



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
MARCH 11, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](https://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](https://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, March 11, 2025 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

IV. CONSENT AGENDA

- A. Approval of Minutes of February 25, 2025
- B. Bill list
- C. Resolution Recognizing March 2025 as Red Cross Month
- D. Resolution Recognizing March 21, 2025 as Down Syndrome Day and March 15-21, 2025 as Down Syndrome Awareness Week

V. INTRODUCTIONS AND PRESENTATIONS

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Request by Harley Ashe and Elizabeth Ashe to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street, N.E., (Tax Parcel 502-((7))-15A; Parcel ID 018802. The Public Hearing was held on February 25, 2025.
- B. Ordinance in regard to a Boundary Adjustment Agreement Between the County of Montgomery and the Town of Christiansburg as requested by RWW4, LLC, property owner, to incorporate property on the southern side of I-81 (approximately 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135, more particularly shown on the plat entitled “Exhibit from Records Showing Boundary Line Adjustment of Tax Map Number 093-A-6 to be Relocated from Montgomery County to be within the Corporate Limits of the Town of Christiansburg Riner Magisterial District Montgomery County, Virginia Surveyed January 17, 2025”) within the Town of Christiansburg. The property is designated as Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan. The Public Hearing was held on February 25, 2025.
- C. Rezoning request by RWW4, LLC, property owner and applicant, to rezone property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134) from Town A Agricultural to Town R-1 Single-Family Residential and, within unincorporated Montgomery County

adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135-- pending above Boundary Adjustment Agreement) from Montgomery County A-1 Agriculture to Town R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan 91.084 acres). The Public Hearing was held on February 25, 2025.

- D. Conditional Use Permit request by RWW4, LLC, property owner and applicant, for a planned housing development for a single-family residential development on property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134 and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Line Adjustment Agreement) in the R-1 Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres). The Public Hearing was held on February 25, 2025.
- E. Conditional Use Permit request by SHAH Development LLC, property owner and applicant, to allow a two-family dwelling in the B-3 General Business District on property located on the northwest corner of Roanoke Street and Craig Street, N.E. (Tax Parcel 527 – ((46)) – 5B; Parcel ID 170239) consisting of approximately 0.319 acres. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on February 25, 2025.
- F. Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from March 23, 2025 through April 8, 2025 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41, Parcel ID 007741) zoned B-3 General Business District. The proposed time period includes the set-up and operation of the carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan. The Public Hearing was held on February 25, 2025.
- G. Montgomery County Emergency Assistance Program (MCEAP) request for a street closure for Chrisman Street, S.W. (from W. Main Street to First Street, S.W.) on Saturday, April 26, 2025 from 8:00 a.m. to 6:00 p.m. for the MCEAP 50<sup>th</sup> Anniversary event. The event would be 10:00 a.m. to 4:00 p.m.
- H. Kiwanis Club of Christiansburg to request street closures of Main Street (between Montague Street, N.E. and Hickok Street), Roanoke Street (between E. Main Street and First Street, S.E.), Pepper Street (between Hill Street, N.E. and the Montgomery County Courthouse Pepper Street, S.E. parking lot exit), Marvin Jarels Circle, N.E. (in its entirety), Franklin Street (between First Street and Commerce Street, N.W.) for the 2025 Wilderness Trail Festival on September 20, 2025 from 5:30 a.m. to 6:00 p.m. The event would be 9:00 a.m. to 4:00 p.m.

- I. Ambulance purchase agreement with Vest Sales and Service for \$367,507.00 for Fiscal Year 2025-26 Budget delivery

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

- A. Closed Meeting:
  - 1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. Additionally, the Closed Meeting is also under Code of Virginia § 2.2-3711(A)(8), for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of litigation in regard to collection of delinquent meals taxes, business personal property taxes, penalties and interest.
  - 2. Reconvene in Open Meeting
  - 3. Certification
  - 4. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

March 19, 2025, 6:30 p.m. – Regular Work Session

March 25, 2025, 7:00 p.m. – Regular Meeting

April 8, 2025, 7:00 p.m. – Regular Meeting

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
FEBRUARY 25, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 25, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Planning Director Retta Jackson; Police Chief Chris Ramsey; Finance Director Katie Miano; Engineering Director Mike Kelley; Parks and Recreation Director Brad Epperley.

REGULAR MEETING

I. CALL TO ORDER

Mayor Barber noted that both Councilman Jenkins and Councilman Wilson would like to join the meeting via phone due to traveling for work.

Councilwoman Hockett made a motion to allow Councilman Jenkins and Councilman Wilson into the meeting via phone, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye.

*Motion Approved*

A. Moment of Reflection

B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Hicks.

II. ADJUSTMENT OF THE AGENDA

Councilwoman Hockett made a motion to move item A. under Introductions and Presentations ahead of the Public Hearings, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

### III. PUBLIC HEARINGS

- A. A request by Harley Ashe and Elizabeth Ashe to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street, N.E. (Tax Parcel 502 – ((7)) – 15A; Parcel ID 018802)

Mr. Harley Ashe and Elizabeth Ashe, 95 Skyline Street, explained to Council the easement runs through their driveway and they would like to place a garage there in the near future. Mr. Harley noted there were no underground utilities in the referenced area.

Hearing no further public comment the public hearing closed.

- B. Council's intention to adopt an ordinance in regard to a Boundary Adjustment Agreement Between the County of Montgomery and the Town of Christiansburg as requested by RWW4, LLC, property owner, to incorporate property on the southern side of I-81 (approximately 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135, more particularly shown on the plat entitled "Exhibit from Records Showing Boundary Line Adjustment of Tax Map Number 093-A-6 to be Relocated from Montgomery County to be within the Corporate Limits of the Town of Christiansburg Riner Magisterial District Montgomery County, Virginia Surveyed January 17, 2025") within the Town of Christiansburg. The property is designated as Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan.

Steve Semones, Balzer & Associates, addressed Council and explained the property referenced would be a boundary line adjustment from the County into the Town. Mr. Semones noted the Montgomery County Board of Supervisors discussed this item at their most recent board meeting and voted to move forward with considering the boundary line adjustment.

Hearing no further public comment the public hearing closed.

- C. Council's intention to adopt an ordinance in regard to a rezoning request by RWW4, LLC, property owner and applicant, to rezone property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134) from Town A Agricultural to Town R-1 Single-Family Residential and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Adjustment Agreement) from Montgomery County A-1 Agriculture to Town R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan 91.084 acres).

David Bradshaw, 475 Summitridge Road, expressed to Council the potential new development in his neighborhood would be problematic considering the increase in traffic as well as the newer smaller lots not coinciding with the current neighborhood. Mr. Bradshaw explained the current housing compared to what has been proposed was twice as dense, noting 60 lots would be crowded in where 30 lots would be more appropriate. He also touched on the sewer and maintenance impact of the new development and stated that it could be a sewer strain on the area and could cause maintenance costs for the residents.

Mr. Bradshaw referenced the Town's Comprehensive Plan stating that it clearly prioritizes compatibility and protection of surrounding properties by using buffers and preserving character in the neighborhoods affected. He also referenced the Town's ordinances and how they protect older existing neighborhoods by adding reasonable conditions on conditional use permits. Mr. Bradshaw cited Fire Code D107.1 Compliance which the Town has adopted as part of its building and safety regulations stating that "one or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads". He asked that Council consider the fire code referenced. Mr. Bradshaw also referenced the Christiansburg Town Code, Chapter 42, Sec. 42-96 – Frontage. and expressed that lot 53 on the developer's map, (the Riddinger property) needed to be addressed due to the code stating all structures in this district shall be located on the lot with the front of the structure facing the front lot line.

Mr. Bradshaw concluded that he supports new development in Christiansburg but urged Town Council to deny the rezoning and conditional use permit request.

Mark Vest, 360 Summitridge Road, opposed the request of new development due to public safety, stating EMS and Fire would have a difficult time coming through the neighborhood for emergencies. Mr. Vest noted the neighborhood was already dense and was not set up to handle that many homes. He added that the developer has not addressed the Fire Code section that was mentioned earlier, and he would like that addressed.

Barbara Stepp, 765 Holly Drive, opposed the new development saying it fails Town standards for responsible development. Ms. Stepp expressed that she valued the suburban feel of her neighborhood and felt the potential new homes would clash with the Town of Christiansburg Comprehensive Plan and compatibility mandate. She added that even with added sidewalks in the neighborhood it would still be a high traffic area and alters the neighborhood. Ms. Stepp asked Council to consider Christiansburg Town Code, Chapter 40, Sec. 40 – 60(d) - Division. which allows the Town Council to require land dedicated for parks. She asked Council to put the health, safety, and welfare of the residents in the neighborhood first and deny the rezoning and conditional use permit.

Scott Friend, 340 Summitridge Road, spoke concerning the VDOT secondary standard acceptance requirements and the impact those standards would have on the community.

Mr. Friend explained that per code of Virginia, 24VAC30 – 92 – 60, it states a street or network addition must provide sufficient public benefit. He added that public benefit requirements were described as meets or exceeds the public service, pedestrian accommodations, and connectivity requirements that are defined in the code. Mr. Friend acknowledged the proposed development meets the public service and pedestrian accommodations portion as well as the connectivity requirements but noted the requirements are low and ignores the impact of the existing community. He added that the neighborhood would be less safe with the added traffic and felt the potential connections to Route 8 would create a cut-through ending in more traffic.

