



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
SEPTEMBER 24, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, September 24, 2024, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

**III. PUBLIC HEARINGS**

**IV. CONSENT AGENDA**

- A. Approval of Minutes of September 10, 2024 and September 18, 2024
- B. Monthly Bill List
- C. Approval of Task Order #5 to CHA Consulting for Construction Administration and Construction Testing services for the WWTP Biosolids Management Facilities and Headworks Improvements project in the amount of \$480,000
- D. Approval of Task Order #6 to CHA Consulting for Resident Project Representative (RPR) services for the WWTP Biosolids Management Facilities and Headworks Improvements project in the amount of \$487,500

**V. INTRODUCTIONS AND PRESENTATIONS**

- A. Planner I Daria Eirich and Neighborhood Services Coordinator Tim Solosky to present on Code enforcement and Neighborhood Enhancement Services
- B. Treasurer/Finance Director Valerie Tweedie to present on Finance Department operations

**VI. CITIZEN COMMENTS**

**VII. COMMITTEE REPORTS**

**VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL**

- A. New River Valley Regional Commission office building project financing
- B. Cooperative Agreement for Radio Technician Service Support Program

**IX. STAFF REPORTS**

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential purchase of property located on the northern side of Roanoke Street for Public Works purposes and for discussion of potential purchase of property in the N. Franklin Street – Peppers Ferry Road area for emergency service purposes.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

October 8, 2024, 7:00 p.m. – Regular Meeting

October 16, 2024, 6:30 p.m. – Regular Work Session

October 22, 2024, 7:00 p.m. – Regular Meeting

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
SEPTEMBER 10, 2024 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 10, 2024, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Vice-Mayor Tanya Hockett; Samuel M. Bishop; Kim Bowman; Johana Hicks; Casey Jenkins; Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Finance Director Valerie Tweedie; Deputy Finance Director Katie Miano; Director of Public Works Jim Lancianese; Assistant Director of Public Works, Streets Travis Moles; Director of Parks and Recreation Brad Epperley; Director of Engineering Mike Kelley; Fire and Rescue Chief Billy Hanks; Deputy Rescue Chief Josh Settlage; Police Chief Chris Ramsey

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

Mayor Barber asked everyone to remember the events of September 11<sup>th</sup> and keep the families of those that passed and the first responders in their thoughts and prayers.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Hockett.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Hicks made a motion to update a resolution in the agenda packet with Councilwoman Bowman as a voting member of Council in place of previous Council member Henry Showalter. Councilman Wilson seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

III. PUBLIC HEARINGS

A. Resolution for the Disposition of a Town-owned Property Located on the western Side of Silverlake Road, N.W. (0.05-acre Tax Parcel 525 – ((2)) – 63: Parcel ID 080323)

Town Manager Wingfield noted this was a former sewer pump station property on Silver Lake Road which the Town recently took offline. Mr. Wingfield added that staff has advertised for sealed bids for the property with a deadline of September 30, 2024, at 4:00 p.m., and those bids would then be brought before Council.

There being no further public comments the public hearing closed.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of August 27, 2024
- B. Award Task Order #2 to McGill Associates, PA for Engineering Services for a Redundant Water Line project in the amount of \$133,800.00.
- C. Set Public Hearing for October 8, 2024 for a rezoning request by Robert P. Fralin, Registered Agent for F & B Land, L.P., applicant and property owner, to rezone property located on the west side of Moose Drive, NW at the College Street, NW intersection (Tax Parcel 556 – ((A)) – 9; Parcel ID 008095 consisting of approximately 16.33 acres) from A Agricultural and B-3 General Business to R-3 Multi-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- D. Set Public Hearing for October 8, 2024 for a Conditional Use Permit request by Robert P. Fralin, Registered Agent for F & B Land, L.P., applicant and property owner, to allow a planned housing development for a multi-family project of a maximum of 162 apartments in the proposed R-3 Multi-Family Residential District zoning district on property located on the west side of Moose Drive, NW at the College Street, NW intersection (Tax Parcel 556 – ((A)) – 9; Parcel ID 008095 consisting of approximately 16.33 acres). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Wilson made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

#### V. INTRODUCTIONS AND PRESENTATIONS

A. Deputy Rescue Chief Josh Settlage to present on Rescue programs and operations

Mr. Settlage introduced himself and gave a brief history of Rescue and emergency medical services. He spoke about the departments various positions and explained what each position is responsible for within Rescue. Mr. Settlage noted there are 24 EMTs on

staff, 3 Advanced EMTs, and 28 Paramedics that provide various life-saving interventions.

Mr. Settlage spoke about the Whole Blood Delivery program, noting it was the first such program in the region and has provided increased survivability of trauma patients. He acknowledged the various equipment being used by the department such as ultrasound equipment, cardiac monitoring, and ventilators and thanked Council for their support in purchasing what was needed.

Mr. Settlage noted a typical day at the Rescue building involved not only emergency calls but equipment checks, vehicle maintenance, and station cleaning. He added that employees are involved in continuing education for their positions as well as public outreach and noted Town and community events they are involved in. Mr. Settlage touched on the various vehicles that were used at the Rescue Department and noted the differences between ambulances and other rescue vehicles. He stated that item I. under Discussion and Action by Council addresses the purchase of a demo ambulance that would be delivered to Rescue in approximately two months.

Mr. Settlage spoke about the Pharmacy Program within the department and how medications will soon be secured in an inner vault for storage at the Rescue building and stocked in a “vending machine” for dispensing. Mr. Settlage added that Rescue’s Recovery Program has collected almost \$8.5 million and has projected to recover an additional \$200,000 as a result of the recent rate increase approved by Town Council.

Mr. Settlage concluded that the Rescue Department would be hosting a Blood Drive on September 16<sup>th</sup> at 12:00 p.m. at the Rescue Squad building and encouraged everyone to sign up to give blood.

Councilman Bishop asked where the whole blood was stored at Rescue. Mr. Settlage explained that it was stored in a cooler in the quick response vehicle, and they typically store at least 1 unit. He added that if more than one unit is needed it can be overnighted.

#### VI. CITIZEN COMMENTS

Gabrielle Spennacchio-Parker, 2428 Ridge Road, Blacksburg Virginia, spoke to Council concerning the results of the NTP fluoride study on fluoride in the water system. Ms. Spennacchio-Parker noted this was not the first study performed and that in the 1970’s, doctors from the National Cancer Institute performed studies that revealed increased incidents of rare liver cancers and bone tumors as well as causing cancer death faster than any other chemical. Ms. Spennacchio-Parker referenced the most recent study provided this year showing that fluoride does have neurotoxic effects on children. She added she would like to share a presentation with Council showing what is being spent on these chemicals and possibly the salaries of the individuals adding these chemicals to our lives.

Councilwoman Hicks questioned if the Water Authority could explain why we need fluoride in our water system. Mr. Wingfield noted there was a Council tour planned for the Water

Authority on October 2<sup>nd</sup> at 2:00 p.m. and added that he could invite the Executive Director from the Water Authority to present to Council.

Arthur Hamrick, 2150 Palmer Street, N.E., spoke regarding the electrical substation at 2100 Cambria Street, N.E. Mr. Hamrick expressed concern that the station was built on a business lot and the lot has a gas line on one side and a railroad on the other. Mr. Hamrick expressed that he believes the substation does not comply with safety codes and by putting this substation in this location the Town has created a bomb situation.

Corey Hamilton, 403 Park Street, N.E., expressed appreciation for the multiple free events in Christiansburg her family can enjoy. Ms. Hamilton referenced the downtown event Rockin' Main, various museum events, and the Parks and Recreation Center star gazing event held at the new Christiansburg Huckleberry Park.

Ryan Asalone, 1285 King Street, N.E., addressed Council explaining he was new to the area and was excited about the upcoming passenger rail station. Mr. Asalone explained he had reviewed previous Town Council minutes and the discussion concerning tourism and what it means for Christiansburg. He expressed that the passenger rail station and historic Cambria was an area that should be looked at due to the empty storefronts, noting potential businesses in those storefronts.

Susie Schumann, 1290 Sherwood Drive, N.E., expressed opposition for the proposed townhouse development in the Hans Meadow subdivision. (*This was a public comment emailed to Council and will be recorded in the final meeting minutes.*)

Mayor Barber noted this item was currently at the Planning Commission stage and would come before Council soon.

## VII. COMMITTEE REPORTS

Councilwoman Hicks reported there would be a Central Business Committee meeting on Friday, September 13<sup>th</sup>.

## VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

### A. Ordinance Amending Chapter 18 "Finance and Taxation" of the *Christiansburg Town Code* in Regard to Tax Exemptions and Deferrals for the Elderly and Totally Disabled

Mayor Barber explained that the Town has set the standard of increasing \$70,000 family income and a property value at no more than \$205,000. Councilwoman Hicks questioned the estimated cost to the Town. Finance Director Tweedie explained that it's estimated to come off the Town's tax base and it would be reported as tax revenue. Mrs. Tweedie added this is something that has been done for several years but now they have changed the minimum amount. She stated she could email Mrs. Hicks the numbers from last year

and can calculate this year's numbers as well. She noted this would affect the 2024 tax bills.

Councilman Wilson made a motion to approve the ordinance regarding tax exemptions and deferrals for the elderly and totally disabled, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

B. Approval of the Percentage Rate for the Personal Property Tax Rate Relief Act (PPTRA) for Calendar Year 2024

Mrs. Tweedie explained the amount the Town receives from the state is a fixed amount per year and the rate each citizen receives decreases every year because of the increase in the number of vehicles and their value.

Councilwoman Hicks made a motion to approve the percentage rate for the Personal Property Tax Rate Relief Act (PPTRA), seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

C. Request for street closures for Wednesday, September 25, 2023 2024 with a temporary shutdown between 3:00 – 3:30 p.m. to place barricades along W. Main Street from the intersection of Franklin Street and Main Street to Phlegar Street and street closures from 5:00 – 9:00 p.m. to include Main Street from Park Street, N.E. to Radford Street, N.W., Roanoke Street from E. Main Street to First Street, Pepper Street, S.E. from E. Main Street to First Street, Pepper Street, N.E. from E. Main Street to Hill Street, Franklin Street from Frist Street to Commerce Street N.W., Hickok Street from Commerce Street, N.W. to First Street, S.W., Dunkley Street, N.W. from W. Main Street to College Street, N.W., Phlegar Street, S.W. from W. Main Street to First Street, Radford Street, N.W. from W. Main Street to Depot Street, N.W., Depot Street, N.W. from Radford Street, N.W. to Middle School Road, N.W., Middle School Road, N.W. from Radford Street, N.W. to Sheltman Street, N.W. for the Christiansburg High School Homecoming Parade to be held from 7:00 to 8:00 p.m.

*It was noted that the date for the street closure was incorrect. The correct date is September 25, 2024.*

Councilwoman Hicks made a motion to approve the request for street closures Wednesday, September 25, 2024 for the Christiansburg High School Homecoming Parade, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

D. Appointment of Gracie Conner to serve as Student Representative to the Recreation Advisory Commission with a term ending August 31, 2026

Parks and Recreation Director Brad Epperley introduced to Council Christiansburg High School student Gracie Conner.

Councilman Wilson made a motion to approve the appointment of Gracie Conner to serve as Student Representative to the Recreation Advisory Commission, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- E. Resolution to approve VRA loan agreement and financing agreement for the wastewater treatment plant improvements

Councilman Wilson made a motion to approve the resolution for a VRA loan agreement and financing agreement for the wastewater treatment plant improvements, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- F. Award Contract to Ulliman Schutte Company in the amount of \$16,226,000.00 for the construction of the Biosolids Management Facilities and Headworks Improvements project

Councilwoman Hockett made a motion to approve the award contract to Ulliman Schutte Company for the construction of the Biosolids Management Facilities and Headworks Improvements project, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- G. Approval to Adopt Resolution to Approve Budget Amendment #1 for FY 2025

Councilwoman Hockett made a motion to adopt a resolution to approve budget amendment #1, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- H. Approval to Adopt Resolution for the Appropriation of funds per Budget Amendment #1

Councilwoman Hicks made a motion to adopt a resolution for the appropriation of funds per budget amendment #1, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- I. Authorize the purchase order to acquire the ambulance at a cost of \$286,652 from Red Storm

Councilwoman Hicks made a motion to authorize the purchase order to acquire the ambulance from Red Storm, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

J. Funding of New River Valley Regional Commission office building project

Mr. Wingfield explained that the Regional Commission has asked for a commitment from the surrounding localities for funding of the new Regional Commission office building project in Christiansburg. He explained the Town has the option of a lump sum payment or financing. Mr. Wingfield asked if Council would like to commit to participate.

