



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
NOVEMBER 12, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, November 12, 2024, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

### III. PUBLIC HEARINGS

- A. Fiscal Year 2024-25 Budget Amendment #2
- B. Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- C. Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### IV. CONSENT AGENDA

- A. Approval of Minutes of October 22, 2024
- B. Monthly bill list
- C. Resolution recognizing November 30 – December 7, 2024 as Small Business Days
- D. Approve Deputy Finance Director Marc Evans as an additional Town check signer
- E. Award construction contract to Premier Group Limited in the amount of \$775,440 for the construction of the Walters Lift Station Replacement project.
- F. Schedule a public hearing for the Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER) for December 10, 2024

### V. INTRODUCTIONS AND PRESENTATIONS

- A. Scott Wickham of Robinson, Farmer, Cox to present Fiscal Year 2023-24 Audit Report

### VI. CITIZEN COMMENTS

### VII. COMMITTEE REPORTS

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant, and property owner, to rezone property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095) from A Agricultural and B-3 General Business to R-3 Multi-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held October 8, 2024.
- B. Conditional Use Permit request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant and property owner, to allow a planned housing development for a multi-family project of a maximum of 162 apartments in the proposed R-3 Multi-Family Residential District zoning district on property located between Moose Dive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held October 8, 2024.

#### IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

#### X. COUNCIL REPORTS

#### XI. OTHER BUSINESS

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The Closed Meeting is being held for discussion of the Treasurer/Finance Director and Town Manager positions compensation.
  - 2. Reconvene in Open Meeting
  - 3. Certification

4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

November 20, 2024, 6:30 p.m. – Regular Work Session

~~November 26, 2024, 7:00 p.m. – Regular Meeting – Canceled~~

December 10, 2024, 7:00 p.m. – Regular Meeting

December 18, 2024, 6:30 p.m. – Regular Work Session

~~December 24, 2024, 7:00 p.m. – Regular Meeting – Canceled~~



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearings

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Fiscal Year 2024-25 Budget Amendment #2

**DESCRIPTION:**

As always early in the fiscal year we do a budget amendment to rollover all capital projects and other capital items as we final out the previous fiscal year.

**POTENTIAL ACTION:**

No action

**DEPARTMENT:**

Finance

**PRESENTER:**

Val Tweedie

**ITEM HISTORY:**

As always early in the fiscal year we do a budget amendment to rollover all capital projects and other capital items as we final out the previous fiscal year. We are very close to closing out the year, so we know how we finished the year and what is available in unspent that need to be rolled over. We completed the year with good revenues and expenditures less than expected so we have sufficient resources to rollover the unspent funds and add a few items to the budget.

The first section is regarding all capital projects rolling over unspent funds from close of year 6-30-2024 and adjusting the revenues and expenditures for project completions and cost reductions. These are all designated as rollover amounts. There are a few that are increases to the capital projects as project bids were received higher than expected in the original request. Net rollover amounts are \$513,502 and increases are \$145,356.

Adjustments to general fund programs/departments total \$2,107,634 as presented are for land acquisition of \$1,900,000; reallocating insurance costs between funds for \$23,250; one new full time administrative position for Building Inspections for \$27,500 for 6 months, parking lot repairs for fire and rescue of \$40,000; unexpected repairs for Aquatics and Parks and recreation \$74,400; adding Planning Commission stipends for \$3000; add contribution for the NRVRC Housing Fund of \$39,484.

In the special revenue funds, we are adding grant revenues and expenditures due to changes in grant funding amounts for CDBG and reallocating the funds remaining in the ARPA grant after completion of Phase I of College Street Drainage to the payment for the regional commission building and the Hickock Drainage project as these funds must be fully obligated by 12-31-2024.

Finally, we have the Stormwater and Water and Sewer Enterprise fund rollovers for capital projects not completed in fiscal year 2024 and changes to the grant and loan funds for the Wastewater Treatment Plant. The rollovers for Water and sewer fund are funded by the revenues and fund balances in that fund. The Storm water projects will be funded by the fund balance in the fund and additional support from the general fund of \$257,454.

**INFORMATION PROVIDED:**

Amendment #1 worksheet

<https://christiansburg.box.com/s/33lyhotsn1m57mg1qig6xz9xmaloer67>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

The Planning Commission Public Hearing was held on November 04, 2024.

**DESCRIPTION:**

The applicant is seeking rezoning from A Agricultural to I-2 General Industrial to allow a Public Works Operations Center (PWOC) facility and operations including a mechanical garage and sanitation vehicle storage.

The development project will provide the opportunity for a much-needed Public Works Operations facility for the Town of Christiansburg. The current site is located at 300 Scattergood Drive, N.W. and is approximately 10.9 acres. The current site has a 50 ft. elevation change from north to south and approximately half of the current site is located within the 100-year Floodplain.

The proposed site at 255 Simmons Road, N.E. has been chosen based on the acreage necessary for development of the facility, and the proximity of the location to Roanoke Street which allows the ability to quickly respond to most areas of the Town.

Town staff has reviewed potential sites with Town Council regarding the Public Works facility relocation, and this is the only site currently under detailed consideration as other sites were constrained by size, topography, and other issues.

Please see the Conditional Use Permit cover sheet for details on the proposed Public Works operations.

Signed proffers presented in association with the request are as follows:

- 1) The development will be in general conformity with the presented concept drawing dated November 8, 2024 (though building locations and driving aisles may shift).
- 2) The contract purchaser agrees to plant staggered double rows of evergreen trees at a minimum of 6-ft tall, as indicated on the concept drawing.
- 3) The contract purchaser agrees to place a minimum 6-ft tall fence, with gates, to enclose the Facility, as indicated on the concept drawing.
- 4) The project will reduce the existing peak rate of flow in the channel between Simmons Road, N.E. and Teel Street, N.E. for storms less than or equal to the ten-year storm event to a level less than the current flow rate.
- 5) The Town will widen Simmons Road, N.E. from Roanoke Street to the northern entrance indicated on the concept drawing to a minimum of 24 feet in width (currently varying between 18 and 24 feet in width).

The Planning Commission conducted a public hearing on November 04, 2024, for this application but has not voted on the request. The scheduled recommendation date is November 18, 2024.

**POTENTIAL ACTION:**

Hold public hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Planning Commission Minutes

<https://christiansburg.box.com/s/5a67xithok6a0rtggy2hskcj9tupy465>

Application

<https://christiansburg.box.com/s/wu22ype7zllymwzqbvtabsqsvy528n6ai>

Staff Report with maps

<https://christiansburg.box.com/s/q1wq5o0d0msaw7qpvejm9w54blm0fmat>

Aerial

<https://christiansburg.box.com/s/r99np3hzph5v9wv7upo0z74cw3889ii7>

Future Land Use Map

<https://christiansburg.box.com/s/22fcymk625663t32iw9noi7zz43s1meh>

Zoning Map

<https://christiansburg.box.com/s/9njh7e4mv2o2wcy2zzvnwcdyg9u4jd7e>

Proffer Statement

<https://christiansburg.box.com/s/t3jfg56l13jva8esqcm39lo3xg87pa0>

11-08-24 Concept Drawing

<https://christiansburg.box.com/s/c79vh21f1bnl20deokym1e5a4hwkuqqy>

Simmons Road, N.E. widths sketch

<https://christiansburg.box.com/s/lebh2aoygkruxsr6t7qjbqfoxrcvu3iv>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

The Planning Commission Public Hearing was held on November 04, 2024.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a Public Works facility and operations including a mechanical garage and sanitation vehicle storage.

**Hours of Operation**

**Normal Hours of Operation**

- 7:30AM – 5:30PM, Administrative Staff
- 8:00AM – 4:30PM, Field Staff

The Public Works Department consist of three (3) divisions: Streets, Utilities and General Services. Approximately, 85% of the staff will report to the facility, receive their assignments, select equipment and tooling, and leave the facility to the location of the task or project off-site. The remaining 15% of the staff that includes administrative, fleet services, and inventory will be on-site at the facility during normal operating hours. At the end of each shift the field staff return to the facility to discuss task/project status with their supervisors and return their equipment and tooling to its designated location prior to exiting the facility for the day.

**After-Hours Operations/Emergency Response**

The Department occasionally performs after hour operations such as scheduled utility repairs and installations, street cleaning and special event support. On these occasions, staff report to the facility to get the necessary equipment and tooling to perform the task and leave the facility. Once the operations have been completed, staff return to the facility to return their equipment and tooling to its designated location and exit the facility.

The Department also conducts emergency response operations through its on-call program. The on-call program assures the department has staff available 24/7/365 to responded to any after-hours emergencies. During these operations, staff report to the facility to get the necessary equipment and tooling to perform the task and leave the facility. Once the emergency event has been remediated, the staff return to the facility to return their equipment and tooling to its designated location and exit the facility. These events can occur at any given time including weekends and holidays.



## Snow Removal Operations

The Department performs snow removal operations from November to April of each year. Based on the forecast the department will deploy the appropriate resources needed to assure safe passage through the Town. Below is a brief description as to how each event is classified and the resources allocated to perform the operations.

