installed per Town Code. Town Manager Wingfield noted that the Fire Department would be included in site plan review for the property as well. Mr. Semones further explained that additional landscape buffers would be provided around the property as well as natural buffers in certain areas. He noted that a traffic study had been completed that resulted in VDOT requirements being met and explained a sign would most likely be placed at the front of the property for identification purposes.

He concluded with two conditions offered for the proposed project: that the property would be developed in general conformance with the master plan and would only be used for the residential use that was proposed and that the property would only be used for the residential use (multi-family use) that was proposed.

Councilwoman Hicks questioned if affordable housing would be included in the project. Mr. Semones explained that further discussion with VHDA would need to take place, but at this time affordable housing could not be promised.

- C. Street vacation request by HS Development II, LLC for the vacation of a 0.151-acre portion of the existing public street and right-of-way at the southern terminus of Sunset Drive, N.E.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of December 12, 2023
- B. Set Town Council public hearing for February 27, 2024 for a Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from April 28 through May 12, 2024 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41; Parcel ID 007741) zoned B-3 General Business. The proposed dates include the set-up and operation of the Carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Resolution recognizing Henry Showalter for years of service to Town Council

Councilwoman Hicks made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

#### V. INTRODUCTIONS AND PRESENTATIONS



- A. Montgomery County Clerk of Courts to administer Christiansburg Town Council Oath of Office to Samuel Bishop and Johana Hicks for a four-year term beginning January 1, 2024 and ending December 31, 2027 (Completed at beginning of meeting)
- B. New River Valley Regional Commission Executive Director Kevin Byrd to provide an update on Commission activities and a presentation regarding the collaborative New River Valley pandemic response timeline. (Postponed until later meeting)

VI. CITIZEN COMMENTS

Patrick Melander, 495 Silver Leaf Drive, expressed concern for the Town's expenditures and expressed his disapproval of Town Council's discussion to increase their salaries. Mr. Melander added that Town Council members were considered public servants and felt they should not be compensated for their services. He added that he disagreed with Council providing funds to non-profits and the Façade Grant program choosing businesses to give thousands of taxpayer dollars to update their buildings. Mr. Melander concluded that he would like to see discussion concerning tax relief for citizens and more fiscal responsibility from Council in 2024.

VII. COMMITTEE REPORTS

A. Street Committee Report – Bishop, Hockett

- 1. Subdivision Plat showing minor subdivision of Tax Parcel No. 502 – ((8)) – 38 situated between Kirby Drive and Roanoke Street (2 lots)

Councilman Bishop made a motion to approve the subdivision of parcels situated between Kirby Drive and Roanoke Street, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Appointment of Christiansburg High School Junior Joshua Cummins as Student Representative to Recreation Advisory Commission (term to run through August 31, 2025)

Councilman Wilson made a motion to approve the appointment of Christiansburg High School Junior Joshua Cummins as Student Representative to the Recreation Advisory Commission, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

- B. Reappointment of Paula Alston and Charles Whitescarver to the Christiansburg Public Arts Advisory Board for a 2-year term from January 1, 2024 to December 31, 2025

Councilwoman Hockett made a motion to approve the reappointment of Paula Alston and Charles Whitescarver to the Christiansburg Public Arts Advisory Board, seconded by Councilwoman Hicks. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

- C. Reappointment of Hil Johnson to the Planning Commission for a four-year term from January 1, 2024 to December 31, 2027

Councilwoman Hockett made a motion to approve the reappointment of Hil Johnson to the Planning Commission, seconded by Councilwoman Hicks. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

- D. Resolution to Adopt Budget Amendment #2, #3, #4, and #5 for FY 2023-24

Councilwoman Hockett made a motion to approve the item for final engineering cost for the Industrial Park Stormwater Maintenance Basin Improvements in the amount of \$309,000 under the Resolution to Adopt Budget Amendment #2 for FY 2023-24, seconded by Councilman Wilson. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilman Wilson made a motion to approve the item for Town Council salary increases in the amount of \$4,780 per Councilmember under the Resolution to Adopt Budget Amendment #3 for FY 2023-24, seconded by Councilman Bishop.

Councilwoman Hicks stated that she would be changing her vote to “Nay” concerning the Town Council salary increases and explained that now was not the time to increase Council’s salary due to recent water bill and real estate tax increases for citizens.

Town Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Nay; Jenkins – Nay; Wilson – Aye.

*-Motion Denied*

Councilwoman Hockett made a motion to approve the item for Community Support for Wonder Universe in the amount of \$10,000 under the Resolution to Adopt Budget Amendment #4 for FY 2023-24, seconded by Councilman Bishop. Town Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber noted a tie vote by Council and cast a vote of “Aye”.

*-Motion Approved*

Councilwoman Hockett made a motion to approve the item for Community Support for the Montgomery Museum of Art & History in the amount of \$10,000 under the Resolution to Adopt Budget Amendment #5 for FY 2023-24, seconded by Councilman Bishop. Town Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Abstain; Wilson – Nay.

*-Motion Denied*

E. Resolution to Appropriate Funds for Budget Amendment #2 and #4 for FY 2023-24

Councilman Bishop made a motion to approve the item for final engineering cost for the Industrial Park Stormwater Maintenance Basin Improvements in the amount of \$309,000 under the Resolution to Appropriate Funds for Budget Amendment #2 for FY 2023-24, seconded by Councilman Wilson. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilwoman Hockett made a motion to approve the item for Community Support for Wonder Universe in the amount of \$10,000 under the Resolution to Appropriate Funds for Budget Amendment #4 for FY 2023-24, seconded by Councilman Jenkins. Town Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber noted a tie vote by Council and cast a vote of “Aye”.

*-Motion Approved*

IX. STAFF REPORTS

A. Town Manager

Town Manager Wingfield set a Town Council Public Hearing for February 27, 2024 for a Code Amendment request by Joe Simmons (applicant) and Jack Martin (agent) to amend the Christiansburg Town Code, Chapter 42, Section 42-9 – Lighting and minimum off-street parking in regard to retail uses, personal service establishments, and banks.

Mr. Wingfield also set a Town Council Public Hearing for February 27, 2024 (rescheduled from February 13, 2024) for a Conditional Use Permit request by RWW 36 LLC (property owner), and Denstock, LLC (applicant), for an amendment to a previously approved planned housing development of 209 multi-family residential dwelling units located at the terminus of Farmview Road, N.E.

Mr. Wingfield added in relation to the rescheduled February 27, 2024 public hearing for a Conditional Use Permit, a Public Hearing for a vacation petition of an unimproved portion of the eastern most end of Farmview Road, N.E. right – of – way.

Mr. Wingfield reported that Amanda Hebert, Small Business Solutions Manager for the Town would be on a panel discussion for Business Solutions and how to navigate the ever-changing landscape of operating a business at the next Eggs & Issues meeting organized by the Montgomery County Chamber of Commerce Thursday, January 11<sup>th</sup> at Warm Hearth Village.

Mr. Wingfield reminded Council that Conflict of Interest Act (COIA) statements are due February 1<sup>st</sup> along with the bi-annual Freedom of Information Act (FOIA) and COIA online training due this year.

B. Town Attorney – No report

C. Other Staff – No report

X. COUNCIL REPORTS

Councilwoman Hicks requested that Public Works provide council with an update on stormwater management areas that were affected when there are threatening storms. Mr. Wingfield explained that Public Works routinely cleans out those areas that could be affected before storms hit. Councilwoman Hicks expressed concern for the areas specifically around College Street. Mr. Wingfield noted that each Town department would be providing presentations this year and Public Works could present on those referenced areas.

XI. OTHER BUSINESS

A. Re-organization for the Year 2024:

1. Town Council election of Vice-Mayor.

Councilwoman Hicks expressed interest in the position of Vice-Mayor.

Councilman Wilson made a motion to nominate Councilwoman Hockett as Vice-Mayor, seconded by Councilman Bishop. Town Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Abstain; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

2. Town Council to set regular meeting dates and times of Council

Councilman Bishop made a motion to keep the regular meeting dates and times of Council moving forward, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman -Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

3. Mayor appointment of Town Council Committees:

a. Water and Waste Committee

Mayor Barber appointed Councilman Jenkins and Councilman Wilson to the Water and Waste Committee.

b. Street Committee

Mayor Barber appointed Councilman Bishop and Councilwoman Hockett to the Street Committee.

- c. Finance Committee  
There were no appointments to the Finance Committee.
  - d. Emergency Services Committee  
Mayor Barber appointed Councilwoman Hockett and Councilman Wilson to the Emergency Services Committee
  - e. Central Business District Committee  
Mayor Barber appointed Councilwoman Hicks and Councilwoman Bowman to the Central Business District Committee
  - f. Public Health and Welfare Committee  
The Public Health and Welfare Committee is not assigned to a representative and convenes as needed.
  - g. Council on Human Relations Committee  
The Council on Human Relations Committee is not assigned to a representative and convenes as needed.
- 4. Mayor appointment of Town Council Representative to Aquatics Advisory Board  
Mayor Barber appointed Councilman Bishop to the Aquatics Advisory Board.
  - 5. Mayor appointment of Town Council Representative to Recreation Advisory Commission  
Mayor Barber appointed Councilman Wilson to the Recreation Advisory Commission.
  - 6. Town Council appointment of Committees, Commissions, and Boards:
    - a. Town Council Representative to Town Bikeway – Walkway Committee  
Councilman Jenkins was appointed to the Town Bikeway – Walkway Committee.
    - b. Town Council Representative to Montgomery County Chamber of Commerce  
Mayor Barber will continue as representative to the Montgomery County Chamber of Commerce.
    - c. Town Council Representative to New River Valley Regional Commission  
Councilwoman Hockett was appointed to the New River Valley Regional Commission.
    - d. Town Council Representative to Public Arts Advisory Board  
Councilman Jenkins was appointed to the Public Arts Advisory Board.
    - e. Representative and Alternate to New River Valley Agency on Aging Board

Councilwoman Hicks was appointed as representative to the New River Valley Agency on Aging Board with Councilwoman Bowman as Alternate.

- f. Representative to Virginia Tech/Montgomery Regional Airport Authority Board  
Per Mayor Barber the term has not ended - no appointment needed.

7. Reaffirmation of Town Council Code of Ethics

Councilwoman Hicks expressed that she felt in the past the Code of Ethics had been used against her.

Councilman Wilson made a motion to approve the reaffirmation of the Town Council Code of Ethics, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

8. Town Council reaffirmation of Town Attorney Engagement Policy

Councilman Wilson made a motion to approve the reaffirmation of the Town Attorney Engagement Policy, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

B. Closed Meeting:

1. Councilwoman Hockett made a motion to enter into a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2024. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Showalter – Aye.

*-Motion Approved*

2. Reconvene in Open Meeting

3. Certification

Councilwoman Hockett made a motion to certify that the Town Council of the Town of Christiansburg meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. The motion was seconded by Councilman

Bishop and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

4. Council action on the matters

Councilman Bishop made a motion to reappointment Randy Wingfield as Town Manager, seconded by Councilman Wilson. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilwoman Hicks made a motion to reappointment Tracy Heinline as Clerk of Council, seconded by Councilman Wilson. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilwoman Hicks made a motion to reappointment Valerie Tweedie as Finance Director, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilman Bishop made a motion to reappointment Chris Ramsey as Chief of Police, seconded by Councilman Jenkins. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

Councilman Wilson made a motion to reappointment Sands Anderson PC as Town Attorney, seconded by Councilwoman Hockett. Town Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*-Motion Approved*

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:48 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**TOWN OF CHRISTIANBURG**  
**TO BE PAID BILL LIST 1-26-2024**

