



AGENDA

REGULAR MEETING OF TOWN COUNCIL
CHRISTIANSBURG TOWN HALL
100 EAST MAIN STREET
FEBRUARY 25, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at www.christiansburg.org/YouTube and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit www.christiansburg.org/publichearings. You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email info@christiansburg.org. Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, February 25, 2025 for the comments to be distributed to Town Council before the meeting.

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. A request by Harley Ashe and Elizabeth Ashe to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street, N.E. (Tax Parcel 502 – ((7)) – 15A; Parcel ID 018802).
- B. Council's intention to adopt an ordinance in regard to a Boundary Adjustment Agreement Between the County of Montgomery and the Town of Christiansburg as requested by RWW4, LLC, property owner, to incorporate property on the southern side of I-81 (approximately 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135, more particularly shown on the plat entitled "Exhibit from Records Showing Boundary Line Adjustment of Tax Map Number 093- A-6 to be Relocated from Montgomery County to be within the Corporate Limits of the Town of Christiansburg Riner Magisterial District Montgomery County, Virginia Surveyed January 17, 2025") within the Town of Christiansburg. The property is designated as Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan.
- C. Council's intention to adopt an ordinance in regard to a rezoning request by RWW4, LLC, property owner and applicant, to rezone property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134) from Town A Agricultural to Town R-1 Single-Family Residential and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Adjustment Agreement) from Montgomery County A-1 Agriculture to Town R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres).
- D. A Conditional Use Permit request by RWW4, LLC, property owner and applicant, for a planned housing development for a single-family residential development on property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134 and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Line Adjustment Agreement) in the R-1 Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres).
- E. A Conditional Use Permit request by SHAH Development LLC, property owner and applicant, to allow a two-family dwelling in the B-3 General Business District on property located on the northwest corner of Roanoke Street and Craig Street, N.E. (Tax Parcel 527 – ((46)) – 5B; Parcel ID 170239) consisting of approximately 0.319 acres. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

- F. A Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from March 23, 2025 through April 8, 2025 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41, Parcel ID 007741) zoned B-3 General Business District. The proposed time period includes the set-up and operation of the carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

IV. CONSENT AGENDA

- A. Approval of Minutes of February 11, 2025 and February 19, 2025
- B. Bill list
- C. Award construction contract to Adams Construction Company in the amount of \$589,540.00 for the construction of the 2025 Annual Paving project
- D. Set Public Hearing for April 22, 2025 for a Conditional Use Permit request by SHAH Development LLC, applicant and property owner, to allow single-family or two-family dwelling(s) in the B-3 General Business District on property located on the western side of Plum Street across from Trent Dr. NE (Tax Parcel 497 – ((2)) – B; Parcel ID 120350), and consisting of approximately of 0.776 acres. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

V. INTRODUCTIONS AND PRESENTATIONS

- A. Mayor Michael Barber to Present Resolution Recognizing Town Employees Joe Oley, Ryan Hubble, Pete Haislip, and Brandon Turner and Dr. Larry Cox who assisted Town Employees for their Response to a Cardiac Arrest at the Christiansburg Recreation Center

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

IX. STAFF REPORTS

- A. Town Manager

B. Town Attorney

C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

A. Closed Meeting:

1. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), for consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of litigation in regard to the N. Franklin Street – Cambria Street intersection and N. Franklin Street Corridor project by Alleghany Construction, Inc.
2. Request for a Closed Meeting under Code of Virginia § 2.2-3711(A)(7), consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, “probable litigation” means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. Additionally, the Closed Meeting is also under Code of Virginia § 2.2-3711(A)(8), for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter. The Closed Meeting is being held for discussion of litigation in regard to collection of delinquent meals taxes, business personal property taxes, penalties and interest.
3. Reconvene in Open Meeting

4. Certification
5. Council action on the matters

XII. ADJOURNMENT

Upcoming meetings of Council:

March 11, 2025, 7:00 p.m. – Regular Meeting
March 19, 2025, 6:30 p.m. – Regular Work Session
March 25, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

A request by Harley Ashe and Elizabeth Ashe to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street, N.E. (Tax Parcel 502 – ((7)) – 15A; Parcel ID 018802).

DESCRIPTION:

The purpose of the request is to vacate approximately 260 linear feet of a 7.5-foot-wide public utility easement on the north side of property located at 95 Skyline Street NE to support placement of a carport or garage in the area. There are potentially existing utilities within the easement area, based on visible markings in the photographs provided with the application.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Administration

PRESENTER:

Randy Wingfield

INFORMATION PROVIDED:

Draft Ordinance

<https://christiansburg.box.com/s/ax46qpvgds15agg4pj80opn2dmi552kd>

Application (Vacation)

<https://christiansburg.box.com/s/xzo33k9ijnz1bwdcijxbxz8n3tb3hvgm>

Aerial photograph

<https://christiansburg.box.com/s/aldbv5716xbnqqeizuekzii5xgvcjmrm>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

Council's intention to adopt an ordinance in regard to a Boundary Adjustment Agreement Between the County of Montgomery and the Town of Christiansburg as requested by RWW4, LLC, property owner, to incorporate property on the southern side of I-81 (approximately 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135, more particularly shown on the plat entitled "Exhibit from Records Showing Boundary Line Adjustment of Tax Map Number 093-A-6 to be Relocated from Montgomery County to be within the Corporate Limits of the Town of Christiansburg Riner Magisterial District Montgomery County, Virginia Surveyed January 17, 2025") within the Town of Christiansburg. The property is designated as Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan.

DESCRIPTION:

RWW4, LLC has requested a Boundary Line Adjustment for 1.084 acres located on the southern side of I-81. The property is also part of larger rezoning and Conditional Use Permit requests with an adjoining 17.7 acres located within the Town.

Town staff has prepared a Staff Report in accordance with Town Council's direction for all Boundary Line Adjustments.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Administration

PRESENTER

Town Manager Randy Wingfield

INFORMATION PROVIDED:

Request Letter

<https://christiansburg.box.com/s/469bmbzqzo19nzb7rabg4mhtyiq9cscr>

Boundary Line Adjustment Plat

<https://christiansburg.box.com/s/mppcye0tbqybh39wkzuw4c89skla8uj1>

Boundary Line Adjustment Agreement

<https://christiansburg.box.com/s/g8cvw3hbflzuw4bs0t3sj53c4q6uuhfg>

Draft Resolution

<https://christiansburg.box.com/s/7f179wpn6xcw8xids4i69aor23lku247>

Property South of I-81 Boundary Adjustment Staff Report

<https://christiansburg.box.com/s/vvba07fgcohzg03jo9u6mvw95vjyxxwe>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

Council's intention to adopt an ordinance in regard to a rezoning request by RWW4, LLC, property owner and applicant, to rezone property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134) from Town A Agricultural to Town R-1 Single-Family Residential and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Adjustment Agreement) from Montgomery County A-1 Agriculture to Town R-1 Single-Family Residential. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan 91.084 acres).

DESCRIPTION:

The purpose of this request is to rezone Parcel 160134 and Parcel 130135 (pending Corporate Boundary Line Adjustment) from Agriculture (A) to Single-Family Residential (R-1). The applicant has also submitted a Conditional Use Permit request (CUP-2024-10) for a proposed single-family planned housing development consisting of 60 units at a maximum density of 4 units per acre.

Signed proffers presented in association with the request are as follows:

1. The property shall be developed in substantial conformance with the masterplan submitted dated November 19, 2024 and revised February 12, 2025.
2. The property proposed for R-1 Zoning shall only be utilized for single-family detached residential use.
3. The two future road connection locations shall be constructed and dedicated as shown on the masterplan. The future road connection adjacent to Lot 11 shall be constructed in the first phase of development.
4. An evergreen screening buffer will be planted along the eastern property line of the parent parcel with the exception of where trees would interfere with existing utilities or proposed public utility installation.

The Planning Commission conducted a public hearing on February 3, 2025, for this application but has not voted on the request. The scheduled recommendation date is March 3, 2025.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/w4bmvhbjids4yu5eyskcn01a6c244sh>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84ll0a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/qj8kjt3m2x9n3nw76m1td6mh1v9p60>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

A Conditional Use Permit request by RWW4, LLC, property owner and applicant, for a planned housing development for a single-family residential development on property located at the end of Summitridge Road, S.W. and adjoining the southern side of I-81 (17.7-acre Tax Parcel 557 – ((A)) – 22; Parcel ID 160134 and, within unincorporated Montgomery County adjoining the southern side of I-81, 1.084-acre Tax Parcel 093 – ((A)) – 6; Parcel ID 160135 -- pending above Boundary Line Adjustment Agreement) in the R-1 Single-Family Residential District. The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan (17.7 acres) and Urban Expansion on the Future Land Use Policy Map of the 2025 Montgomery County Comprehensive Plan (1.084 acres).

