



## AGENDA

REGULAR MEETING OF TOWN COUNCIL  
CHRISTIANSBURG TOWN HALL  
100 EAST MAIN STREET  
APRIL 22, 2025 – 7:00 P.M.

(The meeting will be in-person and streamed on YouTube Live)

The meeting will be streamed live on the Town of Christiansburg's YouTube page at [www.christiansburg.org/YouTube](http://www.christiansburg.org/YouTube) and will remain on the Town's YouTube page once the meeting concludes.

If you do not want or cannot attend the meeting in-person, there are several contactless methods for submitting public comment. To submit public comments, please visit [www.christiansburg.org/publichearings](http://www.christiansburg.org/publichearings). You may also leave a voicemail with your comments at 540-382-6128, ext. 1109; mail a letter to Town Hall, ATTN: Town Council, 100 E. Main Street, Christiansburg, VA 24073; use the drop box to the left of the front doors at Town Hall to leave a letter; or email [info@christiansburg.org](mailto:info@christiansburg.org). Regardless of the method you use, please include your full name and address with your comments. Please provide comments prior to 6:00 p.m. on Tuesday, April 22, 2025 for the comments to be distributed to Town Council before the meeting.

### REGULAR MEETING

#### I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

#### II. ADJUSTMENT OF THE AGENDA

III. PUBLIC HEARINGS

- A. Conditional Use Permit request by SHAH Development LLC, applicant and property owner, to allow single-family or two-family dwelling(s) in the B-3 General Business District on property located on the western side of Plum Street, NE across from Trent Drive, NE (approximately 0.776-acre Tax Parcel 497 – ((2)) – B; Parcel ID 120350). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

IV. CONSENT AGENDA

- A. Approval of Minutes of April 8, 2025 and April 16, 2025
- B. Bill list
- C. Award of construction contract to DCI/Shires, Inc. in the amount of \$1,209,401.45 for the construction of the N. Franklin/Wades Lane and S. Franklin/First Street Intersection Improvements projects
- D. Interdepartmental operating budget transfer of \$48,320 from Rescue capital outlay to Rescue operating expenditures. (Per policy; no net impact on the overall budget)
- E. Resolution honoring Christiansburg High School for 100 years of CHS Yearbooks on May 10, 2025
- F. Resolution recognizing Montgomery County Emergency Assistance Program's (MCEAP) 50<sup>th</sup> anniversary on April 26, 2025
- G. Resolution recognizing former Town employee Forest Redd for his response to a motor vehicle accident
- H. Resolution recognizing the month of May 2025 as GBS and CIDP Awareness Month
- I. Resolution recognizing the month of May 2025 as Building Safety Month
- J. Resolution recognizing the month of May 2025 as Water Safety Month
- K. Resolution recognizing May 4 – 10, 2025 as National Travel & Tourism Week
- L. Resolution recognizing May 6 – 12, 2025 as National Nurses Week
- M. Resolution recognizing May 11 – 17, 2025 as National Police Week
- N. Resolution recognizing May 12 – 16, 2025 as United for Infrastructure Week

V. INTRODUCTIONS AND PRESENTATIONS

- A. Executive Director Caleb Taylor and Board of Directors Chairman Dr. William Knocke from the New River Valley Regional Water Authority to present on Authority operations
- B. Fire and EMS Chief Billy Hanks to introduce new Firefighters Jacob B. Walters and John D. Sievers

VI. CITIZEN COMMENTS

VII. COMMITTEE REPORTS

VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

- A. Appointment of Scot Shippee to the New River Valley Regional Water Authority for the remainder of Wayne Nelson's four-year term (ending June 30, 2026)

IX. STAFF REPORTS

- A. Town Manager
- B. Town Attorney
- C. Other Staff

X. COUNCIL REPORTS

XI. OTHER BUSINESS

XII. ADJOURNMENT

Upcoming meetings of Council:

- May 13, 2025, 7:00 p.m. – Regular Meeting
- May 21, 2025, 6:30 p.m. – Regular Work Session
- May 27, 2025, 7:00 p.m. – Regular Meeting



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Public Hearing

**MEETING DATE:**

April 22, 2025

**ITEM TITLE:**

A Conditional Use Permit request by SHAH Development LLC, applicant and property owner, to allow single-family or two-family dwelling(s) in the B-3 General Business District on property located on the western side of Plum Street NE across from Trent Drive NE (approximately 0.776-acre Tax Parcel 497 – ((2)) – B; Parcel ID 120350). The property is designated as Residential on the Future Land Use Map of the 2013 Christiansburg Comprehensive Plan.

**DESCRIPTION:**

The applicant is seeking approval for a Conditional Use Permit (CUP) to allow residential use, specifically single-family or two-family dwellings, within the B-3 General Business District zoning. The proposed development will adhere to the R-3 development standards. The property is not located within either the 100- or 500-Year Flood Hazard Area.

If this request is approved, in accordance with Sec. 42-623 (a) (1) of the Christiansburg Town Code, the applicant will be required to submit a full Site Plan to the Town for review and approval.

On March 31, 2025, Planning Commission voted 5 – 1 to recommend approval of the request with the following condition:

1. Development shall comply with Section J109.4 Drainage Across Property Lines of the 2018 International Building Code.

**J109.4 Drainage Across Property Lines**

Drainage across property lines shall not exceed that which existed prior to grading. Excess or concentrated drainage shall be contained on site or directed to an approved drainage facility. Erosion of the ground in the area of discharge shall be prevented by installation of nonerosive down drains or other devices.

**POTENTIAL ACTION:**

Hold Public Hearing

**DEPARTMENT(S):**

Planning Department

**INFORMATION PROVIDED:**

Application

<https://christiansburg.box.com/s/58heni293ngqrfhj4vaiagkqf7durbrr>

Planning Commission Resolution

<https://christiansburg.box.com/s/d4frimt4s1e55swm2vn6z21r7oogi04x>

Planning Commission Minutes

<https://christiansburg.box.com/s/z07pl7g21k4n2hwiuxz2mgwuz9ogx8r0>

Staff Report with maps

<https://christiansburg.box.com/s/b46840mlbhjb9grkyy0majpa84lsxnxy>

CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
REGULAR MEETING MINUTES  
APRIL 8, 2025 – 7:00 P.M.

A REGULAR MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 8, 2025, AT 7:00 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson.

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Town Attorney Reid Broughton; Clerk of Council Tracy Heinline; Director of Public Relations Christina Bolt; Engineering Director Mike Kelley; Aquatics Director Terry Caldwell; Police Chief Chris Ramsey; Planning Director Retta Jackson; Associate Planner Jillian Layton; Deputy EMS Chief Josh Settlage; Finance Director Katie Miano

REGULAR MEETING

I. CALL TO ORDER

- A. Moment of Reflection
- B. Pledge of Allegiance

The Pledge of Allegiance was led by Councilwoman Hockett.

II. ADJUSTMENT OF THE AGENDA

No adjustments to the agenda.

III. PUBLIC HEARINGS

No public hearings.

IV. CONSENT AGENDA

- A. Approval of Minutes of March 25, 2025
- B. Bill List

- C. Contract renewal #4 with Rummel, Klepper, & Kahl, LLP d/b/a RK&K for Signal Structure Evaluations and Traffic Engineering On-Call Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000
- D. Contract renewal #4 with Wetland Studies and Solutions, Inc. d/b/a WSSI for Stormwater Engineering On-Call Services in an amount not to exceed \$150,000 per task order, and with work completed per contract year not to exceed \$500,000
- E. Resolution recognizing April 13 – 19<sup>th</sup>, 2025 as National Public Safety Telecommunicators Week
- F. Set Public Hearing for May 13, 2025 for purchase of property located on the southern side of Cambria Street, N.W. (approximately 2.314-acre Tax Parcel 466 – ((A)) – 8C2; Parcel ID 210032) for \$370,000

Councilwoman Hicks made a motion to approve the consent agenda as presented, seconded by Councilman Jenkins. Council voted as follows: Bishop – Aye; Bowman – Aye; Hicks – Aye; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

V. INTRODUCTIONS AND PRESENTATIONS

No introductions or presentations

VI. CITIZEN COMMENTS

Christine Waltz, 1370 Rigby Street, referenced the previous Town Council meeting, and the concern expressed by Councilwoman Hicks that a Freedom of Information Act (FOIA) request had been requested and had been overdue. Mrs. Waltz explained that she had spoken to the requester of the FOIA, and the gentleman said he could not get in touch with the Town to follow-up. She noted that upon further discussion the requester had the wrong number for the Town. Mrs. Waltz stated there were several errors on the Town's website and has since alerted the Town to those errors. She expressed that Council has different leadership styles and felt the Council issue was being blown out of proportion. She noted the "Council decorum" item on the agenda for discussion and asked Council to be kind to each other.

Chris Waltz, 1370 Rigby Street, addressed Council concerning the Façade Grant program and expressed that although there had been modifications, he felt it should be put on hold. Mr. Waltz voiced that after looking at the Town's proposed budget he felt the Town did not have money to waste. He touched on the Town's fund balance reserve policy and noted the funds were at 31% and the policy states it should be 35% – 40%. Mr. Waltz also brought attention to a

member of Council for using profanity during a Council meeting as well as the reasons behind the Town having an attorney engagement policy.

Corey Hamilton, 403 Third Street, voiced that it was Library Week and expressed her love for the Montgomery – Floyd Regional Library. Mrs. Hamilton noted the friendly staff at the local library and encouraged everyone to visit.

Megan Peterson, 995 Church Street, expressed interest in resources for local climate resiliency as well as crime rates for the Town. Ms. Peterson also inquired what Town Council oversees and has control over. She reiterated the previous citizen comment concerning the local library.

Mayor Barber suggested Ms. Peterson reach out to the Public Relations Department and the Police Department at the Town for information on the items she questioned.

#### VII. COMMITTEE REPORTS

Councilman Wilson reported that the Parks and Recreation Advisory Board met and discussed that the Farmers Market that was fast approaching and explained there were 12 vendors that had committed along with several others waiting for their applications to be approved. Mr. Wilson talked about the Town's community garden spots and noted there were currently 34 spots and 25 people were committed to occupy those areas. Mr. Wilson also acknowledged the Parks and Recreation Department's efforts of working the Town's events.