Vendor	Description	Amount	Department
A MORTON THOMAS AND ASSOCIATES INC	TOWN RESILIENCY STUDY	\$4,300.00	ENGINEERING
A MORTON THOMAS AND ASSOCIATES INC	ROANOKE ST SIDEWALKS/BYPASS	\$619.50	CAPITAL PROJECT
A MORTON THOMAS AND ASSOCIATES INC	CEI Term Services, RFP 2350000	\$6,838.82	WASTE WATER TREATMENT PLANT
AARON J CONNER GENERAL CONTRACTOR	Wastewater Treatment Facility	\$21,627.69	WASTE WATER TREATMENT PLANT
ALGONQUIN PRODUCTS COMPANY	PW STOCK SUPPLIES/MATERIALS	\$452.00	WATER, SEWER STORM WATER
ALLIED INDUSTRIAL PRODUCTS LLC	Blue Thunder HD Degreaser for GBT	\$995.00	WASTE WATER TREATMENT PLANT
ASSURED DATA PROTECTION INC	FY2024 Assured DP Annual Backup Costs	\$3,055.91	INFORMATION TECHNOLOGY
ASSURED PARTNERS CAPITAL INC.	CONSULTING FEE JAN-FEB 2024 - HR	\$4,820.00	HUMAN RESOURCE
BANE OIL COMPANY INC	507.8 OFF ROAD DIESEL - PW MULTI	\$1,828.08	STREETS, WATER, SEWER, STORM WATER
BOXLEY ASPHALT LLC	2.99 TONS SURFACE MIX 9.5 AL	\$266.84	STREETS
CARDINAL RUBBER & SEAL INC.	RING GASKETS -MILL HOSE ADAPTERS	\$289.25	WASTE WATER TREATMENT PLANT
CARTER MACHINERY	Pine hollow Radiator	\$2,187.50	SEWER OPERATIONS
CENTURY ENGINEERING INC	RFP for Stafford Drive Signal	\$20,283.77	CAPITAL PROJECT
CENTURY ENGINEERING INC	CEI Term Services, RFP 2350000	\$2,872.60	CAPITAL PROJECT
CENTURY ENGINEERING INC	CEI Term Services, RFP 2350000	\$1,863.85	CAPITAL PROJECT
CERTIFIED POWER INC	PW-404 PARTS	\$334.40	STREETS
CHA CONSULTING INC	WWTP IN-PLANT OPS	\$603.75	WASTE WATER TREATMENT PLANT
CINTAS CORPORATION NO. 2	GLOVES - WWTP	\$3,963.96	STREETS, WATER, SEWER, STORM WATER
CITY ELECTRIC SUPPLY CO	MED TO MOG ADAPTER - WWTP	\$226.78	WASTE WATER TREATMENT PLANT
COLE TRUCK PARTS INC	SOLID WASTE MATERIALS/SUPPLIES GEAR BOX	\$7,363.87	SOLID WASTE
CONTINENTAL WESTERN CORPORATION	PPE STOCK SUPPLIES - PW MULTI	\$803.50	STREETS, WATER, SEWER, STORM WATER
CREATIVE PRODUCT SOURCING INC.	DARE SUPPLIES/MATERIALS - PD	\$3,009.00	POLICE DEPARTMENT
DATA MANAGEMENT INC	TIME CLOCK 01-28-24 TO 02-27-24	\$1,208.30	FINANCE
DOMINION DOOR & HARDWARE INC	CLOSERS - AQUATICS	\$525.00	AQUATICS
DUNCAN FORD MAZDA	REPAIRS - 2008 FORD EXP - PW	\$394.43	STREETS
EAST COAST EMERGENCY VEHICLES LLC	TWO PD FORD INTERCEPTOR UPGRADES	\$14,768.00	POLICE DEPARTMENT
ELECTRICAL SUPPLY CO	RADIO SHOP SUPPLIES	\$167.55	FIRE
ENNIS-FLINT INC	WHITE LINES - PW	\$836.40	STREETS
EPLUS TECHNOLOGY INC	Cisco Smartnet Maint Renewal -Switches	\$10,275.69	INFORMATION TECHNOLOGY
EXCEL TRUCK GROUP	REPAIRS - 2017 FREIGHTLINER	\$2,992.86	WATER OPERATIONS
EXCEL TRUCK GROUP	REPAIRS - 2009 INTERNATIONAL - PW-282	\$1,505.60	SEWER OPERATIONS
EXTREME CONCRETE & CONSTRUCTION IN	Resurface shop floor	\$92,942.57	RESCUE



**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 1-26-2024**

Vendor	Description	Amount	Department
FASTENAL COMPANY	TOOLS - FLEET MAINTENANCE	\$257.97	FLEET MAINTENANCE
FASTENAL COMPANY	PARTS/SUPPLIES - FLEET MAINT	\$97.76	FLEET MAINTENANCE
FASTENAL COMPANY	PARTS/SUPPLIES - WWTP	\$15.70	WASTE WATER TREATMENT PLANT
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$10,566.90	WATER OPERATIONS
FIRE RESCUE AND TACTICAL INC	RECHARGEABLE LANTERN - RESCUE	\$616.98	FIRE
FIRST BIOMEDICAL INC	Sapphire Multi-Therapy IV Pumps	\$6,301.37	RESCUE
FISHER AUTO PARTS INC	HEADLIGHT BULB - PWWS	\$550.88	WATER OPERATIONS
FLEET PRIDE INC	FILTERS - PW MULTI	\$541.11	STREETS
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$3,273.52	POLICE DEPARTMENT
GODWIN MANUFACTURING CO INC.	ROTARY SWITCH WIRE ASSEMBLY - PW-253	\$250.39	STREETS
GRAINGER	smart relay for heat exchanger	\$623.08	WASTE WATER TREATMENT PLANT
HAJOCA CORPORATION	ICE MAKER SUPPLIES - FIRE DEPT	\$10.35	FIRE
HAJOCA CORPORATION	BLDG & GRND SUPPLIES - AQUATICS	\$138.02	AQUATICS
HAJOCA CORPORATION	WWTP MATERIALS/SUPPLIES	\$552.95	WASTE WATER TREATMENT PLANT
HAJOCA CORPORATION	WWTP WATERLINE MATERIALS	\$101.12	WASTE WATER TREATMENT PLANT
HAJOCA CORPORATION	WWTP WATERLINE	\$113.19	WASTE WATER TREATMENT PLANT
HENDERSON PRODUCTS INC	JOYSTICK - PW-404	\$900.89	STREETS
HIGHWAY MOTORS INC.	CLAMP EXHAUST PIPE - PW-282	\$48.38	WATER OPERATIONS
HIGHWAY MOTORS INC.	CYLINDER KIT - PW-282	\$90.49	SEWER OPERATIONS
HOSE HOUSE INC.	PW-346 PARTS/SUPPLIES	\$255.84	SOLID WASTE
HOSE HOUSE INC.	BALL VALVE - SEWER	\$32.64	SEWER OPERATIONS
HURT & PROFFITT INC	BUFFALO TANK REHAB	\$2,400.00	CAPITAL PROJECT
HURT & PROFFITT INC	BUFFALO WATER TANK REHAB	\$500.00	CAPITAL PROJECT
HURT & PROFFITT INC	SILVER LAKE SEWER INTERCEPTOR	\$1,117.50	CAPITAL PROJECT
INFRASTRUCTURE SOLUTIONS GROUP INC	PW-403 PARTS	\$717.21	SEWER OPERATIONS
INTERSTATE BATTERY SYSTEM OF ROANOK	BATTERIES - PW	\$565.80	STREETS
INTERSTATE BATTERY SYSTEM OF ROANOK	BATTERIES - PW	\$145.95	WATER OPERATIONS
JAMES RIVER EQUIPMENT-SALEM	CRAWLER DOZER - PW	\$1,844.21	STREETS
KING-MOORE INC	8 HOURS IT SUPPORT	\$880.00	INFORMATION TECHNOLOGY
KINGS TIRE SERVICE INC	TIRES - SOLID WASTE	\$524.90	SOLID WASTE
KORMAN SIGNS INC.	SIGN MATERIALS - PW	\$2,135.99	STREETS
LANCASTER INC.	2023 FORD EXP # 90 - STATE INSP FIRE DEPT	\$20.00	FIRE

**TOWN OF CHRISTIANBURG**  
**TO BE PAID BILL LIST 1-26-2024**

Vendor	Description	Amount	Department
LANDSCAPE SUPPLY INC.	STORMWATER MATERIALS	\$225.00	STORM WATER OPERATIONS
MATTERN & CRAIG	CBURG INDUSTRIAL PARK STORMWATER UPGR/	\$4,194.25	CAPITAL PROJECT
MATTERN & CRAIG	HICKOK ST IMPROVEMENTS	\$3,724.50	CAPITAL PROJECT
MCCORMICK TAYLOR INC	ROANOKE ST/FIRST ST PED ACCOM	\$19,557.36	CAPITAL PROJECT
MCDONOUGH BOLYARD PECK INC	CHRISTIANSBURG HUCKLEBERRY PARK	\$320.00	CAPITAL PROJECT
MCGRADY-PERDUE HEATING & COOLING II	HVAC SERVICE CALL/REPAIRS - TRUCK MAINTEN	\$399.00	FACILITY MAINTENANCE
MIDWEST MOTOR SUPPLY INC	FLEET SHOP MAINTENANCE STOCK SUPPLIES	\$339.59	FLEET MAINTENANCE
MIRACLE RECREATION EQUIPMENT COMP.	DOWNTOWN PARK PLAYGROUND EQUIPT	\$2,558.12	PARKS & RECREATION
MUNICIPAL EMERGENCY SERVICES INC	FIRST RESPONDER KIT - PD	\$4,340.97	POLICE DEPARTMENT
NATIONAL POOLS OF ROANOKE INC.	POOL SUPPLIES/CHEMICALS - AQUATICS	\$4,781.50	AQUATICS
NEW RIVER ENGRAVING	NAME PLATES, NAME TAGS, CLOCK	\$348.75	TOWN MANAGER
NEW RIVER VALLEY AGENCY ON AGING	GRANT FUNDING FY 23-24	\$9,003.00	COMMUNITY SUPPORT
NEW RIVER VALLEY REGIONAL COMMISSIO	REGINAL COMMISSION LOCAL ASSESSMENT	\$29,781.84	PLANNING
NEXT GEN PLUMBING AND ELECTRICAL LLC	Re-route water lines for new water service	\$5,640.00	WASTE WATER TREATMENT PLANT
NORTH AMERICAN RESCUE HOLDINGS LLC	SRO CRISIS RESPONSE KIT - PD	\$2,659.80	POLICE DEPARTMENT
NORTHWEST HARDWARE CO INC	RESCUE SUPPLIES/MATERIALS	\$24.45	RESCUE
NORTHWEST HARDWARE CO INC	STOCK RAKES PW-MULTI	\$78.90	STREETS
NORTHWEST HARDWARE CO INC	BLDG & GRNDS SUPPLIES - PW	\$11.70	FACILITY MAINTENANCE
NORTHWEST HARDWARE CO INC	CONCRETE/EPOXY SUPPLIES - AQUATICS	\$241.98	AQUATICS
NORTHWEST HARDWARE CO INC	SUPPLIES/MATERIALS - CEMETERY	\$42.31	CEMETERY
NORTHWEST HARDWARE CO INC	STOCK RAKES PW-MULTI	\$296.34	WATER SEWER STORMWATER
OR-TEC SALES LTD	Backup GBT Belt	\$1,357.50	WASTE WATER TREATMENT PLANT
PLAYNETWORK INC.	RECURRING SERVICES 01-01-24 TO 12-31-24 - RI	\$635.28	PARKS & RECREATION
POWER ZONE	HEX NUT - CHAIN LOOP - PW	\$56.88	STREETS
POWER ZONE	REC MOWER SERVICE	\$1,625.65	PARKS & RECREATION
PRICES BODY SHOP INC	PD CAR REPAIRS - 2017 FORD INTCPTR	\$7,896.77	POLICE DEPARTMENT
PRO CHEM INC	PRO TOOLS SOLVENT DEGREASER - SEWER	\$435.59	SEWER OPERATIONS
PROFESSIONAL COMMUNICATIONS	PD - RADIO/COMMUNICATIONS MATERIALS	\$1,612.44	POLICE DEPARTMENT
PROFESSIONAL COMMUNICATIONS	STINGER SPIKE SYSTEMS - PD	\$2,139.92	POLICE DEPARTMENT
PROFESSIONAL COMMUNICATIONS	STINGER SPIKE SYSTEMS - PD	\$1,443.28	POLICE DEPARTMENT
PROFESSIONAL COMMUNICATIONS	RESCUE - MATERIALS/SUPPLIES	\$180.53	RESCUE
QUALITY TIRE & BRAKE SERVICE	PD CAR VEH BRAKE/ROTORS REPAIRS OIL	\$1,671.00	POLICE DEPARTMENT

**TOWN OF CHRISTIANBURG**  
**TO BE PAID BILL LIST 1-26-2024**

Vendor	Description	Amount	Department
QUALITY TIRE & BRAKE SERVICE	TIRE PATCH - PW	\$25.00	STREETS
QUALITY TIRE & BRAKE SERVICE	TRAILER TIRE - REC DEPT	\$105.00	PARKS & RECREATION
QUALITY TIRE & BRAKE SERVICE	TIRE MOUNT & BALANCE - RESCUE TAHOE	\$100.00	RESCUE
QUALITY TIRE & BRAKE SERVICE	CEMETERY 1 TON PICKUP TIRE	\$69.75	CEMETERY
R. E. MICHEL COMPANY LLC	WWTP SUPPLIES/MATERIALS	\$56.43	WASTE WATER TREATMENT PLANT
RAILROAD MANAGEMENT COMPANY IV LL	LIC # NS163957 FEES 04-01-24 TO 03-31-25	\$635.65	WATER OPERATIONS
RINKER DESIGN ASSOCIATES PC	Roanoke Street & Depot Street	\$28,975.60	CAPITAL PROJECT
RINKER DESIGN ASSOCIATES PC	Roanoke Street & Depot Street	\$33,224.60	CAPITAL PROJECT
RINKER DESIGN ASSOCIATES PC	RFP for N Franklin Street / Depot int imp	\$9,252.50	CAPITAL PROJECT
ROANOKE AVA AM LLC	REPAIRS 2019 FORD - PD CAR 195	\$20.00	POLICE DEPARTMENT
RUMMEL KLEPPER & KAHL LLP	2023 SGR Paving (UPC 121970, 121972, 121973)	\$586.41	CAPITAL PROJECT
RUMMEL KLEPPER & KAHL LLP	2023 SGR Paving (UPC 121970, 121972, 121973)	\$586.42	CAPITAL PROJECT
SANDS ANDERSON	GENERAL SERVICES DECEMBER 2023	\$4,317.50	TOWN MANAGER
SANDS ANDERSON	ALLEGHENY COMPLAINT DECEMBER 2023	\$1,430.00	CAPITAL PROJECT
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - RESCUE	\$608.24	RESCUE
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - PW	\$44.00	FACILITY MAINTENANCE
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - STATION B	\$118.69	FACILITY MAINTENANCE
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$1,503.93	PARKS & RECREATION
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$1,961.50	PARKS & RECREATION
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - HUCKLEBERRY	\$801.81	PARKS & RECREATION
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - HUCKLEBERRY	\$243.00	PARKS & RECREATION
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$1,412.98	AQUATICS
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$225.00	AQUATICS
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$299.52	AQUATICS
SANICO - SOLUTIONS SYSTEMS INC	JANITORIALS SUPPLIES - AQUATICS	\$967.05	AQUATICS
SHELMOR MOTOR MILE	REPAIRS 2018 FORD FUSION - PD	\$1,818.59	POLICE DEPARTMENT
SHELMOR MOTOR MILE	REPAIRS 2020 FORD F550 - RESCUE	\$322.05	RESCUE
SISSON & RYAN LLC	178.07 TONS STONE - PW	\$68.95	CEMETERY
SISSON & RYAN LLC	178.07 TONS STONE - PW	\$3,821.54	STORM WATER OPERATIONS
SKYLINE DOOR & HARDWARE INC	Rekey & New Locks for Recreation Center	\$28,510.03	PARKS & RECREATION
SOUTHERN AIR INC	FIRE DEPT HVAC SERVICE CALL	\$1,043.33	FIRE
SOUTHERN AIR INC	CONTRACT C35857B-6 BLDG AUTO PREVNT MAI	\$5,370.00	TOWN WIDE

