



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
JANUARY 14, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, January 14, 2025 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Town of Christiansburg Community Development Block Grant (CDBG) 2023 Consolidated Annual Performance and Evaluation Report (CAPER)

IV. CONSENT AGENDA

- A. Approval of Minutes of December 10, 2024
- B. Monthly Bill List
- C. Approve Assistant Town Manager Scot Shippee as an additional Town check signer
- D. Contract Amendment #2 with A. Morton Thomas and Associates, Inc., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.
- E. Contract Amendment #2 with Century Engineering, LLC., for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.
- F. Contract Amendment #2 with McDonough Bolyard Peck, Inc. d/b/a MBP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.
- G. Contract Amendment #2 with Rummel, Klepper & Kahl, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.
- H. Contract Amendment #2 with Whitman, Requardt & Associates, LLP, for Construction Engineering and Inspections (CEI) Term Services in excess of \$100,000 not to exceed \$500,000 per task order and not to exceed \$2,500,000 per annual contract term.

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Conditional Use Permit request by Valley Classical School, Inc., property owner and applicant, to allow a private school in the B-2 Central Business District on property located at 100 W. Main Street (Tax Parcels 527 – ((A)) – 66 and 68; Parcel IDs 070462 and 015853) consisting of approximately 1.676 acres. The property is designated as Downtown Mixed Use on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on December 10, 2024.
- B. Reappointment of Robin Boyd and John Neel to the Recreation Advisory Commission for a 4-year term from January 1, 2025 to December 31, 2028
- C. Reappointment of Heather Browning to the Christiansburg Public Arts Advisory Board for a 2-year term from January 1, 2025 to December 31, 2026
- D. Reappointment of Jeananne Knies, Mark Curtis, Jennifer Sowers, and Thomas Bernard to the Planning Commission for a four-year term from January 1, 2025 to December 31, 2028
- E. Reappointment of Kevin Conner and Steve Semones, and new appointment of Stephanie Bell to the Building Code Board of Appeals for a three-year term from January 1, 2025 to December 31, 2027
- F. Reappointment of Steve Simmons, Beverly Bridges, and Amelia Tuckwiller to the Aquatics Advisory Commission for a three-year term from January 1, 2025 to December 31, 2027
- G. Reappointment of Hampton Inn General Manager Andrew Crowder as hotel representative and Sandro's Alessandro Pugliese as restaurant representative to the Montgomery County – Blacksburg – Christiansburg Regional Tourism Office Tourism Development Council for a two-year term from January 1, 2025 to December 31, 2026
- H. Discussion of order abatement of an unsafe structure located at 995 Montgomery Street, N.E. (Tax Parcel 497 – ((A)) – 185C; Parcel ID 028826) consisting of approximately 0.268 total acres by demolition in accordance with Sec. 10-58. – Enforcement by council. of Article III. Unsafe Buildings, Walls, and Structures of Chapter 10 Buildings and Building Regulations of the Christiansburg Town Code
- I. Audio quality in Town Council Chambers and Administrative Conference Room (Bowman and Hicks)

IX. STAFF REPORTS

A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Re-organization for the Year 2025:

1. Town Council election of Vice-Mayor
2. Town Council to set regular meeting dates and times of Council
3. Mayor appointment of Town Council Committees:
 - a. Water and Waste Committee
 - b. Street Committee
 - c. Emergency Services Committee
 - d. Central Business District Committee
 - e. Finance Committee – Ad hoc
 - f. Public Health and Welfare Committee – Ad hoc
 - g. Council on Human Relations Committee – Ad hoc
4. Mayor appointment of Town Council Representative to Aquatics Advisory Board
5. Mayor appointment of Town Council Representative to Recreation Advisory Commission
6. Town Council appointment of Committees, Commissions, and Board:
 - a. Town Council Representative to Montgomery County Chamber of Commerce
 - b. Town Council Representative to Town Bikeway – Walkway Committee
 - c. Town Council Representative to Town Sustainability Committee
 - d. Town Council Representative and Alternate to New River Valley Agency on Aging Board of Directors
7. Town Council reaffirmation of Town Council Code of Ethics

8. Town Council reaffirmation of Town Attorney Engagement Policy

B. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(1), for the discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. The Closed Meeting is being held for discussion of personnel, specifically the appointment of officers for the year 2025.
2. Reconvene in Open Meeting
3. Certification
4. Council action on the matters

C. Appointment of Officers:

1. Town Manager
2. Clerk of Council
3. Police Chief
4. Town Attorney

XII. ADJOURNMENT

Upcoming meetings of Council:

January 15, 2025, 6:30 p.m. – Regular Work Session (subject to Town Council action to continue third Wednesday work session schedule)

January 28, 2025, 7:00 p.m. – Regular Meeting (subject to Town Council action to continue second and fourth Tuesday regular meeting schedule)

February 11, 2025, 7:00 p.m. – Regular Meeting (subject to Town Council action to continue second and fourth Tuesday regular meeting schedule)