Grant Foster, 195 Briarwood Drive, expressed to Council he was not opposed to Town growth if that growth respects the current residents. Mr. Foster noted the property was on a topographical divide and that after grading was completed, he felt the Summitridge area would experience water runoff issues when there was bad weather. Mr. Foster touched on the increase of traffic and kids playing in the neighborhood. He expressed concern for the width of the street and noted the crowdedness of the area when Public Works trucks come through for solid waste pick-up. Mr. Foster expressed his concern for the current park and noted that if the development is accepted then it would be too dangerous to send his children to the park because of traffic.

Jackson Friend, 340 Summitridge Road, addressed Council noting he was a Christiansburg High School runner for cross country and indoor/outdoor track. He explained he ran in the neighborhood to keep in shape and felt if the traffic increased then it would not be safe anymore. Mr. Friend also expressed concern for potential flooding that could damage basements due to water runoff from the new neighborhood.

Anna Bryan, 225 Summitridge Road, shared data from the citizen traffic study performed in the Summitridge neighborhood. Ms. Bryan expressed that the results of the traffic study present the need for a formal traffic study at the developer's expense. She felt that the current road needs updating and added equipment would degrade the roads rapidly. Ms. Bryan asked Council to please consider less houses and instead a greenway area.

Don Peters, 455 Summitridge Road, spoke about lighting in the neighborhood and the safety of pedestrians in the neighborhood. Mr. Peters explained that Summitridge Road currently has 8 streetlights and that one of those lights came down during the recent ice storm. He added the pole had been replaced but has yet to receive a new light. Mr. Peters explained that two lights are currently very dim and that even with bright lights the poles are too far apart from each other. He suggested nine more lights in the neighborhood and three new poles. Mr. Peters noted the area had several walkers and joggers in the morning and evenings when it is dark outside. He asked that if the potential development goes through to please install more lights.

Bruce Jennings, 365 Summitridge Road, noted the growth of Christiansburg over the years and the strengthening of Town Codes as well as the establishing of the Comprehensive

Plan that protects families in Christiansburg from uncontrolled growth. Mr. Jennings opposed the new development and questioned the Fire Code that had been introduced previously and the amount of traffic that could be dangerous to not only the current residents but the new residents as well. Mr. Jennings urged Council to consider the safety and welfare of the neighborhood referenced.

Roger Dominguez, 245 Briarwood Drive, explained he currently works for Christiansburg Public Works. He expressed that the potential for more homes in the area would create off-street parking and snowplows along with parked vehicles would make the road narrower to pass through. Mr. Dominguez asked that Council reject the development and maybe consider 30 homes instead.

Suella Wolfe, 175 Kimball Lane, expressed that the potential development was too large to bring into the neighborhood and noted the potential crowding of vehicles at the new homes. She noted the increase in traffic on an already very narrow street. Ms. Wolfe expressed concern for the school buses and there being more bus stops in the area.

Mayor Barber mentioned that Ms. Wolfe had previously sent a sketch of the neighborhood to Council.

Joshua Bryant, 225 Summitridge Road, expressed that his neighbors had echoed his concerns with the safety of the neighborhood children as well as the other pedestrians on the street. He urged Council to consider them in their decision.

David Bradshaw presented a petition from the residents of Summitridge to Council. The petition will be recorded in the final meeting minutes.

Steve Semones, Balzer and Associates, expressed the importance of additional housing in the New River Valley. He added that from a standard standpoint the public street is built to Town standards, there would be sidewalks on both sides of the road, and 30-foot roads wide enough to allow on-street parking if necessary. Mr. Semones expressed that the potential homes have generous backyards and the setback in the front of the homes are enough to park two vehicles in the driveway as well as a garage that's attached to the home for a further vehicle if needed.

Mr. Semones spoke about connectivity in the neighborhood and explained that when designing a subdivision that will have a road that is accepted into the state or the Town system, the Town has certain road standards and to receive VDOT maintenance funding they must meet certain standards that are set by VDOT as well. He explained that one of those standards was connectivity. He noted that with this project he understands the neighborhoods concerns but wanted to be clear that from a regulatory standpoint they are meeting VDOT requirements. Mr. Semones noted there were several connections to stub outs for the future development that meet VDOT requirements.

Mr. Semones touched on previous comments from the Summitridge residents and explained that only having 30 lots instead of 60 would unfortunately result in costly homes.

Mr. Semones also talked about the Statewide Fire Prevention Code from the Department of Housing Community Development's (DHCD) website. He explained that the code states that this is a maintenance code which is enforced once a structure receives a certificate of occupancy and contains the regulations which must be complied for the protection of Life Property from the hazards of fire and explosion. Mr. Semones explained that new construction is handled through the building code. He added that the prevention code is basically what the local fire officials enforce in an existing building or in a building that is being remodeled but it is not a code that is followed for new construction.

Mr. Semones noted there were concerns of stormwater management and explained they had since added fencing around the stormwater pond in the area. He added there would be a Homeowners Association (HOA) that would maintain the stormwater management fencing.

Hearing no further public comment the public hearing closed.

- D. A Conditional Use Permit request by RWW4, LLC, property owner and applicant, for a planned housing development for a single-family residential development on property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134 and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Line Adjustment Agreement) in the R-1 Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres).

David Bradshaw questioned the fire code that had been referenced previously and expressed that it had not been addressed and stated there was only one point of entrance into Summitridge. Mr. Bradshaw also expressed that no one addressed the look of the neighborhood and how the new development would change that look.

There being no public comment the public hearing closed.

- E. A Conditional Use Permit request by SHAH Development LLC, property owner and applicant, to allow a two-family dwelling in the B-3 General Business District on property located on the northwest corner of Roanoke Street and Craig Street, N.E. (Tax Parcel 527 – ((46)) – 5B; Parcel ID 170239) consisting of approximately 0.319 acres. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

There being no public comment the public hearing closed.

F. A Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from March 23, 2025 through April 8, 2025 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41, Parcel ID 007741) zoned B-3 General Business District. The proposed time period includes the set-up and operation of the carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Justin Cole, Cole Shows Amusement Co. of Covington, Virginia expressed that he was looking forward to bringing the carnival back this year and appreciated the consideration.

Hearing no further public comment the public hearing closed.

#### IV. CONSENT AGENDA

- A. Approval of Minutes of February 11, 2025 and February 19, 2025
- B. Bill List
- C. Award construction contract to Adams Construction Company in the amount of \$589,540.00 for the construction of the 2025 Annual Paving project
- D. Set Public Hearing for April 22, 2025 for a Conditional Use Permit request by SHAH Development LLC, applicant and property owner, to allow single-family or two-family dwelling(s) in the B-3 General Business District on property located on the western side of Plum Street across from Trent Dr. NE (Tax Parcel 497 – ((2)) – B; Parcel ID 120350), and consisting of approximately of 0.776 acres. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

Councilwoman Hockett made a motion to approve the consent agenda as presented, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

#### V. INTRODUCTIONS AND PRESENTATIONS

- A. Mayor Michael Barber to Present Resolution Recognizing Town Employees Joe Oley, Ryan Hubble, Pete Haislip, and Brandon Turner and Dr. Larry Cox who assisted Town Employees for their Response to a Cardiac Arrest at the Christiansburg Recreation Center

Mayor Barber read the resolution recognizing all that assisted during the response to the cardiac arrest on January 31<sup>st</sup> at the Christiansburg Recreation Center. Mayor Barber introduced Lauren Dudley, Chief Executive Officer of Lewis Gale Montgomery Hospital who also proceeded to recognize the above individuals. Ms. Dudley thanked everyone for their lifesaving efforts as well as Council for highlighting the individual's involvement in the emergency and providing CPR and AED lifesaving trainings to employees.

VI. CITIZEN COMMENTS

Steve Semones commented that if Council had questions or concerns pertaining to Summitridge to please reach out to him.

VII. COMMITTEE REPORTS

Councilwoman Hicks read a conflict-of-interest statement and explained that she owned properties that may be affected by items under the Public Hearing discussions for Summitridge Road.

Councilwoman Hockett reported there would be a Central Business Committee meeting held next Wednesday, the 5<sup>th</sup> and the committee would be continuing the discussion of Façade Grants.

Councilwoman Hicks asked the Central Business Committee to keep in mind that several of the Façade Grant applications they received were not part of the map that required only certain locations could apply.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

None.

IX. STAFF REPORTS

- A. Town Manager – no report.
- B. Town Attorney – no report.
- C. Other Staff

X. COUNCIL REPORTS

Councilwoman Bowman questioned if a quote had been accepted for the audio installation in Council Chambers. Public Relations Director Christina Bolt explained the Town had received the

third and final quote for the audio installation and there should be a final decision made next week. Councilwoman Bowman also urged Council to refrain from profanity at Council meetings in the future.

