



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
DECEMBER 10, 2024 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, December 10, 2024, for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Conditional Use Permit request by Valley Classical School, Inc., property owner and applicant, to allow a private school in the B-2 Central Business District on property located at 100 W. Main Street (Tax Parcels 527 – ((A)) – 66 and 68; Parcel IDs 070462 and 015853) consisting of approximately 1.676 acres. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.
- B. Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER)

IV. CONSENT AGENDA

- A. Approval of Minutes of November 12, 2024
- B. Monthly Bill List
- C. Purchase order with Cambridge Computer for Cisco Switch in the amount of \$152,890.62
- D. Purchase order with SHI for Microsoft Licensing Agreement in the amount of \$129,727.70
- E. Award Task Order #3 to Hazen & Sawyer in the amount of \$137,686.00 for Construction Administration and Resident Project Representative (RPR) services for the Walters Wastewater Lift Station Replacement project

V. INTRODUCTIONS AND PRESENTATIONS

- A. Blacksburg – Christiansburg – Montgomery County Regional Tourism Office Interim Executive Director Chris Lawrence to present on the proposed amendment to the agreement

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map

of the 2013 Christiansburg Comprehensive Plan. The public hearing was held November 12, 2024.

- B. Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held November 12, 2024.
- C. Resolution for Fiscal Year 2024-25 Budget Amendment #2A
- D. Resolution for Fiscal Year 2024-25 Budget Amendment #2B
- E. Appropriations for Fiscal Year 2024-25 Budget Amendment #2A
- F. Appropriations for Fiscal Year 2024-25 Budget Amendment #2B
- G. Amendments to the Town Employee Handbook
- H. Purchase of property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) for \$1,600,000.
- I. Ordinance for First Amendment to Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program
- J. Order abatement of an unsafe structure located at 995 Montgomery Street, N.E. (Tax Parcel 497 – ((A)) – 185C; Parcel ID 028826) consisting of approximately 0.268 total acres by demolition in accordance with Sec. 10-58. – Enforcement by council. of Article III. Unsafe Buildings, Walls, and Structures of Chapter 10 Buildings and Building Regulations of the Christiansburg Town Code
- K. Audio quality in Town Council Chambers and Administrative Conference Room (Bowman and Hicks)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1) for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion regarding appointment of Town Treasurer.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

December 18, 2024, 6:30 p.m. – Regular Work Session

~~December 24, 2024, 7:00 p.m. – Regular Meeting – Canceled~~

January 14, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Conditional Use Permit request by Valley Classical School, Inc., property owner and applicant, to allow a private school in the B-2 Central Business District on property located at 100 W. Main Street (Tax Parcels 527 – ((A)) – 66 and 68; Parcel IDs 070462 and 015853) consisting of approximately 1.676 acres. The property is designated as Downtown/Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The purpose of the request is to seek approval of a Conditional Use Permit (CUP) required by the Central Business District (B-2) to allow a private school. Please see the application materials for a description of the proposed use of the three structures as related to the needs to operate a private school on the campus.

On November 18, 2024, Planning Commission voted 7-0 to recommend approval of the request with the following conditions:

1. Provide a site plan for review and approval prior to making exterior changes to the site.
2. Site shall comply with parking and landscaping standards per *Section 42-9, Lighting and minimum off-street parking of the Town of Christiansburg Code*.
3. Obtain required building and zoning permits for renovations to the structures or site.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/mjptbhh8d98du9n5m4fdz9ku0xlklmj>

Staff Report with maps

<https://christiansburg.box.com/s/96iqidxj0lqrmf79q5yc3f53paj1usd4>

Aerial

<https://christiansburg.box.com/s/54f8ljs2y4qtru99ncgh1jjtsy82tor4>

Future Land Use

<https://christiansburg.box.com/s/b9dnw938k1kerzlciz8mfk9jgmlrjbb>

Zoning Map

<https://christiansburg.box.com/s/2q21te1njyqkfumkyapzrmnk1fxdnvma>

Planning Commission Minutes

<https://christiansburg.box.com/s/p310buic8yq4k30jx17cm9rk9nv816tv>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER) – TO BE RESCHEDULED TO JANUARY 14, 2024 PUBLIC HEARING

**DESCRIPTION:**

The plan provides the information required by the U.S. Department of Housing and Urban Development (HUD) and outlines the results of the activities for Community Development Block Group program for 2023. The public hearing will be rescheduled to January 14, 2024.

**POTENTIAL ACTION:**

Reschedule Public Hearing to January 14, 2024

**DEPARTMENT(S):**

Town Manager's Office

**PRESENTER:**

Randy Wingfield, Town Manager

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
NOVEMBER 12, 2024 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON NOVEMBER 12, 2024, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Director of Finance Valerie Tweedie; Deputy Director of Finance Katie Miano; Engineering Director Mike Kelley; Planning Director Retta Jackson; Associate Planner Jillian Layton; Human Resources Director Alicia Dials; Police Chief Chris Ramsey; Small Business Solutions Manager Miles Campbell

REGULAR MEETING

I. CALL TO ORDER

A. Moment of Reflection

Mayor Barber asked everyone to remember Gratton Thompson, a 62-year member of the Christiansburg Volunteer Fire Department and retired Public Works employee, and Alfred Heslep, retired Public Works employee for the Town, who both passed away during the week.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilman Jenkins.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Hicks referenced item A. under Public Hearings and asked for a separation of the items for Council to vote individually referencing Town Code Sec. 2-61. Mayor Barber explained the budget amendment could be separated at the next Council meeting during which time Council would be voting but this meeting was a public hearing, and no action would be taken.

III. PUBLIC HEARINGS

A. Fiscal Year 2024-25 Budget Amendment #2

Finance Director Valerie Tweedie explained to Council that at the previous Council meeting she had presented budget amendment #2. Mrs. Tweedie noted an ad was placed to run for two weeks prior to today's public hearing as well as a notification on the Town's website.

Chris Waltz, 1370 Rigby Street, referenced the New River Valley Regional Commission's new building location and expressed that according to their Charter, the Commission's building should be in Pulaski, unless the Board has voted otherwise. Mr. Waltz also expressed concern for the \$1.6 million for property acquisition for land for a Public Works facility that is valued at \$381,000. Mayor Barber explained that when the Town had the property appraised it was considered zoned I-2. Councilwoman Hicks expressed that she felt it was disrespectful to move forward with voting for the property at this time and felt the community should be heard before Council decided to buy the property. She noted this was one reason she wanted the separation of the budget amendment. Mayor Barber clarified this was a public hearing and there would be no vote at this meeting.

Hearing no further public comment the public hearing closed.

- B. Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Town Manager Wingfield addressed Council on behalf of the Town of Christiansburg explaining this item was for purchase of property for the future Public Works Complex. Mr. Wingfield noted the Town's growth throughout the years and the existing facility on Scattergood Drive was also within a 100-year flood plain. He clarified that the potential plans for development would take place in at least approximately three years if approved.

Mr. Wingfield noted the property was currently zoned Agricultural and it is scheduled as Residential in the Future Land Use Map, which Mr. Wingfield asked Council and Planning Commission to review. He added the property had been chosen based on the acreage necessary for development of the Public Works facility. Mr. Wingfield explained the adjoining uses surrounding the property and noted the advantage of the proximity of the location to Roanoke Street which allows Public Works staff to quickly respond to most areas of downtown.

Mr. Wingfield spoke about the signed proffers presented in association with the request and noted the surrounding fence and rows of evergreen trees to be used as buffers for the neighboring properties. He spoke concerning the reduction of the existing peak rate of flow in the channel between Simmons Road, N.E. and Teel Street, N.E. for storms less than or equal to the ten-year storm event to a level less than the current flow rate. Mr. Wingfield added that Simmons Road, N.E. would be widened from Roanoke Street to the northern entrance to a minimum of 24 feet in width.



Mr. Wingfield stated the noise from the complex could consist of equipment during snow removal operations or emergency response for water breaks, etc. Councilwoman Hicks questioned if there were other areas the Town could look at for the complex, expressing she did not recall other properties being discussed amongst Council. Mayor Barber explained the properties were discussed in a closed Council meeting and they were not considered due to not meeting the requirements for a Public Works facility. Councilman Bishop questioned concerns about wells on the property. Mr. Wingfield explained an adjoining property owner expressed concern about his well and the fuel storage at the proposed facility. He added that the Town had identified two wells in the area and clarified the Town was meeting all the necessary setbacks.

Mayor Barber noted that three petitions had been presented at the prior Planning Commission meeting and he explained he would disburse those petitions to Council for review.

Robert Mitchell, Teel Street property owner, expressed opposition to the above rezoning request and noted the purpose of rezoning was to keep gross injustices being placed poorly in areas that affect the neighboring property owners and their properties. Mr. Mitchell noted the difference in purchasing property in an industrial area rather than a residential area and felt that heavy trucks should not be placed in residential neighborhoods. Mr. Mitchell urged Council to make their decision based on what is best for the current residents in the area.

Joyce Radford, 510 Ellett Road, questioned the Town purchasing the property on Simmons Road for \$1.6 million when the appraisal for the property was \$381,000. Mayor Barber explained that Council had authorized Town Manager Wingfield to have the property appraised as R-2 and I-2.

Rick Fleming, Teel Street, expressed concern for unwanted lighting that he would have in his back yard at night from the proposed complex. Mr. Fleming also questioned the control of water runoff as well as spillage on his property from diesel and gasoline vehicles used at the complex. Mr. Fleming asked that a barrier be placed to avoid spillage on his property.

Russell Crockett, 350 Teel Street, addressed Council and explained he lived at the lowest point in the neighborhood and questioned water runoff from the proposed property. Mr. Crockett noted the current ditch line runs full and was concerned with overflow. He also expressed concern for the odor from the trucks and possibly insects or rodents coming from the facility and noted this could affect his property value poorly.

Hearing no further public comment the public hearing closed.

- C. Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and

approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hicks noted that two property owners in the area, Joe Coyle and John Sharlow were unable to be present at the Council meeting due to work but were in opposition concerning the Simmons Road property. Mayor Barber expressed he had received Mr. Sharlow's petition.

Hearing no further public comment the public hearing closed.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of October 22, 2024
- B. Monthly Bill List
- C. Resolution recognizing November 30 – December 7, 2024 as Small Business Days
- D. Approve Deputy Finance Director Marc Evans as an additional Town check signer
- E. Award construction contract to Premier Group Limited in the amount of \$775,440 for the construction of the Walters Lift Station Replacement project.
- F. Schedule a public hearing for the Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER) for December 10, 2024

Councilwoman Hockett made a motion to approve the consent agenda as presented, seconded by Councilman Wilson.

Councilman Wilson referenced the Small Business Days resolution and explained that typically the resolution was for Small Business Saturday but after working with the Chamber of Commerce he realized the Saturday after Black Friday and college football events was a difficult day to shop and helped extend it a full week.

Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

#### V. INTRODUCTIONS AND PRESENTATIONS

- A. Scott Wickham of Robinson, Farmer, Cox to present Fiscal Year 2023-24 Audit Report

Scott Wickham addressed Town Council and explained the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate

remaining fund information of the Town of Christiansburg present fairly with the Town being in good financial standing. Councilwoman Hicks asked what the overall assessed value increase totaled. Finance Director Valerie Tweedie explained the normalized tax rate would have been 13.09 cents, and the Town increased the taxes and rounded up to 14. cents, which was less than a penny increase on real estate taxes. Mrs. Tweedie explained the assessed values increased substantially however because the Town calculated what would be a normalized rate the numbers stayed even.

Public Relations Director Christina Bolt introduced Miles Campbell as the new Small Business Solutions Manager to Council.

Mr. Campbell expressed the importance of small businesses and their impact in the community. He conveyed appreciation for the opportunity to make a lasting impact in Christiansburg and noted the desire to meet small business owners in the area soon to help with growth and prosperity.

#### VI. CITIZEN COMMENTS

Christine Waltz, 1370 Rigby Street, referenced a packet she had sent to Council concerning Downtown Christiansburg, Inc. (DCI) and the Mobilizing Main Street program. Mrs. Waltz expressed her disappointment with the Town deciding to move forward with Mobilizing Main Street and noted that DCI was not complying with Virginia state law regarding charitable organizations. Mrs. Waltz added that they have had their state Corporation Commission license revoked four times as well as their IRS 501(c)3 nonprofit revoked between 2015 and 2018. Mrs. Waltz expressed that she believed in partnerships but felt they needed to be strategic when spending taxpayer money.

Winn Phillips, Operations Manager of R.P. Fralin, Inc., addressed Council concerning item A. and B. under Discussion and Action by Council. Ms. Phillips referenced a previous Town Council meeting and the concern from a stakeholder of the parcel presented for rezoning. She explained that Fralin staff had met with the stakeholder, Pastor Jamie Hutton of Victory Restoration Church, which resulted in a letter of support for the project moving forward. Ms. Phillips noted that Fralin staff was excited to work closely with the church.

#### VII. COMMITTEE REPORTS

No committee reports.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Rezoning request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant, and property owner, to rezone property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095) from A Agricultural and B-3 General Business to R-3 Multi-Family Residential.

The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held October 8, 2024.

Councilman Bishop made a motion to approve the rezoning request to rezone property located between Moose Drive, N.W. and Bishops Gate Road, N.W., seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

- B. Conditional Use Permit request by Robert P. Fralin, registered agent for F & B Land, L.P., applicant and property owner, to allow a planned housing development for a multi-family project of a maximum of 162 apartments in the proposed R-3 Multi-Family Residential District zoning district on property located between Moose Drive, N.W. and Bishops Gate Road, N.W. (approximately 16.33-acre Tax Parcel 556 – ((A)) – 9; Parcel ID 008095). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The public hearing was held October 8, 2024.

Councilwoman Hicks made a motion to approve the conditional use permit request to allow a planned housing development located between Moose Drive, N.W. as recommended by the Planning Commission and Bishops Gate Road, N.W., seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

#### IX. STAFF REPORTS

##### A. Town Manager

Town Manager Wingfield reported the November 26<sup>th</sup> Town Council meeting had been canceled per Town Council due to the holiday and questioned how they would like to proceed with the regular work session on November 20<sup>th</sup>. Council agreed to cancel the November 20<sup>th</sup> regular work session. Mr. Wingfield reported that Town Hall would be closed November 27<sup>th</sup> – November 29<sup>th</sup> due to the Thanksgiving holiday. He reported the Christmas parade and Christmas at the Market events would take place on December 13<sup>th</sup>. Mr. Wingfield reported the Chamber Awards Dinner would take place on December 5<sup>th</sup> and a table had been reserved for ten Council members and their guests. Council agreed that Council's spouses would be responsible for their tickets to the dinner, and it would not be the Town's responsibility.

##### B. Town Attorney – no report.

##### C. Other Staff – no report.

#### X. COUNCIL REPORTS

Councilwoman Hicks reported the new Agency on Aging Director would start soon.