Councilman Bishop reported that the Aquatics Advisory Board met and discussed the membership increases at the Aquatic Center. He noted the following: the Town resident fee would increase to \$15.00 a month and the non-resident fee would increase to \$20.00 a month. The fees for children ages 3 -17 years of age would increase to \$10.00 for Town residents and \$15.00 for non-residents. Mr. Bishop noted that the Aquatic Center Day Pass would be increasing by \$2.00 next month as well. He also reported that the HVAC system has been placed out for rebids due to no bids coming in. He explained that contractors had expressed concern for the short amount of time initially given to replace the system.

#### VIII. DISCUSSION AND ACTION BY MAYOR AND COUNCIL

##### A. Façade grants

Mayor Barber noted the modifications to the Façade Grant program that was discussed at the last meeting of Council.

Councilwoman Hicks read a conflict-of-interest statement due to having businesses within the Town. Mrs. Hicks noted she would abstain from the vote.

Councilwoman Bowman voiced that for the best interest of taxpayers and other businesses in the community she would vote no.

Councilwoman Hockett stated the modifications to the upcoming grant cycle were sufficient and that now businesses would be very clear on how to apply. Mrs. Hockett noted how the scoring system gives priority to the businesses downtown and in the historic areas. She expressed that Council should give it another chance and if no one applies then it could be revisited.

Councilman Jenkins made a motion to approve the Façade Grant process, seconded by Councilwoman Hockett. Council voted as follows: Bishop – Nay; Bowman – Nay; Hicks – Abstain; Hockett – Aye; Jenkins – Aye; Wilson – Aye.

*Motion Approved*

Mayor Barber referenced a citizen comment made previously concerning the Town's 31% fund balance in reserves and clarified that the Town is required to have between 30% - 45% reserves. He referenced page 4 of the proposed budget that explains the requirement.

B. Town Staff, Town Attorney engagement and Council decorum

Councilman Wilson stated that within the Town there is a chain of command that should be followed by Council. He explained that the Town Manager has been hired to manage Town staff and that staff reports to the Town Manager. Mr. Wilson added that when Council reaches out to staff, they are not following that chain of command. He stated that the previous Business Solutions Manager had come to Council with issues concerning Council, when they should have gone through the Town Manager first, noting it is the same for both Council and Town staff.

Mayor Barber addressed the subject of attorney engagement and voiced that any questions for the Town Attorney should be sent to the Town Manager for review first and then can be forwarded on to the attorney. Mr. Barber noted that sending an email to the Town Manager and copying the Town Attorney was not following Town policy.

Town Attorney Reid Broughton stated that questions from Council and Town staff should be channeled through the Town Manager but there were exceptions. He explained the exceptions were information involving those positions by which the elected body maintains appointment authority.

Councilwoman Hockett expressed the importance of acknowledging the attorney engagement policy. Mrs. Hockett voiced concern for the continued engagement by Council outside of the guidelines Council agreed to and felt it was costing taxpayers unnecessary money. She suggested that Council consider each time the Town Attorney was contacted outside of the Town policy, and have that councilmember reimburse the Town.

Councilwoman Hicks stated that if someone states they were going to sue the Town she felt the Town Attorney should be contacted and made aware. Mrs. Hicks noted that she had not seen the first bill from the Town Attorney's office concerning questions asked

about FOIA. She questioned if Mayor Barber's deposition for Allegheny Construction lawsuit information had gone through the appropriate chain of command. Mrs. Hicks also noted that she normally asks questions, especially questions concerning the Town budget and expressed that all councilmembers should ask questions.

Mayor Barber explained to Councilwoman Hicks that the bill for \$27,000 for the deposition concerning the Allegheny Construction lawsuit and had been discussed appropriately during closed meetings of Council where the Town Attorney was present.

Councilwoman Hockett agreed that the Town Attorney engagement policy should apply to all of Council. She expressed that a business owner in Town should not reach out to the Town Attorney because the citizens have not agreed to the policy, only Council. Mrs. Hockett added that the recording Councilwoman Hicks had of a citizen complaining about the Town was not the citizen saying they were suing the Town and should not have been recorded.

Councilwoman Hicks disagreed and stated that the citizen was threatening to sue the Town and felt the conversation should be recorded in case anything came up in the future concerning a lawsuit. Mrs. Hicks also noted it was legal to record someone without their knowledge in the state of Virginia.

Councilwoman Hockett spoke concerning Council decorum and suggested that Council consider their use of cellphones in open and closed meetings and agree to not record closed sessions. She explained that when on cellphones during meetings Council has the potential to access additional information that other councilmembers are not privy to. Mrs. Hockett noted that those two concerns align with # 4 and #9 of the Town Council's Code of Ethics.

Councilwoman Hicks noted her distrust of other Councilmembers.

Councilwoman Hockett also suggested that if Councilmembers were participating on a committee related to Town business, then they should not vote on awards or things of that nature that would ultimately impact the Town. Mrs. Hockett explained that Christiansburg Parks and Recreation had been nominated for an award for the Christiansburg Huckleberry Park but that unfortunately a councilmember had voted against the award.

## IX. STAFF REPORTS

### A. Town Manager

Town Manager Wingfield shared upcoming events with Council:

- ♦ Extreme Easter Egg event – Friday, April 11<sup>th</sup> at 7:00 p.m.
- ♦ Children's Easter Egg event – Saturday, April 19<sup>th</sup> at 9:30 a.m. at Kiwanis Park
- ♦ Spring Cleanup – April 14<sup>th</sup> – 25<sup>th</sup>

- ♦ Shred-A-Thon – April 22<sup>nd</sup> from 3:00 p.m. to 6:00 p.m. at Christiansburg Huckleberry Park
- ♦ Volunteer Bed Build with the Police Department – April 11<sup>th</sup> from 3:15 p.m. to 7:30 p.m. at the Christiansburg Middle School

Mr. Wingfield asked Council if they had potential dates for the joint meeting with Montgomery County to discuss Emergency Services funding. He clarified that the County would hold their meeting on April 14<sup>th</sup> to discuss the dates that work for them. Mayor Barber asked Council to send their available dates to him.

B. Town Attorney – no report.

C. Other Staff

Mayor Barber reminded Council of the work session on April 16<sup>th</sup> to discuss the Fiscal Year 2025-26 Budget.

X. COUNCIL REPORTS

Councilwoman Hicks and Councilwoman Bowman asked for clarity on who to send emails to concerning votes for the Community Support grants. Attorney Broughton clarified there can be contact on an individual basis to poll councilmembers to see what their position is, but the actual vote on any matter of public business must be at a public meeting. Mayor Barber explained that any questions concerning Community Support could be addressed at the upcoming work session.

XI. OTHER BUSINESS

XII. ADJOURNMENT

There being no further business to bring before Council, Mayor Barber adjourned the meeting 7:44 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**CHRISTIANSBURG TOWN COUNCIL  
CHRISTIANSBURG, MONTGOMERY CO., VA.  
SPECIAL MEETING MINUTES  
APRIL 16, 2025 – 6:30 P.M.**

A SPECIAL MEETING OF THE CHRISTIANSBURG TOWN COUNCIL, MONTGOMERY COUNTY, CHRISTIANSBURG, VA. WAS HELD AT CHRISTIANSBURG TOWN HALL, 100 EAST MAIN STREET, CHRISTIANSBURG, VIRGINIA, ON APRIL 16, 2025, AT 6:30 P.M.

COUNCIL MEMBERS PRESENT: Mayor D. Michael Barber; Samuel M. Bishop; Kim Bowman; Johana Hicks; Tanya Hockett; Casey Jenkins; Vice-Mayor Tim Wilson

ADMINISTRATION PRESENT: Town Manager Randy Wingfield; Assistant Town Manager Scot Shippee; Clerk of Council Tracy Heinline; Director of Public Works Jim Lancianese; Assistant Director of Public Works, Streets Travis Moles; Aquatics Director Terry Caldwell; Director of Human Resources Alicia Dials; Fire and EMS Chief Billy Hanks; Deputy EMS Chief Josh Settlage; Chief of Police Chris Ramsey; Public Relations Director Christina Bolt

**WORK SESSION**

**I. Call To Order**

Mayor Barber called the meeting to order.

**II. Adjustment of the Agenda**

None.

**III. Discussion and Action by Mayor and Council**

**A. Fiscal Year 2025-26 Budget**

Mayor Barber suggested Council discuss Community Grants and take polls for each business on whether they will be granted funds.

Mayor Barber read a Statement of Potential Conflict of Interest due to being on the Board of Directors of the Imagination Library of Montgomery County. He noted his intent was to

not cast a vote or break a tie for this application only. A *copy of the Statement of Potential Conflict of Interest will be recorded in the final minute book.*

Results of poll for Community Support by a show of hands from Council:

Include in budget

Childrens' Trust (NRVCAC) \$9,000 – Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Aye.

Literacy NRV (Formerly: Literacy Volunteers of the NRV) \$2,313 - Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Aye.

Montgomery Museum of Art & History \$10,000 - Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Aye.

Salvation Army \$10,000 - Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Aye.

Wonder Universe \$10,000 - Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Aye.

Exclude from budget

Community Health Center (Formerly: Free Clinic) \$10,000 – Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Nay.

Imagination Library of Montgomery County, VA \$7,500 – Bishop – Aye; Bowman – Nay; Hicks – Nay; Hockett – Aye; Jenkins – Aye; Wilson – Nay. Mayor Barber (tie breaker) – Abstain.

Councilwoman Hicks questioned the process if potentially the Town of Christiansburg backed out of the six authorities the Town is currently a part of. Town Manager Wingfield explained that it would depend on the organization and the agreements that were previously signed. Councilwoman Hicks asked for copies of the Town's agreements with the six authorities.

Councilwoman Hicks questioned the cost of stipend cellphones for Town employees and requested it be separated from the final budget vote. Councilwoman Bowman asked for a list of positions in the Town that had stipend cellphones be sent to her.

Councilwoman Hicks questioned the 2.5% cost-of-living and the 2% merit increase for Town employees. Mr. Wingfield explained the cost-of-living increase would cost the Town \$328,125. and the merit increase would cost \$262,500. Mr. Wingfield noted that the budget includes historical rates for both.