DESCRIPTION:

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow a Planned Housing Development (PHD) for a detached single-family development within the R-1 Single-Family Residential District with a maximum of 60 units and a maximum density of 4 units per acre.

There is an associated rezoning request by the applicant (RZN-2024-07), as well as a pending Corporate Boundary Line Adjustment.

The proposed plan also includes sidewalks, roads, and public utilities, such as water, sewer, and stormwater management, which will be constructed by the developer per Town standards and dedicated for public use where appropriate.

Proposed conditions presented in association with the request are as follows:

1. The property shall be developed in substantial conformance with the masterplan submitted dated November 19, 2024 and revised February 12, 2025.
2. The property proposed for R-1 Zoning shall only be utilized for single-family detached residential use.
3. The two future road connection locations shall be constructed and dedicated as shown on the masterplan. The future road connection adjacent to Lot 11 shall be constructed in the first phase of development.
4. An evergreen screening buffer will be planted along the eastern property line of the parent parcel with the exception of where trees would interfere with existing utilities or proposed public utility installation.

The Planning Commission conducted a public hearing on February 3, 2025 for this application but has not voted on the request. The scheduled recommendation date is March 3, 2025.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/11dfizc25orz4s9oetpsxt269ud4pxmu>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84l10a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/fdxf6vhif7767mw5bxm89q9tr32o7xvz>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

A Conditional Use Permit request by SHAH Development LLC, property owner and applicant, to allow a two-family dwelling in the B-3 General Business District on property located on the northwest corner of Roanoke Street and Craig Street, N.E. (Tax Parcel 527 – ((46)) – 5B; Parcel ID 170239) consisting of approximately 0.319 acres. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow residential use, specifically one (1) two-family dwelling, within the B-3 General Business District. The proposed development will adhere to the R-3 Multi-Family Residential District development standards. The property is not located within either the 100- or 500-Year Flood Hazard Area.

If this request is approved, in accordance with Sec. 42-623 (a) (1) of the Christiansburg Town Code, the applicant will be required to submit a full Site Plan to the Town for review and approval.

On February 3, 2025, Planning Commission voted 5 – 0 to recommend approval of the request.

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/dauahusamxj1tko2vd6spprjq5gzjvyq>

Planning Commission Resolution

<https://christiansburg.box.com/s/yeoshl77rq5rz426oae457ny0qpgikth>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84l10a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/ggfaobhqgaubclal1tjgu4idv1f36ppgq>



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Public Hearing

MEETING DATE:

February 25, 2025

ITEM TITLE:

A Conditional Use Permit request by Rockstep Christiansburg LLC, property owner, to allow a carnival from March 23, 2025 through April 8, 2025 on the property located at 782 New River Road, N.W. (Tax Parcel 435 – ((A)) – 41, Parcel ID 007741) zoned B-3 General Business District. The proposed time period includes the set-up and operation of the carnival. The property is designated as Business/Commercial on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

DESCRIPTION:

The applicant is requesting a Conditional Use Permit (CUP) to allow a carnival from March 23, 2025 through April 8, 2025. Last year the permit was issued for 11 days, and this year the applicant is requesting 17 days, including setup and teardown. The applicant typically requests the CUP each year and there have been no reported issues in previous years.

The applicant states that the location for the carnival will be in the large parking area to the south of the Belk store, near the intersection of Shoppers Way and New River Road. This is the same location and layout as last year's approval. A preliminary ride list has been included with the application materials.

On February 3, 2025, Planning Commission voted 5 – 0 to recommend approval of the request with the following conditions:

1. A bond in the amount of \$5,000.00 shall be posted prior to final issuance of this CUP to insure adequate cleanup within 48 hours.
2. The carnival shall contact the Montgomery County Health Department for all necessary permits.
3. The carnival shall contact the Town Superintendent of Public Works in regard to water connections for any recreational vehicles, campers, vending areas, etc. A water meter deposit shall be required of the carnival and shall be applied toward usage.
4. The carnival shall provide portable toilets cleaned daily or more frequently as required by Virginia Department of Health standards for its patrons and shall provide holding tanks for septic on all recreational vehicles, campers, vending areas, etc. All holding tank materials shall be properly disposed of.
5. All sanitary and water connections shall be inspected by the Town prior to use and be maintained in a healthy and sanitary manner.
6. The carnival shall provide the Town with a list of all amusement devices including name of ride, manufacturer, and year manufactured.

7. A certificate of inspection for all amusement devices is to be issued by a person certified by the Commonwealth of Virginia to perform inspections of amusement devices prior to opening of the carnival.
8. Efforts shall be made to have all inspection conducted during regular Town office hours (Monday – Friday, 8:00 a.m. – 5:00 p.m.). The carnival shall reimburse the Town of Christiansburg for overtime pay for all inspections made after Town office hours.
9. A permit shall be obtained for each tent and a certificate of fire resistance for each tent shall be provided to the Christiansburg Fire Marshall prior to opening.
10. Proof of financial responsibility in the minimum amount of \$1,000,000.00 per occurrence along with a statement indemnifying the Town of Christiansburg from any liability shall be provided to the Town prior to opening.
11. The carnival operators shall be responsible for disposal of all animal droppings and these shall not be disposed of in dumpsters, sanitary sewers, or storm water systems.
12. The carnival shall not operate beyond 11:00 p.m.
13. The Carnival shall be required to staff the event with at least two uniformed Christiansburg Police officers during weekdays and four officers during weekend peak hours, with additional officers at the discretion of the Town Manager or Police Chief, and the carnival shall be responsible for paying the overtime rate for each officer.
14. All appropriate state and local revenues including sales tax and meals tax shall be collected and submitted and documentation shall be provided to the Town.
15. This permit shall only be valid during March and April of 2025.

The applicant provided the following update regarding Condition #13 via a February 13 email:

“For 2025, we would be happy to change the security requirements as discussed in 2024. We would have no objection to the Chief determining how many officers are on site during the carnival based on need, availability, and other factors at his discretion. We would like to request that there be at least one officer on site during all open hours, with a maximum of four during peak weekend hours.”

POTENTIAL ACTION:

Hold Public Hearing

DEPARTMENT(S):

Planning Department

INFORMATION PROVIDED:

Application

<https://christiansburg.box.com/s/vvfae5vrwv3s6r75jlewpaqyb8hfx65k>

Planning Commission Resolution

<https://christiansburg.box.com/s/b08d1rvrx7seldqq11xsn0638qne0p6h>

Planning Commission Minutes

<https://christiansburg.box.com/s/ku7apapnnyy1hmkii84ll0a308l5wg14>

Staff Report with maps

<https://christiansburg.box.com/s/oi08s9dx9vzgvjsj44gb3jqh14vmksv0>

CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
REGULAR MEETING MINUTES
FEBRUARY 11, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 11, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman (via phone); Johana Hicks (via phone); Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Engineering Director Mike Kelley; Engineering Coordinator Wayne Nelson; Police Chief Chris Ramsey; Finance Director Katie Miano; Deputy EMS Director Josh Settlage

REGULAR MEETING

I. CALL TO ORDER

Mayor Barber noted that both Councilwoman Bowman and Councilwoman Hicks would like to join the meeting via phone due to inclement weather.

Councilman Wilson made a motion to allow Councilwoman Bowman and Councilwoman Hicks to the meeting via phone, seconded by Councilwoman Hockett.

Council voted as follows: Bishop – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

A. Moment of Reflection

B. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Barber.

II. ADJUSTMENT OF THE AGENDA

Town Manager Wingfield asked to postpone item V. under Introductions and Presentations to a later date.

Councilman Wilson made a motion to postpone item V. under Introductions and Presentations to a later date, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

III. PUBLIC HEARINGS

None.

IV. CONSENT AGENDA

- A. Approval of Minutes of January 28, 2025
- B. Bill List
- C. Contract Amendment #2 with A. Morton Thomas and Associates, Inc., d/b/a AMT for Professional Engineering Services for the College Street Drainage Improvements Phase 2 project for \$197,754.00
- D. Resolution Recognizing Town Employees Joe Oley, Ryan Hubble, Pete Haislip, and Brandon Turner and Dr. Larry Cox who assisted Town Employees for their Response to a Cardiac Arrest at the Christiansburg Recreation Center

Councilman Wilson made a motion to approve the consent agenda as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

V. INTRODUCTIONS AND PRESENTATIONS

- A. Mayor Michael Barber to Present Resolution Recognizing Town Employees Joe Oley, Ryan Hubble, Pete Haislip, and Brandon Turner and Dr. Larry Cox who assisted Town Employees for their Response to a Cardiac Arrest at the Christiansburg Recreation Center (*rescheduled for a later date*)

VI. CITIZEN COMMENTS

Chris Waltz, 1370 Rigby Street, expressed concern that the draft letter to Montgomery County regarding assistance with funding for an emergency services did not reflect what was discussed in the latest work session. Mr. Waltz also felt this was a vanity project and expressed that

citizens were more concerned with emergency services getting to emergencies and having the right staff to save lives.