Councilwoman Hicks questioned the process of the Regional Commission office coming to Christiansburg, how many were employed at the office, and would this cause a tax increase for citizens. Mrs. Hicks expressed concern for the large investment and wanted to hear more from the Regional Commission office and what projects they were currently working on. She also questioned if the other members chose to not participate would that change anything for the Town of Christiansburg. Mr. Wingfield stated he would not anticipate a tax increase and that the funding for the project would be based on a population formula for each member. Councilwoman Hockett noted she sits on the Regional Commission and expressed that the Regional Commission was one of the most valuable commissions and benefits our community greatly.

Councilwoman Hicks made a motion to move the funding of New River Valley Regional Commission office building project to a work session meeting, for lack of a second the motion died.

Councilwoman Hockett made a motion to participate in the funding of the New River Valley Regional Commission project, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – no vote; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported several upcoming events including the Rockin Main' event scheduled for September 14<sup>th</sup> and the Wilderness Trail Festival on September 21<sup>st</sup>. Mr. Wingfield requested to set a public hearing for October 8<sup>th</sup> for a street vacation on the southern side of Radford Street between 910 and 940 Radford Street. He reported the NAACP Freedom Fund Banquet would be held September 28<sup>th</sup> and asked Council if they would like to reserve a table. Council agreed to a table if there was enough interest and agreed to let Mr. Wingfield know their decisions individually. Mr. Wingfield reported a

work session would take place on September 18<sup>th</sup> at 6:30 p.m. with tourism on the agenda. He added that pending items for a future work session were the Main Street Program, outdoor advertising, and a capital planning session. He noted that Council also desired the emergency services funding request be a closed session for Council, and Mr. Wingfield stated that he would discuss this with the Town Attorney.

Councilman Wilson encouraged Councilmembers attending the 2024 VML Conference to attend the VML Main Street Program presentation.

- B. Town Attorney – no report.
- C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Hicks questioned when the Hickok Street project would begin. Engineering Director Mike Kelley noted that work was due to begin the week of September 16<sup>th</sup> but delays in concrete structures/materials has pushed the project back.

XI. OTHER BUSINESS

No further business

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:12 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
SPECIAL MEETING MINUTES  
SEPTEMBER 18, 2024 – 6:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON SEPTEMBER 18, 2024, AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Vice-Mayor Tanya Hockett; Casey Jenkins; Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Director of Aquatics Terry Caldwell; Director of Parks and Recreation Brad Epperley

**WORK SESSION**

**I. Call To Order**

Mayor Barber called the work session to order.

**II. Adjustment of the Agenda**

No adjustment to the agenda

**III. Discussion and Action by Mayor and Council**

**A. Tourism**

Mayor Barber noted a meeting had taken place between the Virginia Tourism Corporation (VTC), Interim Tourism Director Chris Lawrence, and Town staff.

Public Relations Director Christina Bolt spoke referencing gathered information for tourism and focusing on what works for the Town of Christiansburg as well as ideas for moving forward. Mrs. Bolt expressed that relationships and communication between the Tourism Office and Town staff need to be improved, an equitable representation of Christiansburg needs to be provided, and regular reporting presented to Town Staff and Council were crucial roles in moving forward with tourism.

Mrs. Bolt expressed that the Town does well bringing in visitors for swim meets and tournaments but would like tourism to advertise what those visitors can enjoy while staying in Christiansburg. She noted that Christiansburg has a significant amount of sports tourism, and the goal is to bring families in for sports visits and have them enjoy our restaurants, shops, and other amenities and have them return. Mrs. Bolt also added that while Montgomery County and the Town of Blacksburg have a heavy outdoor recreation attraction and there may be separate approaches for each locality, they can mutually benefit from each other when there are events.

Mrs. Bolt touched on the history of tourism and previous approaches that worked for the Town of Christiansburg. She spoke about quarterly meetings with directors and hotel representatives to oversee upcoming events and reporting of those events to show where people stayed, dined, and visited. Mrs. Bolt talked about a master calendar of community events to share with the public and providing physical and digital resources to visitors. She added that helpful and attractive tourism tables at bigger events such as major swim meets at the Aquatic Center and large Parks and Recreation tournaments would be a solid way to inform the public of area attractions.

Mrs. Bolt spoke about ways to measure visits to Christiansburg such as cellphone pings, website clicks, and reports from restaurants and hotels on event weekends. She noted that a tourism leader could coordinate connections with Town staff and hotel and restaurant representatives to plan event weekends as well as finding resources for grant opportunities.

Mrs. Bolt referenced a document provided by VTC that showed data and information of visits by origin based off the Christiansburg zip code and explained the information showed comparisons of visits from different areas and where those tourists visited within the New River Valley. She noted that the VTC suggested focusing on tourists in the middle range percentile due to other areas having those same visitors at the top of their percentile.

Councilman Wilson expressed appreciation for the information Mrs. Bolt provided and agreed that everything discussed is what the Town of Christiansburg needs in order to advertise tourism. Mr. Wilson questioned Council what tourism would look like if the decision would be to place tourism internally. Town Manager Wingfield explained there would need to be a new position formed with a salary and overhead, office space for the position, equipment, transportation, membership dues, trainings, and marketing. He reminded Council the current Tourism agreement was expired and suggested re-writing the agreement to satisfy Council. Mr. Wingfield offered within the agreement to add an expectation of a certain number of presentations to Council with data, meeting with Town directors, and maintaining virtual visitor centers and events.

Councilwoman Hicks expressed concern the Town of Christiansburg had not been represented for years by the Tourism Office and added there were other events taking place in the Town that are not advertised such as the movie theater, Uptown (New River Valley) Mall, and Depot Park. Mrs. Hicks questioned the return of investment over the years with tourism.

Councilman Jenkins referenced handouts that showed the return of investment for Montgomery County in the form of visitor spending and expressed his disagreement with Mrs. Hicks. Mr. Jenkins questioned Aquatics Director Terry Caldwell if there were issues from her perspective pre-Covid-19 with tourism. Mrs. Caldwell felt there were no issues and expressed that tourism now needs to be maintained from what worked in the beginning.

Councilman Wilson asked if Council could see what a new proposed agreement would look like. Mr. Wingfield answered yes, he would need to hear from Council what they would like to include in the agreement first.

Mayor Barber expressed that he had spoken with Chris Lawrence, Interim Tourism Director and Mr. Lawrence had made changes to the program and website recently and progress has been made better representing Christiansburg. Mrs. Bolt questioned if Council would like to have the Tourism Office give them an update on the changes they have made. The majority of Council answered yes. Mrs. Bolt suggested requesting an email from the Tourism Office with those updates.

Councilwoman Hicks suggested dividing the tourism funds between the Aquatic Center, Parks and Recreation, and the Public Relations Departments and give them an opportunity to provide information on tourism. Mrs. Bolt noted that her position in Public Relations differs from tourism, and she would need further education concerning tourism and stated she did not feel this was staff's expertise. Mayor Barber expressed that Town department heads have budgets and massive programs they oversee every day and do not have the time or experience to deal with tourism and felt that would be a waste of resources of Town staff.

Councilman Bishop stated he was not in favor of hiring another position internally and did not recommend pushing tourism onto Town staff. He expressed his issue with the Tourism Office was the lack of communication with the Town and that Christiansburg was not presented well. Mr. Bishop noted that in the future if the Town partners with the Tourism Office again, he would like to see them at Town Council meetings quarterly presenting updates. He thanked Mrs. Bolt for her presentation and expressed to Mr. Wingfield he would like to see a re-write of the tourism agreement.

Councilwoman Hockett urged Council to keep in mind that funding the Tourism Office is an investment and the return on that investment is growth of tax revenue. Mrs. Hockett expressed that if the surrounding locations pool the funding and consider the impact it would be far greater than what the Town could do individually. She added that placing tourism with department heads would be a mistake and felt also felt there needed to be rebuilt trust between Tourism and the Town. Mrs. Hockett explained that Council did not want to join the Regional Tourism Office as it has been the last few years, but instead wanted everyone working together as a team in a different way with different results with the Tourism Office.

Councilwoman Bowman appreciated the presentation and expressed that even though she had concerns about working with the Tourism Office to have it in-house seemed too

much of a workload for Town employees. Mrs. Bowman added that she had hoped for more recent data from the VTC but ultimately believes the Town would benefit from updating the original tourism agreement and add measures concerning leaving tourism if the Town was not represented well. Councilman Wilson agreed and suggested the Town update the exit process in the contract with the Tourism Office in case there was a need to pull out again. Councilwoman Hicks added that this discussion of tourism hopefully shows the citizens of Christiansburg that Council cares.

Mayor Barber noted that Christiansburg was somewhat of a staging area for visitors due to having the ability to get anyone to where they want to visit in the New River Valley. He added that the Town plays a major role in what the whole of the New River Valley needs and expressed the need to have small businesses advertised and on maps for visitors.

#### IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:19 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

| TOWN OF CHRISTIANSBURG<br>TO BE PAID BILL LIST 09.27.2024 |  | FOR AUGUST AND SEPTEMBER | Detail Amount                   | Department |
|---|--|--------------------------|---------------------------------|------------|
| Vendor  | Description  |                          |                                 |            |
| A MORTON THOMAS AND ASSOCIATES INC                        | COLLEGE ST DRAINAGE                                | \$ 5,060.00              | ARPA Funds                      |            |
| A MORTON THOMAS AND ASSOCIATES INC                        | NORTH FRANKLIN/WADES LN PED                        | \$ 925.00                | N. Franklin Wades Ln Ped Improv |            |
| A MORTON THOMAS AND ASSOCIATES INC                        | SOUTH FRANKLIN / FIRST ST PED                      | \$ 925.00                | S. Franklin Ped Improv          |            |
| A MORTON THOMAS AND ASSOCIATES INC                        | SILVER LAKE INTERCEPTOR                            | \$ 13,565.31             | Silver Lake Interceptor         |            |
| ADAMS CONSTRUCTION CO.                                    | 13.93 TONS SM-9.5 AL W/RAP                         | \$ 2,552.87              | Streets Operations              |            |
| ALGONQUIN PRODUCTS COMPANY                                | RADIO SHOP SUPPLIES                                | \$ 344.85                | Radio Shop Installs             |            |
| ALGONQUIN PRODUCTS COMPANY                                | PPE SAFETY STOCK SUPPLIES - PW                     | \$ 369.85                | Water/Sewer/Storm Water/Garbage |            |
| ALVIS-LAING ELECTRIC COMPANY                              | SERVICE CALLS                                      | \$ 3,657.50              | Parks & Recreation              |            |
| ASSURED DATA PROTECTION INC                               | Assured Data Protection - FY 2025 Service          | \$ 3,593.45              | Information Technology          |            |
| AUTOZONE INC  | RESCUE TOOLS/SUPPLIES                              | \$ 111.50                | Rescue                          |            |
| B & K TRUCK ACCESSORIES                                   | BRAKE DRUM/BACKING PLATE - WATER OPS               | \$ 1,240.00              | Water Operations                |            |
| BANE OIL COMPANY INC                                      | 512 GALS OFF ROAD DIESEL - PW                      | \$ 1,720.32              | Water/Sewer/Storm Water/Garbage |            |
| BELL ELECTRIC OF BLACKSBURG IN                            | Bell Electric - Electric Service Relocation        | \$ 19,780.00             | Hickok St Improvments           |            |
| BKT UNIFORMS  | PD UNIFORM SUPPLIES                                | \$ 76.90                 | Police                          |            |
| BOONE TRACTOR & IMPLEMENT INC.                            | LANDSCAPE PARTS PW-398                             | \$ 930.37                | Streets Operations              |            |
| BUSINESS ORIENTED SOFTWARE SOLUTIONS INC                  | BOSS DESK RENEWAL                                  | \$ 5,928.00              | Information Technology          |            |
| CAMBRIDGE COMPUTER SERVICES INC                           | Duo MFA Licenses                                   | \$ 167.30                | Information Technology          |            |
| CAMBRIDGE COMPUTER SERVICES INC                           | Duo MFA Licenses                                   | \$ 2,342.20              | Police                          |            |
| CAPITAL LIGHTING & SUPPLY LLC                             | WALNUT PS PARTS/SUPPLIES                           | \$ 440.30                | Sewer Pump Station Operations   |            |
| CARTER MACHINERY  | 2024 Wacker Bs62-4AB/28                            | \$ 2,573.00              | Water Operations                |            |
| CENTURY ENGINEERING INC                                   | HICKOK STREET IMPROVEMENTS                         | \$ 3,180.98              | Hickok St Improvments           |            |
| CENTURY ENGINEERING INC                                   | RFP for Stafford Drive Signal                      | \$ 18,800.00             | STAFFORD DRIVE SIGNAL           |            |
| CHA CONSULTING INC  | ARROWHEAD SEWER SHED                               | \$ 1,755.00              | Arrowhead Basin I&I             |            |
| CHILDRESS FENCING LLC                                     | Install 3 gates in fence at CHP                    | \$ 4,809.62              | Huckleberry Park                |            |
| CINTAS CORPORATION NO. 2                                  | UNIFORMS - CEMETERY                                | \$ 47.90                 | Cemetery                        |            |
| CINTAS CORPORATION NO. 2                                  | UNIFORMS - FIRE DEPT                               | \$ 36.74                 | Fire                            |            |
| CINTAS CORPORATION NO. 2                                  | UNIFORMS - PW                                      | \$ 1,910.88              | Water/Sewer/Storm Water/Garbage |            |
| CITY ELECTRIC SUPPLY CO                                   | POLARIS VISION TAP SUPPLIES - WWTP                 | \$ 560.16                | Treatment Plant Operations      |            |
| COLE TRUCK PARTS INC                                      | PINTLE HITCH - WATER OPS                           | \$ 357.06                | Water Operations                |            |
| COLORADO TIME SYSTEMS                                     | Colorado - Satellite Serv Call for Scoreboard Main | \$ 2,000.00              | Aquatics                        |            |
| CORE & MAIN LP  | TAPPING SLEEVE - WATER OPS                         | \$ 1,381.22              | Water Operations                |            |
| DATA NETWORK SOLUTIONS INC                                | DNS - HPE Aruba Maintenance Renewal                | \$ 8,064.17              | Information Technology          |            |
| DENNIS CEPPA  | DIVING EQUIPMENT INSPECTIONS - AQUATICS            | \$ 1,207.50              | Aquatics                        |            |
| DLT SOLUTIONS INC.  | DLT Solutions - Engineering Software (Autocad)     | \$ 2,563.80              | Engineering                     |            |
| DONNIE D TIGNOR   | Public Works Operations Center - Access Road Pavin | \$ 24,050.00             | Streets Operations              |            |
| DUNCAN FORD MAZDA   | COVER - REC DEPT                                   | \$ 363.21                | Parks & Recreation              |            |
| DUNCAN FORD MAZDA   | REPAIRS 2010 FORD F550 - PW                        | \$ 714.94                | Water/Sewer/Storm Water/Garbage |            |
| E. C. PACE COMPANY INC                                    | SILVER LAKE SEWER INT PH II                        | \$ 95,139.63             | Silver Lake Interceptor         |            |
| ELECTRICAL SUPPLY CO                                      | 600V 40A FUSE - AQUATICS                           | \$ 165.00                | Aquatics                        |            |
| ELECTRICAL SUPPLY CO                                      | ELECTRICAL SUPPLIES - FIRE DEPT                    | \$ 24.90                 | Fire                            |            |
| ELECTRICAL SUPPLY CO                                      | TEST LEADS - PW SHOP                               | \$ 19.35                 | Fleet Maintenance               |            |
| ELECTRICAL SUPPLY CO                                      | SIGN SHOP ELECTRICAL SUPPLIES - PW                 | \$ 22.95                 | Streets Operations              |            |

| TOWN OF CHRISTIANSBURG<br>TO BE PAID BILL LIST 09.27.2024 |   | FOR AUGUST AND SEPTEMBER |                                 |  |
|---|---|--------------------------|---------------------------------|--|
| Vendor  | Description                                     | Detail Amount            | Department                      |  |
| ENNIS-FLINT INC   | SIGN SHOP MATERIALS/SUPPLIES                    | \$ 662.45                | Streets Operations              |  |
| ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE INC           | SLUDGE HAULING AUGUST 2024                      | \$ 39,752.63             | Treatment Plant Operations      |  |
| ESO SOLUTIONS INC   | RMS BUNDLE - FIRE DEPT                          | \$ 7,220.98              | Fire                            |  |
| EXCEL TRUCK GROUP   | PRESSURE SENSOR - SOLID WASTE OPS               | \$ 995.13                | Public Works                    |  |
| FASTENAL COMPANY  | WATER OP SUPPLIES                               | \$ 342.44                | Water Operations                |  |
| FERGUSON ENTERPRISES INC #75                              | STOCK LANDFILL SUPPLIES                         | \$ 12,409.23             | Water/Sewer/Storm Water/Garbage |  |
| FIRE RESCUE AND TACTICAL INC                              | UNIFORMS - FIRE DEPT                            | \$ 74.50                 | Fire                            |  |
| FIRE RESCUE AND TACTICAL INC                              | RESCUE UNIFORM SUPPLIES                         | \$ 310.22                | Rescue                          |  |
| FISHER AUTO PARTS INC                                     | DISC BRAKES/ROTORS - REC DEPT                   | \$ 274.65                | Parks & Recreation              |  |
| FISHER AUTO PARTS INC                                     | ENGINE COOLANT THERMOSTAT HOUSING ASSEMBLY - PW | \$ 38.90                 | Streets Operations              |  |
| FISHER SCIENTIFIC CO.                                     | CREDIT FOR SHIPPING                             | \$ 135.60                | Treatment Plant Operations      |  |
| FLEET PRIDE INC   | STOCK FILTERS/AIR ELEMENTS - PW MULTI           | \$ 93.30                 | Parks & Recreation              |  |
| FLEET PRIDE INC   | FILTER/SUPPLIES - PW                            | \$ 402.55                | Water/Sewer/Storm Water/Garbage |  |
| FORESIGHT DESIGN SERVICES                                 | CHP - Pickleball Court Design                   | \$ 3,766.50              | Truman Wilson Park              |  |
| GALLS PARENT HOLDINGS LLC                                 | PD UNIFORM SUPPLIES                             | \$ 3,167.82              | Police                          |  |
| GRAINGER  | SPRING - WWTP                                   | \$ 537.19                | Water/Sewer/Storm Water/Garbage |  |
| HACH COMPANY  | Hach - UV Transmittance sensor service          | \$ 1,056.00              | Treatment Plant Operations      |  |
| HAJOCÀ CORPORATION  | CEMETERY MATERIALS                              | \$ 76.72                 | Cemetery                        |  |
| HAJOCÀ CORPORATION  | WET/DRY VACUUM - BLDG & GRNDS                   | \$ 117.33                | Facility Maintenance            |  |
| HAJOCÀ CORPORATION  | BLDG & GRND MATERIALS                           | \$ 75.00                 | Police                          |  |
| HAJOCÀ CORPORATION  | RESCUE RESTROOM PARTS                           | \$ 45.40                 | Rescue                          |  |
| HALL'S GARAGE DOORS INC                                   | Hall's Garage Doors - Garage Door Repair        | \$ 3,540.00              | Rescue                          |  |
| HD SUPPLY INC   | WATER TESTING SUPPLIES - WATER OPS              | \$ 2,072.94              | Water Operations                |  |
| HOSE HOUSE INC.   | BOLTS - PAVER - PW                              | \$ 399.76                | Water/Sewer/Storm Water/Garbage |  |
| HYPER CLEAN DUCT CLEANING LLC                             | Hyper Clean Duct Cleaning - Recreation Center   | \$ 9,970.80              | Parks & Recreation              |  |
| IES COMMERCIAL INC  | IES - Install cable from IT room to new door    | \$ 4,918.29              | Rescue                          |  |
| INDUSTRY ELECTRIC SYSTEMS LLC                             | RADIO SHOP MATERIALS/SUPPLIES                   | \$ 1,550.77              | Police                          |  |
| INDUSTRY ELECTRIC SYSTEMS LLC                             | RADIO SHOP MATERIALS                            | \$ 3,101.53              | Radio Shop Installs             |  |
| INFRASTRUCTURE SOLUTIONS GROUP INC                        | DRIVING SHAFT - SOLID WASTE PW-345              | \$ 1,126.95              | Solid Waste                     |  |
| INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC           | BATTERIES - PW                                  | \$ 142.95                | Parks & Recreation              |  |
| INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC           | BATTERIES - PW                                  | \$ 451.85                | Streets Operations              |  |
| JAMES RIVER EQUIPMENT-SALEM                               | EXCAVATOR PARTS - SEWER OPS                     | \$ 189.44                | Sewer Pump Station Operations   |  |
| JENNIFER PRICE LCSW INC                                   | COUNSELING - HR                                 | \$ 600.00                | Human Resources                 |  |
| JONES ROAD & BRIDGE INC                                   | COLLEGE ST DRAINAGE                             | \$ 256,243.50            | ARPA Funds                      |  |
| KBS EARTHWORKS INC  | Christiansburg Industrial Park                  | \$ 135,626.16            | Industrial Pk Impr SWM          |  |
| KING-MOORE INC  | 23.75 HOURS IT SUPPORT                          | \$ 2,612.50              | Information Technology          |  |
| KINGS TIRE SERVICE INC                                    | TIRES - SOLID WASTE                             | \$ 2,021.90              | Solid Waste                     |  |
| KINGS TIRE SERVICE INC                                    | TIRES - PW                                      | \$ 470.00                | Streets Operations              |  |
| KORMAN SIGNS INC.   | Korman Signs - Sign Materials                   | \$ 2,235.00              | Streets Operations              |  |
| LANCASTER INC.  | 2012 CHEVY TAHOE - STATE INSP/OIL CHANGE        | \$ 897.21                | Fire                            |  |
| LANCASTER INC.  | REPAIRS - PD CAR 213 2021 FORD EXP              | \$ 1,303.75              | Police                          |  |
| LAWSON PRODUCTS INC.                                      | DRILL BITS - PW                                 | \$ 52.95                 | Streets Operations              |  |