Councilman Bishop reported good feedback for the Downtown Trick-or-Treating event and noted it was nice to see activity downtown.

Councilman Wilson thanked Christiansburg High School and the American Legion for a great Veterans Day parade.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilwoman Hockett made a motion to enter into a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. The motion was seconded by Councilman Bishop. The Closed Meeting is being held for discussion of the Treasurer/Finance Director and Town Manager positions compensation. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

Councilwoman Hicks questioned the positions that would be discussed in the closed meeting. Mayor Barber explained the Town has a current Director of Finance, Valerie Tweedie until December 31, 2024. He explained Mrs. Tweedie had turned in her letter of retirement to Council for consideration concerning compensation and that would be discussed. Mayor Barber added that the Town Manager's compensation would be discussed as well. Councilwoman Hicks expressed that she would have liked Mrs. Tweedie to turn in the letter of request sooner for Council to discuss compensation.

2. Reconvene in Open Meeting
3. Councilwoman Hockett made a motion to certify that the Town Council of the Town of Christiansburg meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilman Wilson seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

4. Council action on the matters

Mayor Barber noted a future change in the Employee Handbook with a vote from Council at the next Council meeting. Mayor Barber added that Council discussed a 6.75% increase for Town Manager Wingfield to be made effective on the next pay period. Councilwoman Hicks expressed concern for the increase and noted she would not vote for the increase at this time.

Councilwoman Hockett made a motion to approve a 6.75% increase for Town Manager Wingfield to be made effective on the next pay period, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Abstain; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 9:07 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
ABC TIRE AND AUTO LLC	STATE INSPECTION PD	\$ 20.00	Police
ABC TIRE AND AUTO LLC	STATE INSPECTION - PD	\$ 20.00	Police
ABC TIRE AND AUTO LLC	STATE INSPECTION - PD	\$ 20.00	Police
ADAMS CONSTRUCTION CO.	SM-9.5 AL W/RAP	\$ 194.90	Streets Operations
ADAMS CONSTRUCTION CO.	SM-9.5 AL W/RAP	\$ 567.30	Streets Operations
ADVANCED ANALYTICAL SOLUTIONS	Advanced Analytical Solutions - TSS for Lab	\$ 325.58	Treatment Plant Operations
ALGONQUIN PRODUCTS COMPANY	STOCK WAREHOUSE SUPPLIES - PW	\$ 146.25	Sewer Pump Station Operations
ALGONQUIN PRODUCTS COMPANY	STOCK WAREHOUSE SUPPLIES - PW	\$ 146.25	Storm Drain Operations
ALGONQUIN PRODUCTS COMPANY	STOCK WAREHOUSE SUPPLIES - PW	\$ 146.25	Streets Operations
ALGONQUIN PRODUCTS COMPANY	STOCK WAREHOUSE SUPPLIES - PW	\$ 146.25	Water Operations
ALVIS-LAING ELECTRIC COMPANY	CHP 40 YARD DASH REPAIRS - REC DEPT	\$ 800.00	Huckleberry Park
ALVIS-LAING ELECTRIC COMPANY	Alvis-Laing - Breaker for exhaust fan	\$ 1,130.00	Treatment Plant Operations
ATLANTIC EMERGENCY SOLUTIONS INC	ELECTRIC WINDOW REGULATOR/PARTS - FIRE DEPT	\$ 1,196.31	Fire
ATLANTIC EMERGENCY SOLUTIONS INC	REPAIRS - 2000 PIERCE QUANTUM - FIRE DEPT	\$ 555.50	Fire
AXON ENTERPRISE INC	AXON BODY WING CLIP - PD	\$ 93.90	Police
B & S CONTRACTING INC.	B&S Contracting - Bulk Cold Patch Material	\$ 1,842.80	Streets Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 346.17	Sewer Pump Station Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 207.71	Storm Drain Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 484.65	Streets Operations
BANE OIL COMPANY INC	OFF ROAD DIESEL	\$ 346.17	Water Operations
BKT UNIFORMS	PD UNIFORM SUPPLIES	\$ 739.93	Police
BKT UNIFORMS	PD UNIFORM SUPPLIES	\$ 643.94	Police
BKT UNIFORMS	PD UNIFORM SUPPLIES	\$ 739.93	Police
CAMBRIA 24073 LLC	STATE INSPECTION - PD	\$ 20.00	Police
CAMBRIA 24073 LLC	OIL CHANGE SERVICES - RESCUE	\$ 94.87	Rescue
CAMBRIDGE COMPUTER SERVICES INC	Block of Hours for Professional Services	\$ 225.00	Information Technology
CARAHSOFT TECHNOLOGY CORP	Carahsoft Technology - WaterCad software	\$ 5,062.00	Engineering
CARTER MACHINERY	Carter -Service contract on Pump station Generator	\$ 362.25	Sewer Pump Station Operations
CARTER MACHINERY	Carter -Service contract on Pump station Generator	\$ 362.25	Sewer Pump Station Operations
CAUDILL HILL VENTURES LLC	TRACTOR STOCK PARTS - PW	\$ 145.50	Streets Operations
CENTURY ENGINEERING INC	HICKOK ST IMPROVEMENTS	\$ 4,604.05	Hickok St Improvments
CENTURY ENGINEERING INC	RFP for Stafford Drive Signal	\$ 19,025.31	STAFFORD DRIVE SIGNAL
CHA CONSULTING INC	ARROWHEAD SEWER SHED	\$ 292.50	Arrowhead Basin I&I
CHA CONSULTING INC	WWTP ANNUAL WET TESTING	\$ 3,542.27	Treatment Plant Operations
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 23.95	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 23.95	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 18.37	Fire

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - FIRE DEPT	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 51.65	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 131.42	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 134.69	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 51.65	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 141.47	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 132.88	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OP	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - SEWER OPS	\$ 188.52	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 75.13	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 77.10	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 76.94	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 77.10	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STORMWATER	\$ 63.84	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 138.52	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 342.35	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 142.11	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 349.40	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 179.58	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 538.69	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 142.11	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 349.40	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 142.11	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - PW	\$ 349.40	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 126.83	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 130.12	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 132.26	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 131.93	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WATER OPS	\$ 143.38	Water Operations
CITY ELECTRIC SUPPLY CO	ELECTRICAL SUPPLIES - WWTP	\$ 72.33	Treatment Plant Operations
CIVIC PLUS LLC	ONLINE CODE HOSTING - ADMIN	\$ 504.00	Town Manager
COLE TRUCK PARTS INC	STOCK NUTS - SOLID WASTE	\$ 141.00	Solid Waste
COLE TRUCK PARTS INC	BRAKE DRUM/REMAN SHOW KIT - SOLID WASTE	\$ 711.60	Solid Waste
COLE TRUCK PARTS INC	CLUTCH - PW	\$ 1,260.38	Streets Operations
COLE TRUCK PARTS INC	STOCK PW MATERIALS	\$ 5,371.06	Streets Operations
COLE TRUCK PARTS INC	PILOT BEARING - PW	\$ 29.86	Streets Operations
COLUMN SOFTWARE PBC	N FRANKLIN / DEPOT INTERSECTION	\$ 1,033.87	N.Frank-Coll-Dep intersection
CONTINENTAL BATTERIES	SOLID WASTE VEH # 193 PARTS	\$ 265.00	Solid Waste
DANA SAFETY SUPPLY INC	SLING BAGS - RESCUE	\$ 176.17	Rescue



TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
DELL MARKETING L.P.	Dell - FY25 MDT order	\$ 35,156.60	Police
DUNCAN FORD MAZDA	TIRE CHANGE PD CAR 243	\$ 50.00	Police
EAST COAST EMERGENCY VEHICLES LLC	WHELEN LIGHTS - PW	\$ 322.56	Streets Operations
ELECTRICAL SUPPLY CO	ELECTRICAL MATERIALS/SUPPLIES - AQUATICS	\$ 60.56	Aquatics
ELECTRICAL SUPPLY CO	ELECTRICAL MATERIALS/SUPPLIES - AQUATICS	\$ 22.90	Aquatics
ELECTRICAL SUPPLY CO	BATTERY BACKUP BALLAST - AQUATICS	\$ 76.70	Aquatics
ELECTRICAL SUPPLY CO	RECEPTICLES - PD	\$ 1.57	Facility Maintenance
ELECTRICAL SUPPLY CO	CHRISTMAS TREE LIGHTING SUPPLIES	\$ 106.00	Streets Operations
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE INC	SLUDGE HAULING OCTOBER 2024	\$ 35,995.34	Treatment Plant Operations
ENVIRONMENTAL RESOURCE ASSOC.	ERA - E.Coli Standards for lab	\$ 2,157.02	Treatment Plant Operations
EVOQUA WATER TECHNOLOGIES LLC	Evoqua - Flights for Primary	\$ 669.76	Treatment Plant Operations
FERGUSON ENTERPRISES INC #75	MATERIALS/SUPPLIES - AQUATICS	\$ 910.56	Aquatics
FERGUSON ENTERPRISES INC #75	CREDIT/RETURN - ORG INV 7743162	\$ (258.98)	Aquatics
FERGUSON ENTERPRISES INC #75	CREDIT/RETURN - ORG INV 7743162	\$ (480.86)	Aquatics
FERGUSON ENTERPRISES INC #75	MATERIALS/SUPPLIES - SEWER OPS	\$ 105.90	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	Ferguson - Tapping Valve	\$ 3,336.48	Water Operations
FERGUSON ENTERPRISES INC #75	CHOLRINE TABLETS - WATER OPS	\$ 494.95	Water Operations
FERGUSON ENTERPRISES INC #75	MATERIALS/SUPPLIES - WATER OPS	\$ 475.76	Water Operations
FERGUSON ENTERPRISES INC #75	PIPE SAVER CLAMPS - WATER OPS	\$ 20.98	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$ 87.35	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER MATERIALS	\$ 863.67	Water Operations
FERGUSON ENTERPRISES INC #75	REPAIR CLAMPS - WATER OPS	\$ 536.99	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS MATERIALS	\$ 1,952.74	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 724.71	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OPS SUPPLIES	\$ 180.67	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 1,260.22	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 1,105.63	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 172.92	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$ 1,876.15	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER SUPPLIES	\$ 87.35	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 55.21	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 440.29	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 69.10	Water Operations
FERGUSON ENTERPRISES INC #75	STOCK WATER OP SUPPLIES	\$ 1,100.17	Water Operations
FIRE & SAFETY EQUIPMENT CO INC	UNIFORMS - FIRE DEPT	\$ 6,808.54	Fire
FIRE RESCUE AND TACTICAL INC	UNIFORMS - RESCUE	\$ 587.79	Rescue
FISHER AUTO PARTS INC	HOSE CLAMPS - FLEET MAINT	\$ 16.80	Fleet Maintenance
FISHER AUTO PARTS INC	SCRAPER - SOLID WASTE	\$ 5.59	Solid Waste
FISHER AUTO PARTS INC	DISC BRAKE PADS - PW	\$ 35.80	Streets Operations
FISHER AUTO PARTS INC	CREDIT/RETURNS	\$ (215.77)	Treatment Plant Operations
FISHER AUTO PARTS INC	PARKING BRAKE SUPPLIES - WATER OPS	\$ 806.31	Water Operations
FLEET PRIDE INC	FILTERS - ENGINEERING	\$ 4.32	Engineering

TOWN OF CHRISTIANSBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
FLEET PRIDE INC	FILTERS/AIR ELEMENTS - PW	\$ 83.88	Streets Operations
FLEET PRIDE INC	HYD HOSE - PW	\$ 544.50	Streets Operations
FLEET PRIDE INC	CABIN AIR ELEMENT - PW	\$ 8.65	Streets Operations
FLEET PRIDE INC	AIR ELEMENT - PW	\$ 42.96	Streets Operations
FLEET PRIDE INC	HYD HOSES - PW	\$ 1,004.50	Streets Operations
FORESIGHT DESIGN SERVICES	CHP - Pickleball Court Design	\$ 2,000.00	Truman Wilson Park
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 205.34	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 70.89	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 212.25	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 130.60	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURNS - UNIFORMS - PD	\$ (236.25)	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 34.33	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 250.06	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 68.62	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 626.40	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 184.89	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 161.74	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 611.97	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 148.95	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 62.34	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 216.67	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 275.34	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 201.30	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 66.78	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 7.99	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 79.21	Police
GALLS PARENT HOLDINGS LLC	CREDIT/RETURN PD UNIFORM SUPPLIES	\$ (171.90)	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 177.64	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 111.54	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 42.67	Police
GALLS PARENT HOLDINGS LLC	PD UNIFORM SUPPLIES	\$ 595.93	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 185.04	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 185.26	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 224.16	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 146.54	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS -PD	\$ 193.01	Police
GENUINE PARTS COMPANY INC	GOLF CART PARTS - REC DEPT	\$ 126.55	Huckleberry Park
GENUINE PARTS COMPANY INC	REC DEPT SHOP SUPPLIES	\$ 28.32	Parks & Recreation
GENUINE PARTS COMPANY INC	BATTERY/CLEANER - REC DEPT	\$ 146.79	Parks & Recreation
GENUINE PARTS COMPANY INC	AIR BRAKE SWITCHES - STORMWATER	\$ 25.79	Storm Drain Operations
GENUINE PARTS COMPANY INC	SHOP PARTS - PW	\$ 83.50	Streets Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
GENUINE PARTS COMPANY INC	CABLE TIES - PW	\$ 135.85	Streets Operations
GENUINE PARTS COMPANY INC	WIPER BLADES - PW	\$ 23.65	Streets Operations
GENUINE PARTS COMPANY INC	clamp - pw	\$ 41.61	Streets Operations
GENUINE PARTS COMPANY INC	SWAY BAR LINK - WATER OPS	\$ 44.62	Water Operations
GENUINE PARTS COMPANY INC	PW-465 PARTS	\$ 91.17	Water Operations
GEORGE J PETRONIS ENT INC	The Gun Shop - Departmental Ammunition	\$ 565.77	Police
GEORGE J PETRONIS ENT INC	The Gun Shop - Departmental Ammunition	\$ 1,775.94	Police
GEORGE J PETRONIS ENT INC	PD AMMUNITION/SUPPLIES	\$ 1,892.50	Police
GRANTURK EQUIPMENT CO. INC	HYD LIFT CYL - SOLID WASTE	\$ 2,612.63	Solid Waste
HARMONY INTEGRATION SERVICES LLC	SERVICE CALL NOV 22 & 25 - WWTP	\$ 1,053.00	Treatment Plant Operations
HAZEN AND SAWYER	WALTERS LIFT STATION	\$ 10,562.00	Pump Station Study
HD SUPPLY INC	STOCK FLAGS SUPPLIES	\$ 275.90	Sewer Pump Station Operations
HD SUPPLY INC	USA Blue Book - Lab Supplies	\$ 267.31	Treatment Plant Operations
HIGHLAND TREE CARE LLC	Full Removal of (6) Dead Trees	\$ 1,700.00	Streets Operations
HOSE HOUSE INC.	HOSE/O-RINGS - SEWER OPS	\$ 146.44	Sewer Pump Station Operations
HOSE HOUSE INC.	PARTS/SUPPLIES - SOLID WASTE	\$ 94.78	Solid Waste
HOSE HOUSE INC.	BOLTS/WASHERS - PW	\$ 14.20	Streets Operations
HURT & PROFFITT INC	BUFFALO TANK REHAB	\$ 7,253.25	Buffalo Tank Rehab
INFRASTRUCTURE SOLUTIONS GROUP INC	FUEL CAP - SEWER OPS	\$ 102.53	Sewer Pump Station Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	SEWER OP MATERIALS/SUPPLIES	\$ 3,060.19	Sewer Pump Station Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	SWITCHES - PW	\$ 197.51	Streets Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	DISCHARGE 6' - PW	\$ 1,072.90	Streets Operations
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	BATTERIES - PW/WATER OPS	\$ 139.95	Streets Operations
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	BATTERIES - PW/WATER OPS	\$ 152.95	Water Operations
JAMES RIVER EQUIPMENT-SALEM	PUSH SWITCH - PW	\$ 778.57	Streets Operations
JONES ROAD & BRIDGE INC	COLLEGE STREET DRAINAGE	\$ 399,270.68	ARPA Funds
KBS EARTHWORKS INC	Christiansburg Industrial Park	\$ 430,921.90	Industrial Pk Impr SWM
KING-MOORE INC	IT SUPPORT	\$ 3,410.00	Information Technology
KINGS TIRE SERVICE INC	TIRES - SOLID WASTE	\$ 483.00	Solid Waste
KINGS TIRE SERVICE INC	TIRES - PW	\$ 730.00	Streets Operations
KINGS TIRE SERVICE INC	TIRES - PW	\$ 470.00	Streets Operations
KINGS TIRE SERVICE INC	TIRES - PW	\$ 581.47	Streets Operations
KINGS TIRE SERVICE INC	TIRES - PW	\$ 758.70	Streets Operations
KINGS TIRE SERVICE INC	TIRES - PW	\$ 581.47	Streets Operations
KINGS TIRE SERVICE INC	TIRES - PW	\$ 940.00	Streets Operations
KORMAN SIGNS INC.	SIGN SHOP SUPPLIES	\$ 201.71	Streets Operations
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 107.65	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 416.58	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 128.34	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 86.25	Rescue
MATTERN & CRAIG	HICKOK ST IMPROVEMENTS PH 1	\$ 1,730.00	Hickok St Improvments
MCDONOUGH BOLYARD PECK INC	HUCKLEBERRY PARK	\$ 1,200.00	Truman Wilson Park