VII. COMMITTEE REPORTS

Councilman Jenkins reported the first Central Business Committee meeting of the year would be held on February 12th.

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

A. First Amendment to Solar Power Purchase Agreements

Engineering Coordinator Wayne Nelson addressed Council concerning the timeline of the solar power project and steps being taken to move into the project execution phase. Mr. Nelson explained that prior to entering the construction phase of the project, Madison Energy Infrastructure (MEI) was allowed to revisit the rates included in the solar agreement. Mr. Nelson noted that AEP rates along with installation costs have increased, and additional project costs at the Parks and Recreation Center have increased as well. He added that along with the rate increases, the HVAC project at the Aquatic Center adds complexity to construction.

Mr. Nelson explained the changes in the solar agreement starting with heating of pool water at facilities. He explained that according to the Federal Infrastructure Act, tax credits were prohibited from being applied to projects that use electricity to heat pools. Mr. Nelson explained the Aquatic Center heats their pool with natural gas, and this would not apply to the Town. Mr. Nelson added there was a renewal period modification within the agreement due to concern the federal government could view two renewal periods verses one as the Town owns the system and not MEI, which may prevent or limit federal tax credits. He explained the renewal period was modified to a one 5-year extension after 25 years which would total 30 years. Mr. Nelson reiterated the change of the initial price of electricity and lastly the termination fee modification, due to project cost change.

Mr. Nelson further explained the projected savings to the Town and asked Council to approve the presented amendment.

Councilman Bishop questioned the cost if the Town pulled out of the agreement. Mr. Nelson explained the cost was explained in the PPA schedule and the number was very high. Mr. Nelson also explained the solar agreement states “rapidly changing market decisions, reserves right to work in good faith to negotiate terms prior to project execution/construction.” Councilman Wilson added that in the original agreement the Town knew from that statement in the schedule that there would be a side assessment, and the Town had the potential to renegotiate. Mr. Wilson added that when the Town goes into the construction phase the contract cannot change without the Town’s agreement from that point forward.

Councilman Wilson made a motion to approve the first amendment to the Solar Power Purchase Agreements, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

B. Emergency Services Funding Requests for Montgomery County

Town Manager Wingfield stated the work session held on January 15th included discussion among Council concerning a potential letter to Montgomery County to ask for funding for emergency services. Mr. Wingfield noted that staff was instructed to look at the percentage of calls for the County over a three-year period and share that total with the Emergency Services Committee. He explained the numbers had been shared and staff had prepared a draft letter for Council's approval. Mr. Wingfield added that once the letter is sent, the County can suggest changes and approve or disapprove.

Councilwoman Hicks questioned if the Town had completed a study. Mr. Wingfield explained the Town did not have a location study for emergency services. Councilwoman Bowman expressed that money should not be spent for a new property and facility since the County was discussing a potential emergency services building in the County.

Councilman Wilson explained the draft letter to the County does not state anything about using the land at the Christiansburg Huckleberry Park. Mayor Barber added that the Town has not committed the land for the new facility and explained the land is still on the market and the Town could still sell it. Councilman Wilson also explained the numbers that were included in the draft letter equate to a percentage of emergency calls and it takes into consideration the County's assessment of properties for emergency services.

Councilman Wilson made a motion to approve the drafted letter for emergency services funding requests for Montgomery County, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Abstain; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

C. Resolution for Fiscal Year 2024-25 Budget Amendment #3

Finance Director Katie Miano explained to Council the information for the budget amendment #3 had been divided into two sections. Mrs. Miano explained that the first section of the amendment was increasing the budget by \$30,000 for the Town's match of the Appalachian Regional Commission (ARC) Planning grant for the Passenger Rail Station agreement. She added the funds were rolled into the unassigned fund balance at the end of the year and now the \$30,000 can be used to cover the expenditure. Mrs. Miano further requested that transfer of funds between capital projects take place for several projects to be completed. The first project was to transfer remaining funds from the Silver Lake project to the Arrowhead Sewer Shed project. The second project was to

transfer the unobligated funds for the N. Franklin Bridge Deck project to the Aquatic Center's HVAC replacement project.

Councilman Jenkins questioned the precedence of the N. Franklin Bridge project in the budget moving forward. Engineering Director Mike Kelley explained the N. Franklin Bridge project had been in the budget for some time and added it had taken almost two years to get approval from the railroad to work over the tracks. Mr. Kelley explained that since it was not as a pressing project as the HVAC project it was placed at a lower level of priority in the budget. He added that since the approval took longer than expected, the Town would need to ask for additional funds from VDOT to start the project. Mr. Kelley explained further that since VDOT has changed their funding process the N. Franklin Bridge project was eligible for additional funding through them. Councilwoman Hicks questioned where the Town was with the HVAC project at the Aquatic Center. Mr. Kelley explained that the Town advertised for the project on February 7th and no bids have been received yet.

Councilman Wilson made a motion to approve the resolution for fiscal year 2024-25 budget amendment #3 as presented, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

D. Appropriations for Fiscal Year 2024-25 Budget Amendment #3

Councilwoman Hockett made a motion to approve the appropriations for fiscal year 2024-25 budget amendment #3 as presented, seconded by Councilman Bishop. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

IX. STAFF REPORTS

A. Town Manager

Mr. Wingfield reported the Community Support applications had been received and directed Council that they could be viewed under T:\Council on the Town server. Mr. Wingfield reported that Town Hall would be closed for the George Washington Day holiday on February 17th. He reported a standing Council work session would take place on February 19th at 6:30 p.m. and asked Council what they would like to see on the agenda for discussion. Councilwoman Hicks asked that façade grants be added for discussion. Council agreed.

Mr. Wingfield added that a Town inclement weather policy was being looked into by staff and wanted to make Council aware.

B. Town Attorney – no report.

C. Other Staff – no report.

X. COUNCIL REPORTS

Councilwoman Bowman reported that Councilman Wilson and herself had saved taxpayers approximately \$42,000 by not pursuing on-line monitoring of water bills. She explained that customers could call in if they had questions concerning their bill or usage. Mrs. Bowman also asked for an update on the installation of new audio equipment in Council Chambers. Public Relations Director Christina Bolt explained that the Town had received two quotes for services but is now waiting on a third. She added that once a quote was approved by staff Council would be made aware.

XI. OTHER BUSINESS

A. Closed Meeting:

1. Councilman Wilson made a motion to request a Closed Meeting under Code of Virginia § 2.2-3711(A)(3), for the discussion or consideration of the acquisition or real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is being held for discussion of potential purchase of property for Parks and Recreation. Councilman Jenkins seconded the motion.

Councilwoman Hicks stated she had received a message from an investor that had questions concerning the Parks and Recreation property, but she forwarded the investor to someone else. Mrs. Hicks noted that she should be able to join the closed session with no conflict on the subject.

Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

2. Reconvene in Open Meeting
3. Councilman Wilson made a motion to certify that the Town Council of the Town of Christiansburg meeting in Closed Meeting, to the best of each member's knowledge, discussed only the matters lawfully exempt from open meeting requirements by Virginia Law and only such matters as are identified in the Resolution to enter into Closed Meeting. Councilwoman Hockett seconded the motion and Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

Motion Approved

4. Council action on the matters

Mayor Barber explained Council has asked Town Manager Wingfield to negotiate further for the piece of property discussed in closed session.

Councilman Bishop inquired if the Town had set aside funds for the retaining wall reserve. Mr. Wingfield explained that yes, the Town had set aside funds.

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting 8:06 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL
CHRISTIANSBURG, MONTGOMERY CO., VA.
WORK SESSION MEETING MINUTES
FEBRUARY 19, 2025 – 6:30 P.M.**

A WORK SESSION MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON FEBRUARY 19, 2025, AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Clerk of Council Tracy Heinline; Public Relations Director Christina Bolt; Planning Director Retta Jackson; Planner I Daria Chicosky

WORK SESSION

I. Call To Order

Mayor Barber called the meeting to order.

II. Adjustment of the Agenda

None.

III. Discussion and Action by Mayor and Council

A. Façade Grants

Planning Director Retta Jackson spoke briefly concerning the history of the Façade Grants Program and the grant process. Mrs. Jackson explained the program was created in 2019 and helped property or business owners improve their building facades and encourages investment in the historic central business areas. She noted that early on the first round of applicants was geared toward Downtown and Cambria stakeholders and older commercial buildings. She explained that now the program is not limited by specific areas and is instead offered to participants in the Town limits. Mrs. Jackson touched on façade grant requirements for applicants and explained the applicant must be willing to commit to and

demonstrate equal match of the awards in the project investment. She added that applicants are required to supply sketches of the proposed work with their applications, and detailed descriptions of the repairs they are requesting. Mrs. Jackson explained that award funds could be requested in different categorical sums leading up to \$5,000. She stated that once a selection committee was formed the committee would score applicants based on certain categories and award the funds appropriately.