- Minor Event – Pretreating operations on the primary routes and facilities prior to the event and is conducted during normal operating hours.
- Moderate Event (< 2” inches) – This event typically requires 8 to 10 units monitoring the primary routes. These events can occur during or after normal operating hours which will require staff to work and extended shift or report back after hours prior to the events projected starting time. Once staff reports, they will load the units leave the facility and report to their designated areas to monitor conditions. The units will return to the facility individually on occasion throughout the event to replenish their anti-icing materials.
- Major Event (> 2” inches) – A major event requires 24-hour operations and all the departments’ resources be deployed. This is accomplished by utilizing staff on 12-hour shifts (8:00AM -8:00PM) for day and night operations. At the end of each shift all the units are brought to the facility to replenish anti-icing materials, fuel, and perform equipment inspection prior to redeployment. This typically requires 30-45 minutes. This is the only time during the operations when all the units will be at the facility. Once shift change procedures have been completed, the units will leave the facility and report to their designated areas of operation to continue the fight.

## Solid Waste Operations

The Department provides solid waste collection services to over 6,000 customers both residential and commercial within the Town limits. The collection services are conducted during normal operating hours (8:00 a.m. - 4:30 p.m.) except for double route days which are days prior and post-holiday collections. These days may require an extended workday to assure all is collected. The units are required to be emptied at the end of each shift unless an unexpected mechanical failure or an extended workday prevents this from taking place, if this should occur, the units will be emptied once the repairs have been completed or the next business day when the MRSWA facility opens. The resources utilized for this operation consist of (2) Automated Side Load (ASL) units and (2) Rear Load (RL) units which are currently scheduled for replacement during this fiscal year. The maintenance for these units is performed at the facility by Fleet Services and the units are required to be washed weekly. The collection services require the use of receptacles (carts) for both residential and commercial accounts. On occasion, the carts will need to be issued or exchanged for various reasons such as new accounts, closed accounts, and repairs. When this occurs, the carts are brought back to the facility cleaned, deodorized, and placed back in inventory at the facility. Dumpster services are only provided to Town owned facilities when the site is applicable, these are collected weekly and emptied at the MRSWA facility on the day of collection. The dumpster inventory will remain at the Wades Lane facility.

## **Vehicles and Equipment**

Below is a summary of the vehicles and equipment that support Public Works operations and will be kept at the Simmons Road, N.E. location.

### Vehicles

- (24) Class 1 & 2, Light Duty Vehicles (SUV’s and Pickup Trucks)
  - (22) Class 3 & 5, Medium Duty Vehicles (Service Van’s, Pickup Trucks and Service Trucks)
  - (24) Class 7 & 8, Heavy Duty Vehicles (Dump Trucks, SW Trucks, Vac Truck, etc.)
- 70 Total Vehicles

### Equipment

- (14) Heavy Duty Equipment (Frontend Wheel Loaders, Backhoe's, Excavator's. etc.)
  - (12) Medium Duty Equipment (Sewer Cleaning Equipment, Compaction Equipment, etc.)
  - (16) Light Duty Equipment (Mowers, Air Compressors, Light Towers, etc.)
  - (22) Towable Trailers (5<sup>th</sup> Wheel, Gooseneck and Tag-Along)
- 64 Total Equipment

The development project will provide the opportunity for a much-needed Public Works Operations facility for the Town of Christiansburg. The current site is located at 300 Scattergood Drive, N.W. and is approximately 10.9 acres. The current site has a 50-foot elevation change from north to south and approximately half of the current site is located within the 100-year Floodplain.

The proposed site at 255 Simmons Road, N.E. has been chosen based on the acreage necessary for development of the facility, and the proximity of the location to Roanoke Street which allows the ability to quickly respond to most areas of the Town.

The Planning Commission conducted a public hearing on November 04, 2024, for this application but has not voted on the request. The scheduled recommendation date is November 18, 2024.

**POTENTIAL ACTION:**

Hold public hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/o3oka6cikpx4a3me7x3teqza1sgokl6d>

Staff Report with maps

<https://christiansburg.box.com/s/surhkenhfrg3tpaitnank500hkr51ipa>

Aerial

<https://christiansburg.box.com/s/hicqrx1xrrma3u1rxjpfbsxxnre0pvgd>

Future Land Use

<https://christiansburg.box.com/s/chxquug3mvupji5pkb85qv58kq94wjka>

Zoning Map

<https://christiansburg.box.com/s/sv9coxhb8cyae6ayjwb6v2l7w1zd3w4c>

Planning Commission Minutes

<https://christiansburg.box.com/s/5a67xithok6a0rtggy2hskcj9tupy465>

255 Simmons Road, N.E. Proffer Statement

<https://christiansburg.box.com/s/t3jfg56l13jva8esqcm39lo3xg87pa0>

255 Simmons Road, N.E. 11-08-24 Concept Drawing

<https://christiansburg.box.com/s/c79vh21f1bnl20deokym1e5a4hwkuqgy>

Simmons Road, N.E. widths sketch

<https://christiansburg.box.com/s/lebh2aoygkruxsr6t7qjbqfoxrcvu3iv>

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
OCTOBER 22, 2024 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON OCTOBER 22, 2024, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Samuel M. Bishop; Kim Bowman; Johana Hicks; Vice-Mayor Tanya Hockett; Tim Wilson. COUNCIL MEMBERS ABSENT: Mayor D. Michael Barber; Casey Jenkins

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Director of Finance Valerie Tweedie; Deputy Director of Finance Katie Miano; Police Chief Chris Ramsey; Police Accreditation Lieutenant Christopher Heidt; Engineering Director Mike Kelley; Planning Director Retta Jackson

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Bowman.

II. ADJUSTMENT OF THE AGENDA

Town Manager Randy Wingfield made Council aware that item J. under Discussion and Action by Council should read Façade Grant Committee Appointments.

Councilwoman Hicks made a motion to postpone items D. and E. under Discussion and Action by Council to provide the community more time to respond to those items, seconded by Councilwoman Bowman. Councilwoman Hicks noted it had been brought to her attention that someone believed insufficient information was provided regarding the public hearing for items D. and E. under Discussion and Action by Council. Mrs. Hicks questioned if the rescheduling of the public hearing at Planning Commission had been corrected on the public signs. She asked that Council reschedule the discussion to the next Town Council meeting in order to give the community a chance to obtain more information. Town Manager Wingfield stated he would check the postings and returned certified letters for confirmation.

Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Nay.

*Motion Approved*

III. PUBLIC HEARINGS

No public hearings.

IV. CONSENT AGENDA

- A. Approval of Minutes of October 8, 2024
- B. Monthly Bill List
- C. Resolution recognizing October 28, 2024 as National First Responders Day
- D. Contract Amendment #2 with CHA Consulting, Inc. for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- E. Contract Amendment #2 with Hazen and Sawyer for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- F. Contract Amendment #2 with Hurt and Proffitt for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- G. Contract Amendment #2 with McGill Associates, PA for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual term per Virginia Public Procurement
- H. Contract Amendment #2 with Whitman, Requardt & Associates, LLP for the renewal of Water, Sewer, and Wastewater Treatment Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term per Virginia Public Procurement Act
- I. Contract Amendment #3 with CHA Consulting, Inc. for additional professional services work for the Arrowhead Sanitary Sewer Rehabilitation and Replacement project in the amount of \$186,000
- J. Set Town Council Public Hearing for December 10, 2024 for a Conditional Use Permit request by Valley Classical School, Inc., property owner and applicant, to allow a “private building to consist of a school” on property located at 100 W. Main Street (approximately 1.676-acre total Tax Parcels 527 – ((A)) – 66 and 68; Parcel IDs 070462 and 015853) in the B-2 Central Business District. The property is designated as

Downtown Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilman Wilson made a motion to approve the consent agenda as presented, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

## V. INTRODUCTIONS AND PRESENTATIONS

- A. Todd Clingenpeel, Accreditation Center Manager for Virginia Law Enforcement Professional Standards Commission (VLEPSC) to present the Police Department's reaccreditation certificate

Mr. Clingenpeel presented the reaccreditation certificate and acknowledged Police Chief Chris Ramsey, Lieutenant Christopher Heidt, Lieutenant Tim Brown, and Donna Akers of the Police Department for their hard work and efforts. Mr. Clingenpeel explained their agency had sent trained assessors in June of 2024 to look at all aspects of the Police Department. He noted the Department's positive atmosphere and main goal which was to service the citizens of Christiansburg. Mr. Clingenpeel reported the Christiansburg Police Department was committed to professionalism and strived to be a constant support and guidance to peers and was dedicated to their mission and goals of the Police Department.

Police Chief Chris Ramsey thanked Mr. Clingenpeel and expressed that all the effort for the reaccreditation was owed to the staff. Chief Ramsey noted the Police Department's commitment to excellence and serving the citizens of Christiansburg.

- B. Finance Director/Treasurer Valerie Tweedie to present regarding Fiscal Year 2024-25 Budget Amendment #2

Finance Director Valerie Tweedie presented to Council the detailed line items of the draft of budget amendment #2 and explained that many of the items were rollover items that did not get expended. She added that other smaller line items were additional engineering costs for several projects, emergency repairs at the Aquatic Center, and the roof repair cost at the Recreation Center. Mrs. Tweedie also noted the \$1.9 million for property acquisition for the Public Works facility and other property that could be adjusted by Council as needed. Mrs. Tweedie explained she would have the final fund balance this week before the amendment would go to a public hearing. She concluded projecting another \$1 million that could be assigned to capital project reserves next fiscal year.

Councilwoman Hicks questioned if the items could be split into different resolutions for a Council vote. Mrs. Tweedie explained the amendment could always be split although it would require more paperwork.