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
MCGILL ASSOCIATES PA	HICKOK STREET	\$ 2,760.00	ARPA Funds
MCGRADY-PERDUE HEATING & COOLING INC	SERVICE CALL 11-21-24 - WWTP	\$ 147.00	Treatment Plant Operations
MICHAEL DALLAS STCLAIR	CLEANING SERVICES - REC DEPT	\$ 432.00	Huckleberry Park
MICHAEL DALLAS STCLAIR	CLEANING SERVICES - REC DEPT	\$ 928.00	Parks & Recreation
MID ATLANTIC WASTE SYSTEMS	GUTTER BROOM - PW	\$ 248.39	Streets Operations
MID ATLANTIC WASTE SYSTEMS	MULTIMESH WITH SLEEVE - PW	\$ 721.68	Streets Operations
MID ATLANTIC WASTE SYSTEMS	CREDIT	\$ (250.80)	Treatment Plant Operations
MIDWEST MOTOR SUPPLY INC	FLEET MAINT STOCK SUPPLIES	\$ 182.49	Fleet Maintenance
MIDWEST MOTOR SUPPLY INC	SUPER PRIM DRILL/NUTS - RADIO SHOP	\$ 209.27	Radio Shop Installs
MONTGOMERY DISTRIBUTORS	STOCK WINTER PPE SUPPLIES - PW MULTI	\$ 66.50	Sewer Pump Station Operations
MONTGOMERY DISTRIBUTORS	STOCK WINTER PPE SUPPLIES - PW MULTI	\$ 66.50	Storm Drain Operations
MONTGOMERY DISTRIBUTORS	STOCK WINTER PPE SUPPLIES - PW MULTI	\$ 66.50	Streets Operations
MONTGOMERY DISTRIBUTORS	STOCK WINTER PPE SUPPLIES - PW MULTI	\$ 66.50	Water Operations
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	SERVICE CALL/REPAIRS - AQUATICS	\$ 983.75	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	Moore's - Pac 4 Blower Wheels Replacement	\$ 12,294.62	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	Moore's Service - PAC 4 Motor and Drive Controller	\$ 12,939.11	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	Moore's Service - PAC 1 Compressor	\$ 9,480.22	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	Compressor	\$ 6,956.35	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	SERVICE CALL/REPAIRS - AQUATICS	\$ 650.00	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	Moore's Service - PAC 3 Compressor	\$ 9,710.22	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	SERVICE CALL 10-08-24 - AQUATIC CENTER	\$ 190.00	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	COMPRESSOR - AQUATICS	\$ 9,521.72	Aquatics
MUNICIPAL EMERGENCY SERVICES INC	EMBROIDERY - PD	\$ 7.00	Police
MUNICIPAL EMERGENCY SERVICES INC	EMBROIDERY - PD	\$ 7.00	Police
NATIONAL POOLS OF ROANOKE INC.	ACCUTABS - AQUATICS	\$ 3,483.00	Aquatics
NATIONAL POOLS OF ROANOKE INC.	POOL CHEMICALS/SUPPLIES - AQUATICS	\$ 1,169.00	Aquatics
NATIONAL POOLS OF ROANOKE INC.	SERVICE CALL - ALGAE CLEANING - AQUATICS	\$ 810.00	Aquatics
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 22.00	Building
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 22.00	Finance
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 66.00	Human Resources
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 22.00	Planning
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 22.00	Public Relations
NEW RIVER ENGRAVING	NAME STRIPS - MULTI DEPT	\$ 66.00	Streets Operations
NORTHWEST HARDWARE CO INC	MATERIALS/SUPPLIES - AQUATICS	\$ 14.97	Aquatics
NORTHWEST HARDWARE CO INC	SUPPLIES/MATERIALS - BLDG GNDS	\$ 30.59	Facility Maintenance
NORTHWEST HARDWARE CO INC	DECK STEP SUPPLIES - STATION B	\$ 25.18	Facility Maintenance
NORTHWEST HARDWARE CO INC	MATERIALS/SUPPLIES - PD	\$ 9.89	Police
NORTHWEST HARDWARE CO INC	PD BLDG & GRND SUPPLIES	\$ 39.22	Police
NORTHWEST HARDWARE CO INC	BOLTS/SCREWS - RESCUE	\$ 11.91	Rescue
NORTHWEST HARDWARE CO INC	STOCK RAKES - PW MULTI	\$ 40.49	Sewer Pump Station Operations
NORTHWEST HARDWARE CO INC	STOCK BATTERIES - PW MULTI	\$ 12.74	Sewer Pump Station Operations
NORTHWEST HARDWARE CO INC	STOCK RAKES - PW MULTI	\$ 40.48	Storm Drain Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
NORTHWEST HARDWARE CO INC	STOCK BATTERIES - PW MULTI	\$ 12.75	Storm Drain Operations
NORTHWEST HARDWARE CO INC	STOCK RAKES - PW MULTI	\$ 40.49	Streets Operations
NORTHWEST HARDWARE CO INC	STOCK BATTERIES - PW MULTI	\$ 12.74	Streets Operations
NORTHWEST HARDWARE CO INC	CREDIT/RETURN - RAKE	\$ (35.98)	Streets Operations
NORTHWEST HARDWARE CO INC	STOCK RAKES - PW MULTI	\$ 40.49	Water Operations
NORTHWEST HARDWARE CO INC	STOCK BATTERIES - PW MULTI	\$ 12.74	Water Operations
PEACHY KLEEN JANITORIAL LLC	CLEANING SERVICES - REC / AQUATICS	\$ 4,600.00	Aquatics
PEACHY KLEEN JANITORIAL LLC	CLEANING SERVICES - REC / AQUATICS	\$ 2,600.00	Parks & Recreation
POWER ZONE	CHAINSAW SUPPLIES - FIRE DEPT	\$ 161.56	Fire
POWER ZONE	ZERO TURN AIR COVER - REC DEPT	\$ 129.26	Parks & Recreation
POWER ZONE	MOWER MAINTENANCE - REC DEPT	\$ 60.49	Parks & Recreation
POWER ZONE	TRUFUEL - WATER OPS	\$ 7.49	Water Operations
PRIME PRINTWORKS LLC	CHRISTMAS CARDS - PD	\$ 485.79	Police
PROFESSIONAL COMMUNICATIONS	HEADSET MIC - FIRE DEPT	\$ 92.50	Fire
PROFESSIONAL COMMUNICATIONS	CHARGER - FIRE DEPT	\$ 135.00	Fire
QUALITY TIRE & BRAKE SERVICE	BRAKES/ROTORS OIL CHANGE SERVICES - FIRE DEPT	\$ 807.00	Fire
QUALITY TIRE & BRAKE SERVICE	PD BRAKE/TIRES REPAIRS	\$ 1,129.00	Police
QUALITY TIRE & BRAKE SERVICE	MOUNT AND BALANCE - PD	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	OIL CHANGE SERVICES - PD	\$ 80.00	Police
QUALITY TIRE & BRAKE SERVICE	OIL CHANGE SERVICES - PD	\$ 113.00	Police
QUALITY TIRE & BRAKE SERVICE	PD OIL CHANGE /BATTERY	\$ 319.00	Police
QUALITY TIRE & BRAKE SERVICE	PD MOUNT BALANCE	\$ 100.00	Police
QUALITY TIRE & BRAKE SERVICE	PD WASHER NOZZLES	\$ 117.00	Police
QUALITY TIRE & BRAKE SERVICE	PD MOUNT BALANCE	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	PD MOUNT BALANCE	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	PD CAR MOUNT BALANCE	\$ 100.00	Police
QUALITY TIRE & BRAKE SERVICE	PD OIL CHANGE SERVICES	\$ 486.00	Police
QUALITY TIRE & BRAKE SERVICE	PD OIL CHANGE SERVICES	\$ 86.00	Police
QUALITY TIRE & BRAKE SERVICE	PD BRAKE PADS	\$ 160.00	Police
QUALITY TIRE & BRAKE SERVICE	PD OIL CHANGE SERVICES	\$ 71.00	Police
QUALITY TIRE & BRAKE SERVICE	ALIGNMENT/LUGNUT - PW	\$ 95.00	Solid Waste
QUALITY TIRE & BRAKE SERVICE	TIRES - PW	\$ 128.00	Streets Operations
QUALITY TIRE & BRAKE SERVICE	TIRE PATCH - PW	\$ 174.00	Streets Operations
QUALITY TIRE & BRAKE SERVICE	TIRES - PW	\$ 300.00	Streets Operations
RINKER DESIGN ASSOCIATES PC	N FRANKLIN / DEPOT ST IMPROVEMENTS	\$ 3,065.94	N.Frank-Coll-Dep intersection
RINKER DESIGN ASSOCIATES PC	ROANOKE STREET CROSSING	\$ 1,902.85	ROANKE-DEPOT CROSSING
RINKER DESIGN ASSOCIATES PC	Roanoke Street & Depot Street Pedestrian	\$ 1,420.33	ROANOKE DEPOT PED IMPROVEMENTS
ROANOKE GOLF CARS LLC	Golf Carts for Recreation Center	\$ 9,998.00	Huckleberry Park
ROANOKE GOLF CARS LLC	GOLF CART ACCESSORIES/PARTS - REC DEPT	\$ 3,163.00	Huckleberry Park
ROANOKE REGIONAL CHAMBER OF COMMERCE	SBDC SUPPORT FY 2024/25	\$ 7,000.00	Economic Developemnt
RUMMEL KLEPPER & KAHL LLP	SGR PAVING PEPPERS FERRY	\$ 542.94	Annual Paving
RUMMEL KLEPPER & KAHL LLP	COLLEGE STREET DRAINAGE	\$ 13,094.46	ARPA Funds

TOWN OF CHRISTIANSBURG TO BE PAID BILL LIST 12.13.24			
Vendor	Description	Detail Amount	Department
RUMMEL KLEPPER & KAHL LLP	EAST MAIN ST SIDEWALK	\$ 1,007.19	Community Dev Block Grant
RUMMEL KLEPPER & KAHL LLP	N FRANKLIN SIDEWALK	\$ 35,274.52	NFRANKLIN SIDEWALK FILL
RUMMEL KLEPPER & KAHL LLP	TRAIL LIGHTING	\$ 920.82	Trail Lighting
SAMPSON-BLADEN OIL CO INC	BULK BLUE DEF - PW	\$ 366.61	Streets Operations
SANDS ANDERSON	OCTOBER 2024 - ALLEGHENY CONST COMPAINT	\$ 4,608.18	N. Franklin Cambria Int
SANDS ANDERSON	OCTOBER 2024 - LEGAL SERVICES	\$ 4,431.00	Town Manager
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$ 776.93	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$ 590.55	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - AQUATICS	\$ 920.69	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - TOWN HALL	\$ 493.89	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - STATION B	\$ 634.12	Facility Maintenance
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - FIRE DEPT	\$ 392.31	Fire
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$ 130.99	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$ 350.00	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$ 376.14	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - REC DEPT	\$ 753.24	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - POLICE DEPT	\$ 1,317.46	Police
SANICO - SOLUTIONS SYSTEMS INC	JANITORIAL SUPPLIES - RESCUE	\$ 399.77	Rescue
SCHNABEL INC	PROFESSIONAL SERVICES	\$ 7,200.00	Town Manager
SETTY & ASSOCIATES LTD.	HVAC EVAL STUDY - AQUATICS	\$ 88,751.00	Aquatics
SHEEHY FORD OF RICHMOND	2025 Ford Police Interceptor Utility AWD	\$ 46,884.40	Police
SHELOR MOTOR MILE	REPAIRS - PD	\$ 990.53	Police
SHELOR MOTOR MILE	REPAIRS - PD	\$ 3,529.34	Police
SHELOR MOTOR MILE	REPAIRS - RESCUE	\$ 70.32	Rescue
SMARTSAFETY SOFTWARE INC	LICENSES - 02-10-25 TO 02-09-26	\$ 4,955.40	Police
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 51.50	Cemetery
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 608.45	Fac Maint Town hall
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 350.00	Fac Maint Town hall
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 245.92	Facility Maintenance
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 528.00	Fire
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 91.96	Fire
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 445.00	Parks & Recreation
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 892.00	Parks & Recreation
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 1,389.15	Parks & Recreation
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 1,761.00	Parks & Recreation
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 416.37	Parks & Recreation
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 649.21	Police
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 285.67	Rescue
SOUTHERN AIR INC	PREVNT MANT SVS	\$ 381.92	Treatment Plant Operations
SOUTHERN REFRIGERATION CORP.	RELAYS - AQUATICS	\$ 35.94	Aquatics
STAGE SOUND INC	SPEAKER RENTAL & SET UP - AQUATICS	\$ 564.20	Aquatics
STATE ELECTRIC SUPPLY CO. INC.	WATER METER WIRE SPLICE - WATER OPS	\$ 380.00	Water Operations