Deputy EMS Chief Josh Settlage explained the cost of medical supplies for emergency services noting the Town now pays for their own medication for EMS and there is no funding from the state. He added that EMS provides tier billing to patients which means patients pay different rates based on their usage or the features they receive.

Council discussed involvement with the Christiansburg Institute and noted the federal cuts that had been made recently that affect the institute's operations and staff. Mr. Wingfield noted he would look into this and report back to Council but clarified that it would not disrupt this proposed budget.

Council discussed the \$950,000 allocated for design of the overflow parking at the Christiansburg Huckleberry Park and Aquatic Center. Mr. Wingfield explained this design was an extension of Booker T. Washington Parkway to the parking lot that adjoins the sports fields. He added this design would bring it up to acceptable street grade. Mr. Wingfield explained that the proposed budget has a large amount of match for VDOT projects, which ties up the Town's capital. He further explained that the Town has just completed a major project with the new park and now a break in spending is in order and hopefully the Town can build its reserve fund.

Councilman Wilson expressed he would like to see the emergency service positions placed back in the budget instead of focusing on the parking lot project for the park. Mr. Wilson referenced the previous Council work session where four positions were discussed for EMS and Fire. Mr. Bishop expressed that he trusted the Town Manager and Finance Director's decision on cutting the positions. Councilwoman Hockett suggested the use of shuttles and golf carts to transport individuals at the park as a temporary fix and focus on positions for emergency services.

Council discussed the \$187,000 in repairs to the Peppers Ferry Road NW rail crossing. Assistant Town Manager Scot Shippee explained the Town is receiving a 100% State of Good Repair funds to repave Route 114 from Marshall Drive to beyond Quinn W. Stewart Boulevard. He added that \$175,000 of those funds will repair the Norfolk and Southern crossing, so when the Town paves that area it won't have to be pulled back up later and paved yet again.

Council discussed the \$25,000 in the proposed budget for signage at the VDOT Park and Ride. Mr. Wingfield explained that previous councilmembers had wished to keep the same look as the wayfinding signs that are around town. He noted he would check with VDOT and look into a sign that would come from them instead and report back to Council.

Council agreed that the Town Manager and Finance Director should discuss with EMS and Fire how many positions are needed at each. EMS and Fire Chief Billy Hanks stated they would put together data for the new positions and report back.

The proposed budget has been advertised and the public hearing will be held May 13<sup>th</sup>.

#### IV. Adjournment

There being no further business to bring before Council, Mayor Barber adjourned the meeting at 7:46 p.m.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

<b>Vendor</b>	<b>BILLS FOR APRIL 2025</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
ALVIS-LAING ELECTRIC COMPANY		REC DEPT - HARKRADER LIGHTING REPAIRS	\$ 190.00	Parks & Recreation
AMAZON CAPITAL SERVICES INC		AQUATICS - SUPPLIES	\$ 187.64	Aquatics
AMAZON CAPITAL SERVICES INC		FINANCE - Office Chair Mat	\$ 56.99	Finance
AMAZON CAPITAL SERVICES INC		CREDIT/RETURN - FIRE DEPT	\$ (23.00)	Fire
AMAZON CAPITAL SERVICES INC		REC DEPT - SUPPLIES	\$ 33.99	Huckleberry Park
AMAZON CAPITAL SERVICES INC		REC DEPT - SUPPLIES	\$ 72.60	Huckleberry Park
AMAZON CAPITAL SERVICES INC		IT DEPT - TOOLS	\$ 16.99	Information Technology
AMAZON CAPITAL SERVICES INC		IT DEPT - BLDG GRND MATERIALS	\$ 34.88	Information Technology
AMAZON CAPITAL SERVICES INC		IT DEPT - CABLES	\$ 28.47	Information Technology
AMAZON CAPITAL SERVICES INC		REC DEPT - EASTER EVENT SUPPLIES	\$ 133.56	Parks & Recreation
AMAZON CAPITAL SERVICES INC		REC DEPT - MATERIALS	\$ 600.86	Parks & Recreation
AMAZON CAPITAL SERVICES INC		REC DEPT - CABLE	\$ 7.95	Parks & Recreation
AMAZON CAPITAL SERVICES INC		EMS - UNIFORM SUPPLIES	\$ 80.99	Rescue
AMAZON CAPITAL SERVICES INC		EMS - SUPPLIES	\$ 144.63	Rescue
AMAZON CAPITAL SERVICES INC		EMS - SUPPLIES	\$ 327.56	Rescue
AMAZON CAPITAL SERVICES INC		EMS - JANITORIAL SUPPLIES	\$ 8.45	Rescue
AMAZON CAPITAL SERVICES INC		EMS - BLDG GRNDS SUPPLIES	\$ 19.99	Rescue
AMAZON CAPITAL SERVICES INC		PW - STOCK SUPPLIES	\$ 40.14	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK PPE SUPPLIES	\$ 26.10	Sewer Pump Station Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK SUPPLIES	\$ 40.13	Storm Drain Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK PPE SUPPLIES	\$ 26.10	Storm Drain Operations
AMAZON CAPITAL SERVICES INC		STORMWATER - MATERIALS	\$ 16.98	Storm Drain Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK SUPPLIES	\$ 40.14	Streets Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK PPE SUPPLIES	\$ 26.10	Streets Operations
AMAZON CAPITAL SERVICES INC		PW - LANDSCAPE SUPPLIES	\$ 152.99	Streets Operations
AMAZON CAPITAL SERVICES INC		CREDIT/RETURN - LANDSCAPE SUPPLIES	\$ (152.99)	Streets Operations
AMAZON CAPITAL SERVICES INC		PW - LANDSCAPE SUPPLIES	\$ 179.99	Streets Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK SUPPLIES	\$ 40.14	Water Operations
AMAZON CAPITAL SERVICES INC		PW - STOCK PPE SUPPLIES	\$ 26.10	Water Operations
AMERICAN RED CROSS-HEALTH & SAFETY SERVICES		AQUATICS - TRAINING	\$ 200.00	Aquatics
ASSURED DATA PROTECTION INC		Assured Data Protection - FY 2025 Service	\$ 4,625.04	Information Technology
BANE OIL COMPANY INC		PW - OFF ROAD DIESEL	\$ 476.78	Sewer Pump Station Operations
BANE OIL COMPANY INC		PW - OFF ROAD DIESEL	\$ 286.05	Storm Drain Operations
BANE OIL COMPANY INC		PW - OFF ROAD DIESEL	\$ 667.49	Streets Operations
BANE OIL COMPANY INC		PW - OFF ROAD DIESEL	\$ 476.78	Water Operations
BITSIGHT TECHNOLOGIES INC		IT DEPT - Attack Mgt Renewal	\$ 9,999.00	Information Technology
BOUNDTREE MEDICAL LLC		EMS - MEDICAL SUPPLIES	\$ 363.05	Rescue

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 127.06	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 663.24	Rescue
BOUND TREE MEDICAL LLC	EMS - MEDICAL SUPPLIES	\$ 245.85	Rescue
CAMBRIA 24073 LLC	EMS - VEH REPAIRS	\$ 370.75	Rescue
CAMBRIA 24073 LLC	EMS - VEH REPAIRS	\$ 2,025.97	Rescue
CENTURY ENGINEERING INC	HICKOK STREET IMPROVEMENTS	\$ 23,642.02	Hickok St Improvements
CHA CONSULTING INC	ARROWHEAD SEWER SHED	\$ 31,556.71	Arrowhead Basin I&I
CHA CONSULTING INC	WWTP UPGRADES	\$ 87,778.59	WWTPPlant Upgrades
CHANDLER CONCRETE COMPANY OF VA INC	WATER OPS - STOCK BRICKS	\$ 648.05	Water Operations
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
CINTAS CORPORATION NO. 2	CEMETERY - UNIFORMS	\$ 23.97	Cemetery
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	FIRE DEPT - UNIFORMS	\$ 18.37	Fire
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 152.06	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 207.33	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 75.16	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	SEWER OPS - UNIFORMS	\$ 129.09	Sewer Pump Station Operations
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$ 62.26	Storm Drain Operations
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$ 62.26	Storm Drain Operations
CINTAS CORPORATION NO. 2	STORMWATER - UNIFORMS	\$ 63.79	Storm Drain Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 140.94	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 453.90	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 138.63	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 489.53	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 364.07	Streets Operations
CINTAS CORPORATION NO. 2	PW - UNIFORMS	\$ 138.63	Streets Operations
CINTAS CORPORATION NO. 2	WWTP - GLOVES	\$ 320.00	Treatment Plant Operations
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 165.72	Water Operations
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 274.92	Water Operations
CINTAS CORPORATION NO. 2	WATER OPS - UNIFORMS	\$ 180.18	Water Operations
COLE TRUCK PARTS INC	SOLID WASTE - PARTS	\$ 89.36	Solid Waste
COLE TRUCK PARTS INC	STORMWATER - PARTS	\$ 243.04	Storm Drain Operations
COLE TRUCK PARTS INC	STORMWATER - PARTS	\$ 39.94	Storm Drain Operations