| TOWN OF CHRISTIANSBURG<br>TO BE PAID BILL LIST 09.27.2024 |   |               |                                |
|---|---|---------------|--------------------------------|
| Vendor  | FOR AUGUST AND SEPTEMBER<br>Description           | Detail Amount | Department                     |
| MATTERN & CRAIG   | HICKOK ST IMPROVEMENT PH 1                        | \$ 3,650.00   | Hickok St Improvments          |
| MCCORMICK TAYLOR INC                                      | Roanoke Street / 1st Street Ped                   | \$ 400.28     | ROANOKE&1ST PEDIMPROVE         |
| MCDONOUGH BOLYARD PECK INC                                | HUCKLEBERRY PARK                                  | \$ 1,360.00   | Truman Wilson Park             |
| MCGILL ASSOCIATES PA                                      | HICKOK ST ELECTRICAL                              | \$ 10,800.00  | ARPA Funds                     |
| MCGILL ASSOCIATES PA                                      | WATER LOSS STUDY                                  | \$ 11,787.50  | Engineering Studies-inspection |
| MIDWAY PRODUCTION SERVICES                                | Shure BLX24/SM58-H9 Wireless Microphone System wi | \$ 517.51     | Information Technology         |
| MIDWEST MOTOR SUPPLY INC                                  | RADIOSHOP SUPPLIES                                | \$ 133.85     | Fire                           |
| MIDWEST MOTOR SUPPLY INC                                  | FLEET MAINT SUPPLIES                              | \$ 722.42     | Fleet Maintenance              |
| MIDWEST MOTOR SUPPLY INC                                  | RADIOSHOP SUPPLIES                                | \$ 133.85     | Police                         |
| MIDWEST MOTOR SUPPLY INC                                  | RADIOSHOP SUPPLIES                                | \$ 133.85     | Rescue                         |
| MIDWEST MOTOR SUPPLY INC                                  | RADIOSHOP SUPPLIES                                | \$ 133.85     | Streets Operations             |
| MOBOTREX INC  | FAN THERMO KIT - CEMETERY                         | \$ 352.00     | Cemetery                       |
| MONTGOMERY COUNTY CHRISTMAS STORE                         | ANNUAL FUNDS - FY 2024-2025                       | \$ 5,000.00   | Community Development          |
| MOTOROLA SOLUTIONS  | VOLUME KNOB - FIRE DEPT                           | \$ 60.00      | Fire                           |
| MUNICIPAL EMERGENCY SERVICES INC                          | PD UNIFORM SUPPLIES                               | \$ 820.00     | Police                         |
| NATIONAL POOLS OF ROANOKE INC.                            | UV PM Maintenance Kit- Leisure Pool               | \$ 3,509.00   | Aquatics                       |
| NORTHWEST HARDWARE CO INC                                 | PROPANE - RESCUE                                  | \$ 36.71      | Rescue                         |
| NORTHWEST HARDWARE CO INC                                 | STAPLES - STOCK STORMWATER                        | \$ 20.49      | Storm Drain Operations         |
| NORTHWEST HARDWARE CO INC                                 | BOLTS WASHERS NUTS SCREWS - PW                    | \$ 70.88      | Streets Operations             |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 949.72     | Aquatics                       |
| NRV LAWNS & LANDSCAPING LLC                               | CEMETERY MOWING - AUGUST 2024                     | \$ 7,500.00   | Cemetery                       |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 397.48     | Fire                           |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 6,864.56   | Parks & Recreation             |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 397.52     | Rescue                         |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 2,385.00   | Streets Operations             |
| NRV LAWNS & LANDSCAPING LLC                               | TOWN MOWING - AUGUST 2024                         | \$ 795.00     | Treatment Plant Operations     |
| PB ELECTRONICS  | LASER BASIC REPAIR/CERTIFY - PD                   | \$ 1,328.00   | Police                         |
| PEACHY KLEEN JANITORIAL LLC                               | SEPTEMBER 2024 CLEANING - REC/CAC                 | \$ 8,000.00   | Aquatics                       |
| POWER ZONE  | FILLER CAP/FUEL FILLER - FIRE DEPT                | \$ 18.83      | Fire                           |
| POWER ZONE  | HARKRADER MOWER WHEELS - REC DEPT                 | \$ 1,772.23   | Parks & Recreation             |
| POWER ZONE  | BRUSH KNIFE - STORMWATER                          | \$ 36.99      | Storm Drain Operations         |
| POWER ZONE  | LANDSCAPE SUPPLIES - PW                           | \$ 602.81     | Streets Operations             |
| POWER ZONE  | MODULE KIT/FUEL FILTER - WWTP                     | \$ 355.72     | Treatment Plant Operations     |
| PRIME PRINTWORKS LLC                                      | BUSINESS CARDS - PD                               | \$ 49.99      | Police                         |
| PRO CHEM INC  | CLEANER - WWTP                                    | \$ 402.90     | Sewer Pump Station Operations  |
| PROFESSIONAL COMMUNICATIONS                               | RADIO MATERIALS/SUPPLIES - FIRE DEPT              | \$ 929.36     | Fire                           |
| PROFESSIONAL COMMUNICATIONS                               | EAR PIECES FOR RADIOS - REC DEPT                  | \$ 166.80     | Parks & Recreation             |
| PROFESSIONAL COMMUNICATIONS                               | MOLDED EAR GEL RADIO SUPPLIES - PD                | \$ 586.00     | Police                         |
| PROFESSIONAL COMMUNICATIONS                               | RESCUE RADIO SUPPLIES                             | \$ 533.57     | Rescue                         |
| QUALITY TIRE & BRAKE SERVICE                              | PD CAR 234 OIL CHANGE SERVICES                    | \$ 2,651.00   | Police                         |
| QUALITY TIRE & BRAKE SERVICE                              | TIRES MOUNT BALANCE - PW                          | \$ 1,045.00   | Streets Operations             |
| QUALITY TIRE & BRAKE SERVICE                              | TIRES/MOUNT - WATER OPS                           | \$ 952.00     | Water Operations               |

| TOWN OF CHRISTIANSBURG<br>TO BE PAID BILL LIST 09.27.2024 |   |               |                                 |
|---|---|---------------|---------------------------------|
| Vendor  | FOR AUGUST AND SEPTEMBER<br>Description       | Detail Amount | Department                      |
| RAILROAD MANAGEMENT COMPANY IV LLC                        | LICENSE NS163908 12/01/24 TO 11/30/25         | \$ 663.58     | Water Operations                |
| RECREONICS INC  | Recreonics - RECYCLED PLASTIC LIFEGUARD CHAIR | \$ 809.65     | Aquatics                        |
| RINKER DESIGN ASSOCIATES PC                               | NORTH FRANKLIN/DEPOT INTERSECTION             | \$ 13,487.88  | N.Frank-Coll-Dep intersection   |
| RINKER DESIGN ASSOCIATES PC                               | Roanoke Street & Depot Street                 | \$ 2,789.77   | ROANKE-DEPOT CROSSING           |
| RINKER DESIGN ASSOCIATES PC                               | Roanoke Street & Depot Street                 | \$ 6,443.98   | ROANOKE DEPOT PED IMPROVEMENTS  |
| ROANOKE ELECTRIC ZSUPPLY INC                              | REZ - Allen Bradley Plc Cards 1769-IA8I       | \$ 2,331.66   | Treatment Plant Operations      |
| RUMMEL KLEPPER & KAHL LLP                                 | CEI Term Services, RFP 2350000                | \$ 4,584.74   | ARPA Funds                      |
| RUMMEL KLEPPER & KAHL LLP                                 | SGR PAVING PEPPERS FERRY RD                   | \$ 746.16     | PRIMPAV PEPPERS FERRY 121973    |
| SALEM STONE CORPORATION                                   | 260.17 TONS STONE                             | \$ 4,748.13   | Streets Operations              |
| SANDS ANDERSON  | ALLEGHENY COMPLAINT - AUGUST 2024             | \$ 22,671.45  | N. Franklin Cambria Int         |
| SANDS ANDERSON  | GENERAL SERVICES - AUGUST 2024                | \$ 8,946.50   | Town Manager                    |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - AQUATICS                | \$ 783.63     | Aquatics                        |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANIROTIAL SUPPLIES - TOWN HALL               | \$ 630.69     | Fac Maint Town hall             |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - FIRE DEPT               | \$ 244.78     | Fire                            |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - HUCKLEBERRY             | \$ 278.12     | Huckleberry Park                |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - REC DEPT                | \$ 843.68     | Parks & Recreation              |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - POLICE DEPT             | \$ 1,100.08   | Police                          |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - STATION B               | \$ 244.36     | Solid Waste                     |
| SANICO - SOLUTIONS SYSTEMS INC                            | JANITORIAL SUPPLIES - WWTP                    | \$ 363.64     | Treatment Plant Operations      |
| SETTY & ASSOCIATES LTD.                                   | HVAC - AQUATIC CENTER                         | \$ 23,560.00  | Aquatics                        |
| SHELOR MOTOR MILE   | REPAIRS 2020 FORD EXP PD CAR 207              | \$ 2,051.32   | Police                          |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 51.50      | Cemetery                        |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 958.45     | Fac Maint Town hall             |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 245.92     | Facility Maintenance            |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 620.00     | Fire                            |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 2,177.37   | Parks & Recreation              |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 649.17     | Police                          |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 285.67     | Rescue                          |
| SOUTHERN AIR INC  | CONTRACT# C35857-6 PREV MAINT                 | \$ 381.92     | Treatment Plant Operations      |
| SOUTHERN REFRIGERATION CORP.                              | ICE MACHINE SANITIZER - FIRE DEPT             | \$ 24.68      | Fire                            |
| STATE ELECTRIC SUPPLY CO. INC.                            | WALNUT PS SUPPLIES - WWTP                     | \$ 926.19     | Water/Sewer/Storm Water/Garbage |
| STORM WIND LLC  | StormWind - Training Renewal                  | \$ 2,760.00   | Information Technology          |
| STRYKER SALES CORP.                                       | Stryker - Power Load - Replacement            | \$ 35,883.46  | Rescue                          |
| SUPERIOR PAVING CORP                                      | 3.22 TONS SURFACE ASPHALT                     | \$ 6,628.46   | Streets Operations              |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - ENGINEERING                 | \$ 61.18      | Engineering                     |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - FINANCE                     | \$ 577.80     | Finance                         |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - FIRE DEPT                   | \$ 219.50     | Fire                            |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - REC DEPT                    | \$ 146.42     | Parks & Recreation              |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - POLICE DEPT                 | \$ 270.26     | Police                          |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - RESCUE SQUAD                | \$ 28.08      | Rescue                          |
| TAYLOR OFFICE SUPPLY & ART SUPPLY INC                     | OFFICE SUPPLIES - PUBLIC WORKS                | \$ 697.35     | Streets Operations              |
| TENCARVA MACHINERY CO.                                    | T3 Rotating Assembly                          | \$ 10,845.40  | Sewer Pump Station Operations   |

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 09.27.2024**

| <b>Vendor</b>                           | <b>FOR AUGUST AND SEPTEMBER</b> | <b>Description</b>                                    | <b>Detail Amount</b>   | <b>Department</b>               |
|---|---------------------------------|---|------------------------|---------------------------------|
| TESSCO                                  |                                 | RADIO SHOP SUPPLIES                                   | \$ 501.17              | Police                          |
| TESSCO                                  |                                 | RADIO SHOP SUPPLIES                                   | \$ 1,002.35            | Radio Shop Installs             |
| THE BLOOD CONNECTION INC                |                                 | WHOLE BLOOD - RESCUE                                  | \$ 395.00              | Rescue                          |
| TOMMY DIALS                             |                                 | CLEAN UP  | \$ 5,000.00            | Building                        |
| TYLER TECHNOLOGIES INC                  |                                 | PHASE 4A , TOUCHSCREEN READER, SMART METER ACCESS, RA | \$ 36,097.12           | Finance                         |
| UNITED INDUSTRIAL SERVICES INC          |                                 | United Industrial Services - pump repair              | \$ 700.00              | Sewer Pump Station Operations   |
| UNITED INDUSTRIAL SERVICES INC          |                                 | UIS - Screw pump Motor replacement                    | \$ 2,760.00            | Treatment Plant Operations      |
| UNITED RENTALS INC.                     |                                 | SCISSOR LIFT/BOOM RENTAL - AQUATICS                   | \$ 5,728.08            | Aquatics                        |
| VALLEY BOILER AND MECHANICAL INC        |                                 | PREVNT MAINT CONTRACT OCT-DEC 2024                    | \$ 1,691.25            | Treatment Plant Operations      |
| VIRGINIA UTILITY PROTECTION SERVICE INC |                                 | 410 TRANSMISSIONS - WATER OPS                         | \$ 471.50              | Water Operations                |
| WATER WORKS METROLOGY LLC               |                                 | Water Works Metrology - SSM                           | \$ 45,344.70           | Water Operations                |
| WHITMAN REQUARDT & ASSOC LLP            |                                 | CAMBRIA TRAIL   | \$ 10,393.31           | Cambria Trail                   |
| WILSON BROTHERS INCORPORATED            |                                 | DISINECTANT CLEANER - PW                              | \$ 148.22              | Facility Maintenance            |
| WILSON BROTHERS INCORPORATED            |                                 | EXT LIFE GALL - FLEET MAINT                           | \$ 57.96               | Fleet Maintenance               |
| WILSON BROTHERS INCORPORATED            |                                 | CREDIT/RETURN ORG INV 039941                          | \$ (4.72)              | Parks & Recreation              |
| WILSON BROTHERS INCORPORATED            |                                 | FUEL FILTER - WWTP                                    | \$ 1,328.09            | Water/Sewer/Storm Water/Garbage |
| WRANGLER HOLDCO CORP                    |                                 | RECYCLING SERVICES - AUGUST 2024                      | \$ 30,386.75           | Solid Waste                     |
| ZOLL MEDICAL CORP.                      |                                 | BITRAC ED MASKS - RESCUE                              | \$ 254.77              | Rescue                          |
| ZORO TOOLS INC                          |                                 | WASH BAY SUPPLIES                                     | \$ 181.42              | Facility Maintenance            |
| ZORO TOOLS INC                          |                                 | STOCK SAFETY SUPPLIES - PW MULTI                      | \$ 199.76              | Water/Sewer/Storm Water/Garbage |
| <b>Total to be Paid 09.27.24</b>        |                                 |   | <b>\$ 1,118,323.50</b> |                                 |

