

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
SPECIAL MEETING MINUTES  
APRIL 17, 2024 – 6:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 17, 2024 AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Vice-Mayor Tanya Hockett; Casey Jenkins; Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Andrew Warren; Clerk of Council/Executive Assistant Tracy Heinline; Engineering Director Mike Kelley

**WORK SESSION**

**I. Call To Order**

Mayor Barber called the work session to order.

**II. Discussion of Request for Proposal (RFP) for commercial broker services for sale of outparcels located at the intersection of Peppers Ferry Road, N.W. and Booker T. Washington Parkway and potential future uses**

Town Manager Wingfield explained a contract for one of the outparcels was being reviewed at this time by a potential buyer, but a purchase agreement had not been signed. Mayor Barber and Council asked Mr. Wingfield to contact the broker and ask for a response by May 15<sup>th</sup>.

**III. Parking issues at the Christiansburg Huckleberry Park**

Councilman Wilson expressed concern with the number of participants at the Christiansburg Huckleberry Park and insufficient parking. Mr. Wilson suggested using one of the out parcels for a temporary parking facility. Mr. Wingfield expressed that gravel and temporary lighting had been budgeted for a temporary lot beside the dog park in the drafted budget. Council discussed several out parcels and the cost differences for each to be developed, with paving and permanent lighting beside the dog park being estimated at \$1.3 million while a driving aisle and paving would be \$2.8 million for the two planned lots by the fields. Council agreed that the auxiliary area next to the dog park would be appropriate for a temporary parking area.

Mayor Barber suggested maintenance on an older Christiansburg Transit bus in order to shuttle individuals from the parking lot to the fields. He explained the bus needed repairs but felt it would be an adequate shuttle. Councilwoman Hicks questioned using golf carts for shuttling stating they would be disabled-friendly. Mr. Wingfield noted the Town has two golf carts currently at the park and one additional in the proposed budget.

Councilwoman Hicks expressed the need for a wide commercial advertisement for the additional out parcels and mentioned Loopnet as a possibility and asked Mr. Wingfield to check pricing. Mayor Barber questioned if the lots were marketed would they be required to go through a procurement office. Council asked Mr. Wingfield to check with the Town Attorney before the next Town Council meeting for an answer.


Councilwoman Hicks suggested constructing a bike park at one of the parcels stating that Pulaski County had transformed an area into one.

Mayor Barber reminded Council of the April 30<sup>th</sup> Budget Work Session and asked that any questions pertaining to the budget be sent to Finance Director Tweedie by Friday, the 26<sup>th</sup>.

#### IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:10 p.m.

  
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Tracy Heinline, Clerk of Council

  
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D. Michael Barber, Mayor