## VI. CITIZEN COMMENTS

Meredith Hutton, Walnut Creek Subdivision (Montgomery County), expressed her concern that the information for the Planning Commission public hearing to allow a planned housing development of 162 apartments in the proposed property located between Moose Drive, N.W. and Bishops Gate Road, N.W. was not advertised properly. Mrs. Hutton noted that she welcomed the growth in the community but feels the information was not relayed to them after the Planning Commission's meeting was rescheduled. Mrs. Hutton added that she believed updated public signs were not placed at the property with rescheduled dates.

Jamey Hutton, Senior Pastor of Victory Restoration Church, addressed Council and expressed no opposition to the building of homes in the area but would like more information pertaining to the rezoning and building between Moose Drive and Bishops Gate Road. Pastor Hutton explained that he had watched a recording of the Planning Commission meeting but was not aware the meeting was taking place when it did. He added he would like to open lines of communication with the Town and local builders. Pastor Hutton also questioned if there had been certified letters mailed out to the public and whether a new sign had not been posted for the rescheduling. He added there were concerns for the increase of traffic in the neighborhood and the children that played there as well as several walkers.

Patrick Melander, 495 Silver Leaf Drive, expressed concern for his personal property tax bill he had recently received from Montgomery County. Mr. Melander noted he had a 12-year-old vehicle that was referenced by the County as a clean conditioned car with an assessed value of \$5,000. He expressed that the assessed value seemed odd as well as the vehicle having also been referenced as a clean conditioned car. Mr. Melander urged the Town to bring attention to the references since the Town follows the assessments of the County. Mr. Melander also referenced item D. under Discussion and Action by Council concerning the resolution for the legislative positions. He expressed that he agreed with most of the items listed on the proposed resolution and understood the support from the Town to support the positions but added the Town should be cautious because of the potential conflict of interest where grants from the government were concerned.

Town Manager Wingfield clarified the Town does rely on the County assessment for vehicles.

Mr. Wingfield also noted that certified letters had been sent to the citizens that would be affected by the Moose Drive and Bishop Gate Road proposal. He added there had been signs placed out along the property but was unsure if a second posting had occurred. He added that Town Code states the public hearings must be advertised twice in the paper and certified letters need to be sent to the adjoining property owners. Councilwoman Hicks expressed if the public hearing was rescheduled it should have been posted on the property. Councilwoman Hockett suggested checking to make sure the certified letters were received.

## VII. COMMITTEE REPORTS

Councilwoman Hicks reported the next scheduled Central Business Committee meeting would be held Wednesday, the 30<sup>th</sup> and the Façade Grant applicants would be discussed.

Town Manager Wingfield reported the Sustainability Committee meeting would take place Friday, the 25<sup>th</sup> at 10:00 a.m. and the Emergency Services Committee would meet Monday, the 28<sup>th</sup> at 5:30 p.m.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Appointment of Joe Hamed to the New River Valley Airport Board of Directors for Ernie Wade's position

Mr. Hamed expressed his interest in serving on the New River Valley Airport Board of Directors.

Councilman Wilson made a motion to approve the appointment of Joe Hamed to the New River Valley Airport Board of Directors, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

- B. Appointment of Retta Jackson to the Board of Directors for the New River Housing Fund Oversight Board for a term ending June 30, 2025

Councilwoman Hicks made a motion to approve the appointment of Retta Jackson to the Board of Directors for the New River Housing Fund Oversight Board, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

- C. Street vacation request by Derrick R. Lancaster for the vacation of 2 existing strips of land dedicated as a public street right-of-way and located south off Radford Street (Tax Parcels 525 – ((A)) – 31A and 46; Parcel IDs 033305 and 031506). The Public Hearing was held on October 8, 2024.

Mr. Wingfield noted this street vacation would be contingent on Mr. Lancaster vacating the interior lot line on the right-hand side, explaining the family owns both parcels.

Councilman Wilson made a motion to approve the street vacation request as a public street right-of-way located south off Radford Street, seconded by Councilwoman Hicks. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

- D. Rezoning request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant, and property owner, to rezone property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095) from A Agricultural and B-3 General Business to R-3 Multi-Family Residential. The property is

designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held October 8, 2024.  
*(Postponed per Adjustment to the Agenda)*

- E. Conditional Use Permit request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant and property owner, to allow a planned housing development for a multi-family project of a maximum of 162 apartments in the proposed R-3 Multi-Family Residential District zoning district on property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on October 8, 2024.  
*(Postponed per Adjustment to the Agenda)*

- F. Confirmation of Declaration of Emergency for Hurricane Helene

Mr. Wingfield clarified the Declaration of Emergency makes the Town eligible for reimbursement but does not necessarily mean the Town will receive the funds and it could be years before the funds would be available. Councilwoman Hockett expressed this declaration has been a good example for Council to understand the declaration process and their roles in Emergency Management.

Councilwoman Hicks made a motion to approve the Confirmation of Declaration of Emergency for Hurricane Helene, seconded by Councilman Wilson. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

- G. Blacksburg Transit contract

Mr. Wingfield explained the Blacksburg Transit contract was an annual contract for bus service in the Town of Christiansburg. He added that the Town contributes to an operational fund as well as a capital fund.

Councilman Wilson made a motion to approve the Blacksburg Transit contract, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

- H. Resolution Setting Forth the Town of Christiansburg's 2025 Legislative Positions

Councilman Wilson made a motion to approve the resolution Setting Forth the Town of Christiansburg's 2025 Legislative Positions, seconded by Councilman Bishop.

Councilwoman Hicks expressed concern for several of the items mentioned on the resolution and did not feel comfortable supporting those items at this time.



Council voted as follows: Bishop – Aye; Bowman – Nay; Hicks – Nay; Wilson – Aye.  
Noting a tie vote by Council, Vice Mayor Hockett voted Aye.

*Motion Approved*

I. Participation in the Virginia Main Street Program

Public Relations Director Christina Bolt addressed Council and explained that Downtown Christiansburg Inc. (DCI) came before Town Council earlier in the year to share information concerning the Virginia Main Street Program. Mrs. Bolt explained the Mobilizing Main Street program was a two-year program beginning in January of 2025 with a second program in January of 2027. She stated that DCI was requesting a letter of support and a signed application from the Town, committing to active partnership and engagement in dialogue and vision for the program. Mrs. Bolt clarified the letter of support did not commit the Town to any financial responsibility for the program at this time. She explained that after successful completion of Tier 2: Mobilizing Main Street, DCI would apply for Advancing Main Street status. She added the Town would then again commit, at Council's discretion to an active partnership and engagement in dialogue and vision.

Councilman Wilson made a motion to provide a letter of support for DCI for the initial phase of the Main Street Program and clarification there was no financial obligation at this time, seconded by Councilman Bishop.

Councilwoman Hicks questioned if the Cambria area was considered downtown and if it would be included in the Main Street Program. Mr. Wingfield noted that the Central Business Committee had made a map of downtown previously as well as a separate map that showed downtown Cambria. Mrs. Hicks expressed concern for providing funds for a director for the Main Street Program comparing that position to a potential Tourism Director and stating that position had been difficult for Council recently. Councilman Wilson questioned if Councilwoman Hicks was against revitalizing downtown. Mrs. Hicks expressed she did support revitalization of downtown but did not agree with spending taxpayer money on a director. Councilwoman Hockett expressed that Council should focus on the motion at hand and that costs were not included in the motion. Councilman Wilson explained the next phase would come back to Town Council for a vote and then Council would decide the level of financial contribution. Councilwoman Bowman questioned when the Town entered tier 1 and if DCI has received any community vitality grants, financial feasibility grants, or project making grants. Mr. Wingfield stated they had received a \$3,000 grant for the Great Little Park. Mrs. Bolt added that Executive Director for DCI, Elli Travis, wanted to come before Council tonight but had a conflict. She added that a vote was needed tonight due to DCI needing the letter by November 8<sup>th</sup>. Councilwoman Hockett expressed she saw this as a low risk ask with no monetary support requested at this time.

Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Abstain; Wilson – Aye.

*Motion Approved*

J. Façade Grant applications (Hicks and Bowman)

Councilwoman Hockett stated there were three individuals that had agreed to serve on the Façade Grant Selection Committee: Astleigh Hill, Stacy Martin, and Paula Alston. Director of Planning Retta Jackson clarified that having three individuals serve would be beneficial in case of a tie vote.

Councilwoman Hicks made a motion to approve the Façade Grant Selection Committee, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Wilson – Aye.

*Motion Approved*

IX. STAFF REPORTS

- A. Town Manager Wingfield reported the Water Authority tour was scheduled for October 23<sup>rd</sup> at 2:00 p.m. Getting Scary on the Huckleberry event which includes the Kids Fun Run, the 5K Run/Walk, and the Touch-A-Truck event would take place Saturday, October 26<sup>th</sup> and the last Farmers Market would take place on October 31<sup>st</sup>. Mr. Wingfield announced the Town Hall Halloween event would take place on the 31<sup>st</sup> along with the Downtown Trick or Treating event. Mr. Wingfield reported that Town Hall would be closed for Election Day and Veterans Day and added the Veterans Day parade would be held at 10:30 a.m. Mr. Wingfield made Council aware that Miles Campbell would be the Town's new Small Business Solutions Manager starting on November 7<sup>th</sup>.
- B. Town Attorney – no report.
- C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Hicks reported a legal notice had been advertised for the future Public Works facility on Simmons Road. Mr. Wingfield noted the Planning Commission would hold a public hearing on the property November 4<sup>th</sup>. Mrs. Hicks also questioned if the Downtown Trick or Treat event's time had changed. Mrs. Bolt clarified that the time had not changed and after speaking with downtown businesses the time of 5:00 – 7:00 p.m. worked well for them.