## XI. OTHER BUSINESS

### A. Closed Meeting:

1. Councilwoman Hockett made a motion to request a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of litigation in regard to the N. Franklin Street – Cambria Street intersection and N. Franklin Street Corridor project by Alleghany Construction, Inc. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

2. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. Additionally, the Closed Meeting is also under Code of Virginia § 2.2-3711(A)(8), for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of litigation in regard to collection of delinquent meals taxes, business personal property taxes, penalties and interest. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

3. Reconvene in Open Meeting
4. Councilwoman Hockett made a motion to certify that the Town Council of the Town of Christiansburg meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilman Bishop seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

5. Council action on the matters

Mayor Barber explained the items were discussed and Council has instructed the Town Attorney, Finance Director, and Town Manager to proceed.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting 10:00 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 03-11-25**  
**Vendor**

**BILLS FOR FEBRUARY - MARCH 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 65.25	Streets Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 65.25	Water Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 65.25	Sewer Pump Station Operations
ALGONQUIN PRODUCTS COMPANY	PW - STOCK SUPPLIES	\$ 65.25	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	EMS - BLDG & GRND SUPPLIES	\$ 55.98	Rescue
AMAZON CAPITAL SERVICES INC	EMS - STANDING DESK	\$ 209.35	Rescue
AMAZON CAPITAL SERVICES INC	POLICE - SUPPLIES	\$ 62.03	Police
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 68.97	Rescue
AMAZON CAPITAL SERVICES INC	EMS - VEHICLE SUPPLIES	\$ 46.55	Rescue
AMAZON CAPITAL SERVICES INC	CEMETERY - SUPPLIES	\$ 38.97	Cemetery
AMAZON CAPITAL SERVICES INC	CEMETERY - SUPPLIES	\$ 79.99	Cemetery
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 74.84	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 74.84	Water Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 74.84	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 74.84	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 9.46	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 9.46	Water Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 9.46	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES/MATERIALS	\$ 9.46	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 24.99	Streets Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 24.99	Water Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 24.99	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PW - STOCK SUPPLIES	\$ 24.98	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	EMS - OFFICE SUPPLIES	\$ 32.99	Rescue
AMAZON CAPITAL SERVICES INC	EMS - COMPUTER HARDWARE	\$ 119.85	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MEDICAL SUPPLIES	\$ 29.99	Rescue
AMAZON CAPITAL SERVICES INC	EMS - BLDG GRNDS SUPPLIES	\$ 34.19	Rescue
AMAZON CAPITAL SERVICES INC	REC DEPT - OFFICE CHAIRS	\$ 346.16	Parks & Recreation
AMAZON CAPITAL SERVICES INC	PW - PPE STOCK SUPPLIES	\$ 111.84	Streets Operations
AMAZON CAPITAL SERVICES INC	EMS - OFFICE SUPPLIES	\$ 24.18	Rescue
AMAZON CAPITAL SERVICES INC	EMS - OFFICE SUPPLIES	\$ 12.99	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MEDICAL SUPPLIES	\$ 59.94	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 119.98	Rescue
AMAZON CAPITAL SERVICES INC	EMS - SUPPLIES	\$ 84.95	Rescue
AMAZON CAPITAL SERVICES INC	AQUATICS - SUPPLIES/MATERIALS	\$ 139.90	Aquatics
AMAZON CAPITAL SERVICES INC	AQUATICS - OFFICE SUPPLIES	\$ 120.31	Aquatics
AMAZON CAPITAL SERVICES INC	CEMETERY - SUPPLIES	\$ 14.19	Cemetery
AMAZON CAPITAL SERVICES INC	ENGINEERING - OFFICE SUPPLIES	\$ 40.48	Engineering
ASSURED DATA PROTECTION INC	Assured Data Protection - FY 2025 Service	\$ 4,540.66	Information Technology

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 03-11-25**

<b>Vendor</b>	<b>BILLS FOR FEBRUARY - MARCH 2025</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
AXON ENTERPRISE INC		POLICE - BODY CAMERA SUPPLIES	\$ 2,182.42	Police
BANE OIL COMPANY INC		PW - 567 GALS OFF ROAD DIESEL	\$ 1,978.83	Public Works
BEVERAGE TRACTOR & EQUIPMENT LLC		CHP - BLDG GRND SUPPLIES/MATERIALS	\$ 146.84	Huckleberry Park
BKT UNIFORMS		POLICE - UNIFORM SUPPLIES	\$ 116.93	Police
BOUND TREE MEDICAL LLC		EMS - MEDICAL SUPPLIES	\$ 163.52	Rescue
BOUND TREE MEDICAL LLC		EMS - MEDICAL SUPPLIES	\$ 20.35	Rescue
CAMBRIDGE COMPUTER SERVICES INC		IT DEPT - Block of Hours for Professional Services	\$ 225.00	Information Technology
CAMBRIDGE COMPUTER SERVICES INC		IT DEPT - NetMotion Maintenance Renewal	\$ 6,751.20	Information Technology
CERTIFIED POWER INC		PW - SPREADERS	\$ 3,353.87	Streets Operations
CHANDLER CONCRETE COMPANY OF VA INC		CEMETERY - BLOCK WALL SUPPLIES	\$ 2,067.70	Cemetery
CHANDLER CONCRETE COMPANY OF VA INC		CREDIT - PALLET/BLOCK 05-23-24	\$ (22.00)	Cemetery
CITY ELECTRIC SUPPLY CO		WWTP - SUPPLIES/MATERIALS	\$ 180.67	Treatment Plant Operations
CMC SUPPLY INC.		WATER OPS - PARTS/SUPPLIES	\$ 2.53	Water Operations
CMC SUPPLY INC.		WATER OPS - PARTS/SUPPLIES	\$ 83.35	Water Operations
COLE TRUCK PARTS INC		PW - STOCK SUPPLIES	\$ 160.70	Streets Operations
COLE TRUCK PARTS INC		CREDIT/RETURN - ORG INV 01P24586	\$ (357.14)	Streets Operations
COLE TRUCK PARTS INC		PW - BULBS	\$ 19.77	Streets Operations
COLE TRUCK PARTS INC		PW - TURBO	\$ 4,830.51	Streets Operations
COLE TRUCK PARTS INC		PW - PARTS/SUPPLIES	\$ 870.68	Streets Operations
COLE TRUCK PARTS INC		PW - VEH PARTS/SUPPLIES	\$ 660.24	Streets Operations
DANA SAFETY SUPPLY INC		EMS - MEDICAL KITS	\$ 585.26	Rescue
DATA NETWORK SOLUTIONS INC		Barracuda Premium Plus Renewal	\$ 47,268.00	Information Technology
DATA NETWORK SOLUTIONS INC		DNS - Project Cradlepoint	\$ 841.12	Information Technology
DELL MARKETING L.P.		Dell - ICAC DESKTOP COMPUTER BUILD	\$ 1,693.65	Police
DUNCAN FORD MAZDA		STORMWATER - VEH FILTER	\$ 99.92	Storm Drain Operations
DUNCAN FORD MAZDA		POLICE - VEH TOW	\$ 85.00	Police
DUNCAN FORD MAZDA		SEWER OPS - 2025 Ford F150 SuperCab 4X4	\$ 43,626.00	Sewer Pump Station Operations
EAST COAST EMERGENCY VEHICLES LLC		EMS - VEHICLE LIGHTING SUPPLIES	\$ 3,160.32	Rescue
ELECTRICAL SUPPLY CO		WATER OPS - SUPPLIES/MATERIALS	\$ 15.60	Water Operations
ELECTRICAL SUPPLY CO		REC DEPT - SUPPLIES/MATERIALS	\$ 275.55	Parks & Recreation
ELECTRICAL SUPPLY CO		PW - BLDG & GRND SUPPLIES	\$ 5.75	Facility Maintenance
ELECTRICAL SUPPLY CO		DOWNTOWN PARK ELECTRICAL UPGRADES	\$ 117.75	Parks & Recreation
ELECTRICAL SUPPLY CO		CREDIT/RETURN - DOWNTOWN PARK	\$ (30.60)	Parks & Recreation
ELECTRICAL SUPPLY CO		DOWNTOWN PARK ELECTRICAL UPGRADES	\$ 6.96	Parks & Recreation
ELECTRICAL SUPPLY CO		FIRE DEPT - SUPPLIES	\$ 10.41	Fire
EMS MANAGEMENT & CONSULTANTS INC		EMS BILLING COLLECTIONS 01-31-25	\$ 3,566.60	Rescue
EMS TECHNOLOGY SOLUTIONS LLC		EMS - RFID CABINET SEALS	\$ 225.00	Rescue
ENERGEN OF VIRGINIA INC		EMS - New floor tile	\$ 19,788.00	Rescue
ENERGEN OF VIRGINIA INC		POLICE DEPT- Shaw Resilient Flooring Install	\$ 9,359.00	Police