**TOWN OF CHRISTIANBURG**  
**TO BE PAID BILL LIST 1-26-2024**

Vendor	Description	Amount	Department
SOUTHERN REFRIGERATION CORP.	ICE MACHINE SUPPLIES - FIRE DEPT	\$24.68	FIRE
SOUTHERN REFRIGERATION CORP.	WATER VALVE PURGE VALVE - BLDG & GRNDS	\$176.88	FACILITY MAINTENANCE
STACY C. COPE	CALIBRATION - PD	\$50.00	POLICE DEPARTMENT
STAPLES BUSINESS ADVANTAGE	VersaDesk PowerPro Adjustable Standing Desk C	\$403.69	BUSINESS LIASON
STATE ELECTRIC SUPPLY CO. INC.	IT ELECTRICAL SUPPLIES	\$303.33	INFORMATION TECHNOLOGY
STATE ELECTRIC SUPPLY CO. INC.	TOWN HALL ELECTRICAL SUPPLIES	\$72.98	FACILITY MAINTENANCE
STATE ELECTRIC SUPPLY CO. INC.	PUMP STATION MATERIALS/SUPPLIES - WWTP	\$10.43	SEWER OPERATIONS
STERNS CONRAD AND SCHMIDT CONSULTI	WADES LANE LANDFILL GAS COLLECTION SYSTEI	\$3,106.20	SOLID WASTE
STERNS CONRAD AND SCHMIDT CONSULTI	Landfill Professional Services	\$8,155.82	SOLID WASTE
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FINANCE OFFICE SUPPLIES	\$1,770.11	TOWN WIDE
TESSCO	RADIO SHOP MATERIALS	\$76.95	RADIO SHOP
THE BLOOD CONNECTION INC	Whole blood Services	\$395.00	RESCUE
TIRE DISCOUNTERS INC	TIRES - FLEET PACKAGE - FIRE DEPT	\$937.06	FIRE
TRANE	THERMOSTAT - TOWN HALL	\$101.84	FACILITY MAINTENANCE
TREASURER OF MONTGOMERY	NRVECRA - 3RD QTR FY 2024	\$251,599.50	POLICE FIRE RESCUE
TYLER TECHNOLOGIES INC	PHASE 4A COMM DEVEL IMP	\$15,820.00	FINANCE
ULINE	SANDBAGS - STORMWATER	\$159.60	STORM WATER OPERATIONS
UNIFIRST CORPORATION	MATS - WWTP	\$54.70	WASTE WATER TREATMENT PLANT
USIQ INC	STREAMLIGHT WEAPON LIGHTS - PD	\$1,565.00	POLICE DEPARTMENT
VALLEY BOILER AND MECHANICAL INC	replacement gas valve for Boiler	\$650.00	WASTE WATER TREATMENT PLANT
VALLEY GROUNDS INC	Removal of hazardous tree behind 165 Overhill I	\$1,860.00	STREETS
VIRGINIA UTILITY PROTECTION SERVICE INC	327 TRANSMISSIONS - PWWS	\$359.70	WATER OPERATIONS
WILSON BROTHERS INCORPORATED	STOCK WINTER SUPPLIES - PW MULTI	\$42.19	STREETS
WILSON BROTHERS INCORPORATED	AIR SWITCH - SOLID WASTE	\$32.69	SOLID WASTE
WILSON BROTHERS INCORPORATED	TIRE MOUNTING LUBRICANT - FLEET MAINT	\$78.76	FLEET MAINTENANCE
WILSON BROTHERS INCORPORATED	MANUAL TRANSFER PUMP - FLEET MAINT	\$65.85	FLEET MAINTENANCE
WILSON BROTHERS INCORPORATED	MOTOR OIL - REC DEPT	\$162.24	PARKS & RECREATION
WILSON BROTHERS INCORPORATED	LUBNA PS MATERIALS/SUPPLIES	\$555.76	WATER SEWER STORM WATER
WITMER PUBLIC SAFETY GROUP INC	FIRE DEPT - BOOTS	\$238.00	FIRE
WRANGLER HOLDCO CORP	RECYCLING SERVICES - DECEMBER 2023	\$28,450.25	SOLID WASTE
ZORO TOOLS INC	STOCK SUPPLIES - PW MULTI	\$688.66	WATER,SEWER ,STORMWATER,STREETS
<b>Total to be Paid1-26-2024</b>		<b>\$804,530.70</b>	

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
A MORTON THOMAS AND ASSOCIATES INC	WWTP WATERLINE EXTENSION PROJECT	\$12,226.94	WASTE WATER TREATMENT PLANT
AARON J CONNER GENERAL CONTRACTOR INC	Wastewater Treatment Facility	\$245,470.79	WASTE WATER TREATMENT PLANT
ACTIVE NETWORK LLC	RECEIPT PRINTER/PAYMENT DEVICE	\$969.00	PARKS & RECREATION
ADAM ABDELAZIZ	Educational Tuition Reimbursement	\$2,023.00	POLICE DEPARTMENT
ADAM ABDELAZIZ	Meal money for training in Chesterfield, Virginia	\$440.00	POLICE DEPARTMENT
ADAMS CONSTRUCTION CO.	3.05 TONS SM-9.5 AL W/RAP	\$279.08	STREETS
ADVANCE AUTO PARTS	WIPER BLADES - IT DEPT VEH	\$40.18	INFORMATION TECHNOLOGY
ADVANCE AUTO PARTS	PD SPEED BOX BATTERIES WIPERS	\$85.20	POLICE DEPARTMENT
ADVANCE AUTO PARTS	DIESEL EXHAUST FLUID - FIRE DEPT	\$251.42	FIRE DEPARTMENT
ADVANCE AUTO PARTS	BATTERY - AMBULANCE 90	\$324.26	RESCUE
ADVANCED ANALYTICAL SOLUTIONS	TSS Standards for lab	\$323.44	WASTE WATER TREATMENT PLANT
ADVANCED ANALYTICAL SOLUTIONS	Lab quality control standards	\$543.40	WASTE WATER TREATMENT PLANT
AIRECO SUPPLY INC	RUN CAPACITOR DUAL ROUND 440V	\$43.80	AQUATICS
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$90.00	FACILITY MAINTENANCE
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - AQUATIC	\$330.00	AQUATICS
AMAZON CAPITAL SERVICES INC	Roylvan Star Tree Topper, Glittered 3D Christmas S	\$149.57	TOWN MANAGER
AMAZON CAPITAL SERVICES INC	Thermal paper receipt rolls for customer service	\$69.95	FINANCE
AMAZON CAPITAL SERVICES INC	148A Toner Cartridge	\$117.89	FINANCE
AMAZON CAPITAL SERVICES INC	Deposit tickets for the Finance Dept	\$125.49	FINANCE
AMAZON CAPITAL SERVICES INC	WIRELESS KEYBOARD - IT	\$55.99	INFORMATION TECHNOLOGY
AMAZON CAPITAL SERVICES INC	CHRISTMAS LIGHTS - FD WEBCAM	\$176.74	FIRE DEPARTMENT
AMAZON CAPITAL SERVICES INC	BATTERIES/CRIMPS - RADIO SHOP	\$108.99	RADIO SHOP
AMAZON CAPITAL SERVICES INC	CRIMPS/BATTERIES - RADIO SHOP	\$162.28	RADIO SHOP
AMAZON CAPITAL SERVICES INC	TOOLS/PARTS - RADIO SHOP	\$241.94	RADIO SHOP
AMAZON CAPITAL SERVICES INC	HEAD LAMP - RADIO SHOP	\$24.89	RADIO SHOP
AMAZON CAPITAL SERVICES INC	KEYBOARD	\$27.99	BUILDING INSPECTIONS
AMAZON CAPITAL SERVICES INC	PARTS/SUPPLIES - STREETS	\$694.57	STREETS
AMAZON CAPITAL SERVICES INC	LED DRIVER - FAC MAINTENANCE	\$110.00	FACILITY MAINTENANCE
AMAZON CAPITAL SERVICES INC	CHAIRS FOR FRONT DESK - REC DEPT	\$449.97	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	CHRISTMAS LIGHTS - WINTER WONDERLAND	\$217.41	PARKS & RECREATION
AMAZON CAPITAL SERVICES INC	SWIM SUPPLIES - AQUATICS	\$2,773.18	AQUATICS
AMAZON CAPITAL SERVICES INC	DIGITAL CAMERAS	\$199.43	ENGINEERING
AMAZON CAPITAL SERVICES INC	DUSTERS - RESCUE	\$27.58	RESCUE
AMAZON CAPITAL SERVICES INC	LITHIUM BATTERY - 2 PACK PPE SAFETY WADERS	\$738.71	WATER OPERATIONS
AMELIA ELIZABETH TUCKWILLER	November board meeting	\$25.00	AQUATICS
AMERICAN MINE RESEARCH INC.	SCADA CONTROL PANEL	\$10,945.30	FIRE DEPARTMENT
AMERICAN MINE RESEARCH INC.	SCADA Monitoring Equipment - TOWN HALL	\$10,945.30	FACILITY MAINTENANCE
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	LIFEGUARDING - 11-06-23	\$168.00	AQUATICS
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	LIFEGUARDING REVIEW - 11-15-23	\$42.00	AQUATICS
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	LIFEGUARDING/FIRST AID/CPR/AED	\$150.00	AQUATICS
AMERICAN TRAFFIC SAFETY SERVICES ASSOCIATION	WORK ZONE SAFETY GUIDELINES	\$292.60	STREETS
ANGELA CALLOWAY	Refund Account Balance - Activenet	\$40.00	PARKS & RECREATION
ANTHEM BLUE CROSS AND BLUE SHIELD	EFT ANTHEM 11-28-23 TO 12-04-23	\$245,249.00	FRINGE