XI. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 8:22 p.m.

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 11.15.24			
Vendor	Description	Detail Amount	Department
A MORTON THOMAS AND ASSOCIATES INC	COLLEGE ST DRAINAGE	\$ 4,025.00	ARPA Funds
ABC TIRE AND AUTO LLC	STATE INSP	\$ 40.00	Police
ADAMS CONSTRUCTION CO.	18.99 TONS SM-9.5 AL W/RAP	\$ 1,737.60	Streets Operations
ALVIS-LAING ELECTRIC COMPANY	Alvis-Laing - Soft start Screw pump/SERVICE CALL	\$ 5,086.10	Treatment Plant Operations
ATLANTIC EMERGENCY SOLUTIONS INC	2011 PIERCE - FIRE DEPT	\$ 2,978.12	Fire
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 1,944.78	Public Works
BLUE RIDGE ANALYTICAL LLC	BIOASSAY PRETESTING - WWTP	\$ 1,047.00	Treatment Plant Operations
BOUND TREE MEDICAL LLC	CAP 5 Standard EMS Machine w/Controller and Parts	\$ 16,167.05	Rescue
CARTER MACHINERY	Carter Machinery - Walters Generator	\$ 31,304.18	Public Works
CENTURY ENGINEERING INC	HICKOK STREET IMPROVEMENTS	\$ 5,859.70	Hickok St Improvments
CHA CONSULTING INC	WATER & SEWER TERM SERVICES	\$ 55,016.17	WWTPPlant Upgrades
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 47.90	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 42.17	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 386.24	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 152.07	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 968.85	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 255.47	Water Operations
CLARK GAS AND OIL INC	900 GALLONS REGULAR GAS	\$ 1,490.04	Fire
CLARK GAS AND OIL INC	900 GALLONS REGULAR GAS	\$ 1,490.05	Rescue
COLE TRUCK PARTS INC	SPRING/BRAKE DRUM/REMAN SHOE KIT	\$ 1,247.96	Solid Waste
CONTINENTAL WESTERN CORPORATION	STOCK WIPING CLOTHS - PW MULTI	\$ 355.00	Public Works
DALE'S GARAGE	PLOW EDGES/PARTS - PW	\$ 539.12	Streets Operations
DUNCAN FORD MAZDA	TOWING SERVICES - PD	\$ 85.00	Police
DUNCAN FORD MAZDA	ARM - PW-280	\$ 907.68	Solid Waste
DUNCAN FORD MAZDA	HOSES/HEX NUTS - PW	\$ 614.43	Streets Operations
DUNCAN FORD MAZDA	REPAIRS/MIRROR	\$ 1,370.86	Water Operations
ELECTRICAL SUPPLY CO	PVC TAPE/STOCK WIRES/SWIVEL PHOTO CONTROL	\$ 46.37	Aquatics
ELECTRICAL SUPPLY CO	EXTENSION CORDS - PW BLDG & GRNDS	\$ 462.48	Facility Maintenance
ELECTRICAL SUPPLY CO	BULBS - RESCUE	\$ 22.10	Rescue
ELECTRICAL SUPPLY CO	STOCK - PVC CONDUIT - WATER OPS	\$ 60.00	Water Operations
EMS TECHNOLOGY SOLUTIONS LLC	Operative IQ - RFID Antennas/label encoder/printer	\$ 8,675.00	Rescue
EVOQUA WATER TECHNOLOGIES LLC	Evoqua - Flights for Primary	\$ 15,652.40	Treatment Plant Operations
EXCEL TRUCK GROUP	GAS CYLINDER - PW	\$ 298.25	Streets Operations
FASTENAL COMPANY	WATER OP SUPPLIES/MATERIALS	\$ 91.94	Water Operations
FERGUSON ENTERPRISES INC #75	STRAW - CEMETERY	\$ 50.52	Cemetery
FERGUSON ENTERPRISES INC #75	WATER OPS - SUPPLIES/MATERIALS	\$ 14,646.89	Water Operations
FIRE & SAFETY EQUIPMENT CO INC	FIRE BOOTS - FIRE DEPT	\$ 410.00	Fire
FIRE RESCUE AND TACTICAL INC	UNIFORMS - FIRE DEPT	\$ 642.44	Fire
FIRE RESCUE AND TACTICAL INC	UNIFORM SUPPLIES - PD	\$ 181.25	Police
FISHER AUTO PARTS INC	30 LED SLIM WORK LIGHT - FLEET MAINT	\$ 20.00	Fleet Maintenance
FISHER AUTO PARTS INC	BODY MOUNT/TRACK BAR/FREIGHT/COIL SPRING	\$ 1,354.39	Public Works
FLEET PRIDE INC	FILTERS/ELEMENTS - PW MULTI	\$ 17.74	Cemetery

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 11.15.24			
Vendor	Description	Detail Amount	Department
FLEET PRIDE INC	FILTERS/ELEMENTS - PW MULTI	\$ 4.39	Engineering
FLEET PRIDE INC	FILTERS/ELEMENTS - PW MULTI	\$ 146.16	Solid Waste
FLEET PRIDE INC	AIR ELEMENT - PW	\$ 127.53	Streets Operations
FLEET PRIDE INC	FILTERS/ELEMENTS - PW MULTI	\$ 115.30	Water Operations
FORESIGHT DESIGN SERVICES	CHP - Pickleball Court Design	\$ 3,000.00	Truman Wilson Park
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 1,383.04	Police
GENUINE PARTS COMPANY INC	STOCK WAREHOUSE SUPPLIES/SUPPLIES/MATERIALS	\$ 940.74	Sewer Pump Station Operations
GEORGE J PETRONIS ENT INC	The Gun Shop - Departmental Ammunition	\$ 973.55	Police
GRAINGER	BATHROOM SUPPLIES/WATER FILTERS	\$ 3,828.14	Aquatics
HAJOCA CORPORATION	HEATER PARTS - CEMETERY	\$ 5.83	Cemetery
HAJOCA CORPORATION	REC DEPT ROOF VENT PIPE	\$ 73.02	Parks & Recreation
HAZEN AND SAWYER	WALTERS LIFT STATION	\$ 3,753.50	Pump Station Study
HAZEN AND SAWYER	LCRR SERVICE LINE INVENTORY SUPPORT	\$ 10,922.50	Water Operations
HD SUPPLY INC	STOCK FLAGS - SEWER OPS	\$ 371.90	Sewer Pump Station Operations
HD SUPPLY INC	USA Blue Book - Lab supplies	\$ 846.93	Treatment Plant Operations
HD SUPPLY INC	USA Blue Book - Lab supplies	\$ 736.82	Water Operations
HEAVY EQUIPMENT SOLUTIONS LLC	4 SPEED KNOB & SWITCH - PW	\$ 837.44	Streets Operations
HIGHWAY MOTORS INC.	BELT/BUCKLE - PW-240	\$ 176.56	Streets Operations
HOSE HOUSE INC.	DISC COUPLER PW-363	\$ 444.49	Streets Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	CAMLOCK ADAPTER - SEWER OPS	\$ 111.05	Sewer Pump Station Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	IGNITION SWITCH - SOLID WASTE	\$ 40.73	Solid Waste
INFRASTRUCTURE SOLUTIONS GROUP INC	BEARING FLANGE - PW	\$ 938.64	Streets Operations
INTOXIMETERS INC.	PD SUPPLIES/MATERIALS	\$ 2,580.00	Police
JOHNSON CONTROLS	Johnson Controls - new Fire Alarm Panel	\$ 7,300.00	Fire
KINGS TIRE SERVICE INC	TIRES - PW	\$ 1,321.85	Streets Operations
MATTERN & CRAIG	CIP SWM IMPROVEMENTS	\$ 5,567.88	Industrial Pk Impr SWM
MCCORMICK TAYLOR INC	Roanoke Street / 1st Street Ped	\$ 554.33	ROANOKE&1ST PEDIMPROVE
MCGILL ASSOCIATES PA	HICKOK ST ELECTRICAL	\$ 2,760.00	ARPA Funds
MCGILL ASSOCIATES PA	WATER LOSS STUDY	\$ 10,250.00	Engineering Studies-inspection
MCGRADY-PERDUE HEATING & COOLING INC	HVAC SERVICE CALL - CEMETERY	\$ 79.00	Cemetery
MCGRADY-PERDUE HEATING & COOLING INC	TOWN HALL - HVAC SERVICE CALL	\$ 79.00	Fac Maint Town hall
MCGRADY-PERDUE HEATING & COOLING INC	HVAC SERVICE CALL - WWTP	\$ 198.00	Treatment Plant Operations
MIDWEST MOTOR SUPPLY INC	MAXI FUSE - PW	\$ 25.20	Streets Operations
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	SERVICE CALLS	\$ 16,646.65	Aquatics
MUELLER SYSTEMS	ANNUAL CELL MAINT RENEWAL - PW	\$ 80,355.06	Water Operations
MUNICIPAL EMERGENCY SERVICES INC	POINT BLANK ACCESSORIES/EQUIPMENT - PD	\$ 2,871.76	Police
NATIONAL POOLS OF ROANOKE INC.	ACCUTAB SUPPLIES - AQUATICS	\$ 4,134.75	Aquatics
NAV INDUSTRIAL INC	IT SERVICE CALL 10-07-24	\$ 2,165.00	Information Technology
NEW RIVER ENGRAVING	RETIREMENT CLOCK - HR	\$ 102.30	Human Resources
NORTHERN SAFETY CO INC.	STOCK MARKING PAINT/SUPPLIES - PW	\$ 676.85	Public Works
NORTHERN TOOL & EQUIPMENT COMPANY INC	BTU/HEAT UNIT - CEMETERY	\$ 799.99	Cemetery
NORTHWEST HARDWARE CO INC	AQUATICS SUPPLIES	\$ 60.01	Aquatics