**TOWN OF CHRISTIANSBURG**  
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**BILLS FOR FEBRUARY - MARCH 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
EXCEL TRUCK GROUP	WATER OPS - PARTS/SUPPLIES	\$ 15.60	Water Operations
EXCEL TRUCK GROUP	PW - VEH PARTS	\$ 268.39	Streets Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - truck Mounted Flushing Diffuser	\$ 3,263.08	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 73.50	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 100.42	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 614.78	Water Operations
FERGUSON ENTERPRISES INC #75	STORMWATER - STOCK SOD STAPLES	\$ 133.93	Storm Drain Operations
FIRE RESCUE AND TACTICAL INC	FIRE DEPT - UNIFORM SUPPLIES	\$ 267.46	Fire
FISHER AUTO PARTS INC	PW - VEHICLE PARTS/SUPPLIES	\$ 33.60	Streets Operations
FISHER AUTO PARTS INC	PW - VEH FUSES	\$ 7.10	Streets Operations
FISHER AUTO PARTS INC	PW - VEH OIL	\$ 51.87	Streets Operations
FISHER SCIENTIFIC CO.	WWTP - Incubator for Lab	\$ 1,800.00	Treatment Plant Operations
FLEET PRIDE INC	PW - SUPPLIES	\$ 604.50	Streets Operations
GALLS PARENT HOLDINGS LLC	POLICE - UNIFORM SUPPLIES	\$ 205.20	Police
GALLS PARENT HOLDINGS LLC	POLICE - UNIFORM SUPPLIES	\$ 57.80	Police
GENUINE PARTS COMPANY INC	WWTP - PARTS/SUPPLIES	\$ 38.92	Sewer Pump Station Operations
HAJOMA CORPORATION	CHP - REPAIR KIT SUPPLIES	\$ 328.00	Huckleberry Park
HALL'S GARAGE DOORS INC	FIRE DEPT - SERVICE CALL	\$ 200.00	Fire
HAWKINS-GRAVES INC	PW - SERVICE CALL STIHL	\$ 474.78	Streets Operations
HD SUPPLY INC	WWTP - LAB SUPPLIES	\$ 767.70	Treatment Plant Operations
HIGHWAY MOTORS INC.	WATER OPS - VEH PARTS	\$ 307.49	Water Operations
HIGHWAY MOTORS INC.	WATER OPS - VEH MIRROR	\$ 223.29	Water Operations
HOSE HOUSE INC.	PW - PARTS/SUPPLIES	\$ 26.89	Streets Operations
HOSE HOUSE INC.	PW - PARTS	\$ 99.00	Streets Operations
HOSE HOUSE INC.	PW - PARTS	\$ 434.36	Streets Operations
HOSE HOUSE INC.	SEWER OPS - MATERIALS	\$ 32.55	Sewer Pump Station Operations
IES COMMERCIAL INC	IT DEPT - Cell Booster for Town Hall	\$ 6,895.51	Information Technology
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	WWTP - BATTERY	\$ 149.95	Treatment Plant Operations
INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	PW - BATTERIES	\$ 292.90	Streets Operations
KINGS TIRE SERVICE INC	SOLID WASTE - TIRES	\$ 830.00	Solid Waste
LANCASTER INC.	FIRE DEPT - STATE INSP	\$ 20.00	Fire
LANCASTER INC.	FIRE DEPT - STATE INSP	\$ 20.00	Fire
LANCASTER INC.	FIRE DEPT - STATE INSP	\$ 20.00	Fire
MCGRADY-PERDUE HEATING & COOLING INC	PW - HVAC SERVICE CALL	\$ 395.00	Facility Maintenance
MIDWEST MOTOR SUPPLY INC	PW - CIRCUIT BREAKER	\$ 274.10	Streets Operations
MUNICIPAL EMERGENCY SERVICES INC	POLICE - SUPPLIES/MATERIALS	\$ 1,182.18	Police
NORTHWEST HARDWARE CO INC	PW - WASH BAY SUPPLIES	\$ 98.99	Facility Maintenance
NORTHWEST HARDWARE CO INC	PW - BLDG & GRND SUPPLIES	\$ 8.99	Facility Maintenance
NORTHWEST HARDWARE CO INC	WWTP - PROPANE	\$ 69.83	Treatment Plant Operations

**TOWN OF CHRISTIANSBURG**  
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**BILLS FOR FEBRUARY - MARCH 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
NORTHWEST HARDWARE CO INC	PW - STOCK OIL	\$ 29.97	Streets Operations
NORTHWEST HARDWARE CO INC	PW - STOCK OIL	\$ 29.97	Water Operations
NORTHWEST HARDWARE CO INC	PW - STOCK OIL	\$ 29.97	Sewer Pump Station Operations
NORTHWEST HARDWARE CO INC	PW - STOCK OIL	\$ 29.95	Storm Drain Operations
NORTHWEST HARDWARE CO INC	TOWN HALL - BATTERIES	\$ 11.69	Fac Maint Town hall
NORTHWEST HARDWARE CO INC	EMS - BLDG GRNDS SUPPLIES	\$ 17.99	Rescue
NORTHWEST HARDWARE CO INC	PW - SUPPLIES	\$ 4.80	Streets Operations
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$ 43.53	Streets Operations
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$ 43.53	Water Operations
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$ 43.53	Sewer Pump Station Operations
NORTHWEST HARDWARE CO INC	PW STOCK SUPPLIES	\$ 43.52	Storm Drain Operations
NORTHWEST HARDWARE CO INC	EMS - BATTERIES	\$ 17.99	Rescue
NORTHWEST HARDWARE CO INC	AQUATICS - SUPPLIES	\$ 10.79	Aquatics
NORTHWEST HARDWARE CO INC	EMS - SUPPLIES/MATERIALS	\$ 197.02	Rescue
NORTHWEST HARDWARE CO INC	EMS - PROPANE	\$ 102.94	Rescue
PADDOCK POOL EQUIPMENT CO INC	AQUATICS - Pin Spring	\$ 1,815.00	Aquatics
POWER ZONE	WWTP - MATERIALS/SUPPLIES	\$ 84.98	Treatment Plant Operations
POWER ZONE	WATER OPS - MATERIALS/SUPPLIES	\$ 38.99	Water Operations
POWER ZONE	PW - PARTS/SUPPLIES	\$ 22.99	Streets Operations
POWER ZONE	FIRE DEPT - PARTS/SUPPLIES	\$ 354.99	Fire
POWER ZONE	FIRE DEPT - PARTS/SUPPLIES	\$ 175.02	Fire
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 73.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 82.00	Police
RUMMEL KLEPPER & KAHL LLP	EAST MAIN SIDEWALKS CDBG	\$ 3,449.59	Community Dev Block Grant
RUMMEL KLEPPER & KAHL LLP	N FRANKLIN SIDEWALK IN-FILL	\$ 1,318.24	NFRANKLIN SIDEWALK FILL
RUMMEL KLEPPER & KAHL LLP	COLLEGE ST DRAINAGE PH 1	\$ 2,152.18	ARPA Funds
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 382.70	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 949.30	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 174.73	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 28.48	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	PW - JANITORIAL SUPPLIES	\$ 296.73	Streets Operations
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - ICE PACKS	\$ 280.00	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CHP - DOG BAG DISPENSERS	\$ 400.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 41.84	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 150.00	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 647.10	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 264.16	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 84.29	Aquatics
SHERWIN-WILLIAMS	AQUATICS - PAINT SUPPLIES	\$ 190.68	Aquatics

**TOWN OF CHRISTIANSBURG**  
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**BILLS FOR FEBRUARY - MARCH 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
SHI INTERNATIONAL CORP	IT DEPT - M365 G5 GCC license	\$ 702.24	Information Technology
SOUTHERN AIR INC	BLDG AUTO PRVT MAINT SVS	\$ 416.33	Parks & Recreation
SOUTHERN AIR INC	BLDG AUTO PRVT MAINT SVS	\$ 350.00	Fac Maint Town hall
SOUTHERN AIR INC	BLDG AUTO PRVT MAINT SVS	\$ 92.00	Fire
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 1,761.00	Parks & Recreation
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 608.49	Fac Maint Town hall
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 528.00	Fire
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 381.92	Treatment Plant Operations
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 51.50	Cemetery
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 245.92	Facility Maintenance
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 285.67	Rescue
SOUTHERN AIR INC	PRVNT MAINT SVS	\$ 649.17	Police
SOUTHERN AIR INC	QUARTERLY PREVENT MAIN.	\$ 892.00	Huckleberry Park
STATE ELECTRIC SUPPLY CO. INC.	DOWNTOWN PARK ELECTRICAL UPGRADES	\$ 31.86	Parks & Recreation
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	ADMIN - OFFICE SUPPLIES	\$ 167.80	Town Manager
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	PUBLIC WORKS - OFFICE SUPPLIES	\$ 200.60	Streets Operations
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	POLICE - OFFICE SUPPLIES	\$ 31.28	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	REC DEPT - OFFICE SUPPLIES	\$ 161.83	Parks & Recreation
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	POLICE - OFFICE SUPPLIES	\$ 146.75	Police
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FIRE DEPT - OFFICE SUPPLIES	\$ 42.50	Fire
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	ENGINEERING - OFFICE SUPPLIES	\$ 76.44	Engineering
TBC ASSOCIATES II LLC	REC DEPT - SANITATION SERVICES	\$ 109.00	Parks & Recreation
TENCARVA MACHINERY CO.	WWTP - controller for Falling Branch	\$ 1,979.00	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	WWTP - 4" rotating assembly	\$ 5,270.55	Sewer Pump Station Operations
TOWN GUN SHOP INC	POLICE DEPT - SUPPLIES/MATERIALS	\$ 64.00	Police
ULINE	PW - STOCK SUPPLIES	\$ 278.83	Streets Operations
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations
UNITED INDUSTRIAL SERVICES INC	PW - Grit motor and drive	\$ 3,947.88	Treatment Plant Operations
UNITED RENTALS INC.	AQUATICS - LIGHT TOWER RENTAL	\$ 668.00	Aquatics
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO	VDOT LICENSE & PERMIT BOND PREMIUM	\$ 125.00	Finance
VIRGINIA BUSINESS SYSTEMS	POLICE DEPT - PRINTER SERVICES	\$ 529.65	Police
WATER WORKS METROLOGY LLC	WATER OPS - 4 Inch Water Meter	\$ 4,875.84	Water Operations
WATER WORKS METROLOGY LLC	WATER OPS - 4 Inch Water Meter	\$ 659.63	Water Operations
WEST PUBLISHING CORPORATION	FINANCE - CLEAR SUBSCRIPTION	\$ 160.82	Finance
WILLIAM T. KANDZIOR	FLEET MAINT - TOOLS	\$ 30.75	Fleet Maintenance
ZOLL MEDICAL CORP.	EMS - MEDICAL SUPPLIES	\$ 509.54	Rescue
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 118.64	Streets Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 118.64	Water Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$ 118.64	Sewer Pump Station Operations