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
APPALACHIAN POWER COMPANY	ELECTRIC - BILLING 11-01-23 - 11-30-23	\$206,878.65	STREETS
ARC3 GASES	C02 TANK RENTAL	\$234.36	FLEET MAINTENANCE
ARC3 GASES	C02	\$2,341.04	AQUATICS
ASSURED DATA PROTECTION INC	FY2024 Assured DP Annual Backup Costs	\$2,412.78	INFORMATION TECHNOLOGY
ASSURED DATA PROTECTION INC	FY2024 Assured DP Annual Backup Costs	\$2,431.48	INFORMATION TECHNOLOGY
AT&T MOBILITY	BILLING 11-19-23 TO 12-18-23	\$425.00	PARKS & RECREATION
ATLANTIC EMERGENCY SOLUTIONS INC	FIRE PROTECTION EQUIPMENT AND SUPPLIES	\$24,924.70	FIRE DEPARTMENT
ATMOS ENERGY	BILLING NOVEMBER 2023 -	\$12,231.25	TOWN WIDE
AUTOZONE INC	WIPER BLADES	\$92.57	POLICE DEPARTMENT
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$3,131.29	STREETS
BASHAM OIL COMPANY	MEROPA OIL - WWTP	\$2,887.67	SEWER OPERATIONS
BENJAMIN CRONK	MEALS - Training in Pennsylvania	\$220.00	POLICE DEPARTMENT
BEVERLY J BRIDGES	November board meeting	\$25.00	AQUATICS
BILLY'S WILDLIFE CONTROL	RACCOON REMOVAL - RADIO SHOP	\$200.00	FIRE DEPARTMENT
BLUE DEMON SPIKERS	2023 YOUTH REC VOLLEYBALL CAMP - 12-28-23	\$435.00	PARKS & RECREATION
BLUE RIDGE ANALYTICAL LLC	TESTING - WWTP	\$848.00	WASTE WATER TREATMENT PLANT
BMS DIRECT	DELINQUENT PP BILLS - 2024	\$4,300.00	FINANCE
BMS DIRECT	ESCROW - JANUARY FEBRUARY 2024 WATER/5000 POST/1000 PR	\$12,000.00	WATER SEWER STORM GB
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$5,483.44	RESCUE
BOXLEY ASPHALT LLC	6 TONS SURFACE MIX	\$683.17	STREETS
BOXLEY ASPHALT LLC	2023 Annual Paving	\$43,039.07	CAPITAL PROJECT
BRIAN AND SHAUNA BISHOP	Land/Easement Acquisition - COLLEGE STREET DRAINAGE	\$14,305.00	COLLEGE STREET DRAINAGE PROJECT
BUSINESS ORIENTED SOFTWARE SOLUTIONS INC	Boss Desk License Renewal	\$8,128.00	INFORMATION TECHNOLOGY
CAMBRIDGE COMPUTER SERVICES INC	Server Room UPS	\$794.31	INFORMATION TECHNOLOGY
CAMBRIDGE COMPUTER SERVICES INC	Server Room UPS	\$39.36	INFORMATION TECHNOLOGY
CAMBRIDGE COMPUTER SERVICES INC	CONSULTING SERVICES FOR M365	\$225.00	INFORMATION TECHNOLOGY
CARDINAL BLUEPRINTERS INC.	CONTRACT 21-0052 CANON TM 305 MFP - 11 OF 24	\$200.00	ENGINEERING
CARDMEMBER SERVICE	VA MUNICIPAL LEAGUE - REFUND FOR LUNCH	(\$60.00)	TOWN COUNCIL
CARDMEMBER SERVICE	ZOOM - IT DEPT	\$42.00	INFORMATION TECHNOLOGY
CARDMEMBER SERVICE	MONT CO CHAMBER OF COMMERCE	\$30.00	TOWN MANAGER
CARDMEMBER SERVICE	SHRM - HR	\$344.00	HUMAN RESOURCES
CARDMEMBER SERVICE	WALMART - HR	\$69.80	HUMAN RESOURCES
CARDMEMBER SERVICE	WALMART - HR	\$82.97	HUMAN RESOURCES
CARDMEMBER SERVICE	DOLLAR TREE - HR	\$25.00	HUMAN RESOURCES
CARDMEMBER SERVICE	DOLLAR TREE - HR	\$13.75	HUMAN RESOURCES
CARDMEMBER SERVICE	FOODLION GIFTCARDS - HR	\$12,782.50	HUMAN RESOURCES
CARDMEMBER SERVICE	FACEBOOK - META - PR	\$7.27	PUBLIC RELATIONS
CARDMEMBER SERVICE	BUDGET INN - PD	\$150.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	BURGER KING - PD	\$12.17	POLICE DEPARTMENT
CARDMEMBER SERVICE	FIVE GUYS - PD	\$31.82	POLICE DEPARTMENT
CARDMEMBER SERVICE	SHEETZ - PD	\$9.79	POLICE DEPARTMENT
CARDMEMBER SERVICE	BUDGET INN - PD	\$57.15	POLICE DEPARTMENT

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	TRANSUNION - PD	\$175.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	AMAZON - PD	\$42.04	POLICE DEPARTMENT
CARDMEMBER SERVICE	AMAZON - PD	\$99.98	POLICE DEPARTMENT
CARDMEMBER SERVICE	WALMART - PD	\$16.88	POLICE DEPARTMENT
CARDMEMBER SERVICE	QUICKEN - PD	\$59.88	POLICE DEPARTMENT
CARDMEMBER SERVICE	WALMART - PD	\$132.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	AMAZON - PD	\$203.96	POLICE DEPARTMENT
CARDMEMBER SERVICE	MONT COUNTY CIRCUIT COURT - PD	\$10.40	POLICE DEPARTMENT
CARDMEMBER SERVICE	SECRETARY COMMONWEALTH - NOTARY - PD	\$45.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	TRU BY HILTON - PD	\$350.88	POLICE DEPARTMENT
CARDMEMBER SERVICE	HILTON GARDEN - PD	\$20.50	POLICE DEPARTMENT
CARDMEMBER SERVICE	HILTON GARDEN INN - PD	\$618.30	POLICE DEPARTMENT
CARDMEMBER SERVICE	TRU BY HILTON - PD	\$479.36	POLICE DEPARTMENT
CARDMEMBER SERVICE	NATIONAL TACTICAL OFFICERS ASSOC - PD TRAINING	\$1,558.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	STREET COP TRAINING - PD	\$249.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	STREET COP TRAINING - PD	\$249.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	STREET COP TRAINING - PD	\$598.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	STREET COPS TRAINING - PD	\$598.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	FBI-LEEDA TRAINING - PD	\$795.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	STREET COP TRAINING - PD	\$450.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	AMAZON - PD	\$67.99	POLICE DEPARTMENT
CARDMEMBER SERVICE	MAVERICK TACTICAL - PD	\$270.00	POLICE DEPARTMENT
CARDMEMBER SERVICE	INTERSTATE BATTERY - PD SPEEDBOXES	\$135.86	POLICE DEPARTMENT
CARDMEMBER SERVICE	AMAZON - PD	\$275.68	POLICE DEPARTMENT
CARDMEMBER SERVICE	ROANOKE REGIONAL AIRPORT PARKING	\$45.00	FIRE DEPARTMENT
CARDMEMBER SERVICE	HILTON HOTELS - FIRE DEPT	\$1,664.20	FIRE DEPARTMENT
CARDMEMBER SERVICE	HAIX - BOOTS - FIRE	\$295.20	FIRE DEPARTMENT
CARDMEMBER SERVICE	GOOGLE - RESCUE	\$192.00	RESCUE
CARDMEMBER SERVICE	WALMART - RESCUE	\$6.28	RESCUE
CARDMEMBER SERVICE	NORTH CAROLINA SAFETY COUNCIL - PW	\$116.95	STREETS
CARDMEMBER SERVICE	USPS - REC DEPT	\$10.65	PARKS & RECREATION
CARDMEMBER SERVICE	MICHAELS STORES - REC DEPT	\$91.67	PARKS & RECREATION
CARDMEMBER SERVICE	DOLLAR TREE - REC DEPT	\$55.00	PARKS & RECREATION
CARDMEMBER SERVICE	KROGER - REC DEPT	\$333.20	PARKS & RECREATION
CARDMEMBER SERVICE	CHIC-FIL-A - REC DEPT	\$367.73	PARKS & RECREATION
CARDMEMBER SERVICE	FINCASTLE CAFE - REC DEPT	\$40.38	PARKS & RECREATION
CARDMEMBER SERVICE	CRACKER BARREL - REC DEPT	\$16.40	PARKS & RECREATION
CARDMEMBER SERVICE	BARTER THEATRE - REC DEPT	\$304.00	PARKS & RECREATION
CARDMEMBER SERVICE	ROANOKE COUNTY PARKS - ILLUMINIGHTS - REC DEPT	\$150.00	PARKS & RECREATION
CARDMEMBER SERVICE	GOLDEN CORRAL - REC DEPT	\$31.40	PARKS & RECREATION
CARDMEMBER SERVICE	ORIENTAL TRADING - REC DEPT	\$611.63	PARKS & RECREATION
CARDMEMBER SERVICE	NETS OF AMERICA - REC DEPT	\$273.72	PARKS & RECREATION

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	CONSTANT CONTACT - AQUATICS	\$145.00	AQUATICS
CARDMEMBER SERVICE	SPOTIFY - AQUATICS	\$10.99	AQUATICS
CARDMEMBER SERVICE	VA RECREATION & PARK SOCIETY - AQUATICS	\$70.00	AQUATICS
CARDMEMBER SERVICE	THE HOME DEPOT - AQUATICS	\$38.90	AQUATICS
CARDMEMBER SERVICE	THE HOME DEPOT - AQUATICS	\$111.94	AQUATICS
CARDMEMBER SERVICE	WALMART - AQUATICS	\$66.27	AQUATICS
CARDMEMBER SERVICE	AQUATREK ADVENTURES - AQUATICS	\$65.00	AQUATICS
CARDMEMBER SERVICE	VA ASSOC OF ZONING OFFICIALS - PLANNING	\$100.00	PLANNING
CARDMEMBER SERVICE	VA ASSOC OF ZONING OFFICIALS - PLANNING	\$100.00	PLANNING
CARDMEMBER SERVICE	VA ASSOC OF ZONING OFFICIALS - PLANNING	\$300.00	PLANNING
CARDMEMBER SERVICE	ENGINEER SUPPLY LLC - ENG	\$66.70	ENGINEERING
CARDMEMBER SERVICE	POSTAL SERVICE - STAMPS - FIRE DEPT	\$792.00	FIRE DEPARTMENT
CARDMEMBER SERVICE	PRECISION METAL FABRIC - FIRE DEPT	\$703.67	FIRE DEPARTMENT
CARDMEMBER SERVICE	BEST BUY - FIRE DEPT	\$252.71	FIRE DEPARTMENT
CARDMEMBER SERVICE	HAIX - RESCUE	\$100.00	RESCUE
CARDMEMBER SERVICE	CRACKER BARREL - RESCUE	\$191.69	RESCUE
CARDMEMBER SERVICE	WALMART - RESCUE	\$79.84	RESCUE
CARDMEMBER SERVICE	JERSEY MIKES - RESCUE	\$48.87	RESCUE
CARDMEMBER SERVICE	HOME DEPOT - REC DEPT	\$578.10	CAPITAL PROJECT
CARILION HEALTHCARE CORP.	EMPLOYEE TESTING - HARRIS	\$50.00	HUMAN RESOURCES
CARILION HEALTHCARE CORP.	EMPLOYEE TESTING	\$370.00	HUMAN RESOURCES
CARROT-TOP INDUSTRIES INC.	FLAG - AQUATICS	\$186.42	AQUATICS
CARTER MACHINERY	ELEMENTS/PARTS	\$206.71	STREETS
CARTER MACHINERY	TOOLS/PARTS/SUPPLIES	\$225.90	WATER OPERATIONS
CARTER MACHINERY	Midway fuel pump repair	\$1,362.36	SEWER OPERATIONS
CAUDILL HILL VENTURES LLC	E76370 - SECTION	\$170.00	STREETS
CAUDILL HILL VENTURES LLC	REPLACEMENT WATER PUMP - FALLING BRANCH PS	\$1,990.89	SEWER OPERATIONS
CENTURY ENGINEERING INC	RFP for Stafford Drive Signal	\$25,897.84	CAPITAL PROJECT
CENTURY ENGINEERING INC	N FRANKLIN/WADES AND S FRANKLIN FIRST PED	\$2,997.95	CAPITAL PROJECT
CENTURY ENGINEERING INC	N FRANKLIN/WADES AND S FRANKLIN FIRST PED	\$4,050.80	CAPITAL PROJECT
CHA CONSULTING INC	BIOSOLIDS MNGMNT	\$862.50	WASTE WATER TREATMENT PLANT
CHA CONSULTING INC	SCREW PUMP REPLACEMENT DESIGN/BID	\$14,349.50	WASTE WATER TREATMENT PLANT
CHA CONSULTING INC	ELECTRICAL BLDG RENOV DESIGN/BID	\$22,920.00	WASTE WATER TREATMENT PLANT
CHA CONSULTING INC	BIOSOLIDS MNGMNT	\$5,000.00	WASTE WATER TREATMENT PLANT
CHANDLER CONCRETE COMPANY OF VA INC	TICKET #3310158	\$780.50	PARKS & RECREATION
CHANDRA BAIN	Refund Account Balance - Activenet	\$38.00	PARKS & RECREATION
CIMPRESS USA INCORPORATED	SHOPPING BAGS	\$249.90	AQUATICS
CIMPRESS USA INCORPORATED	CERAMIC MUGS	\$313.62	AQUATICS
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$124.53	FIRE DEPARTMENT
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$5,922.22	STREETS
CITIZENS	PHONE BILLING DECEMBER 2023	\$4,922.20	INFORMATION TECHNOLOGY
CITIZENS	PHONE - BILLING JANUARY 2024	\$4,927.92	INFORMATION TECHNOLOGY



TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	BILLS FOR DECEMBER 2023 AND JANUARY 24 Description	Amount	Department
CITY ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES - STREET LIGHTS	\$370.50	STREETS
CITY ELECTRIC SUPPLY CO	LUG/CONNECTORS/STRAP	\$15.28	FACILITY MAINTENANCE
CLARK GAS AND OIL INC	1717 GALLONS GAS - FD	\$4,086.90	FIRE DEPARTMENT
COLE TRUCK PARTS INC	TARP ASSEMBLY - PW	\$2,448.82	STREETS
COLE TRUCK PARTS INC	RATCHET STRAPS - PW	\$235.00	STREETS
COLE TRUCK PARTS INC	SUPPLIES/MATERIALS - PW	\$2,751.46	STREETS
COLE TRUCK PARTS INC	TURBO/ACTUATOR - PW WATER OPS	\$6,535.10	WATER OPERATIONS
COLLINS WELDING AND FABRICATION LLC	PLANT MAINTENANCE - POOL PLUG	\$345.00	AQUATICS
COLONIAL LIFE & ACCIDENT INSURANCE	EFT COLONIAL LIFE DECEMBER 2023	\$7,320.30	FRINGE
COLORADO TIME SYSTEMS	REPAIR START BLOCK/POD ISSUE	\$1,140.00	AQUATICS
COLORADO TIME SYSTEMS	Ten-lane speaker harness with speaker inputs	\$2,489.75	AQUATICS
COLUMN SOFTWARE PBC	HICKOK ST DR IMP - PROJECT 02098	\$928.99	STORM WATER CAPITAL PROJECT
COMCAST HOLDINGS CORP	INTERNET BILLING DEC 15, 2023 -JAN 15, 2024	\$691.80	INFORMATION TECHNOLOGY
COMCAST HOLDINGS CORP	INTERNET BILLING DECEMBER 2023	\$585.70	RESCUE
COMCAST HOLDINGS CORP	INTERNET BILLING JANUARY 2024	\$585.70	RESCUE
COPPERHEAD GRAPHICS	GRAPHICS - PD CAR 234 & 153	\$1,440.00	POLICE DEPARTMENT
CORE & MAIN LP	WATER SUPPLY, GROUNDWATER, SEWAGE TREATMENT, AND R	\$353.33	WATER OPERATIONS
CORELOGIC	REUND OVERPAYMENT PROPERTY TAXES	\$17,851.92	FINANCE
CO-STARTERS INC	NEW COMMUNITY MEMBERSHIP/TRAININGS	\$4,000.00	BUSINESS LIASON
CRAIG HATMAKER	IMPLEMENTATION CONSULTING FEES - FINANCE	\$300.00	FINANCE
CRYSTAL SPRINGS	WATER -PD	\$234.82	POLICE DEPARTMENT
CRYSTAL SPRINGS	WATER COOLER RENTAL - WWTF	\$397.53	WASTE WATER TREATMENT PLANT
DALE'S GARAGE	SNOW DEFLECTOR	\$307.80	STREETS
DALY COMPUTERS INC.	Computer equipment for 2 patrol cars - grant funde	\$10,886.00	POLICE DEPARTMENT
DANIELLE SEMPREVIVO	Deed of Easement Consideration	\$10.00	COLLEGE STREET DRAINAGE PROJECT
DARIA EIRICH	TRAVEL/PARKING - VAZO EXAM - CHARLOTTESVILLE	\$189.40	PLANNING
DELTA DENTAL OF VIRGINIA	DENTAL CLAIMS - NOVEMBER 2023	\$9,609.92	FRINGE
DELUXE BUSINESS CHECKS & SOLUTIONS	W2 FORMS	\$329.55	FINANCE
DEPARTMENT OF MOTOR VEHICLES	DMV STOPS 10-26-23 TO 11-16-23 TO 12-19-23	\$1,750.00	FINANCE
DOMINION DOOR & HARDWARE INC	AUTO OPERATOR/INSTALLATION - AQUATICS	\$2,700.00	AQUATICS
DONALD H MCBROOM	10 SNAPS - FM 10-05-23	\$10.00	FARMERS MARKET
DONNA JEAN DEANER	8 SNAPS 4 CHIPS - FM 10-26-23	\$28.00	FARMERS MARKET
DONNIE SAUL	Land/Easement Acquistion - COLLEGE STREET DRAINAGE	\$14,660.00	COLLEGE STREET DRAINAGE PROJECT
DORSETT TECHNOLOGIES INC	WWTP / STARLIGHT PS REPAIRS	\$1,650.32	SEWER OPERATIONS
DUNCAN FORD MAZDA	VEHICLE PARTS PW	\$217.25	STREETS
EAST COAST EMERGENCY VEHICLES LLC	EMERGENCY LIGHTS/UPGRADES - PD VEHs	\$21,239.56	POLICE DEPARTMENT
ELECTRICAL SUPPLY CO	WIRES - STREET LIGHTS	\$72.28	STREETS
ELECTRICAL SUPPLY CO	LED ARE LIGHTS - AQUATICS	\$1,097.50	AQUATICS
ELECTRONIC SYSTEMS INC	PRINTER BILLING 12-18-23 TO 01-17-24	\$26.25	INFORMATION TECHNOLOGY
EMS TECHNOLOGY SOLUTIONS LLC	FLEET MANAGEMENT LICENSE - RESCUE	\$355.00	RESCUE
EMS TECHNOLOGY SOLUTIONS LLC	FLEET MANAGEMENT/INVENTORY & ASSET MGT	\$397.00	RESCUE
EPLUS TECHNOLOGY INC	WWTF Fiber Optic Connection Project Services	\$5,465.00	WASTE WATER TREATMENT PLANT

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
EXCEL TRUCK GROUP	NITROGEN OXIDE SENSORS - SOLID WASTE	\$874.75	SOLID WASTE
EXPRESS SERVICES INC	SERVICE ATTENDANT -DEC 23	\$2,310.60	FACILITY MAINTENANCE
FAPS HOLDING INC	VELOCITY - NOVEMBER 2023	\$111.40	FINANCE
FEDERAL EXPRESS CORPORATION	TRACKING #S 774297730928 & 774293265897	\$229.97	POLICE DEPARTMENT
FELIX CLARKE	Planning Commission Meetings 4th Quarter	\$60.00	PLANNING
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$4,622.42	WATER OPERATIONS
FERGUSON ENTERPRISES INC #75	STORMWATER FABRIC	\$173.68	STORM WATER
FIRE RESCUE AND TACTICAL INC	BLDG INSPECTIONS UNIFORM SUPPLIES	\$70.00	BUILDING INSPECTIONS
FIRE RESCUE AND TACTICAL INC	UNIFORM SUPPLIES - FIRE DEPT	\$30.00	FIRE DEPARTMENT
FIRE RESCUE AND TACTICAL INC	UNIFORM SUPPLIES - RESCUE	\$309.95	RESCUE
FIRST BIOMEDICAL INC	BILLING NOVEMBER 2023	\$225.00	RESCUE
FITNESS CONCEPTS INC	SPRING CLIPS	\$10.00	PARKS & RECREATION
FLEET PRIDE INC	ELEMENTS/FILTERS - PW MULTI	\$99.04	STREETS
FLEET PRIDE INC	ELEMENTS/FILTERS - PW MULTI	\$149.14	SOLID WASTE
FLEET PRIDE INC	ELEMENTS/FILTERS - PW MULTI	\$4.31	PARKS & RECREATION
FLEET PRIDE INC	ELEMENTS/FILTERS - PW MULTI	\$4.16	PLANNING
FLEET PRIDE INC	ELEMENTS/FILTERS - PW MULTI	\$4.39	WATER OPERATIONS
GALLS PARENT HOLDINGS LLC	PD UNIFORM BOOTS	\$2,033.81	POLICE DEPARTMENT
GOVERNMENT FINANCE OFFICERS ASSOCIATION	CERTIFICATE OF ACHIEVEMENT REVIEW FEE FY2023	\$530.00	FINANCE
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING DECEMBER 2023 & JANUARY	\$6,774.35	TOWN WIDE
HAJOCA CORPORATION	PW SHOP SUPPLIES	\$14.65	STREETS
HAJOCA CORPORATION	AQUATICS - MATERIALS/SUPPLIES	\$319.79	AQUATICS
HALL'S GARAGE DOORS INC	SPRING TORSION/SERVICE CALL - RESCUE	\$2,100.00	RESCUE
HALL'S GARAGE DOORS INC	SERVICE CALL/WWTP	\$165.00	WASTE WATER TREATMENT PLANT
HARVEY CHEVROLET CORP.	N-LOCK - REC DEPT	\$207.53	PARKS & RECREATION
HD SUPPLY INC	SODIUM HYDROXIDE CHEMICAL SUPPLIES	\$781.90	WASTE WATER TREATMENT PLANT
HEDGEHOG PROPERTIES LLC	Deed of Easement Consideration	\$10.00	COLLEGE STREET DRAINAGE PROJECT
HENDERSON PRODUCTS INC	SPRING PARTS - PW-440	\$67.23	STREETS
HOLLYBROOK MULCH TRUCKING INC	BROWN MULCH	\$116.00	STREETS
HOME DEPOT	NYLON CORD - RESCUE	\$88.00	RESCUE
HOME DEPOT	PW TOOLS - BLDG & GRNDS	\$1,304.20	FACILITY MAINTENANCE
HOMES PLUS CUSTOM BUILDING INC	PAINTING SERVICES AT PD	\$900.00	POLICE DEPARTMENT
HOSE HOUSE INC.	PW-346 PARTS/MATERIALS	\$117.73	SOLID WASTE
HOSE HOUSE INC.	WASH BAY MATERIALS/SUPPLIES	\$194.26	FACILITY MAINTENANCE
HOSE HOUSE INC.	WATER DEPT SUPPLIES/MATERIALS	\$1,627.05	WATER OPERATIONS
HUNTER SMITH'S CUSTOM MILLING	LUMBER - FLEET SHOP	\$1,280.00	STREETS
HY-TEST INC	EXTINGUISHERS/RECHARGES	\$1,035.00	TOWN WIDE
INDUSTRY ELECTRIC SYSTEMS LLC	RADIO SHOP MATERIALS/SUPPLIES	\$1,102.00	RADIO SHOP
INFRASTRUCTURE SOLUTIONS GROUP INC	PW-345 PARTS	\$327.37	SOLID WASTE
INTEGRITY DATA INC	BILLING DECEMBER 2023 & JANUARY 2024	\$1,142.00	FINANCE
INTERNATIONAL ASSOC OF CHIEFS OF POLICE	MIDSIZE AGENCY DUES 2024	\$240.00	POLICE DEPARTMENT
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLE'	BATTERIES - REC DEPT	\$142.95	PARKS & RECREATION

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
JAMES RIVER EQUIPMENT-SALEM	PW-270 PARTS/MATERIALS	\$379.86	STREETS
JASON & SHERRA PRICE	DOG PARK WASTE MANAGEMENT - MWF	\$1,500.00	PARKS & RECREATION
JAY WALLER	TRAVEL - RICHMOND, VA	\$279.33	INFORMATION TECHNOLOGY
JEANANNE KNIES	Planning Commission Meetings 4th Quarter	\$90.00	PLANNING
JENNIFER SOWERS	Planning Commission Meetings 4th Quarter	\$30.00	PLANNING
JOHN BYRON PATTERSON	Invoice for OMD Services provided to CBURG RESCUE	\$1,250.00	RESCUE
JOHNSON CONTROLS INC	PARTS/REPAIRS - NEW CHILLER	\$3,051.91	PARKS & RECREATION
KINGDOM CONSTRUCTION INC	CLEANUP AT DAYS INN - 2635 ROANOKE ST	\$1,500.00	BUILDING INSPECTIONS
KING-MOORE INC	15 HOURS IT SUPPORT - NOVEMBER 2023	\$1,650.00	INFORMATION TECHNOLOGY
KIWANIS CLUB OF CHRISTIANBURG	REIMBURSEMENT - KIWANIS PARK INSURANCE	\$819.00	PARKS & RECREATION
KLA ENTERPRISES LLC	ID BADGES - PD	\$113.77	POLICE DEPARTMENT
KLA ENTERPRISES LLC	RECREATION SIGNS	\$442.72	PARKS & RECREATION
KLINGSPOR ABRASIVES INC	FLEET MAINTENANCE SUPPLIES	\$323.23	FLEET MAINTENANCE
LANCASTER INC.	TOWING - PW #429	\$650.00	STREETS
LANCASTER INC.	REPAIRS 2020 CHEVY TAHOE - FIRE DEPT	\$550.87	FIRE DEPARTMENT
LANGUAGE LINE SERVICES	OVER THE PHONE INTERPRETATION	\$134.40	POLICE DEPARTMENT
LANGUAGE LINE SERVICES	TRANSLATOR - OVER THE PHONE	\$32.00	POLICE DEPARTMENT
LEGAL RESOURCES	BILLING DECEMBER 2023	\$198.00	FRINGE
LIBERTY FIRE SOLUTIONS INC	SPRINKLER INSPECTION - AQUATIC	\$1,710.00	AQUATICS
LOWES HOME CENTERS INC	FIRE DEPT MATERIALS/SUPPLIES	\$760.22	FIRE DEPARTMENT
LOWES HOME CENTERS INC	PW SAFETY & SHOP SUPPLIES	\$2,853.28	STREETS
LOWES HOME CENTERS INC	WASHBAY MATERIALS/SUPPLIES - PW	\$430.55	FACILITY MAINTENANCE
LOWES HOME CENTERS INC	SUPPLIES	\$500.32	PARKS & RECREATION
LOWES HOME CENTERS INC	AQUATICS MATERIALS/SUPPLIES	\$505.96	AQUATICS
LOWES HOME CENTERS INC	LOWES - RADIO SHOP SUPPLIES	\$147.07	FIRE DEPARTMENT
LOWES HOME CENTERS INC	CEMETERY - MATERIALS/SUPPLIES	\$206.40	CEMETERY
LOWES HOME CENTERS INC	CHP - TOOLS/MATERIALS	\$886.98	CAPITAL PROJECT
LOWES HOME CENTERS INC	PWW MATERIALS/SUPPLIES	\$34.08	WATER OPERATIONS
LOWES HOME CENTERS INC	CUTTING WHEEL - SEWER	\$54.59	SEWER OPERATIONS
LOWES HOME CENTERS INC	WWTP SUPPLIES	\$314.20	WASTE WATER TREATMENT PLANT
MANSFIELD OIL COMPANY	FUEL BILLING 11-16-23 TO 12-31-23	\$42,296.75	TOWN WIDE
MARGIE LEE WOODS	Land/Easement Acquisition - COLLEGE ST DRAINAGE	\$26,475.00	COLLEGE STREET DRAINAGE PROJECT
MARK CURTIS	Refund Account Balance - Activenet	\$35.00	PARKS & RECREATION
MARK CURTIS	Planning Commission Meetings 4th Quarter	\$90.00	PLANNING
MARKETING ON MAIN STREET LLC	CAPS - PD	\$807.60	POLICE DEPARTMENT
MARKETING ON MAIN STREET LLC	SHIRTS - AQUATICS	\$589.08	AQUATICS
MCGRADY-PERDUE HEATING & COOLING INC	REPAIR HILLS TOWER/RADIO SHOP	\$670.00	RADIO SHOP
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOI	MEDICAL SUPPLIES - RESCUE	\$400.15	RESCUE
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	EMPLOYEE TESTING/VACCINES	\$423.00	HUMAN RESOURCES
MICHAEL S CROMER	MEALS - Traning in Pennsylvania	\$220.00	POLICE DEPARTMENT
MICHAEL VALACH	PADDLEBOARD & KAYAK CLASSES	\$165.00	PARKS & RECREATION
MIDWAY PRODUCTION SERVICES	CHRISTMAS PARADE/MARKET	\$1,600.00	PARKS & RECREATION