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 11.15.24			
Vendor	Description	Detail Amount	Department
NORTHWEST HARDWARE CO INC	SAND - CEMETERY	\$ 10.78	Cemetery
NORTHWEST HARDWARE CO INC	FRIDGE FILTERS/BLDG & GRNDS SUPPLIES	\$ 167.67	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	SUPPLIES/MATERIALS - STREETS/WASHBAY	\$ 87.78	Facility Maintenance
NORTHWEST HARDWARE CO INC	BLDG & GRNDS SUPPLIES - PD	\$ 78.44	Police
NORTHWEST HARDWARE CO INC	RESCUE SMALL TOOLS	\$ 11.86	Rescue
NORTHWEST HARDWARE CO INC	STOCK MARKING WANDS - PW MULTI	\$ 187.39	Public Works
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - OCTOBER 2024	\$ 949.72	Aquatics
NRV LAWNS & LANDSCAPING LLC	CEMETERY MOWING OCTOBER 2024	\$ 7,500.00	Cemetery
NRV LAWNS & LANDSCAPING LLC	TOWN MOWING - OCTOBER 2024	\$ 10,839.56	Town Wide
PB ELECTRONICS	TALON CALIBRATION - PD	\$ 73.00	Police
POWER ZONE	CHP CHAINSAW SUPPLIES	\$ 89.26	Huckleberry Park
POWER ZONE	TORO MOTOR PARTS/PARTS & REPAIRS	\$ 3,653.58	Streets Operations
PRICES BODY SHOP INC	REPAIRS - PD CAR 241	\$ 1,212.08	Police
PRO CHEM INC	MECHANICS HELPERS - WWTP	\$ 428.30	Sewer Pump Station Operations
PROFESSIONAL COMMUNICATIONS	RADIO REPAIRS - FIRE DEPT	\$ 189.82	Fire
QUALITY TIRE & BRAKE SERVICE	OIL CHANGE SERVICES - FIRE DEPT	\$ 134.00	Fire
QUALITY TIRE & BRAKE SERVICE	TIRES - REC DEPT DUMP TRUCK	\$ 412.00	Parks & Recreation
QUALITY TIRE & BRAKE SERVICE	OIL CHANGE SERVICES/REPAIRS/SERVICES	\$ 2,157.00	Police
QUALITY TIRE & BRAKE SERVICE	TIRES - SEWER OPS	\$ 376.00	Public Works
RAYMOND ENGINEERING-GEORGIA INC	ASBESTOS CONSULTATION - PW	\$ 887.50	Streets Operations
RECREONICS INC	Recreonics - Diving board	\$ 7,648.77	Aquatics
RINKER DESIGN ASSOCIATES PC	N FRANKLIN & DEPOT ST INT	\$ 32,624.79	N.Frank-Coll-Dep intersection
RUMMEL KLEPPER & KAHL LLP	EAST MAIN ST SIDEWALK DESIGN	\$ 447.64	Community Dev Block Grant
RUMMEL KLEPPER & KAHL LLP	N Franklin Sidewalk Infill	\$ 2,773.34	NFRANKLIN SIDEWALK FILL
RUMMEL KLEPPER & KAHL LLP	DEPOT PARK TRAIL LIGHTING	\$ 710.07	Trail Lighting
SAMPSON-BLADEN OIL CO INC	WINDSHIELD WASH - PW	\$ 135.00	Streets Operations
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - HUCKLEBERRY	\$ 649.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$ 650.32	Parks & Recreation
SFS TOOLS AND SAFETY LLC	SFS Tools - Arc Flash gloves for plant	\$ 127.26	Treatment Plant Operations
SHELOR MOTOR MILE	SERVICE & REPAIRS	\$ 506.82	Police
SHELOR MOTOR MILE	SERVICE & REPAIRS	\$ 2,431.80	Rescue
SMITHS MANAGEMENT GROUP	5K TSHIRTS - REC DEPT	\$ 1,363.50	Parks & Recreation
SOUTHERN AIR INC	CONTRACT C35857-7 PRVT MAINT SVCS	\$ 51.50	Cemetery
SOUTHERN AIR INC	CONTRACT C35857-7 PRVT MAINT SVCS	\$ 958.45	Fac Maint Town hall
SOUTHERN AIR INC	CONTRACT C35857-7 PRVT MAINT SVCS	\$ 245.92	Facility Maintenance
SOUTHERN AIR INC	CONTRACT C35857-7 PRVT MAINT SVCS	\$ 619.96	Fire
SOUTHERN AIR INC	SERVICE CALL 09-27-24 - REC DEPT	\$ 2,932.37	Parks & Recreation
SOUTHERN AIR INC	CONTRACT C35857-7 PRVT MAINT SVCS	\$ 649.21	Police
SOUTHERN AIR INC	SERVICE CALL 10-08-24 - RESCUE SQUAD	\$ 1,181.98	Rescue
SOUTHERN AIR INC	SERVICE CALL 10-08-24 - WWTP	\$ 756.91	Treatment Plant Operations
SOUTHERN REFRIGERATION CORP.	ICE MACHINE CLEANER - AQUATICS SUPPLIES/MATERIALS	\$ 119.48	Aquatics
SOUTHERN REFRIGERATION CORP.	STATION B - WATER VALVE - PW	\$ 81.96	Facility Maintenance

TOWN OF CHRISTIANSBURG			
TO BE PAID BILL LIST 11.15.24			
Vendor	Description	Detail Amount	Department
SOUTHERN REFRIGERATION CORP.	CARTRIDGE - PD	\$ 175.60	Fire
SOUTHERN REFRIGERATION CORP.	ICE MACHINE CLEANING SUPPLIES - REC DEPT	\$ 464.96	Parks & Recreation
STATE ELECTRIC SUPPLY CO. INC.	WATER METER SUPPLIES - WATER OPS	\$ 190.00	Water Operations
STERNS CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	WADES LANDFILL POST-CLOSURE	\$ 13,617.16	Landfill
STRYKER SALES CORP.	Stryker - Chair Loader - Xpedition	\$ 723.11	Four Four Life
SUPERIOR PAVING CORP	2.57 TONS SURFACE ASPHALT	\$ 236.93	Streets Operations
SUPERIOR PAVING CORP	7.41 TONS SURFACE ASPHALT	\$ 683.13	Streets Operations
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - FIRE DEPT	\$ 143.93	Fire
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PLANNING	\$ 508.18	Planning
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PD	\$ 1,102.86	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PW	\$ 161.61	Streets Operations
TENCARVA MACHINERY CO.	T8 Rotating assembly	\$ 13,022.15	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	Tencarva - Seepex pumps	\$ 25,578.06	Treatment Plant Operations
THE BLOOD CONNECTION INC	WHOLE BLOOD - RESCUE	\$ 395.00	Rescue
TIMOTHY EVAN AUERHAHN	CERTIFIED POOL OPERATOR TRAINING - CAC	\$ 5,995.00	Aquatics
TOTER LLC	Toter - 96 Gallon Garbage Cart and Accessory	\$ 7,714.80	Solid Waste
TRANE	FILTERS - AQUATICS	\$ 1,651.10	Aquatics
TYLER TECHNOLOGIES INC	UTILITY BILLING IMP/PROGRAMMING/FORMS/TRAINING	\$ 18,250.00	Finance
UNIFIRST CORPORATION	MATS - WWTP	\$ 109.40	Treatment Plant Operations
UNITED INDUSTRIAL SERVICES INC	UIS - axle shaft for Primary 2	\$ 3,891.68	Treatment Plant Operations
VIRGINIA UTILITY PROTECTION SERVICE INC	283 TRANSMISSIONS - PW	\$ 325.45	Water Operations
WATER WORKS METROLOGY LLC	STOCK ANTENNAS - WATER OPS	\$ 2,738.44	Water Operations
WHITMAN REQUARDT & ASSOC LLP	RFP for Cambria Trail Phase I	\$ 24,081.76	Cambria Trail
WILLIAM T. KANDZIOR	TRITON 1 YEAR PLAN - FLEET MAINT	\$ 1,701.37	Fleet Maintenance
ZORO TOOLS INC	PPE STOCK SUPPLIES - PW MULTI	\$ 309.87	Public Works
<b>Total to be Paid 11.15.24</b>		<b>\$ 556,979.54</b>	

