



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
DECEMBER 10, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, December 10, 2024, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Conditional Use Permit request by Valley Classical School, Inc., property owner and applicant, to allow a private school in the B-2 Central Business District on property located at 100 W. Main Street (Tax Parcels 527 – ((A)) – 66 and 68; Parcel IDs 070462 and 015853) consisting of approximately 1.676 acres. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER)

IV. CONSENT AGENDA

- A. Approval of Minutes of November 12, 2024
- B. Monthly Bill List
- C. Purchase order with Cambridge Computer for Cisco Switch in the amount of \$152,890.62
- D. Purchase order with SHI for Microsoft Licensing Agreement in the amount of \$129,727.70
- E. Award Task Order #3 to Hazen & Sawyer in the amount of \$137,686.00 for Construction Administration and Resident Project Representative (RPR) services for the Walters Wastewater Lift Station Replacement project

V. INTRODUCTIONS AND PRESENTATIONS

- A. Blacksburg – Christiansburg – Montgomery County Regional Tourism Office Interim Executive Director Chris Lawrence to present on the proposed amendment to the agreement

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map

of the 2013 Christiansburg Comprehensive Plan. The public hearing was held November 12, 2024.

- B. Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held November 12, 2024.
- C. Resolution for Fiscal Year 2024-25 Budget Amendment #2A
- D. Resolution for Fiscal Year 2024-25 Budget Amendment #2B
- E. Appropriations for Fiscal Year 2024-25 Budget Amendment #2A
- F. Appropriations for Fiscal Year 2024-25 Budget Amendment #2B
- G. Amendments to the Town Employee Handbook
- H. Purchase of property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) for \$1,600,000.
- I. Ordinance for First Amendment to Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program
- J. Order abatement of an unsafe structure located at 995 Montgomery Street, N.E. (Tax Parcel 497 – ((A)) – 185C; Parcel ID 028826) consisting of approximately 0.268 total acres by demolition in accordance with Sec. 10-58. – Enforcement by council. of Article III. Unsafe Buildings, Walls, and Structures of Chapter 10 Buildings and Building Regulations of the Christiansburg Town Code
- K. Audio quality in Town Council Chambers and Administrative Conference Room (Bowman and Hicks)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion regarding appointment of Town Treasurer.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

December 18, 2024, 6:30 p.m. – Regular Work Session

~~December 24, 2024, 7:00 p.m. – Regular Meeting – Canceled~~

January 14, 2025, 7:00 p.m. – Regular Meeting