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

**BILLS FOR APRIL 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
CONTINENTAL BATTERIES	PW - PARTS	\$ 265.00	Streets Operations
CORE & MAIN LP	WATER OPS - MATERIALS	\$ 475.80	Water Operations
CURTIS BAY MEDICAL WASTE VIRGINIA LLC	EMS - MEDICAL WASTE SERVICES	\$ 139.62	Rescue
ELECTRICAL SUPPLY CO	REC DEPT - TIME CLOCK	\$ 213.30	Parks & Recreation
ELECTRICAL SUPPLY CO	REC DEPT - PARTS/SUPPLIES	\$ 18.39	Parks & Recreation
ENVIRONMENTAL LAND WASTE MANAGEMENT SERVICE INC	WWTP SLUDGE HAULING - MARCH 2025	\$ 80,925.92	Treatment Plant Operations
EXCEL TRUCK GROUP	STORMWATER - PARTS	\$ 804.77	Storm Drain Operations
EXCEL TRUCK GROUP	STORMWATER - PARTS/SUPPLIES	\$ 65.52	Storm Drain Operations
EXCEL TRUCK GROUP	STORMWATER - PARTS/SUPPLIES	\$ 415.25	Storm Drain Operations
EXCEL TRUCK GROUP	STORMWATER - PARTS/SUPPLIES	\$ 85.02	Storm Drain Operations
FERGUSON ENTERPRISES INC #75	STOCK SEWER SUPPLIES	\$ 188.44	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - STOCK SUPPLIES	\$ 611.04	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 627.98	Water Operations
FERGUSON ENTERPRISES INC #75	WATER OPS - MATERIALS/SUPPLIES	\$ 54.29	Water Operations
FISHER AUTO PARTS INC	FLEET MAINT - SUPPLIES	\$ 14.98	Fleet Maintenance
FISHER AUTO PARTS INC	REC DEPT - PARTS	\$ 13.70	Parks & Recreation
FISHER AUTO PARTS INC	PW - OIL FILTERS	\$ 25.11	Streets Operations
FISHER AUTO PARTS INC	PW - OIL FILTERS	\$ 10.86	Streets Operations
FISHER AUTO PARTS INC	PW - PARTS/SUPPLIES	\$ 10.07	Streets Operations
FLEET PRIDE INC	PW - STOCK SUPPLIES	\$ 29.52	Parks & Recreation
FLEET PRIDE INC	PW - STOCK SUPPLIES	\$ 76.00	Solid Waste
FLEET PRIDE INC	PW - STOCK SUPPLIES	\$ 176.10	Streets Operations
FLEET PRIDE INC	PW - STOCK SUPPLIES	\$ 140.59	Streets Operations
GALLS PARENT HOLDINGS LLC	PD - UNIFORMS	\$ 78.72	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORMS	\$ 83.52	Police
GALLS PARENT HOLDINGS LLC	PD - UNIFORM SUPPLIES	\$ 93.46	Police
GENUINE PARTS COMPANY INC	REC DEPT - BATTERY	\$ 155.61	Parks & Recreation
GENUINE PARTS COMPANY INC	REC DEPT - PARTS	\$ 3.21	Parks & Recreation
GENUINE PARTS COMPANY INC	CREDIT - REC DEPT - PARTS	\$ (3.38)	Parks & Recreation
GENUINE PARTS COMPANY INC	REC DEPT - PARTS	\$ 3.38	Parks & Recreation
HAJOMA CORPORATION	EMS - PARTS/SUPPLIES	\$ 2.24	Rescue
HAJOMA CORPORATION	EMS - PARTS/SUPPLIES	\$ 4.52	Rescue
HARMONY INTEGRATION SERVICES LLC	WWTP - SERVICE CALLS/REPAIRS	\$ 751.94	Treatment Plant Operations
HARMONY INTEGRATION SERVICES LLC	WWTP - SERVICE CALLS/REPAIRS	\$ 1,906.25	Treatment Plant Operations
HD SUPPLY INC	WWTP - CABLES	\$ 680.37	Treatment Plant Operations
IV LABS INC	WWTP - Lab Buffers	\$ 540.00	Treatment Plant Operations
KING-MOORE INC	IT DEPT - 13.75 HOURS IT SUPPORT	\$ 1,512.50	Information Technology

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
LANDSCAPE SUPPLY INC.	REC DEPT - LANDSCAPE STAKES	\$ 170.00	Huckleberry Park
LANE-ENTERPRISES INC	WATER OPS - PARTS/SUPPLIES	\$ 874.80	Water Operations
LEGAL RESOURCES	HR - LEGAL SERVICES APRIL 2025	\$ 638.00	Fringe Pool
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 262.40	Rescue
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 344.31	Rescue
LIFE-ASSIST INC	EMS - MEDICAL SUPPLIES	\$ 9.12	Rescue
MARKETING ON MAIN STREET LLC	HR - UNIFORM SUPPLIES	\$ 62.18	Human Resources
MCDONOUGH BOLYARD PECK INC	HUCKLEBERRY PARK	\$ 440.00	Truman Wilson Park
MCDONOUGH BOLYARD PECK INC	HUCKLEBERRY PARK	\$ 1,080.00	Truman Wilson Park
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - HVAC REPAIRS 12-12-24	\$ 995.00	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - HVAC REPAIRS	\$ 3,636.65	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - HVAC REPAIRS	\$ 588.58	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - SERVICE CALL/REPAIRS	\$ 1,804.61	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - SERVICE CALL/REPAIRS	\$ 1,040.80	Aquatics
MOORE'S ELECTRICAL & MECHANICAL CONSTRUCTION INC	AQUATICS - SERVICE CALL/REPAIRS	\$ 1,030.00	Aquatics
MUNICIPAL EMERGENCY SERVICES INC	PD - UNIFORM SUPPLIES	\$ 1,000.00	Police
NATIONAL POOLS OF ROANOKE INC.	AQUATICS - MONTHLY MAINT / PUMP	\$ 1,995.00	Aquatics
NATIONAL POOLS OF ROANOKE INC.	AQUATICS - MONTHLY MAINT / PUMP	\$ 450.00	Aquatics
NEW RIVER FIRE EXTINGUISHERS	PW - FIRE EXT INSPECTIONS	\$ 76.91	Facility Maintenance
NEW RIVER FIRE EXTINGUISHERS	PW - FIRE EXT INSPECTIONS	\$ 76.91	Streets Operations
NEW RIVER FIRE EXTINGUISHERS	PW - FIRE EXT INSPECTIONS	\$ 76.93	Water Operations
NORFOLK SOUTHERN CORPORATION	NORTH FRANKLIN BRIDGE REHAB	\$ 778.91	N.Franklin Bridge Deck
NORTHWEST HARDWARE CO INC	AQUATICS - SUPPLIES	\$ 7.73	Aquatics
NORTHWEST HARDWARE CO INC	AQUATICS - PARTS/SUPPLIES	\$ 40.99	Aquatics
NORTHWEST HARDWARE CO INC	AQUATICS - PARTS/SUPPLIES	\$ 69.43	Aquatics
NORTHWEST HARDWARE CO INC	REC DEPT - SUPPLIES	\$ 6.83	Parks & Recreation
NORTHWEST HARDWARE CO INC	PD - PROPANE	\$ 64.74	Police
NORTHWEST HARDWARE CO INC	PD - MATERIALS	\$ 16.19	Police
NORTHWEST HARDWARE CO INC	EMS - SUPPLIES	\$ 35.98	Rescue
NORTHWEST HARDWARE CO INC	EMS - KEYS/SUPPLIES	\$ 184.48	Rescue
NORTHWEST HARDWARE CO INC	EMS - PARTS/SUPPLIES	\$ 79.16	Rescue
NORTHWEST HARDWARE CO INC	EMS - SMALL TOOLS/SUPPLIES	\$ 11.31	Rescue
NORTHWEST HARDWARE CO INC	EMS - BLDG GRND SUPPLIES	\$ 24.29	Rescue
NORTHWEST HARDWARE CO INC	EMS - PARTS/SUPPLIES	\$ 64.75	Rescue
PEACHY KLEEN JANITORIAL LLC	REC/AQUATICS - CLEANING SERVICES APRIL 2025	\$ 4,600.00	Aquatics
PEACHY KLEEN JANITORIAL LLC	AQUATICS - CLEANING MARCH 2025	\$ 410.00	Aquatics
PEACHY KLEEN JANITORIAL LLC	REC/AQUATICS - CLEANING SERVICES APRIL 2025	\$ 1,400.00	Huckleberry Park

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

**BILLS FOR APRIL 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
PEACHY KLEEN JANITORIAL LLC	REC/AQUATICS - CLEANING SERVICES APRIL 2025	\$ 2,000.00	Parks & Recreation
POWER ZONE	PW - STOCK SUPPLIES	\$ 279.96	Streets Operations
POWER ZONE	PW - PARTS	\$ 67.19	Streets Operations
POWER ZONE	PW - PARTS	\$ 22.99	Streets Operations
POWER ZONE	PW - LANDSCAPE EQUIPT	\$ 529.99	Streets Operations
PRO CHEM INC	SEWER OPS - SUPPLIES	\$ 292.82	Sewer Pump Station Operations
PROFESSIONAL COMMUNICATIONS	EMS - RADIO SUPPLIES	\$ 119.00	Rescue
PROFESSIONAL COMMUNICATIONS	EMS - RADIO PARTS	\$ 181.74	Rescue
PROFESSIONAL COMMUNICATIONS	EMS - RADIO SUPPLIES	\$ 192.79	Rescue
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 50.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - TIRE SERVICES	\$ 25.00	Police
QUALITY TIRE & BRAKE SERVICE	PD - OIL CHANGE SERVICES	\$ 85.00	Police
QUALITY TIRE & BRAKE SERVICE	SEWER OPS - TIRE ALIGNMENT	\$ 89.00	Sewer Pump Station Operations
QUALITY TIRE & BRAKE SERVICE	PW - TIRE REPAIRS	\$ 29.00	Streets Operations
RADFORD WELDING & FABRICATION LLC	AQUATICS - MATERIALS	\$ 33.20	Aquatics
RADFORD WELDING & FABRICATION LLC	AQUATICS - MATERIALS	\$ 26.56	Aquatics
RAILROAD MANAGEMENT COMPANY IV LLC	WATER OPS - LIC NS4271 07-28-25 TO 07-27-26	\$ 668.05	Water Operations
ROANOKE VALLEY SPEECH & HEARING CENTER	HR - HEARING TESTS	\$ 1,794.00	Human Resources
RON ARNEZ WHITE	TOWN HALL - Floor Cleaning Service	\$ 5,750.00	Fac Maint Town hall
SANDS ANDERSON	ALLEGHENY COMPLAINT - MARCH 2025	\$ 2,807.50	N. Franklin Cambria Int
SANDS ANDERSON	GENERAL SERVICES - MARCH 2025	\$ 4,879.50	Town Manager
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 232.00	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	AQUATICS - JANITORIAL SUPPLIES	\$ 294.44	Aquatics
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 364.00	Huckleberry Park
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 850.96	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	REC DEPT - JANITORIAL SUPPLIES	\$ 406.00	Parks & Recreation
SANICO - SOLUTIONS SYSTEMS INC	EMS - JANITORIAL SUPPLIES	\$ 160.00	Rescue
SETTY & ASSOCIATES LTD.	AQUATICS - HVAC EVAL/STUDY/DESIGN	\$ 105,544.00	Aquatics
SHELOR MOTOR MILE	AQUATICS - PARTS	\$ 503.88	Aquatics
SHELOR MOTOR MILE	AQUATICS - CREDIT/RETURN	\$ (365.13)	Aquatics
SIMPLIVERIFIED LLC	HR - EMPLOYEE RECORDS SEARCH	\$ 662.00	Human Resources
SISSON & RYAN LLC	PW - STONE	\$ 100.08	Cemetery
SISSON & RYAN LLC	PW - STONE	\$ 1,781.50	Streets Noneligible
SMITH TURF & IRRIGATION LLC	REC DEPT - STEEL DRAG MAT	\$ 515.80	Parks & Recreation
SOUTHERN AIR INC	REC DEPT - HVAC SERVICE CALL/REPAIRS	\$ 2,399.26	Parks & Recreation
STATE ELECTRIC SUPPLY CO. INC.	REC DEPT - PARTS/SUPPLIES	\$ 88.23	Parks & Recreation