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
MIDWAY PRODUCTION SERVICES	AUDIO SYSTEM - AQUATIC	\$619.00	AQUATICS
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3000 - NOVEMBER 2023	\$45,390.37	SOLID WASTE
MOTION PICTURE LICENSING CORP	UMBRELLA LICENSE 02-01-24 TO 01-31-25	\$1,108.44	AQUATICS
MOTOR MILE CAR WASH	4 WHEEL DEAL - INSPECTIONS	\$200.00	BUILDING INSPECTIONS
MOTOR MILE CAR WASH	MOTOR MILE - MONTHLY CAR WASH SERVICES - FIRE	\$100.00	FIRE DEPARTMENT
MSAB INCORPORATED	RENEWAL QUO-09421-F6G2G6 - 11-30-23 TO 11-30-24	\$4,100.00	POLICE DEPARTMENT
MUGATE LABORATORY LLC	EMPLOYEE TESTING	\$565.10	HUMAN RESOURCES
NATIONAL POOLS OF ROANOKE INC.	POOL CHEMICALS	\$941.40	AQUATICS
NATIONAL POOLS OF ROANOKE INC.	DIGITAL FLOWMETER - AQUATICS	\$1,978.00	AQUATICS
NATIONAL RECREATION & PARK ASSOCIATION	NRPA MEMBERSHIP - REC	\$180.00	PARKS & RECREATION
NEW RIVER COMMUNITY COLLEGE	EXCEL COURSES - WWTP	\$920.00	WASTE WATER TREATMENT PLANT
NEW RIVER ENGRAVING	ENGRAVING - - PD	\$750.70	POLICE DEPARTMENT
NEW RIVER ENGRAVING	PARADE TROPHY - REC DEPT	\$36.00	PARKS & RECREATION
NEW RIVER ENGRAVING	TROPHY - HOLIDAY LIGHTS WINNER	\$35.00	PARKS & RECREATION
NEW RIVER ENGRAVING	BADGES - DESTREE	\$9.95	AQUATICS
NEW RIVER PETROLEUM INC	1307 GALLONS DIESEL - FD	\$3,925.20	FIRE DEPARTMENT
NEW RIVER VALLEY MPO	SMARTWAY BUS SERVICE 2ND QTR 2023-2024 FY	\$3,300.00	STREETS
NEW RIVER VALLEY PASSENGER RAIL STATION AUTHORITY	FY24 EXPENSES FOR STAFFING SUPPORT/LEGAL SVCS	\$8,500.00	ECONOMIC DEVELOPMENT
NEW RIVER VALLEY REGIONAL COMMISSION	CHRISTIANSBURG COMP PLAN JULY-SEPT 2023	\$11,341.64	PLANNING
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$104.56	STREETS
NORTHWEST HARDWARE CO INC	BLDG & GRNDS - BOLTS	\$63.11	FACILITY MAINTENANCE
NORTHWEST HARDWARE CO INC	FLEET MAINTENANCE - PROPANE EXCHANGE	\$19.99	FLEET MAINTENANCE
NORTHWEST HARDWARE CO INC	BOLTS/MATERIALS - AQUATICS	\$151.15	AQUATICS
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$270.54	WATER OPERATIONS
NRV FENCE AND HANDRAIL LLC	KIWANIS PARK FENCING	\$3,600.00	PARKS & RECREATION
OLD TOWN PRINTING & COPYING	PHOTO OF THE YEAR	\$42.87	PUBLIC RELATIONS
OLD TOWN PRINTING & COPYING	BUSINESS CARDS - COLLINS	\$64.81	FIRE DEPARTMENT
OLIVIA G BOYD	Meal money for Basic Academy	\$408.00	POLICE DEPARTMENT
PADDOCK POOL EQUIPMENT CO INC	Platform, Starting blocks, FastTRK(4912),3 04L,Sol	\$11,948.00	AQUATICS
PB ELECTRONICS	CALIBRATION - PD	\$434.00	POLICE DEPARTMENT
PEDIATRIC EMERGENCY STANDARDS INC	HANDTEVY MOBILE - SETUP AND ANNUAL ACCESS - RESCUE	\$3,453.68	RESCUE
PEED & BORTZ LLC	ROANOKE ST WATERLINE REPLACEMENT	\$5,010.00	ENGINEERING
PETTY CASH	PETTY CASH - FINANCE - 11/29/23	\$43.55	FINANCE
PETTY CASH	PETTY CASH - PD	\$199.48	POLICE DEPARTMENT
POLYDYNE INC.	Emulsion Polymer - WWTP	\$13,950.00	WASTE WATER TREATMENT PLANT
POWER ZONE	FUEL LINE - PW	\$5.00	STREETS
PRINCIPAL LIFE INSURANCE COMPANY	EFT PRINCIPAL LIFE JANUARY 2024	\$5,551.57	FRINGE
PROFESSIONAL COMMUNICATIONS	FIRE DEPT - REPAIRS TO VOICE PAGER	\$10.00	FIRE DEPARTMENT
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING -	\$480.00	HUMAN RESOURCES
QUADIENT INC.	POSTAGE REFILL CHRISTIANSBURG000031226254 11-17-23	\$3,161.50	TOWN WIDE
QUADIENT LEASING USA INC	LEASE PAYMENT 12-30-23 TO 03-29-24	\$594.75	FINANCE
QUALITY TIRE & BRAKE SERVICE	PD VEHICLE REPAIRS	\$1,481.00	POLICE DEPARTMENT

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
QUALITY TIRE & BRAKE SERVICE	TIRES - PW	\$234.00	STREETS
QUALITY TIRE & BRAKE SERVICE	VAN TIRE REPAIR - REC DEPT	\$229.00	PARKS & RECREATION
QUALITY TIRE & BRAKE SERVICE	TIRE PATCH - PW 426 - WWTP	\$50.00	WASTE WATER TREATMENT PLANT
R. E. MICHEL COMPANY LLC	WASHBAY HEATER - PW	\$485.49	FACILITY MAINTENANCE
RAKESTRAW LAWN CARE INC	MOWING - 950 MONTGOMERY ST - 11-20-23	\$175.00	BUILDING INSPECTIONS
RAKESTRAW LAWN CARE INC	Removal of 2 dead trees at 3770 Kirby Drive	\$2,000.00	STREETS
REDRICK CUSTER	Land/Easement Acquisition - COLLEGE STREET DRAINAGE	\$10.00	COLLEGE STREET DRAINAGE PROJECT
REFUND AQUATICS	Refund for birthday party- hold \$25 cancellation	\$200.00	AQUATICS
REFUND REC ACC BAL	Refund Account Balance - Activenet	\$1,025.00	PARKS & RECREATION
REFUND TAX OVERPAYMENT	REFUND TACS OVERPAYMENT	\$351.00	FINANCE
REFUND WATER OVERPAYMENT	REFUND WATER ACCT 503024-103150	\$2,325.40	WATER OPERATIONS
REFUND WATER OVERPAYMENT	REFUND WATER ACCT	\$409.62	WATER OPERATIONS
RHINO SPORTS & ENTERTAINMENT SERVICES LLC	LABOR/SECURITY - SWIM MEET 12-08-23 TO 12-10-23	\$1,144.00	AQUATICS
RINKER DESIGN ASSOCIATES PC	Roanoke Street & Depot Street	\$6,768.93	CAPITAL PROJECT
RINKER DESIGN ASSOCIATES PC	RFP for N Franklin Street / Depot int imp	\$4,265.60	CAPITAL PROJECT
ROANOKE HOSE & FITTINGS INC.	PARTS/MATERIALS - PW	\$143.21	STREETS
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$94.39	RESCUE
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$687.34	RESCUE
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$110.41	RESCUE
ROBIN CROWL	Deed of Easement Consideration	\$10.00	COLLEGE STREET DRAINAGE PROJECT
ROBINSON FARMER COX ASSOCIATES PLLC	AUDIT FOR YEAR END JUNE 30, 2023	\$43,050.00	FINANCE
RUMMEL KLEPPER & KAHL LLP	East Main Street Sidewalk Design	\$1,219.43	CDBG
RYAN HALEY	Deed of Easement Consideration	\$10.00	COLLEGE STREET DRAINAGE PROJECT
SAFETY & COMPLIANCE SERVICES INC.	EMPLOYEE TESTING - DECEMBER 2023	\$1,286.00	HUMAN RESOURCES
SAMS CLUB	SUPPLIES FOR PROGRAM AND EVENTS	\$1,800.77	PARKS & RECREATION
SANDS ANDERSON	LEGAL SERVICES NOVEMBER 2023	\$15,966.50	TOWN MANAGER
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$769.15	FACILITY MAINTENANCE
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS JANITORIAL SUPPLIES	\$1,144.36	AQUATICS
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE DECEMBER 2023	\$725.00	TOWN WIDE
SEGRA / LUMOS NETWORKS	BILLING DECEMBER 2023 JANUARY 2024	\$81.80	TOWN WIDE
SESAC	CONTRACT #83218-1 - 01-01-24 TO 12-31-24	\$581.00	PARKS & RECREATION
SHEEHY FORD OF RICHMOND	POLICE CARS 3 NEW	\$135,902.10	POLICE DEPARTMENT
SHELOR MOTOR MILE	PD CAR 221 REPAIRS	\$430.67	POLICE DEPARTMENT
SHELOR MOTOR MILE	COMMERCIAL TIRE - TIRES - FIRE DEPT	\$2,777.66	FIRE DEPARTMENT
SHELOR MOTOR MILE	OIL CHANGE/INSPECTION/AIR FILTER - RESCUE	\$235.55	RESCUE
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 12-07-23 TO 01-06-24	\$2,382.22	TOWN WIDE
SHERWIN-WILLIAMS	PAINT - PD TRAINING ROOM	\$142.25	POLICE DEPARTMENT
SHERWIN-WILLIAMS	PAINT SUPPLIES	\$54.26	STREETS
SHERWIN-WILLIAMS	PAINT SUPPLIES - STATION B	\$184.86	FACILITY MAINTENANCE
SHERWIN-WILLIAMS	PAINT SUPPLIES	\$65.84	AQUATICS
SHIRLEY C HALLOCK	November board meeting	\$25.00	AQUATICS
SHRED-IT US JV LLC	SHREDDING 10-25-23 AND 11-21-23	\$484.71	FINANCE