TOWN OF CHRISTIANBURG			
PAID BILL LIST		FOR SEPTEMBER AND OCTOBER	
Vendor	Description	Amount	Department
1ST CHOICE SHREDDING INC	SHREDATHON - 10-22-24 - REC CENTER	\$ 1,200.00	Parks & Recreation
ACTIVE911 INC	RENEWAL - RESCUE	\$ 992.60	Rescue
ADAM ABDELAZIZ	Tuition Reimbursement	\$ 1,145.00	Police
ADVANCE AUTO PARTS	BATTERIES/HOSES	\$ 335.20	Fire
ADVANCE AUTO PARTS	BATTERIES/WIPER BLADES/WRENCH	\$ 414.82	Police
ADVANCE AUTO PARTS	PIN VALVE/TRAILER CONNECTOR/VEHICLE SUPPLIES	\$ 490.44	Rescue
AIRGAS NATIONAL CARBONATION	PARTS/SUPPLIES	\$ 37.15	Aquatics
AIRGAS NATIONAL CARBONATION	FILTER REPLACEMENTS	\$ 173.63	Streets Operations
ALL PEST CONTROL INC	MONTHLY PEST CONTROL - AQUATIC	\$ 165.00	Aquatics
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$ 90.00	Fac Maint Town hall
ALL PEST CONTROL INC	PEST CONTROL - RESCUE	\$ 225.00	Rescue
AMAZON CAPITAL SERVICES INC	COPY PAPER/FIRST AID SUPPLIES/CANDY/SUPPLIES	\$ 1,306.06	Aquatics
AMAZON CAPITAL SERVICES INC	BATTERIES/HEADPHONES	\$ 53.94	Engineering
AMAZON CAPITAL SERVICES INC	ICE MAKER FILTER	\$ 27.00	Fac Maint Town hall
AMAZON CAPITAL SERVICES INC	REFRIGERATOR FILTER	\$ 107.98	Facility Maintenance
AMAZON CAPITAL SERVICES INC	COLORING BOOKS/SUPPLIES	\$ 167.94	Human Resources
AMAZON CAPITAL SERVICES INC	MEETING CAMERA/HEADPHONES	\$ 889.98	Information Technology
AMAZON CAPITAL SERVICES INC	COUNTERFEIT PENS/FILTERS/DISPENSER	\$ 396.75	Parks & Recreation
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 288.78	Planning
AMAZON CAPITAL SERVICES INC	LONG REACH TOOL/BINOCULARS/BAGS/UNIFORMS	\$ 733.41	Police
AMAZON CAPITAL SERVICES INC	HEALTH STOCK/TANK HEATER/SUPPLIES & MATERIALS	\$ 1,858.24	Public Works
AMAZON CAPITAL SERVICES INC	PARTS/SUPPLIES - RADIO SHOP	\$ 218.84	Radio Shop Installs
AMAZON CAPITAL SERVICES INC	BELT CLIP/MONITOR/FOG MACHINE	\$ 518.98	Rescue
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	LIFEGUARDING RECERTIFICATION	\$ 230.00	Aquatics
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	ADULT/FIRST AID/CPR/AED	\$ 242.00	Parks & Recreation
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	ADULT/PED - FIRST AID/CPR/AED 09-11-24	\$ 152.00	Streets Administration
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	ADULT/PED - FIRST AID/CPR/AED 09-11-24	\$ 152.00	Water Operations
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM OCT 2024	\$ 277,203.18	Fringe Pool
APPALACHIAN POWER COMPANY	595 N FRANKLIN ST - 08-12-24 TO 09-11-24	\$ 65,972.84	Aquatics
APPALACHIAN POWER COMPANY	AEP STREET LIGHTS SEPT 2024	\$ 23,585.52	Street Lights
APPALACHIAN POWER COMPANY	2557 CRAB CREEK RD - 08-20-24 TO 09-19-24	\$ 21,469.52	Treatment Plant Operations
ARC3 GASES	CO2 TANK RENTAL	\$ 487.83	Aquatics
ARC3 GASES	ACETYLENE/OXYGEN	\$ 161.45	Fleet Maintenance
AT&T MOBILITY	MIFI BILLING 10-19-24 TO 11-18-24	\$ 212.50	Parks & Recreation
ATMOS ENERGY	GAS & TRANSPORTATION - SEPTEMBER 2024	\$ 2,106.04	Aquatics
BACKFLOW SOLUTIONS INC	ANNUAL BSI ONLINE SUBSCRIPTION FEE	\$ 495.00	Building
BENJAMIN CRONK	Meal Money for Travel to Gatlinburg,TN	\$ 140.00	Police
BKT UNIFORMS	UNIFORMS - PD	\$ 610.94	Police
BMS DIRECT	2024 PERSONAL PROPERTY & REAL ESTATE BILLS	\$ 2,471.13	Finance
BMS DIRECT	WATER BILLS - OCTOBER 2024	\$ 2,645.68	Public Works
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 1,243.02	Rescue
C & H PRECISION WEAPONS LLC	POLICE SUPPLIES	\$ 2,374.96	Police
CAMBRIA 24073 LLC	PARTS/REPAIRS - 2105 CHEVROLET TAHOE	\$ 466.62	Rescue

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
FOR SEPTEMBER AND OCTOBER			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	SPOTIFY/FLAGS FLYING/HY-TEK/TRAVEL/TRAINING/FACEBOOK	\$ 3,025.76	Aquatics
CARDMEMBER SERVICE	SUPPLIES	\$ 851.23	Building
CARDMEMBER SERVICE	KROGER - LAUNCH CBURG	\$ 193.86	Eco Dev Small Bus Assistance
CARDMEMBER SERVICE	META FACEBOOK - REC DEPT	\$ 9.99	Farmer's Market
CARDMEMBER SERVICE	VA SOCIETY OF CPAS - FINANCE	\$ 277.76	Finance
CARDMEMBER SERVICE	TRAVEL/CLEANING/MEMBERSHIP DUES	\$ 7,368.17	Fire
CARDMEMBER SERVICE	WALMART - HR	\$ 61.61	Human Resources
CARDMEMBER SERVICE	J2 CLOUD SERVICES LLC - IT DEPT	\$ 2,600.00	Information Technology
CARDMEMBER SERVICE	TRAVEL/SUPPLIES	\$ 3,286.19	Parks & Recreation
CARDMEMBER SERVICE	TRAVEL/TRAINING/SUPPLIES/FACEBOOK	\$ 8,481.65	Police
CARDMEMBER SERVICE	META/FACEBOOK - PR	\$ 300.00	Public Relations
CARDMEMBER SERVICE	INTL BOARD OF SPECIALTY CERTIF/SUPPLIES/TRAVEL	\$ 2,234.83	Rescue
CARDMEMBER SERVICE	STAMM MANUFACTURING - PW	\$ 708.11	Streets Operations
CARDMEMBER SERVICE	MONT CO CHAMBER OF COMM - ADMIN	\$ 30.00	Town Council
CARDMEMBER SERVICE	ZOOM.COM/LOOPNET.COM/TRAVEL	\$ 522.53	Town Manager
CHAD CANNON	Meal Money for Travel to Virginia Beach, VA	\$ 160.00	Police
CHRISTOPHER T HEIDT	Meal Money for Travel to Gatlinburg,TN	\$ 140.00	Police
CITIZENS	PHONE BILLING NOVEMBER 2024	\$ 4,902.51	Information Technology
CMC SUPPLY INC.	10FT PIPE	\$ 25.29	Water Operations
COMCAST HOLDINGS CORP	PHONE/INTERNET BILLING 10-15-24 TO 11-14-24	\$ 702.07	Information Technology
CRYSTAL SPRINGS	WATER - PD	\$ 623.59	Police
CRYSTAL SPRINGS	WATER	\$ 24.99	Sewer Pump Station Operations
DAVID REYNOLDS	Meal Money for Travel to Virginia Beach, VA	\$ 160.00	Police
DAYTON M POFF	TRAVEL - WILLIAMSBURG, VA	\$ 500.77	Engineering
DEPARTMENT OF MOTOR VEHICLES	DMV STOPS 08-26-24 TO 09-20-24	\$ 850.00	Finance
ELECTRONIC SYSTEMS INC	PRINTER BILLING 10-18-24 TO 11-17-24	\$ 27.57	Information Technology
EMS MANAGEMENT & CONSULTANTS INC	MANAGEMENT SERVICES - C-0378	\$ 3,914.86	Rescue
EXPRESS SERVICES INC	LANDSCAPING LABOR - 10-06-24	\$ 12,474.00	Streets Operations
FEDERAL EXPRESS CORPORATION	SHIPPING	\$ 405.92	Treatment Plant Operations
FERGUSON ENTERPRISES INC #75	LAWN RAKE	\$ 95.25	Streets Operations
GRAINGER	PARTS/SUPPLIES	\$ 41.86	Treatment Plant Operations
HEAVY EQUIPMENT SOLUTIONS LLC	REPLACEMENT BUCKET EDGES AND HARDWARE	\$ 469.40	Streets Operations
HILL MANUFACTURING COMPANY INC	HAND CLEANER STOCK	\$ 161.22	Fleet Maintenance
HILL MANUFACTURING COMPANY INC	HAND CLEANER STOCK	\$ 132.21	Solid Waste
HMI WELDING SUPPLY INC	PROPANE TANKS	\$ 40.00	Parks & Recreation
HOME DEPOT	RHEEM WATER HEATER - AQUATICS	\$ 5,392.56	Aquatics
HOME DEPOT	BEHR PAINT - RESCUE	\$ 223.92	Rescue
HUNTER SMITH'S CUSTOM MILLING	LUMBER	\$ 262.50	Storm Drain Operations
HUNTER SMITH'S CUSTOM MILLING	LUMBER	\$ 262.50	Streets Operations
JEREMY WOODS	TIMING FEE - GETTING SCARY 5K - 2024	\$ 550.00	Parks & Recreation
JOHNSON CONTROLS	ALARM & DETECTION MONITORING 11-01-24 TO 10-31-25	\$ 934.03	Parks & Recreation
JOSEPH L PENCA JR	Auto parts purchase/TRAVEL	\$ 27.73	Building
KATIE MIANO	TRAVEL - TACS TRAINING, ABINGDON, VA	\$ 135.34	Finance