**TOWN OF CHRISTIANSBURG**  
**TO BE PAID BILL LIST 04.25.25**

**BILLS FOR APRIL 2025**

<b>Vendor</b>	<b>Description</b>	<b>Detail Amount</b>	<b>Department</b>
STATE ELECTRIC SUPPLY CO. INC.	REC DEPT - PARTS/SUPPLIES	\$ 11.63	Parks & Recreation
STERNS CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	WADES LANDFILL POST CLOSURE	\$ 5,213.86	Landfill
TAYLOR OFFICE SUPPLY & ART SUPPLY INC	FINANCE - OFFICE SUPPLIES	\$ 232.11	Finance
TBC ASSOCIATES II LLC	REC DEPT - RENTALS	\$ 320.00	Parks & Recreation
TBC ASSOCIATES II LLC	REC DEPT - RENTALS	\$ 105.00	Parks & Recreation
TBC ASSOCIATES II LLC	REC DEPT - RENTALS	\$ 105.00	Parks & Recreation
THE BLOOD CONNECTION INC	EMS - BLOOD	\$ 790.00	Rescue
TREASURER OF MONTGOMERY	NRV EMERGENCY COMM REG AUTH 4TH QTR 2025	\$ 263,956.25	Rescue
TYLER TECHNOLOGIES INC	PRORATED DECISION ENGINE 04-01-25 TO 07-29-25	\$ 2,002.19	Engineering
TYLER TECHNOLOGIES INC	FINANCE - PH 4B ASSETT MNGNT	\$ 1,260.00	Finance
TYLER TECHNOLOGIES INC	FORMS MODIFICATION	\$ 600.00	Finance
TYLER TECHNOLOGIES INC	PH 4A COMM DEV IMP/PH 4B ASSETT MGNT	\$ 6,930.00	Finance
ULLIMAN SCHUTTE CONSTRUCTION LLC	WWTF Biosolids Mgt Facilities	\$ 19,570.00	WWTPPlant Upgrades
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations
UNIFIRST CORPORATION	WWTP - FLOOR MATS	\$ 54.70	Treatment Plant Operations
VALLEY GROUNDS INC	CHP - MULCH	\$ 9,846.00	Huckleberry Park
VIRGINIA UTILITY PROTECTION SERVICE INC	WATER OPS - 339 TRANSMISSIONS	\$ 389.85	Water Operations
VSC FIRE & SECURITY INC	TOWN HALL - FIRE ALARM MONITORING	\$ 300.00	Fac Maint Town hall
VSC FIRE & SECURITY INC	EMS - FIRE ALARM MONITORING	\$ 575.00	Rescue
WATER WORKS METROLOGY LLC	WATER OPS - 890 MIDODES	\$ 99,733.40	Water Operations
WILLIAM T. KANDZIOR	FLEET MAINT - TOOLS	\$ 36.75	Fleet Maintenance
WRANGLER HOLDCO CORP	MARCH 2025 RECYCLING SERVICES	\$ 30,457.69	Solid Waste
ZORO TOOLS INC	BLDG GRNDS - SUPPLIES	\$ 43.99	Facility Maintenance
<b>Total to be Paid 04.25.25</b>		<b>\$ 862,432.94</b>	

TOWN OF CHRISTIANSBURG PAID BILL LIST			
Vendor	BILLS FOR APRIL 2025		
	Description	Amount	Department
4IMPRINT INC	MERCHANDISE - HR	\$ 2,984.79	Human Resources
ABC TIRE AND AUTO LLC	STATE INSPECTION - PD	\$ 20.00	Police
ADVANCE AUTO PARTS	COUNTY FIRE - VEH CLEANING BRUSHES	\$ 20.28	Fire
ALICIA DIALS	TRAVEL - HR ANNUAL CONFERENCE - VA BEACH	\$ 143.42	Human Resources
ALL PEST CONTROL INC	MONTHLY PEST SERVICE - TOWN HALL	\$ 90.00	Fac Maint Town hall
AMAZON CAPITAL SERVICES INC	COUNTY FIRE - SUPPLIES/MATERIALS	\$ 335.96	Fire
AMAZON CAPITAL SERVICES INC	TABLE FOR CHP	\$ 54.31	Huckleberry Park
ANGELA POSTON	TRAVEL - HR ANNUAL CONFERENCE - VA BEACH	\$ 143.42	Human Resources
ANTHEM BLUE CROSS AND BLUE SHIELD	ANTHEM	\$ 73,183.00	Fringe Pool
APPALACHIAN POWER COMPANY	01-14-25 TO 02-12-25	\$ 32,842.52	Town Wide
APPALACHIAN POWER COMPANY	STREET LIGHTS	\$ 23,279.54	Street Lights
ARC3 GASES	C02	\$ 219.03	Aquatics
ARC3 GASES	C02 TANK RENTAL	\$ 247.38	Fleet Maintenance
AT&T MOBILITY	INTERNET BILLING 03-19-25 TO 04-18-25	\$ 212.50	Parks & Recreation
ATLANTIC EMERGENCY SOLUTIONS INC	COUNTY FIRE - REPAIRS 2005 PIERCE	\$ 6,234.58	Fire
ATMOS ENERGY CORPORATION	NATURAL GAS BILLING - 03-04-25 TO 04-01-25	\$ 3,501.09	Town Wide
AUTOZONE INC	BATTERY	\$ 22.00	Rescue
AUTOZONE INC	PARTS/SUPPLIES	\$ 26.69	Rescue
BLUE DEMON SPIKERS	2023 YOUTH REC VOLLEYBALL CAMP	\$ 1,000.00	Parks & Recreation
BLUE DEMON SPIKERS	CHS YOUTH CAMP	\$ 250.00	Parks & Recreation
BMS DIRECT	MAY 2025 WATER BILLS POSTAGE/ PRINTING	\$ 6,000.00	Public Works
BROWNELLS INC.	PARTS/SUPPLIES	\$ 63.25	Police
CARTER MACHINERY	PARTS/REPAIRS/MAINTENANCE	\$ 2,128.16	Streets Operations
CAUDILL HILL VENTURES LLC	MAINTENANCE/REPAIRS	\$ 536.63	Fire
CENTURY ENGINEERING INC	RFP for Stafford Drive Signal	\$ 10,000.00	STAFFORD DRIVE SIGNAL
CHAD CANNON	Meal Money for Travel to Chester, VA	\$ 120.00	Police
CHANAY MATERIALS LLC	TICKET # 71000058	\$ 391.50	Parks & Recreation
CHRISTOPHER DISHON	Meal Money for Travel to Fairfax, VA	\$ 100.00	Police
CITIZENS	PHONE/INTERNET BILLING APRIL 2025	\$ 4,920.98	Information Technology
CLAYTON MORGAN	Travel reimbursement for DEQ Training Classes	\$ 537.62	Engineering
CLEANING EQUIPMENT & SERVICES INC	SWIVEL FOR HOSE REEL	\$ 189.65	Facility Maintenance
CMC SUPPLY INC.	PARTS/SUPPLIES	\$ 12.38	Sewer Pump Station Operations
CRYSTAL SPRINGS	WATER	\$ 273.79	Police
DANETTE POOLE	TRAVEL - HR ANNUAL CONFERENCE - VA BEACH	\$ 143.42	Human Resources
DEHART TILE CO. INC.	ENTRYWAY TILE REPAIR REC CENTER	\$ 1,834.23	Parks & Recreation
DELTA DENTAL OF VIRGINIA	DENTAL CLAIMS - MARCH 2025	\$ 10,710.27	Fringe Pool
DEPARTMENT OF MOTOR VEHICLES	DMV 02-24-25 TO 03-20-25	\$ 400.00	Finance
DICKSON COMPANY	WIFI DEVICE	\$ 80.58	Water Operations
EMS MANAGEMENT & CONSULTANTS INC	MANAGEMENT SERVICES	\$ 1,549.66	Rescue
EMS TECHNOLOGY SOLUTIONS LLC	FLEET MANAGEMENT	\$ 497.00	Rescue