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
SHRED-IT US JV LLC	SHREDDING 10-25-23 AND 11-21-23	\$242.43	POLICE DEPARTMENT
SHRED-IT US JV LLC	SHREDDING 10-25-23 AND 11-21-23	\$88.52	RESCUE
SISSON & RYAN LLC	3.23 TONS STONE	\$70.25	CEMETERY
SMITHS MANAGEMENT GROUP	REC DEPT APPARAL	\$1,420.00	PARKS & RECREATION
SOUTHERN AIR INC	SERVICE CALL 11-17-23 - FIRE DEPT	\$817.50	FIRE DEPARTMENT
SOUTHERN STATES	PROPANE - CEMETERY	\$180.70	CEMETERY
SPORTSENGINE INC	ONBOARDING - NOVEMBER DECEMBER 2023	\$480.00	HUMAN RESOURCES
STAND ENERGY CORPORATION	GAS/TRANSPORTATION - NOVEMBER 2023	\$6,038.03	AQUATICS
STATE ELECTRIC SUPPLY CO. INC.	STREET LIGHTS MATERIALS	\$177.24	STREETS
STATE ELECTRIC SUPPLY CO. INC.	TOWN HALL IT MATERIALS	\$485.25	FACILITY MAINTENANCE
STATE ELECTRIC SUPPLY CO. INC.	WWTP PLANT SUPPLIES/MATERIALS	\$118.78	WASTE WATER TREATMENT PLANT
STEVEN CARLYLE SIMMONS	November board meeting	\$25.00	AQUATICS
SUBLIME ENTERPRISES LLC	ADS - TOY DRIVE/NEW YEARS SPLASH	\$187.50	AQUATICS
SUBURBAN PROPANE L.P.	PROPANE - WWTP	\$13,288.53	WASTE WATER TREATMENT PLANT
SYMBOL ARTS	POLICE COINS - PD	\$4,698.00	POLICE DEPARTMENT
TAXING AUTHORITY CONSULTING SERVICES PC	TACS FEES FOR 5 2020 BILLS 9039590-9039594	\$64.40	FINANCE
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	GEN ADMIN - OFFICE SUPPLIES	\$1,835.45	TOWN WIDE
TBC ASSOCIATES II LLC	PORTAJOHNS 12-01-23 TO 1-25-24	\$1,225.40	PARKS & RECREATION
TELEFLEX LLC	MEDICAL SUPPLIES - RESCUE	\$1,345.50	RESCUE
TELVENT USA HOLDINGS LLC	BILLING 12-26-23 TO 01-25-24	\$123.48	STREETS
TELVENT USA HOLDINGS LLC	BILLING 12-26-23 TO 01-25-24	\$180.52	PARKS & RECREATION
TESSCO	CRIMP/SAW/CUTTER - RADIO SHOP	\$147.96	RADIO SHOP
TESSCO	ANTENNA - RADIO SHOP	\$40.79	RADIO SHOP
THE BLOOD CONNECTION INC	Whole blood Services	\$395.00	RESCUE
THOMAS FRANK BERNARD	Planning Commission Meetings 4th Quarter	\$90.00	PLANNING
THOMPSON FAMILY PROPERTY LLC	Land/Easement Acquisition - COLLEGE STREET DRAINAGE	\$10.00	COLLEGE STREET DRAINAGE PROJECT
TIRE DISCOUNTERS INC	REPAIRS/SERVICES - 2021 FORD - FIRE DEPT	\$276.46	FIRE DEPARTMENT
TIRE DISCOUNTERS INC	2009 CHEVROLET - STATE INSP/REPAIRS - AQUATICS	\$1,144.85	AQUATICS
TIRE DISCOUNTERS INC	TIRE PACKAGE - FIRE DEPT	\$314.81	FIRE DEPARTMENT
TOWN GUN SHOP INC	POLICE, PRISON AND SECURITY ACCESS EQUIPMENT AND S	\$7,590.00	POLICE DEPARTMENT
TRACTOR SUPPLY CO.	DOGHOUSE - PD K9 SUPPLIES	\$209.99	POLICE DEPARTMENT
TRACTOR SUPPLY CO.	FLEET SHOP MATERIALS	\$330.21	STREETS
TRACTOR SUPPLY CO.	FAN EXHAUST - WASHBAY	\$179.99	FACILITY MAINTENANCE
TRACTOR SUPPLY CO.	REC DEPT MATERIALS/SUPPLIES	\$163.79	AQUATICS
TRACTOR SUPPLY CO.	STOCK WASHERS - PW	\$11.90	WATER OPERATIONS
TRANE	THERMOSTAT - TOWN HALL	\$189.17	FACILITY MAINTENANCE
TREASURER COMMONWEALTH OF VIRGINIA	WATER TEST KITS - 1ST QTR	\$750.44	WATER OPERATIONS
TREASURER OF VIRGINIA - DEQ	AUGUST 2023 - CLASS B BIOSOLIDS & PERMITS	\$2,921.50	WASTE WATER TREATMENT PLANT
TREASURER OF VIRGINIA - VRS	EFT - VRS DECEMBER 2023	\$241,497.02	FRINGE
TRIPLE-S STEEL SUPPLY	EFT BMG METALS - WASTE WATER	\$446.24	WASTE WATER TREATMENT PLANT
TYLER TECHNOLOGIES INC	IMPLEMENTATION	\$5,900.00	FINANCE
UNIFIRST CORPORATION	MATS - WWTP 1060006	\$54.70	WASTE WATER TREATMENT PLANT

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
UNIFIRST CORPORATION	MATS - WWTP - 1060006	\$54.70	WASTE WATER TREATMENT PLANT
UNITED RENTALS INC.	CHRISTMAS PARADE - LIGHT TOWER RENTALS	\$460.00	PARKS & RECREATION
UNITED RENTALS INC.	LIGHT TOWER RENTAL - AQUATICS	\$281.00	AQUATICS
US CELLULAR	PHONE - BILLING 12-02-23 TO 01-01-24	\$131.71	POLICE DEPARTMENT
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE F	MEMBER #726 - 97 LIVES	\$2,185.98	FRINGE
VA CHAPTER I.A.A.I.	4 MEMBERSHIP DUES - 2024	\$140.00	FIRE DEPARTMENT
VALERIE L. TWEEDIE	REIMBURSEMENT FOR CPE COSTS PAID BY PERSONAL CARD	\$577.00	FINANCE
VALLEY BOILER AND MECHANICAL INC	maintenance for boiler unit for digesters - WWTP	\$1,691.25	WASTE WATER TREATMENT PLANT
VALLEY BOILER AND MECHANICAL INC	SERVICE CALLS/REPAIRS - FLAME FAILURE - WWTP	\$1,843.55	WASTE WATER TREATMENT PLANT
VERIZON	INTERNET BILLING DECEMBER 2023	\$114.95	POLICE DEPARTMENT
VERIZON	INTERNET BILLING 12-07-23 TO 01-06-24	\$124.99	POLICE DEPARTMENT
VERIZON	INTERNET BILLING JANUARY 2024	\$114.95	POLICE DEPARTMENT
VERIZON	PHONE BILLING 12-08-23 TO 01-07-23	\$53.67	PARKS & RECREATION
VERIZON COMMUNICATIONS INC	VEHICLE TRACKING - BILLING NOVEMBER 2023	\$227.40	RESCUE
VERIZON-WIRELESS	PHONE - BILLING 11-11-23 TO 12-10-23	\$7,671.82	TOWN WIDE
VEST'S SALES & SERVICE INC.	PARTS/REPAIRS - UNIT 95	\$1,199.00	RESCUE
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQ	MEMBER 726 - 97 LIVES	\$3,768.23	FRINGE
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 11-19-23 TO 12-18-23	\$684.82	POLICE DEPARTMENT
VIRGINIA BUSINESS SYSTEMS	PRINTER - BILLING 11-19-23 TO 12-18-23	\$5.59	FIRE DEPARTMENT
VIRGINIA BUSINESS SYSTEMS	PRINTER - BILLING 10-21-23 TO 11-20-23	\$77.13	BUILDING INSPECTIONS
VIRGINIA DEPT. OF TAXATION-6626	EFT - STATE SALES TAX NOVEMBER 2023	\$7.81	AQUATICS
VIRGINIA FARMERS MARKET ASSOCIATIOIN	2024 VAFMA MEMBERSHIP - MEDIUM MARKET	\$100.00	PARKS & RECREATION
VIRGINIA MARYLAND REG. COLLEGE	EXAM/VACCINATIONS - LOKI	\$150.00	POLICE DEPARTMENT
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE - 11-18 TO 12-30-23	\$1,222.50	PLANNING
VIRGINIA POLICE WORK DOG ASSOCIATION	2024 VPWDA MEMBERSHIP DUES -	\$60.00	POLICE DEPARTMENT
VIRGINIA REC. & PARK SOCIETY	MEMBERSHIP RENEWAL - THROUGH NOVEMBER 08, 2024	\$70.00	AQUATICS
VIRGINIA UTILITY PROTECTION SERVICE INC	425 TRANSMISSIONS - PBCHB1	\$1,373.55	WATER OPERATIONS
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIAN	ANNUAL INVESTMENT & MEMBERSHIP - QUARTERLY	\$1,250.00	PLANNING
VOLSAP PLAN ADMINISTRATOR	QUARTERLY PAYMENT	\$2,062.50	FIRE DEPARTMENT
WATER WORKS METROLOGY LLC	Part# S0720EN 2Inch SSM in Gallons with Nicor Con	\$3,300.46	WATER OPERATIONS
WEST PUBLISHING CORPORATION	CLEAR - BILLING NOVEMBER DECEMBER 2023	\$306.32	FINANCE
WHITMOYER FORD INC	2023 FORD ESCAPE - VIN #UB25084 - ENG VEHICLE	\$32,238.00	ENGINEERING
WILLS RIDGE SUPPLY INC	MCA GROUND CONTACT - PW	\$81.98	STREETS
WILSON BROTHERS INCORPORATED	STOCK - WD40 - PW MULTI	\$430.07	STREETS
WILSON BROTHERS INCORPORATED	AIR FILTERS - SOLID WASTE	\$85.19	SOLID WASTE
WILSON BROTHERS INCORPORATED	TRASH TRUCK REPAIR - REC DEPT	\$216.78	PARKS & RECREATION
WILSON BROTHERS INCORPORATED	STOCK - WD40 - PW MULTI	\$23.97	WATER OPERATIONS
WILSON BROTHERS INCORPORATED	GRAPHITE WHEEL - SEWER PUMP OPS	\$49.03	SEWER OPERATIONS
WILSON BROTHERS INCORPORATED	STOCK - WD40 - PW MULTI	\$23.97	STORM WATER
WITMER PUBLIC SAFETY GROUP INC	LEATHERHEAD 30" FORGED HALLIGAN TOOL - PD	\$2,565.79	POLICE DEPARTMENT
WORDSPRINT	BUSINESS CARDS - PD	\$471.00	POLICE DEPARTMENT
WORDSPRINT	SPLASH POSTER - AQUATICS	\$65.00	AQUATICS

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR DECEMBER 2023 AND JANUARY 24			
Vendor	Description	Amount	Department
WRANGLER HOLDCO CORP	NOVEMBER 2023 RECYCLING SERVICES	\$28,361.17	SOLID WASTE
XEROX CORPORATION	XEROX - BILLING 09-21-23 TO 10-21-23	\$3,408.81	TOWN WIDE
Total Paid		\$2,027,495.70	
Total to be Paid 1-26-2024		\$804,530.70	
TOTAL ALL		\$2,832,026.40	





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Award Contract to KSB Earthworks, Inc. in the amount of \$987,911.26 for construction of the Christiansburg Industrial Park Stream Restoration and Stormwater Management Improvements project.

**DESCRIPTION:**

Contract award in the amount of \$987,911.26 to KSB Earthworks, Inc. for construction of the Christiansburg Industrial Park Stream Restoration and Stormwater Management Improvements project. The Project consists of a stream restoration project as well as a stormwater basin reconstruction.

**POTENTIAL ACTION:**

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, subject to Town Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued an IFB on October 15, 2023, for the Christiansburg Industrial Park Stream Restoration and Stormwater Management Improvements project. Bids were received on November 17, 2023, from two contractors. KSB Earthworks, Inc. was the lowest responsible bidder. The Engineer and Staff have reviewed their bid and recommended entering into contract with KSB Earthworks, Inc. to perform the sewer interceptor project.

**INFORMATION PROVIDED:**

Notice of Award: <https://christiansburg.box.com/s/8u2dim6179183g5i27xfzay0pn95671t>

Bid Tabulation: <https://christiansburg.box.com/s/8sjj4xw5ifl1ys1bmga5xzrg4kl8z3rhh>

Letter of Recommendation: <https://christiansburg.box.com/s/8sfjpltxkhcxt7clfsjdb0lbry8wjr9>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Contract Amendment #1 with A. Morton Thomas and Associates, Inc., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

**DESCRIPTION:**

This is the first amendment of the Professional Services Contract to provide on call construction engineering and inspections services. The contract period shall be for one year, with the possibility of two (2) one-year renewals. The compensation section of the contract allows for the escalation of rates based on a mutually agreed escalation factor at the time of renewal. The Town will allow up to a 5.0 percent increase in the rates for professional services contracts as noted in the Virginia Department of Transportation memo dated June 1, 2023. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the Fee Schedule included in the original contract as part of Exhibit A as noted in the section titled "Second 12 Months". Work completed in a contract year shall not exceed \$2,500,000. Work completed on any single task shall not exceed \$500,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract amendment approval and authorize the Town Manager to enter into this contract amendment on behalf of the Town with A. Morton Thomas and Associates, Inc., subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This contract amendment will facilitate construction engineering and inspections of various ongoing and upcoming capital improvement projects. The original solicitation was posted on July 24, 2022. Eight firms submitted for consideration and the selection committee selected all eight firms for interviews. Interviews were conducted with the short-listed firms and the selection committee recommended contracts with five firms. Town Council approved the original contract on January 24, 2023, for the initial one-year term with the possibility of three (3) one-year renewals. Having an on-call contract streamlines procurement for construction engineering and inspection services for construction projects within the contract limits stated above. Work under this contract is assigned to firms per Article III, Section 3.5.1 of the Town's Procurement Manual.