Mayor Barber questioned if the other surrounding localities had included information on landscaping within their application process. Mrs. Jackson explained there was information on funds for landscaping, but that landscaping work came with certain restrictions.

Councilwoman Hicks read a conflict-of-interest statement and noted she owned businesses that may be affected by downtown grants and expressed the possibility of conflict of interest and that there were more than three other affected. She expressed that grant information had been provided thoroughly to the businesses, noting the hard work of staff, and did not feel that was the concern. She stated that several businesses that had been awarded the façade grants in the past have yet to do the work at their place of business. She suggested that if businesses were not applying or doing the work, then the Town should take a break and spend the money elsewhere.

Mayor Barber suggested a workshop be required prior to applying for façade grants, noting this would demonstrate commitment from the applicants. Councilwoman Hockett agreed with Mayor Barber and noted that workshops could help support the process and set the applicants up for success as well as identify challenges beforehand. Mrs. Hockett stated the Central Business Committee had discussed the façade grants and felt that since there had been interest shown in the last four years, it should continue. She added that targeted marketing for the grant, workshops, and the adjustment of criteria were just a few things that could potentially help the program. She felt the intent of the program should be in line with improving the look and feel of areas. Mayor Barber agreed with Mrs. Hockett and stated that if Council were to pause the program it may not get picked up again. Public Relations Director Christina Bolt expressed that if the Façade Grant Program continues, she felt Public Relations could market the program better moving forward and that the new Small Business Solutions Manager would be an asset to the program.

Councilwoman Bowman referenced information from the last four years and noted 66.66% utilization of the program. She added that 21 grants had been approved within those 4 years and only 14 businesses had completed the work. Mrs. Bowman suggested there were other areas in the Town that could use the funds such as the beautification of Downtown. Councilwoman Bowman expressed that business owners time was valuable and potentially may not have the time for a workshop.

Councilman Jenkins agreed with a mandatory workshop for applicants beforehand and felt if workshops were provided the Town may receive improved applications. He agreed that the Small Business Solutions Manager could aid in the process and felt that in time the program could grow.

Mayor Barber asked Councilman Jenkins, Councilwoman Hockett, and staff to provide a recommendation to Council by the March 19th work session as to what the program could look like moving forward.

IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:20 p.m.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25			
Vendor	Description	Detail Amount	Department
ABC TIRE AND AUTO LLC	PD VEH STATE INSP	\$ 20.00	Police
ABC TIRE AND AUTO LLC	INSPECTION/MAINTENANCE	\$ 140.00	Police
ABC TIRE AND AUTO LLC	INSPECTION	\$ 20.00	Police
ABC TIRE AND AUTO LLC	INSPECTION	\$ 20.00	Police
ABC TIRE AND AUTO LLC	OIL CHANGE	\$ 80.00	Police
ADVANCE AUTO PARTS	WIPER BLADES - FD	\$ 43.00	Fire
ADVANCE AUTO PARTS	WIPER BLADES - FD	\$ 32.96	Fire
ADVANCE AUTO PARTS	WIPER BLADES - PD	\$ 43.00	Police
ADVANCE AUTO PARTS	WIPER BLADES - PD	\$ 40.12	Police
ADVANCE AUTO PARTS	WIPER BLADES - PD	\$ 43.00	Police
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 13.49	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 18.99	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 25.99	Rescue
AMAZON CAPITAL SERVICES INC	EMS - MATERIALS/SUPPLIES	\$ 12.99	Rescue
AMAZON CAPITAL SERVICES INC	WATER OPS - MATERIALS/SUPPLIES	\$ 19.79	Water Operations
AMAZON CAPITAL SERVICES INC	TOWN HALL - MATERIALS/SUPPLIES	\$ 59.30	Facility Maintenance
AMAZON CAPITAL SERVICES INC	WWTP - MATERIALS/SUPPLIES	\$ 134.47	Treatment Plant Operations
AMAZON CAPITAL SERVICES INC	EMS - BLDG & GRND SUPPLIES	\$ 422.94	Rescue
AMAZON CAPITAL SERVICES INC	EMS - BLDG & GRND SUPPLIES	\$ 371.57	Rescue
AMAZON CAPITAL SERVICES INC	LANDSCAPE STOCK	\$ 203.93	Streets Operations
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES/HAND RAIL COVER	\$ 57.98	Aquatics
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES/HAND RAIL COVER	\$ 55.99	Aquatics
AMAZON CAPITAL SERVICES INC	VALENTINES DECOR	\$ 31.88	Aquatics
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 63.79	Aquatics
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 527.40	Aquatics
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 17.84	Aquatics
AMAZON CAPITAL SERVICES INC	WALL SHELF	\$ 149.95	Rescue
AMAZON CAPITAL SERVICES INC	SPACE HEATERS	\$ 69.99	Streets Operations
AMAZON CAPITAL SERVICES INC	SPACE HEATER	\$ 151.91	Parks & Recreation
AMAZON CAPITAL SERVICES INC	SPACE HEATER	\$ 151.91	Parks & Recreation
AMAZON CAPITAL SERVICES INC	SPACE HEATER	\$ 151.91	Parks & Recreation
AMAZON CAPITAL SERVICES INC	HEATER FOR COLLEGE PARK BATHROOM	\$ 393.16	Parks & Recreation
AMAZON CAPITAL SERVICES INC	SPACE HEATER	\$ 151.91	Parks & Recreation
AMAZON CAPITAL SERVICES INC	SPACE HEATER	\$ 151.91	Parks & Recreation
AMAZON CAPITAL SERVICES INC	CLEANING SUPPLIES - RESCUE	\$ 45.98	Rescue
AMAZON CAPITAL SERVICES INC	PHONE CASE	\$ 33.96	Facility Maintenance
AMAZON CAPITAL SERVICES INC	HYDRANTS - PW	\$ 44.39	Water Operations
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES - ENG	\$ 66.32	Engineering
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES - ENG	\$ 65.73	Engineering
AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES - AQUATICS	\$ 174.50	Aquatics