**TOWN OF CHRISTIANSBURG**  
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**BILLS FOR FEBRUARY - MARCH 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail</b>	<b>Amount</b>	<b>Department</b>
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	118.64	Storm Drain Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	75.98	Streets Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	75.98	Water Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	75.98	Sewer Pump Station Operations
ZORO TOOLS INC	PW - STOCK SUPPLIES	\$	75.96	Storm Drain Operations
ZORO TOOLS INC	STORMWATER - STOCK SUPPLIES	\$	83.96	Storm Drain Operations
<b>Total to be Paid 03.14.25</b>		<b>\$</b>	<b>223,978.60</b>	

## TOWN OF CHRISTIANSBURG

PAID BILL LIST 03-11-25

Vendor	Description	Amount	Department
ADVANCE AUTO PARTS	COUNTY FIRE - VEH SUPPLIES	\$ 86.00	Fire
AHLENA SPANGLER	Meal Money for Travel to Cardinal Academy	\$ 420.00	Police
AIRECO SUPPLY INC	PARTS/SUPPLIES	\$ 235.20	Aquatics
ALL PEST CONTROL INC	MONTHLY PEST CONTROL - AQUATIC	\$ 165.00	Aquatics
ALL PEST CONTROL INC	MONTHLY PEST CONTROL - TOWN HALL	\$ 90.00	Fac Maint Town hall
AMAZON CAPITAL SERVICES INC	ADAPTER	\$ 29.58	Information Technology
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 14.38	Rescue
AMAZON CAPITAL SERVICES INC	ALTERNATOR CHARGER	\$ 249.00	Rescue
AMAZON CAPITAL SERVICES INC	MEDICAL SUPPLIES	\$ 11.69	Rescue
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 209.35	Rescue
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 275.98	Rescue
AMAZON CAPITAL SERVICES INC	CORD REEL	\$ 1,030.00	Rescue
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 11.44	Rescue
AMAZON CAPITAL SERVICES INC	PPE STOCK	\$ 40.47	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC	PPE STOCK	\$ 40.47	Storm Drain Operations
AMAZON CAPITAL SERVICES INC	PPE STOCK	\$ 40.47	Streets Operations
AMAZON CAPITAL SERVICES INC	PPE STOCK	\$ 40.47	Water Operations
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES	CPR/FIRST AID/AED TRAINING	\$ 1,000.00	Parks & Recreation
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM 01-28-25 TO 02-03-25	\$ 118,426.36	Fringe Pool
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM 02-19-25	\$ 63,112.57	Fringe Pool
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM 02-10-25 TO 02-17-25	\$ 66,431.61	Fringe Pool
APPALACHIAN POWER COMPANY	ELECTRICITY	\$ 56,299.00	Town Wide
ASSURED DATA PROTECTION INC	Assured Data Protection - FY 2025 Service	\$ 4,369.66	Information Technology
AT&T MOBILITY	PHONE/INTERNET BILLING JANUARY 2025	\$ 553.44	Rescue
ATLANTIC EMERGENCY SOLUTIONS INC	COUNTY FIRE - REPAIRS 2005 PIERCE	\$ 4,392.38	Fire
ATMOS ENERGY	GAS & TRANSPORTATION - JANUARY 2025	\$ 3,279.09	Aquatics
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-11-25 TO 02-10-25	\$ 917.54	Fac Maint Town hall
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-09-25 TO 02-06-25	\$ 1,794.27	Fire
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-11-25 TO 02-10-25	\$ 336.51	Police
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-09-25 TO 02-06-25	\$ 1,259.14	Rescue
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-07-25 TO 02-05-25	\$ 24.41	Streets Operations
BANKSUPPLIES INC	Bank Supplies - White Deposit Bags	\$ 144.77	Finance
BMS DIRECT	BIG EVENT SLIPS	\$ 666.64	Public Relations
BMS DIRECT	WATER BILLS/INSERTS	\$ 2,001.73	Public Works
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 568.52	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 207.18	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 193.11	Rescue
BSN SPORTS COLLEGIATE PACIFIC	SOCER GOAL FLAGS	\$ 403.17	Huckleberry Park
CAMBRIDGE COMPUTER SERVICES INC	Cambridge - Cisco Switches	\$ 99,995.31	Information Technology
CAMBRIDGE COMPUTER SERVICES INC	Cambridge - Cisco Switches	\$ 7,724.99	Information Technology

## TOWN OF CHRISTIANSBURG

## PAID BILL LIST 03-11-25

Vendor	Description	Amount	Department
CAMERON HANNAH	Meal Money for Travel to Cardinal Academy	\$ 420.00	Police
CARTER MACHINERY	WIPER BLADE FOR SKID STEER CHP	\$ 93.30	Huckleberry Park
CARTER MACHINERY	Carter -Service contract on Pump station Generator	\$ 362.25	Sewer Pump Station Operations
CARTER MACHINERY	Carter -Service contract on Pump station Generator	\$ 362.25	Sewer Pump Station Operations
CARTER MACHINERY	Carter -Service contract on Pump station Generator	\$ 362.25	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - WWTP	\$ 132.24	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 132.24	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 132.24	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 63.84	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 63.84	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 65.65	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 371.25	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - FLEET	\$ 142.11	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 143.92	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 451.48	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 145.73	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 375.46	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 158.45	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 156.64	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS	\$ 156.64	Water Operations
COLE TRUCK PARTS INC	TURBO/TURBO CORE	\$ 2,432.64	Streets Operations
COLE TRUCK PARTS INC	FILTER/FUEL FILTER KIT	\$ 76.22	Streets Operations
COMCAST HOLDINGS CORP	INTERNET BILLING 02-15-25 TO 03-14-25	\$ 702.07	Information Technology
COREY BURKE	Meal Money for Travel to Cardinal Academy	\$ 420.00	Police
CRYSTAL SPRINGS	WATER/WATER COOLER RENTAL	\$ 220.84	Treatment Plant Operations
DEPARTMENT OF MOTOR VEHICLES	DMV STOPS 12-26-24 TO 01-24-25	\$ 500.00	Finance
DONALD SEYMOUR	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Sewer Pump Station Operations
DUNCAN FORD MAZDA	MIRROR ASSEMBLY	\$ 348.93	Parks & Recreation
DUNCAN FORD MAZDA	TUBE ASSEMBLY	\$ 374.54	Storm Drain Operations
EVOQUA WATER TECHNOLOGIES LLC	Evoqua - biocide for Peppers Ferry LS	\$ 5,895.00	Sewer Pump Station Operations
EXCEL TRUCK GROUP	PARTS/SUPPLIES	\$ 539.39	Streets Operations