| TOWN OF CHRISTIANSBURG PAID BILL LIST |   |               |                            |
|---------------------------------------|---|---------------|----------------------------|
| Vendor                                | BILLS FOR AUGUST AND SEPTEMBER 2024                       |               |                            |
|                                       | Description   | Amount        | Department                 |
| A MORTON THOMAS AND ASSOCIATES INC    | CEI Term Services, RFP 2350000                            | \$ 13,852.71  | Silver Lake Interceptor    |
| ADAM ABDELAZIZ                        | Meal Money for Travel to Arlington,VA                     | \$ 160.00     | Police                     |
| ADELAIDE MUSIC GROUP LLC              | FOOD TRUCK RODEO - 09-14-24                               | \$ 3,000.00   | Parks & Recreation         |
| ADVANCE AUTO PARTS                    | PD WIPER BLADES, BATTERY, ANTIFREEZE                      | \$ 247.99     | Police                     |
| ALAN S. JOHNSON                       | ROCKIN MAIN - SEPT 14                                     | \$ 2,200.00   | Parks & Recreation         |
| ALL PEST CONTROL INC                  | MONTHLY PEST SERVICE - TOWN HALL                          | \$ 90.00      | Fac Maint Town hall        |
| ALL PEST CONTROL INC                  | TREATMENT FOR BEES - DEPOT PARK                           | \$ 185.00     | Parks & Recreation         |
| ALL PEST CONTROL INC                  | MONTHLY PEST SERVICE - PD                                 | \$ 225.00     | Police                     |
| AMAZON CAPITAL SERVICES INC           | OFFICE SUPPLIES, BARCODE READER, BINDER                   | \$ 257.57     | Aquatics                   |
| AMAZON CAPITAL SERVICES INC           | BUSINESS PRIME MEMBERSHIP FEE                             | \$ 1,299.00   | Finance                    |
| AMAZON CAPITAL SERVICES INC           | COFFEE MAKER, VACUUM FILTERS, SHREDDER                    | \$ 627.20     | Fire                       |
| AMAZON CAPITAL SERVICES INC           | FISHING RODEO FISHING RODS                                | \$ 335.76     | Fishing Rodeo              |
| AMAZON CAPITAL SERVICES INC           | STRIP LIGHTS, SIGNS, SUPPLIES                             | \$ 1,682.68   | Parks & Recreation         |
| AMAZON CAPITAL SERVICES INC           | SPEAKERS FOR FUNERAL SERVICES                             | \$ 121.94     | Police                     |
| AMAZON CAPITAL SERVICES INC           | BATTERIES & CLEANING SUPPLIES, WAREHOUSE & STORM STOCI    | \$ 2,411.06   | Public Works               |
| AMAZON CAPITAL SERVICES INC           | ADDRESS LABELS, CARTIDGE, KEYS, CAMERA, BATTERY, PARTS/SI | \$ 1,200.37   | Rescue                     |
| AMAZON CAPITAL SERVICES INC           | OFFICE SUPPLIES   | \$ 19.83      | Streets Operations         |
| AMAZON CAPITAL SERVICES INC           | EMERGENCY/SAFETY SUPPLIES                                 | \$ 222.08     | Treatment Plant Operations |
| AMELIA ELIZABETH TUCKWILLER           | Advisory Board Meeting (1)                                | \$ 25.00      | Aquatics                   |
| ANDREW W BEANE                        | Meal Money for Travel to Arlington,VA                     | \$ 160.00     | Police                     |
| ANTHEM BLUE CROSS AND BLUE SHIELD     | ANTHEM  | \$ 320,578.95 | Town Wide                  |
| APPALACHIAN POWER COMPANY             | CONSOLIDATED ACCOUNT                                      | \$ 178,255.83 | Town Wide                  |
| ARC3 GASES                            | CO2 LIQUIDATOR  | \$ 757.22     | Aquatics                   |
| ARC3 GASES                            | CO2 TANK RENTAL   | \$ 240.87     | Fleet Maintenance          |
| AT&T MOBILITY                         | PHONE/INTERNET BILLING 08-19-24 TO 09-18-24               | \$ 212.50     | Parks & Recreation         |
| ATMOS ENERGY                          | GAS & TRANSPORTATION - JULY 2024                          | \$ 2,030.67   | Aquatics                   |
| ATMOS ENERGY CORPORATION              | NATURAL GAS BILLING - 07-11-24 TO 08-09-24                | \$ 814.96     | Town Wide                  |
| AUTOZONE INC                          | WIPER BLADES  | \$ 34.48      | Police                     |
| BANE OIL COMPANY INC                  | OFF ROAD DIESEL   | \$ 1,392.00   | Public Works               |
| BENJAMIN TAYLOR                       | Meal Money for Travel to Arlington,VA                     | \$ 160.00     | Police                     |
| BEVERLY J BRIDGES                     | Advisory Board Meeting (1)                                | \$ 25.00      | Aquatics                   |
| BMI                                   | ESTIMATED FEE - 09-01-24 TO 08-31-25                      | \$ 435.00     | Parks & Recreation         |
| BMS DIRECT                            | POSTAGE - REAL ESTATE & PERSONAL PROPERTY BILLS 2024      | \$ 19,711.00  | Finance                    |
| BMS DIRECT                            | OCTOBER 24 WATER BILLS 5000 POSTAGE/1000 PRINTING         | \$ 6,000.00   | Public Works               |
| BOUNDTREE MEDICAL LLC                 | MEDICAL SUPPLIES - RESCUE                                 | \$ 2,209.71   | Rescue                     |
| BRADLEY EPPERLEY                      | TRAVEL - VRPS Conference (Norfolk, VA)                    | \$ 575.39     | Parks & Recreation         |
| BRUCE CALDWELL                        | CHIPS FM  | \$ 130.00     | Farmer's Market            |
| C. CURTIS WHITT                       | TRAVEL SEPT 17-20 NEWPORT NEWS-HAZMAT CONF                | \$ 189.27     | Fire                       |
| C. W. WILLIAMS & COMPANY LLC          | PUMP TEST/SERVICE - COUNTY FIRE                           | \$ 1,063.34   | Fire                       |
| CAMBRIA 24073 LLC                     | INSPECTION/BULB REPLACEMENT - SCOTT                       | \$ 42.60      | Police                     |
| CAPITAL LIGHTING & SUPPLY LLC         | LANDFILL BLOWER   | \$ 231.78     | Landfill                   |
| CARDINAL BLUEPRINTERS INC.            | CANON BLUEPRINTER   | \$ 200.00     | Engineering                |

| TOWN OF CHRISTIANSBURG PAID BILL LIST |  |               |                              |
|---------------------------------------|--|---------------|------------------------------|
| Vendor                                | BILLS FOR AUGUST AND SEPTEMBER 2024                          |               |                              |
|                                       | Description  | Amount        | Department                   |
| CARDMEMBER SERVICE                    | WALMART - CBURG LAUNCH                                       | \$ 23.60      | Eco Dev Small Bus Assistance |
| CARDMEMBER SERVICE                    | VA DPOR LICENSE FEES, TRAINING, MEMEBERSHIPS                 | \$ 935.00     | Engineering                  |
| CARDMEMBER SERVICE                    | FACEBOOK, FOOD   | \$ 79.60      | Farmer's Market              |
| CARDMEMBER SERVICE                    | CREDIT   | \$ (1,025.00) | Finance                      |
| CARDMEMBER SERVICE                    | TRAINING, SUPPLIES, TRAVEL                                   | \$ 1,101.94   | Fire                         |
| CARDMEMBER SERVICE                    | VA STATE POLICE - PW   | \$ 15.10      | Fleet Maintenance            |
| CARDMEMBER SERVICE                    | CHP PET FOUNTAIN DOG PARK                                    | \$ 3,942.49   | Huckleberry Park             |
| CARDMEMBER SERVICE                    | MATERIALS & SUPPLIES   | \$ 5,111.33   | Human Resources              |
| CARDMEMBER SERVICE                    | MATERIALS & SUPPLIES   | \$ 4,689.06   | Parks & Recreation           |
| CARDMEMBER SERVICE                    | AMAZON   | \$ 25.25      | Planning                     |
| CARDMEMBER SERVICE                    | TRAINING, SUPPLIES, TRAVEL                                   | \$ 13,600.76  | Police                       |
| CARDMEMBER SERVICE                    | ROANOKE TIMES - PR   | \$ 1.00       | Public Relations             |
| CARDMEMBER SERVICE                    | DEQ, SIGMA TRAINING, TRAVEL, MEMBERSHIP                      | \$ 2,956.96   | Public Works                 |
| CARDMEMBER SERVICE                    | TRAINING, SUPPLIES   | \$ 3,394.06   | Rescue                       |
| CARDMEMBER SERVICE                    | VML CONFERENCE   | \$ 3,138.51   | Town Council                 |
| CARDMEMBER SERVICE                    | ZOOM, LOOPNET, FOOD  | \$ 198.40     | Town Manager                 |
| CARDMEMBER SERVICE                    | HOTEL MADISON - WWTP   | \$ 122.41     | Treatment Plant Operations   |
| CARILION HEALTHCARE CORP.             | EMPLOYEE TESTING   | \$ 80.00      | Human Resources              |
| CAROLINA INDUSTRIAL EQUIPMENT         | GUTTER BROOM   | \$ 446.26     | Streets Operations           |
| CARTER MACHINERY                      | PARTS/SUPPLIES   | \$ 9,434.54   | Public Works                 |
| CHA CONSULTING INC                    | ARROWHEAD SEWER SHED - FINAL PAYMENT                         | \$ 30,000.00  | Arrowhead Basin I&I          |
| CHANDLER CONCRETE COMPANY OF VA INC   | CONCRETE PARKING CURB - SUNSET                               | \$ 40.00      | Cemetery                     |
| CHANDLER CONCRETE COMPANY OF VA INC   | TICKET # 3394640 & MORTAR MIX                                | \$ 535.30     | Storm Drain Operations       |
| CHRISTOPHER T HEIDT                   | Meal Money for travel to Arlington,VA & TACOP'S Parking Fees | \$ 422.52     | Police                       |
| CITIZENS                              | PHONE/INTERNET BILLING - SEPTEMBER 2024                      | \$ 4,933.78   | Town Wide                    |
| CLARK GAS AND OIL INC                 | GAS  | \$ 1,197.87   | Fire                         |
| CLARK GAS AND OIL INC                 | GAS  | \$ 1,197.86   | Rescue                       |
| CLASSIC CLEANING & PAINTING LLC       | CARPET/RUG CLEANING - AQUATIC                                | \$ 450.00     | Aquatics                     |
| CMC SUPPLY INC.                       | PLUG GRIPPER   | \$ 30.22      | Treatment Plant Operations   |
| COGSDALE SYSTEMS INC.                 | GP SOFTWARE - 07-01-24 TO 06-30-25                           | \$ 71,971.73  | Finance                      |
| COLE TRUCK PARTS INC                  | New engine for lawn mower, OIL PAN/GASKET/AIR SPRING         | \$ 4,221.90   | Streets Operations           |
| COLLINS WELDING AND FABRICATION LLC   | REPAIR POOL FILTER   | \$ 666.25     | Aquatics                     |
| COMCAST HOLDINGS CORP                 | INTERNET BILLING 08-15-24 TO 09-14-24                        | \$ 696.80     | Information Technology       |
| COMCAST HOLDINGS CORP                 | INTERNET - RESCUE - SEPTEMBER 2024                           | \$ 585.70     | Rescue                       |
| CONTINENTAL BATTERIES                 | STARTER  | \$ 522.88     | Public Works                 |
| CO-STARTERS INC                       | 11 COHORT KITS   | \$ 3,075.00   | Launch Christiansburg        |
| CRYSTAL SPRINGS                       | WATER - PD   | \$ 273.79     | Police                       |
| CRYSTAL SPRINGS                       | WATER/WATER COOLER RENTAL                                    | \$ 207.85     | Treatment Plant Operations   |
| CURTIS BAY MEDICAL WASTE VIRGINIA LLC | MEDICAL WASTE - 08-02-24                                     | \$ 139.57     | Rescue                       |
| DALLAS HURLEY                         | Meal Money for Travel to Chantilly,VA for 6 wks              | \$ 1,080.00   | Police                       |
| DAVID CHRISTOPHER RAMSEY              | Meal Money for Travel to Roanoke,VA                          | \$ 120.00     | Police                       |
| DAVID HEATH HYATT                     | Meal Money for Travel to New Orleans,LA                      | \$ 240.00     | Police                       |