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25			
Vendor	Description	Detail Amount	Department
AMAZON CAPITAL SERVICES INC	VEHICLE SUPPLIES - PD	\$ 252.18	Police
AMAZON CAPITAL SERVICES INC	DECOR - AQUATIC	\$ 11.99	Aquatics
AMAZON CAPITAL SERVICES INC	FILING CABINET - REC	\$ 768.95	Parks & Recreation
AMAZON CAPITAL SERVICES INC	ADAPTER - REC	\$ 13.98	Parks & Recreation
AUTOZONE INC	EMS - VEH SUPPLIES	\$ 18.38	Rescue
BEVERAGE TRACTOR & EQUIPMENT LLC	REC DEPT - VENTRAC REPAIRS	\$ 997.96	Parks & Recreation
BFT LP	PET WASTE BASKETS FOR PARKS	\$ 614.99	Parks & Recreation
BKT UNIFORMS	PD - UNIFORM SUPPLIES	\$ 251.58	Police
BLUE RIDGE ANALYTICAL LLC	LAB TESTING - WWTP	\$ 349.00	Treatment Plant Operations
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 183.17	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 98.69	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 1,650.00	Rescue
CAMBRIA 24073 LLC	MAINTENANCE/INSPECTION	\$ 170.01	Aquatics
CAPITAL LIGHTING & SUPPLY LLC	PARTS/SUPPLIES - FD	\$ 60.85	Fire
CARTER MACHINERY	EQUIPMENT RENTAL	\$ 1,819.38	Streets Noneligible
CENTURY ENGINEERING INC	HICKOK ST IMPROVEMENT PH 1 - 01-13-25 TO 02-09-25	\$ 18,488.59	Hickok St Improvments
CHA CONSULTING INC	SEWER REHAB/ARROWHEAD SS	\$ 3,603.85	Arrowhead Basin I&I
CHA CONSULTING INC	PRETREATMENT PROGRAM ASSISTANCE	\$ 899.00	Treatment Plant Operations
CHA CONSULTING INC	IN-PLANT OPERATIONAL ASSISTANCE - WWTP	\$ 678.75	Treatment Plant Operations
CHA CONSULTING INC	Utility Term Services, RFP 235	\$ 8,019.64	WWTPPlant Upgrades
CHARLES R. KING JR.	STRAW STOCK	\$ 425.25	Streets Operations
CHARLES R. KING JR.	STRAW STOCK	\$ 425.25	Storm Drain Operations
CHARLES R. KING JR.	STRAW STOCK	\$ 425.25	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WASTE WATER	\$ 132.24	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 362.20	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 156.64	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 63.84	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - FLEET	\$ 142.11	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - CEMETERY	\$ 24.56	Cemetery
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 18.83	Fire
CINTAS CORPORATION NO. 2	UNIFORMS - FLEET	\$ 143.92	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 63.84	Storm Drain Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 53.01	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	UNIFORMS - UTILITIES	\$ 156.64	Water Operations
CINTAS CORPORATION NO. 2	UNIFORMS - STREETS	\$ 362.20	Streets Operations
CINTAS CORPORATION NO. 2	UNIFORMS - WASTE WATER	\$ 132.24	Sewer Pump Station Operations
COLE TRUCK PARTS INC	WHEEL SEAL	\$ 37.14	Water Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25			
Vendor	Description	Detail Amount	Department
DOMINION DOOR & HARDWARE INC	REC DEPT - DOOR REPAIRS	\$ 105.00	Parks & Recreation
DUNCAN FORD MAZDA	PARTS/SUPPLIES	\$ 69.42	Sewer Pump Station Operations
DUNCAN FORD MAZDA	GASKETS	\$ 31.38	Streets Operations
DUNCAN FORD MAZDA	TIRE CHANGE - PD	\$ 60.00	Police
E. C. PACE COMPANY INC	Hickok Street Storm Drainage I	\$ 106,245.82	Hickok St Improvments
EAST COAST EMERGENCY VEHICLES LLC	EMS - REPAIRS	\$ 9,415.68	Rescue
ELECTRICAL SUPPLY CO	PD - BULB	\$ 13.00	Police
ELECTRICAL SUPPLY CO	PARTS/SUPPLIES - AQUATIC	\$ 10.98	Aquatics
ELECTRICAL SUPPLY CO	PARTS/SUPPLIES - REC	\$ 34.30	Parks & Recreation
ELECTRICAL SUPPLY CO	PARTS/SUPPLIES - REC	\$ 39.10	Parks & Recreation
EXCEL TRUCK GROUP	PARTS/SUPPLIES	\$ 386.31	Water Operations
EXCEL TRUCK GROUP	PARTS/SUPPLIES	\$ 32.00	Storm Drain Operations
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 17.01	Water Operations
FASTENAL COMPANY	ASPHALT LUTES	\$ 762.43	Streets Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 601.29	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - METER SUPPLIES	\$ 59.73	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 39.46	Water Operations
FERGUSON ENTERPRISES INC #75	STORMWATER - STOCK SUPPLIES	\$ 235.00	Storm Drain Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 522.98	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 962.10	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 307.39	Water Operations
FERGUSON ENTERPRISES INC #75	STORM STOCK	\$ 133.93	Storm Drain Operations
FERGUSON ENTERPRISES INC #75	STRAW - CEMETERY	\$ 25.26	Cemetery
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 4.93	Facility Maintenance
FISHER AUTO PARTS INC	OIL FILTERS	\$ 35.88	Parks & Recreation
FISHER AUTO PARTS INC	OIL FILTERS	\$ 53.62	Parks & Recreation
FISHER AUTO PARTS INC	ENGINE COOLANT	\$ 16.37	Streets Operations
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 44.98	Streets Operations
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 106.80	Streets Operations
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 18.82	Streets Operations
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 34.94	Streets Operations
FISHER AUTO PARTS INC	ANTIFREEZE	\$ 131.88	Streets Operations
FISHER AUTO PARTS INC	PARTS/SUPPLIES	\$ 180.40	Streets Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 13.89	Storm Drain Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 185.77	Streets Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 158.74	Water Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 32.33	Sewer Pump Station Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 4.41	Cemetery
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 4.39	Treatment Plant Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 152.39	Water Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25			
Vendor	Description	Detail Amount	Department
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 115.22	Fleet Maintenance
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 116.73	Sewer Pump Station Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 188.27	Streets Operations
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 13.06	Cemetery
FLEET PRIDE INC	PARTS/SUPPLIES	\$ 13.49	Solid Waste
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 67.76	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 173.40	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 81.06	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 82.88	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 140.80	Police
GALLS PARENT HOLDINGS LLC	UNIFORMS - PD	\$ 99.00	Police
GENUINE PARTS COMPANY INC	WWTP - ANTIFREEZE	\$ 50.34	Sewer Pump Station Operations
GENUINE PARTS COMPANY INC	OIL	\$ 39.48	Streets Operations
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 350.92	Aquatics
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 22.58	Streets Operations
GENUINE PARTS COMPANY INC	VEHICLE CLEANING SUPPLIES - AQUATIC	\$ 18.84	Aquatics
GENUINE PARTS COMPANY INC	PARTS/SUPPLIES	\$ 104.97	Streets Operations
GRAINGER	PW - STOCK SUPPLIES/MATERIALS	\$ 48.57	Streets Operations
GRAINGER	PW - STOCK SUPPLIES/MATERIALS	\$ 48.57	Water Operations
GRAINGER	PW - STOCK SUPPLIES/MATERIALS	\$ 48.57	Sewer Pump Station Operations
GRAINGER	PW - STOCK SUPPLIES/MATERIALS	\$ 48.57	Storm Drain Operations
GRAINGER	ENGINE BLOCK HEATERS	\$ 369.26	Water Operations
HAJOCA CORPORATION	PARTS/SUPPLIES	\$ 76.62	Facility Maintenance
HAJOCA CORPORATION	HOSE BIB REPAIRS KIT FOR CHP	\$ 212.00	Huckleberry Park
HARVEY CHEVROLET CORP.	PARTS/SUPPLIES	\$ 67.46	Streets Operations
HD SUPPLY INC	TESTING SUPPLIES	\$ 84.09	Water Operations
HOSE HOUSE INC.	PARTS/SUPPLIES	\$ 14.44	Streets Operations
HOSE HOUSE INC.	PARTS/SUPPLIES	\$ 10.62	Streets Operations
INFRASTRUCTURE SOLUTIONS GROUP INC	PARTS/SUPPLIES	\$ 502.56	Solid Waste
KING-MOORE INC	INSTALL/SETUP SWITCHES	\$ 1,705.00	Information Technology
KLA ENTERPRISES LLC	MAP OF HUCKLEBERRY	\$ 78.00	Huckleberry Park
LANDSCAPE SUPPLY INC.	BLANKET	\$ 1,310.26	Storm Drain Operations
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 916.64	Rescue
MCGRADY-PERDUE HEATING & COOLING INC	DIAGNOSTIC FEE - 02-10-25 - FOREMAN OFFICE	\$ 79.00	Facility Maintenance
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	EMPLOYEE TESTING - JANUARY 2025	\$ 98.00	Human Resources
MONTGOMERY DISTRIBUTORS	UNIFORMS - AQUATICS	\$ 168.94	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	PARTS/REPAIRS - AQUATIC	\$ 1,313.76	Aquatics
MUNICIPAL EMERGENCY SERVICES INC	PD - EMBROIDERY/UNIFORMS	\$ 4.00	Police
MUNICIPAL EMERGENCY SERVICES INC	PROTECTIVE GEAR - PD	\$ 1,178.18	Police
MUNICIPAL EMERGENCY SERVICES INC	PROTECTIVE GEAR - PD	\$ 1,165.56	Police