TOWN OF CHRISTIANSBURG PAID BILL LIST 03-11-25			
BILLS FOR FEBRUARY - MARCH 2025			
Vendor	Description	Amount	Department
FEDERAL EXPRESS CORPORATION	TRACKING #771795304428	\$ 100.32	Aquatics
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 201.59	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 373.74	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 81.92	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 460.75	Water Operations
FIRE RESCUE AND TACTICAL INC	UNIFORMS - RESCUE	\$ 243.95	Rescue
FIRE RESCUE AND TACTICAL INC	UNIFORMS - RESCUE	\$ 210.00	Rescue
FIRE SAFETY PRODUCTS INC	INSPECTION	\$ 189.00	Huckleberry Park
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 64.09	Sewer Pump Station Operations
FISHER AUTO PARTS INC	ORIG INV# 371-087076 RETURN HEATER HOSE CONNECTORS	\$ (20.73)	Treatment Plant Operations
FORESIGHT DESIGN SERVICES	CHP - Pickleball Court Design	\$ 1,628.00	Truman Wilson Park
G & C SUPPLY CO INC	3" Zenner Fire Hydrant Meter	\$ 2,913.73	Water Operations
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 57.80	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 165.40	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 55.06	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 325.12	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 82.88	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 134.66	Police
GATES FLOWERS AND GIFTS LLC	POLICE DEPT - ARRANGEMENT - BILL BROWN	\$ 159.99	Police Officers Fund
GATES FLOWERS AND GIFTS LLC	POLICE DEPT - DISH GARDEN - EPPERLY	\$ 42.00	Police Officers Fund
GENUINE PARTS COMPANY INC	WIPER BLADES	\$ 18.18	Parks & Recreation
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 18.15	Rescue
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 47.94	Storm Drain Operations
HAJOMA CORPORATION	PARTS/SUPPLIES	\$ 90.80	Fac Maint Town hall
HURT & PROFFITT INC	BUFFALO TANK REHAB	\$ 14,506.50	Buffalo Tank Rehab
IDEXX DISTRIBUTION INC.	IDEXX - Supplies for Lab	\$ 770.56	Treatment Plant Operations
IMAGE TREND INC	ANNUAL FEE - 2025	\$ 5,542.12	Rescue
JAY WALLER	VALGITE Semi-Annual Meeting	\$ 224.53	Information Technology
JOHN ROSS MOORE	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
KEVIN E. POFF	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Cemetery
KINGS TIRE SERVICE INC	SERVICE/REPAIRS - LOADER	\$ 305.00	Streets Operations
KINGS TIRE SERVICE INC	TIRES	\$ 240.00	Water Operations
LANCASTER INC.	TIRES - INSPECTIONS	\$ 348.49	Building
LANCASTER INC.	TIRES - INSPECTIONS	\$ 544.36	Building
LANCASTER INC.	INPECTION - FD	\$ 20.00	Fire
LANCASTER INC.	TOWING - DUMP TRUCK	\$ 300.00	Water Operations
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 358.22	Rescue
LIFE-ASSIST INC	CREDIT MEMO - RETURN MEDICAL SUPPLIES	\$ (43.71)	Rescue
LIFE-ASSIST INC	MEDICAL SUPPLIES - RESCUE	\$ 461.02	Rescue
M & V ASSOCIATES	SURFACE MIX - FEBRUARY 2025	\$ 1,104.00	Streets Operations

TOWN OF CHRISTIANSBURG PAID BILL LIST 03-11-25			
BILLS FOR FEBRUARY - MARCH 2025			
Vendor	Description	Amount	Department
MANSFIELD OIL COMPANY	FUEL BILLING 01-16-25 TO 01-31-25	\$ 16,256.12	Town Wide
MATTHEW HELMICK	Meal Money for Travel to Cardinal Academy	\$ 420.00	Police
MCGILL ASSOCIATES PA	Utility Term Services, RFP 235	\$ 7,687.50	Engineering Studies-inspection
MCGILL ASSOCIATES PA	Utility Term Services, RFP 235	\$ 5,125.00	Engineering Studies-inspection
MICHAEL PRICE	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - ENG	\$ 120.00	Engineering
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - FINANCE	\$ 240.00	Finance
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - EPL	\$ 240.00	Planning
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - PD	\$ 480.00	Police
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - PW	\$ 240.00	Streets Administration
MONTGOMERY CO CHAMBER OF COMMERCE	WOMEN'S LEADERSHIP CONFERENCE - ADMIN	\$ 120.00	Town Manager
MUNICIPAL EMERGENCY SERVICES INC	UNIFORMS/ACCESSORIES - PD	\$ 3,534.54	Police
MUNICIPAL EMERGENCY SERVICES INC	UNIFORMS/ACCESSORIES - PD	\$ 1,185.18	Police
NATHAN RINEHART	Meal Money for Travel to Cardinal Academy	\$ 420.00	Police
NATIONAL POOLS OF ROANOKE INC.	MONTHLY SWIMMING POOL SERVICE	\$ 1,995.00	Aquatics
NEW RIVER VALLEY PASSENGER RAIL STATION AUTHORITY	ARC PLANNING GRANT MATCH CONTRIBUTION 2025	\$ 30,000.00	Economic Developemt
OCC OUTDOORS INC	OCC Outdoors - Message center kiosk	\$ 1,889.84	Cemetery
OLIVIA G BOYD	Meal Money for Travel to Richmond, VA	\$ 140.00	Police
ONETIME PAY VENDORS	REIMBURSE CASH BOND	\$ 5,000.00	Finance
ONETIME PAY WATER	WATER REFUND	\$ 282.94	Finance
POLYDYNE INC.	Polydyne - Emulsion Polymer for Dewatering	\$ 9,067.50	Treatment Plant Operations
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 54.45	Rescue
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 82.40	Rescue
SANDRA M PERRINE	REIMBURSE WOMEN'S LEADERSHIP CONFERENCE	\$ 120.00	Launch Christiansburg
SANDRA M PERRINE	REIMBURSE PHOTOGRAPHY BRANDING	\$ 275.00	Launch Christiansburg
SANDRA M PERRINE	REIMBURSE PRINTER	\$ 179.01	Launch Christiansburg
SANDS ANDERSON	PROFESSIONAL SERVICES JANUARY 2025	\$ 27,534.05	N. Franklin Cambria Int
SANDS ANDERSON	PROFESSIONAL SERVICES JANUARY 2025	\$ 6,185.50	Town Manager
SANICO - SOLUTIONS SYSTEMS INC	CREDIT MEMO - RETURN MYFRESH	\$ (44.00)	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 348.48	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 64.92	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 104.00	Treatment Plant Operations
SEGRA / LUMOS NETWORKS	BILLING MARCH 2025	\$ 41.86	Police
SHELOR MOTOR MILE	REPAIRS/MAINTENANCE	\$ 2,589.88	Rescue
SHELOR MOTOR MILE	REPAIRS/MAINTENANCE	\$ 275.23	Rescue
SHELOR MOTOR MILE	REPAIRS/MAINTENANCE	\$ 544.09	Rescue
SHELOR MOTOR MILE	REPAIRS/MAINTENANCE	\$ 582.48	Rescue
SHELOR MOTOR MILE	REPAIRS/MAINTENANCE	\$ 633.05	Rescue
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING - FD - 02-02-25 TO 03-01-25	\$ 84.00	Fire
SHENTEL CABLE COMPANY	SPECIAL CIRCUIT - 02-18-25 TO 03-17-25	\$ 699.00	Information Technology

TOWN OF CHRISTIANSBURG PAID BILL LIST 03-11-25			
BILLS FOR FEBRUARY - MARCH 2025			
Vendor	Description	Amount	Department
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 02-22-25 TO 03-21-25	\$ 84.00	Streets Operations
SOUTHERN PRINTING CO.	BUSINESS LICENSE RENEWALS	\$ 1,087.02	Finance
SOUTHERN STATES	CEMETERY - PROPANE	\$ 232.13	Cemetery
SOUTHERN STATES	CEMETERY - PROPANE	\$ 175.96	Cemetery
SOUTHERN STATES	STORMWATER - MATERIALS/SUPPLIES	\$ 50.77	Storm Drain Operations
SOUTHERN STATES	STORMWATER - SUPPLIES/MATERIALS	\$ 191.97	Storm Drain Operations
SOUTHERN STATES	STORMWATER - GRASS SEED	\$ 69.99	Storm Drain Operations
SOUTHERN STATES	PW - GRASS SEED	\$ 74.99	Streets Operations
SOUTHERN STATES	WWTP - PROPANE	\$ 8.67	Treatment Plant Operations
SOUTHERN STATES	WWTP - PROPANE	\$ 84.70	Treatment Plant Operations
STANDARD INSURANCE COMPANY	ACCIDENT/CRITICAL CARE/HOSP MARCH 2025	\$ 3,154.46	Fringe Pool
STANDARD INSURANCE COMPANY	STANDARD/WHOLE LIFE - BASIC/ADDTL	\$ 6,632.00	Fringe Pool
SUBURBAN PROPANE L.P.	162 GALLONS PROPANE - WWTP	\$ 796.20	Treatment Plant Operations
SUBURBAN PROPANE L.P.	207.7 GALLONS PROPANE - WWTP	\$ 1,058.22	Treatment Plant Operations
SUBURBAN PROPANE L.P.	338 GALLONS PROPANE - WWTP	\$ 1,708.42	Treatment Plant Operations
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - RESCUE	\$ 12.87	Rescue
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - RESCUE	\$ 79.51	Rescue
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - RESCUE	\$ 28.30	Rescue
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - RESCUE	\$ 7.72	Rescue
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Building
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Building
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Building
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Finance
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Finance
TECH EXPRESS INC.	BUSINESS CARDS	\$ 159.75	Human Resources
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Human Resources
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Planning
TECH EXPRESS INC.	BUSINESS CARDS	\$ 106.50	Planning
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Public Relations
TECH EXPRESS INC.	BUSINESS CARDS	\$ 213.00	Rescue
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Rescue
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Streets Operations
TECH EXPRESS INC.	BUSINESS CARDS	\$ 213.00	Streets Operations
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Town Council
TECH EXPRESS INC.	BUSINESS CARDS	\$ 53.25	Town Manager
TELVENT USA HOLDINGS LLC	BILLING MARCH 2025	\$ 211.68	Parks & Recreation
TELVENT USA HOLDINGS LLC	BILLING MARCH 2025	\$ 123.48	Streets Operations
THE BLOOD CONNECTION INC	WHOLE BLOOD	\$ 395.00	Rescue
TOWN OF CHRISTIANSBURG	COUNTY FIRE - FUEL USAGE DEC 2024	\$ 1,019.47	Fire
TREASURER OF VIRGINIA	VDHCP - 2ND QTR FY 2025	\$ 770.04	Fringe Pool