| TOWN OF CHRISTIANSBURG PAID BILL LIST  |   |              |                         |
|--|---|--------------|-------------------------|
| Vendor                                 | BILLS FOR AUGUST AND SEPTEMBER 2024         |              |                         |
|  | Description                                 | Amount       | Department              |
| DEHART TILE CO. INC.                   | PLANNER 1 OFFICE CARPET                     | \$ 737.63    | Building                |
| DELTA DENTAL OF VIRGINIA               | DENTAL CLAIMS - 08-01-24 TO 09-01-24        | \$ 13,751.49 | Fringe Pool             |
| DEPARTMENT OF MOTOR VEHICLES           | DMV STOPS 07-29-24 TO 08-23-24              | \$ 825.00    | Finance                 |
| DONNA JEAN DEANER                      | FM CHIPS                                    | \$ 100.00    | Farmer's Market         |
| DUNCAN FORD MAZDA                      | MAINTENANCE/REPAIRS 2011 FORD F250          | \$ 927.05    | Solid Waste             |
| ELECTRICAL SUPPLY CO                   | PARTS/SUPPLIES                              | \$ 2,064.92  | Aquatics                |
| ELECTRONIC SYSTEMS INC                 | PRINTER BILLING 08-18-24 TO 09-17-24        | \$ 27.57     | Information Technology  |
| ELEVATING EQUIPMENT INSPECTION SERVICE | ELEVATOR INSPECTION                         | \$ 830.00    | Town Wide               |
| EMS MANAGEMENT & CONSULTANTS INC       | MANAGEMENT SERVICES                         | \$ 1,570.12  | Rescue                  |
| EMS TECHNOLOGY SOLUTIONS LLC           | METAL TAGS, FLEET MANAGEMENT LICENSE        | \$ 3,634.50  | Rescue                  |
| EXPRESS SERVICES INC                   | LANDSCAPING LABOR - 08-18-24                | \$ 480.45    | Cemetery                |
| EXPRESS SERVICES INC                   | LANDSCAPING LABOR - 08-18-24                | \$ 13,531.20 | Streets Operations      |
| FAPS HOLDING INC                       | VELOCITY - AUGUST 2024                      | \$ 52.00     | Finance                 |
| FASTENAL COMPANY                       | PARTS/SUPPLIES                              | \$ 200.80    | Water Operations        |
| FEDERAL EXPRESS CORPORATION            | TRACKING #278050241850                      | \$ 18.20     | Streets Operations      |
| FERGUSON ENTERPRISES INC #75           | PARTS/SUPPLIES                              | \$ 7,711.16  | Water Operations        |
| FIRE RESCUE AND TACTICAL INC           | UNIFORMS                                    | \$ 517.60    | Rescue                  |
| FIRE SAFETY PRODUCTS INC               | SUPPRESSION SYSTEM INSPECTION - CHP         | \$ 189.00    | Huckleberry Park        |
| FLEET PRIDE INC                        | PARTS/SUPPLIES                              | \$ 13.06     | Parks & Recreation      |
| FLEET PRIDE INC                        | PARTS/SUPPLIES                              | \$ 205.24    | Public Works            |
| GATES FLOWERS AND GIFTS LLC            | FLOWERS IN SYMPATHY                         | \$ 249.99    | Town Wide               |
| GRANITE TELECOMMUNICATIONS LLC         | BILLING AUGUST 2024                         | \$ 7,071.99  | Town Wide               |
| GREENSTAR FARM LC                      | FM CHIPS                                    | \$ 32.00     | Farmer's Market         |
| HAJOMA CORPORATION                     | PARTS/SUPPLIES                              | \$ 192.41    | Aquatics                |
| HARVEY CHEVROLET CORP.                 | MIRROR                                      | \$ 546.19    | Streets Operations      |
| HEAVY EQUIPMENT SOLUTIONS LLC          | ROLLER/BOLTS/WASHERS                        | \$ 379.40    | Streets Operations      |
| HEAVY EQUIPMENT SOLUTIONS LLC          | BUCKET/PINS                                 | \$ 1,679.50  | Water Operations        |
| HIRE LTD CORP                          | INFLATABLE BASKETBALL GAME - FARMERS MARKET | \$ 176.70    | Farmer's Market         |
| HOME DEPOT                             | Commercial Solid Cover For Diffuser         | \$ 129.74    | Engineering             |
| HOME DEPOT                             | SHOP MATERIALS - FUEL MULTI TOOL            | \$ 282.91    | Facility Maintenance    |
| HOME DEPOT                             | CHP SUPPLIES/MATERIALS                      | \$ 32.62     | Huckleberry Park        |
| HOME DEPOT                             | RESCUE SHOP SUPPLIES                        | \$ 396.43    | Rescue                  |
| HOME DEPOT                             | WATER TOOLS                                 | \$ 898.00    | Water Operations        |
| HURT & PROFFITT INC                    | SILVERLAKE SEWER INTERCEPTOR                | \$ 510.00    | Silver Lake Interceptor |
| HY-TEST INC                            | BRACKET - FIRE DEPT                         | \$ 40.00     | Fire                    |
| IES COMMERCIAL INC                     | Aviligon access control partition addition  | \$ 1,773.67  | Information Technology  |
| IES COMMERCIAL INC                     | Aviligon access control partition addition  | \$ 1,773.67  | Truman Wilson Park      |
| IMAGE TREND INC                        | ANNUAL FEES - 08-02-24 TO 08-01-25          | \$ 3,505.14  | Rescue                  |
| INFRASTRUCTURE SOLUTIONS GROUP INC     | HYDRAULIC VANE, PARTS/SUPPLIES              | \$ 3,609.02  | Solid Waste             |
| JAMES ANTHONY BOHON                    | FARMERS MARKET PERFORMER                    | \$ 100.00    | Farmer's Market         |
| JAMES ANTHONY BOHON                    | ROCKIN MAIN ST - SEPT 14                    | \$ 300.00    | Parks & Recreation      |
| JASON & SHERRA PRICE                   | DOG PARK WASTE MANAGEMENT                   | \$ 780.00    | Huckleberry Park        |

| TOWN OF CHRISTIANSBURG PAID BILL LIST  |  |              |                        |
|--|--|--------------|------------------------|
| Vendor                                 | BILLS FOR AUGUST AND SEPTEMBER 2024                |              |                        |
|  | Description  | Amount       | Department             |
| JENNIFER PRICE LCSW INC                | COUNSELING   | \$ 150.00    | Human Resources        |
| JOHN ROBERT LINKOUS                    | TRAVEL SEPT 13-15 WISE VA                          | \$ 137.65    | Fire                   |
| JOSEPH L PENCA JR                      | TRAVEL - RICHMOND, VA - VA BLDG CODE ACADEMY       | \$ 773.18    | Building               |
| KAREN L DRAKE-WHITNEY                  | Advisory Board Meeting (1)                         | \$ 25.00     | Aquatics               |
| KLA ENTERPRISES LLC                    | YOUTH FOOTBALL HELMET DECALS                       | \$ 686.13    | Parks & Recreation     |
| KNOWBE4 INC                            | SECURITY AWARENESS TRAINING - 07-22-24 TO 09-29-25 | \$ 758.50    | Information Technology |
| LANDSCAPE SUPPLY INC.                  | STRAW/STORM STOCK                                  | \$ 1,332.04  | Storm Drain Operations |
| LANGUAGE LINE SERVICES                 | PHONE INTERPRETATION                               | \$ 64.00     | Police                 |
| LEA AID ACQUISITION COMPANY            | COVERT CAR CHARGER DVR/MONSTER CAN DVR             | \$ 2,510.00  | Police                 |
| LITTLE RIVER POOL AND SPA INC          | POOL SUPPLIES                                      | \$ 463.70    | Aquatics               |
| LITTLE RIVER POOL AND SPA INC          | POOL CHEMICALS                                     | \$ 48.95     | Aquatics               |
| LOWES HOME CENTERS INC                 | MATERIALS/SUPPLIES - AQUATICS                      | \$ 122.90    | Aquatics               |
| LOWES HOME CENTERS INC                 | STATION B BLDG & GRND SUPPLIES/MATERIALS           | \$ 444.81    | Facility Maintenance   |
| LOWES HOME CENTERS INC                 | FIRE DEPT MATERIALS/SUPPLIES                       | \$ 159.38    | Fire                   |
| LOWES HOME CENTERS INC                 | HUCKLEBERRY PARK SUPPLIES                          | \$ 131.06    | Huckleberry Park       |
| LOWES HOME CENTERS INC                 | IT DEPT MATERIALS/SUPPLIES                         | \$ 24.68     | Information Technology |
| LOWES HOME CENTERS INC                 | HARKRADER/REC DEPT/PROGRAMS REPAIRS/MATERIALS      | \$ 2,118.29  | Parks & Recreation     |
| LOWES HOME CENTERS INC                 | PD MATERIALS/SUPPLIES                              | \$ 518.58    | Police                 |
| LOWES HOME CENTERS INC                 | WWTP MATERIALS/SUPPLIES                            | \$ 843.26    | Public Works           |
| LOWES HOME CENTERS INC                 | MATERIALS/SUPPLIES - RESCUE                        | \$ 291.80    | Rescue                 |
| LUCAS BOARD                            | Meal Money for Travel to Arlington,VA              | \$ 160.00    | Police                 |
| MANSFIELD OIL COMPANY                  | FUEL BILLING - 08-16-24 TO 08-31-24                | \$ 54,096.32 | Town Wide              |
| MARKETING ON MAIN STREET LLC           | BANNER - RHODES                                    | \$ 160.00    | Police                 |
| MCCORMICK TAYLOR INC                   | Roanoke Street / 1st Street Ped                    | \$ 622.54    | ROANOKE&1ST PEDIMPROVE |
| MCGRADY-PERDUE HEATING & COOLING INC   | DIAGNOSTIC FEE - COMPRESSOR CHANGEOUT              | \$ 1,884.00  | Fac Maint Town hall    |
| MCGRADY-PERDUE HEATING & COOLING INC   | REPAIRS - PD                                       | \$ 160.00    | Police                 |
| MCNEIL ROOFING INC                     | MAIN ROOF REPAIR - FD                              | \$ 495.35    | Fire                   |
| MEDEXPRESS URGENT CARE P.C. - VIRGINIA | EMPLOYEE TESTING                                   | \$ 841.00    | Human Resources        |
| MICHAEL S CROMER                       | Meal Money for Travel to Arlington,VA              | \$ 160.00    | Police                 |
| MONT REGIONAL SOLID WASTE AUTHORITY    | ACCT 3000 - AUGUST 2024                            | \$ 52,610.68 | Solid Waste            |
| MOTOR MILE CAR WASH                    | CAR WASH PACKAGE - INSPECTIONS                     | \$ 200.00    | Building               |
| MOTOR MILE CAR WASH                    | MONTHLY CAR WASH PLAN                              | \$ 100.00    | Fire                   |
| NATIONAL POOLS OF ROANOKE INC.         | REPAIR/DIAGNOSE UV SYSTEM ON LEISURE POOL          | \$ 2,396.14  | Aquatics               |
| NEW RIVER ENGRAVING                    | BADGES   | \$ 29.85     | Aquatics               |
| NEW RIVER ENGRAVING                    | NAME STRIPS/ACCOUNTABILITY TAG/LOCKER TAG          | \$ 39.00     | Fire                   |
| NEW RIVER ENGRAVING                    | FISHING RODEO AWARDS                               | \$ 210.00    | Fishing Rodeo          |
| NEW RIVER ENGRAVING                    | PLAQUE FOR BENCH                                   | \$ 177.75    | Parks & Recreation     |
| NEW RIVER ENGRAVING                    | BADGES - WHITTEMORE/CROUCH                         | \$ 91.80     | Police                 |
| NEW RIVER GLASS                        | SHELF BRACKET                                      | \$ 291.50    | Fire                   |
| NEW RIVER PETROLEUM INC                | DIESEL - FIRE DEPT                                 | \$ 4,472.69  | Fire                   |
| NEW RIVER VALLEY MPO                   | MPO FUNDS FOR FY 24-25                             | \$ 8,000.00  | Economic Developemt    |
| NEW RIVER VALLEY MPO                   | SMARTWAY BUS SERVICE 1ST QTR 2024-2025 FISCAL YEAR | \$ 3,300.00  | Streets Noneligible    |