TOWN OF CHRISTIANSBURG TO BE PAID BILL LIST 12.13.24			
Vendor	BILLS FOR OCTOBER AND NOVEMBER 2024 Description	Detail Amount	Department
STERNES CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	WADES LANDFILL POST-CLOSURE	\$ 3,000.00	Landfill
STRYKER SALES CORP.	Stryker - Chair Loader - Xpedition	\$ 27.30	Four Four Life
TARGET SOLUTIONS LEARNING LLC	Vector Solutions - Scheduling for Web and mobile	\$ 7,289.00	Rescue
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - FINANCE	\$ 99.77	Finance
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - FINANCE	\$ 771.67	Finance
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - FINANCE	\$ 9.45	Finance
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - REC DEPT	\$ 126.81	Parks & Recreation
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - POLICE DEPT	\$ 99.45	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PD	\$ 139.81	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PD	\$ 21.54	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PD	\$ 62.36	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PW	\$ 728.80	Streets Operations
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - ADMIN	\$ 60.67	Town Manager
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - WWTP	\$ 86.96	Treatment Plant Operations
TENCARVA MACHINERY CO.	SERVICE REPAIR - PUMP STATION	\$ 1,360.00	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	Tencarva - 6" gorman rupp Pumps	\$ 23,250.00	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	Tencarva - Seepex Bn 130 Pump	\$ 34,389.34	Treatment Plant Operations
TIME TECHNOLOGIES INC	LED SIGN REPAIRS - FIRE DEPT	\$ 435.00	Fire
TYLER TECHNOLOGIES INC	WATER IMPL/TRAVEL COSTS	\$ 9,277.06	Finance
TYLER TECHNOLOGIES INC	PHASE 2B UTILITY BILLING IMP	\$ 1,260.00	Finance
TYLER TECHNOLOGIES INC	HARDWARE MAINT 10-01-24 TO 07-29-25	\$ 2,711.72	Finance
TYLER TECHNOLOGIES INC	UTILITY BILLING CONVERSION	\$ 9,950.00	Finance
TYLER TECHNOLOGIES INC	PH 4 PROJ MGR/PH 4A COMM DEVEL	\$ 5,670.00	Finance
UNITED INDUSTRIAL SERVICES INC	UIS - 50 Hp motor for screw pump	\$ 2,850.00	Treatment Plant Operations
VSC FIRE & SECURITY INC	VSC - Service Call	\$ 4,580.84	Rescue
WATER WORKS METROLOGY LLC	STOCK MOUNT HANGERS - STOCK PW	\$ 1,017.00	Water Operations
WATER WORKS METROLOGY LLC	WATER OP SUPPLIES/MATERIALS	\$ 2,288.58	Water Operations
WHITMAN REQUARDT & ASSOC LLP	CAMBRIA TRAIL PHASE I	\$ 44,321.89	Cambria Trail
WILLIAM T. KANDZIOR	FLEET MAINT MATERIALS	\$ 3.45	Fleet Maintenance
WRANGLER HOLDCO CORP	OCTOBER 2024 RECYCLING SERVICES	\$ 30,313.02	Solid Waste
ZORO TOOLS INC	STOCK PW SUPPLIES	\$ 90.57	Sewer Pump Station Operations
ZORO TOOLS INC	STOCK LEATHER GLOVES - PW MULTI	\$ 22.22	Sewer Pump Station Operations
ZORO TOOLS INC	STOCK PW SUPPLIES	\$ 90.58	Storm Drain Operations
ZORO TOOLS INC	STOCK LEATHER GLOVES - PW MULTI	\$ 22.23	Storm Drain Operations
ZORO TOOLS INC	STOCK PW SUPPLIES	\$ 90.57	Streets Operations
ZORO TOOLS INC	STOCK LEATHER GLOVES - PW MULTI	\$ 22.22	Streets Operations
ZORO TOOLS INC	LEAF BOX SUPPLIES - PW	\$ 25.65	Streets Operations
ZORO TOOLS INC	STOCK PW SUPPLIES	\$ 90.57	Water Operations
ZORO TOOLS INC	STOCK LEATHER GLOVES - PW MULTI	\$ 22.22	Water Operations
Total to be Paid 12.13.24		\$ 1,571,161.88	

TOWN OF CHRISTIANBURG				
PAID BILL LIST				
BILLS FOR OCTOBER AND NOVEMBER 2024				
Vendor	Description	Amount	Department	
ABC TIRE AND AUTO LLC	INSPECTION - PD	\$ 20.00	Police	
ADAMS CONSTRUCTION CO.	SURFACE MIX	\$ 1,347.81	Streets Operations	
ADAMS CONSTRUCTION CO.	SM-9.5 AL W/RAP	\$ 54.90	Streets Operations	
ADVANCE AUTO PARTS	FUEL FILTERS - COUNTY FIRE	\$ 107.84	Fire	
AGEE'S NEW & USED AUTO PARTS	DOOR HANDLE	\$ 30.00	Parks & Recreation	
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - AQUATIC	\$ 165.00	Aquatics	
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$ 90.00	Fac Maint Town hall	
ALVIS-LAING ELECTRIC COMPANY	LABOR/MATERIALS/LIFT - RESCUE	\$ 800.00	Rescue	
AMAZON CAPITAL SERVICES INC	METAL HOOK	\$ 59.50	Aquatics	
AMAZON CAPITAL SERVICES INC	AIR PURIFIERS	\$ 426.97	Aquatics	
AMAZON CAPITAL SERVICES INC	METAL HOOKS	\$ 110.50	Aquatics	
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 33.41	Aquatics	
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES/GOGGLES	\$ 283.46	Aquatics	
AMAZON CAPITAL SERVICES INC	NETTING	\$ 150.47	Aquatics	
AMAZON CAPITAL SERVICES INC	WALLMOUNT HAIRDRYERS	\$ 100.36	Aquatics	
AMAZON CAPITAL SERVICES INC	SEALANT	\$ 47.98	Aquatics	
AMAZON CAPITAL SERVICES INC	DRY ERASE MARKERS	\$ 11.49	Aquatics	
AMAZON CAPITAL SERVICES INC	WEIGHT LIFTING SUPPLIES	\$ 123.75	Aquatics	
AMAZON CAPITAL SERVICES INC	SAFETY SUPPLIES	\$ 288.90	Aquatics	
AMAZON CAPITAL SERVICES INC	SCALE	\$ 24.29	Engineering	
AMAZON CAPITAL SERVICES INC	STORAGE UNIT - TOWN HALL	\$ 57.99	Fac Maint Town hall	
AMAZON CAPITAL SERVICES INC	PHONE HOLSTER	\$ 16.99	Facility Maintenance	
AMAZON CAPITAL SERVICES INC	PRESSURE WASHER GUN	\$ 119.96	Facility Maintenance	
AMAZON CAPITAL SERVICES INC	BISSELL MANUAL SWEEPER	\$ 24.99	Fire	
AMAZON CAPITAL SERVICES INC	ADDRESS LABELS	\$ 9.92	Fire	
AMAZON CAPITAL SERVICES INC	CABLES/CORDS	\$ 91.35	Information Technology	
AMAZON CAPITAL SERVICES INC	LAMINATING SHEETS/TRAILER HITCH	\$ 35.88	Parks & Recreation	
AMAZON CAPITAL SERVICES INC	LAMINATING SHEETS/TRAILER HITCH	\$ 59.99	Parks & Recreation	
AMAZON CAPITAL SERVICES INC	CARD MAKING KITS	\$ 39.98	Parks & Recreation	
AMAZON CAPITAL SERVICES INC	SHREDDER	\$ 261.36	Police	
AMAZON CAPITAL SERVICES INC	JUMP STARTER/KEYLESS REPLACEMENT FOB	\$ 163.40	Police	
AMAZON CAPITAL SERVICES INC	VACUUM - CPD	\$ 199.98	Police	
AMAZON CAPITAL SERVICES INC	TOWER HEATER	\$ 59.45	Police	
AMAZON CAPITAL SERVICES INC	USB ADAPTER	\$ 15.99	Rescue	
AMAZON CAPITAL SERVICES INC	USB ADAPTER	\$ 25.07	Rescue	
AMAZON CAPITAL SERVICES INC	HDMI/MONITOR ARM	\$ 157.48	Rescue	
AMAZON CAPITAL SERVICES INC	VIALS	\$ 28.70	Rescue	
AMAZON CAPITAL SERVICES INC	USB ADAPTER	\$ 44.14	Rescue	
AMAZON CAPITAL SERVICES INC	LOCKBOXES - EMS	\$ 2,217.32	Rescue	
AMAZON CAPITAL SERVICES INC	LOCKBOXES - EMS	\$ 158.38	Rescue	
AMAZON CAPITAL SERVICES INC	IPAD	\$ 259.98	Rescue	
AMAZON CAPITAL SERVICES INC	PILLOWCASE	\$ 32.00	Rescue	



TOWN OF CHRISTIANBURG PAID BILL LIST			
Vendor	Description	Amount	Department
AMAZON CAPITAL SERVICES INC	RADIO ANTENNA	\$ 35.00	Rescue
AMAZON CAPITAL SERVICES INC	BLUETOOTH HEADSET	\$ 90.00	Rescue
AMAZON CAPITAL SERVICES INC	WASHING MACHINE CLEANER	\$ 11.98	Rescue
AMAZON CAPITAL SERVICES INC	BATTERIES	\$ 134.43	Rescue
AMAZON CAPITAL SERVICES INC	ANTI FREEZE	\$ 200.64	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	CHEST WADERS	\$ 576.96	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	EXTENSION CORDS	\$ 155.98	Streets Operations
AMAZON CAPITAL SERVICES INC	LANDSCAPE HITCH PINS	\$ 27.84	Streets Operations
AMAZON CAPITAL SERVICES INC	EXTENSION CORD PLUG INS	\$ 13.76	Streets Operations
AMAZON CAPITAL SERVICES INC	LAMINATING POUCH	\$ 25.24	Streets Operations
AMAZON CAPITAL SERVICES INC	TRACTOR STOCK	\$ 93.05	Streets Operations
AMAZON CAPITAL SERVICES INC	STAPLER	\$ 36.96	Streets Operations
AMAZON CAPITAL SERVICES INC	METER CUTOFF WRENCHES	\$ 41.38	Water Operations
AMAZON CAPITAL SERVICES INC	WATER METER KEY	\$ 53.98	Water Operations
AMERICAN WATER WORKS ASSOC.	AWWA DUES - 2025	\$ 2,556.00	Engineering
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM	\$ 376,100.61	Fringe Pool
APPALACHIAN POWER COMPANY	ELECTRIC SERVICES	\$ 35,348.68	Street Lights
APPALACHIAN POWER COMPANY	ELECTRIC SERVICES	\$ 56,042.11	Town Wide
ARC3 GASES	CO2 TANK RENTAL	\$ 207.55	Aquatics
AT&T MOBILITY	PHONE BILLING OCTOBER 2024	\$ 526.97	Rescue
ATMOS ENERGY CORPORATION	NATURAL GAS	\$ 3,495.66	Town Wide
BANE COMPTON	USED PERSONAL CARD FOR GAS IN TOWN VEHICLE	\$ 56.25	Building
BKT UNIFORMS	UNIFORMS - PD	\$ 782.93	Police
BLUE RIDGE ANALYTICAL LLC	LAB TESTING	\$ 349.00	Treatment Plant Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 1,256.76	Public Relations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 1,374.00	Sewer Pump Station Operations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 344.40	Sewer Pump Station Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 648.73	Sewer Pump Station Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 162.61	Sewer Pump Station Operations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 678.00	Solid Waste
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 166.80	Solid Waste
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 320.10	Solid Waste
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 78.75	Solid Waste
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 1,374.00	Storm Drain Operations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 344.40	Storm Drain Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 648.73	Storm Drain Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 162.61	Storm Drain Operations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 1,374.00	Water Operations
BMS DIRECT	DECEMBER 2024 WATER BILLS	\$ 344.40	Water Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 648.73	Water Operations
BMS DIRECT	WATER BILLS - NOVEMBER 2024	\$ 162.61	Water Operations
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 471.84	Rescue