TOWN OF CHRISTIANSBURG PAID BILL LIST			
BILLS FOR APRIL 2025			
Vendor	Description	Amount	Department
FAPS HOLDING INC	VELOCITY - MARCH 2025	\$ 30.00	Finance
FEDERAL EXPRESS CORPORATION	TRACKING	\$ 42.16	Police
FERGUSON ENTERPRISES INC #75	PIPE	\$ 1,117.50	Parks & Recreation
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 209.40	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 388.50	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 121.41	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 362.27	Sewer Pump Station Operations
FERGUSON ENTERPRISES INC #75	PIPE	\$ 372.50	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 982.23	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 455.48	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 603.43	Water Operations
FERGUSON ENTERPRISES INC #75	PARTS/SUPPLIES	\$ 978.57	Water Operations
FISHER SCIENTIFIC CO.	Fisher Scientific - New still for lab	\$ 2,275.53	Treatment Plant Operations
FISHER SCIENTIFIC CO.	CREDIT MEMO FOR SHIPPING - INV #9436131	\$ (113.30)	Treatment Plant Operations
GARY W MOORE	Uniforms: Safety Shoe Reimbursement	\$ 123.19	Water Operations
GATES FLOWERS AND GIFTS LLC	POF - DISH GARDEN - FISHER	\$ 42.00	Police Officers Fund
HAJOMA CORPORATION	PARTS/SUPPLIES	\$ 20.58	Streets Noneligible
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 59.00	Huckleberry Park
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 29.90	Parks & Recreation
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 29.90	Parks & Recreation
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 29.50	Parks & Recreation
HOLLYBROOK MULCH TRUCKING INC	MULCH	\$ 59.80	Streets Operations
HY-TEST INC	COUNTY FIRE - HIGH PRESSURE HYDRO TEST	\$ 300.00	Fire
JASON & SHERRA PRICE	DOG PARK WASTE REMOVAL	\$ 780.00	Huckleberry Park
JUSTIN M ALLEN	Meal Money for Travel to Fairfax, VA	\$ 100.00	Police
KLA ENTERPRISES LLC	FLAGS FOR HARKRADER	\$ 1,110.00	Parks & Recreation
KLINGSPOR ABRASIVES INC	PARTS/SUPPLIES	\$ 191.78	Fleet Maintenance
LOWES HOME CENTERS INC	AQUATICS - SUPPLIES/MATERIALS	\$ 2,516.14	Aquatics
LOWES HOME CENTERS INC	CEMETERY - SUPPLIES/MATERIALS	\$ 99.21	Cemetery
LOWES HOME CENTERS INC	TOWN HALL - LIGHT BULBS	\$ 76.87	Fac Maint Town hall
LOWES HOME CENTERS INC	PW - BLDG GRNDS SUPPLIES	\$ 171.41	Facility Maintenance
LOWES HOME CENTERS INC	COUNTY FIRE - SUPPLIES	\$ 248.97	Fire
LOWES HOME CENTERS INC	REC DEPT - SHOP ITEMS	\$ 1,796.23	Huckleberry Park
LOWES HOME CENTERS INC	IT DEPT - MATERIALS/SUPPLIES	\$ 81.09	Information Technology
LOWES HOME CENTERS INC	REC DEPT - SMALL TOOLS	\$ 1,642.21	Parks & Recreation
LOWES HOME CENTERS INC	POLICE - MATERIALS/SUPPLIES	\$ 251.00	Police
LOWES HOME CENTERS INC	RADIO SHOP - MATERIALS/SUPPLIES	\$ 254.38	Radio Shop Installs
LOWES HOME CENTERS INC	EMS - SUPPLIES/MATERIALS	\$ 239.06	Rescue
LOWES HOME CENTERS INC	SEWER OPS - MATERIALS/SUPPLIES	\$ 257.92	Sewer Pump Station Operations
LOWES HOME CENTERS INC	SIGN SHOP - PW - MATERIALS/SUPPLIES	\$ 341.42	Streets Operations

TOWN OF CHRISTIANSBURG PAID BILL LIST			
BILLS FOR APRIL 2025			
Vendor	Description	Amount	Department
LOWES HOME CENTERS INC	WWTP - MATERIALS/SUPPLIES	\$ 1,386.55	Treatment Plant Operations
LOWES HOME CENTERS INC	WATER OPS - STOCK SUPPLIES	\$ 342.31	Water Operations
M & V ASSOCIATES	3 TONS SURFACE MIX	\$ 279.00	Streets Operations
MARKETING ON MAIN STREET LLC	MERCHANDISE - HR	\$ 1,182.86	Human Resources
MARKETING ON MAIN STREET LLC	MERCHANDISE - HR	\$ 254.52	Human Resources
MCDONOUGH BOLYARD PECK INC	HUCKLEBERRY PARK	\$ 680.00	Truman Wilson Park
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	MEDICAL SUPPLIES - RESCUE	\$ 212.00	Rescue
MCNEIL ROOFING INC	ANNUAL INSPECTION/REPAIRS - TOWN HALL	\$ 600.00	Fac Maint Town hall
MEDEXPRESS URGENT CARE P.C. - VIRGINIA	EMPLOYEE TESTING - FEBRUARY 2025	\$ 465.00	Human Resources
MONT REGIONAL SOLID WASTE (RECYL)	ACCT 9930 - MARCH 2025	\$ (144.72)	Parks & Recreation
MONT REGIONAL SOLID WASTE (RECYL)	ACCT 9930 - MARCH 2025	\$ 5,290.26	Solid Waste
MONT REGIONAL SOLID WASTE (RECYL)	ACCT 9930 - MARCH 2025	\$ (361.44)	Streets Noneligible
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3000 - BRUSH/WOOD - MARCH 2025	\$ 52.65	Aquatics
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3000 - BRUSH/WOOD - MARCH 2025	\$ 130.24	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3002 - MARCH 2025	\$ 62.33	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3002 - MARCH 2025	\$ 121.21	Parks & Recreation
MONT REGIONAL SOLID WASTE AUTHORITY	ACCT 3000 - BRUSH/WOOD - MARCH 2025	\$ 112,472.00	Solid Waste
MOTOR MILE CAR WASH	CAR WASH PACKAGE - INSP	\$ 100.00	Building
MOTOR MILE CAR WASH	COUNTY FIRE - MONTHLY CAR WASH	\$ 100.00	Fire
MUNICIPAL EMERGENCY SERVICES INC	COUNTY FIRE - SCBA VALVE REPAIRS/PARTS	\$ 231.46	Fire
NEW RIVER FIRE EXTINGUISHERS	COUNTY FIRE - FIRE EXT INSPECTIONS	\$ 19.25	Fire
NEW RIVER INSULATION COMPANY	2025 FAÇADE GRANT	\$ 5,000.00	Economic Developmt
NEW RIVER PETROLEUM INC	1002 GALLONS DIESEL - FIRE DEPT	\$ 2,752.43	Rescue
NEW RIVER VALLEY REGIONAL COMMISSION	2025 Planning Commissioners Training	\$ 228.00	Planning
NRV REGIONAL WATER AUTHORITY	NRV WATER AUTH 3RD QTR FY 2025	\$ 996,538.57	Public Works
OLD TOWN PRINTING & COPYING	BUSINESS CARDS	\$ 214.22	Parks & Recreation
OLD TOWN PRINTING & COPYING	RETRACTABLE BANNER	\$ 282.80	Police
ONETIME PAY BPOL	BPOL REFUND	\$ 363.16	Finance
ONETIME PAY BPOL	Cigarette Stamp Refund	\$ 11.16	Finance
ONETIME PAY PARK&REC	Reimburse Replacement LTD trip-not enough for trip	\$ 18.00	Finance
ONETIME PAY TAX	REFUND TAX	\$ 9,029.25	Finance
ONETIME PAY WATER	WATER REFUND	\$ 1,335.71	Finance
PAMELA EPPERLY PEYTON	reimburse Trader Joe's trip-lunch at Golden Corral	\$ 17.83	Parks & Recreation
PB ELECTRONICS	RADAR CERTIFICATION	\$ 239.00	Police
PETTY CASH	PETTY CASH - FINANCE	\$ 29.44	Building
PETTY CASH	PETTY CASH - FINANCE	\$ 17.88	Building
PETTY CASH	PETTY CASH - FINANCE	\$ 12.51	Building
PETTY CASH	PETTY CASH - FINANCE	\$ 10.37	Parks & Recreation
PETTY CASH	PETTY CASH - FINANCE	\$ 10.00	Water Operations
PICTOMETRY INTERNATIONAL CORP	PICTOMETRY CONNECT 2025	\$ 3,300.00	Engineering

TOWN OF CHRISTIANSBURG PAID BILL LIST			
BILLS FOR APRIL 2025			
Vendor	Description	Amount	Department
PICTOMETRY INTERNATIONAL CORP	PICTOMETRY SEMI-ANNUAL FLIGHT 2025	\$ 6,525.00	Engineering
PLAYCORE WISCONSIN INC	CHP PLAYGROUND EQUIPMENT REPAIR	\$ 409.87	Huckleberry Park
QUADIENT INC.	POSTAGE REFILL 03-05-25	\$ 3,000.00	Town Wide
RANDY L BONDS	Meal Money for Travel to Chester, VA	\$ 120.00	Police
RINKER DESIGN ASSOCIATES PC	RFP for N Franklin Street / Depot Intersection	\$ 4,048.61	N.Frank-Coll-Dep intersection
ROBERTS OXYGEN COMPANY INC	THERAPY OXYGEN - RESCUE	\$ 110.66	Rescue
ROGERS BASE COMPANY LLC	ATHLETIC FIELD IMPROVEMENTS	\$ 1,101.29	Parks & Recreation
ROYAL OAK FARM LLC	BALLFIELD DIRT FOR HARKRADER	\$ 2,385.85	Parks & Recreation
RUSSELL GROSECLOSE	Uniforms: Safety Shoe Reimbursement	\$ 84.24	Streets Operations
SAFETY & COMPLIANCE SERVICES INC.	EMPLOYEE TESTING 03-28-25	\$ 516.00	Human Resources
SAMPSON-BLADEN OIL CO INC	PROSERIES RED FLUID/SYNDURANCE	\$ 670.00	Streets Operations
SANICO - SOLUTIONS SYSTEMS INC	CLEANING SUPPLIES	\$ 51.13	Facility Maintenance
SCHINDLER ELEVATOR CORPORATION	PREVENTIVE MAINTENANCE - FEBRUARY 2025	\$ 3,875.33	Town Wide
SEGRA / LUMOS NETWORKS	BILLING APRIL 2025	\$ 41.66	Police
SHELOR MOTOR MILE	DIAGNOSTIC - LABOR	\$ 360.00	Rescue
SHELOR MOTOR MILE	PARTS/REPAIRS/MAINTENANCE	\$ 1,021.24	Rescue
SHELOR MOTOR MILE	PARTS/REPAIRS/MAINTENANCE	\$ 3,456.59	Rescue
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 04-02-25 TO 05-01-25	\$ 95.97	Aquatics
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 04-02-25 TO 05-01-25	\$ 84.00	Parks & Recreation
SHENTEL CABLE COMPANY	CABLE/INTERNET BILLING 03-25-25 TO 04-24-25	\$ 84.00	Rescue
SHRED-IT US JV LLC	SHREDDING 02-27-25	\$ 136.01	Finance
SHRED-IT US JV LLC	SHREDDING 02-27-25	\$ 139.73	Police
SOUTHWEST VA FIREFIGHTERS ASSOC	COUNTY FIRE - CONVENTION REGISTRATIONS	\$ 960.00	Fire
STAGE SOUND INC	SOUND EQUIPMENT RENTAL	\$ 452.55	Aquatics
STAND ENERGY CORPORATION	GAS & TRANSPORTATION - MARCH 2025	\$ 5,987.20	Aquatics
SUBURBAN PROPANE L.P.	PROPANE	\$ 945.67	Treatment Plant Operations
SUBURBAN PROPANE L.P.	PROPANE	\$ 1,060.60	Treatment Plant Operations
TAMELA L. CALDWELL	reimburse Trader Joe's trip-lunch at Golden Corral	\$ 17.83	Parks & Recreation
TAMELA L. CALDWELL	reimburse Trader Joe's trip-lunch at Golden Corral	\$ 25.46	Parks & Recreation
TAXING AUTHORITY CONSULTING SERVICES PC	TACS COLLECTION FEES	\$ 1.61	Finance
TENCARVA MACHINERY CO.	Tencarva - parts for Gorman Rupp	\$ 2,287.30	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	Tencarva - Gorman Rupp T3 Pump	\$ 7,357.08	Sewer Pump Station Operations
TENCARVA MACHINERY CO.	Gorman Rupp replacement parts	\$ 1,899.50	Sewer Pump Station Operations
THE BATTERY STATION LLC	BATTERIES	\$ 639.19	Police
TIMOTHY BROWN	Meal Money for Travel to Chester, VA	\$ 120.00	Police
TIMOTHY R. TUCKER	Uniforms: Safety Shoe Reimbursement	\$ 123.19	Water Operations
TREASURER COMMONWEALTH OF VIRGINIA	WWTP - LAB TESTING	\$ 690.00	Treatment Plant Operations
TREASURER OF VIRGINIA - VRS	VRS MARCH 2025	\$ 266,488.93	Fringe Pool
VA ASSOC OF COUNTIES GROUP SELF-INSURANCE RISK POO	WORKERS COMP 07-01-24 TO 07-01-25	\$ 71,797.50	Fringe Pool
VERIZON	INTERNET BILLING - APRIL 2025	\$ 114.95	Police