TOWN OF CHRISTIANBURG			
PAID BILL LIST			
FOR SEPTEMBER AND OCTOBER			
Vendor	Description	Amount	Department
LANCASTER INC.	WRECKER - UNIT PW 466	\$ 250.00	Water Operations
LOWES HOME CENTERS INC	SUPPLIES/MATERIALS - AQUATICS	\$ 127.59	Aquatics
LOWES HOME CENTERS INC	BLDG & GRND SUPPLIES/MATERIALS - CEMETERY	\$ 504.47	Cemetery
LOWES HOME CENTERS INC	CHP SUPPLIES/MATERIALS	\$ 246.94	Huckleberry Park
LOWES HOME CENTERS INC	REC DEPT MATERIALS/SUPPLIES	\$ 217.17	Parks & Recreation
LOWES HOME CENTERS INC	RADIO SHOP MATERIALS/SUPPLIES	\$ 100.47	Police
LOWES HOME CENTERS INC	WWTP SUPPLIES/MATERIALS	\$ 1,908.18	Public Works
LOWES HOME CENTERS INC	RADIO SHOP MATERIALS/SUPPLIES	\$ 200.95	Radio Shop Installs
LOWES HOME CENTERS INC	RESCUE SUPPLIES/MATERIALS	\$ 358.98	Rescue
MANSFIELD OIL COMPANY	FUEL BILLING 09-16-24 TO 10-15-24	\$ 33,269.45	Town Wide
MARKETING ON MAIN STREET LLC	PERFORMANCE POLOS - PD	\$ 144.00	Police
MASON GRAY	TRAVEL - MANASSAS, VA - LGIT CERTIFICATION	\$ 456.31	Aquatics
MCLANE CAROLINA	Cigarette Stamp Refund	\$ 55.80	General Fund Revenue
MCNEIL ROOFING INC	LEAK INVESTIGATION - FIRE DEPT	\$ 350.00	Fire
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	EMPLOYEE TESTING OCTOBER 2024	\$ 297.00	Human Resources
MONTGOMERY DISTRIBUTORS	SEAT BELT COVERS/SAFETY VESTS	\$ 526.50	Streets Operations
MOTOR MILE CAR WASH	CAR WASH PACKAGE - INSPECTIONS	\$ 100.00	Building
MOTOR MILE CAR WASH	4 WHEEL DEAL - 2012 WHITE CHEV TAHOE 10/16-10/31	\$ 12.50	Rescue
MUGATE LABORATORY LLC	EMPLOYEE TESTING	\$ 95.00	Human Resources
NEW RIVER ENGRAVING	FISHING RODEO AWARD	\$ 15.00	Fishing Rodeo
NEW RIVER ENGRAVING	GETTING SCARY 5K AWARDS	\$ 373.00	Parks & Recreation
NEW RIVER PETROLEUM INC	600 GALLONS DIESEL - FD	\$ 1,670.20	Fire
NICHOLAS B. YOPP	REIMBURSEMENT FOR FISHING RODEO SUPPLIES	\$ 564.79	Fishing Rodeo
NRV REGIONAL WATER AUTHORITY	1ST QTR FY 2025	\$ 957,479.05	Public Works
OLD TOWN PRINTING & COPYING	ROCKIN MAIN BANNER	\$ 439.60	Parks & Recreation
OLD TOWN PRINTING & COPYING	EMS STICKERS	\$ 279.30	Rescue
ONETIME PAY TAX	REFUND TAXES	\$ 10,400.62	Finance
ONETIME PAY WATER	REFUND WATER	\$ 188.64	Finance
PHILIP LESTER	CHS FALL CALENDAR AD	\$ 199.95	Public Relations
POSTMASTER	2024 RENEWAL - BOX 6008	\$ 302.00	Finance
PRIME PRINTWORKS LLC	BUSINESS CARDS - REYNOLDS/SHRADER	\$ 119.98	Police
PSYCHOLOGICAL HEALTH ROANOKE	TESTING	\$ 450.00	Human Resources
R. E. MICHEL COMPANY LLC	PARTS FOR GAS HEATER	\$ 21.10	Cemetery
RAKESTRAW LAWN CARE INC	MOWING	\$ 1,275.00	Building
RICHARD HILDING JOHNSON	NRV Regional Commission Dinner 10/10/24	\$ 50.00	Community Development
ROANOKE VALLEY ACADEMY OF MARTIAL ARTS	KRAV MAGA ROANOKE	\$ 200.00	Aquatics
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 805.08	Rescue
ROGER JORDAN ROLLER JR	AQUARIUM MAINTENANCE 10-23-24	\$ 75.00	Aquatics
SAMS CLUB	SUPPLIES - SENIOR PROG/FISHING TOURN	\$ 363.36	Fishing Rodeo
SAMS CLUB	TRIAD PICNIC SUPPLIES/CLASS SUPPLIES/MATERIALS	\$ 1,317.44	Parks & Recreation
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE NOVEMBER 2024	\$ 725.00	Town Wide
SEGRA / LUMOS NETWORKS	BILLING NOVEMBER 2024	\$ 40.97	Police
SHENTEL CABLE COMPANY	SPECIAL CIRCUIT INTERNET - 10-18-24 TO 11-17-24	\$ 699.00	Information Technology

TOWN OF CHRISTIANBURG			
PAID BILL LIST		FOR SEPTEMBER AND OCTOBER	
Vendor	Description	Amount	Department
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 10-07-24 TO 11-06-24	\$ 219.34	Police
SHENTEL CABLE COMPANY	CABLE BILLING 10-25-24 TO 11-24-24	\$ 74.55	Rescue
SHERWIN-WILLIAMS	PAINT SUPPLIES - WWTP	\$ 274.00	Treatment Plant Operations
SIMPLIVERIFIED LLC	TESTING	\$ 1,753.00	Human Resources
SOUTHERN REFRIGERATION CORP.	FILTER FOR ICE MACHINE - RESCUE	\$ 95.35	Rescue
SOUTHERN STATES	GRASS SEED - STORMWATER	\$ 389.95	Storm Drain Operations
SOUTHERN STATES	ROUND UP - PW	\$ 347.49	Streets Operations
STAND ENERGY CORPORATION	GAS & TRANSPORTATION - SEPTEMBER 2024	\$ 1,829.64	Aquatics
STANDARD INSURANCE COMPANY	STANDARD - BASIC/ADD LIFE/HOSP/CRITICAL CARE	\$ 10,280.79	Fringe Pool
STATE ELECTRIC SUPPLY CO. INC.	WIRE SPLICE	\$ 144.00	Water Operations
STRYKER SALES CORP.	MEDICAL SUPPLIES - RESCUE	\$ 790.02	Rescue
SUBURBAN PROPANE L.P.	50.6 GALLONS PROPANE - WWTP	\$ 263.26	Water Operations
TBC ASSOCIATES II LLC	PORTAJOHNS	\$ 396.00	Parks & Recreation
TELVENT USA HOLDINGS LLC	WEATHERSENTRY - 10-26-24 TO 11-25-24	\$ 195.72	Parks & Recreation
TELVENT USA HOLDINGS LLC	WEATHERSENTRY - 10-26-24 TO 11-25-24	\$ 123.48	Streets Operations
TERRY L. CALDWELL	Tourism Summit - HOT SPRINGS, VA	\$ 218.11	Aquatics
TERRY WILLIAM KEMP	FARMERS MARKET FALL FESTIVAL 2024	\$ 155.00	Farmer's Market
THE BLOOD CONNECTION INC	WHOLE BLOOD	\$ 395.00	Rescue
THE CFS GROUP BLUE RIDGE DISPOSAL & RECYCLING SERV	SLUDGE HAULING - SEPTEMBER 2024	\$ 712.80	Treatment Plant Operations
TIMOTHY BROWN	Meal Money for Travel to Virginia Beach,VA	\$ 160.00	Police
TOWN OF BLACKSBURG	12 BAGS DOGFOOD	\$ 542.64	Police
TREASURER OF VIRGINIA - DEQ	TRX #364561 - CARTER MACHINERY	\$ 952.00	Public Works
TREASURER OF VIRGINIA - VRS	VRS - OCTOBER 2024	\$ 251,555.11	Finance
TREASURER OF VIRGINIA DIV OF UNCLAIMED PROPERTY	UNCLAIMED PROPERTY 2024	\$ 1,503.37	Finance
UNIFIRST CORPORATION	MATS	\$ 109.40	Treatment Plant Operations
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO	MEMBER 726 - 101 LIVES	\$ 2,251.24	Fringe Pool
VERIZON	PHONE BILLING - 10-08-24 TO 11-07-24	\$ 57.11	Parks & Recreation
VERIZON	INTERNET BILLING - 10-07-24 TO 11-06-24	\$ 124.99	Police
VERIZON-WIRELESS	PHONE/INTERNET BILLING 9-11-24 TO 10-10-24	\$ 8,796.76	Town Wide
VEST'S SALES & SERVICE INC.	TURBOJET NOZZLE	\$ 865.89	Treatment Plant Operations
VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS IN	DEATH BENEFIT ASSESSMENT - 04-01-24 TO 09-30-24	\$ 418.50	Rescue
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 09-19-24 TO 10-18-24	\$ 642.59	Police
VIRGINIA EMPLOYMENT COMMISSION	VEC QTR 1 FY 2025	\$ 570.87	Fringe Pool
VIRGINIA FIRE CHIEFS ASSOC INC	2025 CHRISTIANBURG VFCA DEPARTMENTAL MEMBERSHIP	\$ 520.00	Fire
VIRGINIA MARYLAND REG. COLLEGE	EXAM/TREATMENTS - LOKI - 10-18-24	\$ 763.70	Police
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE	\$ 255.00	Planning
VIRGINIA POLYTECHNIC INSTITUTE & STATE UNIVERSITY	ARCHERY CLINIC - 07-22-24	\$ 60.00	Parks & Recreation
WORDSPRINT	#10 REGULAR & WINDOW ENVELOPES	\$ 623.54	Finance
<b>Total Paid</b>		<b>\$ 1,784,556.35</b>	
<b>TO BE PAID BILL LIST 11.15.24</b>		<b>\$ 556,979.54</b>	