| TOWN OF CHRISTIANSBURG PAID BILL LIST |  |              |                            |
|---------------------------------------|--|--------------|----------------------------|
| Vendor                                | BILLS FOR AUGUST AND SEPTEMBER 2024              |              |                            |
|                                       | Description                                      | Amount       | Department                 |
| NEW RIVER VALLEY REGIONAL COMMISSION  | COMP PLAN - JANUARY - JUNE 2024                  | \$ 16,060.90 | Planning                   |
| NOAH O ALIFF                          | TRAVEL SEPT 12-15 WISE VA                        | \$ 196.64    | Fire                       |
| NORTHERN SAFETY CO INC.               | PPE STOCK  | \$ 128.40    | Public Works               |
| NORTHWEST HARDWARE CO INC             | PARTS/SUPPLIES                                   | \$ 37.49     | Aquatics                   |
| NRV SHRM                              | SHRM CONFERENCE - APRIL 2025 - 2 ATTENDEES       | \$ 1,210.00  | Human Resources            |
| OLD TOWN PRINTING & COPYING           | FACADE GRANT CARDS                               | \$ 153.46    | Public Relations           |
| ONETIME PAY EMS                       | EMS REFUND                                       | \$ 2,488.57  | Rescue                     |
| ONETIME PAY PARK&REC                  | P & R REFUND                                     | \$ 82.00     | Parks & Recreation         |
| ONETIME PAY VENDORS                   | Reimbursement for physical                       | \$ 75.00     | Human Resources            |
| ONETIME PAY WATER                     | WATER REFUND                                     | \$ 2,890.47  | Finance                    |
| PACE ANALYTICAL SERVICES INC.         | WATER TESTING - 05-03-23                         | \$ 120.28    | Treatment Plant Operations |
| PAMELA EPPERLY PEYTON                 | TRAVEL - VRPS Conference (Norfolk, VA)           | \$ 554.53    | Parks & Recreation         |
| PEDIATRIC EMERGENCY STANDARDS INC     | HANDTEVY MOBILE RENEWAL - 07-31-24 TO 06-30-25   | \$ 4,189.50  | Rescue                     |
| PLAYCORE WISCONSIN INC                | REPLACEMENT PLAYGROUND EQUIPMENT - CHP           | \$ 874.19    | Huckleberry Park           |
| POSTMASTER                            | PERMIT # - PI 99 - USPS MARKETING MAIL           | \$ 350.00    | Finance                    |
| PRIME PRINTWORKS LLC                  | BUSINESS CARDS/DESIGN                            | \$ 659.87    | Police                     |
| PRIME PRINTWORKS LLC                  | BUSINESS CARDS                                   | \$ 49.99     | Police                     |
| PRO SPORT INC                         | PASSENGER WINDOW INSTALLATION - RESCUE           | \$ 1,045.78  | Rescue                     |
| QUADIENT INC.                         | POSTAGE REFILL 08-26-24                          | \$ 3,000.00  | Town Wide                  |
| QUADIENT LEASING USA INC              | LEASE - 09-30-24 TO 12-29-24                     | \$ 594.75    | Finance                    |
| RAKESTRAW LAWN CARE INC               | MOWING   | \$ 990.00    | Building                   |
| RESCUE ONE TRAINING FOR LIFE INC      | LIFEPAK REPLACEMENT BATTERY KIT                  | \$ 284.40    | Aquatics                   |
| RESCUE ONE TRAINING FOR LIFE INC      | REPLACEMENT BATTERY/ELECTRODE KIT - PD           | \$ 2,175.00  | Police                     |
| RINKER DESIGN ASSOCIATES PC           | ROANOKE ST CROSSING                              | \$ 1,234.44  | ROANKE-DEPOT CROSSING      |
| ROBERTS OXYGEN COMPANY INC            | THERAPY OXYGEN - RESCUE                          | \$ 855.43    | Rescue                     |
| ROGER JORDAN ROLLER JR                | AQUARIUM MAINTENANCE - 08-08-24                  | \$ 75.00     | Aquatics                   |
| RUMMEL KLEPPER & KAHL LLP             | PRIMARY PAVING PEPPERS FERRY                     | \$ 14,780.45 | Annual Paving              |
| S.J. CONNER & SONS INC.               | DIESEL TANK REPAIR - 08-29-24                    | \$ 2,029.70  | Fire                       |
| SAMPSON-BLADEN OIL CO INC             | OIL DRI BAGS                                     | \$ 593.40    | Fleet Maintenance          |
| SAMPSON-BLADEN OIL CO INC             | 55 GALLON DRUM - FINAL CHARGE PRO SERIES 50% RED | \$ 485.00    | Streets Operations         |
| SAMS CLUB                             | SUPPLIES AND MATERIALS FOR CALSES                | \$ 661.84    | Parks & Recreation         |
| SCHINDLER ELEVATOR CORPORATION        | PREVENTATIVE MAINTENANCE SEPT 2024               | \$ 725.00    | Town Wide                  |
| SCOTT COPPOCK                         | TRAVEL - VRPS Conference - NORFOLK, VA           | \$ 163.21    | Aquatics                   |
| SCOTT PHILLIPS                        | TRAVEL SEPT 12-15 WISE VA                        | \$ 196.64    | Fire                       |
| SEGRA / LUMOS NETWORKS                | BILLING SEPTEMBER 2024                           | \$ 40.94     | Police                     |
| SHELOR MOTOR MILE                     | REPLACE MARKER LIGHT, OIL CHANGE/MAINTENANCE     | \$ 1,760.99  | Rescue                     |
| SHENTEL CABLE COMPANY                 | CABLE/INTERNET BILLING - 09-02-24 TO 10-01-24    | \$ 86.52     | Aquatics                   |
| SHENTEL CABLE COMPANY                 | CABLE BILLING - FIRE DEPT                        | \$ 74.55     | Fire                       |
| SHENTEL CABLE COMPANY                 | CABLE/INTERNET BILLING - 09-02-24 TO 10-01-24    | \$ 74.55     | Parks & Recreation         |
| SHENTEL CABLE COMPANY                 | CABLE/INTERNET BILLING 09-07-24 TO 10-06-24      | \$ 348.83    | Police                     |
| SHENTEL CABLE COMPANY                 | SPECIAL CIRCUIT - 08-18-24 TO 09-17-24           | \$ 1,196.93  | Town Wide                  |
| SHERWIN-WILLIAMS                      | PAINT SUPPLIES - AQUATIC                         | \$ 165.93    | Aquatics                   |

| TOWN OF CHRISTIANSBURG PAID BILL LIST              |   |               |                               |
|--|---|---------------|-------------------------------|
| Vendor   | BILLS FOR AUGUST AND SEPTEMBER 2024                   |               |                               |
|  | Description   | Amount        | Department                    |
| SHERWIN-WILLIAMS                                   | PAINT SUPPLIES - TOWN HALL - 08-26-24                 | \$ 31.59      | Fac Maint Town hall           |
| SHERWIN-WILLIAMS                                   | PAINT SUPPLIES - SIGN SHOP                            | \$ 158.90     | Streets Operations            |
| SHI INTERNATIONAL CORP                             | SHI - Visio License at Rescue                         | \$ 59.22      | Rescue                        |
| SHIRLEY C HALLOCK                                  | Advisory Board Meeting (1)                            | \$ 25.00      | Aquatics                      |
| SHOFFNERKALTHOFF MES INC                           | REPAIRS - ELECTRICAL HIGH VOLTAGE PANEL               | \$ 945.00     | Treatment Plant Operations    |
| SHRED-IT US JV LLC                                 | SHREDDING 07-31-24 AND 08-15-24                       | \$ 127.50     | Finance                       |
| SHRED-IT US JV LLC                                 | SHREDDING 07-31-24 AND 08-15-24                       | \$ 241.75     | Police                        |
| SHRED-IT US JV LLC                                 | SHREDDING 07-31-24 AND 08-15-24                       | \$ 90.46      | Rescue                        |
| SKYLINE DOOR & HARDWARE INC                        | BLANK KEYS  | \$ 490.50     | Facility Maintenance          |
| SLC OF THE NRV                                     | TREAT BALL FIELD/TURF AREA AT HARKRADER COMPLEX       | \$ 2,760.00   | Parks & Recreation            |
| SMITHS MANAGEMENT GROUP                            | YOUTH FOOTBALL PANTS                                  | \$ 700.00     | Parks & Recreation            |
| SOUTHERN AIR INC                                   | GRASS SEED, WEED KILLER, ROUNDUP, PROPANE, FERTILIZER | \$ 1,942.82   | Public Works                  |
| SOUTHWEST VA FIRE INVESTIGATORS ASSOCIATION        | 2024 MEMBERSHIP DUES                                  | \$ 40.00      | Fire                          |
| SPORTSENGINE INC                                   | ONBOARDING - ACCT 154547 - AUGUST 2024                | \$ 180.00     | Human Resources               |
| STANDARD INSURANCE COMPANY                         | JULY AUG SEPT ACCIDENT/HOSP IND/CRITICAL ILL          | \$ 29,450.34  | Town Wide                     |
| STAPLES BUSINESS ADVANTAGE                         | OFFICE SUPPLIES                                       | \$ 122.82     | Town Manager                  |
| STAR CITY PRO WASH LLC                             | WINDOWS/PATIO/GUTTERS CLEANING                        | \$ 8,318.63   | Aquatics                      |
| STEVEN CARLYLE SIMMONS                             | Advisory Board Meeting (1)                            | \$ 25.00      | Aquatics                      |
| SUBURBAN PROPANE L.P.                              | PROPANE - WWTP  | \$ 381.01     | Treatment Plant Operations    |
| SUPERIOR PAVING CORP                               | SURFACE MIX   | \$ 6,761.21   | Streets Operations            |
| TAMELA L. CALDWELL                                 | TRAVEL - VRPS Conference (Norfolk, VA)                | \$ 603.33     | Parks & Recreation            |
| TBC ASSOCIATES II LLC                              | PORTAJOHN   | \$ 396.00     | Parks & Recreation            |
| TECH EXPRESS INC.                                  | BUSINESS CARDS  | \$ 159.75     | Engineering                   |
| TECH EXPRESS INC.                                  | BUSINESS CARDS  | \$ 106.50     | Finance                       |
| TECH EXPRESS INC.                                  | BUSINESS CARDS  | \$ 106.50     | Streets Operations            |
| TERRY L. CALDWELL                                  | TRAVEL - NORFOLK, VA                                  | \$ 635.79     | Aquatics                      |
| THE BLOOD CONNECTION INC                           | WHOLE BLOOD   | \$ 790.00     | Rescue                        |
| THE CFS GROUP BLUE RIDGE DISPOSAL & RECYCLING SERV | SLUDGE HAULING - JULY 2024                            | \$ 491.34     | Treatment Plant Operations    |
| THE RESUSCITATION TAILOR                           | DRUG BOX DELUXE - MEDICATION BAGS                     | \$ 2,675.00   | Rescue                        |
| TIMOTHY A. LUSK                                    | Meal Money for Travel to New Orleans,LA               | \$ 240.00     | Police                        |
| TREASURER OF VIRGINIA - DEQ                        | TOC SLF 452 (PC), BIOSOLIDS, VSMP, PERMITS            | \$ 6,556.50   | Public Works                  |
| TREASURER OF VIRGINIA - VRS                        | VRS AUGUST 2024                                       | \$ 254,058.69 | Town Wide                     |
| TRIPLE-S STEEL SUPPLY                              | Triple-S Steel - metal material                       | \$ 1,115.49   | Sewer Pump Station Operations |
| TURNER J WARD                                      | TRAVEL SEPT 12-15 WISE VA                             | \$ 196.64     | Fire                          |
| ULINE  | SANDBAGS  | \$ 161.84     | Public Works                  |
| UNIFIRST CORPORATION                               | MATS  | \$ 218.80     | Treatment Plant Operations    |
| UNIVERSITY OF VIRGINIA                             | 2025 MEMBERSHIP DUES - M-0465010                      | \$ 1,000.00   | Town Manager                  |
| VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO | WORKERS COMP - 07-01-24 TO 07-01-25                   | \$ 74,024.81  | Fringe Pool                   |
| VERIZON  | PHONE BILLING 08-08-24 TO 09-07-24                    | \$ 56.96      | Parks & Recreation            |
| VERIZON  | INTERNET BILLING 08-07-24 TO 09-06-24                 | \$ 239.94     | Police                        |
| VERIZON-WIRELESS                                   | PHONE/INTERNET BILLING 07-11-24 TO 08-10-24           | \$ 8,378.76   | Town Wide                     |
| VIRGINIA BUSINESS SYSTEMS                          | PRINTER BILLING 07-21-24 TO 08-20-24                  | \$ 25.37      | Building                      |