**INFORMATION PROVIDED:**

Contract Amendment #1: <https://christiansburg.box.com/s/8sjj4xw5if1ys1bmga5xzrg4kl8z3rhh>

Original Contract: <https://christiansburg.box.com/s/b72rcv23l250r2zm518ldaht2lfav6zw>

VDOT June 1, 2023 Memo: <https://christiansburg.box.com/s/es1x162v19epr8kh1563rwbfn0tf2ef>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Contract Amendment #1 with Century Engineering, LLC., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

**DESCRIPTION:**

This is the first amendment of the Professional Services Contract to provide on call construction engineering and inspections services. The contract period shall be for one year, with the possibility of two (2) one-year renewals. The compensation section of the contract allows for the escalation of rates based on a mutually agreed escalation factor at the time of renewal. The Town will allow up to a 5.0 percent increase in the rates for professional services contracts as noted in the Virginia Department of Transportation memo dated June 1, 2023. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the revised Fee Schedule and identified as Exhibit A. Work completed in a contract year shall not exceed \$2,500,000. Work completed on any single task shall not exceed \$500,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract amendment approval and authorize the Town Manager to enter into this contract amendment on behalf of the Town with Century Engineering, LLC., subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This contract amendment will facilitate construction engineering and inspections of various ongoing and upcoming capital improvement projects. The original solicitation was posted on July 24, 2022. Eight firms submitted for consideration and the selection committee selected all eight firms for interviews. Interviews were conducted with the short-listed firms and the selection committee recommended contracts with five firms. Town Council approved the original contract on January 24, 2023, for the initial one-year term with the possibility of three (3) one-year renewals. Having an on-call contract streamlines procurement for construction engineering and inspection services for construction projects within the contract limits stated above. Work under this contract is assigned to firms per Article III, Section 3.5.1 of the Town's Procurement Manual.

**INFORMATION PROVIDED:**

Contract Amendment #1: <https://christiansburg.box.com/s/s54roy4y4z7jruqxxy4ndy26nso2ubbl>

Exhibit A: <https://christiansburg.box.com/s/6jh644r3vv00y0aqo9qxf3aeno7won5m>

VDOT Memo Dated June 1, 2023: <https://christiansburg.box.com/s/es1x162v19epr8kh1563rwbfn0tf2ef>

Original Contract: <https://christiansburg.box.com/s/y40vdtnew35qljtv42cg8i7rjqbsmezc>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Contract Amendment #1 with McDonough Bolyard Peck, Inc. d/b/a MBP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

**DESCRIPTION:**

This is the first amendment of the Professional Services Contract to provide on call construction engineering and inspections services. The contract period shall be for one year, with the possibility of two (2) one-year renewals. The compensation section of the contract allows for the escalation of rates based on a mutually agreed escalation factor at the time of renewal. The Town will allow up to a 5.0 percent increase in the rates for professional services contracts as noted in the Virginia Department of Transportation memo dated June 1, 2023. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the revised Fee Schedule and identified as Exhibit A. Work completed in a contract year shall not exceed \$2,500,000. Work completed on any single task shall not exceed \$500,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract amendment approval and authorize the Town Manager to enter into this contract amendment on behalf of the Town with McDonough Bolyard Peck, Inc. d/b/a MBP, subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This contract amendment will facilitate construction engineering and inspections of various ongoing and upcoming capital improvement projects. The original solicitation was posted on July 24, 2022. Eight firms submitted for consideration and the selection committee selected all eight firms for interviews. Interviews were conducted with the short-listed firms and the selection committee recommended contracts with five firms. Town Council approved the original contract on January 24, 2023, for the initial one-year term with the possibility of three (3) one-year renewals. Having an on-call contract streamlines procurement for construction engineering and inspection services for construction projects within the contract limits stated above. Work under this contract is assigned to firms per Article III, Section 3.5.1 of the Town's Procurement Manual.

**INFORMATION PROVIDED:**

Contract Amendment #1: <https://christiansburg.box.com/s/d4wb0kficokk19iobr3qii76s71uegk2>

Exhibit A: <https://christiansburg.box.com/s/6jh644r3vv00y0aqo9qxf3aeno7won5m>

VDOT Memo Dated June 1, 2023: <https://christiansburg.box.com/s/es1x162v19epr8kh1563rwbfn0tf2ef>

Original Contract: <https://christiansburg.box.com/s/42c006wgkgq2ryl387xe0tflzoei2tgq>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Contract Amendment #1 with Rummel, Klepper & Kahl, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

**DESCRIPTION:**

This is the first amendment of the Professional Services Contract to provide on call construction engineering and inspections services. The contract period shall be for one year, with the possibility of two (2) one-year renewals. The compensation section of the contract allows for the escalation of rates based on a mutually agreed escalation factor at the time of renewal. The Town will allow up to a 5.0 percent increase in the rates for professional services contracts as noted in the Virginia Department of Transportation memo dated June 1, 2023. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the revised Fee Schedule and identified as Exhibit A. Work completed in a contract year shall not exceed \$2,500,000. Work completed on any single task shall not exceed \$500,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract amendment approval and authorize the Town Manager to enter into this contract amendment on behalf of the Town with Rummel, Klepper & Kahl, LLP, subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This contract amendment will facilitate construction engineering and inspections of various ongoing and upcoming capital improvement projects. The original solicitation was posted on July 24, 2022. Eight firms submitted for consideration and the selection committee selected all eight firms for interviews. Interviews were conducted with the short-listed firms and the selection committee recommended contracts with five firms. Town Council approved the original contract on January 24, 2023, for the initial one-year term with the possibility of three (3) one-year renewals. Having an on-call contract streamlines procurement for construction engineering and inspection services for construction projects within the contract limits stated above. Work under this contract is assigned to firms per Article III, Section 3.5.1 of the Town's Procurement Manual.

**INFORMATION PROVIDED:**

Contract Amendment #1: <https://christiansburg.box.com/s/h09vfjipl8aho7bkfdv07p5r79s8k3sf>

Exhibit A: <https://christiansburg.box.com/s/6jh644r3vv00y0aqo9qxf3aeno7won5m>

VDOT Memo Dated June 1, 2023: <https://christiansburg.box.com/s/es1x162v19epr8kh1563rwbfn0tf2ef>

Original Contract: <https://christiansburg.box.com/s/o6k4upraec2a2i1t22u8g25t6m7lb9oq>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Contract Amendment #1 with Whitman, Requardt & Associates, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

**DESCRIPTION:**

This is the first amendment of the Professional Services Contract to provide on call construction engineering and inspections services. The contract period shall be for one year, with the possibility of two (2) one-year renewals. The compensation section of the contract allows for the escalation of rates based on a mutually agreed escalation factor at the time of renewal. The Town will allow up to a 5.0 percent increase in the rates for professional services contracts as noted in the Virginia Department of Transportation memo dated June 1, 2023. The total amount to be paid by the Town to the Engineer for completed services shall be paid in accordance with the revised Fee Schedule and identified as Exhibit A. Work completed in a contract year shall not exceed \$2,500,000. Work completed on any single task shall not exceed \$500,000, or the approved budget amount for the task, whichever is less.

**POTENTIAL ACTION:**

Contract amendment approval and authorize the Town Manager to enter into this contract amendment on behalf of the Town with Whitman, Requardt & Associates, LLP, subject to Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This contract amendment will facilitate construction engineering and inspections of various ongoing and upcoming capital improvement projects. The original solicitation was posted on July 24, 2022. Eight firms submitted for consideration and the selection committee selected all eight firms for interviews. Interviews were conducted with the short-listed firms and the selection committee recommended contracts with five firms. Town Council approved the original contract on January 24, 2023, for the initial one-year term with the possibility of three (3) one-year renewals. Having an on-call contract streamlines procurement for construction engineering and inspection services for construction projects within the contract limits stated above. Work under this contract is assigned to firms per Article III, Section 3.5.1 of the Town's Procurement Manual.

**INFORMATION PROVIDED:**

Contract Amendment #1: <https://christiansburg.box.com/s/2fqnaz6wi6pckxc4u2h35762ro8d0ssh>

Exhibit A: <https://christiansburg.box.com/s/6jh644r3vv00y0aqo9qxf3aeno7won5m>

VDOT Memo Dated June 1, 2023: <https://christiansburg.box.com/s/es1x162v19epr8kh1563rwbfn0tf2ef>

Original Contract: <https://christiansburg.box.com/s/gq0vb8boe9b4trfbbqkfs1evnsfvqv3m>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Conditional Use Permit request by **Trustees of Blacksburg Church of Christ Missions & Cole Burch Properties LLC, property owners, and Carter Machinery Company, Inc., applicant**, to allow for machinery and equipment sales, service and storage, and for a contractors equipment storage yard, and for rental of equipment commonly used by contractors, on approximately 5.81 acres **located south of Roanoke St. and west of Simmons Rd. SE, also addressed as 2091 and 2095 Roanoke St. including several vacant parcels** (Tax Parcels 499-((A))-15; 499 – ((16)) – 1-4, 4A, 5-8, 8A, and 9-12; 529 – ((1) – 13-19 and 23-26; 529 – ((2)) – 4-9; Parcel IDs 007705, 014072, 007704, 014069, 020750, and 230046) zoned B-3 General Business. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is requesting approval of a CUP to allow the use of machinery and equipment sales, service and storage, and for a contractor equipment storage yard, and for rental of equipment commonly used by contractors in the General Business (B-3) District.

On December 18, 2023, Planning Commission voted 4 to 0 to recommend approval of the request with the following conditions:

1. Applicant shall install a 6-foot black chain link fence with charcoal grey privacy slats along the fenced perimeter of the gravel storage lot area.
2. Applicant shall install a double row, staggered, of evergreen screening trees spaced at 10- foot on center along the SE corner of the Subject Property and between the screening fence and Simmons Road. All trees shall be 8-foot in height at time of planting.
3. Hours of Operation shall be from 7:30 am to 7:30 pm Monday through Friday, Saturday with pickups and drop-offs by appointment only.
4. Storage of inoperable equipment and machinery shall not exceed 15 days.
5. The project shall be constructed in substantial conformance with the approved masterplan dated December 14, 2023.
6. Prohibit access through Simmons Road to and from the property from 8:00am to 9:00am and 5:00pm to 6:00pm, Monday through Friday.
7. The property will be reviewed 12 months after approval for compliance with conditions.
8. The property shall be maintained in a clean and orderly manner.
9. There shall not be any steel track machinery stored onsite.
10. Applicant shall preserve the existing wooded buffer area along Geneva Street and Simmons Road, as shown on the masterplan dated December 14, 2023.

**POTENTIAL ACTION:**

Take action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/x7kdld9r7iibrs8x4zvh9b3ifsy4qtmf>

Citizen Comments

<https://christiansburg.box.com/s/tpzehr9b235uio3cj3kvpn7eozwtqdz3>

Planning Commission Resolution

<https://christiansburg.box.com/s/bu8dddfzieb583ivisstglft5w9s60frj>

Planning Commission Minutes dated December 4, 2023

<https://christiansburg.box.com/s/j43r6bv976o373u4dtr0tbu67nag8hzd>

Planning Commission Minutes dated December 18, 2023

<https://christiansburg.box.com/s/ujcadhcjrffxsebamm3qbszneyn2p8eq>

Staff Report with maps

<https://christiansburg.box.com/s/iu301tgw8u8kh7l7j7i2h52buoa3q30y>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Conditional Use Permit request by **HS Development II LLC & STMOB LLC, property owners, and HS Development II LLC, applicant**, to allow for a planned housing development consisting of a 114-unit apartment community on approximately 7.497 acres **located at the terminus of Sunset Drive N.E.** (Tax Parcels 436 – ((A)) – 22A, 23A, 42, and 43; Parcel IDs 001575, 021982, 007729, and 024266) zoned B-3 General Business. The property is designated as Mixed Use with Buffer (Residential/Business) on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to establish a Planned Housing Development (PHD) within the B-3 zoning district. The proposed development comprises 114 apartment units with a mix of 1- and 2-bedroom layouts, along with associated parking and CUP 2023-11 Page 2 of 4 recreational open spaces. The proposed density for the development is 14.91 units per acre. The application also includes a request for the vacation of a portion of right-of-way on Sunset Drive.

On December 4, 2023, Planning Commission voted 5 to 0 to recommended to approval of the request with the following conditions:

1. The project will be developed in general conformance with the masterplan submitted dated December 1, 2023.
2. The approved Conditional Use Permit shall only be for the specific residential use as described in this application.

**POTENTIAL ACTION:**

Take action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application: <https://christiansburg.box.com/s/cgpy5cbpvuephppfr2ayvzuxuco8mie1>

Citizen Comments: <https://christiansburg.box.com/s/jz9diwb9sfhl1ic0m4swgabwtis797imw>

Planning Commission Resolution: <https://christiansburg.box.com/s/1pxpehgsslyxouq0hkohoo5tukjwhuxi>

Planning Commission Minutes dated December 4, 2023:

<https://christiansburg.box.com/s/j43r6bv976o373u4dtr0tbu67nag8hzd>

Staff Report with maps: <https://christiansburg.box.com/s/4upnfqjbfomp8f86rkb511yvlgfbfvr6>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

January 23, 2024

**ITEM TITLE:**

Street vacation request by HS Development II, LLC for the vacation of a 0.151-acre portion of the existing public street and right-of-way at the southern terminus of Sunset Drive, N.E.

**DESCRIPTION:**

The applicant is seeking approval for a vacation of a 0.151-acre portion of the existing public street and right-of-way at the southern terminus of Sunset Drive, N.E. associated with the companion Conditional Use Permit (CUP) to establish a Planned Housing Development (PHD) within the B-3 zoning district for 114 units.

**POTENTIAL ACTION:**

Take action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application (CUP & Vacation)

<https://christiansburg.box.com/s/cgpy5cbpvuephppfr2ayvzuxuco8mie1>

Ordinance

<https://christiansburg.box.com/s/oiylccywxgwm6tl3ilj8fqgg61erasdv>