TOWN OF CHRISTIANSBURG PAID BILL LIST			
BILLS FOR APRIL 2025			
Vendor	Description	Amount	Department
VIRGINIA BUSINESS SYSTEMS	PRINTER BILLING 02-21-25 TO 03-20-25	\$ 21.20	Building
VIRGINIA DEPT. OF TAXATION-6626	RETAIL SALES TAX MARCH 2025	\$ 15.46	Finance
VIRGINIA EMPLOYMENT COMMISSION	VEC QUARTLERY PR TAX	\$ 411.12	Fringe Pool
VIRGINIA EMPLOYMENT COMMISSION	VEC - 1ST QTR	\$ 3,577.80	Fringe Pool
VIRGINIA'S NRV ECONOMIC DEVELOPMENT ALLIANCE	INVESTMENT & MEMBERSHIP - ONWARD NRV 2028 - YR 2	\$ 1,313.00	Economic Developemt
VSC FIRE & SECURITY INC	PARTS/SERVICE - RESCUE	\$ 877.48	Rescue
WEST PUBLISHING CORPORATION	CLEAR BILLING MARCH 2025	\$ 160.82	Finance
WORDSPRINT	SPRING/SUMMER 2025 BROCHURES	\$ 4,445.00	Parks & Recreation
XEROX CORPORATION	XEROX BILLING - FEBRUARY 2025	\$ 1,680.10	Town Wide
ZOLL MEDICAL CORP.	Zoll Medical - Vent Repair	\$ 1,420.00	Rescue
<b>Total Paid</b>		<b>\$ 1,750,070.40</b>	
<b>TO BE PAID BILL LIST 04.25.25</b>		<b>\$ 862,432.94</b>	
<b>TOTAL ALL</b>		<b>\$ 2,612,503.34</b>	



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

April 22, 2025

**ITEM TITLE:**

Award of construction contract to DCI/Shires, Inc. in the amount of \$1,209,401.45 for the construction of the N. Franklin/Wades Lane and S. Franklin/First Street Intersection Improvements projects

**DESCRIPTION:**

The Town received and opened bids on March 7, 2025, for the North Franklin/Wades Lane and South Franklin/First Street Intersection Improvements projects. The Project consists of asphalt mill and overlay, full depth asphalt paving, curb and gutter, sidewalk and curb ramp, storm drainage, retaining walls, traffic and pedestrian signals, pavement markings and signing, permanent stabilization, and associated appurtenances.

**POTENTIAL ACTION:**

Approve Notice of Award and authorize the Town Manager to enter into Contract for the subject work, subject to Town Attorney review and approval.

**DEPARTMENT:**

Engineering

**PRESENTER:**

Michael Kelley

**ITEM HISTORY:**

The Town issued IFB #255000013 on January 30, 2025, for the North Franklin/Wades and South Franklin/First Intersection Improvements projects. Bids were received on March 7, 2025, from two contractors. DCI/Shires, Inc. was the lowest responsible bidder. The Engineer and Staff have reviewed their bid and recommended entering into contract with DCI/Shires, Inc. to perform the work.

**INFORMATION PROVIDED:**

Notice of Award

<https://christiansburg.box.com/s/b055tolmkp0vfef9913pvjs2dc0j4um3>

Award Recommendation Letter

<https://christiansburg.box.com/s/7i476876ny1cmvl6uwf4fpjphqgyrztz>

Bid Tabulation

<https://christiansburg.box.com/s/6jhguzi0wp892y6sybfl2neus2ifamx1>



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Consent Agenda

**MEETING DATE:**

April 22, 2025

**ITEM TITLE:**

Interdepartmental operating budget transfer \$48,320 from Rescue capital outlay to Rescue operating expenditures. (Per policy; no net impact on the overall budget)

**DESCRIPTION:**

A transfer within the Rescue operating budget is requested in the amount of \$48,320. There is no request for an increase in the budget. This request is to move capital outlay in the amount of \$48,320 to other operating line items. The additional funds are available from the capital outlay account due to the lower final cost of flooring at the rescue squad than was originally estimated. Detailed below.

**Transfer Out:**

Rescue Operating - Capital Outlay	\$ 48,320
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**Transfer In:**

Rescue Operating - Printing & Office Supplies	\$ 500
Rescue Operating - Equipment Ops & Repair	10,000
Rescue Operating - Fuel/Gas	2,500
Rescue Operating - Telephone Cell Stp	320
Rescue Operating - Uniforms	2,000
Rescue Operating - Building Maint & Grounds	5,000
Rescue Operating - Small Tools & Equipment	2,000
Rescue Operating - Computer Hardware	1,000
Rescue Operating - Service Contracts	20,000
Rescue Operating - Medical Supplies	5,000
<hr/>	<hr/>
<u>\$ 48,320</u>	<u>\$ 48,320</u>

**POTENTIAL ACTION:**

Approve as an item in consent agenda the transfer of \$48,320 from the Rescue operating capital outlay to other operating expenditure lines.

**DEPARTMENT:**

Finance/Treasurer

**PRESENTER:**

Katie Miano

**ITEM HISTORY:**

None

**INFORMATION PROVIDED:**

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## **RESOLUTION HONORING CHRISTIANSBURG HIGH SCHOOL FOR 100 YEARS OF CHS YEARBOOKS**

**WHEREAS**, the Christiansburg High School yearbook staff has published the CHS yearbook for 100 years; and,

**WHEREAS**, the CHS yearbook has honored the teachers, staff, and students; serving as a valued keepsake of memories and milestones from school years past; and,

**WHEREAS**, the CHS yearbook has been a resource in later years as a reference guide and it provides insight into the different activities that took place and how things have changed or stayed the same throughout time for both schools and students; and,

**WHEREAS**, the CHS yearbook has recorded the history of the Town of Christiansburg and Christiansburg High School with sections of advertisements and congratulations from local businesses and parents showing strong community support; and,

**WHEREAS**, yearbooks have evolved from basic class photos to publications filled with various features such as student portraits, coverage of school events, accolades, and personal messages.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, Virginia do hereby declare May 10, 2025, as CHS Yearbook Day in Christiansburg, VA and we encourage all residents to join in celebrating 100 years of the CHS yearbook by attending a celebration May 10, 2025, at the Christiansburg Recreation Center, 1600 N. Franklin Street, Christiansburg, VA from 5:00 p.m. to 8:00 p.m.

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

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## MONTGOMERY COUNTY EMERGENCY ASSISTANCE PROGRAM 50<sup>TH</sup> ANNIVERSARY

**WHEREAS**, the Montgomery County Emergency Assistance Program (MCEAP) has provided immediate, emergency and temporary assistance to the residents of Montgomery County since its founding in 1975; and,

**WHEREAS**, MCEAP has dispensed \$15,000,000.00 in assistance for food, rent, utility payments and medical prescriptions to low-income, handicapped, elderly and unemployed individuals (88,713 cases) in Montgomery County; and,

**WHEREAS**, MCEAP endorses, encourages and promotes the principles of accountability, sensibility and self-sufficiency; and,

**WHEREAS**, MCEAP coordinates its programs with all the major social service agencies in the county and seeks to serve as a clearinghouse for information with other charitable civic groups and area religious organizations; and,

**WHEREAS**, MCEAP brings together many of the community's caring citizens who volunteer to maintain inventories of food, clothing, furniture and necessities to help the county's needy; and,

**WHEREAS**, MCEAP serves as a conduit making donations from community businesses, individuals, civic groups and religious organizations available to those that need assistance; and,

**WHEREAS**, MCEAP is celebrating 50 years of providing services to the citizens of Montgomery County.

**THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby recognize the 50<sup>th</sup> Anniversary of the Montgomery County Emergency Assistance Program and proclaims April 26, 2025, as MCEAP's 50<sup>th</sup> Anniversary and Appreciation Day. Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

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## **RESOLUTION RECOGNIZING FORMER TOWN EMPLOYEE FOREST REDD FOR HIS RESPONSE TO A MOTOR VEHICLE ACCIDENT**

WHEREAS the Town of Christiansburg would like to take this opportunity to recognize former Town employee Forest Redd who single handedly extracted an individual from a burning vehicle on April 7, 2025; and,

WHEREAS the Town of Christiansburg recognizes the outstanding efforts and initiative Forest Redd has relayed during this emergency; and,

WHEREAS on April 7, 2025 Christiansburg Fire and Christiansburg EMS were dispatched to a vehicle that was turned upside down and fully engulfed in flames; and,