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25			
Vendor	BILLS FOR JANUARY AND FEBRUARY 2025 Description	Detail Amount	Department
MUNICIPAL EMERGENCY SERVICES INC	UNIFORM EMBROIDERY - PD	\$ 14.00	Police
NATIONAL POOLS OF ROANOKE INC.	POOL CHEMICALS	\$ 3,568.00	Aquatics
NEW RIVER ENGRAVING	WALL CLOCK	\$ 102.30	Human Resources
NEW RIVER VALLEY MPO	SMARTWAY BUS SERVICE 3RD QTR FY 24-25	\$ 3,300.00	Streets Noneligible
NORTHWEST HARDWARE CO INC	PD - BLDG & GRND MATERIALS	\$ 9.32	Police
NORTHWEST HARDWARE CO INC	PD - BLDG & GRND MATERIALS	\$ 32.02	Police
NORTHWEST HARDWARE CO INC	PW BLDG & GRNDS - MATERIALS	\$ 199.00	Facility Maintenance
NORTHWEST HARDWARE CO INC	EMS - BLDG & GRND SUPPLIES	\$ 15.46	Rescue
NORTHWEST HARDWARE CO INC	PAINT SUPPLIES	\$ 67.45	Aquatics
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES - CIRCLE PARK	\$ 7.15	Parks & Recreation
PEACHY KLEEN JANITORIAL LLC	AQUATICS/REC - CLEANING SERVICES	\$ 4,450.00	Aquatics
PEACHY KLEEN JANITORIAL LLC	AQUATICS/REC - CLEANING SERVICES	\$ 3,010.00	Parks & Recreation
POWER ZONE	PW - MATERIALS/SUPPLIES	\$ 29.99	Streets Operations
POWER ZONE	STORMWATER - MATERIALS/SUPPLIES	\$ 48.58	Storm Drain Operations
POWER ZONE	SHARPENING CHAINSAWS	\$ 15.00	Streets Operations
POWER ZONE	PARTS/SUPPLIES	\$ 59.98	Streets Operations
POWER ZONE	PARTS/SUPPLIES	\$ 18.79	Streets Operations
POWER ZONE	PARTS/SUPPLIES	\$ 81.92	Streets Operations
QUALITY TIRE & BRAKE SERVICE	PD - VEH BATTERY	\$ 323.00	Police
QUALITY TIRE & BRAKE SERVICE	TIRE PATCH	\$ 25.00	Facility Maintenance
QUALITY TIRE & BRAKE SERVICE	MAINTENANCE/REPAIRS	\$ 709.00	Police
QUALITY TIRE & BRAKE SERVICE	OIL CHANGE	\$ 108.00	Police
ROANOKE AVA AM LLC	PD - STATE INSP & REPAIRS	\$ 106.91	Police
RUMMEL KLEPPER & KAHL LLP	COLLEGE ST DRAINAGE PHASE I	\$ 3,342.87	ARPA Funds
SALSBURY INDUSTRIES	LOCKERS FOR MENS BATHROOM IN GYM	\$ 3,394.38	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 1,005.70	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES - TOWN HALL	\$ 455.24	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES - HUCKLEBERRY PARK	\$ 56.73	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	SCRUBBER REPAIR - REC	\$ 325.00	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES - CEMETERY	\$ 363.92	Cemetery
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES - AQUATIC	\$ 706.88	Aquatics
SETTY & ASSOCIATES LTD.	Heating, Ventilation, and Air	\$ 38,285.00	Aquatics
SISSON & RYAN LLC	CEMETERY - 4.01 TON STONE	\$ 96.24	Cemetery
SOUTHERN REFRIGERATION CORP.	PARTS/SUPPLIES	\$ 275.78	Aquatics
STAND ENERGY CORPORATION	GAS & TRANSPORTATION - JANUARY 2025	\$ 10,633.92	Aquatics
STATE ELECTRIC SUPPLY CO. INC.	PARTS/SUPPLIES - MIDWAY GENERATOR	\$ 93.05	Sewer Pump Station Operations
STATE ELECTRIC SUPPLY CO. INC.	200A LOADCENTER	\$ 402.23	Parks & Recreation
STERNS CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	WADES LANDFILL POST CLOSURE	\$ 5,053.49	Landfill
SUBURBAN REMODELING CORP	MEN'S BATHROOM RENOVATION - PHASE 3	\$ 172,122.00	Parks & Recreation
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PW	\$ 31.10	Streets Operations

TOWN OF CHRISTIANBURG TO BE PAID BILL LIST 02.28.25		BILLS FOR JANUARY AND FEBRUARY 2025		
Vendor	Description	Detail Amount	Department	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - INSP	\$ 103.49	Building	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES	\$ 43.56	Finance	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE CHAIR - PD	\$ 509.90	Police	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	OFFICE SUPPLIES - PD	\$ 39.18	Police	
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	CREDIT MEMO - RETURN HIGH BACK CHAIR	\$ (352.79)	Police	
TBC ASSOCIATES II LLC	PORTAJOHNN - 01-29-25 TO 02-25-25 - KIWANIS	\$ 109.00	Parks & Recreation	
TBC ASSOCIATES II LLC	PORTAJOHNN - 02-07-25 TO 03-06-25 - FALLING BRANCH	\$ 109.00	Parks & Recreation	
TBC ASSOCIATES II LLC	PORTAJOHNN - 02-05-25 TO 03-04-25 - CMS	\$ 109.00	Parks & Recreation	
TYLER TECHNOLOGIES INC	COMM DEV IMP - PHASE4/A	\$ 6,300.00	Finance	
TYLER TECHNOLOGIES INC	REMOTE IMPLEMENTATION - PHASE 3B	\$ 720.00	Finance	
TYLER TECHNOLOGIES INC	ASSET MANAGEMENT IMP - PHASE 4B	\$ 1,890.00	Finance	
ULLIMAN SCHUTTE CONSTRUCTION LLC	WWTF Biosolids Mgt Facilities	\$ 161,500.00	WWTPPlant Upgrades	
UNIFIRST CORPORATION	MATS	\$ 54.70	Treatment Plant Operations	
VALLEY GROUNDS INC	STORM DAMAGE CLEANUP	\$ 1,620.00	Parks & Recreation	
VIRGINIA UTILITY PROTECTION SERVICE INC	WATER OPS - 275 TRANSMISSIONS	\$ 316.25	Water Operations	
VSC FIRE & SECURITY INC	PARTS/SERVICE - RESCUE	\$ 877.48	Rescue	
WHITMAN REQUARDT & ASSOC LLP	RFP for Cambria Trail Phase I	\$ 1,226.02	Cambria Trail	
WRANGLER HOLDCO CORP	RECYCLING SERVICES - JANUARY 2025	\$ 30,511.79	Solid Waste	
ZORO TOOLS INC	PW STOCK SUPPLIES	\$ 8.00	Streets Operations	
ZORO TOOLS INC	PW STOCK SUPPLIES	\$ 8.00	Water Operations	
ZORO TOOLS INC	PW STOCK SUPPLIES	\$ 8.01	Sewer Pump Station Operations	
ZORO TOOLS INC	PW STOCK SUPPLIES	\$ 8.01	Storm Drain Operations	
ZORO TOOLS INC	WORK BOOT SAMPLES	\$ 22.65	Water Operations	
Total to be Paid 02.28.25		\$ 637,699.68		

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR JANUARY AND FEBRUARY 2025			
Vendor	Description	Amount	Department
ADAM M HORN	Meal Money for Travel to Bristol, VA	\$ 60.00	Police
ADVANCE AUTO PARTS	RADIO SHOP - BATTERY	\$ 150.34	Fire
ADVANCE AUTO PARTS	FIRE DEPT - ANTIFREEZE	\$ 37.74	Fire
ADVANCE AUTO PARTS	POLICE DEPT - BLOWER MOTOR	\$ 135.37	Police
ADVANCE AUTO PARTS	POLICE DEPT - BULB	\$ 6.99	Police
ADVANCE AUTO PARTS	POLICE DEPT - WIPER BLADE	\$ 54.46	Police
ADVANCE AUTO PARTS	PD - VEH BATTERY	\$ 168.83	Police
ADVANCE AUTO PARTS	PD - VEH SUPPLIES	\$ 37.73	Police
ADVANCE AUTO PARTS	PD - WIPER BLADES	\$ 43.00	Police
ADVANCE AUTO PARTS	RADIO SHOP - SUPPLIES	\$ 45.87	Radio Shop Installs
ADVANCE AUTO PARTS	EMS - VEH PARTS	\$ 14.44	Rescue
ADVANCE AUTO PARTS	EMS - VEH BATTERY	\$ 337.66	Rescue
AIRECO SUPPLY INC	PARTS/SUPPLIES - AQUATIC	\$ 25.18	Aquatics
AIRECO SUPPLY INC	PARTS/SUPPLIES - AQUATIC	\$ 250.31	Aquatics
AIRECO SUPPLY INC	PARTS/SUPPLIES - AQUATIC	\$ 56.27	Aquatics
ALVIS-LAING ELECTRIC COMPANY	LABOR/MATERIALS CRAB CREEK PUMP STATION	\$ 250.00	Treatment Plant Operations
ANDREW REED	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Water Operations
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM - JAN 21-27 2025	\$ 47,505.00	Fringe Pool
APPALACHIAN POWER COMPANY	ELECTRIC BILLS	\$ 4,455.57	Town Wide
ARC3 GASES	CO2 TANK RENTAL	\$ 216.00	Aquatics
ARC3 GASES	CO2/TANK RENTAL	\$ 198.36	Aquatics
ARC3 GASES	CO2	\$ 296.24	Aquatics
ARC3 GASES	CO2/TANK RENTAL	\$ 240.87	Fleet Maintenance
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING 01-03-25 TO 02-03-25	\$ 8,680.13	Town Wide
BMS DIRECT	WATER BILLS	\$ 6,000.00	Finance
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 93.85	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 1,650.00	Rescue
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES - RESCUE	\$ 95.75	Rescue
CHRISTINA BOLT	TRAVEL CLOSEOUT TOURISM SUMMIT HOT SPRINGS, VA	\$ 260.99	Economic Developemt
CITIZENS	PHONE/INTERNET BILLING FEBRUARY 2025	\$ 4,884.27	Information Technology
COMCAST HOLDINGS CORP	PHONE/INTERNET BILLING FEBRUARY 2024	\$ 590.97	Rescue
CORE & MAIN LP	PARTS/SUPPLIES	\$ 423.32	Water Operations
CRYSTAL SPRINGS	WATER/WATER COOLER RENTAL	\$ 273.79	Police
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE PICKUP	\$ 95.74	Aquatics
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	MEDICAL WASTE PICKUP	\$ 139.72	Rescue
DEHART TILE CO. INC.	SUPPLIES	\$ 40.00	Police
DELTA DENTAL OF VIRGINIA	DENTAL CLAIMS - JANUARY 2025	\$ 8,679.37	Fringe Pool
DUNCAN FORD MAZDA	REPAIR 2022 FORD F150 - PW	\$ 1,251.56	Water Operations
ELECTRONIC SYSTEMS INC	PRINTER BILLING - 01-18-25 TO 02-17-25	\$ 27.57	Information Technology
EMS TECHNOLOGY SOLUTIONS LLC	INVENTORY/FLEET MANAGEMENT	\$ 497.00	Rescue
FAPS HOLDING INC	VELOCITY BILLING JANUARY 2025	\$ 30.00	Finance
FENTON PUMP SERVICE INC	MAINTENANCE - HARKRADER	\$ 525.00	Parks & Recreation