**TOWN OF CHRISTIANSBURG****PAID BILL LIST****Vendor****BILLS FOR AUGUST AND SEPTEMBER 2024**

| <b>Vendor</b>                   | <b>Description</b>                            | <b>Amount</b> | <b>Department</b>          |
|---------------------------------|---|---------------|----------------------------|
| VIRGINIA BUSINESS SYSTEMS       | PRINTER BILLING 07-19-24 TO 08-18-24          | \$ 481.27     | Police                     |
| VIRGINIA DEPT. OF TAXATION-6626 | RETAIL SALES TAX AUGUST 2024                  | \$ 16.36      | Finance                    |
| VIRGINIA MEDIA INC              | MAIN STREET MARKETPLACE                       | \$ 690.00     | Planning                   |
| VIRGINIA MEDIA INC              | MAIN STREET MARKETPLACE - 08-31-24            | \$ 180.00     | Town Manager               |
| VIRGINIA MEDIA INC              | MAIN STREET MARKETPLACE                       | \$ 270.00     | Treatment Plant Operations |
| VML/VACO                        | 2024 VML ANNUAL CONF - C. JENKINS & S. BISHOP | \$ 930.00     | Town Council               |
| WATER WORKS METROLOGY LLC       | STOCK   | \$ 1,236.71   | Water Operations           |
| WEST PUBLISHING CORPORATION     | CLEAR BILLING AUGUST 2024                     | \$ 160.82     | Finance                    |
| WHOOSTER INC                    | WHOOSTER LE SMS PLUS ANNUAL                   | \$ 3,250.00   | Police                     |
| WILSON BROTHERS INCORPORATED    | BATTERY CLIP TEST - COUNTY FIRE               | \$ 9.29       | Fire                       |
| WORDSPRINT                      | 500 FALL 2024 BOOKLETS                        | \$ 2,334.34   | Aquatics                   |
| WORDSPRINT                      | FALL 2024 BROCHURES                           | \$ 5,240.00   | Parks & Recreation         |
| XEROX CORPORATION               | XEROX BILLING - JULY 2024                     | \$ 1,833.54   | Town Wide                  |

|                                  |                        |
|----------------------------------|------------------------|
| <b>Total Paid</b>                | <b>\$ 1,433,925.61</b> |
| <b>Total to be Paid 09.27.24</b> | <b>\$ 1,118,323.50</b> |
| <b>TOTAL ALL</b>                 | <b>\$ 2,552,249.11</b> |



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

September 24, 2024

**ITEM TITLE:**

Approval of Task Order #5 to CHA Consulting for Construction Administration and Construction Testing services for the WWTP Biosolids Management Facilities and Headworks Improvements project in the amount of \$480,000

**DESCRIPTION:**

The Town of Christiansburg requires Construction Administration and Construction Testing services for the Biosolids Management Facilities and Headworks Improvement Project given the size, complexity, and technical nature of the project. Construction administration services involve managing, overseeing, and supporting the construction process to ensure that the project is built according to the contract documents, including plans, specifications, and schedules. These services are typically provided by the design team (architects and engineers). Construction Testing services ensure that the materials and systems used in a project meet the required specifications and quality standards. These services are typically provided by specialized testing laboratories or engineering firms.

This task order is being issued to CHA Consulting under the Professional Services Contract for Water, Sewer, and Wastewater Treatment Term Services. Chapter 43, Virginia Public Procurement Act, Article 2, Section 2.2-4303.1 establishes limits for term services contracts for architectural and engineering services. This section of the Code of Virginia establishes that the sum of all projects performed in a contract term shall not exceed \$10 million, and the fee for any single project shall not exceed \$2.5 million. The Town of Christiansburg Procurement and Surplus Property Manual established a policy for term services contracts that was modeled on the aforementioned Code of Virginia section, but with reduced limits for the contact term total and single project total. The values established in the Town's procurement policy were reduced from what is stated in the Code of Virginia so that they would be more representative of the size of projects that the Town typically constructs. The Town's policy established these limits at \$2.5 million per contract term and \$500,000 for any single project. The Biosolids Management Facilities and Headworks Improvements project is not a typical construction project for the Town as it is major renewal and replacement project for the Wastewater Treatment Facility. Staff requests that this task order be approved subject to Virginia Public Procurement Act Section 2.2-4303.1. Awarding Task Order #5 in accordance with the Virginia Public Procurement Act would be an exception to the Town's procurement policy but would be fully compliant with the Virginia Public Procurement Act for term services contracts.

**POTENTIAL ACTION:**

Approve Task Order #5 for \$480,000 to CHA Consulting for Construction Administration and Construction Testing services for the Biosolids Management Facilities and Headworks Improvements project and authorize the Town Manager to execute the task order.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued an IFB for construction on April 29, 2024, for the WWTP Biosolids Management Facilities and Headworks Improvements project. A pre-bid meeting was held on May 15, 2024. Bids were received on June 27, 2024, from two contractors. Town Council approved the notice of award for the construction contract to Ulliman Schutte Company in the amount of \$16,226,000.00 for the construction of the Biosolids Management Facilities and Headworks Improvements project on September 10, 2024.

Task Order #5 is being funded through the Virginia Clean Water Revolving Loan Fund (VCWRLF) Program and is administered by Virginia Department of Environmental Quality (VDEQ). It is anticipated that the construction duration for this project will be in the range of 24 to 30 months.

**INFORMATION PROVIDED:**

Original Contract Document & Amendments

<https://christiansburg.box.com/s/nkppp4u89mg830t4k2ts4nyvbf3ny5wm>

Task Order #5

<https://christiansburg.box.com/s/qamq9sh8mfy7lsz0p9cx7pd56wvdui7k>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

September 24, 2024

**ITEM TITLE:**

Approval of Task Order #6 to CHA Consulting for Resident Project Representative (RPR) services for the WWTP Biosolids Management Facilities and Headworks Improvements project in the amount of \$487,500

**DESCRIPTION:**

The Town of Christiansburg requires Resident Project Representative (RPR) services to oversee the construction of the Biosolids Management Facilities and Headworks Improvement Project given the size and technical nature of the project. RPR services involve the on-site presence of a designated representative, typically provided by an engineering or architectural firm, to oversee and monitor construction activities. This role ensures that a project is executed according to the design plans, specifications, and contract documents, maintaining quality control, and ensuring compliance with all relevant codes and regulations. In essence, the RPR acts as the owner's representative on-site, ensuring the integrity of the construction process and helping mitigate risks related to delays, budget overruns, or substandard work.

This task order is being issued to CHA Consulting under the Professional Services Contract for Water, Sewer, and Wastewater Treatment Term Services. Chapter 43, Virginia Public Procurement Act, Article 2, Section 2.2-4303.1 establishes limits for term services contracts for architectural and engineering services. This section of the Code of Virginia establishes that the sum of all projects performed in a contract term shall not exceed \$10 million, and the fee for any single project shall not exceed \$2.5 million. The Town of Christiansburg Procurement and Surplus Property Manual established a policy for term services contracts that was modeled on the aforementioned Code of Virginia section, but with reduced limits for the contact term total and single project total. The values established in the Town's procurement policy were reduced from what is stated in the Code of Virginia so that they would be more representative of the size of projects that the Town typically constructs. The Town's policy established these limits at \$2.5 million per contract term and \$500,000 for any single project. The Biosolids Management Facilities and Headworks Improvements project is not a typical construction project for the Town as it is major renewal and replacement project for the Wastewater Treatment Facility. Staff requests that this task order be approved subject to Virginia Public Procurement Act Section 2.2-4303.1. Awarding Task Order #6 in accordance with the Virginia Public Procurement Act would be an exception to the Town's procurement policy but would be fully compliant with the Virginia Public Procurement Act for term services contracts.

**POTENTIAL ACTION:**

Approve Task Order #6 for \$487,500 to CHA Consulting for RPR services for the Biosolids Management Facilities and Headworks Improvements project and authorize the Town Manager to execute the task order.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued an IFB for construction on April 29, 2024, for the WWTP Biosolids Management Facilities and Headworks Improvements project. A pre-bid meeting was held on May 15, 2024. Bids were received on June 27, 2024, from two contractors. Town Council approved the notice of award for the construction contract to Ulliman Schutte Company in the amount of \$16,226,000.00 for the construction of the Biosolids Management Facilities and Headworks Improvements project on September 10, 2024.

Task Order #6 is being funded through the Virginia Clean Water Revolving Loan Fund (VCWRLF) Program and is administered by Virginia Department of Environmental Quality (VDEQ). It is anticipated that the construction duration for this project will be in the range of 24 to 30 months.

**INFORMATION PROVIDED:**

Original Contract Document & Amendments

<https://christiansburg.box.com/s/nkppp4u89mg830t4k2ts4nyvbf3ny5wm>

Task Order #6

<https://christiansburg.box.com/s/e9x8br9iseelhiaiwedk7vpglqrpq3sr>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

September 24, 2024

**ITEM TITLE:**

New River Valley Regional Commission office building project financing

**DESCRIPTION:**

The New River Valley Regional Commission ([New River Valley Regional Commission | NRVRC](#)) is currently housed in the Pulaski Innovation Center at 6580 Valley Center Drive, Suite 124, Radford, VA 24141 in Pulaski County. The NRVRC is seeking to purchase the property at 2950 Market Street, N.E. in Christiansburg and is asking member localities to commit to financing of the purchase. Member localities would be charged per the NRVRC funding formula based on population and would be given the option of a one-time payment (which would be \$400,908.14 for Christiansburg) or financing over what is likely to be a 20-year term of \$30,458.70 each year for 20 years. Town Council voted to support the project at its September 10, 2024 regular meeting

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**POTENTIAL ACTION:**

Council action

**INFORMATION PROVIDED:**

NRVRC Office Building Purchase Memo (from Kevin Byrd)

<https://christiansburg.box.com/s/y5vf65v9derfr0lq99fbavlvtgyw0ia>

Marketing Flyer 2950 Market Street

<https://christiansburg.box.com/s/wk4y0xcb011466r77z85kz12fze2dm4x>

Member Contributions for Financing

<https://christiansburg.box.com/s/qgf9zjkyg9wg1hukhxbrv92vsgma81ju>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

September 24, 2024

**ITEM TITLE:**

Cooperative Agreement for Radio Technician Service Support Program

**DESCRIPTION:**

The Town of Christiansburg funded a radio technician service support program position with the adoption of the Fiscal Year 2021-22 Budget and the Town entered into the cooperative agreement with Montgomery County and the Town of Blacksburg in August 2021 for cost reimbursement to the Town of Christiansburg for the radio technician support services provided. The prior agreement has recently expired, and the Town wishes to renew the agreement to increase rates due to cost increases associated with materials and labor since the original agreement.

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**POTENTIAL ACTION:**

Council action

**INFORMATION PROVIDED:**

2021 Cooperative Agreement for Radio Technician Service Support Program

<https://christiansburg.box.com/s/ks9yc7kq270mfnmwviwnpzonplhizljp>

Proposed 2024 Cooperative Agreement for Radio Technician Service Support Program

<https://christiansburg.box.com/s/y4u8wunbcynuyht7r0rtyy66ffbg99gh>