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 93.35	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 334.22	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 20.78	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 36.70	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 552.90	Rescue
BRUCE CALDWELL	Farmer's Market	\$ 15.00	Finance
BSN SPORTS COLLEGIATE PACIFIC	YOUTH ATHLETICS BASKETBALLS	\$ 1,410.70	Parks & Recreation
C. CURTIS WHITT	TRAVEL - IAFC Symposium Clearwater, Florida	\$ 369.63	Fire
CAMBRIDGE COMPUTER SERVICES INC	Cambridge - VMware Maintenance Renewal - 3 year	\$ 25,920.00	Information Technology
CARDMEMBER SERVICE	SPOTIFY INC - AQUATICS	\$ 11.99	Aquatics
CARDMEMBER SERVICE	KROGER RECEIPT - AQUATICS	\$ 22.56	Aquatics
CARDMEMBER SERVICE	REC SUPPLY - AQUATICS	\$ 409.92	Aquatics
CARDMEMBER SERVICE	JIMMY JOHNS - AQUATICS	\$ 160.84	Aquatics
CARDMEMBER SERVICE	HARBOR FREIGHT - AQUATICS	\$ 558.93	Aquatics
CARDMEMBER SERVICE	PARTY CENTRAL - AQUATICS	\$ 29.40	Aquatics
CARDMEMBER SERVICE	AMERICAN RED CROSS - AQUATICS	\$ 40.54	Aquatics
CARDMEMBER SERVICE	VA RECREATION & PARK SOCIETY - AQUATICS	\$ 70.00	Aquatics
CARDMEMBER SERVICE	KROGER RECEIPT - AQUATICS	\$ 78.00	Aquatics
CARDMEMBER SERVICE	DOLLAR TREE RECEIPT - AQUATICS	\$ 21.25	Aquatics
CARDMEMBER SERVICE	WALMART RECEIPT - AQUATICS	\$ 131.28	Aquatics
CARDMEMBER SERVICE	WALMART RECEIPT - AQUATICS	\$ 124.06	Aquatics
CARDMEMBER SERVICE	WALMART RECEIPT - AQUATICS	\$ 108.68	Aquatics
CARDMEMBER SERVICE	HARBOR FREIGHT - AQUATICS	\$ 328.48	Aquatics
CARDMEMBER SERVICE	NORTHWEST HARDWARE - AQUATICS	\$ 53.91	Aquatics
CARDMEMBER SERVICE	PWCS AQUATICS CENTER - AQUATICS	\$ 375.00	Aquatics
CARDMEMBER SERVICE	CONSTANT CONTACT - AQUATICS	\$ 157.00	Aquatics
CARDMEMBER SERVICE	JERSEY MIKE'S - LAUNCH CBURG	\$ 93.44	Eco Dev Small Bus Assistance
CARDMEMBER SERVICE	THE INN AT WARM SPRINGS - LAUNCH CBURG	\$ 314.78	Economic Developemt
CARDMEMBER SERVICE	VA HOSPITALITY & TRAVEL - LAUNH CBURG	\$ 624.00	Economic Developemt
CARDMEMBER SERVICE	KINGSMILL RESORT LODGING - ENGINEERING	\$ 281.10	Engineering
CARDMEMBER SERVICE	VAMLIS - ENGINEERING	\$ 300.00	Engineering
CARDMEMBER SERVICE	VAMLIS - ENGINEERING	\$ 100.00	Engineering
CARDMEMBER SERVICE	HETHWOOD MARKET - FARMERS MARKET	\$ 105.00	Farmer's Market
CARDMEMBER SERVICE	VSCPA - FINANCE	\$ 595.00	Finance
CARDMEMBER SERVICE	GOVT FINANCE OFFICERS ASSOC - FINANCE	\$ 225.00	Finance
CARDMEMBER SERVICE	ASSOC CERTIFIED FRAUD EXAMINERS - FINANCE	\$ 245.00	Finance
CARDMEMBER SERVICE	VSCPA - FINANCE	\$ 595.00	Finance
CARDMEMBER SERVICE	HARDEES - COUNTY FIRE	\$ 38.91	Fire
CARDMEMBER SERVICE	ESO.COM - FIRE DEPT	\$ 438.16	Fire
CARDMEMBER SERVICE	VA FIRE CHIEFS ASSOC - FIRE DEPT	\$ 325.00	Fire
CARDMEMBER SERVICE	VA FIRE CHIEFS ASSOC - FIRE DEPT	\$ 325.00	Fire
CARDMEMBER SERVICE	VA FIRE CHIEFS ASSOC - FIRE DEPT	\$ 325.00	Fire

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR OCTOBER AND NOVEMBER 2024			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	VA FIRE CHIEFS ASSOC - FIRE DEPT	\$ 325.00	Fire
CARDMEMBER SERVICE	VA FIRE CHIEFS ASSOC - FIRE DEPT	\$ 325.00	Fire
CARDMEMBER SERVICE	VA CHAPTER IAAI - COUNTY FIRE	\$ 475.00	Fire
CARDMEMBER SERVICE	HILTON GARDEN INN - FIRE DEPT TRAVEL	\$ 2,929.19	Fire
CARDMEMBER SERVICE	ALLIANZ TRAVEL INSURNACE - COUNTY FIRE	\$ 27.00	Fire
CARDMEMBER SERVICE	DELTA AIRLINES - COUNTY FIRE	\$ 388.97	Fire
CARDMEMBER SERVICE	KNOX COMPANY - FIRE DEPT	\$ 584.00	Fire
CARDMEMBER SERVICE	PIZZA INN - TROUT RODEO - REC DEPT	\$ 466.03	Fishing Rodeo
CARDMEMBER SERVICE	VA STATE POLICE - PW	\$ 23.10	Fleet Maintenance
CARDMEMBER SERVICE	RAIN DROP PRODUCTS - REC DEPT	\$ 805.66	Huckleberry Park
CARDMEMBER SERVICE	NC REC AND PARK ASSOC - REC DEPT	\$ 25.00	Huckleberry Park
CARDMEMBER SERVICE	SHRM - MEMBERSHIP - HR	\$ 364.00	Human Resources
CARDMEMBER SERVICE	WALMART RECEIPT - HR	\$ 59.84	Human Resources
CARDMEMBER SERVICE	WALMART RECEIPT - HR	\$ 34.93	Human Resources
CARDMEMBER SERVICE	MONT CHAMBER COMMERCE - AWARDS DINNER - REC DEPT	\$ 95.00	Parks & Recreation
CARDMEMBER SERVICE	FIDDLER'S RESTAURANT - REC DEPT	\$ 32.05	Parks & Recreation
CARDMEMBER SERVICE	EMBASSY SUITES - REC DEPT	\$ 165.00	Parks & Recreation
CARDMEMBER SERVICE	MONT CO HEALTH DEPT - REC DEPT	\$ 40.00	Parks & Recreation
CARDMEMBER SERVICE	OTC BRANDS - REC DEPT	\$ 165.33	Parks & Recreation
CARDMEMBER SERVICE	US FOODS CHEF STORE - REC DEPT	\$ 340.29	Parks & Recreation
CARDMEMBER SERVICE	BULL AND BONES - REC DEPT	\$ 48.61	Parks & Recreation
CARDMEMBER SERVICE	POUND FITNESS - REC DEPT	\$ 113.86	Parks & Recreation
CARDMEMBER SERVICE	OLIVE GARDEN - REC DEPT	\$ 31.76	Parks & Recreation
CARDMEMBER SERVICE	MACADOS - REC DEPT	\$ 41.86	Parks & Recreation
CARDMEMBER SERVICE	QUEENS PIZZA AND SUBS - REC DEPT	\$ 73.38	Parks & Recreation
CARDMEMBER SERVICE	CALIBRE PRESS - PD SCHOOL	\$ 204.97	Police
CARDMEMBER SERVICE	QUALITY INN - PD TRAVEL	\$ 88.80	Police
CARDMEMBER SERVICE	HILTON HOTEL - PD TRAVEL	\$ 682.75	Police
CARDMEMBER SERVICE	HILTON HOTEL - PD TRAVEL	\$ 682.75	Police
CARDMEMBER SERVICE	PD SCHOOLS	\$ 1,350.00	Police
CARDMEMBER SERVICE	TRANS UNION - PD	\$ 185.00	Police
CARDMEMBER SERVICE	CHILDRENS ADVOCACY - PD	\$ 450.00	Police
CARDMEMBER SERVICE	COURTYARD BY MARRIOTT - PD	\$ 444.15	Police
CARDMEMBER SERVICE	COMFORT INN SUITES - PD	\$ 559.35	Police
CARDMEMBER SERVICE	WALMART RECEIPT - PD	\$ 238.00	Police
CARDMEMBER SERVICE	COMFORT SUITES - PD	\$ 559.35	Police
CARDMEMBER SERVICE	HARBOR FREIGHT - PD	\$ 44.99	Police
CARDMEMBER SERVICE	COMFORT SUITES - PD	\$ 111.87	Police
CARDMEMBER SERVICE	FOUR POINTS BY SHERATON - PD	\$ 280.00	Police
CARDMEMBER SERVICE	FOUR POINTS BY SHERATON - PD	\$ 280.00	Police
CARDMEMBER SERVICE	KROGER - PD	\$ 427.44	Police
CARDMEMBER SERVICE	COMFORT SUITES - PD	\$ 447.48	Police

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR OCTOBER AND NOVEMBER 2024			
Vendor	Description	Amount	Department
CARDMEMBER SERVICE	WALMART.COM - PD	\$ 160.36	Police
CARDMEMBER SERVICE	COMFORT SUITES - PD	\$ 447.48	Police
CARDMEMBER SERVICE	PACK TRACK - PD	\$ 140.00	Police
CARDMEMBER SERVICE	WALMART RECEIPT - PD	\$ 18.98	Police
CARDMEMBER SERVICE	HOME DEPOT - PD	\$ 199.00	Police
CARDMEMBER SERVICE	KROGER RECEIPT - PR	\$ 35.98	Public Relations
CARDMEMBER SERVICE	META - FACEBOOK - PR	\$ 100.00	Public Relations
CARDMEMBER SERVICE	HARBOR FREIGHT - RESCUE	\$ 22.99	Rescue
CARDMEMBER SERVICE	HARBOR FREIGHT - RESCUE	\$ 28.98	Rescue
CARDMEMBER SERVICE	EL BRONCO - RESCUE MEALS	\$ 177.90	Rescue
CARDMEMBER SERVICE	BEST BUY - RESCUE	\$ 170.53	Rescue
CARDMEMBER SERVICE	WALMART RECEIPT - RESCUE	\$ 160.00	Rescue
CARDMEMBER SERVICE	WALMART RECEIPT - RESCUE	\$ 87.79	Rescue
CARDMEMBER SERVICE	HARBOR FREIGHT RECEIPT - RESCUE	\$ 183.93	Rescue
CARDMEMBER SERVICE	US POST OFFICE - RESCUE	\$ 10.45	Rescue
CARDMEMBER SERVICE	DOLLAR GENERAL RECEIPT - RESCUE	\$ 57.59	Rescue
CARDMEMBER SERVICE	MCDONALDS RECEIPT - RESCUE	\$ 57.32	Rescue
CARDMEMBER SERVICE	WALMART RECEIPT - RESCUE	\$ 74.48	Rescue
CARDMEMBER SERVICE	FOOD CITY RECEIPT - RESCUE	\$ 46.44	Rescue
CARDMEMBER SERVICE	NATL SAFETY COUNCIL - PW	\$ 549.00	Streets Administration
CARDMEMBER SERVICE	DOMINO'S PIZZA - PW	\$ 233.83	Streets Operations
CARDMEMBER SERVICE	DEPT GENERAL SERVICES - PW	\$ 265.00	Streets Operations
CARDMEMBER SERVICE	APWA - PW	\$ 249.00	Streets Operations
CARDMEMBER SERVICE	FOODLION - PW	\$ 109.00	Streets Operations
CARDMEMBER SERVICE	MARRIOTT - COUNCIL	\$ 593.79	Town Council
CARDMEMBER SERVICE	EMBASSY SUITES - ADMIN MEALS	\$ 40.60	Town Council
CARDMEMBER SERVICE	EMBASSY SUITES - MAYOR	\$ 374.48	Town Council
CARDMEMBER SERVICE	WENDY'S REST - ADMIN MEALS	\$ 11.38	Town Council
CARDMEMBER SERVICE	REFUND - VA MUNICIPAL LEAGUE	\$ (465.00)	Town Council
CARDMEMBER SERVICE	ZOOM.COM - ADMIN	\$ 42.00	Town Manager
CARDMEMBER SERVICE	PIZZA HUT RECEIPT - ADMIN	\$ 9.51	Town Manager
CARDMEMBER SERVICE	EMBASSY SUITES - ADMIN MEALS	\$ 40.60	Town Manager
CARDMEMBER SERVICE	WENDY'S REST - ADMIN MEALS	\$ 11.39	Town Manager
CARDMEMBER SERVICE	MARRIOTT VIRGINIA BEACH - ADMIN	\$ 417.48	Town Manager
CARDMEMBER SERVICE	LOOPNET.COM - ADMIN	\$ 99.00	Town Manager
CARDMEMBER SERVICE	EL BRONCO - ADMIN MEALS	\$ 50.07	Town Manager
CARDMEMBER SERVICE	EDGE WATER POOLS - WATER OPS	\$ 200.00	Water Operations
CERTIFIED POWER INC	JOYSTICKS	\$ 358.72	Streets Operations
CERTIFIED POWER INC	JOYSTICK	\$ 370.20	Streets Operations
CERTIFIED POWER INC	JOYSTICKS	\$ 358.71	Water Operations
CHANDLER CONCRETE COMPANY OF VA INC	PAVERS/BLOCKS	\$ 712.25	Water Operations
COMCAST HOLDINGS CORP	INTERNET	\$ 702.07	Information Technology

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR OCTOBER AND NOVEMBER 2024			
Vendor	Description	Amount	Department
COMCAST HOLDINGS CORP	INTERNET	\$ 590.97	Rescue
COMMERCIAL TIRE & REPAIR LLC	TIRE REPAIRS - COUNTY FIRE	\$ 2,015.00	Fire
CONTROL EQUIPMENT COMPANY INC	PARTS/SUPPLIES	\$ 152.59	Treatment Plant Operations
CRYSTAL SPRINGS	WATER	\$ 119.89	Police
CRYSTAL SPRINGS	WATER/WATER COOLER RENTAL	\$ 298.78	Treatment Plant Operations
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE - OCTOBER 2024	\$ 95.16	Aquatics
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE - OCTOBER 2024	\$ 234.30	Rescue
DELTA DENTAL OF VIRGINIA	DENTAL CLAIMS - OCTOBER 2024	\$ 13,192.25	Fringe Pool
DEPARTMENT OF MOTOR VEHICLES	DMV STOPS 09-23-24 TO 10-25-24	\$ 675.00	Finance
DESIREE MYERS	TRAVEL CLOSE OUT - LAS VEGAS , NV	\$ 1,020.92	Rescue
DESIREE MYERS	CANDY Town Hall-oween event 10.31.24	\$ 65.61	Rescue
DISPLAY SALES COMPANY	LED LIGHT BAR	\$ 137.00	Streets Operations
DONNA JEAN DEANER	Farmer's Market	\$ 10.00	Finance
DONNA JEAN DEANER	Farmer's Market	\$ 10.00	Finance
DONNA JEAN DEANER	Farmer's Market	\$ 70.00	Finance
EAST COAST EMERGENCY VEHICLES LLC	WHELEN LED LIGHTS - COUNTY FIRE	\$ 223.68	Fire
EMS MANAGEMENT & CONSULTANTS INC	MANAGEMENT SERVICES C-0378	\$ 2,024.85	Rescue
EMS TECHNOLOGY SOLUTIONS LLC	FLEET MANAGEMENT	\$ 497.00	Rescue
EXPRESS SERVICES INC	LANDSCAPING LABOR - 10-27-24	\$ 4,050.00	Streets Operations
EXPRESS SERVICES INC	LANDSCAPING LABOR - 11-03-24	\$ 648.00	Streets Operations
FAPS HOLDING INC	VELOCITY - OCTOBER 2024	\$ 43.10	Finance
FASTENAL COMPANY	WATER STOCK	\$ 46.74	Water Operations
FASTENAL COMPANY	WATER STOCK	\$ 36.62	Water Operations
FEDERAL EXPRESS CORPORATION	TRACKING	\$ 43.24	Finance
FEDERAL EXPRESS CORPORATION	TRACKING	\$ 26.77	Police
FERGUSON ENTERPRISES INC #75	Ferguson - Metal Detector	\$ 1,199.25	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	Ferguson - Various parts	\$ 6,010.90	Water Operations
FIRE RESCUE AND TACTICAL INC	UNIFORM SUPPLIES - COUNTY FIRE	\$ 1,148.00	Fire
FIRE RESCUE AND TACTICAL INC	UNIFORMS	\$ 127.50	Rescue
FIRE RESCUE AND TACTICAL INC	UNIFORMS	\$ 1,090.00	Rescue
FIRE RESCUE AND TACTICAL INC	UNIFORMS	\$ 10.00	Rescue
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 1,773.83	Aquatics
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 394.19	Building
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Cemetery
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Engineering
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Facility Maintenance
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 788.37	Fire
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 394.19	Fleet Maintenance
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 3,350.58	Parks & Recreation
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Planning
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 3,744.76	Police
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 394.19	Rescue