TOWN OF CHRISTIANSBURG PAID BILL LIST 03-11-25			
BILLS FOR FEBRUARY - MARCH 2025			
Vendor	Description	Amount	Department
TREASURER OF VIRGINIA - DEQ	OCTOBER 2024 LAND APP FEE - 35 DRY TONS CLASS B	\$ 262.50	Treatment Plant Operations
TREASURER OF VIRGINIA - DEQ	NOVEMBER 2024 LAND APP FEE - 15 DRY TONS CLASS B	\$ 112.50	Treatment Plant Operations
TREASURER OF VIRGINIA - VRS	VRS FEBRUARY 2025	\$ 266,103.97	Fringe Pool
TRUIST INSURANCE HOLDINGS LLC	POLICY RENEWAL 03-01-24 TO 03-01-25	\$ 2,000.00	Human Resources
VERIZON	INTERNET BILLING FEBRUARY 2025	\$ 114.95	Police
VERIZON	INTERNET BILLING 02-07-25 TO 03-06-25	\$ 124.99	Police
VERIZON-WIRELESS	PHONE/INTERNET BILLING 01-11-25 TO 02-10-25	\$ 8,360.91	Town Wide
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 01-21-25 TO 02-20-25	\$ 14.83	Building
VIRGINIA DEPT. OF TAXATION-6626	VA DEPT TAXATION - RETAIL SALES TAX	\$ 18.15	Finance
WILLIAM L HANKS	Travel Expense reimbursements	\$ 2,965.44	Fire
WILLIAM L HANKS	Reimbursement for cleaning services - FD	\$ 192.00	Rescue
WINTER EQUIPMENT COMPANY INCORPORATED	Winter Equipment - Snow plow parts	\$ 7,370.00	Streets Operations
WRANGLER HOLDCO CORP	RECYCLING - RESCUE - FEBRUARY 2025	\$ 215.92	Rescue
<b>Total Paid</b>		<b>\$ 918,048.94</b>	
<b>TO BE PAID BILL LIST 03-11-25</b>		<b>\$ 223,978.60</b>	
<b>TOTAL ALL</b>		<b>\$ 1,142,027.54</b>	

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING MARCH 2025 AS AMERICAN RED CROSS MONTH

**WHEREAS** the American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors; and,

**WHEREAS** the American Red Cross shelters, feeds, and provides comfort to people affected by disasters; supplies about 40% of the nation's blood; teaches skills that save lives; distributes international humanitarian aid; and supports veterans, military members and their families; and,

**WHEREAS** the American Red Cross makes no discrimination as to nationality, race, religious beliefs, class or political opinions and strives to relieve the suffering of individuals in their most urgent cases of distress; and,

**WHEREAS** an average of 90 cents of every dollar the American Red Cross spends is invested in delivering care and comfort to those in need; and,

**WHEREAS** the American Red Cross responds to about 65,000 disasters every year and each year, on average, they collect nearly 4.5 million blood donations and more than 1 million platelet donations from more than 2.3 million volunteer donors.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Town of Christiansburg, Virginia do hereby declare the month of March 2025 as American Red Cross Month and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held March 11, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION RECOGNIZING MARCH 21, 2025 AS DOWN SYNDROME DAY AND MARCH 15 - 21, 2025 AS DOWN SYNDROME AWARENESS WEEK**

WHEREAS approximately one in every 691 live births are born with Down Syndrome; and,

WHEREAS while research and early intervention have resulted in dramatic improvements in the life span and potential of those who are affected, more investigation is needed into the causes and treatment of Down Syndrome; and,

WHEREAS people with Down Syndrome are active participants in educational, occupational, social, and recreational circles of our communities and possess a wide range of abilities; and,

WHEREAS individuals with Down Syndrome should have equal opportunity to achieve the universally desired goals of self-fulfillment, pride in their achievements, inclusion in their community, and reaching their fullest potential; and,

WHEREAS The Down Syndrome Association of the New River Valley Inc. and other agencies in our area have worked for many years to educate and support parents and individuals with Down Syndrome; and,

WHEREAS Christiansburg Town Council encourages residents to support the Down Syndrome Association of the New River Valley Inc. and all other agencies that support and work with these citizens, families, schools, healthcare professionals, and governments to help create opportunities, raise awareness, and facilitate solutions for these valued members of our community.

NOW, THEREFORE, BE IT RESOLVED that Christiansburg Town Council, meeting in regular session on March 11, 2025, designates March 21, 2025 as Down Syndrome Day and March 15 - 21, 2025 as Down Syndrome Awareness Week to encourage our citizens to work together to promote respect and inclusion of individuals with Down Syndrome and to celebrate their accomplishments and contributions to the community. Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held March 11, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

A request by Harley Ashe and Elizabeth Ashe to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street, N.E. (Tax Parcel 502 – ((7)) – 15A; Parcel ID 018802).

**DESCRIPTION:**

The purpose of the request is to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street NE to support placement of a carport or garage in the area. There are potentially existing utilities within the easement area, based on visible markings in the photographs provided with the application. While the Town does not have easements located in the area requested to be vacated, there is a Town sewer line running north-south adjacent to the requested area.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Randy Wingfield

**INFORMATION PROVIDED:**

Draft Ordinance

<https://christiansburg.box.com/s/ax46qpvpgds15agg4pj80opn2dmi552kd>

Application (Vacation)

<https://christiansburg.box.com/s/xzo33k9ijnz1bwdcijxbxz8n3tb3hvgm>

Aerial photograph

<https://christiansburg.box.com/s/aldbv5716xbnqqeizuekzii5xgvcjrmr>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**  
Discussion and Action

**MEETING DATE:**  
March 11, 2025

**ITEM TITLE:**  
Ordinance in regard to a Boundary Adjustment Agreement Between the County of Montgomery and the Town of Christiansburg as requested by RWW4, LLC, property owner, to incorporate property on the southern side of I-81 (approximately 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135, more particularly shown on the plat entitled “Exhibit from Records Showing Boundary Line Adjustment of Tax Map Number 093-A-6 to be Relocated from Montgomery County to be within the Corporate Limits of the Town of Christiansburg Riner Magisterial District Montgomery County, Virginia Surveyed January 17, 2025”) within the Town of Christiansburg. The property is designated as Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan. The Public Hearing was held on February 25, 2025.

**DESCRIPTION:**

RWW4, LLC has requested a Boundary Line Adjustment for 1.084 acres located on the southern side of I-81. The property is also part of larger rezoning and Conditional Use Permit requests with an adjoining 17.7 acres located within the Town.

Town staff has prepared a Staff Report in accordance with Town Council’s direction for all Boundary Line Adjustments.

**POTENTIAL ACTION:**  
Council vote

**DEPARTMENT(S):**  
Administration **PRESENTER**  
Town Manager Randy Wingfield

**INFORMATION PROVIDED:**  
Request Letter  
<https://christiansburg.box.com/s/469bmbzqzo19nzb7rabg4mhtyiq9cscr>

Boundary Line Adjustment Plat  
<https://christiansburg.box.com/s/mppcye0tbqybh39wkzuw4c89skla8uj1>

Boundary Line Adjustment Agreement  
<https://christiansburg.box.com/s/g8cvw3hbflzuw4bs0t3sj53c4q6uuuhfg>

Draft Resolution  
<https://christiansburg.box.com/s/rvt2mhuvl7schgr5oca29m494gubd40w>

Property South of I-81 Boundary Adjustment Staff Report  
<https://christiansburg.box.com/s/vvba07fgcohgz03jo9u6mvw95vjyyxwe>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

Council's intention to adopt an ordinance in regard to a rezoning request by RWW4, LLC, property owner and applicant, to rezone property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134) from Town A Agricultural to Town R-1 Single-Family Residential and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Adjustment Agreement) from Montgomery County A-1 Agriculture to Town R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan 91.084 acres).

**DESCRIPTION:**

The purpose of this request is to rezone Parcel 160134 and Parcel 130135 (pending Corporate Boundary Line Adjustment) from Agriculture (A) to Single-Family Residential (R-1). The applicant has also submitted a Conditional Use Permit request (CUP-2024-10) for a proposed single-family planned housing development consisting of 60 units at a maximum density of 4 units per acre.

Signed proffers presented in association with the request are as follows:

1. The property shall be developed in substantial conformance with the masterplan submitted dated November 19, 2024 and revised February 12, 2025.
2. The property proposed for R-1 Zoning shall only be utilized for single-family detached residential use.
3. The two future road connection locations shall be constructed and dedicated as shown on the masterplan. The future road connection adjacent to Lot 11 shall be constructed in the first phase of development.
4. An evergreen screening buffer will be planted along the eastern property line of the parent parcel with the exception of where trees would interfere with existing utilities or proposed public utility installation.

On March 3, 2025, Planning Commission voted 7 – 0 to recommend approval of the request without accepting the proffers.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/w4bmvhbjids4yu5eyskcnol1a6c244sh>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84ll0a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/qj8kjtfw3m2x9n3nw76m1td6mh1v9p60>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

A Conditional Use Permit request by RWW4, LLC, property owner and applicant, for a planned housing development for a single-family residential development on property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134 and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Line Adjustment Agreement) in the R-1 Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres).