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
Vendor	Description	Amount	Department
FIRE RESCUE AND TACTICAL INC	NAME PATCH	\$ 6.00	Streets Operations
FIRE SAFETY PRODUCTS INC	INSPECTION - RESCUE	\$ 189.00	Rescue
FITNESS CONCEPTS INC	FITNESS EQUIPMENT PARTS/SUPPLIES - REC	\$ 170.00	Parks & Recreation
FORTILINE INC	PARTS/SUPPLIES	\$ 165.00	Water Operations
GABRIEL DALTON	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
GATES FLOWERS AND GIFTS LLC	PEACE LILY	\$ 62.00	Finance
GRANITE TELECOMMUNICATIONS LLC	PHONE/INTERNET BILLING FEBRUARY 2025	\$ 111.04	Town Wide
GRANTURK EQUIPMENT CO. INC	ADDITIONAL FREIGHT CHARGES - INV 1158148	\$ 576.43	Solid Waste
HARMONY INTEGRATION SERVICES LLC	LABOR/TRAVEL - BIBLE COLLEGE PUMP STATION	\$ 500.00	Sewer Pump Station Operations
INTERNATIONAL CODE COUNCIL	PLAN REVIEW COMBO PACK	\$ 204.50	Building
JASON & SHERRA PRICE	DOG PARK WASTE MANAGEMENT	\$ 840.00	Huckleberry Park
JOHANA HICKS	MILEAGE REIMBURSEMENT FOR VML CONFERENCE OCTOBER 1	\$ 427.46	Town Council
JOHANA HICKS	MILEAGE REIMBURSEMENT VML CONFERENCE NORFOLK VA	\$ 298.68	Town Council
JOHN STEWART	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Sewer Pump Station Operations
KLA ENTERPRISES LLC	ID BADGES - PD	\$ 41.25	Police
LITERACY VOLUNTEERS OF THE NEW RIVER VALLEY	GRANT FUNDS - 2024-2025	\$ 2,103.00	Community Development
LITTLE RIVER POOL AND SPA INC	POOL CHEMICALS	\$ 455.76	Aquatics
LITTLE RIVER POOL AND SPA INC	POOL CHEMICALS	\$ 197.97	Aquatics
LOWES HOME CENTERS INC	SUPPLIES/MATERIALS - AQUATICS	\$ 58.82	Aquatics
LOWES HOME CENTERS INC	SUPPLIES/MATERIALS - AQUATICS	\$ 18.34	Aquatics
LOWES HOME CENTERS INC	AQUATICS - SUPPLIES	\$ 76.46	Aquatics
LOWES HOME CENTERS INC	AQUATICS - SUPPLIES	\$ 23.73	Aquatics
LOWES HOME CENTERS INC	CEMETERY - SUPPLIES/MATERIALS	\$ 136.87	Cemetery
LOWES HOME CENTERS INC	TOWN HALL - BLDG & GRND SUPPLIES	\$ 37.75	Fac Maint Town hall
LOWES HOME CENTERS INC	SUPPLIES/MATERIALS - FIRE DEPT	\$ 790.19	Fire
LOWES HOME CENTERS INC	REC DEPT - SUPPLIES	\$ 19.34	Parks & Recreation
LOWES HOME CENTERS INC	REC DEPT - SUPPLIES	\$ 41.31	Parks & Recreation
LOWES HOME CENTERS INC	REC DEPT - RETURN/CREDIT	\$ (41.31)	Parks & Recreation
LOWES HOME CENTERS INC	REC DEPT - SUPPLIES	\$ 13.72	Parks & Recreation
LOWES HOME CENTERS INC	CHEST FREEZER - RESCUE	\$ 159.59	Rescue
LOWES HOME CENTERS INC	EMS BLDG & GRNDS - SUPPLIES	\$ 123.40	Rescue
LOWES HOME CENTERS INC	EMS - MATERIALS/SUPPLIES	\$ 151.96	Rescue
LOWES HOME CENTERS INC	EMS - SUPPLIES/MATERIALS	\$ 170.31	Rescue
LOWES HOME CENTERS INC	EMS - SUPPLIES/MATERIALS	\$ 56.98	Rescue
LOWES HOME CENTERS INC	EMS - SUPPLIES/MATERIALS	\$ 120.96	Rescue
LOWES HOME CENTERS INC	EMS - MATERIALS/SUPPLIES	\$ 98.72	Rescue
LOWES HOME CENTERS INC	SEWER OP - MATERIALS/SUPPLIES	\$ 13.74	Sewer Pump Station Operations
LOWES HOME CENTERS INC	SEWER OPS - STARLIGHT PS SUPPLIES	\$ 65.55	Sewer Pump Station Operations
LOWES HOME CENTERS INC	STREET LIGHTS - SUPPLIES/MATERIALS	\$ 95.60	Street Lights
LOWES HOME CENTERS INC	CHRISTMAS LIGHTS - PW	\$ 33.23	Streets Operations
LOWES HOME CENTERS INC	MAILBOX SUPPLIES - PW	\$ 138.62	Streets Operations
LOWES HOME CENTERS INC	SUPPLIES/MATERIALS - PW	\$ 33.23	Streets Operations

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR JANUARY AND FEBRUARY 2025			
Vendor	Description	Amount	Department
LOWES HOME CENTERS INC	PW SIGN SHOP - MATERIALS/SUPPLIES	\$ 223.98	Streets Operations
LOWES HOME CENTERS INC	PW PARADE SUPPLIES	\$ 58.34	Streets Operations
LOWES HOME CENTERS INC	PW SIGN SHOP - SUPPLIES/MATERIALS	\$ 38.68	Streets Operations
LOWES HOME CENTERS INC	PW SIGN SHOP SUPPLIES/MATERIALS	\$ 9.46	Streets Operations
LOWES HOME CENTERS INC	WWTP - MATERIALS/SUPPLIES	\$ 263.48	Treatment Plant Operations
LOWES HOME CENTERS INC	WWTP - SUPPLIES/MATERIALS	\$ 9.80	Treatment Plant Operations
LOWES HOME CENTERS INC	WWTP - SUPPLIES/MATERIALS	\$ 284.94	Treatment Plant Operations
LOWES HOME CENTERS INC	CREDIT/RETURN ORG INV 90757	\$ (21.34)	Treatment Plant Operations
LOWES HOME CENTERS INC	CREDIT/RETURN ORG INV 90757	\$ (249.41)	Treatment Plant Operations
LOWES HOME CENTERS INC	WATER OPS - MATERAILS/SUPPLIES	\$ 57.40	Water Operations
LOWES HOME CENTERS INC	WATER OPS - SUPPLIES/MATERIALS	\$ 63.63	Water Operations
M & V ASSOCIATES	SURFACE MIX - JANUARY 2025	\$ 2,162.00	Streets Operations
MANSFIELD OIL COMPANY	FUEL BILLING 01-01-25 TO 01-15-25	\$ 21,959.67	Town Wide
MARKETING ON MAIN STREET LLC	SHIRTS	\$ 127.80	Building
MONT REGIONAL SOLID WASTE (RECYL)	JANUARY 2025	\$ 7,164.60	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	JANUARY 2025	\$ 43,318.68	Solid Waste
MONT REGIONAL SOLID WASTE AUTHORITY	JANUARY 2025	\$ 190.92	Treatment Plant Operations
MOTOR MILE CAR WASH	CAR WASH PACKAGE - INSP	\$ 100.00	Building
MOTOR MILE CAR WASH	CAR WASH PACKAGE - FIRE DEPT	\$ 100.00	Fire
MOTOR MILE CAR WASH	CAR WASH PACKAGE - RESCUE	\$ 25.00	Rescue
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING	Dues and Memberships: Annual NIGP Membership Dues	\$ 495.00	Streets Administration
NEW RIVER ENGRAVING	NAME PLATES - RESCUE	\$ 32.00	Rescue
NEW RIVER GLASS	AUTO GLASS INSTALL	\$ 127.18	Police
NORTHWEST HARDWARE CO INC	PARTS/SUPPLIES	\$ 67.12	Fleet Maintenance
NORTHWEST HARDWARE CO INC	SUPPLIES	\$ 32.37	Water Operations
NRV REGIONAL WATER AUTHORITY	NRV WATER AUTH 2ND QTR 2025	\$ 954,852.79	Public Works
ONETIME PAY BPOL	Return of Cigarette Stamps	\$ 4,449.12	Finance
ONETIME PAY TAX	TAX REFUNDS	\$ 3,067.10	Finance
ONETIME PAY WATER	WATER REFUNDS	\$ 471.02	Finance
PIONEER ATHLETICS	FOUL LINE PAINT FOR HARKRADER	\$ 1,307.66	Parks & Recreation
QUADIENT INC.	POSTAGE REFILL - 01-10-25	\$ 3,000.00	Town Wide
REACH SPORTS MARKETING GROUP INC	PLAYER LICENSE RENEWAL	\$ 1,000.00	Aquatics
RESCUE ONE TRAINING FOR LIFE INC	FIRST AID/MEDICAL SUPPLIES - AQUATIC	\$ 169.20	Aquatics
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 800.34	Rescue
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 97.25	Rescue
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 111.35	Rescue
ROGER JORDAN ROLLER JR	AQUARIUM MAINTENANCE	\$ 75.00	Aquatics
SALEM STONE CORPORATION	STONE	\$ 1,545.78	Sewer Pump Station Operations
SALEM STONE CORPORATION	STONE	\$ 6,260.40	Storm Drain Operations
SALEM STONE CORPORATION	STONE	\$ 20,872.52	Streets Operations
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 527.07	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 464.41	Aquatics