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Sewer Pump Station Operations
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Streets Administration
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 2,365.11	Town Manager
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 2,060.69	Town Wide
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 1,773.84	Treatment Plant Operations
GRANITE TELECOMMUNICATIONS LLC	PHONE BILLING OCTOBER-NOVEMBER 2024	\$ 197.09	Water Operations
GRANTURK EQUIPMENT CO. INC	Mobile Refuse Collection Vehicle	\$ 348,998.80	Solid Waste
GREENSTAR FARM LC	Farmer's Market	\$ 5.00	Finance
GREENSTAR FARM LC	Farmer's Market	\$ 5.00	Finance
GREENSTAR FARM LC	Farmer's Market	\$ 10.00	Finance
HAJOCA CORPORATION	PIPE	\$ 29.60	Aquatics
HALL'S GARAGE DOORS INC	PARTS/REPAIRS - RESCUE	\$ 668.00	Rescue
HD SUPPLY INC	100 TESTS	\$ 419.51	Water Operations
HI-D-HO DOG TRAINING INC.	DOG TRAINING - 10-16-24 TO 11-21-24	\$ 1,620.00	Parks & Recreation
HOLLYBROOK MULCH TRUCKING INC	TOPSOIL SIFTED	\$ 59.00	Parks & Recreation
HORNER ACRE FARMS LLC	Farmer's Market	\$ 20.00	Finance
IDEAL CABINETS INC.	BATHROOM COUNTER REPAIR - REC DEPT	\$ 400.00	Parks & Recreation
IES COMMERCIAL INC	IES - IP Camera for Cemetery	\$ 1,514.75	Cemetery
INFRASTRUCTURE SOLUTIONS GROUP INC	LEVER GATE VALVE	\$ 1,145.70	Sewer Pump Station Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	BOOM SWITCHES	\$ 221.69	Streets Operations
JASON & SHERRA PRICE	DOG PARK WASTE MANAGEMENT	\$ 780.00	Huckleberry Park
JERRY B HEINLINE	Rental car - OCTOBER 21-22, 2024	\$ 159.34	Building
JJ KELLER & ASSOCIATES INC	CONTRACT SERVICES	\$ 1,215.68	Human Resources
KLA ENTERPRISES LLC	FISHING RODEO SIGN	\$ 23.94	Fishing Rodeo
KLA ENTERPRISES LLC	A-FRAMES FOR CHP	\$ 1,700.00	Huckleberry Park
KLA ENTERPRISES LLC	ID BADGE	\$ 8.25	Police
KLA ENTERPRISES LLC	ID BADGE	\$ 8.25	Police
LANCASTER INC.	REPAIRS - COUNTY FIRE	\$ 355.09	Fire
LANGUAGE LINE SERVICES	OVER THE PHONE INTERPRETATION	\$ 36.80	Police
LEGAL RESOURCES	LEGAL RESOURCES BILLING NOVEMBER 2024	\$ 638.00	Fringe Pool
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 380.00	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 52.23	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 24.00	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 181.00	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 72.10	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 441.38	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 704.58	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 344.85	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 331.08	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 6.18	Rescue
LITTLE RIVER POOL AND SPA INC	POOL SUPPLIES	\$ 1,059.67	Aquatics
LITTLE RIVER POOL AND SPA INC	POOL CHEMICALS	\$ 48.95	Aquatics

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR OCTOBER AND NOVEMBER 2024			
Vendor	Description	Amount	Department
MANSFIELD OIL COMPANY	FUEL BILLING 10-16-24 TO 10-31-24	\$ 18,119.09	Town Wide
MARKETING ON MAIN STREET LLC	SHIRTS	\$ 371.25	Aquatics
MARKETING ON MAIN STREET LLC	VESTS	\$ 178.80	Aquatics
MARKETING ON MAIN STREET LLC	POLOS	\$ 165.90	Aquatics
MARKETING ON MAIN STREET LLC	TACTICAL BACKPACKS	\$ 9,517.31	Human Resources
MASON GRAY	TRAVEL CLOSEOUT - MANASSAS, VA	\$ 9.92	Aquatics
MCGRADY-PERDUE HEATING & COOLING INC	PARTS/REPAIRS - WWTP	\$ 575.00	Treatment Plant Operations
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 89.20	Rescue
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 127.77	Rescue
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 24.47	Rescue
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 80.06	Rescue
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 11.14	Rescue
MCNEIL ROOFING INC	REPAIRS - AQUATIC CENTER	\$ 3,008.20	Aquatics
MCNEIL ROOFING INC	REPAIRS - REC CENTER	\$ 9,885.00	Parks & Recreation
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	TESTING - OCTOBER 2024	\$ 440.00	Human Resources
MICHAEL TATUM	Farmer's Market	\$ 2.00	Finance
MICHAEL TATUM	Farmer's Market	\$ 10.00	Finance
MONICA MARTIN	Farmer's Market	\$ 20.00	Finance
MONT REGIONAL SOLID WASTE (RECYL)	OCTOBER 2024	\$ 6,514.40	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 76.22	Huckleberry Park
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 21.77	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 3,297.45	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 41,524.57	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 24,854.44	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	OCTOBER 2024	\$ 342.62	Treatment Plant Operations
MONTGOMERY CO CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT - 2024/2025	\$ 1,700.00	Community Development
MONTGOMERY CO CHAMBER OF COMMERCE	MC 2024 NOVEMBER PRE-SESSION LEG MEETING&BREAKFAST	\$ 25.00	Town Council
MOTOR MILE CAR WASH	MONTHLY CAR WASH SERVICES - COUNTY FIRE	\$ 100.00	Fire
MOTOR MILE CAR WASH	MONTHLY CAR WASH SERVICES - COUNTY FIRE	\$ 100.00	Fire
MOTOR MILE CAR WASH	CAR WASH PACKAGE - RESCUE	\$ 25.00	Rescue
NEW RIVER ENGRAVING	CLOCK - RETIREMENT	\$ 169.40	Finance
NEW RIVER ENGRAVING	ENGRAVED TAGS - COUNTY FIRE	\$ 78.00	Fire
NEW RIVER ENGRAVING	NAMEPLATE FOR NEW EMPLOYEE - LESTER	\$ 10.00	Parks & Recreation
NEW RIVER ENGRAVING	RETIREMENT GIFT - PD	\$ 465.00	Police Officers Fund
NEW RIVER FIRE EXTINGUISHERS	ANNUAL FIRE EXTINGUISHER INSPECTIONS TOWN HALL	\$ 48.00	Fac Maint Town hall
NEW RIVER FIRE EXTINGUISHERS	ANNUAL FIRE EXTINGUISHER INSPECTIONS - PW	\$ 34.00	Facility Maintenance
NEW RIVER FIRE EXTINGUISHERS	ANNUAL FIRE EXTINGUISHER INSPECTIONS - PW	\$ 33.50	Streets Operations
NEW RIVER FIRE EXTINGUISHERS	ANNUAL FIRE EXTINGUISHER INSPECTIONS - PW	\$ 34.00	Water Operations
NEW RIVER PETROLEUM INC	DIESEL - FIRE DEPT	\$ 3,288.68	Rescue
NEW RIVER VALLEY MPO	SMARTWAY BUS SERVICE 2ND QTR 2024-2025 FY	\$ 3,300.00	Streets Noneligible
OFFICE OF THE UNIVERSITY BURSAR	WORK STUDY PROGRAM	\$ 80.25	Aquatics
OLD TOWN PRINTING & COPYING	SMALL BUSINESS SOLUTIONS BOOKLETS	\$ 258.57	Eco Dev Small Bus Assistance

TOWN OF CHRISTIANBURG				
PAID BILL LIST				
Vendor	Description	Amount	Department	
ONETIME PAY PARK&REC	Huckleberry Park Rental-Cancel due to weather	\$ 230.00	Huckleberry Park	
ONETIME PAY PARK&REC	Refund Youth Football	\$ 70.00	Parks & Recreation	
PSYCHOLOGICAL HEALTH ROANOKE	EMPLOYEE TESTING	\$ 1,000.00	Human Resources	
QUADIENT INC.	POSTAGE REFILL 10-17-24	\$ 3,000.00	Town Wide	
QUALITY CARPET CLEANING & RESTORATN	CLEANING FIRE ENG 84 / 87 SEATS - COUNTY FIRE	\$ 160.00	Fire	
QUALITY TIRE & BRAKE SERVICE	NEW TIRE - PW 385	\$ 80.00	Storm Drain Operations	
R. E. MICHEL COMPANY LLC	PARTS/SUPPLIES FOR AIR UNIT AT CHP	\$ 42.04	Huckleberry Park	
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 87.71	Rescue	
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 687.34	Rescue	
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 105.74	Rescue	
ROBINSON FARMER COX ASSOCIATES PLLC	FISCAL YEAR 2024 AUDIT	\$ 44,500.00	Finance	
ROGER JORDAN ROLLER JR	AQUARIUM MAINTENANCE 10-09-24	\$ 75.00	Aquatics	
ROGER JORDAN ROLLER JR	FISH	\$ 200.00	Aquatics	
SALEM STONE CORPORATION	STONE	\$ 560.64	Huckleberry Park	
SALEM STONE CORPORATION	STONE	\$ 1,018.18	Streets Operations	
SECURITY LOCK AND KEY INC	BLANK KEYS - PW	\$ 11.40	Facility Maintenance	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 11-02-24 TO 12-01-24	\$ 86.52	Aquatics	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING FD	\$ 74.55	Fire	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 11-02-24 TO 12-01-24	\$ 74.55	Parks & Recreation	
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 11-07-24 TO 12-06-24	\$ 344.86	Police	
SHRED-IT US JV LLC	SHREDDING 9/25/24 AND 10/23/24	\$ 126.05	Finance	
SHRED-IT US JV LLC	SHREDDING 9/25/24 AND 10/23/24	\$ 241.75	Police	
SHRED-IT US JV LLC	SHREDDING 9/25/24 AND 10/23/24	\$ 100.82	Rescue	
SISSON & RYAN LLC	STONE	\$ 112.55	Cemetery	
SISSON & RYAN LLC	STONE	\$ 191.33	Water Operations	
SMITHS MANAGEMENT GROUP	YOUTH VOLLEYBALL	\$ 150.00	Parks & Recreation	
SOUTHERN STATES	PROPANE - REC DEPT	\$ 26.01	Parks & Recreation	
SOUTHERN STATES	GRASS SEED - PW	\$ 77.99	Sewer Pump Station Operations	
SOUTHERN STATES	GRASS SEED - STORMWATER	\$ 77.99	Storm Drain Operations	
STAND ENERGY CORPORATION	GAS & TRANSPORTATION - SEPT 2024	\$ 3,191.50	Aquatics	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES	\$ 33.82	Rescue	
TAYLORS TINS LLC	RETRO PASSPORT TINS - COUNTY FIRE	\$ 236.00	Fire	
TBC ASSOCIATES II LLC	PORTAJOHN	\$ 99.00	Parks & Recreation	
TBC ASSOCIATES II LLC	PORTAJOHN	\$ 99.00	Parks & Recreation	
TELVENT USA HOLDINGS LLC	BILLING 11-26-24 TO 12-25-24	\$ 195.72	Parks & Recreation	
TELVENT USA HOLDINGS LLC	BILLING 11-26-24 TO 12-25-24	\$ 123.48	Streets Operations	
THE BLOOD CONNECTION INC	WHOLE BLOOD	\$ 395.00	Rescue	
THE CFS GROUP BLUE RIDGE DISPOSAL & RECYCLING SERV	SLUDGE HAULING - OCTOBER 2024	\$ 706.79	Treatment Plant Operations	
TREASURER OF VIRGINIA	Water Operator License	\$ 100.00	Water Operations	
TREASURER OF VIRGINIA - DEQ	JULY 2024 LAND APP FEE	\$ 202.50	Treatment Plant Operations	
TREASURER OF VIRGINIA - VRS	VRS NOVEMBER 2024	\$ 262,391.62	Town Wide	
TRUIST INSURANCE HOLDINGS LLC	MANAGEMENT FEE - 03-01-24 TO 03-01-25	\$ 2,000.00	Human Resources	



TOWN OF CHRISTIANBURG				
PAID BILL LIST		BILLS FOR OCTOBER AND NOVEMBER 2024		
Vendor	Description	Amount	Department	
TRUIST INSURANCE HOLDINGS LLC	POLICY - 03-01-24 TO 03-01-25	\$ 2,000.00	Human Resources	
UNIFIRST CORPORATION	MATS	\$ 54.70	Treatment Plant Operations	
UNITED INDUSTRIAL SERVICES INC	BRAKE REPAIR	\$ 395.00	Treatment Plant Operations	
VERIZON	PHONE/INTERNET BILLING 11-08-24 TO 12-07-24	\$ 58.21	Parks & Recreation	
VERIZON	INTERNET BILLING - NOVEMBER 2024	\$ 114.95	Police	
VERIZON	INTERNET BILLING 11-07-24 TO 12-06-24	\$ 124.99	Police	
VERIZON-WIRELESS	PHONE BILLING 10-11-24 TO 11-10-24	\$ 7,687.79	Town Wide	
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 09-21-24 TO 10-20-24	\$ 9.68	Building	
VIRGINIA BUSINESS SYSTEMS	PRINTING SERVICES - COUNTY FIRE	\$ 15.75	Fire	
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 10-19-24 TO 11-18-24	\$ 2.61	Fire	
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 10-19-24 TO 11-18-24	\$ 348.86	Police	
VIRGINIA DEPT. OF TAXATION-6626	OCTOBER 2024 RETAIL SALES TAX	\$ 12.30	Finance	
VIRGINIA LOCAL GOVERNMENT IT EXECUTIVES	ANNUAL DUES - 2024/2024	\$ 100.00	Information Technology	
VIRGINIA MEDIA INC	NEW MESSENGER - 10-26-24	\$ 360.00	Finance	
VIRGINIA MEDIA INC	NEWS MESSENGER - 11-02-24	\$ 360.00	Finance	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE - 10-26-24	\$ 180.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE - 10-23-24	\$ 180.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 11-02-24	\$ 120.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE - 11-02-24	\$ 180.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 10-26-24	\$ 180.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 11-02-24	\$ 120.00	Planning	
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 11-09-24	\$ 120.00	Planning	
VIRGINIA REC. & PARK SOCIETY	REG FEE - SWSA HENRY CO	\$ 25.00	Aquatics	
VIRGINIA WATER ENVIRONMENT ASSOCIATION	VWEA STATE MEMBERSHIPS - 5	\$ 300.00	Treatment Plant Operations	
WEST PUBLISHING CORPORATION	CLEAR BILLING OCTOBER 2024	\$ 160.82	Finance	
WILLIAM L HANKS	TRAVEL - IAFC Symposium Clearwater, FL	\$ 369.63	Fire	
XEROX CORPORATION	XEROX BILLING - SEPTEMBER 2024	\$ 1,849.30	Town Wide	
<b>Total Paid</b>		<b>\$ 1,440,530.85</b>		
<b>TO BE PAID BILL LIST 12.13.24</b>		<b>\$ 1,571,161.88</b>		
<b>TOTAL ALL</b>		<b>\$ 3,011,692.73</b>		



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Purchase order with Cambridge Computer for Cisco Switch(es) in the amount of \$152,890.62

**DESCRIPTION:**

This purchase is for new Cisco network switches for the Town's infrastructure network through Cambridge Computer Services for \$152,890.62. This purchase is through cooperative purchasing contract VHEPC Contract Number UVA-AGR-IT-00169-Cambridge.