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a Planned Housing Development (PHD) for a detached single-family development within the R-1 Single-Family Residential District with a maximum of 60 units and a maximum density of 4 units per acre.

There is an associated rezoning request by the applicant (RZN-2024-07), as well as a pending Corporate Boundary Line Adjustment.

The proposed plan also includes sidewalks, roads, and public utilities, such as water, sewer, and stormwater management, which will be constructed by the developer per Town standards and dedicated for public use where appropriate.

On March 3, 2025, Planning Commission voted 4 – 3 to recommend approval of the request with the following conditions:

1. The property shall be developed in substantial conformance with the masterplan submitted dated November 19, 2024 and revised February 12, 2025.
2. The property proposed for R-1 Zoning shall only be utilized for single-family detached residential use.
3. The two future road connection locations shall be constructed and dedicated as shown on the masterplan. The future road connection adjacent to Lot 11 shall be constructed in the first phase of development.
4. An evergreen screening buffer will be planted along the eastern property line of the parent parcel with the exception of where trees would interfere with existing utilities or proposed public utility installation.
5. Phase One will be a maximum of thirty (30) units. Phase Two construction of the 31st unit shall not be started until a secondary permanent access is developed.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/11dfizc25orz4s9oetpsxt269ud4pxmu>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84ll0a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/fdxf6vhif7767mw5bxm89q9tr32o7xvz>

Planning Commission Combined Citizen Comments

<https://christiansburg.box.com/s/m2yh48yoegvzjob77558mn50dc4wg0jq>

Petition Opposing Development

<https://christiansburg.box.com/s/4ntlc44cixpcu4hdrd8mdo0r8swjc21g>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

A Conditional Use Permit request by SHAH Development LLC, property owner and applicant, to allow a two-family dwelling in the B-3 General Business District on property located on the northwest corner of Roanoke Street and Craig Street, N.E. (Tax Parcel 527 – ((46)) – 5B; Parcel ID 170239) consisting of approximately 0.319 acres. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow residential use, specifically one (1) two-family dwelling, within the B-3 General Business District. The proposed development will adhere to the R-3 Multi-Family Residential District development standards. The property is not located within either the 100- or 500-Year Flood Hazard Area.

If this request is approved, in accordance with Sec. 42-623 (a) (1) of the Christiansburg Town Code, the applicant will be required to submit a full Site Plan to the Town for review and approval.

On February 3, 2025, Planning Commission voted 5 – 0 to recommend approval of the request.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/dauahusamxj1tko2vd6spprjq5gzjvyq>

Planning Commission Resolution

<https://christiansburg.box.com/s/yeosh177rq5rz426oae457ny0qpgikth>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84ll0a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/ggfaobhqgaubc1a1tjgu4idv1f36ppgq>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

A Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from March 23, 2025 through April 8, 2025 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41, Parcel ID 007741) zoned B-3 General Business District. The proposed time period includes the set-up and operation of the carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is requesting a Conditional Use Permit (CUP) to allow a carnival from March 23, 2025 through April 8, 2025. Last year the permit was issued for 11 days, and this year the applicant is requesting 17 days, including setup and teardown. The applicant typically requests the CUP each year and there have been no reported issues in previous years.

The applicant states that the location for the carnival will be in the large parking area to the south of the Belk store, near the intersection of Shoppers Way and New River Road. This is the same location and layout as last year's approval. A preliminary ride list has been included with the application materials.

On February 3, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with the following conditions:

1. A bond in the amount of \$5,000.00 shall be posted prior to final issuance of this CUP to insure adequate cleanup within 48 hours.
2. The carnival shall contact the Montgomery County Health Department for all necessary permits.
3. The carnival shall contact the Town Superintendent of Public Works in regard to water connections for any recreational vehicles, campers, vending areas, etc. A water meter deposit shall be required of the carnival and shall be applied toward usage.
4. The carnival shall provide portable toilets cleaned daily or more frequently as required by Virginia Department of Health standards for its patrons and shall provide holding tanks for septic on all recreational vehicles, campers, vending areas, etc. All holding tank materials shall be properly disposed of.
5. All sanitary and water connections shall be inspected by the Town prior to use and be maintained in a healthy and sanitary manner.
6. The carnival shall provide the Town with a list of all amusement devices including name of ride, manufacturer, and year manufactured.

7. A certificate of inspection for all amusement devices is to be issued by a person certified by the Commonwealth of Virginia to perform inspections of amusement devices prior to opening of the carnival.
8. Efforts shall be made to have all inspection conducted during regular Town office hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.). The carnival shall reimburse the Town of Christiansburg for overtime pay for all inspections made after Town office hours.
9. A permit shall be obtained for each tent and a certificate of fire resistance for each tent shall be provided to the Christiansburg Fire Marshall prior to opening.
10. Proof of financial responsibility in the minimum amount of \$1,000,000.00 per occurrence along with a statement indemnifying the Town of Christiansburg from any liability shall be provided to the Town prior to opening.
11. The carnival operators shall be responsible for disposal of all animal droppings and these shall not be disposed of in dumpsters, sanitary sewers, or storm water systems.
12. The carnival shall not operate beyond 11:00 p.m.
13. The Carnival shall be required to staff the event with at least two uniformed Christiansburg Police officers during weekdays and four officers during weekend peak hours, with additional officers at the discretion of the Town Manager or Police Chief, and the carnival shall be responsible for paying the overtime rate for each officer.
14. All appropriate state and local revenues including sales tax and meals tax shall be collected and submitted and documentation shall be provided to the Town.
15. This permit shall only be valid during March and April of 2025.

The applicant provided the following update regarding Condition #13 via a February 13 email:

“For 2025, we would be happy to change the security requirements as discussed in 2024. We would have no objection to the Chief determining how many officers are on site during the carnival based on need, availability, and other factors at his discretion. We would like to request that there be at least one officer on site during all open hours, with a maximum of four during peak weekend hours.”

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/vvfae5vrvw3s6r75jlewpaqyb8hfx65k>

Planning Commission Resolution

<https://christiansburg.box.com/s/b08d1rvrx7seldqq11xsn0638qne0p6h>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84lloa30815wg14>

Staff Report with maps

<https://christiansburg.box.com/s/oi08s9dx9vzgvjsj44gb3jqh14vmksv0>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

Montgomery County Emergency Assistance Program (MCEAP) request for a street closure for Chrisman Street, S.W. (from W. Main Street to First Street, S.W.) on Saturday, April 26, 2025 from 8:00 a.m. to 6:00 p.m. for the MCEAP 50<sup>th</sup> Anniversary event. The event would be 10:00 a.m. to 4:00 p.m.

**DESCRIPTION:**

This is a request by Montgomery County Emergency Assistance Program (MCEAP) request for a street closure for Chrisman Street, S.W. (from W. Main Street to First Street, S.W.) on Saturday, April 26, 2025 from 8:00 a.m. to 6:00 p.m. for the MCEAP 50<sup>th</sup> Anniversary event. This adjoins their location at 308 W. Main Street, which they wish to utilize during the celebration.

**POTENTIAL ACTION:**

Council vote

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**INFORMATION PROVIDED:**

Application

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Map

<https://christiansburg.box.com/s/tn3yur36k0la7ydejnxeode3arrknr4m>

Certificate of Liability Insurance

<https://christiansburg.box.com/s/m2yh48yoegvzjob77558mn50dc4wg0jq>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

Kiwanis Club of Christiansburg to request street closures of Main Street (between Montague Street, N.E. and Hickok Street), Roanoke Street (between E. Main Street and First Street, S.E.), Pepper Street (between Hill Street, N.E. and the Montgomery County Courthouse Pepper Street, S.E. parking lot exit), Marvin Jarels Circle, N.E. (in its entirety), Franklin Street (between First Street and Commerce Street, N.W.) for the 2025 Wilderness Trail Festival on September 20, 2025 from 5:30 a.m. to 6:00 p.m. The event would be 9:00 a.m. to 4:00 p.m.

**DESCRIPTION:**

This is the annual request for street closure in association with the Kiwanis Club of Christiansburg's Wilderness Trail Festival. The footprint will shift this year due to the Hickok Street Drainage Project.

**POTENTIAL ACTION:**

Council vote

**DEPARTMENT(S):**

Administration

**PRESENTER:**

Town Manager Randy Wingfield

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/272nybwemtmxg54xjssdzu07n2swfvm6>

Map

<https://christiansburg.box.com/s/e9u8hpm6fekrmls4klv13vl43nx0ybfp>

Certificate of Liability Insurance

<https://christiansburg.box.com/s/m2yh48yoegvzjob77558mn50dc4wg0jq>



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**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

March 11, 2025

**ITEM TITLE:**

Ambulance purchase agreement with Vest Sales and Service for \$367,507.00 for Fiscal Year 2025-26 Budget delivery

**DESCRIPTION:**

Vest Sales and Service has an ambulance which is currently being built and will agree to a purchase price of \$367,507.00 if we submit the purchase order now (for Fiscal Year 2025-26 Budget delivery) versus \$450,000 if we do not commit to the purchase order.

**POTENTIAL ACTION:**

Council vote

**DEPARTMENT(S):**

Fire Department

**PRESENTER:**

Fire & Rescue Chief Billy Hanks