WHEREAS former Town employee Forest Redd was the first of Christiansburg Fire personnel to arrive on the scene; and,

WHEREAS Forest Redd did not hesitate to perform a door pop with a Halligan tool to extricate the individual from the burning vehicle; and,

WHEREAS due to Forest Redd's quick actions, this patient having obvious airway burns, did not require an emergency airway; and,

WHEREAS the Town of Christiansburg cannot express enough the sincere appreciation for Forest Redd's outstanding dedication and work and believe that his contributions to the community have a significant impact on the Town of Christiansburg; and,

WHEREAS Forest Redd worked earnestly to save this individual's life and on behalf of the Town of Christiansburg would like to thank him for a job well done.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Christiansburg, Virginia recognizes Forest Redd for his heroic actions on April 7, 2025, and do resolve that the Town of Christiansburg is grateful for his hard work and dedication.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

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## **RESOLUTION FOR GBS AND CIDP AWARENESS MONTH – MAY 2025**

**WHEREAS**, May is Guillain-Barre Syndrome (GBS) and Chronic Inflammatory Demyelinating Polyneuropathy (CIDP) Awareness Month; and,

**WHEREAS**, GBS and CIDP are rare disorders of the peripheral nerves and the causes of these disorders are unknown; and,

**WHEREAS**, the duration and severity of these disorders is unpredictable, though they are often characterized by rapid onset weakness and, potentially, paralysis of the legs, arms, breathing muscles, and face; and,

**WHEREAS**, GBS and CIDP can develop in any person at any age, regardless of gender or ethnicity; and,

**WHEREAS**, the Guillain-Barre Foundation International (now the GBS/CIDP Foundation International) was founded in 1980 to provide a support network to patients and their families; and,

**WHEREAS**, the Foundation's local area chapter provides educational outreach, emotional support, helps to fund medical research and serves as a liaison between patients, families, and medical providers.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the month of May 2025 as GBS and CIDP Awareness Month to encourage and promote education about these disorders and the importance of raising awareness for GBS and CIDP. Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

Tracy Heinline, Clerk of Council

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

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## RESOLUTION RECOGNIZING MAY 2025 AS BUILDING SAFETY MONTH

**WHEREAS**, our Town's growth and strength depend on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and,

**WHEREAS**, our confidence in the structural integrity of the buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry – who work year-round to ensure the safe construction of buildings; and,

**WHEREAS**, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential services provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property; and,

**WHEREAS**, this observance reinforces the need for the adoption of modern, regularly-updated building codes, and helps individuals, families and businesses understand what it takes to create safe and sustainable structures; and,

**WHEREAS**, all communities need building codes and code officials to protect their citizens from disasters like fires, weather-related events and structural collapse and building codes are society's best way of protecting homes, offices, schools, manufacturing facilities, stores and entertainment venues.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council of the Town of Christiansburg, do hereby declare the month of May 2025 as Building Safety Month and does call upon the citizens of the Town of Christiansburg to join in showing appreciation for building safety.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

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## **RESOLUTION RECOGNIZING MAY 2025 AS NATIONAL WATER SAFETY MONTH**

**WHEREAS**, swimming and aquatic-related activities play a vital role in good physical and mental health, and enhances the quality of life for all people; and,

**WHEREAS**, education is essential regarding the topic of Water Safety in preventing drowning and recreational water-related injuries; and,

**WHEREAS**, the recreational water industry, as represented by the Pool & Hot Tub Alliance, the National Recreation & Park Association, and the World Waterpark Association, has made contributions in developing safe swimming facilities, aquatic programs, home pools and spas, and related activities providing healthy places to recreate, learn and grow, build self-esteem, confidence and sense of self-worth which contributes to the quality of life in our community; and,

**WHEREAS**, the pool, spa, waterpark, recreation, and parks industries are dedicated to ongoing efforts and commitments to educate the public on pool and spa safety issues and initiatives; and,

**WHEREAS**, it is vitally important to communicate water safety rules and programs to families and individuals of all ages, whether owners of private pools, users of public swimming facilities, or visitors to waterparks.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Town of Christiansburg, Virginia do hereby declare the month of May 2025 as National Water Safety Month and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

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## **RESOLUTION RECOGNIZING MAY 4 - 10, 2025 AS NATIONAL TRAVEL AND TOURISM WEEK**

**WHEREAS**, travel has a positive effect on Virginia and the nation's economic prosperity and image abroad and impacts business productivity and individual travelers' well-being; and,

**WHEREAS**, National Travel & Tourism Week will recognize the industry's important role in bringing back our vibrant communities, serving as a local and global economic driver, rebuilding our workforce and reconnecting America; and,

**WHEREAS**, the industry is looking to the future where friends, family and colleagues can reconnect; and,

**WHEREAS**, traveling from one place to another is faster, more seamless and safer than ever before; and,

**WHEREAS**, travel is an essential economic driver for businesses and communities across our country, providing millions of jobs and spurring growth and demand; and,

**WHEREAS**, travel is an indispensable source of job creation and the faster we can restore travel to and throughout our country, the faster we can create and rebuild American jobs; and,

**WHEREAS**, through best-practice health and safety protocols, convention centers, meeting spaces and event organizers are making it safer and easier for American business travelers to get back on the road and back to business-reconnecting and rebuilding key relationships.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the week of May 4 through 10, 2025 as National Travel and Tourism Week and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

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## RESOLUTION RECOGNIZING MAY 6 – 12, 2025 AS NATIONAL NURSES WEEK

**WHEREAS**, National Nurses Week celebrates and acknowledges nurses and the hard work they put in to making their patients feel comfortable; and most nurses work 12+-hour shifts with few breaks, often taking on extra work when the need arises; and,

**WHEREAS**, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and,

**WHEREAS**, a renewed emphasis on primary and preventative health care will require the better utilization of all our nation's registered nursing resources; and,

**WHEREAS**, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and,

**WHEREAS**, that more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and,

**WHEREAS**, the cost-effective, safe, and quality health care services provided by registered nurses will be an even more important component of our health care delivery system in the future.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the week of May 6 through 12, 2025 as National Nurses Week and does call upon the citizens of the Town of Christiansburg to join in showing appreciation for our registered nurses.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

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## RESOLUTION RECOGNIZING MAY 11-17, 2025, AS NATIONAL POLICE WEEK

**WHEREAS**, each year National Police Week offers honor, remembrance, and peer support, while allowing law enforcement, survivors, and citizens to gather and pay homage to those who gave their lives in the line of duty; and,

**WHEREAS**, the staff of the Christiansburg Police Department plays an essential role in protecting and preserving the rights and freedoms of our citizens; and,

**WHEREAS**, members of our law enforcement agency protect citizens from violence and disorder, the innocent from deception, and the weak against oppression; and,

**WHEREAS**, the men and women of the Christiansburg Police Department unceasingly provide a vital public service and deserve to be recognized for the faithful and loyal devotion they exhibit in their courageous deeds.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, do hereby declare the week of May 11 - 17, 2025 as National Police Week to recognize our police officers, past and present. Through their dedicated service and personal sacrifice, our police officers selflessly preserve the rights and bring security to all citizens and are to be commended for their service to our community.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, VA held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\* Votes only in the event of a tie.

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Tracy Heinline, Clerk of Council

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D. Michael Barber, Mayor

# TOWN OF CHRISTIANSBURG

*Established November 10, 1792*

*Incorporated January 7, 1833*



## RESOLUTION RECOGNIZING MAY 12-16, 2025 AS UNITED FOR INFRASTRUCTURE WEEK

**WHEREAS**, Christiansburg relies on critical infrastructure, including roads and bridges, railroads and transit systems, pipes and water systems, reliable power supply and connectivity to the regional, national, and global economy; and,

**WHEREAS**, this infrastructure enhances our local and regional economy, our quality of life, our safety, and the strength of our communities; and,

**WHEREAS**, decades of underfunding and deferred maintenance have pushed infrastructure across the country to the brink of national crisis, with preventable catastrophic failures occurring in communities nationwide; and,

**WHEREAS**, America's poorly funded infrastructure and transportation systems are more than a drag on the economy, they can be harmful to our health and safety, even though tragedies resulting from infrastructure failures are most often preventable with adequate investment; and,

**WHEREAS**, every dollar invested in infrastructure generates nearly two dollars in economic output; and,

**WHEREAS**, to grow our economy, keep Americans safe, and strengthen our communities, we need all levels of government and the private sector to work together to rebuild and repair our nation's infrastructure.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Christiansburg, Virginia do hereby declare the week of May 12 - 16, 2025 as United for Infrastructure Week 2025 and urge the citizens of Christiansburg to join in this special observance with appropriate events and commemorations.

Upon a call for an aye or nay vote on the foregoing resolution at a regular meeting of the Council of the Town of Christiansburg, Virginia held April 22, 2025, members of Council stood opposite their names as indicated:

AYE

NAY

ABSTAIN

ABSENT

Samuel M. Bishop

Kim Bowman

Johana Hicks

Tanya Hockett

Casey Jenkins

Tim Wilson

D. Michael Barber, Mayor\*

\*Votes only in the event of a tie.

---

Tracy Heinline, Clerk of Council

---

D. Michael Barber, Mayor



**TOWN OF CHRISTIANSBURG  
TOWN COUNCIL  
AGENDA COVER SHEET**

**AGENDA LOCATION:**

Discussion and Action by Mayor and Council

**MEETING DATE:**

April 22, 2025

**ITEM TITLE:**

Appointment of Scot Shippee to the New River Valley Regional Water Authority Board of Directors for the remainder of Wayne Nelson's four-year term (ending June 30, 2026)

**DESCRIPTION:**

The term for Scot Shippee is for the remainder of Wayne Nelson's term (ending June 30, 2026) to the New River Valley Regional Water Authority Board of Directors ([NRV Regional Water Authority](#)). The prior representative, part-time Town employee Wayne Nelson, has given his resignation.

**POTENTIAL ACTION:**

Council Action

**DEPARTMENT:**

Administration

**PRESENTER:**

Town Manager, Randy Wingfield

**ITEM HISTORY:**

**INFORMATION PROVIDED:**

Letter of resignation

<https://christiansburg.box.com/s/tfx9arqre8j8vliqjs83r6cegn2sul1t4>