TOWN OF CHRISTIANBURG			
PAID BILL LIST			
BILLS FOR JANUARY AND FEBRUARY 2025			
Vendor	Description	Amount	Department
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 294.12	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	SANITIZER	\$ 42.00	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 25.73	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 471.44	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 480.86	Fac Maint Town hall
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 730.66	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 117.14	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 189.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 229.10	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 861.04	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 504.31	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 32.90	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 70.89	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 1,336.55	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 68.40	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 224.00	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CREDIT MEMO - CLEANING SUPPLIES	\$ (173.10)	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 62.93	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 799.26	Rescue
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 197.82	Streets Operations
SELERIX SYSTEMS INC	SYNCSTREAM LICENSE - 2024 REPORTING	\$ 1,821.00	Human Resources
SHELOMOTOR MILE	PARTS/SUPPLIES	\$ 34.85	Aquatics
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 02-02-25 TO 03-01-25	\$ 95.97	Aquatics
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 02-02-25 TO 03-01-25	\$ 84.00	Parks & Recreation
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 02-07-25 TO 03-06-25	\$ 353.86	Police
SHERWIN-WILLIAMS	PAINT SUPPLIES - PD	\$ 147.95	Police
SHIVELY ELECTRIC CO INC	Shively Electric - Heat Tape for CHP	\$ 15,095.00	Parks & Recreation
SHRED-IT US JV LLC	SHREDDING 01-02-25	\$ 126.63	Finance
SHRED-IT US JV LLC	SHREDDING 01-02-25	\$ 239.97	Police
SHRED-IT US JV LLC	SHREDDING 01-02-25	\$ 89.30	Rescue
SMITHS MANAGEMENT GROUP	YOUTH BASKETBALL UNIFORMS	\$ 4,747.16	Parks & Recreation
SOUTHERN AIR INC	HEATER REPAIR	\$ 220.00	Fire
STANDARD INSURANCE COMPANY	STANDARD LIFE/ADD LIFE INS	\$ 6,839.89	Fringe Pool
STANDARD INSURANCE COMPANY	STANDARD ACCIDENT/CRITICAL CARE/HOSPITAL	\$ 3,163.73	Fringe Pool
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	\$ 22.85	Town Manager
SUBURBAN PROPANE L.P.	PROPANE - WWTP	\$ 6,655.76	Treatment Plant Operations
TAXING AUTHORITY CONSULTING SERVICES PC	TACS COLLECTION FEES	\$ 68.61	Finance
TBC ASSOCIATES II LLC	PORTAJOHN - FALLING BRANCH - 01-24-25 TO 02-20-25	\$ 109.00	Parks & Recreation
THE BLOOD CONNECTION INC	WHOLE BLOOD	\$ 790.00	Rescue
THE RATLIFF LAW FIRM PLLL	CASE #GC2401266100	\$ 330.00	Police
TRAVIS MOLES	Uniforms: Safety Shoe Reimbursement	\$ 125.00	Streets Operations
TREASURER OF VIRGINIA	Wastewater Operator License Application - SEYMOUR	\$ 100.00	Sewer Pump Station Operations

TOWN OF CHRISTIANBURG			
PAID BILL LIST		BILLS FOR JANUARY AND FEBRUARY 2025	
Vendor	Description	Amount	Department
TREASURER OF VIRGINIA	Schools and Registrations: Water License Renewals	\$ 480.00	Water Operations
TREASURER OF VIRGINIA - DEQ	TRX #366661 - MEGSTONE LLC - CHARLES TONEY PROP	\$ 756.00	Storm Water
TREASURER OF VIRGINIA - VRS	VRS JANUARY 2025	\$ 267,013.71	Fringe Pool
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO	MEMBER 726 - 102 LIVES	\$ 2,378.17	Fringe Pool
VIRGINIA MEDIA INC	N FRANKLIN SIDEWALK IN-FILL	\$ 165.00	NFRANKLIN SIDEWALK FILL
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 01-22-24	\$ 292.50	Planning
VIRGINIA MEDIA INC	MAIN STREET MARKETPLACE 01-29-24	\$ 292.50	Planning
VIRGINIA MEDIA INC	N FRANKLIN SIDEWALK IN-FILL	\$ 165.00	ROANKE-DEPOT CROSSING
VIRGINIA MEDIA INC	ROANOKE ST CROSSINGS & SIDEWALK	\$ 180.00	ROANKE-DEPOT CROSSING
VIRGINIA MEDIA INC	ROANOKE/DEPOT ST PEDESTRIAN	\$ 180.00	ROANOKE DEPOT PED IMPROVEMENTS
VIRGINIA MEDIA INC	ROANOKE ST/1ST ST PEDESTRIAN	\$ 165.00	ROANOKE&1ST PEDIMPROVE
VIRGINIA MEDIA INC	ROANOKE ST/1ST ST PEDESTRIAN	\$ 165.00	ROANOKE&1ST PEDIMPROVE
VIRGINIA RURAL WATER ASSOC. (VRWA)	2025 VRWA Annual Conference	\$ 280.00	Sewer Pump Station Operations
VIRGINIA RURAL WATER ASSOC. (VRWA)	2025 VRWA Annual Conference	\$ 840.00	Treatment Plant Operations
VIRGINIA RURAL WATER ASSOC. (VRWA)	2025 VRWA Annual Conference	\$ 1,960.00	Water Operations
WEST PUBLISHING CORPORATION	CLEAR BILLING JANUARY 2025	\$ 160.82	Finance
XEROX CORPORATION	XEROX BILLING DECEMBER 2024	\$ 1,597.59	Town Wide
Total Paid		\$ 1,498,594.64	
TO BE PAID BILL LIST 02.28.25		\$ 637,699.68	
TOTAL ALL		\$ 2,136,294.32	



**TOWN OF CHRISTIANSBURG
TOWN COUNCIL
AGENDA COVER SHEET**

AGENDA LOCATION:

Consent Agenda

MEETING DATE:

February 25, 2025

ITEM TITLE:

Award construction contract to Adams Construction Company in the amount of \$589,540.00 for the construction of the 2025 Annual Paving project

DESCRIPTION:

Contract award in the amount of \$589,540.00 to Adams Construction Company for construction of the 2025 Annual Paving work. This project consists of milling, paving, dressing shoulders, and striping to current VDOT standards for local streets in Town. Streets to be paved include Clearview Drive NW, Badger Street NW, Elk Drive NW, Silver Lake Road NW (Elk Drive NW to Beaver Drive NW), Meadow Drive NW, Alexander Court NW, Katie Land NW, and Jessie Circle NW.

POTENTIAL ACTION:

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject Work, subject to Attorney review and approval.

DEPARTMENT:

Engineering

PRESENTER:

Michael Kelley

ITEM HISTORY:

The Town issued an IFB on January 8, 2025, for the 2025 Annual Paving Contract. Bids were received from two contractors. Adams Construction Company was the lowest bidder. Staff reviewed their bid and recommends entering into contract with Adams Construction Company to perform the paving work. The streets in this contract are listed above. Any additional work will be via change order and approved by Council.

INFORMATION PROVIDED:

Notice of Award

<https://christiansburg.box.com/s/rfvznh8gj8iwl4xmhaw9v439ccjte6z>

Detailed Bid Tabulation

<https://christiansburg.box.com/s/2ebslfaa42ndk06hpvogy27nx89wo39k>