**POTENTIAL ACTION:**

Request approval

**DEPARTMENT:**

Information Technology

**PRESENTER:**

Jay Waller

**ITEM HISTORY:**

The new Cisco network switches will replace existing network switches that have been in place for almost 10 years.

**INFORMATION PROVIDED:**

Quote

<https://christiansburg.box.com/s/byn1oewe82dl3xnlau9el3cbgnm1s4lo>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Purchase order with SHI for Microsoft Licensing Agreement in the amount of \$129,727.70

**DESCRIPTION:**

The Town's Microsoft Enterprise Agreement for our Microsoft Operating System licensing and our Microsoft Office software purchased through SHI International (VITA contract #VA-200114-SHI) is due for renewal. This is the second year of our 3-year agreement. This agreement covers **licensing** for up to 325 Town employees.

**POTENTIAL ACTION:**

Request approval

**DEPARTMENT:**

Information Technology

**PRESENTER:**

Jay Waller

**ITEM HISTORY:**

The total cost of the 3-year agreement is \$388,747.71.

**INFORMATION PROVIDED:**

Quote

<https://christiansburg.box.com/s/tmxbm2u382mof8ug6kj4o4zbxtns0mm1>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Award Task Order #3 to Hazen & Sawyer in the amount of \$137,686.00 for Construction Administration and Resident Project Representative (RPR) services for the Walters Wastewater Lift Station Replacement project

**DESCRIPTION:**

Work included in this Task Order includes Construction Administration and Inspection services for the replacement of the existing Walters Wastewater Lift Station (WWLS). Specific work items generally include Contractor submittal management, submittal review, RFI and clarification response, contract change management, record drawings, and Resident Project Representative (RPR) services in charge of field inspection for the Walters Wastewater Lift Station Project construction.

**POTENTIAL ACTION:**

Approve Task Order #3 with Hazen & Sawyer and authorize the Town Manager to execute the Task Order for Construction Administration and Resident Project Representative (RPR) services.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

This Task Order is issued under the Water, Sewer, and Wastewater Treatment Term Services Contract which allow individual task orders up to \$500,000, not to exceed \$2,500,000 per annual contract term per the Town's Procurement Policy. The distribution of this work is consistent with the approved procedures outlined in the Town's Procurement Manual. As noted in the Town's Procurement Manual, award of Task Orders greater than \$100,000 require council approval.

**INFORMATION PROVIDED:**

Proposed Task Order #3

<https://christiansburg.box.com/s/yqun903zg5qrany90akxdt5ufuv7gb6p>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Rezoning request by, David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to rezone property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) from A Agricultural to I-2 General Industrial. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking rezoning from A Agricultural to I-2 General Industrial to allow a Public Works Operations Center (PWOC) facility and operations including a mechanical garage and sanitation vehicle storage.

The development project will provide the opportunity for a much-needed Public Works Operations facility for the Town of Christiansburg. The current site is located at 300 Scattergood Drive, N.W. and is approximately 10.9 acres. The current site has a 50 ft. elevation change from north to south and approximately half of the current site is located within the 100-year Floodplain.

The proposed site at 255 Simmons Road, N.E. has been chosen based on the acreage necessary for development of the facility, and the proximity of the location to Roanoke Street which allows the ability to quickly respond to most areas of the Town.

Town staff has reviewed potential sites with Town Council regarding the Public Works facility relocation, and this is the only site currently under detailed consideration as other sites were constrained by size, topography, and other issues.

Please see the Conditional Use Permit cover sheet for details on the proposed Public Works operations.

On December 2, 2024, Planning Commission voted 4 to 1 to recommend approval of the request with the following proffers:

- 1) The development will be in general conformity with the presented concept drawing dated November 8, 2024 (though building locations and driving aisles may shift).
- 2) The contract purchaser agrees to plant staggered double rows of evergreen trees at a minimum of 6-ft tall, as indicated on the concept drawing.
- 3) The contract purchaser agrees to place a minimum 6-ft tall fence, with gates, to enclose the Facility, as indicated on the concept drawing.
- 4) The project will reduce the existing peak rate of flow in the channel between Simmons Road, N.E. and Teel Street, N.E. for storms less than or equal to the ten-year storm event to a level less than the current flow rate.
- 5) The Town will widen Simmons Road, N.E. from Roanoke Street to the northern entrance indicated on the concept drawing to a minimum of 24 feet in width (currently varying between 18 and 24 feet in width).

The Town Council Public Hearing was held November 12, 2024.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Planning Commission Minutes

<https://christiansburg.box.com/s/gddnbyvknggsuiky950g7svueclixz5>

Public Comment

<https://christiansburg.box.com/s/sgrwtk37mwfofydy83aft1x8fhje6jqb2>

Application

<https://christiansburg.box.com/s/anmfxvn3xdesckcb6m043tkb4tlhbyil>

Staff Report with maps

<https://christiansburg.box.com/s/184ckyj4el30mdopqk7lpx2l04t3bh5c>

Aerial

<https://christiansburg.box.com/s/e4iuvj3itn08ilsw0sgfct1r2d15x01k>

Future Land Use Map

<https://christiansburg.box.com/s/ljnsqet3kko0m7q303lu52bkagsjcoug>

Zoning Map

<https://christiansburg.box.com/s/3k3b1eiqc8gc9rh08ubsbcge2slm5ais>

Proffer Statement

<https://christiansburg.box.com/s/t6e1887ou1hgssjgkaddj9lh05ivbt11>

11-08-24 Concept Drawing

<https://christiansburg.box.com/s/g2zgalsyt82v10x9pkfvdenni1zfcz2l>

Simmons Road, N.E. widths sketch

<https://christiansburg.box.com/s/14tnnlwm9l8dvgw7ejy2x2jynehsbuxr>

Schematic renderings

<https://christiansburg.box.com/s/fyd7v4k9xnd5tbmaippvb8mr1hocz0cf>

Fuel tank drawings

<https://christiansburg.box.com/s/lxwj0llekzbsqqj66gi73qfwn04i5nzu>



## **TOWN OF CHRISTIANSBURG TOWN COUNCIL AGENDA COVER SHEET**

### **AGENDA LOCATION:**

Discussion and Action by Mayor and Council

### **MEETING DATE:**

December 10, 2024

### **ITEM TITLE:**

Conditional Use Permit request by David L. Dove and Hattie P. Dove, property owners, and the Town of Christiansburg, applicant, to allow a Public Works Facility and operations including a mechanical garage and sanitation vehicle storage in the I-2 General Industrial District on the property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

### **DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a Public Works facility and operations including a mechanical garage and sanitation vehicle storage.

### **Hours of Operation**

#### **Normal Hours of Operation**

- 7:30AM – 5:30PM, Administrative Staff
- 8:00AM – 4:30PM, Field Staff

The Public Works Department consist of three (3) divisions: Streets, Utilities and General Services. Approximately, 85% of the staff will report to the facility, receive their assignments, select equipment and tooling, and leave the facility to the location of the task or project off-site. The remaining 15% of the staff that includes administrative, fleet services, and inventory will be on-site at the facility during normal operating hours. At the end of each shift the field staff return to the facility to discuss task/project status with their supervisors and return their equipment and tooling to its designated location prior to exiting the facility for the day.

#### **After-Hours Operations/Emergency Response**

The Department occasionally performs after hour operations such as scheduled utility repairs and installations, street cleaning and special event support. On these occasions, staff report to the facility to get the necessary equipment and tooling to perform the task and leave the facility. Once the operations have been completed, staff return to the facility to return their equipment and tooling to its designated location and exit the facility.

The Department also conducts emergency response operations through its on-call program. The on-call program assures the department has staff available 24/7/365 to responded to any after-hours emergencies. During these operations, staff report to the facility to get the necessary equipment and tooling to perform the task and leave the facility. Once the emergency event has been remediated, the staff return to the facility to return their equipment and tooling to its designated location and exit the facility. These events can occur at any given time including weekends and holidays.

#### **Snow Removal Operations**

The Department performs snow removal operations from November to April of each year. Based on the forecast the department will deploy the appropriate resources needed to assure safe passage through the Town. Below is a brief description as to how each event is classified and the resources allocated to perform the operations.

- Minor Event – Pretreating operations on the primary routes and facilities prior to the event and is conducted during normal operating hours.
- Moderate Event (< 2” inches) – This event typically requires 8 to 10 units monitoring the primary routes. These events can occur during or after normal operating hours which will require staff to work and extended shift or report back after hours prior to the events projected starting time. Once staff reports, they will load the units leave the facility and report to their designated areas to monitor conditions. The units will return to the facility individually on occasion throughout the event to replenish their anti-icing materials.
- Major Event (> 2” inches) – A major event requires 24-hour operations and all the departments’ resources be deployed. This is accomplished by utilizing staff on 12-hour shifts (8:00AM -8:00PM) for day and night operations. At the end of each shift all the units are brought to the facility to replenish anti-icing materials, fuel, and perform equipment inspection prior to redeployment. This typically requires 30-45 minutes. This is the only time during the operations when all the units will be at the facility. Once shift change procedures have been completed, the units will leave the facility and report to their designated areas of operation to continue the fight.

### Solid Waste Operations

The Department provides solid waste collection services to over 6,000 customers both residential and commercial within the Town limits. The collection services are conducted during normal operating hours (8:00 a.m. - 4:30 p.m.) except for double route days which are days prior and post-holiday collections. These days may require an extended workday to assure all is collected. The units are required to be emptied at the end of each shift unless an unexpected mechanical failure or an extended workday prevents this from taking place, if this should occur, the units will be emptied once the repairs have been completed or the next business day when the MRSWA facility opens. The resources utilized for this operation consist of (2) Automated Side Load (ASL) units and (2) Rear Load (RL) units which are currently scheduled for replacement during this fiscal year. The maintenance for these units is performed at the facility by Fleet Services and the units are required to be washed weekly. The collection services require the use of receptacles (carts) for both residential and commercial accounts. On occasion, the carts will need to be issued or exchanged for various reasons such as new accounts, closed accounts, and repairs. When this occurs, the carts are brought back to the facility cleaned, deodorized, and placed back in inventory at the facility. Dumpster services are only provided to Town owned facilities when the site is applicable, these are collected weekly and emptied at the MRSWA facility on the day of collection. The dumpster inventory will remain at the Wades Lane facility.

### **Vehicles and Equipment**

Below is a summary of the vehicles and equipment that support Public Works operations and will be kept at the Simmons Road, N.E. location.

#### Vehicles

- (24) Class 1 & 2, Light Duty Vehicles (SUV’s and Pickup Trucks)
  - (22) Class 3 & 5, Medium Duty Vehicles (Service Van’s, Pickup Trucks and Service Trucks)
  - (24) Class 7 & 8, Heavy Duty Vehicles (Dump Trucks, SW Trucks, Vac Truck, etc.)
- 70 Total Vehicles

#### Equipment

- (14) Heavy Duty Equipment (Frontend Wheel Loaders, Backhoe’s, Excavator’s. etc.)
  - (12) Medium Duty Equipment (Sewer Cleaning Equipment, Compaction Equipment, etc.)
  - (16) Light Duty Equipment (Mowers, Air Compressors, Light Towers, etc.)
  - (22) Towable Trailers (5<sup>th</sup> Wheel, Gooseneck and Tag-Along)
- 64 Total Equipment



The development project will provide the opportunity for a much-needed Public Works Operations facility for the Town of Christiansburg. The current site is located at 300 Scattergood Drive, N.W. and is approximately 10.9 acres. The current site has a 50-foot elevation change from north to south and approximately half of the current site is located within the 100-year Floodplain.

The proposed site at 255 Simmons Road, N.E. has been chosen based on the acreage necessary for development of the facility, and the proximity of the location to Roanoke Street which allows the ability to quickly respond to most areas of the Town.

On December 2, 2024, Planning Commission voted 4 to 1 to recommend approval of the request.

The Town Council Public Hearing was held November 12, 2024.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/1ue0et8ugj2y8fi5c9vrp2c996dfgxjv>

Staff Report with maps

<https://christiansburg.box.com/s/fkrqqotyj9i486i90fwqy0kkn1eycc1t>

Aerial

<https://christiansburg.box.com/s/0bpzlieasf94a3dvju1nkps1v2iq3o6v>

Future Land Use

<https://christiansburg.box.com/s/ropvs8g2y6h893z74oh3s0vqw2s25w9k>

Zoning Map

<https://christiansburg.box.com/s/1e9tt5e4crd5y7dytn4tydyh38oygjw>

Planning Commission Minutes

<https://christiansburg.box.com/s/gddnbyvknggsuikyd950g7svueclixz5>

255 Simmons Road, N.E. Proffer Statement

<https://christiansburg.box.com/s/t6e1887oulhgssjgkaddj9lh05ivbt11>

255 Simmons Road, N.E. 11-08-24 Concept Drawing

<https://christiansburg.box.com/s/g2zgalsyt82v10x9pkfvdenni1zfcz2l>

Simmons Road, N.E. widths sketch

<https://christiansburg.box.com/s/14tnnlwm9l8dvgw7ejy2x2jynehsbxbx>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Council

**Meeting Date:**

December 10, 2024

**ITEM TITLE:**

Budget Amendment #2A and #2B to the 2024-2025- budget

**DESCRIPTION:**

As always early in the fiscal year we do a budget amendment to rollover all capital projects and other capital items as we final out the previous fiscal year. At the meeting on November 12, the public hearing for the budget amendment, Councilwoman Hicks requested this amendment be split into 2 separate amendments, breaking the land acquisition portion into a separate amendment, now 2B all other amendments are contained in #2A.

**POTENTIAL ACTION:**

Approve the budget Resolution and Appropriation Resolution for both 2A and 2B

**DEPARTMENT:**

Finance

**PRESENTER:**

Val Tweedie

**ITEM HISTORY:**

As always early in the fiscal year we do a budget amendment to rollover all capital projects and other capital items as we final out the previous fiscal year. We are very close to closing out the year, so we know how we finished the year and what is available in unspent that need to be rolled over. We completed the year with good revenues and expenditures less than expected so we have sufficient resources to rollover the unspent funds and add a few items to the budget.