TOWN OF CHRISTIANSBURG			
PAID BILL LIST		FOR SEPTEMBER AND OCTOBER	
Vendor	Description	Amount	Department
TOTAL ALL		\$ 2,341,535.89	

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING NOVEMBER 30 – DECEMBER 7, 2024, AS SMALL BUSINESS DAYS

**WHEREAS**, Small Business Days is a way for our citizens to celebrate and support small businesses and all they do for our communities; and,

**WHEREAS**, the government of Christiansburg, Virginia, celebrates our local small businesses and the contributions they make to our local economy and community; and,

**WHEREAS**, when your dollars stay in your community, you help small businesses thrive and your neighborhood prosper; and,

**WHEREAS**, Small Business Days is an important part of small businesses' busiest shopping season and historically, reported projected spending among U.S. consumers who shopped at independent retailers and restaurants on Small Business Saturday reached an estimated \$17 billion according to the 2023 Small Business Saturday Consumer Insights Survey; and,

**WHEREAS**, Christiansburg, Virginia supports our local businesses that create jobs, boost our local economy, and preserve our communities; and,

**WHEREAS**, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday and the Town of Christiansburg is also endorsing as the period of November 30 – December 7, 2024, as Small Business Days.

**NOW, THEREFORE BE IT RESOLVED**, that the Council of the Town of Christiansburg, Virginia recognizes November 30, 2024, through December 7, 2024, as Small Business Days, and do call upon all citizens of our community, and communities across the country, to support small business days and merchants on Small Business Saturday and throughout the year.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held November 12, 2024, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Approve Deputy Finance Director Marc Evans as an additional Town check signer

**DESCRIPTION:**

Town Council action is needed to add Marc Evans Deputy Finance Director as a check signer to all Town accounts.

**POTENTIAL ACTION:**

Motion to approve as part of Consent Agenda

**DEPARTMENT:**

Finance

**PRESENTER:**

Valerie Tweedie, Finance Director



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Award construction contract to Premier Group Limited in the amount of \$775,440.00 for the construction of the Walters Lift Station Replacement project

**DESCRIPTION:**

The Town received and opened bids on October 3, 2024, for the Walters Lift Station Replacement project. Work included in this contract includes the replacement of the existing Walters Lift Station including a new concrete pad for an emergency standby electric generator.

**POTENTIAL ACTION:**

Approve Notice of Award and authorize the Town Manager to enter into contract for the subject work.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued IFB #25-000004 on August 20, 2024, for the Walters Lift Station Replacement project. Bids were received on October 3, 2024, from three contractors. Premier Group Limited was the lowest responsible bidder. The Engineer and Staff have reviewed their bid and recommended entering into contract with Premier Group Limited to perform the lift station replacement project.

**INFORMATION PROVIDED:**

Notice of Award

<https://christiansburg.box.com/s/h7r5z5pksgmz9oztxbkiz263vrenaon9>

Award Recommendation Letter

<https://christiansburg.box.com/s/y0u03r7i5lp7p6h xv39mir lmi2od138n>

Bid Tabulation

<https://christiansburg.box.com/s/mv6lhgvdynd6epr8ymuoj7pbfbrlprya>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**Meeting Date:**

November 12, 2024

**ITEM TITLE:**

Schedule a public hearing for the Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER) for December 10, 2024

**DESCRIPTION:**

The plan provides the information required by the U.S. Department of Housing and Urban Development (HUD) and outlines the results of the activities for Community Development Block Group program for 2023. The plan will be advertised twice in the News Messenger, posted to the Town website, and copies will be available for review at Christiansburg Town Hall.

**POTENTIAL ACTION:**

Schedule Public Hearing

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Retta Jackson, Planning Director

**INFORMATION PROVIDED:**



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Rezoning request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant and property owner, to rezone property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095) from A Agricultural and B-3 General Business to R-3 Multi-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on October 8, 2024.

**DESCRIPTION:**

The purpose of the request is to rezone the parcel from Agricultural and B-3 General Business to R-3 Multi-Family Residential. The applicant has also submitted a Conditional Use Permit request for a planned housing development, proposing the construction of seven apartment buildings with a maximum total of 162 units.

On September 30, 2024, Planning Commission voted 7 – 0 to recommend approval of the request with the submitted proffers:

1. The property shall be developed in substantial conformance with the masterplan submitted dated July 25, 2024.
2. The property proposed for R-3 Zoning shall only be utilized for multi-family residential use.
3. The main public road connection between Moose Drive and Bishops Gate Road shall be installed in the first phase of construction and must be complete prior to the issuance of the first Certificate of Occupancy.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/7pcf37bwen8bt506wnoxd0bh47qyjxie>

Planning Commission Minutes

<https://christiansburg.box.com/s/m0gg4acojc33asf6gm9t0eukdt4mhvjs>

Staff Report with maps

<https://christiansburg.box.com/s/zolj4bf9kxkk8iwb86ugjm66etwcerhj>



Aerial

<https://christiansburg.box.com/s/b15fq5jc2op32t5yos570mhl5vqp8rkh>

Future Land Use

<https://christiansburg.box.com/s/whitncwkso49qyilhckifc8nvrjkz1y0>

Zoning Map

<https://christiansburg.box.com/s/mxjxm0p7r215mz3pxk3bi1ybhxun1bhv>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

November 12, 2024

**ITEM TITLE:**

Conditional Use Permit request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant and property owner, to allow a planned housing development for a multi-family project of a maximum of 162 apartments in the proposed R-3 Multi-Family Residential District zoning district on property located between Moose Dive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on October 8, 2024.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a Planned Housing Development (PHD) within the R-3 multi-Family Residential District, with a maximum of 162 units.

The development aims to provide one- and two-bedroom units, with designated areas for open space, pedestrian pathways, and public roads. Public utilities, such as water, sewer, and stormwater management, will be constructed per Town standards and dedicated for public use where appropriate.

On September 30, 2024, Planning Commission voted 7 – 0 to recommend approval of the request with the following conditions:

1. The project shall be developed in substantial conformance with the master plan submitted, dated July 25, 2024.
2. The main public road connection between Moose Drive and Bishops Gate Road shall be installed in the first phase of construction and completed prior to the issuance of the first Certificate of Occupancy.
3. Public sidewalks along Moose Drive and on both sides of the new public road connecting Moose Drive to Bishops Gate Road shall be completed prior to the issuance of the first Certificate of Occupancy.
4. The clubhouse and pool area shall be completed prior to the issuance of the first Certificate of Occupancy.
5. The proposed open space located to the west of Good Samaritan Hospice shall be fully seeded, stabilized, and completed for recreational use, and made accessible to residents prior to the issuance of the first Certificate of Occupancy for Building seven, as shown on the master plan submitted, dated July 25, 2024.
6. The proposed open space located to the east of Building six shall be fully seeded, stabilized, and completed for recreational use, and made accessible to residents prior to the issuance of the first Certificate of Occupancy for Buildings 6, 3, and 5, as shown on the master plan submitted, dated July 25, 2024.

7. The proposed open space located on the far west side of the development shall be fully seeded, stabilized, and completed for recreational use, and made accessible to residents prior to the issuance of the first Certificate of Occupancy for Buildings one, two, and four, as shown on the master plan submitted, dated July 25, 2024.
8. Construction traffic related to the proposed development shall be prohibited from using College Street. All construction vehicles shall access the site via Moose Drive or other designated routes approved by the Town to minimize disruption to residential areas.
9. Signage will be installed at the intersection of the new road and Moose Drive restricting left turns from the new road onto Moose Drive during the hour of 7:00am and 8:00am.

Mr. Semones offered an additional condition at the Town Council public hearing with a signage restriction that would restrict a lefthand turn onto Moose Drive between the hours of 7 a.m. to 8 a.m. in order for school traffic to move through accordingly.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/tsdv1az3fc3i7j6f9crvecruns3xhk8e>

Planning Commission Minutes

<https://christiansburg.box.com/s/wr5aadhk36rr3kl76nbaf3jq039ef49b>

Staff Report with maps

<https://christiansburg.box.com/s/j68luge6ta4hzhfng5r53rn5x7hagzwsu>

Aerial

<https://christiansburg.box.com/s/jonl16qvhmw6r4cdn5r1vbveb2ql4ud0>

Future Land Use

<https://christiansburg.box.com/s/726qmg1fvah9mdh397mmdlvaqttntbnu>

Zoning Map

<https://christiansburg.box.com/s/8dt5yw3fturbw8df6bys76o6zhn005wm>