The first section is with regard to all capital projects rolling over unspent funds from close of year 6-30-2024 and adjusting the revenues and expenditures for project completions and cost reductions. These are all designated as rollover amounts. There are a few that are increases to the capital projects as project bids were received higher than expected in the original request. Net rollover amounts are \$513,502 and increases are \$145,356.

Adjustments to general fund programs/departments total \$2,107,634 as presented are for land acquisition of \$1,900,000; reallocating insurance costs between funds for \$23,250; one new full time administrative position for Building Inspections for \$27,500 for 6 months, parking lot repairs for fire and rescue of \$40,000; unexpected repairs for Aquatics and Parks and recreation \$74,400; adding Planning commission stipends for \$3000; add contribution for the NRVRC housing fund of \$39,484.

In the special revenue funds, we are adding grant revenues and expenditures due to changes in grant funding amounts for CDBG and reallocating the funds remaining in the ARPA grant after completion of Phase I of College Street Drainage to the payment for the regional commission building and the Hickock Drainage project as these funds must be fully obligated by 12-31-2024.

Finally, we have the Stormwater and Water and Sewer Enterprise fund rollovers for capital projects not completed in fiscal year 2024 and changes to the grant and loan funds for the Wastewater Treatment Plant. The rollovers for Water and sewer fund are funded by the revenues and fund balances in that fund. The Storm water projects will be funded by the fund balance in the fund and additional support from the general fund of \$257,454.

**INFORMATION PROVIDED:**

Amendment #2 worksheet

<https://christiansburg.box.com/s/bigtz3m7tp9h5ksnvfgw2oift4007mkf>

Resolution to Adopt Budget Modification 2A

<https://christiansburg.box.com/s/f96aawik5zdqlrrv11hig0kni5033mz6>

Resolution to Adopt Budget Modification 2B

<https://christiansburg.box.com/s/69vy6s8yb8mjuk4zkhlsml4xd76l6zki>

Appropriation for Budget Modification 2A

<https://christiansburg.box.com/s/wyqnm0fy1mf3v2d12v0h0w35e2w7tfmy>

Appropriation for Budget Modification 2B

<https://christiansburg.box.com/s/7015bwf2pqp76o3a08pqcvp36zj2pf5v>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Amendments to the Town Employee Handbook

**DESCRIPTION:**

There are proposed revisions to existing policies for clarification and to assist general operations.

**POTENTIAL ACTION:**

Revise the following policies to the Employee Handbook:

- Hours Worked – Remove ‘worked’ from overtime calculation for 28-day work period for uniformed officers to comply with federal regulations.
- Flex Time – Added maximum of 8 hours eligible for use per week which has been a practice but not a policy.
- Holidays – Added maximum of 12 hours holiday pay per day. Added holiday pay guidelines for part-time first responders for 8 major holidays which has been a departmental policy since 2018.
- Sick Leave Divestiture – Removed \$10,000 maximum payout from Option A which has not been adjusted to reflect inflation since implementation in 2011.
- Aquatic Center & Recreation Center Membership for Retirees – Added eligibility for free membership to retiree and spouse.

**DEPARTMENT(S):**

Human Resources

**PRESENTER:**

Alicia Dials, Human Resources Director

**INFORMATION PROVIDED:**

2024 Employee Handbook – DRAFT

<https://christiansburg.box.com/s/499yul5y28z0jrogscbip7d4sxw13zxn>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Purchase of property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) for \$1,600,000

**DESCRIPTION:**

The Town has a need for a new Public Works complex and desires to purchase property located at 255 Simmons Road, N.E. (approximately 14.1-acre Tax Parcel 500 – ((A)) – 1A; Parcel ID 019656 and approximately 0.46-acre Tax Parcels 499 – ((14)) – A and B; Parcel ID 019655) for \$1,600,000.

The key reasons include that the current Public Works complex is limited in size and the Town is and has been growing. There is a lot of growth in the Peppers Ferry Road corridor, and we feel the site on Simmons Road, N.E. has easy access to this area via the U.S. Route 460 Bypass. Public Works currently operates or stores items at three locations– the Scattergood Drive site, the Wades Lane former landfill (which is limited to largely material and snow removal equipment storage), and the building that we own at 415 Cambria Street, N.W. (equipment storage in rear of building and some miscellaneous storage).

Topography is also a big issue at the current site. The current location is considered part of a 100-Year Floodplain and does flood. Additionally, making a left turn onto N. Franklin Street is difficult for driving equipment as people often slow for the Dairy Queen entrance on N. Franklin Street. Also, Scattergood Drive cannot be signalized due to the proximity to the Independence Boulevard signal.

At the location on Simmons Road, N.E., there is more land, and it is more level, and we believe it can be nicely graded. It does not have a flood issue though there is 500-Year Floodplain on the property (the 500-Year Floodplain is unregulated, and this lower elevation area is where we plan the stormwater management area).

We plan to eventually demolish the building at 415 Cambria Street, N.W. with the construction of the Booker T. Washington Parkway (the N. Franklin Street – Peppers Ferry Road, N.W. Connector Route) – ([SMART Scale Program | Christiansburg, VA - Official Website](#)).

We would recommend that Town Council eventually sell the upper 3.664 acres (Tax Parcel 496 – ((24)) – 4; Parcel ID 033539). We bought this in 2012 for \$150,000 – it is assessed at \$219,800 now. This portion is out of the Floodplain but is separated from the rest of the property

by a major drop-off. An additional minor concern is that there is a cemetery on the current Public Works property. I believe we should keep the remainder of the complex for a possible extra storage site for the salt dome and perhaps a few other things, moving items from the Wades Lane landfill site to one or the other or perhaps splitting the storage some. I like the idea of keeping any environmentally sensitive area that we get, such as 100-Year Floodplain, wetlands, etc. and I think there may be some sort of restorative project there at some point.

The Town believes the idea of land banking now is a good idea as property values only seem to be increasing due to development demands – I think buying now saves the Town money later. I also see the fact that we are not borrowing to purchase the property as a positive.

**POTENTIAL ACTION:**

Council vote

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**INFORMATION PROVIDED:**

Purchase Agreement

<https://christiansburg.box.com/s/fw1n61oqss7b55u6pva6tt7bu0zxi9cx>

Schematic of property

<https://christiansburg.box.com/s/myd1d39van28qnuuw8zf21rbcvjouwfo>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Ordinance for First Amendment to Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program

**DESCRIPTION:**

The Montgomery – Blacksburg – Christiansburg Regional Tourism Office was formed in June 2011 by agreement of Montgomery County and the Towns of Blacksburg and Christiansburg and funded by contribution of 1% of each localities lodging tax. In 2014, the agreement was revised to create a stand-alone office. The revised agreement allows localities to keep 15% of the 1.0% lodging tax collection for internal use for promotion of tourism (which Christiansburg has done since the revised agreement).

The office is staffed by an Executive Director and support position and is located to 200 Clay Street in Blacksburg. The office is responsible for promotion and marketing of the three localities and is governed by a Board of Directors comprised of the three local government managers. The office has a Tourism Development Council to provide guidance to the Operating Board and office staff. The Tourism Development Council is comprised of a Town Council representative as well as one representative from the hotel industry and one representative from the restaurant industry. The Town of Christiansburg's Fiscal Year 2024-25 Budget includes a contribution of \$179,445 to the Tourism Office, though this is subject to true-up per the agreement.

The current agreement requires a 12-month notification to withdraw by any of the three member localities. Christiansburg Town Council voted to provide such notification at their March 12, 2024 regular meeting and the notification was provided to the other members on March 13, 2024.

The Board of Directors voted to forward the draft agreement to the governing bodies at their December 6, 2024 meeting. The Board desires to have final approval of the governing bodies before proceeding with advertising for the Executive Director position.

**POTENTIAL ACTION:**

Discussion and direction from Town Council/potential vote

**DEPARTMENT:**

Administration

**PRESENTER:**

Randy Wingfield, Town Manager

**INFORMATION PROVIDED:**

Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program  
<https://christiansburg.box.com/s/gz7zmfgqplcre2x2w5clc6rmn0r9qwqu>

March 13, 2024 Notification of Intent to Withdraw Letter

<https://christiansburg.box.com/s/v0554jz0owlrbtczl8hhw78stjpnpf3c>

First Amendment to Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program

<https://christiansburg.box.com/s/3xa6eiyblycutcqm6ezcj4g0jsxzv0g5>

Ordinance for First Amendment to Organizational Cooperative Agreement Between Montgomery County and the Towns of Blacksburg and Christiansburg for the Creation and Implementation of a Joint Tourism Program

<https://christiansburg.box.com/s/ts26qie2qn92gyabpofe61v97h160mhg>

Tax Revenue Report for Tourism – 2025 New Formula Estimate

<https://christiansburg.box.com/s/bk2l8wvekfrfggop7lntwvob8fwnxvhp>





**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Order abatement of an unsafe structure located at 995 Montgomery Street, N.E. (Tax Parcel 497 – ((A)) – 185C; Parcel ID 028826) consisting of approximately 0.268 total acres by demolition in accordance with Sec. 10-58. – Enforcement by council. of Article III. Unsafe Buildings, Walls, and Structures of Chapter 10 Buildings and Building Regulations of the Christiansburg Town Code

**DESCRIPTION:**

Town Council action is required to abate, remove, or obviate the nuisance of an unsafe structure located at 995 Montgomery Street N.E. if Sec.10-58 is utilized. Town staff has decided to take this approach for transparency.

The first notice of violation was issued on March 27, 2024. Since the initial notice, the property owner has received 4 additional notices requesting action to be taken regarding the property. Currently, the structure is caving in on itself and has severe structural damage.

**POTENTIAL ACTION:**

Motion to approve the demolition of the unsafe structure located at 995 Montgomery Street, N.E. in accordance with Christiansburg Town Code Sec. 10-58. – Enforcement by Council

**DEPARTMENT:**

Neighborhood Services

**PRESENTERS:**

Daria Chicosky, Property Maintenance  
Official/Planner 1

**POTENTIAL ACTION:**

Staff Report

<https://christiansburg.box.com/s/ij41d5kivwttwjasrxd4bove3j52fg>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

December 10, 2024

**ITEM TITLE:**

Audio quality in Town Council Chambers and Administrative Conference Room (Bowman and Hicks)

**DESCRIPTION:**

IT and PR have discussed the issue with inconsistent sound quality. While neither department was hired for sound expertise, both departments typically work together to try and troubleshoot audio/visual issues. Please see the below information regarding how we have worked to address issues in 2024:

January 29, 2024 – Town Staff reached out to Midway Production Services and received immediate response

February 1, 2024 – Midway Production Services arrived on site and diagnosed/fixed multiple issues including a quote for cable replacement

February 26, 2024 – Cable arrived and was replaced the following day

February 27, 2024 – Midway Production Services attended the Town Council meeting to assess concerns

February 28, 2024 – We received the following synopsis of issues:

1. The new cable run we installed yesterday did fix the noise issue in the cable between the mixer (located in the closet) and streaming computer (located in the server room.) That said, there was a different source of noise appearing in the right side of the live stream which was caused by VMix not remembering its settings and routing the very-noisy onboard audio from the cameras to the right side of the livestream... that issue *\*should\** now be fixed since we saved a new preset after the meeting last night, and we will verify that ahead of the next meeting. Be sure to select preset #5 for future meetings.
2. During my initial visit, we ran into an issue where there was no audio coming into VMix at all and eventually discovered that rebooting the streaming computer resolved the problem. This is what caused the lack of audio during last night's stream and was ultimately fixed by physically rebooting the computer. When we tested the stream immediately after installing the cable yesterday, everything worked fine which means this is an intermittent problem.

There is no obvious cause, but my best guess is that it's a bug or some malfunction with the Presonus Audiobox audio interface, which is the blue box on top of the server rack that takes audio from the mixer and delivers it to the streaming computer. I've experienced a lot of puzzling issues with those devices before and there are reports of similar issues with that unit and VMix online. The only connecting factor I can think of between both incidents is that we had physically handled the unit that day. It's possible it's as simple as a bad USB cable that has to be in just the right position to work reliably, but since we're short on definitive answers here, it's probably best to replace it with a Focusrite Scarlett 2i2 Gen4 audio interface, which are known to be much more reliable and is what should have been installed to begin with. If you want to go this route, we can order one for \$189.00 or they're easily available online if you want to procure yourself. Installation is direct drop-in and doesn't require any changes to the system.

3. Since we spent most of last night battling the Vmix issue and trying to get the stream operational, it was only during the last few minutes of the meeting that I was able to work on the actual audio mix, but most of the issues with low mic volume were resolved, especially Johanna Hicks' mic. I do suspect that her microphone has lower output than the rest, and I intend to swap it for a known good mic ahead of the next meeting to try to determine why. In any case, it's now at an acceptable level. I'm fairly confident that I can get the few lingering volume issues sorted out with another visit, and we'll begin a bit earlier just to verify functionality prior to the room filling up with people.

March 12, 2024 – Town Staff asked Midway Production Services to attend another Town Council meeting

April 10, 2024 – Midway Production Services diagnosed a potential issue and it was corrected by staff

April 23, 2024 - Midway Production Services informed us of potential GSM cellular interference (Someone has their cell phone too close to a piece of audio system, potential a microphone, mixer, or audio interface).

Following the recommendations and changes from Midway Production, Town staff held numerous internal conversations and troubleshooting efforts to continue addressing audio needs (including the addition of a second wireless microphone).

Additionally, Town Staff have also worked to address the sound issues within the Administrative Conference Room, including the addition of new equipment in October (the Meeting Owl Pro) to help improve audio.

Town Staff agrees, the audio is intermittently poor quality. There are several factors to be considered including:

- Quality of our current system and cost associated with replacement
- Recommendations to Town Council members to speak directly into the microphones
- Members of the audience speaking without walking to the podium microphone
- People speaking at the podium, but walking away without taking the microphone

If Town Council would like Staff to research the cost of a new audio system, we would be happy to do so. For reference, Montgomery County's audio system cost approximately \$32,000 in 2020 for an audio processor, telecaster, and master control system. I don't think this includes microphones, cables, etc. but would need to check.

PR tested microphones ahead of the Dec. 2 Planning Commission Meeting and attempted to troubleshoot. PR reminded Planning Commission members to speak directly into microphones and use microphones that seemed to be working well.

PR has contracted audio specialists to troubleshoot audio ahead of the Dec. 10 Town Council meeting and requested an audio engineer to attend the Dec. 10 Town Council meeting for audio assistance.

**POTENTIAL ACTION:**

Council discussion/direction

**DEPARTMENT:**

Information Technology

**PRESENTER:**

Jay Waller, IT Director